

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
June 25, 2012
7:30 p.m.
Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 7:30 p.m.

- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Dan Allen, Terry Lee Lansing, Marion Morris, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee, Keith Lockie, Park Department Administrator; Greg Secord, Park Maintenance Supervisor; Patrick Pigott, Park Maintenance Staff

- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge to the Flag.

- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.

- V. Prior Meeting Minutes Approval
A. May 21, 2012
It was moved by Sandi Lopez and supported by Marion Morris to approve the minutes of May 21, 2012 with corrections to New Business items (C), (D) and (F). The motion carried.

- VI. Citizen Participation - There was none.

- VII. Board Liaison Report
Township Trustee Alex Williams reported there have been three Township Board Meetings since the last Park Commission meeting. The Township Board met May 21, May 25 and June 18.
May 21 – The Township Board received the audit of 2011 financial activity. Auditors gave an unqualified A-1 rating to Superior Township. Public hearings were also conducted on the Hyundai proposal and on proposed amendments to the outdoor burning ordinance.
May 25 – The Township Board updated ballot language for 2012 township millage renewal requests.
June 18 – A discussion took place about DTE “smart meters”, precipitated by a citizen request that the Township Board take action with the State of Michigan to prevent the smart meter project roll-out. Supervisor McFarlane reported that Superior Township is likely to receive two warning sirens. He participated in a discussion with EMU and the Sheriff Department concerning ideas to reduce crime in the MacArthur Blvd. area. The supervisor also attended a meeting with Willow Run and Ypsilanti school districts concerning a potential merger of the districts. Further discussion took place concerning the township burning ordinance. Michigan HB4207 prohibits outdoor burning of leaves and grass. A committee has formed to revise the township burning ordinance. The Township Board authorized the Park Department to purchase a leaf blower. The Republic Waste Management contract was renewed. The new contract provides for recycling pick-up every two weeks instead of every week. Compostable yard waste will also be picked up every two weeks, on alternate weeks from recyclables. The annual Clean Up Day at EMU Rynearson Stadium is scheduled for 10/27/12. Township residents may dispose of anything at this event, including electronics, furniture, mattresses and hazardous materials. The Township Board filed an objection to increasing the speed limit on Curtis and Clark Roads. The Board also adopted a resolution in

support of purchasing real estate on Harris Road between MacArthur Blvd and Geddes Road for a library/parks structure, for an amount not to exceed \$140,000.

VIII. Parks Reports

A. Chairperson

Chair Jan Berry reported the Green Fair on June 23 was a success. A lot of hot dogs were eaten. She wrote an email message to Angelo Jenkins, the citizen who requested lowering the basketball rim in Harvest Moon Park to ten feet. Her message informed Mr. Jenkins the rims are already ten feet above the basketball court, and that the rims are not adjustable. She thanked Mr. Jenkins for his interest in township parks. Park commissioners discussed the concerns raised by Mr. Jenkins, and asked Park staff to investigate for further options.

B. Administrator

The Park Administrator submitted a written report.

Harvest Moon Park basketball rims are 10' ½" and 10' 2" off the basketball court surface. Regulation height is 10'.

Non-motorized trail maintenance – the Township Board authorized the Parks Department to purchase a blower for \$1,649 to clear non-motorized trails of debris. Other local townships also blow such trails to clear them.

Dixboro Fair – The Dixboro Fair is scheduled for August 4. The Park Commission's application for a booth was submitted 5/30/12. We need volunteers to staff the booth, where we will distribute donated books and park information.

North Prospect Park – four small trees have been removed, improving sight lines. A new park sign was installed at the north end of the park.

Kite & Rocket Day – 72 kites were purchased and distributed, an increase of 50% over previous years. Many families attended and had fun.

C. Board Meeting Attendees

Sandi Lopez reported that Alex Williams gave a thorough report of board action. She added that volunteers will be needed at the 10/27/12 Clean Up Day at EMU's Rynearson Stadium.

D. Park Steward – no report

E. Safety – Greg Secord reported there have been no accidents or injuries.

IX. Communications

A. Email from Clerk David Phillips regarding North Prospect Park

B. Memo to Township Board regarding Optimax Blower purchase

C. 2012 Recreation Programs Flyer except

D. Dixboro Fair information and application form

E. Email from Chair Jan Berry regarding Harvest Moon Park basketball rims

It was moved by Uva Wilbanks and supported by Dan Allen to receive the communications. The motion carried.

X. Old Business

A. New Parks Building

Sandi Lopez attended the Superior Township committee meeting on June 12, that is working on representing Superior Township's interest in the joint Library-Township Park building. The committee explored who will be responsible for various elements of building use and construction. Sandi, Supervisor Bill McFarlane and Kay Williams are pursuing "green" building technology and grants to fund it. The Park Commission must decide what structural features we seek. Chair Berry commented our first priority should be obtaining the land.

It was moved by Sandi Lopez and supported by Uva Wilbanks to direct Chair Berry to write a letter to the Township Board in support of purchasing 12 acres of real estate on Harris Road between Geddes Road and MacArthur Blvd for an amount not to exceed \$140,000 for the purpose of constructing a combination Park & Library building. A roll call vote was taken.

	Yes	No
Jan Berry	X	
Uva Wilbanks	X	
Dan Allen	X	
Terry Lee Lansing	X	
Marion Morris	X	
Sandi Lopez	X	
Martha Kern-Boprie	X	
The motion carried.		

Marion Morris offered to work with Keith Lockie on detailed square footage needs for park purposes. The purposes include:

A meeting room at least as big as the Superior Township Board Room
Kitchenette

Two sets of bathrooms: one public, one staff

Three sets of offices

Two storage rooms

One conference/class room

B. Dixboro Fair

Terry Lee Lansing, Uva Wilbanks and Martha Kern-Boprie volunteered to staff the Park Commission booth.

C. Kite & Rocket Day Reflections

Dan Allen thought the kites were too expensive. Several park commissioners were concerned with adults taking kites. The consensus was to use similar kites next year, and put more thought into the day's structure, to ensure the kites are given only to children who are present at the event.

XI. New Business

A. July 21 Event – Kickball in Oakbrook Park

Dan Allen will coordinate this event. Martha Kern-Boprie will not be present.

XII. Bills for Payment

It was moved by Dan Allen and supported by Marion Morris to pay the bills totaling \$5,309.55. The motion carried.

XIII. Financial statements

It was moved by Uva Wilbanks and supported by Marion Morris to receive the 5/31/12 financial statements. The motion carried.

XIV. Pleas and Petitions - There were none.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Dan Allen to adjourn the meeting at 8:48 p.m. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary