

Superior Township Park Commission
Regular Meeting
January 26, 2015

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Terry Lee Lansing, Mirada Jenkins, Marion Morris, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Uva Wilbanks

Others present: Trustee Alex Williams, Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Tom Brennan
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. December 15, 2014
It was moved by Marion Morris and supported by Terry Lee Lansing to approve the minutes of 12/15/2014 with correction in the Administrator's Report under Parks Reports of the Proposed Park Commission 2015 meeting schedule from "third" Monday of the month to "fourth" Monday of the month. The motion carried.
- VI. Citizen Participation
Tom Brennan, a township resident on Sheffield Drive was re-introduced to the Park Commission.
- VII. Board Liaison Report
Trustee Alex Williams reported on both the 12/15/14 and the 1/20/15 Township Board meetings.
12/15/14: Conversion to LED street lighting in the Harvest Lane neighborhood was discussed. The payback period of operating expense savings to capital installation expense is less than three years. DTE Energy is now clearing up to 15 feet on either side of power lines. Concerning a power surge on Hickman Road: DTE Energy is now accepting damage claims from residents. Fairfax Manor walkways were discussed. Windows in the Fairfax Manor buildings cannot be locked now. Superior Township's contract with Ypsilanti Community Utilities Authority (YCUA) was signed. This contract covers 30 years.
1/20/15: John Hudson has resigned as Township Ordinance Officer, effective 2/27/15. Brenda Baker resigned from the Planning Commission. Supervisor Ken Schwartz and Tom Freeman are discussing parking and signage in Dixboro. William D. Ford, Jr helped Superior Township purchase a truck with a \$3,000 credit. Carla Bisaro asked the Township Board to approve a classic car display this summer. Participating vehicle owners will have to be township residents. Cheney School will be used as a polling place during the May 2015 election. Precincts Two and Four will locate elsewhere during future elections. The Township Board authorized spending \$4,000 to upgrade two Harvest Lane street lights to LED as a demonstration project. The Prospect Park subdivision will upgrade their streetlights to LED at their own expense.

VIII. Park Reports

A. Chairperson

Chair Jan Berry thanked the Park Commissioners for a well-run December meeting during her absence. She also reported that Detroit Country Day School brought students to Cherry Hill Nature Preserve on a field trip.

B. Park Administrator

Keith Lockie submitted a written report. The pre-audit 2014 financial reports indicate the Park Fund closed with a surplus of approximately \$12,000 which will add to our fund balance. Maintenance work includes cleaning and painting of hand tools and snow removal and salting. Superior Land Preservation Society (SLPS) donated \$100 to the Park Department in January.

C. Board Meeting Attendees

Martha Kern-Boprie apologized to the Park Commission for not attending the January 20 Township Board meeting. She was ill and forgot the meeting. Sandi Lopez reported that she did attend the January 20 meeting. Trustee Williams' report was thorough. She noted that a blight complaint on Warren Road is under review.

D. Park Steward

No report.

E. Safety

There were no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the Parks Reports. The motion carried.

IX. Communications

- A. 2015 Park Commission Meeting Schedule
- B. 2015 Township Board Meeting Attendees Schedule
- C. 2015 Superior Land Preservation Society Building Rental Forms
- D. Superior Land Preservation Society donation receipt

It was moved by Marion Morris and supported by Mirada Jenkins to receive the Communications. The motion carried.

X. Old Business – none

XI. New Business

A. 2015 Projects

Park Commissioners discussed projects they would like the Park Department to undertake in 2015. Suggested projects included:

- Fireman's Park Pavillion
- North Prospect Park improvements
- Additional boardwalks in CHNP
- Park Tour in early spring
- Schroeter Park: fencing on west side and boardwalks

Marion Morris will meet with Supervisor Ken Schwartz on Wednesday regarding phragmites removal. Phragmites is an invasive plant. The Southeast Michigan Land Conservancy and the Superior Land Preservation Society may also participate in this meeting.

XII. Bills for Payment

It was moved by Sandi Lopez and supported by Mirada Jenkins to approve payment of the bills totaling \$14,396.20. The motion carried.

XIII. Financial Statements

A. December 2014

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the pre-audit December 31, 2014 financial statements. The motion carried.

XIV. Pleas and Petitions

Sandi Lopez reported that Gerald Dunn died a few days ago. His 80 acre parcel at Stommel and Vreeland Roads may come up for sale.

XV. Adjournment

It was moved by Marion Morris and supported by Mirada Jenkins to adjourn at 7:12 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary