

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JUNE 17, 2013
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor William McFarlane at 7:30 p.m. on June 17, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor McFarlane led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. .

4. ADOPTION OF AGENDA

It was moved by Caviston, seconded by Lewis, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MAY 20, 2013

It was moved by Caviston, seconded by McKinney to approve the minutes of the regular Board meeting of May 20, 2013, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. ANDY LABARRE, ANN ARBOR/YPSILANTI CHAMBER

Andy LaBarre, Vice President of Government Relations, Ann Arbor/Ypsilanti Chamber made a short presentation to the Board about the many services the Chamber provides to the community. Zip code 48198 has 45 Chamber members and there are 1200 total members in the Chamber. The Chamber advocates for businesses. The Chamber has helped numerous communities with grant applications where it can be shown that the grant project will contribute to the stability and growth of businesses. The Chamber assisted the City of Ann Arbor to secure grant funds for the Stadium Boulevard bridge and other infrastructure projects in other communities.

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B. CITIZEN COMMENTS

Trustee Nancy Caviston commented that the intersection of Harris and Geddes Roads has poor sight lines. Supervisor McFarlane indicated he will refer the matter to the Washtenaw County Road Commission for review. Phyllis Roberts commented that Harvest Lane is in bad shape. It is scheduled for milling and resurfacing this year. She also commented about the following: the ground stays wet in the Harvest Lane area and this results in mildew problems for homeowners in the area; can the Township cut down a tree in her front yard that is between the sidewalk and road curb (no, it is the responsibility of the Road Commission or the Homeowner); and can the Township have the street sweeper on Harvest Lane more often (this is the responsibility of the Road Commission). Two other residents of the Harvest Lane area also inquired if speed bumps could be added when they resurface the road and if a light could be installed at the corner of Wiard and Clark Roads.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: The Township recently met with representatives of Rock Ridge Development. Township officials suggested they explore the possibility of trading some of their property with Mr. Wilkin who owns 70 acres south of Geddes Road that is located in the existing Urban Services District and is already zoned for the type of residential development Rock has indicated they want to build. If Rock gained ownership of Mr. Wilkin's 70 acres, they could begin building very soon. Mr. Wilkin has indicated he is very interested in speaking with Rock about such a trade. However, Rock has not yet called Mr. Wilkin. The Michigan Townships Association has indicated that Constitutional State Shared Revenues for 2013 will increase by 2.9%. Pulte Homes recently posted their sales signs at Prospect Pointe. It appears they may want to start building homes again. The developer of Autumn Woods has offered to convey ownership of the unfinished portion of Autumn Woods to the Township at no cost. Township officials are reviewing details and conditions of the offer and have met with the Autumn Woods Condominium Owners Association. If the offer appears acceptable, the issue will be brought before the Board for review and action. Property values are increasing slightly in the Township. The new Ypsilanti Community School District may provide stabilization to the community that will benefit home values. There are some stormwater drainage issues on the eastside of the Township Hall that may require costly repairs. Stormwater is running off of the hill and roof and flows towards the eastside of the building.

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B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, HOSPITAL FALSE FIRE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Caviston, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. FINANCIAL REPORTS FOR ALL FUNDS EXCEPT THE UTILITY DEPARTMENT, PERIOD ENDING MARCH 31, 2013

It was moved by McKinney, seconded by Caviston, to accept the Financial Reports for All Funds Except the Utility Department, period ending March 31, 2014.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. LETTER FROM LINDA BLAKE

Township employee Linda Blake provided a letter to the Board, which indicated she is retiring after thirteen years of employment with the Township. Her last day will be Friday, July 5, 2013. Ms. Blake is primarily assigned to the Assessor's office but also works with elections and voter registration with the Clerk's office and also assists with the Treasurer's office. She has been a valuable employee to the Township and will be missed.

It was moved by McKinney, seconded by Lewis, for the Board to accept the communication from Linda Blake.

The motion carried by a unanimous voice vote.

