

SUPERIOR TOWNSHIP PARK COMMISSION MINUTES

Regular Meeting

April 16, 2016

6:30 p.m.

Adopted Minutes

- I. The meeting was called to order by Chair Jan Berry at 6:30 p.m. at the Old Township Hall.
- II. Roll Call  
Park Commissioners present: Jan Berry, Uva Wilbanks, Terry Lee Lansing, Sandi Lopez, Marion Morris, Martha Kern-Boprie  
  
Park Commissioners absent: Dan Allen  
  
Others present: Keith Lockie, Park Department Administrator; Alex Williams, Township Trustee; Carla Bisaro & Brenda Baker of Committee to Promote Superior Township
- III. Flag Salute  
Chair Jan Berry led those assembled in the pledge to the flag.
- IV. Agenda Approval  
It was moved by Uva Wilbanks and supported by Terry Lee Lansing that the agenda be approved as drafted. The motion carried.
- V. Prior Meeting Minutes Approval  
A. March 26, 2012  
It was moved by Uva Wilbanks and supported by Terry Lee Lansing that the minutes of 3/26/12 be approved with two spelling corrections. The motion carried.
- VI. Citizen Participation  
There was none.
- VII. Board Liaison Report  
Township Trustee Alex Williams reported that the Township Board has not met since the last Park Commission meeting. The Township Board will meet tonight at 7:30 p.m.
- VIII. Park's Reports  
A. Chairperson  
  
B. Administrator  
The Administrator's report was submitted in writing. The DNR requested additional data for our Five Year Plan. The data has been submitted. The DNR has not informed Keith if the plan was accepted. On-call seasonal staff began working 4/02/12. They are working on spring cleanup and early grass mowing. The next Park Commission meeting is the third Monday of May 5/21/12 at 6:30 p.m.  
  
C. Board Meeting Attendees  
There has not been a Township Board meeting since the last Park Commission meeting.  
  
D. Park Steward  
No report  
  
E. Safety

Approved by Superior Township Park Commission on 5/21/12.

No report

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Parks Reports. The motion carried.

IX. Communications

- A. Superior Scenes excerpt
- B. Green Fair flyer
- C. 2012 Recreation Programs flyer

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the communications. The motion carried.

X. Old Business

A. New Park Building

Jan Berry reported that the Ypsilanti District Library (YDL) Board meets on Thursday 4/19/12 6:30 p.m. at the Whittaker Road library, and has encouraged Superior Township Park Commission representatives to attend. Chair Berry said she believes the YDL leadership is sincere in their desire to collaborate with Superior Township on a joint Park/Library structure. Martha Kern-Boprie and Marion Morris will attend the 4/19/12 YDL meeting on behalf of the Park Commission.

B. Township Parks May Event

Carla Bisaro and Brenda Baker of the Committee to Promote Superior Township discussed plans for the May "Planting in the Park" event scheduled for 5/19/12 in Oakbrook and Norfolk parks. Carla will purchase the plants. It was agreed that four flats would be sufficient. Three flats for the park flower beds and one flat for individual compostable pots for children to take home. Marion Morris encouraged Carla to select plants that thrive in sunlight. Volunteers were asked to bring garden trowels. Martha Kern-Boprie and Jan Berry agreed to help at the event. Keith Lockie said the Park Department would provide water for transplanting, and will also provide a hot dog lunch. Martha Kern-Boprie offered to distribute flyers in the neighborhood surrounding Oakbrook and Norfolk Parks. Keith will prepare the flyers for her. The event is also publicized in the township newsletter and will be on the marquee at the Parks & Utility Administration building. Carla and Marion are designing a information/coloring packet for children, to be available at the event.

XI. New Business

A. Township Green Fair

The township Green Fair is scheduled for June 23 in Fireman's Park. The Park Commission will again give away books, and promote the recreation events scheduled this year. Park Commissioners are encouraged to donate books for the Green Fair. Cookbooks are especially popular.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve payment of the bills totaling \$4,397.70. The motion carried.

XIII. Financial Statements

A. March 31, 2012

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the 3/31/12 financial statements. The motion carried.

XIV. Pleas & Petitions

None

XV. Adjournment

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to adjourn the meeting at 7:04 p.m. The motion carried.

Approved by Superior Township Park Commission on 5/21/12.

Submitted by:  
Martha Kern-Boprie, Park Commissioner and Secretary