

SUPERIOR TOWNSHIP PARK COMMISSION
Special Meeting
August 5, 2013

Adopted Minutes

- I. Call to Order
Vice-Chair Wilbanks called the meeting to order at 6:00 p.m.
- II. Roll Call
Park Commissioners present: Uva Wilbanks, Mirada Jenkins, Marion Morris, Terry Lee Lansing, Sandi Lopez

Park Commissioners absent: Jan Berry, Martha Kern-Boprie

Others present: Keith Lockie, Park Administrator; David Buterbaugh, Parks Maintenance Supervisor; Alex Williams, Board Trustee
- III. Flag Salute
Vice-Chair Wilbanks led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the agenda with the addition of Communications Proof of Loss Claim Email, OHM Memo and New Business of Event Volunteering. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. July 22, 2013
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the minutes of 07/22/13 with spelling correction. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report – no report
- VIII. Parks Reports
 - A. Chair Report – no report
 - B. Administrator – Keith Lockie submitted a written report.
 - C. Board Meeting Attendees – no Board meeting since last meeting.
 - D. Park Steward – no report
 - E. Safety – No accidents, but poison ivy is a problem.
- IX. Communications
 - A. Rick Mayernick Bridge Drawing
 - B. Brock & Associates Bridge Quote
 - C. Terrafirma Quotes
 - D. Proof of Loss Claim Email
 - E. OHM Bridge Memo With Recommendations

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the communications. The motion carried.

X. Old Business

A. Community Park Bridge Replacement

Commissioners discussed the various proposals for the Community Park Bridge replacement. If the TerraFirma Quote #3 is accepted, they will need to be contacted with OHM recommendations regarding post brackets and rail height.

The old bridge was dismantled the week of July 22, 2013, with signs posted, warning of the trail closure.

Our insurance company will pay, after our deductible, \$14,848.63, which includes \$1,839.01 for the dismantling of the old bridge.

Keith Lockie discussed the finances of the bridge replacement.

It was moved by Sandi Lopez and supported by Mirada Jenkins to accept the TerraFirma Quote #3, as presented, in the amount of \$12,493.00, with them meeting all AASHTO standards and all OHM recommendations in their August 5, 2013 memo, and not to exceed the insurance reimbursement amount of \$14,848.63.

M. Morris	Yes
T. Lansing	Yes
S. Lopez	Yes
M. Jenkins	Yes
U. Wilbanks	Yes

The motion carried with 5 yes votes, 0 no votes, 2 absences

XI. New Business

A. Events Volunteering

The Commission discussed the possibility of the Department paying commissioners who volunteer for Parks' sponsored events a stipend. \$5.00 to \$20.00 per commissioner, per event was discussed. Commissioners present were in favor of discussing this during their 2014 Budget deliberations, this fall.

XII. Bills for Payment

It was moved by Marion Morris and supported by Terry Lee Lansing to pay the bills for a total of \$973.38. The motion carried.

XIII. Financial Statements - none

XIV. Pleas and Petitions – none

XV. Adjournment

It was moved by Terry Lee Lansing and supported by Sandi Lopez to adjourn the meeting at 6:38 pm. The motion carried.

Submitted by,
Marion Morris
Park Commissioner & Acting Secretary