

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
AUGUST 18, 2014
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on August 18, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. Treasurer Brenda McKinney was absent.

4. ADOPTION OF AGENDA

It was moved by Caviston seconded by Green, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JULY 21, 2014

It was moved by Caviston, seconded by Green, to approve the minutes of the regular Board meeting of July 21, 2014, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. AAATA PRESENTATION

Deborah Freer and Bill De Groot of the Ann Arbor Area Transit Authority (AAATA)/ The Ride, made a presentation to the Board about the new five-year purchase of service agreement (POSA) and the expanded service. Three communities passed a 0.7 millage increase for expanded AAATA service. The expansion of service is required to continue through Superior Township, which results in an increase in service hours and an increase in costs to Superior Township. Beginning in August 2014, the busses in Superior Township will run one hour later. Beginning in August 2016, the busses will run every half-hour, will run on Sunday and the current Superior Township #10 route will be changed to a more direct route to the transit center. The transit center

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in Ypsilanti will also be improved. The AAATA is requested a five-year POSA, instead of the usual one-year POSA because the longer term allows for better financial planning.

B. BAN THE BOX PRESENTATION

Members of the Washtenaw Regional Organizing Coalition (WEROC) made a presentation to the Board about Ban the Box. They requested the Township remove the question of previous felony convictions from the Township's employment application. Supervisor Schwartz indicated that the Township is having the entire Personnel Manual reviewed and that he will include reviewing the change to the application process. The change would be incorporated when the entire amended Personnel Manual was adopted, which is tentatively planned for October 2014.

C. TOWNSHIP BLOODRIVE AUGUST 23, 2014

Trustee Nancy Caviston provided information on the blood drive to be held at the Township Hall on August 23, 2014.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following: The bridges on the non-motorized trails on Harris and Geddes Roads need repair. Some of the deck boards are loose and/or are warping or cupping. Davis Contractors built the bridges. They were contacted, have inspected the repairs and indicated they will make the repairs under the warranty. Fire Station No. 2 and the library building have been painted. The pole barn across the street is expected to be removed in September. Supervisor Schwartz has been working with Controller Keith Lockie on the FY2015 budget. The proposed FY2015 budget will be provided to the Board tonight. CGAP Fire Study Groups have met and identified various areas for the two fire departments to work together to save money. Supervisor Schwartz is impressed with the group's staff and what they have accomplished to date. Fire Marshall Wayne Dickinson announced his retirement, effective August 28, 2014. He has served with the Superior Township Fire Department for more than 43 years. The Township paid the County for the 15 acres on Stamford that was purchased at the County tax sale but has not yet received the deed. He expects to start improving the site next year. The re-paving of Nottingham, from Devon to Stephens, should start next week. Washtenaw County Road Commissioner, William McFarlane, met with Township officials to discuss PA 283, which allows the County Board of Commissioners to levy a millage for road repairs. Mr. McFarlane indicated the Road Commission was considering to request the Board of Commissioners levy 0.7 mills for one year. This would provide funds to repair several primary

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roads in Superior Township. The Planning Commission is continuing their review of the Master Plan to expand the Planned Manufacturing zoning in Sections 32 and 33. It should be presented to the Board on September 15, 2014.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT, ZONING

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

C. FINANCIAL REPORTS, ALL FUNDS, EXCEPT UTILITIES, PERIOD ENDING JUNE 30, 2014

It was moved by Green, seconded by Lewis, for the Board to accept the Financial Reports for all funds except Utilities for the period ending June 30, 2014.

The motion carried by a unanimous voice vote.

D. FINANCIAL REPORTS, UTILITY DEPARTMENT, PERIOD ENDING JUNE 30, 2014

It was moved by Green, seconded by Lewis, for the Board to accept the Financial Reports for the Utility Department for the period ending June 30, 2014.

The motion carried by a unanimous voice vote.

E. BUDGET REPORT, 2ND QUARTER 2014

Keith Lockie, Township Controller, was present and explained the Budget Report. There were increases in salaries for Accounting, Assessing and Parks due to personnel changes. The activity, Fire Department, Other, increased due to the purchase of a new fire truck.

It was moved by Lewis, seconded by Caviston, for the Board to accept the Major Township Funds Quarterly Report, 1st and 2nd 2014.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

There were no communications.

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9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

It was moved by Lewis, seconded by Phillips, to move item E. Resolution 2014-43, AAATA Purchase of Service Agreement 2014-2019 to the first item of business under New Business.

The motion carried by a unanimous voice vote.

E. RESOLUTION 2014-43, AAATA PURCHASE OF SERVICE AGREEMENT 2014-2019

Deb Freer and Bill De Groot of the AAATA provided additional information to the Board about the changes of service and related increase in cost. Board members indicated the Township had a longtime commitment to funding the Route #10 bus service and felt it was important to continue the service.

PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR AREA TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and Superior Township, (hereinafter referred to as "Purchaser"), 3040 North Prospect, Ypsilanti, Michigan 48198, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. **TERM** The term of this Agreement is October 1, 2014 through September 30, 2019. If either party requires changes to the service level described within the contract then they shall notify the other party by March 1 each year.
2. **SERVICE PROVIDED** The Authority will provide public transit service according to the attached implementation schedule Exhibit #1, and service descriptions contained in the Route 10, and Route 42 Ride Guide Pages document included as Exhibit #2, and made part hereof. Said route(s) and schedule(s) may be modified by the Authority, at its discretion with Purchaser understanding, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.
3. **DESIGNATED REPRESENTATIVES** The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental

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unit.

4. FINANCIAL MANAGEMENT

4.1 Payments by Purchaser

Purchaser agrees that its total obligation will be defined based on the service level outlined in the implementation schedule. The Purchaser agrees to budget the full amount yearly as outlined in the implementation schedule. If the amount should change because of a deviation from the implementation schedule the Purchaser will be notified as part of their regular budget development process.

Purchaser agrees to pay the amount in monthly payments based on the actual hours of service rendered within Superior Township. The Authority will submit invoices to the Purchaser on or about the first of each month.

Purchaser agrees that its 2014 total obligation will be \$40,947, unless otherwise agreed by the parties. The calculation of revenues is included as Exhibit #2.

4.2 Financial Assumptions, Power of Authority to Modify Services

A substantial portion of the revenues comes from Federal and State grants. While these revenues have been consistent for many years, a significant reduction may require service reductions. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in Exhibit #1 without undue financial loss, the parties will renegotiate such hours and charges. A substantial portion of revenues come from State and Federal grants. While these revenues have been consistent for many years, a significant reduction may require service reductions.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during

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this agreement subject to the procedures contained in Exhibit #3.

5. Equipment The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment. It may be necessary to pass on equipment costs to the Purchaser as part of the Five Year Implementation Service Plan. The Authority will demonstrate to the Purchaser, due diligence in researching other forms of purchasing options.

6. Personnel The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. Indemnification

The Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the Authority harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.

8. Assignment This Agreement will not be assigned by either party without the written consent of the other.

9. Extension It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for a successive five year period unless a party notifies the other of its intent not to renew no later than March 1, 2019. The same terms shall prevail, except, that Exhibit #1 and the terms set forth in Paragraph 4 will be renegotiated. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. Termination Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 120 days notice in writing to the other party of intent to cancel.

11. Equal Employment Opportunity In connection with the execution of this Contract, the Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bonafide occupational qualification. The Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

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12. Modification of Agreement

13. Evidence of Insurance

This contract may be modified in writing by mutual agreement of the parties.

The Authority shall obtain and maintain during the term of this Agreement the following insurance:

a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of \$500,000 each accident.

b. Public liability insurance with limits of no less than \$1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than \$5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of \$1,000,000 combined single limits bodily injury and/or property damage each accident. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

Executed in duplicate this day of , 2014.

ANN ARBOR AREA TRANSPORTATION AUTHORITY SUPERIOR TOWNSHIP

Michael Ford Superior Township Chief Executive Officer

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Exhibit 1 – Implementation Schedule

Existing Core Services Current Services October 1, 2014 to August 24, 2014

Route 10 with total service hours of 840 as defined by TheRide Spring/ Summer

Ride Guide. Dial-A-Ride – Demand Response (A-Ride) -\$13, 170 (2,903 trips) **Total**

Cost \$37,277.00 August 24, 2014 to August 23, 2015

Route 10 with total service hours of 962 (an increase of 122 annual service hours) as defined by TheRide Spring/ Summer Ride Guide. Additional Dial-A-Ride – Demand Response (A-Ride) -\$13,755 (2,941 trips)

Total Cost \$40,947.00 August 23, 2015 to August 20, 2016

Route 10 with total service hours of 982 (an increase of 20 annual service hours) as defined by TheRide Spring/ Summer Ride Guide. Additional Dial-A-Ride – Demand Response (A-Ride) -\$15,327 (3,212 trips)

Total Cost \$42,954.00 August 21, 2016 to August 20, 2017

Route 42 with total service hours of 1688 (an increase of 706 annual service hours) as defined by TheRide Spring/ Summer Ride Guide. Additional Dial-A-Ride – Demand Response (A-Ride) -\$15,778 (3,227 trips) **Total Cost \$75,241.00 August 21, 2017 to August 19, 2018**

Route 42 with total service hours of 1688 (no new increase of annual service hours) as defined by TheRide Spring/ Summer Ride Guide.

Additional Dial-A-Ride – Demand Response (A-Ride) -\$16,232 (3,242 trips) **Total Cost \$75,944.00**

The following resolution was moved by Phillips, seconded by Caviston:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE A PURCHASE OF SERVICE AGREEMENT WITH THE
ANN ARBOR AREA TRANSPORTAION AUTHORITY**

Resolution Number: 2014-43

Date: August 18, 2014

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WHEREAS, the Charter Township of Superior is operating under a Purchase of Service Agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for public transportation services within Superior Township which expires on September 30, 2014; and,

WHEREAS, the AAATA has successfully passed a millage in the authority communities in May 2014 with the express intent of upgrading and expanding public transportation services; and,

WHEREAS, AAATA has manifested the intent to embark on long term relationships with their contract communities so that better and more efficient public transportation will be planned and implemented benefitting the general public; and,

WHEREAS, many citizens of Superior Township are dependent upon public transportation to commute to school, work, church and other activities; and,

WHEREAS, it is in the public interest to provide adequate bus and demand response transportation services to the residents of Superior Township, and to expand the service incrementally over the next five (5) years; and.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the purchase of service agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for a term beginning on October 1, 2014 and terminating on September 30, 2019. (See attached contract)

BE IT FURTHER RESOLVED that the contract will be implemented as set forth in Exhibit 1 with a total costs not to exceed the costs per year as established in Exhibit 1.

BE IT FURTHER RESOLVED that the payment for contractual services with AAATA for fixed route services shall be appropriated from budget line item G.L. 101-550-864.000 for fiscal year 2015 in the amount of \$27,192.00, and that the payment for contractual services with AAATA for services for the demand response (A-Ride) shall be appropriated from budget line item G.L. 101-550-864.025 in the amount of \$13,755.00.

Ayes: Schwartz, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried. The resolution was adopted.

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A. RESOLUTION 2014-39, UTILITY DEPARTMENT ADMIN BUILDING PARKING LOT PAVING

Board members discussed the two bids and indicated they preferred the two year warranty provided by Hutch Paving. Utility Director Lockie indicated that the Utility Department has used Hutch paving numerous times and was pleased with their service.

The following resolution was moved by Caviston, seconded by Green:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ACCEPTING BIDS FROM
HUTCH PAVING AND MR. SEALCOAT (Al's Asphalt) FOR REPAVING
TOWNSHIP HALL AND UTILITY ADMINISTRATION
PARKING LOTS**

Resolution Number: 2014-39

Date: July 21, 2014

WHEREAS, the Superior Township owns the utility offices located at Clark and Prospect Roads; and,

WHEREAS, the parking lot and dumpster pad at the utility offices is deteriorated, in very poor condition and the parking lot too large for the number of users and employees; and,

WHEREAS, 7,686 square feet of asphalt will be removed from the utility offices parking lot and replaced with grass; and,

WHEREAS, parking lots are assets that need to be properly managed to assure the longest possible life of the asset and greatest return of tax expenditure thus necessitating these repairs activities; and,

WHEREAS, the Utility Director Keith Lockie has contacted other asphalt contractors who declined to bid on the job; and,

WHEREAS, the costs of the repairs for these projects is as follows:

Building Hutch Paving Mr. Sealcoat/Al's Asphalt

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Utility Building \$76,290.00* \$68,744.00*

***includes dumpster pad**

WHEREAS, the cost of the utility office parking lot replacement will be paid from the general utility reserves.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the proposed contract with Hutch Paving to repair the utility offices parking lot in amount not to exceed \$76,290.00, plus an additional 10% discretionary funding to meet unexpected costs.

Ayes: Phillips, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: McKinney

The motion carried.

B. RESOLUTION 2014-40, ELECTION WORKERS SALARY INCREASE

Clerk, Dave Phillips, explained that due to changes in the law, school districts and communities were consolidating their elections, which has resulted in fewer elections and lower cost to the Township for election worker's salaries. It has also made it harder to keep a core group of trained, competent election workers. Clerk Phillips also indicated that the election workers have not received a raise during his six years as the Clerk and that it is difficult to get election workers to volunteer to serve as a chairperson. Clerk Phillips explained that because of these factors, he is recommending that the salaries for election workers be increased to \$10.00 per hour and the salary for chairpersons be increased to \$12.00 per hour.

The following resolution was moved by Caviston, seconded by Lewis:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO INCREASE THE SALARIES FOR SUPERIOR TOWNSHIP
ELECTION WORKERS**

Resolution Number: 2014-40

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Date: August 18, 2014

WHEREAS, as required by law, the Clerk of the Charter Township of Superior Township is responsible to conduct elections; and,

WHEREAS, in order to properly conduct elections it is essential to hire qualified and competent election workers; and,

WHEREAS, election workers in Superior Township are currently paid \$9.00 per hour and chairpersons are paid \$10.00 per hour; and,

WHEREAS, the salary for election workers has not increased for at least six years; and,

WHEREAS, the Clerk of Superior Township has surveyed other communities in the area and determined the proposed salary increase is commensurate with what other communities are already paying their election workers; and,

WHEREAS, since the enactment of the election consolidation law (PA 298 of 2003), there are fewer elections per year, which results in reduced annual salary costs to conduct elections; and

WHEREAS, salaries for election workers are funded by GL 101-191-703-00, which was budgeted for \$15,000 for FY2014 and to date, about \$6,000 has been expended from this activity and there are adequate funds in the budget to pay for the proposed salary increase, and

NOW THEREFORE, BE IT RESOLVED, that the Superior Township Board of Trustees hereby approves increasing the salaries to \$10.00 per hour for an election worker and \$12.00 per hour for a chairperson, effective immediately.

Ayes: Caviston, Green, Lewis, Williams, Schwartz, Phillips

Nays: None

Absent: McKinney

The motion carried. The resolution was approved.

C. RESOLUTION 2014-41, FIRE MARSHALL WAYNE DICKINSON RETIREMENT

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Fire Marshall Wayne Dickinson submitted his letter of retirement, effective August 28, 2014. Board members acknowledged his years of service to the Township Fire Department and congratulated him on his retirement.

The following resolution was moved by Lewis, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2014-41
AUGUST 18, 2014**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF WAYNE DICKINSON AND
HIS
YEARS OF HONORABLE SERVICE WITH THE
SUPERIOR TOWNSHIP FIRE DEPARTMENT**

WHEREAS, on October 25, 1971, Wayne Dickinson began his career as firefighter with the Superior Township Fire Department; and,

WHEREAS, when Wayne Dickinson began his career with the Superior Township Fire Department it had a small number of full-time firefighters and relied on volunteer firefighters to provide protection to the citizens of Superior Township; and

WHEREAS, Wayne Dickinson was instrumental in transitioning the Superior Township Fire Department from a small, mostly volunteer, fire department, into a modern, well-equipped, full-time fire department that provides coverage to the community 24 hours a day, 365 days a year; and,

WHEREAS, on December 31, 2004, Wayne Dickinson retired as a full-time firefighter, but continued as a Fire Marshall and paid-on-call firefighter with the Superior Township Fire Department; and,

WHEREAS, during his employment as Fire Marshall, Wayne Dickinson completed extensive training in fire safety, arson investigation and other areas of fire inspection and completed numerous fire safety inspections, arson investigations and other duties as Fire Marshall and paid-on-call firefighter that contributed to the public's health, safety and security; and,

WHEREAS, on September 27, 2013, Wayne Dickinson was appointed to the position of Fire Chief of the Superior Township Fire Department and he served with distinction until February 28, 2014; and

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WHEREAS, Wayne Dickinson has earned the respect and admiration of his fellow firefighters for his dedication, professionalism and hard work; and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees recognizes the almost 43 years Wayne Dickinson has dedicated to the Superior Township Fire Department and the community of Superior Township; and,

BE IT FURTHER RESOLVED that the Superior Township Board of Trustees takes great pleasure in congratulating Wayne Dickinson on this retirement from the Superior Township Fire Department and herewith expresses its sincere gratitude for the invaluable contributions Wayne Dickinson has made to the Superior Township Fire Department and the community of Superior Township.

BE IT FUTHER RESOLVED that this resolution will be recorded in the permanent minutes of the Superior Township Board of Trustees and that copies will be sent to Fire Marshall Wayne Dickinson to share with his family.

Ken Schwartz

Dave Phillips

Brenda McKinney

Nancy Caviston

Rodrick Green

Lisa Lewis

Alex Williams

The motion carried by unanimous voice vote.

D. RESOLUTION 2014-42, MERS PENSION PLAN TRANSFER

Supervisor Schwartz explained that there are only three full-time staff members remaining on the John Hancock defined contribution pension plan. About one-year ago, they requested to transfer into the MERS defined benefit plan. An actuarial valuation dated March 4, 2014 indicated that transferring the four employees into the MERS plan would result in a slight reduction in the total unfunded pension liability. One employee of the group is no longer employed by Superior Township. However, MERS has indicated that the valuation for the remaining three is still valid and the transfer will result in a slight benefit to the Township's pension funding.

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WASHTENAW COUNTY, MICHIGAN

**RESOLUTION TO APPROVE REASSIGNING THREE EMPLOYEES INTO THE
MERS DEFINED BENEFIT PENSION PROGRAM**

Resolution Number: 2014-42

Date: August 18, 2014

WHEREAS, the Charter Township of Superior Township is a participating employer of the Michigan Employee's Retirement System of Michigan; and,

WHEREAS, the current census for the Superior Township non-union defined benefit plan is 13 employees and township officials and,

WHEREAS, the current census for the Superior Township non-union defined contribution plan is 11 employees; and,

WHEREAS, the following employees of Superior Township have requested to be considered for reassignment from the defined contribution plan to the MERS defined benefit plan:

1. Richard Mayernik
2. Carmen Walker
3. Deborah Kuehn

WHEREAS, On March 4, 2014 the Tegrity Group of Livonia, Michigan conducted a supplemental actuarial report to determine the impact of adding these new members to the non union defined benefit group. The finding supplemental actuarial is that there will be a nominal benefit to the township by reducing the total unfunded pension liability by approximately \$31,485.00.

WHEREAS, providing the opportunity to these employees to join the MERS non-union defined benefit plan shows a willingness of the township to assist the employee in making important work-life decisions and to establish the value of these employees to the township.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves and authorizes Richard Mayernik, Carmen Walker and Deborah Kuehn to enroll in the Superior Township non-union defined benefit plan upon the following conditions:

1. Each employee must agree to "roll over" all assets in their John Hancock defined contribution plan, contract 89156, to MERS to fund their prior service credit, effective November 1, 2014.

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2. Each employee agrees not to spend down, cash out or otherwise intentionally impair, hinder, decrease or change the portfolio allocation of the assets held by the defined contribution plan pending entry into the MERS plan. In the event that the retirement assets in the defined contribution accounts significantly and dramatically decreases due to market forces between the time this resolution is approved and November 1, 2014, the administrative staff reserves the right to require an additional supplement actuarial valuation to determine the liability of Superior Township. In that event the Board will be notified.
3. Each employee will cooperate with MERS and Superior Township to effectuate the transfer of all assets and to execute any required documentation.
4. Beginning on November 1, 2014 Superior Township will make the required monthly contribution for these employees to MERS, and will no longer make any contribution for these employees to John Hancock or any other investment firm, manager, trust or agency. The employee acknowledges that any and all future liability, promises, payments or consideration between Superior Township, the employee and John Hancock is terminated on November 1, 2014 unless unexpected circumstances forestall or prohibit the transfer of assets.
5. That after the transfer of assets the employee will not be afforded the opportunity to change their mind and will remain in the MERS system until their retirement or departure from Superior Township unless by mutual consent of the employee and the Superior Township Board.

BE IT FURTHER RESOLVED that each employee acknowledges that this transfer of retirement assets is done at their request and represents their free and voluntary choice.

Ayes: Schwartz, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried. The resolution was approved.

F. FY 2015, PROPOSED PRELIMINARY BUDGETS AND SET PUBLIC HEARING

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Supervisor Schwartz indicated that in order to comply with the law, he was providing Board members with copies of the proposed preliminary budgets. He proposed that the public hearing for the budget and Truth-In-Taxation be combined into one public hearing to be held on October 20, 2014. He requested Board members provide him with any suggestions or concerns about the proposed budget and proposed Board members engage in a work session for the budget.

It was moved by Lewis, seconded by Caviston, that the public hearing for the FY2015 budget and for Truth-in-Taxation be held on October 20, 2014.

The motion carried by a unanimous voice vote.

G. WATS FY 2015 MEMBERSHIP DUES

Board members discussed the benefits the Township received from membership in WATS.

It was moved by Lewis, seconded by Caviston, that the Board approve renewing membership in WATS for FY2015 and paying the dues in the amount of \$1,000.

The motion carried by unanimous voice vote.

H. BUDGET AMENDMENTS

Budget Amendments were reviewed and discussed.

Budget Amendments are attached.

It was moved by Caviston, seconded by Lewis, to approve Budget Amendments dated August 18, 2014.

. Ayes: Schwartz, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried.

11. PAYMENT OF BILLS

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There were no Bills for Payment submitted. It was moved by Green, seconded by Caviston that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:05 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR CHARTER TOWNSHIP BOARD
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