

SUPERIOR TOWNSHIP PARK COMMISSION  
Regular Meeting  
October 15, 2012

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Jan Berry, Uva Wilbanks, Dan Allen, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: Marion Morris  
  
Others present: Alex Williams, Township Trustee; Keith Lockie, Park Administrator; Patrick Pigott, Recreation Staff; Mirada Jenkins
- III. Flag Salute  
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Agenda Approval  
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval  
A. September 24, 2012  
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 9/24/12 as drafted. The motion carried.
- VI. Citizen Participation – None
- VII. Board Liaison Report  
Trustee Alex Williams reported that the Township Board has not met since the last Park Commission meeting. The board will meet tonight at 7:30 pm.
- VIII. Park Reports
  - A. Chairperson – Chair Jan Berry encouraged commissioners to visit Cherry Hill Nature Preserve (CHNP) and see all the good work done there by Park Staff.
  - B. Administrator – Keith Lockie submitted a written report. The 2013 Budget is scheduled for Township Board approval tonight. The General Fund contribution to the Park Fund will be \$227,957. A joint meeting by the Township Board, the Park Commission and the Ypsilanti District Library Board will be scheduled this fall after the November 6 election. Work continues on re-graveling the parking lot in Schroeter Park. A new bat house has been installed in CHNP.
  - C. Board Meeting Attendees – There has been no Township Board meeting since the last Park Commission meeting.
  - D. Park Steward – No report.
  - E. Safety – No accidents or injuries.

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Park Reports. The motion carried.

- IX. Communications
  - A. Newsletter Data email to David Phillips
  - B. Keybank ATM Letter and Invoice
  - C. 2013 Proposed Budget
  - D. 2012 Recreation Flyer Extract

It was moved by Dan Allen and supported by Uva Wilbanks to receive the Communications. The motion carried.

- X. Old Business
  - A. New Parks Building/Land Purchase

Ypsilanti District Library (YDL) board members concurred with suspending the planning meetings for the new branch library/park structure in Superior Township until after a joint meeting of the Superior Township Board, Superior Park Commission and the YDL Board. Park Commissioners informally discussed interim uses for the real estate recently purchased on Harris Road.
  - B. 2013 Proposed Budget

The 2013 Park Fund Budget is scheduled for adoption by the Township Board tonight, along with all other township budgets. The General Fund contribution to Parks increased by \$110 to \$227,957 to cover increased cost of Retirement Health Plan contributions. All Park Commissioners are asked to attend the Township Board meeting at 7:30 pm.
  - C. Pumpkin Carving Event – October 20, 2012

The Pumpkin Carving Event will take place in Norfolk Park from 11:00 am – 2:00 pm. Pumpkins and all supplies to carve them and decorate treat bags are on hand. Commissioners helping are Jan Berry, Dan Allen, Sandi Lopez and Martha Kern-Boprie. Martha will supply muffins and cider. There are juice boxes and cookies left from previous events this summer.

- XI. New Business
  - A.

- XII. Bills for Payment

It was moved by Dan Allen and supported by Uva Wilbanks to approve payment of the bills totaling \$1,544.15. The motion carried.

- XIII. Financial Statements
  - A. September 30, 2012

It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the 9/30/12 Financial Statements. The motion carried.

- XIV. Pleas and Petitions

Trustee Alex Williams reminded Park Commissioners of the fall Clean-up Day on Saturday 10/27/12 at EMU's Rynearson Stadium. Anything can be discarded there, and most without charge. Alex distributed flyers with information about this event.

- XV. Adjournment

It was moved by Uva Wilbanks and supported by Dan Allen to adjourn at 6:58 pm. The motion carried.