

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
DECEMBER 15, 2014
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of November 17, 2014
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Dept. Report
 - c. Treasurer's Investment Report, Ending Oct. 31, 2014
8. COMMUNICATIONS
9. UNFINISHED BUSINESS
 - a. Resolution 2014-52, Approve YCUA Wastewater Treatment Services Contract
10. NEW BUSINESS
 - a. Resolution 2014-59, Employee Health Care Insurance for 2015
 - b. Resolution 2014-60, Utility Department Sewer Rate Increase
 - c. Budget Amendments All Funds
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on November 17, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. Treasurer McKinney was absent.

4. ADOPTION OF AGENDA

It was moved by Caviston seconded by Green, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF OCTOBER 20, 2014

It was moved by Green, seconded by Caviston, to approve the minutes of the regular Board meeting of October 20, 2014, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

No citizens provided comments.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

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The Township received a letter from Stauder, Barch, Assoc. indicating the Township's bond rating increased from AA- to AA. The pole barn at the Utility Department Maintenance Facility is progressing nicely. The Township has received quotes on health insurance for employees. Due to favorable pricing and coverage, the agent is recommending the Township remain with the BC/BS HD/HSA coverage. Supervisor Schwartz would like to have a work session on the issue. Danbury Green is installing a high-tech security camera system that will be monitored 24/7/365 days. The management company has had excellent results with this camera system at other housing complexes in the Baltimore, Maryland area. Calls for police service and housing rule violations decreased dramatically.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Green, seconded by Caviston, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

C. BUDGET QUARTERLY REPORT

It was moved by Caviston seconded by Green, for the Board to accept the Budget Quarterly Report for the 1st-3rd Quarters.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

A. KAY WILLIAMS LETTER RE: FIRE FIGHTER BARRY CONKLIN

Kay Williams, Former Township Clerk, provided a letter to the Board in which she thanked Firefighter Barry Conklin for his assistance with the Ypsilanti District Library's "Trunk and Treat" event.

It was moved by Lewis, seconded by Caviston, for the Board to receive Kay Williams' October 29, 2014 letter.

The motion carried by unanimous voice vote.

B. STANDARD AND POOR'S, SUPERIOR TOWNSHIP DEBT RATING RAISED TO AA FROM AA-

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A September 3, 2010 letter from Standard and Poor's Rating Service indicated they raised its rating on Superior Township's debt outstanding to "AA" from "AA-". The letter from Standard and Poor's indicated this upgrade "reflects what we view as the township's maintenance of very strong financial reserves". "Other factors supporting the rating include our assessment of the township's:

- Access to the Ann Arbor area economies.
- Strong wealth and income indicators, and
- Overall moderate debt burden with limited capital needs"

It was moved by Lewis, seconded by Caviston, for the Board to receive Standard and Poor's letter.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

A. RESOLUTION 2014-44, TOWNSHIP CREDIT CARDS

Supervisor Schwartz and Clerk Phillips explained that the Township has had credit cards for many years. However, these credit cards were for individual businesses such as Home Depot or Sam's Club. There have been instances when something needs to be purchased from another business and officials and employees have had to use their personal credit card. The bank indicated that in order to issue a full-service credit card, the Board must adopt a resolution.

It was moved by Caviston, seconded by Green, for the Board to adopt the following resolution:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE ISSUANCE OF A SUPERIOR TOWNSHIP
CREDIT CARD FOR USE BY TOWNSHIP OFFICIALS AND CERTAIN EMPLOYEES
AND ESTABLISHING A CREDIT CARD POLICY**

Resolution Number: 2014-44

Date: November 17, 2014

WHEREAS, Public Act 266 of 1995 authorizes a township to be a party to a credit card arrangement if the township board has adopted by resolution a written policy governing the

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control and use of credit cards, and

WHEREAS, the Superior Township Board deems that it is in the best interest of the township to make certain township financial transactions by using a credit card as described in the Act, now

THEREFORE BE IT RESOLVED, that the following policy shall govern the use of township credit cards:

(A) The Township Treasurer is responsible for issuing, accounting for, monitoring, retrieving and generally overseeing compliance with the township's credit card policy.

(B) The following department directors, and elected officials, and/or their designees, are approved to be issued township credit cards for making purchases:

1. Assessing
2. Building
3. Fire Department/Fire Chief
4. Parks and Recreation
5. Utility Department
6. Township Supervisor, Clerk, Treasurer

(C) The use of credit card is limited to the following circumstances:

1. Employees and officials identified in paragraph (B) are approved to use township credit cards to make purchases
2. Employees and officials identified in paragraph (B) are authorized to approve employees under their supervision to use township credit cards to make purchases
3. All purchases must be in compliance with Policy 03.01.001, Purchasing Policy of the Adopted Policies of the Superior Township Board of Trustees.

(D) Township officials and employees who use a township credit card shall, as soon as possible, submit a copy of the vendor's credit card slip to the appropriate department director or the

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Township Bookkeeper for regular processing as an account payable. If no credit card slip was obtained that described the transaction, the employee shall submit a signed voucher that shows the name of vendor or entity from which goods or services were purchased, the date and the amount of the transaction and the official business that required the transaction. Vouchers shall also include a statement why a credit card slip was not obtained.

(E) An official or employee who is issued or is using a credit card is responsible for its protection and custody. If a credit card is lost or stolen, the Township Treasurer shall be notified. The entity issuing the lost or stolen credit card shall be immediately notified to cancel the card.

(F) An official or employee issued a credit card shall return the credit card to Township Treasurer upon termination of his or her employment or service with the township.

(G) The Township Treasurer shall maintain a list of all credit cards owned by the township, along with the name of the officer and employee who has been issued the credit card, the credit limit established, the date issued, and the date returned. Each employee shall initial the list beside his or her name to indicate agreement that the credit card has been issued, and that the employee has received and read a copy of this policy. This action may be delegated to the Township Bookkeeper.

The Township Bookkeeper shall review each credit card statement as soon as possible to ensure that transactions comply with this policy. Any transactions that appear on the statements that are not documented with a credit card slip or a signed voucher shall be immediately investigated. Transactions that do not appear to comply with this policy shall be reported to the township board.

(H) The Township Board shall not approve a payment to the entity issuing the credit cards until all transactions have been verified, including the approval of all transaction invoices if issued.

(I) The balance, including interest due on an extension of credit under the credit card arrangement, shall be paid for within not more than 60 days of the initial statement date.

(J) Officials and employees who use a township credit card in a manner contrary to this policy

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may be subject to disciplinary action, which may include but is not limited to the following, as deemed appropriate by the township board:

- o verbal counseling
- o written reprimand
- o suspension
- o termination
- o reimbursement to the township for unauthorized expenditures.

Ayes: Schwartz, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried. The resolution was adopted.

B. RESOLUTION 2014-53, ADOPT ORINANCE 188, EMERGENCY SNOW ORDINANCE, SECOND READING AND ADOPTION

Supervisor Schwartz explained that the changes suggested at the first reading were made to the proposed ordinance and that it is ready for action by the Board. He indicated that the new ordinance will make it much easier to remove vehicles when needed so that the streets can be properly cleared of snow and ice and that notice of the snow emergency will be posted on the marquee at the Township Utility Department Administrative building, through the Neighborhood Watch email group list, local media and other ways.

It was moved by Green, seconded by Lewis, for the Board to adopt the following resolution:

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WASHTENAW COUNTY, MICHIGAN

**RESOLUTION ESTABLISHING ORDINANCE NO: 188
SUPERIOR TOWNSHIP EMERGENCY SNOW ORDINANCE**

Resolution Number: 2014-53

Date: November 17, 2014

WHEREAS, the Charter Township of Superior is currently operating under Superior Township Ordinance 68, the "Superior Township Emergency Snow Ordinance", passed by the Superior Township Board of Trustees, effective February 17, 1980; and,

WHEREAS, Superior Township has grown substantially since 1980, and has greatly increased its population, the length in the center line miles of public roads that need maintaining and number of households and on street parking; and,

WHEREAS, the winter of 2013-2014 exposed the short comings of the existing Ordinance No 68, thus requiring its repeal and its replacement thereof; and,

WHEREAS, Public Act 359 of 1947 authorizes a Charter Township to enact ordinances for the public health and safety, and authorizes the revocation of ordinances and their reenactment with new content; and,

WHEREAS, many citizens of Superior Township are dependent upon public roads to commute to school, work, church and other activities; and,

WHEREAS, it is in the public interest to provide safe and passable roads under all driving conditions including the response to transportation emergencies caused by heavy snowfall;

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby introduces Ordinance 188, which shall be known as the "Superior Township Snow Emergency Ordinance".

BE IT FURTHER RESOLVED that upon final approval and adoption of Ordinance 188, Superior Township Ordinance 68, effective February 17, 1980, is hereby repealed.

CERTIFICATION

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I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 17, 2014 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk

Charter Township of Superior

Ordinance No. 188

Snow Emergency

An ordinance to establish a snow emergency procedure in the Charter Township of Superior, rules for declaring such emergencies, regulations for parking of vehicles during snow emergencies and penalties for violations.

Repealing Ordinance No. 68. "Superior Township Emergency Snow Ordinance."

THE CHARTER TOWNSHIP OF SUPERIOR ORDAINS:

Section 1. Purpose of provisions.

The purpose of this ordinance is to expedite the prompt removal of all parked and stalled motor vehicles and trailers from public roads during periods of heavy snowfall, when such trailers and motor vehicles impede snow-removal operations and cause serious traffic congestion; and to authorize the supervisor, and the clerk, in the absence of the supervisor, to declare a snow emergency during such periods in the interest of preserving and protecting the public health, safety and welfare; and to authorize the Washtenaw County Sheriff Department and the Superior Township Ordinance officer to enforce provisions of this ordinance.

Section 2. Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

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- 2.1 "Motor vehicle" means every self-propelled conveyance used, or capable of being used, as a means of transportation on land.
- 2.2 "Park," "parked" or "parking" means the standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers or when stopped temporarily for making necessary repairs.
- 2.3 "Person" means every natural person, firm, copartnership, association or corporation and their respective agents.
- 2.4 "Snow emergency" means a declaration of a snow emergency publicly announced at the direction of the supervisor or in the supervisor's absence, at the direction of the clerk.
- 2.5 "Street" means a street, road, avenue or highway and includes the entire width between the boundary lines of every way publicly maintained when any part thereof is open to use by the public for purposes of vehicular travel.
- 2.6 Supervisor means the supervisor for the Township or in the supervisor's absence a Township official designated by the supervisor assume the duties of the supervisor for purposes of this ordinance.
- 2.7 "Township" means the Charter Township of Superior, Washtenaw County, Michigan.
- 2.8 "Trailer" means every vehicle without motive being drawn by a motor vehicle.

Section 3.Snow Emergency When Authorized.

Whenever the supervisor determines, on the basis of a forecast of the National Weather Service, Washtenaw County Department of Emergency Management or other credible source that four or more inches of snow or other hazardous winter time weather event is expected to fall upon the Township, the supervisor shall cause to be put into effect a snow emergency on public roads.

Section 4.Snow Emergency - Notice of Declaration and Termination.

- 4.1 Upon declaring a snow emergency, the supervisor shall forthwith cause appropriate notice of such emergency to be publicly announced by any means at his/her disposal to alert the public of such snow emergency. Each announcement shall describe the action taken by the supervisor, including the time it became or will become effective.
- 4.2 The supervisor shall make or cause to be made a record of each time and date when any declaration is announced to the public in accordance with this ordinance.

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- 4.3 Whenever the supervisor finds that the conditions which gave rise to a snow emergency no longer exist, it shall be terminated by notice given substantially in the same manner it was declared.

Section 5.No Parking on Public Roads During Snow Emergency.

No person shall park or leave any vehicle or trailer on a public road in the township when a snow emergency has been declared. Further, within two (2) hours after notice of a snow emergency has been given, any motor vehicle or trailer parked on any public road within the Township shall be removed.

Section 6.Stalled or Disabled Motor Vehicles or Trailers.

Whenever a motor vehicle becomes stalled or disabled for any reason, on any portion of a public road, the person operating the motor vehicle shall take immediate action to have the motor vehicle towed or pushed off the road. No person shall abandon or leave a motor vehicle or a trailer on any public road, regardless of whether the person indicates by raising the hood or otherwise, that the motor vehicle is stalled, except for the purpose of securing assistance during the actual time necessary to go to a nearby phone, or nearby garage, automobile service station, or other place of assistance and return without delay.

Section 7.Applicability of Other Traffic Regulations.

Any provision of this ordinance, while temporarily in effect, shall take precedence over other conflicting provisions of law normally in effect, except that it shall not take precedence over provisions of law relating to traffic accidents, emergency travel of authorized vehicles, or emergency traffic directions by a police officer.

Section 8.Impoundment of Motor Vehicle or Trailer.

Any motor vehicle or trailer parked or left on any road in violation of this ordinance constitutes a public hazard and an obstruction of traffic, and the Washtenaw County Sheriff Department, which provides police services to the Township, may ticket, tow and impound the motor vehicle or trailer immediately. No person may recover an impounded motor vehicle or trailer without first paying the cost of removal and storage, notwithstanding, and apart from, any fine which may be imposed for violation of this ordinance.

Section 9.Presumptions.

- 9.1 In any proceeding for violation of this ordinance relating to parking, leaving, or abandoning a motor vehicle or trailer, proof that the particular motor vehicle or trailer described in the complaint or citation was parked or left in violation of this ordinance, together with proof that the respondent named in the complaint or citation was, at the time of such parking, the registered owner of such motor vehicle or trailer, shall constitute a presumption that the registered owner of such motor vehicle or trailer was the

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person who parked or left such motor vehicle at the locations in which the violation occurred.

- 9.2 In any proceeding for a violation as stated in above, the person in whose name that vehicle is registered at the time of the violation is prima facie responsible for that violation. The registered owner of such vehicle may assert as an affirmative defense that the vehicle in question, at the time of the violation, was in the possession of a person whom the owner had not knowingly permitted to operate the vehicle.

Section 10. Exemptions.

An owner of a motor vehicle who occupies a premises that does not have a driveway or any person who, who has a valid handicap license plate and is unable to move his or her vehicle in accordance with the provisions of this ordinance shall be exempt from the requirement to move said motor vehicle in the event of a snow emergency.

Section 11. Violations and Penalties.

Any person in violation of this division is responsible for a civil infraction, punishable by a fine not to exceed \$100.00 or is responsible for such civil infraction as determined by a Court of competent jurisdiction.

Section 12. Effective Date.

This Ordinance shall become effective thirty (30) days after its publication.

Ayes: Phillips, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: McKinney

The motion carried. The resolution and ordinance was adopted.

10. NEW BUSINESS

A. RESOLUTION 2014-52, APPROVE YCUA WATER AND SEWER CONTRACT

Rhett Gronevelt, OHM Advisors, made a presentation to the Board. He said that over the past few years, YCUA has negotiated similar contracts with all of the other contract communities. Superior Township's contract with YCUA expired in October 2012, and is the last remaining contract community to not be under the new contract format. Mr. Gronevelt explained various

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sections of the proposed contract. He said the 1.0 MGD is probably the Township's average daily flow and that the proposed capacity of 2.25 MGD would more than accommodate for the Township's build-out and have some capacity left over.

Board members discussed the contract. There were several areas that needed clarification and there was concern that Treasurer McKinney and Utility Director Keith Lockie were not at the meeting. Board members felt that it was prudent to postpone action on the proposed contract until the next Board meeting of December 15, 2014 so that the issues could be clarified, the full Board and the Utility Department Director were present.

It was moved by Caviston, seconded by Green, to postpone action on the Resolution 2014-52 and the approval of a new contract for wastewater conveyance and disposal until the Board's next meeting on December 15, 2014.

The motion was approved by a unanimous voice vote.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO ADOPT A WASTEWATER CONVEYANCE AND
DISPOSAL CONTRACT WITH YPSILANTI COMMUNITIES UTILITY
AUTHORITY**

Resolution Number: 2014-52

Date: November 17, 2014

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 17th day of November, 2014, the following resolution was offered.

WHEREAS, this Board is authorized by statute to accept and approve a wastewater conveyance and disposal contract with Ypsilanti Communities Utility Authority; and,

WHEREAS, the Superior Township Board finds the proposed contract is reasonable and necessary based upon the anticipated residential and commercial growth in Superior Township over the next thirty years.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approved the Wastewater Conveyance and Disposal Contract with the Ypsilanti Community Utility Authority and authorizes the Supervisor and Clerk to execute said contract.

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B. RESOLUTION 2014-53, UTILITY DEPARTMENT SAW GRANT AGREEMENT

Rhett Groncvelt, OHM Advisors, explained that the Stormwater, Asset Management and Waste Water (SAW) grant was offered by the State for to communities in order to enable communities to study their wastewater systems to determine what maintenance is needed, what the cost of the maintenance and repairs would be and the effect on rates. The grant does not require that the grantee complete all of the identified maintenance within a specified time but does require that the grantee show reasonable progress towards rectifying maintenance issues identified by the grant study. OIIM's proposal is to complete the study of Township public wastewater assets in conformation with SAW grant requirements at a cost not to exceed \$143,000.

The following resolution was moved by Caviston, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AUTHORIZE THE SUPERVISOR
TO EXECUTE THE (SAW) CONTRACT BETWEEN OHM ADVISORS
AND SUPERIOR TOWNSHIP**

Resolution Number: 2014-57

Date: November 17, 2014

WHEREAS, Superior Township was awarded a Stormwater, Asset Management and Waste Water grant (SAW) in April of 2014 by the Michigan Department of Environmental Quality (MDEQ) in the amount of \$505,000.00; and,

WHEREAS, the purpose of the grant is to accelerate the statewide use of asset management planning practices to improve water quality within the State of Michigan; and,

WHEREAS, Superior Township intends to use the grant to thoroughly examine the waste water collection system within the township and to evaluate the condition thereof; and to establish a strategic asset management plan to maintain and improve the public sewer system by establishing standards of best practice.

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NOW, THEREFORE, BE IT RESOLVED THAT the Superior Township Board of Trustees authorizes the Superior Township Supervisor to execute the proposed SAW grant contract between Superior Township and OHM Advisors in an amount not to exceed \$143,000 payable from line item_____.

October 13, 2014

CHARTER TOWNSHIP OF SUPERIOR

Mr. Keith Lockie, Township Utilities Director 3040 N. Prospect Road Ypsilanti, MI 48198

RE: **MDEQ SAW Grant – Wastewater Asset Management
Plan Proposal for Professional Engineering Services**

Dear Mr. Lockie:

OHM Advisors is pleased to submit this proposal to provide professional engineering services to prepare a Wastewater Asset Management Plan (AMP). Included is our understanding of the project, scope of services, and fee schedule for this proposal.

BACKGROUND AND UNDERSTANDING

The Township, with assistance from OHM Advisors, completed and submitted a Michigan Department of Environmental Quality (MDEQ) Storm Water, Asset Management and Wastewater (SAW) grant application in December of 2013. The end product resulting from the grant program is expected to be an asset management plan complete with a rate study, assessing the anticipated future system needs of the Township compared to the current revenue. Subsequent to this submittal, the Township was notified that they were awarded a SAW grant for wastewater AMP in the amount of \$505,000. The approved grant money requires a match by the Township in order to be granted. The Township match for the above stated approved grant amount is \$50,500. This total grant amount includes re-imbusement of Township staff time on this program as well as consultant time to perform sewer system condition assessment, geographic information system development, including the purchase of information technology equipment for the Township as well as training of Township staff on the use of this equipment, and related tasks associated with developing a wastewater AMP for the Township.

Since the notice of the grant award, OHM Advisors has worked with Township staff and the MDEQ to define the schedule and expectations of accepting the funding and completing the wastewater AMP. We understand the Township desires OHM to assist with the Consultant tasks of the grant work. We have proposed the following Schedule and fees to assist the Township with the effort necessary to fulfill the grant requirements. Once we receive authorization to proceed, we will develop a more detailed project schedule with Township staff.

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SCOPE OF SERVICES

Task 1 – Inventory of Wastewater Assets

The Township, along with OHM and GIS Consultant, will obtain GPS locations of manholes and for parts of the system that are not currently in the Township's existing GIS system. Specific work efforts include:

- 1 The Township will assist OHM and GIS Consultant in locating wastewater structures during or prior to data collection of wastewater infrastructure.
- 2 The GIS Consultant will locate and obtain GPS coordinates of manholes not currently in the Township's GIS system. It is estimated that 100 manholes will need to be obtained.
- 3 The GIS Consultant will review available record plans and geo-reference each drawing to spatially align the information.
- 4 The GIS Consultant will process and create GIS utility information from the GPS and record plan data. Every feature added will be updated with attribute information including latitude, longitude, rim and pipe invert elevations, pipe diameter, material, slope, and date of install (age).
- 5 The Township's Engineering Consultant will prepare a list of assets for use in the Condition Assessment, Criticality of Assets, and Revenue Structure. The plan will be finalized based on Township comments.

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Task 2 – GIS and GPS Training

The GIS Consultant will work with the Township to purchase, install, and receive training on the use of recently purchased GIS and GPS equipment, hardware, and software. Specific work efforts include:

- 1 The Township, with assistance from the GIS Consultant, will purchase GPS collection unit, GIS desktop computers, and GIS tablet computers.
- 2 The Township, with assistance from the GIS Consultant, will purchase and install GIS and CMMS software onto the respective hardware devices.
- 3 The GIS Consultant will work with designated Township staff to train them on the use of the data collection device, GIS system, and CMMS.
- 4 The GIS Consultant will maintain a thorough and continual quality control to ensure that the Township is satisfied with the deliverable and the project is successful.

Task 3 – Cleaning and Televising Inspection

OHM and a selected pipeline Contractor will assess the wastewater system through manhole and pipe inspections. The inspections will follow NASSCO PACP and MACP requirements and be performed by PACP and MACP certified personnel. Specific work efforts include:

- 1 There are approximately 900 manholes in the Township's wastewater system and 5 wastewater pump stations. Inspection will be performed by OHM on wastewater manholes and pump stations greater than 20 years old. This totals approximately 450 manholes (50%) and 1 pump station. Once the inspections are completed, the MACP coding will be processed to determine manholes that are structurally deficient or that may have excessive inflow and infiltration (I/I) leading to water quality concerns. Based on the inspection results, options for rehabilitation methods will be listed along with the associated cost estimate for each method.
- 2 There are approximately 163,200 feet (31 miles) of pipe in the Township's wastewater system. Inspection will be performed by the Contractor on pipes greater than 20 years old. This totals approximately 105,000 feet of pipe (67%). Once the inspection is completed, the PACP coding will be processed to determine wastewaters with excessive failure designation contributing to I/I and structural deficiencies. Based on the inspection results, options for rehabilitation methods will be listed along with the associated cost estimate for each method.

Task 4 – Condition Assessment and Criticality of Assets Determination

OHM will estimate the condition based on input from the Township, pipe and manhole inspections, field investigations, and industry data. Specific work efforts include:

- 1 Using the Sewer Asset Plan, OHM will meet with the Township to identify existing original pipe/appurtenances and replacement year for pipe/appurtenances that have been replaced.
- 2 OHM will estimate replacement costs based on recent bid tabulations for similar projects in the area, industry standards and other available information.
- 3 OHM will place collected data in the MDFQ Asset Workbook spreadsheet database.

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After the sanitary system has been inventoried and the condition assessed, information prioritization can occur. OHM will apply a numerical rating to each system element based on condition. A second numerical rating will be applied to each element based on the consequence of failure and desired level of service. These two criteria will then be used in combination to calculate a business risk factor by multiplying the probability of failure by the criticality rating. Deterioration forecasting will be performed to "age" the infrastructure so an analysis can be developed based on current conditions. The most critical assets will be included in the subsequent capital improvement plan. Specific work efforts to determine asset criticality are outlined below:

- 1 OHM will develop a condition assessment, probability of failure and asset criticality ranking systems. The ranking systems will be developed by using a system used for a similar community and/or the MDEQ's guidance and modifying it to suit the Township's wastewater system needs.
- 2 Based on information collected, OHM will determine the condition, probability of failure and asset criticality rating of each asset and input data in the MDEQ Asset Inventory database to obtain a Business Risk Factor for each asset.

Task 5 – Level of Service Determination

The level of service (LOS) is determined through a series of meetings between the Township and their customers. Minimum level of service is ensuring the sanitary collection system is compliant with all MDEQ and federal regulations. Specific work efforts are as follows:

- 1 OHM will review MDEQ permits and other applicable computations and data to assure that the system is in compliance with MDEQ regulations. Information and data will be summarized in the final asset management plan document.
- 2 The Township will meet with OHM to develop asset management plan goals and mission statement. OHM will outline questions to be answered and information that needs to be provided relating to regulatory compliance and related issues, operator certifications, training, customer complaint response and tracking process, asset maintenance schedules and process, critical system assets, funding availability and how O&M is related to the current LOS. OHM will develop a draft of the goals and mission statement based on Township input.
- 3 The Township and OHM will coordinate, conduct, and attend a public meeting to educate the customers on the cost associated with maintaining the sanitary collection system, obtain customer input regarding their concerns and satisfaction and outline the Township's goals and mission statement to the public.
- 4 OHM will prepare a meeting summary and meet with the Township to finalize goals, mission statement and LOS.

Task 6 –Revenue Structure Development

Under this task, the Township's Financial Consultant will perform a financial analysis to develop a strategic business plan designed to sustain the utility in the most efficient and cost-effective manner. Note that OHM does not anticipate effort under this task. We have included this task to provide a full understanding of the work plan necessary to complete the wastewater AMP. Specific work efforts to complete this task are as follows:

- 1 The Financial Consultant will obtain and review historical operating and maintenance expenses using audit and budget information. This will include financial reports, 3 year audits, customer data, current rate structure, current and proposed budgets and fund balances.
- 2 Based on the information obtained, a "test year" will be developed that reflects baseline operating

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costs. The customer base will be reviewed, including the number of billable customers and volumetric sales. Verification will be performed by comparing the current rate structure to the "test year" revenue. A determination of anticipated changes to operating costs will be discussed with the Township.

3 Based on information provided by the Township and population trends, customer base and O&M costs will be projected for the forecasted period. This includes any trending in cost as well as inflation. Existing debt will be evaluated and included in the forecast.

4 The estimated annual asset investment cost will be separated into cash funding and debt financing. Options will be provided for debt financing including all possibilities for state or federal grant and loans.

5 Rates and charges will be reviewed and compared to the draft CIP program by the Financial Consultant to determine if there are sufficient revenues to cover expenses. This will include an analysis of replacement costs and adequacy of replacement cost funding reserves and practices.

6 A cash balance policy will be developed so that a proper fund balance is maintained. This includes a lower and upper recommended limit.

7 If needed, rate modifications will be developed from, changes to ordinances, determining the O&M needs, replacement reserves, debt service, future cash and financing asset investment, and maintenance of a recommended cash balance. Rate modification scenarios will be considered for implementation over both immediate and incremental time frames.

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Task 7 – Capital Improvement Program and Asset Management Plan

OHM will develop a 5 to 20 year capital improvement program (CIP) based on projects identified in the asset inventory database. Capital improvements will be identified for projects related to future/upcoming regulations, major asset replacement, system expansion, improved technology, changes in operations (operator requirements, additional O&M costs, regulatory changes and efficiencies) and the projects impact on the LOS. Specific work efforts include:

- 1 Based on the collected information, OHM will prepare an initial list of capital projects along with the year of anticipated replacement/construction and the cost of each. Information on each project will be obtained and summarized including project description, project need statement, year project is needed, flexibility in replacement year, cost, and method of cost estimating and potential funding sources.
- 2 Based on the list of capital projects, OHM will prioritize projects based on criticality, remaining life expectancy, estimated cost, annual anticipated revenue and other factors. OHM will develop a draft CIP program and provide to the Financial Consultant for use in the revenue structure development.
- 3 Based on Township and Financial Consultant input, OHM will finalize CIP program and input data in the Capital Improvement Project Plan spreadsheet.
- 4 OHM will develop and outline a process for updating the CIP on an annual basis.
- 5 The Township, along with OHM's assistance, will compile cost information and submit quarterly reimbursement requests to the MDEQ.
- 6 OHM will compile the information from the above tasks into a draft asset management report for review by the Township and Financial Consultant.
- 7 Based on comments, the final asset management system report will be finalized by OHM and forwarded to the Township and the MDEQ along with the Township statement certifying that all grant activities have been completed.

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COMPENSATION

Based on the above Scope of Services we propose to perform with work on an hourly not-to-exceed basis. The following is a cost breakdown of our services by task.

Scope of Services Task	Proposed Budget
Task 1 – Inventory of Assets	\$38,000
Task 2 – GIS and GPS Training	\$5,000
Task 3 – Cleaning and Televising Inspection	\$45,000
Task 4 – Condition Assessment and Criticality of Assets Determination	\$25,000
Task 5 – Level of Service Determination	\$10,000
Task 7 – Capital Improvement Program and Asset Management Plan Report	\$20,000
Project Total	\$143,000

Services will be provided on an hourly rate basis for a fee not-to-exceed \$143,000. The services outlined herein will be billed monthly for the value of services completed to date, all invoices are payable upon receipt, in accordance with the Continuing Services Agreement between OIIM and the Charter Township of Superior, and Charter Township of Superior Policies.

SCHEDULE

The project will be completed within two years of acceptance by the Township. Once authorization is received, OHM will develop a detailed schedule with milestones and deliverables.

APPROVAL AND ACCEPTANCE

This document, including any attached Exhibits constitutes the entire Agreement between the Township and OHM Advisors and shall not be amended, altered or changed, except by written authorization executed by both parties. Approval and acceptance of this Scope of Services is effective upon the Township's signature. OHM Advisors is authorized to begin performance upon its receipt of a copy of this document signed by the Township.

We thank you for this opportunity to provide professional services to the Township and we look forward to executing the plan that helps the Township save money through long term, proactive capital investment. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please return one signed copy of this proposal to our office. Should you have any questions, please do not hesitate to call.

Sincerely,
OHM
Advisors

Rhett Gronewelt, P.E. Client Principal Client Representative

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Scope of Services/Task	
Task 1 – Inventory of Assets	
Task 2 – GIS and GPS Training	
Task 3 – Cleaning and Televising Inspection	
Task 4 – Condition Assessment and Criticality of Assets Determination	Title:
Task 5 – Level of Service Determination	Date:
Task 7 – Capital Improvement Program and Asset Management Plan Report	

Ayes: Schwartz, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried. The resolution was adopted.

C. RESOLUTION 2014-56, FIRE DEPARTMENT MUTUAL AID AGREEMENT

Captain Jeff French, Superior Township Fire Department, made a presentation to the Board. He said that since 2012, Superior Township, Ypsilanti Township and the City of Ypsilanti have had an automatic mutual aid agreement for structure fires that occur within various sections of the communities. He said it has been very successful. He said the communities have been working together to adopt common policies.

It was moved by Green, seconded by Caviston, for the Board to approve the following resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO ENTER INTO AN AUTOMATIC
MUTUAL AID AGREEMENT BETWEEN YPSILANTI TOWNSHIP,
YPSILANTI CITY AND SUPERIOR TOWNSHIP**

Resolution Number: 2014-56

Date: November 17, 2014

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At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 17th day of November, 2014, the following resolution was offered.

WHEREAS, the Superior Township has a full time fire department, with a dedicated millage and fire chief; and,

WHEREAS, the Board finds a benefit to residents and non-residents to enter into mutual aid agreements to enhance and support the Superior Township fire service with additional assets from adjoining communities for incidents within Superior Township; and,

WHEREAS, the Board finds a benefit to the greater Superior Township area by entering into mutual aid agreements to enhance and support the safety and security of the area by joining our fire-fighting assets with the assets from adjoining communities for incidents in the City of Ypsilanti and the Township of Ypsilanti.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves the Automatic Mutual Aid Agreement between the City of Ypsilanti, the Township of Ypsilanti and Superior Township.

The motion carried by unanimous voice vote.

D. RESOLUTION 2014-58, FIRE DEPARTMENT PURCHASE OF FIREHOUSE SOFTWARE

In a memo dated November 14, 2014, Fire Chief Thurston indicated the Fire Department does not have a computer program that enables them to prepare reports that document and properly support the reporting of EMS as required by the State. The reports are required to maintain EMS certification. The program recommended by the Fire Chief is used by a majority of Fire Departments and will enable the Fire Department to meet all of the requirements.

It was moved by Green, seconded by Caviston, for the Board to approve the following resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE AND INSTALLATION FIRE
HOUSE SOFTWARE FOR INCIDENT REPORTING**

RESOLUTION NUMBER: 2014-58

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DATE: November 17, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services ("Fire Services"); and

WHEREAS, the Fire Department needs to maintain its process of required incident reporting; and

WHEREAS, the State of Michigan requires Fire Departments to properly maintain reports of all EMS incidents; and

WHEREAS, Fire Department staff has researched the various software needed to meet the above requirements and is recommending the software package from FIREHOUSE Software as a single source supplier; and

WHEREAS, The cost of the recommended software is \$17,800.00 for two concurrent licenses for five years; and

NOW, THEREFORE BE IT RESOLVED: That the Superior Township Board of Trustees approves the Fire Department's purchase and installation of two concurrent FIREHOUSE software/licenses for five years as outlined in the proposal from FIREHOUSE Software at cost not to exceed \$17,800 and that the cost of this purchase is to be taken from expenditure activity No. 206-336-740.000 Operating Supplies (available balance is \$18,564.61) and authorizes the Township Supervisor to sign any and all required purchase documents.

The motion carried by a unanimous voice vote.

E. MEALS ON WHEELS INVOICE

Board members discussed the value of the Meals on Wheels program.

It was moved by Caviston, seconded by Lewis, for the Board to approve payment to Meals on Wheels in the amount of \$2,150.00 for their services for 2014.

The motion carried by unanimous voice vote.

F. BOARD APPOINTMENTS

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Supervisor Schwartz recommended the following appointments:

Board of Review	Expires
Donald Dugas	12/31/2017
James Switala	12/31/2017
John MacNichol	12/31/2017

Zoning Board of Appeals	Expires
Douglas Dail	12/31/2017
Sonny Parm	12/31/2017

It was moved by Caviston, seconded by Lewis, for the Board to concur with Supervisor Schwartz' above recommendations and to approve the appointments.

The motion carried by a unanimous voice vote.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

G. APPROVE 2015 TOWNSHIP HOLIDAY SCHEDULE

The Board received and reviewed the following proposed holiday schedule.

It was moved by Lewis, seconded by Caviston, for the Board to approve the following holiday schedule:

**CHARTER TOWNSHIP OF SUPERIOR
2015 HOLIDAY CLOSINGS SCHEDULE**

Thursday, January 1, 2015	New Year's Day
Friday, January 2, 2015	Day after New Year's Day
Monday, January 19, 2015	Martin Luther King, Jr. Day
Monday, February 16, 2015	President's Day

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Friday, April 3, 2015*	Good Friday
Monday, May 25, 2015	Memorial Day
Friday, July 3, 2015	Independence Day (for Saturday, July 4)
Monday, September 7, 2015	Labor Day
Monday, October 12, 2015	Columbus Day
Wednesday, November 11, 2015	Veteran's Day
Thursday, November 26, 2015	Thanksgiving Day
Friday, November 27, 2015	Day After Thanksgiving
Thursday, December 24, 2015	Christmas Eve
Friday, December 25, 2015	Christmas Day
Thursday, December 31, 2015	New Year's Eve

* denotes ½ day, offices close at 12:00 noon

David Phillips, Clerk
Charter Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

The motion carried by a unanimous voice vote.

**H. APPROVE 2015 BOARD OF TRUSTEES AND PLANNING COMMISSION
MEETING SCHEDULE**

Board members received and reviewed the proposed meeting schedule. Board members indicated support for moving the Board of Trustees' meeting start time to 7:00 pm.

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It was moved by Caviston, seconded by Green, for the Board to approve the following meeting schedule for the Board of Trustees with a new start time of 7:00 p.m. and to recommend approval of the meeting schedule for the Planning Commission:

**CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT, YPSILANTI, MICHIGAN 48198
734-482-6099**

2015 MEETING SCHEDULE

TOWNSHIP BOARD

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:00 p.m. on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 20, 2015 (following Martin Luther King Day)
Tuesday, February 17, 2015 (following Presidents' Day)
Monday, March, 16, 2015
Monday, April 20, 2015
Monday, May 18, 2015
Monday, June 15, 2015
Monday, July 20, 2015
Monday, August 17, 2015
Monday, September 21, 2015
Monday, October 19, 2015
Monday, November 16, 2015
Monday, December 21, 2015

PLANNING COMMISSION

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the fourth Wednesday of each month, except for the November and December meeting which will be held on the third Wednesday of the month.

Wednesday, January 28, 2015
Wednesday, February 25, 2015

Wednesday, July 22, 2015
Wednesday, August 26, 2015

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Wednesday, March 25, 2015
Wednesday, April 22, 2015
Wednesday, May 27, 2015
Wednesday, June 24, 2015

Wednesday, September 23, 2015
Wednesday, October 28, 2015
Wednesday, November 18, 2015
Wednesday, December 16, 2015

David Phillips, Clerk
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

The motion carried by a unanimous voice vote.

11. PAYMENT OF BILLS

There were no Bills for Payment. It was moved by Green, seconded by Caviston to receive the Record of Disbursements.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:05 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
November 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com-Other Non-Building	<i>\$0.00</i>	<i>\$1,474.00</i>	<i>5</i>
Electrical Permits	<i>\$0.00</i>	<i>\$6,099.00</i>	<i>33</i>
Manufactured/Modular	<i>\$0.00</i>	<i>\$450.00</i>	<i>3</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$3,939.00</i>	<i>32</i>
Plumbing	<i>\$0.00</i>	<i>\$2,328.00</i>	<i>13</i>
Res-New Building	<i>\$1,062,494.00</i>	<i>\$7,057.00</i>	<i>3</i>
Res-Other Building	<i>\$68,644.00</i>	<i>\$682.00</i>	<i>3</i>
Res-Other Non-Building	<i>\$0.00</i>	<i>\$100.00</i>	<i>1</i>
Totals	<i>\$1,131,138.00</i>	<i>\$22,129.00</i>	<i>93</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 YEAR-TO-DATE REPORT

January through November 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	\$0.00	\$0.00	1
Com/Multi-Family Renovations	\$350,408.00	\$12,786.00	6
Com-Other Non-Building	\$32,900.00	\$11,750.00	18
Electrical Permits	\$0.00	\$28,508.00	177
Manufactured/Modular	\$0.00	\$2,500.00	14
Mechanical Permits	\$0.00	\$36,108.00	255
Plumbing	\$0.00	\$20,840.00	120
Res-Additions (Inc. Garages)	\$384,497.00	\$6,898.00	16
Res-Manufactured/Modular	\$0.00	\$1,750.00	14
Res-New Building	\$16,147,046.0	\$106,634.05	35
Res-Other Building	\$68,644.00	\$6,858.00	45
Res-Other Non-Building	\$614,000.00	\$1,318.00	10
Res-Renovations	\$97,425.00	\$4,142.00	20
Totals	\$17,694,920.00	\$240,092.05	731

INSPECTIONS REIMBURSEMENTS

RICHARD MAYERNIK	1,239	
ELECTRICAL INSPECTOR (CONTRACTOR)	229	@ \$30.00 = \$6,870.00
BUILDING INSPECTOR (SUBSTITUTE)	19	@ \$30.00 = \$570.00
MECHAPLUMB. INSPECTOR (SUBSTITUTE)	1	@ \$60.00 = \$120.00
MECHAPLUMB. INSPECTOR	8	IN-KIND

November 2014 Fire Department Responses

Structure Fires:

1. 11/4/2014
1515 Ridge Lot 299
Fire contained to stove.
2. 11/21/2014
1526 Wiard

Vehicle Fires: 0

Brush Fires:

1. 11/11/2014
Mott / Ridge

Trash Fires:

Medical Emergencies:

Personal Injury Accidents:

1. 11/18/2014
Superior / First
2. 11/20/2014
Clark / LeForge
3. 11/24/2014
Ford / Prospect
4. 11/26/2014
Plymouth / Old Ford

Property Damage Accidents:

Residential Fire Alarm:

1. 10/31/2014
5618 Vreeland
2. 11/4/2014
4000 Voorhies
3. 11/11/2014
1950 Spruce
4. 11/15/2014
5390 Meadowcrest Ln

Commercial Fire Alarm:

1. 11/5/2014
6800 Geddes
2. 11/7/2014
10101 Plymouth
3. 11/24/2014
8380 Geddes

St. Joseph Mercy Hospital Alarms:

1. 11/3/2014
5361 Mcauley
2. 11/15/2014
5360 Mcauley
3. 11/18/2014
5360 Mcauley

Utility Emergency: 0

Public Service Request: 0

Good Intent: 10

Carbon Monoxide Alarms: 1

Mutual Aid: 12

All Other Incidents: 1

Total Alarms: 95

Burn Permits: 52

Superior Township Fire Department Mutual Aid Responses November 2014

Date	Type	Department	Location	Shift	Info
10/31/2014	AMA GIVEN	AATFD	US 23 / M 14 EAST TRIPLE	3	ROLLOVER
11/3/2014	AMA GIVEN	AATFD	1588 WOODRIDGE	1	STRUCTURE FIRE (CNX)
11/8/2014	AMA GIVEN	AATFD	US 23 / BARTON	3	ROLLOVER (CNX)
11/9/2014	AMA GIVEN	AATFD	US 23 / M 14 WEST TRIPLE	1	ROLLOVER
11/10/2014	MA RECEIVED	YTFD	GEDDES / RIDGE	1	MVA (CNX)
11/10/2014	AMA GIVEN	YFD	OLIVE / HAMILTON	1	STRUCTURE FIRE
11/16/2014	AMA GIVEN	YFD	210 N WASHINGTON	3	STRUCTURE FIRE (CNX)
11/17/2014	AMA GIVEN	YTFD	142 RUSSELL CT	1	STRUCTURE FIRE
11/17/2014	MA RECEIVED	AATFD	8992 MACARTHUR	1	EMS
11/17/2014	MA RECEIVED	AATFD	1900 PROSPECT	1	EMS
11/22/2014	AMA RECEIVED	AATFD	PLYMOUTH / OLD FORD	2	ROLLOVER
11/22/2014	AMA GIVEN	AATFD	WEST TRIPLE	2	ROLLOVER
11/23/2014	MA GIVEN	SALEM	5786 WEED	3	UTV ASSIST
11/29/14	AMA GIVEN	AATFD	M 14 / US 23	1	ROLLOVER (CNX)

NOVEMBER 2014

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 12/1/2014

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$250.00

ALARM LOCATIONS:

1. 11/3/2014
5361 Mcauley
2. 11/15/2014
5360 Mcauley
3. 11/18/2014
5360 Mcauley

Superior Township Ordinance Report

November to December 2014

Landscape Debris-Blight

Ordinance 165

8427 Berkshire extended parking of storage bin in drive, removed

6445 Warren excess covered materials in yard, notice sent to resident by Township attorney requesting removal, pending

1652 Harvest blight issues, Township attorney proceeding, pending

Superior market complaints of trash bins not properly maintained, owner contacted, pending

9673 Wexford junk on lawn, two notices sent, no response, to be removed by Township

1774 Devon furniture at curb, notice sent to owner, owner removed

1739 Devon junk on side of house, 1st letter sent

5466 Plymouth junk in front and asphalt pile in front yard, 1st notice sent, pending

1725 Dover pile of carpet on lawn - 2nd notice sent, removed

976 Stamford furniture in front of house and on lawn, contact made with resident, mostly removed

Noise Complaints

Animal Complaints

Vehicles

8483 Berkshire vehicle in drive with flats, 1st notice sent

9032 Arlington inoperable vehicle in drive, letter sent, owner agreed to move car, not moved yet.

8725 Bristol vehicle parked in intersection, removed after notice

1829 Savannah vehicle in drive with four flats, letter sent, repaired

10223 Avondale parking of recreational vehicles across sidewalk, removed

8483 Berkshire inoperable vehicle in drive, 1st notice sent

1762 Stephens vehicle in street with no plates, tagged by WCSO, moved

8483 Berkshire vehicle in drive with flats, letter sent, repaired

9943 Avondale vehicle in drive with flats, letter sent, pending

1019 Macarthur vehicle in street with four flats, referred to WCSO

8975 Nottingham vehicle in street on jack for three days, referred to WCSO

Miles: 208

Time: 40

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

Superior Township Park Commission
Regular Meeting
October 20, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Marion Morris, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator.
- III. Chair Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
A. September 15, 2014
It was moved by Marion Morris and supported by Sandi Lopez to approve the minutes of 9/15/14 with grammatical corrections to text in Old Business C. 2015 Proposed Budget and movement of text concerning the Asian Pear Orchard from New Business to Pleas and Petitions. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report – none
- VIII. Park Reports
A. Chairperson
Chair Jan Berry reported that graffiti was painted on boardwalks in Cherry Hill Nature Preserve (CHNP). Staff is working on removing the graffiti. The Pumpkin Carving event on October 18 went well. More children participated than ever before. Approximately 90 pumpkins were donated by Brookside Farms and all but about ten were given out and decorated. Chair Berry will send a thank you letter to the owners of Brookside Farms for the pumpkins. The large tree has been removed from CHNP to facilitate installation of the boardwalks.

B. Administrator
Administrator Keith Lockie submitted a written report.
Maintenance
Weed spraying has been completed in parking lots and playgrounds.
Gravel was added to Schroeter Park's parking lot.
Rocks were added to create a barrier between the Schroeter Park parking lot and the park.
Clearing of invasive species is continuing in Fireman's Park.

2015 Budget

A copy of the proposed 2015 Budget is included in the Commission Meeting packet. This budget will be present at the Public Hearing tonight, immediately preceding the Township Board Meeting.

2014 Financials

Through September 2014 our actual to budget comparison looks good. If nothing unplanned occurs, we should add \$10,000 to our reserves at the end of the fiscal year.

November Commission and Township Board meetings

I will be on vacation November 17, which is when these two meetings occur, so I will not be in attendance.

C. Board Meeting Attendees

Mirada Jenkins attended the September 15 Township Board meeting. Board members discussed issuing credit cards to staff for township purchases. Action on this was tabled. Utility Department rate increases were adopted. Streetlight assessments were discussed. A citizen presented a request for an ice cream truck permit, and this request was discussed at length.

D. Park Steward

The Park Steward is working on boardwalk completion in CHNP.

E. Safety

There have been no accidents or injuries.

It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the Parks Reports. The motion carried.

IX. Communications

- A. 2015 Proposed Park Fund Budget
- B. Email from Peter Sanderson, regarding Weatherbee Woods signage
- C. Weatherbee Woods Proposed Signs (3)

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to receive the communications. The motion carried.

X. Old Business

- A. CHNP Boardwalk Project II
Construction is moving along now that the big tree and brush have been removed. This project may be complete by the end of October.
- B. 2015 Budget
The Township Board will vote on the budget tonight.
- C. Weatherbee Woods
Trails have been cut. Sign placement will be decided on Thursday 10/23/14 at 9:00 am. Park Commissioners are welcome to participate in this decision by attending at Schroeter Park/Weatherbee Woods. Text for the kiosk will be edited over the next few weeks.

XI. New Business

- A. Nomination and Election of Officers
Uva Wilbanks nominated Jan Berry as Chair. Marion Morris supported this nomination. Jan Berry nominated Uva Wilbanks as Vice Chair. Sandi Lopez supported this nomination.

Uva Wilbanks nominated Martha Kern-Boprie as Secretary. Jan Berry supported this nomination.

It was moved by Sandi Lopez and supported by Mirada Jenkins to cast a unanimous ballot for the nominated officers. The motion carried by a unanimous vote.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Marion Morris to pay the bills totaling \$25,183.19. The motion carried.

XIII. Financial Statements

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the 9/30/14 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Marion Morris reported that she met with Dave Buterbaugh, Patrick and Don to install the sign at the Free Church Cemetary. Marion also reported that the County Sheriff Deputies informed her that an unleashed dog in LeFurge Nature Preserve was seriously injured by a wild animal, possibly a coyote or raccoon. Marion emphasized the importance of keeping dogs on leashes for their safety as well as other park visitors.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn the meeting at 6:58 pm. The motion carried.

Submitted by,
Martha Kern-Boprie



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@washtenaw.org

MARK A. PTASZEK
UNDER-SHERIFF

To: Ken Swartz, Superior Township Supervisor

From: Patrick Bell, Sergeant (Ann Arbor, Salem, Superior and York Townships)

Through: Lt. Mike Trester

Date: November 9, 2014

Re: November Police Services Monthly Report

In November of 2014 there were 723 calls for service in Superior Township and compared to November 2013, there were 765 calls for service in Superior Township.

For the month of November deputies initiated 125 traffic stops and issued 31 citations. Of the 117 traffic stops, 1 ended with an arrest.

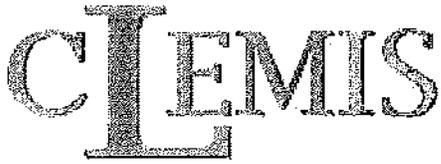
Information on **significant events** this month includes:

- During the month of October 2014, there were (3) Larceny from Motor Vehicle incidents in Superior Township.
- On November 3rd, Det. Boivin began an Criminal Sexual Conduct report that occurred at 8680 MacArthur. This involved a possible incident between an 8 year old and a 5 year old child. Both children are in counseling. No further investigation required (14-83992).
- On November 10th, Dep. Losey responded to 1925 Ridgeview regarding a Burglary. Weight lifting equipment was taken (14-86148).
- On November 13th, Dep. Rex made a OWI arrest near 9236 MacArthur (14-86858).
- On November 17th, Dep. Rex with the assistance of other WCSO units, arrested a subject regarding a Home Invasion at 8744 Nottingham Dr. Numerous stolen items recovered (14-87916).
- On November 21st, Dep. Montgomery and Dep. Corrie were dispatched to 8969 Nottingham Dr regarding a Home Invasion. Electronic items were taken (14-89285).
- On November 23rd, Dep. Peltier responded to 8938 MacArthur regarding a home invasion. Nothing appears to be taken but residence defaced (14-89664).
- November 25th, Dep. Rex and Gebauer were dispatched 8762 MacArthur regarding a Home Invasion. Unknown if anything was taken (14-90206).
- November 25th, Dep. Rex responded to a Home Invasion that occurred at 8716 MacArthur. Electronic items stolen (14-90218).
- On November 25th, Dep. Hause and Smith, J made an OWI arrest at Plymouth and Gotfredson (14-90517).

- On November 27th, Dep. Roberts made an OWI arrest at Cherry Hill and Harris (14-90941).

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT



Month:	November
Year:	2014
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Superior Twp-SUT

CLR-008 Monthly Summary Of Offenses (WD)

City:Superior Twp-SUT

For The Month Of November

Classification	Nov/2013	Nov/2014	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	0	-100%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100%
12000 ROBBERY	2	0	-100%
13001 NONAGGRAVATED ASSAULT	5	7	40%
13002 AGGRAVATED/FELONIOUS ASSAULT	2	0	-100%
13003 INTIMIDATION/STALKING	0	0	0%
20000 ARSON	0	0	0%
22001 BURGLARY -FORCED ENTRY	9	5	-44.4%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	1	1	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	2	1	-50%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	4	3	-25%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%
23007 LARCENY -OTHER	3	1	-66.6%
24001 MOTOR VEHICLE THEFT	0	0	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	3	2	-33.3%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	-100%
26003 FRAUD -IMPERSONATION	1	1	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	4	2	-50%
30002 RETAIL FRAUD -THEFT	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	0	1	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	0	-100%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
Group A Totals	40	24	-40%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100%
38002 FAMILY -NONSUPPORT	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

For The Month Of November

Classification	Nov/2013	Nov/2014	%Change
41002 LIQUOR VIOLATIONS -OTHER	0	0	0%
48000 OBSTRUCTING POLICE	1	1	0%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	1	0	-100%
53001 DISORDERLY CONDUCT	0	1	0%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	3	200%
55000 HEALTH AND SAFETY	1	0	-100%
57001 TRESPASS	2	4	100%
58000 SMUGGLING	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	1	0	-100%
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	0	-100%
Group B Totals	9	9	0%
2800 JUVENILE OFFENSES AND COMPLAINTS	2	6	200%
2900 TRAFFIC OFFENSES	3	3	0%
3000 WARRANTS	15	10	-33.3%
3100 TRAFFIC CRASHES	38	46	21.05%
3200 SICK / INJURY COMPLAINT	16	24	50%
3300 MISCELLANEOUS COMPLAINTS	145	124	-14.4%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	0	-100%
3500 NON-CRIMINAL COMPLAINTS	142	155	9.154%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	237	205	-13.5%
3800 ANIMAL COMPLAINTS	15	18	20%
3900 ALARMS	45	48	6.666%
Group C Totals	659	639	-3.03%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	6	3	-50%
Group D Totals	6	5	-16.6%
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	0	0	0%
6000 MISCELLANEOUS ACTIVITIES (6000)	10	4	-60%
6100 MISCELLANEOUS ACTIVITIES (6100)	35	37	5.714%
6300 CANINE ACTIVITIES	2	1	-50%
6500 CRIME PREVENTION ACTIVITIES	3	4	33.33%
6600 COURT / WARRANT ACTIVITIES	1	0	-100%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Group F Totals	51	46	-9.80%
City: Superior Twp Totals	785	723	-5.49%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Year To Date Through November

Classification	2013	2014	%Change
Group F Totals	0	0	0%
03001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	0	-100%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	5	7	40%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	1	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	2	1	-50%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	2	4	100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	3	0	-100%
12000 ROBBERY	11	6	-45.4%
13001 NONAGGRAVATED ASSAULT	141	100	-29.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	43	25	-41.8%
13003 INTIMIDATION/STALKING	21	13	-38.0%
20000 ARSON	4	1	-75%
22001 BURGLARY -FORCED ENTRY	88	40	-54.5%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	12	7	-41.6%
23001 LARCENY -POCKETPICKING	1	0	-100%
23003 LARCENY -THEFT FROM BUILDING	40	40	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	48	62	29.16%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	6	3	-50%
23007 LARCENY -OTHER	40	20	-50%
24001 MOTOR VEHICLE THEFT	8	11	37.5%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	2	3	50%
24003 MOTOR VEHICLE FRAUD	1	1	0%
25000 FORGERY/COUNTERFEITING	4	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	16	23	43.75%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	9	7	-22.2%
26003 FRAUD -IMPERSONATION	7	9	28.57%
26005 FRAUD -WIRE FRAUD	1	2	100%
27000 EMBEZZLEMENT	3	1	-66.6%
28000 STOLEN PROPERTY	2	3	50%
29000 DAMAGE TO PROPERTY	102	68	-33.3%
30002 RETAIL FRAUD -THEFT	1	2	100%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	36	24	-33.3%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	9	350%
39001 GAMBLING- BETTING/WAGERING	1	1	0%
52001 WEAPONS OFFENSE- CONCEALED	8	6	-25%
52003 WEAPONS OFFENSE -OTHER	0	3	0%
Group A Totals	673	584	-26.1%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	2	3	50%
22004 POSSESSION OF BURGLARY TOOLS	2	0	-100%
26006 FRAUD -BAD CHECKS	1	0	-100%
39001 FAMILY -ABUSE/NEGLECT NONVIOLENT	9	7	-22.2%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Year To Date Through November			
Classification	2013	2014	%Change
38002 FAMILY -NONSUPPORT	0	1	0%
41002 LIQUOR VIOLATIONS -OTHER	3	4	33.33%
48000 OBSTRUCTING POLICE	23	17	-26.0%
49000 ESCAPE/FLIGHT	5	1	-80%
50000 OBSTRUCTING JUSTICE	23	18	-21.7%
53001 DISORDERLY CONDUCT	4	7	75%
53002 PUBLIC PEACE -OTHER	3	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	24	12	-50%
55000 HEALTH AND SAFETY	5	2	-60%
57001 TRESPASS	28	18	-35.7%
58000 SMUGGLING	0	1	0%
63000 VAGRANCY	1	0	-100%
70000 JUVENILE RUNAWAY	19	14	-26.3%
73000 MISCELLANEOUS CRIMINAL OFFENSE	4	3	-25%
Group B Totals	157	109	-30.5%
2800 JUVENILE OFFENSES AND COMPLAINTS	110	75	-31.8%
2900 TRAFFIC OFFENSES	98	22	-77.5%
3000 WARRANTS	196	121	-38.2%
3100 TRAFFIC CRASHES	284	318	11.97%
3200 SICK / INJURY COMPLAINT	152	208	35.52%
3300 MISCELLANEOUS COMPLAINTS	1826	1937	6.078%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	1	0%
3500 NON-CRIMINAL COMPLAINTS	1677	1810	7.930%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	2599	1927	-25.8%
3800 ANIMAL COMPLAINTS	174	153	-12.0%
3900 ALARMS	536	601	12.12%
Group C Totals	7653	7171	-6.29%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	9	8	-11.1%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4200 PARKING CITATIONS	2	8	300%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4500 MISCELLANEOUS A THROUGH UUUU	32	32	0%
Group D Totals	45	48	6.666%
5000 FIRE CLASSIFICATIONS	5	1	-80%
5100 18A STATE CODE FIRE CLASSIFICATIONS	3	2	-33.3%
Group E Totals	8	3	-62.5%
6000 MISCELLANEOUS ACTIVITIES (6000)	163	72	-55.8%
6100 MISCELLANEOUS ACTIVITIES (6100)	321	284	-11.5%
6300 CANINE ACTIVITIES	6	13	116.6%
6500 CRIME PREVENTION ACTIVITIES	66	51	-22.7%
6600 COURT / WARRANT ACTIVITIES	5	1	-80%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Classification	Year To Date Through November		
	2013	2014	%Change
6700 INVESTIGATIVE ACTIVITIES	8	21	162.5%
Group F Totals	569	442	-22.3%
City : Superior Twp Totals	9105	8277	-9.08%



Washtenaw County Sheriff's Activity Log

12/03/2014

Activity Log Area Summary Report

11:30 AM

Area: Superior Twp.

Date Range: 11/1/2014 - 11/30/2014

CSO/ACO/Support Staff Log	Total Administrative Duty:	3 for a total of	100 minutes
	Total Follow Up:	6 for a total of	270 minutes
	Total Proactive Patrol:	9 for a total of	415 minutes
	Total Service Request:	5 for a total of	325 minutes
	Total # of Activities:	23 for a total of	1110 minutes
Deputy Log	Total Administrative Duty:	277 for a total of	5735 minutes
	Total Briefing:	173 for a total of	3600 minutes
	Total Court (Regular Time):	2 for a total of	260 minutes
	Total Court (Overtime):	1 for a total of	120 minutes
	Total Community Relations:	37 for a total of	770 minutes
	Total Court Off-Duty:	3 for a total of	360 minutes
	Total Deputy Join Shift:	58 for a total of	0 minutes
	Total Deputy Left Shift:	49 for a total of	0 minutes
	Total Follow Up:	108 for a total of	4660 minutes
	Total Out of Service:	18 for a total of	5 minutes
	Total Property Check:	374 for a total of	7715 minutes
	Total Proactive Patrol:	524 for a total of	9835 minutes
	Total Special Detail:	33 for a total of	1665 minutes
	Total Selective Enforcement:	217 for a total of	4980 minutes
	Total Self-Initiated Activity:	10 for a total of	390 minutes
	Total SM:	9 for a total of	150 minutes
	Total Service Request:	315 for a total of	12424 minutes
	Total Service Request Assist:	65 for a total of	2085 minutes
	Total Training:	10 for a total of	995 minutes
	Total Traffic Stop:	123 for a total of	1601 minutes
Total Other:	2 for a total of	55 minutes	
Total # of Activities:	2408 for a total of	57405 minutes	
Detective Log	Total Follow Up:	20 for a total of	2580 minutes
	Total Service Request:	1 for a total of	300 minutes
	Total # of Activities:	21 for a total of	2880 minutes
Secondary Road Patrol Log	Total Proactive Patrol:	3 for a total of	20 minutes
	Total Selective Enforcement:	2 for a total of	40 minutes
	Total Service Request:	2 for a total of	55 minutes
	Total # of Activities:	7 for a total of	115 minutes
Superior/Ypsi Collaboration	Total Administrative Duty:	2 for a total of	170 minutes

Superior/Ypsi Collaboration	Total Briefing:	3 for a total of	85 minutes
	Total Proactive Patrol:	1 for a total of	40 minutes
	Total Service Request:	1 for a total of	20 minutes
	Total Service Request Assist:	1 for a total of	75 minutes
	Total Traffic Stop:	1 for a total of	10 minutes
	Total # of Activities:	9 for a total of	400 minutes
Supervisor Log	Total Administrative Duty:	119 for a total of	5850 minutes
	Total Briefing:	14 for a total of	260 minutes
	Total Follow Up:	2 for a total of	105 minutes
	Total Proactive Patrol:	2 for a total of	25 minutes
	Total Selective Enforcement:	1 for a total of	120 minutes
	Total Self-Initiated Activity:	2 for a total of	70 minutes
	Total Service Request Assist:	13 for a total of	710 minutes
	Total Traffic Stop:	1 for a total of	25 minutes
	Total Other:	2 for a total of	70 minutes
	Total # of Activities:	156 for a total of	7235 minutes
Total Superior Twp.:	2624 for a total of	69145 minutes (1152 hours 25 minutes)	



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/03/2014

Assistance into Area: Superior Twp.

12:00 AM

11/1/2014 - 11/30/2014

Log #	Deputy ID / Name	Date/Time	Type	Assignment Area	Assist Into
479925	1714 YEE, RAY MAND	11/3/2014 12:55 AM	Service Requests	Ypsilanti Twp	Ann Arbor Twp.
Location: 4701 E HRD		Minutes: 25			
Comments: check on suspicious vehicle in ann arbor twp, approved by sgt. mahalick due to superior units tied up with a death investigation. we made contact with subject and staff, advised					
479942	322 HARVEY JR, JEFFREY CRAIG	11/3/2014 5:40 AM	Service Request Assist	Ypsilanti Twp	Superior Twp.
Location: 9200 MACARTHUR BLVD		Minutes: 20			
Comments: Dispo- Back up 761 on family trouble. Approved by 628					
480076	1786 KRINGS, NICHOLAS J	11/3/2014 7:00 PM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9078 MACARTHUR BLVD		Minutes: 95			
Comments: DISP: ASSIST DEPS ON SHOTS FIRED / 2 DETAINED / FIREARM LOCATED / PER SGT ARMSTRONG					
480082	756 HENDRICKS, AARON SCOTT	11/4/2014 1:15 AM	Service Requests	Ypsilanti Twp	MacArthur Blvd Contract
Location: 8856 MCCARTHUR		Minutes: 30			
Comments: advised - sent per Mahalick					
481119	1530 RUSH, HORACE E	11/5/2014 12:00 PM	Service Request Assist	Ypsilanti Twp	Superior Twp.
Location: 1968 HARDING		Minutes: 65			
Comments: Area check for missing suicidal subject; Located Approved by 628 Sgt Mahalick					
482186	1050 ROSS, JEREMY DAVID	11/8/2014 4:40 AM	Service Requests	Ypsilanti Twp	Superior Twp.
Location: 9360 PANAMA		Minutes: 20			
Comments: back up 765/628 working					
482186	1050 ROSS, JEREMY DAVID	11/8/2014 5:20 AM	Service Requests	Ypsilanti Twp	Superior Twp.
Location: 5485 E HRD		Minutes: 20			
Comments: back up 765/628 working					
482321	1715 WEBB, BRIAN J	11/9/2014 3:25 AM	Traffic Stop	Dexter/Dexter Twp/Webster Twp	Ann Arbor Twp.
Location:		Minutes: 20			
Comments: OUID ARREST/					
482321	1715 WEBB, BRIAN J	11/9/2014 3:45 AM	Self-Initiated Activity	Dexter/Dexter Twp/Webster Twp	Ann Arbor Twp.
Location: 14/PONTAIC TRAIL		Minutes: 15			
Comments: OUID ARREST					
482742	1137 RISHA, MATTHEW	11/12/2014 8:50 AM	Self-Initiated Activity	Salem Twp	Superior Twp.
Location: GEDDES/SUPERIOR		Minutes: 30			
Comments: Disp: Vehicle towed by Budget per the owners request.					
482871	1714 YEE, RAY MAND	11/13/2014 6:30 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9236 MACARTHUR		Minutes: 30			
Comments: ASSIST 761 PER 632					



Washitena County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/03/2014

Assistance Into Area: Superior Twp.

12:00 AM

11/1/2014 - 11/30/2014

Log #	Deputy ID / Name	Date/Time	Type
483398	966 ADKINS JR, PAUL BLAKE	11/17/2014 3:05 AM	Service Request Assist
Location: 9466 MACARTHUR		Minutes: 35	Assignment Area: Ypsilanti Twp
Comments: SCENE SECURITY REF LARGE CROWD DEATH INVESTIGATION--Mahalick Assist Into: MacArthur Blvd Contract			
483421	1788 VANTUYL, MARK A	11/17/2014 3:05 AM	Service Request Assist
Location: 9466 MACARTHUR		Minutes: 40	Assignment Area: Ypsilanti Twp
Comments: DISP: ASSIST SUPERIOR UNITS WITH DEATH INVESTIGATION. LARGE CROWD WAS GATHERED NEAR APARTMENT. CLEARED TO ASSIST PER628. Assist Into: MacArthur Blvd Contract			
483439	322 HARVEY JR, JEFFREY CRAIG	11/17/2014 4:25 AM	Service Request Assist
Location: 8744 NOTTINGHAM		Minutes: 105	Assignment Area: Ypsilanti Twp
Comments: Assist 761 with HI arrest and property recovery. Per 628 Assist Into: Superior Twp.			
484417	1749 CRATSENBURG, JOHN A	11/23/2014 4:55 AM	Service Request Assist
Location: 8954 MACARTHUR BLVD		Minutes: 50	Assignment Area: Ypsilanti Twp
Comments: BACK UP SUPERIOR CAR ON DISPATCHED ASSAULT/ TRANSPORTED SUBJECT TO HAMILTON HOUSE BECAUSE SUPERIOR CAR HAD ANOTHER FAMILY TROUBLE COME IN/ SGT. MAHALICK Assist Into: MacArthur Blvd Contract			
484710	756 HENDRICKS, AARON SCOTT	11/25/2014 12:25 AM	Service Request Assist
Location: 9158 MCARTHUR		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: rex secure - went per mahalick Assist Into: MacArthur Blvd Contract			
484738	797 KITTLE, BRIAN SCOTT	11/25/2014 4:15 AM	Service Request Assist
Location: 8762 MACARTHUR BLVD		Minutes: 20	Assignment Area: Ypsilanti Twp
Comments: Assist Cpl. Rex with Disorderly call. Approved by Sgt. Mahalick Assist Into: MacArthur Blvd Contract			
484724	1749 CRATSENBURG, JOHN A	11/25/2014 4:25 AM	Service Request Assist
Location: 8762 MAC ARTHUR		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: LARGE GROUP FIGHTING SGT MAHALICK Assist Into: MacArthur Blvd Contract			
484738	797 KITTLE, BRIAN SCOTT	11/25/2014 6:45 AM	Service Request Assist
Location: 1610 ZOEY		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: Secure, tot HVA. Cleared to assist by Sgt. Hoy Assist Into: Superior Twp.			
485109	1690 MORRISON, HEATHER M	11/27/2014 1:15 AM	Service Request Assist
Location: CHERRY HILL HARRIS		Minutes: 45	Assignment Area: Ypsilanti Twp
Comments: ASSIST 761 WITH DATAMASTER Assist Into: Superior Twp.			
485336	2008 DYER, ALYSHIA M S	11/29/2014 7:45 PM	Service Request Assist
Location: 9200 MACARTHUR BLVD		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: PER SGT ARCHER ASSIST SUPERIOR UNITS WITH FIGHT Assist Into: MacArthur Blvd Contract			



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/03/2014

Assistance Into Area: Superior Twp.

