

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
February 25, 2013

Adopted Minutes

- I. Call to Order
The meeting was called to order by Vice-Chair Uva Wilbanks at 6:30 pm.
- II. Roll Call
Park Commissioners present: Uva Wilbanks, Marion Morris, Mirada Jenkins, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: Jan Berry

Others present: Alex Williams, Twp Trustee; Keith Lockie, Parks Administrator; David Buterbaugh, Park Maintenance Supervisor
- III. Flag Salute
Uva Wilbanks led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda. The motion carried.
- V. Prior Meeting Minutes Approval
A. January 28, 2013
It was moved by Sandi Lopez and supported by Marion Morris to approve the minutes of 1/28/13 as drafted. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report
Township Trustee Alex Williams reported that extensive discussion of proposed burning ordinance #185 took place at the last board meeting. This ordinance passed first reading at the meeting. Two appointments were made to the Planning Commission, one a re-appointment and one new member. The township board approved repairs to the Utility Department pump station at LeForge and Clark roads. The health insurance contract with Priority Health HMO was extended for one month. The new contract will call for employees to pay \$25.00 per month (single) and \$50.00 per month (family) toward the premium expense. The annual “drive around” with the Washtenaw County Road Commission is scheduled for Wednesday 2/27/13.
- VIII. Park’s Reports
A. Chairperson – no report

B. Administrator – Keith Lockie submitted a written report. Oakbrook Sports, LLC has requested use of Oakbrook Park on Wednesday evenings, May through August 7, for children’s sports programs. This group has used Oakbrook Park for many years, and their schedule does not conflict with any other park use. Dan Allen has scheduled the Easter Egg Hunt at Fireman’s Park on Saturday, March 30. Volunteers are needed.

Maintenance: Toro diesel mowers #207 and #209 had annual Winter Service conducted in December. The service vendor is recommending additional service costing a total of \$3,608.86.

- C. Board Meeting Attendees – Sandi Lopez had no additions to Trustee Williams’ report.
- D. Park Steward – no report
- E. Safety – David Buterbaugh reported there were no accidents or injuries.

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the Park’s Reports. The motion carried.

IX. Communications

- A. Oakbrook Park Usage Form – Oakbrook Sports, LLC
- B. Email regarding February Park Commission meeting time change
- C. Land Purchase Documents – acreage adjacent to Schroeter Park

It was moved by Marion Morris and supported by Mirada Jenkins to receive the communications. The motion carried.

X. Old Business

- A. New Parks Building/Land Purchase
The joint Superior Township/Ypsilanti District Library committee will not meet in March.

- B. Schroeter Park – adjacent property purchase
Marion Morris reported the Washtenaw County Natural Areas Preservation committee has purchased the 40 acre parcel immediately south of Schroeter Park. The committee is also pursuing purchase of a 26 acre parcel east of the 40 acre parcel, but there is a cloud on the title, and purchase cannot take place until the title is clear. Hiking trail connections from Schroeter Park to the 40 acre parcel are contemplated. Tom Freeman of the county committee may attend a Park Commission meeting this spring to discuss this land purchase.

- C. Cherry Hill Nature Preserve Boardwalk – postponed to March

XI. New Business

- A. Oakbrook Park usage by Oakbrook Sports, LLC
It was moved by Marion Morris and supported by Sandi Lopez to authorize use of Oakbrook Park on Wednesday evenings by Oakbrook Sports, LLC from May through August 7 for youth sports. The motion carried.

- B. Toro Mower Maintenance Expenditure
It was moved by Marion Morris and supported by Martha Kern-Boprie to approve repair of diesel mowers #207 and #209 by Spartan Distributors for an amount not to exceed \$3,608.86. A roll call vote was taken.

Wilbanks	Yes
Morris	Yes
Lopez	Yes
Jenkins	Yes

Lansing	Yes
Kern-Boprie	Yes
Berry	Absent

The motion carried.

XII. Bills for Payment

It was moved by Marion Morris and supported by Mirada Jenkins to approve payment of the bills for a total of \$1,003.65. The motion carried.

XIII. Financial Statements

A. January 2013

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the 1/31/13 Financial Statements. The motion carried.

XIV. Pleas and Petitions – none

XV. Adjournment

It was moved by Terry Lee Lansing and supported by Marion Morris to adjourn at 7:03 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner & Secretary