

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, YPSILANTI, MI 48198  
JANUARY 19, 2016  
7:00 p.m.  
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. Regular Meeting of December 21, 2015
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
  - a.
8. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department, Zoning
9. COMMUNICATIONS
10. UNFINISHED BUSINESS
  - a. Ordinance 174-18 Sutton Ridge-Redwood Acquisition LLC, Area Plan Amendment
11. NEW BUSINESS
  - a. First Merit, N.A., Positive Pay Agreement
  - b. Budget Amendments
12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
13. PLEAS AND PETITIONS
14. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198  
Telephone: 734-482-6099; Email:davidphillips@superior-twp.org

**There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.**

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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on December 21, 2015, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Ken Schwartz, David Phillips, Nancy Caviston, Rodrick Green and Alex Williams. Treasurer Brenda McKinney and Trustee Lisa Lewis were absent.

**4. ADOPTION OF AGENDA**

It was moved by Caviston seconded by Green, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF NOVEMBER 16, 2015**

It was moved by Green, seconded by Caviston, to approve the minutes of the regular Board meeting of November 16, 2015, as presented.

The motion carried by a unanimous voice vote.

**6. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

Supervisor Schwartz acknowledged the many members of the audience who attended for the Sutton Ridge- Redwood Apartments rezoning. He explained that the Board was not going to make a decision on the issue tonight. Sutton Ridge-Redwood was going to make a presentation and tonight was a time for Board members to become educated on the proposal. He requested that audience members keep their comments to a minimum and he indicated he would allow everyone an opportunity to speak at the next Board meeting of January 19, 2016.

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Erin Lindsey, Warren Road, thanked Clerk Phillips for his help with getting the Neighborhood Watch sign replaced on Warren Road and Supervisor Schwartz for his help with getting the speed limit reduced on a section of Warren Road.

Tracy Pitt of E. Avondale Circle read a statement in opposition to the Redwood rezoning. Kathleen Hubbs, Wexford Drive, made a statement in opposition to the Redwood rezoning. Alexie Webber, Wexford Drive, made a statement in opposition to the Redwood rezoning. She said when they purchased their condo they were told phase II would also be condos and they prefer it to stay that way. Eric McWiggin, Bromley Park homes said that new condos are under construction in Cherry Hill Village. The cost is \$300,000 and their condo fees are \$700 per month. He believes the Redwood property would also be attractive to a condo developer. Karen Camp, Bromley Park homes, said that it is not fair that Redwood has not been involved in any dealings with the homes, only the condos. She said there are a lot of homes for sale on E. Avondale.

**7. PRESENTATIONS**

**A. SUTTON RIDGE – REDWOOD REZONING**

Supervisor Schwartz moved this item from New Business. Kelli McIvor, represented Redwood. She made a power-point presentation about the proposed apartment complex. They are a Cleveland based company, founded in 1991. They have about 15 developments in Michigan (some still under construction). They own every development they built. Their residents are typically empty-nesters with an average age of 53. Their rents average \$1.00 per square foot. Sutton Ridge is proposed to replace Bromley Park Condos Phase II, which was never started. The condos were approved for 135 units. Sutton Ridge is proposed for 125 units.

**B. LISA HOENIG, DIRECTOR, YPSILANTI DISTRICT LIBRARY**

Ms. Hoenig was the Director of the Redford Township Library for 10 years and has been a resident of Superior Township for 20 years. She explained the various services the library offers. She said in May 2016, the bus routes will be expanded, which will enable Superior Township residents to have bus access to the main Library on Whittaker Road. She supports expansion of the Superior Township branch but indicated that funding would have to improve pay for the upgrades.

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**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following: On 12-1-2015 the Township went back to court on the blight complaint against Alden David Burley of 6645 Warren Road. Mr. Burley represented himself and the Judge provided him with an ample opportunity to present his case. The Court found Mr. Burley in contempt of the Order and authorized the Township to proceed with the clean-up of the property, to place all costs related to the clean-up and attorney fees on the tax roll (the costs so far are over \$14,000) and authorized the Sheriff's Department to arrest Mr. Burley as they deem appropriate if he interferes with the clean-up process. The Court also authorized a search warrant for Mr. Burley's home. Visual observations from the outside of the home led Township staff and officials to believe it is severely packed with materials, may not have a functioning heating system and presents a health and safety issue to Mr. Burley and neighbors. The Township's Fire Marshall and Building Official recently completed an inspection of Fairfax Manor, 1900 N. Prospect and found numerous violations of the building and property maintenance code. They observed damage to the buildings and it is their opinion that the type of building construction may not be adequate for the type of residents housed in the buildings. Supervisor Schwartz indicated that the State Attorney General's Office may be getting involved in investigating the facility.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT**

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by unanimous voice vote.

**C. TREASURER INVESTMENT REPORT AS OF OCTOBER 31, 2015**

It was moved by Green, seconded by Caviston, that the Superior Township Board receive the Treasurer's Investment Reports.

The motion carried by unanimous voice vote.

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**8. COMMUNICATIONS**

There were no communications.

**9. UNFINISHED BUSINESS**

There was none.

**10. NEW BUSINESS**

**A. SUTTON RIDGE – REDWOOD ACQUISITION LLC, AREA PLAN AMENDMENT**

Moved to Presentations.

**B. PAYMENT TO UNITED RESOURCES LLC FOR SANITARY SEWER VIDEO INSPECTION**

Jacob Rushlow of OHM was present and provided a memo to the Board. He explained that the video work was part of the SAW grant and that the grant will reimburse 90% of the cost for videoing the sanitary sewer system. He said the videoing revealed two areas of concern, Harvest Lane and near the pump station along Clark between Prospect and Leforge. Plans to address these areas will be prepared.

It was moved by McKinney, seconded by Lewis, for the Board to approve payment to United Resources of \$145,309.17 for the video inspection of the Township's sanitary sewer system.

The motion carried by unanimous voice vote.

**C. RESOLUTION 2015-48, MICHIGAN INTER-GOVERNMENTAL TRADE NETWORK AGREEMENT AND BY-LAWS**

Clerk Phillips explained that the Michigan Inter-Governmental Trade Network (MITN) was established by nine Detroit area communities to create a shared purchasing system to post and

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distribute RFP's. There are presently over 100 Michigan communities and 8,149 registered vendors in the program. They also offer an on-line auction for surplus property and access to an extensive library of previously posted RFP's. OHM recommended the Township join MITN to post the large projects associated with the Utility Department.

The following resolution was moved by McKinney, seconded by Williams:

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE TOWNSHIP TO JOIN THE MICHIGAN INTER-  
GOVERNMENTAL TRADE NETWORK PURCHASING GROUP**

**Resolution Number: 2015-47**

**Date: December 21, 2015**

**WHEREAS**, the Michigan Inter-Governmental Trade Network Purchasing Group (MITN) provides a bid system at no cost to local communities that results in a more effective way to post requests for purchase (RFP), to notify vendors and also assists with the tracking of bids and provides access to a library of previously posted RFP's; and

**WHEREAS**, MITN's membership includes over 100 Michigan local government agencies and 8,149 registered vendors; and

**WHEREAS**, MITN's online bidding process provides for a more efficient, fair and

**WHEREAS**, MITN also provides access to an on-line surplus auction that is used by many communities for a commission of 5% of the sale price for items sold; and

**WHEREAS**, there are no subscription fees to participate in MITN, costs to the Township are limited to mailing costs to suppliers for new members; and

**WHEREAS**, the Township's Civil Engineers, OHM, have recommended that the Township join MITN in order to post bids for expected large requests for purchase; and

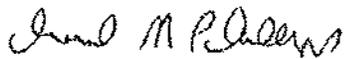
**NOW THEREFORE, BE IT RESOLVED**, the Superior Township Board of Trustees approves the Township to join MITN for the initial term of 35 months and authorizes the Supervisor and Clerk to take all actions to complete the membership.

The motion carried by unanimous voice vote.

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I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Superior, County of Washtenaw, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Superior at a regular meeting held on the 21st day of December, 2015, the original of which resolution is on file in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

IN WITNESS WHEREOF, I have set my official signature, this 21st day of December, 2015.



DAVID M. PHILLIPS, CLERK,  
CHARTER TOWNSHIP OF SUPERIOR

**D. RESOLUTION 2015-48, RESATE RETIREMENT PLAN DOCUMENTS**

Clerk Phillips explained that the Township's insurance agent, Burnham & Flower forwarded the attached documents to the Township. They explained that the IRS requires that the Township to restate their plan, there have been some minor amendments to the plan but the no substantive changes.

The following resolution was moved by McKinney, seconded by Williams:

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE RESTATEMENT OF THE TOWNSHIP'S 401(a)  
DEFINED CONTRIBUTION RETIREMENT PLAN**

**Resolution Number: 2015-48**

**Date: December 21, 2015**

**WHEREAS**, the Internal Revenue Service (IRS) requires retirement plan sponsors to restate their plan documents at regular intervals; and

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**WHEREAS**, as advised by the Township's Insurance Agent, Burnham & Flower, the Township is currently within the IRS mandated cycle and must update our group retirement plan; and

**WHEREAS**, Burnham & Flower has advised the Township that the new plan is primarily a restatement and consolidation of the adopted amendments and does not result in substantive changes to the plan's operation; and

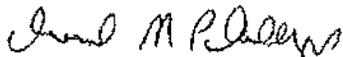
**NOW THEREFORE, BE IT RESOLVED**, with respect to the amendment and restatement of the Superior Township Governmental Non-ERISA Retirement Plan (the "Plan"), the Board approves that the Plan be amended and restated in the form attached hereto, which Plan is hereby adopted and approved; and

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the authorized signor of the Municipality be, and is hereby, authorized and directed to execute the Plan on behalf of the Municipality.

The motion carried by unanimous voice vote.

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Superior, County of Washtenaw, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Superior at a regular meeting held on the 21st day of December, 2015, the original of which resolution is on file in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

IN WITNESS WHEREOF, I have set my official signature, this 21st day of December, 2015.



DAVID M. PHILLIPS, CLERK, CHARTER TOWNSHIP OF SUPERIOR

**E. RESOLUTION 2015-49, AMEND HCSP CONTRIBUTION FOR INDIVIDUAL EMPLOYEES**

Several employees requested to change their HCSP contributions.

The following resolution was moved by Green, seconded by McKinney:

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**SUPERIOR CHARTER TOWNSHIP  
 WASHTENAW COUNTY, MICHIGAN  
 DECEMBER 21, 2015**

**RESOLUTION 2015-49**

**A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN  
 PARTICIPATION AGREEMENTS**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the nineteenth day of December 21, 2015, at 7:00 p.m. Eastern Standard Time, the following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_ :

WHEREAS Superior Charter Township employees are permitted to request that the Superior Charter Township Board amend their MERS Health Care Savings Plan Participation (HCSP) Agreement once per calendar year; and

WHEREAS the following employees have requested a change in the amount they contribute to their HCSP for fiscal 2016 heretofore;

**2016 HEALTH OPTION CHANGES**

**Non-Union**

| NAME              | DIVISION NUMBER |                     | 2016 New Rate |
|-------------------|-----------------|---------------------|---------------|
| MAYERNIK, RICHARD | 300514          | Non-union Option #3 | 4.00%         |

**Union**

| NAME            | DIVISION NUMBER |                             | 2016 New Rate |
|-----------------|-----------------|-----------------------------|---------------|
| FRENCH, JEFFREY | 300487          | Fire Union Health Option #2 | 5.00%         |

NOW, THEREFORE, BE IT RESOLVED that a new MERS Health Care Savings Plan Participation Agreement be created for the above employees with the employee contribution rates for 2016 as indicated above, with all other provisions of their current existing MERS Health Care Savings Plan Participation Agreement to remain the same;

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BE IT FURTHER RESOLVED that there be no change in the definition of pay eligible for the mandatory salary reduction which is currently defined as regular and overtime pay, education and longevity pay, and an option to cash 0% to 100% of benefit hours upon separation from service.

The motion carried by unanimous voice vote.

THE RESOLUTION WAS DECLARED ADOPTED.

**CERTIFICATION**

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Superior, County of Washtenaw, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Superior at a regular meeting held on the 21st day of December, 2015, the original of which resolution is on file in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

IN WITNESS WHEREOF, I have set my official signature, this 21st day of December, 2015.

**F. RESOLUTION 2015-50, HCSP CONTRIBUTIONS FOR EMPLOYEE GROUPS**

Employer HCSP for employee groups were set for 2016.

The following resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
DECEMBER 21, 2016**

**RESOLUTION 2015-50**

**A RESOLUTION TO SET THE RATE OF EMPLOYEE CONTRIBUTION TO THE  
MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND UNION  
EMPLOYEES**

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a

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resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

**WHEREAS**, the MERS Plan stipulates that the Township Board review the amount of employee contribution annually for employee groups comprised of employees hired after November 1, 2011; and

**WHEREAS**, the non-union group of employees came to an agreement, without dissent, to request their employee contribution for the MERS HCSP for 2016 be set at 3% of regular pay only, and

**WHEREAS**, the union group of employees came to an agreement, without dissent, to request their employee contribution for the MERS HCSP for 2016 be set at 8% of regular, overtime and longevity/education pay, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board does hereby approve the requested employee deduction/contribution for the MERS HCSP for 2016 for the two employee groups as follows:

- non-union group of employees contribution for the MERS HCSP for 2016 be set at 3% of regular pay only
- union group of employees contribution for the MERS HCSP for 2016 be set at 8% of regular, overtime and longevity/education pay

The motion carried by unanimous voice vote.

**G. RESOLUTION 2015-51, PURCHASE EMPLOYEE HEALTH CARE INSURANCE**

Supervisor Schwartz explained that the BCBS mapped the Township to the renewal of the existing BCBS Simply Blue HAS Gold Plan with \$1,300/\$2,600 deductible and the Township's insurance agent, Brown & Brown, concurs with this recommendation. Rates for the plan increased by 5.90%. Supervisor Schwartz recommended the Wellness Incentives for non-union and union employees remain the same as last year.

The following resolution was moved by Lewis, seconded by Green:

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**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER  
TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL AND VISION  
INSURANCE FOR EMPLOYEES OF SUPERIOR TOWNSHIP**

**RESOLUTION NUMBER: 2015-51**

**DATE: DECEMBER 21, 2015**

WHEREAS, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

WHEREAS, the Township's current health care insurance plan expires on December 31, 2015; and

WHEREAS, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

WHEREAS, pursuant to its authority, Superior Township has elected to renew the Simply Blue HSA PPO Gold \$1,300 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2015 with a total health care premium cost to the township of approximately \$269,191.72 with an effective term of January 1, 2016 through December 31, 2016; and

WHEREAS, Superior Township will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a costs of \$69,524.74; and,

WHEREAS, Superior Township will offer its employees a wellness bonus in 2016 in the following amounts which is the employee's responsibility to utilize as desired to ensure maximum personal health in the amount of \$68,600.00 divided as follows:

| <u>Non-union</u> |         | <u>Union</u> |         |
|------------------|---------|--------------|---------|
| Single           | \$1,300 | Single       | \$2,300 |
| Family           | \$2,600 | Family       | \$4,600 |

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Supervisor, Clerk and Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payments.

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The motion carried by unanimous voice vote.

**H. RESOLUTION 2015-52, AFFIRM SALARIES FOR ALL NON-UNION EMPLOYEES**

Supervisor Schwartz recommended a 3% salary increase for all non-union employees for 2016.

The following resolution was moved by McKinney, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
DECEMBER 21, 2015  
RESOLUTION 2015-52**

**A RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES  
OF SUPERIOR TOWNSHIP FOR THE 2016 BUDGET**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2016 budgets for all funds on October 19, 2015; and

**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time and part time Township employees and

**WHEREAS:** the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for all full-time and part-time non-union employees be three percent (3%) higher in 2016 than their compensation in 2015, except the part-time election assistant shall be raised to \$20.00 per hour with no benefits.

The motion carried by unanimous voice vote.

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**I. RESOLUTION 2015-53, AFFIRM SALARIES FOR ELECTED OFFICIALS**

Supervisor Schwartz recommended a 3% salary increase for 2016 for the Supervisor, Clerk and Treasurer and for the compensation for the Trustees to remain the same. After discussion by the Board, the Board concurred to increase the compensation for Trustees to \$150.00 per meeting.

The following resolution was moved by Caviston, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
DECEMBER 21, 2015  
RESOLUTION 2015-53**

**A RESOLUTION AFFIRMING THE SALARIES OF FULL-TIME ELECTED  
OFFICIALS AND TOWNSHIP TRUSTEES FOR THE 2016 BUDGET**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2016 budgets for all funds on October 21, 2015; and

**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

**WHEREAS:** the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for the Treasurer, Clerk and Supervisor be three percent (3%) higher in 2016 than their compensation in 2015 as listed in the 2016 budget adopted by the Superior Charter Township Board of Trustees.

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**BE IT FURTHER RESOLVED:** that the compensation for Trustees be increased by \$25.00 per meeting for a total of \$150.00 per meeting.

Ayes: Schwartz, Phillips McKinney, Caviston, Green, Lewis

Nays: Williams

Absent: None

The motion carried. The resolution was adopted.

**J. BOARD APPOINTMENTS**

Supervisor Schwartz recommended the following appointments:

- |    |                               |                  |
|----|-------------------------------|------------------|
| A. | Planning Commission           | New Term Expires |
| 1. | Tom E. Brennan III            | 02/28/19         |
| 2. | Robert Steele                 | 02/28/19         |
| B. | Huron River Watershed Council | Expires          |
| 1. | Curt Wolf                     | indefinite       |

It was moved by Lewis, seconded by McKinney, for the Board to concur with Supervisor Schwartz's recommendations for the three appointments.

The motion carried by unanimous voice vote.

**K. MICHIGAN PAR PLAN TOWNSHIP PROPERTY AND LIABILITY RENEWAL**

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Board members reviewed the invoice for Township's property and liability insurance package and decided to accept the Terrorism coverage for an additional \$430.00.

It was moved by McKinney, seconded by Lewis, for the Board to approve the invoice from the Decker Agency in the amount of \$61,744.00 for the Township's property and liability insurance coverage and to accept the Terrorism coverage for an additional \$430.00.

The motion carried by unanimous voice vote.

**L. BUDGET AMENDMENTS**

Board members discuss the various budget amendments and the transfers to reserves for the various funds. After many years of drawing from the reserve fund, due to new constructions and increased revenue from building permits, the Building fund is expected to make a substantial transfer to reserves. The Law Fund continues to draw from reserves.

**M. SUPERIOR TOWNSHIP FIREFIGHTERS LOCAL 3292 CONTRACT 2016-2018**

**CLOSED SESSION TO DISCUSS SUPERIOR TOWNSHIP FIREFIGHTERS LOCAL 3292 CONTRACT 2016-2018**

It was moved by Green, seconded by McKinney, for the Board to go into closed session to discuss the contract with the Superior Township firefighters local 3292 for 2016-2018. Fire Chief Vic Chevrette was also present during the closed session.

Ayes: Phillips McKinney, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: None

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The motion carried. At 9:05 p.m., the Board Room was cleared and closed and the Board went into closed session.

At 9:30 pm, it was moved by Caviston, seconded by Lewis, for the Board to return to open session.

Ayes: Schwartz, Phillips McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried. The Board returned to open session at 9:30 p.m.

It was moved by Lewis, seconded by McKinney, for the Board to approve the minutes of the closed session, which were discussed for approval during the closed session.

The motion carried by unanimous voice vote.

The Board discussed highlights of the proposed contract, which included a 3% increase in base wages for each of the three years; increase in Holiday pay of \$2,150 per year for each firefighter plus 1 1/2 times pay for any one scheduled to work on any of the 12 approved holidays; an increase in longevity, which was expanded to include firefighters hired after 1-1-2011; an increase in the employer HCSP contribution from the current \$140 per month to \$225 per month; minimum call-back pay increased from 2 hours to 4 hours. Clerk Phillips estimated that the financial increases result in a net wage increase of about \$7,000 per firefighter for 2016. Board members indicated the offer was very generous and were concerned about the Fire Fund being able to continue to make adequate transfers to reserves. Board members indicated the Township had always been able to save enough money to pay cash for fire trucks and they wanted to continue this precedent. There were also concerns about transferring adequate funds to the Building Fund as the Township is planning on constructing a new fire station to replace the existing fire station No. 2.

It was moved by McKinney, seconded by Green, for the Board to approve the Superior Township Firefighters Local 3292 contract agreement for 2016-2018 as presented but allowing for minor corrections as needed.



**SUPERIOR CHARTER TOWNSHIP**

**AND**

**FIRE FIGHTERS UNION LOCAL 3292  
INTERNATIONAL ASSOCIATION  
OF FIRE FIGHTERS**

**APPROVED CONTRACT AGREEMENT**

**FOR PERIOD**

**JANUARY 1, 2016 THROUGH DECEMBER 31, 2018**

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**SUPERIOR TOWNSHIP FIRE DEPARTMENT AGREEMENT**

This Agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015 between The Charter Township of Superior, Washtenaw County, Michigan/hereinafter called the "Township", and Local 3292 of the International Association of Fire Fighters, hereinafter called the "Union".

WITNESSETH: That the parties hereto, in consideration of the mutual covenants and agreements hereinafter contained, do hereby agree as follows:

**ARTICLE I  
PURPOSE**

**SECTION 1:** The parties hereto have entered into this Agreement pursuant to the authority of Act 366 of the Public Acts reached, and other matters, into a formal contract; to promote harmonious relations between the Township and the Union, in the best interests of the community; to improve the public firefighting services; and to provide an orderly and equitable means of resolving differences between the parties.

The parties acknowledge that, during the negotiation resulting in this agreement, each had unlimited right and opportunity to make demands and proposals with respect to any and all subject matters not removed by law from the area of collective bargaining, so that the understanding and agreement arrived at by the parties after exercise of that right and opportunity are set forth in this agreement.

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This Agreement constitutes the entire agreement between the parties and concludes bargaining for its term; subject only to a desire by both parties to mutually agree to amend or supplement at any time.

**SECTION 2, DEFINITIONS:** The word "TOWNSHIP" shall include the elected or appointed representatives of the TOWNSHIP BOARD OF SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

The word "DAY" shall, except as this context indicates otherwise, mean a twenty-four (24) consecutive hour workday for the career employees of the Fire Department.

The word 'UNION' shall include all personnel, the officers or representatives of the Union who have been certified by the Michigan Employment Commission (MERC). Whenever the singular is used, it shall include the plural.

The word "EMPLOYEE" shall mean all career Firefighters employed by the Fire Department, except the Fire Chief.

**ARTICLE II  
COVERAGE**

This agreement shall be applicable to all career employees of the Fire Department, except the Chief thereof.

The Township agrees to hold the Union harmless for any actual or incidental damages by the exclusion of the Fire Chief as a member of the bargaining unit as defined by this Agreement.

**ARTICLE III  
RECOGNITION**

The Township recognizes the Union as the sole and exclusive bargaining representative of the employees of the Fire Department.

**ARTICLE IV  
AGENCY SHOP**

**SECTION 1:** The parties recognize that all employees covered by this Agreement must pay their fair share of the cost of negotiating and administering the Agreement.

**SECTION 2:** It shall be a continuing condition of employment that all employees covered by this Agreement shall either maintain membership in the Union by paying the Unions

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uniform dues, fees and assessments, or shall pay a collective bargaining service fee for the cost of negotiating and administering this and succeeding Agreements; provided, however, that a monthly service fee deduction certified to the Township shall not change for the remainder of the fiscal year.

**SECTION 3:** Any employee who has failed to either maintain membership or pay the requisite Agency fee shall not be retained in the bargaining unit covered by this Agreement; provided, however, no employee shall be terminated under this Article unless:

- (a) The Union has notified him/her by letter addressed to his/her address last known to the Union, spelling out that he is delinquent in payment of dues or fees, specifying the current amount of the delinquency, and warning the employee that unless such amount is tendered within ten (10) calendar days, he/she will be reported to the Township for termination from employment as provided for herein, and
- (b) The Union has furnished the Township with written proof that the foregoing procedure has been followed or has supplied the Township with a copy of the notice that the employee has not complied with such request. The Union must further provide the Township with written demand that the Superior Township Firefighters Contract Years 2016-2018 employee be discharged in accordance with this Article and provide to the Township, in affidavit form, signed by the Union Chief Steward, a certification that the amount of the delinquency does not exceed the collective bargaining service fee, including, but not limited to, the cost of administering and negotiating this and succeeding agreements.

**ARTICLE V  
DUES DEDUCTION**

**SECTION 1:**

- (a) The Township agrees to deduct from the pay of each employee from whom it received an authorization to do so, the amount specified upon the authorization. Each employee utilizing the Township deduction from pay for the remittance of sums to the Union shall provide to the Township an authorization. The form shall include an agreement by the employee to hold the Township harmless against any and all claims, demands, law suits or other forms of liability that may arise out of, or by reason of, action taken or not taken by the Township for the purpose of providing the deduction service. Furthermore, the employee shall agree that in the event a refund is due to the employee for any reason, such employee shall seek refund from the Union.
- (b) Such sums deducted from an employees pay, accompanied by a list of employees from whose pay they have been deducted and the amount deducted from each, and by a list of employees who had the authorized sick deduction and from whom no deductions were

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made and the reasons thereof shall be forwarded to the Superior Township Associated Fire Fighters within thirty (30) days after such collections have been made.

- (c) In the event that a refund is due any employee for any sums deducted from wages and paid to the Union, it shall be the responsibility of such employee to obtain appropriate refund from the Union.
- (d) The Union shall indemnify and save the Township harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the Township for the purpose of complying with any of the provisions of this article.
- (e) The Township shall not be liable for the remittance of payment of any sums other than those constituting actual deductions made; and if for any reason it fails to make a deduction for an employee as above provided, it shall make that deduction from the employee's next pay in which such deduction is normally deducted after the error has been called to its attention by the employee or the Union.

**ARTICLE VI  
ACTIVITIES**

**SECTION 1, GENERAL:** Employees and their Union representatives employed by the Township have the right to join the Union, to engage in lawful activity for the purpose of collective negotiation or bargaining or other mutual aid and protection as prescribed by law.

**SECTION 2, BULLETIN BOARD AREA:** The Township shall provide a suitable bulletin board, including at least one at each fire station for the posting of Union notices or other materials. Such boards shall be identified with the name of the Union and the Union shall designate persons responsible thereof.

**SECTION 3, MEETINGS:** The Union may schedule monthly meetings on Fire Department property, insofar as such meetings are not disruptive of the duties of the employees or the efficient operation of the Department, nor result in the temporary closing of a fire station for more than ninety (90) minutes.

**SECTION 4, REPRESENTATION:** (A) Legal counsel and representatives from the I.A.F.F. may be present at meetings between the Township and the Union. (B) Officers of the Union shall be afforded reasonable time off during their working hours, without loss of pay, to fulfill their Union responsibilities, including negotiations with the Township and processing grievances,

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insofar as such activities are not disruptive of the duties of the employees or of the efficient operation of the Fire Department.

**SECTION 5, RELEASE TIME:** A Union officer or his representative collectively may receive up to a maximum of one hundred forty-four (144) hours per year with pay to attend a function of the I.A.F.F., such as conventions or educational conferences.

**ARTICLE VII  
OTHER AGREEMENTS AND ORGANIZATIONS**

**SECTION 1:** The Township shall not enter into any agreements with its employees, individually or collectively, or both, or with any other organization which in any way conflicts with the provisions hereof.

**SECTION 2:** Employees may belong to other organizations, but not as a condition of employment with the Township, nor may such other organizations represent any employee with respect to wages, hours or conditions of employment, or in derogation of the exclusive bargaining agency of this Union.

**ARTICLE VIII  
MANAGEMENT RIGHTS**

**SECTION 1:** The Township retains the sole right to manage operations and services, including but not limited to: the right to plan, direct and control its operations; determine the location of its facilities; to determine and re-determine all machines and equipment to be use; to determine and re-determine the services to be provided; to determine and re-determine the method, location and manner of providing such service; to determine and re-determine the utilization of paid on-call fire fighters; to determine and re-determine methods, standards and quality of service; to determine and re-determine whether and to what extent any work shall be performed by employees; to determine and re-determine the extent and manner the various firefighting and rescue services, locations and equipment shall be operated or shut down; to determine and re-determine the qualifications of employees; to determine and re-determine the number and composition of the work force; to maintain order and efficiency in the department and its operations; to promulgate and re-promulgate operating procedures; to hire, layoff, assign and promote employees, in accordance with needs as determined and re-determined by the Township; and the township shall have all other rights and prerogatives, including those exercised in the past, subject to specific terms and provisions of this agreement.

**SECTION 2:**

(a) The Township shall not eliminate nor change existing personal equipment such as but not limited to, the following without mutual agreement of the parties:

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|  |                                    |
|--|------------------------------------|
| Helmets  | Helmet liners                      |
| Helmet ear flaps   | Helmet chin straps                 |
| Turnout coats  | Leather Boots                      |
| Gloves   | Self-contained breathing apparatus |
| Face Shields   | Eye Shields                        |
| Turnout pants  | Personal SCBA Masks                |
| EMS Jackets (compliant with NFPA, Blood borne standards) |                                    |

(b) It is understood and agreed that items may be added to the list or deleted from the list upon mutual agreement of the Township and the Union.

(c) It is further understood and agreed that this section shall not be utilized to eliminate brand or price competition for items of the same or higher physical specification.

(d) The Township and the Union agree that equipment must meet Federal and State laws and N.F.P.A. standards.

**ARTICLE IX  
GRIEVANCES**

**SECTION 1:** A grievance under this Agreement is a written dispute, claim or complaint arising under and during the term of this Agreement and filed by either the Union, an employee in the bargaining unit or the Township. Grievances are matters of differences, disputes or complaints as to the meaning or application of specific provisions of this Agreement. The parties recognizing that an orderly grievance procedure is necessary and agree that each step must be adhered to as set forth herein or the grievance is forfeited.

All grievances must be filed within ten (10) consecutive days after occurrences of the circumstances giving rise to the grievance; otherwise, the right to file a grievance is forfeited and no grievance shall be deemed to exist.

**SECTION 2:** The following shall be the grievance procedure:

**STEP 1:** The employee through his/her Union representative shall, within ten (10) consecutive calendar days of the event complained of, file with the Chief a written form signed by the aggrieved employee of the Union stating the name of the employee or employees involved, the facts giving rise to the grievance, the contention of the grieving party and the relief requested. Within ten (10) consecutive calendar days after the receipt of the grievance, the Chief shall give his answer in writing.

**STEP 2:** If the grievance is not resolved in step one, the Union may, within ten (10) consecutive calendar days of receipt of the Chief's answer, appeal the grievance to the Township Supervisor. Upon receipt of a timely written appeal, the Township Supervisor shall meet with the

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aggrieved employee and the Union within ten (10) calendar days to attempt to resolve the grievance. The Township Supervisor shall give the Union an answer in writing within ten (10) calendar days following the date of the meeting with the aggrieved employee and the Union.

**STEP 3:** If a satisfactory disposition of the grievance is not made in Step Two, either the Township Supervisor or the Union shall have the right to appeal the dispute to the American Arbitration Association as hereinafter provided, such appeal must be taken within forty-five (45) consecutive calendar days from the date of the Township Supervisors answer provided for in Step Two above.

**SECTION 3:** Any and all grievances settled by the Township and the Union at any step of the Grievance Procedure as contained in this Agreement shall be final and binding in that particular case on the Township, the Union and the members of the bargaining unit.

**SECTION 4:** The Township shall not be liable to pay back wages for periods exceeding thirty (30) days prior to the time a written grievance is filed; provided, that in the case of a payroll mistake, error or shortage, of which the employee had not been aware before receiving (his-her) pay, any adjustments made shall be retroactive to the beginning of that pay period.

**SECTION 5:** All claims for back wages from layoff and/or suspension shall be limited to the amount of regular time wages, holiday pay and allowances that the employee would have otherwise earned at the time the grievance was filed, less any unemployment compensation or compensation for personal services that (he-she) may have received.

**SECTION 6:** The Union shall have authority to initiate, prosecute and adjust grievances under this Article.

**SECTION 7:** All grievances shall be considered settled in the Unions favor if there is no timely answer from the Chief or the Supervisor as described in Section 1 and 2 of this Article.

**ARTICLE X  
ARBITRATION**

**SECTION 1:** Either party may request arbitration of an unsettled grievance. The party desiring arbitration must notify the other party in writing of such desire within ten (10) working days of the day the written disposition was given under the last step of the grievance procedure provided for in this Agreement and circumstances giving rise to the grievance. In the event that either party should fail to serve such written notice, the matter shall be considered as settled on the basis of the written disposition made in the last step of the grievance procedure.

Upon receipt of timely notice to arbitrate, the parties shall attempt to agree on an arbitrator. If the parties are unable to so agree within five (5) working days or within a longer period if mutually agreed upon, either party may submit the matter to the American Arbitration

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Association, requesting that an arbitrator be selected under the rules of the American Arbitration Association.

**SECTION 2:** Excluded from arbitration are disputes and unresolved grievances concerning discipline or discharge of strikers who struck in violation of the no strike pledge in this Agreement of the Public Employment Relations Act, as amended. Excluded from arbitration but in no manner waived in any other form, are any monetary claims by the Township against the Union, its officers or members for breach of the no strike pledge in the Agreement.

**SECTION 3:** The arbitrator shall have no power to add nor subtract nor modify any of the terms of this Agreement, nor any supplementary agreement.

The arbitrator shall have no power to establish wage scales, or to change any wage rate unless it is provided for in this Agreement.

In the event a case is appealed to an arbitrator and he finds that he has no power to rule in such a case, the matter shall be referred back to the parties without decision or recommendation on the merits of the case.

**SECTION 4:** The expenses of the arbitrator shall be shared equally by the parties. Each party shall make arrangements for and pay the expenses of their representatives and witnesses who are called by them and such other expenses as that party may incur.

**SECTION 5:** There shall be no appeal from an arbitrator's decision. Decisions rendered in accordance with this Agreement shall be final and binding on the Union, on all bargaining unit employees and on the Township.

**SECTION 6:** The decision of the arbitrator in any one case shall not require a retroactive wage adjustment in any other case.

**ARTICLE XI  
NO STRIKE-NO LOCKOUT**

**SECTION 1:** The Township will not lock out employees during the term of this Agreement.

**SECTION 2:** The parties to this Agreement mutually recognize and agree that the services performed by employees covered by this Agreement are services essential to the public health, safety and welfare. Under no circumstances will the Union cause or permit its members to cause, nor will any member of the bargaining unit take part in any strike, sit-down, stay-in or slow-down or any curtailment of work or restrictions of fire service or the fire operations of the Township during the term of this Agreement.

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In the event of a work stoppage or any other curtailment of service by the Union or the employees covered hereunder during the term of this Agreement, the Union shall immediately declare such work stoppage to be illegal and unauthorized in writing to the employees and direct the employees to return to work. Copies of the written notice should be served on the Township.

In the event that the Union performs the obligations of this section in good faith, it shall not be liable for damages from the unauthorized actions of individual members of the bargaining unit.

Nothing in this section however, shall be construed to limit the liability of individual members of the bargaining unit if the Township is found liable in damages to any third party wherein action prohibited by this section is in part the cause.

**SECTION 3:** The Union specifically agrees it will not sanction nor condone a strike, nor other curtailment of work or refusal to come to work in sympathy with any other Union or organization directed at the Township, and further agrees that any employee participating in any action prohibited by this section shall be conclusively presumed to be engaged in an illegal work stoppage in violation of this Article.

**ARTICLE XII  
HOURS AND FRINGE BENEFITS**

Attached hereto as Attachment "A" and incorporated herein by reference is Attachment "A" which contains the statement of hours and fringe benefits agreed to between the parties.

**ARTICLE XIII  
WAGES**

Attached hereto as Attachment "B" and incorporated herein by reference is Attachment "B" which contains the wage rates agreed to between the parties.

**ARTICLE XIV  
DISCIPLINE**

**SECTION 1:**

(a) The Township shall not discipline without cause.

(b) In the event an employee's conduct is found by an arbitrator not to have warranted discipline, such employee may be reinstated by the arbitrator and compensation with back pay,

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without back pay, or with partial back pay may be awarded at the discretion of the arbitrator.

(c) Nothing in this Section or Article shall require a grievant or the Union to seek arbitration.

**SECTION 2:** The Township will provide the Union with a copy of its operating procedures and any changes thereto at least fifteen (15) calendar days prior to the effective date of the rules. The Union reserves the right to argue the reasonableness and application of any operating procedures.

**SECTION 3:** No employee shall be removed without pay, discharged, reduced in rank or pay, suspended without pay or otherwise punished, except for legally sufficient cause, and in no event until he/she shall have been furnished a written statement of the charges and the reasons for such action, and all charges shall be void unless there is notice of intent to take disciplinary action filed with the Union within thirty (30) days of the occurrence of the alleged violation; provided that, if the event complained of is a crime, the appropriate statute of limitations shall control.

In the event a grievance thereon is filed by the employee, as elsewhere provided in this agreement, the burden shall be upon the Township to justify the action complained of. In a disciplinary proceeding, the employee shall have reasonable time to prepare for the defense against charges preferred, and shall have the right to counsel, and must have Union representation, and shall be afforded such due process as is provided for by law.

**ARTICLE XV  
EMPLOYEE HEALTH**

**SECTION 1:**

(a) All employees may be given and must pass a medical examination to determine the employee's fitness for the normal and recurring duties of the job. In the event an employee fails to pass the test, such employee will be subject to the provisions of Subsection (b) and (c). The Township will provide the Union with a copy of the normal and recurring duties the Township submits to the physician for examination purposes.

Medical examinations, if required, are to be given by the Township without cost to the employee.

(b) In the event the Township has cause, the Township shall have the right to require all employees to take medical examinations and the employees shall take and pass all Township provided medical examinations concerning fitness of the employee for the normal recurring duties of the employee's job. In the event the employee fails a Township provided medical examination, the employee may secure, at the employees own expenses, a medical opinion from

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the physician of the employees choice. In the event the two medical opinions differ, the Union or the employee may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician be binding on the parties. The cost of the opinion of the third physician shall be borne equally by the parties. The employee may not be subject to termination until the employee has exhausted all of their available sick and vacation leave and if applicable, FMLA equivalent leave and unpaid leave.

(c) The Township reserves the right to have any employee, absent three (3) consecutive work days or more due to a claimed illness, be examined by the physician of the Township's choice, at the Township's expense, to determine and re-determine ability to work. In the event the employee fails a Township provided medical examination, the employee may secure, at the employee's own expense, a medical opinion from the physician of the employee's choice. In the event the two medical opinions differ, the Union may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician shall be binding on the parties. The cost of the third physician shall be borne equally by the parties. In the event that the employee is deemed medically unable to perform his/her duties and the condition is not corrected, he may be subject to termination.

**ARTICLE XVI  
SENIORITY**

**SECTION 1:** An employee's seniority shall date from such employee's last date of hire by the Township as a career firefighter.

**SECTION 2:** Each new employee shall serve a probationary period of one year from the date of last hire as a career firefighter. Said probationer shall be evaluated after each three month period by a Review Board comprised of the Fire Chief and two career firefighters (one or both of which may be officers). Said probationer may be terminated after examination by the Review Board. The Township Board shall have the right to final determination.

**SECTION 3:** In the event a layoff is necessary, or a reduction of the Township budgeted positions occurs, the least senior employee in the rank selected for reduction or layoff shall be laid off. The reverse order shall be followed on recall.

**SECTION 4:** Seniority and employment may be terminated by the Township Board for any of the following reasons:

- (a) The employee quit, or
- (b) The employee is discharged, or
- (c) The employee is absent from work for two (2) consecutive working days without advising the Township, or

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(d) The employee fails to return to work within six (6) working days after delivery notice of recall by registered letter to the last known address of such employee as shown on the Township's records, or

(e) The employee overstays a leave of absence or engages in other employment during such leave, or

(f) A settlement has been made with the employee for total disability, or

(g) The employee has retired, or

(h) The employee has been on layoff for a continuous period of three (3) years unless waived by the Township.

**SECTION 5:** It shall be the responsibility of each employee to provide the Township with a current address and telephone number.

**SECTION 6:** Township required changes in the duty schedule such as transfer between stations, shifts or platoons shall be by seniority with the Township asking down the seniority list, most senior employee first, and requiring up the seniority list, least senior employee first.

**SECTION 7:** Annually, the employees shall be allowed to select their stations for duty assignments and shift. Selections shall be on the basis of seniority.

**ARTICLE XVII  
MAINTENANCE OF CONDITION**

**SECTION 1:** Wages, hours and conditions of employment in effect at the time of execution of this agreement, except as modified, herein, shall be maintained during the term of this agreement.

Upon ratification of this contract, no employee shall suffer a reduction of benefits contained within this contract, during the term of this contract.

**SECTION 2:** The Township will make no unilateral change in wages, hours, and conditions of employment during the term of this agreement contrary to the provisions of this agreement, or otherwise.

**ARTICLE XVIII  
SEVERABILITY**

Should any part of this Agreement be rendered or declared illegal or invalid by legislation, decree of competent jurisdiction, Michigan Employment Relation Commission, or other tribunal, such invalidation shall not affect the remaining portion of this Agreement. Accordingly, the terms of this contract are severable.

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**December 2015**

| Category                            | Estimated Cost        | Permit Fee         | Number of Permits |
|-------------------------------------|-----------------------|--------------------|-------------------|
| <b>Electrical Permits</b>           | <i>\$0.00</i>         | <i>\$6,116.00</i>  | <i>20</i>         |
| <b>Mechanical Permits</b>           | <i>\$0.00</i>         | <i>\$4,158.00</i>  | <i>24</i>         |
| <b>Plumbing</b>                     | <i>\$0.00</i>         | <i>\$3,196.00</i>  | <i>17</i>         |
| <b>Res-Additions (Inc. Garages)</b> | <i>\$0.00</i>         | <i>\$435.00</i>    | <i>1</i>          |
| <b>Res-New Building</b>             | <i>\$1,197,567.00</i> | <i>\$11,799.00</i> | <i>4</i>          |
| <b>Res-Other Building</b>           | <i>\$0.00</i>         | <i>\$0.00</i>      | <i>1</i>          |
| <b>Totals</b>                       | <i>\$1,197,567.00</i> | <i>\$25,704.00</i> | <i>67</i>         |

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT**

**January through December 2015**

| Category                             | Estimated Cost         | Permit Fee          | Number of Permits |
|--------------------------------------|------------------------|---------------------|-------------------|
| <b>Com/Multi-Family New Building</b> | <i>\$129,990.00</i>    | <i>\$845.00</i>     | <i>1</i>          |
| <b>Com/Multi-Family Renovations</b>  | <i>\$2,130,981.00</i>  | <i>\$12,752.00</i>  | <i>10</i>         |
| <b>Com-Other Non-Building</b>        | <i>\$55,000.00</i>     | <i>\$2,794.00</i>   | <i>11</i>         |
| <b>Electrical Permits</b>            | <i>\$0.00</i>          | <i>\$45,372.60</i>  | <i>208</i>        |
| <b>Manufactured/Modular</b>          | <i>\$0.00</i>          | <i>\$2,250.00</i>   | <i>15</i>         |
| <b>Mechanical Permits</b>            | <i>\$0.00</i>          | <i>\$50,159.00</i>  | <i>346</i>        |
| <b>Plumbing</b>                      | <i>\$0.00</i>          | <i>\$33,980.00</i>  | <i>201</i>        |
| <b>Res-Additions (Inc. Garages)</b>  | <i>\$714,875.00</i>    | <i>\$10,012.00</i>  | <i>16</i>         |
| <b>Res-Manufactured/Modular</b>      | <i>\$0.00</i>          | <i>\$900.00</i>     | <i>6</i>          |
| <b>Res-New Building</b>              | <i>\$21,255,889.0</i>  | <i>\$166,589.00</i> | <i>68</i>         |
| <b>Res-Other Building</b>            | <i>\$206,392.00</i>    | <i>\$5,841.00</i>   | <i>41</i>         |
| <b>Res-Other Non-Building</b>        | <i>\$92,448.00</i>     | <i>\$1,152.00</i>   | <i>9</i>          |
| <b>Res-Renovations</b>               | <i>\$146,750.00</i>    | <i>\$3,328.00</i>   | <i>17</i>         |
| <b>Totals</b>                        | <i>\$24,732,325.00</i> | <i>\$335,974.60</i> | <i>949</i>        |

## December 2015 Fire Department Responses

### Structure Fires: 3

- |    |               |                |             |
|----|---------------|----------------|-------------|
| 1. | 12/1/2015     | CV: \$5000     | CL: \$0     |
|    | 9719 Mulberry | Flash Oil Fire |             |
| 2. | 12/8/2015     | CV: \$10000    | CL: \$10000 |
|    | 6800 Geddes   | Test Cell Fire |             |
| 3. | 12/25/2015    | CV: 500        | CL: 500     |
|    | 1768 Hamlet   | Stove fire     |             |

### Vehicle Fires: 1

- |    |                 |             |             |
|----|-----------------|-------------|-------------|
| 1. | 12/2/2015       | PV: \$4,000 | PL: \$4,000 |
|    | Ford / Plymouth |             |             |

### Brush Fires: 0

### Trash Fires: 1

### Medical Emergencies: 64

### Personal Injury Accidents: 9

- 12/3/2015  
Plymouth / Dixboro
- 12/5/2015  
Geddes / Leforge
- 12/7/2015  
1923 Hunters Creek
- 12/8/2015  
M14 / Joy
- 12/8/2015  
M14 / Joy
- 12/8/2015  
M14 / Curtis
- 12/15/2015  
M 14 / Dixboro
- 12/21/2015  
Geddes / Leforge
- 12/28/2015  
M 14 / Curtis

### Property Damage Accidents: 13

### Residential Fire Alarm: 3

- 12/13/2015  
3648 Prospect
- 12/16/2015  
1515 Ridge Lot 248
- 12/16/2015  
1143 Stamford

### Commercial Fire Alarm: 0

### St. Joseph Mercy Hospital Alarms: 2

### Utility Emergency: 2

### Public Service Request: 2

### Good Intent: 10

### Carbon Monoxide Alarms: 2

### Mutual Aid: 13

### All Other Incidents: 0

### Total Alarms: 124

### Burn Permits: 74

## Superior Township Fire Department Mutual Aid Responses December 2015

| Date       | Type    | Department | Location                    | Shift | Info               |
|------------|---------|------------|-----------------------------|-------|--------------------|
| 12/1/2015  | AMA REC | YFD / YTFD | 9719 MULBERRY               | 3     | STRUCTURE FIRE CNX |
| 12/3/2015  | MA REC  | AATFD      | PLYMOUTH DIXBORO            | 2     | MVA                |
| 12/4/2015  | AMA REC | YFD / YTFD | 1680 SAVANNAH               | 1     | STRUCTURE FIRE CNX |
| 12/5/2015  | AMA GIV | YFD        | 203 ARNET                   | 2     | STRUCTURE FIRE     |
| 12/9/2015  | AMA GIV | YFD        | 330 CHIDESTER               | 3     | STRUCTURE FIRE     |
| 12/11/2015 | AMA GIV | AATFD      | 1555 WOODRIDGE              | 3     | STRUCTURE FIRE CNX |
| 12/13/2015 | AMA GIV | YTFD       | 811 FOREST                  | 1     | STRUCTURE FIRE CNX |
| 12/18/2015 | MA GIV  | YTFD       | 1196 SHARE                  | 1     | EMS                |
| 12/18/2015 | MA GIV  | YTFD       | MICHIGAN AVE / REAWSONVILLE | 1     | PI                 |
| 12/18/2015 | AMA GIV | YTFD       | 2160 MCKINLEY               | 1     | STRUCTURE FIRE CNX |
| 12/18/2015 | MA GIV  | YTFD       | 748 JEROME                  | 1     | EMS                |
| 12/18/2015 | AMA GIV | YTFD       | 1327 JEFF                   | 1     | STRUCTURE FIRE     |
| 12/25/2015 | AMA GIV | YFD        | 817 GREEN RD                | 3     | POSSIBLE STRU. CNX |
| 12/27/2015 | MA GIV  | AATFD      | M-14 AND MAIN               | 1     | VEHICLE FIRE CNX   |
| 12/27/2015 | AMA GIV | YTFD       | 795 ROSEWOOD                | 1     | STRUCTURE FIRE     |
| 12/31/2015 | MA GIV  | CTFD       | 42800 YOST                  | 2     | JUNKYARD FIRE      |

DECEMBER 2015

**TO: KEN SCHWARTZ SUPERVISOR**

**FROM: SHAUN BACH - CAPTAIN**

**SUBJECT: HOSPITAL ALARMS**

**DATE: 1/2/2016**

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO  
SAINT JOSEPH HOSPITAL**

**TOTAL FALSE ALARMS:**

**1ST. ALARM: NO CHARGE**

**2<sup>ND</sup> ALARM \$50.00**

**3<sup>RD</sup> ALARM \$200.00**

**TOTAL: \$50.00**

**ALARM LOCATIONS:**

1. 12/1/2015  
5361 MCUALY
2. 12/15/2015  
5333 BILLOFF

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, David Phillips, Brenda McKinney  
**CC:**  
**From:** Vic Chevrette, Fire Chief  
**Date:** 1/11/2016  
**Re:** Fire Chief Activity Report, December 2015

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The following is the December 2015 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 0

Site Plans Review: 0

Building Plan Review: 0

Inspections: 4

Fire Sprinkler Test: 0

Fire Alarm Test: 0

Fire Investigations: 0

Meetings Attended: Washtenaw County Fire Chiefs (Saline), Township Board , Fire Dispatch, Washtenaw County LEPC, Fire Fighter Contract Negotiations, Richo Copier contract..

Training: Washtenaw County Hazmat Team, Fire Sprinkler Class (Brighton), Huron Valley code Officials..

Other Activity: None.

Respectfully Submitted

Victor G. Chevrette, Fire Chief

# **Superior Township Monthly Report**

## **December/ January 2015/2016**

### **Owner Complaints/ Debris:**

- 8286 Warwick Ct.- Cabinet on Extension- (Tagged For Removal)
- 8815 Somerset- Cabinet on Extension- (Tagged For Removal)
- 1810 Manchester- Large T.V. on Extension- (Tagged For Removal)
- 8578 Glendale- Mattress & Bedspring on Extension- (Removed)
- 1651 Harvest Ln.- Chair on Extension- (Tagged For Removal)
- 8318 Barrington- Countertop on Extension- (Tagged For Removal)
- 1711 Hamlet- Debris left on Extension- (Tagged For Removal)
- 1753 Hamlet- Cabinet on Extension- (Tagged For Removal)
- 1582 Sheffield- Headboard & Table on Extension- (Tagged For Removal)
- Sycamore Meadows- Dumpsters overfilled- (Pictures Taken)
- 8668 Pine Ct.- Black bags in street- (Tagged for Removal)
- 9108 Panama- Debris in driveway- (Tagged for Removal)
- 1844 Hamlet- Washer on Extension- (Removed)

### **Yardwaste Complaints:**

- 8666 Cedar Ct.- Yardwaste on Extension- (Tagged for Removal)
- 8436 Barrington- Yardwaste on Extension- (Tagged for Removal)
- 1755 Sheffield- Yardwaste on Extension- (Tagged for Removal)
- 1715 Hamlet- Yardwaste on Extension- (Tagged for Removal)
- 1793 Hamlet- Yardwaste on Extension- (Tagged for Removal)
- 8940 Nottingham- Yardwaste on Extension- (Tagged for Removal)
- 10455 Scarlet Oak- Yardwaste on Extension- (Tagged for Removal)
- 8318 Barrington- Yardwaste on Extension- (Tagged for Removal)
- 8550 Ashton Ct.- Yardwaste on Extension- (Tagged for Removal)
- 9099 Ascot Dr.- Yardwaste on Extension- (Tagged for Removal)
- 1165 Clark Rd.- Yardwaste on Extension- (Tagged for Removal)
- 3366 Dixboro- Yardwaste on Extension- (Tagged for Removal)

### **Vehicle Complaints:**

- 1719 Sheffield- Vehicle on jacks- (Owner Notified)
- 9639 Wexford- Vehicle with no tags- (Tagged for Removal)
- 9553 Glenhill- Vehicle parked on lawn- (Tagged for Removal)
- 1524 Harvest Ln.- Vehicle on lawn- (Tagged for Removal)

1920 Carlisle Cir.- Traller parked on street- **(Letter Sent)**  
3366 Beaumont- Vehicles with no tags- **(Letter sent to owner)**  
1803 Hamlet- Vehicle on jacks- **(Tagged for Removal)**  
1661 Harvest Ln.- Small trailer in street- **(Letter Sent)**

**Illegal Dumpings:**

8 vehicle tires- Dumped on Wiard Rd.- **(Removed)**  
Superior Rd- Large T.V. Dumped- **(Serviced By Refuse Service)**  
Napier & Cherry Hill- Wood dumped on side of road  
Harris & Geddes Rd.- Vehicle tires dumped on side of road  
Vreeland & Gottfredson Rd.- Vehicle tire dumped on side of road

*Gonard Pearty*

Superior Township Park Commission  
Regular Meeting  
November 23, 2015

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Jan Berry, Mirada Jenkins, Marion Morris, Sandi Lopez, Nahid Sanii-Yahyai, Terry Lee Lansing, Martha Kern-Boprie  
  
Park Commissioners absent: none  
  
Others present: Juan Bradford, Parks Administrator; Trustee Alex Williams; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute  
Chair Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval  
It was moved by Sandi Lopez and supported by Marlon Morris to approve the Agenda with the addition of New Business Item C By Laws review and Item D Resolution commending Keith Lockie. The motion carried.
- V. Prior Meeting Minutes Approval  
A. October 28, 2015  
It was moved by Sandi Lopez and supported by Marion Morris to approve the minutes of 10/28/15 with the following corrections:  
Roll Call: correct the title of Juan Bradford to Parks Administrator from Park Director.  
Board Liaison Report: correct the spelling of the word "communized" to "commonized" in sentence that reads "Software was communized."  
New Business Election of Park Commission Officers: correct nominations for Chair and Vice-Chair to read "Terry Lee Lansing nominated Mirada Jenkins for Vice-Chair. Martha Kern-Boprie nominated Jan Berry for Chair."  
Pleas and Petitions: correct first sentence so that it reads "Marion Morris informed the Park Commission that an archeology dig is underway on property adjacent to Free Church Cemetery, located at the corner of Ford and Gotfredson Roads." Correct the spelling of the professor in the second sentence to "...Professor John Chenoweth...".  
The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report  
Trustee Alex Williams reported that Pam McKenna, a township staff member died recently of a heart attack. Demolition of the party store on MacArthur Blvd has been delayed due to discovery of a DTE Energy transformer on the property. Redwood Development has gone through Planning Commission review for the apartment portion of Bromley Park. Dirt on the Township Hall property at Cherry Hill and Prospect will be leveled soon. 2015 road projects are complete. Appointments to the Planning Commission and Water Resources Board will occur in December. Schofield Store and Stables was approved for construction at Prospect and Geddes Roads. The 2016 Township Board Meeting and Holiday schedules were approved.

- VIII. Park Reports
- A. Chairperson  
Chair Jan Berry reported that Mr. McLennan can be retained to clear out some invasive species in the Cherry Hill Nature Preserve (CHNP). He is preparing a bid for review by park staff and commissioners.
  - B. Park Administrator  
Administrator Juan Bradford submitted a written report. That report included information on the relationship between park programming and enhanced health by program participants. Juan asked commissioners for suggestions on other topics for future meetings. Mirada Jenkins asked for information on youth reading programs based on incentives for meeting reading goals. Martha Kern-Boprie asked for information on park equipment and furnishings made with recycled materials.
  - C. Board Meeting Attendees  
Sandi Lopez said Trustee Alex Williams' report was thorough. She added that the court order date for Mr. Burley's blight proceeding was stayed.
  - D. Park Steward – no report
  - E. Safety  
There were no accidents or injuries in the past month.

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the Park Reports. The motion carried.

- IX. Communications
- A. Parks & Recreation Commission By-Laws
  - B. Township Meeting Schedule 2016
  - C. Updated Parks & Recreation Contact List
  - D. MRPA Fact Sheet RF: Park Programming and Better Health
  - E. Email regarding Spring 2016 prescribed burn

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to receive the Communications. The motion carried.

- X. Old Business
- A. CHNP Boardwalk Extension  
Work on the boardwalk extension is progressing, and should be complete by early December. The work thus far is good quality.
- XI. New Business
- A. 2017-2021 Park Master Plan  
The 2017-2021 Park Master Plan is due in late 2016. Jan Berry and Juan Bradford have begun work on this project.
  - B. December 2015 Park Commission Meeting Date  
The December 2015 Park Commission meeting is presently scheduled on 12/28/15. It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to re-schedule this meeting to 12/21/15 at 6:30 pm. The motion carried.
  - C. Park Commission By-Law Review

Several text amendments were suggested. The December meeting packet will contain the suggested changes, for Park Commission action at that meeting.

- D. Resolution commending Keith Lockie  
Park Commissioners wished to formally commend Keith Lockie for his exceptional work as Parks Administrator.

It was moved by Mirada Jenkins and supported by Nahid Sanji-Yahyai that  
WHEREAS Keith Lockie has been employed by the Superior Charter Township Parks Department as Administrator from 1997 through 2015, responsible for financial management and reporting, staff recruitment and supervision, recreation programming, the park master plan development and preparation for Park Commission meetings. And

WHEREAS the Superior Charter Township Park Commission finds Keith Lockie excelled in performance of these responsibilities, particularly:  
Financial Management and Reporting – during Keith Lockie’s tenure the Park Fund developed a positive fund balance allowing capital project planning, annual financial audits were completed and approved without comment, and reports to Park Commissioners were timely and clear.  
Staff Management – under Keith Lockie’s leadership, position descriptions were clarified, staff were recruited, evaluated and rewarded based on measurable performance, and competent employees were recruited and retained.  
Recreation Programming – Keith Lockie worked with park commissioners to develop an expanded recreation program, resulting in more activities available in local parks for township children.  
Collaboration with Township Leadership – Keith Lockie took initiative to improve collaborative relationships with Superior Township elected leadership, resulting in better maintenance of township properties and facilities, enhanced funding for Park Department programming, and a constructive approach to problem solving.  
Park Commissioner Inter-action – Keith Lockie was always approachable by Park Commissioners, who valued his ready, thoughtful response and good humor.

NOW THEREFORE BE IT RESOLVED, the Superior Charter Township Park Commission thanks and commends Keith Lockie for his exceptional service as Parks Department Administrator and wishes him well in retirement.

Roll Call vote

| <u>Commissioner</u> | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Abstain</u> |
|---------------------|------------|-----------|---------------|----------------|
| Jan Berry           | X          |           |               |                |
| Mirada Jenkins      | X          |           |               |                |
| Marion Morris       | X          |           |               |                |
| Sandi Lopez         | X          |           |               |                |
| Nahid Sanji-Yahyai  | X          |           |               |                |
| Terry Lee Lansing   | X          |           |               |                |
| Martha Kern-Boprie  | X          |           |               |                |

Adopted November 23, 2015 by the Superior Charter Township Park Commission.

- XII. Bills for Payment  
It was moved by Marion Morris and supported by Terry Lee Lansing to pay the bills totaling \$22,758.22. The motion carried.
- XIII. Financial Statements
  - A. October 2015

Approved by Superior Charter Township Park Commission on 12/21/2015

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the October 31, 2015 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Several park commissioners asked that future meeting materials be printed on both sides of the paper, to reduce the amount of paper used. The agenda should continue to be printed on a separate sheet of paper.

XV. Adjournment

It was moved by Mirada Jenkins and supported by Nahid Sani-Yahya to adjourn the meeting at 7:25 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary

*Memorandum*

To: Superior Township Board of Trustees  
From: Keith Lockie  
Date: January 19, 2016  
Re: Utility Department Report

- Hydrant at 1527 Stamford damaged. Hydrant is out of service and will be replaced.
- C of O inspections continue, with most passing.
- Replacement of MXUs, although fewer than previous months, continue. These MXUs, for the most part, are the original MXUs installed when the Township first went to radio reads.
- BS&A software up and running as of week of January 11, 2016. Final extraction of data from FB software occurred on January 7<sup>th</sup>, with no issues. Utility Department personnel now have access to the Town Hall Server, where BS&A resides. The December Commercial Billing was completed on both systems for verification purposes, again with no issues.

Training of Department personnel occurred the week of January 11<sup>th</sup> and if further training is required, arrangements will be made with BS&A.

- The final report from United Resource has not been received for the inspection of the sanitary sewer system. I am working the OHM to secure this document.

# Zoning Report

January 14, 2016

**Lombardo Companies**- Gregory Windingland of Lombardo Homes has contacted Township Officials and staff in order to update us regarding his company's recent activity and future plans. The Lombardo owned vacant lots in the Brookside and Woodside Village developments have been sold to an investor. Mr. Windingland believes the investor will sell the lots to a builder who may resume construction earlier than the 2017 (or later) timeframe Lombardo was anticipating. Township Officials and staff have a January 21<sup>st</sup> meeting scheduled with representatives of the new owner. The purpose of the meeting will be to discuss what steps may be necessary (sureties, etc.) to obtain building permit approval to resume construction.

Additionally, Mr. Windingland indicated that Lombardo is interested in moving forward with the remaining undeveloped phases of the Prospect Pointe project. We expect to have preliminary staff meetings sometime in the next 60 days.

**6480 Warren Road**- In previous Zoning Reports, I have given the history of a 27,720 sq. ft. home at this location. The work was abandon and ultimately, the wood framing that was in place was demolished. The owner's representative has been working for quite some time to prepare to resume construction at this site. Last week, a building permit was issued to resume construction of a single family dwelling at this site. The new plan will utilize portions of the existing foundation however; the overall size of the home will be much reduced.

**New Residential Construction**- A total of 68 building permits were issued for new single family dwellings in the Township in 2015. That level of permit activity exceeds the number of permits issued in the last four years combined. For your use, I have attached a copy of the January Dodge report which provides nationwide construction data thru October of 2015.

Richard Mayernik, Building/Zoning Official



## CONSTRUCTION ACTIVITY UPDATE

McGraw Hill Construction is Now

# DODGE

DATA & ANALYTICS



PLEASE RETURN THIS MONTH'S  
INFORMATION BY  
THURS JAN 7, 2016

Please send any comments/suggestions to:

Julia M. Bufto  
Dodge Data & Analytics  
34 Crosby Drive, Suite 201  
Bedford, MA 01730-1449

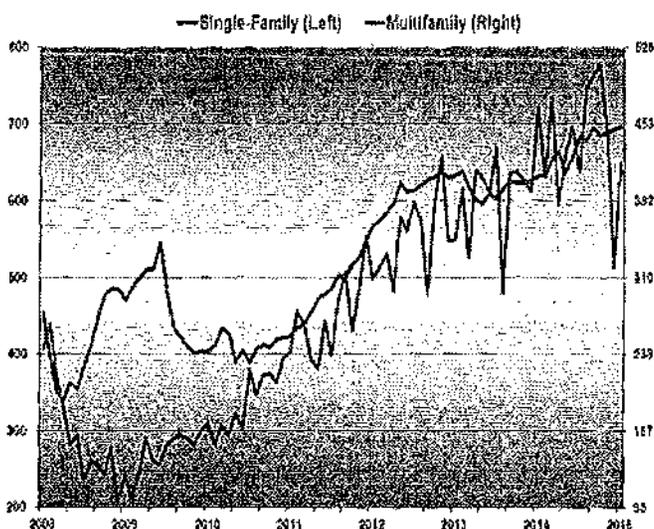
Phone: (877)489-4002  
Fax: (800)892-7470  
Email: [buildingstatistics@construction.com](mailto:buildingstatistics@construction.com)

*Thank you for your continued  
support and cooperation!*

### HOUSING STARTS CLIMB IN OCTOBER

Total housing moved 10% higher in October from September to a seasonally adjusted annual rate of 1.112 million units according to Dodge Data & Analytics. Multifamily housing starts rose 30% to 417,000 units, while single family housing rose 0.4% to 696,000 units.

### DODGE DATA & ANALYTICS MONTHLY HOUSING STARTS THROUGH OCT 2015 (THOUSANDS OF UNITS)



Mortgage rates fell for the third consecutive month in October to 3.80%. Rates had risen during the spring and summer due to an expected Federal Reserve rate hike in the fall; however, uneven global economic growth has stalled any Fed move on rates until either December 2015 or early in 2016. As a result mortgage rates have eased further.

## HOUSING STARTS CLIMB IN OCTOBER

Continued from Page 1

In September total housing starts rose in all five regions. In the Midwest they increased by 16%, while in the Northeast and West they rose by 14% and 13% respectively. Total housing starts rose 7% in the South Central region and 5% in the South Atlantic.

Single family construction rose by a very mild 0.4% in October to 696,000 units, with growth occurring in three of the five regions. Single family starts were 4% higher in the Midwest and up 2% each in the Northeast and West regions. Single family starts fell 2% in the South Central and 1% in the South Atlantic region. Multifamily

starts were 30% higher on the month, with double-digit gains in all five regions. The largest increases during the month were in the West and Midwest, up 42% and 38% respectively.

Total housing starts through the first ten months of 2015 are up 10% when compared to the same time period of 2014. Activity was strongest in the Northeast and South Atlantic, where they are up 17% and 15% respectively.

|                            | Seasonally Adjusted Annual Rates |              |                | Year-to-Date Total |            |                |
|----------------------------|----------------------------------|--------------|----------------|--------------------|------------|----------------|
|                            | Oct 2015                         | Sept 2015    | Percent Change | Oct 2015           | Oct 2014   | Percent Change |
| <b>Housing Starts U.S.</b> | <b>3,112</b>                     | <b>3,012</b> | <b>10</b>      | <b>948</b>         | <b>866</b> | <b>10</b>      |
| Northeast                  | 118                              | 104          | 14             | 111                | 95         | 17             |
| Midwest                    | 174                              | 150          | 16             | 146                | 136        | 8              |
| South Atlantic             | 284                              | 271          | 5              | 257                | 224        | 15             |
| South Central              | 284                              | 265          | 7              | 229                | 228        | 0              |
| West                       | 252                              | 223          | 13             | 205                | 183        | 12             |
| <b>Single Family U.S.</b>  | <b>696</b>                       | <b>693</b>   | <b>0</b>       | <b>585</b>         | <b>583</b> | <b>10</b>      |
| Northeast                  | 48                               | 47           | 2              | 38                 | 37         | 1              |
| Midwest                    | 101                              | 97           | 4              | 89                 | 86         | 3              |
| South Atlantic             | 193                              | 194          | -1             | 163                | 143        | 14             |
| South Central              | 192                              | 195          | -2             | 165                | 157        | 5              |
| West                       | 162                              | 159          | 2              | 131                | 109        | 20             |
| <b>Multifamily U.S.</b>    | <b>417</b>                       | <b>320</b>   | <b>30</b>      | <b>362</b>         | <b>339</b> | <b>9</b>       |
| Northeast                  | 70                               | 57           | 24             | 74                 | 58         | 27             |
| Midwest                    | 72                               | 52           | 38             | 57                 | 49         | 17             |
| South Atlantic             | 91                               | 77           | 19             | 94                 | 81         | 16             |
| South Central              | 93                               | 70           | 32             | 64                 | 71         | -9             |
| West                       | 91                               | 64           | 42             | 74                 | 74         | -0             |



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogbeek Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL [sheriff@washtenaw.org](mailto:sheriff@washtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

January 14, 2016

**TO:** Ken Schwartz, Superior Township Supervisor  
**FR:** Mike Trester, Lieutenant (Ann Arbor, Salem, Superior and York Townships)  
**TH:** Marlene Radzik, Commander  
**RE:** December 2015 Police Services Monthly Report

In December of 2015 there were 687 calls for service in Superior Township, compared to 788 in December 2014.

For the month of December deputies initiated 148 traffic stops and issued 24 citations. Of the 190 traffic stops, 4 ended with an arrest.

Information on **significant events** this month includes:

- Friday December 4, 8900 Block MacArthur Home Invasion, entry through unlocked front door, electronic equipment taken, suspect is known, Deputy McGrady OIC 15-99256
- Friday December 11, Plymouth/ Dixboro OUID arrest resulting from a vehicle crash, Deputy Ballou OIC 15-101147
- Friday December 11, 8400 Block of Berkshire Drive, Home Invasion, Entry through window, clothing, jewelry, electronic items taken, OIC Deputies Montgomery and McGrady, 15-101241
- Monday December 14, 8300 Block of Lakeview Ct, Larceny from Motor vehicle, license plate taken from vehicle, OIC Deputy Carter, 15-101945
- Monday December 14, 5900 block of Fox Hollow Ct., Home Invasion, back door kicked in, electronic items taken, Deputy Smith OIC, 15-102050
- Tuesday December 15, Geddes and Prospect OWI arrest result of traffic stop, Deputy Hall OIC, 15-102396
- Saturday December 26, 3500 Block of North Dixboro, Home Invasion, entry through unlocked sliding glass door, electronic items taken, Deputy Carter OIC, 15-105328
- Tuesday December 29, Ford/ Frains Lake Road, Felony warrant arrest, Deputy Hall OIC, 15-105967
- Thursday December 31, 1600 Block of Greenway, Attempted home invasion, 2 suspects taken into custody, Deputy McGrady OIC, 15-106452

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT



|                          |                               |
|--------------------------|-------------------------------|
| Month:                   | December                      |
| Year:                    | 2015                          |
| Print Option:            | Print Both Monthly and YTD    |
| Include Unfounded:       | No                            |
| Report Offenses:         | include All (1,2,3,4)         |
| Attempted/Completed/INA: | Includes Attempted, Completed |
| City:                    | Superior Twp-SUT              |

# CLR-008 Monthly Summary Of Offenses (WD)

## City: Superior Twp-SUT

For The Month Of December

| Classification  | Dec/2014  | Dec/2015  | %Change       |
|---|-----------|-----------|---------------|
| 09001 MURDER/NONNEGLECTANT MANSLAUGHTER (VOLUNTARY)     | 0         | 0         | 0%            |
| 10002 PARENTAL KIDNAPPING                               | 0         | 0         | 0%            |
| 11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE   | 0         | 0         | 0%            |
| 11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE   | 0         | 0         | 0%            |
| 11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE      | 0         | 0         | 0%            |
| 11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE      | 0         | 0         | 0%            |
| 11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE           | 0         | 0         | 0%            |
| 11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE           | 0         | 0         | 0%            |
| 12000 ROBBERY   | 0         | 0         | 0%            |
| 13001 NONAGGRAVATED ASSAULT                             | 8         | 9         | 12.5%         |
| 13002 AGGRAVATED/FELONIOUS ASSAULT                      | 0         | 2         | 0%            |
| 13003 INTIMIDATION/STALKING                             | 1         | 0         | -100%         |
| 20000 ARSON   | 0         | 0         | 0%            |
| 22001 BURGLARY -FORCED ENTRY                            | 7         | 2         | -71.4%        |
| 22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)  | 1         | 3         | 200%          |
| 23003 LARCENY -THEFT FROM BUILDING                      | 1         | 4         | 300%          |
| 23005 LARCENY -THEFT FROM MOTOR VEHICLE                 | 0         | 2         | 0%            |
| 23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES | 0         | 0         | 0%            |
| 23007 LARCENY -OTHER                                    | 0         | 3         | 0%            |
| 24001 MOTOR VEHICLE THEFT                               | 0         | 0         | 0%            |
| 24002 MOTOR VEHICLE, AS STOLEN PROPERTY                 | 1         | 0         | -100%         |
| 24003 MOTOR VEHICLE FRAUD                               | 0         | 0         | 0%            |
| 25000 FORGERY/COUNTERFEITING                            | 1         | 0         | -100%         |
| 26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME     | 7         | 1         | -85.7%        |
| 26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE       | 0         | 2         | 0%            |
| 26003 FRAUD -IMPERSONATION                              | 0         | 0         | 0%            |
| 26005 FRAUD -WIRE FRAUD                                 | 0         | 0         | 0%            |
| 27000 EMBEZZLEMENT                                      | 0         | 0         | 0%            |
| 28000 STOLEN PROPERTY                                   | 0         | 1         | 0%            |
| 20000 DAMAGE TO PROPERTY                                | 7         | 4         | -42.0%        |
| 30002 RETAIL FRAUD -THEFT                               | 1         | 0         | -100%         |
| 35001 VIOLATION OF CONTROLLED SUBSTANCE ACT             | 0         | 0         | 0%            |
| 35002 NARCOTIC EQUIPMENT VIOLATIONS                     | 0         | 1         | 0%            |
| 38001 GAMBLING- BETTING/WAGERING                        | 0         | 0         | 0%            |
| 52001 WEAPONS OFFENSE- CONCEALED                        | 0         | 0         | 0%            |
| 52003 WEAPONS OFFENSE -OTHER                            | 0         | 0         | 0%            |
| <b>Group A Totals</b>                                   | <b>35</b> | <b>37</b> | <b>5.714%</b> |
| .22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)            | 0         | 0         | 0%            |
| 38001 FAMILY -ABUSE/NEGLECT NONVIOLENT                  | 0         | 0         | 0%            |
| 38002 FAMILY -NONSUPPORT                                | 0         | 0         | 0%            |
| 38003 FAMILY -OTHER                                     | 0         | 0         | 0%            |
| 41002 LIQUOR VIOLATIONS -OTHER                          | 0         | 0         | 0%            |
| 48000 OBSTRUCTING POLICE                                | 1         | 0         | -100%         |

# CLR-008 Monthly Summary Of Offenses (WD)

## City: Superior Twp-SUT

For The Month Of December

| Classification   | Dec/2014   | Dec/2015   | %Change       |
|--|------------|------------|---------------|
| 49000 ESCAPE/FLIGHT                                    | 0          | 0          | 0%            |
| 50000 OBSTRUCTING JUSTICE                              | 2          | 0          | -100%         |
| 53001 DISORDERLY CONDUCT                               | 2          | 0          | -100%         |
| 54001 HIT and RUN MOTOR VEHICLE ACCIDENT               | 0          | 0          | 0%            |
| 54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS | 1          | 3          | 200%          |
| 55000 HEALTH AND SAFETY                                | 0          | 0          | 0%            |
| 57001 TRESPASS   | 1          | 1          | 0%            |
| 58000 SMUGGLING  | 0          | 0          | 0%            |
| 62000 CONSERVATION                                     | 0          | 0          | 0%            |
| 70000 JUVENILE RUNAWAY                                 | 0          | 0          | 0%            |
| 73000 MISCELLANEOUS CRIMINAL OFFENSE                   | 0          | 1          | 0%            |
| <b>Group B Totals</b>                                  | <b>7</b>   | <b>5</b>   | <b>-28.5%</b> |
| 2800 JUVENILE OFFENSES AND COMPLAINTS                  | 2          | 1          | -50%          |
| 2900 TRAFFIC OFFENSES                                  | 2          | 0          | -100%         |
| 3000 WARRANTS  | 7          | 10         | 42.85%        |
| 3100 TRAFFIC CRASHES                                   | 29         | 41         | 41.37%        |
| 3200 SICK / INJURY COMPLAINT                           | 26         | 14         | -46.1%        |
| 3300 MISCELLANEOUS COMPLAINTS                          | 173        | 149        | -13.9%        |
| 3400 WATERCRAFT COMPLAINTS / ACCIDENTS                 | 0          | 0          | 0%            |
| 3500 NON-CRIMINAL COMPLAINTS                           | 187        | 201        | 7.486%        |
| 3700 MISCELLANEOUS TRAFFIC COMPLAINTS                  | 216        | 122        | -43.5%        |
| 3800 ANIMAL COMPLAINTS                                 | 11         | 11         | 0%            |
| 3900 ALARMS  | 56         | 43         | -23.2%        |
| <b>Group C Totals</b>                                  | <b>700</b> | <b>602</b> | <b>-16.5%</b> |
| 4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS            | 1          | 0          | -100%         |
| 4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS        | 0          | 0          | 0%            |
| 4200 PARKING CITATIONS                                 | 1          | 1          | 0%            |
| 4300 LICENSE / TITLE / REGISTRATION CITATIONS          | 0          | 0          | 0%            |
| 4500 MISCELLANEOUS A THROUGH UUUU                      | 3          | 0          | -100%         |
| <b>Group D Totals</b>                                  | <b>5</b>   | <b>1</b>   | <b>-80%</b>   |
| 5000 FIRE CLASSIFICATIONS                              | 0          | 0          | 0%            |
| 5100 18A STATE CODE FIRE CLASSIFICATIONS               | 0          | 0          | 0%            |
| <b>Group E Totals</b>                                  | <b>0</b>   | <b>0</b>   | <b>0%</b>     |
| 6000 MISCELLANEOUS ACTIVITIES (6000)                   | 1          | 7          | 600%          |
| 6100 MISCELLANEOUS ACTIVITIES (6100)                   | 23         | 37         | 60.86%        |
| 6300 CANINE ACTIVITIES                                 | 2          | 2          | 0%            |
| 6500 CRIME PREVENTION ACTIVITIES                       | 4          | 4          | 0%            |
| 6600 COURT / WARRANT ACTIVITIES                        | 0          | 0          | 0%            |
| 6700 INVESTIGATIVE ACTIVITIES                          | 2          | 2          | 0%            |
| <b>Group F Totals</b>                                  | <b>32</b>  | <b>52</b>  | <b>62.5%</b>  |
| <b>City : Superior Twp Totals</b>                      | <b>780</b> | <b>687</b> | <b>-12.0%</b> |

# CLR-008 Monthly Summary Of Offenses (WD)

## City: Superior Twp-SUT

Year To Date Through December

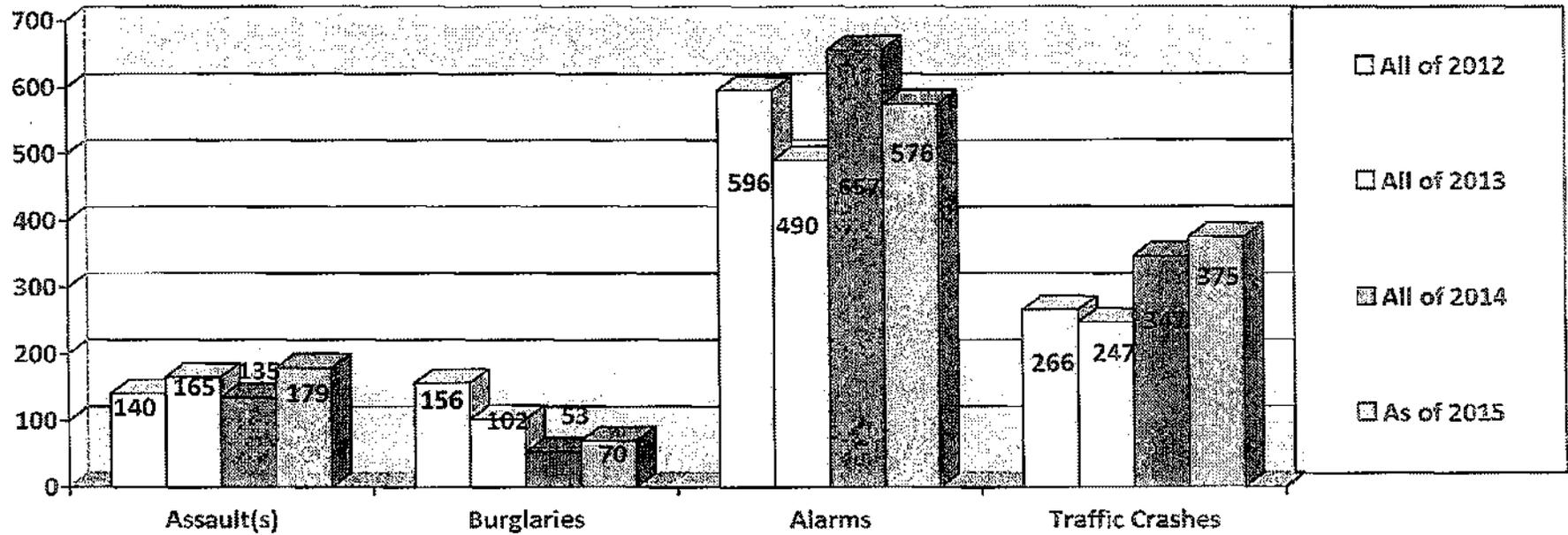
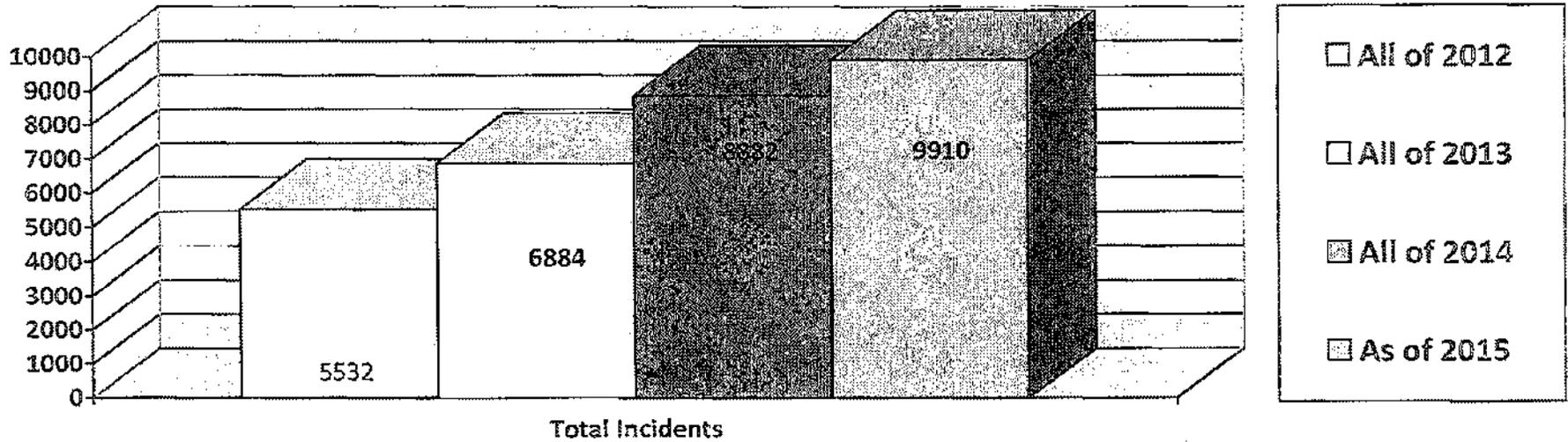
| Classification  | 2014       | 2015       | %Change       |
|---|------------|------------|---------------|
| <b>Group F Totals</b>                                   | <b>0</b>   | <b>0</b>   | <b>0%</b>     |
| 09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)      | 0          | 1          | 0%            |
| 10002 PARENTAL KIDNAPPING                               | 0          | 1          | 0%            |
| 11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE   | 7          | 1          | -85.7%        |
| 11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE   | 1          | 0          | -100%         |
| 11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE      | 1          | 0          | -100%         |
| 11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE      | 1          | 0          | -100%         |
| 11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE           | 3          | 3          | 0%            |
| 11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE           | 0          | 1          | 0%            |
| 12000 ROBBERY   | 6          | 6          | 0%            |
| 13001 NONAGGRAVATED ASSAULT                             | 108        | 122        | 12.96%        |
| 13002 AGGRAVATED/FELONIOUS ASSAULT                      | 25         | 82         | 148%          |
| 13003 INTIMIDATION/STALKING                             | 14         | 11         | -21.4%        |
| 20000 ARSON   | 1          | 1          | 0%            |
| 22001 BURGLARY -FORCED ENTRY                            | 47         | 53         | 12.76%        |
| 22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)  | 8          | 15         | 87.5%         |
| 23003 LARCENY -THEFT FROM BUILDING                      | 41         | 38         | -7.31%        |
| 23005 LARCENY -THEFT FROM MOTOR VEHICLE                 | 62         | 55         | -11.2%        |
| 23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES | 3          | 4          | 33.33%        |
| 23007 LARCENY -OTHER                                    | 20         | 29         | 45%           |
| 24001 MOTOR VEHICLE THEFT                               | 11         | 15         | 36.36%        |
| 24002 MOTOR VEHICLE, AS STOLEN PROPERTY                 | 4          | 2          | -50%          |
| 24003 MOTOR VEHICLE FRAUD                               | 1          | 0          | -100%         |
| 25000 FORGERY/COUNTERFEITING                            | 1          | 2          | 100%          |
| 26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME     | 30         | 17         | -43.3%        |
| 26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE       | 7          | 17         | 142.8%        |
| 26003 FRAUD -IMPERSONATION                              | 9          | 19         | 111.1%        |
| 28005 FRAUD -WIRE FRAUD                                 | 2          | 3          | 50%           |
| 27000 EMBEZZLEMENT                                      | 1          | 1          | 0%            |
| 28000 STOLEN PROPERTY                                   | 3          | 9          | 200%          |
| 29000 DAMAGE TO PROPERTY                                | 75         | 88         | 17.33%        |
| 30002 RETAIL FRAUD -THEFT                               | 3          | 0          | -100%         |
| 35001 VIOLATION OF CONTROLLED SUBSTANCE ACT             | 26         | 52         | 100%          |
| 35002 NARCOTIC EQUIPMENT VIOLATIONS                     | 11         | 8          | -27.2%        |
| 39001 GAMBLING- BETTING/WAGERING                        | 1          | 0          | -100%         |
| 52001 WEAPONS OFFENSE- CONCEALED                        | 7          | 8          | 14.28%        |
| 52003 WEAPONS OFFENSE -OTHER                            | 3          | 1          | -66.6%        |
| <b>Group A Totals</b>                                   | <b>643</b> | <b>645</b> | <b>18.76%</b> |
| 22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)             | 3          | 2          | -33.3%        |
| 39001 FAMILY -ABUSE/NEGLECT NONVIOLENT                  | 7          | 9          | 28.57%        |
| 39002 FAMILY -NONSUPPORT                                | 1          | 0          | -100%         |
| 39003 FAMILY -OTHER                                     | 0          | 1          | 0%            |
| 41002 LIQUOR VIOLATIONS -OTHER                          | 4          | 11         | 175%          |

# CLR-008 Monthly Summary Of Offenses (WD)

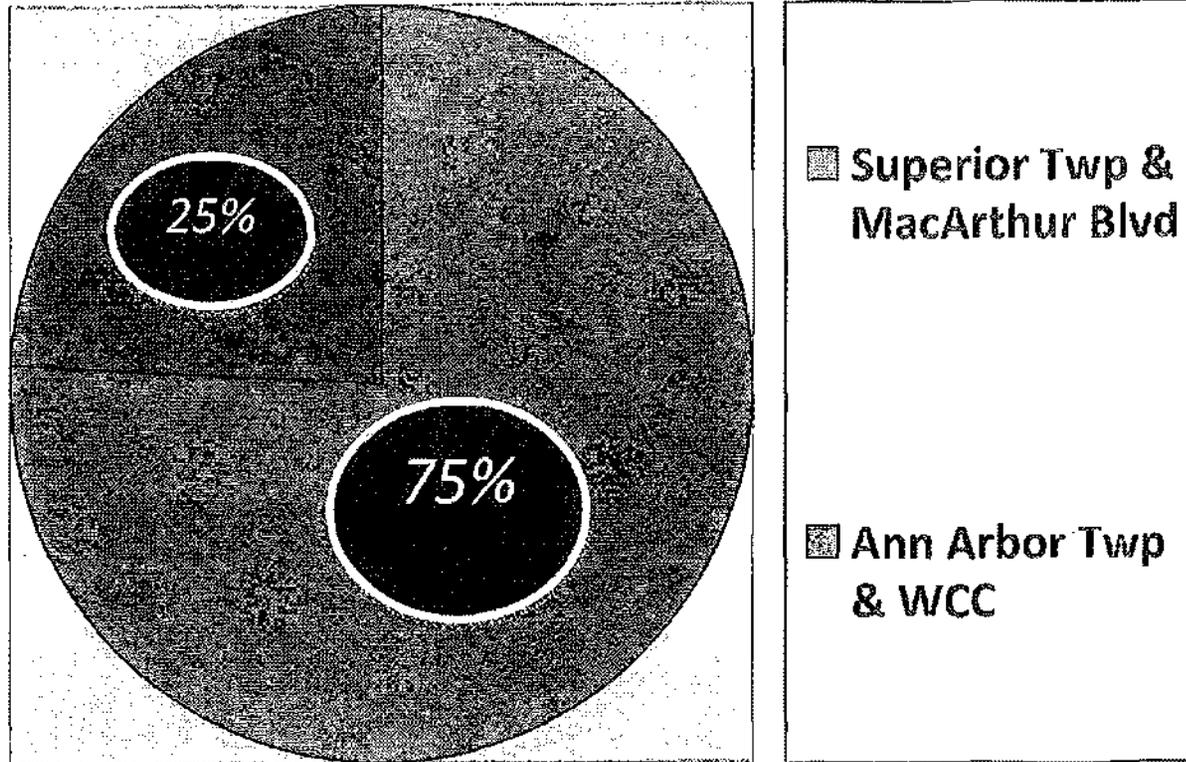
## City: Superior Twp-SUT

|  |             | Year To Date Through December |               |  |
|--|-------------|-------------------------------|---------------|--|
| Classification   | 2014        | 2015                          | %Change       |  |
| 48000 OBSTRUCTING POLICE                               | 19          | 29                            | 52.63%        |  |
| 49000 ESCAPE/FLIGHT                                    | 1           | 0                             | -100%         |  |
| 50000 OBSTRUCTING JUSTICE                              | 21          | 26                            | 23.80%        |  |
| 53001 DISORDERLY CONDUCT                               | 0           | 7                             | -22.2%        |  |
| 54001 HIT and RUN MOTOR VEHICLE ACCIDENT               | 1           | 1                             | 0%            |  |
| 54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS | 13          | 35                            | 169.2%        |  |
| 55000 HEALTH AND SAFETY                                | 2           | 3                             | 50%           |  |
| 57001 TRESPASS   | 20          | 29                            | 45%           |  |
| 58000 SMUGGLING  | 1           | 0                             | -100%         |  |
| 62000 CONSERVATION                                     | 0           | 1                             | 0%            |  |
| 70000 JUVENILE RUNAWAY                                 | 14          | 15                            | 7.142%        |  |
| 73000 MISCELLANEOUS CRIMINAL OFFENSE                   | 3           | 7                             | 133.3%        |  |
| <b>Group B Totals</b>                                  | <b>110</b>  | <b>176</b>                    | <b>47.89%</b> |  |
| 2800 JUVENILE OFFENSES AND COMPLAINTS                  | 77          | 79                            | 2.597%        |  |
| 2900 TRAFFIC OFFENSES                                  | 24          | 34                            | 41.66%        |  |
| 3000 WARRANTS  | 128         | 158                           | 23.43%        |  |
| 3100 TRAFFIC CRASHES                                   | 347         | 375                           | 8.069%        |  |
| 3200 SICK / INJURY COMPLAINT                           | 232         | 228                           | -1.72%        |  |
| 3300 MISCELLANEOUS COMPLAINTS                          | 2109        | 2039                          | -1.89%        |  |
| 3400 WATERCRAFT COMPLAINTS / ACCIDENTS                 | 1           | 3                             | 200%          |  |
| 3500 NON-CRIMINAL COMPLAINTS                           | 2000        | 2648                          | 32.4%         |  |
| 3700 MISCELLANEOUS TRAFFIC COMPLAINTS                  | 2146        | 2384                          | 11.09%        |  |
| 3800 ANIMAL COMPLAINTS                                 | 164         | 195                           | 18.90%        |  |
| 3900 ALARMS  | 667         | 576                           | -12.3%        |  |
| <b>Group C Totals</b>                                  | <b>7885</b> | <b>8749</b>                   | <b>10.95%</b> |  |
| 4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS            | 9           | 5                             | -44.4%        |  |
| 4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS        | 0           | 2                             | 0%            |  |
| 4200 PARKING CITATIONS                                 | 9           | 12                            | 33.33%        |  |
| 4300 LICENSE / TITLE / REGISTRATION CITATIONS          | 0           | 3                             | 0%            |  |
| 4500 MISCELLANEOUS A THROUGH UUUU                      | 35          | 18                            | -48.5%        |  |
| <b>Group D Totals</b>                                  | <b>53</b>   | <b>40</b>                     | <b>-24.5%</b> |  |
| 5000 FIRE CLASSIFICATIONS                              | 1           | 3                             | 200%          |  |
| 5100 18A STATE CODE FIRE CLASSIFICATIONS               | 2           | 4                             | 100%          |  |
| <b>Group E Totals</b>                                  | <b>3</b>    | <b>7</b>                      | <b>133.3%</b> |  |
| 6000 MISCELLANEOUS ACTIVITIES (6000)                   | 73          | 64                            | -12.3%        |  |
| 6100 MISCELLANEOUS ACTIVITIES (6100)                   | 307         | 478                           | 55.70%        |  |
| 6300 CANINE ACTIVITIES                                 | 15          | 11                            | -26.0%        |  |
| 6500 CRIME PREVENTION ACTIVITIES                       | 55          | 45                            | -18.1%        |  |
| 6600 COURT / WARRANT ACTIVITIES                        | 1           | 1                             | 0%            |  |
| 6700 INVESTIGATIVE ACTIVITIES                          | 23          | 36                            | 56.52%        |  |
| <b>Group F Totals</b>                                  | <b>474</b>  | <b>635</b>                    | <b>33.98%</b> |  |
| <b>City - Superior Twp Totals</b>                      | <b>9677</b> | <b>10262</b>                  | <b>12.94%</b> |  |

# Superior Township Four Year Activity Report – DECEMBER, 2015



October, November, December, 2015



Superior Twp & MacArthur Blvd Total time =  
197,212 Minutes /3286 Hrs 86 Min

Ann Arbor Twp & WCC Total Time =  
68,480 Minutes /1,141 Hrs 33 Min



# Washtenaw County Sheriff's Activity Log

01/06/2016

## Activity Log Area Summary Report

2:18 PM

Area: Superior Twp.

Date Range: 12/1/2015 - 12/31/2015

CSO/ACO/Support Staff Log

|                               |                          |                     |
|-------------------------------|--------------------------|---------------------|
| Total Administrative Duty:    | 4 for a total of         | 140 minutes         |
| Total Follow Up:              | 14 for a total of        | 655 minutes         |
| Total Proactive Patrol:       | 8 for a total of         | 395 minutes         |
| Total Service Request:        | 5 for a total of         | 225 minutes         |
| <b>Total # of Activities:</b> | <b>31 for a total of</b> | <b>1415 minutes</b> |

Deputy Log

|                                |                            |                      |
|--------------------------------|----------------------------|----------------------|
| Total Administrative Duty:     | 358 for a total of         | 7370 minutes         |
| Total Briefing:                | 113 for a total of         | 2350 minutes         |
| Total Court (Regular Time):    | 3 for a total of           | 370 minutes          |
| Total Court (Overtime):        | 3 for a total of           | 420 minutes          |
| Total Community Relations:     | 24 for a total of          | 700 minutes          |
| Total Court Off-Duty:          | 2 for a total of           | 240 minutes          |
| Total Deputy Join Shift:       | 36 for a total of          | 0 minutes            |
| Total Deputy Left Shift:       | 36 for a total of          | 0 minutes            |
| Total Follow Up:               | 120 for a total of         | 5760 minutes         |
| Total Out of Service:          | 32 for a total of          | 105 minutes          |
| Total Property Check:          | 317 for a total of         | 6315 minutes         |
| Total Proactive Patrol:        | 453 for a total of         | 10583 minutes        |
| Total Special Detail:          | 4 for a total of           | 160 minutes          |
| Total Selective Enforcement:   | 189 for a total of         | 4265 minutes         |
| Total Self-Initiated Activity: | 20 for a total of          | 580 minutes          |
| Total SM:                      | 49 for a total of          | 1398 minutes         |
| Total Service Request:         | 252 for a total of         | 11136 minutes        |
| Total Service Request Assist:  | 70 for a total of          | 2793 minutes         |
| Total Training:                | 6 for a total of           | 325 minutes          |
| Total Traffic Stop:            | 120 for a total of         | 1640 minutes         |
| Total Other:                   | 2 for a total of           | 20 minutes           |
| <b>Total # of Activities:</b>  | <b>2209 for a total of</b> | <b>56530 minutes</b> |

Detective Log

|                               |                          |                     |
|-------------------------------|--------------------------|---------------------|
| Total Administrative Duty:    | 10 for a total of        | 2970 minutes        |
| Total Court (Regular Time):   | 2 for a total of         | 420 minutes         |
| Total Court Off-Duty:         | 1 for a total of         | 180 minutes         |
| Total Follow Up:              | 8 for a total of         | 1035 minutes        |
| <b>Total # of Activities:</b> | <b>21 for a total of</b> | <b>4605 minutes</b> |

General Fund Patrol

|                               |                         |                  |
|-------------------------------|-------------------------|------------------|
| Total Selective Enforcement:  | 1 for a total of        | 5 minutes        |
| <b>Total # of Activities:</b> | <b>1 for a total of</b> | <b>5 minutes</b> |

|                           |                               |                            |   |
|---------------------------|-------------------------------|----------------------------|---|
| Secondary Road Patrol Log | Total Proactive Patrol:       | 1 for a total of           | 30 minutes                                    |
|                           | <b>Total # of Activities:</b> | <b>1 for a total of</b>    | <b>30 minutes</b>                             |
| Supervisor Log            | Total Administrative Duty:    | 111 for a total of         | 5860 minutes                                  |
|                           | Total Briefing:               | 13 for a total of          | 310 minutes                                   |
|                           | Total Out of Service:         | 16 for a total of          | 120 minutes                                   |
|                           | Total Property Check:         | 5 for a total of           | 405 minutes                                   |
|                           | Total Proactive Patrol:       | 23 for a total of          | 400 minutes                                   |
|                           | Total Selective Enforcement:  | 2 for a total of           | 55 minutes                                    |
|                           | Total Service Request Assist: | 11 for a total of          | 374 minutes                                   |
|                           | Total Traffic Stop:           | 1 for a total of           | 15 minutes                                    |
|                           | <b>Total # of Activities:</b> | <b>182 for a total of</b>  | <b>7539 minutes</b>                           |
|                           | <b>Total Superior Twp.:</b>   | <b>2445 for a total of</b> | <b>70124 minutes ( 1168 hours 44 minutes)</b> |



# Washtenaw County Sheriff's Activity Log

Assist Info Unassigned Area Report (Sorted by Date/Time, then Log ID)

01/06/2016

Assistance Info Area: Superior Twp.

12:00 AM

12/1/2015 - 12/31/2015

| Log #   | Deputy ID / Name         | Date/Time                            | Type                           |
|---|--------------------------|--------------------------------------|--------------------------------|
| 552437  | 586 HAUSE, KEVIN PATRICK | 12/1/2015 12:55 AM                   | Service Request Assist         |
| Location: 1723 HAMLET   |                          | Minutes: 20                          | Assignment Area: Ypsilanti Twp |
| Comments: ASSISTED GEBAUER / OKAY PER 628                                   |                          | Assist Into: Superior Twp.           |                                |
| 552437  | 586 HAUSE, KEVIN PATRICK | 12/1/2015 3:35 AM                    | Service Request Assist         |
| Location: 1723 HAMLET   |                          | Minutes: 20                          | Assignment Area: Ypsilanti Twp |
| Comments: ASSISTED GEBAUER/FUNERAL HOME WITH REMOVAL OF BODY / OKAY PER 628 |                          | Assist Into: Superior Twp.           |                                |
| 552437  | 586 HAUSE, KEVIN PATRICK | 12/1/2015 4:10 AM                    | Service Requests               |
| Location: 9360 MACARTHUR  |                          | Minutes: 20                          | Assignment Area: Ypsilanti Twp |
| Comments: ASSISTED GEBAUER / OKAY PER 628                                   |                          | Assist Into: Superior Twp.           |                                |
| 552496  | 1693 WILLIAMS, SCOTT W   | 12/1/2015 10:55 AM                   | Service Requests               |
| Location: RIDGE / GEDDES  |                          | Minutes: 55                          | Assignment Area: Ypsilanti Twp |
| Comments: PER SGT TEETS OUT OF AREA   |                          | Assist Into: Superior Twp.           |                                |
| 552678  | 1137 RISHA, MATTHEW      | 12/2/2015 3:10 PM                    | Service Request Assist         |
| Location: FORD/PLYMOUTH   |                          | Minutes: 35                          | Assignment Area: Salem Twp     |
| Comments: Assisted with traffic control on car fire. Sgt. Egeler approved   |                          | Assist Into: Superior Twp.           |                                |
| 553057  | 1793 URBAN, SEAN G       | 12/4/2015 2:15 PM                    | Service Request Assist         |
| Location: 8974 MACARTHUR  |                          | Minutes: 60                          | Assignment Area: Ypsilanti Twp |
| Comments: SGT 623 REQUEST- ASSIST BOL AND MDOP                              |                          | Assist Into: MacArthur Blvd Contract |                                |
| 553175  | 1714 YEE, RAY MAND       | 12/5/2015 4:45 AM                    | Service Request Assist         |
| Location: 2400 HICKMAN  |                          | Minutes: 5                           | Assignment Area: Ypsilanti Twp |
| Comments: ASSIST 761 PER 628<br>10-25 PRIOR TO ARRIVAL                      |                          | Assist Into: Superior Twp.           |                                |
| 554193  | 1750 ROY, JAMES M        | 12/11/2015 4:55 AM                   | Service Request Assist         |
| Location: 9124 ARLINGTON  |                          | Minutes: 20                          | Assignment Area: Ypsilanti Twp |
| Comments: ASSIST PER 639 MAN WITH RIFLE IN CALLERS YARD, UTL                |                          | Assist Into: Superior Twp.           |                                |
| 554184  | 586 HAUSE, KEVIN PATRICK | 12/11/2015 5:00 AM                   | Service Request Assist         |
| Location: 9142 ARLINGTON  |                          | Minutes: 10                          | Assignment Area: Ypsilanti Twp |
| Comments: ASSISTED 765 / OKAY PER SGT, HUNT / UNFOUNDED                     |                          | Assist Into: Superior Twp.           |                                |
| 555512  | 1355 LARKIN, ERIN T      | 12/18/2015 5:15 PM                   | Service Request Assist         |
| Location: 1515 RIDGE #21  |                          | Minutes: 40                          | Assignment Area: Ypsilanti Twp |
| Comments: DISP:<br>ASSIST 765 PER 632                                       |                          | Assist Into: Superior Twp.           |                                |
| 555505  | 2027 SPIKE, JESS L       | 12/18/2015 5:15 PM                   | Service Request Assist         |
| Location: 1515 RIDGE  |                          | Minutes: 30                          | Assignment Area: Ypsilanti Twp |
| Comments: 1515 RIDGE / DV / ASST TO DEP MCGRADY PER SGT EGELER              |                          | Assist Into: Superior Twp.           |                                |
| 556870  | 586 HAUSE, KEVIN PATRICK | 12/29/2015 4:45 AM                   | Service Request Assist         |
| Location: 1044 WOODRIDGE AVE  |                          | Minutes: 20                          | Assignment Area: Ypsilanti Twp |



# Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

01/06/2016

Assistance Into Area: Superior Twp.

12:00 AM

12/1/2015 - 12/31/2015

Log # Deputy ID / Name

Comments: ASSISTED 763 / OKAY PER 628 Assist Into: Ann Arbor Twp.

557177 1781 CORRIE, PAUL E Date/Time: 12/31/2015 3:55 AM Type: Service Request Assist

Location: 1504 HARVEST LN Minutes: 25 Assignment Area: Ypsilanti Twp

Comments: ASSIST SUPERIOR TWP UNIT WITH DV/POSSIBLE HOME INVASION IN PROGRESS, PER 639 Assist Into: Superior Twp.

557175 797 KITTLE, BRIAN SCOTT Date/Time: 12/31/2015 3:55 AM Type: Service Request Assist

Location: 1504 HARVEST LANE Minutes: 35 Assignment Area: Ypsilanti Twp

Comments: Cleared to assist by Sgt. Hunt on possible DV in progress HVA on scene on secure. Assist Into: Superior Twp.

557289 1781 CORRIE, PAUL E Date/Time: 12/31/2015 5:15 PM Type: Service Requests

Location: 1649 GREENWAY Minutes: 90 Assignment Area: Ypsilanti Twp

Comments: ASSIST SUPERIOR TWP UNITS W/ATTEMPT HOME INVASION, PER 632. K9 TRACK, APPREHENSION, TRANSPORT JUVENILE TO STATION 2. Assist Into: Superior Twp.

557287 2170 TRASKOS, RICHARD T Date/Time: 12/31/2015 5:15 PM Type: Service Request Assist

Location: Minutes: 175 Assignment Area: Ypsilanti Twp

Comments: ASSISTED SUPERIOR UNITS / APPREHENDED TWO SUSPECTS / APPROVED SGT. EGLER Assist Into: Superior Twp.

Total Minutes: 660 ( 11 hours 0 minutes )

|               |                   |             |
|---------------|-------------------|-------------|
| Salem Twp     | 1 trip totaling   | 35 minutes  |
| Ypsilanti Twp | 15 trips totaling | 625 minutes |
| Total:        | 16 trips totaling | 660 minutes |



# Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

1/12/2016 11:15 AM

Assignment Area: Superior Twp/Ann Arbor Twp

12/1/2015 - 12/31/2015

| Log #            | Deputy ID / Name  | Date/Time                            | Minutes                       |
|------------------|---|--------------------------------------|-------------------------------|
| 552716           | 1918 PELTIER, SHANE C   | 12/02/15 15:15                       | 5                             |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 7391 MUIRFIELD DR   | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | DISP: ASSIST YPSI TWP. UNITS PER 632 - K9 / CANCELLED BEFORE ARRIVAL            |                                      |                               |
| 553152           | 1918 PELTIER, SHANE C   | 12/04/15 22:25                       | 45                            |
| <b>Type:</b>     | Service Requests  | <b>Location:</b> 10150 WILLIS        | <b>Area:</b> Augusta Twp.     |
| <b>Comments:</b> | DISP: K-9 TRACK / HOME INVASION / UTL / ASSIST MSP                              |                                      |                               |
| 553152           | 1918 PELTIER, SHANE C   | 12/05/15 0:40                        | 30                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> W CLARK / LEFORGE   | <b>Area:</b> Ypsilanti (city) |
| <b>Comments:</b> | DISP: ASSIST YPD / CONDUCT SCENE SECURITY - 628                                 |                                      |                               |
| 553152           | 1918 PELTIER, SHANE C   | 12/05/15 1:10                        | 5                             |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 311 STEVENS         | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | DISP: ASSIST YPSI TWP UNITS / SCENE SECURITY - 628                              |                                      |                               |
| 553152           | 1918 PELTIER, SHANE C   | 12/05/15 1:15                        | 5                             |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 1304 CONCORD        | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | DISP: ASSIST 723 / CANCELLED BEFORE ARRIVAL- PER 628                            |                                      |                               |
| 553168           | 1788 VANTUYL, MARK A  | 12/05/15 3:50                        | 15                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> APPLERIDGE/WOODRUFF | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | DISP: ASSIST 715 WITH DISORDERLY SUBJECT. CLEARED TO ASSIST PER 628             |                                      |                               |
| 553293           | 1918 PELTIER, SHANE C   | 12/06/15 4:30                        | 150                           |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 2128 NEWPORT        | <b>Area:</b> Ann Arbor (city) |
| <b>Comments:</b> | K-9 Track for AAPD  |                                      |                               |
| 553773           | 2140 HALL, MICHAEL S  | 12/09/15 2:40                        | 20                            |
| <b>Type:</b>     | Service Requests  | <b>Location:</b> HOLMES/ MICHIGAN    | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | ALARM CALL; ASSIST YPSI DEPS PER 630 DUE TO THEM BEING ON FIRE CALL             |                                      |                               |
| 554314           | 991 CAMPBELL, JOHN WILLIAM  | 12/11/15 22:55                       | 35                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 2542 SHAKESPERE     | <b>Area:</b> Salem Twp.       |
| <b>Comments:</b> | ASSIST/ TOT 760   |                                      |                               |
| 554352           | 1803 MONTGOMERY, JOSEPH J   | 12/12/15 0:20                        | 30                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 394 BEDFORD DR      | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | ASSIST TO YPSI PER 628  |                                      |                               |
| 554379           | 1788 VANTUYL, MARK A  | 12/12/15 7:45                        | 10                            |
| <b>Type:</b>     | Traffic Stop  | <b>Location:</b>                     | <b>Area:</b> Ann Arbor (city) |
| <b>Comments:</b> | DISP: VERBAL WARNING EXCESSIVE SPEED  |                                      |                               |
| 554579           | 2140 HALL, MICHAEL S  | 12/14/15 3:20                        | 35                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> LEFORGE/ CLARK AREA | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | ASSIST YPD AND EMU SEARCH FOR ROBBERY SUSPECTS PER 628                          |                                      |                               |
| 554856           | 1810 CARTER, ANDREW N   | 12/15/15 15:40                       | 25                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> 384 GLENMOOR DR     | <b>Area:</b> Northfield Twp.  |
| <b>Comments:</b> | DISP: PER 632 / DISORDERLY SUICIDAL SUBJECT / SECURE / CANCELLED WHILE EN-ROUTE |                                      |                               |
| 554946           | 991 CAMPBELL, JOHN WILLIAM  | 12/15/15 21:30                       | 10                            |
| <b>Type:</b>     | Traffic Stop  | <b>Location:</b>                     | <b>Area:</b> Ann Arbor (city) |
| <b>Comments:</b> | verbal warning  |                                      |                               |
| 555017           | 1094 BALLOU, DOUGLAS R  | 12/16/15 13:20                       | 30                            |
| <b>Type:</b>     | Service Request Assist  | <b>Location:</b> LAKEVIEW / GROVE    | <b>Area:</b> Ypsilanti Twp.   |
| <b>Comments:</b> | ASSIST M1 FLEEING   |                                      |                               |

|           |  |                                |                        |              |
|-----------|--|--------------------------------|------------------------|--------------|
| 555054    | 1810 CARTER, ANDREW N  | Date/Time: 12/16/15            | 13:30                  | Minutes: 15  |
| Type:     | Service Request Assist   | Location: GROVE / BRIDGE       | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: PER 631 / ASSIST YPSI TWP UNITS W/ PURSUIT / ONE IN CUSTODY  |                                |                        |              |
| 555120    | 1986 HOUK, RICHARD A   | Date/Time: 12/16/15            | 21:15                  | Minutes: 75  |
| Type:     | Service Requests   | Location: 106 S. HAMILTON      | Area: Ypsilanti (city) |              |
| Comments: | ATTEMPTED A TRACK FOR YPD  |                                |                        |              |
| 555138    | 1803 MONTGOMERY, JOSEPH J  | Date/Time: 12/16/15            | 21:45                  | Minutes: 30  |
| Type:     | Service Request Assist   | Location: 2010 WHITTAKER RD    | Area: Ypsilanti Twp.   |              |
| Comments: | ASSIST TO YPSI per 632   |                                |                        |              |
| 555138    | 1803 MONTGOMERY, JOSEPH J  | Date/Time: 12/17/15            | 1:40                   | Minutes: 35  |
| Type:     | Service Request Assist   | Location: E NORTH TERRITORIAL  | Area: Northfield Twp.  |              |
| Comments: | ASSIST TO NORTHFIELD PER 629 RD&NOLLAR   |                                |                        |              |
| 555294    | 1802 MCGRADY, PATRICK T  | Date/Time: 12/17/15            | 21:00                  | Minutes: 45  |
| Type:     | Service Request Assist   | Location: LOWELL ST&N HURON ST | Area: Ypsilanti (city) |              |
| Comments: | ASSIST ON RA TO EASTERN/YPD PER 632  |                                |                        |              |
| 555545    | 1918 PELTIER, SHANE C  | Date/Time: 12/18/15            | 23:40                  | Minutes: 55  |
| Type:     | Service Request Assist   | Location: 1343 JEFF            | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: ASSIST YPSI TWP. UNITS PER 628 / EXPLOSION / SCENE SECURITY  |                                |                        |              |
| 555539    | 1803 MONTGOMERY, JOSEPH J  | Date/Time: 12/19/15            | 0:00                   | Minutes: 45  |
| Type:     | Service Request Assist   | Location: 1343 JEFF ST         | Area: Ypsilanti Twp.   |              |
| Comments: | ASSIST ON FIRE PER 628   |                                |                        |              |
| 555721    | 1810 CARTER, ANDREW N  | Date/Time: 12/20/15            | 17:40                  | Minutes: 15  |
| Type:     | Service Request Assist   | Location: 2713 BUCKINGHAM DR   | Area: Salem Twp.       |              |
| Comments: | DISP: PER 630 / DV / BACK-UP 760 - CANCELLED - SECURE  |                                |                        |              |
| 556252    | 1918 PELTIER, SHANE C  | Date/Time: 12/23/15            | 21:15                  | Minutes: 15  |
| Type:     | Service Request Assist   | Location: 6234 S. MAIN ST      | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: ASSIST YPSI TWP UNITS / CANCELLED BEFORE ARRIVAL - PER 632   |                                |                        |              |
| 556332    | 2170 TRASKOS, RICHARD T  | Date/Time: 12/24/15            | 14:20                  | Minutes: 20  |
| Type:     | Service Request Assist   | Location: 2989 MOTT RD         | Area: Ypsilanti Twp.   |              |
| Comments: | NO POLICE ASSISTANCE NEEDED / NOT SUICIDAL   |                                |                        |              |
| 556344    | 1918 PELTIER, SHANE C  | Date/Time: 12/24/15            | 14:50                  | Minutes: 10  |
| Type:     | Service Request Assist   | Location: 350 S. FORD          | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: ASSIST YPSI TWP. DEPUTIES - UTL / GOA - 632  |                                |                        |              |
| 556482    | 1803 MONTGOMERY, JOSEPH J  | Date/Time: 12/26/15            | 0:10                   | Minutes: 80  |
| Type:     | Service Request Assist   | Location: 651 NASH AVE         | Area: Ypsilanti Twp.   |              |
| Comments: | ASSIST TO YPSI PER SGT HUNT  |                                |                        |              |
| 556559    | 1810 CARTER, ANDREW N  | Date/Time: 12/26/15            | 15:00                  | Minutes: 35  |
| Type:     | Service Request Assist   | Location: 936 DAVIS ST         | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: PER 630 / BACK-UP YPSI TWP UNITS W/ EDP / VIOLENT SUBJECT / SECURE - TOT HVA                             |                                |                        |              |
| 556585    | 1918 PELTIER, SHANE C  | Date/Time: 12/26/15            | 19:45                  | Minutes: 25  |
| Type:     | Service Request Assist   | Location: MICHIGAN / HEWITT    | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: ASSIST 723 / STAND BY WITH SUSPECT / ARREST MADE / TRAVEL BACK TO SCENE - PER 630                        |                                |                        |              |
| 556647    | 1986 HOUK, RICHARD A   | Date/Time: 12/27/15            | 12:00                  | Minutes: 150 |
| Type:     | Service Requests   | Location: HARRIS / ECORSE      | Area: Ypsilanti Twp.   |              |
| Comments: | ASSISTED YPT DEPUTIES WITH THE ARREST OF 5 SUSPECTS FROM BUSINESS B/E EARLIER IN THE MORNING J/3 OF ADULT MALE |                                |                        |              |
| 556630    | 1050 ROSS, JEREMY DAVID  | Date/Time: 12/27/15            | 14:10                  | Minutes: 50  |
| Type:     | Service Requests   | Location: 666 OSWEGO           | Area: Ypsilanti Twp.   |              |
| Comments: | TOT HVA/per 638  |                                |                        |              |
| 556645    | 1810 CARTER, ANDREW N  | Date/Time: 12/27/15            | 14:25                  | Minutes: 35  |
| Type:     | Service Requests   | Location: 666 OSWEGO ST        | Area: Ypsilanti Twp.   |              |
| Comments: | DISP: PER 638 NO YPSI TWP UNITS AVAILABLE / TOT HVA  |                                |                        |              |
| 556647    | 1986 HOUK, RICHARD A   | Date/Time: 12/27/15            | 14:30                  | Minutes: 30  |
| Type:     | Service Requests   | Location: 666 OSWEGO           | Area: Ypsilanti Twp.   |              |
| Comments: | CANCELLED PRIOR TO ARRIVAL   |                                |                        |              |

|           |  |                                |                      |              |
|-----------|--|--------------------------------|----------------------|--------------|
| 556645    | 1810 CARTER, ANDREW N  | Date/Time: 12/27/15            | 15:10                | Minutes: 50  |
| Type:     | Service Request Assist   | Location: 785 N ROSEWOOD APT 7 | Area: Ypsilanti Twp. |              |
| Comments: | DISP: PER 630 / BACK-UP 720 / FAMILY TROUBLE / NO YPSI TWP UNITS AVAILABLE |                                |                      |              |
| 557088    | 1986 HOUK, RICHARD A   | Date/Time: 12/30/15            | 18:30                | Minutes: 120 |
| Type:     | Training   | Location:                      | Area: County Wide    |              |
| Comments: | TRAINING - MILAN- JOHN   |                                |                      |              |
| 557321    | 1803 MONTGOMERY, JOSEPH J  | Date/Time: 12/31/15            | 23:05                | Minutes: 25  |
| Type:     | Service Request Assist   | Location: 1318 HOLMES RD       | Area: Ypsilanti Twp. |              |
| Comments: | AISST TO YPSI//PER 639   |                                |                      |              |
| 557321    | 1803 MONTGOMERY, JOSEPH J  | Date/Time: 1/01/16             | 0:00                 | Minutes: 20  |
| Type:     | Service Request Assist   | Location: 748 JEROME AVE       | Area: Ypsilanti Twp. |              |
| Comments: | ASSIST TO YPSI PER 639   |                                |                      |              |
| 557343    | 1986 HOUK, RICHARD A   | Date/Time: 1/01/16             | 0:00                 | Minutes: 210 |
| Type:     | Service Request Assist   | Location: 1705 WATSON          | Area: Ypsilanti Twp. |              |
| Comments: | ASSIST YPT UNITS WITH POSSIBLE BARRICADED GUNMAN                           |                                |                      |              |

Total Minutes: 1640 ( 27 hours 20 minutes )

|                   |    |                |      |         |
|-------------------|----|----------------|------|---------|
| Ann Arbor (city): | 3  | trips totaling | 170  | minutes |
| Augusta Twp.:     | 1  | trips totaling | 45   | minutes |
| County Wide:      | 1  | trips totaling | 120  | minutes |
| Northfield Twp.:  | 2  | trips totaling | 60   | minutes |
| Salem Twp.:       | 2  | trips totaling | 50   | minutes |
| Ypsilanti (city): | 3  | trips totaling | 150  | minutes |
| Ypsilanti Twp.:   | 26 | trips totaling | 1045 | minutes |

*Memorandum*

To: Superior Township Board of Trustees  
From: Keith Lockie  
Date: January 19, 2016  
Re: Utility Department Report

- Hydrant at 1527 Stamford damaged. Hydrant is out of service and will be replaced.
- C of O inspections continue, with most passing.
- Replacement of MXUs, although fewer than previous months, continue. These MXUs, for the most part, are the original MXUs installed when the Township first went to radio reads.
- BS&A software up and running as of week of January 11, 2016. Final extraction of data from FB software occurred on January 7<sup>th</sup>, with no issues. Utility Department personnel now have access to the Town Hall Server, where BS&A resides. The December Commercial Billing was completed on both systems for verification purposes, again with no issues.

Training of Department personnel occurred the week of January 11<sup>th</sup> and if further training is required, arrangements will be made with BS&A.

- The final report from United Resource has not been received for the inspection of the sanitary sewer system. I am working the OIM to secure this document.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
ORDINANCE #174-18**

**SUTTON RIDGE AREA PLAN**

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

**SECTION I**

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008 as amended, and the zoning district map attached thereto and made a part thereof are hereby amended from the present PC (Planned Community - Bromley Park Area Plan Phase II) to PC (Planned Community - Sutton Ridge Area Plan) dated 12/18/15 and described as:

Parcel Tax ID # J-10-35-100-006

**Legal Description**

M.D. L4261 P698 "PILASE II REMAINDER" SU 35-1A COM AT NE COR SEC 35, TH S 01-54-15 E 60.00 FT, TH S 87-40-29 W 811.53 FT, TH S 02-19-31 E 383.94 FT, TH S 00-38-51 E 72.80 FT, TH S 03-23-04 E 180.00 FT, TH S 03-21-17 E 60.00 FT, TH S 00-12-28 W 62.04 FT, TH S 04-51-53 W 58.62 FT, TH S 05-15-45 W 300.00 FT, TH S 84-44-15 E 120.00 FT, TH S 05-15-45 W 132.53 FT, TH N 84-44-15 W 120.00 FT TO POB, TH S 05-15-45 W 120.00 FT, TH S 01-51-39 W 71.79 FT, TH S 05-36-34 E 72.45 FT, TH S 12-37-05 E 68.38 FT, TH S 14-25-17 E 120.00 FT, TH S 13-27-59 E 59.99 FT, TH S 20-31-43 E 78.75 FT, TH S 31-39-53 E 79.79 FT, TH S 43-37-23 E 79.79 FT, TH S 55-34-53 E 79.79 FT, TH S 58-51-19 E 81.39 FT, TH N 26-28-40 E 126.40 FT, TH S 63-32-11 E 140.62 FT, TH S 25-36-20 W 120.00 FT, TH S 69-43-25 E 77.65 FT, TH S 80-22-56 E 77.65 FT, TH N 88-57-34 E 77.65 FT, TH N 78-18-03 E 77.65 FT, TH N 67-38-32 E 77.65 FT, TH N 56-54-29 E 78.74 FT, TH N 51-00-21 E 13.18 FT, TH S 01-54-15 E 539.62 FT, TH S 87-43-42 W 1487.50 FT, TH N 02-11-20 W 1262.48 FT, TH N 87-48-40 E 185.95 FT, TH 108.96 FT ALNG CURV RT RAD=263.00 FT CH=N 15-16-53 E 108.18 FT, TH S 62-52-02 E 66.00 FT, TH N 27-07-50 E 114.75 FT, TH 67.46 FT ALNG CURV LFT RAD=263.00 FT CH=S 77-23-21 E 67.28 FT, TH S 84-44-15 E 234.34 FT, TH S 05-15-45 W 19.77 FT TO POB, PT OF N 1/2 SEC 35, T2S-R7E. 30.77 AC.

**SECTION II**

The Sutton Ridge Area Plan dated 12/18/15 shall constitute the Approved Area Plan.

**SECTION III**

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – [www.superior-twp.org](http://www.superior-twp.org) pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinance or parts of ordinances in conflict herewith are hereby repealed.



**Donald N. Pennington** *Land Use Planning And Consulting*

5427 Pine View Drive Ypsilanti, Michigan 48197

734/485-1445 Fax 734/485-0212

## **AREA PLAN AMENDMENT REPORT**

### **Superior Charter Township Board of Trustees**

Sutton Ridge Apartments

Original Reports: May 21, 2015 and July 16, 2015

Current Report Date: January 15, 2016

#### **1. Description**

**1.01 Action Requested.** Approval of a major amendment to the approved Area Plan for the unbuilt phases of the Bromley Park Condominiums Planned Community (PC) development on parcel #I-10-35-100-006 to alter the development concept from 135 attached condominium units served by private roads to 125 single-story apartment units with attached garages served by access drives.

**1.02 Applicant.** Redwood Acquisition LLC, 23775 Commerce Park, Ste. 2, Beachwood, OH 44122.

**1.03 Owner.** R4 Properties LLC, 10356 Bouldercrest Dr., South Lyon, MI 48178

**1.04 Location.** Parcel # I-10-35-100-006; 30.77 acres south of Geddes Road and adjacent to the Bromley Park Condominium and Bromley Park Subdivision in the northeast quarter of section 35.

#### **2. Area Plan Review**

Section 7.200 (General Standards) includes a set of general conditions that apply to all Special Districts, while Section 7.301 [Planned Community (PC) Special District] includes design and development requirements that apply specifically to PC projects. Other Zoning Ordinance site design standards also apply, except where a deviation is proposed on the Area Plan and accepted by the Township Board. The following review comments on the revised Sutton Ridge Area Plan dated 12/18/2015 are based in part on Section 7.102C (Standards for Petition Review), and are intended to ensure compliance with ordinance standards as the preliminary and final site plans are developed:

**2.01 Compatibility with the Master Plan.** The subject land to be planned for a mixture of urban residential development. The revised Area Plan depicts a residential density of 4.06 units per acre, which represents a significant (7.5%) reduction in residential density from the approved Bromley Park Condominium Phase 2 final site plan density of 4.39 units per acre. The overall density of the combined Bromley Park/ Sutton Ridge development would remain consistent with the Master Plan if the proposed Area Plan amendment is approved.

**2.02 Ordinance standards.** The proposed development is required to conform to all

applicable Zoning Ordinance requirements, except for specific deviations accepted by the Township Board as part of Area Plan approval. See part 4 of our report for additional comments on the proposed deviations.

- 2.03 Circulation and access.** The revised Area Plan includes two (2) ingress/egress points off of Wexford Drive. The applicants have proposed to eliminate the access from West Avondale Circle shown on previous plans, replacing it with a cul-de-sac and an emergency vehicle access.

Within the development, sidewalks are proposed along one side of the internal access drives "A" and "C," along both sides of access drive "B" (Meadhurst Dr.), and along the Wexford Dr. frontage. A pedestrian connection to the Township Park at the southwest corner of the development site is also planned. See part 4 of our report for additional comments.

- 2.04 Public facilities.** Public water and sanitary sewer lines and stormwater management facilities are available to serve the proposed development.

- 2.05 Open space.** The planned open space within the development is consistent with the requirements of Section 7.203 (Open Space Regulations), and includes both wetlands and upland areas. Recreation improvement details (such as seating areas, playgrounds, swimming pools, walking paths, etc.) would be required as part of site plan review for the development, per Section 5.206A.3. (Recreation Areas).

- 2.06 Parking and loading.** Resident parking is proposed in the garages and driveways of the proposed units, which is sufficient to satisfy the minimum requirements of Section 8.05 (Schedule of Off-Street Parking...). The additional guest parking shown on the revised Area Plan adjacent to access drives "A" and "C" has been set back from the internal access drive intersections consistent with our previous review comments. See part 4 of our report for additional comments.

- 2.07 Preservation of natural features.** The proposed layout generally follows the Bromley Park Condominium Area Plan layout related to preservation of natural features. Preservation and mitigation details would be required as part of site plan review, per Section 14.05 (Natural Features Protection).

- 2.08 Building layout and design.** The mix of exterior finish materials (vinyl siding, premium vinyl shakes, and stone veneer) is consistent with the requirements of Section 14.09B (Residential Building Exteriors). The rear facades for buildings A - E (which back up to the Bromley Park single-family homes along West Avondale Circle) have been further updated on the revised Area Plan to include additional architectural details and expanded areas of stone veneer (see sheets A1.1 and A1.5) that are well in excess of minimum Zoning Ordinance requirements.

The building layout on the revised Area Plan has been adjusted to substantially increase the separation distance between the proposed Sutton Ridge buildings A - E and the adjacent Bromley Park single-family homes above what had been previously

approved for the Bromley Park Condominium Phase 2 buildings. Otherwise, the revised building layout is generally consistent with the previously approved Bromley Park Condominium Area Plan.

### 3. Compatibility

The potential compatibility of the proposed Sutton Ridge development with the adjacent Bromley Park Subdivision was a topic of substantial concern during the public hearing. The importance of compatibility between land uses is also reflected in the following additional review criteria listed in Section 7.102C (Standards for Petition Review):

**3.01 Location and layout.** Section 7.102C.6. requires that *“The location of the proposed uses, layout of the site, and its relation to streets giving access to it, shall be such that traffic to, from, and within the site, and assembly of persons in connection therewith, will not be hazardous or inconvenient to the project or the neighborhood.”*

- (1) The proposed change to restrict the ingress/egress from West Avondale Circle to emergency vehicles only would effectively resolve the concerns expressed by Bromley Park homeowners about Sutton Ridge traffic impacts on the single-family neighborhood.
- (2) Based on the similarity in dwelling unit design, the amount of traffic associated with the proposed Sutton Ridge development is not anticipated to exceed the amount that would have been generated by the previously approved Bromley Park Condominium Phase 2 development.
- (3) The existing public roads in the neighborhood and access to Geddes Road were designed to accommodate a development of similar intensity and impact to the proposed Sutton Ridge development.
- (4) The network of sidewalks and pedestrian paths shown on the revised Area Plan is compatible with the neighborhood for purposes of pedestrian access, and would resolve several missing links in the public sidewalk network.

**3.02 Compatibility of land uses.** Section 7.102C.7. requires that, *“The proposed...mix of housing unit types and densities...shall satisfy the intent of the proposed Special District, conform to applicable use standards and limitations, and be acceptable in terms of convenience, privacy, compatibility, and similar standards.”* Section 7.102C.8. also addresses the compatibility issue by requiring that *“noise, odor, light, or other external effects from any source whatsoever, which is connected with the proposed use, will not adversely affect adjacent and neighboring lands and uses.”*

The following compatibility-related findings should be considered:

- (1) The revised layout and design of buildings A - E (increased rear yard setback area and enhanced rear facade design and materials) are positive changes to maximize compatibility with the adjacent single-family neighborhood.
- (2) The revised Area Plan includes extensive landscaping along the common lot boundary to establish a visual buffer from the adjacent single-family homes.

The proposed landscape improvements substantially exceed the minimum screening requirements of the Zoning Ordinance.

(3) A “condominium” is not a land use per se, but rather is a means by which real property is divided into individual units, where ownership and occupancy are governed by deeds. In a similar way, “rental apartment” describes occupancy of individual residential units governed by leases. While the change from a condominium development and other proposed site alterations would constitute a major change from the approved Bromley Park Condominium Area Plan, the types of residential land uses are similar in character, appearance, and potential impact.

(4) As defined in Article 17.0 (Definitions), both the existing Bromley Park Condominium and proposed Sutton Ridge dwelling units would be considered to be “attached townhouses,” or what the approved Bromley Park Condominium Area Plan referred to as “attached single-family dwellings.”

(5) The existing Bromley Park homes and condominium units can be leased, just as the Sutton Ridge units are proposed to be.

(6) At the Township’s suggestion, the applicant has included their rules and regulations for tenant behavior as an exhibit on sheet C5.0 of the revised Area Plan. If accepted by the Township Board as part of an Area Plan approval,

these standards (which address noise, cleanliness, maintenance, parking, and other conduct-related conditions) would apply to the property, regardless of future ownership changes. These lease addendum standards are more restrictive than the existing Bromley Park Condominium bylaws, and are designed to ensure an “atmosphere of peace and quiet.”



#### 4. Review of Proposed Ordinance Deviations

Section 7.003 (Regulatory Flexibility) allows for the option of Township Board approval of “limited deviations” from specific Zoning Ordinance standards. Permitted deviations are required to “result in a higher quality of development than would be possible without the deviation.” A total of eight (8) ordinance deviations were proposed on the Area Plan reviewed by the Planning Commission. The applicant has modified several of the proposed deviations and deleted deviation #6 in response to the comments received during the Planning Commission's review. Seven (7) deviations are listed on the revised Area Plan's cover sheet, and our comments on each request follow:

| # | Requested Deviation(s)  |
|---|---|
| 1 | <p><b>Section 5.206A.1.b. (minimum side-to-side separation distance)</b></p> <p><b>Comments:</b> The requested 3.25-foot deviation is minimal, and would facilitate the inclusion of additional variation in the mix of dwelling unit types. <u>We have no objection from a planning perspective to approval of deviation #1.</u></p>   |
| 2 | <p><b>Section 5.206A.1.c. (minimum rear-to-rear separation distance)</b></p> <p><b>Comments:</b> The requested five-foot deviation is minimal, and allows for an increased separation area between Sutton Ridge and the adjacent single-family homes. <u>We have no objection from a planning perspective to approval of deviation #2.</u></p>  |
| 3 | <p><b>Section 7.201A (Vehicular Access)</b></p> <p><b>Comments:</b> The Planning Commission recommended rejection of the applicant's original deviation request to allow private access drives within the development, rather than the private roads shown on the approved Bromley Park Condominium final site plan. In response, the applicant has proposed to develop access drive "B" (Meadhurst Dr.) as a private road consistent with county Road Commission standards and the cross-section detail depicted at the top of sheet C5.0. This change was requested by the Township in part to ensure continuing access to the utility corridor for maintenance purposes, and unrestricted pedestrian access to the adjacent Township park.</p> <p>Deviation #3 would still be required to facilitate the conversion of the West Avondale Circle entrance to a cul-de-sac and emergency access only, to allow for guest parking, and to provide for safe access to the "mail center" located on the access drive "A." Allowing the deviation for access drive "A" would also help to maximize the separation distance between Sutton Ridge and the adjacent single-family homes. <u>For these reasons, we have no objection to Board approval of the revised Area Plan with deviation #3.</u></p> <p>[Also see deviations #7 and #8 below, which also address road-related issues.]</p> |
| 4 | <p><b>Section 7.201B (Pedestrian Access)</b></p> <p><b>Comments:</b> This provision of the general standards for all Special Districts effectively requires that a sidewalk be provided along both sides of internal streets and access drives to provide pedestrian access to "each lot or principal building" in the development. The Planning recommended denial of the applicant's original request to provide internal sidewalks along only one side of the internal access drives. The revised Area Plan includes sidewalks on both sides of access drive "B" (Meadhurst Dr.), which would facilitate direct pedestrian access to the adjacent Township park. Deviation #4 would still be required to allow provision of sidewalks on one side of access drives "A" and "C." Allowing the deviation for drive "A" in particular would help to maximize the separation distance between Sutton Ridge and the adjacent single-family homes. <u>For this reason, we have no objection to Board approval of the revised Area Plan with deviation #4.</u></p>  |

| # | Requested Deviation(s)  |
|---|---|
| 5 | <p><b>Section 7.201E.6.a. (Meadhurst Dr. perimeter open space setback)</b></p> <p><b>Comments:</b> A minimum 50-foot wide area of perimeter open space is required adjacent to the short section of Meadhurst Dr. public road that was part of phase 1 of the Bromley Park Condominium development. A note on sheet C4.1 indicates that the applicant plans to seek an abandonment of this short section of public road right-of-way in favor of a private easement that would maintain access to the Bromley Park community pool.</p> <p>The proposed deviation is minimal, and is consistent with the approved Bromley Park Condominium Phase 2 final site plan, which showed a similar building at this location. The deviation would permit building "K" to remain at its proposed location, whether the public road stub is abandoned or not. <u>We have no objection from a planning perspective to approval of deviation #5, provided that the minimum 25-foot long space for parking in the driveway is provided for each unit in building "K" as shown on the revised Area Plan.</u></p>   |
| 7 | <p><b>Section 8.06E.3. (parking space ingress/egress)</b></p> <p><b>Comments:</b> This provision of the general parking standards prohibits the creation of parking spaces that would require a motorist to back out directly onto a street. The Planning Commission recommended rejection of the applicant's original request to allow guest parking on all internal drives, including directly adjacent to intersections. In response, the applicant has revised the Area Plan to address safety concerns noted in our previous report, and to restrict guest parking to more limited areas of access drives "A" and "C."</p> <p>The proposed parking arrangement would reduce development costs, but would not add to the development's character or result in a higher quality of development. However, with the proposed conversion of the West Avondale Circle entrance to a cul-de-sac and emergency entrance only, the potential safety impacts of this deviation are minimal, and approval of the deviation would minimize the need to intrude into the expanded setback area adjacent to the single-family homes to provide additional area for off-street guest parking elsewhere within the development. <u>For these reasons, we have no objection to Board approval of the revised Area Plan with deviation #7.</u></p> |
| 8 | <p><b>Section 7.201C (Design and Construction of Streets)</b></p> <p><b>Comments:</b> This provision of the general standards for all Special Districts requires that all internal streets "<i>be designed and constructed according to established standards for public streets, unless a deviation is approved.</i>" The Planning Commission recommended rejection of the applicant's original request to waive this requirement for all internal drives. The applicant has revised the Area Plan in response to Commission comments.</p> <p><u>This deviation should be tie-barred with deviation #3 in any action by the Board. If deviation #3 is accepted by the Board as presented, we have no objection to Board approval of the revised Area Plan with deviation #8 as well.</u></p>   |

**5. Plan Details that Remain to be Addressed by the Applicant**

The conceptual land use arrangement, range of dwelling units, and proposed dwelling unit density depicted on the revised Sutton Ridge PC Area Plan dated 12/18/2015 are generally acceptable, based upon applicable Master Plan policies and Zoning Ordinance standards. The applicant's revisions to the building layout, pedestrian and vehicular access, and scope of ordinance deviations, as depicted on the revised Area Plan, are substantial in character and reflect a thoughtful response to the comments received during the Planning Commission's review.

The revised Sutton Ridge PC Area Plan dated 12/18/2015 is substantially complete. However, we would recommend that the following details be addressed by the applicant, prior to final action by the Township Board:

- 5.01** The location of the turnaround area so close to West Avondale Circle and directly between the two adjacent homes has the potential to create noise and headlight-related conflicts with these immediate neighbors when in use. In addition, close proximity to West Avondale may encourage some motorists to cut across the emergency access. For these reasons, we would recommend that the applicant revise the Area Plan to move the turnaround at least 75 feet further to the southwest away from West Avondale Circle.
  
- 5.02** The inclusion of proposed deviation #6 in the chart on the Sutton Ridge Area Plan cover sheet is potentially confusing, since the applicant also states on the plan that the *"requested deviation is no longer needed."* We recommend that deviation #6 be deleted entirely from the chart, and the requested deviations renumbered accordingly.

Respectfully submitted,

**Donald N. Pennington**  
**Rodney C. Nanney, AICP**  
Land Use Planning Consultants

This report is made to the Township Board, and is the property of Superior Charter Township. The report addresses the completeness of the application and issues of concern. While reports may be provided to applicants and may be helpful to them, the report is not generated for the applicant and does not necessarily address all items that may be raised by the Commission or required by the Zoning Ordinance. The report is not binding upon the Township, and final authority to determine all matters, including completeness of application, remains with the Planning Commission. In all cases, it is the responsibility of the applicant to carefully review the Zoning Ordinance and Master Plan, and to ensure that all requirements have been met.

ARCHITECTS. ENGINEERS. PLANNERS.



January 14, 2016

**CHARTER TOWNSHIP OF SUPERIOR**  
3040 North Prospect Road  
Ypsilanti, MI 48198

Attention: David Phillips, Township Clerk

Regarding: **Sutton Ridge Apartments**  
**Area Plan Review #2**  
**OHM Job # 0140-15-1018**

On the Township's behalf, we have performed our second review of the material prepared and submitted by CESO, Inc. for the above referenced project. The plans have a latest revision date of December 18, 2015 and were received by this office on December 22, 2015. A brief summary of the project, followed by our review comments, have been provided below.

The materials submitted consist of an Area Plan amendment for the construction of 22 apartment buildings, containing 125 single story apartment homes. The site is in the southwest quarter of Section 30 located south of Geddes Road in the area previously planned as the Bronley Park Condominiums Phase 2. Public water and sewer are available and are proposed to be installed throughout the development connecting to existing Township's water and sewer system. A stormwater management system is proposed throughout the development as a public drainage district.

Site access is proposed by connection of a private road (Drive "B") to the existing Meadhurst (public) road designed in conformance with the Township's private road standards. A second access point is proposed by connection of a private drive (Drive "A") to the existing Wexford (public) Road. Additionally, an emergency vehicle access is also proposed by connection of a private drive (Drive "C") to West Avondale Circle (public road). These connections to public roads will require approval and permit from the Washtenaw County Road Commission.

Vehicle circulation through the site is provided by private road (Drive "B") and two private access drives (Drive "A" and "C"). Drives "A" and "C" are proposed to deviate in cross-section from Township ordinance 7.201 C (Design & Construction of Streets) and are proposed as internal access drives, not public or private roads. On street parking is not permitted and off street parking areas are proposed at various locations.

Sidewalk is proposed on one side of Drive "A" and "C" deviating from Township ordinance 7.201 B (Pedestrian Access). Sidewalk on the east side and an eight (8) foot wide pathway on the west side are proposed along the private road (Drive "B"). The pathway is proposed to stop near the Bronley Park Community Center property and crosses over to the east side of Drive "B". This would result in pedestrian access on on-side of the road for approximately 250 feet.

Based on the information presented we offer the following comments for your consideration:

**Required Zoning Ordinance Information**

1. The applicant shall illustrate approximate areas of cut/fill needed for the project grading. This property was previously rough graded as part of the Bromley Park Condominium development and notes on Sheet C3.0 provide some information on limited areas where additional grade changes are needed.

**Engineering Comments**

2. The section of existing aggregate surface utility maintenance path shall be paved and connected to the existing eight (8) foot wide utility maintenance path.
3. It appears that the proposed right-of-way for Drive "B" does not maintain a 66-foot width at the northern end of the road. The 66-foot width of the right-of-way shall be maintained along Meadhurst Drive to Wexford Drive.
4. The proposed eight (8) foot wide bike path shall be extended along the west side of Meadhurst Drive, connecting to existing walk north of Wexford Drive.
5. We recommend that the applicant consider relocating the cul-de-sac at the end of Drive "C" further to the southwest away from the existing Bromley Park Subdivision homes and extend the emergency access fire lane to connect between Drive "C" and West Avondale Circle. In addition, we recommend that the existing road access return at this location on West Avondale Circle be removed and replaced with a straight section of mountable curb. It is our opinion that this recommendation will help deter motorists from using this connection point that is intended for emergency access only.

**Conclusion**

We have reviewed the material, dated December 18, 2015, for the above referenced project on the Township's behalf. At this time, we recommend that the Applicant incorporate the above-mentioned comments prior to submitting the Area Plan for further consideration.

If there are any questions with this review, please call us at (734) 522-6711.

Sincerely,  
OHM Advisors



Rhett Gronevelt, P.E.

  
Jacob Rushlow, P.E.

cc: Ken Schwartz, Township Supervisor (via e-mail)  
Richard J. Mayermik, C.B.O, Building Department (via e-mail)  
Keith Lockie, Utilities Director (via e-mail)  
Deborah Kuchn, Planning Coordinator (via e-mail)  
Don Pennington, Township Planner (via e-mail)  
Kellie McIvor, Redwood Development LLC (via e-mail)  
Dan Keiver, CFSO Inc. (via e-mail)  
File

**FIRSTMERIT BANK, N.A.**  
**POSITIVE PAY AGREEMENT**

This Positive Pay Agreement, as of September 21, 2015, serves as authority Superior Charter Township to begin servicing my account as stated herein by FirstMerit Bank, N.A. (Bank).

Bank hereby agrees to furnish and perform the service hereinafter described for the benefit of Customer in consideration of the fees set forth herein and subject to the terms and conditions hereafter enumerated.

I understand that by requesting Positive Pay my account will be placed on account analysis each month and a separate charge assessed. Numerous accounts can be added to this analysis to off-set the service charges. Positive Pay charge(s), along with the analysis charge for each account will be included in the analysis of my account and if analyzed charges exceed earnings credits the difference will be debited against my account. If I choose to use Positive Pay service with a non-analyzed account a separate maintenance fee will be assessed and charges may be debited directly against the account in question.

**Customer Obligations:**

Customer will supply Bank with daily file of issued and voided checks by electronic transmission via FirstMerit e-Connect, FTP or Mainframe.

Customer will supply the daily file according to the account timing schedule in this agreement. Bank may contact Brenda McKinney (Representative of Customer) at (734) 482-6099 if the daily file is not received by the time specified above.

The Bank may change the terms and conditions of this Agreement without the Company's consent but upon 30 days prior notice by mailing or delivering notice of the changes to the Company or in such manner as may be otherwise provided by law. Customer agrees charges for service may be established and changed from time to time by Bank at its discretion and Customer agrees to pay such fees. The Company will be bound by such changes as though the Company had expressly agreed to them. Additionally, this Agreement may be terminated by either of the parties hereto by giving 30 days written notice to the other party.

Effective on 2/01/16, I authorize FirstMerit Bank to set up the following accounts as Positive Pay Account(s): 2046709 and 4513627804

**Bank Obligations:**

Bank will process on a daily basis, in accordance with its normal procedures, all checks presented to the Bank bearing the account number(s) listed in this agreement which are drawn by Customer and made payable at or through the Bank.

Bank will make provisional settlement of all items payable at or presented through it at the close of the same business day they are received by the Bank in accordance with applicable Clearing House rules and Regulation J of the Federal Reserve Board. Such items shall be debited to the designated account of the Customer. Sufficient collected funds must be provided by the Customer to Bank to cover the amount of items presented.

Bank will provide to Customer via fax or FirstMerit e-Connect a detailed report of all items which did not match the Positive Pay file by serial number and account number (Reject Report). The Customer will review each rejected check and contact the Bank by fax (330) 996-6987 or (330) 996-6966 or through FirstMerit e-Connect as to the decision to return the check or send for next day processing. Pay/NoPay decisions must be communicated to the Bank, based on the applicable time schedule listed below, each business day.

**Non Controlled Disbursement Account/Regular Account Timing:**

|  |                                       |
|--|---------------------------------------|
| Customer Issue File received by FMER:          | 4:00 PM CST – 5:00 PM EST             |
| Exception Report emailed to client by FMER:    | 9:00 AM CST - 10:00 AM EST (next day) |
| Customer Pay/No-Pay Decision Returned to FMER: | 1:00 PM CST – 2:00 PM EST             |

**Controlled Disbursement Account Timing:**

|  |                    |
|--|--------------------|
| Customer Issue File received by FMER:          | 9:00 AM (same day) |
| Exception Report emailed to client by FMER:    | 11:00 AM           |
| Customer Pay/No-Pay Decision Returned to FMER: | 2:00 PM            |

Any Stop Payment placed by the Bank upon specific instructions of the Customer shall be deemed in full force and effect for a period of six months from the date of receipt of the Stop Payment instructions. A Stop Payment may be renewed only upon written instructions from the Customer. Stop Payments shall be considered as having been received by the Bank upon communication to the customer service area of the Deposit Operations Department of Bank in the form and containing such information as prescribed by Bank.

Regardless of whether any item is a check or draft, the Bank shall have no responsibility or liability for the authenticity of any item, or for any unauthorized alteration of any item whether presented by other banks or by payees, (to the extent that Customer inspection could have prevented a claim against Bank) or for any forged, unauthorized or missing endorsement on items presented by other banks.

The Bank shall exercise the same degree of care in processing items under this agreement as it does in processing its own work, but in no event shall the Bank be liable for any loss or damage or destruction of items.

No third party shall have any rights or claims against Bank, or any affiliate of Bank, under this agreement, and the Customer hereby agrees to indemnify and hold harmless Bank from and against any and all such rights and claims.

Company Name: Superior Charter Township

Company Address: 3040 N. Prospect Rd.

City/State/Zip: Ypsilanti, Michigan 48198-9426

Company Contact: Brenda McKinney

Phone No: 734-482-6099

FirstMerit Bank, N.A.

Superior Charter Township

By: \_\_\_\_\_  
Jason VanWormer

By: Brenda McKinney  
Brenda McKinney

Title: Vice President, Treasury Management

Title: TREASURER

Date: \_\_\_\_\_

Date: 1-13-16

Public Funds Resolution

The undersigned is \_\_\_\_\_ of the following public entity: Superior Charter Township which is a Township under the laws of the State of Michigan (the "Entity").

The undersigned certifies that the following is a true extract taken from the minutes of a meeting held on \_\_\_\_\_ after due notice at which there was present a quorum authorized to transact business, that the resolution below was passed at such meeting, that the resolution is in full force and effect and that the proceedings of such meeting were in accordance with applicable law.

Upon motion duly made, seconded, and unanimously carried, the following resolution (Resolution) was adopted:

RESOLVED

- 1) That FirstMerit Bank, N.A. (Bank) be, and it hereby is, designated and appointed as a provider for the Entity of the Treasury Management products/services;
- 2) That such listing of products/services may be amended at any time upon the signature of the Bank and any one of the individuals designated in section 3 below;
- 3) That the following individuals are authorized to sign Agreements required by Bank in order to provide Treasury Management products/services:

| NAME  | TITLE | SIGNATURE |
|-------|-------|-----------|
| _____ | _____ | _____     |

4) That this Resolution shall remain in full force and effect until written notice of revocation signed by all of the authorized signers is received by Bank at the location where the executed product/service Agreements are maintained.

5) It is the responsibility of the Entity to notify the Bank of any changes in authorized signers designated in section 3 above.

The undersigned Authorized Officer represents and certifies that the foregoing Resolution was adopted at a duly convened meeting of the Entity or by other duly authorized action in lieu of a meeting.

Signed this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Authorized Officer

To: Superior Township Board of Trustees  
 From: Keith Lockie  
 Date: January 19, 2016  
 Re: 2016 Budget Amendment #1



| Acct. #           | Account Name                             | Increase        | Decrease        | Approved  | REQUESTED | Explanation                      |
|-------------------|--|-----------------|-----------------|-----------|-----------|----------------------------------|
| <b>FIRE FUND:</b> |  |                 |                 |           |           |                                  |
| 702.000           | Salaries                                 | \$19,350        |                 | \$364,292 | \$603,642 | Approved Fire Contract 2016-2018 |
| 702.001           | State Authorized Overtime                | \$7,540         |                 | \$45,237  | \$52,777  | Approved Fire Contract 2016-2018 |
| 717.000           | Taxable Benefits                         | \$10,685        |                 | \$82,770  | \$93,455  | Approved Fire Contract 2016-2018 |
|                   | <b>Total Dept. 336 - Fire Operations</b> | <b>\$37,575</b> | <b>\$0</b>      |           |           |                                  |
| 715.000           | FICA                                     | \$2,297         |                 | \$49,118  | \$51,415  | Approved Fire Contract 2016-2018 |
| 857.000           | HCSP                                     | \$9,180         |                 | \$15,120  | \$24,300  | Approved Fire Contract 2016-2018 |
| 858.000           | Pension                                  | \$4,139         |                 | \$81,379  | \$85,518  | Approved Fire Contract 2016-2018 |
|                   | <b>Total Dept. 966 - Unallocated</b>     | <b>\$4,139</b>  | <b>\$0</b>      |           |           |                                  |
|                   | <b>TOTAL EXPENDITURES</b>                | <b>\$15,616</b> | <b>\$0</b>      |           |           |                                  |
| 965.000           | Transfer to Building Reserve             |                 | \$39,895        | \$154,232 | \$114,339 | Decrease in Transfer             |
| 966.000           | Transfer to Truck Replacement Reserve    |                 | \$13,298        | \$51,411  | \$38,113  | Decrease in Transfer             |
|                   | <b>TOTAL TRANSFER of FUNDS</b>           |                 | <b>\$53,191</b> |           |           |                                  |



# SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: January 19, 2016

|              |                |
|--------------|----------------|
| GENERAL FUND | NONE TO SUBMIT |
| FIRE         | NONE TO SUBMIT |
| LAW          | NONE TO SUBMIT |
| PARK         | NONE TO SUBMIT |
| BUILDING     | NONE TO SUBMIT |
| UTILITY      | NONE TO SUBMIT |



# SUPERIOR TOWNSHIP

## Record of Disbursements

Date: January 19, 2016

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 12/22/2015 - 01/19/2016

| Check Date             | Bank | Check | Vendor Name                        | Description                              | Amount     |
|------------------------|------|-------|------------------------------------|--|------------|
| Bank GENL GENERAL BANK |      |       |                                    |  |            |
| 12/23/2015             | GENL | 37583 | AL'S CLEANING SERVICE              | MISC CLEANING @ TOWN HALL                | 290.00     |
| 12/23/2015             | GENL | 37584 | ANN ARBOR TRANSPORTATION AUTHORITY | DECEMBER 2015                            | 5,769.51   |
| 12/23/2015             | GENL | 37585 | BETTY MEYER                        | FREE CHURCH CEMETERY                     | 500.00     |
| 12/23/2015             | GENL | 37586 | BLUE CROSS/BLUE SHIELD-M           | MEDICAL INSURANCE - JANUARY 2016         | 5,698.54   |
| 12/23/2015             | GENL | 37587 | CINTAS CORPORATION - 300           | RUG SERVICE WEEK OF 12/17/15             | 57.64      |
| 12/23/2015             | GENL | 37588 | CCCM                               | 2016 MEMBERSHIP DUES AND CONFERENCE      | 60.00      |
| 12/23/2015             | GENL | 37589 | CONSUMERS LIFE INSURANCE CO        | LIFE INSURANCE - JANUARY 2016            | 128.63     |
| 12/23/2015             | GENL | 37590 | DELTA DENTAL                       | DENTAL INSURANCE - JANUARY 2016          | 748.79     |
| 12/23/2015             | GENL | 37591 | DONALD PENNINGTON                  | CONSULTING SERVICES - NOVEMBER 2015      | 520.00     |
| 12/23/2015             | GENL | 37592 | DTE ENERGY                         | SIREN @ 1989 PROSPECT                    | 16.03      |
| 12/23/2015             | GENL | 37593 | GBS INC.                           | VOTER ID CARDS                           | 210.61     |
| 12/23/2015             | GENL | 37594 | HENDERSON GLASS, INC.              | REPAIR EXTEROR DOOR FOR BOARD ROOM       | 350.00     |
| 12/23/2015             | GENL | 37595 | INTERNATIONAL CODE COUNCIL, INC.   | CODE UPDATE BOOKS                        | 222.00     |
| 12/23/2015             | GENL | 37596 | JAMES SEIDL                        | DUMP TICKET REIMBURSEMENT                | 5.75       |
| 12/23/2015             | GENL | 37597 | MARSHA KEEN-HOPRIE                 | PUMPKIN CARVING SUPPLIES                 | 52.89      |
| 12/23/2015             | GENL | 37598 | MICHIGAN ENERGY SERVICES           | MECHANICAL PERMIT REFUND - 3093 FLEMING  | 257.30     |
| 12/23/2015             | GENL | 37599 | MMTA                               | 2015 MEMBERSHIP DUES                     | 50.00      |
| 12/23/2015             | GENL | 37600 | OHM ADVISORS                       | ENGINEERING SERVICES                     | 3,742.50   |
| 12/23/2015             | GENL | 37601 | PAULA CALOPISIS                    | REIMBURSEMENT FOR COMPUTER MONITOR       | 105.99     |
| 12/23/2015             | GENL | 37602 | PETER GALE                         | OAK GROVE CEMETERY                       | 500.00     |
| 12/23/2015             | GENL | 37603 | PROMARK                            | PERSONAL PROPERTY TAX KITS               | 247.01     |
| 12/23/2015             | GENL | 37604 | READING, ETTER & LILLICH           | ZONING/TAX APPEAL                        | 360.00     |
| 12/23/2015             | GENL | 37605 | SIGNATURE SERVICES                 | DEMO WORK @ 9045 MACARTHUR               | 16,900.00  |
| 12/23/2015             | GENL | 37606 | STAPLES ADVANTAGE                  | OFFICE SUPPLIES                          | 413.91     |
| 12/23/2015             | GENL | 37607 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | CREDIT CARD CHARGES - NOV 2015           | 159.19     |
| 12/23/2015             | GENL | 37608 | SUPERIOR TWP UTILITY DEPARTMENT    | CELLPHONES - KEITH/JUAN/DAVE             | 399.29     |
| 12/23/2015             | GENL | 37609 | TINA BUSTAMANTE                    | DUMP TICKET REIMBURSEMENT                | 22.00      |
| 12/23/2015             | GENL | 37610 | TOLL BROTHERS MICHIGAN DIVISION    | 2446 HIGHLAND DRIVE BOND REFUND          | 500.00     |
| 12/23/2015             | GENL | 37611 | VISION SERVICE PLAN                | VISION INSURANCE - JANUARY 2016          | 166.76     |
| 12/23/2015             | GENL | 37612 | WALMART COMMUNITY/RFCSLLC          | SHOP SUPPLIES                            | 12.45      |
| 12/23/2015             | GENL | 37613 | WASHTENAW COUNTY TREASURER         | OVERTIME- NOEMBER 2015                   | 5,869.29   |
| 12/23/2015             | GENL | 37614 | WILLIAM FISHECK                    | FRAY CEMETERY                            | 500.00     |
| 12/23/2015             | GENL | 37615 | DECKER AGENCY                      | MUNICIPAL INSURANCE 2016                 | 39,916.92  |
| 12/29/2015             | GENL | 37616 | AL'S CLEANING SERVICE              | MISC CLEANING @ TOWN HALL                | 70.00      |
| 12/29/2015             | GENL | 37617 | CINTAS CORPORATION - 300           | RUG SERVICE WEEK OF 12/24/15             | 57.64      |
| 12/29/2015             | GENL | 37618 | DTE ENERGY                         | STREETLIGHTS - NOVEMBER 2015             | 6,635.87   |
| 12/29/2015             | GENL | 37619 | MAILFINANCE                        | POSTAGE METER/FOLDING MACHINE LEASE      | 621.09     |
| 12/29/2015             | GENL | 37620 | RICHARD MAYERNIK                   | PETTY CASH REIMBURSEMENT                 | 68.73      |
| 12/29/2015             | GENL | 37621 | RON PEATRY                         | MILEAGE 12/14/15 THRU 12/23/15           | 133.98     |
| 12/29/2015             | GENL | 37622 | STEVE TAYLOR                       | DUMP TICKET REIMBURSEMENT                | 50.00      |
| 12/29/2015             | GENL | 37623 | SUPERIOR TWP PAYROLL FUND          | CASH TRANSFER 12/31/15 PAYROLL           | 49,361.71  |
| 12/29/2015             | GENL | 37624 | WASHTENAW COUNTY TREASURER         | DECEMBER 2015                            | 129,297.50 |
| 12/29/2015             | GENL | 37625 | WEX BANK                           | FUEL - DECEMBER 2015                     | 73.94      |
| 01/05/2016             | GENL | 37626 | AL'S CLEANING SERVICE              | MISC CLEANING @ TOWN HALL                | 56.00      |
| 01/05/2016             | GENL | 37627 | BENNY CANTRELL                     | DUMP TICKET REIMBURSEMENT                | 28.75      |
| 01/05/2016             | GENL | 37628 | EDWIN MANIER                       | ELECTRICAL INSPECTIONS FOR THE MONTH OF  | 330.00     |
| 01/05/2016             | GENL | 37629 | FASTSIGNS                          | NAME PLATE - JO JULIUS                   | 37.50      |
| 01/05/2016             | GENL | 37630 | HOME DEPOT CREDIT SERVICES         | SHOP SUPPLIES                            | 7.97       |
| 01/05/2016             | GENL | 37631 | PAULA CALOPISIS                    | NEW COMPUTER MONITOR FOR PAULA           | 117.99     |
| 01/05/2016             | GENL | 37632 | STAPLES ADVANTAGE                  | OFFICE SUPPLIES                          | 357.91     |
| 01/05/2016             | GENL | 37633 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | CREDIT CARD CHARGES - DECEMBER 2015      | 348.60     |
| 01/05/2016             | GENL | 37634 | VERIZON WIRELESS                   | HOT SPOT CHARGES - DECEMBER 2015         | 80.16      |
| 01/05/2016             | GENL | 37635 | VICKIE KOOYERS                     | ASSESSOR TRAINING CLASS EXPENSE REIMBURS | 311.99     |
| 01/05/2016             | GENL | 37636 | WASHTENAW COUNTY TREASURER         | JANUARY 2016                             | 130,590.83 |
| 01/05/2016             | GENL | 37637 | WEX BANK                           | FUEL - DECEMBER 2015                     | 140.91     |
| 01/12/2016             | GENL | 37638 | SUPERIOR TWP PAYROLL FUND          | CASH TRANSFER 01/14/16 PAYROLL           | 91,047.95  |
| 01/12/2016             | GENL | 37639 | ABSPURE WATER COMPANY              | COOLER RENTAL - DEC 2015                 | 62.00      |

| Check Date | Bank | Check | Vender Name                | Description                              | Amount   |
|------------|------|-------|----------------------------|--|----------|
| 01/12/2016 | GENL | 37640 | ML'S CLEANING SERVICE      | MISC CLEANING @ TOWN HALL                | 70.00    |
| 01/12/2016 | GENL | 37641 | CINTAS CORPORATION - 300   | RUG SERVICE WEEK OF 12/31/15             | 115.28   |
| 01/12/2016 | GENL | 37642 | COMCAST                    | INTERNET SERVICES - DEC 2015             | 93.90    |
| 01/12/2016 | GENL | 37643 | DONALD PENNINGTON          | CONSULTING SERVICES - DEC 2015           | 1,103.00 |
| 01/12/2016 | GENL | 37644 | DTE ENERGY                 | GEN/LAW SPLIT/OLD TOWN HALL ELEC - DEC 1 | 1,511.00 |
| 01/12/2016 | GENL | 37645 | JO-ANNE JULIUS             | MILEAGE REIMBURSEMENT 12/8/15            | 6.67     |
| 01/12/2016 | GENL | 37646 | JUAN BRADFORD              | MILEAGE REIMBURSEMENT 10/6/15-12/29/15   | 135.70   |
| 01/12/2016 | GENL | 37647 | MLIVE MEDIA GROUP          | PUBLISHING - DEC 2015                    | 28.88    |
| 01/12/2016 | GENL | 37648 | PARHELION TECHNOLOGIES     | ANTI-SPAM/EMAIL/SERVER - JAN 2016        | 807.50   |
| 01/12/2016 | GENL | 37649 | PATRICK PIGOTT             | CELL PHONE STIPEND - DEC 2015            | 31.97    |
| 01/12/2016 | GENL | 37650 | READING, ETTER & LILLICH   | TAX APPEAL - ST JOE'S                    | 600.00   |
| 01/12/2016 | GENL | 37651 | RON PEATRY                 | MILEAGE REIMBURSEMENT 1/4/16 - 1/8/16    | 128.62   |
| 01/12/2016 | GENL | 37652 | STANDARD PRINTING          | A/P ENVELOPES                            | 105.00   |
| 01/12/2016 | GENL | 37653 | STEFANI A CARTER PLLC      | LEGAL SERVICES - DEC 2015                | 1,200.00 |
| 01/12/2016 | GENL | 37654 | SUPERIOR TWP PAYROLL FUND  | HSA FEES - JAN 2016                      | 9,905.14 |
| 01/12/2016 | GENL | 37655 | TERMINIX PROCESSING CENTER | PEST CONTROL - DEC 2015                  | 78.00    |
| 01/12/2016 | GENL | 37656 | U.S. POSTAL SERVICE        | POSTAGE FOR METER                        | 2,500.00 |
| 01/14/2016 | GENL | 37657 | STAPLES CREDIT PLAN        | OFFICE SUPPLIES - FOLDERS                | 9.69     |

GENL TOTALS:

|                            |            |
|----------------------------|------------|
| Total of 75 Checks:        | 515,076.03 |
| Less 0 Void Checks:        | 0.00       |
| Total of 75 Disbursements: | 515,076.03 |

| Check Date                 | Bank | Check | Vendor Name                        | Description                              | Amount    |
|----------------------------|------|-------|------------------------------------|--|-----------|
| <b>Bank FIRE FIRE FUND</b> |      |       |                                    |  |           |
| 12/23/2015                 | FIRE | 22510 | BLUE CROSS/BLUE SHIELD-M           | MEDICAL INSURANCE - JANUARY 2016         | 7,416.58  |
| 12/23/2015                 | FIRE | 22511 | BLUE CROSS/BLUE SHIELD-M           | MEDICAL INSURANCE - JANUARY 2016         | 929.67    |
| 12/23/2015                 | FIRE | 22512 | CONSUMERS LIFE INSURANCE CO        | LIFE INSURANCE - JANUARY 2016            | 102.15    |
| 12/23/2015                 | FIRE | 22513 | CORRIGAN OIL COMPANY               | 320.8 GALLONS DIESEL                     | 532.74    |
| 12/23/2015                 | FIRE | 22514 | DELTA DENTAL                       | DENTAL INSURANCE - JANUARY 2016          | 923.78    |
| 12/23/2015                 | FIRE | 22515 | EMERGENCY VEHICLES PLUS            | COOLANT LEAK - LADDER 11-1               | 980.31    |
| 12/23/2015                 | FIRE | 22516 | GABBYS BP                          | FUEL FOR CANS                            | 18.94     |
| 12/23/2015                 | FIRE | 22517 | GRAINGER                           | PADS                                     | 95.35     |
| 12/23/2015                 | FIRE | 22518 | HOME DEPOT CREDIT SERVICES         | STAPLES                                  | 196.55    |
| 12/23/2015                 | FIRE | 22519 | PAETEC                             | TELEPHONES - STATION #2 - DEC 2015       | 73.61     |
| 12/23/2015                 | FIRE | 22520 | RIVER CITY SUPPLY, LLC             | WATER BOTTLES                            | 651.45    |
| 12/23/2015                 | FIRE | 22521 | VISION SERVICE PLAN                | VISION INSURANCE - JANUARY 2016          | 187.00    |
| 12/23/2015                 | FIRE | 22522 | DECKER AGENCY                      | MUNICIPAL INSURANCE 2016                 | 22,255.08 |
| 12/29/2015                 | FIRE | 22523 | AMERICAN AQUA, INC.                | WATER SOFTNER SUPPLIES                   | 25.70     |
| 12/29/2015                 | FIRE | 22524 | ANN ARBOR WELDING SUPPLY           | MEDICAL OXYGEN                           | 6.60      |
| 12/29/2015                 | FIRE | 22525 | DTE ENERGY                         | ELECTRIC & GAS - STATION #2 - DEC 2015   | 2,008.23  |
| 12/29/2015                 | FIRE | 22526 | JEFFREY KUJAWA                     | MILEAGE REIMBURSEMENT 9/9/15 - 12/21/15  | 272.55    |
| 12/29/2015                 | FIRE | 22527 | RICOH USA, INC                     | COPIER LEASE - DEC 2015                  | 182.93    |
| 12/29/2015                 | FIRE | 22528 | SUPERIOR TWP PAYROLL FUND          | CASH TRANSFER 12/31/15 PAYROLL           | 30,604.76 |
| 12/29/2015                 | FIRE | 22529 | VICTOR CHEVRETTE                   | MILEAGE REIMBURSEMENT 12/10/15-12/18/15  | 87.89     |
| 12/29/2015                 | FIRE | 22530 | COMCAST                            | INTERNET SERVICES - STATION #2 - JAN 201 | 184.90    |
| 01/05/2016                 | FIRE | 22531 | COMCAST                            | INTERNET SERVICES - STATION #1 - JAN 201 | 83.40     |
| 01/05/2016                 | FIRE | 22532 | PAETEC                             | TELEPHONES STATION #1 - DECEMBER 2015    | 137.38    |
| 01/05/2016                 | FIRE | 22533 | SPEARS FIRE & SAFETY               | EXTINGUISHERS SERVICED @ STATION #1      | 110.00    |
| 01/05/2016                 | FIRE | 22534 | SUPERIOR TOWNSHIP CREDIT CARD ACCT | CREDIT CARD CHARGES - STAPLES            | 200.91    |
| 01/12/2016                 | FIRE | 22535 | SUPERIOR TWP PAYROLL FUND          | CASH TRANSFER 01/14/16 PAYROLL           | 95,034.13 |
| 01/12/2016                 | FIRE | 22536 | CHRIS WIGGINS                      | MILEAGE 09/12/15 - 12/22/15              | 219.08    |
| 01/12/2016                 | FIRE | 22537 | CITY OF SOUTH LYON                 | TRAINING - PRITULA                       | 175.00    |
| 01/12/2016                 | FIRE | 22538 | CORRIGAN OIL COMPANY               | 175.7 GALLONS DIESEL FUEL                | 275.97    |
| 01/12/2016                 | FIRE | 22539 | EMERGENT HEALTH PARTNERS           | JANUARY 2016                             | 1,737.50  |
| 01/12/2016                 | FIRE | 22540 | PARHELION TECHNOLOGIES             | SERVER/ANTI-SPAM/EMAIL - JANUARY 2016    | 115.00    |
| 01/12/2016                 | FIRE | 22541 | PHILIP W. DICKINSON                | HEALTH INSURANCE REIMBURSEMENT FOR THE M | 1,061.79  |
| 01/12/2016                 | FIRE | 22542 | SUPERIOR TWP GENERAL FUND          | ACCOUNTING FEES - JANUARY 2016           | 633.33    |
| 01/12/2016                 | FIRE | 22543 | SUPERIOR TWP PAYROLL FUND          | PENSION/HOSP DECEMBER 2015               | 12,751.65 |
| 01/12/2016                 | FIRE | 22544 | VERIZON WIRELESS                   | CELL PHONES - DECEMBER 2015              | 231.27    |

**FIRE TOTALS:**

|                                   |                   |
|-----------------------------------|-------------------|
| Total of 35 Checks:               | 180,703.22        |
| Less 0 Void Checks:               | 0.00              |
| <b>Total of 35 Disbursements:</b> | <b>180,703.22</b> |

11:09 AM  
01/14/16  
Accrual Basis

Superior Township Utility Department  
Check Register  
December 22, 2015 through January 19, 2016

| Date                                | Num  | Name                                | Memo   | Amount       |
|-------------------------------------|------|-------------------------------------|--|--------------|
| 100 - CASH - O&M                    |      |                                     |  |              |
| 101 - Checking - Chase 205000485529 |      |                                     |  |              |
| 12/23/15                            | 9594 | AT&T                                | Booster Sta. Phone - Dec15                       | (93.65)      |
| 12/23/15                            | 9595 | Auto-Wares Group (Auto Value)       | Vehicle Supplies                                 | (344.25)     |
| 12/23/15                            | 9596 | Bingham & Taylor Corp               | Curb Boxes                                       | (434.76)     |
| 12/23/15                            | 9597 | Blue Cross Blue Shield              | Medical Insurance - Jan16                        | (4,544.84)   |
| 12/23/15                            | 9598 | Carmen Walker                       | Mileage - 08/19-12/11/15                         | (68.43)      |
| 12/23/15                            | 9599 | Consumer's Life Insurance Company   | Life Insurance - Jan16                           | (71.51)      |
| 12/23/15                            | 9600 | Delta Dental Plan of Michigan       | Dental Insurance - Jan16                         | (488.67)     |
| 12/23/15                            | 9601 | Etna Supply                         | Meters/ECRS                                      | (5,795.48)   |
| 12/23/15                            | 9602 | Home Depot                          | Misc. Supplies                                   | (498.26)     |
| 12/23/15                            | 9603 | International Controls & Equipment  | Gate Repair                                      | (340.00)     |
| 12/23/15                            | 9604 | Jack Doherty Companies, Inc.        | Vactor Maintenance - Replaced Hoses              | (4,954.25)   |
| 12/23/15                            | 9605 | Parhelion Technologies              | Maintenance Fees - Dec 15/Repair Foster computer | (536.25)     |
| 12/23/15                            | 9606 | Pitney Bowes                        | Postage Meter Lease - 4th/15                     | (434.37)     |
| 12/23/15                            | 9607 | Priority One Emergency              | Batteries, Uniforms                              | (194.96)     |
| 12/23/15                            | 9608 | Pro-Way Emergency Water Removal     | Cleanup @ 1585 Stratford                         | (663.22)     |
| 12/23/15                            | 9609 | Purchase Power                      | Postage Meter Refill                             | (500.00)     |
| 12/23/15                            | 9610 | Red Wing Shoe Store                 | Work Boots                                       | (224.98)     |
| 12/23/15                            | 9611 | Rob Blanton                         | Work Boots                                       | (76.49)      |
| 12/23/15                            | 9612 | Stericycle Communications           | Answering Service - Dec15                        | (135.59)     |
| 12/23/15                            | 9613 | Verizon                             | Cell Phones - Dec15                              | (339.28)     |
| 12/23/15                            | 9614 | Vision Service Plan                 | Vision Insurance - Jan16                         | (98.34)      |
| 12/23/15                            | 9615 | Windstream                          | Phones - Adm. Bldg. - Dec15                      | (217.65)     |
| 12/23/15                            | 9616 | Ypsilanti Comm. Utilities Authority | W/S Purch. - Nov15                               | (150,879.73) |
| 12/23/15                            | 9617 | Superior Twp. General Fund          | Payroll - 12/17/15                               | (14,590.41)  |
| 12/29/15                            | 9620 | Al's Cleaning Service               | Adm. Bldg. Cleaning - Dec15 (5weeks)             | (200.00)     |
| 12/29/15                            | 9621 | Gempier's                           | Uniforms   | (638.00)     |
| 12/29/15                            | 9622 | Superior Twp. General Fund          | Municipal Insurance - 2016                       | (24,653.66)  |
| 01/05/16                            | 9623 | Bingham & Taylor Corp               | Curb Boxes & Extensions                          | (434.76)     |
| 01/05/16                            | 9624 | Comcast                             | Internet - Maint. Fac. - Dec15                   | (107.85)     |
| 01/05/16                            | 9625 | Congdon's Ace Hardware              | Misc. Supplies                                   | (84.88)      |
| 01/05/16                            | 9626 | DTE                                 | Gas/Elec - Dec 15                                | (3,546.93)   |
| 01/05/16                            | 9627 | Etna Supply                         | MXUs   | (12,960.00)  |
| 01/05/16                            | 9628 | FTL Construction Inc.               | Limestone  | (985.68)     |
| 01/05/16                            | 9629 | Priority One Emergency              | Uniforms/Light kits                              | (2,098.97)   |
| 01/05/16                            | 9630 | Sam's Club                          | Supplies   | (75.41)      |
| 01/05/16                            | 9631 | Superior Twp. General Fund          | Payroll - 12/31/15                               | (15,007.22)  |
| 01/06/16                            | 9632 | Wright Express FSC                  | Fuel - December                                  | (160.08)     |

11:09 AM  
 01/14/16  
 Accrual Basis

Superior Township Utility Department  
 Check Register  
 December 22, 2015 through January 19, 2016

| Date   | Num  | Name                                | Memo   | Amount              |
|--|------|-------------------------------------|--|---------------------|
| 01/11/16                                     | EFT  | Magic-Wrighter                      | Monthly Fee - Dec15  | (59.52)             |
| 01/12/16                                     | 9633 | Superior Twp. General Fund          | Acctg. & Treasurer's Reimb. - 2016                           | (3,000.00)          |
| 01/12/16                                     | 9634 | Superior Twp. Payroll Fund          | Pension/HCSP - Dec 15-HSA Jan 16                             | (5,150.24)          |
| 01/12/16                                     | 9635 | Advance Auto Parts                  | Bulb for GMC   | (5.29)              |
| 01/12/16                                     | 9636 | Comcast                             | Internet - Adm. Bldg. - Dec15                                | (104.85)            |
| 01/12/16                                     | 9637 | Gene Butman Ford                    | Ford 350 Maintenance   | (1,913.48)          |
| 01/12/16                                     | 9638 | George Jacob                        | Refund Overpayment on W/S - 8968 Somerset                    | (4.95)              |
| 01/12/16                                     | 9639 | Parhelion Technologies              | Maintenance Fees - Jan16                                     | (317.50)            |
| 01/12/16                                     | 9640 | Purchase Power                      | Postage Meter Refill   | (1,556.45)          |
| 01/12/16                                     | 9641 | Staples Credit Plan                 | Office Supplies  | (411.31)            |
| 01/12/16                                     | 9642 | Washtenaw County Road Commission    | Seasonal Public Utility Permit - 2016                        | (100.00)            |
| 01/12/16                                     | 9643 | Windstream                          | Phones - Maint. Fac. - Jan16                                 | (202.11)            |
| 01/12/16                                     | 9644 | Ypsilanti Comm. Utilities Authority | W/S Purch - Dec 15   | (141,913.78)        |
| Total 101 - Checking - Chase 205000485529    |      |                                     |  | (402,238.29)        |
| Total 100 - CASH - O&M                       |      |                                     |  | (402,238.29)        |
| 120 - CASH - CAPITAL RESERVE                 |      |                                     |  |                     |
| 125 - CR Chkg. - Chase 639918234             |      |                                     |  |                     |
| 125-YC - Cap. Reserves Checking - YCUA       |      |                                     |  |                     |
| 12/23/15                                     | 526  | Parhelion Technologies              | Work Order System/BS & A install                             | (6,787.50)          |
| 12/23/15                                     | 527  | United Resource                     | SAW Grant - Const. Est. #1                                   | (145,309.17)        |
| 12/29/15                                     | 528  | OHM Engineering Advisors            | SAW Grant - Tasks 1 & 3                                      | (15,463.50)         |
| 01/05/16                                     | 529  | UIS                                 | New Antenna on Cellular Tower                                | (5,460.00)          |
| 01/05/16                                     | 530  | Superior Twp. Util. Dept. O&M       | Transfer Funds for Capitalization of New SCADA Antenna fr... | (15,153.49)         |
| 01/12/16                                     | 531  | BS&A Software                       | UB Software Conversion - 2nd Payment                         | (4,000.00)          |
| Total 125-YC - Cap. Reserves Checking - YCUA |      |                                     |  | (192,173.66)        |
| Total 125 - CR Chkg. - Chase 639918234       |      |                                     |  | (192,173.66)        |
| Total 120 - CASH - CAPITAL RESERVE           |      |                                     |  | (192,173.66)        |
| <b>TOTAL</b>                                 |      |                                     |  | <b>(594,411.95)</b> |

FYI

## **Pharmaceutical Take-Back Program**

The Pharmaceutical Take-Back Program allows Washtenaw County residents to take back their old, unwanted medications to a pharmacy to be properly disposed - for FREE!

In compliance with the Controlled Substance Act (CSA), enforced by the Drug Enforcement Administration, this program **DOES NOT ACCEPT** any controlled/scheduled drugs.

*\*\*Please call any of the participating pharmacies with specific questions about acceptable/unacceptable medications.\*\**

**Ann Arbor Professional Pharmacy**  
2140 E. Ellsworth Rd.  
Ann Arbor, MI 48108  
734.477.9006

**Saline Pharmacy**  
75 E. Bennett St.  
Saline, MI 48176  
734.316.2162

√ **Clark Professional Pharmacy**  
3075 West Clark Rd.  
Ypsilanti, MI 48197  
734.434.7333

√ **St. Joseph Mercy Pharmacy - Reichert**  
5333 McAuley Dr.  
Ypsilanti, MI 48197  
734.712.2222

**Dexter Pharmacy**  
2820 Baker Rd.  
Dexter, MI 48130  
734.426.1600

**St. Joseph Mercy Pharmacy Towers**  
5301 E. Huron River Drive  
Ann Arbor, MI 48106  
734.712.3333

**Jensen's Community Pharmacy**  
968 E. Michigan Ave.  
Saline, MI 48176  
734.429.9053

**ChelseaCare Pharmacy/St. Joseph  
Mercy - Chelsea**  
775 S. Main St.  
Chelsea, MI 48118  
734.593.5900

**Pharmacy Solutions, Inc.**  
5204 Jackson Rd., Suite C  
Ann Arbor, MI 48103  
734.821.8000

**Village Pharmacy II**  
325 N. Maple Rd.  
Ann Arbor, MI 48103  
734.668.9600

AM

## **Big Red Barrel Program**

The Washtenaw Community Health Organization coordinates the "Big Red Barrel" program with local law enforcement agencies. This program provides a location for people to dispose of prescription or over-the-counter pills, INCLUDING controlled substances like OxyContin, Vicodin and Percocet - for FREE! There are also several sites in Livingston County and Lenawee County.

### **Participating Locations in Washtenaw County:**

#### **Chelsea Police Department**

311 S. Main St.

Chelsea, MI 48118

Accessible 24/7.

Pills Only. No liquids, No syringes.

#### **Dexter Village Sheriff Station**

8140 Main St.

Dexter, MI 48130

Accessible 24 hours.

#### **Manchester Village Sheriff Station**

912 City Rd.

Manchester, MI 48158

Accessible 8:00a.m. - 6:00p.m. M-F and during library hours.

#### **Saline Police Department**

100 N. Harris St.

Saline, MI 48176

Accessible 24 hours.

#### **Scio Township Sheriff Station**

1055 N. Zeeb Rd.

Ann Arbor, MI 48103

Accessible 24 hours.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
PUBLIC SERVICE COMMISSION

MIKE ZIMMER  
DIRECTOR

SALLY A. TALBERG    JOHN D. QUACKENBUSH    NORMAN J. SAARI  
COMMISSIONER        CHAIRMAN                    COMMISSIONER

December 17, 2015

**Advisory to Michigan Municipalities and Video/Cable Providers - Michigan Public Service Commission Ceases Video Franchise Operations – Effective December 31, 2015**

The section of the Video Franchise Act (PA 480 of 2006) that provides funding for the activities delegated to the Michigan Public Service Commission (MPSC) sunsets on December 31, 2015. Here is the pertinent excerpt from that act.

\*\*\*\*\* 484.3315 THIS SECTION DOES NOT APPLY AFTER DECEMBER 31, 2015 \*\*\*\*\*  
484.3315 Costs to commission in exercising duties; assessment of amount against each video service provider; limitation; deduction; credit of payments to special account; applicability of section.

Sec. 15. (1) Effective January 1, 2010, the commission within 30 days after the enactment into law of any appropriation to it shall ascertain the amount of the appropriation attributable to the actual costs to the commission in exercising its duties under this act and that amount shall be assessed against each video service provider doing business in this state. Each provider shall pay a portion of the total assessment in the same proportion that its number of subscribers for the preceding calendar year bears to the total number of video service subscribers in the state. The total assessment under this section shall not exceed \$1,000,000.00 annually.

(2) For the state fiscal year commencing October 1, 2009 and annually thereafter, there shall be deducted from any amount to be assessed under subsection (1) an amount equal to the difference by which the actual expenditures of the commission attributable to exercising its duties under this act for the previous fiscal year are less than the amount assessed against each video service provider in the previous fiscal year. The deductions shall be made in the same proportion as the original assessment in subsection (1).

(3) All money paid into the state treasury by a video service provider under subsection (1) shall be credited to a special account, to be utilized solely to finance the cost to the commission of exercising its duties under this act.

(4) This section does not apply after December 31, 2015.

History: Add. 2009, Act 191, Imd. Eff. Dec. 22, 2009.

The Legislature has taken no action to extend the sunset, therefore, the MPSC has no funding available to conduct any of the video franchise activities and shall cease video/cable franchise operations on December 31, 2015. The MPSC will no longer handle or process video/cable franchise entity provider complaints or consumer complaints. Municipalities should contact their video/cable provider with any complaints related to their franchise contract after December 31, 2015.



January 8, 2016

David Phillips, Clerk  
Township of Superior  
3040 N. Prospect  
Ypsilanti, MI 48198

Dear Mr. Phillips:

We recently made changes to our government affairs organization to most effectively serve our customers and maintain strong relationships with the communities we serve.

I am writing to introduce myself as your new Comcast government affairs liaison. In that role, I will be your key contact for government and regulatory matters.

I look forward to working with you and helping to ensure that Superior and Comcast have an amicable and productive relationship, built on the understanding that our primary concern is excellent service for Comcast customers in your community.

My direct telephone number is 734-254-1557 and my e-mail address is [Kyle\\_Mazurek@cable.comcast.com](mailto:Kyle_Mazurek@cable.comcast.com).

Sincerely,

Kyle V. Mazurek  
Manager of External Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170



FYI

December 18, 2015

Mr. David Phillips, Clerk  
Township of Superior  
3040 N. Prospect  
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some changes to the channel lineup. Customers are being notified of these changes via bill message.

National Geographic Channel (channel 109) and National Geographic Channel HD (channels 199 and 1261) are now available on the TV 450 Latino and the TV 300 Latino channel lineups. Fox Sports 1 (channel 33) and Fox Sports 1 HD (channels 223 and 1620) are now available on the TV 300 Latino channel lineup.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton  
Senior Manager, External Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170



## Public Hearing Notice

**City of Ypsilanti Planning Commission  
 Wednesday, 20 January 2016, 7:00 p.m.  
 Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, 20 January 2016, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

**Map Amendment (Rezoning): 943 N River St.**

The Planning Commission will hear a presentation, hold a public hearing, and make a recommendation to City Council regarding the rezoning of a portion of 943 N River St. **This parcel is currently zoned P, Park district. The applicant is requesting a rezoning to PMD, Production, Manufacturing, and Distribution.** The Master Planned future land use for 943 N River is District. The address, parcel number, and legal description of the portion of the parcel to be rezoned are:

- 943 N River St:** the northern portion of 11-11-04-150-001, Commencing at the South ¼ corner of Section 33, T2S, R7E, Superior Township, Washtenaw County, Michigan; thence N87°17'05"E 101.23 feet along the south line of said Section 33 and the north line of Section 4, T3S, R7E, City of Ypsilanti, Washtenaw County, Michigan and the centerline of Clark Road (66 feet wide); thence S02°42'55"E 33.00 feet to the POINT OF THE BEGINNING; thence N87°17'05"E 1200.00 feet along the south line of said Clark Road; thence S03°22'56"W 495.00 feet along the west line of North River Street (66 feet wide); thence S87°17'05"W 100.00 feet; thence N03°22'56"E 339.12 feet; thence S87°17'05"W 1083.44 feet; thence N02°42'55"W 155.00 feet to the Point of Beginning, being a part of the northeast ¼ of Section 4, City of Ypsilanti, containing 5.015 acres of land, more or less.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. Planning Commission packets, including staff reviews and digital plans when possible, are available at [cityofypsilanti.com/PlanningCommission](http://cityofypsilanti.com/PlanningCommission). For a full calendar of City events, please go to our website at [cityofypsilanti.com/calendar](http://cityofypsilanti.com/calendar).

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office  
 One South Huron Street  
 Ypsilanti, Michigan 48197  
 (734) 483-1100

Frances McMullan  
 City Clerk

**LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.**