

Superior Charter Township Park Commission  
Special Meeting  
May 9, 2016

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Marion Morris at 6:35 pm.
- II. Roll Call  
Park Commissioners present: Marion Morris, Mirada Jenkins, Nahid Sanii-Yahyai, Paula Jefferson, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: Terry Lee Lansing (excused due to illness)  
  
Others present: Juan Bradford, Park Administrator; Ken Schwartz, Township Supervisor
- III. Flag Salute  
Chair Morris led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval  
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the agenda with the following additions:  
Communications
  - j. Playworld
  - k. Upright Fence
  - l. All Arbor Custom FenceThe motion carried.
- V. Communications
  - A. Email from mPARKS RE: COAP Training Dates
  - B. Email from mPARKS RE: COAP Grant & Allowable Projects
  - C. Email from mPARKS RE: Projects List
  - D. Harris Road Crosswalk/Library Sidewalk Information from OHM
  - E. Fireman's Park Signage Quote from Fast Signs
  - F. Fireman's Park Wood Clearing Quote from Hill Top Tree Service
  - G. Picnic Table Pricing from Summit Supply
  - H. Park Bench Pricing from Summit Supply
  - I. Grill Pricing from Summit Supply
  - J. Picnic Table, Bench & Grill quote from Playworld
  - K. Fireman's Park Fence Quote from Upright Fence
  - L. Split Rail Fence estimate from All Arbor Custom FenceIt was moved by Sandi Lopez and supported by Mirada Jenkins to receive the Communications. The motion carried.
- VI. New Business
  - A. Fireman's Park Improvements
    1. Township Supervisor Ken Schwartz  
Supervisor Schwartz recapped previous discussions with the Park Commission about use of Community Development Block Grant (CDBG) funds for improvements in Fireman's Park. There may be significant bureaucratic delays to installing crosswalks near Fireman's Park this year, using CDBG funds for this purpose. It may be prudent to use other funds for the

crosswalks. The supervisor outlined available township funds that could be available for improvements to Fireman's Park:

\$10,000	Non-Motorized Trail Fund
\$ 5,000	Right of Way Fund
<u>\$21,000</u>	CDBG Fund
\$36,000	available for Fireman's Park improvements including playground equipment

The Ypsilanti District Library (YDL) will pay for sidewalk installation from MacArthur Blvd border sidewalk to the library entrance.

Mr. Schwartz believes the Township Board would like to stage into playground development in Fireman's Park over a few years.

2. Marion Morris asked if engineering consultant Orchard Hiltz & McCliment (OHM) will prepare the bid documents, and if that is part of the estimated cost of \$37,118. Mr. Schwartz will follow up on this.

There is a woodlot or thicket in Fireman's Park that should be cleared. This clearing may require removing some mature trees. Hill Top Tree Service submitted a bid to remove the entire thicket and grind stumps for \$16,000. Ken believes township staff from the Park and Utility Departments can remove non-vegetative debris found near the thicket. He will confirm this with the department managers for these departments.

Fill soil will probably be needed after removal of vegetation and debris from the thicket. The cost of this soil is estimated at \$650.

Picnic tables and park benches are mPARK grant eligible expenses. Mr. Schwartz and Park Commissioners estimated that at a minimum the following equipment will be needed in Fireman's Park, outside of play equipment:

- 1 Picnic Table
- 1 Park Bench
- 2 Trash Containers
- 1 dog waste receptacle
- 1 sign for the park

Marion Morris requested Juan Bradford to seek bids for a Two-Bay Swing-Set, one bay for children under 5 years of age, and one bay for children 5 to 12 years of age, as well as signage containing park rules.

Mirada Jenkins requested all project elements to be funded with CDBG funds be sent to the County office by Wednesday.

Cost of fencing to be installed along the creek and wetland area is estimated at \$4,400.

Mr. Schwartz also mentioned other township projects in the area of Fireman's Park include planting of trees along MacArthur Blvd.

Park Commissioners requested a spreadsheet containing all project elements and bids received, for the next Park Commission meeting.

- VII. Pleas and Petitions  
None

Approved by Superior Township Park Commission on May 23, 2016.

VIII. Adjournment

It was moved by Mirada Jenkins and supported by Marion Morris to adjourn at 7:30 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary