

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JANUARY 21, 2014
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on January 21, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Green, to adopt the agenda with the deletion of item 10, c. of New Business, Amendment to Prospect Pointe Phase 1 and 2 Development Agreement, because the developer has not completed their review of the proposed document.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF DECEMBER 16, 2014

It was moved by McKinney, seconded by Green, to approve the minutes of the regular Board meeting of December 16, 2013 with a correction to item 4. Adoption of Agenda, change Caviston to Lewis as seconding the Adoption of the Agenda.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

Ellen Kurath indicated she is not in favor of AT & T abandoning the copper telephone lines as they are very reliable.

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7. REPORTS

A. SUPERVISOR REPORT

Supervisor Ken Schwartz reported on the following: The Ann Arbor Township and Superior Township joint CGAP application to study further cooperation between the two fire departments was submitted on Friday, January 17, 2014. Supervisor Schwartz emphasized the purpose of the project was to study additional cooperation between the two fire departments to improve the efficiency, function and cost effectiveness of both departments. To facilitate the study, Superior Township is expected to appoint Ann Arbor Township's Fire Chief, Brian Thurston, as Superior Township's part-time fire chief, with a start date of March 1, 2014. Fire Chief Thurston addressed the Board and the audience with further information about the grant/study. Supervisor Schwartz explained that the AATA may be expanding service to neighboring communities that may result in more frequent bus service, expanded hours and adding service on Sunday to the Superior Township route. The increase in service will result in added costs to the Township. During the recent heavy snow, vehicles left on the street made it difficult to properly plow the streets. The Township does have an ordinance to address snow alerts, Snow Ordinance No. 68, but it is outdated and needs to be reviewed and updated. Supervisor Schwartz had the Utility Department plow stretches of the non-motorized trail to facilitate pedestrian travel along Clark and MacArthur Boulevard. The Township was recently informed that the Michigan Court of Appeals reached a decision on the Ibrahim v. Superior Township lawsuit, which is related to the ZBA's denial of the Superior Party Store's request to continue its non-conforming use to sell alcohol. The Court of Appeals denied all issues. The Township Attorney is continuing to monitor the case. Supervisor Schwartz indicated he is taking a hard look at some of the blighted structures in the Township. He intends to pursue them vigorously until they are resolved. Clerk Dave Phillips recently completed a review of the sureties in place on several developments. Some deficiencies in the process were discovered that will be addressed. There is a proposal on tonight's agenda for OHM to complete a Capital Improvement Plan for the Utilities Department. Supervisor Schwartz indicated that similar plans are needed for roads, buildings, information technology and other areas of the Township.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT, ZONING REPORT

It was moved by Caviston, seconded by Lewis, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

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B. TREASURER'S INVESTMENT REPORT AS OF OCTOBER 31, 2013

Treasurer McKinney indicated that interest rates are still low.

It was moved by Caviston, seconded by Green, to accept the Treasurer's Investment Report as of October 31, 2013.

The motion carried by unanimous voice vote.

8. COMMUNICATIONS

A. LETTER FROM SUSAN EATON, RE; PLOWING OF NMT

In a letter dated December 19, 2013, Susan Eaton expressed her gratitude for the Township plowing the non-motorized trail along MacArthur Boulevard. Supervisor Schwartz indicated that he had the Utility Department plow the path because pedestrians had no other place to walk. He said he would continue to have it plowed after significant snow falls.

It was moved by Caviston, seconded by Green, to receive the December 19, 2013 letter from Susan Eaton.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

A. TOWNSHIP'S ACQUISITION OF AUTUMN WOODS PROPERTY

In a memo to the Board dated January 21, 2014, Clerk David Phillips explained some of the history of the Township's negotiations to obtain ownership of the 8.4 acres of property that was released from the original Autumn Woods Condominium development. He indicated that the Township was unable to reach agreement with the Condominium Association and their attorney concerning the rights and responsibilities of the Township and the Condominium Association if the Township obtained ownership of the property. He indicated that he and the Township Supervisor and Treasurer recommend that the Township not accept ownership of the property and to end negotiations of the matter. Clerk Phillips indicated there was a concern about the approximately \$30,000 the current developer owed the Township for water and sewer availability fees and if the Township would be able to collect the funds if the property went into tax foreclosure or was sold to a new owner.

It was moved by Phillips and seconded by Green that the Township shall not accept ownership of the 8.4 acres of property from the Autumn Woods Condominium development and the Township shall end negotiations concerning the matter.

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The motion was adopted by a unanimous voice vote.

10. NEW BUSINESS

A. RESOLUTION 2014-01, FIRE DEPARTMENT PURCHASE OF SERVERS AND COMPUTERS

In a letter dated January 21, 2014, Fire Department Captain Shawn Bach and Fire Fighter Chris Wiggins, explained that the Fire Department's server and two desk top computers have been malfunctioning. Both are about ten years old and they need to be replaced. They did receive a quote from Parhelion but need to obtain additional quotes.

The following resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL OF THE PURCHASE OF ONE SERVER AND 2 DESKTOP COMPUTERS FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT

Resolution Number: 2014-01

Date: January 21, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

WHEREAS, The current server and two computers for the fire department are in the neighborhood of ten years old and are in need of replacement; and

WHEREAS, The cost to replace these computer items is estimated to not exceed \$30,000.00; and

NOW THEREFORE BE IT RESOLVED; That the Charter Township of Superior Board of Trustees approves the Superior Township Supervisor, Clerk and Treasurer (Administrative Staff) to enter into an agreement with the appropriate bidder to purchase one server and two computers with all required labor for installation at the purchase price not to exceed \$30,000.00 and the cost of this purchase is to be taken from line item No. 206-336-980.000, Equipment over \$5,000.00. The Administrative Staff shall obtain bids from at least three qualified vendors.

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Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

B. UTILITY DEPARTMENT CAPITAL IMPROVEMENT PLAN

Supervisor Schwartz explained that the Utility Department's Capital Improvement Plan (CIP) needs to be updated. A developer has requested a reduction in the water and sewer connection fees and the CIP is used to determine the connection fees. He recommended that the Township hire OHM to complete an update of the CIP at a cost not to exceed \$5,000.

It was moved by McKinney, seconded by Lewis, for the Board to approve OHM to review and update the Utility Department Capital Improvement Plan at a cost not to exceed \$5,000.

The motion was adopted by unanimous voice vote.

C. BOARD APPOINTMENTS

Supervisor Schwartz recommended the following appointments:

Dixboro Design Review Board	Expires
1. Tom Freeman	12-31-2016
2. Lance Pierce	12-31-2016

Wetlands Board	Expires
1. Jim McIntyre	4-7-2017
2. Ellen Kurath	4-7-2017
3. Bob Murray	4-7-2017

Zoning Board of Appeals	Expires
1. John Rintamaki	12-31-2016
2. Dan Deeds	12-31-2016
3. Avery Heningburg	12-31-2016
4. David Guenther	02-28-2017

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Planning Commission	Expires
1. David Guenther	2-28-2017
2. Jay Gardner	2-28-2017
L DFA	Expires
1. Dan Smoke	1-19-2018
2. Rhonda McGill	1-19-2018

It was moved by McKinney, seconded by Caviston, for the Board to concur with Supervisor Schwartz and to approve his recommended appointments.

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

There were no bills for payment. It was moved by McKinney, seconded by Green, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

Trustee Williams informed the Board that a Township resident complained that the lights at the Geddes and Ridge Road round-about were too bright and it impaired their vision. .

13. ADJOURNMENT

It was moved by McKinney, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:40 p.m.

Respectfully submitted,

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David Phillips, Clerk

Kenneth Schwartz, Supervisor