

SUPERIOR TOWNSHIP PARK COMMISSION

Regular Meeting

July 22, 2013

Adopted Minutes

- I. Call to Order
The meeting began at 6:30 pm with a tour of the damaged bridge in Community Park. Commissioners and staff then moved to the Park/Utility Department Administration Building and the business meeting was called to order at 6:45 pm by Chair Jan Berry.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Mirada Jenkins, Marion Morris, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Keith Lockie, Park Administrator; David Buterbaugh, Parks Maintenance Supervisor; Patrick Pigott, Recreation Supervisor
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the agenda with the addition of Communications D. Margolis Nursery 2011 Plantings Proposal. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. June 24, 2013
It was moved by Uva Wilbanks and supported by Marion Morris to approve the minutes of 6/24/13 with correction to the Attendance. Commissioner Terry Lee Lansing was present at the meeting. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report – no report
- VIII. Parks Reports
 - A. Chair Report – no report
 - B. Administrator – Keith Lockie submitted a written report. Keith and David Buterbaugh met with the insurance claims adjuster about damage to the bridge in Community Park. The township is still waiting for the amount the insurance company will pay, and when the payment will arrive. Rick Mayernick, Building Official also viewed the damaged bridge and provided his recommendations. A quote for a steel bridge has arrived. Quotes for wooden bridges will be sought as well. David Buterbaugh, Patrick Pigott and Marion Morris met with Barry Margolis of Margolis Nursery about 2011 plantings purchased from Margolis Nursery that either died or are not healthy. Margolis Nursery submitted a proposal to remove dead plants and replace some at a cost to the park department. A Schroeter Park picnic table was repainted. Brush was dumped in Harvest Moon Park, and removed by park staff. Weed spraying continues. Keith met with a township resident interested in leading a children’s arts and crafts program next summer.
 - C. Board Meeting Attendees

Approved at August 5, 2013 Special Meeting

Sandi Lopez attended the 7/15/13 Township Board meeting. First reading on a fireworks ordinance was considered. This ordinance would limit use of fireworks to a few major holidays each year, and certain time periods on the given holiday. Republic Waste company informed the township that those who do not pay their subscription will have their garbage bins removed. Rick Church, Utility Department Manager will retire in October. DTE Energy will charge fees to customers who refuse the smart meters.

D. Park Steward – no report

E. Safety – No accidents or injuries

F. Kickball Event

The Kickball Event on June 20 went well. More children and their parents participated than in the past. Three township firefighters participated, and also gave tours of the firetruck to children.

It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the Parks Reports. The motion carried.

IX. Communications

A. Dixboro Fair Application

B. Memo to Park Commissioners about July meeting

C. Memo & Bridge Drawing by Rick Mayernick

D. Margolis Nursery Proposal regarding 2011 plantings

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the communications. The motion carried.

X. Old Business

A. 2011 Plantings & Replacements

Marion Morris and David Buterbaugh met with Barry Margolis, owner of Margolis Nursery about the plantings purchased and planted in 2011 that have since died and/or are in very poor condition. Barry visited Harvest Moon park. Margolis Nursery produced the following proposal to resolve the situation:

	<u>Cost to Park Dept</u>
Fireman’s Park	
1 Concolor Fir 6’ to 7’ tall	\$255.00
Trim as needed, trees planted Fall 2011	no cost
Harvest Moon Park	
3 Concolor Firs 6’ to 7’ tall	\$765.00
Remove 2 dead Spruce and 1 dead Lilac	\$100.00
Cut-off dead trees, preserve sucker growth	no cost
Plant 1 Pin Oak and 3 Swamp White Oak	no cost
Oakbrook Park	
1 Concolor Fir 6’ to 7’ tall	\$255.00
Remove 1 dead Black Hill Spruce	<u>no cost</u>
Total Cost	\$1,375.00

It was moved by Sandi Lopez and supported by Uva Wilbanks to approve the proposal from Margolis Nursery for a cost not to exceed \$1,375.00. A roll call vote was taken.

- M. Morris Yes
- T. Lansing Yes
- S. Lopez Yes
- M. Jenkins Yes
- U. Wilbanks Yes

