

CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
AUGUST 17, 2015
7:00 p.m.
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of July 20, 2015
6. CITIZEN PARTICIPATION
7. PRESENTATIONS
8. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Park Commission Minutes, Sheriff's Report
 - c. Major Funds Quarterly Budget Report
 - d. Utility Department Financials Ending June 30, 2015
9. COMMUNICATIONS
10. UNFINISHED BUSINESS
 - a. Resolution 2015-22, Adopt Ordinance No. 189, Which Repeals and Replaces Ordinance No. 179 Peddlers and Solicitors License
11. NEW BUSINESS
 - b. Resolution 2015-31, Approve OHM for Fire Station No. 2 Site Feasibility Study
 - c. Resolution 2015-32, County Tax Sale Right of First Refusal
 - d. Resolution 2015-33, YCUA Water and Sewer Rate Increase
 - e. Notice of Public Hearing on the FY2016 Budget and Truth In Taxation
12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
13. PLEAS AND PETITIONS
14. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email:davidphillips@superior-twp.org

There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on July 22, 2015, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. .

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Green, to adopt the agenda with the addition of Contract with Emergent Health for fire dispatching as item l. and Resolution 2015-30, Purchase Agreement for Ibrahim Real Estate Party store as item m. under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JUNE 15, 2015

It was moved by McKinney, seconded by Caviston, to approve the minutes of the regular Board meeting of June 15, 2015, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

About 20 people were in attendance because they thought the Sutton Ridge-Redwood Apartments Area Plan Amendment was on tonight's agenda. Supervisor Schwartz advised them that the item was not on tonight's agenda but would be on the Planning Commission's agenda of July 22, 2015. Supervisor Schwartz explain the process for the rezoning and offered those in attendance and opportunity to address the Board.

Gregg Pitt, E. Avondale, inquired about when would be best to address the Board

Keisha Blevins, E. Avondale, thanked the Board for explaining the process.

Paul Vuocolo, Wexford Drive, inquired about the process

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 2**

Cathy Smith, had questions about the taxes the proposed apartments would pay.

7. PRESENTATIONS

There were none.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following: Township officials met with the County Treasurer to discuss the Township exercising the Township's right-of-first-refusal to purchase a home on Wiard and one on Harvest Lane at the County tax sale. The homes will cost about \$10,000 each and the Township already has an agreement to convey the homes to Habitat for Humanity for rehabbing and updating. Habitat will reimburse the Township for 100% of the Township's costs. Growing Hope started to operate a fruit and vegetable stand one day a week at the corner of Harris and MacArthur. Supervisor Schwartz is expecting that there will be a meeting of the parties related to the Rock Property. He thinks Rock may want to sell the development rights and then sell the property for agricultural use. Today was the first day for Fire Chief Vic Chevrette.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT, ZONING REPORT

It was moved by McKinney, seconded by Caviston, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

There were no communications.

9. UNFINISHED BUSINESS

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 3**

**A. ORDINANCE NO. 174-17, FERRIS PROPERTY, REZONE FROM R-1 TO A-2,
FIRST READING**

Supervisor Schwartz explained that the applicant, Mr. Ferris, owns considerable property surrounding this six acre site. Mr. Ferris has cattle on the surrounding land and wants to also have the cattle on these six acres. Keeping cattle on the land is an accessory use for the current R-1 zoning and there is no home on the six acres. In order to allow the keeping of cattle as permitted use, Mr. Ferris requested the six acres be rezoned to A-2, which is consistent with his property to the north of the parcel. Clerk Phillips indicated no comments have been received since the first reading.

It was moved by McKinney, seconded by Lewis, for the Board to approve the second reading and adoption of the following Ordinance # 174-17:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE # 174-17

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof, are hereby amended by rezoning the following described property at 3880 Vorhies Rd. in Superior Township, Washtenaw County, Michigan, from R-1 (Single-Family Residential District) to A-2 (Agricultural District)

Parcel Tax ID #: J-10-08-200-003

Legal Description: COM AT W ¼ POST OF SEC. THN 1164.0 FT IN W LINE OF SEC FOR A PL OF BEG, TH N 394.88 FT IN W LINE OF SEC, TH N 89 DEG 52'20" E 660.91 FT, TH S 0 DEG 15'40" W 396.36 FT, TH W 659.10 FT TOPL OF BEG, BEING A PART OF NW ¼ SEC. 8 T2S R7E 6.00 AC.

SECTION II

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 4**

This Ordinance shall be published in a newspaper circulated within the Township of Superior within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

CERTIFICATION

I, David Phillips, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on June 15, 2015 and for final reading on July 20, 2015. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

Kenneth Schwartz, Supervisor

David Phillips, Clerk

Ayes: Schwartz, Phillips McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

10. NEW BUSINESS

A. RESOLUTION 2015-22, ADOPT ORDINANCE NO. 189, WHICH REPEALS AND REPLACES ORDINANCE NO. 179 PEDDLERS AND SOLICITORS LICENSE

Board members had concerns about the revised ordinance. Trustee Williams questioned if Sections 2 and 14.1 were legal as they prohibit the first amendment rights of solicitors. There were also concerns about if the ordinance applied to the Growing Hope vegetable stand, the Dixboro Farmer's market and other farm stands, farm markets or fixed stands. Board members requested to postpone action on the ordinance until these issues are clarified and to keep the moratorium on issuing solicitors-peddlers licenses in place.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 5**

**RESOLUTION TO ADOPT ORDINANCE NO. 189, PEDDLERS AND SOLICITORS,
WHICH REPEALS AND REPLACES ORDINANCE NO. 173 AND TO
APPROVE APPLICATION AND LICENSE FEES FOR A PEDDLERS AND
SOLICITORS LICENSE**

Resolution Number: 2015-22

Date: July 20, 2015

WHEREAS, the Charter Township of Superior was operating under Superior Township Ordinance 173, the "Superior Township Peddlers, Solicitors, and Transient Merchants Ordinance", passed by the Superior Township Board of Trustees, effective July 28, 2008; and,

WHEREAS, on May 18, 2015 the Superior Township Board of Trustees approved a moratorium on issuing any new solicitors licenses and repealed Ordinance 173; and

WHEREAS, with the assistance of the Township Attorney, the administrative staff has prepared a draft Ordinance 189 to repeal and replace Ordinance 173;

WHEREAS, the proposed Ordinance 189 addresses vehicle insurance, vehicle safety, driving history and other areas lacking in Ordinance 173, and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the adoption of Ordinance 189, Peddlers and Solicitors, which repeals and replaces Ordinance 179; and,

BE IT FURTHER RESOLVED that Superior Township Board of Trustees approves the non-refundable application fee of \$25.00 for the Peddlers/Solicitors License and an additional \$20.00 to be paid for the issuance of the Peddlers/Solicitors License.

A motion was made by Caviston, seconded by Green, to approve Resolution 2015-22. However, it was withdrawn by Caviston and a new motion was made by Caviston, seconded by Green, to postpone action on Ordinance 2015-22 until the next board meeting of August 17, 2015. Also, to extend the moratorium on issuing new Solicitors-Peddlers permits until after the August 17, 2015 meeting.

The motion carried by a voice vote with six Trustees voting aye and Trustee Lisa Lewis voting no.

**B. RESOLUTION 2015-23, APPROVE THE ANN ARBOR NEWS AS THE
NEWSPAPER OF RECORD FOR SUPERIOR TOWNSHIP NOTICES**

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 6**

Clerk Phillips reported that the Heritage Newspaper, Washtenaw Now edition was no longer being published. He provided pricing information and circulation information on the two available newspapers and recommended the Board approve the Ann Arbor News as the Township's newspaper of record for the publication of notices and announcements.

The following resolution was moved by McKinney, seconded by Williams:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE A NEWSPAPER FOR PUBLISHING NOTICES

Resolution Number: 2015-23

Date: July 20, 2015

WHEREAS, the Charter Township of Superior is required to publish various notices; and,

WHEREAS, the Township previously used the Heritage Newspapers, Washtenaw Now newspaper to publish all such notices; and,

WHEREAS, the Washtenaw Now newspaper ended publication on June 25, 2015 and is no longer publishing; and,

WHEREAS, MLive's Ann Arbor edition (the "Ann Arbor News") meets the requirements of MCL 42.9, is circulated in Superior Township, is available on-line for free and publication is less expensive than the Washtenaw County Legal News; and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves that all notices that require publication in a newspaper, shall be published in the Ann Arbor News.

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Superior, County of Washtenaw, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Superior at a regular meeting held on the 20th day of July, 2015, the original of which resolution is on file in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 7**

IN WITNESS WHEREOF, I have set my official signature, this 21st day of July, 2015. _____



DAVID M. PHILLIPS, CLERK,
CHARTER TOWNSHIP OF SUPERIOR

The motion carried by unanimous voice vote.

C. RESOLUTION 2015-24, TOWNSHIP HALL PARKING LOT

Supervisor Schwartz explained that OHM reviewed the bids and indicated that the bid of Hutch Paving included extras. Supervisor Schwartz indicated that Hutch Paving did a very good job on the Utility Dept. Admin Building parking lot last year. He recommended Hutch.

The following resolution was moved by McKinney, seconded by Lewis:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM
HUTCH PAVING FOR REPAVING
TOWNSHIP HALL PARKING LOTS**

Resolution Number: 2015-24

Date: July 20, 2015

WHEREAS, the Superior Township owns the township offices located at Cherry Hill and Prospect Roads; and,

WHEREAS, the south parking lot for visitor use at the township hall is deteriorated, in very poor condition, cannot be rehabilitated and is in need of total replacement; and,

WHEREAS, township parking lots are an important adjunct and ancillary use to the principal structures which needs to be properly managed to assure the longest possible life of the asset; and,

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 8**

WHEREAS, the Township visitor parking lot replacement project received three bid as follows:

1.	Hutch Paving	\$59,700.00
2.	D & H Asphalt	\$61,300.00
3.	Mr. Sealcoat	\$55,287.00

WHEREAS, the administrative staff requested the township engineer to evaluate the responses and the staff is recommending Hutch Paving of Warren, Michigan based upon the engineers report and past experience with the company; and,

WHEREAS, the replacement of the visitor parking lot was budgeted for the 2015 fiscal year in the amount of \$70,000.00 and will be paid from the general fund, G.L. 101-265-976.000.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves Hutch Paving to repair the utility offices parking lot in amount not to exceed \$59,700.00, plus an additional 10% discretionary funding to meet unexpected costs.

Ayes: Schwartz, Phillips McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

D. RESOLUTION 2015-25, WATER AND SEWER RATE INCREASE

Supervisor Schwartz indicated that Ann Arbor Township increased the wholesale cost of water and sewer to the Township and that 100% of these costs were being passed on to the customers.

The following Resolution was moved by McKinney, seconded by Green:

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
July 20, 2015
Resolution 2015-25

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 9**

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th of July 2015, at 7:00 p.m. Eastern Standard Time, the following resolution was offered by McKinney and supported by Green.

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, Ann Arbor Township has increased the charge for water by 15.03% and for sewer by 15.73%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our rates by 100% of the increase the Township would be receiving, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website -- www.superior-twp.org -- with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on July 20, 2015.

David Phillips, Township Clerk

Date Certified

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 10**

The motion carried by a unanimous voice vote.

E. RESOLUTION 2015-26, LED STREET LIGHT REPLACEMENT IN PANAMA NEIGHBORHOOD

Supervisor Schwartz indicated that DTE's option 1 rebate may not be available next year and he was recommending upgrading the streetlights in the Panama neighborhood from high-pressure sodium to LED. The payback will be about 5.37 years. The Township will advance the amount needed but will be paid back by the special assessment lighting district. Once the district pays back the Township, their costs will be reduced.

The following Resolution was moved by McKinney, seconded by Williams:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE ADMINISTRATIVE STAFF OF SUPERIOR
TOWNSHIP TO ENTER INTO A CONTRACT WITH DTE FOR LED STREET LIGHT
REPLACEMENT IN THE WOODLAND 8,
COMMONLY KNOWN AS THE PANAMA NEIGHBORHOOD**

(WASHINGTON SQUARE SUBDIVISION)

RESOLUTION NUMBER: 2015-26

DATE: July 20, 2015

WHEREAS, the Charter Township of Superior provides street lighting to residents within the urban service district of the Township by utilizing special assessment districts; and,

WHEREAS, the Township's street lighting districts are composed of mercury vapor lamp lighting and high pressure sodium lighting; and,

WHEREAS, DTE is offering a special purchasing plan to Superior Township to replace the existing mercury vapor and high pressure sodium lighting fixtures with new light emitting diode (LED) lighting fixtures; and,

WHEREAS, LED lighting costs significantly less to operate, is more durable and casts a cleaner light with less shadow; and,

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 11**

WHEREAS, DTE has provided a quote for replacement of the 11 lighting fixtures attached to poles in the Woodland Acres Subdivision 8 (commonly known as the Panama Neighborhood) from high pressure sodium fixtures to new LED fixtures for the total replacement cost to the Township of \$2,838.00, and a new annual operating cost to the special assessment district in the amount of \$3,386.46, resulting in an annual operating savings to the residents of the special assessment district of \$485.65 (see exhibits attached); and,

WHEREAS, the improvements will be financed out of the savings for energy use for the special assessment district (approximately 5.37 years) until the improvements are fully paid and thereafter the annual special assessment charged shall be reduced to reflect actual annual electric usage.

NOW, THEREFORE, BE IT RESOLVED that the Superior Township administrative staff is authorized to execute any documents necessary with DTE to install LED lighting in the Woodland Acres Subdivision 8 which shall be paid from and reimbursed to the general infrastructure fund.

The motion carried by unanimous voice vote.

**F. DIXBORO COMMUNITY FAIR TRANSIENT AND AMUSEMENT ENTERPRISE
ACTIVITY PERMIT APPLICATION**

Supervisor Schwartz indicated the application was basically the same as previous years.

It was moved by McKinney, seconded by Caviston, that the Board finds that the a Dixboro Village Green's application for a Transient and Amusement Enterprise Activity Permit meets the requirements of Section 6.05 of the Superior Township Zoning Ordinance and to accept the application for review by the Township.

The motion carried by unanimous voice vote.

**G. RESOLUTION 2015-27, AUTHORIZE TOWNSHIP TO FILE A LAWSUIT
AGAINST FAIRFAX MANOR**

Board members expressed their concern about the living conditions Fairfax Manor provides for their residents-patients and the danger and nuisance the facility creates for the surrounding neighborhoods. Township officials explained their attempts to improve the situation through meetings with the owner of the facility, Rex Lanyi, State of Michigan officials and others. It is felt that for the good of the residents-patients and the community, the Township has no choice

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 12**

but to file suit. Board members agreed to amend the resolution to add a limit on how much can be spent without coming back to the Board for further approval.

The following Resolution was moved by McKinney, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AUTHORIZE THE TOWNSHIP ATTORNEY TO
COMMENCE LITIGATION AGAINST FAIRFAX MANOR
TO ABATE THE NUISANCE**

Resolution Number: 2015-27

Date: July 20, 2015

WHEREAS, Fairfax Manor is an assisted living center in Superior Charter Township; and,

WHEREAS, Fairfax Manor has failed to adequately or properly manage the facility or supervise the patients, resulting in an unusually high volume of police calls to the facility to address a number of serious issues; and,

WHEREAS, one of the biggest problems created by this lack of proper management and supervision is the common occurrence of patients walking away from the facility at all hours of the day and night without the knowledge of the staff; and,

WHEREAS, these walk-away patients pose a high risk to themselves and the residents of the Township, creating a public nuisance; and,

WHEREAS, despite requests to the management of Fairfax Manor to improve the management of the facility and the supervision of patients, the problems continue at the facility; and,

NOW THEREFORE, it is resolved that the attorneys for Superior Charter Township are authorized to commence suit in a court of competent jurisdiction asking the court to abate the nuisance and seeking an order requiring the management of Fairfax Manor to implement a plan to improve its management practices and patient supervision or face closure of the facility.

NOW THEREFORE BE IT FURTHER RESOLVED, the Township shall not spend more than \$30,000 on the lawsuit unless the issue is brought back to the Board of Trustees and the Board approves spending more money on the lawsuit.

Ayes: Caviston, Green, Lewis, Williams, Schwartz, Phillips, McKinney

Nays: None

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 13**

Absent: None

The motion carried, the Resolution was adopted.

H. RESOLUTION 2015-28, LEASE OF NEW POSTAGE METER AND FOLDING MACHINE

Treasurer Brenda McKinney explained that she recommends the Township terminate the lease of the Pitney Bowes postage meter and enter into a lease of a Neopost postage meter and mail assembly machine. She said it will be useful to fold and stuff the receipts for tax payments.

The following Resolution was moved by McKinney, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL FOR ENTERING INTO A PURCHASE ORDER AGREEMENT WITH NEOPOST/MAILFINANCE, INC. FOR A SIXTY MONTH LEASE OF A NEOPOST POSTAGE MACHINE AND NEOPOST MAIL ASSEMBLY MACHINE

RESOLUTION NUMBER: 2015-28

DATE: July 20, 2015

WHEREAS, a postage machine is necessary for the day-to-day operations of Superior Township, and

WHEREAS, a mail assembly machine will provide cost effective and efficient support to Superior Township staff and property owners, and

WHEREAS, the Adopted Policies of the Superior Township Board of Trustees requires Board approval for all Contracts and Board approval for purchases where the total amount of the purchase is over \$3,000.00, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees approves the Purchase Order Agreement, WSCA/NASPO: ADSPO11-00000411-4/Michigan: 071B3200075, with Neopost/MailFinance, Inc. for the lease of the postage machine and mail assembly machine for 60 months and authorizes the Supervisor to sign the Agreement and execute the Contract.

The motion carried by unanimous voice vote.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 14**

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried, the Resolution was adopted.

**I. RESOLUTION 2015-29, MODIFY SETBACK FOR THE SCHOFIELD STABLES
PROPERTY**

The Board received a memo from Richard Mayernik, Building/Zoning Official, which outlined the request to modify the setback on the Schofield stable parcel. Supervisor Schwartz and Clerk Phillips explained that the setback was established by the Consent Judgment signed by the Township in 2010. Mr. Schofield has requested a reduction of the setback along Prospect Road in order to preserve pasture and to provide for a better, more visible site for the farm supply store he is planning to construct.

The following Resolution was moved by McKinney, seconded by Lewis:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE INCIDENTAL MODIFICATIONS
TO THE CONCEPT PLAN FOR THE HUMMAN, LLC AND NYR82, LLC V.
SUPERIOR TOWNSHIP CONSENT JUDGMENT**

Resolution Number: 2015-29

Date: July 20, 2015

WHEREAS, the Hummana, LLC and NYR82, LLC v. Charter Township of Superior Consent Judgment (the "Consent Judgment") was approved by Washtenaw County Circuit Court Judge Archie C. Brown on February 17, 2010 and signed by all parties; and

WHEREAS, the current owner, William J. Schofield Jr. (the "Owner") of the Subject Property and successor to the Consent Judgment is beginning to design and construct the farm supply store as allowed by the Consent Judgment; and,

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 15**

WHEREAS, during the design process the Owner has encountered difficulties with the 250' setback included on the property; and,

WHEREAS, Section 8, a, Restrictions, of the Consent Judgment allows for incidental modifications to the plan to be "shall be made and administratively approved without the necessity of amending this Consent Judgment"; and,

WHEREAS, as required by Section 8, a, Restrictions, of the Consent Judgment, the Owner has submitted the request in writing, "Agreement for Incidental Modification of Setback", which requests the 250' setback be changed to 200' from the right-of-way of Prospect Road for the farm supply store only; and,

NOW THEREFORE, BE IT RESOLVED, the Superior Township Board of Trustees hereby approves the requested modification as outlined in the "Agreement for Incidental Modification of Setback" and authorizes the Township Supervisor to sign the agreement.

The motion carried by unanimous voice vote.

J. RENEW SEMCOG MEMBERSHIP

Board members discussed the value of belonging to SEMCOG and indicated their support of continuing membership of SEMCOG.

It was moved by Caviston, seconded by Lewis, for the Board to approve continuing membership with SEMCOG and to approve the invoice of \$1,568.00 membership dues for July 15, 2015 to July 15, 2016.

The motion carried by unanimous voice vote.

K. RENEW WASHTENAW COUNTY CONSORTIUM FOR SOLID WASTE MANAGEMENT AGREEMENT

Trustee Williams explained the benefits of belonging to the Washtenaw County Consortium for Solid Waste Management.

It was moved by Lewis, seconded by McKinney, for the Board to approve continuing membership in the Washtenaw County Consortium for Solid Waste Management and to approve the dues payment of \$75.00 for 2015.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 16**

I. RENEW HVA-EMERGENT HEALTH

Board members discussed the annual renewal of the service agreement with Emergent Health Partners for fire dispatching services.

It was moved by McKinney, seconded by Lewis, for the Board to approve the service agreement with Emergent Health Partners to provide fire dispatching services to the Township from July 1, 2015 to June 30, 2015 for a total fee of \$21,262.50

L. RESOLUTION 2015-30, SALES AGREEMENT FOR SUPERIOR PARTY STORE

The Superior Party Store located at 9045 MacArthur Boulevard is owned by Ibrahim Real Estate, LLC, 8233 Gitzen, Commerce Township, Michigan, 48382. The party store caught fire in July, 2010, experienced considerable damage and has remained vacant since then. Prior to the fire the party store was the subject of many complains. The Washtenaw County Sheriff's Department and Superior Township Fire Department had to respond to a high number of calls for service due to criminal behavior, injuries and accidents. The store had it liquor license suspended on at least two occasions. Residents of the area complained to the Township about the unkempt appearance, the loitering, the undesirable people it attracted and the nuisance it created. The Township cited the store for blight. Owners of the party store, Wilson and Ibrahim Shamoun approached the Township about the Township purchasing the property from them. Supervisor Schwartz worked with a relative of the Shamouns, Chanel R. Shamoun, who is an attorney with Garan Lucon Miller, P.C., Grand Blanc, MI to draft a purchase agreement on the property.

Copy of Purchase Agreement is attached.

Board members expressed support of the purchase as it will end a long time blight, nuisance and threat to the peace and safety of the community.

The following Resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION TO AUTHORIZE THE SUPERVISOR

**TO EXECUTE THE SALES AGREEMENT CONTRACT BETWEEN SUPRIOR
TOWNSHIP AND IBRAHIM REAL ESTATE LLC**

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 17**

Resolution Number: 2015-30

Date: July 20, 2015

WHEREAS, Superior Township and Ibrahim real Estate LLC have agreed in principal for Superior Township to purchase the real property commonly known as 9045 MacArthur Blvd., Superior Township, MI 48198 and more specifically described as:

Commencing at the Northwest corner of Section, thence South 1° 47' 15" East 2151.7 feet, thence South 87° 56' 30" East 196.7 feet, thence North 4° 40' East 60 feet to the Point of Beginning, thence North 1° 47' 15" West 140 feet, thence North 88° 12' 45" East 280 feet, thence South 1° 47' 15" East 189.93 feet, thence Northwesterly 284.61 feet on the arc of a curve, radius 2230 feet, chord North 81° 40' 36" West 284.42 feet to point of beginning part of the Northwest ¼ Section 35 T2S R7E, containing 1.06 acres.

Tax ID No. J-10-35-200-004

WHEREAS, the Township is authorized by statute to purchase real estate pursuant to MCL 42.14; and,

WHEREAS, the purchase of the property resolves all outstanding litigation, disputes and legal claims of whatever nature that either party has or may have against the other; and,

WHEREAS, the purchase removes a serious case of blight from the Township and gives the Township and the Water Resources Commissioner control of all the property on the north side of MacArthur from MacArthur Blvd and Harris Road to MacArthur and Wiard Road.

NOW, THEREFORE, BE IT RESOLVED THAT the Superior Township Board of Trustees authorizes the Superior Township Supervisor to execute the sales agreement between Superior Township and Ibrahim real Estate LLC as set forth in the sales agreement and to pay for the purchase from the legal defense fund

The resolution was adopted by unanimous voice vote.

12. PAYMENT OF BILLS

**SUPERIOR CHARTER TOWNSHIP BOARD
 REGULAR MEETING
 JULY 20, 2015
 PROPOSED MINUTES
 PAGE 18**

There were no Bills for Payment. McKinney, seconded by Lewis, to receive the Record of Disbursements.

The motion carried by a unanimous voice vote

13. PLEAS AND PETITION

Trustee Williams reported that a resident of the Oakbrook subdivision inquired with him on the getting speed bumps installed on Berkshire.

14. ADJOURNMENT

It was moved by Caviston, seconded by McKinney, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:00 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

UTILITY						
O&M:						
405	Sewer Sales	26,000		115,287,700	\$115,313,700	Rate Increase
410	Meter Sales Income	5,000		5,000	\$10,000	Increased Development
	Total Revenue	\$31,000	\$0			
603	Taxable Benefits	10,000		18,859	\$28,859	Wellness Bonus

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 19**

607-A	HSA Admin. Fees	360		0	\$360	Not Budgeted
620	R&M - System	15,000		20,000	\$35,000	Multiple Repairs
634	Twp. Accounting Reimbursement	3,000		0	\$3,000	Not Budgeted
701	Bad Debt Expense	26		3,200	\$3,226	Actual Received
711	Memberships, Dues	2,000		4,500	\$6,500	MDEQ Membership Inc
Total Expenses		\$30,386		\$0		
Total Rev. & Exp.		\$614		\$0	\$614	

858	Transfers to Cap. Res.	614		65,070	\$65,684	Increased Transfer to Reserves
Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanati
Capital Reserves:						
416	T&T Income	52,500		\$52,500	\$105,000	New Development
Total Revenue		\$52,500		\$0		
675	Depreciation		48,761	705,000	\$656,239	Actual Depreciation
Total Expenses		\$0	\$48,761			
Total Rev. & Exp.		\$52,500	(\$48,761)	\$101,261		
809	Transfers from O&M	614		65,070	\$65,684	Increased Transfer from

Debt Service:						
441	Interest on Bank Accts.	\$58		\$1,900	\$1,958	
Total Revenue		\$58		\$0		
Total Expenses		\$0	\$0			
Total Rev. & Exp.		\$58	\$0	\$58		

System Repair Reserve:						
441	Interest on Bank Accts.			\$1,200	\$1,200	
Total Revenue		\$0	\$0			
Total Rev. & Exp.		\$0	\$0	\$0		

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanati
GENERAL FUND:						
402.000	Property/IFT Taxes	\$17,302		\$446,579	\$463,881	Property & IFT Taxes (
405.000	IFT Tax		\$17,529	\$17,529	\$0	Property & IFT Taxes (
576.000	State EVIP Revenue	\$17,282		\$0	\$17,282	New Account
609.000	Accounting Reimbursements		\$18,000	\$18,000	\$0	Reimb. Charged to Exp
695.076	CTAP Grant Revenue - Dixboro	\$5,000		\$0	\$5,000	Signage Grant Receiv
TOTAL REVENUE		\$39,584	\$35,529			
717.000	Taxable Benefits	\$185		\$659	\$844	Wellness Bonus
940.000	Other Fund Contributions		\$2,400	\$0	(\$2,400)	New Account
999.000	Miscellaneous Expense	\$2,452		\$500	\$2,952	Wrote off Overdrawn E Account

SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 20

	Total Dept. 102 - Administration	\$2,637	\$2,400			
717.000	Taxable Benefits	\$1,450		\$10,510	\$11,960	Wellness Bonus
	Total Dept. 171 - Supervisor	\$1,450	\$0			
717.000	Taxable Benefits	\$1,525		\$1,571	\$3,096	Wellness Bonus
940.000	Other Fund Contributions		\$22,000	\$0	(\$22,000)	New Account
	Total Dept. 201 - Accounting	\$1,525	\$22,000			
717.000	Taxable Benefits	\$3,625		\$11,114	\$14,739	Wellness Bonus
	Total Dept. 209 - Assessor	\$3,625	\$0			
717.000	Taxable Benefits	\$1,450		\$10,544	\$11,994	Wellness Bonus
	Total Dept. 215 - Clerk	\$1,450	\$0			
717.000	Taxable Benefits	\$3,625		\$9,975	\$13,600	Wellness Bonus
940.000	Other Fund Contributions		600	\$0	(\$600)	New Account
	Total Dept. 253 - Treasurer's	\$3,625	\$600			
930.000	Repairs & Maint.	\$4,000		\$9,000	\$13,000	Old Town Hall Furnace
940.000	Other Fund Contributions		\$7,200	\$0	(\$7,200)	New Account
976.000	Building Improvements	\$24,725		\$10,000	\$34,725	New Law Bathroom
	Total Dept. 255 - Building & Grounds	\$28,725	\$7,200			
947.000	Master Plan Revisions	\$5,751		\$0	\$5,751	
	Total Dept. 266 - Special Projects	\$5,751	\$0			
740.000	Operating Supplies	\$1,200		\$100	\$1,300	New Officer
	Total Dept. 278 - Ordinance Enforcement	\$1,200	\$0			
717.000	Taxable Benefits	\$182		\$659	\$841	Wellness Bonus
	Total Dept. 410 - Planning	\$182	\$0			
920.000	Utilities	\$4,900		\$3,300	\$8,200	Pilot LED Conversion
	Total Dept. 446 - Infrastructure	\$4,900	\$0			
	TOTAL EXPENDITURES	\$55,070	\$32,200			
699.000	Appropriations from Reserves	\$18,815		\$48,573	\$67,388	Increase In Appropriati
LEGAL DEFENSE FUND:						
402.000	Property/IFT Taxes	\$5,265		\$136,285	\$141,550	Property & IFT Taxes (
405.000	IFT Tax		\$5,350	\$5,350	\$0	Property & IFT Taxes (
	TOTAL REVENUE	\$5,265	\$5,350			
965.00	Transfer to Reserves		\$85	\$128,035	\$127,950	Decrease In Transfer
FIRE FUND:						
402.000	Property/IFT Taxes	\$63,435		\$1,635,420	\$1,698,855	Property & IFT Taxes (
405.000	IFT Tax		\$64,194	\$64,194	\$0	Property & IFT Taxes (
696.000	Donations	\$1,700		\$0	\$1,700	
	TOTAL REVENUE	\$65,135	\$64,194			

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 21**

930.000	Repairs & Maintenance	\$22,000		\$20,000	\$42,000	Truck Repairs
	Total Dept. 264 - Vehicles	\$22,000	\$0			
930.000	Repairs & Maintenance	\$8,000		\$16,000	\$24,000	
	Total Dept. 265 - Building & Grounds	\$8,000	\$0			
717.000	Taxable Benefits	\$39,100		\$21,070	\$60,170	Wellness Bonus
963.000	Bank Fees & Charges	\$405		\$0	\$405	2014 Bank Charges
	Total Dept. 336 - Fire Operations	\$39,505	\$0			
857.000	HCSP		\$42,450	\$57,570	\$15,120	Not Required
	Total Dept. 966 - Unallocated	\$0	\$42,450			
	TOTAL EXPENDITURES	\$69,505	\$42,450			
965.000	Transfer to Building Reserve		\$26,114	\$41,846	\$15,732	Decrease in Transfer

BUILDING FUND:

610.000	Charges for Services	\$30,000		\$150,000	\$180,000	More Permits
	TOTAL REVENUE	\$30,000	\$0			
703.000	Contract Services	\$4,000		\$7,000	\$11,000	More Inspections
717.000	Taxable Benefits	\$1,377		\$3,452	\$4,829	Wellness Bonus
801.000	Professional Services - Other	\$1,125		\$30	\$1,155	Audit
	Total Dept. 371 - Safety Inspection	\$6,502	\$0			
	TOTAL EXPENDITURES	\$6,502	\$0			
699.000	Appropriations from Reserves		\$23,498	\$26,479	\$2,981	Decrease in Appropriati

LAW ENFORCEMENT FUND:

402.000	Property/IFT Taxes	\$47,568		\$1,226,565	\$1,274,133	Property & IFT Taxes (
402.033	IFT Taxes		\$48,145	\$48,145	\$0	Property & IFT Taxes (
	TOTAL REVENUE	\$47,568	\$48,145			
715.000	FICA	\$100		\$0	\$100	
	Total Dept. 966 - Unallocated	\$100	\$0			
	TOTAL EXPENDITURES	\$100	\$0			
699.000	Appropriations from Reserves	\$677		\$98,295	\$98,972	Increase in Appropriati

PARK FUND:

717.000	Taxable Benefits	\$550		\$5,646	\$6,196	Wellness Bonus
851.000	Insurance & Bonds	\$1,000		\$2,000	\$3,000	
	Total Dept. 751 - Administration	\$1,550	\$0			
850.000	Telecommunications	\$300		\$0	\$300	New Account - Rec. Ct Phone
	Total Dept. 754 - Recreation	\$300	\$0			
717.000	Taxable Benefits	\$1,736		\$0	\$1,736	New Account
	Total Dept. 755 - Maintenance	\$1,736	\$0			
740.000	Operating Supplies	\$500		\$0	\$500	New Account

SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 20, 2015
PROPOSED MINUTES
PAGE 22

	Total Dept. 756 - Park Dev/Improvements	\$500	\$0		
	TOTAL EXPENDITURES	\$4,086	\$0		
699,000	Appropriations from Reserves	\$4,086		\$50,000	\$54,086 Increase in Transfer

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
July 2015

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$122,565.00</i>	<i>\$996.00</i>	<i>2</i>
Com-Other Non-Building	<i>\$0.00</i>	<i>\$300.00</i>	<i>2</i>
Electrical Permits	<i>\$0.00</i>	<i>\$2,936.00</i>	<i>16</i>
Manufactured/Modular	<i>\$0.00</i>	<i>\$750.00</i>	<i>5</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$4,586.00</i>	<i>37</i>
Plumbing	<i>\$0.00</i>	<i>\$4,759.00</i>	<i>25</i>
Res-New Building	<i>\$2,883,686.00</i>	<i>\$23,341.00</i>	<i>9</i>
Res-Other Building	<i>\$83,967.00</i>	<i>\$642.00</i>	<i>4</i>
Res-Other Non-Building	<i>\$16,250.00</i>	<i>\$106.00</i>	<i>1</i>
Res-Renovations	<i>\$0.00</i>	<i>\$345.00</i>	<i>2</i>
Totals	<i>\$3,106,468.00</i>	<i>\$38,761.00</i>	<i>103</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT
January through July 2015

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	\$822,565.00	\$7,598.00	6
Com-Other Non-Building	\$10,000.00	\$1,508.00	6
Electrical Permits	\$0.00	\$21,610.60	100
Manufactured/Modular	\$0.00	\$1,200.00	8
Mechanical Permits	\$0.00	\$27,719.00	191
Plumbing	\$0.00	\$17,321.00	99
Res-Additions (Inc. Garages)	\$577,171.00	\$4,222.00	5
Res-Manufactured/Modular	\$0.00	\$150.00	1
Res-New Building	\$12,252,822.0	\$87,080.00	36
Res-Other Building	\$206,392.00	\$4,601.00	31
Res-Other Non-Building	\$92,448.00	\$952.00	6
Res-Renovations	\$146,750.00	\$2,260.00	12
Totals	\$14,108,148.00	\$176,221.60	501

July 2015 Fire Department Responses

Structure Fires: 1

1. 7/5/2015 Loss: \$200.00
6769 Fleming Creek Drive

Vehicle Fires: 1

1. 7/25/2015 Loss: \$2,000.00
Gottfredson / Vreeland

Brush Fires: 0

Trash Fires: 0

Medical Emergencies: 53

Personal Injury Accidents: 6

1. 7/2/2015
Prospect / Cherry Hill
2. 7/7/2015
Geddes / Arbor Woods
3. 7/9/2015
Geddes / Superior
4. 7/10/2015
Clark / Robby
5. 7/18/2015
16 Corners
6. 7/22/2015
HRD / McCauley

Property Damage Accidents: 2

Residential Fire Alarm: 2

Commercial Fire Alarm: 0

St. Joseph Mercy Hospital Alarms: 0

Utility Emergency: 3

Public Service Request: 5

Good Intent: 8

Carbon Monoxide Alarms: 2

Mutual Aid: 11

All Other Incidents: 0

Total Alarms: 94

Burn Permits: 107

2015

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 8/2/2015

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$0.00

ALARM LOCATIONS: NO ALARMS

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
7/2/2015	AMA GIVEN	YFD	311 JARVIS		1 POSSIBLE STRUCTURE FIRE CNX
7/2/2015	AMA REC	AATFD, YTFD	CHERRY HILL AND PROSPECT		1 PIN IN
7/5/2015	AMA REC	AATFD,	6769 FLEMMING CREEK DR		2 FIRE OUT ON ARRIVAL
7/8/2015	AMA GIVEN	YFD	404 W FOREST AVE		3 POSSIBLE STRUCTURE FIRE CNX
7/20/2015	AMA	YFD	717 STANLEY		1 GARAGE FIRE
7/21/2015	MA	SALEM	TERRITORAL AND CURTIS		2 PIN IN
7/23/2015	AMA	YTFD	823 E. MICHIGAN AVE		2 STRUCTURE FIRE
7/23/2015	AMA	YFD	56 EAST CROSS ST		2 STRUCTURE FIRE
7/25/2015	AMA	AATFD	23 AND WARREN		2 POSSIBLE ROLL OVER CNX
7/26/2015	MA	SALEM	7868 CHUBB RD		2 MULCH FIRE
7/27/2015	MA	YFD	229 MICHIGAN AVE		1 VEHICLE FIRE
7/27/2015	MA	YTFD	2441 W MICHIGAN AVE		1 COMM ALARM
7/30/2015	AMA REC	AATFD	M-14 AND JOY		ROLL OVER CNX UTL

Superior Township Park Commission
Regular Meeting
June 22, 2015

Adopted Minutes

I. Call to Order

Chair Jan Berry called the meeting to order at 6:30 pm.

II. Roll Call

Park Commissioners present: Jan Berry, Marion Morris, Miranda Jenkins, Terry Lee Lansing, Sandi Lopez, Nahid Sani-Yahyai

Park Commissioners absent: Martha Kern-Boprie

Others present: Trustee Alex Williams; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

Berry noted that since Kern-Boprie was absent, someone would have to take minutes, and she asked for volunteers. As no one stepped forward, Berry volunteered to take minutes.

III. Flag Salute

Berry led those assembled in the Pledge of Allegiance to the flag.

IV. Agenda Approval

It was moved by Jenkins and supported by Morris to approve the agenda as drafted. The motion carried.

V. Prior Meeting Minutes Approval

It was moved by Lopez and supported by Lansing to approve the minutes of the May 26, 2015 meeting with no changes. The motion carried.

VI. Citizen Participation – None

VII. Board Liaison Report

Williams said that the submitted report by Kern-Boprie from the Board of Trustees meeting on June 15, 2015 was very complete, but since she was unable to stay for the entire meeting, he added a few items, as follows. The Planning Commission is going to get its first raise in stipend in many years. Victor Chevrette has been appointed Fire Chief and Fire Marshal. The Board received the first draft of a new ordinance regarding peddlers and solicitors. The Ferris property has been rezoned from R1 to A2, a switch that was recommended by the Planning Commission. The Township paid their dues to Huron River Watershed Council.

Morris asked why Peaches & Green, a food truck that was supposed to have been open weekly at Sycamore Meadows, has not appeared. Williams said he would check.

VIII. Park Reports

A. Chairperson

Berry reported that turnout for the Superior Fair had been very good. There were many children, and the rain mostly held off. She said that Oakbrook Park is a good venue for this annual activity. She also noted that Representative Debbie Dingell attended.

Adopted at 07/27/15 Meeting

- B. Administrator
Keith Lockie submitted a written report. Commissioners were asked if they had any questions concerning the report. There were none.
- C. Board Meeting Attendees
Kern-Boprie, along with Jenkins and Lopez, attended the May 18 Township Board meeting, and reported as noted in the Board Liaison report.
- D. Park Steward – no report
- E. Safety
David Buterbaugh reported that there was an unfortunate accident at the Fire Station where an employee bumped into a car in the Library lot. There were no injuries, and an accident report was completed. Township Clerk David Phillips is handling the insurance details.

It was moved by Morris and supported by Lansing to receive the Park Reports. The motion carried.

IX. Communications

- A. Kern-Boprie 06/15/15 Board meeting Report
- B. Huron Valley Ambulance's Camp Flyer
- C. June 2015 Budget Amendment
- D. E-mail to Dixboro Fair
- E. Memo from Lockie to Commissioners Regarding Retirement
- F. Administrator Job Description

It was moved by Morris and supported by Jenkins to receive the Communications. The motion carried.

X. Old Business

A. Fireman's Park Pavilion

Berry began the discussion by saying that after speaking with Buterbaugh and considering carefully, she still thought it was a good idea and could be of great benefit to the neighborhood and the Library. Buterbaugh reiterated that he felt very frustrated that this project, which he had researched and planned for 2 years, was being met with so many roadblocks. Morris suggested that Keith Lockie be asked about the standards that were required with the Harvest Moon Pavillion.

Discussion continued, during which it was established that the entire Commission would like this project to go forward. It was recommended that Keith check with the County and possibly the Neighborhood Parks Association about the common current standards before a meeting be scheduled for revisiting the issue.

B. Parks Tour

It was confirmed that Commissioners would go on a driving tour of the parks in the south end of the Township following tonight's meeting.

XI. New Business

A. Kite and Rocket Building Preparation (July 18, 11 to 2)

Pigott reported that he had contacted The Rocket in Ypsilanti about ordering kites for the event. He ordered 84 kites.(the same number as last year) at a 20% discount. Commissioners who said

they would participate in the event were Berry, Jenkins, and Sanli-Yahyai. Lopez said she might attend. It is possible that Kern-Boprie will attend also, since she has participated in the past.

There was some discussion about crafts for tables during the event. Pigott will decide. Berry reminded him to bring flyers to distribute during the event as well.

B. Administrator Job Opening/Description

Commissioners were very sorry to hear of Lockle's intention to retire. Berry noted that he had requested an overlap with his replacement in order to teach the new Administrator about the varied aspects of the job. She reiterated that it would be good for the new person to have the experience of working on the 5-Year Plan, and said that because of this, it would be good if the Commission hired someone who would be in the position for at least 5 years. The job will be posted immediately on the Township's web site, so that applications can be received and, barring any problem, a successor can be chosen at a special Parks meeting and be put before the Township Board at their next meeting.

Berry and Morris, the longest serving Commissioners, gave a brief history of the Commission during the last 20+ years, including both good and bad aspects. Berry noted that in discussions with Ken Schwartz the philosophy of the Township officials has apparently shifted from just park maintenance to one of active recreational programs. She said this would have to be a transitional change with the Commission, but that it might be a consideration for hiring the new Administrator.

It was moved by Morris, supported by Jenkins, to accept the job description as drafted. The motion carried. Further discussion, however, centered on concerns that the estimated hours and lack of benefits could make this position less attractive to ideal candidates. Commissioners agreed that this should be discussed with Schwartz, and reserved the right to revisit this issue in the hiring process.

C. 5-Year Plan (2016-2020)

Berry gave a brief history of the 5-Year Plan and emphasized the importance of having it in place. She asked that each Commissioner take a look at the Plan in the next month and that we begin discussions at the next meeting.

D. Recreation Programs

In light of the new interest in providing recreation programs that was put forward by Town Hall, Berry asked that the Commission consider what we might be interested in offering in the future. Berry said that discussions with Schwartz indicated that he was interested in refinishing the tennis court, and that tennis might be a viable offering from Parks. Sanli-Yahyai said that tennis might be an interesting offering to young people who don't usually have access to such sport. Some Commissioners were skeptical, but were open to repairing the court for basketball, which Buterbaugh and Pigott noted was regularly played there.

Other discussion centered on creating soccer fields, since the sport is popular and soccer fields are well used. Morris suggested that Fireman's Park might be a good venue. Volleyball facilities were also mentioned. Berry wondered whether after school activities might be something to consider. It was suggested that we check with the Library to see what they are offering.

Buterbaugh said that he thought the idea of a recreation building should be re-addressed, and reminded the Commission that we had acreage that would serve well. Williams said that the acreage purchased for the building might be a good spot for a soccer field as well, and if we put in bathrooms and a soccer field the County might be interested in partnering.

Adopted at 07/27/15 Meeting

Berry also said that Schwartz had mentioned a millage as a possibility for funding recreation projects. Williams cautioned Commissioners that if a millage is proposed the Commission should have offerings for both the south and north ends of the Township if it was to be approved. Several Commissioners thought a survey of the Township to determine recreation needs/desires would be helpful. Lopez suggested that such a survey be included in the next Superior Scenes, or that a postcard be sent to all homes in the Township asking for information. Berry said she would ask Schwartz about including an insert in the next newsletter.

It was agreed that we revisit recreation at our next meeting.

XII. Bills for Payment

It was moved by Jenkins and supported by Lansing to pay the bills totaling \$15,703.28. The motion carried.

XIII. Financial Statements

It was moved by Lopez and supported by Morris to receive the May 15 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Berry noted that an excellent photo was taken of the Parks workers and Firemen who installed the memorial bench in Oakbrook Park. She will try to get a copy that can be framed and displayed.

Buterbaugh reported that Schroeter Park entry had been tagged by graffiti, but fortunately the new kiosk for Weatherbee Woods was spared. Morris suggested that video cameras should be installed in areas where vandalism has occurred.

XV. Adjournment

It was moved by Jenkins and supported by Morris to adjourn the meeting at 8:05 pm. The motion carried. Commissioners adjourned to the Parks Tour.

Respectfully submitted,
Jan Berry, Acting Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

August 4, 2015

TO: Ken Schwartz, Superior Township Supervisor

FR: Mike Trester, Lieutenant (Ann Arbor, Salem, Superior and York Townships)

TH: Marlene Radzik, Commander

RE: July 2015 Police Services Monthly Report

In July of 2015 there were 878 calls for service in Superior Township and compared to July 2014, there were 763 calls for service in Superior Township.

For the month of July deputies initiated 133 traffic stops and issued 21 citations. Of the 133 traffic stops, 5 ended with an arrest.

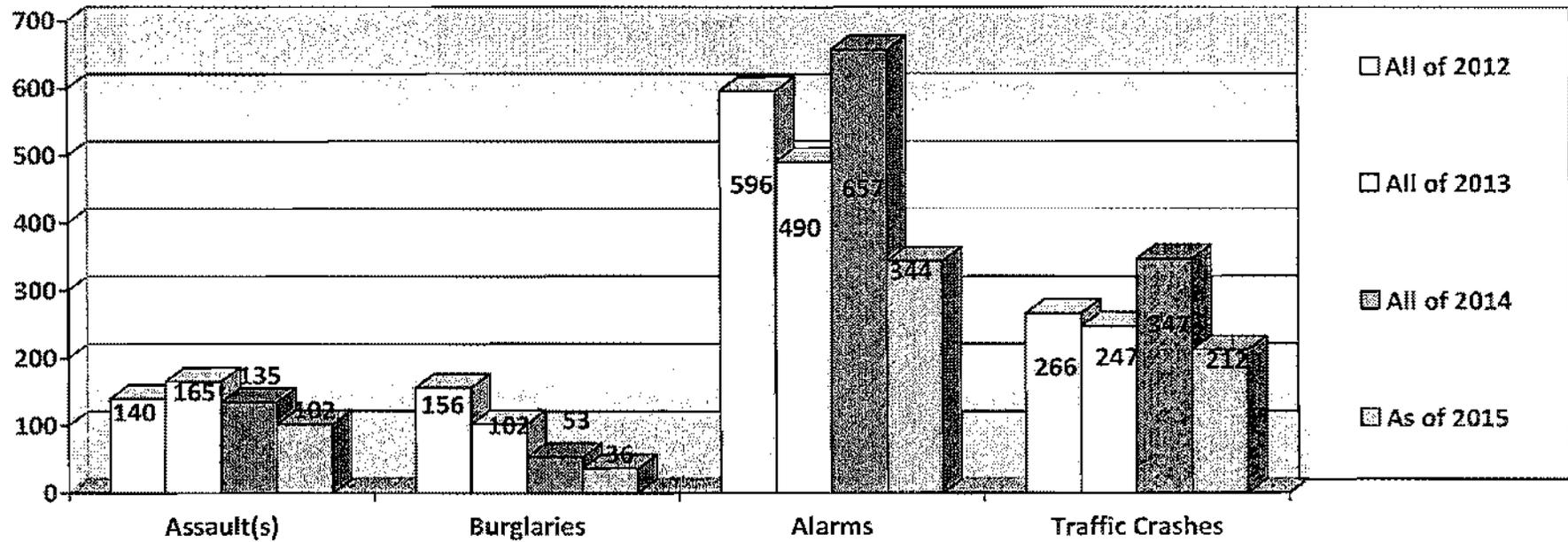
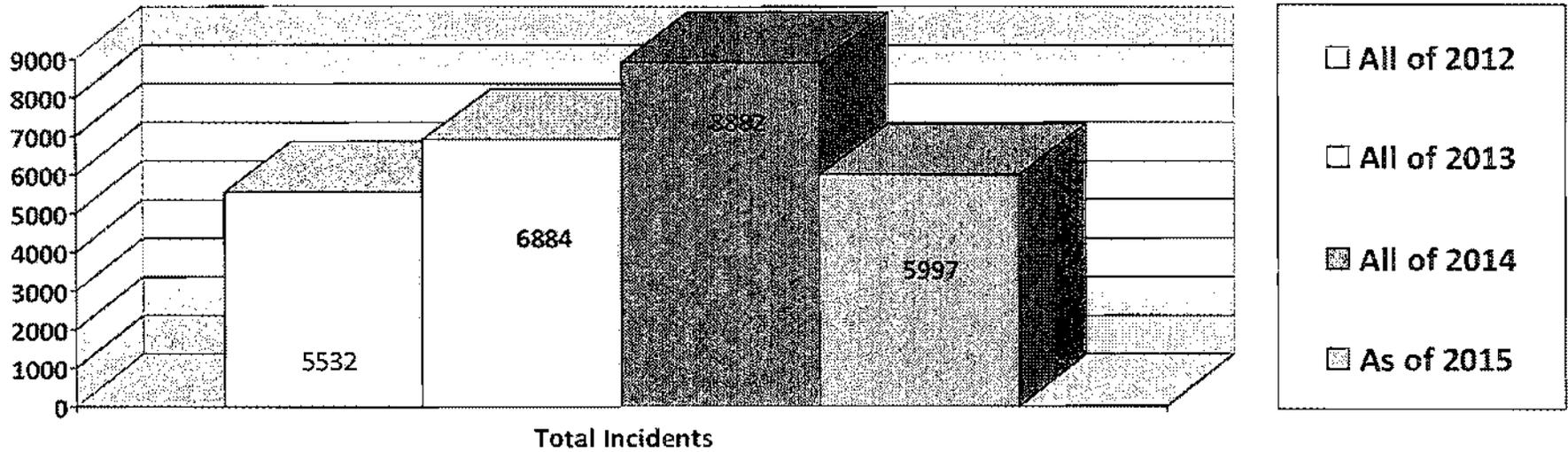
Information on significant events this month includes:

- Thursday July 2, OWI arrest Prospect/ Plymouth Rd, OIC Deputy Hall 15-52920
- Saturday July 4, Larceny from motor vehicle, 8600 Block of Nottingham, no signs of forced entry, Ninja turtle backpack taken and a wallet, no suspects, OIC Deputy Losey, 15-53799
- Saturday July 4, Home Invasion, 9200 Block of MacArthur, Orange mountain bike, NBA jacket, other clothing items, and jewelry taken, OIC Hall/ Montgomery 15-54012
- Sunday July 5, Larceny from Motor vehicle, 1200 Block of Stamford, fireworks and cigarettes taken, no known suspects OIC Deputy Ross 15-54131
- Tuesday July 7, Larceny from motor vehicle, 1100 Block of Stamford, no known suspects at this time, OIC Deputy Losey 15-54885
- Tuesday July 7, Burglary, 3900 Block of Fleming Road, entry through open garage door, power tools and bike taken, no known suspects OIC Deputy Carter, 15-54964
- Thursday July 9, Home Invasion, 9000 Block of MacArthur, AC unit kicked in to gain entry, 2 televisions taken, OIC McGrady and Toth 15-55766
- Friday July 10, UDAA, 4200 Block of Gotfredson, Yamaha Rapture ATV stolen, no known suspect, OIC Deputy Ross 15-55906
- Wednesday July 15, Robbery 1300 Block of Stamford, victim attacked by two black males while he was entering his vehicle. The victim fought back, the suspects fled, OIC Deputy Ross, 15-57259
- Wednesday July 15, Felony warrant arrest, 9200 Block of Panama, OIC Deputies Montgomery and Traskos

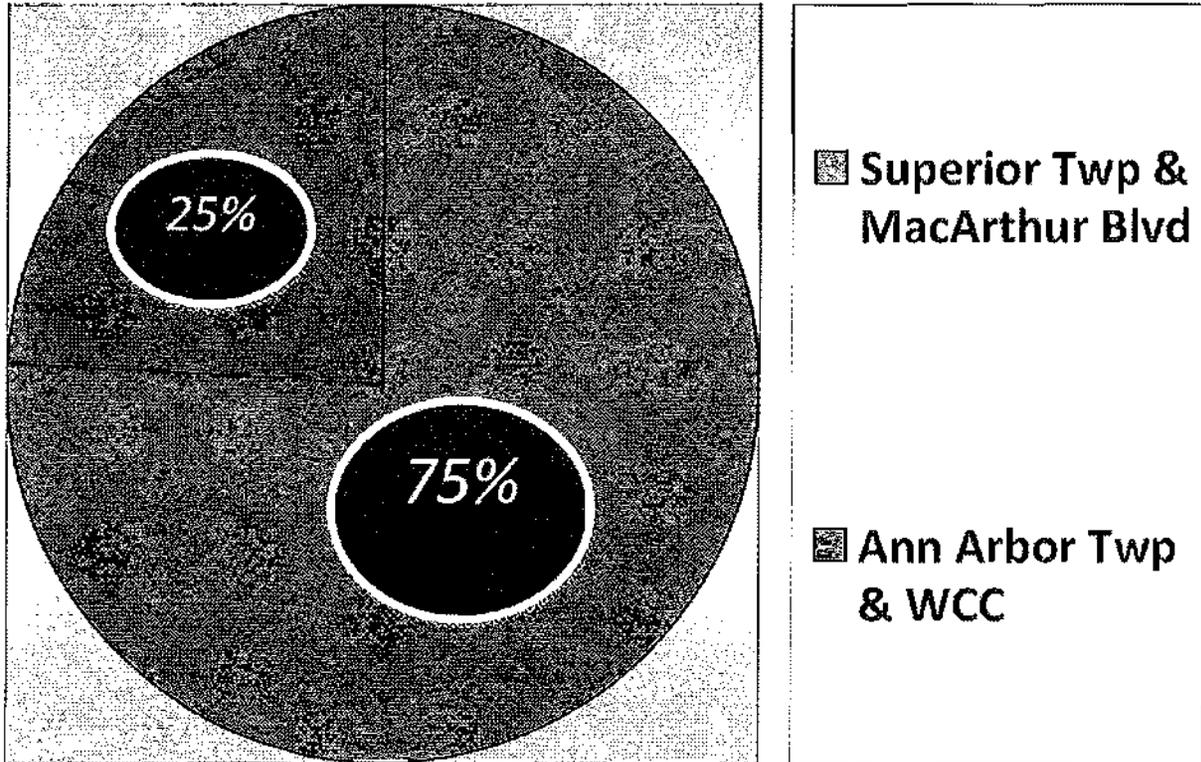
Public Safety – Quality Service – Strong Communities

- Sunday July 19, Larceny from Vehicle, 9600 Block of Wexford, license plate stolen no known suspects 15-58673
- Tuesday July 28, Home Invasion, 8800 Block of MacArthur, electronic items taken, OIC Deputy Ballou 15-61506
- Tuesday July 28, Home Invasion, 3100 Block of Andora Circle, Forced entry through back door, jewelry stolen, OIC Deputy Smith, 15-61611
- Wednesday July 29, Felony Warrant Arrest, Hewitt/ HRD OIC Deputy Ballou 15-61798
- Wednesday July 29, Felony Warrant Arrest, 9100 Block of MacArthur, OIC Deputy Carter, 15-61856
- Friday July 31, Assault with intent to Murder, 9000 Block of MacArthur, female stabbed a male , arrest made, Deputy Peltier OIC 15-62404
- Friday July 31, Attempted Home Invasion, 1800 Block of Wexford, front porch screen cut, no entry gained, OIC Deputy Sharrock, 15-64286

Superior Township Four Year Activity Report – JULY, 2015



April – June, 2015



Superior Twp & MacArthur Blvd Total time =

255,108 Minutes/4251hr 80min

Ann Arbor Twp & WCC Total Time =

1,025.45 Minutes /1025hr 45min

Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Date Range: 7/1/2015 - 7/31/2015

Superior Twp/Ann Arbor Twp

	Shifts	Shifts w/Partner	Servico Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	QUIL Arrests
1094 BALLOU, DOUGLAS R	14		39	12	8	2	1			1		1	7		
45 BLANCHARD, KEVIN WAYNE	1		2												
991 CAMPBELL, JOHN WILLIAM	22		21	21	10	4							1		
1810 CARTER, ANDREW N	19		65	31	28	3	1	6		1		8	3		
342 COGGINS, WILLIAM THOMAS	2		1	3									1		
2154 COUCH, THOMAS R	1		2	4	2		1	1					1		
2008 DYER, ALYSHIA M S		1													
1763 GEBAUER, JOEL J	17	2	24	15	7	2							1		
793 GONTARSKI, JEFFREY ROBERT	1		2	1											
2140 HALL, MICHAEL S	21	2	50	51	18	3	3	1	1	4		4	9		1
586 HAUSE, KEVIN PATRICK	2	1		2											
744 HILOBUK, JEREMY MICHAEL	1			5									2		
1986 HOUK, RICHARD A	1		4	1	1		1		1	1					
1185 HUNT, CHARLES ALAN	1														
736 KOVACH, EDWARD LOUIS	1		1												
958 LOSEY, ROBERT MICHAEL	9		24	3	11	3							2		
1802 MCGRADY, PATRICK T	19	3	46	7	21	1		1							
1803 MONTGOMERY, JOSEPH J	15	3	40	45	13			1	1	2		2	2		
2096 MORSY, AHMED M	1		2												
1918 PELTIER, SHANE C	16	3	24	13	4		1		1	3			2		
1360 REICH, DEAN A	2		1	1				1							
1999 RICHARDSON, JEREMIAH J	2		5	5	2	1							2		
1137 RISHA, MATTHEW		1													
2087 ROBERTS, BRANDON D	1		4												
792 ROBINSON, KATRINA ANNE	1			1											
1050 ROSS, JEREMY DAVID	21		72	22	15	4									
1530 RUSH, HORACE E	2														
461 SCAFASCI, JOHN ALBERT	3		5		2										
1790 SHARROCK II, MARVIN G	1		4		3										
1780 SMITH, JESSE N	12	2	30	6	3								1		
2027 SPIKE, JESS L	2														
267 STANTON, ROBERT DAVID	29		68	19	20	4			1				11		
2152 THOMPSON, LINDSEY K	2		2	1											
1691 TOTH, GRANT A	11	10	20	14	16		4	4				2			
1788 VANTUYL, MARK A	2		5	3	2	1					1				
545 WAGNER, GERALD WADE	1		2		1										
468 WALLEN, STEVEN HENRY	2			5									3		
1715 WEBB, BRIAN J	1														
981 WIESE, DEREK PAUL		1													
1758 YEAGER, BRIAN S	1		6												
1714 YEE, RAY MAND	1														
Grand Total:	261	29	571	291	187	28	12	15	5	12	1	17	48	0	1

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT



Month:	July
Year:	2015
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Superior Twp-SUT

CLR-008 Monthly Summary Of Offenses (WD)
City:Superior Twp-SUT

For The Month Of July

Classification	Jul/2014	Jul/2015	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -GSC 2ND DEGREE	0	1	0%
12000 ROBBERY	0	1	0%
13001 NONAGGRAVATED ASSAULT	12	12	0%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	7	600%
13003 INTIMIDATION/STALKING	2	1	-50%
20000 ARSON	0	0	0%
22001 BURGLARY -FORCED ENTRY	4	6	50%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	4	0%
23003 LARCENY -THEFT FROM BUILDING	6	3	-50%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	11	3	-72.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	0%
23007 LARCENY -OTHER	4	4	0%
24001 MOTOR VEHICLE THEFT	0	2	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-100%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	3	-25%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	3	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	9	12	33.33%
30002 RETAIL FRAUD -THEFT	1	0	-100%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	3	200%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	0	-100%
52001 WEAPONS OFFENSE- CONCEALED	1	3	200%
52003 WEAPONS OFFENSE -OTHER	0	1	0%
Group A Totals	68	70	20.68%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	3	0%
38002 FAMILY -NONSUPPORT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	0	-100%
48000 OBSTRUCTING POLICE	1	5	400%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	1	4	300%
53001 DISORDERLY CONDUCT	3	1	-66.6%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	1	0%
55000 HEALTH AND SAFETY	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

For The Month Of July

Classification	Jul/2014	Jul/2015	%Change
57001 TRESPASS	3	5	66.66%
62000 CONSERVATION	0	0	0%
70000 JUVENILE RUNAWAY	0	3	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	0	-100%
Group B Totals	11	22	-100%
2800 JUVENILE OFFENSES AND COMPLAINTS	13	14	7.692%
2900 TRAFFIC OFFENSES	1	4	300%
3000 WARRANTS	8	18	125%
3100 TRAFFIC CRASHES	16	32	77.77%
3200 SICK / INJURY COMPLAINT	23	27	17.39%
3300 MISCELLANEOUS COMPLAINTS	217	211	-2.76%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	178	200	12.36%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	122	154	26.22%
3800 ANIMAL COMPLAINTS	15	17	13.33%
3900 ALARMS	64	48	-25%
Group C Totals	859	726	-10.01%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	1	0%
4500 MISCELLANEOUS A THROUGH UUUU	2	1	-50%
Group D Totals	2	2	0%
5000 FIRE CLASSIFICATIONS	0	1	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	0	1	0%
6000 MISCELLANEOUS ACTIVITIES (6000)	3	0	-100%
6100 MISCELLANEOUS ACTIVITIES (6100)	23	49	113.0%
6300 CANINE ACTIVITIES	1	2	100%
6500 CRIME PREVENTION ACTIVITIES	4	4	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	2	3	50%
Group F Totals	33	58	75.76%
City : Superior Twp Totals	793	878	15.07%

CLR-008 Monthly Summary Of Offenses (WD)

City:Superior Twp-SUT

Year To Date Through July

Classification	2014	2015	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	1	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	6	1	-83.3%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	2	4	100%
12000 ROBBERY	3	4	33.33%
13001 NONAGGRAVATED ASSAULT	68	72	5.882%
13002 AGGRAVATED/FELONIOUS ASSAULT	19	33	73.68%
13003 INTIMIDATION/STALKING	10	5	-50%
20000 ARSON	1	0	-100%
22001 BURGLARY -FORCED ENTRY	25	27	8%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	5	8	60%
23003 LARCENY -THEFT FROM BUILDING	26	19	-26.9%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	32	29	-9.37%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	3	2	-33.3%
23007 LARCENY -OTHER	14	19	35.71%
24001 MOTOR VEHICLE THEFT	9	6	-33.3%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	2	1	-50%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	0	1	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	16	12	-25%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	4	14	250%
26003 FRAUD -IMPERSONATION	7	12	71.42%
26005 FRAUD -WIRE FRAUD	2	3	50%
27000 EMBEZZLEMENT	0	1	0%
28000 STOLEN PROPERTY	2	2	0%
29000 DAMAGE TO PROPERTY	45	56	24.44%
30002 RETAIL FRAUD -THEFT	2	0	-100%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	15	25	66.66%
35002 NARCOTIC EQUIPMENT VIOLATIONS	6	1	-87.5%
52001 WEAPONS OFFENSE- CONCEALED	3	6	100%
52003 WEAPONS OFFENSE -OTHER	2	1	-50%
Group A Totals	333	366	9.909%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	3	1	-66.6%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	5	8	60%
38002 FAMILY -NONSUPPORT	1	0	-100%
41002 LIQUOR VIOLATIONS -OTHER	4	5	25%
48000 OBSTRUCTING POLICE	8	18	125%
49000 ESCAPE/FLIGHT	1	0	-100%
50000 OBSTRUCTING JUSTICE	12	14	16.66%
53001 DISORDERLY CONDUCT	4	3	-25%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	6	13	116.6%

CLR-008 Monthly Summary Of Offenses (WD)
City: Superior Twp-SUT

		Year To Date Through July		
Classification		2014	2015	%Change
55000	HEALTH AND SAFETY	1	2	100%
57001	TRESPASS	10	23	130%
62000	CONSERVATION	0	1	0%
70000	JUVENILE RUNAWAY	11	8	-27.2%
73000	MISCELLANEOUS CRIMINAL OFFENSE	3	4	33.33%
Group B Totals		70	101	44.28%
2800	JUVENILE OFFENSES AND COMPLAINTS	44	50	13.63%
2900	TRAFFIC OFFENSES	12	23	91.66%
3000	WARRANTS	71	98	38.02%
3100	TRAFFIC CRASHES	187	212	13.36%
3200	SICK / INJURY COMPLAINT	120	140	16.66%
3300	MISCELLANEOUS COMPLAINTS	1266	1269	0.236%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	1	2	100%
3500	NON-CRIMINAL COMPLAINTS	1151	1282	11.38%
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	1197	1574	31.49%
3800	ANIMAL COMPLAINTS	86	116	34.88%
3900	ALARMS	409	344	-15.8%
Group C Totals		4544	5110	12.45%
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	6	2	-66.6%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4200	PARKING CITATIONS	6	7	16.66%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	1	0%
4500	MISCELLANEOUS A THROUGH UUUU	24	13	-45.8%
Group D Totals		36	24	-33.3%
5000	FIRE CLASSIFICATIONS	1	1	0%
5100	18A STATE CODE FIRE CLASSIFICATIONS	1	3	200%
Group E Totals		2	4	100%
6000	MISCELLANEOUS ACTIVITIES (6000)	50	38	-24%
6100	MISCELLANEOUS ACTIVITIES (6100)	146	242	65.75%
6300	CANINE ACTIVITIES	7	5	-28.5%
6500	CRIME PREVENTION ACTIVITIES	32	32	0%
6600	COURT / WARRANT ACTIVITIES	1	1	0%
6700	INVESTIGATIVE ACTIVITIES	14	21	50%
Group F Totals		250	339	35.6%
City / Superior Twp Totals		5235	5944	13.54%



Washtenaw County Sheriff's Activity Log

08/03/2015

Activity Log Area Summary Report

2:21 PM

Area: Superior Twp.
Date Range: 7/1/2015 - 7/31/2015

CSO/ACO/Support Staff Log	Total Administrative Duty:	4 for a total of	75 minutes
	Total Follow Up:	10 for a total of	565 minutes
	Total Proactive Patrol:	11 for a total of	435 minutes
	Total Service Request:	8 for a total of	435 minutes
	Total # of Activities:	33 for a total of	1510 minutes
Deputy Log	Total Administrative Duty:	352 for a total of	7009 minutes
	Total Briefing:	112 for a total of	2295 minutes
	Total Court (Regular Time):	3 for a total of	255 minutes
	Total Court (Overtime):	3 for a total of	480 minutes
	Total Community Relations:	35 for a total of	855 minutes
	Total Court Off-Duty:	4 for a total of	630 minutes
	Total Deputy Join Shift:	20 for a total of	0 minutes
	Total Deputy Left Shift:	21 for a total of	0 minutes
	Total Follow Up:	141 for a total of	6070 minutes
	Total Out of Service:	23 for a total of	45 minutes
	Total Property Check:	148 for a total of	3150 minutes
	Total Proactive Patrol:	364 for a total of	6584 minutes
	Total Special Detail:	8 for a total of	320 minutes
	Total Selective Enforcement:	160 for a total of	3480 minutes
	Total Self-Initiated Activity:	17 for a total of	600 minutes
	Total SM:	24 for a total of	620 minutes
	Total Service Request:	424 for a total of	15842 minutes
	Total Service Request Assist:	103 for a total of	4076 minutes
	Total Training:	8 for a total of	685 minutes
	Total Traffic Stop:	129 for a total of	2025 minutes
Total Other:	1 for a total of	10 minutes	
	Total # of Activities:	2100 for a total of	55031 minutes
Detective Log	Total Administrative Duty:	4 for a total of	900 minutes
	Total Court (Regular Time):	2 for a total of	360 minutes
	Total Follow Up:	40 for a total of	8070 minutes
	Total Self-Initiated Activity:	3 for a total of	1240 minutes
	Total Service Request:	2 for a total of	720 minutes
	Total # of Activities:	51 for a total of	11290 minutes
General Fund Patrol	Total Administrative Duty:	2 for a total of	25 minutes
	Total Court (Regular Time):	1 for a total of	130 minutes

General Fund Patrol	Total Proactive Patrol:	2 for a total of	35 minutes
	Total SM:	1 for a total of	30 minutes
	Total Service Request Assist:	1 for a total of	90 minutes
	Total Traffic Stop:	1 for a total of	5 minutes
	Total # of Activities:	8 for a total of	315 minutes
Secondary Road Patrol Log	Total Proactive Patrol:	2 for a total of	65 minutes
	Total Traffic Stop:	2 for a total of	30 minutes
	Total # of Activities:	4 for a total of	95 minutes
Supervisor Log	Total Administrative Duty:	142 for a total of	7535 minutes
	Total Briefing:	15 for a total of	165 minutes
	Total Community Relations:	1 for a total of	30 minutes
	Total Court Off-Duty:	1 for a total of	120 minutes
	Total Out of Service:	9 for a total of	0 minutes
	Total Proactive Patrol:	14 for a total of	395 minutes
	Total Service Request:	1 for a total of	45 minutes
	Total Service Request Assist:	14 for a total of	610 minutes
	Total Other:	4 for a total of	255 minutes
	Total # of Activities:	201 for a total of	9155 minutes
	Total Superior Twp.:	2397 for a total of	77396 minutes (1289 hours 56 minutes)



Washtenaw County Sheriff's Activity Log

08/03/2015

Activity Log Area Summary Report

2:21 PM

Area: AA/SUT: DDACTS Zone 1 – Oakbrook Park
Date Range: 7/1/2015 - 7/31/2015

Deputy Log

Total Property Check:	12 for a total of	295 minutes
Total Proactive Patrol:	168 for a total of	4335 minutes
Total Selective Enforcement:	7 for a total of	190 minutes
Total Self-Initiated Activity:	5 for a total of	50 minutes
Total SM:	4 for a total of	105 minutes
Total Service Request:	2 for a total of	40 minutes
Total Service Request Assist:	2 for a total of	40 minutes
Total Traffic Stop:	20 for a total of	235 minutes
Total # of Activities:	220 for a total of	5290 minutes

Supervisor Log

Total Proactive Patrol:	3 for a total of	160 minutes
Total # of Activities:	3 for a total of	160 minutes
Total AA/SUT: DDACTS Zone 1 – Oakbrook Park:	223 for a total of	5450 minutes (90 hours 50 minutes)



Washtenaw County Sheriff's Activity Log

08/03/2015

Activity Log Area Summary Report

2:21 PM

Area: AA/SUT: DDACTS Zone 2 – MacArthur Blvd
Date Range: 7/1/2015 - 7/31/2015

Deputy Log

Total Administrative Duty:	1 for a total of	10 minutes
Total Community Relations:	5 for a total of	170 minutes
Total Deputy Join Shift:	1 for a total of	0 minutes
Total Follow Up:	9 for a total of	350 minutes
Total Out of Service:	2 for a total of	0 minutes
Total Property Check:	27 for a total of	650 minutes
Total Proactive Patrol:	420 for a total of	10699 minutes
Total Selective Enforcement:	20 for a total of	505 minutes
Total Self-Initiated Activity:	40 for a total of	1725 minutes
Total SM:	1 for a total of	45 minutes
Total Service Request:	4 for a total of	380 minutes
Total Service Request Assist:	8 for a total of	280 minutes
Total Traffic Stop:	96 for a total of	1420 minutes
Total # of Activities:	634 for a total of	16234 minutes

General Fund Patrol

Total Proactive Patrol:	3 for a total of	85 minutes
Total Traffic Stop:	1 for a total of	25 minutes
Total # of Activities:	4 for a total of	110 minutes

Supervisor Log

Total Community Relations:	1 for a total of	15 minutes
Total Follow Up:	1 for a total of	80 minutes
Total Property Check:	1 for a total of	65 minutes
Total Proactive Patrol:	8 for a total of	365 minutes
Total Selective Enforcement:	2 for a total of	120 minutes
Total # of Activities:	13 for a total of	645 minutes
Total AA/SUT: DDACTS Zone 2 – MacArthur Blvd:	651 for a total of	16989 minutes (283 hours 9 minutes)



Washtenaw County Sheriff's Activity Log

Assist Info Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/03/2015

Assistance Info Area: Superior Twp.

12:00 AM

7/1/2015 - 7/31/2015

Log #	Deputy ID / Name	Date/Time	Type
527094	1714 YEE, RAY MAND	7/1/2015 1:35 AM	Service Request Assist
Location: 9076 MACARTHUR		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: ASSIST 763 PER 629		Assist Info: MacArthur Blvd Contract	
527252	1714 YEE, RAY MAND	7/2/2015 2:30 AM	Service Requests
Location: 1239 STAMFORD CT		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: CFS PER 628		Assist Info: MacArthur Blvd Contract	
527254	1123 WALLACE, SAMUEL D	7/2/2015 2:35 AM	Service Request Assist
Location: 1239 STAMFORD CT		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: Dispo: Backed 715 & 729 w/Disorderly Person complaint. Approved by Sgt. Fox.		Assist Info: MacArthur Blvd Contract	
527230	756 HENDRICKS, AARON SCOTT	7/2/2015 3:30 AM	Service Requests
Location: 9060 MACARTHUR		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: assisted hall w attempt locate s1 per mahalick, ull		Assist Info: MacArthur Blvd Contract	
527261	45 BLANCHARD, KEVIN WAYNE	7/2/2015 10:25 AM	Service Request Assist
Location: 1273 STAMFORD CT		Minutes: 135	Assignment Area: Ypsilanti Twp
Comments: Disp-Assist SUT/Per 626		Assist Info: Superior Twp.	
527310	793 GONTARSKI, JEFFREY ROBERT	7/2/2015 10:40 AM	Service Requests
Location: 1273 STAMFORD		Minutes: 80	Assignment Area: Ypsilanti Twp
Comments: SHOOTING ON STAMFORD (APPROVED OUT OF AREA BY SGT BELL)		Assist Info: Superior Twp.	
527252	1714 YEE, RAY MAND	7/2/2015 10:50 AM	Service Request Assist
Location: 8994 MACARTHUR		Minutes: 70	Assignment Area: Ypsilanti Twp
Comments: 15-53004 PER 631		Assist Info: MacArthur Blvd Contract	
527276	2164 COUCH, THOMAS R	7/2/2015 11:10 AM	Service Request Assist
Location: 1273 STAMFORD CT		Minutes: 155	Assignment Area: Ypsilanti Twp
Comments: ASSISTED SUPERIOR WITH SHOOTING. SGT ARMSTRONG		Assist Info: Superior Twp.	
527334	1654 GUYNES, THOMAS V	7/2/2015 5:45 PM	Service Request Assist
Location: 8684 MACARTHUR		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: ASST 687 SCENE SECURE SGT EGLER ADVISED		Assist Info: Superior Twp.	
527573	958 LOSEY, ROBERT MICHAEL	7/4/2015 4:25 AM	Service Request Assist
Location: 9100 MACARTHUR		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: ASSIST 765		Assist Info: MacArthur Blvd Contract	
527564	1750 ROY, JAMES M	7/4/2015 4:40 AM	Service Request Assist
Location: 9100 MACARTHUR		Minutes: 5	Assignment Area: Ypsilanti Twp



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/03/2015

Assistance Into Area: Superior Twp.

12:00 AM

7/1/2015 - 7/31/2015

Log #	Deputy ID / Name	Date/Time	Type	Assist Into
Comments: ASSIST WITH DISORDERLY				
527802	1123 WALLACE, SAMUEL D	7/5/2015 11:35 PM	Service Request Assist	MacArthur Blvd Contract
Location: MACARTHUR/CLARK		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: Assist Dep. Toth w/fleeing and eluding;two suspects in custody. Approved by Sgt. Fox				MacArthur Blvd Contract
527818	2096 MORSY, AHMED M	7/6/2015 11:25 PM	Service Request Assist	Superior Twp.
Location: 1973 WHITE OAK LN		Minutes: 25	Assignment Area: Ypsilanti Twp	
Comments: ASSIST PER 629 / TOT 763				Superior Twp.
528013	1123 WALLACE, SAMUEL D	7/7/2015 1:10 AM	Service Request Assist	Superior Twp.
Location: 8746 BARRINGTON DR		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: Dispo: Backed Dep. Gebauer w/panic alarm;unfounded complaint. Sgl. Fox approved.				Superior Twp.
529163	1690 MORRISON, HEATHER M	7/14/2015 1:20 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9438 MACARTHUR BLVD		Minutes: 40	Assignment Area: Ypsilanti Twp	
Comments: assist sgt hunt				MacArthur Blvd Contract
529170	2087 ROBERTS, BRANDON D	7/14/2015 1:20 AM	Service Requests	Superior Twp.
Location: 9438 MACARTHUR BLVD		Minutes: 40	Assignment Area: Ypsilanti Twp	
Comments: CIVIL MATTER; APPROVE 639				Superior Twp.
529163	1690 MORRISON, HEATHER M	7/14/2015 2:00 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9232 MACARTHUR		Minutes: 80	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 639 AND 707 J3 JAIL				MacArthur Blvd Contract
529170	2087 ROBERTS, BRANDON D	7/14/2015 2:00 AM	Service Requests	Superior Twp.
Location: 9232 MACARTHUR BLVD		Minutes: 240	Assignment Area: Ypsilanti Twp	
Comments: APPROVE 639; CONTACT WITH CALLER; DEP MORRISON TRANSPORT SUSPECT TO WCJ; STATION 2 REPORT; STATION 1 PACKET				Superior Twp.
529936	353 HOWELL, BRIAN LEE	7/18/2015 1:20 PM	Service Requests	Superior Twp.
Location: 1688 DEVON		Minutes: 60	Assignment Area: Ypsilanti Twp	
Comments: ASSIST SUPERIOR UNITS ON SUSPECT RESIDENCE, APPROVED BY SGT CAMPBELL				Superior Twp.
530360	586 HAUSE, KEVIN PATRICK	7/21/2015 4:05 AM	Service Request Assist	Superior Twp.
Location: ST JOES		Minutes: 40	Assignment Area: Ypsilanti Twp	
Comments: HELD PERIMETER AT MCAULEY / HURON RIVER DRIVE / PER SGT HUNT				Superior Twp.
530619	1137 RISHA, MATTHEW	7/22/2015 9:15 AM	Service Requests	Superior Twp.
Location: PLYMOUTH/DIXBORO		Minutes: 45	Assignment Area: Salem Twp	
Comments: Accident report taken-Lt. Marocco approved				Superior Twp.
530660	2096 MORSY, AHMED M	7/22/2015 9:20 PM	Service Request Assist	Ypsilanti Twp
Location: MACARTHUR/HARRIS		Minutes: 20	Assignment Area: Ypsilanti Twp	



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/03/2015

Assistance Into Area: Superior Twp.

12:00 AM

7/1/2015 - 7/31/2015

Log #	Deputy ID / Name	Date/Time	Type	Assignment Area	Assist Into
Comments: STOODBY UNTIL HALL COMPLETED INV-APPROVED BY SGT EGELER					
531140	353 HOWELL, BRIAN LEE	7/25/2015 1:25 PM	Service Requests	Ypsilanti Twp	Superior Twp.
Location: 8876 MACARTHUR					
Minutes: 25					
Comments: ASSIST M5, APPROVED BY 624					
531140	353 HOWELL, BRIAN LEE	7/25/2015 1:50 PM	Service Requests	Ypsilanti Twp	MacArthur Blvd Contract
Location: 1614 WIARD					
Minutes: 25					
Comments: VERBAL, ADVISED, APPROVED BY 624					
532112	1714 YEE, RAY MAND	7/31/2015 12:15 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9038 MACARTHUR					
Minutes: 45					
Comments: 15-62404/ASSIST 768 PER 632					
532121	797 KITTLE, BRIAN SCOTT	7/31/2015 12:20 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9038 MACARTHUR					
Minutes: 50					
Comments: 9038 MACARTHUR BLVD F/A D.V. CLEARED BY EGELER					
532124	1690 MORRISON, HEATHER M	7/31/2015 12:30 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9038 MACARTHUR					
Minutes: 60					
Comments: ASSIST 765					
532115	2071 BYNUM, L'SHANE D	7/31/2015 2:05 AM	Service Requests	Scio	Ann Arbor Twp.
Location: 3366 WINDSHADOW ST					
Minutes: 35					
Comments: HANDLE SUSPICIOUS IN AA TWP PER 623; SPOKE W/ RP; ADVISED THERE WAS A SUSPICIOUS VEHICLE NEAR THEIR DRIVEWAY; CHECKED AREA; UTL					

Total Minutes: 1,440 (24 hours 0 minutes)

Salem Twp	1	trip totaling	45	minutes
Scio	1	trip totaling	35	minutes
Ypsilanti Twp	26	trips totaling	1360	minutes
Total:	28	trips totaling	1440	minutes



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/03/2015

Assistance Into Area: AA/SUT: DDACTS Zone 2 – MacArthur Blvd

12:00 AM

7/1/2015 - 7/31/2015

Log # Deputy ID / Name

Total Minutes: (0 hours 0 minutes)

Total: 0 trips totaling minutes



Charter Township of Superior
Memorandum

To: Superior Township Board of Trustees
 From: Keith Lockie
 Date: August 17, 2015
 Re: Major Township Funds Quarterly Report – 1st and 2nd/2015

	1st & 2nd QUARTERS, 2015			2014	% Change from Prior Year	
	Actual	Budget	% of Budget			
GENERAL FUND:						
Rev. less Appropriations	\$1,227,174	\$1,818,567	67.5%	\$957,241	28.2%	G1
Appropriations from Res.	\$0	\$67,388	0.0%	\$0	0.0%	
Board	\$4,530	\$9,600	47.2%	\$71,559	-93.7%	G2
Administration	\$70,073	\$176,923	39.6%	\$0	100.0%	G2
Supervisor	\$43,025	\$90,412	47.6%	\$49,052	-12.3%	
Elections	\$7,983	\$28,000	28.5%	\$2,592	207.9%	
Accounting	\$20,119	\$39,087	51.5%	\$49,321	-59.2%	G3
Assessor	\$69,604	\$152,361	45.7%	\$103,682	-32.9%	G3
Clerk	\$41,988	\$97,251	43.2%	\$45,470	-7.7%	G3
Treasurer	\$69,619	\$139,646	49.9%	\$85,830	-18.9%	G3
Computer Service	\$0	\$0	0.0%	\$9,119	-100.0%	G4
Building & Grounds	\$54,869	\$76,701	71.5%	\$29,158	88.2%	G5
Special Projects	\$2,415	\$85,751	2.8%	\$3,705	-34.8%	
Ordinance Enforcement	\$23,875	\$65,534	36.4%	\$20,623	15.8%	
Planning	\$11,711	\$48,518	24.1%	\$25,875	-54.7%	G3
Infrastructure	\$134,664	\$379,907	35.4%	\$155,955	-13.7%	
Transfer of Funds	\$118,655	\$242,311	49.0%	\$115,119	3.1%	
Unallocated	\$102,405	\$205,341	49.9%	\$0	100.0%	G3
Other	\$23,023	\$48,612	47.4%	\$29,820	-22.8%	
Total Expenses	\$798,558	\$1,885,955	42.3%	\$796,880	0.2%	
NET of Rev./Exp.	\$428,615	\$0	100.0%	\$160,362		

G1 - 2015 100% Tax Revenue accounted for in January

G2 - New Department (Admin.) established in 2015

G3 - 2015 Benefits moved to new Department

G4 - 2015 Expenses moved to Administration

G5 - 2015 Sheriff's Bathroom

	1st & 2nd QUARTERS, 2015			2014	% Change from Prior Year
	Actual	Budget	% of Budget		
FIRE:					
Total Revenue	\$1,708,004	\$1,713,185	99.7%	\$1,681,966	1.5%
Vehicles	\$39,509	\$72,000	54.9%	\$0	100.0%
Buildings & Grounds	\$25,471	\$54,000	47.2%	\$0	100.0%
Operations	\$638,170	\$1,190,282	53.6%	\$786,385	-18.8%
Transfer of Funds	\$0	\$141,269	100.0%	\$130,000	0.0%
Unallocated	\$147,080	\$255,634	100.0%	\$0	100.0%
Other	\$0	\$0	100.0%	\$703	-100.0%
Total Expenses	\$850,230	\$1,713,185	49.6%	\$917,087	-7.3%
NET of Rev./Exp.	\$857,774	\$0	100.0%	\$764,879	12.1%

F2
F2
F2 +
F3
F1
F3

F1 - 2014 Transfer of Funds for New Truck
F2 - New Department
F3 - 2015 Benefits moved to new Department

	1st & 2nd QUARTERS, 2015			2014	% Change from Prior Year
	Actual	Budget	% of Budget		
BUILDING:					
Total Revenue	\$130,757	\$183,101	71.4%	\$92,094	42.0%
Safety/Inspection	\$70,811	\$144,723	48.9%	\$95,353	-25.7%
Unallocated	\$19,034	\$38,378	0.0%	\$0	100.0%
Total Expenses	\$89,844	\$183,101	49.1%	\$95,353	-5.8%
NET of Rev./Exp.	\$40,913	\$0	100.0%	(\$3,259)	-1355.2%

B1
B2
B2

B1 - Rate increase & Increased Development
B2 - 2015 Benefits moved to new Department

	1st & 2nd QUARTERS, 2015			2014	% Change from Prior Year
	Actual	Budget	% of Budget		
LAW:					
Total Revenue	\$1,422,678	\$1,692,720	84.0%	\$1,408,032	1.0%
Crime Control	\$838,402	\$1,691,600	49.6%	\$817,526	2.6%
Other	\$573	\$1,120	51.2%	\$1,046	-45.2%
Total Expenses	\$838,976	\$1,692,720	49.6%	\$818,573	2.5%
NET of Rev./Exp.	\$583,703	\$0	100.0%	\$589,459	-1.0%

	1st & 2nd QUARTERS, 2015			2014	% Change from Prior Year
	Actual	Budget	% of Budget		
PARKS:					
General Fund Cont.	\$118,655	\$237,311	50.0%	\$115,119	3.1%
Donations	\$100	\$100	0.0%	\$0	100.0%
Appropriations from FB	\$0	\$54,086	0.0%	\$0	0.0%
Other	\$831	\$1,500	55.4%	\$971	-14.4%
Total Revenue	\$119,587	\$292,997	40.8%	\$116,090	3.0%
Administration	\$29,776	\$62,455	47.7%	\$31,714	-6.1%
Recreation	\$4,649	\$13,318	34.9%	\$3,912	18.8%
Maintenance	\$47,768	\$151,306	31.6%	\$59,654	-19.9%
Park Dev./Imp.	\$301	\$40,000	0.8%	\$129	0.0%
Unallocated	\$11,484	\$25,918	44.3%	\$0	100.0%
Total Expenses	\$93,978	\$292,997	32.1%	\$95,409	-1.5%
NET of Rev./Exp.	\$25,609	\$0	100.0%	\$20,681	23.8%

P1 - 2015 Benefits moved to new Department

	1st & 2nd QUARTERS, 2015			2014	% Change from Prior Year
	Actual	Budget	% of Budget		
UTILITY DEPT O&M:					
Water & Sewer Inc.	\$1,310,766	\$3,092,418	42.4%	\$1,326,206	-1.2%
Meter Sales	\$12,518	\$10,000	125.2%	\$2,740	356.9%
Misc. Inc.	\$8,021	\$10,000	80.2%	\$14,786	-45.8%
Interest Inc.	\$956	\$2,000	47.8%	\$955	0.1%
Total Revenue	\$1,332,261	\$3,114,418	42.8%	\$1,344,687	-0.9%
Water & Sewer Purch.	\$950,550	\$2,193,541	43.3%	\$860,159	10.5%
Payroll	\$267,206	\$559,417	47.8%	\$296,960	-10.0%
Admin. Bldg.	\$20,533	\$40,200	51.1%	\$20,043	2.4%
Maint. Facility	\$33,414	\$54,250	61.6%	\$29,368	13.8%
Lift & Booster Stations	\$15,813	\$25,800	61.3%	\$11,596	36.4%
Other Expenses	\$135,345	\$175,526	77.1%	\$62,106	117.9%
Total Expenses	\$1,422,861	\$3,048,734	46.7%	\$1,280,232	11.1%
Net Ordinary Income	(\$90,600)	\$65,684	-137.9%	\$64,455	-240.6%
Transfers to Cap. Res.	\$0	\$65,684	0.0%	\$0	0.0%
NET Income	(\$90,600)	\$0	-100.0%	\$64,455	-240.6%

U1 - Increased Development

U2 - 2015 Metered Sewage

U4 - 2015 Replacement of Original MXUs

9:06 AM
 07/27/15
 Accrual Basis

Superior Township Utility Department
 Balance Sheet
 As of June 30, 2015

	Jun 30, 15	May 31, 15	Jun 30, 14
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529			350,702.18
101-O&M · Checking - O&M			43,942.01
101-CR · Checking - A2 Twp. Cap. Res.			
101 · Checking - Chase 205000485529 - ...	270,920.77	192,547.73	
Total 101 · Checking - Chase 205000485529	270,920.77	192,547.73	394,644.19
102 · O&M Money Mkt. - Comerica	964,604.14	964,445.60	962,677.02
103 · O&M Cash In Register	300.00	300.00	300.00
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,235,924.91	1,157,393.33	1,357,721.21
115 · CASH - SYSTEM REPAIR RESERVE			
118 · Sys. Rep.-Money Mkt. - Comerica	606,813.88	606,714.15	605,601.57
Total 115 · CASH - SYSTEM REPAIR RESER...	606,813.88	606,714.15	605,601.57
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234			
125-AA · Capital Res. Checking - AA Twp.	126,523.19	128,001.71	
125-YC · Cap. Reserves Checking - YCUA	1,188,060.40	1,141,092.90	
125 · CR Chkg. - Chase 639918234 - Other			1,572,612.96
Total 125 · CR Chkg. - Chase 639918234	1,314,583.59	1,269,094.61	1,572,612.96
127 · Cap. Res. Money Mkt.-Comerica	642,128.05	642,022.51	640,845.19
Total 120 · CASH - CAPITAL RESERVE	1,956,711.64	1,911,117.12	2,213,458.15
140 · CASH - DEBT SERVICE RESERVE			
145 · Debt Serv. Money Mkt. - Comerica	993,514.64	993,351.35	991,529.77
Total 140 · CASH - DEBT SERVICE RESERVE	993,514.64	993,351.35	991,529.77
Total Checking/Savings	4,792,965.07	4,668,575.95	5,168,310.70
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-FF · Due From Fire Fund	257.16		
160-PR · Due From Parks & Rec.	95.68		60.03
160-UD · Due From Other UD Class	1,545.00	3,090.00	
Total 160 · A/R - Due From Other Funds	1,897.84	3,090.00	60.03
161 · A/R - Other Customers	26,736.54	52,111.52	45,581.72
162 · A/R - Water/Sewer Bills (UB)	533,616.22	612,462.18	524,207.27
Total Accounts Receivable	562,250.60	667,663.70	569,849.02

Superior Township Utility Department

07/27/15

Balance Sheet

Accrual Basis

As of June 30, 2015

	Jun 30, 15	May 31, 15	Jun 30, 14
Other Current Assets			
164 · Undeposited Funds	1,285.07	17,888.70	58,922.07
166 · Prepaid Expenses	18,932.80	21,770.71	25,621.80
170 · Inventory - Meters & Parts	50,777.60	81,416.68	56,340.75
Total Other Current Assets	70,995.47	121,076.09	140,884.62
Total Current Assets	5,426,211.14	5,457,315.74	5,879,044.34
Fixed Assets			
174 · Buildings	3,258,166.94	3,258,166.94	3,175,749.44
175 · Acc. Dep. - Buildings	(864,228.76)	(854,527.80)	(748,513.94)
176 · Water & Sewer System	19,190,187.90	19,190,187.90	19,004,018.15
177 · Acc. Dep. - Water & Sewer Sys.	(6,005,204.45)	(5,965,517.16)	(5,511,781.71)
178 · Improvements & Equipment	933,718.96	933,718.96	886,457.16
179 · Acc. Dep - Imp. & Equipment	(696,501.18)	(694,694.11)	(673,478.73)
180 · Office Improvements	122,945.12	122,945.12	122,945.12
181 · Acc. Dep. - Office Improvements	(23,949.98)	(23,511.15)	(18,684.86)
182 · Office Furniture & Equipment	154,004.95	154,004.95	138,884.34
183 · Acc. Dep. - Off. Furn. & Equip.	(141,322.68)	(140,875.40)	(130,917.00)
184 · Vehicles	522,213.35	522,213.35	522,213.35
185 · Acc. Dep. - Vehicles	(508,249.16)	(506,155.80)	(472,829.04)
186 · Metering Program	169,481.87	169,481.87	110,008.00
187 · Acc. Dep. - Meter Program	(116,121.98)	(115,610.15)	(110,007.96)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. In Progress	211,185.80	198,085.80	67,968.30
Total Fixed Assets	16,416,789.20	16,458,375.82	16,572,493.12
TOTAL ASSETS	21,843,000.34	21,915,691.56	22,451,537.46
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			
200-LID · Due To Other UD Class		3,090.00	
Total 200 · A/P - Due To Other Funds		3,090.00	
205 · A/P - Vendors	169,461.84	188,241.82	230,426.46
Total Accounts Payable	169,461.84	191,331.82	230,426.46
Other Current Liabilities			
219 · Contracts Payable			
222 · CP - 2010 YCUA Ref. Bonds	1,932,371.69	1,932,371.69	2,232,166.27
223 · 2013 Refunded Bond	1,019,949.24	1,019,949.24	1,137,086.24
Total 219 · Contracts Payable	2,952,320.93	2,952,320.93	3,369,252.51

9:06 AM
07/27/15
Accrual Basis

Superior Township Utility Department
Balance Sheet
As of June 30, 2015

	Jun 30, 15	May 31, 15	Jun 30, 14
225 · Accrued Vacation & Sick Pay	44,209.60	44,209.60	29,886.39
Total Other Current Liabilities	2,996,530.53	2,996,530.53	3,399,138.90
Total Current Liabilities	3,165,992.37	3,187,862.35	3,629,565.36
Total Liabilities	3,165,992.37	3,187,862.35	3,629,565.36
Equity			
390 · Retained Earnings	18,913,784.41	18,913,784.41	19,103,941.95
Net Income	(236,776.44)	(185,955.20)	(281,969.85)
Total Equity	18,677,007.97	18,727,829.21	18,821,972.10
TOTAL LIABILITIES & EQUITY	21,843,000.34	21,915,691.56	22,451,537.46

9:06 AM
 07/27/15
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 O&M PROFIT & LOSS - BUDGET TO ACTUAL
 JANUARY THROUGH JUNE 2015

	JAN - JUN 15	BUDGET	\$ OVER BUDGET	% OF BUDGET
ORDINARY INCOME/EXPENSE				
INCOME				
400 - WATER & SEWER INCOME				
401 - WATER & SEWER SALES				
404 - WATER SALES	775,603.70	1,858,541.00	(1,082,937.30)	41.7%
405 - SEWER SALES	511,103.03	1,178,877.00	(667,773.97)	43.4%
TOTAL 401 - WATER & SEWER SALES	1,286,706.73	3,037,418.00	(1,750,711.27)	42.4%
408 - PENALTY INCOME	24,059.68	55,000.00	(30,940.32)	43.7%
TOTAL 400 - WATER & SEWER INCOME	1,310,766.41	3,092,418.00	(1,781,651.59)	42.4%
410 - METER SALES INCOME	12,517.72	10,000.00	2,517.72	125.2%
420 - MISCELLANEOUS INCOME				
421 - NEW CUST./INSTALL FEES	4,590.00	4,000.00	590.00	114.8%
423 - CUSTOMER CALL OUT INCOME	0.00	2,000.00	(2,000.00)	0.0%
425 - OTHER MISCELLANEOUS INCOME	3,430.91	4,000.00	(569.09)	85.8%
TOTAL 420 - MISCELLANEOUS INCOME	8,020.91	10,000.00	(1,979.09)	80.2%
440 - INTEREST INCOME				
441 - INTEREST ON BANK ACCOUNTS	956.13	2,000.00	(1,043.87)	47.8%
TOTAL 440 - INTEREST INCOME	956.13	2,000.00	(1,043.87)	47.8%
TOTAL INCOME	1,332,261.17	3,114,418.00	(1,782,156.83)	42.8%
GROSS PROFIT	1,332,261.17	3,114,418.00	(1,782,156.83)	42.8%
EXPENSE				
550 - WATER & SEWER PURCHASED				
555 - WATER PURCHASED	468,780.19	1,291,557.00	(822,776.81)	36.3%
560 - SEWER PURCHASED				
560-MO. - SEWER PURCHASED - MONTHLY	344,529.22			
560-TU - SEWER PURCHASED - TRUE UP	(31,117.65)			
560 - SEWER PURCHASED - OTHER	168,358.07	901,984.00	(733,625.93)	18.7%
TOTAL 560 - SEWER PURCHASED	481,769.64	901,984.00	(420,214.36)	53.4%
TOTAL 550 - WATER & SEWER PURCHASED	950,549.83	2,193,541.00	(1,242,991.17)	43.3%
600 - PAYROLL EXPENSES				
601 - SALARIES	171,657.23	377,159.00	(205,501.77)	45.5%
602 - OVERTIME PREMIUM	5,751.30	11,658.00	(5,906.70)	49.3%
603 - TAXABLE BENEFITS	20,507.66	28,859.00	(8,351.34)	71.1%
605 - FICA/MEDICARE	14,871.78	31,187.00	(16,315.22)	47.7%

9:06 AM
 07/27/15
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH JUNE 2015

	JAN - JUN 15	BUDGET	\$ OVER BUDGET	% OF BUDGET
607 - EMPLOYEE INSURANCE				
607-A - HSA ADMINISTRATIVE FEES	180.00	360.00	(180.00)	50.0%
607-D - DENTAL INSURANCE PREMIUMS	2,928.22	5,947.00	(3,018.78)	49.2%
607-L - LIFE INSURANCE PREMIUMS	406.68	881.00	(474.32)	46.2%
607-M - MEDICAL INSURANCE PREMIUMS	25,649.82	49,795.00	(24,145.18)	51.5%
607-V - VISION INSURANCE PREMIUMS	520.62	1,041.00	(520.38)	50.0%
TOTAL 607 - EMPLOYEE INSURANCE	29,685.34	58,024.00	(28,338.66)	51.2%
609 - PENSION EXPENSE	19,297.40	41,659.00	(22,361.60)	46.3%
610 - MERS 2% HCSP	5,435.46	10,871.00	(5,435.54)	50.0%
TOTAL 600 - PAYROLL EXPENSES	267,206.17	559,417.00	(292,210.83)	47.8%
611 - BUILDING & EQUIPMENT EXPENSES				
611-AB - ADMINISTRATION BUILDING				
620-AB - REPAIRS & MAINTENANCE	1,075.93	5,000.00	(3,924.07)	21.5%
643-AB - COMPUTER SERVICES & SUPP...	8,582.41	11,000.00	(2,417.59)	78.0%
645-AB - OPERATING SUPPLIES	1,975.47	5,000.00	(3,024.53)	39.5%
665-AB - UTILITIES	3,020.36	7,500.00	(4,479.64)	40.3%
668-AB - TELECOMMUNICATIONS	2,275.73	5,000.00	(2,724.27)	45.5%
677-AB - LEASED EQUIPMENT	2,103.13	3,700.00	(1,596.87)	56.8%
678-AB - CLEANING SERVICES	1,500.00	3,000.00	(1,500.00)	50.0%
TOTAL 611-AB - ADMINISTRATION BUILDING	20,533.03	40,200.00	(19,666.97)	51.1%
611-MF - MAINTENANCE FACILITY				
620-MF - REPAIRS & MAINTENANCE	10,074.47	15,000.00	(4,925.53)	67.2%
643-MF - COMPUTER SERVICES & SUPP...	5,310.71	6,000.00	(689.29)	88.5%
645-MF - OPERATING SUPPLIES	4,617.21	4,000.00	617.21	115.4%
665-MF - UTILITIES	10,471.13	25,000.00	(14,528.87)	41.9%
668-MF - TELECOMMUNICATIONS	2,940.97	4,250.00	(1,309.03)	69.2%
TOTAL 611-MF - MAINTENANCE FACILITY	33,414.49	54,250.00	(20,835.51)	61.6%
611-LB - LIFT & BOOSTER STATIONS				
620-LB - REPAIRS & MAINTENANCE	3,675.66	3,000.00	675.66	122.5%
645-LB - OPERATING SUPPLIES	2,834.42	2,000.00	834.42	141.7%
665-LB - UTILITIES	8,794.81	20,000.00	(11,205.19)	44.0%
668-LB - TELECOMMUNICATIONS	508.01	800.00	(291.99)	63.5%
TOTAL 611-LB - LIFT & BOOSTER STATIONS	15,812.90	25,800.00	(9,987.10)	61.3%
TOTAL 611 - BUILDING & EQUIPMENT EXPEN...	69,750.42	120,250.00	(50,489.58)	58.0%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 O&M PROFIT & LOSS - BUDGET TO ACTUAL
 JANUARY THROUGH JUNE 2015

	JAN - JUN 15	BUDGET	\$ OVER BUDGET	% OF BUDGET
670 - OTHER EXPENSES				
618 - REPAIRS & MAINTENANCE - OTHER				
620 - R&M - SYSTEM	41,168.76	35,000.00	6,168.76	117.6%
625 - R&M - ROOT FOAMING	7,154.63	7,000.00	154.63	102.2%
TOTAL 618 - REPAIRS & MAINTENANCE - O...	48,323.39	42,000.00	6,323.39	115.1%
630 - PROFESSIONAL SERVICES				
631 - PS - ENGINEERS (OHM)	10,591.00	40,000.00	(29,409.00)	26.5%
632 - PS - AUDITORS (PHP)	5,900.00	6,200.00	(300.00)	95.2%
634 - TOWNSHIP ACCOUNTING REIMB.	3,000.00	3,000.00	0.00	100.0%
635 - PS - ATTORNEYS	358.00	1,000.00	(642.00)	35.8%
638 - PS - MW FEES	265.43	600.00	(334.57)	44.2%
TOTAL 630 - PROFESSIONAL SERVICES	20,114.43	50,800.00	(30,685.57)	39.6%
650 - EMPLOYEE RELATED EXPENSES				
651 - UNIFORMS	649.22	3,000.00	(2,350.78)	21.6%
652 - TRANSPORTATION & MILEAGE	200.03	1,000.00	(799.97)	20.0%
653 - EMPLOYEE TRAINING	670.00	1,500.00	(830.00)	44.7%
656 - MISC. EMPLOYEE EXPENSES	342.50	500.00	(157.50)	68.5%
TOTAL 650 - EMPLOYEE RELATED EXPENS...	1,861.75	6,000.00	(4,138.25)	31.0%
671 - METERS & SUPPLIES	33,829.12	25,000.00	8,829.12	135.3%
672 - FUEL	2,951.55	10,000.00	(7,048.45)	29.5%
673 - INSURANCE & BONDS	15,380.49	25,000.00	(9,619.51)	61.5%
676 - POSTAGE	2,540.59	5,000.00	(2,459.41)	50.8%
701 - BAD DEBT EXPENSE	3,225.72	3,225.00	(0.28)	100.0%
709 - PRINTING & PUBLISHING	1,211.46	1,500.00	(288.54)	80.8%
711 - MEMBERSHIPS, DUES & LICENSES	5,906.28	6,500.00	(593.72)	90.9%
712 - MISCELLANEOUS EXPENSE	0.00	500.00	(500.00)	0.0%
TOTAL 670 - OTHER EXPENSES	135,344.78	175,526.00	(40,181.22)	77.1%
TOTAL EXPENSE	1,422,861.20	3,048,734.00	(1,625,872.80)	46.7%
NET ORDINARY INCOME	(90,600.03)	65,684.00	(156,284.03)	(137.9)%

9:06 AM
 07/27/15
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 O&M PROFIT & LOSS - BUDGET TO ACTUAL
 JANUARY THROUGH JUNE 2015

	JAN - JUN 15	BUDGET	\$ OVER BUDGET	% OF BUDGET
OTHER INCOME/EXPENSE				
OTHER EXPENSE				
850 - TRANSFERS OUT				
856 - TRANS. OUT TO CAPITAL RESERVE	0.00	65,684.00	(65,684.00)	0.0%
TOTAL 850 - TRANSFERS OUT	0.00	65,684.00	(65,684.00)	0.0%
TOTAL OTHER EXPENSE	0.00	65,684.00	(65,684.00)	0.0%
NET OTHER INCOME	0.00	(65,684.00)	65,684.00	0.0%
NET INCOME	(90,600.03)	0.00	(90,600.03)	100.0%

**Superior Township Utility Department
O&M P&L by Month - Current Year
January through June 2015**

	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTAL
Ordinary Income/Expense							
Income							
400 - Water & Sewer Income							
401 - Water & Sewer Sales							
404 - Water Sales	109,420.83	171,941.16	108,734.34	102,292.63	161,991.62	121,223.42	775,663.70
405 - Sewer Sales	67,335.65	115,183.26	79,158.01	70,984.60	106,232.50	70,206.01	511,103.03
Total 401 - Water & Sewer Sales	176,757.48	287,124.42	187,892.35	173,277.23	270,224.12	191,431.43	1,266,706.73
408 - Penalty Income	2,796.57	2,602.57	7,146.66	2,924.39	3,064.45	5,325.04	24,859.68
Total 400 - Water & Sewer Income	179,554.05	289,726.99	195,039.01	176,201.62	273,288.57	196,756.47	1,310,766.41
410 - Meter Sales Income	675.00	675.00	1,090.00	1,595.00	5,457.72	2,625.00	12,517.72
420 - Miscellaneous Income							
421 - New Cust./Install Fees	420.00	595.00	470.00	715.00	1,220.00	1,170.00	4,590.00
425 - Other Miscellaneous Income	3,225.72	73.69	0.00	0.00	0.00	131.50	3,430.91
Total 420 - Miscellaneous Income	3,645.72	668.69	470.00	715.00	1,220.00	1,301.50	9,020.91
440 - Interest Income							
441 - Interest on Bank Accounts	163.69	147.87	163.75	158.48	163.80	158.54	956.13
Total 440 - Interest Income	163.69	147.87	163.75	158.48	163.80	158.54	956.13
Total Income	194,236.46	291,618.55	196,762.76	178,669.80	280,130.09	200,841.51	1,332,251.17
Gross Profit	194,236.46	291,618.55	196,762.76	178,669.80	280,130.09	200,841.51	1,332,251.17
Expense							
550 - Water & Sewer Purchased							
555 - Water Purchased	79,786.23	76,588.83	76,683.68	63,740.96	87,413.24	94,367.22	466,780.19
560 - Sewer Purchased							
560-Mo. - Sewer Purchased - Monthly	0.00	0.00	83,184.03	82,354.83	98,645.20	90,345.16	344,529.22
560-TU - Sewer Purchased - True Up	0.00	0.00	-10,461.67	0.00	0.00	-20,656.98	-31,117.65
560 - Sewer Purchased - Other	84,404.16	77,779.11	124.30	124.30	5,801.99	124.30	168,359.07
Total 560 - Sewer Purchased	84,404.16	77,779.11	72,846.66	82,479.13	94,447.10	69,813.48	481,769.64
Total 550 - Water & Sewer Purchased	164,190.39	154,367.94	149,730.34	146,220.12	181,860.34	154,190.70	950,549.83
600 - Payroll Expenses							
601 - Salaries	39,452.07	25,590.24	26,301.36	26,301.36	25,710.78	26,301.38	171,657.23
602 - Overtime Premium	2,073.92	1,653.26	744.66	499.83	212.76	566.87	5,751.30
603 - Taxable Benefits	9,207.72	7,369.70	1,299.90	1,130.09	1,858.57	421.62	20,507.66
605 - FICA/Medicare	3,829.43	2,673.34	2,127.35	2,096.19	2,099.54	2,045.93	14,871.78
607 - Employee Insurance							
607-A - HSA Administrative Fees	30.00	30.00	30.00	30.00	30.00	30.00	180.00
607-D - Dental Insurance Premiums	488.09	488.14	487.62	487.91	488.08	488.08	2,928.22
607-L - Life Insurance Premiums	67.78	67.78	67.78	67.78	67.78	67.78	406.68
607-M - Medical Insurance Premiums	4,274.97	4,274.97	4,274.97	4,274.97	4,274.97	4,274.97	25,649.82
607-V - Vision Insurance Premiums	86.77	86.77	86.77	86.77	86.77	86.77	520.62
Total 607 - Employee Insurance	4,947.61	4,947.66	4,947.44	4,947.43	4,947.60	4,947.50	29,685.34

**Superior Township Utility Department
O&M P&L by Month - Current Year**

07/27/15

Accrual Basis

January through June 2015

	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTAL
609 - Pension Expense	4,428.96	3,608.98	2,861.81	2,821.24	2,823.26	2,753.25	19,297.40
610 - MERS 2% HCSP	905.91	905.91	905.91	905.91	905.91	905.91	5,435.46
Total 600 - Payroll Expenses	64,845.62	47,749.99	39,188.45	38,722.07	38,758.42	37,942.62	297,206.17
611 - Building & Equipment Expenses							
611-AB - Administration Building							
620-AB - Repairs & Maintenance	0.00	335.93	0.00	0.00	125.00	614.95	1,075.93
643-AB - Computer Services & Supplies	691.61	694.61	5,896.11	441.61	447.96	416.61	8,582.41
645-AB - Operating Supplies	268.96	811.79	245.42	311.47	191.33	146.50	1,975.47
665-AB - Utilities	664.67	684.94	543.91	468.52	318.71	309.61	3,020.36
668-AB - Telecommunications	294.60	406.45	407.45	374.72	428.64	363.87	2,275.73
677-AB - Leased Equipment	207.35	-74.15	519.17	503.45	259.13	688.18	2,103.13
678-AB - Cleaning Services	160.00	160.00	160.00	700.00	160.00	160.00	1,500.00
Total 611-AB - Administration Building	2,287.19	3,019.62	7,766.06	2,799.77	1,930.67	2,723.72	20,533.03
611-MF - Maintenance Facility							
620-MF - Repairs & Maintenance	409.92	4,997.86	2,183.49	1,283.66	476.46	723.03	10,074.47
643-MF - Computer Services & Supplies	1,969.26	919.79	1,747.29	304.79	184.79	184.79	5,310.71
645-MF - Operating Supplies	1,372.82	0.00	612.75	597.65	28.98	2,005.01	4,617.21
665-MF - Utilities	2,895.24	2,772.15	1,994.33	1,315.61	769.69	734.11	10,471.13
668-MF - Telecommunications	542.16	430.45	450.45	561.01	489.55	487.34	2,940.97
Total 611-MF - Maintenance Facility	7,179.40	9,120.25	6,968.21	4,062.72	1,949.48	4,134.33	33,414.49
611-LB - Lift & Booster Stations							
620-LB - Repairs & Maintenance	0.00	1,251.35	1,411.71	0.00	1,012.60	0.00	3,675.66
645-LB - Operating Supplies	120.86	460.86	889.61	0.00	132.62	1,230.27	2,834.42
665-LB - Utilities	2,123.64	1,843.91	1,854.35	1,356.60	937.02	876.29	8,794.81
668-LB - Telecommunications	87.68	84.04	84.04	84.09	84.08	84.06	508.01
Total 611-LB - Lift & Booster Stations	2,332.18	3,640.16	4,239.71	1,443.69	2,166.52	1,990.64	15,812.90
Total 611 - Building & Equipment Expenses	11,796.77	15,780.03	18,974.08	9,306.18	6,046.67	8,854.69	69,760.42
620 - Other Expenses							
618 - Repairs & Maintenance - Other							
620 - R&M - System	4,014.96	942.10	4,015.22	17,760.92	1,060.66	13,375.00	41,168.76
625 - R&M - Root Foaming	0.00	0.00	0.00	0.00	0.00	7,154.63	7,154.63
Total 618 - Repairs & Maintenance - Other	4,014.96	942.10	4,015.22	17,760.92	1,060.66	20,529.63	48,323.39
630 - Professional Services							
631 - PS - Engineers (OHM)	0.00	5,494.00	2,247.00	0.00	775.00	2,075.00	10,591.00
632 - PS - Auditors (PHP)	0.00	0.00	0.00	0.00	5,900.00	0.00	5,900.00
634 - Township Accounting Reimb.	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00
635 - PS - Attorneys	52.50	0.00	305.50	0.00	0.00	0.00	358.00
638 - PS - MW Fees	30.96	38.94	60.44	36.47	40.65	57.97	265.43
Total 630 - Professional Services	3,083.46	5,532.94	2,612.94	36.47	6,715.65	2,132.97	20,114.43

9:07 AM

07/27/15

Accrual Basis

**Superior Township Utility Department
O&M P&L by Month - Current Year
January through June 2015**

	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTAL
650 - Employee Related Expenses							
651 - Uniforms	49.05	0.00	600.17	0.00	0.00	0.00	649.22
652 - Transportation & Mileage	25.88	132.75	0.00	41.40	0.00	0.00	200.03
653 - Employee Training	380.00	0.00	290.00	0.00	0.00	0.00	670.00
656 - Misc. Employee Expenses	0.00	139.50	0.00	66.00	68.50	66.50	342.50
Total 650 - Employee Related Expenses	454.93	272.25	890.17	107.40	68.50	66.50	1,861.75
670 - Other Expenses							
671 - Meters & Supplies	0.00	0.00	3,190.04	995.00	-995.00	30,639.08	33,829.12
672 - Fuel	169.98	274.66	989.96	127.97	357.27	1,031.71	2,951.55
673 - Insurance & Bonds	2,605.26	2,605.26	2,605.26	2,605.26	2,605.26	2,354.19	15,380.49
676 - Postage	500.00	500.00	39.98	0.00	1,000.60	500.00	2,540.59
701 - Bad Debt Expense	3,225.72	0.00	0.00	0.00	0.00	0.00	3,225.72
709 - Printing & Publishing	0.00	289.91	263.00	210.55	0.00	448.00	1,211.46
711 - Memberships, Dues & Licenses	3,324.43	154.12	173.75	964.75	73.75	1,205.48	5,906.28
712 - Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 670 - Other Expenses	17,988.64	10,571.24	14,780.33	22,308.32	10,886.69	58,909.50	135,344.78
Total Expense	258,223.42	228,458.20	222,673.20	216,056.69	237,552.12	259,867.57	1,422,851.20
Net Ordinary Income	-73,984.96	63,150.35	-25,910.44	-37,386.89	42,577.97	-59,046.06	-90,600.03
Net Income	-73,984.96	63,150.35	-25,910.44	-37,386.89	42,577.97	-59,046.06	-90,600.03

Superior Township Utility Department
Profit & Loss Budget vs. Actual
OTHER CLASSES

	Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Jun 15	Budget	Jan - Jun 15	Budget	Jan - Jun 15	Budget	Jan - Jun 15	Budget
Ordinary Income/Expense								
Income								
412 - Connection Fees Income								
416 - T&T Income	215,000.00	105,000.00	0.00		0.00		215,000.00	105,000.00
Total 412 - Connection Fees Income	215,000.00	105,000.00	0.00		0.00		215,000.00	105,000.00
420 - Miscellaneous Income								
427 - Grant Income	0.00	454,509.00	0.00		0.00		0.00	454,509.00
Total 420 - Miscellaneous Income	0.00	454,509.00	0.00		0.00		0.00	454,509.00
440 - Interest Income								
441 - Interest on Bank Accounts	636.48	1,900.00	601.48	1,200.00	984.77	1,958.00	2,222.73	5,058.00
Total 440 - Interest Income	636.48	1,900.00	601.48	1,200.00	984.77	1,958.00	2,222.73	5,058.00
Total Income	215,636.48	561,409.00	601.48	1,200.00	984.77	1,958.00	217,222.73	564,567.00
Gross Profit	215,636.48	561,409.00	601.48	1,200.00	984.77	1,958.00	217,222.73	564,567.00
Expense								
670 - Other Expenses								
618 - Repairs & Maintenance - Other								
620 - R&M - System	0.00	20,000.00	0.00		0.00		0.00	20,000.00
Total 618 - Repairs & Maintenance - Other	0.00	20,000.00	0.00		0.00		0.00	20,000.00
622 - Project Expenses	0.00	505,010.00	0.00		0.00		0.00	505,010.00
675 - Depreciation	328,119.72	656,239.00	0.00		0.00		328,119.72	656,239.00
712 - Miscellaneous Expense	0.38		0.00		0.00		0.38	0.00
Total 670 - Other Expenses	328,120.10	1,181,249.00	0.00		0.00		328,120.10	1,181,249.00
686 - Bond Expenses								
687 - Bond Agency Fees	0.00		0.00		277.21	450.00	277.21	450.00
689 - Bond Interest Expense	0.00		0.00		34,658.99	68,723.00	34,658.99	68,733.00
690 - Annual Disclosure Report Fee	0.00		0.00		285.70		285.70	0.00
691 - Overlapping Report Fee	0.00		0.00		57.14		57.14	0.00
Total 686 - Bond Expenses	0.00		0.00		35,279.04	69,183.00	35,279.04	69,183.00
Total Expense	328,120.10	1,181,249.00	0.00		35,279.04	69,183.00	363,399.14	1,250,432.00
Net Ordinary Income	-112,483.62	-619,840.00	601.48	1,200.00	-34,294.27	-67,225.00	-146,176.41	-685,865.00

**Superior Township Utility Department
Profit & Loss Budget vs. Actual
OTHER CLASSES**

	Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Jun 15	Budget	Jan - Jun 15	Budget	Jan - Jun 15	Budget	Jan - Jun 15	Budget
Other Income/Expense								
Other Income								
800 - Transfers IN								
809 - Trans. In from O&M Reserves	0.00	55,684.00	0.00		0.00		0.00	65,684.00
Total 800 - Transfers IN	0.00	55,684.00	0.00		0.00		0.00	55,684.00
Total Other Income	0.00	55,684.00	0.00		0.00		0.00	55,684.00
Net Other Income	0.00	55,684.00	0.00		0.00		0.00	65,584.00
Net Income	-112,483.62	-554,156.00	801.48	1,200.00	-34,294.27	-67,225.00	-146,176.41	-620,181.00

Superior Township Utility Department
Profit & Loss YTD Comparison

January through June 2015

	O&M		Cap. Ret.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14
Ordinary Income/Expense										
Income										
400 - Water & Sewer Income										
401 - Water & Sewer Sales										
404 - Water Sales	775,604	789,400	0	0	0	0	0	0	775,604	789,400
405 - Sewer Sales	511,103	510,752	0	0	0	0	0	0	511,103	510,752
Total 401 - Water & Sewer Sales	1,286,707	1,299,152	0	0	0	0	0	0	1,286,707	1,299,152
408 - Penalty Income	24,090	27,054	0	0	0	0	0	0	24,090	27,054
Total 400 - Water & Sewer Income	1,310,796	1,325,206	0	0	0	0	0	0	1,310,796	1,325,206
410 - Meter Sales Income	12,518	2,740	0	0	0	0	0	0	12,518	2,740
412 - Connection Fees Income										
412 - Availability Fees Income	0	0	0	28,858	0	0	0	0	0	28,858
415 - T&T Income	0	0	215,000	10,500	0	0	0	0	215,000	10,500
Total 412 - Connection Fees Income	0	0	215,000	39,358	0	0	0	0	215,000	39,358
420 - Miscellaneous Income										
421 - New Cust./Install Fees	4,580	1,895	0	0	0	0	0	0	4,580	1,895
422 - HSA Administrative Fees	0	119	0	0	0	0	0	0	0	119
423 - Customer Call Out Income	0	1,092	0	0	0	0	0	0	0	1,092
425 - Other Miscellaneous Income	3,431	3,673	0	0	0	0	0	0	3,431	3,673
431 - Municipality Maint. Fee Income	0	8,007	0	0	0	0	0	0	0	8,007
Total 420 - Miscellaneous Income	8,021	14,786	0	0	0	0	0	0	8,021	14,786
440 - Interest Income										
441 - Interest on Bank Accounts	956	954	636	978	601	600	935	983	3,179	3,515
Total 440 - Interest Income	956	954	636	978	601	600	935	983	3,179	3,515
Total Income	1,332,261	1,344,697	215,636	40,336	601	600	935	983	1,549,484	1,365,607
Gross Profit	1,332,261	1,344,697	215,636	40,336	601	600	935	983	1,549,484	1,365,607
Expense										
550 - Water & Sewer Purchased										
553 - Water Purchased	498,780	496,327	0	0	0	0	0	0	498,780	496,327
560 - Sewer Purchased										
560-Mo. - Sewer Purchased - Monthly	344,529	0	0	0	0	0	0	0	344,529	0
560-TU - Sewer Purchased - True Up	-31,118	0	0	0	0	0	0	0	-31,118	0
560 - Sewer Purchased - Other	188,358	363,832	0	0	0	0	0	0	188,358	363,832
Total 560 - Sewer Purchased	491,770	363,832	0	0	0	0	0	0	491,770	363,832
Total 550 - Water & Sewer Purchased	990,550	860,159	0	0	0	0	0	0	990,550	860,159
600 - Payroll Expenses										
601 - Salaries	171,557	180,812	0	0	0	0	0	0	171,557	180,812
602 - Overtime Premium	5,751	10,106	0	0	0	0	0	0	5,751	10,106
603 - Taxable Benefits	20,508	18,556	0	0	0	0	0	0	20,508	18,556
605 - FICA/Medicare	14,672	15,254	0	0	0	0	0	0	14,672	15,254
607 - Employee Insurance										
607-A - HSA Administrative Fees	180	0	0	0	0	0	0	0	180	0
607-D - Dental Insurance Premiums	2,928	3,309	0	0	0	0	0	0	2,928	3,309
607-H - HSA Deposits	0	18,400	0	0	0	0	0	0	0	18,400
607-L - Life Insurance Premiums	407	455	0	0	0	0	0	0	407	455
607-M - Medical Insurance Premiums	25,550	24,182	0	0	0	0	0	0	25,550	24,182
607-S - Special Medical Insurance Prem.	0	1,551	0	0	0	0	0	0	0	1,551
607-V - Vision Insurance Premiums	521	575	0	0	0	0	0	0	521	575
Total 607 - Employee Insurance	29,586	48,472	0	0	0	0	0	0	29,586	48,472

Superior Township Utility Department Profit & Loss YTD Comparison

January through June 2015

	O&M		Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14
	508 - Pension Expense	19,297	16,709	0	0	0	0	0	0	19,297
510 - MERS 2% HCSP	5,435	6,051	0	0	0	0	0	0	5,435	6,051
Total 500 - Payroll Expenses	257,206	256,903	0	0	0	0	0	0	257,206	256,950
611 - Building & Equipment Expenses										
611-AB - Administration Building										
620-AB - Repairs & Maintenance	1,076	2,735	0	0	0	0	0	0	1,076	2,735
643-AB - Computer Services & Supplies	8,582	5,207	0	0	0	0	0	0	8,582	5,207
645-AB - Operating Supplies	1,978	2,741	0	0	0	0	0	0	1,978	2,741
665-AB - Utilities	3,020	3,833	0	0	0	0	0	0	3,020	3,833
668-AB - Telecommunications	2,376	2,149	0	0	0	0	0	0	2,376	2,149
677-AB - Leased Equipment	2,103	1,827	0	0	0	0	0	0	2,103	1,827
678-AB - Cleaning Services	1,500	1,540	0	0	0	0	0	0	1,500	1,540
Total 611-AB - Administration Building	20,533	20,643	0	0	0	0	0	0	20,533	20,643
611-MF - Maintenance Facility										
620-MF - Repairs & Maintenance	10,374	7,871	0	0	0	0	0	0	10,374	7,871
643-MF - Computer Services & Supplies	5,311	4,416	0	0	0	0	0	0	5,311	4,416
645-MF - Operating Supplies	4,617	1,748	0	0	0	0	0	0	4,617	1,748
665-MF - Utilities	10,471	13,252	0	0	0	0	0	0	10,471	13,252
668-MF - Telecommunications	2,941	2,081	0	0	0	0	0	0	2,941	2,081
Total 611-MF - Maintenance Facility	33,414	29,368	0	0	0	0	0	0	33,414	29,588
611-LB - Lift & Booster Stations										
620-LB - Repairs & Maintenance	3,676	995	0	0	0	0	0	0	3,676	995
645-LB - Operating Supplies	2,834	1,111	0	0	0	0	0	0	2,834	1,111
665-LB - Utilities	3,785	3,113	0	0	0	0	0	0	3,785	3,113
668-LB - Telecommunications	508	403	0	0	0	0	0	0	508	403
Total 611-LB - Lift & Booster Stations	15,813	11,599	0	0	0	0	0	0	15,813	11,599
Total 611 - Building & Equipment Expenses	59,750	51,007	0	0	0	0	0	0	59,750	51,007
670 - Other Expenses										
618 - Repairs & Maintenance - Other										
620 - R&M - System	41,169	10,653	0	0	0	0	0	0	41,169	10,653
625 - R&M - Root Fearing	7,155	0	0	0	0	0	0	0	7,155	0
Total 618 - Repairs & Maintenance - Other	48,323	10,653	0	0	0	0	0	0	48,323	10,653
630 - Professional Services										
631 - PS - Engineers (OHM)	10,591	9,030	0	0	0	0	0	0	10,591	9,030
632 - PS - Auditors (PHP)	5,900	583	0	0	0	0	0	0	5,900	583
634 - Township Accounting Reimb.	3,000	823	0	0	0	0	0	0	3,000	823
635 - PS - Attorneys	358	0	0	0	0	0	0	0	358	0
638 - PS - MW Fees	265	283	0	0	0	0	0	0	265	283
Total 630 - Professional Services	20,114	11,130	0	0	0	0	0	0	20,114	11,130
650 - Employee Related Expenses										
651 - Uniforms	649	590	0	0	0	0	0	0	649	590
652 - Transportation & Mileage	200	314	0	0	0	0	0	0	200	314
653 - Employee Training	670	290	0	0	0	0	0	0	670	290
656 - Misc. Employee Expenses	343	109	0	0	0	0	0	0	343	109
Total 650 - Employee Related Expenses	1,862	1,303	0	0	0	0	0	0	1,862	1,303

Superior Township Utility Department Profit & Loss YTD Comparison

January through June 2015

	O&M		Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14	Jan - Jun 15	Jan - Jun 14
	671 - Meters & Supplies	33,829	12,127	0	0	0	0	0	0	33,829
672 - Fuel	2,652	5,372	0	0	0	0	0	0	2,652	5,372
673 - Insurance & Bonds	16,380	12,581	0	0	0	0	0	0	16,380	12,581
675 - Depreciation	0	0	328,120	350,602	0	0	0	0	328,120	350,602
676 - Postage	1,641	2,779	0	0	0	0	0	0	1,641	2,779
701 - Bad Debt Expense	3,226	3,172	0	0	0	0	0	0	3,226	3,172
705 - Printing & Publishing	1,211	873	0	0	0	0	0	0	1,211	873
711 - Memberships, Dues & Licenses	5,906	2,129	0	0	0	0	0	0	5,906	2,129
712 - Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0
Total 670 - Other Expenses	135,345	82,108	328,120	350,602	0	0	0	0	463,465	412,709
686 - Bond Expenses										
687 - Bond Agency Fees	0	0	0	0	0	0	277	277	277	277
689 - Bond Interest Expense	0	0	0	0	0	0	34,659	37,465	34,659	37,465
690 - Annual Disclosure Report Fee	0	0	0	0	0	0	282	0	282	0
691 - Overlapping Report Fee	0	0	0	0	0	0	57	0	57	0
Total 686 - Bond Expenses	0	0	0	0	0	0	35,279	37,742	35,279	37,742
Total Expense	1,422,861	1,285,232	328,120	350,602	0	0	35,279	37,742	1,786,260	1,668,576
Net Ordinary Income	-90,600	54,455	-112,484	-310,265	601	600	-34,294	-36,759	-235,776	-281,970
Net Income	-90,600	54,455	-112,484	-310,265	601	600	-34,294	-36,759	-235,776	-281,970

9:08 AM
07/27/15

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/R - DUE FROM OTHER FUNDS (ACCT. 160)
AS OF JUNE 30, 2015

TYPE	DATE	NUM	NAME	MEMO	OPEN BALANCE
CURRENT					
TOTAL CURRENT					
1-89					
INVOICE	05/25/15	2015048	SUPERIOR TWP. FIRE DEPT. 2010 BOND	FIRE'S PORTION OF 2015 ANNUAL DISCLOSURE REPORT	257.16
INVOICE	05/29/15	2015046	SUPERIOR TWP. P&R	CELL PHONES - JUN 15	57.96
INVOICE	05/29/15	2015047	SUPERIOR TWP. UTILITY	MOVE O&M PORTION OF PERMIT 1433-1435	1,545.00
INVOICE	06/25/15	2015047	SUPERIOR TWP. P&R	PHONES - JUN 15	27.72
TOTAL 1-89					1,897.84
1-89					
TOTAL 1-89					
TOTAL					1,897.84

9:08 AM
07/27/15

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/R - OTHER CUSTOMERS (ACCT. 161)
AS OF JUNE 30, 2015

TYPE	DATE	NUM	NAME	MEMO	DUE DATE	OPEN BALANCE
CURRENT						
TOTAL CURRENT						
1-99						
PAYMENT	05/12/15	09576918	TOLLEBROTHERS	OVERPAYMENT		<u>(0.36)</u>
TOTAL 1-99						<u>(0.36)</u>
>99						
INVOICE	08/21/12	1395	RICHARD AND MYONG BUTLER	CC PERMIT - 1291 N. PROSPECT	08/21/13	12,500.00
INVOICE	08/20/13	2013-REG-29	JON HALL	W/S SALES - 8266 PINE CT - 09/15/10 - 08/15/13	08/20/14	2,206.00
INVOICE	08/21/14	2014-FC00	JON HALL	FINANCE CHARGE	08/21/14	220.40
INVOICE	10/29/14	1409	FAIRFAX MANOR	WATERGE FIRE HYDRANTS	11/23/14	50.00
INVOICE	11/30/14	2014-FC09	FAIRFAX MANOR	FINANCE CHARGE	11/30/14	6.00
INVOICE	11/30/14	2014-FC11	SUPERIOR WOODS	FINANCE CHARGE	11/30/14	6.00
INVOICE	10/14/14	2014-OM-03	ARBOR WOODS HOME COMMUNITY	BIT METER - ARBOR WOODS	01/25/15	11,632.50
INVOICE	05/15/15	2015-0019	Pinnacle Homes - Misc.	FINANCE CHARGE	03/16/15	<u>5.92</u>
TOTAL >99						<u>26,736.92</u>
TOTAL						<u>26,736.54</u>



PREPAID EXPENSES (a/c 166)

Month of: JUNE, 2015

UTILITY DEPARTMENT

Type	Date	Number	Name/Vendor	Memo/Expense	Amount	Balance	Left
Bill	02/06/14		XC2 Software	BFP Software Maint. - May14-Apr15	\$625.00		
JE	Various	Various		May 14- Jun 15 Expense	(\$364.60)		
						\$260.40	10
Bill	06/01/14		AWWA	Annual Dues - Sep14-Aug15	\$295.00		
JE	Various	Various		Sep. 14 - Jun 15 Expense	(\$245.84)		
						\$49.16	2
Bill	11/01/14	025-105076	Tyler Technologies	Annual Maintenance - Nov14-Oct15	\$1,594.29		
JE	Various	Various		Nov. 14 - Jun 15 Expense	(\$1,062.85)		
						\$531.44	4
Bill	12/23/14		Decker Agency	Municipal Insurance - 2015	\$23,958.00		
JE	Various	Various		Jan. - Jun 15 Expense	(\$11,979.00)		
						\$11,979.00	6
Bill	04/24/15	2015-0093	Superior Twp. General Fund	Worker's Comp. Ins. - Jul15-Jun16	\$6,112.80		
JE	Various	Various			\$0.00		
						\$6,112.80	12
Total 166 Prepaid Expenses						\$18,932.80	

9:12 AM
07/27/15

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/P - VENDORS (ACCT. 205)
AS OF JUNE 30, 2015

DATE	NUM	NAME	MEMO	OPEN BALANCE
CURRENT				
06/30/15	487937	MAGIC WRIGHTER	MONTHLY FEE - JUN 15	57.97
06/30/15	5-500-400006-01	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - RIVERBEND - JUN 15	333.18
06/30/15	5-500-400004-01	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - JUN 15	153,847.52
06/30/15	11112	DUKE'S ROOT CONTROL, INC.	ROOT CONTROL SERVICE	7,154.62
TOTAL CURRENT				151,393.30
1-99				
05/27/15		WRIGHT EXPRESS FSC	GAS FOR GMC	61.08
05/28/15		WRIGHT EXPRESS FSC	DIESEL	129.11
05/29/15	302-622019	AUTO-WARES GROUP (AUTO VALVE)	OIL & FILTER	107.35
06/02/15		CONGDON'S ACE HARDWARE	DRILL BITS	30.48
06/04/15		WRIGHT EXPRESS FSC	GAS FOR GMC	50.00
06/05/15	302-622657	AUTO-WARES GROUP (AUTO VALVE)	LIGHT	15.29
06/09/15		WRIGHT EXPRESS FSC	GAS FOR GMC	30.26
06/09/15		CONGDON'S ACE HARDWARE	DRILL BITS	44.97
06/09/15	302-622902	AUTO-WARES GROUP (AUTO VALVE)	TESTER & RELAYS	50.97
06/10/15	5101459550.001	ETNA SUPPLY	METER COUPLING	1,000.00
06/15/15	510864	WASHTENAW COUNTY ROAD COMMISSION	2015 ANNUAL BLANKET PERMIT	81.73
06/17/15		WRIGHT EXPRESS FSC	GAS FOR GMC	66.00
06/18/15		CONGDON'S ACE HARDWARE	DRILL BIT & FASTENERS	9.78
06/19/15	A1510994	AT JANITORIAL SUPPLY	DRAIN OPENER	346.86
06/22/15		PURCHASE POWER	POSTAGE METER REFILL	500.00
06/22/15	1-222885	TODD'S SERVICES, INC. (TSI)	HYDROSEED & PREP	5,435.00
06/23/15	9320	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - JUL 15	(4,274.97)
06/23/15	9321	CONSUMER'S LIFE INSURANCE COMPANY	LIFE INSURANCE - JUL 15	(67.79)
06/23/15	9322	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JUL 15	(488.06)
06/23/15	9327	VISION SERVICE PLAN	VISION INSURANCE - JUL 15	(86.77)
06/24/15		WRIGHT EXPRESS FSC	GAS FOR GMC	46.00
06/24/15	7213	GREEN STREET TREE CARE	REMOVE TREES ALONG MACARTHUR	3,175.00
06/25/15	6007517623709	ADVANCE AUTO PARTS	LIGHT BULBS FOR TRUCK	4.40
06/25/15		STAUDER, BARCH & ASSOCIATES, INC.	2015 ANNUAL DISCLOSURE REPORT	500.00
06/25/15	11695503	SPARTAN DISTRIBUTORS	TORO PARTS	618.04
06/25/15	2-037-354100-01	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - MAY+JUN 15	49.02
06/29/15	00585 302056-01-2	COMCAST	INTERNET - ADM. BLDG. - JUN 15	102.85
06/29/15	17196085	MILLENNIUM BUSINESS SYSTEMS	TOSHIBA COPIER LEASE - JUN 15	253.81
06/29/15	330595900078	DTE	GAS & ELECT. @ 1799 N. PROSPECT - JUN 15	158.21
TOTAL 1-99				8,069.54
100-180				
TOTAL 100-180				
> 180				
TOTAL > 180				
TOTAL				169,461.84

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT ORDINANCE NO. 189, PEDDLERS AND
SOLICITORS, WHICH REPEALS AND REPLACES ORDINANCE NO. 173
AND TO
APPROVE APPLICATION AND LICENSE FEES FOR A PEDDLERS AND
SOLICITORS LICENSE**

Resolution Number: 2015-22

Date: July 20, 2015

WHEREAS, the Charter Township of Superior was operating under Superior Township Ordinance 173, the “Superior Township Peddlers, Solicitors, and Transient Merchants Ordinance”, passed by the Superior Township Board of Trustees, effective July 28, 2008; and,

WHEREAS, on May 18, 2015 the Superior Township Board of Trustees approved a moratorium on issuing any new solicitors licenses and repealed Ordinance 173; and

WHEREAS, with the assistance of the Township Attorney, the administrative staff has prepared a draft Ordinance 189 to repeal and replace Ordinance 173;

WHEREAS, the proposed Ordinance 189 addresses vehicle insurance, vehicle safety, driving history and other areas lacking in Ordinance 173, and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the adoption of Ordinance 189, Peddlers and Solicitors, which repeals and replaces Ordinance 179; and,

BE IT FURTHER RESOLVED that Superior Township Board of Trustees approves the non-refundable application fee of \$25.00 for the Peddlers/Solicitors License and an additional \$20.00 to be paid for the issuance of the Peddlers/Solicitors License.

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Superior, County of Washtenaw, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Superior at a regular meeting held on the day of , 2015, the original of which resolution is on file in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

IN WITNESS WHEREOF, I have set my official signature, this day of , 2015.

David M Phillips

DAVID M. PHILLIPS, CLERK,
CHARTER TOWNSHIP OF SUPERIOR

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 189

An ordinance to regulate peddlers and solicitors in the Township and to repeal Ordinance 173.

The Charter Township of Superior hereby ordains:

Section 1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- 1.1 *Canvassing and soliciting* meaning the going from door to door, house to house, place to place, street to street or remaining in one place within the Township for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever for future delivery, or for the purpose of soliciting orders for or canvassing occupants or residents for the installation or servicing of any household equipment or appliances, including but not limited to, furnace or boiler repair and maintenance, repair and servicing of washing windows and screens, awnings, roofing and siding of buildings or for any other services to be furnished. It shall also include persons soliciting for funds or donations of any kind. It shall also include the assisting of others in canvassing and/or soliciting. Newsboys and persons traveling on a regularly established route at the request, expressed or implied, of their customers, are not to be considered within the definitions of "peddler" or "canvasser" under the terms of this chapter.
- 1.2 *Charitable, religious or political organization* means a not-for-profit charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code, that solicits or obtains contributions solicited from the public for charitable, religious or political purposes.
- 1.3 *Clerk* means the clerk for the Township, or the Clerk's designated representative.
- 1.4 *Commercial purposes* means any business or activity carried on for profit.
- 1.5 *Handbill* means any written or printed notice distributed by hand for the purpose of communication, including but not limited to any pamphlet, booklet or leaflet.

- 1.6 *Minor* means a person under 18 years of age.
- 1.7 *Non-commercial purposes* means any purpose other than that involving a business or activity carried on for profit, including, but not limited to, a political, religious or charitable purpose, or an activity sponsored by a political, religious, not-for-profit charitable, benevolent, educational, philanthropic, humane, patriotic or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code. This also means candidates or persons going door-to-door on behalf of a political candidate(s) or other political purposes or voter registration.
- 1.8 *Peddling* means the going from door to door, house to house, place to place, street to street, or remaining in one place, in the Township carrying or conveying or transporting by person, wagon, motor vehicles or other type of conveyance for the purpose of offering for immediate sale, food products, including but not limited to, meat, fish, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature and landscaping materials of all types. It shall also include the assisting of others in "peddling".
- 1.9 *Person* means and includes any person, agent, firm, partnership, association, corporation, company or organization of any kind.

Section 2. Soliciting, peddling or canvassing on posted private property or when requested not to do so.

It shall be unlawful for any person to solicit, peddle or canvass upon any private property in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling includes religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.

Section 3. Hours of operation.

It shall be unlawful for any person to conduct, or attempt to conduct, any canvassing, soliciting or peddling before the hours of 9:00 a.m. and after dusk, at any location within the Township.

Section 4. Use and restriction of stops, scales, bells, horns, etc.

- 4.1 No person shall stop in any one place longer than is necessary to make a sale or stop on private property without the consent of the owner. No person shall stop for the purposes of selling or offering to sell any food products within a distance of 300 feet from any public, private, charter or parochial school building, or the lands on which such buildings are located in the Township on any day during which school is in session. No person operating as a solicitor, canvasser or peddler shall interfere with traffic or cause or permit large numbers of

persons, especially children, to congregate upon the public streets.

- 4.2 It shall be unlawful for any person to call out or make any noise of any kind whatsoever, or to use a bell, horn or other noise making device so as to unreasonably disturb persons in the immediate vicinity for an extended period of time with the purpose of attracting persons to buy goods such licensee has for sale.

Section 5. Vehicles, sanitation; health standards.

- 5.1 All vehicles used in the sale of food products must be kept clean and sanitary conditions at all times, and when containing loads or parts of loads of food products they must be kept only in places and operated in a manner which, in the opinion of the health officer for the county department of health and the state department of agriculture, are sanitary and wholesome.
- 5.2 All vehicles used for the purpose of selling or transportation of meat, milk, pastry, ice cream and all other food products for human consumption in the Township shall be inspected and have in possession a current valid approval by the county board of health, or the state department of agriculture before a license is granted. The holder of a license under which a food vending vehicle is operated shall be the person responsible for all the conditions and requirements of this chapter.
- 5.3 Failure to maintain the standards and requirements of the county board of health or the state department of agriculture for the sale or transportation of food will constitute cause for revocation of the license under which such vehicles are operated.
- 5.4 All vehicles used in the sale of any products shall be maintained in good working condition. Applicant shall maintain—evidence of proper public liability and personal injury insurance in the amount of not less than the minimum amounts required by the State Motor Vehicle Code. Upon request they shall provide proof of inspection by the Township's designated agent to ensure the motor vehicle used for soliciting or peddling meets all the requirements of the Michigan Vehicle Code.

Section 6. Minors; soliciting, canvassing or peddling, requirements.

If an applicant is a minor, the following provisions shall apply:

- 6.1 An approved copy of the work permit issued by the State of Michigan, showing the approved hours of work and the job duties of each minor shall be attached to the application, and
- 6.2 Minor(s) shall at all times be under the direct supervision of an adult

Section 7. Misrepresentation.

- 7.1 No fraudulent or misleading representations to any person shall be made in connection with any peddling or soliciting activities, including, but not limited to, any misleading representation concerning the product or service involved, the purposes for which contributions solicited will be used, the name of the peddler or solicitor, the trade name and nature of the parent organization, or the purposes for which the parent organization was organized.
- 7.2 No person shall represent that the issuance of a solicitor registration certificate under this chapter is an endorsement by the Township of the solicitor, its products or the organization the solicitor represents.

Section 8. Solicitation of persons inside motor vehicles prohibited.

No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

Section 9. Fixed stands prohibited.

No peddler or solicitor shall establish a fixed stand and/or store for soliciting upon any street, road, highway, lane, sidewalk, driveway, alley or publicly-owned property, unless said stand and/or store shall be in compliance with all applicable provisions of the Township Zoning Ordinance.

Section 10. License required.

Unless exempt, it shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling for commercial purposes in the Township as defined Section 1, without first obtaining a license from the Township in compliance with the provisions of this Ordinance. and each vehicle, piece of equipment or container used in connection therewith.

Section 11. Application.

- 11.1 An application for the license required by this Ordinance shall be made upon a form provided by the Clerk, which shall be signed by the applicant and shall, as a minimum, contain the following:
- (1) If an individual, the name, address and telephone number of the individual.
 - (2) If a partnership, the name, residence and business address and telephone number of each partner.
 - (3) If a corporation, the name, business address and telephone number of the corporation and the name of the registered agent for the corporation.
 - (4) Two current photographs of the applicant who is to do the actual canvassing, soliciting or peddling. Each photograph shall be two inches

by two inches showing the head and shoulders of the applicant or agent(s).

- (5) A statement as to whether the applicant has been convicted of any crime, including any misdemeanor or violation of any municipal ordinance, the date and location of the conviction and the sentence imposed and if the applicant is currently under any court or parole board ordered supervision. A statement indicating if the applicant has been arrested and is awaiting disposition for any violation of federal, state or local laws or ordinances.
- (6) The length of time for which the right to do business is sought.
- (7) A brief description of the product or services involved.
- (8) A description of each vehicle, along with a license plate number of each such vehicle, piece of equipment or container used in connection with the operation of the canvasser, solicitor and/or peddler.
- (9) A current photo identification issued by a federal or state government agency.
- (10) Provide two character references, preferably from residents of Superior Township.

11.2 If the applicant will be selling any products from a motor vehicle, they shall attach to the application the following:

- (1) Evidence of proper public liability and personal injury insurance in the amount of not less than the minimum amounts required by the State Motor Vehicle Code. Proof of inspection by the Township's designated agent to ensure the motor vehicle used for soliciting or peddling meets all the requirements of the Michigan Vehicle Code.
- (2) A copy of a valid Michigan driver's license, if the applicant is selling any products from a motor vehicle;
- (3) A copy of the applicant's master driving record obtained from the Secretary of State.

11.3 Application for a license under this ordinance shall be deemed as agreement by the applicant to observe all pertinent laws and regulations of the Township and defend, indemnify, and save harmless the Township from all damages or actions at law that may arise or may be brought on account of injury to persons or property resulting from the licensee's activities under this ordinance.

11.4 The application shall be accompanied by a nonrefundable application fee to be established by resolution of the Township Board. The Township Board may, from

time to time, modify the established fee schedule. The application fee is separate from the license fee described in Section 13.

Section 12. Investigation.

- 12.1 Upon receipt of the application for a license, the Clerk shall review the same for completeness and if the application is complete, shall cause an investigation to ensure that the applicant meets all requirements set forth in this ordinance and to insure that the representations in the application are truthful.
- 12.2 The investigation shall be completed within twenty-eight (28) calendar days of receipt of the application and after such investigation is concluded, the Clerk may:
- (1) Issue the license, upon payment of the appropriate license fee;
 - (2) Deny the license for any of the reasons set forth in Section 14.1;
 - (3) Request additional information from the applicant, if the Clerk determines that such information is needed to process the application. Once the additional information is received from the applicant, the Clerk shall have fourteen (14) calendar days to either issue or deny the license request.

Section 13. Issuance or denial; appeal of denial.

- 13.1 The clerk shall refuse to issue a license to an applicant:
- (1) Whose Solicitor's license under this ordinance has been revoked within the last year.
 - (2) Who fails to completely and truthfully complete the application or who fails to fully disclose all arrests and convictions other than those that are traffic related.
 - (3) Who materially misrepresents any facts or statements on his license application.
 - (4) Who has been convicted of a felony or any crime related to or involving larceny, assault, fraud, receiving and concealing stolen property, embezzlement, robbery, home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, criminal sexual misconduct or any crime that is an unreasonable threat to persons or property within the Township. Who is arrested for a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has applied for.

- (5) Whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable risk to persons or property within the township by such use of a motor vehicle. Who is selling any products from a motor vehicle, and
 - (a) The applicant does not have a valid Michigan driver's license, or
 - (b) The applicant has been convicted of operating a motor vehicle under the influence of liquor or operating a motor vehicle with an unlawful blood alcohol content or operating a motor vehicle under the influence of narcotics and/or other controlled substances or operating a motor vehicle while visibly impaired or any other drinking and drive offenses or any other offenses pertaining to driving and narcotics and/or controlled substances, or
 - (c) The vehicle does not meet the standards set forth in Sections 5 and 11.2 of this ordinance.
- (6) If the applicant or activity licensed constitutes an apparent danger to the health, safety and welfare to the people of the Township.

13.2 Any person whose license application has been denied shall have the right to petition the Board of Trustees of the Township for an appeal. A written request for an appeal must be filed with the Clerk's office within 14 calendar days after notice of the denial has been mailed to the applicant's last known address. A written statement setting forth the grounds for the appeal must be included with the written request for an appeal. The Township Board shall grant a hearing on this appeal, and the applicant shall have the right to appear and present evidence on their behalf. Following such hearing, the Board shall make its decision by a majority vote of those Board members present at the meeting. The Township clerk shall forward notice of the decision to the licensee.

13.3 The Board's determination shall be based upon whether the Clerk's refusal to issue a license pursuant to Section 13(b),1 was supported by competent, material and substantial evidence.

13.4 Any person whose license application and/or appeal has been denied may not reapply for a solicitor's license until one-year after the date of application of the denied license.

Section 14. Exemptions; registration of charitable and nonprofit organizations.

14.1 Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills. This includes those working on behalf of a charitable, religious or political organization, political candidate(s) or voter registration. Persons when engaged in soliciting in the neighborhood of their residence, which solicitation is sponsored by any public, parochial or private elementary, middle, junior or high school or by a recognized charitable, religious,

political or subdivision organization are hereby exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.

Comment [D1]: This includes NO SOLICITING when posted

14.2 Any person who has obtained a peddler's license from the state pursuant to Public Act No. 359 of 1921 (MCL 35.441 et seq.), on account of such person being honorable discharged from the armed forces of the United States of America shall be exempt from the licensing provisions of this article.

Formatted: Font: Bold

14.214.3 Persons engaged in uses or activities, which have been reviewed and approved by the Township as provided for in the Zoning Ordinance or a General Ordinance, including but not limited to the following: Section 5.102 Farm-Based Tourism / Entertainment Activities; Section 5.103, Farm Products Direct Marketing Business; Section 5.109 Roadside Stands; Section 5.204 Home Occupation; Section 6.05 Transient and Amusement Enterprises (this includes all vendors approved by the approved applicant); and uses and activities covered by the Michigan Right to Farm Act; State of Michigan Compiled Law or Federal Law are exempt from regulation by this ordinance.

Section 15. Fees.

15.1 A license fee for soliciting, canvassing and peddling for commercial purposes shall be established by resolution of the Township Board. The Township Board may, from time to time, modify the established fee schedule. This fee is separate from the application fee described in Section 12.

15.2 No license fee shall be charged to any person selling produce which he has raised himself, who has attained the age of 65 years, or who shows evidence of being an honorably discharged military veteran.

Section 16. Term and limitation.

Each license and registration issued pursuant to this article shall expire one year from the date of approval, unless previously terminated pursuant to this article.

Section 17. Transfer or misuse of license, badge or identification.

No license, badge or identification issued under the provisions of this Ordinance shall be used or worn at any time by any person other than the one to whom it was issued and only when engaged in the activities for which the license or I.D. card was issued.

Section 18. Display.

18.1 Peddlers, solicitors and canvassers are required to exhibit their license at the request of any citizen or public official.

18.2 If selling from a motor vehicle, the license must be displayed in a place on the motor vehicle so that it is visible from outside of the motor vehicle.

Section 19. Refuse.

The licensee shall provide refuse receptacles, which shall be used for all refuse generated by the licensee's activities conducted under this ordinance. Such refuse shall not be deposited in Township's refuse containers. The licensee shall remove the refuse receptacles at the end of the licensee's business day and leave the public right-of-way clean and free of all refuse.

Section 20. License suspension or revocation.

20.1 The Clerk may suspend a license for a period not to exceed ninety (90) calendar days upon determining, based on his or her own investigation or upon certification by a law enforcement agency that any of the following circumstances exists:

- (1) The licensee failed to truthfully provide the information required in this Ordinance in the license application, or that the licensee has engaged in a fraudulent transaction or enterprise.
- (2) The licensee has been convicted of or arrested for a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has been issued in an honest and legal manner, including, but not limited to, burglary, theft, larceny, swindling, fraud, unlawful business practices, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct; the licensee is listed on any criminal sex offender registry or has any outstanding warrants for any misdemeanor or felony and such information was not disclosed on the application.
- (3) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the Township, the licensee's driver's license has been suspended or revoked or the licensee has been convicted of a felony moving violation.
- (4) The licensee has, in the course of peddling in the Township, engaged in conduct that is contrary to the peace, privacy, safety, health and welfare of the residents, businesses and persons in the Township.
- (5) The licensee refuses to allow any law enforcement official or Township official to enter into vehicle from which the licensee is doing business for purposes of enforcing this ordinance.
- (6) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the Township and the licensee fails to maintain any vehicle to the standards set forth in Section 5 of this ordinance.

20.2 A licensee shall be given written notice of the cause and term of the suspension

and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the Township Board at the next available Board meeting, following receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. At the hearing, or at an adjourned date, the Township Board shall determine whether to reverse, modify or affirm the suspension and shall make its decision by a majority vote of those Board members present at the meeting. The Township clerk shall forward notice of the decision to the licensee.

20.3 Before a license or registration can be revoked, the Township Board shall serve the license holder or registered applicant, by first class mail, mailed not less than four calendar days prior to the hearing with a notice of hearing, which notice shall contain the following:

- (1) Notice of proposed action.
- (2) Reason for the proposed action.
- (3) Date, time and place of hearing.
- (4) A statement that licensee may present evidence and testimony and confront adverse witnesses.

Following the hearing, the Township Board shall make its decision by a majority vote of those present at the meeting. The Clerk shall forward notice of the decision to the licensee.

20.4 The Township Board shall revoke a license issued under this Ordinance upon determination by it that based upon competent, material and substantial evidence presented at the hearing, either of the following exists:

- (1) A violation of any of the prohibitions set forth in this Ordinance.
- (2) The person, entity or organization is engaged or has engaged in any fraudulent scheme, device or trick in any place in the Township to obtain money or other valuable things, or is aiding or abetting any person engaged in such scheme, device or trick.

Section 21. Nuisance Per Se

Any violation of this ordinance is deemed to be a nuisance per se.

Section 22. Penalties

22.1 Upon discovering a violation of this ordinance, the Clerk shall notify the violator orally or in writing by means of first class letter. Such notice shall give up to 5 calendar days for the violation to be abated or a civil infraction shall be issued.

No further notification is required for subsequent violations in a three year period.

- 22.2 Any person violating any provision of this Ordinance shall be deemed responsible for a civil infraction. Penalties may be imposed as set forth in Ordinance 162 as amended, the Charter Township of Superior Civil Infraction Penalty Ordinance and Ordinance 137 Superior Township Municipal Civil Infractions Ordinance.
- 22.3 In addition to pursuing a municipal civil infraction proceeding, the Township may also initiate an appropriate action in a court of competent jurisdiction seeking injunctive, declaratory, or other equitable relief to enforce or interpret this Ordinance or any provision of the Ordinance.
- 22.4 All remedies available to the Township under this Ordinance and Michigan law shall be deemed to be cumulative and not exclusive.
- 22.5 Any person, firm or entity that assists with or enables the violation of this Ordinance shall be responsible for aiding and abetting, and shall be considered to have violated the provision of this Ordinance involved for which such aiding and abetting occurred. Furthermore, any attempt to violate this Ordinance shall be deemed a violation of the provision of this Ordinance involved as if the violation had been successful or completed.

Section 23. Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 24. Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Section 25. Repeal of conflicting ordinances

All ordinances or parts of ordinances in conflict herewith, including without limitation Ordinance 173 "Peddlers, Solicitors and Transient Merchants" are hereby repealed.

Section 26. Effective date.

This Ordinance shall take effect after publication in a newspaper of general circulation.

YEAS:
NAYS:
ABSENT:

Ordinance Declared Adopted on _____, 2015.

Kenneth Schwartz
Township Supervisor

CERTIFICATE OF ADOPTION AND PUBLICATION

I, David Phillips, the duly elected Clerk of the Charter Township of Superior, certify that the foregoing ordinance is a true and correct copy of the ordinance enacted by the Township Board of the Charter Township of Superior on _____, 2015 and published in a newspaper, circulated in the Charter Township of Superior on _____, 2015.

David Phillips, Clerk
Charter Township of Superior

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 189

An ordinance to regulate peddlers and solicitors in the Township and to repeal Ordinance 173.

The Charter Township of Superior hereby ordains:

Section 1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- 1.1 *Canvassing and soliciting* meaning the going from door to door, house to house, place to place, street to street or remaining in one place within the Township for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever for future delivery, or for the purpose of soliciting orders for or canvassing occupants or residents for the installation or servicing of any household equipment or appliances, including but not limited to, furnace or boiler repair and maintenance, repair and servicing of washing windows and screens, awnings, roofing and siding of buildings or for any other services to be furnished. It shall also include persons soliciting for funds or donations of any kind. It shall also include the assisting of others in canvassing and/or soliciting. Newsboys and persons traveling on a regularly established route at the request, expressed or implied, of their customers, are not to be considered within the definitions of "peddler" or "canvasser" under the terms of this chapter.
- 1.2 *Charitable, religious or political organization* means a not-for-profit charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code, that solicits or obtains contributions solicited from the public for charitable, religious or political purposes.
- 1.3 *Clerk* means the clerk for the Township, or the Clerk's designated representative.
- 1.4 *Commercial purposes* means any business or activity carried on for profit.
- 1.5 *Handbill* means any written or printed notice distributed by hand for the purpose of communication, including but not limited to any pamphlet, booklet or leaflet.

- 1.6 *Minor* means a person under 18 years of age.
- 1.7 *Non-commercial purposes* means any purpose other than that involving a business or activity carried on for profit, including, but not limited to, a political, religious or charitable purpose, or an activity sponsored by a political, religious, not-for-profit charitable, benevolent, educational, philanthropic, humane, patriotic or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code. This also means candidates or persons going door-to-door on behalf of a political candidate(s) or other political purposes or voter registration.
- 1.8 *Peddling* means the going from door to door, house to house, place to place, street to street, or remaining in one place, in the Township carrying or conveying or transporting by person, wagon, motor vehicles or other type of conveyance for the purpose of offering for immediate sale, food products, including but not limited to, meat, fish, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature and landscaping materials of all types. It shall also include the assisting of others in "peddling".
- 1.9 *Person* means and includes any person, agent, firm, partnership, association, corporation, company or organization of any kind.

Section 2. Soliciting, peddling or canvassing on posted private property or when requested not to do so.

It shall be unlawful for any person to solicit, peddle or canvass upon any private property in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling includes religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.

Section 3. Hours of operation.

It shall be unlawful for any person to conduct, or attempt to conduct, any canvassing, soliciting or peddling before the hours of 9:00 a.m. and after dusk, at any location within the Township.

Section 4. Use and restriction of stops, scales, bells, horns, etc.

- 4.1 No person shall stop in any one place longer than is necessary to make a sale or stop on private property without the consent of the owner. No person shall stop for the purposes of selling or offering to sell any food products within a distance of 300 feet from any public, private, charter or parochial school building, or the lands on which such buildings are located in the Township on any day during which school is in session. No person operating as a solicitor, canvasser or peddler shall interfere with traffic or cause or permit large numbers of

persons, especially children, to congregate upon the public streets.

- 4.2 It shall be unlawful for any person to call out or make any noise of any kind whatsoever, or to use a bell, horn or other noise making device so as to unreasonably disturb persons in the immediate vicinity for an extended period of time with the purpose of attracting persons to buy goods such as licensee has for sale.

Section 5. Vehicles, sanitation; health standards.

- 5.1 All vehicles used in the sale of food products must be kept clean and sanitary conditions at all times, and when containing loads or parts of loads of food products they must be kept only in places and operated in a manner which, in the opinion of the health officer for the county department of health and the state department of agriculture, are sanitary and wholesome.
- 5.2 All vehicles used for the purpose of selling or transportation of meat, milk, pastry, ice cream and all other food products for human consumption in the Township shall be inspected and have in possession a current valid approval by the county board of health, or the state department of agriculture before a license is granted. The holder of a license under which a food vending vehicle is operated shall be the person responsible for all the conditions and requirements of this chapter.
- 5.3 Failure to maintain the standards and requirements of the county board of health or the state department of agriculture for the sale or transportation of food will constitute cause for revocation of the license under which such vehicles are operated.
- 5.4 All vehicles used in the sale of any products shall be maintained in good working condition. Applicant shall maintain evidence of proper public liability and personal injury insurance in the amount of not less than the minimum amounts required by the State Motor Vehicle Code. Upon request they shall provide proof of inspection by the Township's designated agent to ensure the motor vehicle used for soliciting or peddling meets all the requirements of the Michigan Vehicle Code.

Section 6. Minors; soliciting, canvassing or peddling, requirements.

If an applicant is a minor, the following provisions shall apply:

- 6.1 An approved copy of the work permit issued by the State of Michigan, showing the approved hours of work and the job duties of each minor shall be attached to the application, and
- 6.2 Minor(s) shall at all times be under the direct supervision of an adult

Section 7. Misrepresentation.

- 7.1 No fraudulent or misleading representations to any person shall be made in connection with any peddling or soliciting activities, including, but not limited to, any misleading representation concerning the product or service involved, the purposes for which contributions solicited will be used, the name of the peddler or solicitor, the trade name and nature of the parent organization, or the purposes for which the parent organization was organized.
- 7.2 No person shall represent that the issuance of a solicitor registration certificate under this chapter is an endorsement by the Township of the solicitor, its products or the organization the solicitor represents.

Section 8. Solicitation of persons inside motor vehicles prohibited.

No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

Section 9. Fixed stands prohibited.

No peddler or solicitor shall establish a fixed stand and/or store for soliciting upon any street, road, highway, lane, sidewalk, driveway, alley or publicly-owned property, unless said stand and/or store shall be in compliance with all applicable provisions of the Township Zoning Ordinance.

Section 10. License required.

Unless exempt, it shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling for commercial purposes in the Township as defined Section 1, without first obtaining a license from the Township in compliance with the provisions of this Ordinance. and each vehicle, piece of equipment or container used in connection therewith.

Section 11. Application.

- 11.1 An application for the license required by this Ordinance shall be made upon a form provided by the Clerk, which shall be signed by the applicant and shall, as a minimum, contain the following:
- (1) If an individual, the name, address and telephone number of the individual.
 - (2) If a partnership, the name, residence and business address and telephone number of each partner.
 - (3) If a corporation, the name, business address and telephone number of the corporation and the name of the registered agent for the corporation.
 - (4) Two current photographs of the applicant who is to do the actual canvassing, soliciting or peddling. Each photograph shall be two inches

by two inches showing the head and shoulders of the applicant or agent(s).

- (5) A statement as to whether the applicant has been convicted of any crime, including any misdemeanor or violation of any municipal ordinance, the date and location of the conviction and the sentence imposed and if the applicant is currently under any court or parole board ordered supervision. A statement indicating if the applicant has been arrested and is awaiting disposition for any violation of federal, state or local laws or ordinances.
 - (6) The length of time for which the right to do business is sought.
 - (7) A brief description of the product or services involved.
 - (8) A description of each vehicle, along with a license plate number of each such vehicle, piece of equipment or container used in connection with the operation of the canvasser, solicitor and/or peddler.
 - (9) A current photo identification issued by a federal or state government agency.
 - (10) Provide two character references, preferably from residents of Superior Township.
- 11.2 If the applicant will be selling any products from a motor vehicle, they shall attach to the application the following:
- (1) Evidence of proper public liability and personal injury insurance in the amount of not less than the minimum amounts required by the State Motor Vehicle Code. Proof of inspection by the Township's designated agent to ensure the motor vehicle used for soliciting or peddling meets all the requirements of the Michigan Vehicle Code.
 - (2) A copy of a valid Michigan driver's license, if the applicant is selling any products from a motor vehicle;
 - (3) A copy of the applicant's master driving record obtained from the Secretary of State.
- 11.3 Application for a license under this ordinance shall be deemed as agreement by the applicant to observe all pertinent laws and regulations of the Township and defend, indemnify, and save harmless the Township from all damages or actions at law that may arise or may be brought on account of injury to persons or property resulting from the licensee's activities under this ordinance.
- 11.4 The application shall be accompanied by a nonrefundable application fee to be established by resolution of the Township Board. The Township Board may, from

time to time, modify the established fee schedule. The application fee is separate from the license fee described in Section 13.

Section 12. Investigation.

- 12.1 Upon receipt of the application for a license, the Clerk shall review the same for completeness and if the application is complete, shall cause an investigation to ensure that the applicant meets all requirements set forth in this ordinance and to insure that the representations in the application are truthful.
- 12.2 The investigation shall be completed within twenty-eight (28) calendar days of receipt of the application and after such investigation is concluded, the Clerk may:
- (1) Issue the license, upon payment of the appropriate license fee;
 - (2) Deny the license for any of the reasons set forth in Section 14.1;
 - (3) Request additional information from the applicant, if the Clerk determines that such information is needed to process the application. Once the additional information is received from the applicant, the Clerk shall have fourteen (14) calendar days to either issue or deny the license request.

Section 13. Issuance or denial; appeal of denial.

- 13.1 The clerk shall refuse to issue a license to an applicant:
- (1) Whose Solicitor's license under this ordinance has been revoked within the last year.
 - (2) Who fails to completely and truthfully complete the application or who fails to fully disclose all arrests and convictions other than those that are traffic related.
 - (3) Who materially misrepresents any facts or statements on his license application.
 - (4) Who has been convicted of a felony or any crime related to or involving larceny, assault, fraud, receiving and concealing stolen property, embezzlement, robbery, home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, criminal sexual misconduct or any crime that is an unreasonable threat to persons or property within the Township. Who is arrested for a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has applied for.

- (5) Whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable risk to persons or property within the township by such use of a motor vehicle. Who is selling any products from a motor vehicle, and
 - (a) The applicant does not have a valid Michigan driver's license, or
 - (b) The applicant has been convicted of operating a motor vehicle under the influence of liquor or operating a motor vehicle with an unlawful blood alcohol content or operating a motor vehicle under the influence of narcotics and/or other controlled substances or operating a motor vehicle while visibly impaired or any other drinking and drive offenses or any other offenses pertaining to driving and narcotics and/or controlled substances, or
 - (c) The vehicle does not meet the standards set forth in Sections 5 and 11.2 of this ordinance.
 - (6) If the applicant or activity licensed constitutes an apparent danger to the health, safety and welfare to the people of the Township.
- 13.2 Any person whose license application has been denied shall have the right to petition the Board of Trustees of the Township for an appeal. A written request for an appeal must be filed with the Clerk's office within 14 calendar days after notice of the denial has been mailed to the applicant's last known address. A written statement setting forth the grounds for the appeal must be included with the written request for an appeal. The Township Board shall grant a hearing on this appeal, and the applicant shall have the right to appear and present evidence on their behalf. Following such hearing, the Board shall make its decision by a majority vote of those Board members present at the meeting. The Township clerk shall forward notice of the decision to the licensee.
- 13.3 The Board's determination shall be based upon whether the Clerk's refusal to issue a license pursuant to Section 13.1 was supported by competent, material and substantial evidence.
- 13.4 Any person whose license application and/or appeal has been denied may not reapply for a solicitor's license until one-year after the date of application of the denied license.

Section 14. Exemptions; registration of charitable and nonprofit organizations.

- 14.1 Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills. This includes those working on behalf of a charitable, religious or political organization, political candidate(s) or voter registration. Persons when engaged in soliciting in the neighborhood of their residence, which solicitation is sponsored by any public, parochial or private elementary, middle, junior or high school or by a recognized charitable, religious,

political or subdivision organization are hereby exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.

- 14.2 Any person who has obtained a peddler's license from the state pursuant to Public Act No. 359 of 1921 (MCL 35.441 et seq.), on account of such person being honorably discharged from the armed forces of the United States of America shall be exempt from the licensing provisions of this article.
- 14.3 Persons engaged in uses or activities, which have been reviewed and approved by the Township as provided for in the Zoning Ordinance or a General Ordinance, including but not limited to the following: Section 5.102 Farm-Based Tourism / Entertainment Activities; Section 5.103, Farm Products Direct Marketing Business; Section 5.109 Roadside Stands; Section 5.204 Home Occupation; Section 6.05 Transient and Amusement Enterprises (this includes all vendors approved by the approved applicant); and uses and activities covered by the Michigan Right to Farm Act; State of Michigan Compiled Law or Federal Law are exempt from regulation by this ordinance.

Section 15. Fees.

- 15.1 A license fee for soliciting, canvassing and peddling for commercial purposes shall be established by resolution of the Township Board. The Township Board may, from time to time, modify the established fee schedule. This fee is separate from the application fee described in Section 12.
- 15.2 No license fee shall be charged to any person selling produce which he has raised himself, who has attained the age of 65 years, or who shows evidence of being an honorably discharged military veteran.

Section 16. Term and limitation.

Each license and registration issued pursuant to this article shall expire one year from the date of approval, unless previously terminated pursuant to this article.

Section 17. Transfer or misuse of license, badge or identification.

No license, badge or identification issued under the provisions of this Ordinance shall be used or worn at any time by any person other than the one to whom it was issued and only when engaged in the activities for which the license or I.D. card was issued.

Section 18. Display.

- 18.1 Peddlers, solicitors and canvassers are required to exhibit their license at the request of any citizen or public official.
- 18.2 If selling from a motor vehicle, the license must be displayed in a place on the motor vehicle so that it is visible from outside of the motor vehicle.

Section 19. Refuse.

The licensee shall provide refuse receptacles, which shall be used for all refuse generated by the licensee's activities conducted under this ordinance. Such refuse shall not be deposited in Township's refuse containers. The licensee shall remove the refuse receptacles at the end of the licensee's business day and leave the public right-of-way clean and free of all refuse.

Section 20. License suspension or revocation.

20.1 The Clerk may suspend a license for a period not to exceed ninety (90) calendar days upon determining, based on his or her own investigation or upon certification by a law enforcement agency that any of the following circumstances exists:

- (1) The licensee failed to truthfully provide the information required in this Ordinance in the license application, or that the licensee has engaged in a fraudulent transaction or enterprise.
- (2) The licensee has been convicted of or arrested for a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has been issued in an honest and legal manner, including, but not limited to, burglary, theft, larceny, swindling, fraud, unlawful business practices, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct; the licensee is listed on any criminal sex offender registry or has any outstanding warrants for any misdemeanor or felony and such information was not disclosed on the application.
- (3) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the Township, the licensee's driver's license has been suspended or revoked or the licensee has been convicted of a felony moving violation.
- (4) The licensee has, in the course of peddling in the Township, engaged in conduct that is contrary to the peace, privacy, safety, health and welfare of the residents, businesses and persons in the Township.
- (5) The licensee refuses to allow any law enforcement official or Township official to enter into vehicle from which the licensee is doing business for purposes of enforcing this ordinance.
- (6) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the Township and the licensee fails to maintain any vehicle to the standards set forth in Section 5 of this ordinance.

20.2 A licensee shall be given written notice of the cause and term of the suspension

and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the Township Board at the next available Board meeting, following receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. At the hearing, or at an adjourned date, the Township Board shall determine whether to reverse, modify or affirm the suspension and shall make its decision by a majority vote of those Board members present at the meeting. The Township clerk shall forward notice of the decision to the licensee.

20.3 Before a license or registration can be revoked, the Township Board shall serve the license holder or registered applicant, by first class mail, mailed not less than four calendar days prior to the hearing with a notice of hearing, which notice shall contain the following:

- (1) Notice of proposed action.
- (2) Reason for the proposed action.
- (3) Date, time and place of hearing.
- (4) A statement that licensee may present evidence and testimony and confront adverse witnesses.

Following the hearing, the Township Board shall make its decision by a majority vote of those present at the meeting. The Clerk shall forward notice of the decision to the licensee.

20.4 The Township Board shall revoke a license issued under this Ordinance upon determination by it that based upon competent, material and substantial evidence presented at the hearing, either of the following exists:

- (1) A violation of any of the prohibitions set forth in this Ordinance.
- (2) The person, entity or organization is engaged or has engaged in any fraudulent scheme, device or trick in any place in the Township to obtain money or other valuable things, or is aiding or abetting any person engaged in such scheme, device or trick.

Section 21. Nuisance Per Se

Any violation of this ordinance is deemed to be a nuisance per se.

Section 22. Penalties

22.1 Upon discovering a violation of this ordinance, the Clerk shall notify the violator orally or in writing by means of first class letter. Such notice shall give up to 5 calendar days for the violation to be abated or a civil infraction shall be issued.

No further notification is required for subsequent violations in a three year period.

- 22.2 Any person violating any provision of this Ordinance shall be deemed responsible for a civil infraction. Penalties may be imposed as set forth in Ordinance 162 as amended, the Charter Township of Superior Civil Infraction Penalty Ordinance and Ordinance 137 Superior Township Municipal Civil Infractions Ordinance.
- 22.3 In addition to pursuing a municipal civil infraction proceeding, the Township may also initiate an appropriate action in a court of competent jurisdiction seeking injunctive, declaratory, or other equitable relief to enforce or interpret this Ordinance or any provision of the Ordinance.
- 22.4 All remedies available to the Township under this Ordinance and Michigan law shall be deemed to be cumulative and not exclusive.
- 22.5 Any person, firm or entity that assists with or enables the violation of this Ordinance shall be responsible for aiding and abetting, and shall be considered to have violated the provision of this Ordinance involved for which such aiding and abetting occurred. Furthermore, any attempt to violate this Ordinance shall be deemed a violation of the provision of this Ordinance involved as if the violation had been successful or completed.

Section 23. Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 24. Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Section 25. Repeal of conflicting ordinances

All ordinances or parts of ordinances in conflict herewith, including without limitation Ordinance 173 "Peddlers, Solicitors and Transient Merchants" are hereby repealed.

Section 26. Effective date.

This Ordinance shall take effect after publication in a newspaper of general circulation.

YEAS:

NAYS:

ABSENT:

Ordinance Declared Adopted on _____, 2015.

Kenneth Schwartz
Township Supervisor

CERTIFICATE OF ADOPTION AND PUBLICATION

I, David Phillips, the duly elected Clerk of the Charter Township of Superior, certify that the foregoing ordinance is a true and correct copy of the ordinance enacted by the Township Board of the Charter Township of Superior on _____, 2015 and published in a newspaper, circulated in the Charter Township of Superior on _____, 2015.

David Phillips, Clerk
Charter Township of Superior

Office use only: Application #: _____ Date: _____

SUPERIOR CHARTER TOWNSHIP

3040 North Prospect
Ypsilanti, MI 48198
Telephone: 734-482-6099

PEDDLER'S/SOLICITOR'S LICENSE APPLICATION
(This form must be typewritten or neatly printed)

ALL ITEMS MUST BE ANSWERED

Non-Refundable Fee at Time of Application: \$25.00
Fee Upon Issuance of License: \$20.00

Request is hereby made for a peddler's/solicitor's license:

APPLICANT'S NAME: _____

ADDRESS: _____ CITY _____ ZIP CODE _____

TELEPHONE (DAY) _____ (NIGHT) _____

CELL PHONE _____ E-MAIL _____

DRIVER'S LICENSE (OR MI. ID) NUMBER _____

DATE OF BIRTH _____ HEIGHT _____ WEIGHT _____

HAIR COLOR _____ EYE COLOR _____

TYPE OF BUSINESS _____

1. Provide detailed description of the proposed solicitation, canvassing or peddling operation, including information such as activities involved, materials and equipment used or sold, product or service, methods of operation, area of Township involved, etc. **ATTACH YOUR DESCRIPTION TO THIS FORM.**

2. Are you working as (check on): _____ Independent _____ Company Repetitive?
If working as a company representative, provide name, address and phone number and contact person of the company: _____

3. Are you employed in any occupation other than that listed above? _____ Yes _____ No
If yes, provide the name, address and phone number of your employer: _____

4. Length of time you would be conducting activities within the Township:

5: Full description of vehicle you would be using: Make _____

Model _____ Year _____ Color _____ License Plate # _____

Describe Special Equipment, if any: _____

6. Provide the names, address and telephone numbers of two residents within the Township who will certify as to your good character. If you are unable to provide two such persons, you may provide other evidence as to good character.

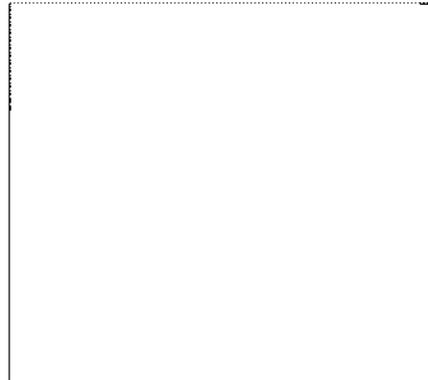
1.

2

7. Have you ever been ever been convicted of any felony, misdemeanor or violation of any municipal ordinance or have any pending charges? _____ Yes _____ No If "yes", please explain the date and location of the conviction or arrest, the sentence and if you are currently under any court or parole board ordered supervision.

7. A. Are you awaiting disposition as a result of any arrest for a violation of federal, state or local law or ordinance. _____ Yes _____ No If "yes", please explain the date and location of the conviction or arrest, the sentence and if you are currently released on bond or court orders or restrictions.

8. Attach a recent photograph of yourself, 2 inches by 2 inches, here →



9. Provide the following with your application:

- Copy of a current photo identification issued by a federal or state government agency.
- If a minor, copy of your work permit issued by the State of Michigan.
- If selling or soliciting from a motor vehicle, a copy of your Michigan driver's license, evidence of proper public liability and personal injury insurance, proof of inspection for safety equipment by the Township's designated agency and a copy of your master driving record obtained from the Michigan Secretary of State.

APPLICANT'S DEPOSITION:

I hereby depose and certify that the information I have provided is complete and accurate. I understand that this application will be referred to the Washtenaw County Sheriff's Department for their review and comment and that any information I provide with this application is subject to release under the Freedom of Information Act as revised.

Applicant's Signature _____ Date _____

Received by _____ Title _____

Date Received _____ Application Fee Received \$ _____

Copy of Application Forwarded to Sheriff Department (date) _____

Disposition: Denied _____ Approved _____ Effective Date _____

License Fee Received \$ _____

Remarks _____

David Phillips

From: Frederick Lucas <lucas@lucaslawpc.com>
Sent: Wednesday, July 29, 2015 9:35 AM
To: David Phillips
Subject: Re: Peddlers Ordinance

As far as I can tell they can. The Supreme Court has recognized that private individuals have the right to post no solicitation notices on their property and municipalities have the authority to enforce such postings.

"With respect to the former, it seems clear that § 107 of the ordinance, which provides for the posting of "No Solicitation" signs and which is not challenged in this case, coupled with the resident's unquestioned right to refuse to engage in conversation with unwelcome visitors, provides ample protection for the unwilling listener. *Schaumburg*, 444 U.S., at 639 ("[T]he provision permitting homeowners to bar solicitors from their property by posting [no solicitation] signs . . . suggest[s] the availability of less intrusive and more effective measures to protect privacy"). The annoyance caused by an uninvited knock on the front door is the same whether or not the visitor is armed with a permit."

Watchtower Bible & Tract Soc. of N. Y., Inc. v. Village of Stratton, 536 U.S. 150, 122 S.Ct. 2080, 153 L.Ed.2d 205, 70 U.S.L.W. 4539, 70 U.S.L.W. 4540 (2002)

On Tue, Jul 28, 2015 at 12:00 PM, David Phillips <davidphillips@superior-twp.org> wrote:

Fred,

Have you had an opportunity to research the question about Ord 189 prohibiting first amendment types from canvassing/soliciting/ peddler to homes that have "no solicitors or peddlers" posted? Can the Township regulate first amendment rights in this manner?

Section 2 indicates: It shall be unlawful for any person to solicit, peddle or canvass upon any private property in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling includes passing out handbills.

Section 14. 1 indicates: Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills. This includes those working on behalf of a charitable, religious or political organization. Persons when engaged in soliciting in the neighborhood of their residence, which solicitation is sponsored by any public, parochial or private elementary, middle, junior or high school or by a recognized charitable, religious, political or subdivision organization are hereby exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.

David Phillips, Superior Township Clerk

3040 N. Prospect Road

Ypsilanti, MI 48198

TX: 734-482-6099

FAX: 734-482-3842

Email: davidphillips@superior-twp.org



Attorneys at Law

Frederick Lucas
7577 US Highway 12,
Suite A
Onsted, MI 49265
T: 517.467.4000
F: 517.858.0190
C: 517.206.2004
[VCard](#)

NOTICE: This message contains confidential information, intended only for the use of the individual or entity above-named and protected by the attorney-client privilege. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, the reader is notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify sender immediately by telephone, at the number shown above, or by replying to this message.

Sections from other communities solicitors ordinances.

Ypsilanti Township:

Soliciting, peddling or canvassing on posted premises or when requested not to do so. It shall be unlawful for any person to solicit, peddle or canvass upon any premises in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling include religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.

Canton Township:

- **Sec. 54-3. - Soliciting, peddling or canvassing on posted premises or when requested not to do so.**

It shall be unlawful for any person to solicit, peddle or canvass upon any premises in the township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling include religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.

(Ord. No. 50, as amended, § 3(4), 11-14-1995; Ord. No. 50(E), § 3(4), 4-8-2003)

From Canton Township's Application:

Licensing Information:

The Clerk may, at their discretion, request that the Canton Police Department review an application for a license and to make recommendations regarding the application. The Clerk may reject an application based on an unfavorable report.

A License shall NOT be issued to:

1. A person whose license under this article has been revoked with the last year.
2. A person unless the application is fully and completely filled, and the applicant discloses fully all arrests and convictions other than those that are traffic related. Failure to completely and truthfully complete the application shall result in a denial.
3. A person who materially misrepresents any facts or statements on his license application.
4. A person who has been convicted of a felony or any crime related to or involving home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, a violation of any municipal soliciting ordinance within the two years prior to the

application being submitted to the township, or any crime that is an unreasonable threat to persons or property within the township.

5. A person whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable threat to persons or property within the township by such use of a motor vehicle. The subsection does not apply to persons exempt from including a copy of their master driving record as described in subsection 54-32(a)(11).

6. If the applicant or activity to be licensed constitutes an apparent danger to the health, safety, and welfare to the people of the township.

Non-refundable License Fee: \$120.00 per solicitor, peddler, canvasser or assistant per calendar year

Section 54-34 & 35 Registration Exemptions: See the Codification of Ordinances for License, Registration, Fees and Exemptions.

Expiration Date: Each license, or registration ID card hereafter issued, shall expire on midnight on the last day of December of each year unless revoked under Article 54 of the Canton Township Code of Ordinances.

Bloomfield Township:

- (5)

Prohibition of entry upon private property expressly requesting no solicitation. No solicitor shall enter upon and/or call upon a place of residence or business within Bloomfield Township after having been expressly notified by the occupant of the place of residence or business that no solicitation is desired, or if the place of residence or business visibly displays on its property and/or premises a sign indicating "no soliciting", "no solicitation" and/or other language specifically conveying the message that no soliciting is desired.

- **Sec. 26-28. - Exempt persons.**

The following persons shall be exempt from the licensing requirements, administration and/or license fee, and license identification card requirements of this article, but shall be subject to the other provisions herein:

- (1)

Persons engaged in the occupation of sale or of distribution of newspapers.

- (2)

Persons engaged in soliciting on foot within one-half mile of their residence.

- (3)

Persons engaged in noncommercial, religious canvassing.

- (4)

Persons engaged in the distribution of handbills, signed or unsigned, political or otherwise.

(5)

Persons duly licensed under Act 359 of 1921, MCL 35.441 et seq. (Qualified veterans).

Sections from Superior Township's Current Ordinance No. 173, Solicitors

Section 173-07. Investigation of applicant.

Upon receipt of an application for a license under this article, the Clerk shall forward copies of the entire application to the Zoning Official for review for compliance with the Superior Charter Township Zoning Ordinance, and to the Washtenaw County Sheriff's Department and request the Sheriff's Department to investigate the applicant's business and moral character in such a manner as deems necessary for the protection of the public. At the time of filing such application, the applicant shall pay a fee set by resolution of the Township Board to the Treasurer to cover the cost of such investigation.

Section 173-08. Denial.

If as a result of the Zoning Review and Sheriff's Department investigation provided for in section 173-07, the application does not comply with the Township's Zoning Ordinance and/or applicant's character or business responsibility is found to be unsatisfactory, the Clerk shall disapprove the application and state his reasons for the same, and shall notify the applicant that his application is disapproved and that no license will be issued.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE OHM TO COMPLETE A CONCEPTUAL
FEASIBILITY STUDY SITE STUDY FOR THE CONSTRUCTION OF A NEW
FIRE STATION NO. 2 LOCATED AT THE NORTHWEST CORNER OF
GEDDES AND PROSPECT ROADS**

Resolution Number: 2015-31 Date: August 17, 2015

WHEREAS, Superior Township Fire Station No. 2 was constructed in 1975, it only marginally meets the needs of the Fire Department, is not energy efficient and will soon require some major repairs, such as the roof, and:

WHEREAS, Superior Township owns 8.1 acres located at the northwest corner of Geddes and Prospect Roads, which has been identified as a suitable site for a new Fire Station No. 2, and;

WHEREAS, in order to assess the suitability of the Geddes and Prospect site and to begin the design of a new fire station, the site needs to be studied and evaluated for such factors as: availability of gas, electric, water, sewer and other services; storm water management; traffic management; road improvements; grading and other factors, and;

WHEREAS, OHM is uniquely qualified to perform a feasibility study on the site because they have been the Township's civil engineers for over 50 years and have the knowledge, history and records required to complete such a study, and:

WHEREAS, the feasibility study and design of the new station could take one year or more, and;

NOW THEREFORE BE IT RESOLVED, that the Superior Township Board of Trustees approves OHM as a "single source supplier" to complete a Fire Station No. 2 Conceptual Feasibility Site Study on the Geddes and Prospect property, as outlined in their proposal dated August 7, 2015, at their appropriate hourly billing rates at a total cost not to exceed \$15,000, and approves the Supervisor and Administrative staff to take all appropriate actions necessary for the completion of the study.

NOW THEREFORE BE IT FURTHER RESOLVED, the Superior Township Board of Trustees also approves the Township Administrative staff to spend up to an additional \$5,000 for items necessary for the completion of the feasibility site study, such as test holes or soil borings for on-site septic systems.

NOW THEREFORE BE IT FURTHER RESOLVED, the Superior Township Board of Trustees also approves the \$15,000 and \$5,000 to be debited from the Fire Department's Building Reserve Fund, G.L. No.206000393010.



ARCHITECTS. ENGINEERS. PLANNERS.

August 12, 2015

CHARTER TOWNSHIP OF SUPERIOR

David Phillips, Township Clerk
3040 N. Prospect Road
Ypsilanti, MI 48198

**RE: Fire Station #2 Conceptual Feasibility Site Study
Proposal for Professional Engineering Services**

Dear Mr. Phillips:

OHM Advisors is pleased to submit this proposal to provide professional engineering services to perform a conceptual feasibility study for site civil development of the proposed Fire Station #2 project. Included is our understanding of the project, scope of services, and fee schedule for this proposal.

BACKGROUND AND UNDERSTANDING

For many years the Township has been planning to develop a new Fire Station #2 on the property located in the northwest corner of Prospect Road and Geddes Road (Parcel J-10-28-400-010). At this time we understand the Township is looking to further plan and budget for Fire Station #2 and has requested our services to perform a conceptual feasibility study for site civil development of this project. We also understand the parcel consists of approximately 8.15 acres and the Township has expressed that the Fire Station needs around 6 acres with the desire of possibly splitting the southern 2 acres of the parcel for future development. This proposal includes an analysis of site civil design features such as building footprint, vehicular access, parking needs, traffic signal controls, road widening for turn lanes, water and sewer utilities, storm water management, conceptual site grading, and coordination with franchise utilities for gas, electric, phone, and cable services.

SCOPE OF SERVICES

Task 1 – Project Initiation

1. Completion of a site visit and meeting with Township Staff to review project needs/desires
2. Gather existing site information for base map development including:
 - a. Existing utility information from gas/electric/communication/etc.
 - b. Existing sanitary sewer/water system information via GIS and available record drawings
 - c. Existing contours via GIS
3. Complete initial facility programming to establish initial building footprint/parking needs
4. Obtain soil borings in the area of potential building footprint

Task 2 – Transportation and Traffic Assessment

1. Discussions with Fire Department and Washtenaw County Road Commission (WCRC) regarding access for new Fire Station
 - a. Acceptable locations for two access points on Prospect Road
 - b. Potential roadway widening for access
 - c. Potential signalization of driveway used for emergency responses exiting site

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

- d. Potential modifications to existing signal at Geddes Rd and Prospect Rd
- 2. Develop concept for roadway widening
 - a. Identify extent and limits of work required by WCRC
 - b. Provide concept-level drawing (plan view and cross section) for improvements
 - c. Provide an engineer's opinion of probable construction cost for these road improvements
- 3. Develop concept for traffic signal controls for Fire Station
 - a. Identify any needed changes to existing signal characteristics and features
 - b. Provide an engineer's opinion of probable construction cost for these signal improvements

Task 3 – Conceptual Site Planning

- 1. Complete initial zoning/code review to establish parcel development restrictions for both the intended fire station parcel as well as the potential corner lot split
- 2. Complete conceptual site plan with building footprint, parking areas, and access identified
- 3. Complete water service conceptual layout reflecting both public water main extension and site service
- 4. Complete sanitary service conceptual layout reflecting both public extension and site service; determine feasibility of gravity sewer or force main for connection to the existing system on Prospect Rd; perform percolation tests to determine feasibility of septic system option
- 5. Limited conceptual grading for the site will be performed to check for adequate slopes and/or determine if significant mass grading will be needed
- 6. Complete conceptual stormwater management sizing/layout that discharges into existing ROW drainage system
- 7. Based on conceptual plans, quantities will be established and an engineer's opinion of probable improvement costs will be prepared
- 8. Draft study results with conceptual drawings will be submitted to Township and a concept review meeting will be arranged to discuss the findings
- 9. Based on concept review meeting feedback, the study and conceptual drawings will be finalized and a final report and opinion of costs will be submitted to the Township

COMPENSATION

Based on the above Scope of Services we propose to perform with work on an hourly not-to-exceed basis. The following is a cost breakdown of our services by task.

Scope of Services/Task	Proposed Budget
Task 1 – Project Initiation	\$5,000
Task 2 – Transportation and Traffic Assessment	\$4,000
Task 3 – Conceptual Site Planning	\$11,000
Project Total	\$20,000

Services will be provided on an hourly rate basis for a fee not-to-exceed \$20,000. The services outlined herein will be billed monthly for the value of services completed to date, all invoices are payable upon receipt, in accordance with the Continuing Services Agreement between OHM and the Charter Township of Superior, and Charter Township of Superior Policies.

SCHEDULE

The project will be completed within two (2) months of acceptance by the Township. Once authorization is received, OHM will develop a detailed schedule with milestones and deliverables.



APPROVAL AND ACCEPTANCE

This document, including any attached Exhibits constitutes the entire Agreement between the Township and OHM Advisors and shall not be amended, altered or changed, except by written authorization executed by both parties. Approval and acceptance of this Scope of Services is effective upon the Township's signature. OHM Advisors is authorized to begin performance upon its receipt of a copy of this document signed by the Township.

We thank you for this opportunity to provide professional services to the Township. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please return one signed copy of this proposal to our office. Should you have any questions, please do not hesitate to call.

Sincerely,
OHM Advisors

Rhett Gronevelt, P.E.
Client Principal

Jacob Rushlow, P.E.
Client Representative

**Charter Township of Superior
Fire Station #2 Site Civil Feasibility Study
Proposal for Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

7121'

1716.72

-011

J-10-28-400-011

34.00 Ac.

794.37

Prospect Rd

1330.24

Prospect Rd

11.89

1253.74

841.58

**PROPOSED
FIRE STATION
NO 2**

-010

J-10-28-400-010

8.15 Ac.

412.16

180.33

211

7897

-005

J-10-28-400-005

3.15 Ac.

204.70

210

-007

J-10-28-400-007

2.07 Ac.

210

-004

J-10-28-400-004

1.07 Ac.

222

7905

210

412.70

412.12

426.70

7901

7777

654.05

186

Geddes Rd

61.08

83.05

Geddes Rd

60

60

8100

295

0018

295

295

295

295

295

295

295

295

295

295

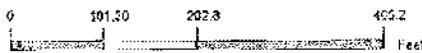
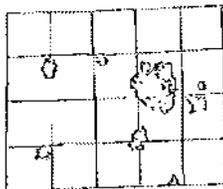
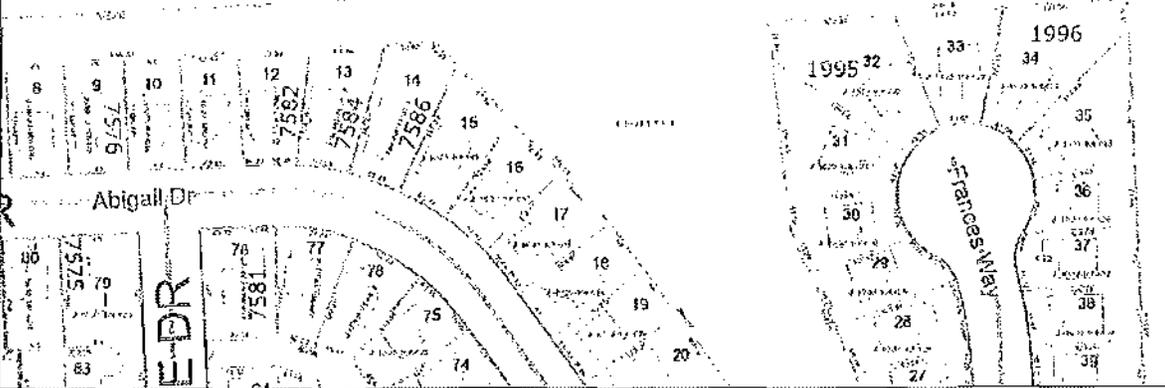
295

295

295

430

380



1:2,431

3/18/2015



NOTE: Parcels may not be to scale.

This document is a computer-generated map and is not intended to be used as a legal document. It is provided for informational purposes only and should not be used as a basis for any legal action. The information is provided as a courtesy and is not a warranty of any kind. The user assumes all responsibility for any use of this information.

**SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES RESOLUTION
EXERCISING FIRST RIGHT OF REFUSAL AGAINST
PARCEL NUMBERS
J-10-35-475-019
J-10-35-451-008**

RESOLUTION 2015-32

AUGUST 17, 2014

Resolution adopted at a regular meeting of the Superior Charter Township Board of Trustees, Washtenaw County, Michigan, held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on July 21, 2014.

WHEREAS, under the Michigan General Property Tax Act, a township has a right of first refusal to acquire tax foreclosed property available within that township; and

WHEREAS, The County Treasurer has provided Superior Township notice that parcel number J-10-35-475-019 and parcel number J-10-35-451-008 are foreclosed and the township has the right of first refusal on the conditions of paying all outstanding taxes and liens of record, which in this case amounts to the following:

- a. J-10-35-475-019 \$9,582
- b. J-10-35-451-008 \$10,833

for a sum total of twenty thousand four hundred and fifteen dollars, (\$20,415.00) and that the parcel is being acquired for a legitimate public use and purpose.

WHEREAS, Superior Township desires to exercise the right of first refusal on said parcels for the public purpose of providing affordable single family housing within Superior Township.

WHEREAS, the township has secured a partnership with Habitat for Humanity of Huron Valley wherein Habitat will purchase the properties from the township for the exact cost the township pays the county treasurer, and thereafter shall rehabilitate the house and sell the homes to a qualified person(s) for occupancy as a single family residential unit.

NOW THEREFORE BE IT RESOLVED, that the Superior Township Board exercises its first right of refusal as to parcel number J-10-35-475-019 and J-10-35-451-008, and authorizes a payment to the Washtenaw County Treasurer in the amount of twenty three thousand nine hundred and fourteen dollars, (\$20,415.00).

Memorandum

To: David Phillips, Superior Township Clerk
From: Keith Lockie, Director
Date: August 17, 2015
Subject: Water and Sewer Rate Increase

Background

The Township recently received notification of a water rate increase, effective October 1, 2015 (this equates to a September 1, 2015 increase, since YCUA dates their September invoice to Superior Township October 1), from the Ypsilanti Community Utilities Authority (YCUA), which is one of our suppliers. As a direct result, it will be necessary for us to pass along a water rate increase to our residents, who reside in the YCUA Water District. Additionally, I am recommending a sewer rate increase to our residents, who reside in the YCUA Water District, also effective September 1, 2015, due to YCUA measuring actual sewage usage, with various component rates, which relates to a 19% increase in Township costs (Jan. – Jun. 2015, compared to the same period, 2014).

Attached is a Resolution amending (increasing) the rates, fees and charges related to sewer and water services provided by the Township through the Utility Department. Also attached are a press release and a Schedule A showing the new rates.

The amendment addresses price increases for our residents who receive their water/sewer services from us through YCUA only.

YCUA Provided Water and Sewer Services (Note: All rates are in Hundred Cubic Feet)

- * Water Rate Increase to the Township = 7.9% * Water Rate Increase to the Residents = 10.9%
- * Sewer Rate Increase to the Township = 0% * Sewer Rate Increase to the Residents = 10.9%

The new rate for YCUA provided water will be \$5.16 per ccf (from \$4.65) and for sewer services will be \$3.75 per ccf (from \$3.38), for a total of \$8.91 per ccf (from \$8.03). An average quarterly residential bill of 2,600 cubic feet will increase by \$22.88. A minimum billing of 1,000 cubic feet will go from \$80.30 to \$89.10 per quarter. The increase will affect bills to customers dated September 1, 2015, or later.

Recommended Action

It is recommended that the Charter Township of Superior approve the Resolution to increase the water and sewer rates.

/attachments (Resolution, Press Release, Schedule A)

Agenda Date: August 17, 2015

Township Supervisor Approval: _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
August 17, 2015
Resolution 2015-33**

**Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 17th of August 2015, at 7:00 p.m. Eastern Standard Time, the following resolution was offered by and supported by .

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for water by 7.9% and for sewer by 0%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our water rates by 10.9% and our sewer rates by 10.9%, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ann Arbor News*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on August 17, 2015.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH AUGUST 17, 2015, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

Service Rates:

- A. Water and sewer (including wastewater treatment) rates for Township customers served from the Ypsilanti Community Utilities Authority.

Effective September 1, 2015

Water	\$5.16 per 100 cubic feet
Minimum quarterly billing	\$51.60 (1000 cubic feet)

Effective September 1, 2015

Sewer	\$3.75 per 100 cubic feet
Minimum quarterly billing	\$37.50 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.

NOTICE OF PUBLICATION BY POSTING

SUPERIOR CHARTER TOWNSHIP

**WATER AND SEWER RATE INCREASE FOR SUPERIOR TOWNSHIP'S
CUSTOMERS SUPPLIED BY
YPSILANTI COMMUNITY UTILITY AUTHORITY (YCUA)**

Please take notice that at their regular meeting on August 17, 2015 at the Superior Charter Township Hall located at 3040 N. Prospect Road, Ypsilanti, MI 48198, the Superior Township Board of Trustees adopted Resolution 2015-33, which approved changes to SCHEDULE A, Superior Charter Township Utility Department Fees, which resulted in the following increased rates for Superior residents who receive their water/sewer from the Superior Township Utility Department through Ypsilanti Community Utilities Authority (YCUA):

The amendment addresses price increases for our residents who receive their water/sewer services from us through YCUA only.

YCUA Provided Water and Sewer Services (Note: All rates are in Hundred Cubic Feet)

- * Water Rate Increase to the Township = 7.9% * Water Rate Increase to the Residents = 10.9%
- * Sewer Rate Increase to the Township = 0% * Sewer Rate Increase to the Residents = 10.9%

The new rate for YCUA provided water will be \$5.16 per ccf (from \$4.65) and for sewer services will be \$3.75 per ccf (from \$3.38), for a total of \$8.91 per ccf (from \$8.03). An average quarterly residential bill of 2,600 cubic feet will increase by \$22.88. A minimum billing of 1,000 cubic feet will go from \$80.30 to \$89.10 per quarter. The increase will affect bills to customers dated September 1, 2015, or later.

Publication of adopted Resolution 2015-33 and revised Schedule A was made by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website -- www.superior-twp.org -- pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b).

David M. Phillips, Clerk
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099, davidphillips@superior-twp.org

**Superior Charter Township
Washtenaw County, Michigan
Notice of Hearing on
2016 Budgets and Truth-In-Taxation
October 19, 2015**

At their regularly scheduled meeting of October 19, 2015, 7:00 p.m., at the Superior Township Hall, the Superior Charter Township Board of Trustees will hold a public hearing on the proposed 2016 Budgets for the General Fund, Fire Fund, Law Enforcement Fund, Utility Fund, Park Fund, Street Light Fund, Building Fund, Hyundai Construction Bond Fund, Legal Defense Fund, and Sidestreet Maintenance Fund. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing:

<u>Operating</u>	<u>Rate</u>
General fund	0.4096
Law Fund	2.25
Fire Fund	3.00

<u>IFT Hyundai</u>	
<u>½ millages</u>	
General Fund	0.2048
Law Fund	1.125
Fire Fund	1.500

Complete copies of the budgets are available for inspection or copying at the Township Hall, 3040 N. Prospect, 9:00 a.m. – 4:00 p.m. weekdays and will be available for public inspection at the public hearing. They are also available online on the Township's website, www.superior-twp.org. Persons wishing to express their views may do so in person at the public hearing, or in writing addressed to the Township Board at the above address. Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township by writing the Township Clerk.

David Phillips, Clerk, Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

This notice complies with and is posted in compliance with MCL 141.436 and MCL 211.24e (Truth-in-Taxation); Public Act 267 of 1976, as amended, the Open Meetings Act; MCLA 41.72a (2)(3) and the Americans with Disabilities Act.



SUPERIOR
TOWNSHIP

UTILITY DEPARTMENT

2016 Budget



	ACTUALS Jan-Jun '15	B U D G E T S		
		2015	2016	Change
O&M Revenue				
400 - Water & Sewer Revenue				
404 - Water Sales	775,604	1,858,541	1,861,418	0.2%
405 - Sewer Sales	511,103	1,178,877	1,365,168	15.8%
408 - Penalty Revenue	24,060	55,000	50,000	-9.1%
Total 400 - Water & Sewer Revenue	1,310,767	3,092,418	3,276,606	8.0%
410 - Meter Sales Revenue	12,518	10,000	25,000	150.0%
420 - Miscellaneous Revenue				
421 - Fees	4,590	4,000	9,000	125.0%
423 - Customer Call Out Income	0	2,000	2,000	0.0%
425 - Other Miscellaneous Income	3,431	4,000	4,000	0.0%
Total 420 - Miscellaneous Revenue	8,021	10,000	15,000	50.0%
440 - Interest Revenue				
441 - Interest on Bank Accounts	956	2,000	1,900	-5.0%
Total 440 - Interest Revenue	956	2,000	1,900	-5.0%
Total Revenue	1,332,262	3,114,418	3,318,506	6.8%
Expenses				
550 - Water & Sewer Purchased				
555 - Water Purchased	468,790	1,291,557	1,111,026	-14.0%
550 - Sewer Purchased	481,770	901,984	1,189,427	31.9%
Total 550 - Water & Sewer Purchased	950,560	2,193,541	2,300,453	4.9%
600 - Payroll Expenses				
601 - Salaries	171,657	377,159	397,442	5.4%
602 - Overtime Premium	5,751	11,658	12,154	4.3%
603 - Taxable Benefits	20,508	28,859	16,653	-42.3%
605 - FICA/Medicare	14,872	31,187	32,608	4.6%
607 - Employee Insurance - Dental	2,928	5,947	7,415	24.7%
607 - Employee Insurance - Life Insurance	407	881	972	10.3%
607 - Employee Insurance - Medical	25,650	49,795	67,712	36.0%
607 - Employee Insurance - Vision	521	1,041	1,285	23.4%
607 - Employee Insurance - HSA Fees	180	360	0	-100.0%
609 - Pension	19,297	41,659	48,012	15.3%
610 - HCSP	5,435	10,871	12,412	14.2%
Total 600 - Payroll Expenses	267,206	559,417	596,664	6.7%



2016 SUPERIOR TOWNSHIP Government Funds Budget

EXPENSES:				B U D G E T S					
				ACTUALS		2015		2016	
				Jan - Jun 2015		AMENDED		BUDGET	
				% CHANGE		2016/2015			
101 - BOARDS									
700	000	Board of Trustees Salaries	2,750	6,000	6,000	0.0%			
701		Other Board/Commission Salaries	1,780	2,500	3,500	40.0%			
703		Contract Services	0	1,000	1,000	0.0%			
710		Training	0	0	0	0.0%			
727		Office Supplies	0	0	0	0.0%			
801		Professional Services - Other	0	0	0	0.0%			
860		Transportation	0	100	100	0.0%			
900		Printing & Publishing	0	0	0	0.0%			
Total Boards			4,530	9,600	10,600	10.4%			
102 - ADMINISTRATION									
702	000	Salaries	6,345	13,177	13,070	-0.8%			
710		Training	0	500	500	0.0%			
717		Taxable Benefits	494	844	654	-22.6%			
727		Office Supplies	2,433	4,000	5,000	25.0%			
728		Postage	5,567	14,000	14,000	0.0%			
777		Cemetery Upkeep Expense		2,500	5,000	100.0%			
798		Economic Development	0	1,000	1,000	0.0%			
800		Professional Services - Attorneys	3,739	15,000	15,000	0.0%			
801		Professional Services - Other	12,163	15,000	15,000	0.0%			
802		Professional Services - Computer Related	8,119	30,000	30,000	0.0%			
850		Telecommunications	2,679	5,000	5,200	4.0%			
851		Insurance & Bonds	5,721	15,000	12,000	-20.0%			
860		Transportation	1,738	6,500	5,000	-23.1%			
861		Meals & Lodging	378	800	800	0.0%			
895		Bad Debt	4,417	0	0	0.0%			
900		Printing & Publishing	3,655	8,500	8,500	0.0%			
930		Repairs & Maintenance	631	10,000	10,000	0.0%			
940		Other Fund Contributions	(1,140)	(2,400)	(2,400)	0.0%			
951		Ypsilanti Meals on Wheels	2,150	2,150	2,150	0.0%			
954		Equipment Rental	1,632	5,000	4,000	-20.0%			
958		Membership & Dues	6,845	12,000	15,000	25.0%			
963		Bank Fees & Charges	52	1,400	1,000	-28.6%			



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
	980		Equipment over \$5,000	0	5,000	5,000	0.0%
	981		Equipment under \$5,000	0	4,000	4,000	0.0%
	985		Tax Chargebacks	5	5,000	5,000	0.0%
	999		Miscellaneous Expense	2,452	2,952	500	-83.1%
			Total Administration	70,073	176,923	174,974	-1.1%
171 - SUPERVISOR							
	700	000	Supervisor Salary	37,725	78,352	77,713	-0.8%
	717		Taxable Benefits	5,300	11,960	10,510	-12.1%
	727		Office Supplies	0	100	100	0.0%
			Total Supervisor	43,025	90,412	88,323	-2.3%
191 - ELECTIONS							
	702	000	Salaries	0	4,000	4,000	0.0%
	703		Contract Services	5,477	10,000	20,000	100.0%
	727		Office Supplies	957	5,000	10,000	100.0%
	728		Postage		1,000	2,000	100.0%
	740		Operating Supplies	1,349	4,000	4,000	0.0%
	862		Precinct Rental	200	1,500	3,000	100.0%
	900		Printing & Publishing	0	500	1,000	100.0%
	981		Equipment under \$5,000	0	2,000	2,000	0.0%
			Total Elections	7,983	28,000	46,000	64.3%
201 - ACCOUNTING							
	702	000	Salaries	27,344	56,791	64,901	14.3%
	710		Training		500	500	0.0%
	717		Taxable Benefits	2,885	3,096	2,628	-15.1%
	727		Office Supplies	569	700	700	0.0%
	940		Other Fund Contributions	(10,679)	(22,000)	(22,000)	0.0%
			Total Accounting	20,119	39,087	46,730	19.6%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
209 - ASSESSING							
	702	000	Salaries	59,365	128,222	127,177	-0.8%
	703		Contract Services	749	2,500	2,500	0.0%
	710		Training	282	2,500	2,500	0.0%
	717		Taxable Benefits	8,148	14,739	11,098	-24.7%
	727		Office Supplies	251	2,500	2,500	0.0%
	850		Telecommunications	243	500	500	0.0%
	860		Transportation		600	600	0.0%
	861		Meals & Lodging	341	500	500	0.0%
	958		Membership & Dues	225	300	300	0.0%
			Total Assessing	69,604	152,361	147,676	-3.1%
215 - CLERK							
	700	000	Clerk Salary	34,084	70,790	70,214	-0.8%
	702		Salaries	2,637	14,467	14,068	-2.8%
	717		Taxable Benefits	5,267	11,994	10,544	-12.1%
	727		Office Supplies	0	0	3,000	100.0%
			Total Clerk	41,988	97,251	97,825	0.6%
253 - TREASURER							
	700	000	Treasurer Salary	34,084	70,790	70,214	-0.8%
	702		Salaries	26,364	53,156	52,723	-0.8%
	710		Training		500	500	0.0%
	717		Taxable Benefits	7,114	13,600	10,311	-24.2%
	727		Office Supplies	203	2,200	2,200	0.0%
	740		Operating Supplies	1,000	0	2,200	100.0%
	900		Printing & Publishing	1,454	0	1,500	100.0%
	940		Other Fund Contributions	(600)	(600)	(600)	0.0%
			Total Treasurer	69,619	139,646	139,048	-0.4%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
265 - TOWNSHIP HALL BUILDING & GROUNDS							
	702	000	Salaries	7,540	15,663	15,532	-0.8%
	703		Contract Services	5,797	3,000	10,000	233.3%
	717		Taxable Benefits	0	313	311	-0.8%
	740		Operating Supplies	2,533	6,000	6,000	0.0%
	860		Transportation		200	200	0.0%
	920		Utilities	5,618	11,000	11,000	0.0%
	930		Repairs & Maintenance	10,971	13,000	9,000	-30.8%
	940		Other Fund Contributions	(5,204)	(7,200)	(7,200)	0.0%
	976		Building Improvements	27,615	34,725	10,000	-71.2%
			Total Township Hall Building & Grounds	54,869	76,701	54,843	-28.5%
266 - SPECIAL PROJECTS							
	947	000	Master Plan Revisions	1,690	5,751	2,500	-56.5%
	947	002	Ordinance Compilation	0	10,000	10,000	0.0%
	950		TH Parking Lot Repaving & Signage	125	70,000	35,000	-50.0%
	962		Special Projects - Miscellaneous	100	0	10,000	100.0%
	970		CTAP/ACT 88 Grant Match	500	0	3,000	100.0%
			Total Special Projects	2,415	85,751	60,500	-29.4%
278 - ORDINANCE ENFORCEMENT							
	702	000	Salaries	19,462	40,804	39,879	-2.3%
	703		Contract Services	355	5,000	5,000	0.0%
	717		Taxable Benefits	1,349	1,430	1,389	-2.9%
	740		Operating Supplies	1,109	1,300	100	-92.3%
	860		Transportation	1,600	2,000	2,000	0.0%
			Blight Enforcement	0	15,000	15,000	0.0%
			Total Ordinance Enforcement	23,875	65,534	63,368	-3.3%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
410 - PLANNING							
	701	000	Commission Salaries	910	5,000	5,000	0.0%
	702		Salaries	6,774	13,177	13,070	-0.8%
	703		Contract Services	0	1,000	1,000	0.0%
	710		Training	575	600	600	0.0%
	717		Taxable Benefits	494	841	654	-22.3%
	727		Office Supplies	215	400	400	0.0%
	801		Professional Services - Other	2,743	25,000	25,000	0.0%
	900		Printing & Publishing	0	2,500	2,500	0.0%
			Total Planning	11,711	48,518	48,224	-0.6%
446 - INFRASTRUCTURE							
	702	000	Salaries	916	4,907	5,052	3.0%
	703		Contract Services	2,050	2,000	5,000	150.0%
	740		Operating Supplies	280	1,000	1,000	0.0%
	866		Road Maintenance	121,662	325,000	325,000	0.0%
	867		Non-Motorized Trails Maintenance	2,610	5,000	5,000	0.0%
	902		ROW Maintenance	2,073	8,800	8,800	0.0%
	903		Stamford Rd. Property Maintenance	1,085	5,000	5,000	0.0%
	920		Utilities - Streetlights	3,988	8,200	8,200	0.0%
	921		Drains	0	20,000	40,000	100.0%
	930		Repairs & Maintenance	0	0	0	0.0%
			Total Infrastructure	134,664	379,907	403,052	6.1%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
528 - SOLID WASTE MANAGEMENT							
	703	000	Contract Services	898	2,000	2,000	0.0%
	824		Recycling	39	250	250	0.0%
	826		Garbage & Yard Waste Tags	1,075	3,000	3,000	0.0%
	828		Reimbursement for Dump Use	538	3,000	3,000	0.0%
			Total Solid Waste Management	2,550	8,250	8,250	0.0%
550 - TRANSPORTATION							
	864	000	AATA Fixed Route	13,596	27,192	27,192	0.0%
	865		AATA Demand Response	6,878	13,170	13,170	0.0%
			Total Transportation	20,474	40,362	40,362	0.0%
965 - TRANSFER of FUNDS							
	965	000	Transfer to Trails Reserve	0	5,000	5,000	0.0%
	966		Transfer to Parks Fund	118,655	237,311	244,371	3.0%
			Total Transfer of Funds	118,655	242,311	249,371	2.9%
966 - UNALLOCATED EXPENSES							
	715	000	FICA	22,274	47,091	47,523	0.9%
	852		Medical Insurance	39,039	68,814	75,299	9.4%
	853		Dental Insurance	5,197	10,142	10,091	-0.5%
	854		Vision Insurance	910	1,712	1,722	0.6%
	855		Life Insurance	879	1,757	1,771	0.8%
	856		HSA Administration Fee	204	200	400	100.0%
	857		HCSP	7,477	14,954	15,660	4.7%
	858		Pension	26,425	60,671	68,211	12.4%
			Total Unallocated Expenses	-102,405	205,341	220,676	7.5%
			Total 755,999 - TOTAL EXPENSES	798,559	1,885,955	1,899,822	0.7%
	965		Transfer to Reserves	0	0	0	0.0%
Net of Revenues and Expenditures				428,615	0	0	0.0%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
204 - LEGAL DEFENSE FUND							
	000	402	000	Current Real/Property/IFT Tax	\$141,287	\$141,550	\$141,085 -0.3%
		406		PILOT Program Taxes	\$276	\$0	\$500 100.0%
Total Revenue				141,564	141,550	141,085	-0.3%
245 - EXPENSES							
		800	000	Professional Services - Attorneys	1,200	12,000	7,500 -37.5%
		801		Professional Services - Other		1,000	1,000 0.0%
		963		Bank Fees & Charges	0	100	100 0.0%
		985		Tax Chargebacks	1	500	500 0.0%
Total Expenses				1,201	13,600	9,100	-33.1%
965 - TRANSFER of FUNDS							
		965	000	Transfer to Legal Defense Reserve	0	127,950	131,985 3.2%
Total Transfer of Funds				0	127,950	131,985	3.2%
Net of Revenues and Expenditures				140,362	0	0	0.0%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
206 - FIRE FUND							
	000	402	000	Current Real/Property/IFT Tax	\$1,695,689	\$1,698,855	\$1,693,015 -0.3%
		406		PILOT Program Taxes	6,627	6,430	6,430 0.0%
		604		Reimbursement for Labor Costs		900	900 0.0%
		663		Interest on Reserves Income	1,492	2,900	2,900 0.0%
		664		Interest Income		1,300	1,300 0.0%
		673		Insurance Reimbursements Income	1,866	0	1,800 100.0%
		695		False Alarm Revnue	160	600	600 0.0%
		696		Donations	1,650	1,700	0 -100.0%
		698		Miscellaneous Income	520	500	500 0.0%
		699		Appropriations from Fund Balance	0	0	0 0.0%
Total Revenue				1,708,004	1,713,185	1,707,445	-0.3%
264 - VEHICLES							
		740	000	Operating Supplies	330	7,000	2,000 -71.4%
		742		Fuel-Diesel	7,672	20,000	20,000 0.0%
		860		Transportation	1,848	2,000	4,000 100.0%
		860	050	Meals, Lodging	0	1,000	1,000 0.0%
		930	000	Repairs & Maintenance	29,658	42,000	40,000 -4.8%
Total Vehicles				39,509	72,000	67,000	-6.9%
265 - BUILDINGS & GROUNDS							
		740	000	Operating Supplies	1,366	5,000	4,000 -20.0%
		920		Utilities	10,935	25,000	25,000 0.0%
		930		Repairs & Maintenance	13,171	24,000	16,000 -33.3%
Total Buildings & Grounds				25,471	54,000	45,000	-16.7%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
336 - FIRE OPERATIONS							
702	000	Salaries	257,899	534,133	584,292	9.4%	
702	001	State Authorized Overtime	21,899	43,671	45,237	3.6%	
702	012	Overtime	75,320	150,000	150,000	0.0%	
703	000	Contract Services - Chief Expenses	30,155	61,000	0	-100.0%	
704	000	Fire Chief/Marshall Expenses	0	12,000	0	-100.0%	
710	000	Training	6,590	10,000	15,000	50.0%	
717		Taxable Benefits	77,038	85,170	46,030	-46.0%	
727		Office Supplies	63	1,500	0	-100.0%	
740		Operating Supplies	19,839	20,000	20,000	0.0%	
800		Professional Services - Attorneys	0	1,000	1,000	0.0%	
801		Professional Services - Other	5,704	10,000	10,000	0.0%	
803		Accounting Chargeback Fee	5,000	10,000	10,000	0.0%	
849		Dispatch Services	10,818	21,000	21,000	0.0%	
850		Telecommunications	5,084	9,000	11,000	22.2%	
851		Insurance & Bonds	21,061	40,000	40,000	0.0%	
880		Fire Prevention Expense	0	2,500	2,500	0.0%	
890		Contingencies	0	10,000	10,000	0.0%	
947		Grant Expenditures	503	0	1,000	100.0%	
954		Equipment Rental	1,098	3,000	3,000	0.0%	
958		Membership & Dues	770	1,600	1,600	0.0%	
963		Bank Fees & Charges	405	405	500	23.5%	
980		Equipment Over \$5,000		55,000	55,000	0.0%	
981		Equipment Under \$5,000	3,836	5,000	5,000	0.0%	
982		Debt Principal	87,863	87,863	90,006	2.4%	
983		Debt Interest	7,190	13,940	13,051	-6.4%	
985		Tax Chargebacks	33	2,000	2,000	0.0%	
999		Miscellaneous Expense	0	500	500	0.0%	
Total Fire Operations				638,170	1,190,282	1,137,715	-4.4%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
965 - TRANSFER of FUNDS							
	965	000	Transfer to Bldg. Const. Reserve		15,732	159,471	913.7%
	966	000	Transfer to Truck Replace. Reserve		125,537	53,157	-57.7%
			Total Transfer of Funds	0	141,269	212,628	50.5%
966 - UNALLOCATED EXPENSES							
	715	000	FICA	31,281	41,458	41,355	-0.2%
	852		Medical Insurance	49,286	107,983	98,568	-8.7%
	853		Dental Insurance	5,787	12,613	11,663	-7.5%
	854		Vision Insurance	1,035	2,196	2,076	-5.5%
	855		Life Insurance	613	1,226	1,226	0.0%
	856		HSA Administration Fee	288	360	600	66.7%
	857		HCSP	7,560	15,120	15,120	0.0%
	858		Pension	51,229	74,678	74,494	-0.2%
			Total Unallocated Expenses	147,080	255,634	245,101	-4.1%
			Total 755.999 - TOTAL EXPENSES	850,230	1,713,185	1,707,445	-0.3%
Net of Revenues and Expenditures				857,774	0	0	0.0%



2016 SUPERIOR TOWNSHIP Government Funds Budget

					B U D G E T S				
					ACTUALS	2015	2016	% CHANGE	
					Jan - Jun 2015	AMENDED	BUDGET	2016/2015	
219 - STREET LIGHT FUND									
000	403	000			Special Assessment	\$0	\$89,352	\$89,352	0.0%
Total Revenue					0	89,352	89,352	0.0%	
223 - EXPENSES									
800	000			Professional Services - Attorneys	500	500	500	0.0%	
801				Professional Services - Other	0	228	228	0.0%	
920				Utilities	56,753	88,624	88,624	0.0%	
Total Expenses					57,253	89,352	89,352	0.0%	
Net of Revenues and Expenditures					(57,253)	0	0	0.0%	

220 - SIDESTREET MAINTENANCE FUND									
000	403	000			Special Assessment	\$19,162	\$17,420	\$21,000	20.6%
Total Revenue					19,162	17,420	21,000	20.6%	
245 - EXPENSES									
703	000			Contract Services	4,716	16,554	16,554	0.0%	
740				Operating Supplies	24	300	300	0.0%	
Total Expenses					4,740	16,854	16,854	0.0%	
965 - TRANSFER of FUNDS									
965	000			Transfer to Reserves	0	566	4,146	632.5%	
Total Transfer of Funds					0	566	4,146	632.5%	
Net of Revenues and Expenditures					14,422	0	0	0.0%	

224 - HYUNDAI S.A.D. FUND									
000	402	002			Hyundai Road SAD Interest	\$22,500	\$0	\$0	0.0%
000	403	000			Special Assessment	\$125,000	\$140,000	\$140,000	0.0%
000	664	000			Interest	\$19	\$0	\$0	0.0%
Total Revenue					147,519	140,000	140,000	0.0%	
228 - EXPENSES									
801	000			Professional Services	750	325	325	0.0%	
982	000			Debt Principle	130,000	135,000	135,000	0.0%	
983				Debt Interest	10,238	4,675	4,675	0.0%	
Total Expenses					140,988	140,000	140,000	0.0%	
Net of Revenues and Expenditures					6,531	0	0	0.0%	



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
249 - BUILDING FUND:							
000	610	000	Charges for Services Income	\$129,557	\$180,000	\$200,000	11.1%
	610	025	Temp Occup Admin Fees	1,200		0	0.0%
	663		Interest on Reserves Income		20	0	-100.0%
	671	002	Health Insurance Admin. Fees Income		100	0	-100.0%
	699		Appropriations from Fund Balance	0	2,981	0	-100.0%
Total Revenue				130,757	183,101	200,000	9.2%
371 - SAFETY INSPECTION							
	702	000	Salaries	46,960	97,489	96,697	-0.8%
	703		Contract Services	6,450	11,000	13,000	18.2%
	710		Training	50	500	500	0.0%
	717		Taxable Benefits	3,832	4,829	3,424	-29.1%
	727		Office Supplies	34	200	200	0.0%
	740		Operating Supplies	135	600	600	0.0%
	801		Professional Services - Other	1,125	1,155	2,000	73.2%
	802		Professional Services - Computer Related		6,000	6,000	0.0%
	803		Building Chargeback	9,024	13,000	13,000	0.0%
	850		Telecommunications	243	1,100	750	-31.8%
	851		Insurance & Bonds	664	3,000	1,500	-50.0%
	860		Transportation	2,133	4,000	4,000	0.0%
	861		Meals & Lodging	0	100	100	0.0%
	900		Printing & Publishing	0	100	100	0.0%
	930		Repairs & Maintenance		600	600	0.0%
	954		Equipment Rental		100	100	0.0%
	958		Membership & Dues	160	500	500	0.0%
	963		Bank Fees & Charges	0	250	250	0.0%
	999		Miscellaneous Expense	0	200	200	0.0%
Total Safety Inspection				70,811	144,723	143,521	-0.8%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
966 - UNALLOCATED EXPENSES							
	715	000	FICA	3,629	7,722	7,659	-0.8%
	852		Medical Insurance	8,805	16,976	17,605	3.7%
	853		Dental Insurance	422	867	840	-3.2%
	854		Vision Insurance	71	157	157	0.1%
	855		Life Insurance	82	163	163	0.3%
	856		HSA Administration Fee	48	100	100	0.0%
	857		HCSP	1,008	2,016	2,088	3.6%
	858		Pension	4,968	10,377	11,514	11.0%
			Total Unallocated Expenses	19,034	38,378	40,127	4.6%
			Total 755.999 - TOTAL EXPENSES	89,844	183,101	183,647	0.3%
965 - TRANSFER of FUNDS							
	965	000	Transfer to Reserves	0	0	16,353	100.0%
			Total Transfer of Funds	0	0	16,353	100.0%
Net of Revenues and Expenditures				40,913	0	0	0.0%



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S				
				ACTUALS	2015	2016	% CHANGE	
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015	
266 - LAW ENFORCEMENT FUND								
	000	402	000	Current Real/Property/IFT Tax	\$1,271,599	\$1,274,133	\$1,271,599	-0.2%
		406		PILOT Program Taxes	4,970	4,800	6,000	25.0%
		660		Fines & Forfeits	9,349	35,000	35,000	0.0%
		661		Sycamore Reg Law Enforcement	49,219	100,000	100,000	0.0%
		662		Danbury Reg Law Enforcement	28,367	60,000	60,000	0.0%
		663		St Joseph Hospital Law Enforcement	58,184	115,215	115,215	0.0%
		663		Interest on Reserves Income	368	600	600	0.0%
		673		Insurance Reimbursements Income	13	0	600	100.0%
		695		False Alarm Revnue	610	4,000	2,000	-50.0%
		699		Appropriations from Fund Balance	0	98,972	103,031	4.1%
Total Revenue				1,422,678	1,692,720	1,694,045	0.1%	
310 - CRIME CONTROL								
		703	000	Contract Services	775,785	1,560,000	1,560,000	0.0%
		703	001	Contract Overtime	51,657	110,000	110,000	0.0%
		740		Operating Supplies		200	200	0.0%
		801		Professional Services - Other	4,992	10,000	10,000	0.0%
		803		Accounting Chargeback Fee	600	1,200	1,200	0.0%
		851		Insurance & Bonds	600	1,200	1,200	0.0%
		920		Utilities	4,014	6,000	8,000	33.3%
		930		Repairs & Maintenance	730	1,500	1,500	0.0%
		985		Tax Chargebacks	25	1,500	100	-93.3%
Total Crime Control				838,402	1,691,600	1,692,200	0.0%	



2016 SUPERIOR TOWNSHIP Government Funds Budget

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
346 - NEIGHBORHOOD WATCH							
	702	000	Salaries	528	703	698	-0.8%
	715		FICA		57	0	-100.0%
	717		Taxable Benefits	0	35	0	-100.0%
	728		Postage	0	50	50	0.0%
	740		Operating Supplies	0	25	25	0.0%
	860		Transportation	0	100	100	0.0%
	900		Printing & Publishing	0	50	50	0.0%
Total Neighborhood Watch					1,020	923	9.5%
966- UNALLOCATED EXPENSES							
	715		FICA	44.92	100	53	-46.6%
Total Unallocated Expenses				573	100	1,845	1745.4%
Total 755.999 -TOTAL EXPENSES				838,975	1,692,720	1,694,045	0.1%
Net of Revenues and Expenditures				583,703	0	(0)	0.0%



2016 Budget



PARKS & RECREATION

				B U D G E T S			
				ACTUALS	2015	2016	% CHANGE
				Jan - Jun 2015	AMENDED	BUDGET	2016/2015
Revenue:	588.025	General Fund Contribution		118,655	237,311	244,371	3.0%
	664.050	Interest on Reserves		379	900	750	-16.7%
	607.085	Reimb. For Labor Costs		408	500	800	60.0%
	671.075	Insurance Reimbursements		44	100	50	-50.0%
	695.000	Donations		100	100	100	0.0%
	699.025	Approp. from Reserves		0	54,086	0	-100.0%
		Total Revenue		119,585	292,997	246,071	-16.0%
Expense:	751.	Administration Department					
		702.001	Comm. Salaries	3,000	7,540	7,540	0.0%
		702.002	Admin. Salary	17,993	37,369	26,000	-30.4%
		717.000	Taxable Benefits	4,124	6,196	0	-100.0%
		719.000	Prior Year MESC	0	350	0	-100.0%
		727.000	Office Supplies	33	500	500	0.0%
		727.050	Postage	0	100	100	0.0%
		801.000	Professional Services	1,175	2,400	2,400	0.0%
		850.000	Telecommunications	487	1,000	1,000	0.0%
		851.000	Insurance and Bonds	2,892	3,000	5,800	93.3%
		860.000	Transportation	48	300	300	0.0%
		900.000	Printing & Publishing	0	100	250	150.0%
		930.000	Repairs & Maintenance	25	500	500	0.0%
		958.000	Memberships & Dues	0	100	100	0.0%
		977.000	Equipment	0	3,000	5,000	66.7%
			Total 751. Administration Department	29,776	62,455	49,490	-20.8%



2016 Budget



PARKS & RECREATION

		B U D G E T S			
		ACTUALS	2015	2016	% CHANGE
		Jan - Jun 2015	AMENDED	BUDGET	2016/2015
754 - Recreation Department:					
	704.000 · Staff Salaries	3,617	8,918	9,186	3.0%
	740.000 · Operating Supplies	866	3,000	2,000	-33.3%
	850.000 Telecommunications	165	300	300	0.0%
	860.000 · Transportation	0	100	100	0.0%
	930.000 · Rep. & Maint.	0	500	500	0.0%
	975.000 Signage	0	500	500	0.0%
Total 754 - Recreation Department		4,649	13,318	12,586	-5.5%
755 - Parks Maintenance Department:					
	704.000 · Staff	37,408	100,620	97,748	-2.9%
	717.050 · Taxable Benefits -Staff	1,736	1,736	1,210	-30.3%
	740.000 · Operating Supplies	873	1,500	1,500	0.0%
	740.003 · Herbicide (Non-Selective)	0	500	500	0.0%
	740.004 · Sand, Gravel, Bark and Soil	52	500	500	0.0%
	741.001 · Uniforms	291	750	750	0.0%
	742.000 · Fuel - Lubricants	1,282	6,000	4,000	-33.3%
	850.000 · Telecommunications	193	750	400	-46.7%
	860.000 · Transportation	0	50	50	0.0%
	920.000 · Utilities	147	300	300	0.0%
	930.000 · Repairs & Maintenance	2,137	7,500	7,500	0.0%
	930.001 · Controlled Burns	3,650	4,000	4,000	0.0%
	974.000 · Small Tools & Equipment	0	500	500	0.0%
	975.000 · Signage	0	100	100	0.0%
	977.000 - Equipment	0	26,000	30,000	15.4%
Total 755 - Parks Maintenance Department		47,768	150,806	149,057	-1.2%
756 - Park Development/Improvement:					
	740.000 Operating Supplies	152	500	500	0.0%
	951.000 - Projects	149	40,000	15,000	-62.5%
Total 756 - Park Development/Improvement		301	40,500	15,500	-61.7%



2016 Budget



PARKS & RECREATION

		B U D G E T S			
		ACTUALS	2015	2016	% CHANGE
		Jan - Jun 2015	AMENDED	BUDGET	2016/2015
	966 - Unallocated Expenses:				
	715000 - FICA	5,151	12,247	10,839	-11.5%
	718.000 - Pension	5,828	12,649	8,599	-32.0%
	853.000 - Dental Insurance	95	204	0	-100.0%
	854.000 - Vision Insurance	21	41	0	-100.0%
	855.000 - Life Insurance	29	58	0	-100.0%
	857.000 - HCSP	360	719	0	-100.0%
	Total 966 - Unallocated Expenses	11,484	25,918	19,437	100.0%
	Total 755.999 - TOTAL EXPENSES	93,978	292,997	246,071	-16.0%
	Net of Revenues and Expenditures	25,609	0	0	0.0%





SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: August 17, 2015

GENERAL FUND	NONE TO SUBMIT
FIRE	\$6,322.92
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



SUPERIOR TOWNSHIP GOVERNMENT FUNDS

INVOICE APPROVAL REPORT

As of August 17, 2015

FUND	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	DESCRIPTION	AMOUNT
206	PIONEER PRODUCTS, INC.	SI-83560	07/23/2015	48 GALLONS FOAM	\$ 3,161.48
	PIONEER PRODUCTS, INC.	SI-83559	07/23/2015	48 GALLONS FOAM	\$ 3,161.44
TOTAL					\$ 6,322.92



SUPERIOR TOWNSHIP

Record of Disbursements

Date: August 17, 2015

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 07/17/2015 - 08/17/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
07/17/2015	GENL	37075	AL'S CLEANING SERVICE	PAINTED BASEMENT AT TOWNHALL	1,090.00
07/21/2015	GENL	37076	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - JULY 2015	7,742.56
07/21/2015	GENL	37077	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 7/16/15	57.64
07/21/2015	GENL	37078	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - JULY 2015	164.90
07/21/2015	GENL	37079	DAVID PHILLIPS	REIMBURSEMENT FOR LOCKSET FOR BASEMENT F	52.94
07/21/2015	GENL	37080	DELTA DENTAL	DENTAL INSURANCE - JULY 2015	1,000.73
07/21/2015	GENL	37081	GREG DEITRICH	DUMP TICKET REIMBURSEMENT	22.00
07/21/2015	GENL	37082	INTERNATIONAL CODE COUNCIL, INC.	UPDATE BOOKS	66.50
07/21/2015	GENL	37083	JAMES HEILEMAN	11-ELECTRICAL INSPECTIONS 7/14-15-7/16/1	330.00
07/21/2015	GENL	37084	KEITH LONGUSKI	BOND REFUND FOR 9877 PLYMOUTH-ANN ARBOR	500.00
07/21/2015	GENL	37085	OHM ADVISORS	ENGINEERING SERVICES - JULY 15	4,829.00
07/21/2015	GENL	37086	READING, ETTER & LILLICH	ZONING ISSUES - JUNE 2015	105.00
07/21/2015	GENL	37087	STANDARD PRINTING	SUMMER TAX BILLS 2015	2,445.27
07/21/2015	GENL	37088	SUPERIOR TOWNSHIP CREDIT CARD ACCT	NANKIN HARDWARE - KITES	213.49
07/21/2015	GENL	37089	TOMMY SMITE	DUMP TICKET REIMBURSEMENT	50.00
07/21/2015	GENL	37090	TRUGREEN PROCESSING CENTER	LAWN SERVICE - JULY 2015	116.00
07/21/2015	GENL	37091	VISION SERVICE PLAN	VISION INSURANCE - JULY 2015	172.23
07/21/2015	GENL	37092	WEST STAR PLUMBING & HEATING	LAW BATHROOM	520.00
07/28/2015	GENL	37093	DTE ENERGY	STREET LIGHTS - JUNE 2015	7,248.48
07/28/2015	GENL	37094	AL'S CLEANING SERVICE	WORK IN BASEMENT @ TOWN HALL	180.00
07/28/2015	GENL	37095	CHARLES SWANSON	8610 DEERING	1,323.93
07/28/2015	GENL	37096	CHARTER DEVELOPMENT COMPANY	NATIONAL HERITAGE ACADEMY (SOUTH PT SCHO	4,404.37
07/28/2015	GENL	37097	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 7/23/15	57.64
07/28/2015	GENL	37098	CLYDE NEWTON	GRINDING OF STUMPS	275.00
07/28/2015	GENL	37099	CONGDON'S ACE HARDWARE	MARKING PAINT/GLOVES	36.83
07/28/2015	GENL	37100	DTE ENERGY	SIREN @ 1989 N PROSPECT - MAY-JUNE	30.50
07/28/2015	GENL	37101	ERIN BURDIS	DUMP TICKET REIMBURSEMENT	34.50
07/28/2015	GENL	37102	GARVIN WILLIAMS	DUMP TICKETS REIMBURSEMENT	50.00
07/28/2015	GENL	37103	GLEMP, INC.	"TICKETS" FOR MR PEATRY	318.00
07/28/2015	GENL	37104	GORDON FOOD SERVICE, INC.	FOOD - KITE BUILDING	128.57
07/28/2015	GENL	37105	MELISSA BROOKS	MILEAGE REIMBURSEMENT 6/20/15	23.82
07/28/2015	GENL	37106	MR. SEALCOAT, INC.	PROSPECT ROAD FROM ZOBY COURT	645.00
07/28/2015	GENL	37107	REPUBLIC WASTE SERVICES #241	(200) WASTE TAGS	430.00
07/28/2015	GENL	37108	RON PEATRY	MILEAGE JULY 13 - 24TH 2015	90.28
07/28/2015	GENL	37109	SARGON TIMAFI	DUMP TICKET REIMBURSEMENT	50.00
07/28/2015	GENL	37110	SPARTAN DISTRIBUTORS	TORO PARTS	178.78
07/28/2015	GENL	37111	STANDARD PRINTING	INSECTION NOTICES	365.00
07/28/2015	GENL	37112	STAPLES ADVANTAGE	OFFICE SUPPLIES	245.91
07/28/2015	GENL	37113	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/30/15 PAYROLL	59,347.69
07/28/2015	GENL	37114	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - JULY 15	56.32
07/28/2015	GENL	37115	TRI-COUNTY ELECTRIC	UNNECESSARY ELECTRICAL PERMIT 4900 E HUR	136.00
07/28/2015	GENL	37116	WASHTENAW COUNTY TREASURER	OVERTIME JUNE 2015	6,734.36
07/28/2015	GENL	37117	WEX BANK	FUEL - JULY 15	176.15
07/31/2015	GENL	37118	ABSPURE WATER COMPANY	SPRING WATER	64.00
07/31/2015	GENL	37119	ALL SEASONS LANDSCAPING CO. INC.	OIL	44.52
07/31/2015	GENL	37120	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 7/30/15	57.64
07/31/2015	GENL	37121	CONGDON'S ACE HARDWARE	LAWNMOWER REPAIR	154.88
07/31/2015	GENL	37122	DAVID MCPHERSON	DUMP TICKET REIMBURSEMENT	44.00
07/31/2015	GENL	37123	DTE ENERGY	LED CONVERSION PROGRAM PANAMA	2,858.00
07/31/2015	GENL	37124	HOME DEPOT CREDIT SERVICES	SAFETY EQUIP., WOOD STAIN, PAINT	85.53
07/31/2015	GENL	37125	MARGOLIS COMPANIES, INC.	MULCH - TOWNSHIP HALL	166.00
07/31/2015	GENL	37126	MELISSA BROOKS	MILEAGE REIMBURSEMENT TO MOAC CLASS	46.55
07/31/2015	GENL	37127	NATIONAL FIBER CONSTRUCTION	LOCATE UTILITY LINE	400.00
07/31/2015	GENL	37128	PARHELION TECHNOLOGIES	BALANCE OWED ON PHONE SYSTEM	3,725.00
07/31/2015	GENL	37129	PARKWAY SERVICES	PORTABLE TOILET - KITES	90.00
07/31/2015	GENL	37130	PETTY CASH/ BRENDA MCKINNEY	PETTY CASH REIMBURSEMENT	63.20
07/31/2015	GENL	37131	RONALD LUCAS	DUMP TICKET REIMBURSEMENT	28.00

User: NANCY
 DE: SUPERIOR TWP

CHECK DATE FROM 07/17/2015 - 08/17/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
07/31/2015	GENL	37132	SAM'S CLUB/SYNCHRONY BANK	SUPPLIES FOR KITES AND ROCKETS JAY	210.80
07/31/2015	GENL	37133	SPARTAN DISTRIBUTORS	TOR REPAIR	437.20
07/31/2015	GENL	37134	STAPLES CONTRACT AND COMMERCIAL	PRINTER CARTRIDGE	123.99
07/31/2015	GENL	37135	TIMOTHY HERMAN	DUMP TICKET REIMBURSEMENT	50.00
07/31/2015	GENL	37136	TRUGREEN CHEMLAWN	CLARK ROAD & MACARTHUR LAWN SERVICE	58.00
07/31/2015	GENL	37137	EDWIN MANIER	23-ELECTRICAL INSPECTIONS	690.00
07/31/2015	GENL	37138	KYLE PAGE	DUMP TICKET REIMBURSEMENT	50.00
08/03/2015	GENL	37140	AL'S CLEANING SERVICE	ROADSIDE TRASH REMOVAL - VREELAND ROAD	250.00
08/06/2015	GENL	37141	CLYDE NEWTON	GRINDING OF TREE STUMPS @ TOWN HALL	300.00
08/06/2015	GENL	37142	PRINTING SYSTEMS, INC.	POSTAGE FOR VOTER ID CARDS	589.30
08/06/2015	GENL	37143	AL'S CLEANING SERVICE	TRASH REMOVAL - GOFFERSON AND LEFORGE	175.00
08/11/2015	GENL	37144	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/13/15 PAYROLL	50,936.16
08/11/2015	GENL	37145	RESOPURE WATER COMPANY	WATER COOLER RENTAL - JULY 15	24.00
08/11/2015	GENL	37146	ALL SEASONS LANDSCAPING CO. INC.	MOTOR OIL	49.60
08/11/2015	GENL	37147	BSSA SOFTWARE	ANNUAL SERVICE CONTRACT AUG 15 - AUG 16	5,141.00
08/11/2015	GENL	37148	CINTAS CORPORATION - 300	ROG SERVICE WEEK OF 8/5/15	57.64
08/11/2015	GENL	37149	COMCAST	INTERNET SERVICES - JULY 2015	91.90
08/11/2015	GENL	37150	CONGDON'S ACE HARDWARE	CLEANING SUPPLIES	26.45
08/11/2015	GENL	37151	CORBERT GRIFFITH	DUMP TICKET REIMBURSEMENT	50.00
08/11/2015	GENL	37152	CULLIGAN OF ANN ARBOR/DETROIT	SALT FOR WATER SOFTNER	52.79
08/11/2015	GENL	37153	DTE ENERGY	PARKS BARN ELECTRIC - JULY 15	1,246.34
08/11/2015	GENL	37154	HOWARD HOLLOWAY	DUMP TICKET REIMBURSEMENT	50.00
08/11/2015	GENL	37155	HURON RIVER WATERSHED COUNCIL	ANNULA MEMBERSHIP DUES - APRIL 15 - MAR	744.31
08/11/2015	GENL	37156	INTERNATIONAL CODE COUNCIL, INC.	FREIGHT ON BOOKS	11.00
08/11/2015	GENL	37157	KELLER WELL DRILLING INC.	NEW WELL TANK @ TOWN HALL	1,155.00
08/11/2015	GENL	37158	LACY HORNE JR.	DUMP TICKET REIMBURSEMENT	32.75
08/11/2015	GENL	37159	MLIVE MEDIA GROUP	JULY PUBLISHING	116.74
08/11/2015	GENL	37160	OHM ADVISORS	ENGINEERING SERVICES - WOODLANDS OF GEDD	2,816.50
08/11/2015	GENL	37161	PARHELION TECHNOLOGIES	E-MAIL SERVICE - AUGUST 2015	450.00
08/11/2015	GENL	37162	PATRICK FIGOTT	CELL PHONE STIPEND - JUL 15	23.02
08/11/2015	GENL	37163	RICOH USA, INC	ADD'L COPIES 5/15 THRU 7/15	306.06
08/11/2015	GENL	37164	RON PEATRY	MILEAGE 7/27/15 THRU 8/7/15	161.00
08/11/2015	GENL	37165	SHAWN HOLLAND	DUMP TICKET REIMBURSEMENT	44.00
08/11/2015	GENL	37166	STATE OF MICHIGAN	2015 MEMBERSHIP DUES	230.00
08/11/2015	GENL	37167	STEFANI CARTER J.D. P.C.	LEGAL SERVICES - JULY 15	1,103.10
08/11/2015	GENL	37168	SUPERIOR TWP PAYROLL FUND	HSA FEES - AUG 2015	42.00
08/11/2015	GENL	37169	TERMINIX PROCESSING CENTER	PEST CONTROL - JULY 15	78.00
08/11/2015	GENL	37170	VERIZON WIRELESS	HOT SPOT CHARGES - JULY 15	80.16
08/11/2015	GENL	37171	WEX BANK	FUEL - JULY 15	481.70

GENL TOTALS:

Total of 96 Checks:	172,422.41
Less 0 Void Checks:	0.00
Total of 96 Disbursements:	<u>172,422.41</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
07/21/2015	FIRE	22267	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - JULY 2015	6,367.42
07/21/2015	FIRE	22268	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE RETIREES- JULY 2015	886.34
07/21/2015	FIRE	22269	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - JULY 2015	102.15
07/21/2015	FIRE	22270	CORRIGAN OIL COMPANY	200.9 GALLONS DIESEL FUEL	393.89
07/21/2015	FIRE	22271	DELTA DENTAL	DENTAL INSURANCE - JULY 2015	1,014.70
07/21/2015	FIRE	22272	VISION SERVICE PLAN	VISION INSURANCE - JULY 2015	163.00
07/28/2015	FIRE	22273	COMCAST	INTERNET SERVICES - STATION #2 AUG 15	184.91
07/28/2015	FIRE	22274	DTE ENERGY	GAS @ STATION #1 - JULY 2015	55.64
07/28/2015	FIRE	22275	RICOH USA, INC	COPIER LEASE - JULY 2015	182.93
07/28/2015	FIRE	22276	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/30/15 PAYROLL	36,394.23
07/28/2015	FIRE	22277	TRUGREEN PROCESSING CENTER	LAWN SERVICE - STATION #1 - JULY 15	158.02
07/31/2015	FIRE	22278	CLASSIC T'S	NEW CHIEF	90.00
07/31/2015	FIRE	22279	COMCAST	INTERNET SERVICES - STATION #1 - AUG 201	73.90
07/31/2015	FIRE	22280	DTE ENERGY	ELECTRIC AND GAS STATION #2 - JULY 2015	1,009.38
07/31/2015	FIRE	22281	PAETEC	TELEPHONES - STATION #1 - JULY 2015	129.79
07/31/2015	FIRE	22282	PIONEER PRODUCTS, INC.	48 GALLONS FOAM	6,322.92
08/11/2015	FIRE	22283	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/13/15 PAYROLL	34,412.63
08/11/2015	FIRE	22284	CORRIGAN OIL COMPANY	325 GALLONS DIESEL FUEL	637.22
08/11/2015	FIRE	22285	EMERGENT HEALTH PARTNERS	DISPATCHING SERVICES - AUG 15	1,737.50
08/11/2015	FIRE	22286	GABBYS BP	FUEL FOR CANS	24.67
08/11/2015	FIRE	22287	PARHELION TECHNOLOGIES	HELP WITH FIREHOUSE SOFTWARE	177.50
08/11/2015	FIRE	22288	PERSONNEL CONCEPTS	LABOR LAW POSTERS	488.16
08/11/2015	FIRE	22289	ROBBER STAMPS UNLIMITED, INC.	STAMPS FOR PLAN REVIEWS	115.75
08/11/2015	FIRE	22290	STAPLES CREDIT PLAN	OFFICE SUPPLIES	286.15
08/11/2015	FIRE	22291	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES - AUG 2015	833.33
08/11/2015	FIRE	22292	SUPERIOR TWP PAYROLL FUND	HSA FEES - AUG 2015	54.00
08/11/2015	FIRE	22293	TERMINIX PROCESSING CENTER	LAWN SERVICE - STATION #2	197.00
08/11/2015	FIRE	22294	XEROX GOVERNMENT SYSTEMS, LLC	FIREHOUSE SOFTWARE TRAINING - BACH	995.00
08/11/2015	FIRE	22295	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT FOR THE M	928.13
08/13/2015	FIRE	22296	VERIZON WIRELESS	CELL PHONES - JULY 2015	883.54

FIRE TOTALS:

Total of 30 Checks:	95,299.85
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	<u>95,299.85</u>

10:09 AM
 08/13/15
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 JULY 21 THROUGH AUGUST 17, 2015

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
101 - CHECKING - CHASE 205000485529				
07/21/15	9377	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - AUG15	(4,274.97)
07/21/15	9378	CONSUMER'S LIFE INSURANCE COMPANY	LIFE INSURANCE - AUG15	(67.78)
07/21/15	9379	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - AUG15	(488.08)
07/21/15	9380	DUKE'S ROOT CONTROL, INC.	ROOT CONTROL SERVICE	(7,154.63)
07/21/15	9381	HOME DEPOT	SAW BLADES	(199.35)
07/21/15	9382	STAPLES CONTRACT & COMMERCIAL	HI-LITERS	(5.49)
07/21/15	9383	STERICYCLE COMMUNICATIONS	ANSWERING SERVICE - JUL15	(96.03)
07/21/15	9384	TRUGREEN	LAWN SERVICE	(328.16)
07/21/15	9385	VERIZON	CELL PHONES - JUL15	(273.13)
07/21/15	9386	VISION SERVICE PLAN	VISION INSURANCE - AUG15	(86.77)
07/28/15	9387	AT&T	BOOSTER STA. PHONE - JUL15	(97.14)
07/28/15	9388	COMCAST	INTERNET - MAINT. FAC. - JUL15	(107.85)
07/28/15	9389	ED'S GARAGE, INC.	FORD F350 REPAIR	(500.00)
07/28/15	9390	ZEE MEDICAL, INC.	FIRST AID SUPPLIES	(108.96)
07/31/15	9391	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - JUL15 (5 WKS.)	(200.00)
07/31/15	9392	DISCOUNT TIRE	MOWER TIRE	(105.73)
07/31/15	9393	DTE	GS-ELEC JULY 15	(1,659.52)
07/31/15	9394	INDUSTRIAL CHEM LABS	LIFT STA. DEGREASER	(880.86)
07/31/15	9395	SUPERIOR TWP. GENERAL FUND	PAYROLL - 07/30/15	(14,452.28)
08/10/15	EFT	MAGIC-WRIGHTER	MONTHLY FEE - JUL15	(43.18)
08/11/15	9396	SUPERIOR TWP. GENERAL FUND	PAYROLL - 08/13/15	(14,998.22)
08/11/15	9397	SUPERIOR TWP. PAYROLL FUND	HSA ADM. FEES - AUG15	(30.00)
08/11/15	9398	AUTO-WARES GROUP (AUTO VALUE)	WATER FILTER - HITCH TESTER	(27.28)
08/11/15	9399	COMCAST	INTERNET - ADM. BLDG. - JUL15	(102.85)
08/11/15	9400	DTE	GAS & ELECT. @ 1799 N. PROSPECT - JUL15	(150.93)
08/11/15	9401	MILLENNIUM BUSINESS SYSTEMS	TOSHIBA COPIER LEASE - JUL15	(253.81)
08/11/15	9402	MLIVE MEDIA GROUP	A2 TWP. AREA W/S RATE INCREASE	(144.27)
08/11/15	9403	NORLAB, INC.	TOILET DYE PACKETS	(273.00)
08/11/15	9404	OHM ENGINEERING ADVISORS	GENERAL SERVICES	(2,102.00)
08/11/15	9405	PARHELION TECHNOLOGIES	MAINTENANCE FEES - AUG 15	(411.25)
08/11/15	9406	POSTER COMPLIANCE CENTER	LABOR POSTERS	(138.00)
08/11/15	9407	PURCHASE POWER	POSTAGE METER REFILL	(500.00)
08/11/15	9408	STAPLES CONTRACT & COMMERCIAL	BLEACH	(17.59)
08/11/15	9409	UIS	TROUBLESHOOT SEC. 36 LIFT STATION	(458.13)
08/11/15	9410	WINDSTREAM	PHONES - MAINT. FAC. - AUG15	(189.82)
08/11/15	9411	WRIGHT EXPRESS FSC	FUEL - JULY 2015	(365.19)
TOTAL 101 - CHECKING - CHASE 205000485529				(51,292.25)
TOTAL 100 - CASH - O&M				(51,292.25)

10:09 AM
08/13/15
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
JULY 21 THROUGH AUGUST 17, 2015

DATE	NUM	NAME	MEMO	AMOUNT
		120 - CASH - CAPITAL RESERVE		
		125 - CR CHKG. - CHASE 639918234		
		125YC - CAP. RESERVES CHECKING - YCUA		
08/11/15	503	OHM ENGINEERING ADVISORS	SAW GRANT/CLARK RD REHAB	(4,558.00)
08/11/15	504	SUPERIOR TWP. UTIL. DEPT. O&M	O & M PORTION OF PERMITS 1440 1441 & 1442	(1,545.00)
		TOTAL 125YC - CAP. RESERVES CHECKING - YCUA		(6,103.00)
		TOTAL 125 - CR CHKG. - CHASE 639918234		(6,103.00)
		TOTAL 120 - CASH - CAPITAL RESERVE		(6,103.00)
		TOTAL		(57,395.25)



2015 County Clean Up Days

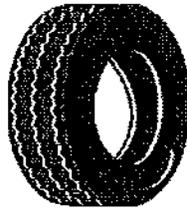
FYI

Saline: Saturday, September 19th, 2015, 9am-2pm
1234 Tefft Court @ the Department of Public Works

Ypsilanti: Saturday, October 17th, 2015, 9am-2pm
799 N. Hewitt Rd @ the Eastern Michigan University Rynearson Stadium Parking Lot

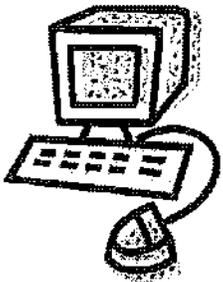
Acceptable Materials Include:

- Traditional recyclable materials – glass, cardboard, plastic, paper, scrap metal
- Freon appliances
- Household hazardous materials – cleaning supplies, motor oil, oil-based and latex paints, pesticides, sharps, etc.
- Furniture
- Old tires
- Electronic equipment



Suggested Donation of \$10.00

Residents may bring up to 4 tires for free, but will be asked for a \$5 donation for each additional tire. Residents may bring 1 of the following items for free: television, washer, dryer, freon containing appliance or computer. Residents will be asked to donate \$10 for each additional item.



Businesses and out-of-county residents are restricted from attending.

No household garbage will be accepted!

Please contact 734.222.3827 or visit www.recycle.ewashtenaw.org for further information.



Washtenaw County Presents...



COUNTY CLEAN-UP DAY FYI

The Washtenaw County Solid Waste Program will be holding a regional environmental clean-up day in your area on:

Saturday, September 19th, 9am-2pm
City of Saline
Dept. of Public Works Building
1234 Tefft Court, Saline, MI.

Acceptable Materials:

- Traditional recyclable materials – glass, cardboard, plastic, paper, scrap metal
 - Freon appliances
- Household hazardous materials – cleaning supplies, motor oil, oil-based paints
 - Furniture
 - Old tires
 - Electronic equipment
- Suggested Donation of \$10.00

Residents can bring up to 4 tires for free, but will be asked to donate \$5 for each additional tire. Residents can bring 1 of the following items for free: television, washer, dryer, Freon containing appliance or computer. Residents will be asked to donate \$10 for each additional item.



"This event is open to all residents of Washtenaw County. **We are not able to accept items from Washtenaw County businesses or out-of-county residents.**"

Please contact 734-222-3827 for further information.



FYI

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
IRVIN J. POKE
DIRECTOR

MIKE ZIMMER
DIRECTOR

June 19, 2015

NOTICE TO MOBILE HOME PARK OWNERS

RE: LICENSING REQUIREMENTS

The Bureau is revising the mobile home park (MHP) licensing process to comply with statutory requirements. According to MCL 125.2316(3) of the Mobile Home Commission Act, a 3-year license shall be granted and renewed by the Department of Licensing and Regulatory Affairs (LARA) based upon the certifications and recommendations of the appropriate agencies and local governments. Therefore, for the 2015 license renewal, parks will be required to provide these certifications and recommendations in addition to their renewal application and fee.

Recommendations for LARA's licensing of a MHP or certifications of compliance will be required from appropriate agencies and local governments for their respective responsibilities. One recommendation will be required for each of the park's on-site drinking water supply and wastewater treatment systems. If the park is not connected to city water or sewer, this recommendation for licensing must be obtained from either the park's local health department (LHD) or the Michigan Department of Environmental Quality (DEQ) depending on the type of drinking water and wastewater treatment system the park has. A second recommendation must be provided by the local enforcing agency (LEA). This is the agency where the park is located that governs the Michigan Building, Electrical, Mechanical, and Plumbing Codes. A license renewal may not be issued without the appropriate certifications and recommendations, which also includes the most recent annual inspection of the park conducted by LARA.

If a park has not provided these written certifications and recommendations and has not submitted its 2015 - 2018 license renewal application and fee by September 30, 2015, its license will expire on October 1, 2015. Parks operating without a valid license will be referred for prosecution regarding unlicensed activity. Notification of the expired license will also be sent to DEQ and the LEA. At that point, our licensing file will be closed.

These certifications and recommendations are currently being required for new ownership in a park as well. Therefore, if necessary, a park will be required to be brought into compliance in order for a license to be issued to the current owner of a park. If the appropriate certifications and recommendations are not achieved, the license may not be issued, and the park will be referred for prosecution.

For questions regarding this notice, please contact the Building Division at (517) 241-9317, by email at bccbklg2@michigan.gov, or at the address below.

Providing for Michigan's Safety in the Built Environment

LARA is an equal opportunity employer
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
P.O. BOX 30254 • LANSING, MICHIGAN 48909
www.michigan.gov/bcc • Telephone (517) 241-9302 • Fax (517) 241-9570



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
IRVIN J. POKE
DIRECTOR

MIKE ZIMMER
DIRECTOR

June 19, 2015

NOTICE TO MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AND LOCAL ENFORCING AGENCIES

RE: MOBILE HOME PARK LICENSING PROCESS UPDATE

Enclosed for your reference is a copy of a notice being sent to mobile home parks regarding required certifications and recommendations by the Michigan Department of Environmental Quality, local code enforcing agencies, and our office. As 2015 is the end of the current licensing cycle, these requirements will mostly affect park renewal licenses. These requirements also pertain to those applying for a new ownership license.

Please be aware you are not required to conduct a "special" inspection of the parks in your jurisdiction. Your certification or recommendation can be based on information you currently have on file. It is the park's responsibility to request this information from your agency. We ask that it be provided in a letter format on your agency's letterhead. Some agencies have developed a specific form to supply the information. While this is helpful for both their staff and us, it is not required. Once the certification or recommendation is prepared, please send it to the requester to be submitted with their renewal application. If your recommendation is to deny a license, please provide a reason for denial.

We would also like to take this time to advise local enforcing agencies that state construction code authority extends to mobile home parks. Additionally, if you have a local rental ordinance which complies with Section 7(7) of the Mobile Home Commission Act (Act), you may be able to apply that ordinance to mobile homes in your jurisdiction. The Act and Manufactured Housing General Rules can be obtained from our website at www.michigan.gov/bcc.

If you have any questions regarding this notice, contact the Building Division at (517) 241-9317, by email at bccblde2@michigan.gov, or at the address below.

Enclosure

Providing for Michigan's Safety in the Built Environment

LARA is an equal opportunity employer
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
P.O. BOX 30254 • LANSING, MICHIGAN 48909
www.michigan.gov/bcc • Telephone (517) 241-9302 • Fax (517) 241-9570



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



DAN WYANT
DIRECTOR

July 17, 2015

FY1

Drinking Water Revolving Fund
NOTICE OF PUBLIC HEARING

The Michigan Department of Environmental Quality (DEQ) will conduct a public hearing for the following:

The draft Fiscal Year 2016 Project Priority List for the Drinking Water Revolving Fund (DWRF), that lists projects for which Project Plans were submitted to the DEQ by May 1, 2015; and

The draft Fiscal Year 2016 Intended Use Plan that explains how DWRF funds available in Fiscal Year 2016 will be distributed.

Printed copies of these documents are available by calling the Revolving Loan Section at 517-284-5433, or they are posted on our Web site at www.michigan.gov/deq.

The public hearing will be held on August 19, 2015, at 1:30 p.m. The location will be in the Edward Hutchinson Conference Room, Atrium Level South, Constitution Hall, 525 W. Allegan, Lansing, Michigan. Please use the East Entrance.

The hearing record will remain open to receive written comments until August 26, 2015, at 5 p.m. Written comments may be directed to:

Ms. Sonya Butler, Chief
Revolving Loan Section
Office of Drinking Water and Municipal Assistance
Department of Environmental Quality
P.O. Box 30241
Lansing, MI 48909-7741

Persons with disabilities needing accommodation for effective participation in the meeting should call 517-284-5433 one week in advance to request mobility, visual, hearing or other assistance.





FYI

July 22, 2015

Mr. David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a change to the channel lineup. Customers are being notified of this change via bill message.

Effective on or about September 10, 2015, Jewelry TV will be available with our Limited Basic tier.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



WASHTENAW COUNTY ROAD COMMISSION

TO: Washtenaw County Board of Road Commissioners

FROM: Roy D. Townsend, P.E.
Managing Director

SUBJECT: Staff Report – 7-13-15 TO 7-26-15

DATE: August 4, 2015

TOWNSHIP REPORTS

A. Maintenance

The following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Local Road Dust Control

AUGUSTA TOWNSHIP

- Limestone Patch – McCrone Road: 20 tons
- Boom Mow – Hitchingham Road
- Judd Road Limestone: 4,111.86 tons
- Hitchingham Road Limestone: 4,087.57 tons
- Local Road Dust Control

BRIDGEWATER TOWNSHIP

- Limestone Patch – McCollum Road: 34 tons
- Local Road Dust Control
- Primary Road Dust Control
- Boom Mow – Austin Road, Clinton Road, McCollum Road

DEXTER TOWNSHIP

- Primary Road Dust Control
- Limestone Patch – Island Lake Road: 34 tons
- Pick-up Fallen Trees/Limbs – Wylie Road
- Sweeping – N. Territorial Road
- Boom Mow – Dexter-Pinckney Road, Fleming Road
- Local Road Dust Control

FREEDOM TOWNSHIP

- Local Road Dust Control
- Gravel Patch – Koebbe Road, Hieber Road: 97 tons
- Hieber Road/Lima Center Road Limestone: 1,432.17 tons

LIMA TOWNSHIP

- Primary Road Dust Control
- Pick-up Fallen Trees/Limbs – Old US-12 East, Dexter-Chelsea Road
- Boom Mow – Trinkle Road, Scio Church Road
- Ditching – Scio Church Road
- Berming – Liberty Road
- Culvert Replacement – Scio Church Road
- Gravel Patch Shoulders – Scio Church Road: 6 tons
- Repair Washouts – Lima Center Road, Guenther Road (33 tons limestone)

LODI TOWNSHIP

- Limestone Patch – Saline Waterworks Road, Dell Road, Zeeb Road, Diuble Road, Saline Waterworks Road, Textile Road, Bethel Church Road, Grass Road, Alber Road, Weber Road, Ellsworth Road, Lindemann Road: 261.5 tons
- Gravel Patch – Saline Waterworks Road, Textile Road, Zeeb Road, Bethel Church Road, Grass Road, Weber Road, Alber Road, Ellsworth Road, Lindemann Road: 180 tons
- Local Road Dust Control
- Repair Washouts – Ellsworth Road (15 tons limestone)
- Ditching – Waters Road
- Culvert Replacement – Gensley Road, Ellsworth Road
- Berming – Waters Road
- Clean Culverts – Waters Road

LYNDON TOWNSHIP

- Local Road Dust Control
- Limestone Patch – Waterloo Road: 16 tons
- Gravel Patch – Bowdish Road: 16 tons
- Sweeping – Hadley Road

MANCHESTER TOWNSHIP

- Local Road Dust Control
- Repair Washouts – Boetger Road
- Gravel Patch – Buss Road: 17 tons
- Boom Mow – Austin Road
- Pick-up Fallen Trees/Limbs – Buss Road, Grossman Road, Noggles Road
- Chipseal – Austin Road, Wald Strasse, Grat Strasse

NORTHFIELD TOWNSHIP

- Limestone Patch – Northfield Church Road, Hellner Road, Maple Road: 18 tons
- Repair Washouts – Joy Road (15 tons limestone)
- Local Road Dust Control
- Berming – Five Mile Road, Earhart Road, Nollar Road
- Cut Brush – Six Mile Road
- Primary Road Dust Control

PITTSFIELD TOWNSHIP

- Primary Road Dust Control
- Golfside Road: Pulverized and shaped
- Limestone Patch Shoulders – Carpenter Road, Textile Road: 10 tons
- Roadside Trash Removal – Ellsworth Road
- Crackseal – Crystal Creek Subdivision
- Chipseal – Maple Road

SALEM TOWNSHIP

- Local Road Dust Control
- Culvert Replacement – Tower Road
- Ditching – Tower Road
- Berming – Tower Road, Six Mile Road

SALINE TOWNSHIP

- Limestone Patch – Mooreville Road, Macon Road: 40 tons
- Local Road Dust Control
- Boom Mow – Arkona Road, Braun Road, Hack Road, Macon Road, Willow Road
- Limestone Patch Shoulders – Arkona Road: 15 tons
- Chipseal – Jordan Road, Macon Road

SCIO TOWNSHIP

- Limestone Patch – Park Road, Marshall Road, N. Delhi Road: 64 tons
- Local Road Dust Control
- Repair Washouts – E. Delhi Road, Peters Road, Scio Road (60 tons limestone)
- Gravel Patch – Morrison Road, Tubbs Road: 24 tons
- Ditching – Park Road
- Scio Church Road: Crushed and shaped, HMA base and wearing course placed, shoulders placed

SHARON TOWNSHIP

- Local Road Dust Control
- Gravel Patch – Sharon Hollow Road, Washburne Road: 36 tons
- Chipseal – Pleasant Lake Road, Sharon Hollow Road, Sharon Valley Road

SUPERIOR TOWNSHIP

- Pick-up Fallen Trees/Limbs – Geddes Road
- Local Road Dust Control
- Repair Washouts – Warren Road (18 tons limestone)
- Ditching – Warren Road
- Limestone Patch – Vreeland Road: 15 tons
- Superior Road: Pulverized and shaped

SYLVAN TOWNSHIP

- Gravel Patch Shoulders – Sylvan Road: 11 tons
- Local Road Dust Control
- Chipseal – Cavanaugh Lake Road

WEBSTER TOWNSHIP

- Limestone Patch – Zeeb Road, Gregory Road: 29 tons
- Local Road Dust Control
- Sweeping – Mast Road
- Grind Stumps – Jennings Road

YORK TOWNSHIP

- Local Road Dust Control
- Limestone Patch – Covington Drive: 60 tons
- Boom Mow – Moon Road
- Clean Culverts – Warner Road
- Limestone Patch Shoulders – Mooreville Road, Willis Road, Willow Road: 80 tons
- Chipseal – Willis Road

YPSILANTI TOWNSHIP

- Pick-up Fallen Trees/Limbs – Merritt Road
- Limestone Patch Shoulders – Spencer Road: 1 ton
- Local Road Dust Control
- Limestone Patch – Bemis Road, Tuttle Hill Road: 100 tons
- Roadside Trash Removal – Bemis Road
- Chipseal – Martz Road

STATE TRUNKLINE

- Patrol Patching – US-12, I-94, US-23, M-14
- Guardrail/Cable Repair – I-94, M-14, US-23
- Roadside Trash Removal – US-23, I-94, US-12
- Limestone Patch Shoulders – US-23, M-52: 104 tons
- Adopt-A-Highway – I-94, US-23, M-14
- Repair Washouts – I-94 (23 tons limestone)

B. Project DevelopmentFREEDOM TOWNSHIP

Pleasant Lake @ Schneider Road – Staff provided construction survey stakes for the contractor.

LODI TOWNSHIP

Wagner Road Bridge – Staff worked with the project manager to resolve fencing issues with the salvage yard.

PITTSFIELD TOWNSHIP

Ann Arbor-Saline Road – Staff provided construction survey stakes for the contractor.

SALINE TOWNSHIP

Hack Road Bridge – Staff continued to collect survey data to submit an application to MDEQ to obtain a permit to replace the bridge.

Arkona Road Bridge – Staff staked ROW for utility companies to relocate infrastructure for the upcoming bridge project.

SUPERIOR TOWNSHIP

Superior Road – Staff provided construction survey stakes for the contractor.

YPSILANTI TOWNSHIP

Hewitt Road/Huron River Drive – Staff oversaw the contractor's work on both road segments.

Textile Road @ Hitchingham / Stony Creek Road – Staff oversaw the contractor's work and provided constructing staking.

Whittaker Road @ Merritt Road – Staff continued to work with the Streamwood HOA to complete right-of-way aquisition for the 2016 project.

Prospect Road (Holmes to Clark)

Huron/Whittaker (I-94 to Stony Creek) - Staff continued to plans for resurfacing both road segments in 2016.

C. Permits

Staff received 21 new right-of-way permit applications and 17 plans during this period for review. At this time there are 230 pending right-of-way permits (applied for but not issued); 55 residential, 92 commercial, 61 utility, and 22 miscellaneous permits. Currently there are 678 active right-of-way permits (issued & awaiting completion); 264 residential, 42 commercial, 291 utility, and 81 miscellaneous permits. Staff issued 11 residential driveway permits, one commercial driveway permit, seven utility permits, two miscellaneous permit, and 79 transportation permits and receipted approximately \$27,685 in permit fees and surety during this period.

D. Construction

Major Construction Project Activities & Status:

Arkona Road Bridge over York & Saline Drain – Bids for the aluminum box culvert fabrication were received.

Austin Rd Bridges – The concrete box culvert has been placed at the Bauer Drain.

Dixboro, North Territorial & Zeeb Road Bridges – The epoxy overlay and riprap work has been completed at the Dixboro Road bridge. Epoxy overlay work is ongoing and riprap work has begun at the N .Territorial Road bridge.

Haul Route Improvements – Work has been substantially completed at the Pleasant Lake Road and Steinbach Road intersection. Punch list items remain to be completed.

Hewitt Road & Huron River Drive – Work on this project is substantially completed. Punch list items remain to be completed.

Island Lake Road @ Wylie Road – Work on this project has been substantially completed. Punch list items remain to be completed.

Lohr Road & Oak Valley Drive – The Contractor continues to make progress on this job.

Plymouth Road @ Ford Road & Curtis Road – The Contractor has significantly completed work at both intersections. Punch list items remain to be completed.

SAD Projects – Both the Hayes Subdivision in York Township and the Brook N. Ridge Subdivision in Scio Township have been completed. Punch list items remain to be completed.

Textile Road Roundabouts – The Contractor has constructed the concrete splitter islands.

Wagner Road Bridge over Rouse Drain – The Contractor placed the concrete box culvert.

Willow Road Bridge over Buck Creek – The Contractor is working to complete punch list items.

2016 Projects

Hack Road Bridge over Middle Branch of Macon Creek – Project is currently in the design phase.

McGregor Road Bridge over Portage Lake Outlet – Project is currently in the design phase. GI plans were reviewed by staff and will be submitted to MDOT in the near future.

Mooreville, Jerusalem & Maple Road Bridges – GI plans are currently being reviewed by staff.

Wiard Road Bridge over Tyler Road – Project is currently in the design phase. A public information meeting has been scheduled for 7/29/15.

Willis Road – Project is currently in the design phase.