

Superior Township Park Commission
Regular Meeting
October 26, 2015

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Mirada Jenkins, Marion Morris, Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Tom Brennan, Ellen Kurath
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Marion Morris and supported by Sandi Lopez to approve the agenda with the addition of Communications item B Pumpkin Carving Event photographs. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. September 28, 2015
It was moved by Sandi Lopez and supported by Marion Morris to approve the minutes of 9/28/15 with the following corrections:
Approval of Agenda – last line, delete the text “The motion carried.” The second time it appears.
Park Reports – Administrator Report – last sentence, delete the letter “D” in “removed” so that it reads “remove”. The motion carried.
- VI. Citizen Participation
Ellen Kurath reported on plants she has placed in several township parks. Her report included a detailed written document containing location, plant name and wellbeing of all plants she has placed. Several plants are surviving better than expected. She provided recommendations for future plantings. She also noted that Black Walnut trees often kill other plants, and there are several Black Walnuts in Schock Park.

Tom Brennan informed the Park Commissioners that the next Planning Commission meeting is on Wednesday.
- VII. Board Liaison Report
Trustee Alex Williams reported on the 10/19/15 Township Board meeting. This meeting began with a closed session with township legal counsel. Once the public meeting began, a resident objected to the township’s remediation of blight on Warren Road. Several bids came in to demolish the former party store on MacArthur Blvd, and one was awarded the job. Health insurance for township staff was renewed with the same vendor. The new fire truck has arrived. The old truck was sold to a community in Florida. Al Smith will help with roadside rubbish removal. An interim order was authorized by the court for Fairfax Manor: no new patients may be admitted until interior modifications are completed and the security system improved. Keith Lockie’s resignation was accepted. He may be retained to oversee the audit of 2015 financial activity. Budgets for 2016 were

adopted. Road work projects were completed. Software was “commonized”. Sewers will be evaluated for repair and replacement per the SAW grant findings. End of year business related to the tax levy was taken care of.

VIII. Park Reports

A. Chairperson

Chair Jan Berry reported the Pumpkin Carving Event was successful. Cherry Hill Nature Preserve (CHNP) looks good. Most graffiti has been removed and brush hogging is underway. Lots of visitors to this park.

B. Administrator’s Report

Juan Bradford submitted a written report.

Maintenance:

Brush hogging at Schroeter Park is complete, and underway in CHNP.

Signs reading “This area under Surveillance” have been installed at CHNP, Schroeter and Schock parks, and the Schock Park maintenance barn.

Graffiti removed from Schroeter Park sign.

Dead trees removed from Norfolk Park.

Removal of dead trees from Community Park will take place during next three weeks.

Work on new garden in Harvest Moon Park is ongoing

CHNP boardwalk extension to begin in November.

Recreation: Pumpkin Carving Event was a success, and 85 pumpkins were distributed. Patrick Pigott was commended for his work organizing this event.

C. Board Meeting Attendees

Several Park Commissioners attended the 10/19/15 Township Board meeting, and all agreed that Trustee Alex Williams report was thorough.

D. Park Steward – no report

E. Safety – There were no accidents or injuries in the past month.

It was moved by Marion Morris and supported by Nahid Sani-Yahyai to receive the Park Reports. The motion carried.

IX. Communications

A. 2016 Adopted Budget

B. Photographs of Pumpkin Carving Event

It was moved by Terry Lee Lansing and supported by Mirada Jenkins to receive the Communications. The motion carried.

X. Old Business

A. CHNP Boardwalk Extension

Work on the boardwalk extension has been delayed due to the contractor handling multiple projects. Work on the CHNP boardwalk extension will probably be completed this year.

B. 2016 Adopted Budget

The budget was adopted by the Township Board without amendment.

XI. New Business

A. Election of Park Commission Officers

Park Commission officers of Chair, Vice-Chair and Secretary have to be elected annually at this time. Jan Berry nominated Martha Kern-Boprie for Secretary. Terry Lee Lansing nominated Mirada Jenkins for Vice-Chair. Martha Kern-Boprie nominated Jan Berry for Chair. There were no further nominations. The chair closed nominations. It was moved by Marion Morris and supported by Sandi Lopez to cast a unanimous ballot for the three nominated officer candidates. The motion carried and the following officers were elected:

- Jan Berry – Chair
- Mirada Jenkins – Vice-Chair
- Martha Kern-Boprie – Secretary

XII. Bills for Payment

It was moved by Mirada Jenkins and supported by Martha Kern-Boprie to pay the bills totaling \$26,860.01. The motion carried.

XIII. Financial Statements

A. September 30, 2015

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to receive the 9/30/15 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Marion Morris informed the Park Commission that an archeology dig is underway on property adjacent to Free Church Cemetery, located at the corner of Ford and Gotfredson Roads. The dig is directed by Professor John Chenoweth of the University of Michigan Dearborn. His students are doing the physical work, most Fridays during daylight hours. People are welcome to observe this project.

XV. Adjournment

It was moved by Mirada Jenkins and supported by Marion Morris to adjourn at 7:07 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary