

Superior Township Park Commission
Regular Meeting
September 15, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Marion Morris, Uva Wilbanks

Others present: Trustee Alex Williams, David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath, Supervisor Ken Schwartz
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. August 18, 2014
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the minutes of 8/18/14 with spelling and grammar corrections. The motion carried.
- VI. Citizen Participation
Ellen Kurath spoke about previous reports she submitted on plants she has contributed and planted in township parks. She also updated the Park Commission on the present condition of these plantings. Most of them are well established.
- VII. Board Liaison Report
Trustee Alex Williams reported that pedestrian bridges have been power washed and sealed. The branch library has been painted. Nottingham roadwork is underway. Ann Arbor Area Transportation Authority (AAATA) gave a presentation to the township board. A five year contract was signed by the township and AAATA. Alex reviewed services changes contained within that contract. A presentation was made to the township board by an organization named "Ban the Box" which seeks to have employers remove a question from employment applications that asks applicants if they have been convicted of prior felonies. Superior Township does not have this question on its employment application form. Wayne Dickinson retired from the Fire Department. Wages for election workers increased to \$12.00 per hour for precinct chairs and \$10.00 per hour for all others. Improvements to the MacArthur Boulevard area were approved.
- VIII. Park Reports
 - A. Chairperson
Chair Berry informed the Park Commissioners that graffiti was painted in Community Park and CHNP. Nearly every surface in Community Park was painted. Park staff are working on removing the graffiti. Dog off-leash in CHNP attacked Chair Berry and her dog. Police were called.

- B. Administrator
Keith Lockie submitted a written report. He also reported on the graffiti found in Community Park and CHNP. The 2015 Budget has to be recommended by commission vote. Keith added \$50,000 to the 2015 Budget for the Fireman's Park Pavillion, in case the construction takes place in 2015.
- C. Board Meeting Attendees
Sandi Lopez attended the August 18 Township Board meeting, and stated that Trustee Williams' report was thorough, and she had no additions.
- D. Park Steward
No report.
- E. Safety
No accidents or injuries.

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to receive the Park Reports. The motion carried.

IX. Communications

- A. 2015 Proposed Budget
- B. Pumpkin Carving Event Flyer
It was moved by Sandi Lopez and supported by Mirada Jenkins to receive the Communications. The motion carried.

X. Old Business

- A. Park Improvements – Fireman's Park Pavillion
David Buterbaugh reported that three bids came in for the Fireman's Park Pavillion, and all were unreasonably high. He thinks it may be late in the construction season, and most contractors are already committed on other projects. David recommended tabling this project until spring 2015. The consensus among the Park Commissioners was to review this project again in February 2015. It was moved by Sandi Lopez and supported by Martha Kern-Boprie to table this project until February 2015. The motion carried.
- B. Cherry Hill Nature Preserve Boardwalk Project II
A very large tree has to be removed before this project can advance. It will come out within the next two weeks. Mark Barrett will commence work on the boardwalks shortly after the tree is removed.
- C. 2015 Proposed Budget
The general fund contribution increased by 3.1%. \$50,000 was ~~taken~~ moved from park reserves to pay for the Fireman's Park Pavillion. Several park commissioners asked why employee fringe benefits had been removed from the activities of Administration, Park Maintenance and Recreation and placed in "un-allocated". Supervisor Ken Schwartz commented this was done to make it easier to track fringe benefits, and that the township auditors recommended it. Some commissioners expressed concern that removing fringe benefit expense from the activities left an inaccurate representation of the cost of the activity.
It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to recommend approval of the 2015 Park Fund Budget as drafted. The motion carried.

XI. New Business

- A. Pumpkin Carving

The Pumpkin Carving/Arts & Crafts event is scheduled on October 18 from 11:00 am – 2:00 pm in Norfolk Park. The rain date is October 25. Jan Berry and Martha Kern-Boprie volunteered to help. Martha will provide muffins and cider. Patrick Pigott will get the pumpkins. Martha will get the craft supplies.

XII. Bills for Payment

It was moved by Mirada Jenkins and supported by Terry Lee Lansing to pay the bills totaling \$16,805.01. The motion carried.

XIII. Financial Statements

It was moved by Sandi Lopez and supported by Mirada Jenkins to receive the 8/31/14 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Asian Pear Orchard - Supervisor Ken Schwartz spoke with Park Commissioners about the Asian Pear Orchard that will be planted in Schock Park. The soil is prepped and trees will be planted soon. Hyundai Corporation will provide the trees. Supervisor Schwartz also has access to crab apple trees at a low price for planting in Fireman's Park.

Terry Lee Lansing spoke with staff from Scholastic Books, and was informed this company does not throw away books. Occasionally the corporate office makes holiday donations of books.

Alex Williams reminded commissioners that Recycle Day is October 18 at EMU Rynearson Stadium. Recycle Day starts at 9:00 pm, so there is time to take things to Recycle Day, and then go to the Pumpkin Carving event at 11:00 am.

XV. Adjournment

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to adjourn at 7:20 pm. The motion carried.

Submitted by,
Martha Kern-Boprie