



PARKS & RECREATION

SUPERIOR TOWNSHIP PARK COMMISSION

Regular Meeting – August 31, 2011

Old Township Hall

7:30 p.m.

ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at Old Township Hall by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Allen, Lopez

PRESENT: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Allen

ABSENT: Lopez

STAFF: Greg Secord, Parks Maintenance Supervisor, and Alex Williams, Township Liaison, were also in attendance.

3) FLAG SALUTE

The flag salute was led by Berry

4) APPROVAL OF AGENDA

It was moved by Wilbanks, supported by Morris, that the agenda be approved.

5) APPROVAL OF MINUTES OF July 25, 2011

It was moved by Wilbanks, supported by Morris, that the minutes of the regular meeting of July 25, 2011 be accepted as corrected. The minutes were corrected and accepted.

6) CITIZEN PARTICIPATION

Ellen Kurath was in attendance and her comments can be found in the Tree and Shrub area of Old Business

7) TOWNSHIP LIAISON

Williams was not able to attend the last Board Meeting.

8) REPORTS

A. Chairperson:

None

B. Administrator:

Attached

C. Board Meeting Attendees:

Lansing reported that the Board wants to know the cost of installation and maintenance of the proposed light at Community Park. Lansing said it sounded like the Board did not like the idea of lighting Community Park ~~because police call-outs to the area have been lower since the party store on MacArthur closed~~. Morris said that there are still questionable activities occurring at the park as evidenced by some of the garbage that maintenance staff has been finding in the parking lot of Community Park. Berry said she would talk to Dave Phillips and other Board members about requirements for the proposed light. Lansing also said that SEMCOG attended the last Board meeting and suggested that we contact them to coordinate and help sponsor future activities.

D. Park Steward:

Berry reported that the Boy Scout bridge project in Cherry Hill nature Preserve is underway and looking good.

E. Safety:

Secord reported that there have been no injuries in the last month but poison ivy has been very bad and poison ivy products have been hard to find at the stores.

Allen moved, supported by Kern-Boprie, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached

Morris moved, supported by Wilbanks, to accept the Communications. The motion carried.

10) OLD BUSINESS

- A. **Trees and Shrubs Fund** - Ellen Kurath and Marion Morris presented some diagrams of how ~~she thinksthey think~~ the plantings should take place. ~~Her-The~~plantings plan was considered by the Commission. Morris prepared some estimates for plantings which are attached to these minutes. The estimates are from Margolis and Lucas Nurseries. Berry said we have had good experiences with Margolis in the past and they are also a business located in Superior Township. The Margolis bid is \$9,300 (nine thousand three hundred dollars), so the Parks Commission would need to contribute an additional \$4,300 (four thousand three hundred dollars) from the beautification fund to the donated \$5,000 (five thousand dollars) to complete the project.

Kern-Boprie moved that the Parks Commission approve Kurath's and Morris's planting plan and approve that plants be purchased from Margolis Nursery not to exceed \$9,500 (nine thousand five hundred dollars). An affirmative unanimous roll call vote was taken.

Berry said she appreciates all of the efforts, especially those of Ellen Kurath, that went into this beautification project.

11) NEW BUSINESS

- A. **2012 Budget** – Kern-Boprie moved that we recommend approval of the proposed 2012 budget as drafted by Lockie, Morris seconded.
- B. **Superior Scenes Newsletter** – Berry agreed to write an article for the Superior Scenes publication mentioning our October activity and our beautification plantings. ~~Kern-Boprie~~Lansing suggested that our future public activities begin at noon and go until 3:00 pm instead of the ~~10:00~~11:00 am to ~~1:00~~2:00 pm schedule that we used for the activities this summer.

12) BILLS FOR PAYMENT

Allen moved, supported by Kern-Boprie, to pay the bills totaling \$1,583.47 (one thousand five hundred eighty-three dollars and forty-seven cents). The motion carried unanimously.

13) FINANCIAL STATEMENTS

Morris moved, supported by Lansing, to accept the July, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS -

NONE

15) ADJOURNMENT

It was moved by Wilbanks supported by Allen that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Dan Allen, Secretary