

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
January 28, 2013

Adopted Minutes

- I. Call to Order
Chair Jan Berry called the meeting to order at 7:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Marion Morris, Mirada Jenkins, Uva Wilbanks, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee; Keith Lockie, Park Administrator; John Copley, CHNP Steward; David Buterbaugh, Park Maintenance supervisor
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the Agenda with the addition of New Business C. Approve Little League use of Oakbrook Park. The motion carried.
- V. Prior Meeting Minutes Approval
A. December 17, 2012
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the minutes of 12/17/13 as drafted. The motion carried.
- VI. Citizen Participation: none
- VII. Board Liaison Report
Township Trustee Alex Williams reported the Township Board has met twice since the last Park Commission meeting, 12/17/12 and 1/22/13.
12/17/12 – Republic Waste started the new billing. The new waste collection/recycling system will be fully established by April 2013. Second reading on rezoning for “Woodlawn of Geddes Glen” passed. This development is on the north side of Geddes Road, across from Geddes Glen subdivision. Superior Township applied to Washtenaw County Parks for funding to build a non-motorized trail along the east side of Prospect Road, from Berkshire south to Clark Road. The Township Board concurred with the county Natural Areas-Open Space Preservation committee on the acquisition of 66 acres adjacent to Schroeter Park.

1/22/13 – Trustee Williams concurred with Martha Kern-Boprie’s summary of this meeting, presented later in the agenda under “Board Meeting Attendees”. He added to her summary that the Township Board may seek to have a portion of the staff health insurance premium absorbed by staff members when the new contract begins 3/01/13.
- VIII. Parks’ Reports
A. Chairperson
Chair Jan Berry will be away in February and unable to attend the Park Commission meeting 2/25/13. Keith Lockie will also be out of town that day. Carla Bisarro of One Superior Place contacted Jan. Her organization would like to sponsor another Parks event in 2013. Jan suggested a May or September event to Carla.

B. Administrator

Keith Lockie submitted a written report.

A 2012 Budget Amendment was necessary and adopted by the Township Board in December. The amendment moved budget between several lines, but had no net impact on the Park Fund budget.

Oakbrook Park Use – The Ypsilanti National Little League seeks use of Oakbrook Park baseball field this spring and summer.

Superior Land Preservation Society will be using the Old Township Hall for monthly evening meetings.

Maintenance

Last two picnic tables were refurbished.

Drinking fountains from Harvest Moon and Oakbrook parks have been repainted and will be re-installed in the spring.

Ken Swanson was hired as a seasonal helper.

C. Board Meeting Attendees

Martha Kern-Boprie attended the 1/22/13 Township Board meeting and submitted a written report. The Fire Dept was awarded a \$47,000 grant for medical rescue equipment. The annual meeting with the county Road Commission is 4/15/13. The “drive around” for township and road commission representatives is 2/27/13. The Fire Dept handled two structure fires recently. The health insurance contract for township staff expires 2/28/13. The insurance vendor(s) will meet with township staff to answer questions about the new contract that commences 3/01/13. Staff will have two plans to choose from. The public hearing for the revised Burning Ordinance was scheduled for 2/19/13. Several purchases were approved. Mailing of “News You Can Use” was approved.

D. Park Steward – no report

E. Safety

David Buterbaugh reported there have been no accidents or injuries.

It was moved by Uva Wilbanks and supported by Marion Morris to receive the Parks Reports. The motion carried.

IX. Communications

- A. December 2012 Park Fund Budget Amendment
- B. Thank you letter to Superior Land Preservation Society for Donation
- C. 2013 Board Attendees Schedule
- D. Letter from Kay Williams regarding Greg Secord’s retirement party
- E. Signed 2013 Building Use Form for Superior Land Preservation Society (SLPS)
- F. Email Stream regarding county purchase of property adjacent to Schroeter Park
- G. Oakbrook Park usage form for Little League
- H. Township Board Meeting report from Martha Kern-Boprie

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Communications. The motion carried.

X. Old Business

- A. New Parks Building/Land Purchase
The joint Parks Commission/Ypsilanti District Library committee will resume meeting on 3/12/13.
- B. County Purchase of property adjacent to Schroeter Park
The Washtenaw County Open Space-Natural Areas Preservation committee has recommended acquisition of 66 acres adjacent to Schroeter Park. The county is

completing this transaction. Tom Freeman is leading this project. Township parks should develop plans for use of the property. A meeting has to be scheduled with Tom. The second week of February is optimal from the Park Commission's perspective. Marion Morris will pursue scheduling the meeting with Tom Freeman.

XI. New Business

A. February Park Commission meeting change

Chair Jan Berry will be out of town 2/25/13 the date of the February Park Commission meeting. Keith Lockie will also be out of town. Park Commissioners decided to have the meeting on that date anyway.

B. CHNP Boardwalk

John Copley, CHNP Steward, addressed the Park Commission about installing a boardwalk in CHNP. CHNP is heavily used, and tree roots are starting to emerge as top soil erodes from all the foot traffic. Boardwalks reduce both the impact of foot traffic and the potential for trip/fall accidents on the tree roots. Boardwalks can also increase accessibility of the park to those with mobility limitations. John proposed building a boardwalk from the existing bridge to Post #9. The boardwalk would be six feet wide, and would generally rest on the ground. The boardwalk could be constructed off-site in modules, and then installed in the park. Park Commissioners discussed the proposal and asked several questions. John will bring a scale model of the boardwalk to the February Park Commission meeting.

C. Little League use of Oakbrook Park

The Ypsilanti National Little League would like to use the Oakbrook Park baseball field for practice during spring and summer 2013. It was moved by Sandi Lopez and supported by Mirada Jenkins to authorize use of the Oakbrook Park baseball field by the Ypsilanti National Little League during spring and summer 2013. The motion carried.

XII. Bills for Payment

It was moved by Marion Morris and supported by Martha Kern-Boprie to pay the bills totaling \$677.43. The motion carried.

XIII. Financial Statements

A. December 31, 2012

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the 12/31/12 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Alex Williams informed the Park Commission he will miss the July Park Commission meeting because he is getting married and will be traveling on his honeymoon. Park Commissioners congratulated Alex on his engagement.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn the meeting at 8:13 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary