

Superior Charter Township Park Commission  
Regular Meeting  
June 27, 2016

Adopted Minutes

I. Call to Order

Chair Marion Morris called the meeting to order at 6:38 pm.

II. Roll Call

Park Commissioners present: Marion Morris, Terry Lee Lansing, Nahid Sanii-Yahyai, Paula Jefferson, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Mirada Jenkins (excused due to illness)

Others present: Juan Bradford, Parks Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Trustee Alex Williams

III. Flag Salute

Chair Morris led those assembled in the Pledge of Allegiance to the flag.

IV. Agenda Approval

It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve the agenda with the addition of New Business A. Dixboro Festival. The motion carried.

V. Prior Meeting Minutes Approval

A. May 23, 2016

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 5/23/16 with the following corrections:

Reports A. Chairperson Correct the text after the first sentence to read "Bill Secrest contacted Supervisor Ken Schwartz, who directed him to the Park Commission. He spoke with Marion Morris, Commission Chairperson. Marion spoke with David Buterbaugh, Maintenance Supervisor. David informed Marion that the grass is too high to find the trail in the Jack Smiley Preserve. Bill Secrest asked park staff to find the trail and mow it. The township general fund will pay for this mowing. Marion will send a letter to the Southeast Michigan Land Conservancy outlining this commitment to mow the entry to the first bridge of the Jack Smiley Nature Preserve by until July 9."

Reports C. Board Liaison Correct the final sentence in this report by removing the word "all" between "limestone on" and "gravel roads" so the final sentence reads "This amount included noted street repairs plus limestone on gravel roads in the township."

New Business E. Park Commissioner Badges Insert the word "a" between the word "bring" and "samples" and remove the second letter "s" from samples, so that the sentence reads "Marion Morris will bring a sample badge to the June Park Commission meeting for commissioners to consider."

Pleas and Petitions Correct the listed projects to read:

- 1) Is your child at risk of Type 2 Diabetes study
- 2) Stress Reactivity research study

Correct the benefits to project participants to read: health education, financial incentives for youth participants and free physical health assessments.

The motion carried.

VI. Citizen Participation

Chair Marion Morris noted that the Ypsilanti District Library has invited Park Commissioners to participate in community conversations, and the next conversation is scheduled on 6/30/16 at the Michigan Avenue branch library. Martha Kern-Boprie informed the commission she will attend this community conversation.

VII. Reports

A. Chairperson

Chair Marion Morris reported that Washtenaw County Parks & Recreation will end its summer programming in Fireman's Park. The "Come Out and Play" program will continue during the mornings in Fireman's Park, including lunch for the children who participate. The wooded thicket in Fireman's Park is larger than it appears from the street. Some larger trees found in this wooded thicket, including some cottonwoods, a pin oak, some sumac and a large hawthorn tree will be saved when the rest of the thicket is cleared. Soil will be needed for this site in Fireman's Park, and Juan will pursue this. The Five Year Plan work for Superior Township Parks is underway, largely editing for date and other details.

B. Administrator

Juan Bradford submitted a written report. Community Park courts are scheduled for repair on July 9. The Sheriff Department is sponsoring two youth programs in Community Park this summer:  
"Ballin in the Boulevard" Wednesdays at 5:00 pm June 15 – July 20  
"Change the World" rap class Mondays at 5:00 pm begins June 27

C. Board Liaison

Trustee Alex Williams reported that the Township Board meeting on 6/20/16 lasted 3.5 hours. A representative from the Ann Arbor-Ypsilanti Convention and Visitors Bureau spoke about tourism in Washtenaw County. Discussion took place on the Redwood development proposal and study. The study found no net impact on neighboring property values. Fred Lucas, township legal counsel, state he must have a soundly based and not capricious, reason to go to court. The Township Board voted, to take a vote on the Redwood Acquisition at the August meeting.

Supervisor Ken Schwartz' report included: The township's AA Standard & Poors rating is maintained. Hyundai tax assessment abatements are expiring soon. Hyundai is challenging the new higher amounts. DTE Energy is still looking into a MacArthur Blvd decorative lighting proposal. Tanglewood/Timberwood subdivisions in the Dixboro area may establish a special assessment district to pay for road repair in these subdivisions. Danbury Park Manor apartments on MacArthur Blvd may be sold. Supervisor Schwartz is seeking a litter fee to pay for picking up litter. Attempts are beginning to install recycle bins in Sycamore Meadows and Danbury Park Manor apartments.