B. NOTICE OF RECONVENED MEETING OF THE JULY 9, 2012 BOARD OF DETERMINATION MEETING FOR THE CHENEY SCHOOL DRAIN IMPROVEMENT

In a letter dated May 29, 2013, the Washtenaw County Water Resources Commission indicated it is going to conduct a reconvened meeting of the Board of Determination (BOD) that previously met on July 9, 2012 to address improving the drain on the Cheney School property. The meeting will be held at 7:00 p.m. at the Ypsilanti Township Hall. A finding of necessity was established

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at the July 9, 2012 BOD. This reconvened BOD is to address properties that will be added or removed from the Bazley Foster District.

It was moved by McKinney, seconded by Green, for the Board to accept the letter from the Washtenaw County Water Resources Commission dated May 29, 2013 concerning the reconvened Board of Determination meeting to be held at 7:00 p.m. on Wednesday, June 19, 2013 at the Ypsilanti Township Hall.

The motion carried by a unanimous voice vote.

9. UNFINISHED BUSINESS

A. ANN ARBOR/YPSILANTI CHAMBER, DUES 2013-2014

Board members discussed the positive actions of the Chamber and requested that some minor corrections be made on the invoice.

It was moved by McKinney, seconded by Green, for the Board to approve the payment of dues for the Ann Arbor/Ypsilanti Chamber for 2013-2014 in the amount of \$328.50.

The motion carried by a voice vote.

10. NEW BUSINESS

A. CONTRACT WITH WASHTENAW COUNTY TO ASSIST WITH FUNDING OF THE HUMANE SOCIETY OF HURON VALLEY

Verna J. McDaniel, Administrator Washtenaw County, provided a letter to the Township in which she outlined the County's request for the Township and other communities to contribute funds towards the operation of the Huron Valley Humane Society. She explained that the County has been providing animal control services to the Township. She attached a copy of a Michigan Attorney General's opinion, which indicated that counties are not financially responsible for costs incurred for enforcing an animal control ordinance of a local municipal government located in that county. The contract presented indicated a contribution of \$10,000.00, with the term of the contract being June 3, 2013 to November 1, 2013. There was extensive discussion of the contract, which included comments from audience members and County Commissioner Dan Smith. Comments included concerns that residents were already paying taxes to the County and the Township should not have to make additional payments for these services, how the figure of the Township's contribution was determined, the cost of the Humane Society for housing a dog

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or cat, the need for Superior Township to help the County address its poor financial situation and other issues. Board members felt a contribution of \$5,000.00 for one-year was reasonable.

It was moved by Caviston, seconded by McKinney, to approve the contract with Washtenaw County to contribute to the cost of maintaining the Huron Valley Humane Society and the Animal Control Officer with the following amendments to the contract: Article I-Compensation, change the amount not to exceed from \$10,000.00 to \$5,000.00 and Article II-Term, change the term to one year. Also, to approve the Supervisor to sign the contract after the above changes are made.

Ayes: McFarlane, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

B. RESOLUTION NO. 2013-17, FIRE DEPARTMENT GRANT APPLICATION

The Fire Department recently submitted a grant application to the Michigan Township Participating Plan for \$5,000.00 to be used for additional safety equipment to be used at emergency scenes. If the Township receives the full grant, the Township will be responsible for \$4,710.00 for the purchase of the equipment.

The following resolution was moved by McKinney, seconded by Lewis: :

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL FOR THE SUPERIOR TOWNSHIP FIRE
DEPARTMENT TO SUBMIT A PROPOSAL FOR THE MICHIGAN TOWNSHIP
PARTICIPATING PLAN'S RISK REDUCTION GRANT PROGRAM**

RESOLUTION NUMBER: 2013-17

DATE: JUNE 17, 2013

WHEREAS, the Charter Township of Superior wants to emphasize the benefits of traffic safety as it pertains to emergency scenes involving Superior Township Fire Department apparatus and personnel, and

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WHEREAS, the Charter Township of Superior wants to demonstrate that risk management and loss control practices can be applied to all Superior Township Fire Apparatus and personnel, and

WHEREAS, the Charter Township of Superior wants to implement equipment and standard operating procedures to safely control traffic and protect both the public and Superior Township Fire Department apparatus and personnel, and

WHEREAS, the Michigan Township Participating Plan provides insurance to the Charter Township of Superior and they have a grant program which can award up to \$5,000 towards the purchase of the equipment that will result in risk reduction, and

WHEREAS, any grant monies received by the township will be used for three traffic control projects in the Fire Department to improve traffic safety at emergency scenes and will result in risk reduction, and

WHEREAS, the first project will place National Fire Protection Association (NFPA) Standardized chevron reflective stickers on Tanker 11-1 (2007 American LaFrance Pumper Tanker) and Utility 11-1 (2006 Ford F-350 Pick-up), and

WHEREAS, the second project will procure 100 American National Standards Institute (ANSI) certified 28 inch double reflective traffic cones, and

WHEREAS, the third project will be to purchase 20 ANSI certified traffic safety vests, and

WHEREAS, the total cost of these three projects will be \$9,710 and if the township obtains the Michigan Participating Plan grant in the full amount of \$5,000, the township's share will be \$4,710, and

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees approves the Superior Township Fire Department and the Township Supervisor to engage in all actions necessary to facilitate and complete an application for the Michigan Participating Plan's Risk Reduction Grant Program, and

NOW, THEREFORE BE IT FURTHER RESOLVED, prior to the Township accepting the grant from the Michigan Township Participating Plan's Risk Reduction Grant Program, the issue will be brought back to the Superior Township Board of Trustees for final approval.

Ayes: McKinney, Caviston, Green, Lewis, Williams, McFarlane, Phillips

Nays: None

Absent: None

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The motion carried.

C. AMENDMENT TO CONSENT JUDGMENT, MYSTIC FOREST CONDO ASSOCIATION

In May 2000, the Township entered into a Consent Judgment with the Mystic Forest Condominium Association, which approved the construction of 25 single family homes on the north side of Plymouth Road in Section 8 of the Township. All but one of the lots have been purchased by members of one family. One of the property owners requested a reduction of the side yard setbacks on one of the narrower lots. After review by the Township's Attorney and Building and Zoning Official, their recommendation was to amend the Consent Judgment to allow for the requested smaller side yard setback and to also amend side yard setbacks on all of the other lots as well as the Ground Floor Coverage (GFC) and Floor Area Ratio (FAR) on the lots, so that the dimensional standards are consistent with the current Zoning Ordinance. The lots average less than one acre per lot. The amendment allows for the side yard setbacks be slightly smaller than the current requirements for a one acre lot (R-2 zoning) and that the FAR and GFC to apply to each of the lots and not just the development as a whole. The amended consent judgment has been reviewed by the Township Attorney and the Township Building Official. Both have approved the document.

It was moved by McKinney, seconded by Williams, for the Board to approve the following Amendment to the Consent Judgment between the Mystic Forest Condominium Association and Superior Township and to approve the Township Attorney to sign the Judgment on behalf of the Township after all owners have signed the Resolution of the Owners of the Mystic Forest Condominium. A copy of the Amended Consent Judgment and Resolution of the Owners of the Mystic Forest are attached or a copy of the final, signed and recorded document can be obtained at the Washtenaw County Register of Deeds.

Ayes: Phillips, McKinney, Caviston, Green, Williams, McFarlane

Nays: Lewis

Absent: None

The motion carried.

D. HURON RIVER WATERSHED COUNCIL, DUES 2013-2014

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The Huron River Watershed Council (HRWC) requested dues for 2013-2014 in the amount of \$744.31. Board members spoke in support of the Council's work. Board members were supportive of the work performed by the HRWC.

It was moved by McKinney, seconded by Caviston, to approve payment of the Annual Council Membership Dues for April 2013 to March 2014 to the Huron River Watershed Council in the amount of \$744.31.

The motion carried by unanimous voice vote.

E. HURON RIVER WATERSHED COUNCIL CONTRACT FOR STORMWATER ADVISORY GROUP COVERING SIX YEARS, 2013-2018

The Huron River Watershed Council requested the Township sign a contract for the Middle Huron River Partnership and Stormwater Advisory Group. The cost is \$920.00 per year and the contract is for six years, 2013-2018. Board members expressed support for the advisory group. The advisory group and the Huron Valley Water Resources Commission have made significant contributions towards maintaining and improving the water quality of the Huron River.

It was moved by McKinney, seconded by Lewis, to approve the Professional Service Contract, Project: Middle Huron Watershed Initiative, Huron River Watershed Council, and to authorize the Supervisor to sign the contract.

The motion carried by unanimous voice vote.

F. WASHTENAW COUNTY CONSORTIUM FOR SOLID WASTE

The Washtenaw County Consortium for Solid Waste (WCCSWM) provided the Township with an invoice for \$75.00 for FY 2013 dues. Alex Williams is the Board representative to the WCCSWM. He explained some of the activities of the WCCSWM and recommended the Township remain a member of the WCCSWM, recycling information, yearly trash pickup events, pharmaceutical take-back programs and other programs.

It was moved by Williams, seconded by Phillips, to approve payment of the dues for the Washtenaw County Consortium for Solid Waste for 2013-2014 in the amount of \$75.00.

The motion carried by a unanimous voice vote.

G. HVA-EMERGENT HEALTH PARTNERS FIRE DISPATCH CONTRACT

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For many years the Township has contracted with Huron Valley Ambulance, Inc. for dispatching for fire and EMS calls. Emergent Health Partners recently became the parent company of Huron Valley Ambulance, Inc. The Township received a new contract from Emergent Health Partners to provide fire and EMS dispatching for July 1, 2013 to June 30, 2015 at a cost of \$17,979.64 for the first year, with the second year's cost to be determined based upon the EHP's formula. Supervisor McFarlane indicated that this was a very good deal for the Township. He indicated the alternative was for the Township to hire its own dispatch employees and purchase all of the required equipment, which would be much more expensive.

It was moved by McKinney, seconded by Lewis, to approve the Fire Dispatching Service Agreement Between Emergent Health Partner's, Inc. and Superior Charter Township for 2013 - 2015 and to authorize the Supervisor to sign the Agreement.

Ayes: McFarlane, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

H. MICHIGAN TOWNSHIPS ASSOCIATION DUES 1013-1014

The Township received an invoice from the Michigan Townships Association (MTA) for dues for 2013-2014 in the amount of \$5,322.01. Board members expressed support for the work performed by the MTA and were in favor of continuing membership with the MTA.

It was moved by McKinney, seconded by Caviston, to approve payment of dues for 2013-2014 to the Michigan Townships Association in the amount of \$5,322.01.

The motion carried by a unanimous voice vote.

I. BUDGET AMENDMENTS

It was moved by Caviston, seconded by Green, for the Board to approve the following Budget Amendments:

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FIRE FUND BUDGET AMENDMENTS	June 17, 2013	
DESCRIPTION	DEBIT	CREDIT
OVERTIME- SICK COVERAGE	DECREASE	\$ 7,000.00
OVERTIME CALL BACKS	\$ 4,000.00	INCREASE
OVERTIME TRAINING & MISC	\$ 14,000.00	INCREASE
TAX CHARGEBACKS	DECREASE	\$ 6,000.00
REG SALARIES	DECREASE	\$ 5,000.00
TOTAL OF DEBITS/CREDITS	\$ 18,000.00	\$ 18,000.00

Ayes: Phillips, McKinney, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Green, that the bills be paid as submitted in the following amounts: General - \$ 1,128.75; Law - \$3,449.39; Utilities - \$6,261.09 for a total of \$10,839.23. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

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13. ADJOURNMENT

It was moved by Caviston, seconded by McKinney, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:03 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor