

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
August 27, 2012

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 7:33 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Marion Morris, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Dan Allen

Others present: Alex Williams, Township Trustee; Keith Lockie, Park Administrator
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the agenda with the addition of Old Business (B) Dixboro Fair review. The motion carried.
- V. Prior Meeting Minutes Approval
A. July 23, 2012
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 7/23/12 with noted spelling corrections. The motion carried.
- VI. Citizen Participation – there was none
- VII. Board Liaison Report
Trustee Alex Williams reported that Ellen Kurath provided an update on the many trees recently planted on township properties. The trees are remarkably healthy, in spite of the heat and drought this summer.
The Township Clean-up Day is scheduled for 10/27/12 from 10:00 am – 2:00 pm at EMU's Rynearson Stadium. Township residents may dispose of nearly anything. Up to four tires may be disposed of for free. There is a charge for tires after the first four.
The 12.2 acre parcel on Harris Road between Geddes and MacArthur Blvd was purchased last week.
Trustee Roderick Green was elected Vice-Chair of SEMCOG's Finance Committee.
Superior Township will pass on Ann Arbor City water & sewer cost increases to customers of that system. This will impact residents of Towsley Farms and Geddes Glen subdivisions.
- VIII. Parks Reports
A. Chairperson – Jan Berry reminded commissioners that the pumpkin carving event is about two months away. Last year some commissioners expressed interest in seeking donated pumpkins for this event. Chair Berry recommended they seek donations now.

B. Administrator – Keith Lockie submitted a written report. The Basketball Event was successful, but participants drifted in at later times. Donations totaling \$79 were received at the Dixboro Fair. We still have many books left from the give-a-way. A minor collision happened with a Park Dept vehicle on Township Hall property. The 2013 Park & Rec Budget has been drafted and will be presented to Park Commissioners tonight. Shroeter Park maintenance has included brush hogging and train maintenance. Cherry Hill Nature Preserve received an additional pet station and an additional bench.

- C. Board Meeting Attendees – Sandi Lopez attended the August township board meeting, and said Alex Williams’ report covered everything.
- D. Park Steward – no report
- E. Safety – a minor collision occurred when a park truck was backing up in a township hall parking lot and hit a tree. No injuries, some vehicle damage. Park Commissioners discussed the potential impact of new state law and township ordinances regulating exterior burning of yard waste, trees and brush.

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Parks Reports. The motion carried.

IX. Communications

- A. Email from Coy Vaughn of County Parks RE: Harris Road site
- B. Fireman’s Park Usage Form
- C. 2012 Budget Amendment
- D. 2013 Proposed Budget
- E. Memo regarding Secord’s accident 8/02/12

It was moved by Uva Wilbanks and supported by Marion Morris to receive the Communications. The motion carried.

X. Old Business

- A. New Parks Building/Land Purchase
Purchase of the land was closed upon last week. Marion Morris, Sandi Lopez and Martha Kern-Boprie outlined the work of the planning committee. Generally it was agreed that the Library board and staff will be the lead applicant for grants, although the committee recognized that some grants may require either the Parks or Library or a collaboration of both to be the applicant. Committee members are beginning research on grant opportunities.
- B. Dixboro Fair review – Many visitors stopped at the Parks booth. All the cook books were given away, as well as many other books. Donations totaling \$79 were contributed. Several park commissioners commented on how helpful Patrick Piggott was. He arrived early, stayed the entire day, and not only took down the Park Dept booth and materials, but also assisted the Superior Land Conservancy and Superior Land Preservation Society with taking down their booths.

XI. New Business

- A. 2013 Proposed Budget
Keith Lockie reviewed the proposed budget with Park Commissioners, including some staff changes that impact the budget amounts. In aggregate, the budget represents a 1.7% increase over the 2012 budget. Commissioners noted and discussed that the budget does not contain a 2% increase in Park Commissioner stipends, as has been traditional in previous years.
It was moved by Martha Kern-Boprie and supported by Marion Morris to recommend the 2013 budget to the Township Board as drafted, with revenue estimated at \$231,490 and expense of

Administration Department	\$ 68,229
Recreation Department	\$ 14,901
Park Maintenance Department	\$143,359
Park Development/Improvement	<u>\$ 5,000</u>
	\$231,490

The motion carried.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Marion Morris to approve payment of the bills totaling \$10,572.45. The motion carried.

XIII. Financial Statements

A. July 2012 – It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the July 2012 financial statements. The motion carried.

XIV. Pleas and Petitions – there were none

XV. Adjournment

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to adjourn at 8:25 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary