

Superior Township Park Commission
Regular Meeting
April 21, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 p.m.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Marion Morris, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; David Buterbaugh, maintenance supervisor; Patrick Pigott, recreation coordinator; Tom Freeman
- III. Flag Salute
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Approval of Agenda
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the agenda with the addition of New Business (E) Superior Day Plans. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. March 17, 2014
It was moved by Uva Wilbanks and supported by Marion Morris to approve the minutes of 3/17/14 as drafted. The motion carried.
- VI. Citizen Participation - none
- VII. Board Liaison Report
Trustee Alex Williams reported on two township board meetings held 3/17/14 and 4/03/14. At the 3/17/14 meeting the board reviewed discussion by the county parks and greenbelt committees to assist in maintaining the Rock Development property in its current open state. The township's "IT" Plan is underway to improve both hardware and website. The township has a new healthcare rep. The township board is not seeking renewal of the Legal Defense Fund millage at this time. The township board is updating building permit fees to bring them into line with neighboring communities. Superior Township and Ann Arbor Township are sharing a Fire Chief and Fire Marshall. The 5K run "Girls on the Run" took place recently, and a portion of the route was in Superior Township. Rick Mayernick, Building Official was authorized to appoint building inspectors when needed.
At the 4/03/14 the board discussed a human resources ~~problem~~ issue and roof repair of Fire Station #2.
- VIII. Park Reports
 - A. Chairperson
Chair Jan Berry contacted David Borneman about prescribed maintenance burns in Superior Township parks this year. Schroeter Park has a burn planned for 2014.
 - B. Administrator

Keith Lockie submitted a written report. The audit of all township funds except the Utility Fund occurred the week of March 31. Results of the audit should be available in the next few weeks. Liberty Park is a park located in Washington Square subdivision and adjacent to Cheney School. This park was traded with Willow Run School District approximately 20 years ago for Oakbrook Park. The school district seeks to sell Cheney School. The Township Supervisor has asked the Park Department and Commission to evaluate the potential of regaining ownership of Liberty Park. Oakbrook Sports, LLC has again requested permission to use Oakbrook Park on Wednesday evenings throughout the summer, for a youth sports program. Christopher Cole requested use of Oakbrook Park on Tuesday evenings for softball practice. Park maintenance staff repaired sod damage at Township Hall, Utility Dept Admin Building and Fireman's Park from snowplowing. Spring walk through was completed at all parks. Office at the Barn was painted in preparation for moving operations to that location through the summer months. Hired a seasonal employee named Donald Waligore.

C. Board Meeting Attendees

Marion Morris commented that Trustee Alex Williams' report was thorough, and she had no additions.

D. Park Steward

Jan Berry reported on behalf of the Park Steward that additional boardwalks are contemplated for 2014. Possibly after bird nesting season ends. Boardwalks that could support mowers would be especially helpful.

E. Safety Report

Ken Swanson of the Park Maintenance staff fell in Cherry Hill Nature Preserve and injured his knee.

It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the Parks Reports. The motion carried.

IX. Communications

A. Liberty Park Maps

B. Oakbrook Sports Park Usage Form & Rules of Use Form

C. Christopher Cole Park Usage Form & Rules of Use Form

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the communications. The motion carried.

X. Old Business

A. Park Rules

The signs listing park rules are finished. They look both attractive and professional.

XI. New Business

A. Schroeter Park/Ellen Weatherbee Woods Preserve

Tom Freeman of the Washtenaw County Open Space Preservation Committee addressed the Park Commission about plans for the Ellen Weatherbee Woods Preserve, which is adjacent to Schroeter Park. The proposal is to use the township park's parking lot, and enter the Weatherbee Woods Preserve from the border with Schroeter Park. Joint signage for both parks is proposed. Plans will be submitted to township staff and boards for permits.

B. Liberty Park

Liberty Park is a park within Washington Square subdivision and adjacent to Cheney School. Approximately 20 years ago Superior Township gave it to Willow Run School District in return for Oakbrook Park. The school district now seeks to sell Cheney School, and Township Supervisor

Schwartz asked the Park Commission and staff to evaluate the merits or regaining ownership of this park. Marion Morris suggested that if ownership of the park is sought, the township should pursue a permanent easement for access by park maintenance equipment from Cheney School property to the park. Several commissioners voiced concern over the minimal access available to Liberty Park, and safety for park users.

- C. Oakbrook Sports, LLC Usage of Oakbrook Park
It was moved by Sandi Lopez and supported by Marion Morris to authorize use of Oakbrook Park by Oakbrook Sports, LLC as detailed in the usage form submitted. The motion carried.
- D. Christopher Cole Usage of Oakbrook Park
It was moved by Sandi Lopez and supported by Marion Morris to authorize use of Oakbrook Park by Christopher Cole, as detailed in the usage form submitted. The motion carried.
- E. Superior Day Plans
Superior Day is scheduled on June 14 in Oakbrook Park. Sugarbush Farms is bringing farm animals for a petting farm. Howell Nature Center is bringing other wildlife. The Superior Land Preservation Society (SLPS) is paying for both exhibits.

The Humane Society of Huron Valley is bringing an exhibit. There will be a recycling exhibit. Superior Land Conservancy will have an exhibit and Congressman Dingell will be present. Quicken Loans will have a table. Superior Township Parks will offer a book give-away.

Marion suggested a crafts table for children. She requested five large signs at nearby intersections to publicize the event. Martha Kern-Boprie suggested a message on water bills to publicize it.

- XII. Bills for Payment
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve payment of bills totaling \$16,100.99. The motion carried.
- XIII. Financial Statements
 - A. March 2014
It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the March 31, 2014 Financial Statements. The motion carried.
- XIV. Pleas and Petitions
 - A. Marion Morris will be out-of-town, and unable to attend the May Park Commission meeting.
 - B. Martha Kern-Boprie will contact the Rocket Toy Store to order kites for Kite and Rocket Day in June. Park Commissioners asked her to order 84 kites.
 - C. Dave Buterbaugh presented sample caps and t-shirts for park commissioners. Commissioners liked the caps.
- XV. Adjournment
It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn the meeting at 7:50 p.m. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary