



PARKS & RECREATION

SUPERIOR TOWNSHIP PARK COMMISSION

Regular Meeting – April 25, 2011

Utility Administrative Building

7:30 p.m.

ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at Old Township Hall by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

PRESENT: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

ABSENT:

STAFF: Keith Lockie, Parks Administrator, and Alex Williams, Township Liaison, were also in attendance.

3) FLAG SALUTE

The flag salute was led by Berry

4) APPROVAL OF AGENDA

It was moved by Wilbanks supported by Kern-Boprie that the agenda be approved. Berry removed item B from the New Business area of the agenda.

5) APPROVAL OF MINUTES OF

It was moved by Kern-Boprie, supported by Lansing, that the minutes of the regular meeting of March 28, 2011 be corrected and accepted. The minutes were accepted as corrected.

6) CITIZEN PARTICIPATION

None

7) TOWNSHIP LIAISON

Williams reported that the Green Fair is June 11 and Ann Arbor Green Fair is June 10, 2011. Williams also stated that Cheney School is closing and that the Township renewed the Middle Huron River Partnership. Williams let the Commission know that the Board approved the sale of the old Parks truck at an auction and there were changes in the employee handbook in regards to sick time and longevity.

8) REPORTS

A. Chairperson:

Berry reported that the Easter Egg Hunt was successful. She estimated that about thirty-five people attended the event. Berry also reminded the Commission that the May meeting is scheduled for May 16 at 6:30 pm.

B. Administrator:

Attached to these minutes.

C. Board Meeting Attendees:

Lopez's report is attached

D. Park Steward:

None

E. Safety:
None

Kern-Boprie moved, supported by Lopez, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached to this report.

Morris moved, supported by Wilbanks, to accept the Communications. The motion carried.

10) NEW BUSINESS

- A. **Conservation Easement for Schroeter Park** –Lopez reported that securing a Conservation easement for Schroeter Park has been tabled.
- B. **Cherry Hill Nature Preserve Affidavit** – Lopez said that Dave Phillips is filing the affidavit. Lockie said he would check with Phillips in regards to the titles deeds for the parks and the filing of the affidavit.
- C. **2011 Summer Programs** – Berry instructed the Commission to be prepared to discuss the Kickball Event at the Next meeting.
- D. **By-Laws** – the Commissioners recommended some language that should be added to our by-laws. Specifically language regarding conflict of interest, financials and payroll, commissioner attendance of meetings and posting of meeting data on the internet.
- E. **2011 Invasive Species Burn** – Copley has indicated he doesn't need a burn at Cherry Hill Nature Preserve or at Schroeter Park. Morris recommended still getting prices for fending fencing at Schroeter Park.

11) OLD BUSINESS

- A. **Green Fair – June 11** – The Green Fair has been scheduled for June 11, 2011. There is one more meeting before the Green Fair so the Commissioners should be prepared to discuss their requirements for the Green fair at the next meeting.
- B. **Community Park Usage** – A youth football camp, the Silverback Youth Athletic Association, has asked to use Community Park this summer. Lopez moved that we allow the Silverback Youth Athletic Association to use Oakbrook Park for their Youth Football Camp, Wilbanks seconded, and the motion was unanimous.

12) BILLS FOR PAYMENT

Allen moved, supported by Morris, to pay the bills totaling \$4,433.29 (four thousand four hundred thirty-three dollars and twenty-nine cents). The motion carried unanimously.

13) FINANCIAL STATEMENTS

Wilbanks moved, supported by Allen, to accept the March, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS –

None.

15) ADJOURNMENT

It was moved by Wilbanks supported by Lansing that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Dan Allen, Secretary