

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
NOVEMBER 19, 2012
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on November 19, 2012, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Lisa Lewis and Alex Williams. Trustees Nancy Caviston and Rodrick Green were absent.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Williams, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF OCTOBER 15, 2012

It was moved by McKinney, seconded by Lewis, to approve the minutes of the regular Board meeting of October 15, 2012, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. RESOLUTION 2012-30, RECOGNIZING THE YPSILANTI PANTHER CHEERLEADERS

The Board made a presentation to the Ypsilanti Panthers Cheerleaders. They are six young girls who reside in Superior Township. They have won several cheerleading competitions and are scheduled to enter several more. Ms. Linda Warnsly is their team mother who helps train them.

The following resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR TOWNSHIP BOARD OF TRUSTEES
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 19, 2012**

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RESOLUTION 2012-30

A RESOLUTION RECOGNIZING THE YPSILANTI PANTHER CHEERLEADERS

WHEREAS, on October 14, 2012, the Ypsilanti Panther Cheerleaders performed at the Southeast Michigan Pop Warner Cheerleader competition and took first place; and

WHEREAS, the Ypsilanti Panther Cheerleaders will advance to the Mid-America Pop Warner Regional Finals on Sunday, November 11, 2012 in DeKalb, Illinois at Northwestern University and to the Pop Warner National Championship Cheer competition held November 30 through December 8, 2012 at the ESPN Wide World of Sports Complex at Walt Disney World Resort; and

WHEREAS, the members of the Ypsilanti Panther Cheerleaders, La-Asia Brooks, Taja Brooks, Kierra Cunningham, Shierra Cunningham, Diamond Jackson and Robiana Jones, are all residents of Superior Township; and

WHEREAS, as residents of Superior Township, the Ypsilanti Panther Cheerleaders have participated in community improvement projects such as planting flowers at the Superior Branch of the Ypsilanti Library; and

WHEREAS, the Ypsilanti Panther Cheerleaders' contributions to the community and their success as cheerleaders, brings pride to all residents of Superior Township.

NOW THEREFORE BE IT RESOLVED the Superior Township Board of Trustees recognizes the Ypsilanti Panther Cheerleaders and their accomplishments and wishes them great success in the upcoming competitions.

Ayes: McFarlane, McKinney, Phillips, Lewis, Williams

Nays: None

Absent: Caviston, Green

The motion carried.

B. CITIZEN COMMENTS

There were none.

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7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: He congratulated all of those who were elected to office in the November 6, 2012 election. He congratulated Clerk Phillips and his staff for having a good election. The Township is delaying the completion of sidewalk repairs until spring. He has requested that the Township's engineers, OHM, provide information about completing a capital improvement plan to assess tap fees and to determine if the current tap fees are still equitable. OHM is also helping to prepare a grant application to the Washtenaw County Parks Department for installing non-motorized trails along Prospect, from Berkshire to Geddes, and also along Geddes, between Harris and Ridge Roads. The CPI for this year is 2.4%, but he does not foresee any increase in assessed values. SPARK will come to the Township Board to request the Township continue to give them \$5,000 per year. Rhonda McGill has resigned from the Board of Review. Alternate Board member James Switala will take her place. Tomorrow at 12:00 noon, there will be a ceremony to swear-in all members of the Board of Trustees and Parks Commission. 14-2 District Court Judge Tabbey will swear them in.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, HOSPITAL FALSE FIRE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT, ZONING REPORT

It was moved by McKinney, seconded by Lewis, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. FINANCIAL REPORTS, ALL FUNDS, PERIOD ENDING SEPTEMBER 30, 2012

It was moved by Lewis, seconded by McKinney, for the Board to receive the financial reports for all funds for the period ending September 30, 2012.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. PRIVILEGED COMMUNICATION FROM THE TOWNSHIP ATTORNEY, FREDERICK LUCAS, AUGUST 28, 2012, IBRAHIM REAL ESTATE / 9045

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**MACARTHUR BOULEVARD, TO BE AVAILABALE TO THE PUBLIC IF AND WHEN
THE CONFIDENTIALITY IS REMOVED**

Attorney Fredrick Lucas requested that the Board remove the attorney – client privilege from his August 28, 2012 letter to the Zoning Board of Appeals so that it can become part of the Record on Appeal for the Ibrahim vs. Superior Township lawsuit.

It was moved by Phillips, seconded by McKinney, for the Board to remove the attorney – client privilege from attorney Frederick Lucas’ letter to the Zoning Board of Board of Appeals, Ibrahim Real Estate / 9045 MacArthur Blvd, dated August 28, 2012.

The motion carried by voice vote.

**B. PRIVILEGED COMMUNICATION FROM THE TOWNSHIP ATTORNEY,
FREDERICK LUCAS, NOVEMBER 16, 2012, WOODLANDS AT GEDDES GLEN**

Township Administrative staff requested that the Board remove the attorney – client privilege from attorney Frederick Lucas’ letter to the Planning Commission, Woodlands at Geddes, dated November 16, 2012 so that it could be used in discussion of Ordinance 174-12, The Woodlands of Geddes Glen, Area Plan Amendment, which is also on tonight’s agenda.

It was moved by Phillips, seconded by McKinney, for the Board to remove the attorney – client privilege from attorney Frederick Lucas’ letter to the Planning Commission, Woodlands at Geddes Glen, dated November 16, 2012.

The motion carried by voice vote.

**C. VERNA J. MCDANIEL, WASHTENAW COUNTY ADMINISTRATOR, 30-DAY
NOTICE FOR COMMUNITIES TO WITHDRAW FROM THE NEW
TRANSPORTATION AUTHORITY**

Clerk Phillips explained that on October 15, 2012, the Board approved Resolution 2012-26, which authorized Superior Township to withdraw from the new 196 Transit Authority in Washtenaw County. The Township recently received the letter from Verna McDaniel, Washtenaw County Administrator, which indicated that the County Corporation Counsel determined that the start of the 30 day period to withdraw began on a later date than originally determined and that a new 30 day “opt-out” per was now in place. Although the letter indicated that the Township did not have to take any further action to withdraw, Clerk Phillips explained that he sent a copy of Resolution 2012-26 to the County and AATA with a cover letter

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explaining the Township action to withdraw and requested either party contact him if any further action by the Township was needed in order for the Township to withdraw from the new 196 Transit Authority.

It was moved by Williams, seconded by Phillips, to receive Ms. McDaniel's November 5, 2012 letter.

The motion carried by a voice vote.

D. MICHAEL FORD, AATA CEO, 2013 POSA COSTS

In a letter dated October 22, 2012, Michael Ford, CEO of AATA, explained that MDOT reduced some funding to the AATA and that it may impact the cost to the Township for the Purchase of Service Agreements (POSA) for fixed-route and A-Ride service in the Township. He indicated that AATA was attempting to have the funding from the State returned to the former levels, but he wanted to provide POSA holders with the potential higher costs for budgeting purposes. The actual POSA's will be provided at a later date.

It was moved by McKinney, seconded by Phillips, for the Board to receive Mr. Ford's October 22, 2012 letter.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. APPROVE THE HIRING OF NICHOLAS ROBSON AS A FIREFIGHTER

Fire Chief James Roberts explained that there were 28 applicants for the position. The selection process included a written test, two oral interview, verification of various certifications, reference checks, a background investigation and a psychological assessment. Fire Chief Roberts said that Mr. Robson, scored first on the written test and very high on all other areas of the selection process. He said that Mr. Robson has been employed by Van Buren Township as a part-time firefighter for over ten years. Chief Roberts highly recommended Mr. Robson for the position and said if the Board approves his hiring, he will start tomorrow.

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It was moved by McKinney, seconded by Lewis, for the Board to approve the hiring of Nicholas Robson as a Superior Township firefighter.

The motion carried by a voice vote.

B. ORDINANCE 174-12, THE WOODLANDS OF GEDDES GLEN, AREA PLAN AMENDMENT, FIRST READING

Planner Don Pennington made a presentation to the Board about the history of the parcel's zoning and the previous area plan and site plans that were approved for the site. The parcel was first zoned Planned Community (PC) in the late 1980's, with an area plan for 33-single family residence lots. It was planned to be an extension of the existing Geddes Glen subdivision located on the south side of Geddes Road. In 2005, a final site plan was approved for Phase 1 of a revised area plan, which still included 33 lots. Mr. Pennington spoke about the trees and other natural features on the site and also about the goals and objectives of a PC. He indicated a PC is typically used when the use requires some flexibility from requirements of the Zoning Ordinance and the allowance for this flexibility is addressed in Article 7 of the Zoning Ordinance. Several representatives from Toll Brothers and their engineer were present and provided the Board with information. The Board engaged in extensive discussion about the Ordinance, which included comments from several members of the public and reference to Attorney Frederick Lucas' November 16, 2012 letter addressed to the Planning Commission. The main issue of discussion was the manner in which the applicant inventoried trees on the site and proposed to remove and replace them. Their proposal required regulatory flexibility from Section 14.05(F) of the Zoning Ordinance. The Board discussed information about the Zoning Ordinance's requirements to inventory all trees on the site, including trees in poor condition and trees of an invasive species, the costs to replace the trees, the difference in applying Section 14.05(F) to a heavily wooded site versus applying it to a corn field site, Attorney Lucas letter, which referred to that section of the ordinance as unduly burdensome and possibly resulting in a taking claim, the fact that property owners could remove preserved trees at a later date and other issues. Other than the discussion about the application of the Zoning Ordinance in regards to the treatment of the trees, Board members indicated strong support for Ordinance #174-12.

It was moved by Phillips, seconded by McKinney, to approve Ordinance #174-12, The Woodlands of Geddes Glen, for First Reading as follows:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
ORDINANCE # 174-12**

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THE WOODLANDS OF GEDDES GLEN

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof, are hereby amended by The Woodlands of Geddes Glen Area Plan Area Plan dated 11-5-12.

SECTION II

Commencing at the Southwest corner of Section 30, T2S. R7E. Superior Township, Washtenaw County, Michigan; thence along the West line of said Section 30, N 00° 47' 20" W 1381.90 feet to the centerline of Geddes Road for a POINT OF BEGINNING; thence continuing along said West line, N 00° 47' 20" W 1285.90 feet to the West 1/4 corner of said Section 30; thence along the East and West 1/4 line of said Section 30, N 88° 06' 20" E 1102.03 feet; thence along the East line of the West Fractional 1/2 of the Southwest Fractional 1/4 of said Section 30, as monumented and occupied, S 01° 32' 15" E 1116.92 feet to a point on the centerline of Geddes Road; thence along said centerline in the following three (3) courses: (1) S 80° 56' 35" W 455.28 feet (2) Westerly 598.97 feet along the arc of a circular curve to the left, having a radius of 10,134.98 feet, a central angle of 03° 23' 10", and a chord which bears S 79° 15' 00" W 598.88 feet and (3) Westerly 79.00 feet along the arc of a circular curve to the left, having a radius of 568.50 feet, a central angle of 07° 57' 44" and a chord which bears S 73° 34' 33" W 78.94 feet to the Point of Beginning, being part of the West Fractional 1/2 of the Southwest Fractional 1/4 of said Section 30, as monumented and occupied, and containing 30.36 acres of land more or less, subject to the rights of the public over the Northerly 33 feet of Geddes Road. Also subject to other easements and restriction of record, if any,

SECTION III

The Area Plan of The Woodlands of Geddes Glen dated 11-5-12, shall constitute the Approved Area Plan.

SECTION IV

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

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CERTIFICATION

I, David Phillips, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on November 19, 2012 and scheduled for the second and final reading on December 17, 2012. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

David Phillips, Clerk

Ayes: McFarlane, McKinney, Phillips, Lewis, Williams

Nays: None

Absent: Caviston, Green

The motion carried.

C. RESOLUTION 2012-31, UTILITY DEPARTMENT EXTENDING LEASE ON RICOH COPY MACHINE

Diana Ravis and Rick Church from the Utility Department provided a letter to the Board and provided information outlining the proposed agreement to extend the lease of the Ricoh color copier for an additional twenty-four months. The said the copy machine has worked well, Ricoh has provided good service and the color copies and scanning feature have become an important feature to the Township. The price per month will decrease from \$187.26 to \$161.88, the price per copy will increase slightly and at the end of the lease the Township will own the machine. Their recommendation was for the Township Board to approve the Order Agreement with Ricoh Business Solutions, which would extend the lease on their current color copy machine for an additional 24 months.

It was move by McKinney, seconded by Lewis, for the Board to approve the following resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL FOR ENTERING INTO AN ORDER AGREEMENT

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**WITH RICOH BUSINESS SOLUTIONS FOR A TWENTY-FOUR MONTH LEASE OF
A RICOH COPY MACHINE**

RESOLUTION NUMBER: 2012-31

DATE: November 19, 2012

WHEREAS, a copy machine is needed for the day-to-day operations of the Superior Township Utility Department, and

WHEREAS, the Adopted Policies of the Superior Township Board of Trustees requires Board approval for all purchase of services contracts where the total amount of the purchase is over \$1,000.00, and

WHEREAS, the Township has previously executed a contract with Ricoh Business Solutions for the 48 month lease of a Ricoh MP C2050 color copier/scanner and the lease has expired, and

WHEREAS, the Ricoh color copier/scanner has performed well during the 48 month lease period and Ricoh has provided excellent service, and

WHEREAS, Ricoh has offered to extend the lease for 24 months on the color copier/scanner, at a competitive price, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees approves the Order Agreement, Quote #1026058, with Ricoh Business Solutions to extend the lease on the Ricoh color copier for 24 months and authorizes the Supervisor to sign the Agreement.

The motion carried by a voice vote.

D. PURCHASE OF NEW PHONE SYSTEM

In a memo dated November 19, 2012, Susan Mumm, Technology Coordinator, outlined the reasons the Township should consider purchasing a new telephone system and four quotes to provide a new phone system. Supervisor McFarlane and Susan Mumm both recommended that the Township purchase the Allworx system from Parhelion.

It was moved by McKinney, seconded by Lewis, for the Township Board to approve the purchase of the Allworx phone system from Parhelion.

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Ayes: McFarlane, McKinney, Phillips, Lewis, Williams

Nays: None

Absent: Caviston, Green

The motion carried

E. COMMUNITY BLOCK DEVELOPMENT GRANT AGREEMENT FOR DOVER, BRISTOL AND STRATFORD COURTS

Supervisor McFarlane explained that the Township had an agreement with the County of Washtenaw Community Development Block Grant (CDBG Program) for the CDBG Program to share in the paving of Dover, Bristol and Stratford Courts in the amount of \$36,213.00. Supervisor McFarlane explained that the work has already been completed and paid for by the Township. This agreement needs to be approved and executed so that the CDBG Program can pay the Township the previously agreed upon funds.

It was moved by McKinney, seconded by Williams, for the Board to approve the County of Washtenaw Community Development Agreement Community Development Block Grant (CDBG Program) Superior Township Dover, Bristol and Stratford Courts and to authorize the Supervisor and Clerk to sign the agreement.

Ayes: Phillips, Lewis, Williams, McFarlane, McKinney

Nays: None

Absent: Caviston, Green

The motion carried

F. RESOLUTION 2012-28, AFFIRMING THE SALARIES FO ALL NON-UNION EMPLOYEES, THE FULL-TIME ELECTED OFFICIALS AND TOWNSHP TRUSTEES FOR THE 2013 BUDGET YEAR

Supervisor McFarlane explained that he and other Township administrative staff reviewed the financial status of the Township and the job performance of staff. The Township is in good

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financial condition with good fund balances in all funds. Staff members have been performing well and due to loss of staff because of attrition or layoff, some staff have increased job responsibilities. It was felt that a two percent salary increase was reasonable and appropriate.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 19, 2012**

RESOLUTION 2012-28

**A RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES,
THE FULL-TIME ELECTED OFFICIALS
AND TOWNSHIP TRUSTEES OF SUPERIOR TOWNSHIP
FOR THE 2013 BUDGET YEAR**

WHEREAS, the Superior Charter Township Board of Trustees approved the 2013 budgets for all funds on October 15, 2012; and

WHEREAS, the Board of Trustees did not specifically designate the compensation for the full-time and part time Township employees, the full-time elected officials or the Board of Trustees; and

WHEREAS, the Township auditors have requested that the compensation for the employees and elected officials be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED that compensation for all full-time and part-time non-union employees and for the Supervisor, Treasurer and Clerk be two percent (2%) higher in 2013 than their compensation in 2012, as listed in the 2013 budget adopted by the Superior Charter Township Board of Trustees.

BE IT FURTHER RESOLVED that compensation for the Board of Trustees be increased to \$125 per meeting.

Ayes: McFarlane, McKinney, Phillips, Lewis

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Nays: Williams

Absent: Caviston, Green

The motion carried

G. RESOLUTION 2012-29, SET THE RATE OF EMPLOYER CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION EMPLOYEES

Supervisor McFarlane explained that he and other administrative staff reviewed the employer contribution for the MERS Health Care Savings Program. It was felt that due to the increasing cost for health care and health care insurance that a modest increase in the employer's contribution was reasonable and appropriate.

It was moved by McKinney, seconded by Lewis, for the Board to approve the following resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 19, 2012**

RESOLUTION 2012-29

A RESOLUTION TO SET THE RATE OF EMPLOYER CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION EMPLOYEES

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union employees of the Township; and

WHEREAS, the Township contribution to each employee was set at One Hundred (\$100.00) Dollars each month, and this amount was increased to One Hundred Ten (\$110.00) Dollars on November 5, 2007; to One Hundred Fifteen (\$115.00) Dollars on November 3 2008; and to One Hundred Twenty (\$120.00) Dollars on October 18, 2010; and

WHEREAS, the MERS Plan stipulates that the Township Board review the amount of Township contribution annually; and

WHEREAS, the cost of health care for individuals is rising faster than the national inflation rate,

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby establish that the contribution from the Township to each non-union employee enrolled in

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the MERS Health Care Savings Plan in Fiscal Year 2013 shall be One Hundred Thirty-Five (\$135.00) Dollars each month.

Ayes: McFarlane, McKinney, Phillips, Lewis, Williams

Nays: None

Absent: Caviston, Green

The motion carried

H. HOLIDAY SCHEDULE 2013

It was moved by McKinney, seconded by Lewis for the Board to approve the following Holiday Closing Schedule for 2013:

**CHARTER TOWNSHIP OF SUPERIOR
2013 HOLIDAY CLOSINGS SCHEDULE**

Tuesday, January 1, 2013	New Year's Day
Monday, January 21, 2013	Martin Luther King, Jr. Day
Monday, February 18, 2013	President's Day
Friday, March 29, 2013*	Good Friday (1/2 day)
Monday, May 27, 2013	Memorial Day
Thursday, July 4, 2013	Independence Day
Monday, September 2, 2013	Labor Day
Monday, October 14, 2013	Columbus Day
Monday, November 11, 2013	Veteran's Day
Thursday, November 28, 2013	Thanksgiving Day

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Friday, November 29, 2013	Day after Thanksgiving
Tuesday, December 24, 2013	Christmas Eve
Wednesday, December 25, 2013	Christmas
Tuesday, December 31, 2013	New Year's Eve

- denotes ½ day, offices close at 12:00 noon.

David Phillips, Clerk
Charter Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

The motion carried by a voice vote.

I. MEETING SCHEDULE 2013

It was noted that the dates for the Planning Commission were adjusted from the fourth Wednesday of the month to the third Wednesday of the month in order to accommodate Thanksgiving and Christmas.

It was moved by McKinney, seconded by Lewis, for the Board to approve the following meeting schedule:

**CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT, YPSILANTI, MICHIGAN 48198
734-482-6099**

2013 MEETING SCHEDULE

TOWNSHIP BOARD

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All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 22, 2013 (following Martin Luther King Day)
Tuesday, February 19, 2013 (following Presidents' Day)
Monday, March, 18, 2013
Monday, April 15, 2013
Monday, May 20, 2013
Monday, June 17, 2013
Monday, July 15, 2013
Monday, August 19, 2013
Monday, September 16, 2013
Monday, October 21, 2013
Monday, November 18, 2013
Monday, December 16, 2013

PLANNING COMMISSION

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the fourth Wednesday of each month, except for the November and December meeting which will be held on the third Wednesday of the month.

Wednesday, January 23, 2013	Wednesday, July 24, 2013
Wednesday, February 27, 2013	Wednesday, August 28, 2013
Wednesday, March 27, 2013	Wednesday, September 25, 2013
Wednesday, April 24, 2013	Wednesday, October 23, 2013
Wednesday, May 22, 2013	Wednesday, November 20, 2013
Wednesday, June 26, 2013	Wednesday, December 18, 2013

David Phillips, Clerk
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

The motion carried by a voice vote.

J. BUDGET AMENDMENTS

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It was moved by McKinney, seconded by Lewis, for the Board to approve the following budget amendments:

GENERAL FUND BUDGET AMENDMENTS			
NOVEMBER 19, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
101-000-451-000	ELECTION REIMBURSEMENTS	INCREASE	\$ 9,382.00
101-000-452-001	CABLE TV FRANCISE FEES AT&T	INCREASE	\$ 31,000.00
101-000-607-030	PLANNING DEPT BASE FEES	INCREASE	\$ 3,600.00
101-000-607-085	REIM FOR MEETINGS COURT ETC	INCREASE	\$ 2,000.00
101-101-900-000	PRINTING & PUBLISHING	\$ 1,000.00	INCREASE
101-101-954-000	EQUIP RENTAL	DECREASE	\$ 2,000.00
101-191-702-000	SALARIES ELECTION DEPT	\$ 400.00	INCREASE
101-191-703-000	CONTRACT SERVICES ELECTIONS	DECREASE	\$ 4,500.00
101-191-702-033	FICA EXEMPT SALARY ELECTIONS	\$ 1,600.00	INCREASE
101-191-715-000	SOC SEC ELECTION DEPT	\$ 350.00	INCREASE
101-191-727-000	OFFICE SUPPLIES ELECTION DEPT	DECREASE	\$ 3,000.00
101-191-740-000	OPERATING SUPPLES ELECTION DEPT	\$ 4,000.00	INCREASE
101-446-866-000	ROAD MAIT & REPAIR	\$ 84,739.00	INCREASE
101-000-695-077	COMM DEVELOP BLOCK GRANTS-ROADS	INCREASE	\$ 36,216.00
101-265-920-050	DRAINS	DECREASE	\$ 6,500.00

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101-201-716-000	HEALTH/ LIFE INSUR ACCOUNTANT	\$ 217.00	INCREASE
101-209-702-050	ASSISTANT ASSESOR SALARY	\$ 256.00	INCREASE
101-209-703-000	CONTRACT SERV ASSESSING	DECREASE	\$ 1,000.00
101-209-958-000	MEMBERSHIPS & DUES ASSESSING	\$ 450.00	INCREASE
101-209-716-000	HEALTH/LIFE INSUR ASSESSOR	\$ 225.00	INCREASE
101-209-716-050	ASSIST ASSESSOR HEALTH/LIFE INSUR	\$ 63.00	INCREASE
101-209-716-055	FIELD APPRAISER HEALTH/LIFE INSUR	DECREASE	\$ 2,649.00
101-209-717-000	TAXB BENEFITS ASSESSOR	\$ 1,457.00	INCREASE
101-265-980-000	NEW TELEPHONE SYSTEM	\$ 11,000.00	INCREASE
101-210-801-000	ATTORNEY FEES ETTER	DECREASE	\$ 3,800.00
101-215-702-050	CLERK ADMIN ASSISTANT SALARY	\$ 150.00	INCREASE
101-253-702-050	DEPUTY TREASURER SALARY	\$ 2,000.00	INCREASE
101-253-702-055	TREASURER ASSISTANT SALARY	\$ 500.00	INCREASE
101-253-716-050	DEP TREASURER HEALTH/LIFE INSUR	DECREASE	\$ 2,900.00
101-258-740-000	OPERATING SUPPLIES COMPUTER DEPT	\$ 15,000.00	INCREASE
101-258-801-000	PROF SERVICES COMPUTER DEPT	\$ 8,000.00	INCREASE
101-265-920-000	UTILITES	DECREASE	\$ 5,000.00

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101-266-947-006	ROUGE HURON GENERAL PERMIT	DECREASE	\$ 2,000.00
101-278-702-088	ORD OFFICER SALARY	\$ 1,000.00	INCREASE
101-278-860-00	MILEAGE ORDINANCE OFFICER	\$ 200.00	INCREASE
101-410-702-000	PLANNING COORDINATOR SALARY	\$ 1,400.00	INCREASE
101-410-716-050	PLANNING ADMIN HEALTH/LIFE INSUR	\$ 400.00	INCREASE
101-410-801-010	PLANNING DEPT STAGE 1 ENG PLANNING	DECREASE	\$ 1,500.00
101-410-801-012	PLANNING DEPT STAGE 2 ENG PLANNING	DECREASE	\$ 1,500.00
101-410-801-016	PLAN DEPT NON-PROJECT PLANNING COSTS	DECREASE	\$ 4,500.00
101-411-702-000	ZBA SALARIES	\$ 340.00	INCREASE
101-411-703-000	ZBA CONTRACT SERVICES	\$ 160.00	INCREASE
101-411-900-000	ZBA PRINTING	DECREASE	\$ 400.00
101-890-890-000	CONTINGENCIES	DECREASE	\$ 10,000.00
101-000-673-075	CELL TOWER REVENUE	INCREASE	\$ 1,460.00
	TOTAL OF DEBITS/ CREDITS	\$ 134,907.00	\$134,907.00

FIRE FUND BUDGET AMENDMENTS			
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BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT

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206-336-702-002	OVERTIME SICK COVERAGE	DECREASE	\$ 15,000.00
206-336-702-004	OVERTIME CALLBACKS	DECREASE	\$ 5,000.00
206-336-702-005	OVERTIME TRAINING & MISC	\$ 20,000.00	INCREASE
206-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE	\$ 1,357.00
206-336-717-000	TAXB BENE/ LONGEVITY	\$ 8,000.00	INCREASE
206-336-801-000	PROFESSIONAL SERVICES	\$ 2,657.00	INCREASE
206-336-850-000	TELECOMMUNICATIONS	DECREASE	\$ 2,700.00
206-336-851-000	INSURANCE	DECREASE	\$ 2,800.00
206-336-860-000	TRANSPORTATION	DECREASE	\$ 2,500.00
206-336-920-000	UTILITIES	DECREASE	\$ 3,500.00
206-3336-740-000	OPERATING SUPPLIES	\$ 3,000.00	INCREASE
206-336-957-00	BOOKS/PERIODICALS	\$ 1,200.00	INCREASE
206-336-930-000	REPAIR & MAIT	\$ 3,000.00	INCREASE
206-336-702-009	ADDITIONAL HOURS FIRE MARSHALL	DECREASE	\$ 5,000.00

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206-336-980-000	EQUIPMENT	\$ 10,000.00	INCREASE
206-965-965-015	TRANS TO TRUCK REPLACEMENT	DECREASE	\$ 7,338.00
206-000-671-075	INSURANCE REIMBURSEMENTS	INCREASE	\$ 1,994.00
206-000-403-050	PRIOR YEAR DELQ PERS PROP TAX	INCREASE	\$ 968.00
206-336-718-000	PENSION FULL TIME STAFF	DECREASE	\$ 700.00
	TOTAL OF DEBITS/CREDITS	\$ 47,857.00	\$ 48,857.00

BUILDING FUND BUDGET AMENDMENTS			
NOVEMBER 19, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
249-000-610-000	CHARGES FOR SERVICES	INCREASE	\$ 35,000.00
249-000-664-050	INTEREST ON RESERVES	\$ 400.00	DECREASE
249-000-699-025	APPROPRIATION FROM RESERVES	\$ 26,904.00	DECREASE
249-371-202-000	ACCOUNTING/HR	DECREASE	\$ 1,100.00
249-371-258-000	COMPUTER SUPPORT/EQUIP	\$ 7,496.00	INCREASE
249-371-930-	BLDG REPAIR & MAIT	DECREASE	\$ 2,300.00

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000			
249-371-801-00	PROFESSIONAL SERVICES	\$ 2,500.00	INCREASE
249-371-801-025	LEGAL FEES	DECREASE	\$ 500.00
249-371-860-000	TRANSPORTATION	\$ 200.00	INCREASE
249-371-958-000	MEMBERSHIP & DUES	\$ 500.00	INCREASE
249-371-727-050	POSTAGE	\$ 150.00	INCREASE
249-371-851-000	INSURANCE & BONDS	DECREASE	\$ 500.00
249-371-860-000	TRANSPORTATION	\$ 600.00	INCREASE
249-371-958-000	MEMBERSHIP & DUES	\$ 650.00	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 39,400.00	\$ 39,400.00

PARK FUND BUDGET AMENDMENTS			
NOVEMBER 19, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
508-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE	\$ 500.00
508-751-715-002	SOC SEC ADMINISTRATOR	DECREASE	\$ 350.00
508-755-740-004	SAND GRAVEL BARK	\$ 4,600.00	INCREASE

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508-755-702-000	SALARY PARK MANAGER	DECREASE	\$ 11,900.00
508-755-715-000	SOC SEC PARK MANAGER	DECREASE	\$ 900.00
508-755-718-000	PENSION PARK MANAGER	DECREASE	\$ 1,600.00
508-755-867-000	NON MOTOR TRAIL MAIT	DECREASE	\$ 500.00
508-754-740-000	OPER SUPPLIES REC DEPT	DECREASE	\$ 1,795.00
508-754-930-000	REPAIR & MAIT REC DEPT	DECREASE	\$ 900.00
508-755-920-000	UTILITIES MAIT DEPT	\$ 200.00	INCREASE
508-755-930-000	REPAIR & MAIT MAIT DEPT	\$ 1,900.00	INCREASE
508-756-801-000	PROF SERV PARK DEVELOP DEPT	DECREASE	\$ 400.00
508-756-947-000	BEAUTIFICATION PROJECT DEVELOP DEPT	DECREASE	\$ 10,000.00
508-756-978-000	BUILDINGS/LAND	DECREASE	\$ 9,872.00
508-965-965-000	TRANS TO GENERAL RESERVE	\$ 32,017.00	INCREASE
	TOTAL OF DEBITS CREDITS	\$ 38,717.00	\$ 38,717.00

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Williams, that the bills be paid as submitted in the following amounts: General - \$ 6,415.89; Law - \$6,180.74; Utilities - \$6845.45, for a total of \$19,442.08. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

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Trustee Alex Williams inquired when Republic Waste was going to start with collecting recyclable every other week. Supervisor McFarlane responded that Republic Waste has been unable to obtain the containers for the recyclables. They expect to have them and start the every other week schedule in March of 2013. They are charging Superior Township customers the lower rate agreed to in the new contract.

Brenda Baker had questions about yard waste pickup.

13. ADJOURNMENT

It was moved by Lewis, seconded by McKinney, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:55 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor