

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
November 26, 2012

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry.
- II. Roll Call
Park Commissioners present: Jan Berry, Marion Morris, Terry Lee Lansing, Mirada Jenkins, Uva Wilbanks, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee; Keith Lockie, Park Administrator
- III. Flag Salute
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the agenda with the addition of New Business – item C 65 acre parcel south of Schroeter Park. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. October 15, 2012
It was moved by Uva Wilbanks and supported by Marion Morris to approve the minutes of 10/15/12 as drafted. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report
Township Trustee Alex Williams reported on two township board meetings since the last Park Commission meeting.
October 15, 2012 - All township 2013 budgets and millage rates were approved. The owners of the party store on MacArthur Blvd are suing to regain their liquor license. The township Utility Department reduced their own utility expenses by \$2 million last year. Superior Township withdrew from the county-wide transit plan.

October 19, 2012 – Sidewalk repairs will take place beginning in April 2013. Orchard, Hiltz & McCliment (OHM) is working on plans for a non-motorized trail along Prospect from Clark to Berkshire. SPARK will present to the Township Board at its December 17 meeting. One member resigned from the township Board of Review. Another firefighter retired, and Nicolas Robson was hired to fill the open position. The Toll Brothers filed a lawsuit over zoning on their Geddes Road property. The current ordinance requires cataloguing all trees with trunks larger than six inches diameter. The Toll Brothers' site is heavily wooded. 2,000 trees have already been catalogued. At least another 2,000 remain to be catalogued. The Toll Brothers are willing to work with the township to reduce development impact to the trees, but object to this level of cataloguing requirements. The Township Board set the rate of MERS retirement health plan contributions for township employees.

VIII. Park Reports

A. Chair

Chair Jan Berry reported the October pumpkin carving event was a success, and many children participated. She corresponded with a citizen about a nighttime lantern walk with storytelling in the CHNP. Eastern Michigan University (EMU) conducted a course in the CHNP on invasive and indigenous species.

B. Administrator

Keith Lockie submitted a written report.

The 2013 Park Budget was approved by the Township Board on 10/15/12.

A joint meeting with the Superior Township Board, Superior Township Park Commission and the Ypsilanti District Library was held on 11/14/12 to discuss the future of the library branch in Superior Township.

Staff changes: Dan Allen's tenure on the Park Commission ended 11/20/12. Greg Secord is retiring as Maintenance Supervisor on 12/31/12. A small celebration will be held before the December 17 Park Commission meeting to thank both Dan and Greg for their service to the Park Department and Commission. The December meeting will begin at 6:30 pm at Old Township Hall.

Maintenance Items: Staff began storing and servicing summer equipment and prepping winter equipment.

Gravel replacement at the Community Park parking lot continues.

The Basketball net at Harvest Moon Park was taken down and re-installed at regulation height.

Grills at Harvest Moon and Norfolk parks were repainted.

Non-motorized paths were cleared in preparation for winter.

- C. Board Meeting Attendees – Marion Morris added that the Toll Brothers are working to save all specimen trees (those of exceptional age, size and/or variety). Township Board members received a raise. Marion explained to the board the Park Commissioners decision to decline a raise in order to support additional park staff. Township Supervisor McFarlane commented that if the Park Commission needs more staff, the commission should let him know.

- D. Park Steward – no report

- E. Safety – no accidents or injuries

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Parks Reports. The motion carried.

IX. Communications

- A. Parks Contact Information

- B. 2013 Proposed Commission Meeting Schedule

- C. 2013 Election Park Commissioner Results

- D. November Budget Amendment

- E. Park Commission By-Laws

- F. Email from Berry to Stephanie Klaver regarding CHNP Use

- G. Email from McFarlane regarding Joint Meeting with YDL Board

- H. Emails to/from Berry to/from Michelle Hersh regarding CHNP Use

It was moved by Sandi Lopez and supported by Mirada Jenkins to receive the communications. The motion carried.

X. Old Business

- A. New Parks Bldg/Land Purchase

Approved 12/17/12 by Superior Township Park Commission.

Park Commissioners discussed the 11/14/12 joint meeting with YDL, Township Board and Township Park Commission. Several options to raise or set aside money for a branch library were discussed. The next committee meeting with YDL will take place in March 2013.

B. 2013 Park Budget – the 2013 Park Budget was approved on 10/15/12.

XI. New Business

A. Nominations & Election of Park Commission Officers

Marion Morris nominated Jan Berry as Chairperson.

Jan Berry nominated Uva Wilbanks and Vice-Chairperson

Sandi Lopez nominated Martha Kern-Boprie as Secretary

It was moved by Uva Wilbanks and supported by Mirada Jenkins to close the nominations. The motion carried.

Commissioners voted unanimously to elect the nominated officers.

B. 2013 Commission meeting schedule

It was moved by Sandi Lopez and supported by Marion Morris to approve the following schedule for 2013 Park Commission meetings:

1/28/13

2/25/13

3/25/13

4/22/13

5/20/13 (3rd Monday at 6:30 pm)

6/24/13

7/22/13

8/26/13

9/23/13

10/28/13

11/25/13

12/16/13 (3rd Monday at 6:30 pm)

The motion carried.

C. 65 acre parcel south of Schroeter Park

Marion Morris reported that Tom Freeman, township resident and member of county land preservation committee, called her on 11/14/12 to let her know that the land preservation committee voted to purchase the 65 acre parcel south of Schroeter Park, and would be contacting **the** realtor shortly. Marion expects to learn more in the next month.

XII. Payment of Bills

It was moved by Uva Wilbanks and supported by Sandi Lopez to pay the bills totaling \$4,549.37. The motion carried.

XIII. Financial Statements

It was moved by Sandi Lopez and supported by Terry Lee Lansing to accept the 10/31/12 Financial Statements. The motion carried.

XIV. Pleas and Petitions – none

XV. Adjournment

Approved 12/17/12 by Superior Township Park Commission.

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn the meeting at 8:07 pm.
The motion carried.

Submitted by:
Martha Kern-Boprie, Park Commissioner and Secretary