

SUPERIOR CHARTER TOWNSHIP PARK COMMISSION

Regular Meeting

December 19, 2011

6:30 p.m.

ADOPTED MINUTES

- I. Call to Order
The meeting was called to order at 6:30 p.m. in the Old Township Hall by Chair Jan Berry.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Martha Kern-Boprie, Marion Morris, Sandi Lopez, Dan Allen, Terry Lee Lansing

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee, Keith Lockie, Parks Administrator, Greg Secord, Maintenance Supervisor
- III. Flag Salute
Chair Jan Berry led those present in the salute to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris that the agenda be approved as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
A. November 28, 2011
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 11/28/11 with corrections to the Township Board Liaison Report. The motion carried.
- VI. Citizens Participation
None
- VII. Township Board Liaison Report
Trustee Alex Williams stated the Township Board has not met since the last Park Commission meeting.
- VIII. Parks' Reports
A. Chairperson
Chair Jan Berry spoke with Carla Bisaro of One Superior. Carla proposed a flower planting event sponsored by One Superior between Easter and the first summer Parks recreation event. Parks staff will have to prep the flower bed.

B. Administrator
The Administrator's Report enclosed with the meeting packet included a detailed list of Park Projects completed and in progress during 2011. The report also contained a list of anticipated projects for 2012. Marion Morris asked Greg Secord how much the Parks Commission pays for mulch. Greg responded there are different grades of mulch. The Parks Commission uses Playground Grade Mulch, and pays approximately \$32 per cubic yard. Park staff pick it up from the vendor.

C. Board Meeting Attendees

Approved by Park Commission on 1/23/12.

There has been no Township Board meeting since the last Parks Commission meeting, so no report.

D. Park Steward
No report.

E. Safety
Greg Secord reported there have been no accidents.

It was moved by Sandi Lopez and supported by Uva Wilbanks to receive the reports. The motion carried.

- IX. Communications
 - A. DNR Letter Regarding Five-Year Plan Expiration
 - B. 2012 Board Meeting Attendees Worksheet
 - C. Huron River Watershed email and Revised Report
 - D. 2012 Township Meeting Schedule

It was moved by Marion Morris and supported by Uva Wilbanks to receive the communications. The motion carried.

- X. Old Business
 - A. Five Year Plan
Chair Jan Berry will work on the Five Year Plan for 2012 – 2016 over the holiday break, and discuss with Park Commissioners in January 2012.
 - B. 2011 Park Projects
Chair Jan Berry suggested discussing 2012 projects in January, and giving consideration to moving elements of the CHNP boardwalk from 2011 to 2012.

- XI. New Business
 - A. 2012 Superior Land Preservation Society Rental Agreement
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the 2012 Rental Agreement with the Superior Land Preservation Society. The motion carried.

B. 2012 Board Attendees
Park Commissioners committed to attend the following Township Board meetings in 2012:

<u>Date</u>	<u>Day</u>	<u>Park Commissioner</u>
January 17	Tuesday	Martha Kern-Boprie
February 21	Tuesday	Sandi Lopez
March 19	Monday	Marion Morris
April 16	Monday	Terry Lee Lansing
May 21	Monday	Jan Berry
June 18	Monday	Sandi Lopez
July 16	Monday	Dan Allen
August 20	Monday	Uva Wilbanks
September 17	Monday	Jan Berry
October 15	Monday	Dan Allen
November 19	Monday	Marion Morris
December 17	Monday	Terry Lee Lansing

Approved by Park Commission on 1/23/12.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Marion Morris to pay the listed bills totaling \$4,453.75. The motion carried.

XIII. Financial Statements

A. November 30, 2011

It was moved by Uva Wilbanks and supported by Dan Allen to receive the 11/30/11 Financial Statements. The motion carried.

XIV. Pleas & Petitions

None

XV. Adjournment

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to adjourn the meeting at 6:55 p.m. The motion carried.

Submitted by:

Martha Kern-Boprie, Park Commissioner and Secretary