

Superior Charter Township Park Commission
Regular Meeting
December 21, 2015

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Mirada Jenkins, Terry Lee Lansing, Nahid Sanii-Yahyai, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Marion Morris (excused)

Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Trustee Alex Williams, Supervisor Ken Schwartz, Treasurer Brenda McKinney, Keith Lockie, Kay Williams, Lisa Hoenig, Diana Ravis, Trustee Roderick Green
- III. Flag Salute
Chair Berry led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the agenda, moving New Business item (A) to the end of New Business. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. November 23, 2015
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 11/23/15 with spelling correction of Mr. "McLennan" in the Chairperson's report in Park Reports. The motion carried.
- VI. Citizen Participation
Kay Williams, Ypsilanti District Library Trustee re-introduced herself to Park Commissioners. She then introduced Lisa Hoenig, the new Head Librarian of the Ypsilanti District Library. Ms. Hoenig is a Superior Township resident. Ms. Hoenig said she welcomes the opportunity to collaborate with Park Commissioners on programming and potentially facilities.
- VII. Park Reports
 - A. Chairperson
Chair Jan Berry reported the Cherry Hill Nature Preserve (CHNP) boardwalk extensions that were recently completed look great. She has not received further contact from Mr. McLennan about clearing invasive species from CHNP.
 - B. Administrator
Juan Bradford submitted a written report.
 - C. Board Liaison
Trustee Alex Williams reported that the Township Board has not met since the last Park Commission meeting.
 - D. Board Meeting Attendees
There has been no Township Board meeting since the last Park Commission meeting.

E. Park Steward – no report

F. Safety

There have been no accidents or injuries in the past month.

It was moved by Nahid Sanii-Yahyai and supported by Mirada Jenkins to receive the Park Reports. The motion carried.

VIII. Communications

A. DNR Recreation Grant History

B. MRPA Fact Sheet RE: Parks & Improved Mental Health and Quality of Life

C. Proposed Special Events for 2016

D. 2015 Superior Township Christmas Luncheon

It was moved by Terry Lee Lansing and supported by Mirada Jenkins to receive the Communications. The motion carried.

IX. Old Business

A. CHNP Boardwalk Extension

The boardwalk extension in CHNP has been completed. The workmanship is very good. Photographs will be sent to Park Commissioners.

B. Park & Recreation By-Laws Update

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to amend the Park Commission By-Laws with text changes proposed at the November Park Commission meeting and presented in print form at today's meeting. The motion carried.

X. New Business

A. 2016 Township Board Meeting Attendees

Park Commissioners volunteered to attend the following Township Board meetings in 2016:

<u>Meeting Date</u>	<u>Park Commissioner</u>
1/19/16	Jan Berry
2/16/16	Mirada Jenkins
3/21/16	Sandi Lopez
4/18/16	Nahid Sanii-Yahyai
5/16/16	Martha Kern-Boprie
6/20/16	Mirada Jenkins
7/18/16	Sandi Lopez
8/15/16	Nahid Sanii-Yahyai
9/19/16	Jan Berry
10/17/16	Martha Kern-Boprie
11/21/16	Terry Lee Lansing
12/19/16	Terry Lee Lansing

B. Rental Agreement with Superior Land Preservation Society for use of Old Township Hall

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to permit the Superior Land Preservation Society (SLPS) to use the Old Township Hall for meetings that generally occur on the third Wednesday of the month in the evening. Sandi Lopez abstained because she is an officer in the SLPS. The motion carried.

C. Resolution for Keith Lockie

Park Commissioners presented Keith Lockie with a framed copy of the resolution commending him for his excellent work during the years he worked for Superior Township as Park

Administrator. Commissioner Martha Kern-Boprie read the resolution to all present. Several people, including Township Supervisor Ken Schwartz thanked Keith for his contributions to Superior Township and the good performance of the Park Department.

XI. Bills for Payment

It was moved by Mirada Jenkins and supported by Terry Lee Lansing to approve paying the bills for a total of \$16,266.46. The motion carried.

XII. Financial Statements

A. November 2015 Financial Statements

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to receive the 11/30/15 Financial Statements. The motion carried.

B. 2015 Budget Amendments

Amendments to the 2015 budget that were approved by the township board were presented to Park Commissioners.

XIII. Pleas & Petitions

Jan Berry asked Park Commissioners to consider and discuss proposed 2016 recreation events at the January 2016 Park Commission meeting.

Nahid Sanii-Yahyai asked Park Commissioners to discuss a program for disposing of unneeded pharmaceuticals at the January 2016 Park Commission meeting.

XIV. Adjournment

It was moved by Mirada Jenkins and supported by Terry Lee Lansing to adjourn the meeting at 6:52 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary