

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, YPSILANTI, MI 48198  
APRIL 20, 2015  
7:00 p.m.  
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. Regular Meeting of March 16, 2015
6. CITIZEN PARTICIPATION
  - a. State Representative David Rutledge
7. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department, Zoning
  - c. March Board of Review Completion
8. COMMUNICATIONS
9. UNFINISHED BUSINESS
10. NEW BUSINESS
  - a. Resolution 2015-12, Contract with Mr. Swanson for Side Street Maintenance
  - b. Resolution 2015-13, Contract with WCRC for 2015 Road Improvement Projects
  - c. Farmers Market at Dixboro Village Green
  - d. 2015 Fund Changes
11. RECORD OF DISBURSEMENTS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198  
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

**There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.**

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
MARCH 16, 2015  
PROPOSED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on March 16, 2015, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Ken Schwartz, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. Treasurer Brenda McKinney was absent.

**4. ADOPTION OF AGENDA**

It was moved by Caviston seconded by Green, to adopt the agenda with the addition of Report from David Donoghue of Parhelion under Citizen Participation. .

The motion carried by unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF FEBRUARY 17, 2015**

It was moved by Caviston, seconded by Lewis, to approve the minutes of the regular Board meeting of February 17, 2015, as presented.

The motion carried by a unanimous voice vote.

**6. CITIZEN PARTICIPATION**

**A. WASHTENAW COUNTY ROAD COMMISSION ANNUAL MEETING**

Roy Townsend, Director of the Washtenaw County Road Commission (WCRC), and other members of the WCRC, provided the annual report and made a presentation to the Board about the road projects completed in 2014 and proposed for 2015. In 2014, Superior Township spent \$301,000 on roads with the WCRC contributing another \$354,458 for a total of \$655,959. The Township has budgeted \$300,000 for 2015. The Township is scheduled to receive significant Federal and PA 283 funds in 2015 that will pay for improvements to the following: Plymouth and Ford Road intersection; Plymouth and Curtis Road intersection; MacArthur Blvd.; Harris Road; Superior Road; and, Curtis Road. Superior Township will be paying for improvements to local roads, which includes dust control and ditching. Mr. Townsend explained Proposal 1,

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which in on the ballot May 5, 2015 and proposes to increase funding for road repairs by increasing the sales tax from 6% to 7%.

**B. DAVID DONOGHUE, PARHELION, UPDATE ON COMPUTER AND TECH PROJECTS**

David Donoghue of Parhelion provided an update to the Board of the projects the Board had approved to upgrade the Township's computers and other technology. The projects are mostly completed. The new server has been installed, which enables remote access from any buildings in the Township to everything that is on the server. Migration to thin client users will occur as laptops and desktops are replaced. The new firewall system has been installed. The Fire House software for the Fire Department has not yet been installed and put into service.

**B. CITIZEN COMMENTS**

Sandy Lopez indicated concerns about the seismic testing and possible oil and gas exploration in the Township. Ms. Lopez indicated that there is a group working in the Township to purchase mineral rights from landowners. She requested the Township review HB 4237, which provides the Township with additional controls over the exploration and drilling process.

**7. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following: The LED streetlights have been installed at Harvest Lane and Prospect Woods. Board members should inspect them in order to determine if additional streetlights should be switched over to LED's. The Dixboro Village Green organization has submitted for a grant to promote the Dixboro events and area. A renewal of the 0.2 mills for the 800 MHz radio system will probably be placed on the ballot in 2016. County officials have also begun to discuss placing a public safety millage on the ballot. The Supervisor, Clerk and three members of the planning commission recently attended a training session on the planning and zoning process. Township officials, Sheriff's Department staff and other parties recently met with Congresswoman Debbie Dingell to discuss the problems at Sycamore Meadows apartments. Congresswoman Dingell indicated that she will be contacting HUD and Michigan housing officials to determine if Sycamore Meadows is operating within applicable guidelines and rules related to Section 8 housing. The Township's audit was recently completed. The auditors commented that the reorganization of the accounting department has been very successful and the Township did very well in the audit. Redwood Acquisition LLC has requested a pre-application meeting with the Planning Commission to discuss their proposal to purchase phase 2 of Bromley Condos and build apartments on slabs. The proposed units are very similar to the existing Bromley Condos units and the new units would rent for \$1,200 to \$1,400 per month.

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**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, UTILITY DEPARTMENT REPORT**

It was moved by Green, seconded by Caviston, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

**C. FINANCIAL REPORTS ALL FUNDS EXCEPT UTILITIES, PERIOD ENDING 12-31-14, PRE-AUDIT**

Board members reviewed and discussed the financial reports. Except for the General Fund Operation Millage, which was reduced by about \$221,000, revenue and spending did not change significantly from FY2013.

It was moved Green, seconded by Lewis, for the Board to accept the Financial Reports for all funds, except Utilities, for the period ending 12-31-14, pre-audit.

The motion carried by unanimous voice vote.

**D. FINANCIAL REPORTS UTILITY DEPARTMENT, PERIOD ENDING 12-31-14, PRE-AUDIT**

Board members reviewed and discussed the financial reports. There was an increase in the Connection Fee Income due to new the new construction of homes. This increase in revenue contributes to the Utility Departments ability to make bond payments.

It was moved Green, seconded by Lewis, for the Board to accept the Financial Reports for the Utility Department, for the period ending 12-31-14, pre-audit.

The motion carried by unanimous voice vote.

**E. QUARTERLY BUDGET REPORTS**

Board members reviewed and discussed the Quarterly Budget Report. They indicated that they found the document very helpful.

It was moved Caviston, seconded by Lewis, for the Board to accept the Quarterly Budget Reports for 2014.

The motion carried by unanimous voice vote.

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**8. COMMUNICATIONS**

**A. EMAIL FROM JOHN LANGS, RESIGNATION FROM THE WETLANDS BOARD**

In an email dated March 7, 2015, John Langs indicated that he was resigning from the Wetlands Board. He had moved to Florida, making it impractical for him to continue to serve on the board. Board members indicated that he was very knowledgeable about wetlands and water quality and he will be missed.

It was moved by Green, seconded by Caviston, for the Board to accept the resignation email from John Langs.

The motion carried by unanimous voice vote.

**9. UNFINISHED BUSINESS**

**A. ORDINANCE NO. 174-16, 5900 PLYMOUTH ROAD REZONING**

Supervisor Schwartz explained that the parcel should have not been included in the NSC zoning and that the past and current use of the parcel is more consistent with the R-2 zoning. Rezoning the parcel to R-2 allows the parcel to be in more in conformance with the zoning and allows the current owners a better opportunity to improve the property. No comments have been received since the Board's first reading completed on February 17, 2015.

It was moved by Caviston, seconded by Green, for the Board to approve the second reading and adoption of Ordinance No. 174-16 as follows:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE # 174-16**

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

**SECTION I**

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof, are hereby amended by rezoning the following described property at **5900 Plymouth Rd.** in Superior Township, Washtenaw County, Michigan, from NSC (Neighborhood Shopping Center District) to R-2 (Single-Family District)

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Parcel Tax ID #: J-10-07-400-006

Legal Description: SU 7-11B COM AT SE CORNER SEC 7, TH N 1-13-35 E 218.76 FT TO  
POBTH N89-00 W 152 FT, TH N 9-25-40 W 273.16 FT, TH N 74-30-20 E  
211.40 FT ALONGC/L PLYMOUTH RD, TH S 1-13-35 W 328.67 FT TO POB  
PART SE 1/4 SEC 7 T2S R7E 1.23 AC

**SECTION II**

This Ordinance shall be published in a newspaper circulated within the Township of Superior within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**CERTIFICATION**

I, David Phillips, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for second reading at a regular meeting held on March 16, 2015. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

Kenneth Schwartz, Supervisor

David Philips, Clerk

The motion carried by unanimous voice vote.

There was no unfinished business.

**10. NEW BUSINESS**

**A. RESOLUTION 2015-10, PA 116 FOR 7060 JOY ROAD**

Supervisor Schwartz explained the approval process. He recommended the Board approve the application for PA 116 as it is located in the A-I zone, is not served by public water or sewer and the long use of the property for agriculture is consistent with the Township's Master Plan.

The following resolution was moved by Caviston, seconded by Green:

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**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AN APPLICATION FOR PA 116**

**RESOLUTION NUMBER: 2015-10**

**DATE: MARCH 16, 2015**

**WHEREAS**, the Charter Township of Superior is a Michigan Charter Township, and

**WHEREAS**, William Fishbeck has applied to the State of Michigan Department of Agriculture to place 61.62 acres of property, 7060 Joy Road, Parcel I.D. number J-10-04-200-004, into the P.A. 116 Farmland and Open Space Preservation Program, and

**WHEREAS**, the Michigan Department of Agriculture requires the Local Governing Body to approve or reject the application, and

**WHEREAS**, the property under consideration is located in a rural district of the Township and is zoned A-1, and

**WHEREAS**, the property under consideration is not served by public water or sewer and is master planned for long term agricultural use, and

**WHEREAS**, placing the property under consideration into the P.A. 116 program to encourage the preservation of open space and farmland is consistent with the goals and objectives of the Township's planning and zoning for the property, and

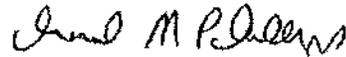
**WHEREAS**, the application will be reviewed by the Michigan Department of Agriculture to determine if the application meets all other requirements of the P.A. 116 program, and

**NOW THEREFORE BE IT RESOLVED**, as the local governing body, the Superior Township Board approves William Fishbeck's application for P.A. 116 on 7060 Joy Road, Parcel I.D. Number J-10-04-200-004, and to forward the application to the Michigan Department of Agriculture for further action.

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Superior, County of Washtenaw, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Superior at a meeting held on the 16th day of March, 2015, the original of which resolution is on file in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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IN WITNESS WHEREOF, I have set my official signature, this 16th day of March, 2015.



DAVID M. PHILLIPS, CLERK, CHARTER TOWNSHIP OF SUPERIOR \_\_\_\_\_

The motion carried by unanimous voice vote. The resolution was adopted.

**B. RESOLUTION 2015-11, CTAP GRANT FOR DIXBORO SIGNAGE**

Supervisor Schwartz explained that the purpose of the CTAP grant was to advertise and promote events, activities and area of Dixboro. He said that the Village Green Assoc. has kept detailed statistics on the spending, revenue and attendance of the farmers markets, Dixboro Fair and other events. They have a public and private partnership to promote the area and their application was very well received by the CTAP grant reviewers. The \$10,000 grant requires a \$2,000 match from the Township.

The following resolution was moved by Caviston, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP BOARD  
RESOLUTION**

**RESOLUTION 2015-11**

**MARCH 16, 2015**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE  
YPSILANTI/ANN ARBOR VISITORS AND CONVENTION BUREAU**

WHEREAS, Superior Charter Township was qualified to apply for a CTAP grant in the amount of ten thousand dollars (\$10,000.00) for way finding signage for the community of Dixboro; and

WHEREAS, Superior township applied for the grant, made a presentation to the YAAVCB and was awarded the grant for the full amount of ten thousand dollars (\$10,000.00); and

WHEREAS, a condition of accepting the grant is a match by Superior Township in the amount of two thousand dollars (\$2,000.00); and

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WHEREAS, acceptance of this grant and making the match will boost opportunities for Dixboro business community and was supported enthusiastically by residents of the Dixboro community; and,

NOW THEREFORE BE IT RESOLVED, that the Superior Charter Township Board of Trustees authorizes the administrative staff to accept the grant from the Ypsilanti Ann Arbor Visitors and Convention Bureau; and,

BE IT FURTHER RESOLVED, that Superior Township shall match the grant with an allocation of two thousand dollars (\$2,000.00) to be paid out of the General Fund, from General Ledger Department Special Projects, newly created general ledger number 101-266-970-000, Dixboro Improvement; and,

BE IT FURTHER RESOLVED, that since GL 101-266-970-000, Dixboro Improvement, is newly created, it has no funds and will require a budget amendment.

The motion carried by unanimous voice vote. The resolution was adopted.

**C. WETLAND BOARD APPOINTMENT**

Supervisor Schwartz explained that David Zelisse's term on the Wetlands Board expired on April 7, 2015. He indicated that Mr. Zelisse was a valuable member of the board and recommended that he be reappointed to another three year term.

It was moved by Lewis, seconded by Caviston, that the Board concurs with Supervisor Schwartz' recommendation to reappoint David Zelisse to the Wetlands Board for a three year term to begin on April 7, 2015.

The motion carried by unanimous voice vote.

**11. PAYMENT OF BILLS**

There were no Bills for Payment. It was moved by Caviston, seconded by Lewis, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

**12. PLEAS AND PETITION**

There were none.

**13. ADJOURNMENT**

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It was moved by Green, seconded by Caviston, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:10 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**March 2015**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Renovations</b>	<i>\$650,000.00</i>	<i>\$4,620.00</i>	<i>2</i>
<b>Electrical Permits</b>	<i>\$0.00</i>	<i>\$3,456.00</i>	<i>16</i>
<b>Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Mechanical Permits</b>	<i>\$0.00</i>	<i>\$3,187.00</i>	<i>23</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$2,621.00</i>	<i>11</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$0.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Res-New Building</b>	<i>\$1,410,482.00</i>	<i>\$9,369.00</i>	<i>4</i>
<b>Res-Other Building</b>	<i>\$0.00</i>	<i>\$517.00</i>	<i>3</i>
<b>Res-Renovations</b>	<i>\$15,750.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Totals</b>	<i>\$2,076,232.00</i>	<i>\$24,220.00</i>	<i>62</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT  
January through March 2015

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Renovations</b>	<i>\$650,000.00</i>	<i>\$6,177.00</i>	<i>3</i>
<b>Com-Other Non-Building</b>	<i>\$0.00</i>	<i>\$400.00</i>	<i>2</i>
<b>Electrical Permits</b>	<i>\$0.00</i>	<i>\$8,481.00</i>	<i>35</i>
<b>Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Mechanical Permits</b>	<i>\$0.00</i>	<i>\$10,647.00</i>	<i>75</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$5,181.00</i>	<i>28</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$105,750.00</i>	<i>\$837.00</i>	<i>2</i>
<b>Res-New Building</b>	<i>\$3,374,407.00</i>	<i>\$24,073.00</i>	<i>13</i>
<b>Res-Other Building</b>	<i>\$0.00</i>	<i>\$1,108.00</i>	<i>6</i>
<b>Res-Renovations</b>	<i>\$115,250.00</i>	<i>\$800.00</i>	<i>3</i>
<b>Totals</b>	<b><i>\$4,245,407.00</i></b>	<b><i>\$57,854.00</i></b>	<b><i>168</i></b>

## March 2015 Fire Department Responses

**Structure Fires: 0**

**Vehicle Fires: 1**

1. 3/20/2015 PV: 5000 PL: 5000  
9729 Mulberry CV: 1000 CL:1000

**Brush Fires: 0**

**Trash Fires: 0**

**Medical Emergencies: 43**

**Personal Injury Accidents: 5**

1. 3/5/2015  
Geddes / Hickman
2. 3/11/2015  
Mott / Ridge
3. 3/13/2015  
Plymouth / Prospect
4. 3/15/2015  
Geddes / Paddock Way
5. 3/28/2015  
16 Corners

**Property Damage Accidents: 3**

**Residential Fire Alarm: 1**

1. 3/31/2015  
1707 Savannah

**Commercial Fire Alarm: 2**

2. 3/3/2015  
10101 Plymouth
3. 3/19/2015  
3540 Dixboro Lane

**St. Joseph Mercy Hospital Alarms: 0**

**Utility Emergency: 0**

**Public Service Request: 1**

**Good Intent: 14**

**Carbon Monoxide Alarms: 1**

1. 3/21/2015  
1515 Ridge #77

**Mutual Aid: 12**

**All Other Incidents: 0**

**Total Alarms: 83**

**Burn Permits: 58**







## Superior Township Fire Department Mutual Aid Responses for March 2015

Date	Type	Department	Location	Shift	Info
3/1/15	AMA GIV	AATFD	EAST TRIPLE	2	ROLLOVER (CNX)
3/3/15	AMA GIV	AATFD	EAST TRIPLE	2	ROLLOVER (CNX)
3/3/15	MA GIV	AATFD	AATFD STATION 1	2	STATION COVERAGE
3/11/15	AMA GIV	YTFD	1550 E. CLARK	3	STRUCTURE FIRE (CNX)
3/12/15	AMA GIV	YFD	516 N ADAMS	3	STRUCTURE FIRE (CNX)
3/13/15	MA GIV	SALEM	6750 SALEM	3	STRUCTURE FIRE
3/15/15	AMA GIV	YFD	EMU WISE HALL	3	STRUCTURE FIRE
3/19/15	AMA GIV	YFD	1779 WASHTENAW	2	STRUCTURE FIRE (CNX)
3/21/15	AMA GIV	YTFD	1451 ECORSE	2	STRUCTURE FIRE
3/26/15	MA GIV	SCIO	3445 ROBINWOOD	2	STRUCTURE FIRE
3/28/15	AMA GIV	YFD	1926 WASHTENAW	2	STRUCTURE FIRE (CNX)
3/29/15	MA GIV	SALEM	7801 SALEM	3	STRUCTURE FIRE (CNX)

MARCH 2015

**TO: KEN SCHWARTZ SUPERVISOR**

**FROM: SHAUN BACH - CAPTAIN**

**SUBJECT: HOSPITAL ALARMS**

**DATE: 4/2/2015**

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO  
SAINT JOSEPH HOSPITAL**

**TOTAL FALSE ALARMS:**

**1ST. ALARM: NO CHARGE**

**2<sup>ND</sup> ALARM \$50.00**

**3<sup>RD</sup> ALARM \$200.00**

**TOTAL: \$.00**

**ALARM LOCATIONS:**

**NO ALARMS**

**Superior Township Ordinance Report  
March/April 2015**

**Debris and Refuse Cans**

Sycamore Meadows 8575 Barrington 8318 Barrington 8206 Barrington 9624 Avondale 9983 Avondale	Sofas by Dumpsters - <b>(Removed)</b> Chairs on Extension - <b>(Removed)</b> Car Seat on Extension- <b>(Removed)</b> Debris in Cans- <b>(Letter Sent)</b> Sofa on Extension- <b>(Removed)</b> Mattress and Box springs on Extension- <b>(Removed)</b>
1665 Harvest Lane 1652 Harvest Lane 8968 Nottingham	Junk in Yard- <b>(Cleaned up)</b> Debris in Yard- <b>(Pending)</b> Trash cans and Trash in Yard- <b>(Owner Notified)</b>
8712 Heather Court 8610 Deering	Junk in Yard- <b>(Removed)</b> Fence down, Broken window- <b>(Letter sent, Fence Removed)</b>
8628 Heather Court 9108 Panama	Chair on Extension- <b>(Removed)</b> Pallet, Debris, Table on Extension- <b>(Removed)</b>
8307 Warwick Street 10264 Avondale	Chair on Extension- <b>(Removed by Republic Waste)</b> Sofa on Extension- <b>(Removed)</b>
<b>(Remove signs from Street corners)</b>	
1714 Sheffield	Toilet and boxes- <b>(Homeowner Removed)</b>
8918 Barrington	Entertainment centers T.V.- <b>(Removed)</b>
976 Stamford	Debris by Garage and Front of house- <b>(Owner Notified)</b>
10948 Cherry Hill 1230 Stamford	Junk in Yard- <b>(Letter Sent)</b> Furniture by Garage- <b>(Owner Notified)</b>

## Vehicles

8975 Nottingham	Trailer in Driveway- <b>(Letter Sent)</b>
1808 Sheffield	Storage Cart on Street- <b>(Removed)</b>
1735 Sheffield	Trailer in Driveway- <b>(Removed)</b>
High Meadow Drive	Abandoned Vehicle- <b>(Sheriff Removed)</b>
8473 Glendale	Vehicle parked on Lawn- <b>(Removed)</b>
1739 Sheffield	Storage Trailer in Driveway- <b>(Removed)</b>
1758 Hamlet Drive	Trailer on Street- <b>(Removed)</b>
9304 Panama	Trailer in Driveway- <b>(Letter Sent)</b>
1590 Dawn Ave	Vehicle on Lawn- <b>(Removed)</b>
9315 Panama	Trailer on Driveway- <b>(Letter Sent)</b>
8536 Ashton Court	Trailer on Driveway- <b>(Letter Sent)</b>

## Illegal Dumpings

Gotfredson and Warren	Seven T.V.s in Ditch- <b>(Removed)</b>
Harris and Vreeland	Two toilets, Debris and Dog Kennel- <b>(Removed)</b>
Stommel at Stommel Court	T.V. and Debris- <b>(Removed)</b>
Ridge and Cherry Hill	Chair in Ditch- <b>(Pending)</b>
Gotfredson North of Vreeland	T.V. in Ditch- <b>(Pending)</b>

**Submitted by Ron Peatry, Ordinance Officer**

Superior Township Park Commission  
Regular Meeting  
February 23, 2015

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Jan Berry, Terry Lee Lansing, Mirada Jenkins, Marion Morris, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: Ova Wilbanks  
  
Others present: Trustee Alex Williams, Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Tom Brennan, Clerk David Phillips
- III. Flag Salute  
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval  
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda with the addition of New Business "Phragmites Control". The motion carried.
- V. Prior Meeting Minutes Approval
  - A. January 26, 2015  
It was moved by Terry Lee Lansing and supported by Marion Morris to approve the minutes of 1/26/15 with the addition of the following text in the Chairperson's Report "Detroit Country Day School brought students to Cherry Hill Nature Preserve as a field trip." Spelling of the word "phragmites" in New Business (A) 2015 projects should be corrected to include the letter "s" at the end of the word. The motion carried.
- VI. Citizen Participation – None
- VII. Board Liaison Report  
Trustee Alex Williams commented that Martha Kern-Boprie's report on the February 17 Township Board meeting was thorough. He added clarification that the new traffic light at Ford & Plymouth Roads will be a red/yellow/green signal. The light at Curtis & Plymouth Roads will be a yellow warning light.
- VIII. Park Reports
  - A. Chairperson – No report
  - B. Administrator – Keith Lockie submitted a written report. Oakbrook Sports, LLC wishes to use Oakbrook Park again on Wednesday evenings from May 20 through August 12 for children's sports. Application forms have been completed and are in the commission packet.
  - C. Board Meeting Attendees – Martha Kern-Boprie attended the 2/17/15 Township Board meeting and submitted a written report. Ron Petry, township resident, was appointed as Township Ordinance Officer to replace John Hudson who resigned effective 3/31/15. Lynette Finley and Tom Brennan were appointed to the Planning Commission. Congresswoman Debbie Dingell was

contacted for assistance with one of the apartment complexes operating under Section 8 contract with the Department of Housing and Urban Development (HUD). New LED streetlights will be installed in the Harvest Lane/Wiard Road neighborhood during March. Audit of governmental funds will begin on March 2. Audit of the Utility Department (enterprise) fund will begin the week of February 23. New traffic lights will be installed at Plymouth & Ford Roads and at Curtis & Plymouth Roads. New home construction in Prospect Point subdivision is increasing. Township staff, the Sheriff Office and State Rep David Rutledge met concerning numerous walkways from Fairfax Manor on Prospect Road.

D. Park Steward – No report.

E. Safety – David Buterbaugh reported there were no accidents or injuries in the past month. He also reported that the department truck was taken to Butman Ford dealership for an annual safety inspection.

It was moved by Terry Lee Lansing and supported by Mirada Jenkins to receive the Park Reports. The motion carried.

IX. Communications

- A. Park Usage Application by Oakbrook Sports, LLC
- B. 2015 Recreation Events Flyer

It was moved by Sandi Lopez and supported by Marion Morris to receive the communications. The motion carried.

X. Old Business

XI. New Business

- A. Oakbrook Park Usage by Oakbrook Sports, LLC

Oakbrook Sports, LLC, operated by David Flanagan wishes to use Oakbrook Park again this year for children’s sports. They wish to use the park on Wednesday evenings from May 20 through August 12. Sports will include baseball, soccer, volleyball and ultimate frisbee. Mr. Flanagan has conducted these sports programs for children for several years and the programs are well run. He has completed required application forms. It was moved by Sandi Lopez and supported by Marion Morris to approve use of Oakbrook Park by Oakbrook Sports, LLC on Wednesday evenings between May 20 and August 12. The motion carried.

Sandi Lopez commented that this program adds a lot to the neighborhood, and that it would be a good idea to provide some financial support for recreation equipment. It was moved by Sandi Lopez and supported by Mirada Jenkins to provide \$100.00 to Oakbrook Sports, LLC for recreation equipment in appreciation for services rendered to children of Superior Township. The motion carried.

- B. 2015 Recreation Events

The following recreation events are scheduled for 2015:

<u>Event</u>	<u>Location</u>	<u>Date</u>
Easter Egg Hunt	Fireman’s Park	April 4 11:00 am – 12:00 noon
Superior Day	Oakbrook Park	June 13 11:00 am – 2:00 pm
Kite & Rocket Building	Fireman’s Park	July 18 11:00 am – 2:00 pm

Approved 3/23/2015 by Superior Township Park Commission

Dixboro Fair Book Giveaway	Dixboro Green	August 1 10:00 am – 5:00 pm
Kickball	Oakbrook Park	August 15 11:00 am – 2:00 pm
Pumpkin Carving/Arts & Crafts	Norfolk Park	October 17 11:00 am – 2:00 pm

Keith Lockie was asked to distribute electronic files of the Easter Egg Hunt flyer to park commissioners, so they can promote this event via email. He was also asked to emphasize "Superior Township Parks" as the presenting agency at the top of the flyer.

Commissioners Berry, Kern-Boprie and Lansing volunteered to help with the Easter Egg Hunt on April 4. Patrick Pigott said Dan Allen will help prepare for this event, as he has in the past.

Detailed discussion of 2015 park improvement projects will take place during the March Park Commission meeting. Davide Buterbaugh has been working on plans for projects, including the pavilion at Fireman's Park, and will bring information for bidding these projects to the March meeting.

C. Phragmites Control

Phragmites is an invasive plant. Marion Morris met with Twp Supv Ken Schwartz, Superior Land Conservancy members and Superior Land Preservation Society members about phragmites eradication. Supervisor Schwartz is supportive. Although this plant is often found along roadsides, the Washtenaw County Road Commission will not take action to control or remove it. Township Park staff will conduct a test burn on two sites. Jan Berry suggested contacting David Borneman, who has conducted controlled burns in our parks before, for guidance.

Park Commissioners were supportive of educational efforts to inform the public about invasive plants, particularly phragmites, and how to avoid and control them. Commissioners suggested providing educational materials at our recreation events this year.

XII. Bills for Payment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve payment of the bills totaling \$11,267.62. The motion carried.

XIII. Financial Statements

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the January 31, 2015 financial statements. The motion carried.

XIV. Pleas and Petitions – none

XV. Adjournment

It was moved by Mirada Jenkins and supported by Marion Morris to adjourn at 7:05 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary

## Memorandum

To: Superior Township Board of Trustees  
From: Keith Lockie  
Date: April 20, 2015  
Re: Utility Department Report

- We are awaiting quotes on repairing lawns, damaged during water main repairs and for hydro-seeding the restored area at the Util. Dept. Admin. Building (this area had been part of the parking lot before the repaving in 2014).
- Staff from the Washtenaw Cty. Road Commission toured the Maintenance Facility. They are in the process of building a new shop.
- Maintenance staff replaced a fire hydrant on Stamford Road.
- Maintenance was performed on the Clark Road Lift Station Pump #1 by Kennedy Industries. The pump had been vibrating. The pump is operating normally again.
- OHM has completed our Water Reliability Study, which is an update to our current plan. This update was mandated by the MDEQ.
- Planning, with OHM, continues on implementing the SAW Grant. Actual work will begin this spring.
- I have asked Parhellen to quote additions to our current Work Order System. The SAW Grant will pay for these improvements.



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

April 3, 2015

**TO:** Ken Schwartz, Superior Township Supervisor

**FR:** Mike Trester, Lieutenant (Ann Arbor, Salem, Superior and York Townships)

**TH:** Marlene Radzik, Commander

**RE:** March 2015 Police Services Monthly Report

In March of 2015 there were 813 calls for service in Superior Township and compared to March 2014, there were 735 calls for service in Superior Township.

For the month of March deputies initiated 235 traffic stops and issued 77 citations. Of the 235 traffic stops, 3 ended with an arrest.

Information on significant events this month includes:

- Saturday March 7<sup>th</sup> OWI Prospect Vreeland OIC Peltier, 15-17017
- Sunday March 15<sup>th</sup>, OUID Prospect/ Ford, OIC Thompson 15-19607
- Monday March 16<sup>th</sup>, UDAA 8750 MacArthur, OIC Smith, 15-19911, no known suspects
- Tuesday March 17<sup>th</sup>, Home Invasion OIC Sgt Bell, 15-19985 front door kicked in victim assaulted known suspect seeking warrant
- Thursday March 19<sup>th</sup>, Larceny from Vehicle St. Joseph Hospital, OIC Toth Thompson, Larceny of rims and tires off parked vehicle, no known suspects
- Saturday March 21, CSC 1, 8700 block of Barrington Drive, incident involves minors, case is currently under investigation
- Tuesday March 24<sup>th</sup>, OWI, Ridge Geddes, OIC McGrady 15-22479
- Thursday March 26<sup>th</sup>, Home Invasion, 8894 MacArthur 15-22812, rear door kicked in, nothing stolen, no known suspects
- Saturday March 28<sup>th</sup> OUID, Ford Plymouth, OIC Peltier McGrady, 15-23725 result of crash investigation
- Tuesday March 31<sup>st</sup> Burglary, 9200 MacArthur, OIC Smith, Point of entry unknown, nothing taken, no known suspects at this time. Owner discovered blood on floor counter and refrigerator handle

### Update

Beginning on March 4 staff members from the Sheriff Office will begin attending Defensive Tactics training. This training is mandatory, and designed to enhance officer safety skills.

I am very pleased with the OWI enforcement displayed by the deputies. In addition multiple warrant arrests were made, holding people accountable for the crimes committed.

On Wednesday April 1 Sgt Bell and I met with Mark Barineau of Radney Management & Investments, owner of Sycamore Meadows. Mr. Barineau was walking the property making improvement notes. Sgt Bell and I had a lengthy discussion with Mr. Barineau. Mr. Barineau stated that he was going to install 5 more cameras' and requested our input on their location. Additionally he stated he would make sure current cameras are functioning properly. We asked that Sycamore Meadows send the names of their applicants for screening. It has been some time since applicant names have been forwarded to Sgt Bell for review. That afternoon Sgt Bell was provided 5 names for review, all of which he could not recommend. One was currently under a trespass notice for Sycamore Meadows.

# Zoning Report

April 8, 2015

**5221 Church Street**- The Township has received an application for a Transient and Amusement Enterprises permit for the 2015 season's Dixboro Farmers Market. This year's application includes the weekly Friday evening Farmers Market, an Artisan Market on the last Friday of each month, a classic car show on Friday, September 18<sup>th</sup> and a Thanksgiving Market to be held Tuesday, November 24<sup>th</sup>. The Township Board will review and accept or reject the application at their April 20<sup>th</sup> meeting. If accepted, I will be authorized to review the application administratively. The Farm Market plans its first sales day to be Friday, May 29<sup>th</sup>.

**Housing Starts**- For your information, please see the attached Dodge Data and Analytics report relating to new housing starts for January of 2015. Generally, the report shows that total new housing starts fell 11% in January (as compared to December) with multi-family starts down 27% and single family starts up 1%.

**3880 Vorhies Road**- An application has been received requesting that this vacant 6 acre parcel be rezoned from R-1 to A-2. The parcel is located on the East side of Vorhies Road and just South of Warren. The owner of this parcel also owns the adjacent 52.48 acre parcel to the North (A-2 zoned) and the 38.0 acre parcel to the East (RC zoned).

**9699 McArthur Blvd.** - An application has been received requesting approval to remove and replace 6 antennas on the existing monopole tower. In addition, structural reinforcement of the existing towers foundation will be required. No new ground equipment or enclosure modifications are proposed. This application will be reviewed administratively.

Richard Mayernik, Building/Zoning Official



## CONSTRUCTION ACTIVITY UPDATE

McGraw Hill Construction is Now

**DODGE**  
DATA & ANALYTICS



PLEASE RETURN THIS MONTH'S  
INFORMATION BY  
MONDAY, APRIL 6, 2015

Please send any comments/suggestions to:

Jella M. Bufo  
Dodge Data & Analytics  
34 Crosby Drive, Suite 201  
Bedford, MA 01730-1449

Phone: (877) 489-4092  
Fax: (800) 892-7470  
Email: buildingstatistics@construction.com

*Thank you for your continued  
support and cooperation!*

### HOUSING STARTS FALL IN JANUARY

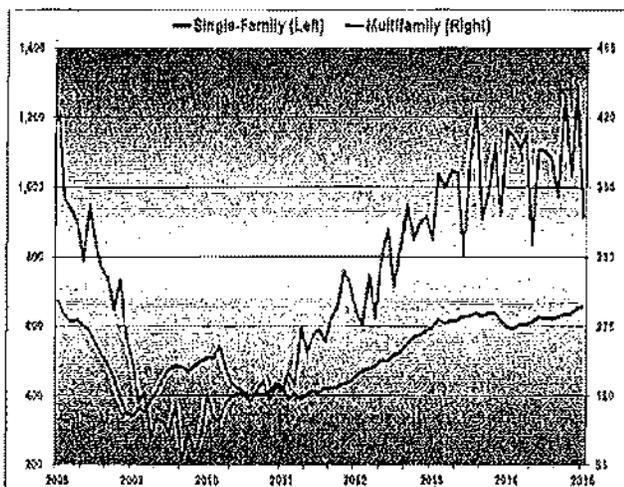
Total housing fell 11% in January, when compared to December, to a seasonally adjusted annual rate of 985,000 units according to Dodge Data & Analytics. Multifamily housing starts were down 27%, at 327,000 units, while single family housing increase 1% to 658,000 units.

The 30-year conventional mortgage rate fell to 3.7% in January, dropping 15 basis points from December. The rate is now at a 20 month low and is 72 basis points lower than last year.

In January total housing starts fell in four of the five regions. In the Northeast starts dropped 32% and in the West they fell 23%, while in the South Central and South Atlantic regions they fell by 5% and 2% respectively. Starts in the Midwest rose 3% during the month.

Single family construction increased 1% in January to 658,000 units. On a regional basis, single family starts

DODGE DATA & ANALYTICS  
MONTHLY HOUSING STARTS THROUGH JAN 2015  
(THOUSANDS OF UNITS)



**HOUSING STARTS FALL IN JANUARY (CON'T FROM PAGE 1)**

rose in four of the five regions, including a 5% jump in the Northeast. Single family starts fell 3% in the South Central Region.

Multifamily housing starts fell 27% in January, following an increase in December. Starts were down in four of the five regions, dropping 47% in the Northeast and West regions. Multifamily starts were 2% higher in the Midwest.

**DODGE DATA & ANALYTICS  
HOUSING STARTS  
(THOUSANDS OF UNITS)**

*Seasonally Adjusted Annual Rates      Year-to-Date Total*

	Jan 2015	Dec 2014	Percent Change	Jan 2015	Jan 2014	Percent Change
<b>Housing Starts U.S.</b>	1985	1102	-10	164	168	-16
Northeast	94	138	-32	5	8	-31
Midwest	156	151	3	8	8	-3
South Atlantic	275	280	-2	19	18	4
South Central	251	264	-5	18	18	-2
West	208	269	-23	14	16	-11
<b>Single Family U.S.</b>	688	652	1	43	44	6
Northeast	43	41	6	2	3	-6
Midwest	103	99	4	5	4	7
South Atlantic	178	175	2	13	12	6
South Central	197	202	-3	15	13	12
West	137	135	1	9	9	-2
<b>Multifamily U.S.</b>	327	450	-27	21	27	-23
Northeast	51	97	-47	3	5	-44
Midwest	53	52	2	3	4	-14
South Atlantic	97	105	-7	6	6	0
South Central	54	62	-12	3	5	-37

## 2015 MARCH BOARD OF REVIEW COMPLETION

The 2015 March Board of Review has been completed. Attached you will find some of the reports that were submitted to Washtenaw County Equalization.

There were a total of 74 Petitions. Of these petitions:

- 7 were Veterans Exemptions that were granted
- 3 were Poverty Exemptions with 2 granted and 1 partially granted
- 6 were Personal Property that were filed late
- 30 were Protective Appeals for Toll Brothers for the remaining 30 lots in The Woodlands of Geddes Glenn Subdivision
- 28 remaining were Protective, Letter, and In Person Appeals

Overall, 67 Appeals were from the Residential Class and 31 were granted. 1 Appeal was from the Commercial Class and it was granted. 6 Appeals were from the Commercial Personal Property Accounts and 3 were granted.

The Assessed Value was decreased \$1,312,074 and the Taxable Value was decreased \$895,278 by the March Board of Review.

The 2015 Board of Review Taxable Value was:	\$564,338,617
The 2014 Board of Review Taxable Value was:	<u>\$545,139,916</u>
The Taxable Value increase for 2015 was:	\$ 19,198,701

The 2015 Board of Review Assessed Value was:	\$651,693,496
The 2014 Board of Review Assessed Value was:	<u>\$601,748,790</u>
The Assessed Value increase for 2015 was:	\$ 49,944,706

Paula Calopisis  
Superior Township Assessor

## Board of Review Action Report

Required by State Tax Commission Bulletin 17 of 2007

### March Session

State Tax Commission Bulletin 17 of 2007 states that the STC is requiring that all Boards of Review maintain appropriate documentation of their decisions including minutes, a copy of the form 4035 and the 4035a whenever the Board of Review makes a change that causes the Taxable Value to change, and a Board of Review Action Report

The Board of Review Action Report is a report summarizing the actions of the Board of Review. It must include a total assessed and taxable value changed, assessed and taxable value change by classification, total poverty exemption appeals made and number approved, and total number of classification appeals made and number of classification changes made.

WASHTENAW

SUPERIOR TOWNSHIP

03/27/2015

### 2015 Board of Review Action Report

Code	Classification	No. of Appeals	No. Granted	Total Assessed Value Change	Total Taxable Value Change
<b>Real Property</b>					
100	Agricultural	0	0	\$0	\$0
200	Commercial	1	1	\$-28,600	\$-28,600
300	Industrial	0	0	\$0	\$0
400	Residential	67	31	\$-1,189,300	\$-772,504
500	Timber-Cutover	0	0	\$0	\$0
600	Developmental	0	0	\$0	\$0
<b>Personal Property</b>					
150	Agricultural	0	0	\$0	\$0
250	Commercial	6	3	\$-94,174	\$-94,174
350	Industrial	0	0	\$0	\$0
450	Residential	0	0	\$0	\$0
550	Utility	0	0	\$0	\$0
	<b>Total</b>	<b>74</b>	<b>35</b>	<b>\$-1,312,074</b>	<b>\$-895,278</b>

No. of Poverty/Vet Exemptions Applied For	No. of Poverty/Vet Exemptions Granted
10	10

Local unit retains original. File report and minutes with local unit clerk (MCL 211.33)

Copy sent to County Equalization Department by May 1

*Your Taxable Value Increase.*  
**NOT A REQUIRED STATE REPORT**

03/31/2015 01:00 PM  
 Db: Superior Twp 2015

**2015**

This report will not crossfoot

**L-4022-TAXABLE**

COUNTY WASHTENAW CITY OR TOWNSHIP SUPERIOR TOWNSHIP

REAL PROPERTY		2014 Board of Review	Losses	(+/-) Adjustment	Additions	2015 Board of Review
	Count					
101 Agricultural	125	11,318,231	3,172	96,886	161,500	11,573,446
201 Commercial	110	36,777,098	49,495	41,420	832,300	37,928,602
301 Industrial	15	3,583,526	0	13,848	0	3,597,374
401 Residential	5,503	465,708,171	933,403	11,370,269	7,666,300	483,300,000
501 Timber - Cutover	0	0	0	0	0	0
601 Developmental	0	0	0	0	0	0
800 TOTAL REAL	5,753	517,387,026	986,071	11,522,423	8,660,100	536,399,421
PERSONAL PROPERTY		2014 Board of Review	Losses	(+/-) Adjustment	Additions	2015 Board of Review
	Count					
151 Agricultural	0	0	0	0	0	0
251 Commercial	256	7,933,570	2,005,190	-317,734	1,329,320	6,612,666
351 Industrial	1	312,500	5,530	-12,060	0	294,890
451 Residential	0	0	0	0	0	0
551 Utility	14	19,506,820	349,210	-493,190	2,367,200	21,031,620
850 TOTAL PERSONAL	271	27,752,890	2,359,930	-823,004	3,696,520	27,939,196
TOTAL REAL & PERSONAL	6,024	545,139,916	3,346,001	10,699,419	12,356,620	564,338,617
TOTAL TAX EXEMPT	148					

**2015 REPORT OF ASSESSMENT ROLL CHANGES AND CLASSIFICATION**

Assessing officers are required to report the total assessed value for each class of property and the assessment roll changes for each class of property for County and State Equalization. This form is issued under authority of P.A. 206 of 1893. This report shall be signed by the assessing officer and filed with the State Tax Commission and the County Equalization Department immediately following adjournment of the Board of review - Administrative Rule 209.26(6b). **REPORT ONLY ASSESSED VALUES ON THIS FORM.**

COUNTY WASHTENAW CITY OR TOWNSHIP SUPERIOR TOWNSHIP

REAL PROPERTY		2014 Board of Review	Loss	(+/-) Adjustment	New	2015 Board of Review	Does Not Cross Foot (*)
Count							
101 Agricultural	125	22,658,400	7,400	67,400	161,500	22,879,900	
201 Commercial	110	38,911,200	49,500	-139,900	1,135,100	39,856,900	
301 Industrial	16	4,435,200	0	-25,800	0	4,409,400	
401 Residential	5,503	507,991,100	1,852,600	41,940,900	8,528,700	556,608,100	
501 Timber - Cutover	0	0	0	0	0	0	
601 Developmental	0	0	0	0	0	0	
<b>800 TOTAL REAL</b>	<b>5,753</b>	<b>573,995,900</b>	<b>1,909,500</b>	<b>41,842,600</b>	<b>9,825,300</b>	<b>623,754,300</b>	
PERSONAL PROPERTY		2014 Board of Review	Loss	(+/-) Adjustment	New	2015 Board of Review	Does Not Cross Foot (*)
Count							
151 Agricultural	0	0	0	0	0	0	
251 Commercial	256	7,933,570	2,360,900	0	1,040,016	6,612,686	
351 Industrial	1	312,500	17,610	0	0	294,890	
451 Residential	0	0	0	0	0	0	
551 Utility	14	19,606,820	92,920	0	1,617,720	21,031,620	
<b>850 TOTAL PERSONAL</b>	<b>271</b>	<b>27,752,890</b>	<b>2,471,430</b>	<b>0</b>	<b>2,657,736</b>	<b>27,939,196</b>	
<b>TOTAL REAL &amp; PERSONAL</b>	<b>6,024</b>	<b>601,748,790</b>	<b>4,380,930</b>	<b>41,842,600</b>	<b>12,483,036</b>	<b>651,693,496</b>	
<b>TOTAL TAX EXEMPT</b>	<b>148</b>						

Signed Paula Calopisis 03/27/2015 8787  
(Assessing Officer) (Date) (Certificate Number)

ORIGINAL - To be mailed by the Assessor, immediately upon adjournment of the Board of Review, at the address provided below, or emailed to [ParL@Michigan.gov](mailto:ParL@Michigan.gov).

STATE TAX COMMISSION,  
P.O BOX 30471  
LANSING MI 48909-7971

FIRST COPY - TO COUNTY EQUALIZATION DEPARTMENT. (To be reviewed and approved by the County Equalization Department. If report is found to be in error by the County Equalization Department, the errors should be corrected and a copy should be sent to the State Tax Commission).

SECOND COPY - RETAINED BY ASSESSING OFFICER.

Any assessing officer who, subsequent to filing the ORIGINAL and the FIRST COPY, discovers that said report is in error shall file a corrected report with the Equalization Department for their review and approval of the correction before transmitting same to the State Tax Commission.

\* = Does not Crossfoot

**SUPERIOR CHARTER TOWNSHIP**

**WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN SUPERIOR TOWNSHIP AND  
THE WASHTENAW COUNTY ROAD COMMISSION FOR 2015 ROAD IMPROVEMENTS**

**RESOLUTION NUMBER: 2015-13**

**DATE: APRIL 20, 2015**

**THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between the Board of Superior Charter Township (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, both parties desire improvements of local roads located within Superior Township; and

WHEREAS, included within their 2015 Annual Meeting report, the Road Commission has provided the Township with a list of proposed road improvement; and

WHEREAS, the Township has historically contributed funds to the Road Commission for improvement of the local roads; and

WHEREAS, the Township's adopted FY 2015 includes \$325,000 for road maintenance and an additional \$47,000 from urban county received on March 2105 and another \$22,000 to be provided in 2015 from urban county CBDG; and

THEREFORE, BE IT AGREED that the Township approves the Road Commission to complete following road improvement projects in 2015 at a cost not to exceed \$xxxx:

1.	Short Street from Plymouth Road to Church Street.	\$17,500.00
2.	Church Street from Plymouth Road to Short Street	\$55,500.00
3.	Stamford Road from Wiard Blvd. to Panama Avenue	\$74,000.00
4.	Township wide limestone 3,000 ton @ \$16.73 per ton	\$50,190.00
5.	Dust control, 3 applications with grading	\$12,473.82
6.	Preliminary engineering for Ford/Plymouth safety improvement	\$39,000.00
7.	Preliminary engineering for Plymouth/Curtis safety improvement	\$10,500.00
8.	Crack seal Oakbrook subdivision \$.49 per lineal foot, per mile	\$2,587.00
9.	Crack seal Washington Sq. subdivision \$.49 per lineal foot, per mile	\$2,587.00
		\$264,337.82

Possible options

1.	Vorbies road from Plymouth Road to M-14	\$126,900.00
2.	Hot patch for potholes, per day	\$1,500.00
3.	Dead tree removal in ROW (focus on Geddes Road from roundabout to roundabout and	

Prospect road from Clark to Ford road

\$15,000.00

\$408,825.02

Now Therefore, the Township approves the Superior Township Supervisor to sign the necessary agreements and the funds for the road improvements will be debited from G.L. 466-866.

## 2015 SUPERIOR TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the Township Board of Superior Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Superior, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

IT IS FURTHER AGREED, the Road Commission has provided an estimated cost for each individual project included herein. If, prior to beginning an individual project, it is determined that the original cost estimate will not cover project costs, the Road Commission will notify the Township to determine, if the Township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpected funds remaining in the Township's total township agreement. If the overrun exceeds the total township agreement, the Road Commission may bill the Township up to an additional 10 percent of the total agreement amount with the Township. At the Township's option, such overruns can be taken from the following years matching funds.

**1. Dust Control (497-10-108)**

Work to include three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 190,440 gallons @ \$0.1310 per gallon.

Estimated project cost: \$ 24,947.64

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### AGREEMENT SUMMARY

Dust Control	\$ 24,947.64
Less 2015 Conventional Matching Funds	\$ 12,473.82

ESTIMATED AMOUNT TO BE PAID BY SUPERIOR TOWNSHIP  
UNDER THIS AGREEMENT DURING 2015: \$ 12,473.82

2015 Superior Township Agreement.  
Page Two

FOR SUPERIOR TOWNSHIP:

\_\_\_\_\_  
Kenneth Schwartz, Supervisor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
David Phillips, Clerk

\_\_\_\_\_  
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION NUMBER: 2015-12**

**DATE: APRIL 20, 2015**

**A RESOLUTION FOR APPROVAL FOR ENTERING INTO A STREET-SIDE  
MAINTENANCE AGREEMENT WITH MR. SWANSON FOR THE OAKBROOK AND  
WASHINGTON SQUARE SUBDIVISION COMMON AREAS**

**WHEREAS**, Superior Charter Township is a Michigan municipal corporation that provides public services to residents of Superior Charter Township, and

**WHEREAS**, a Special Assessment District was created to provide funding for street-side maintenance in the Oakbrook and Washington Square subdivisions located in the Township, which includes cutting the grass and other maintenance of the common areas, and

**WHEREAS**, the Township Board has the responsibility to approve, execute and administer agreements to provide for such street-side maintenance, and

**WHEREAS**, Mr. Swanson was awarded the contract in 2001 after the Township received at least three other bids, and

**WHEREAS**, the Township has been extremely satisfied with the performance of Mr. Swanson;

**NOW, THEREFORE BE IT RESOLVED:** that the Superior Township Board approves the Agreement for 2015 with Mr. Swanson for side-street maintenance in an amount not to exceed \$18,684.00 and authorizes the Township Supervisor to sign the Agreement, and that the cost of this agreement is to be taken from the Side Street Maintenance Fund, G.L. Account No. 220.

AGREEMENT BETWEEN  
CHARTER TOWNSHIP OF SUPERIOR  
AND  
CHARLES E. SWANSON

This agreement made this \_\_\_\_\_ day of April 2015 by and between the Charter Township of Superior, hereafter referred to as the Township, and Charles E. Swanson, hereafter referred to as Contractor. The Township desires to secure the services of a Contractor for street side maintenance in specified areas within the Township and Contractor desires to provide such services.

Now, therefore, in consideration of the promises and covenants hereinafter contained, the parties hereto mutually agree as follows:

1. The relationship of the Contractor to the Township is and shall continue to be that of an independent contractor. The Township shall provide no benefits of any kind including but not limited to worker's compensation, pension contribution, unemployment benefits or other rights or liabilities arising out of or related to this contract; neither shall an employee/employer relationship shall arise to either party as a result of the performance of this contract. The Contractor has signed the Townships Independent Contractor Release Agreement.
2. The Contractor shall maintain General Liability Insurance in the amount of at least \$1,000,000 naming the Charter Township of Superior as an additional insured and provide the clerk with a copy within (10) days of signing the Contract.
3. The Contractor shall maintain the following street sides for the 2015 Summer Season including lawn cutting and trimming weekly, brush and tree trimming as needed, and liter removal along street sides as needed. See listing below:
  - a. Berkshire, east of Prospect south side; from entrance to Lakeview Estates @ 2/10 mile – 12 feet wide.
  - b. North side of Berkshire starting at Wilshire then east to Prospect (not including the yard of the occupied home on Berkshire). East side to Prospect starting at Berkshire then north about 1/10 of a mile to a wooded area. Maintain this as required by item #3 above.
  - c. MacArthur Blvd – north side from fireman's park to Stamford @ 800 ft. strip – 12 feet wide.
  - d. MacArthur Blvd – both sides from Stamford to Clark @ 6/10 strip – 42 feet wide from street to fences.
  - e. MacArthur Court at one acre.
  - f. Heather Island – MacArthur @ 500 feet.
  - g. Nottingham Island – from Clark Road @ 500 feet.

- h. Clark Drive Island – from Clark road @ 100 feet.
  - i. MacArthur Drive east along Clark Road to Clark Drive Island – 5/10 mile 36 feet strip to fence.
  - j. MacArthur Blvd. and Oakbrook entrance to island tree trimming and clean up.
4. Clark Road west starting @ MacArthur west to the church on the north side of Clark @ 3/10 mile - 36 feet wide from road to sidewalk.
  5. New for 2015 Stamford Road east side starting at or near Dawn. Forty two feet to private fences, then along Stamford Road for 5/10 of a mile east to the north property line of Township property.
  6. The Township shall pay the Contractor \$17,684.00 and \$1,000.00 for the added work on Stamford in the 2015 season. The Contractor will bill the township bi-weekly starting approximately April 20, 2015 through November 15, 2015.
  7. This contract may be terminated with a ten (10) day notice by either party.

By: \_\_\_\_\_  
Charles E. Swanson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Kenneth Schwartz  
Township Supervisor

Date: \_\_\_\_\_



Farm Bureau General Insurance Company of Michigan  
COMMERCIAL LINES POLICY

Policy No.  
GL -2061345-24

ADDITIONAL INTEREST NOTICE

Reason For Notice <b>RENEWAL</b>	Policy Period (12:01 a.m. standard time) <b>FROM 04/11/2015 TO 04/11/2016</b>	Effective Date <b>APRIL 11, 2015</b>
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ADDITIONAL INSURED

Process Date: **MARCH 13, 2015**

Contract No.:

Agent: **CONKLIN #3965**

Phone Number: **734-971-2114**

P4B18P00101147 -989515915  
**SUPERIOR TOWNSHIP  
3040 N PROSPECT  
YPSILANTI MI 48198**



Subject to all applicable policy provisions, the Additional Insured named above has an interest in this policy as indicated by the endorsement listed below.

The address provided is the mailing address.

Named Insured: **SWANSON CHARLES  
1824 NORFOLK  
YPSILANTI MI 48198**

General Aggregate Limit: \$ 1,000,000  
(Other than Products-Completed Operations)

Products-Completed Operations Aggregate Limit: SUBJECT TO THE GENERAL AGGREGATE LIMIT

Personal and Advertising Injury Limit: \$ 500,000 any one person or organization

Each Occurrence Limit: \$ 500,000

Damage to Premises Rented to You Limit: \$ 100,000 any one premises

Medical Expense Limit: \$ 5,000 any one person

Designation of Premises: 001 1824 NORFOLK YPSILANTI MI 48198

Applicable Endorsement No.: **CG 20 12 0509**





THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED -  
STATE OR GOVERNMENTAL AGENCY OR  
SUBDIVISION OR POLITICAL SUBDIVISION -  
PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Section II - Who is An Insured** is amended to include as an insured any state or governmental agency or subdivision or political subdivision shown in the Declarations, subject to the following provisions:

1. This Insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.
2. This Insurance does not apply to:
  - a. "Bodily Injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipal government.
  - b. "Bodily Injury" or "property damage" included within the "products-completed operations hazard".



## MEMO

**DATE:** April 6, 2015

**TO:** Charter Township of Superior Board of Trustees

**FROM:** Richard Mayernik, Building/Zoning Official



**RE:** Farmers Market at Dixboro Village Green

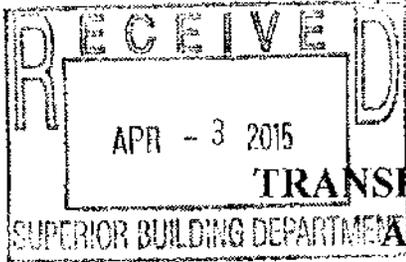
A Transient and Amusement Enterprises application has been received from Dixboro Village Green, Inc. for the 2015 season of the Dixboro Farmers Market to be operated at Parcel J-10-18-260-001 (Village Green).

The action requested of the Township Board is that the Board "accept" the application after finding that the *".....activity will not adversely affect adjoining properties or adversely affect public health, safety, morals, or general welfare....."*. The Township Board can accept applications subject to any conditions or limitations they find to be appropriate and may also require the submission of a performance guarantee.

Applications accepted by the Board require additional review prior to final approval. Non-profit activities (such as in this case) receive administrative review while all other uses require a public hearing before the Planning Commission and the issuance of a Conditional Use Permit.

Please find the following comments for the Board's consideration:

1. The Farmers Market shall provide copies to the Township of any Washtenaw County Health Department or Michigan Department of Agriculture approvals required for any prepared food items.
2. Prior to the first Farm Market sale day, provide the Township a copy of the owner's liability insurance policy as required.
3. Dixboro Village Green, Inc. shall contact the Superior Township Fire Chief and the Washtenaw County Sheriff's Department in order to obtain comments and approvals prior to the first Farm Market sale day.



**TRANSIENT AND AMUSEMENT ENTERPRISES  
ACTIVITY PERMIT APPLICATION**

Request is hereby made for a permit to operate a Transient and Amusement Enterprise as permitted in Section 6.05 of the Superior Township Zoning Ordinance.

**APPLICANT INFORMATION**

Organization Name Dixboro Village Green, Inc. → d.b.a. Dixboro Farmers Market,  
I.R.S.501(c) (3) Dixboro Artisan Market & Cars on the Green.

Contact Person Tom Freeman (c/o Dixboro United Methodist Church)

Contact Address 5221 Church Road, Ann Arbor, MI 48105

Telephone (734) 216-6999 Fax \_\_\_\_\_ Email freemont@ewashkenw.org

Is the property owned by the organization? YES  **NO**

If "NO", what is the organization's interest in the property? lessee

Name, address and telephone number of property owner(s):

Dixboro United Methodist Church  
5221 Church Road, Ann Arbor, MI 48105 (734) 665-5632

**DESCRIPTION OF THE ACTIVITY**

Proposed activity (describe each separate activity) Dixboro Farmers Market, providing fresh locally grown food to the community. Dixboro Artisans Market, providing an outlet for local artists & crafters. Cars on the Green, a classic car show for community entertainment.

Date and time of activity May 29 - October 23, one day per week (Friday) 3:00 - 7:00 pm.

Location of activity Dixboro Village Green

Staff person(s) in charge of activity Jason Gold, Market Manager

Describe staff supervision of activity The Market Manager, working under the supervision of the Dixboro Village Green, Inc. Board of Directors, will manage the activity with the support of community volunteers.

Permits required by other agencies \_\_\_\_\_

**DESCRIPTION OF THE SITE**

Size of activity site 1.6 Size of buildings (if any) n/a

Tax code number(s) of the property J-10-18-260-001

Adjoining land uses: North church/residential South Commercial/residential  
East residential West Commercial

Availability of bathroom, hygiene facilities. Please describe. restrooms are available for use in the church.

Clean-up and removal of waste. Please describe. Site clean-up is the responsibility of the Market Manager.

**The following items are required as part of the Transient and Amusement Enterprises Use Permit Application:**

1. A letter of authority, or power of attorney, in case the application is made by a person other than the actual owner of the property.

CHECK IF ATTACHED

2. A complete legal description of the premises (as stated on the deed or tax bills available in the Treasurer's Office).

CHECK IF ATTACHED

3. An accurate plot plan, drawn to scale, which indicates all access drives, buildings and other existing features of the site as well as all proposed features (parking, etc.) for the activity.

CHECK IF ATTACHED

4. A detailed description of the proposed activity.

CHECK IF ATTACHED

5. A copy of the property owner's liability insurance policy covering the proposed activity.

CHECK IF ATTACHED

**APPLICANT**

I hereby depose and say that all the statements in this application and statements contained in the documents and papers submitted herewith are true and correct.

Signature of Applicant: Jim A. [Signature]

Sworn to before me this 2 day of April 2015

My commission expires [Signature] 4/24/18  
(Notary Public, Washtenaw County, Michigan)

Signature of Property Owner (if other than applicant): [Signature]

\*\*\*\*\*

*To be filled in by Township Clerk (or designated Township Officer/Personnel)*

I hereby state that this petition was properly received and filed on \_\_\_\_\_ (date)

Signature of Clerk (or designee)

\_\_\_\_\_

## **Dixboro Farmers Market**

### **Purpose:**

The Dixboro Farmers Market will be a community market, owned and operated by Dixboro Village Green, Inc., a private non-profit 501 (c) (3) corporation. The Dixboro Farmers Market will offer area residents access to locally grown fruits, vegetables and other farm products. Moreover, the market will foster a sense of community within the Village of Dixboro, creating a gathering place and supporting the interpersonal relationships, cooperation and engagement that are fundamental to community renewal.

### **Market Description:**

The Dixboro Farmers Market will consist of an outdoor market located on the Village Green in the Village of Dixboro. The Farmers Market will operate one day per week (Friday) from 3:00 pm to 7:00 pm with the season running from May 29<sup>th</sup> through October 23<sup>rd</sup>. The market will offer locally grown food – fruits, vegetables, baked goods, etc. – as well as other farm products. In addition, artisans will participate in the market on the last Friday of each month during the Farmers Market season, offering an outlet for local artists and crafters. And finally, a classic car show, known as “Cars on the Green” will take place on September 18<sup>th</sup> as an event associated with the Farmers Market.

Vendor stalls will be arranged on the Village Green as shown on the accompanying site plan. It is anticipated there will be 25 – 30 vendors participating each week.

Parking for market patrons will be provided at the Dixboro United Methodist Church – located on the north side of Church Road and directly adjacent to the Farmers Market.

Restrooms for patrons of the market will be available within the Dixboro United Methodist Church, located directly adjacent to the Farmers Market.

A site plan, illustrating the layout of the Farmers Market, is attached as required.



# *Dixboro United Methodist Church*

5221 Church Road  
Ann Arbor, Michigan 48105



"People Helping People"

Lead Pastor: Rev. Tonya M. Arnesen  
Email: [dumc@dixborochurch.org](mailto:dumc@dixborochurch.org)

734-665-5632  
[www.dixborochurch.org](http://www.dixborochurch.org)

February 21, 2012

Richard J. Mayernik, C.B.O.  
Building Zoning Official  
Superior Charter Township  
3040 North Prospect Road  
Ypsilanti, MI 48198

This letter serves as authorization for the Dixboro Village Green, Inc., a private, non-profit 501 (c)3 corporation (pending) to submit a Transient and Amusement Enterprises Activity Permit Application for the purpose of operating a farmers market on the Dixboro Village Green. This authorization is extended under my authority as Chair of the Dixboro United Methodist Church Board of Trustees and on behalf of the Dixboro United Methodist Church Administrative Council, which acted on this issue at its meeting of January 19, 2012.

Sincerely,

Carl Johns, Chair  
Board of Trustees  
Dixboro United Methodist Church

Cc: Reverend Tonya Arnesen, Lead Pastor  
Tom Little, Chair, DUMC Administrative Council

**SUPERIOR CHARTER TOWNSHIP**  
3040 NORTH PROSPECT, YPSILANTI, MI 48198  
TELEPHONE (734) 482-6099 FAX (734) 482-3842

**Certificate of Zoning Compliance**

This application must be accompanied by a site plan which is drawn to scale and contains the following information: 1) scale, date and north point. 2) location, shape and dimensions of the lot. 3) dimensioned location, outline and dimensions of all existing and proposed structures, and location and extent of uses not involving structures.

Address of Property: Parcel ID# J-10-18-260-001 (Village Green)

Applicant Name: Dixboro Village Green, Inc.

Address: 5221 Church Road

City, State, Zip Code: Ann Arbor, MI 48105

Phone Number: (734) 707-1607 Alternate Number: (734) 216-6999 (Tom Freeman cell#)

Provide a complete description of existing and intended uses of the property and structures, existing and proposed:

- \* Dixboro Farmers Market: every Friday 3:00 pm - 7:00 pm - May 29 - Oct. 23.
- \* Dixboro Artisan Market: last Friday of the month 3:00 pm - 7:00 pm - May 29 - Oct. 23
- \* Cars on the Green (classic car show): Friday, Sept. 18 3:00 pm - 7:00 pm
- \* Dixboro Farmers Market - Thanksgiving Market: Tuesday, Nov. 24, 10 am - 1 pm.

The undersigned certifies that he/she is the owner or agent of the owner authorized to submit this application.

Ann A. [Signature]  
Applicant Signature

4/2/15  
Date

\*\*\*\*\*

**Township Use Only**

Parcel Number: \_\_\_\_\_

Site Plan Number: \_\_\_\_\_

Parcel Zoning District: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_

\_\_\_\_\_ Zoning Compliance Approved

\_\_\_\_\_ Zoning Compliance Denied

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_



**F. Temporary Business and Industrial Buildings.**

Temporary buildings used for commercial, office, or industrial purposes subject to the following additional standards:

1. A temporary structure shall be placed on the lot so as to conform to all yard requirements of the zoning district in which it is located.
2. Upon approval of a Certificate of Zoning Compliance, the property owner(s) shall provide the Township Treasurer with a cash bond in the amount of five thousand dollars (\$5,000) to ensure removal of the temporary dwelling per this Section.

**Section 6.05 Transient and Amusement Enterprises.**

Circuses, carnivals, other transient amusement enterprises, music festivals, fundraising events, temporary gatherings of people, and similar for-profit or non-profit activities shall be subject to the following:

**A. Acceptance of Applications by the Township Board.**

Applications for approval of such activities shall be forwarded to the Township Clerk for review and acceptance by the Township Board. Upon a finding by the Township Board that the location of such activity will not adversely affect adjoining properties or adversely affect public health, safety, morals, or general welfare, the application shall be deemed to be accepted by the Township for review. Applications not accepted by the Board shall be returned to the applicant with a written statement of the Board's reasons for rejection.

The Township Board may require posting of a performance guarantee in an amount sufficient to hold the Township free of all liabilities incidental to the operation of such activity and indemnify any adjoining land owners for any damage resulting from operation of such activity. Such damages shall be provable before the court having jurisdiction over the premises upon which the damages occurred and shall be payable through such court.

**B. Approval of Non-Profit Activities.**

Activities operated by a permitted institutional use, public charity, or non-profit organization for the sole purpose of raising funds for that organization or its programs shall be permitted in any zoning district, subject to approval of a certificate of zoning compliance per Section 1.07 (Certificates of Zoning Compliance). A public charity or non-profit organization shall include any entity qualifying for tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1943 [26 U.S.C. 501(c)(3)], as incorporated by reference in Section 201 of the Michigan Income Tax Act (P.A. 281 of 1967, as amended).

**C. Approval of Other Activities.**

All other activities regulated by this Section may be permitted as a conditional use in any zoning district, subject to review and approval in accordance with Article 11.0 (Conditional Uses). Such activities shall further comply with the applicable standards of the Township's Outdoor Assemblies Ordinance (Ord. No. 23).

**Section 6.06 Vehicle Repair in Residential Zoning Districts.**

The repairing of an automobile or motor vehicle in the Rural Residential or Urban Residential Districts, or accessory to any RESIDENTIAL USES In any zoning district, shall be subject to the following:

1. Motor vehicle repairs and maintenance outside of a completely enclosed structure shall be limited to:
  - a. Changing and replenishment of fluid levels, such as hydraulic fluid, windshield washer fluid, and lubricating oil;
  - b. Replacement of spark plugs and Ignition points;
  - c. Rotation of tires and checking of adequate pressure; and
  - d. Replacement of drive belts and hydraulic and coolant lines.
2. Adequate provision shall be made for the safe and proper handling and disposal of used, drained, or replaced fluids.
3. Any other motor vehicle repairs or maintenance shall be restricted to within a completely enclosed structure.
4. All repair and maintenance activities shall be limited to licensed and registered vehicles owned and operated by the lot's property owner(s) or occupant(s). Such repairs and maintenance shall be performed only at the address shown on the vehicle registration.

**Section 6.07 Completion of Construction.**

Nothing in this Ordinance shall require a change in plans, construction, or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this Ordinance. Actual construction shall be considered as the placing of construction materials in a permanent position and fastening them in a permanent manner. Where excavation, demolition, or removal of an existing building has been substantially begun preparatory to rebuilding, such excavation or demolition or removal shall be deemed to be actual construction provided that the work shall be carried on diligently.

1. Where excavation, demolition, or removal is deemed to be actual construction, a building permit for the actual construction of a new structure shall be issued by the Building Inspector within 365 calendar days following the effective date of



Charter Township of Superior  
Memorandum

**To:** Superior Township Board of Trustees  
**From:** Keith Lockie  
**Date:** April 20, 2015  
**Re:** 2015 Fund Changes

In discussions with the auditors I requested that we combine the two Fire Funds, 206-Fire Operating and 207-Fire Reserves, into one fund to make entries easier and to simplify the General Ledger. The auditors agreed and at 2014 Year-End, gave entries to move all data from 207 to 206.

In further discussions with the auditors it was determined that Fund 223-Health Insurance Fund, which is no longer used, was setup in early-2013, but never approved by the Board, as required.

I am asking the Board to dissolve Fund 207, effective January 1, 2015. Since the Board never approved Fund 223, this is an FYI about its existence. We stopped using it in early-2014 since it was not an approved Fund.

After the above changes, our Funds are:

- 101 General Fund
- 204 Legal Defense Fund
- 206 Fire Operating Fund
- 219 Street Lights Fund
- 220 Side Street Maintenance Fund
- 224 Hyundai SAD Fund
- 249 Building Fund
- 266 Law Enforcement Fund
- 508 Parks & Recreation Fund
- 701 Trust & Agency Fund
- 751 Payroll Fund
- 592 Utility Fund



# SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: April 20, 2015

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	\$23,475.00

10:50 AM  
04/15/15

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
INVOICE APPROVAL REPORT  
AS OF APRIL 20, 2015

TYPE	DATE	NUM	MEMO	DUE DATE	OPEN BALANCE
ETNA SUPPLY BILL	04/01/15	5101346919.001	MXUS	04/21/15	13,500.00
TOTAL ETNA SUPPLY					13,500.00
TURNER ELECTRIC SERVICE, INC. BILL	04/01/15	3195	ELECTRIC - NEW POLE BARN	04/21/15	9,975.00
TOTAL TURNER ELECTRIC SERVICE, INC.					9,975.00
TOTAL					23,475.00



# SUPERIOR TOWNSHIP

## Record of Disbursements

Date: April 20, 2015

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 03/13/2015 - 04/16/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
03/16/2015	GENL	36665	COMERICA BANK Void Reason: CHECK MADE OUT TO WRONG VENDOR	CREDIT CARD CHARGES FEB 2015	814.32 v
03/16/2015	GENL	36666	OHM ADVISORS	PLANNING SERVICES FEBRUARY 2015	1,972.75
03/16/2015	GENL	36667	PARHELION TECHNOLOGIES	ANTI-SPAM MAR 2015	5.00
03/16/2015	GENL	36668	SPEARS FIRE & SAFETY	ANNUAL MAINTENANCE ON 3 FIRE EXT.	74.05
03/16/2015	GENL	36669	STAPLES ADVANTAGE	OFFICE SUPPLIES	422.69
03/16/2015	GENL	36670	SUPERIOR TOWNSHIP TAX FUND	REIMBURSEMENT FOR EXPENSES	475.51
03/16/2015	GENL	36671	SUPERIOR TWP PAYROLL FUND	RSA FEES MARCH 2015	42.00
03/16/2015	GENL	36672	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES - MARCH 2015	35.75
03/19/2015	GENL	36673	ABBEY DOOR	REPAIR GARAGE DOOR - SHERIFF	144.00
03/19/2015	GENL	36674	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE APRIL 2015	9,131.82
03/19/2015	GENL	36675	CINTAS CORPORATION - 30C	RUG SERVICE WEEK OF 3/16/15	49.20
03/19/2015	GENL	36676	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE APRIL 2015	164.90
03/19/2015	GENL	36677	DAVID WILSON	PERMIT #FE15-0028 CANCELLED	90.00
03/19/2015	GENL	36678	DELTA DENTAL	DENTAL INSURANCE APRIL 2015	860.70
03/19/2015	GENL	36679	JAMES HEILEMAN	8-ELECTRICAL INSPECTIONS MARCH 2015	240.00
03/19/2015	GENL	36680	JOHN DOUGLASS	6 INSPECTIONS MARCH 2015	180.00
03/19/2015	GENL	36681	MELISSA BROOKS	MILEAGE 3/10/15 & REIM FOR B OF R EXPENS	35.31
03/19/2015	GENL	36682	PASTECC	TELEPHONES - FEB 2015	355.11
03/19/2015	GENL	36683	PAMELA MCKENNA	MILEAGE 1/22/15 THRU 3/10/15	71.82
03/19/2015	GENL	36684	PETER POWER	2 - INSPECTIONS MARCH 2015	90.00
03/19/2015	GENL	36685	FITNEY BOWES INC	POSTAGE METER LEASE MARCH 2015	272.00
03/19/2015	GENL	36686	PRINTING SYSTEMS, INC.	NOMINATING PETITION PARTISIRANS	22.79
03/19/2015	GENL	36687	ROBERT BUTLER	TRASH PICK UP HARRIS & WARREN ROAD	100.00
03/19/2015	GENL	36688	VISION SERVICE PLAN	VISION INSURANCE APRIL 2015	172.23
03/19/2015	GENL	36689	WASHTENAW COUNTY TREASURER	OVERTIME FEB 2015	10,286.57
03/24/2015	GENL	36690	GLEMPES, INC.	INVOICES FOR MR PEATRY	338.00
03/24/2015	GENL	36691	RON PEATRY	MILEAGE 3/9/15 THRU 3/20/15	185.15
03/24/2015	GENL	36692	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CREDIT CARD EXPENSES JAN 2015	814.32
03/24/2015	GENL	36693	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS BOARD OF REVIEW	30.91
03/24/2015	GENL	36694	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/26/15 PAYROLL	48,142.54
03/26/2015	GENL	36695	TOTAL DETAIL	DETAILING OF EXPLORER	300.00
03/27/2015	GENL	36696	DTE ENERGY	STREETLIGHTS FEB 2015	7,380.02
03/27/2015	GENL	36697	ASOPJRE WATER COMPANY	SPRING WATER MARCH 2015	35.95
03/27/2015	GENL	36698	DTE ENERGY	SIREN @ 1989 PROSPECT JAN/FEB	30.50
03/27/2015	GENL	36699	FASTSIGNS	NAME PLATES FOR (2) PLANNING COMMISSIONE	30.00
03/27/2015	GENL	36700	HURON RIVER WATERSHED COUNCIL	FACILITATION SERVICES DUES 2015	919.67
03/27/2015	GENL	36701	CANEROOK SPORTS, LLC	3SUPPORT PROGRAMS @ CAKEROOK PARK	100.00
03/27/2015	GENL	36702	SUPERIOR TWP PAYROLL FUND	PENSION MARCH 2015	6,995.39
03/27/2015	GENL	36703	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - MARCH 2015	58.75
03/27/2015	GENL	36704	VICKIE KOOYERS	FOOD & BEVERAGE MARCH BOFR	22.47
03/27/2015	GENL	36705	WEX BANK	FUEL MARCH 2015	61.71
03/27/2015	GENL	36706	BRENDA MCKINNEY	MILEAGE 2/19/15 THRU 3/24/15	58.65
03/31/2015	GENL	36707	ABBEY DOOR	REPAIR GARAGE DOOR	260.00
03/31/2015	GENL	36708	AL'S CLEANING SERVICE	WAXED FLOORS @ TOWN HALL	312.00
03/31/2015	GENL	36709	JERRY BURRIDGE	DUMP TICKET REIMBURSEMENT	23.00
03/31/2015	GENL	36710	KELLER WELL DRILLING INC.	REPAIR WELL HIT BY SNOW FLOW	300.00
03/31/2015	GENL	36711	MICHAEL CUSICK	DUMP TICKET REIMBURSEMENT	22.00
03/31/2015	GENL	36712	PLANNING & ZONING CENTER, INC.	2015 YEARLY SUBSCRIPTION	185.00
03/31/2015	GENL	36713	ROBERT BUTLER	TRASH REMOVAL HARRIS, STOMMEL, GOTTFREDSO	100.00
03/31/2015	GENL	36714	WASHTENAW COUNTY EQUALIZATION DEPT	SALES/LAND VALUE MAPS	50.00
04/07/2015	GENL	36716	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/9/15 PAYROLL	48,102.99
04/08/2015	GENL	36717	WEX BANK	FUEL MARCH 2015	117.50
04/08/2015	GENL	36718	21ST CENTURY MEDIA - MICHIGAN	MARCH 2015 PUBLISHING	222.97
04/08/2015	GENL	36719	ASOPJRE WATER COMPANY	COOLER RENTAL MARCH 2015	24.00
04/08/2015	GENL	36720	AL'S CLEANING SERVICE	CLEANING OF CARPETS @ TOWN HALL	500.00
04/08/2015	GENL	36721	ANN ARBOR TOWNSHIP	8 - ELECTRICAL INSPECTIONS	240.00

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 03/13/2015 - 04/16/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
04/08/2015	GENL	36722	ANN ARBOR TRANSPORTATION AUTHORITY	MARCH 2015	3,412.25
04/08/2015	GENL	36723	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 4/6/15	98.40
04/08/2015	GENL	36724	COMCAST	INTERNET SERVICES MARCH 2015	91.90
04/08/2015	GENL	36725	CONGDON'S ACE HARDWARE	BUILDING SUPPLIES	19.96
04/08/2015	GENL	36726	DANIEL ALLEN	EGG HUNT SUPPLIES	137.97
04/08/2015	GENL	36727	DTE ENERGY	GEN/LAW SPLIT & OLD TOWN HALL ELEC MAR 1	1,664.36
04/08/2015	GENL	36728	EDWIN MANIER	23 - ELECTRICAL INSPECTIONS MARCH 2015	690.00
04/08/2015	GENL	36729	GREENSTREET TREE CARE	TRIM TREES AT DIXBORO SQUARE	1,050.00
04/08/2015	GENL	36730	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	45.88
04/08/2015	GENL	36731	JCJ CONTRACTING, INC.	1/3 DEPOSIT TO BEGIN WORK ON SHERIFF BAT	5,599.00
04/08/2015	GENL	36732	ORM ADVISORS	NOV/DEC 2014 ENGINEERING SERVICES	248.00
04/08/2015	GENL	36733	PATRICK PIGOTT	CELL PHONE STIPEND - FEB 2015	33.02
04/08/2015	GENL	36734	PROBE ENVIRONMENTAL, INC.	ASEBESTOS ABATEMENT REMOVAL - LAW BATHROO	1,995.00
04/08/2015	GENL	36735	RICHARD MAYERNIK	PETTY CASH REIMBURSEMENT	78.25
04/08/2015	GENL	36736	RON PEATRY	MILEAGE 3/24/45 HTRU 4/3/15	173.65
04/08/2015	GENL	36737	SAMANTHA TROTTER	ELECTION WORK MARCH 2015	54.00
04/08/2015	GENL	36738	STAPLES ADVANTAGE	OFFICE SUPPLIES	281.22
04/08/2015	GENL	36739	STEFFANI CARTER J.D. P.C.	LEGAL SERVICES MARCH 2015	535.25
04/08/2015	GENL	36740	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CREDIT CARD CHARGES MARCH 2015	555.05
04/08/2015	GENL	36741	TERMINIX PROCESSING CENTER	PEST CONTROL MARCH 2015	78.00
04/08/2015	GENL	36742	VERIZON WIRELESS	HOT SPOT CHARGES MARCH 2015	60.15
04/08/2015	GENL	36743	WASHTENAW COUNTY ROAD COMMISSION	INTERSECTION IMPROVEMENTS PLYMOUTH @ CUR	31,000.00
04/08/2015	GENL	36744	WASHTENAW COUNTY TREASURER	SHERIFF CONTRACT APRIL 2015	129,297.50
04/08/2015	GENL	36745	WEX BANK	FUEL MARCH 2015	84.95
04/15/2015	GENL	36746	AL WALTERS HEATING	CHECK OLD TOWN HALL FURNACE	457.00
04/15/2015	GENL	36747	CANON SOLUTIONS AMERICA	COPY MACHINE MAINTENANCE FEB-MAR	162.74
04/15/2015	GENL	36748	CHARTER TOWNSHIP OF YPSILANTI	DUMP USAGE	55.00
04/15/2015	GENL	36749	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 4/13/15	49.20
04/15/2015	GENL	36750	DONALD PENNINGTON	PLANNING SERVICES MARCH 2015	1,332.50
04/15/2015	GENL	36751	ELECTION SYSTEMS & SOFTWARE, INC.	ELECTION COVERAGE	618.40
04/15/2015	GENL	36752	GREGORY BERG	DUMP TICKET REIMBURSEMENT	34.50
04/15/2015	GENL	36753	PAETEC	TELEPHONES MARCH 2015	349.04
04/15/2015	GENL	36754	READING, ETTER & LILLICH	BUILDING/ZONING	240.00
04/15/2015	GENL	36755	ROBERT BUTLER	TRASH REMOVAL VREELAND ROAD	30.00
04/15/2015	GENL	36756	SUPERIOR TOWNSHIP TAX FUND	MAGIC WRITER FEES APRIL 2015	36.19
04/15/2015	GENL	36757	SUPERIOR TWP PAYROLL FUND	HSA FEES APRIL 2015	42.00
04/15/2015	GENL	36758	VICTOR L. LILLICH, J.D.	LEGAL SERVICES APRIL 2015	585.00
04/15/2015	GENL	36759	WASHTENAW COUNTY TREASURER	TRAILER FEES APRIL 2015	1,297.50

GENL TOTALS:

Total of 94 Checks:	324,703.85
Less 1 Void Checks:	814.32
Total of 93 Disbursements:	323,889.53

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
03/16/2015	FIRE	22064	AMERICAN AQUA, INC.	WATER SOFTNER	36.55
03/16/2015	FIRE	22065	CHIEF SUPPLY	TRT PROTECTIVE PADS	88.45
03/16/2015	FIRE	22066	CITY OF ANN ARBOR	(6) RADIO BATTERIES	302.40
03/16/2015	FIRE	22067	COMERICA BANK	CREDIT CARD EXPENSES FEB	773.78
Void Reason: CHECK MADE OUT TO WRONG VENDOR					
03/16/2015	FIRE	22068	CORRIGAN OIL COMPANY	28.3 GALLONS DIESEL	609.22
03/16/2015	FIRE	22069	SUPERIOR TWP PAYROLL FUND	HSA FEES MARCH 2015	54.00
03/16/2015	FIRE	22070	TIME EMERGENCY EQUIPMENT	PROPAC HOSE	95.00
03/16/2015	FIRE	22071	VERIZON WIRELESS	CELLPHONES FEB 2015	199.49
03/17/2015	FIRE	22072	SCHOOLCRAFT COLLEGE	FIRE TECH IN-SERVICE TRAINING - WIGGINS	1,400.00
03/17/2015	FIRE	22073	STATE OF MICHIGAN	FIRE INVESTIGATION SCHOOL - PIERCE	965.00
03/19/2015	FIRE	22074	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE APRIL 2015	7,253.76
03/19/2015	FIRE	22075	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - APRIL 2015	102.15
03/19/2015	FIRE	22076	DELTA DENTAL	DENTAL INSURANCE APRIL 2015	1,014.35
03/19/2015	FIRE	22077	VISION SERVICE PLAN	VISION INSURANCE APRIL 2015	183.00
03/23/2015	FIRE	22078	ERIC LEFORGE	UTILITY 11-1 REPAIR OF BED SUPPORTS	250.00
03/24/2015	FIRE	22079	MICHIGAN FIRE INSPECTORS SOCIETY	CERTIFIED INSPECTOR EXAM - WIGGINS	350.00
03/24/2015	FIRE	22080	MICHIGAN FIRE INSPECTORS SOCIETY	CERTIFIED INSPECTOR EXAM - THURSTON	350.00
03/24/2015	FIRE	22081	GABBYS BP	FUEL FOR GAS STATION CANS	28.67
03/24/2015	FIRE	22082	HOME DEPOT CREDIT SERVICES	DEPARTMENT SUPPLIES	447.47
03/24/2015	FIRE	22083	KOORSEN FIRE & SECURITY	CALIBRATION GASES	332.89
03/24/2015	FIRE	22084	NEDERMAN, INC.	STATION #1 EXHAUST REMOVAL SYSTEM SERVIC	1,357.00
03/24/2015	FIRE	22085	NYE UNIFORMS	EMS COAT FOR PIERCE	240.62
03/24/2015	FIRE	22086	RAETEC	TELEPHONES STATION #2 - MARCH 2015	70.96
03/24/2015	FIRE	22087	PITTSFIELD TOWNSHIP	FEMA GEAR GRANT MATCH	251.77
03/24/2015	FIRE	22088	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CREDIT CARD EXPENSES FEB 2015	773.78
03/24/2015	FIRE	22089	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS BOARD OF REVIEW	33.30
03/24/2015	FIRE	22090	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/26/15 PAYROLL	34,802.55
03/27/2015	FIRE	22091	ANN ARBOR CLEANING SUPPLY	CLEANING AND JANITORIAL SUPPLIES	260.16
03/27/2015	FIRE	22092	AUTO VALUE YPSILANTI	MOWER PARTS AND SUPPLIES	13.34
03/27/2015	FIRE	22093	COMCAST	INTERNET SERVICES STATION #2 - APRIL 201	173.85
03/27/2015	FIRE	22094	NEDERMAN, INC.	HOSE REPLACEMENT @ STATION #1	2,379.00
03/27/2015	FIRE	22095	RICOH USA INC.	COPIER LEASE MARCH 2015	182.93
03/27/2015	FIRE	22096	SUPERIOR TWP PAYROLL FUND	HCSP MARCH 2015	6,334.05
03/27/2015	FIRE	22097	WASHTENAW AREA MUTUAL AID ASSOC	2015 ANNUAL DUES	600.00
03/31/2015	FIRE	22098	FENWELL/PDIC15	FIRE DEPT INSTRUCTOR CLASSES - WIGGINS	595.00
03/31/2015	FIRE	22099	PIONEER PRODUCTS, INC.	HOSE/GEAR CLEANER AND FIRE FOAM	1,964.63
04/07/2015	FIRE	22100	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/8/15 PAYROLL	34,655.07
04/08/2015	FIRE	22101	AL WALTERS HEATING	CHECKED AND CLEANED FURNACES STATION #2	100.00
04/08/2015	FIRE	22102	ARGUS-HAZCO	SCBA PARTS	40.00
04/08/2015	FIRE	22103	BRIAN D MCILLAN	FIRE STUDY MARCH 2015	172.50
04/08/2015	FIRE	22104	CHIEF SUPPLY	HEAD SAVER FLASHLIGHT	175.98
04/08/2015	FIRE	22105	COMCAST	INTERNET SERVICE STATION #1 - APRIL 2015	73.90
04/08/2015	FIRE	22106	CONGDON'S ACE HARDWARE	ICE MELT	57.98
04/08/2015	FIRE	22107	CORRIGAN OIL COMPANY	241.2 GALLONS DIESEL FUEL	509.09
04/08/2015	FIRE	22108	DTE ENERGY	GAS STATION #1 - MARCH 2015	2,143.72
04/08/2015	FIRE	22109	ELITE TRAMA CLEAN-UP	MEDICAL WASTE DISPOSAL	35.00
04/08/2015	FIRE	22110	EMERGENCY VEHICLES PLUS	TRUCK #111-1 ANNUAL DOT INSPECTION	1,816.66
04/08/2015	FIRE	22111	EMERGENT HEALTH PARTNERS	DISPATCHING SERVICES APRIL 2015	1,677.53
04/08/2015	FIRE	22112	LANCE PIERCE	MILEAGE REIMBURSEMENT 3/23/15 - 4/3/15	834.33
04/08/2015	FIRE	22113	RAETEC	TELEPHONES STATION #2 APRIL 2015	132.00
04/08/2015	FIRE	22114	SHAWN BACH	MILEAGE REIMBURSEMENT 3/26/15 - 3/27/15	143.75
04/08/2015	FIRE	22115	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CREDIT CARD CHARGES MARCH 2015	91.47
04/08/2015	FIRE	22116	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES APRIL 2015	833.33
04/08/2015	FIRE	22117	VERIZON WIRELESS	MARCH 2015 CELL PHONES	199.49
04/08/2015	FIRE	22118	XEROX BUSINESS SERVICES LLC	FIREHOUSE SOFTWARE CONTRACT	3,560.00
04/08/2015	FIRE	22119	SUPERIOR TWP UTILITY DEPARTMENT	2013 BOND	95,053.00

04/15/2015 11:24 AM  
User: NANCY  
DB: SUPERIOR TWP

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 03/13/2015 - 04/16/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
04/15/2015	FIRE	22120	AMERICAN AQUA, INC.	SOFTNER SALT	90.80
04/15/2015	FIRE	22121	APOLLO FIRE APPARATUS REPAIR	SEAL KIT	62.00
04/15/2015	FIRE	22122	PHILIP W. DICKINSON	INSURANCE REIMBURSEMENT MAY 2015	960.53
04/15/2015	FIRE	22123	SUPERIOR TWP PAYROLL FUND	HSA FEES APRIL 2015	54.00

FIRE TOTALS:

Total of 60 Checks:	210,441.47
Less 1 Void Checks:	773.78
Total of 59 Disbursements:	209,667.69

10:50 AM  
 04/15/15  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 MARCH 17 THROUGH APRIL 20, 2015

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
101 - CHECKING - CHASE 205000485529				
03/19/15	9167	SUPERIOR TWP. PAYROLL FUND	HSA ADM. FEES - MAR15	(30.00)
03/19/15	9168	ADVANCE AUTO PARTS	FILTER, OIL & ANTIFREEZE	(45.12)
03/19/15	9169	AIS CONSTRUCTION EQUIPMENT	BACK HOE REPAIR	(3,891.35)
03/19/15	9170	DAVID TACCOLINI	REFUND OVERPAYMENT ON W/S FINAL BILL	(36.58)
03/19/15	9171	OHM ENGINEERING ADVISORS	GENERAL SERVICES	(2,247.00)
03/19/15	9172	PITNEY BOWES	POSTAGE METER LEASE - 1ST/15	(434.37)
03/19/15	9173	PURCHASE POWER	POSTAGE METER REFILL	(500.00)
03/19/15	9174	SPEARS FIRE AND SAFETY	FIRE EXT. INSPECTIONS	(243.60)
03/19/15	9175	STAPLES CONTRACT & COMMERCIAL	COPIER PAPER	(69.37)
03/19/15	9176	STERICYCLE COMMUNICATIONS	ANSWERING SERVICE - MAR15	(113.00)
03/19/15	9177	WASHTENAW COUNTY ROAD COMMISSION	2015 ANNUAL BLANKET PERMIT	(80.37)
03/19/15	9178	WINDSTREAM	PHONES - ADM. BLDG. - MAR15	(202.14)
03/19/15	9179	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - JAN+FEB15	(49.02)
03/27/15	9180	SUPERIOR TWP. PAYROLL FUND	PENSION & HCSP - MAR15	(3,767.72)
03/27/15	9181	SUPERIOR TWP. GENERAL FUND	PAYROLL - 03/26/15	(15,677.61)
03/27/15	9182	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - MAR15 (4 WEEKS)	(160.00)
03/27/15	9183	AT&T	BOOSTER STA. PHONE - MAR15	(84.04)
03/27/15	9184	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - APR14	(4,274.97)
03/27/15	9185	CITY PRINTING CO., INC.	SHUT-OFF NOTICE TAGS (1,000)	(197.00)
03/27/15	9186	COMCAST	INTERNET - MAINT. FAC. - MAR15	(107.85)
03/27/15	9187	CONSUMER'S LIFE INSURANCE COMPANY	LIFE INSURANCE - APR15	(67.78)
03/27/15	9188	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - APR15	(487.91)
03/27/15	9189	HOME DEPOT	OPERATING SUPPLIES	(298.87)
03/27/15	9190	RICOH USA, INC.	COLOR COPIES - 1ST/15	(168.63)
03/27/15	9191	VERIZON	CELL PHONES - MAR15	(184.19)
03/27/15	9192	VISION SERVICE PLAN	VISION INSURANCE - APR15	(26.77)
04/08/15	9193	SUPERIOR TWP. GENERAL FUND	PAYROLL - 04/09/15	(14,380.01)
04/08/15	9194	BLUETARP FINANCIAL	SHIPPING SAVER	(39.99)
04/08/15	9195	COMCAST	INTERNET - ADM. BLDG. - MAR15	(102.85)
04/08/15	9196	CONGDON'S ACE HARDWARE	BATTERIES	(55.96)
04/08/15	9197	CORRIGAN OIL CO.	FUEL TANK MAINTENANCE, NEW HOSE & GAUGE	(278.89)
04/08/15	9198	CRAWFORD DOOR SALES	REPAIRS @ MAINTENANCE BUILDING	(1,710.00)
04/08/15	9199	CUMMINS BRIDGEWAY, LLC	MAINTENANCE ON SECT. 36 GENERATOR	(391.96)
04/08/15	9200	DTE	MULT GAS & ELECTIC MAR 15	(3,905.19)
04/08/15	9201	FINK & VALVO, PLLC	BANKRUPTCY	(305.50)
04/08/15	9202	FTL CONSTRUCTION INC.	INSTALL CURBSTOP 321 CLARK	(4,015.22)
04/08/15	9203	GARY FOSTER	CELL PHONE STIPEND MAR/APRIL 15	(65.92)
04/08/15	9204	INDUSTRIAL CHEM LABS	LIFT STA. DEGREASER	(889.61)
04/08/15	9205	MILLENNIUM BUSINESS SYSTEMS	TOSHIBA COPIER LEASE - MAR15	(84.80)
04/08/15	9206	RED WING SHOE STORE	BOOTS FOSTER, BLANTON, HARDING	(600.17)
04/08/15	9207	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(53.41)
04/08/15	9208	WINDSTREAM	PHONES - MAINT. FAC. - APR15	(189.41)
04/08/15	9209	WRIGHT EXPRESS FSC	FUEL MARCH 15	(156.65)
04/08/15	9210	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - RIVERBEND - MAR15	(333.18)

10:50 AM  
 04/15/15  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 MARCH 17 THROUGH APRIL 20, 2015

DATE	NUM	NAME	MEMO	AMOUNT
04/10/15	EFT	MAGIC-WRIGHTER	MONTHLY FEE - MAR15	(60.44)
04/15/15	9211	CUMMINS BRIDGEWAY, LLC	MAINTENANCE ON PROSPECT PTE. GENERATOR	(1,019.75)
04/15/15	9212	DTE	GAS & ELECT. @ 1799 N. PROSPECT - MAR15	(219.58)
04/15/15	9213	PARHELION TECHNOLOGIES	COMPUTER SERVICES	(587.50)
04/15/15	9214	RICOH USA INC.	LAST PAYMENT - COPIER	(9.30)
04/15/15	9215	WINDSTREAM	PHONES - ADM. BLDG. - APR15	(202.45)
04/15/15	9216	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - MAR15	(149,397.16)
04/15/15	9217	SUPERIOR TWP. PAYROLL FUND	HSA ADM. FEES - APR15	(30.00)
TOTAL 101 - CHECKING - CHASE 205000485529				(212,588.16)
TOTAL 100 - CASH - O&M				(212,588.16)
120 - CASH - CAPITAL RESERVE				
125 - CR CHKG. - CHASE 639918234				
125-AA - CAPITAL RES. CHECKING - AA TWP.				
03/27/15	479	ANN ARBOR CHARTER TOWNSHIP	A2 TWP'S PORTION OF CONN. FEES - 2199 PARKVIEW	(5,990.89)
03/27/15	480	SUPERIOR TWP. UTIL. DEPT. CAPITAL RESER...	TRANSFER O&M PORTION OF PERMIT # 1420	(555.00)
TOTAL 125-AA - CAPITAL RES. CHECKING - AA TWP.				(6,545.89)
125-YC - CAP. RESERVES CHECKING - YCUA				
03/19/15	477	OHM ENGINEERING ADVISORS	WATER REL. STUDY / WASTEWATER ASSET MGT. PLAN	(2,285.00)
03/27/15	478	SUPERIOR TWP. UTIL. DEPT. CAPITAL RESER...	TRANSFER O&M PORTION OF PERMIT # 1419	(515.00)
04/08/15	481	THE BANK OF NEW YORK MELLON	2013 BOND PAYMENT	(221,775.00)
04/08/15	482	YPSILANTI COMM. UTILITIES AUTHORITY	2010 BOND PAYMENT	(25,236.92)
TOTAL 125-YC - CAP. RESERVES CHECKING - YCUA				(249,811.92)
TOTAL 125 - CR CHKG. - CHASE 639918234				(256,357.81)
TOTAL 120 - CASH - CAPITAL RESERVE				(256,357.81)
TOTAL				(468,945.97)

FYI

**SUPERIOR TOWNSHIP IS ACCEPTING LETTERS  
OF INTEREST FOR THE POSITION OF  
PARKS COMMISSIONER**

The Superior Township Parks Commission has a vacant position. Persons interested in filling this position can send a letter of interest to Superior Township Supervisor, Ken Schwartz, 3040 N. Prospect Road, Ypsilanti, MI 48198. Please describe relevant experience and the reasons for serving on the Parks Commission. The person appointed will hold the office until November 20, 2016. Letters should be received no later than April 27, 2015.

The Parks Commission meets on the 4th Monday of each month at 6:30 p.m. unless the meeting date falls on a holiday. The Commission meets in the Old Township Hall at the corner of Prospect and Cherry Hill (3040 N. Prospect). The Parks Commission votes on various issues, which include the Parks Commission budget, applying for grants, recreation programs, the purchase of certain equipment and supplies, staff issues, parks maintenance and other issues related to the operation and maintenance of the Township's parks and recreation programs. Parks Commissioners are paid \$67.00 per each meeting they attend. There is more information available on the Township's website [www.superior-twp.org](http://www.superior-twp.org).

**WASHTENAW COUNTY ROAD COMMISSION**  
555 N. Zeeb Road  
Ann Arbor, Michigan 48103



**MEDIA ADVISORY**

**WHO:** To media representatives, the motoring public and all interested parties

**WHAT:** LANE CLOSURES

**WHEN:** Effective Tuesday, April 21, 2015 Until Further Notice

**WHERE:** Dixboro Road over the Michigan Line Railroad and the Huron River, Ann Arbor Township

**WHY:** Bridge Repair Project

**BACKGROUND:** On April 21, 2015, the Washtenaw County Road Commission will begin work on Dixboro Road over the Michigan Line Railroad and the Huron River, just south of Geddes Road, in Ann Arbor Township. The work will include concrete deck patching, epoxy overlay and riprap replacement.

Due to the nature of the work, Dixboro Road will be reduced from four lanes to two lanes intermittently throughout the summer. Motorists are advised that long delays can be expected. At the completion of each phase of work, the road will be fully reopened to traffic. A media advisory will be released prior to the implementation of each traffic restriction.

It is anticipated that work during the first phase will take approximately two weeks to complete. The second phase of work is anticipated in June, with the final phase anticipated after July 1st. However, please be advised that due to weather restrictions, all dates are tentative and subject to change.

To maintain the safety of road crews, please reduce speeds and drive cautiously through the work zone. The Road Commission thanks you in advance for your patience as these necessary improvements are completed.

**CONTACT:** If you have any questions regarding this project, please contact **Kelly R. Jones, PE**, Senior Project Manager - Construction, at (734) 327-6647 or [jonesk@wccroads.org](mailto:jonesk@wccroads.org).

**ISSUE DATE:** April 17, 2015



## **Washtenaw County Operations**

*1200 State Circle, Ann Arbor, MI 48108*

**Operations Supervisors (24/7):** 734-477-6342 (if unavailable, call Communications Supervisor)

**Vice President for Central Operations – Roger Simpson**  
734-477-6363, Email: rsimpson@emergenthealth.org

## **Wayne and Oakland County Operations**

*1270 Goldsmith St., Plymouth, MI 48170*

**Operations Supervisors (24/7):** 734-477-6242 (If unavailable, call Communications Supervisor)

**Vice President for Eastern Operations – Paul Hood**  
734-477-6241, Email: phood@emergenthealth.org

## **Administration**

*1200 State Circle, Ann Arbor, MI 48108*

### **Government Relations**

**Government Relations Liaison – Phil Boham**, 734-477-6549, Email: pboham@emergenthealth.org

**Communications Center (24/7):** 994-4111 or 1-800-872-1111

Ambulance Dispatchers: 994-4111 or 1-800-872-1111

Fire Dept. Dispatcher: 734-477-6445

**Communications Supervisor (24/7):** 734-477-6447

**Communications Manager:** Kevin Irwin, 734-477-6440, Email: kirwin@emergenthealth.org

**Billing:** 734-971-4733 or 1-800-507-7847

**Billing Manager – Alicia Keaton –** 734-477-6313, Email: uwong@emergenthealth.org

**Education: General Questions –** 734-477-6331, Email: kcollins@emergenthealth.org

**Education Manager – Shaun Pochik –** 734-477-6731, Email: spochik@emergenthealth.org

**Quality Manager – Randy Bloom –** 734-477-6344, Email: rbloom@emergenthealth.org

**Community Relations: General Questions –** 734-477-6782

**Public Affairs Manager – Joyce Williams –** 734-477-6285, Email: jwilliams@emergenthealth.org

**Human Resources: General Questions –** 734-477-6282

**Human Resources Manager – Mary Anne Voss –** 734-477-6284, Email: mvoss@emergenthealth.org

**Compliance Officer – Jane Giffin –** 734-477-6298, Email: jgiffin@emergenthealth.org

**Chief Financial Officer – Barbara Bachman –** 734-477-6289, Email: bbachman@emergenthealth.org

**Chief Executive Officer – Dale Berry –** 734-477-6262, Email: dberry@emergenthealth.org



FYI

## Frequently Asked Questions

### **Q. Where do we take the patient?**

A. In most emergencies, our paramedics take the patient where they wish to go. However, in some instances, they need to take the patient to the closest, most appropriate hospital. For example, if someone is severely injured in a car crash, we will take them to the closest hospital with trauma services. Or, if the patient is having a cardiac emergency, we will take them to the closest hospital with a cardiac catheterization lab. If the patient is unconscious and in stable condition, we will honor the wishes of the patient's loved ones.

### **Q. What is the cost of an ambulance transport?**

A. Most ambulance emergency transports are charged based on the type of emergency, treatments done, equipment used and mileage. Most paramedic transports, which involve the highest level of pre-hospital care, cost between \$700 and \$900. We have not raised our prices in many years and we work with all insurance carriers.

### **Q. What if the patient can't pay?**

A. We accept Medicare and Medicaid and work with people to set up payment plans if necessary. We also offer *EMSPPlus*, our membership program with fees from \$32.00 to \$64.00 per year. With *EMSPPlus*, you pay the annual fee and then have no out-of-pocket costs for any emergency transports for that year. Also, as a compassionate nonprofit healthcare provider, HVA spends over \$2,500,000 annually in charity care.

### **Q. Why do we send the fire department?**

A. Your local firefighters are valuable members of our EMS team. Firefighters in our communities are medically trained and respond to medical emergencies to help save lives. Due to the many fire stations in our coverage area, firefighters often arrive first. They assess the situation, stabilize life-threatening injuries and provide CPR and AED defibrillation when necessary. They work with our paramedics at the scene, drive the ambulance or help in the patient compartment when someone is in critical condition. Firefighters also perform extrications at car crashes.

### **Q. How much does a paramedic earn?**

A. Starting annual salaries for a new paramedic range from \$39,303 to \$41,590, depending on the type of unit and number of hours per shift. The top annual salary for a specially trained Mobile Intensive Care Unit paramedic with seniority can go up to \$61,357.



FYI

**Washtenaw County Operations**

*1200 State Circle, Ann Arbor, MI 48108*

**Operations Supervisors (24/7): 734-477-6342 (If unavailable, call Communications Supervisor)**

**Vice President for Central Operations – Roger Simpson**  
734-477-6363, Email: rsimpson@emergenthealth.org

**Wayne and Oakland County Operations**

*1270 Goldsmith St., Plymouth, MI 48170*

**Operations Supervisors (24/7): 734-477-6242 (If unavailable, call Communications Supervisor)**

**Vice President for Eastern Operations – Paul Hood**  
734-477-6241, Email: phood@emergenthealth.org

**Administration**

*1200 State Circle, Ann Arbor, MI 48108*

**Government Relations**

**Government Relations Liaison – Phil Boham, 734-477-6549, Email: pboham@emergenthealth.org**

**Communications Center (24/7): 994-4111 or 1-800-872-1111**

**Ambulance Dispatchers: 994-4111 or 1-800-872-1111**

**Fire Dept. Dispatcher: 734-477-6445**

**Communications Supervisor (24/7): 734-477-6447**

**Communications Manager: Kevin Irwin, 734-477-6440, Email: kirwin@emergenthealth.org**

**Billing: 734-971-4733 or 1-800-507-7847**

**Billing Manager – Alicia Keaton – 734-477-6313, Email: uwong@emergenthealth.org**

**Education: General Questions – 734-477-6331, Email: kcollins@emergenthealth.org**

**Education Manager – Shaun Pochik – 734-477-6731, Email: spochik@emergenthealth.org**

**Quality Manager – Randy Bloom – 734-477-6344, Email: rbloom@emergenthealth.org**

**Community Relations: General Questions – 734-477-6782**

**Public Affairs Manager – Joyce Williams – 734-477-6285, Email: jwilliams@emergenthealth.org**

**Human Resources: General Questions – 734-477-6282**

**Human Resources Manager – Mary Anne Voss – 734-477-6284, Email: mvoss@emergenthealth.org**

**Compliance Officer – Jane Giffin – 734-477-6298, Email: jgiffin@emergenthealth.org**

**Chief Financial Officer – Barbara Bachman – 734-477-6289, Email: bbachman@emergenthealth.org**

**Chief Executive Officer – Dale Berry – 734-477-6262, Email: dberry@emergenthealth.org**



March 19, 2015

Mr. David Phillips, Clerk  
Township of Superior  
3040 N. Prospect  
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a channel change. Customers are being notified of this change via bill message.

Effective April 22, 2015, WWJ Decades (channel 289) will be available on Limited Basic service.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton  
Senior Manager, External Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170



FYI

## Public Hearing Notice

**City of Ypsilanti Planning Commission  
Wednesday, 15 April 2015, 6:30 p.m.  
Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, 15 April 2015, at 6:30 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

**Special Use Permit: 711-741 Towner Street**

An application has been filed for a Special Use Permit for 711-741 Towner Street. The site is zoned NC, Neighborhood Corridor. The applicant proposes to continue the existing multifamily use. The parcel number and legal description of the site are:

- 11-11-10-267-003; LOTS 35 & 36 DAVIS ADDITION.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9645 or email [wesslerb@cityofypsilanti.com](mailto:wesslerb@cityofypsilanti.com). Planning Commission packets, including staff reviews and digital plans when possible, are available at [cityofypsilanti.com/PlanningCommission](http://cityofypsilanti.com/PlanningCommission). For a full calendar of City events, please go to our website at [cityofypsilanti.com/calendar](http://cityofypsilanti.com/calendar).

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office  
One South Huron Street  
Ypsilanti, Michigan 48197  
(734) 483-1100

Frances McMullan  
City Clerk

**LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.**



2700 S. Industrial Highway  
Ann Arbor, MI 48104

734.973.6500 Phone  
734.973.6338 Fax  
TheRide.org Online

## SERVICE UPDATE NOTICE

FYI

April 2, 2015

Dear Community Leader,

Beginning **May 1, 2015** we will be making changes to our A-Ride and GoldRide operations. When customer's call **734.973.1611** to make a reservation their call will be taken by an employee of TheRide and same-day trip requests will be taken by our provider.

Please also be aware that as of **May 1, 2015** a change in our provider may occur. If a change in our provider does occur, the vehicles that pick up our customers will be operated by a driver of TheRide or the provider.

We will keep you informed of any changes. Should you have any questions, please call Deb Freer at **734-794-1881** or email [dfreer@TheRide.org](mailto:dfreer@TheRide.org).

Sincerely,

A handwritten signature in black ink, appearing to read 'Rob. Guenzel'.

Robert Guenzel, Interim CEO

Greetings:

By virtue of your Regional Planning Organization making an investment in transparency and prosperity, your affiliation with them offers you group rate benefits to Munetrix.com, the state's only Transparency & Accountability web-service with a purpose.

Your Munetrix website is now fully populated and publicly accessible, with additional subscription packages available that provide useful tools for simplification of many administrative roles – thus saving you time and money.

- Full CVT (EVIP) & CIP Compliance
  - Exceeds state requirements
  - Very little effort required
  - All 4 facets housed in one location (Citizen's Guide, Dashboard, Debt Detail, Pension & OPEB Reporting)
- Peer Group Benchmarking
- Collaborations portal for idea and best practice sharing
- Project Management, Open Issues and Compliance Task tracking

We've even just recently added a "Board Member Module" for your elected officials. This subscription package option provides elected officials with their own access to important, yet non-public information and simplifies file transfers to them.

Our users speak volumes for us, now over 300 strong in Michigan and nearly 1,000 more sponsored by Regional MPOs and Intermediate School Districts. See what they have to say on the next side.

If you would like to learn more, please contact us for a demo or a no-obligation quote!

Sincerely,



Bob Kittle  
President & CEO  
[bob@munetrix.com](mailto:bob@munetrix.com)