

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
June 24, 2013

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 7:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Marion Morris, Sandi Lopez, Uva Wilbanks, Martha Kern-Boprie, Mirada Jenkins, Terry Lee Lansing

Park Commissioners absent: none

Others present: Trustee Alex Williams, Keith Lockie, Parks Administrator; Patrick Pigott, Recreation Coordinator; David Buterbaugh, Park Maintenance Supervisor
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the Agenda with the addition of Communications C. Dixboro Fair Application D. Community Park Bridge Damage Report and New Business D. Community Park Bridge Damage. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. May 20, 2013
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 5/20/13 with spelling corrections to Communications (B) and (D), and name addition to Old Business (C). The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report
Trustee Alex Williams reported on Township Board meetings that took place on 5/20/13 and 6/17/13.
5/20/13
The 2012 audit was formally received. The Township Board and Planning Commission are reviewing the Planned Community (PC) zoning on LeForge Road between Geddes and Clark. Rock Development is still looking at the same property. The Toll Brothers development on the north side of Geddes Road, near the west side of the township was approved for 31 lots. The Fire Department wants to purchase a Polaris ATV to access hard to reach locations. The 2013 contract with the Washtenaw County Road Commission was approved. Water/sewer rates based on a weighted average of use were approved. Sidewalk repairs are beginning.
6/17/13
The potential of Rock Development swapping farmland with a farmer in a utility served area was discussed. State Shared Revenue should increase next year. Pulte Development may begin constructing homes again in the neighborhood at the southwest corner of Prospect and Geddes. A lengthy discussion took place about a proposal from Washtenaw County, seeking financial support for the contract with Huron Valley Humane Society (HVHS). The proposal asks that townships that use the HVHS services for accepting strays and confiscated animals; provide financial support for that service. Superior Township has been asked to contribute \$10,000 for one year. The county says they have a formula to calculate the contribution request, but will not release the formula. Superior

Township will offer \$5,000 instead. The township board also approved paying membership dues to several organizations.

VIII. Parks Reports

A. Chairperson

Chair Jan Berry reported the GreenFair on June 15 was not well attended. The Kite & Rocket Event on June 22 was a big success. Many children attended, the kites and rockets were popular, and all kites and food were used. She also reported that the Sheriff Department hosted another basketball event in Community Park on the evening of 6/19/13. Some of the Sheriff Department horses and equestrian deputies participated. When a horse and rider crossed the foot bridge over a stream, the horse broke through the bridge. The deputy fell off the horse and the bridge was destroyed. This incident and plans for bridge repair will be discussed later in the agenda tonight. The township Fire Department will collaborate with the Cherry Hill Nature Preserve steward to determine access by the Polaris ATV when needed.

B. Administrator

Keith Lockie submitted a written report. The ATM was removed late in May 2013. He sent an email message to the Dixboro Fair coordinator, informing her that Superior Township Parks wishes to participate again this year. The GreenFair had fewer vendors and community participation this year. The Parks Commission only received \$10.75 in donations at our book give-away.

C. Board Meeting Attendees

Jan Berry and Uva Wilbanks attended the past two township board meetings. Trustee Alex Williams covered everything discussed at the meetings.

D. Park Steward – no report

E. Safety

There have been no accidents or injuries.

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the Parks Reports. The motion carried.

IX. Communications

A. 2013 Events Flyer Extract

B. Memo from David Buterbaugh regarding outcome of Fall 2011 Plantings

C. Dixboro Fair Application

D. Community Park Bridge Damage Report

It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the Communications. The motion carried.

X. Old Business – none

XI. New Business

A. Kickball Event – July 20, 2013

The Kickball Event is scheduled for July 20, 2013 from 11:00 am – 2:00 pm in Oakbrook Park. The following Park Commissioners offered to attend and help: Martha Kern-Boprie, Jan Berry, Mirada Jenkins, Terry Lee Lansing. Martha also offered to prepare a “Baseball Trivia” quiz to give children something to do who were taking a break from the game.

B. Dixboro Fair – August 3, 2013

The Dixboro Fair takes place on August 3, 2013 from 10:00 am – 5:00 pm, on the Dixboro Green. Park Commissioners Sandi Lopez, Marion Morris and Terry Lee Lansing offered to attend and help staff the Park Department booth. Book donations are needed for the book give-away. Bring books to the Kickball Event, Park Department offices or the July 22 Park Commission meeting.

C. 2011 Plantings

David Buterbaugh prepared a report on the outcome of 47 trees and shrubs purchased from Margolis Nursery and planted in the fall of 2011. Ten of these plants have died. The contract with Margolis Nursery guaranteed the plants for one year, with a one time replacement. As it has been more than one year since they were planted, it is unknown if the vendor will replace the plants at no cost. Marion Morris offered to contact Margolis Nursery on behalf of the Parks Commission. Several commissioners indicated that all the dead plants should be replaced.

D. Community Park Bridge Damage

Keith Lockie submitted a claim to the township's insurance company for the damaged bridge in Community Park. The adjuster ruled the bridge a total loss. The policy contains a \$500 deductible, so the Parks Department will receive the cost of replacing the bridge, less \$500. Commissioners discussed the merits of replacing the bridge with a structure that could support the weight of a horse, in the event equestrian use is needed for law enforcement purposes. David Buterbaugh has contacted other park departments for suggestions on replacing the bridge.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to approve paying the bills for a total of \$1,869.08. The motion carried.

XIII. Financial Statements

A. May 31, 2013

It was moved by Marion Morris and supported by Sandi Lopez to receive the 5/31/13 Financial Statements. The motion carried.

XIV. Pleas & Petitions

Marion Morris asked that the Fire Chief be asked to develop plans for rescuing someone in the land conservancies here in Superior Township. She recently found several people who were lost in them.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Marion Morris to adjourn at 8:15 pm. The motion carried.

Submitted by,
Martha Kern-Boprie
Park Commissioner & Secretary