The Dixboro Farmers Market is open on Fridays. Sealcoating of several subdivision streets has commenced. A request for proposal (RFP) for Township Website Design has been issued. Proposals are due 7/15/16 at 10:00 am. A resolution was adopted to recognize Keith Lockie's contributions to Superior Township. Ordinance #191 regulating property maintenance was updated to meet current codes. Discussed replacing four windows on the south side of township hall, because they are wearing out. Approved payment of an invoice from Growing Hope for the Farm Stand on MacArthur Blvd. Approved payment of MTA dues. Approved the 7/9/16 Preservation Celebration. Trustee Rod Green was elected Chair of SEMCOG.

D. Board Meeting Attendee

Sandi Lopez covered the 6/20/16 Township Board Meeting for Mirada Jenkins. Sandi added to Trustee Alex Williams' report that Attorney Lucas said agreement had to be reached by Redwood, Superior Township and the Bromley Park Condo Association. The Condo Association board agreed not to object to apartment construction. They received \$75,000 for declining to object.

Approved by Superior Charter Township Park Commission on 7/25/2016.

Chair Marion Morris emphasized that commissioners find a substitute or contact the chair if one cannot meet their obligation of attending Township Board meetings.

- E. Park Steward – no report
- F. Safety – there were some exposure to poison ivy by park staff during the past month.

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

VIII. Communications

A. Educational Info: Healthy Kids Through the Power of Play

It was moved by Sandi Lopez and supported by Martha Kern-Boprie to receive the Communications. The motion carried.

IX. Old Business

A. Commissioner 2016 Event Attendance Calendar

Dixboro Farmers Market	6/24/16 Friday	3:00 – 7:00 pm	Terry Lee Lansing
Kite & Rocket Day	7/16/16 Saturday	11:00 am – 2:00 pm	Martha Kern-Boprie Terry Lee Lansing Nahid Sanii-Yahyai
Dixboro Farmers Market	7/29/16 Friday	3:00 – 7:00 pm	Martha Kern-Boprie
Dixboro Fair	8/06/16 Saturday	10:00 am – 5:00 pm	Terry Lee Lansing Sandi Lopez Nahid Sanii-Yahyai
Dixboro Farmers Market	8/26/16 Friday	3:00 – 7:00 pm	NEED SOMEONE possibly Nahid
Kickball	9/10/16 Saturday	11:00 am – 2:00 pm	Paula Jefferson Mirada Jenkins Martha Kern-Boprie

Marion Morris suggested taking a few boxes of books to all events, to give away. Other commissioners suggested bringing the donation jar to all events.

B. Fireman’s Park Improvements Update

- late June: woodlot cleanout
- late July: fence
- late August: swingset installation

C. Building Healthy Communities (BHC) Update

BHC programming will operate alone, as the county Parks & Recreation decided to cancel afternoon programming in Fireman’s Park. 5 to 6 children participate daily in “Come Out and Play”. This program takes place Monday – Friday 10:00 am – 12:00 noon followed by lunch for the children. 4 adults regularly participate in “Walk With Ease” plus 2 more occasionally. This program takes place Monday, Wednesday and Friday in the evening.

D. Memorial Bench Update

The bench has arrived. It was stained today, and should be installed next week. Commissioners agreed on the following text for the plaque:

“In memory of Jan Berry  
Park Commissioner  
dates of Jan’s service”

E. Commissioner Badge Update

Badges have been ordered and will be ready for pick-up soon. Park staff will bring the badges to recreation events this summer, to distribute to commissioners.

X. New Business

A. Dixboro Fair

The Dixboro Fair Committee informed Parks we cannot distribute free books this year, because the Methodist church is selling books as a fundraiser. Marion Morris suggested not participating in the Dixboro Fair this year. It was moved by Sandi Lopez and supported by Martha Kern-Boprie to decline to participate in the Dixboro Fair in 2016 as an organization. The motion carried.

Commissioners then discussed the possibility of conducting a book giveaway at the Preservation Celebration on July 9. It was moved by Sandi Lopez and supported by Terry Lee Lansing to conduct a book giveaway at the Preservation Celebration on July 9. The motion carried.

XI. Bills for Payment

It was moved by Nahid Sani-Yahyai and supported by Sandi Lopez to approve payment of the bills totaling \$23,037.30. The motion carried.

XII. Financial Statements

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the 5/31/16 Financial Statements. The motion carried.

XIII. Pleas and Petitions

Alex Williams suggested more promotion of Parks and Recreation events at future Dixboro Fairs. Paula Jefferson agreed to staff the Old Township Hall book giveaway at the Preservation Celebration on July 9.

XIV. Adjournment

It was moved by Terry Lee Lansing and supported by Marion Morris to adjourn at 7:50 pm. The motion carried.