

Superior Township Park Commission
Regular Meeting
January 21, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Marion Morris, Mirada Jenkins, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Director
- III. Flag Salute
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. December 16, 2013
It was moved by Uva Wilbanks and supported by Martha Kern-Boprie to approve the minutes of 12/16/13 with the following corrections:
Prior Meeting Minutes Approval: correct the date in the motion to 11/15/13.
Citizen Participation: Line four – correct text to read “...collaboration with YDL...” Line seven – correct last sentence text to read “A pavilion is under consideration outside the library structure.”
Park Reports – Chairperson: Line three – correct spelling of Supervisor Schwartz.
Bills for Payment: correct spelling to “...by Sandi Lopez and supported by Terry Lee Lansing...”
The motion carried.
- VI. Citizen Participation
None
- VII. Board Liaison Report
Trustee Alex Williams reported on the 12/16/13 Township Board meeting. Ordinance 174-13 to regulate off-street parking was given final approval. Ordinance 175-14 to regulate cell towers and fuels for farmers was given final approval. Action on a potential donation of unconstructed acreage in the Autumn Woods condominiums was deferred for further investigation, particularly of neighboring property owner’s opinions. The Ypsilanti Community Utility Authority (YCUA) agreement was deferred for further investigation and negotiation. Ann Arbor Township is applying for a non-motorized trail grant from Washtenaw County to establish a trail along Dixboro Road from Geddes to Plymouth Roads. It may be possible for Superior Township to collaborate on this grant application to secure a trail extension to the Cherry Hill and Gale Road intersection. A grant is being sought to study potential merger of the Ann Arbor Township and Superior Township Fire Departments. A few uncollectable debts were written off.

VIII. Parks Reports

A. Chairperson

Chair Jan Berry shared with park commissioners a photograph of a tree stand found by park department staff in Harvest Moon Park. The tree stand was there to facilitate hunting. Park staff removed the tree stand.

B. Administrator

Keith Lockie supplied a written report. Quotes have been sought for computer equipment. Staff wages have been adjusted, consistent with the motion adopted by the Park Commission in December. Superior Land Preservation Society (SLPS) donated \$100.00 to the Park Department in December. Park Department staff have been very busy with snow removal. Equipment operation in frigid temperatures is challenging. Tools are being repainted. Staff have been asked to keep non-motorized trail bridges clear of snow.

C. Board Meeting Attendees

Mirada Jenkins attended the 12/16/13 Township Board Meeting. She reported the Utility Department purchased hand held radios. New signage has been purchased for the Ypsilanti District Library (YDL) branch in Superior Township.

D. Park Steward

The board walks in Cherry Hill Nature Preserve (CHNP) are heavily used. They are protecting the trails and plants in CHNP.

E. Safety

No accidents or injuries.

IX. Communications

A. Huron River Watershed Council Letter & Report

B. Letter and Sales Receipt to SLPS regarding Donation

C. SLPS signed Building Rental Form – 2014

D. Memo from Keith Lockie regarding Park Rules

E. 2014 Township Meeting Schedule

F. December 2013 Budget Amendment

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the communications. The motion carried.

X. Old Business

A.

XI. New Business

A. Park Rules

A question was asked whether hunting was permitted in any of the township parks. Rules were not entirely consistent or clear. Park commissioners suggested the following rules:

No weapons or fireworks in any park.

No hunting or camping in any park.

Dogs must be on leashes.

No groundfires.

No horses in CHNP

No horses in Shroeter Park when the ground is soft.

No motorized vehicles outside parking areas.

These suggestions will be conveyed to Keith Lockie who will use them as the basis for new Park Rules, to be reviewed at the next Park Commission meeting. Alex Williams suggested

Approved by Superior Township Park Commission on February 18, 2014.

incorporating our park rules into an ordinance adopted by the Township Board. Mirada Jenkins suggested placing a link on the township website to the Park Rules.

XII. Bills for Payment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve the bills totaling \$14,429.91 for payment. The motion carried.

XIII. Financial Reports

It was moved by Uva Wilbanks and supported by Marion Morris to receive the 12/31/13 Pre-Audit Financial Statements. The motion carried.

XIV. Pleas and Petitions

Martha Kern-Boprie asked why the Park Commission was provided a copy of the 2011 Huron River Watershed Council Report and Letter on Harvest Moon Park now. Jan Berry said she would check with Keith Lockie to find out why.

Martha also asked about the SLPS donation of \$100. The document in Communications says "Sales Receipt" and she noted it looked like the Park Fund ~~and~~ had given a contribution to the SLPS rather than received one from SLPS. Chair Berry and Marion Morris confirmed the contribution came from SLPS to the Park Department.

Marion Morris complained about excessive lighting on the Ridge & Geddes round-about. She said it is too bright, and brighter than the round-about at Geddes and Superior.

Marion also noted that the SLPS met last week, and discussed the 53 acre parcel on the north side of Clark Road, east of LeForge and west of River Street. ~~SLPS members~~ Some people discussed conveying money through the Park Commission to help the county acquire the parcel. Park Commissioners were not in support of this.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Marion Morris to adjourn the meeting at 7:05 pm.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary