



PARKS & RECREATION

SUPERIOR CHARTER TOWNSHIP PARK COMMISSION

Regular Meeting – September 26, 2011

Township Hall – Conference Room

7:30 p.m.

ADOPTED MINUTES

- I. Call to Order
The regular meeting of the Superior Charter Township Parks and Recreation Commission was called to order at 7:30 p.m. in the Township Hall Conference Room by Jan Berry, Chairperson.
- II. Roll Call: Jan Berry, Dan Allen, Uva Wilbanks, Terry Lee Lansing, Marion Morris, SandySandi Lopez, Martha Kern-Boprie
Present: Jan Berry, Terry Lee Lansing, Marion Morris, SandySandi Lopez, Martha Kern-Boprie
Absent: Dan Allen, Uva Wilbanks

Staff Present: Keith Lockie, Greg Secord
- III. Flag Salute
The Pledge of Allegiance to the Flag was led by Chair Jan Berry.
- IV. Approval of Agenda
It was moved by SandySandi Lopez and supported by Marion Morris to approve the Agenda with the addition of Beautification Plan discussion under New Business. The motion carried.
- V. Approval of Minutes of August 31, 2011
It was moved by Marion Morris and supported by SandySandi Lopez to approve the minutes of 8/31/11 with noted corrections. The motion carried.
- VI. Citizen Participation
There were none.
- VII. Board Liaison Report
Trustee Alex Williams reported that the sale of 8.8 acres at Geddes and Prospect that the township acquired for back taxes, and will eventually sell back to the private owner after the conservation easement is in place has been delayed.
A county-wide toxic and other waste drop-off is scheduled on 10/08/11 from 9:00 a.m. to 2:00 p.m. at EMU's Rynearson Stadium. Among the products accepted at this drop-off are paint, batteries, computer equipment, tires (up to four per household).
The County Road Commission is looking to replace several bridges throughout the county, including the bridge on Geddes Road near Ridge Road.
There is discussion of continuing the non-motorized Border-to-Border Trail east to Canton Township.
The Township Board approved the street light in Community Park.
The Township Board will hold the Budget Hearing at the October board meeting.
Beer, wine and liquor may now be sold in Superior Township on Sunday, provided the vendor has a special permit from the LLC.
A foot race called the "Girl's Run of the Run" is scheduled for 11/20/11 and will pass through parts of Superior Township, near St. Joseph Mercy Hospital.
- VIII. Parks Reports
A. Chairperson

Chair Jan Berry and Keith Lockie met with County Commissioner Rolland Sizemore regarding a potential county recreation center on the Water Street property in the City of Ypsilanti. Chair Berry suggested the Cheney School property as an alternative. Commissioner Sizemore was not interested in this suggestion.

Commissioner Sizemore also mentioned an afterschool program conducted in an apartment complex in Ypsilanti Township. The apartment complex provides an apartment for the program, volunteers staff it, computers and other educational materials were secured, and children come from 3:00 to 6:00 pm each day to work on their homework. Volunteer staff include retired teachers, and some sheriff department staff will assist as well. Commissioner Sizemore thought the Superior Township Parks Commission might want to pursue a similar program in Sycamore Meadows.

B. Administrator

Keith Lockie submitted the Administrator's Report in the board packet.

Board of Trustees attendees for 10/17/11 meeting is Dan Allen.

Pumpkin Carving/Arts & Crafts event is 10/22/11 in Norfolk Park from 11:00 am – 2:00 pm.

The \$5,000 donation from ITC Holdings for native species planting was received 9/16/11.

2012 Draft Budgets were presented to the Township Board on 9/19/11. The public hearing on the budget is scheduled for 10/17/11.

Clerk David Phillips received a cost estimate for the street light in Community Park of \$1,252.99 for one-time installation and \$228.12 annual.

The ATM lease at Clark & Prospect expires 9/30/11. Keith Lockie sent a lease renewal to KeyBank at an annual rate of \$3,395.11.

The Parks Commission had over \$21,000 still unspent in the Beautification Budget for 2011.

Discussion should take place concerning wise use of these funds.

Evergreen will remove seven dead trees from Community Park this fall.

C. Board Meeting Attendee

Marion Morris attended the September Township Board Meeting. She reported the Township Board asked her to ~~participate on a committee to consider~~ attend the board meeting when they will consider accepting the donation of purchasing 1.8 acres next to Free Church Cemetery, to serve as a buffer to the cemetery. This land was also the site of Free Church, the oldest church building in Superior Township. The Township Board also adopted a resolution honoring the Reverend Dr. Riley of Christ Temple for his long service. Budget amendments, the AATA bus contract and other business items were all approved.

D. Park Steward

Chair Jan Berry reported on behalf of the Park Steward that Ryan Sylvester, Eagle Scout candidate has made good progress on construction of the bridge in the Cherry Hill Nature Preserve. Photos of the project were shared with Park Commissioners.

E. Safety

Greg Secord reported there have been no accidents. And fortunately no more poison ivy cases.

It was moved by Terry Lee Lansing and supported by SandySandi Lopez to accept the reports. The motion carried.

IX. Communications

Attached

It was moved by Marion Morris and supported by SandySandi Lopez to receive the communications. The motion carried.

X. Old Business

A. Trees & Shrubs Project

Marion Morris met with Margolis Nursery staff to schedule plantings of plants purchased from them. Marion asked Greg Secord to work with Ellen Kurath to plan transplant of her donated plants.

B. Pumpkin Carving/Arts & Crafts Event

The Pumpkin Carving/Arts & Crafts Event is scheduled for 10/22/11 in Norfolk Park from 11:00a.m. to 2:00 p.m. The rain date is 10/29/11. Martha Kern-Boprie is responsible for coordinating the event. Park Department staff will secure and deliver 30 pumpkins. Martha will secure all pumpkin carving, arts & crafts supplies and cider and doughnuts.

C. Community Park Light

The light for Community Park was approved by the Township Board. It will be a sodium light, similar to the Bromley Park lights.

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve installation of a streetlight in Community Park, consistent with the map submitted to the Township Board in August. The motion carried.

XI. New Business

A. Beautification Plans

Park Commissioners suggested purchasing "gator bags" to irrigate trees and shrubs. Greg Secord recommended purchasing mulch for playgrounds and gravel for parking lots. Jan Berry suggested purchasing some of the materials for a boardwalk in CHNP.

XII. Bills for Payment

It was moved by ~~Sandy~~Sandi Lopez and supported by Marion Morris to pay the bills totaling \$1,868.43 (one thousand eight hundred sixty-eight dollars and forty-three cents). The motion carried.

XIII. Financial Statements

A. August 2011

It was moved by ~~Sandy~~Sandi Lopez and supported by Marion Morris to receive the August 31, 2011 Financial Statements. The motion carried.

IXV. Pleas and Petitions

There were none.

XV. Adjournment

It was moved by ~~Sandy~~Sandi Lopez and supported by Terry Lee Lansing to adjourn the meeting. The motion carried. The meeting adjourned at 8:17 p.m.

Respectfully submitted,
Martha Kern-Boprie, Acting Secretary