

SUPERIOR CHARTER TOWNSHIP PARK COMMISSION

Regular Meeting

January 23, 2012

7:30 p.m.

Adopted Minutes

- I. Call to Order
The meeting was called to order at 7:30 p.m. in the Utility Department Administration Building by Chair Jan Berry.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Dan Allen, Marion Morris, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee; Keith Lockie, Parks Administrator; Kay Williams, Ypsilanti District Library Board
- III. Flag Salute
Chair Jan Berry led the Park Commission in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to adopt the Agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
A. December 19, 2011
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 12/19/11 with corrections to Parks Reports – Chairperson’s Report. The motion carried.
- VI. Citizen Participation
Kay Williams, Ypsilanti District Library (YDL) Trustee addressed the Park Commission about space needs for the Superior library branch. The YDL board has considered several options, including the space that housed a party store on MacArthur Blvd. near Harris Road. The structure contains about 6,000 square feet of space and will require extensive repair and remodeling, if not entire re-construction. Kay noted that for some time the Park Commission has indicated interest in collaborating with the YDL on a structure, and asked two questions: does that interest continue, and if so, what nature of collaboration does the Park Commission envision? Marion Morris and Jan Berry responded that the Park Commission has discussed an ‘after school’ program, with computer support for studying, tutoring and entertainment. Jan suggested that the Park Commission dedicate a portion of the February commission meeting to refining this concept. Park Commissioners and Kay also discussed financing ideas for the project, both capital and operating.
- VII. Board Liaison Report
Alex Williams, Township Trustee reported on three township board meetings held since the last Park Commission meeting.
A. 12/19/11
Supervisor MacFarlane reported \$1,000.00 was donated to the township by the Ford family. The County Equalization Department announced that if a conservancy or other non-profit receives rental income for rent of land to a farmer, that land will be taxed. The nature of the tax is not clear at this point, but would probably be some form of property tax, either real or personal. This policy is still in discussion.

B. 1/17/12

Adopted an ordinance to amend 105 Burning Ordinance to prohibit burning of yard waste. Rezoned land at Warren and Vorhies roads from PC to A-1. The Township Board sent a message to the Road Commission asking that Geddes Road be maintained as a two lane highway. 4/16/12 will be the annual meeting with the Road Commission. Superior Township received a refund of over \$32,000 from the Road Commission for excessive charges on a paving project. The Township Board discussed the Local District Financing Authority (LDFA) for the Hyundai-Kia project.

C. 1/19/12

The LDFA was approved. Rivena (Rock) applied for a private sewer to the MDEQ. The Township's legal defense fund is probably sufficient to cover the initial response and review costs, but the township may have to re-instate the legal defense fund millage if the available balance is consumed.

VIII. Parks Reports

A. Chairperson

Chair Jan Berry reported that Detroit Country Day school brought a field trip to the Cherry Hill Nature Preserve.

B. Administrator

Keith Lockie submitted a written report that was included in park commissioner packets.

Anticipated 2012 Projects

Complete parking lot re-limestoning at Community

New mulch at Harvest Moon, Community and Oakbrook

Install new sign at North Prospect

Install bat house at CHNP

Renovate park shelters at Harvest moon and Norfolk

Complete remaining picnic table renovations

Install two benches at CHNP and one TBD

Put in new culverts at CHNP and Schroeter

Add new pet stations at all parks

The Five Year Plan is ready for Park Commission approval. After Park Commission approval it goes to the Planning Commission and then the Township Board for approval.

C. Board Meeting Attendees

1. 12/19/11

Jan Berry attended this meeting, and said that Alex Williams' report covered it well.

2. 1/17/12

Martha Kern-Boprie had a schedule conflict and was not able to attend this meeting.

D. Park Steward

No report.

E. Safety

No report.

It was moved by Sandi Lopez and supported by Marion Morris to receive the Parks Reports. The motion carried.

- IX. Communications
 - A. 2012 Board Attendees List
 - B. 2012 Grant Application Worksheet
 - C. Proposed Five Year Plan

It was moved by Dan Allen and supported by Uva Wilbanks to receive the Communications. The motion carried.

- X. Old Business
 - A. Five Year Parks & Recreation Plan

Comissioners discussed the Five Year Parks & Recreation Plan covering the period 2011 – 2015 in detail. Several corrections and amendments were made to the plan. The following resolution was moved by Sandi Lopez and supported by Marion Morris:

BE IT HEREBY RESOLVED that the Superior Charter Township Park Commission approves the Five Year Parks, Recreation and Open Space Plan covering the period 2011 through 2015, with noted changes, for submission to the Superior Charter Township Board for its review and final approval.

Roll Call Vote

| | |
|--------------------|-----|
| Jan Berry | Yes |
| Uva Wilbanks | Yes |
| Terry Lee Lansing | Yes |
| Dan Allen | Yes |
| Sandi Lopez | Yes |
| Martha Kern-Boprie | Yes |
| Marion Morris | Yes |

The resolution is adopted.

- XI. New Business
 - A. Michigan Natural Resources Trust Fund (MNRTF) Grant Application

This grant opportunity was anticipated to fund the CHNP boardwalk construction. However, the deadline to apply for the grant is 4/02/12 and the local unit's Five Year Plan must have both local and state approval by 3/01/12 for the grant application to be considered. It will not be possible to obtain both township and state approval of our Five Year Plan before 3/01/12. This grant opportunity will be pursued in 2013.

- XII. Bills for Payment

It was moved by Dan Allen and supported by Marion Morris to pay the bills totaling \$511.09. The motion carried.

- XIII. Financial Statements

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the 12/31/11 pre-audit financial reports. The motion carried.

- XIV. Pleas and Petitions

There were none.

- XV. Adjournment

It was moved by Uva Wilbanks and supported by Dan Allen to adjourn at 9:00 p.m. The motion carried.

Submitted by
 Martha Kern-Boprie, Park Commissioner and Secretary