



PARKS & RECREATION
SUPERIOR TOWNSHIP PARK COMMISSION
 Regular Meeting – June 27, 2011
 Old Township Hall
 7:30 p.m.
 ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at Old Township Hall by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

PRESENT: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

ABSENT: None

STAFF: Keith Lockie, Parks Administrator, Alex Williams, Township Liaison, and Greg Secord, Parks Maintenance Supervisor, were also in attendance

3) FLAG SALUTE

The flag salute was led by Berry.

4) APPROVAL OF AGENDA

It was moved by Wilbanks, supported by Morris, that the agenda be approved. Berry added one new business item to the agenda regarding ITC planting fund.

5) APPROVAL OF MINUTES OF

It was moved by Wilbanks, supported by Kern-Boprie, that the minutes of the regular meeting of May 16, 2011 be accepted as corrected. The minutes were corrected and accepted.

6) CITIZEN PARTICIPATION

Ellen Kurath attended the meeting and her contributions can be found in the area of these minutes regarding the ITC Planting Fund.

7) TOWNSHIP LIAISON

Williams attended two Board Meetings since our last Parks Meeting. Williams said the Board approved the Dixboro Fair at their last meeting. Williams also reported that St. Joe's Hospital is improving the west entrance of the hospital with construction and plantings, there are county-wide transit and road improvements under way, and the Township is considering extending the moratorium regarding medical marijuana growth and sales. Williams was unable to attend the Green Fair.

8) REPORTS

A. Chairperson:

Berry reported that the park Steward discovered a class from Washtenaw Community College in Cherry Hill Nature Preserve. The class is writing an article for a Superior Land Preservation publication.

B. Administrator:

Attached

C. Board Meeting Attendees:

None

D. Park Steward:

None

E. Safety:

Secord reported that there have been no injuries in the last month. There have, however, been several cases of poison ivy.

Wilbanks moved, supported by Allen, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached

Morris moved, supported by Lansing to accept the Communications. The motion carried.

9) OLD BUSINESS

A. **2011 Summer/Fall Programs** – Kern-Boprie will be the contact person for the Kite and Rocket event on July 16. Allen announced that he would need to purchase some supplies for the rocket activity and Lockie said to purchase the items and that Allen will be reimbursed. The kites were purchased from The Rocket.

B. **Community Park Lighting** – A resolution regarding the lighting of the parking area at Community Park will be submitted to The Board this week as follows:-

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

A RESOLUTION FOR APPROVAL OF THE LIGHTING OF THE PARKING AREA AT COMMUNITY PARK

Resolution Number: 2011-01

Date: May 16, 2011

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Park and Recreation Department has the power, privilege and authority to maintain and operate the Superior Township Parks providing safe recreational areas and opportunities for the residents of Superior Township; and

WHEREAS, there have been several requests for lighting the parking area of Community Park; and

WHEREAS, the Superior Township Park Commission believes that lighting would improve the safety in this park; and

NOW, THEREFORE BE IT RESOLVED: That the Superior Township Park Commission requests that the Superior Township Board of Trustees install lights in the parking area at Community Park.

OFFERED BY Jan Berry

SECONDED BY Martha Kern-Boprie

YES 6 NO 0 ABSENT 1 VOTE

C. **Schroeter Park fence Bids** – Secord presented bids to the Commissioners and recommended ~~tabling, for the time being, not continuing with~~ the fencing project at Schroeter Park. The three bids were between \$3,320.00 (three thousand three hundred twenty dollars) and \$5,320.00 (five thousand three hundred twenty dollars). Lopez made a motion to table this issue for now, Kern-Boprie seconded, and the motion carried unanimously.

D. **Toro Brush Bids** – The bid for the rotating brush attachment for the Toro was \$8,275.00 (eight thousand two hundred seventy-five dollars) and \$595.00 (five hundred ninety-five dollars) for installation. The rotating brush would be used to clean the non-motorized trail. Williams recommended contacting OHM to see the weight limits on the non-motorized trail. Berry said she would contact McFarlane about what weight the machines are that contractors have used in the past to clean the trails.

10) NEW BUSINESS

A. **2011 Dixboro Fair** – The Dixboro Fair is scheduled for August 6. Wilbanks can cover the Parks Booth in the morning but has to leave by 10:00 am. Lansing said that she would be able to help with the staffing.

B. **ITC Tree Planting Fund** – There has been a \$5,000 (five thousand dollar) donation to The Township from ITC for planting. Ellen Kurath reported that they have used a powerful, long-lasting herbicide in the past under power lines that has damaged some of her plantings in the past. Kurath is concerned about appropriate allocation of the funds for the plantings. She wants careful consideration about what plantings go where. Berry recommended establishing an advisory panel to explore the potential plantings.

11) BILLS FOR PAYMENT

Allen moved, supported by Wilbanks, to pay the bills totaling \$ 4,296.16 (four thousand two hundred ninety-six dollars and sixteen cents). The motion carried unanimously.

12) FINANCIAL STATEMENTS

Wilbanks moved, supported by Lopez, to accept the May, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS -

None

15) ADJOURNMENT

It was moved by Wilbanks supported by Lansing that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Dan Allen, Secretary