12:00 AM

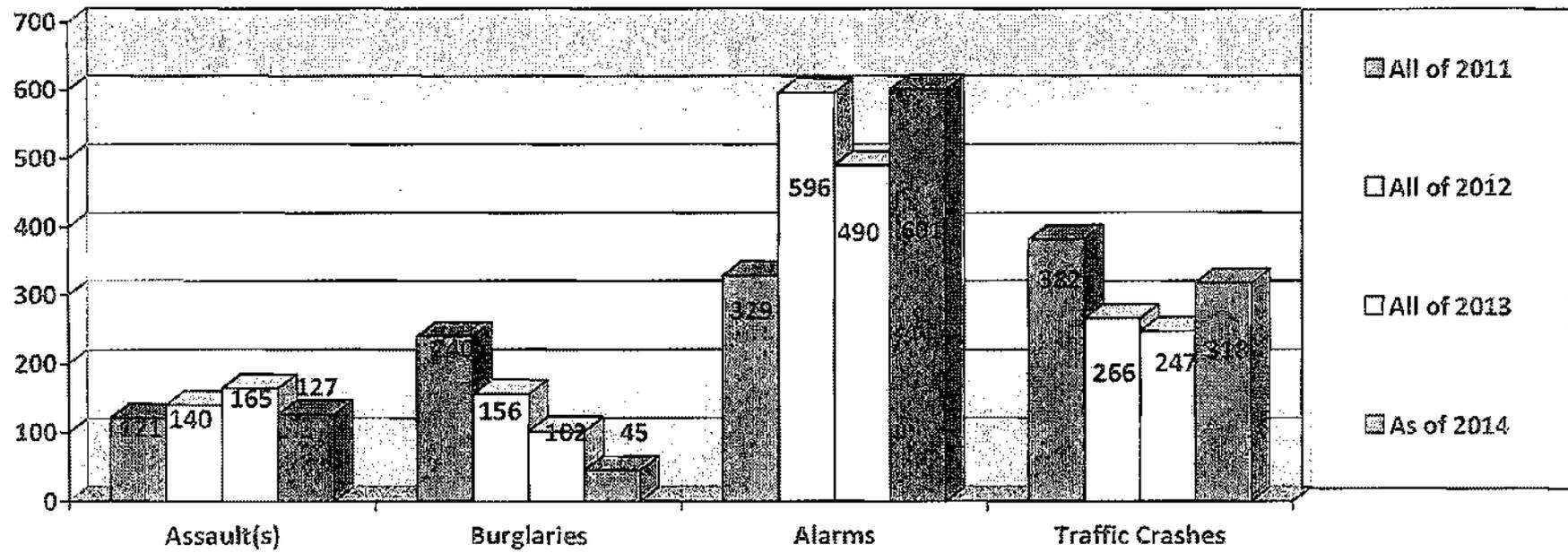
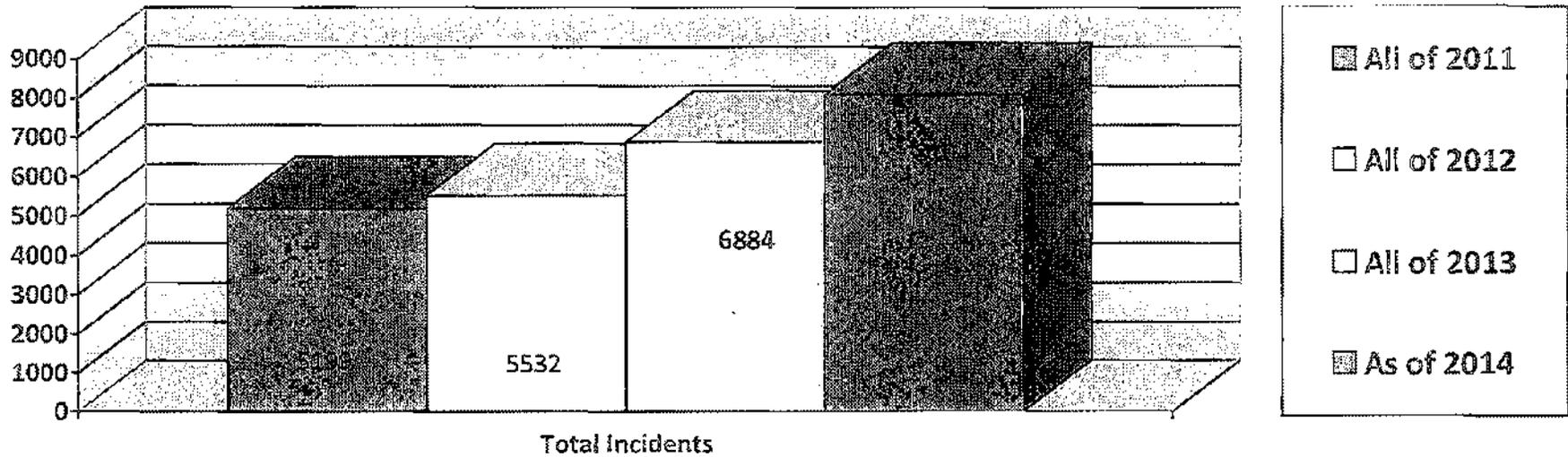
11/1/2014 - 11/30/2014

Log #	Deputy ID / Name	Date/Time	Type	Assignment Area	Assist Into
485338	1137 RISHA, MATTHEW	11/29/2014 8:00 PM	Service Request Assist	Ypsilanti Twp	Superior Twp.
Location: 9200 MACARTHUR BLVD		Minutes: 15			
Comments: Disp: Unfounded-Sgt. Archer approved the back up					
485338	1137 RISHA, MATTHEW	11/29/2014 8:15 PM	Self-initiated Activity	Ypsilanti Twp	Superior Twp.
Location: 9400 MACARTHUR BLVD		Minutes: 20			
Comments: Disp: Suspect was arrested-Sgt. Archer approved the back up					
485369	1081 BUFFA, DANIEL P	11/30/2014 1:10 AM	Service Request Assist	Ypsilanti Twp	Superior Twp.
Location: 5301 E. HURON RIVER DR		Minutes: 25			
Comments: 5301 E. Huron River Dr (Disorderly) DISP - Assist / Backup Superior Twp Unit					

Total Minutes: 805 (13 hours 25 minutes)

Dexter/Dexter Twp/Webster Twp	2	trips totaling	35 minutes
Salem Twp	1	trip totaling	30 minutes
Ypsilanti Twp	21	trips totaling	740 minutes
Total:	24	trips totaling	805 minutes

Superior Township Four Year Activity Report – November, 2014





Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

12/3/2014 11:43 AM

Assignment Area: Superior Twp/Ann Arbor Twp

11/1/2014 - 11/30/2014

Log #	Deputy ID / Name	Date/Time	Area	Minutes
479654	1781 CORRIE, PAUL E Type: Service Request Assist Comments: ASSIST 729 W/DISORDERLY IN HURON HEIGHTS, PER 627.	11/01/14 2:40	Ypsilanti Twp.	15
479709	1138 VISEL, GERROD T Type: Other Comments: Transport/ Drop Off K9 @ 10-21 Before Working UofM Game	11/01/14 11:00	County Wide	60
480090	981 WIESE, DEREK PAUL Type: Service Requests Comments: DISPO: PICK UP CSC KIT FROM ST JOE AND LOG PROPERTY (SGT ARMSTRONG)	11/03/14 21:40	Ypsilanti Twp.	65
480371	958 LOSEY, ROBERT MICHAEL Type: Service Requests Comments: ASSIST WITH SEARCH, LEIN, AND SECURING 2 MALES ON WARRANTS	11/04/14 12:30	Ypsilanti Twp.	55
480997	1050 ROSS, JEREMY DAVID Type: Service Requests Comments: all secure	11/05/14 8:50	Ypsilanti Twp.	20
480997	1050 ROSS, JEREMY DAVID Type: Service Requests Comments: secure	11/05/14 9:10	Ypsilanti Twp.	20
480997	1050 ROSS, JEREMY DAVID Type: Service Requests Comments: TOT Co Jali	11/05/14 9:30	Ypsilanti Twp.	90
480965	1138 VISEL, GERROD T Type: Special Detail Comments: Motts Childrens Hospital (K9 Demo)- Cancelled Upon Arrival	11/05/14 10:55	Ann Arbor (city)	20
480997	1050 ROSS, JEREMY DAVID Type: Service Requests Comments: TOT HVA	11/05/14 11:00	Ypsilanti Twp.	30
480997	1050 ROSS, JEREMY DAVID Type: Service Requests Comments: TOT HVA	11/05/14 11:30	Ypsilanti Twp.	60
481671	1138 VISEL, GERROD T Type: Service Requests Comments: Anastasia Arleen Volk b/f 7-25-89 Disp: All Secure/ Arguing on Tx (Sgt. Bell)	11/06/14 7:15	Ypsilanti Twp.	45
481671	1138 VISEL, GERROD T Type: Self-Initiated Activity Comments: Cancelled Upon Arrival	11/06/14 10:25	Ypsilanti Twp.	10
481671	1138 VISEL, GERROD T Type: Service Requests Comments: K9 Assist to UofM PD	11/06/14 10:35	Ann Arbor (city)	50
481671	1138 VISEL, GERROD T Type: Other Comments: Meet w/ UofM PD K9 (Huron/ 194) Reference Combined Training on 11/12/14 with SWAT & CNT	11/06/14 13:00	County Wide	30
481671	1138 VISEL, GERROD T Type: Other Comments: Station #3 Mee w/ Brinka to Swap out Vehicle MDC	11/06/14 13:30	County Wide	90

482043	1138 VISEL, GERROD T		Date/Time: 11/07/14	7:00	Minutes: 60
Type:	Other	Location:		Area: County Wide	
Comments:	Station #2 Pick Up K9 Training Aids & Equipment...10-8				
482043	1138 VISEL, GERROD T		Date/Time: 11/07/14	8:00	Minutes: 210
Type:	Service Request Assist	Location: 2215 FULLER		Area: Ann Arbor (city)	
Comments:	K9 Narcotics SNIFF of the V.A. Hospital				
482188	1918 PELTIER, SHANE C		Date/Time: 11/08/14	2:30	Minutes: 30
Type:	Self-Initiated Activity	Location: 714 N FORD BLVD		Area: Ypsilanti Twp.	
Comments:	DISP: 628 ADVISED / BACK-UP MSP (1237) ON A T-STOP / SECURE TWO DETAINED				
482270	1918 PELTIER, SHANE C		Date/Time: 11/09/14	5:50	Minutes: 45
Type:	Service Request Assist	Location: HAMILTON / FOREST		Area: Ypsilanti (city)	
Comments:	DISP: ASSIST YPSI CITY UNITS WITH SEACH OF SUSPECT - PER 628				
482707	1715 WEBB, BRIAN J		Date/Time: 11/12/14	7:40	Minutes: 10
Type:	Traffic Stop	Location:		Area: Webster Twp.	
Comments:	SH ISSUED				
483159	1360 REICH, DEAN A		Date/Time: 11/15/14	3:15	Minutes: 45
Type:	Service Request Assist	Location: 191 RUSSELL CT		Area: Ypsilanti Twp.	
Comments:	ASSISTED 714 & YPT UNITS / PER 628				
483171	2097 WARD, BRIAN D		Date/Time: 11/15/14	3:20	Minutes: 40
Type:	Service Request Assist	Location: 191 RUSSELL CT		Area: Ypsilanti Twp.	
Comments:	ASSIST YPSI TOWNSHIP UNITS WITH SHOTS FIRED				
483541	1780 SMITH, JESSE N		Date/Time: 11/17/14	16:10	Minutes: 40
Type:	Special Detail	Location:		Area: Ypsilanti Twp.	
Comments:	assist ypt units w/ fleeing subject				
483907	2087 ROBERTS, BRANDON D		Date/Time: 11/20/14	0:55	Minutes: 15
Type:	Service Request Assist	Location: CLARK/RIVER		Area: Ypsilanti Twp.	
Comments:	SCENE SECURED; HVA ON SCENE				
484034	1762 SEXTON, DAVID J		Date/Time: 11/20/14	17:15	Minutes: 30
Type:	Service Request Assist	Location: 10125 6MILE RD		Area: Salem Twp.	
Comments:	Assist Deputy Risha DV Per 638				
484156	1138 VISEL, GERROD T		Date/Time: 11/21/14	11:30	Minutes: 10
Type:	Other	Location:		Area: County Wide	
Comments:	Fuel				
484156	1138 VISEL, GERROD T		Date/Time: 11/21/14	12:00	Minutes: 20
Type:	Other	Location:		Area: County Wide	
Comments:	Station #1 Meet / Lt. Marocco Per Request				
484156	1138 VISEL, GERROD T		Date/Time: 11/21/14	12:20	Minutes: 60
Type:	Service Request Assist	Location: MAPLEWOOD APT		Area: Ypsilanti Twp.	
Comments:	Assist CAT w/ Apprehension of Carlos Tubbs Per Request				
484156	1138 VISEL, GERROD T		Date/Time: 11/21/14	13:20	Minutes: 25
Type:	Other	Location:		Area: County Wide	
Comments:	K9 Meeting with Marocco Per Request @ Station #1				
484156	1138 VISEL, GERROD T		Date/Time: 11/21/14	13:45	Minutes: 35
Type:	Service Requests	Location: 2406 TWIN LAKES		Area: Pittsfield Twp.	
Comments:	K9 Assist to PTPD (B&E)				
484454	267 STANTON, ROBERT DAVID		Date/Time: 11/23/14	12:00	Minutes: 120
Type:	Service Requests	Location: 2201 HOGBACK RD		Area: Sharon Twp.	
Comments:	sharon townsp PPO gun turn in				
484499	1810 CARTER, ANDREW N		Date/Time: 11/23/14	18:30	Minutes: 10
Type:	Self-Initiated Activity	Location: 1128 FALL RIVER RD		Area: Ypsilanti Twp.	
Comments:	DISP: PER 617 / BACK-UP YPSI TWP CARS / DISORDERLY / SECURE				
484753	1138 VISEL, GERROD T		Date/Time: 11/25/14	14:40	Minutes: 20
Type:	Other	Location:		Area: County Wide	
Comments:	Check on Ordered K9 Equipment for Urban & Houk Per Undersheriff Request (Dexter Mill)				

484995	1138 VISEL, GERROD T		Date/Time: 11/26/14 7:45	Minutes: 105
Type:	Training	Location:	Area: County Wide	
Comments:	K9 Training (Milan)			
484995	1138 VISEL, GERROD T		Date/Time: 11/26/14 13:30	Minutes: 10
Type:	Traffic Stop	Location:	Area: Ypsilanti Twp.	
Comments:	V/W Brake light #14-90660			

Total Minutes: 1600 (26 hours 40 minutes)

Ann Arbor (city):	3	trips totaling	280	minutes
County Wide:	9	trips totaling	420	minutes
Pittsfield Twp.:	1	trips totaling	35	minutes
Salern Twp.:	1	trips totaling	30	minutes
Sharon Twp.:	1	trips totaling	120	minutes
Webster Twp.:	1	trips totaling	10	minutes
Ypsilanti (city):	1	trips totaling	45	minutes
Ypsilanti Twp.:	18	trips totaling	660	minutes

Memorandum

To: Superior Township Board of Trustees
From: Keith Lockie
Date: December 15, 2014
Re: Utility Department Report

- Personnel continued replacing failed MXUs (outside radio-read units, installed on homes) at multiple residences.
- Maintenance, assisted by FTL Construction repaired a minor water main break at Harris & MacArthur.
- New pole barn constructed on site of Maintenance Facility. Only electricity to new building needs to be completed. The old pole barn, at Harris & MacArthur will be removed next spring.
- Lombardo pulled five UC permits for Prospect Pte, and Toll Bros. pulled four UC permits for the Woodlands for the months of October and November. So far, year-to-date, 18 permits have been pulled, for a total of approximately \$242,000 in revenue.
- One of two pumps died at the Clark Road Lift Station, which will need to be replaced. A temporary pump and bypass piping are currently installed until a new pump can be purchased and installed.
- Three of the four laptops, used by the Maintenance staff need to be replaced. Two of them are over seven years old and are barely functioning. I have given Parhelion the okay to replace all three, which are covered by our 2015 Budget.
- YCUA began billing us sewer based on the newly installed sewer meters, beginning in September. So far, we've incurred an increase in our sewage over water consumption (previous calculation method) 2% in September and 40% in October. These numbers are somewhat misleading as YCUA will reconcile all the sewage, processed at their plant, at the end of the three month period ending November 30, and will adjust our billing accordingly.

We have received a tentative sewer rate increase from YCUA, beginning with the signing of the new contract, of approximately 11%. This rate represents our portion of the sewer plant and its expenses. Therefore, I am requesting a sewer increase to our YCUA-supplied customers of 5% beginning January 1, 2015.

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
DECEMBER 15, 2014
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of November 17, 2014
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Dept. Report
 - c. Treasurer's Investment Report Period Ending October 31, 2014
8. COMMUNICATIONS
9. UNFINISHED BUSINESS
 - a. Resolution 2014-52, Approve YCUA Wastewater Treatment Services Contract
10. NEW BUSINESS
 - a. Resolution 2014-59, Employee Health Care Insurance for 2015
 - b. Resolution 2014-60, Utility Department Sewer Rate Increase
 - e. Budget Amendments All Funds
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email:davidphillips@superior-twp.org

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
DECEMBER 15, 2014**

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Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

General Fund #101

	Financial Institutions	Type of Account	Interest Rate		Asset/Term	Comments
J P Morgan Chase Bank						
5503	General Bank Account General Fund	Comm Checking	-	\$ 878,321.85	10/31/14	Liquid
3801	Non Motor Trail Maintenance	CD	0.10%	\$ 30,080.11	12/10/14	Investment
Comerica Bank						
6834	General Fund General Reserve	CD	0.12%	\$ 325,399.35	12/03/14	Investment
5286	Reserve Accrued Absences	Comm Checking	-	\$ 26,197.66	10/31/14	Liquid
Bank of Ann Arbor						
7301	General Fund Regular Operating	CD	0.20%	\$ 250,752.79	12/09/14	\$250,000 FDIC
	Petty Cash			\$ 100.00	10/31/2014	
	Register Drawer Cash			\$ 300.00	10/31/2014	
				<u>\$ 1,511,151.76</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

General Fund #101

Fire Insurance

Withholding

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	FirstMerit					
6187	Fire Insurance Withholding	Business	-	\$ 100.00	10/31/14	Liquid
		Basic Checking		\$ 100.00		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Legal Defense Fund #204

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account	Comm Checking	-	\$ 226,509.34	10/31/14	Liquid
	Legal Defense Fund			<u>\$ 226,509.34</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Fire Fund Operating #206

	<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	FirstMerit Bank					
6709	Daily Operating	Comm Checking	-	\$ 617,537.06	10/31/14	Liquid
0510	Daily Operating	Money Market	0.27%	\$ 365,417.90	10/31/14	Liquid
	Comerica Bank					
5603	Daily Operating	Money Market	0.20%	\$ 203,993.84	10/31/14	Liquid
				<u>\$ 1,186,948.80</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Fire Reserve Fund #207

	Financial Institutions	Type of Account	Interest Rate		Asset/Term	Comments
	FirstMerit Bank					
3935	Reserve Checking	Checking	-	\$ 130.00	10/31/14	Liquid
0502	Fire General Reserve	Money Market	0.27%	\$ 399,719.65	10/31/14	Liquid
6816	Accrued Absence Reserve	Money Market	0.27%	\$ 326,626.22	10/31/14	Liquid
	J P Morgan Chase Bank					
0307	Fire Reserve Building and Bond Payment Fund	Savings	0.03%	\$ 572,165.66	10/31/14	Liquid
	Fire Reserve Building Fund and Fire Reserve Bond Payment Fund accounts were combined on 6-16-14					
	Comerica Bank					
5561	Fire Truck Replacement Reserve	Money Market	0.20%	\$ 120,267.55	10/31/14	Liquid
				<u>\$ 1,418,909.08</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Street Light Fund #219

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account	Comm Checking	-	\$ 18,084.39	10/31/14	Liquid
	Street Light Fund			<u>\$ 18,084.39</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Side Street Maintenance #220

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account	Comm Checking	-	\$ 9,943.17	10/31/14	Liquid
	Side Street Maintenance			<u>\$ 9,943.17</u>		
	Oakbrook & Washington Square					

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Healthcare
Insurance Account #223

Financial Institution		Type of Account	Interest Rate	Asset/Term		Comments
FirstMerit Bank						
2429	Health Insurance Account	Public Funds	-	\$ 30,991.40	10/31/14	Liquid
		Checking		<u>\$ 30,991.40</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Hyundai SAD #224

	Financial Institution	Type of Account	Interest Rate		Asset/Term	Comments
	FirstMerit Bank					
4780	Hyundai Road SAD	Money Market	0.15%	\$ 14,793.77	10/31/14	Liquid
0335	Hyundai SAD Debt Retirement	CD	0.18%	\$ 187,206.39	12/03/14	Investment
				<u>\$ 202,000.16</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Building Fund #249

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account Building Fund	Comm Checking	-	\$ 285,040.87	10/31/14	Liquid
7250	Accrued Absences Reserve	CD	0.10%	\$ 19,541.03	12/10/14	Investment
	Petty Cash			\$ 100.00	10/31/14	
				\$ 304,681.90		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Law Fund #266

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>	<i>Asset/Term</i>	<i>Comments</i>	
J P Morgan Chase Bank					
5503	General Bank Account Law Fund	Comm Checking	-	\$ 74,451.97 10/31/14	Liquid
0299	Law Fund Reserve	High Yield Savings	0.03%	\$ 251,409.88 10/31/14	Liquid
Comerica Bank					
5611	Law Fund Reserve	Money Market	0.20%	\$ 333,141.10 10/31/14	Liquid
				<u>\$ 659,002.95</u>	

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Park Fund #508

	<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank Account Park Fund	Comm Checking	-	\$ 134,618.84	10/31/14	Liquid
1076	Accrued Absences	CD	0.10%	\$ 3,431.37	12/10/14	Investment
2453	General Reserve	CD	0.10%	\$ 70,967.85	12/10/14	Investment
	Comerica Bank					
5579	New Building Committed	Money Market	0.20%	\$ 381,518.98	10/31/14	Liquid
				\$ 590,537.04		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Trust and Agency Fund # 701

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset /Term</i>	<i>Comment</i>
	J P Morgan Chase Bank					
5503	General Bank Account	Comm Checking	-	\$ 311,536.45	10/31/14	Liquid
	Trust and Agency Account			\$ 311,536.45		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Payroll Account

Financial Institution	Type of Account	Interest Rate		Asset/Term	Comments
FirstMerit Bank					
Payroll	Comm Checking	-	\$ 5,353.63	10/31/14	Liquid
			<u>\$ 5,353.63</u>		

Treasurer's Investment Report as of October 31 , 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Tax Checking

Financial Institution	Type of Account	Interest Rate		Asset/Term	Comments
J P Morgan Chase Bank					
2014 Tax Collection Fund	Comm Checking	-	\$ 109,018.76	10/31/14	Liquid
			<u>\$ 109,018.76</u>		

Treasurer's Investment Report as of October 31, 2014
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Utility Department

	Financial Institutions	Type of Account	Interest Rate		Asset/Term	Comments
	Comerica Bank					
5546	Operating & Maintenance	Money Market	0.20%	\$ 963,326.00	10/31/14	Liquid
5553	System Repair	Money Market	0.20%	\$ 606,009.83	10/31/14	Liquid
5595	Capital Reserve	Money Market	0.20%	\$ 641,277.21	10/31/14	Liquid
5587	Debt Service	Money Market	0.20%	\$ 992,198.20	10/31/14	Liquid
	J P Morgan Chase Bank					
8234	Capital Reserve	Interest Checking	0.03%	\$ 1,168,173.62	10/31/14	Liquid
5529	Operating & Maintenance	Comm Checking	-	\$ 381,198.78	10/31/14	Liquid
				\$ 4,752,183.64		

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO ADOPT A WASTEWATER CONVEYANCE AND
DISPOSAL CONTRACT WITH YPSILANTI COMMUNITIES
UTILITY AUTHORITY**

Resolution Number: 2014-52

Date: December 15, 2014

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 17th day of November, 2014, the following resolution was offered.

WHEREAS, this Board is authorized by statute to accept and approve a wastewater conveyance and disposal contract with Ypsilanti Communities Utility Authority; and,

WHEREAS, the Superior Township Board finds the proposed contract is reasonable and necessary based upon the anticipated residential and commercial growth in Superior Township over the next thirty years.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approved the Wastewater Conveyance and Disposal Contract with the Ypsilanti Community Utility Authority and authorizes the Supervisor and Clerk to execute said contract.

WASTEWATER CONVEYANCE AND DISPOSAL CONTRACT

Ypsilanti Community Utilities Authority & Superior Charter Township

This contract is made and entered into by and between:

The **Ypsilanti Community Utilities Authority**, a municipal corporation, constituted under Act 233 of 1955, as amended, Michigan Compiled Laws, located in the County of Washtenaw, State of Michigan ("YCUA"); and,

Superior Charter Township, a municipal corporation, located in the County of Washtenaw, State of Michigan ("Superior").

1.0 ACKNOWLEDGMENTS

1.1 YCUA is the owner and operator of a wastewater collection system and wastewater treatment plant in Ypsilanti Township in Washtenaw County.

1.2 Superior is, at present, a wastewater collection and wastewater treatment customer of YCUA pursuant to a Wastewater Disposal Contract, dated October 18, 1982, a Supplementary Wastewater Disposal Contract, dated October 20, 1983, and an Amendment to Wastewater Disposal Contract, dated March 20, 1989, ("the existing contract, as amended").

1.3 The existing contract, as amended, expired on October 17, 2012, and the parties have operated under the terms and conditions of the existing contract, as amended, since that expiration date.

1.4 The amount of wastewater that Superior sends to YCUA and the amount of Superior wastewater that YCUA collects, conveys, and treats is limited to an average of 2.14 million gallons per day ("MGD") under the existing contract, as amended.

1.5 Superior needs and wishes to continue to send an amount of wastewater to YCUA and YCUA is willing to accept up to 2.25 MGD of Superior wastewater through a portion of the YCUA collection system for treatment at and by the YCUA wastewater treatment plant. ("WWTP").

1.6 Therefore, the parties intend to and hereby revoke and terminate the existing contract, as amended, and to simultaneously enter into this Wastewater Conveyance and Disposal Contract.

2.0 CONTRACT TERM AND BASIC AGREEMENT

2.1 The existing contract, as amended, is hereby terminated and recognized by the parties to be null, void and of no effect, as of the effective date of this contract.

2.2 The effective date of this contract shall be September 1, 2014. Thereafter, this contract shall continue in effect for thirty (30) years from and after the effective date, unless terminated earlier as provided for in this contract.

2.3 YCUA agrees to provide wastewater collection, conveyance, and treatment services under this contract limited to wastewater generated from the geographical area within Superior identified and described in Appendix A, which is attached to and incorporated into this contract. Superior may not contract with another utility for such services for wastewater generated within this geographical area without prior written approval from YCUA.

2.4 Subject to the terms, conditions and limitations of this contract, YCUA agrees to accept into its wastewater collection system and its WWTP an annual daily average flow of 2.25 MGD of Superior residential, commercial, institutional and industrial wastewater and YCUA shall reserve sufficient capacity ("the allocated capacity") within its applicable collection system and WWTP to satisfy this provision throughout the term of this contract. ("Annual daily average flow" is defined in Section 4 of this contract.)

2.5 If, during the term of this contract, Superior seeks additional allocated capacity and such capacity is available in the necessary collection system and the WWTP, additional allocated capacity shall be made available to Superior under a new contract with terms and conditions mutually agreed to by the parties, in each party's discretion. If, during the term of this contract, the wastewater treatment plant is expanded by YCUA and/or other wastewater treatment customers, to create and provide for additional treatment capacity by the wastewater treatment plant, Superior shall not be obligated to participate in such an expansion project, but shall be offered the opportunity to do so, in YCUA's discretion, on terms and conditions mutually agreed to by the parties.

3.0 USER CHARGE SYSTEM

3.1 In consideration for the wastewater conveyance and wastewater disposal services provided by YCUA to Superior under this contract, Superior agrees to the User Charge System set out and defined in this Section.

WWTP Debt Service & Collection System Debt

3.2 Superior shall pay its share of WWTP debt service and collection system debt service existing on the date of this contract as provided in this Section.

3.2.1 That share of WWTP debt service shall be based on Superior's allocated capacity of 2.25 MGD of the existing WWTP capacity of 51.2 MGD, less any portion of that capacity allocated to WTUA.

3.3 Superior shall pay its share of all **WWTP and collection system bonds** issued after the date of this contract, for improvements to which Superior is tributary, as provided in this Section.

3.3.1 That share of **WWTP bonds** shall be based on Superior's allocated capacity of 2.25 MGD of the existing WWTP capacity of 51.2 MGD, less any portion of that capacity allocated to WTUA.

3.3.2 That share of **collection system bonds** shall be calculated using a fraction with the numerator being the additional peak flow contributed by Superior to the subject collection system bonded capital improvement and the denominator being the total additional capacity derived from the subject collection system bonded capital improvement.

Pay-As-You-Go Capital Expenditures

3.4 Superior shall pay its share of **pay-as-you-go capital expenditures**, which shall include all expenditures for capital improvements to the WWTP and/or the collection system and expenditures for equipment and vehicles that are not bonded and are not included within the capital expenditures addressed and allocated under paragraphs 3.3 and 3.5 of this contract, as provided in this Section.

3.4.1 That share of expenditures for such **capital improvements** shall be calculated using a fraction with a numerator being Superior's allocated capacity (2.25 MGD) and the denominator being WWTP capacity, less all capacity allocated to WTUA.

3.4.2 That share of expenditures for such **equipment and vehicles** shall be calculated using a fraction with a numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year, less all WTUA flow.

Reserves

3.5 Superior shall pay its share of **reserves** including the Environmental Protection Agency ("EPA") Reserve, the WWTP Reserve, the Environmental Reserve and the Collection System Reserve as provided in this Section.

3.5.1 The **EPA Reserve** is that restricted annual reserve required by the EPA for the existing WWTP, Superior shall pay its share of that Reserve as provided below as long as funding of the Reserve is required by the EPA.

3.5.2 Superior's share of the **EPA Reserve** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year.

3.5.3 The **WWTP Reserve** is that reserve established for the purpose of financing major equipment, improvements and enhancements to the WWTP and its operations which are capital expenditures and which are not eligible for funding from the EPA Reserve identified above. This Reserve shall not be utilized for a general reconstruction and/or replacement of the existing WWTP. The amount included in this Reserve shall be established by the YCUA Board annually after the fiscal year and will be applicable to the next succeeding fiscal year beginning the following September 1. The YCUA Board shall evaluate the funded status of this Reserve as compared to projected expenditure requirements to determine the unit surcharge, which shall be a uniform surcharge for all metered use. The unit surcharge for this Reserve shall not increase by more than 25% in any year. The total WWTP Reserve shall not exceed Three Million (\$3,000,000) Dollars. All interest earned by this Reserve account shall be credited to the account. Should YCUA determine a requirement greater than these limitations, YCUA shall notify Superior and a mutually acceptable level of funding shall be negotiated. Superior shall be notified in writing within ninety (90) days of all planned expenditures from this account.

3.5.4 Superior's share of the **WWTP Reserve** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year.

3.5.5 The **Environmental Reserve** is that restricted reserve established for the purpose of paying environmental liabilities. Superior shall pay its share of this Reserve as long as funding of the Reserve is required by YCUA.

3.5.6 Superior's share of the **Environmental Reserve** shall be calculated using a fraction with a numerator being the total flow from Superior and the denominator being the total flow for the Ypsilanti Township Division of YCUA only.

3.5.7 The **Collection System Reserve** is that reserve established for the purpose of financing improvements and enhancements to the Ypsilanti Township Division's collection system which are capital expenditures and which are not financed by a bond issue.

3.5.8 Superior's share of the **Collection System Reserve** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year, excluding all flow from WTUA and the City of Ypsilanti Division of YCUA. The amount included in this Reserve shall be established by the YCUA Board annually after the fiscal year and will be applicable to the next succeeding fiscal year starting the following September 1. The YCUA Board shall evaluate the funded status of this Reserve as compared to projected expenditure requirements to determine the unit surcharge, which shall be a uniform surcharge for all metered use. The unit surcharge for this Reserve shall not increase by more than 25% in any year. Should YCUA determine a requirement greater than this limitation, YCUA shall notify Superior and a mutually acceptable level of funding shall be negotiated. Superior shall be notified in writing within ninety (90) days of all planned expenditures from this account. All interest earned by this Reserve account shall be credited to the account.

3.5.9 Any and all additional reserve accounts pertaining to the WWTP or the collection system established by YCUA in consultation with Superior or required by state or federal government requirements shall be funded according to the terms of such requirement and consistent with the provisions of this contract. All Reserve accounts shall be restricted in their use to the purposes for which they are established and all interest earned by each account shall be credited to that account and each account shall be controlled by YCUA.

3.5.10 A unit charge for each Reserve identified in this Section shall be established annually and presented to Superior and shall be incorporated with the O&M rate.

Operation & Maintenance Costs

3.6 Superior shall pay its share of the operation and maintenance ("O&M") costs of operating the WWTP and the collection system as provided in this Section.

3.6.1 That share of O&M for the WWTP shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year.

3.6.2 The costs included in O&M for the WWTP shall be the portion of actual WWTP expenses directly related to processing wastewater, including the following items: fleet expense (WWTP portion only), sewer treatment expense, and general and administrative expense (WWTP portion only). This total will then be divided in accordance with the fraction defined in 3.6.1, above. The Superior share will then be

converted to a billable unit, expressed in a cost per hundred cubic feet.

3.6.3 That share of O&M for the collection system shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year, excluding all flow from WTUA and the City of Ypsilanti Division of YCUA.

3.6.4 The costs included in O&M for the collection system shall be expenses directly related to conveying wastewater from Superior to the WWTP, including the following items: the Ypsilanti Township Division's share of the following categories: wastewater pump stations, the collection system portion of transmission and distribution (T&D), and the collection system portion of general and administrative expenses. This total will then be divided in accordance with the fraction defined in 3.6.3, above. Superior's share will then be converted to a billable unit, expressed in a cost per hundred cubic feet.

3.6.5 The parties acknowledge the publication of Government Accounting Standards Board (GASB) Statement 68 as to pension benefit expenses and that the status quo and current practice as to Superior's payment of its flow-based share of such expenses shall be maintained. Therefore, effective for YCUA's 2014-15 fiscal year, Superior shall not pay its flow-based share of YCUA's "annual required contribution" (ARC) for pension benefits but shall pay its flow-based share of YCUA's "unfunded actuarial accrued liability" (UAAL) for pension benefits pursuant to and as implemented under GASB Statement 68. That share shall be paid in equal monthly installments through the term of this 30-year contract, at zero percent interest. These payments shall be applied to YCUA's UAAL for pension as required and in accordance with generally accepted accounting principles (GAAP).

3.6.6 The parties acknowledge the possibility of future GASB Statement(s) as to "other post-employment benefits" (OPEB) and that the status quo and current practice as to Superior's payment of its flow-based share of such expenses shall be maintained. Therefore, effective in the year of implementation of any future GASB Statement(s) that require YCUA to record its UAAL for OPEB, Superior's payment of its flow-based share of YCUA's ARC for OPEB shall be replaced with Superior's payment of its flow-based share of YCUA's UAAL for OPEB, with a method of payment like that provided for in paragraph 3.6.5, above.

3.6.7 If a balance remains due on Superior's share of YCUA's UAAL for pension or OPEB at the time of an early termination of this contract or at the end of the term of this contract, that balance shall be paid in full no later than 60 days after the date

of that termination.

3.6.8 The parties acknowledge that Paragraphs 3.5.6, 3.6.6 and 3.6.7 shall not be applicable if YCUA incorporates an internal service fund or funds into its financial statements to account for YCUA wastewater treatment plant operating expenses, including pension and OPEB expenses, which is an alternate means of preserving and maintaining the status quo of Superior's payment of its flow-based share of such operating expenses.

Contingency Charge

3.7 Superior shall pay a **Contingency Charge** fee to compensate YCUA for the organizational structure, including the YCUA Board of Commissioners, necessary to operate and maintain those facilities required by and for the period of this contract, as well as maintain and commit its resources to this contract and the risks to YCUA associated with the obligations assumed under this contract as provided in this Section.

3.7.1 That fee for O&M for the WWTP shall be five (5%) percent of the amount calculated under paragraphs 3.6.1 and 3.6.2, above.

3.7.2 That fee for O&M for the collection system shall be five (5%) percent of the amount calculated under paragraphs 3.6.3 and 3.6.4, above.

Look Back Procedure

3.8 The O&M and Reserve rates and the pay-as-you-go capital expenditures provided for in Sections 3.4, 3.5, and 3.6, shall be subject to a look-back procedure and adjustment on an annual basis, as provided in 3.8.1, 3.8.2 and 3.8.3.

3.8.1 These rates and capital pay-as-you-go expenditures shall be adjusted annually every June after the fiscal year-end, based on audited costs for the fiscal year and will be applicable to the next succeeding year, beginning the following September 1.

3.8.2 By June 1st of each year, a look-back recalculation of these rates and capital pay-as-you-go expenditures shall be prepared based on the most recent audited financial statements of YCUA and an adjustment for the shortage or overage will be made to the appropriate party. That adjustment will be charged or refunded ratably over the remaining months of YCUA's fiscal year, June through August, or, at either party's option, may be charged or refunded ratably over the twelve months of YCUA's next fiscal year, September through August.

3.8.3 Superior shall have the right to inspect and review the data, background information, facts and documents that support and form the basis for the calculations and results reached under paragraphs 3.8.1 and 3.8.2, above.

4.0 WASTEWATER FLOW MEASUREMENT AND METERING

4.1 "Annual daily average flow" shall be defined as the total amount of flow delivered by Superior during the YCUA fiscal year (September 1 through August 31) divided by the number of days within the fiscal year in which flow is delivered.

4.2 Superior's peak hour flow may not exceed four (4) times annual daily average flow. "Peak hour flow" shall be defined as the flow rate reached in any given hour, consistent with the standards and provisions of the *Recommended Standards for Wastewater Facilities*, 2004 Edition, as amended, Great Lakes - Upper Mississippi River Board of State Public Health and Environmental Managers.

4.3 If Superior's peak hour flow exceeds the limit of four (4) times annual daily average flow as provided in paragraph 4.2, above, Superior shall be subject to charges of four (4) times the User Charge System rates of this contract for every day on which that limit is exceeded. YCUA reserves the right to install meters, temporary or otherwise, of a type and at locations generally accepted as a means of measuring wastewater flow rates, for the purpose of determining whether Superior is or has exceeded the limit established in paragraph 4.2, above.

4.4 All flow of wastewater from Superior shall be measured and reported as provided in this Section.

4.4.1 By the 10th of every month YCUA shall read all Superior water meters that measure water sold to Superior by YCUA. Each such reading of total water flow per month shall be equal to the total wastewater flow per month under this contract and shall be the basis for the monthly invoices under this contract, in units of "100 cubic feet."

4.4.2 Annually, YCUA shall compute the total annual flow of wastewater entering the YCUA system based on actual Superior sewer service billing statements and records. This annual figure of total flow from Superior shall be the numerator used in those fractions identified in this contract for the purpose of calculating Superior's percent of total flow. This actual flow for the year, as opposed to the monthly amounts provided for in paragraph 4.4.1, above, will be used in the look-back procedure of section 3.8, above.

4.4.3 Superior shall have the right to inspect and review the data, background information, facts and documents that support and form the basis for the calculations and results reached under paragraphs 4.4.1 and 4.4.2, above.

4.5 YCUA has installed sewage meters that will measure actual wastewater flow from Superior to YCUA. YCUA reserves the right to require Superior to install and maintain sewage meters at locations specified by YCUA to measure actual flow of wastewater from Superior to YCUA. If YCUA requires Superior to install and maintain sewage meters, Superior shall have a reasonable amount of time in which to complete such installation(s). After such sewage meters are installed and calibrated, by YCUA and/or Superior, the flow based rates of the User Charge System of this contract shall be based on actual flow as measured by such sewage meters.

4.6 All meters, sewer or water, relevant to implementation of this contract shall be maintained by YCUA at Superior's expense. YCUA may inspect and field test all such meters on an annual basis or more frequently, with adequate notice to Superior, in the presence of Superior representatives. If a water meter under this contract has a registration error in excess of two (2) percent, appropriate adjustments shall be made in the next succeeding billing. Sewage meters under this contract, after installation and use begins, shall be calibrated dye-testing or other means to establish an adjustment factor for each sewage meter. Thereafter, each meter shall be calibrated on a periodic basis and the adjustment factor shall be updated accordingly after each periodic test and appropriate adjustments shall be made in the next succeeding billing. All costs incurred by YCUA for inspections, field testing or adjustments shall be paid by Superior within thirty (30) days of receipt of an itemized billing statement.

4.7 The parties understand and hereby acknowledge that the means by which actual wastewater flow from Superior to YCUA is measured, reported and invoiced, as provided in this contract, is subject to change by mutual, written agreement between the parties.

5.0 BILLING

5.1 YCUA shall bill Superior on or before the 15th day of each month for all charges under this contract for the preceding calendar month. Payments are due and shall be made, in full, on or before thirty (30) days after the date of each billing statement. A ten (10%) percent late payment charge shall be added to any billing statement that is unpaid thirty (30) days after the last date on which payment may be made on that billing statement. All payments made to YCUA under this contract will be first applied to billing statements in arrears and then to current billing statements. Failure by Superior to pay a billing statement within forty-five (45) days from the last day on which the statement may be paid may result in termination of this contract and all services provided pursuant to this contract, in YCUA's sole discretion.

5.2 The User Charge System of this contract and billing thereunder shall commence and be effective on September 1, 2014. A look back for YCUA's fiscal year (9/1/2014 to 8/31/2015) will be conducted, prepared and provided to Superior in the normal course and as provided for in Section 3.8, above, that documents any back charges or credits as a result of said retroactive effective date. Prior to September 1, 2014, Superior shall be billed under the existing contract, as amended, and consistent with the procedure presently existing between the parties.

5.3 For the balance of the current YCUA fiscal year the User Charge System rate ("the initial User Charge System rate") shall be established based on those figures and estimates provided in **Appendix B**. It is understood by the parties that **Appendix B** is based on estimated flows and costs only, and will be used for the purposes of establishing the initial User Charge System rate and for illustrative purposes only. The initial User Charge System rate is subject to change, by mutual agreement and contract of the parties, prior to the end of YCUA's current fiscal year based on actual flow and/or costs figures.

6.0 SYSTEM CONNECTIONS & CONSTRUCTION

6.1 All costs entailed in the construction of a system or system component to transport wastewater from Superior to the Ypsilanti Township boundary of YCUA collection system shall be borne solely by Superior.

6.2 YCUA shall have no obligation whatsoever to construct, procure, install or maintain sanitary sewers or appurtenant facilities in Superior nor shall YCUA have any control over or liability arising out of the operation thereof. Superior shall have no obligation whatsoever to construct, procure, install or maintain sanitary sewers or appurtenant facilities or operations in jurisdictions outside of Superior nor shall Superior have any control over or liability arising out of the operation thereof, except as otherwise provided in this contract.

6.3 Superior may, from time to time, request that YCUA perform repair, replacement, inspection, maintenance, surveillance or monitoring services within Superior Township and YCUA agrees to provide these services at agreed upon rates, assuming YCUA has the capacity to do so, and Superior agrees to pay related billing statements within thirty (30) days of receipt.

6.4 All current connections from Superior to the YCUA collection systems are identified in **Appendix C**. Future connections, if any, to the YCUA collection system for the purpose of providing the services contemplated by this contract shall be made at points to be determined through negotiation and contract between the parties. The cost of constructing any future connection that will benefit Superior only shall be borne solely by Superior. The cost of any such connection benefitting Superior and any other entity shall be paid proportionately. Any such connection shall be

subject to inspection and approval by YCUA of the work performed. Approval by YCUA shall not be unreasonably withheld. The reasonable cost of such inspection by YCUA shall be paid for by Superior.

7.0 WASTEWATER QUALITY

7.1 Superior shall enact and shall maintain in effect, throughout the term of this contract, a Sewer Use Ordinance similar in all material respects and provisions to the current Sewer Use Ordinance of the Charter Township of Ypsilanti, ("Ypsilanti Township"), as amended from time to time. YCUA shall provide to Superior copies of any and all amendments to the Ypsilanti Township Sewer Use Ordinance and Superior shall then be obligated to enact similar amendments to its Sewer Use Ordinance in all material respects and provisions.

7.2 All wastewater transmitted by Superior to YCUA for treatment shall be in conformity with applicable state, federal and local statutes and/or regulations, including the Ypsilanti Township Sewer Use Ordinance, as amended from time to time.

7.3 If YCUA determines that objectionable wastewater emanating from individual connections in Superior is flowing into the YCUA wastewater disposal system in violation of the applicable Sewer Use Ordinance, YCUA may require Superior to cut off and terminate the flow of wastewater from the offending premises and to take all steps necessary to accomplish this result. YCUA shall give Superior reasonable notice of such determination with the length of such notice dependent upon the seriousness of the harm done to the YCUA wastewater disposal system and/or to the general health and safety of the public. The flow and treatment of wastewater from the identified premises may be restored only after it has been determined that the objectionable wastewater has been eliminated from the identified premises.

7.4 Superior shall not deliver to YCUA for treatment any wastewater containing leachate.

7.5 Superior will be subject to and YCUA shall collect surcharge fees for excess suspended solids, BOD5, phosphates, total nitrogen, and any other excess substances in Superior wastewater in accordance with the schedule appearing in the Charter Township of Ypsilanti Sewer Use Ordinance, as amended from time to time, assuming adequate notice of said Ordinance and any amendments thereto, to Superior.

7.6 Pursuant to federal and state law and regulation YCUA administers an Industrial Pretreatment Program (IPP) to ensure that industrial wastewater discharged into the YCUA wastewater collection and treatment system does not cause harm to the wastewater collection, treatment system or WWTP. Pursuant to this contract and a separate written Delegation Agreement between the parties, YCUA shall administer its IPP program within the geographical area of Superior

identified in Appendix A, and any additional area approved and agreed to by the parties in writing.

7.7 If Superior wastewater causes odor, odorous gases and/or corrosive gases in the WWTP or the YCUA or Superior collection systems or is otherwise in violation of this Section, Superior shall, after notice from YCUA, take appropriate and necessary measures to eliminate same, including but not limited to, the placement of appropriate additives in Superior's wastewater. If Superior fails to timely take such measures, YCUA shall have the right to take such appropriate and necessary measures at Superior's expense and/or to cut off and terminate the offending flow of wastewater and to take all steps necessary to accomplish this result, and/or may terminate this contract, in YCUA's discretion.

8.0 INDEMNIFICATION

8.1 To the extent permitted by law, Superior shall indemnify and save or keep harmless, YCUA, the City of Ypsilanti, the Charter Township of Ypsilanti, and all of their employees, agents, and Council or Board members ("the indemnified parties") from and against all liability of any nature whatsoever, regardless of the nature in which liability may arise, for any and all claims, actions, demands, expenses, damages, and losses of every conceivable kind whatsoever, including, but not limited to, for injuries or death to a person(s), damages to the environment including, but not limited to, damages or liabilities under current or future state, federal or local statutes or regulations, damages to or for loss of property asserted by or on behalf of any person, firm, corporation or government arising out of the discharge of wastewater by Superior to the YCUA wastewater disposal system and/or plant in violation of the laws, rules or regulations applicable to Superior for such discharge or any change in federal, state, and/or local laws, rules or regulations applicable to the acceptance, transmittal or processing of wastewater by Superior which may result in the imposition of liability on one or more of the indemnified parties as a result of YCUA's acceptance of wastewater from Superior.

8.2 It is the intent of the parties, to the extent permitted by law, that the indemnified parties be held harmless by Superior from liability for YCUA's acceptance of wastewater from Superior for such claims, actions, demands, expenses, damages and losses however caused or however arising, whether in a judicial, administrative proceeding or otherwise including, but not limited to, such claims, actions, demands, expenses, damages and losses described in paragraph 8.1.

8.3 In any action or proceeding brought about by reason of any such claim or demand, Superior shall, to the extent permitted by law, also pay, indemnify and save the indemnified parties harmless from and against all sums required to be paid by reason of said claims or demands as well as costs, attorney fees, expert witness fees or court costs, and distributions of any kind or nature, incidental to or incurred in defense of said action or proceeding.

9.0 ARBITRATION OF DISPUTES

9.1 All claims, counter claims, disputes and other matters in question between the parties arising out of or relating to this contract or any alleged breach of this contract will be decided by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association then pertaining, subject to the limitations and restrictions stated in Section 9.3 and 9.4 below. This contract to arbitrate and any other contract or consent to arbitrate entered into in accordance with this contract will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction.

9.2 Notice of demand for arbitration must be filed in writing with the other party to this contract and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand be made more than one year from the date on which the claim, dispute or other matter accrued. The claim, dispute or other matter shall be deemed to have accrued at the time the parties asserting the claim, dispute or other matter either knew or, by exercise of reasonable diligence, should have known of the existence of such claim. After the expiration of said one year period, the claim in question shall be barred from arbitration.

9.3 No arbitration arising out of or relating to this contract may include, by consolidation or in any other manner, any person or entity who is not a party to this contract.

9.4 The award rendered by the arbitrator(s) will be final, not subject to appeal, except as provided by the laws of the State of Michigan and judgment may be entered upon such award in any court having jurisdiction thereof.

9.5 Notwithstanding anything to the contrary contained herein, either party may request equitable remedies including, but not limited to, injunctive relief and writ of mandamus, without first having to submit to arbitration.

9.6 The parties agree that venue for all claims, whether subject to arbitration or not, shall be in the Washtenaw County Circuit Court.

10.0 GENERAL PROVISIONS

10.1 All notices hereunder are deemed given when mailed by first class mail, postage pre-paid, or personally delivered as follows:

For YCUA

Ypsilanti Community Utilities Authority
Attention: Director
2777 State Street
Ypsilanti, MI 48198

For Superior

Superior Charter Township
Attention: Superior Township Supervisor
3040 North Prospect
Ypsilanti, MI 48198

10.2 YCUA and Superior may, by notice given pursuant to this contract, designate any further or different addresses or persons to which subsequent notices or other communication shall be sent under this contract.

10.3 This contract constitutes the entire contract between the parties and all previous communications between the parties, whether written or oral with reference to the subject matter of this contract, are hereby canceled and superseded.

10.4 If any provision of this contract violates any law, the remaining provisions of this contract shall continue in full force and effect.

10.5 This contract shall be interpreted and construed in all respects in accordance with the laws of the State of Michigan.

10.6 This contract has been jointly drafted by the parties and, therefore, shall be construed and interpreted accordingly.

10.7 Failure or delay in performance of this contract by either party shall not be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, labor strike, lock-out, war, riot, epidemic, explosion, terrorism, breakage or accident to machinery or lines of pipe, the binding order of any court or governmental authority or any other cause, whether of the kind enumerated here or otherwise, not within the control of the party claimed to be responsible for such failure or delay or other similar alleged breach of this contract.

10.8 Without the prior written consent of the governing body of either party, neither this contract nor any interest created by this contract nor any claim arising under this contract shall be

transferred or assigned by either party.

10.9 The parties agree and it is specifically understood that Superior's payment of a combination of flow based and capacity based rates under the User Charge System of this contract, including payment of a portion of existing debt service and future debt service on collection system and WWTP improvements and modifications, does not and shall not confer upon Superior any right, title or interest in the collection system or the WWTP or any capacity therein, except as specified and limited in this contract for the term of this contract.

10.10 This contract does not create or vest any rights or privileges in any third party not a party to this contract. Notwithstanding any other provision of this contract, this contract, nor actions taken by either party under this contract, will not and shall not be construed by any third party or any court of law as vesting any rights or privileges in any third party under any circumstances.

10.11 The Section and paragraph captions of this contract are included herein for convenience only and are not intended by the parties, and are not to be used, for the purpose of contract interpretation or construction.

10.12 This contract may not be amended, revised or otherwise modified except by a written document, signed by each party, and formally and properly approved and authorized by the governing body of each party.

10.13 No delay, omission or failure of a party to exercise any right or power under this contract or to insist upon strict compliance with any obligation of this contract, and no custom or practice of the parties at variance with the terms and conditions of this contract shall constitute a waiver of a party's right to demand exact compliance with the terms of this contract.

10.14 This contract may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute the same instrument. Signatures on execution pages of this Contract that are sent to the other party by facsimile or by e-mail of scanned copies shall be binding as evidence of such signatory's agreement to and acceptance of the terms of this contract.

10.15 The parties acknowledge that the Wiard-Clark Interceptor is owned, operated and maintained by Superior and that wastewater generated in and by YCUA's member-community, the Charter Township of Ypsilanti, flows through the Wiard-Clark Interceptor from the intersection of Clark and Dawn to the intersection of Clark and Wiard ("the shared portion of the Wiard-Clark Interceptor"). As a result, YCUA is responsible for a portion of the costs incurred by Superior for operating and maintaining, and for major repairs to, the shared portion of the Wiard-Clark Interceptor. Therefore, the parties agree as follows:

10.15.1 YCUA will pay twenty-eight and three quarters percent (28.75%) of Superior's costs of operating and maintaining the shared portion of the Wiard-Clark Interceptor;

10.15.2 YCUA will pay twenty-eight and three quarters percent (28.75%) of the cost of all major repairs to the shared portion of the Wiard-Clark Interceptor and "major repair," as used in this paragraph, shall mean any repair of the shared portion of the Wiard-Clark Interceptor, the cost of which exceeds \$5,000; and,

10.15.3 Superior shall provide invoices to YCUA under paragraphs 10.15.1 and 10.15.2 on no less than an annual basis, including supporting documentation of Superior's costs, subject to YCUA's review and approval before payment, which approval shall not be unreasonably withheld.

10.16 The parties acknowledge and agree that: the sole sewer line that connects the Charter Township of Ypsilanti Recreation Center and Green Oaks Golf Course to the Wiard-Clark Interceptor, passes through a portion of Superior Township before connecting to the Wiard-Clark Interceptor; that sewer line is owned, operated and maintained by YCUA; and, YCUA is responsible for and shall pay 100% of the cost of operating, maintaining and repairing that sole sewer line.

IN WITNESS WHEREOF, the parties have set their hands to this contract the day and year here written.

In the Presence of:

**YPSILANTI COMMUNITY UTILITIES
AUTHORITY**

By: _____ Date
Its: _____

By: _____ Date
Its: _____

In the Presence of:

SUPERIOR CHARTER TOWNSHIP

By: _____ Date
Its: _____

By: _____ Date
Its: _____

WASTEWATER CONVEYANCE AND DISPOSAL CONTRACT

Ypsilanti Community Utilities Authority & Superior Charter Township

EFFECTIVE DATE - SEPTEMBER 1, 2014

APPENDIX B

Appendix B

12/10/2014

YPSILANTI COMMUNITY UTILITIES AUTHORITY Superior Township estimated/projected rate computation

For the year ending August 31, 2014
 Based on data from August 31, 2014 budget

PROJECTED OPERATING AND MAINTENANCE COSTS

WWTP O&M costs	\$	10,757,642
Collection System O&M		1,896,135
Total	\$	12,653,777

ESTIMATED FLOWS

City	111,000,000	cu.ft.	11.3%
Township	423,508,433	cu.ft.	43.0%
WTUA	415,000,000	cu.ft.	42.1%
Superior	36,000,000	cu.ft.	3.7%
Total	985,508,433	cu.ft.	100.0%

User Charge- Superior	2013/14 Rate per 100 cu.ft.	2013/14 Projected Revenue
O & M rate - WWTP	\$ 1.09158	\$ 392,970
O & M rate - Collection system	0.41264	148,552
Contingency charge - WWTP O&M	0.05458	19,648
Contingency charge - Collec Sys O&M	0.02063	7,428
Pay as you go - Capital expenditures	0.02676	9,641
EPA reserve	0.01928	6,941
WWTP reserve	0.02029	7,306
Environmental reserve	0.03264	11,752
Collection system reserve	0.04352	15,669
Total	\$ 1.72196	\$ 619,906

Superior's share of existing and future WWTP debt service and collection system debt service will be billed in addition to the rate above (Currently \$10,484.90/month).

WASTEWATER CONVEYANCE AND DISPOSAL CONTRACT

Ypsilanti Community Utilities Authority & Superior Charter Township

EFFECTIVE DATE – SEPTEMBER 1, 2014

APPENDIX C

Three current connections between Superior collection system and the YCUA collection systems, as follows:

1. One connection at St. Joseph Mercy Hospital in the vicinity of Clark and Hewitt Roads.
2. A second connection at St. Joseph Mercy Hospital in the vicinity of Clark and Hewitt Roads.
3. One connection at Wiard Road and the boundary line between the Township of Ypsilanti and the Township of Superior.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER
TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL AND VISION
INSURANCE FOR EMPLOYEES OF SUPERIOR TOWNSHIP**

RESOLUTION NUMBER: 2014-59

DATE: DECEMBER 15, 2014

WHEREAS, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

WHEREAS, the Township's current health care insurance plan expires on March 31, 2015; and

WHEREAS, the Township's historical term for health insurance has been from April 1st to March 31st of the following year which is inconsistent with the township's fiscal year; and,

WHEREAS, Township officials and staff have received and reviewed quotes for various health care providers including Health Maintenance Organizations (HMO), Preferred Provider Organization (PPO), High Deductible Health Savings Accounts (HD HSA) through its agent Brown and Brown; and

WHEREAS, pursuant to its authority, Superior Township has elected to renew the Simply Blue HSA PPO Gold \$1,300 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2015 with a total health care premium cost to the township of \$274,406 with an effective term of January 1, 2015 through December 31, 2015; and

WHEREAS, Superior Township will continue to offer its fulltime employees the option to opt out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance; and,

WHEREAS, Superior Township will offer its employees a wellness bonus in 2015 in the following amounts which may be deposited in the employee's health care savings accounts:

<u>Non-union</u>		<u>Union</u>	
Single	\$725	Single	\$1,725
Family	\$1,450	Family	\$3,450

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Supervisor, Clerk and Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payments.

Memorandum

To: David Phillips, Superior Township Clerk
From: Keith Lockle, Director
Date: December 15, 2014
Subject: Sewer Rate Increase

Background

The Township recently received a sewer rate increase once a new contract is signed, from the Ypsilanti Community Utilities Authority (YCUA), which is one of our suppliers. As a direct result, it will be necessary for us to pass along a rate increase to our residents, who reside in the YCUA Water District.

Attached is a Resolution amending (increasing) the rates, fees and charges related to sewer services provided by the Township through the Utility Department. Also attached are a press release and a Schedule A showing the new rates.

The amendment addresses price increases for our residents who receive their water/sewer services from us through YCUA only.

YCUA Provided Sewer Services (Note: All rates are in Hundred Cubic Feet)

- * Water Rate Increase to the Township = 0% * Water Rate Increase to the Residents = 0%
- * Sewer Rate Increase to the Township = 11% * Sewer Rate Increase to the Residents = 5%

The new rate for YCUA provided water will be \$4.65 per ccf (remains the same) and for sewer services will be \$3.38 per ccf (from \$3.216), for a total of \$8.03 per ccf (from \$7.866). An average quarterly residential bill of 2,600 cubic feet will increase by \$4.26. A minimum billing of 1,000 cubic feet will go from \$78.66 to \$80.30 per quarter. The increase will affect bills to customers dated January 1, 2015, or later.

Recommended Action

It is recommended that the Charter Township of Superior approve the Resolution to increase the water and sewer rates.

/attachments (Resolution, Press Release, Schedule A)

Agenda Date: December 15, 2014

Township Supervisor Approval: _____

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

December 15, 2014

Resolution 2014-60

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services Provided by
the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 15th of December 2014, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by _____ and supported by _____

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for sewer by 11%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our water rates by 0% and our sewer rates by 5%, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 15, 2014.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

**SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH DECEMBER 15, 2014, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

Service Rates:

- A. Water and sewer (including wastewater treatment) rates for Township customers served from the Ypsilanti Community Utilities Authority.

Effective January 1, 2015

Water	\$4.65 per 100 cubic feet
Minimum quarterly billing	\$46.50 (1000 cubic feet)

Effective January 1, 2015

Sewer	\$3.38 per 100 cubic feet
Minimum quarterly billing	\$33.80 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.



PRESS RELEASE

On December 15, 2014, the Board of Trustees for the Charter Township of Superior approved a price increase for water for users who receive their services through Superior Township from the Ypsilanti Community Utilities Authority (YCUA).

The new rate will be effective on bills to Superior's customers dated January 1, 2015, or later.

The increase for Superior's YCUA supplied customers will be 5% for sewer. An average quarterly residential bill of 2,600 cubic feet will go up \$4.26. A minimum billing of 1,000 cubic feet of water/sewer usage will go from \$78.66 to \$80.30 per quarter.

For further information, contact the Superior Township Utility Department at 734-480-5500 or visit the Superior Township website at www.superior-twp.org.

To: Superior Township Board of Trustees

From: Keith Lockie

Date: December 15, 2014

Re: 2014 Budget Amendment



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
O&M:						
404	Water Sales		150,000	1,845,176	\$1,715,176	Less Usage
405	Sewer Sales		100,000	1,142,056	\$1,042,056	Less Usage
408	Penalty Income		5,000	60,000	\$55,000	Fewer Late Payments
419	COBRA Admin. Fee		80	80	\$0	Not Required
421	New Cust./Install Fees	4,000		5,000	\$9,000	Permit Fees
422	HSA Admin. Fee		32	355	\$323	No Longer Required
423	Customer Call Out Income		750	2,000	\$1,250	Fewer Resident Problems
425	Other Misc. Income	1,000		4,000	\$5,000	
	Total Revenue	\$5,000	\$235,862			
555	Water Purchased		240,000	1,234,405	\$1,044,405	Less Usage
602	Overtime Premium	8,000		4,000	\$12,000	Water Main Repairs
603	Taxable Benefits	8,000		19,135	\$27,135	Payout to Retiree
607	Employee Insurance		8,500	\$6,372	\$77,872	Employee Reduction
645-MF	Operating Supplies - Maint.		3,000	6,000	\$3,000	
665-MF	Utilities - Maint.		5,000	25,000	\$20,000	Lower Usage
620-LB	Repairs & Maint. - Lift & Booster	100		4,000	\$4,100	
645-LB	Operating Supplies - Lift & Booster	1,100		500	\$1,600	Supplies Purchased
620	Rep. & Maint. - System	20,000		20,000	\$40,000	Mult. Water Main Repairs
631	Prof. Serv. - Engineers		25,000	50,000	\$25,000	Less Assistance Required
632	Prof. Serv. - Auditors		2,266	6,200	\$3,934	Entered as Prepay for 12 months
634	Prof. Serv. - Twp. Acct.		1,167	2,000	\$833	Not Required
635	Prof. Services - Attorneys		1,000	1,000	\$0	Not Required
653	Employee Training		1,700	2,000	\$300	Not Required
671	Meters & Supplies	8,000		25,000	\$33,000	Mult. MXUs Replaced at Resident Properties
672	Fuel		2,000	12,000	\$10,000	Lower Fuel Costs
673	Insurance & Bonds	500		25,000	\$25,500	
701	Bad Debt Expense	1,373		1,800	\$3,173	Bromley Park Write-off
709	Printing & Publishing	2,500		1,500	\$4,000	Bills & Letterhead
711	Memberships, Dues		500	5,000	\$4,500	
	Total Expenses	\$49,573	\$290,133			
	Total Rev. & Exp.	(\$44,573)	(\$54,271)	\$9,698		
856	Transfers to Cap. Res.	9,698		100,931	\$110,629	Increased Transfer to Capital Reserves

To: Superior Township Board of Trustees

From: Keith Lockie

Date: December 15, 2014

Re: 2014 Budget Amendment



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
Capital Reserves:						
413	Availability Fee Income	28,858		\$0	\$28,858	Autumn Woods
416	T&T Income	52,500		\$105,000	\$157,500	New Development
427	Grant Income		\$454,509	\$454,509	\$0	SAW Grant - Not till 2015
441	Interest on Bank Accts.		\$350	\$2,100	\$1,750	
451	Interest - Other	586		\$0	\$586	Interest on UC Permit
	Total Revenue	\$81,944	\$454,859			
622	Project Expenses		505,010	505,010	\$0	SAW Grant - Not till 2015
	Total Expenses	\$0	\$505,010			
	Total Rev. & Exp.	\$81,944	(\$50,150)	\$152,095		
809	Transfers from O&M	9,698		100,951	\$110,629	Increased Transfer from O&M
Debt Service:						
441	Interest on Bank Accts.		\$25	\$2,016	\$1,991	
	Total Revenue	\$0	\$25			
687	Bond Agency Fees		10	450	\$440	
890	Annual Disclosure Report Fee	36		250	\$286	
891	Overlapping Report Fee		100	100	\$0	Not Required
	Total Expenses	\$36	\$110			
	Total Rev. & Exp.	(\$36)	(\$85)	\$49		
System Repair Reserve:						
441	Interest on Bank Accts.	\$15		\$1,200	\$1,215	
	Total Revenue	\$15	\$0			
	Total Rev. & Exp.	\$15	\$0	\$15		

To: Superior Township Board of Trustees
 From: Keith Lockie/Nancy Mason
 Date: December 15, 2014
 Re: 2014 Government Funds Budget Amendment #2



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
GENERAL FUND:						
402.000	Property Tax	\$119		\$221,100	\$221,219	Actual
403.050	Prior Years Delq Taxes	\$372		\$0	\$372	
574.000	State Shared Revenue	\$56,226		\$934,908	\$991,134	Actual
607.000	Planning Admin. Fees		\$2,500	\$4,000	\$1,500	
607.030	Plans & Permits Base Fees		\$4,000	\$4,000	\$0	
607.033	Eng Reviews - Base Fee		\$1,500	\$1,500	\$0	
607.040	Misc Planning Fees	\$1,500		\$1,000	\$2,500	
609.000	Accounting Reimbursements		\$1,100	\$19,200	\$18,100	Utility no longer paying
609.050	Bldg. Fund Contribution	\$5,000		\$16,000	\$21,000	
626.000	Summer Tax Collection Fees	\$8,975		\$21,090	\$30,065	Actual
631.000	Recycling Education Revenue		\$1,000	\$1,500	\$500	
664.050	Interest on Reserves	\$1,500		\$0	\$1,500	Funds in Interest Bearing Accounts
664.065	Delinquent Interest & penalties		\$5,000	\$5,670	\$670	
695.033	Delinquent Water Bills Admin Fees		\$900	\$6,000	\$5,100	Actual
	TOTAL REVENUE	\$73,692	\$16,000			
719.000	Unemployment	\$12,500		\$0	\$12,500	Unemployment for 2 ex-employees
	Total Dept. 101 - Board/General	\$12,500	\$0			
715.000	Supervisor FICA	\$1,000		\$5,604	\$6,604	FICA under budgeted
	Total Dept. 171 - Supervisor	\$1,000	\$0			
702.000	Salaries		\$3,500	\$4,000	\$500	Not Required
703.000	Contract Services		\$7,800	\$15,000	\$7,200	Not Required
727.050	Postage		\$9,000	\$10,000	\$1,000	
862.000	Precinct Rent		\$1,800	\$2,250	\$450	Not Required
	Total Dept. 191 - Elections	\$0	\$22,100			
716.050	Health Insurance	\$16,000		\$0	\$16,000	Added full-time employee with benefits
	Total Dept. 209 - Assessing	\$16,000	\$0			
717.000	Taxable Benefits	\$2,100		\$6,681	\$8,781	Insurance rates increased
	Total Dept. 215 - Clerk	\$2,100	\$0			
801.050	Professional Services		\$3,000	\$11,000	\$8,000	
	Total Dept. 210 - Attorneys	\$0	\$3,000			
702.000	Salaries		\$1,000	\$1,200	\$200	
	Total Dept. 247 - Board of Review	\$0	\$1,000			
702.055	Treasurer's Assistant Salary	\$14,150		\$11,700	\$25,850	Budgeted @ part-time, now full-time
716.050	Health Insurance - Deputy	\$6,850		\$758	\$7,608	Budgeted @ part-time, now full-time
716.055	Health Insurance - Assistant	\$9,000		\$0	\$9,000	No Budget
740.000	Operating Supplies	\$3,000				
	Total Dept. 253 - Treasurer's	\$33,000	\$0			

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
930.000	Equipment over \$5,000	\$8,100		\$0	\$8,100	New Server
	Total Dept. 258 - Computer Services	\$8,100	\$0			
920.075	Drains	\$3,176		\$20,000	\$23,176	Actual invoice received
930.000	Repair & Maintenance	\$9,400		\$9,000	\$18,400	French Drain @ Town Hall
	Total Dept. 265 - Building & Grounds	\$12,576	\$0			
947.018	Tax Sale Property Purchase	\$3,800		\$23,914	\$27,714	Property tax on Stamford Rd. property
	Total Dept. 266 - Special Projects	\$3,800	\$0			
703.000	Contract Services	\$1,700		\$10,325	\$12,025	
	Total Dept. 273 - Ordinance Enforcement	\$1,700	\$0			
801.000	Professional Services	\$11,000		\$0	\$11,000	Not budgeted in original budget
	Total Dept. 410 - Planning Department	\$11,000	\$0			
703.000	Contract Services		\$500	\$500	\$0	Not required
900.000	Printing & Publishing		\$600	\$600	\$0	Not required
	Total Dept. 411 - Zoning Board of Appeals	\$0	\$1,100			
703.000	Contract Services		\$800	\$800	\$0	Not Required
801.000	Professional Services		\$500	\$500	\$0	Not Required
900.000	Printing & Publishing		\$200	\$200	\$0	Not Required
	Total Dept. 413 - Wetlands Board	\$0	\$1,500			
703.000	Contract Services	\$300		\$0	\$300	
866.000	Road Maintenance	\$23,050		\$300,000	\$323,050	Plymouth/Ford Improvements
867.000	Non-Motorized Trails Maint.	\$10,235		\$5,000	\$15,235	
	Total Dept. 446 - Infrastructure	\$33,585	\$0			
864.000	AATA Fixed Route	\$4,000		\$25,273	\$29,273	Rate Increase
	Total Dept. 550 - Transportation	\$4,000	\$0			
728.000	Postage		\$1,000	\$1,000	\$0	Not Required
	Total Dept. 728 - Economic Development	\$0	\$1,000			
985.000	Tax Chargebacks		\$4,500	\$5,000	\$500	Not Required
	Total Dept. 890 - Contingencies	\$0	\$4,500			
	TOTAL EXPENDITURES	\$139,361	\$34,200			
699.000	Appropriations from Reserves	\$47,469		\$140,766	\$188,235	Increase in Appropriations

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
LEGAL DEFENSE FUND:						
402.001	Special Assessment	\$118		\$67,474	\$67,592	Actual
402.050	Pilot Program	\$268		\$0	\$268	Actual
403.050	Prior Year Taxes	\$46		\$0	\$46	Actual
	TOTAL REVENUE	\$432	\$0			
802.025	Legal Services		\$1,600	\$4,500	\$2,900	
	Total Dept. 245 - Legal Defense Expenses	\$0	\$1,600			
	TOTAL EXPENDITURES	\$432	(\$1,600)			
965.00	Transfer to Reserves	\$2,032		\$64,703	\$66,737	Increase in Transfer
FIRE FUND:						
402.000	Taxes		\$2,000	\$1,619,390	\$1,617,390	Actual Booked
402.050	Pilot Program	\$290		\$6,142	\$6,432	
403.050	Prior Years Taxes	\$2,334		\$0	\$2,334	Not Budgeted Originally
695.000	False Alarm Revenue	\$1,000		\$1,000	\$2,000	
	TOTAL REVENUE	\$3,624	\$2,000			
742.000	Fuel	\$49,000		\$0	\$49,000	New Department
	Total Dept. 264 - Vehicles	\$49,000	\$0			
920.000	Utilities	\$46,500		\$0	\$46,500	New Department
	Total Dept. 265 - Building & Grounds	\$46,500	\$0			
702.007	Chief Salary		\$27,500	\$41,731	\$14,231	Not Required
702.008	Chief Additional Hours		\$8,000	\$8,000	\$0	Not Required
702.009	Fire Marshall Salary		\$13,700	\$23,019	\$9,319	Not Required
740.000	Operating Supplies		\$20,000	\$40,000	\$20,000	New Department Added
920.000	Utilities		\$24,000	\$24,000	\$0	New Department Added
930.000	Repairs & Maintenance		\$30,000	\$30,000	\$0	New Department Added
983.000	Debt Interest		\$22,000	\$33,254	\$11,254	
	Total Dept. 336 - Fire Operations	\$0	\$145,200			
890.000	Contingencies		\$10,000	\$10,000	\$0	Not Required
985.000	Tax Chargebacks		\$13,000	\$15,000	\$2,000	
	Total Dept. 890 - Contingencies	\$0	\$23,000			
	TOTAL EXPENDITURES	\$95,500	\$168,200			
965.010	Transfer to Building Reserve	\$74,324		\$57,185	\$111,509	Increase in Transfer

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
BUILDING FUND:						
510.000	Charges for Services	\$96,000		\$120,000	\$216,000	More Permits
510.075	106 Inspection	\$475		\$0	\$475	
	TOTAL REVENUE	\$96,475	\$0			
703.000	Contract Services	\$4,600		\$7,000	\$11,600	More Inspections
716.000	Insurance	\$3,500		\$17,974	\$21,474	
	Total Dept. 371 - Safety Inspection	\$8,100	\$0			
	TOTAL EXPENDITURES	\$8,100	\$0			
699.025	Appropriations from Reserves		\$66,363	\$66,363	\$0	Not Required
955.000	Transfer to Reserves	\$22,012		\$0	\$22,012	Transfer to Reserves

LAW ENFORCEMENT FUND:						
402.000	Property Tax		\$1,500	\$1,214,542	\$1,213,042	Actual
402.050	Pilot Program	\$200		\$4,613	\$4,813	Actual
403.050	Prior Years Taxes	\$1,048		\$0	\$1,048	Not Budgeted Originally
660.000	Fines & Forfeits		\$15,000	\$35,000	\$20,000	
695.000	False Alarm Revenue		\$2,000	\$4,000	\$2,000	
	TOTAL REVENUE	\$1,248	\$18,500			
703.000	Regular Sheriff's		\$13,000	\$1,536,210	\$1,523,210	Banked Hours
930.000	Repairs & Maintenance	\$500		\$500	\$1,000	
	Total Dept. 310 - Crime Control	\$500	\$13,000			
985.000	Tax Chargebacks		\$10,000	\$10,800	\$800	Not Required
	Total Dept. 890 - Contingencies	\$0	\$10,000			
	TOTAL EXPENDITURES	\$500	\$23,000			
699.000	Appropriations from Reserves		\$5,249	\$91,256	\$86,008	Increase in Appropriation

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
PARK FUND:						
607.085	Reimb. For Labor	\$317		\$500	\$817	
664.050	Interest on Reserves	\$600		\$0	\$600	Funds in Interest Bearing Accounts
695.050	Donations		\$100	\$100	\$0	
	TOTAL REVENUE	\$1,117	\$100			
702.001	Commissioners Salaries		\$3,270	\$9,000	\$5,730	Not Required
717.000	Taxable Benefits		\$1,350	\$3,449	\$2,099	Cost Split Change
801.000	Professional Services		\$900	\$2,200	\$1,300	
850.000	Telecommunications		\$300	\$1,300	\$1,000	
900.000	Printing & Publishing		\$100	\$100	\$0	Not Required
977.000	Equipment		\$300	\$1,250	\$950	Not Required
	Total Dept. 751 - Administration	\$0	\$6,220			
951.000	Projects		\$1,030		(\$1,030)	Not Required
	Total Dept. 756 - Park Dev/Improvements	\$0	\$1,030			
	TOTAL EXPENDITURES	\$0	\$7,250			
965.003	Transfer to Reserves	\$8,267		\$0	\$8,267	Transfer



SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: December 15, 2014

GENERAL FUND	\$1,000.00
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



SUPERIOR TOWNSHIP GOVERNMENT FUNDS

INVOICE APPROVAL REPORT

As of December 15, 2014

FUND	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	DESCRIPTION	AMOUNT
101	ANN ARBOR SPARK	28379	12/10/2014	2014 DUES	\$ 1,000.00
TOTAL					\$ 1,000.00



SUPERIOR TOWNSHIP

Record of Disbursements

Date: December 15, 2014

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 11/14/2014 - 12/11/2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
11/18/2014	GENL	36346	ANN ARBOR TRANSPORTATION AUTHORITY	OCTOBER 2014 AATA	3,412.25
11/18/2014	GENL	36347	CHARLES SWANSON	OCT 2014 2ND INSTALLMENT	1,178.93
11/18/2014	GENL	36348	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 11/17/14	49.20
11/18/2014	GENL	36349	DONALD PENNINGTON	MASTER PLAN/PLANNING FEES OCT 2014	1,007.50
11/18/2014	GENL	36350	FINK & VALVO PLLC	ANIMAL CONTROL ISSUES	297.50
11/18/2014	GENL	36351	GBS INC.	ACCOUNTING FOR 5 PRECINCTS FOR NOV 4TH E	700.00
11/18/2014	GENL	36352	HERBERT JONES	DUMP TICKET REIMBURSEMENT	22.00
11/18/2014	GENL	36353	INTERNATIONAL CODE COUNCIL, INC.	CODE UPDATE BOOKS	243.00
11/18/2014	GENL	36354	JOHN HUDSON	MILEAGE 11/3/14 THRU 11/14/14	62.72
11/18/2014	GENL	36355	LARRY LEE	DUMP TICKET REIMBURSEMENT	34.50
11/18/2014	GENL	36356	MICHAEL ASMAN	DUMP TICKET REIMBURSEMENT	11.50
11/18/2014	GENL	36357	PAETEC	TELEPHONES OCTOBER 2014	344.77
11/18/2014	GENL	36358	PAMELA MCKENNA	MILEAGE SEPT 9/23 THRU 11/14/14	82.32
11/18/2014	GENL	36359	PARHELION TECHNOLOGIES	EMAIL HOSTING NOV 2014	275.00
11/15/2014	GENL	36360	PITNEY BOWES INC.	POSTAGE METER LEASE NOV 2014	272.00
11/18/2014	GENL	36361	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/20/14 PAYROLL	45,817.48
11/19/2014	GENL	36362	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE DECEMBER 2014	8,684.58
11/19/2014	GENL	36363	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE DECEMBER 2014	164.90
11/19/2014	GENL	36364	VOID	VOID Reason: Created From Check Run Process	0.00 V
11/19/2014	GENL	36365	DELTA DENTAL	DENTAL INSURANCE DECEMBER 2014	1,157.82
11/19/2014	GENL	36366	VOID	VOID Reason: Created From Check Run Process	0.00 V
11/19/2014	GENL	36367	DTE ENERGY	SIREN @ 1989 PROSPECT	30.44
11/19/2014	GENL	36368	SUPERIOR TWP PAYROLL FUND	PENSION NOVEMBER 2014	5,127.27
11/19/2014	GENL	36369	VISION SERVICE PLAN	VISION INSURANCE DECEMBER 2014	195.23
11/19/2014	GENL	36370	VOID	VOID Reason: Created From Check Run Process	0.00 V
11/21/2014	GENL	36371	WASHTENAW COUNTY ADMINISTRATION	ANIMAL CONTROL CONTRIBUTION 2013/2014	20,000.00
11/25/2014	GENL	36372	ALL SEASONS LANDSCAPING CO. INC.	CHAIN SAW REPAIR	49.50
11/25/2014	GENL	36373	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 11/24/14	49.20
11/25/2014	GENL	36374	DTE ENERGY	STREETLIGHTS OCTOBER 2014	7,371.81
11/25/2014	GENL	36375	FINK & VALVO PLLC	ANIMAL CONTROL ISSUES	33.00
11/25/2014	GENL	36376	MARK BARRETT BUILDING CO	CHNP BOARDWALK - FINAL PAYMENT	4,750.00
11/25/2014	GENL	36377	MARTHA KERN-BCPRIE	REIMBURSE FOR PUMPKIN CARVING SUPPLIES	48.11
11/25/2014	GENL	36378	PARHELION TECHNOLOGIES	ANTI-SPAM NOV 2014	5.00
11/25/2014	GENL	36379	STAPLES ADVANTAGE	OFFICE/BUILDING SUPPLIES	283.78
11/25/2014	GENL	36380	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES NOV 2014	284.65
11/25/2014	GENL	36381	TRUGREEN PROCESSING CENTER	LAWN SERVICE E CLARK & MACARTHUR	58.00
11/25/2014	GENL	36382	U.S. POSTAL SERVICE	POSTAGE FOR METER	2,500.00
11/25/2014	GENL	36383	WASHTENAW COUNTY TREASURER	OVERTIME OCTOBER 2014	7,133.75
11/25/2014	GENL	36384	WEX BANK	FUEL NOVEMBER 2014	176.22
11/25/2014	GENL	36385	WASHTENAW COUNTY TREASURER	TRAILER FEES NOVEMBER 2014	1,275.00
12/02/2014	GENL	36386	RECYCLE ANN ARBOR	RECYCLE COMPUTER, TV	47.10
12/02/2014	GENL	36387	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/4/14 PAYROLL	47,429.33
12/03/2014	GENL	36388	WASHTENAW COUNTY TREASURER	SHERIFF OT ADD'L MONEY OWED	7,198.75
12/03/2014	GENL	36389	ARC	BROMLEY PARK CONDO PLANS COPIES \$ WAS PU	94.03
12/03/2014	GENL	36390	CHARLES SWANSON	NOV 2014 1ST INSTALLMENT	1,178.93
12/03/2014	GENL	36391	DTE ENERGY	OLD TOWN HALL GAS NOV 2014	1,479.40
12/03/2014	GENL	36392	INTERNATIONAL CODE COUNCIL, INC.	CODE UPDATE BOOKS	228.25
12/03/2014	GENL	36393	JESSIE BOWERS	DUMP TICKET REIMBURSEMENT	5.75
12/03/2014	GENL	36394	JOHN HUDSON	MILEAGE 11/17/14 THRU 11/26/14	54.86
12/03/2014	GENL	36395	RELLEY BROTHERS	REFUND FOR OVERPAYMENT ON PERMITS \$ 7967	20.00
12/03/2014	GENL	36396	PARHELION TECHNOLOGIES	SERVER SUPPORT DECEMBER 2014	512.50
12/03/2014	GENL	36397	PIAM	MEMBERSHIP DUES 2015	75.00
12/03/2014	GENL	36398	SUPERIOR TOWNSHIP TAX FUND	2014 TAXES FOR STAMFORD PROPERTY	5,102.64

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 11/14/2014 - 12/11/2014

Check Date	Bank	Check	Vendor Name	Description	Amount
12/03/2014	GENL	36399	SUPERIOR TWP FIRE FUND	OWE FOR BILL FIRE PAID FOR GENERAL	199.00
12/03/2014	GENL	36400	TERMINIX PROCESSING CENTER	PEST CONTROL NOV 2014	75.00
12/03/2014	GENL	36401	WALMART COMMUNITY/RFC0LLC	PUMPKIN CARVING SUPPLIES	10.67
12/03/2014	GENL	36402	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS FORECLOSURE COST	116.38
12/03/2014	GENL	36403	WEX BANK	FUEL NOVEMBER 2014	422.94
12/03/2014	GENL	36404	YPSILANTI TOWNSHIP	DUMP USAGE NOVEMBER 2014	22.00
12/09/2014	GENL	36405	21ST CENTURY MEDIA - MICHIGAN	NOVEMBER PUBLISHING	78.10
12/09/2014	GENL	36406	ABSOPURE WATER COMPANY	SPRING WATER NOVEMBER	60.60
12/09/2014	GENL	36407	AF SMITH ELECTRIC INC.	REPAIR LIGHTS OUT IN KITCHEN AND CONF. R	388.82
12/09/2014	GENL	36408	ALL SEASONS LANDSCAPING CO. INC.	CHAIN SAW SHARPENING	526.96
12/09/2014	GENL	36409	ANN ARBOR TRANSPORTATION AUTHORITY	NOVEMBER 2014 RATA	3,412.25
12/09/2014	GENL	36410	AUTUMN WOODS DEVELOPMENT	BOND REFUND 8109 AUTUMN WOODS TRAIL	1,373.82
12/09/2014	GENL	36411	AUTUMN WOODS DEVELOPMENT, LLC	BOND REFUND 8107 AUTUMN WOODS TRAIL	886.91
12/09/2014	GENL	36412	BRADFORD HOMES	BOND REFUND 5527 GREAT HAWK CIRCLE	2,467.00
12/09/2014	GENL	36413	BRENDA MCKINNEY	MILEAGE 10/22/14 THRU 12/4/14	86.58
12/09/2014	GENL	36414	CHAD MANTHEY	DUMP TICKET REIMBURSEMENT	17.25
12/09/2014	GENL	36415	CHARLES SWANSON	NOV 2ND INSTALLMENT	1,179.93
12/09/2014	GENL	36416	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 12/8/14	98.40
12/09/2014	GENL	36417	COMCAST	INTERNET SERVICES NOVEMBER 2014	76.80
12/09/2014	GENL	36418	CONGDON'S ACE HARDWARE	GLOVES	13.98
12/09/2014	GENL	36419	DIANA RIVIS	DUMP TICKET REIMBURSEMENT	22.00
12/09/2014	GENL	36420	EDWIN FERGUSON	DUMP TICKET REIMBURSEMENT	22.00
12/09/2014	GENL	36421	EDWIN MARIER	33 ELECTRICAL INSPECTIONS - NOVEMBER 201	990.00
12/09/2014	GENL	36422	GORDON FOOD SERVICE, INC.	SOAP, CLEANING SUPPLIES	108.14
12/09/2014	GENL	36423	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES & FUEL ADDITIVES/OIL	93.65
12/09/2014	GENL	36424	JOSIE ANN LEE	BOND REFUND 5155 BLYMOUTH ROAD	500.00
12/09/2014	GENL	36425	KATHY BORDEN	BOND REFUND 7927 PLYMOUTH-A2 ROAD	500.00
12/09/2014	GENL	36426	MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIP DUES (3) MEMBERS	225.00
12/09/2014	GENL	36427	PARHELION TECHNOLOGIES	ANTI-SPAM DECEMBER 2014	5.00
12/09/2014	GENL	36428	PETTY CASH/ BRENDA MCKINNEY	GAS, CAR WASH, WREATH	106.46
12/09/2014	GENL	36429	PULTE HOMES OF MICHIGAN	BOND REFUND 7555 ABIGAIL	500.00
12/09/2014	GENL	36430	STANDARD PRINTING	WINTER TAX BILLS	2,136.64
12/09/2014	GENL	36431	STAPLES CREDIT PLAN	INK FOR ASSESSING	9.97
12/09/2014	GENL	36432	STATE TAX COMMISSION	3RD INSTALLMENT ASSESSING CLASS MELISSA	500.00
12/09/2014	GENL	36433	SUPERIOR TWP PAYROLL FUND	ESA FEES DECEMBER 2014	42.00
12/09/2014	GENL	36434	VERIZON WIRELESS	HOT SPOT CHARGES NOVEMBER 2014	80.16
12/09/2014	GENL	36435	WASHTENAW COUNTY TREASURER	DECEMBER 2014 CONTRACT	115,040.25
12/10/2014	GENL	36436	COMERICA BANK	OPEN CHECKING ACCT FOR CREDIT CARDS	5,000.00

GENL TOTALS:

Total of 91 Checks:	314,829.66
Less 3 Void Checks:	0.00
Total of 88 Disbursements:	314,829.66

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 11/14/2014 - 12/11/2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
11/19/2014	FIRE	21899	FARHELION TECHNOLOGIES	EMAIL HOSTING NOV 2014	314.00
11/18/2014	FIRE	21900	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT FOR THE M	873.31
11/19/2014	FIRE	21901	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/20/14 PAYROLL	28,864.22
11/19/2014	FIRE	21902	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE DECEMBER 2014	5,821.23
11/19/2014	FIRE	21903	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE DECEMBER 2014	102.15
11/19/2014	FIRE	21904	DELTA DENTAL	DENTAL INSURANCE DECEMBER 2014	1,057.47
11/19/2014	FIRE	21905	SUPERIOR TWP PAYROLL FUND	PENSION NOVEMBER 2014	8,047.92
11/19/2014	FIRE	21906	VISION SERVICE PLAN	VISION INSURANCE DECEMBER 2014	183.00
11/21/2014	FIRE	21907	ALL SEASONS LANDSCAPING CO. INC.	REPAIR PARTS	119.32
11/21/2014	FIRE	21908	AMERICAN AQUA, INC.	RED-OUT OCTOBER 2014	92.25
11/21/2014	FIRE	21909	AUTO VALUE YPSILANTI	PARTS AND SUPPLIES	972.62
11/21/2014	FIRE	21910	CHRIS WIGGINS	MILEAGE 8/8/14 THRU 11/6/14	463.82
11/21/2014	FIRE	21911	CORRIGAN OIL COMPANY	DIESEL FUEL FOR APPARATUS	899.18
11/21/2014	FIRE	21912	EMERGENCY MEDICAL PRODUCTS, INC.	EMS SUPPLIES	736.45
11/21/2014	FIRE	21913	EMERGENT HEALTH PARTNERS	DISPATCHING SERVICES NOVEMBER 2014	1,677.53
11/21/2014	FIRE	21914	JOHN DEERE LANDSCAPES, LLC	ICE MELT (42 - 50# BAGS)	433.86
11/21/2014	FIRE	21915	PAETEC	TELEPHONES STATION #2 NOVEMBER 2014	70.88
11/21/2014	FIRE	21916	PIONEER PRODUCTS, INC.	CLASS A FOAM	3,534.64
11/21/2014	FIRE	21917	ROBERTSON MORRISON INC.	HVAC MAINTENANCE AGREEMENT 4/3/14 - 4/3/	1,910.00
11/21/2014	FIRE	21918	SAFETY- KLEEN CORP.	PARTS WASHER SERVICE STATION #1	246.76
11/21/2014	FIRE	21919	TERMINIX PROCESSING CENTER	PEST CONTROL STATION #2 OCTOBER 2014	195.00
12/02/2014	FIRE	21920	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/4/14 PAYROLL	32,384.56
12/03/2014	FIRE	21921	BRIAN D MCMILLAN	FIRE STUDY NOVEMBER 2014	232.50
12/03/2014	FIRE	21922	FARHELION TECHNOLOGIES	ANTI-SPAM DECEMBER 2014	115.00
12/03/2014	FIRE	21923	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS FORECLOSURE COST	114.66
12/08/2014	FIRE	21924	AMERICAN AQUA, INC.	RED -OUT SOFTNER SALT	69.10
12/08/2014	FIRE	21925	ANN ARBOR NEWS	NEWSPAPER 11/26/14 HTRY 2/13/15	30.36
12/08/2014	FIRE	21926	AUTO VALUE YPSILANTI	PARTS AND SUPPLIES	137.88
12/08/2014	FIRE	21927	CHIEF SUPPLY INC	ACCOUNTABILITY BOARD	189.49
12/08/2014	FIRE	21928	COMCAST	INTERNET SERVICES STATION #1 NOV 2014	252.47
12/08/2014	FIRE	21929	CORRIGAN OIL COMPANY	DIESEL FUEL	859.17
12/08/2014	FIRE	21930	DTE ENERGY	GRS/ELECTRIC STATION #2 NOV 2014	1,672.34
12/08/2014	FIRE	21931	EMERGENCY MEDICAL PRODUCTS, INC.	EMS SUPPLIES	35.00
12/08/2014	FIRE	21932	EMERGENT HEALTH PARTNERS	PAGER RENTAL NOV 2014	1,677.53
12/08/2014	FIRE	21933	JEFFREY KUJAWA	OFFT INSTRUCTOR ORIENTATION	60.00
12/08/2014	FIRE	21934	PAETEC	TELEPHONES NOV 2014 STATION #1	129.77
12/08/2014	FIRE	21935	PAYETTE SALES & SERVICE, INC.	WATER HEATER	544.58
12/08/2014	FIRE	21936	RICOR AMERICAS CORP	COPTER LEASE NOV 2014	182.93
12/08/2014	FIRE	21937	RECON USA, INC	ADD'L COPIES 8/17/2014 THRU 11/16/2014	150.36
12/09/2014	FIRE	21938	LUCAS NURSERIES & LANDSCAPING	WREATHS FOR FIRE STATIONS	139.99
12/09/2014	FIRE	21939	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT FOR THE M	925.51
12/09/2014	FIRE	21940	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES DECEMBER 2014	833.33
12/09/2014	FIRE	21941	SUPERIOR TWP PAYROLL FUND	HSA FEES DECEMBER 2014	30.00

FIRE TOTALS:

Total of 43 Checks:	97,372.15
Less 0 Void Checks:	0.00
Total of 43 Disbursements:	97,372.15

9:05 AM
 12/11/14
 Accrual Basis

Superior Township Utility Department
 Check Register
 November 13 through December 15, 2014

Date	Num	Name	Memo	Amount
100 - CASH - O&M				
101 - Checking - Chase 205000485529				
101-O&M - Checking - O&M				
11/20/14	8951	All's Cleaning Service	Adm. Bldg. Cleaning - Oct14 (5 wks.)	(200.00)
11/20/14	8952	Blue Cross Blue Shield	Medical Insurance - Dec14	(4,149.61)
11/20/14	8953	Comcast	VOID: Internet - Adm. Bldg. - Oct14	0.00
11/20/14	8954	Consumer's Life Insurance Company	Life Insurance - Dec14	(67.78)
11/20/14	8955	Delta Dental Plan of Michigan	Dental Insurance - Dec14	(496.62)
11/20/14	8956	Duke's Root Control, Inc.	Root Control Service	(3,928.17)
11/20/14	8957	HD Supply Waterworks, Ltd.	Gaskets, Screws	(649.10)
11/20/14	8958	Home Depot	Nut, bolts, washers, mask, pvc pipe and fittings fo...	(313.63)
11/20/14	8959	OHM Engineering Advisors	YCUA sewer cost assist and gen services.	(1,064.50)
11/20/14	8960	Parhelion Technologies	Remove malware, UB repairs and maint. fees	(661.25)
11/20/14	8961	Purchase Power	VOID: Postage Meter Refill	0.00
11/20/14	8962	Staples Contract & Commercial	Cash Register Tapes	(35.98)
11/20/14	8963	Stericycle Communications	Ans. Service - Nov14	(89.00)
11/20/14	8964	UIS	Panel Meter Clark Rd. Lift Station	(947.00)
11/20/14	8965	Verizon	Cell Phones - Nov14	(531.65)
11/20/14	8966	Vision Service Plan	VOID: Vision Insurance - Dec14	0.00
11/20/14	8967	Windstream	VOID: Phones - Adm. Bldg. - Nov14	0.00
11/20/14	8968	Superior Twp. General Fund	VOID: Payroll - 11/20/14.	0.00
11/20/14	8969	Superior Twp. Payroll Fund	VOID: Pension & HCSP - Nov14	0.00
11/20/14	8970	Superior Twp. Payroll Fund	VOID: HSA Adm. Fees - Nov14	0.00
11/25/14	8971	Ann Arbor Charter Township	W/S Purchased - Sep-Nov14	(12,399.31)
11/25/14	8972	AT&T	Booster Sta. Phone - Nov14	(74.02)
11/25/14	8973	Beaver Research Company	Safety Lube	(176.37)
11/25/14	8974	Comcast	Internet - Maint. Fac. - Nov14	(102.85)
11/25/14	8975	Crawford Door Sales	Repair of Overhead Doors	(435.00)
11/25/14	8976	DTE	Mult. Gas & Elect. - Nov14	(3,063.84)
11/25/14	8977	Etna Supply	Meterhorns	(225.00)
11/25/14	8978	Fink & Valvo, PLLC	YCUA Contract Assistance	(297.50)
11/25/14	8979	Gary Foster	Cell Phone Stipend - Nov14	(32.96)
11/25/14	8980	HD Supply Waterworks, Ltd.	Curbbox	(305.92)
11/25/14	8981	John Deere Landscapes	Rock Salt	(722.16)

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Superior Township Utility Department
 Check Register
 November 13 through December 15, 2014

Date	Num	Name	Memo	Amount
11/25/14	8982	Washtenaw County Road Commission	Water Main Repair Inspections	(93.00)
11/25/14	8983	Ypsilanti Comm. Utilities Authority	W/S Purch - Oct14	(164,097.20)
Total 101-O&M · Checking - O&M				(195,159.42)
101-CR · Checking - A2 Twp. Cap. Res.				
12/04/14	8984	Superior Twp. Util. Dept. Capital Reser...	Transfer C.R. total for AA Twp. Customers from a...	(93,152.69)
Total 101-CR · Checking - A2 Twp. Cap. Res.				(93,152.69)
101 · Checking - Chase 205000485529 - Other				
12/10/14	EFT	Magic-Wrighter	Monthly Fee - Nov14	(45.08)
12/04/14	8985	Al's Cleaning Service	Adm. Bldg. Cleaning - Nov14 (4 wks.)	(160.00)
12/04/14	8986	Comcast	Internet - Adm. Bldg. - Oct14	(97.85)
12/04/14	8987	Congdon's Ace Hardware	Misc. Shop Supplies	(28.62)
12/04/14	8988	HD Supply Waterworks, Ltd.	Repair Clamps	(406.30)
12/04/14	8989	Nancy Dumoore	Refund Overpayment on Water/Sewer Bill	(80.17)
12/04/14	8990	Occupational Health Centers of Michig...	Reg. Coll. D/S Test - Blanton	(33.00)
12/04/14	8991	Parhelion Technologies	Computer Related - Nov+Dec14	(697.50)
12/04/14	8992	Purchase Power	Postage Meter Refill	(700.54)
12/04/14	8993	Ricoh USA Inc.	Copier Lease - Nov14	(161.88)
12/04/14	8994	Staples Contract & Commercial	Office Supplies	(143.75)
12/04/14	8995	Superior Twp. General Fund	Payroll - 12/04/14	(14,779.30)
12/04/14	8996	Superior Twp. General Fund	Payroll - 11/20/14	(14,009.97)
12/04/14	8997	Superior Twp. Payroll Fund	HSA Adm. Fees - Nov14	(30.00)
12/04/14	8998	Superior Twp. Payroll Fund	Pension & HCSP - Nov14	(3,055.85)
12/04/14	8999	Superior Twp. Util. Dept. Capital Reser...	Transfer Excess O&M to Cap. Reserves.	(110,000.00)
12/04/14	9000	Vision Service Plan	Vision Insurance - Dec14	(86.77)
12/04/14	9001	Windstream	Phones - Maint. Fac. - Dec14	(188.77)
12/04/14	9002	Windstream	Phones - Adm. Bldg. - Nov14	(201.59)
12/04/14	9003	Wright Express FSC	Fuel - Nov14	(271.77)
12/04/14	9004	Ypsilanti Comm. Utilities Authority	Water - Adm. Bldg. - Sep+Oct14	(49.02)
12/11/14	9005	Brookside of Superior Township	Refund W/S Overpayment @ 00000 Harris Rd.	(615.66)
12/11/14	9006	Comcast	Internet - Adm. Bldg. - Nov14	(97.85)
12/11/14	9007	DTE	Gas & Elect. @ 1799 N. Prospect - Nov14	(249.66)
12/11/14	9008	Etna Supply	MXUs	(13,500.00)
12/11/14	9009	Fink & Valvo, PLLC	YCUA Contract Assistance	(227.50)

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 12/11/14
 Accrual Basis

Superior Township Utility Department
Check Register
 November 13 through December 15, 2014

Date	Num	Name	Memo	Amount
12/11/14	9010	FTL Construction Inc.	Top Soil Bulldozed - Adm. Bldg.	(690.00)
12/11/14	9011	Occupational Health Centers of Michig...	Reg. Coll. D/S Test - Foster	(33.00)
12/11/14	9012	Pollardwater.com	Data Logger, Rings, Gauge, Tools	(1,318.14)
12/11/14	9013	Purchase Power	Postage Meter Refill	(602.65)
12/11/14	9014	R.D. Kleinschmidt	Reattached Shingles on Adm. Bldg.	(125.00)
12/11/14	9015	Red Wing Shoe Store	Work Boots	(246.49)
12/11/14	9016	Staples Contract & Commercial	Office Supplies	(77.98)
12/11/14	9017	Superior Twp. Payroll Fund	HSA Adm. Fees - Dec14	(30.00)
12/11/14	9018	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of UC Permit # 1408	(515.00)
12/11/14	9019	Windstream	Phones - Adm. Bldg. - Dec14	(201.80)
Total 101 - Checking - Chase 205000485529 - Other				<u>(163,758.46)</u>
Total 101 - Checking - Chase 205000485529				<u>(452,070.57)</u>
Total 100 - CASH - O&M				(452,070.57)
120 - CASH - CAPITAL RESERVE				
125 - CR Chkg. YCUA - Chase 639918234				
11/13/14	454	Wick Buildings, Inc.	New Pole Barn 3rd Pymt	(25,829.00)
11/20/14	455	FTL Construction Inc.	Harris/MacArthur Water Main & AB Pkg. Lot	(9,142.40)
11/20/14	456	Mystic Meadows Construction	New Pole Barn - Site Prep	(15,520.00)
11/20/14	457	OHM Engineering Advisors	Clark Rd. Lift Station Rehab	(322.00)
11/24/14	458	Mystic Meadows Construction	New Pole Barn - Site Prep	(1,550.00)
11/25/14	459	HD Supply Waterworks, Ltd.	Copper Tubing For Pole Barn	(337.80)
11/25/14	460	Wick Buildings, Inc.	New Pole Barn - Final Payment	(79.70)
Total 125 - CR Chkg. YCUA - Chase 639918234				<u>(52,780.90)</u>
Total 120 - CASH - CAPITAL RESERVE				<u>(52,780.90)</u>
TOTAL				<u><u>(504,851.47)</u></u>

11:21 AM
 12/11/14
 Accrual Basis

Superior Township Utility Department
Check Register
 November 13 through December 15, 2014

Date	Num	Name	Memo	Amount
12/11/14	9010	FTL Construction Inc.	Top Soil Bulldozed - Adm. Bldg.	(690.00)
12/11/14	9011	Occupational Health Centers of Michig...	Reg. Coll. D/S Test - Foster	(33.00)
12/11/14	9012	Pollardwater.com	Data Logger, Rings, Gauge, Tools	(1,318.14)
12/11/14	9013	Purchase Power	Postage Meter Refill	(602.65)
12/11/14	9014	R.D. Kleinschmidt	Reattached Shingles on Adm. Bldg.	(125.00)
12/11/14	9015	Red Wing Shoe Store	Work Boots	(246.49)
12/11/14	9016	Staples Contract & Commercial	Office Supplies	(77.98)
12/11/14	9017	Superior Twp. Payroll Fund	HSA Adm. Fees - Dec14	(30.00)
12/11/14	9018	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of UC Permit # 1408	(515.00)
12/11/14	9019	Windstream	Phones - Adm. Bldg. - Dec14	(201.80)
12/11/14	9020	Barrett Paving Materials	Cold Patch for Repairs	(400.00)
Total 101 - Checking - Chase 205000485529 - Other				<u>(164,158.46)</u>
Total 101 - Checking - Chase 205000485529				<u>(452,470.57)</u>
Total 100 - CASH - O&M				<u>(452,470.57)</u>
120 - CASH - CAPITAL RESERVE				
125 - CR Chkg. YCUA - Chase 639918234				
11/13/14	454	Wick Buildings, Inc.	New Pole Barn 3rd Pymt	(25,829.00)
11/20/14	455	FTL Construction Inc.	Harris/MacArthur Water Main & AB Pkg. Lot	(9,142.40)
11/20/14	456	Mystic Meadows Construction	New Pole Barn - Site Prep	(15,520.00)
11/20/14	457	OHM Engineering Advisors	Clark Rd. Lift Station Rehab	(322.00)
11/24/14	458	Mystic Meadows Construction	New Pole Barn - Site Prep	(1,550.00)
11/25/14	459	HD Supply Waterworks, Ltd.	Copper Tubing For Pole Barn	(337.80)
11/25/14	460	Wick Buildings, Inc.	New Pole Barn - Final Payment	(79.70)
Total 125 - CR Chkg. YCUA - Chase 639918234				<u>(52,780.90)</u>
Total 120 - CASH - CAPITAL RESERVE				<u>(52,780.90)</u>
TOTAL				<u><u>(505,251.47)</u></u>



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

22011 Logback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@washtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

November 19, 2014

FYI

Dear Police Services Contracting Partner:

The Washtenaw County Sheriff's Office is committed to keeping the cost of police services as affordable as possible for our contracting partners. Every year the Sheriff's Office reviews the costs of delivering police services in order to continue to provide the best, most cost effective service that we are can. Any changes are based on our contractual agreements and reflect the cost of doing business.

When performing this yearly review we looked at the overtime reimbursement rate. The overtime reimbursement rate that is charged our contracting partners is based upon union contracts and fringe rates. The new POAM contract has just recently been negotiated and approved, so the County has been able to calculate the 2015 fringe rates.

We are pleased to be able to inform the contracting partners that because contract negotiations went so well, the overtime reimbursement rate starting in 2015 will only involve a \$1 an hour increase.

Taking into account this change, the overtime reimbursement rates for contracting jurisdictions beginning January 1, 2015, will be the following:

Deputy	\$66/hour
Sergeant	\$79/hour
Lieutenant	\$87/hour

Please contact me with any questions.

Sincerely,

Sheriff Jerry L. Clayton

David Phillips

From: Christine Chessler-Stull <christine@recycleannarbor.org>
Sent: Thursday, December 04, 2014 11:13 AM
To: 'Christine Chessler-Stull'
Subject: Recycle Ann Arbor's Drop-Off Station (DOS) Annual Passes on Sale- General Public & Businesses Can Benefit!
Attachments: Drop_Off_Station_Annual Passes_Press Release_2015.pdf

Hi,

FYI

Recycle Ann Arbor would like to let your community know about the sale of our annual passes for the Drop-Off Station (DOS). *You do not have to be a resident of Ann Arbor or even Washtenaw County to utilize the disposal/recycling services at our facility.*

The DOS takes many general recyclables, large waste items (tires, couches, etc), and provides special services (paper shredding, hard drive shredding, etc) that may not be available locally in your community.

- The press release is attached with more details and full prices. Below is a small summary to review.
- For any website or social media sharing, here is a handy link:
<http://www.recycleannarbor.org/?module=News&event=View&newsID=111>

Thank you for sharing with your residents!

Annual passes for Recycle Ann Arbor's Drop-Off Station, located at 2950 E. Ellsworth (just west of Platt Rd), **go on sale starting Tuesday, December 9th**. Although not a new service, Recycle Ann Arbor feels it is important to remind the community of the many options available so they may pick the most cost-effective one for their needs.

Annual passes exempt the customer from the Drop-Off Station's entrance fee until December 31st, 2015. Additionally, holders get a 5% discount on waste fees if they have an annual pass. An annual pass for residents and businesses is \$75.00 for the year. For those businesses that do high volume recycling at the site the price is \$150.00.

With these passes and the general entry fee, customers can bring in a wide range of materials at no extra cost including:

- Vegetable Oil (up to 5 gallons)
- Packing Peanuts and Bubble Wrap
- Paper, books, and magazines
- Cardboard
- Household Appliances
- Metal items
- Up to 3 large bags of textiles
- Styrofoam
- Plastic Bags
- Automotive and Rechargeable Batteries
- Motor Oil, Brake Fluid and Transmission Fluid (up to 5 gallons)
- CPUs and Laptops
- Plastic #1- #7 (*excluding #3*)
- Rigid plastics such as plastic totes and lawn furniture
- Glass containers

####

Christine Chessler-Stull, *Outreach & Zero Waste Coordinator*

Recycle Ann Arbor

2420 S. Industrial Highway

Ann Arbor, MI 48104

Tel: (734) 662-6288 ext. 119

Stay in Touch: [Facebook](#) ❖ [Twitter](#) ❖ [Website](#) ❖ [Newsletter](#)



**MEDIA RELEASE
FOR IMMEDIATE RELEASE**

CONTACT*:

Christine Chessler-Stull
(734) 662-6288 ext. 119
Christine@recycleannarbor.org

**RECYCLE ANN ARBOR ANNOUNCES
Annual Passes On Sale for the Drop-Off Station (DOS)**

Effective December 9th, 2014

Annual passes for Recycle Ann Arbor's Drop-Off Station, located at 2950 E. Ellsworth (just west of Platt Rd), **go on sale starting Tuesday, December 9th**. Although not a new service, Recycle Ann Arbor feels it is important to remind the community of the many options available so they may pick the most cost-effective one for their needs.

Annual passes exempt the customer from the Drop-Off Station's entrance fee until December 31st, 2015. Additionally, holders get a 5% discount on waste fees if they have an annual pass. An annual pass for residents and businesses is \$75.00 for the year. For those businesses that do high volume recycling at the site the price is \$150.00.

For customers that don't visit frequently enough to gain value from the annual pass, Recycle Ann Arbor provides a **10-visit punch pass**. This pass has no expiration date and is good for 10 visits. The pass costs \$25.00 for residents and businesses. However, for businesses that do high volume recycling at the site the price is \$100.00.

For customers that visit less frequently, the entry fee is still \$3.00 for residents and businesses. For those businesses that do high volume recycling at the site the entry fee is \$12.00.

With these passes and the general entry fee, customers can bring in a wide range of materials at no extra cost including:

- Vegetable Oil (up to 5 gallons)
- Packing Peanuts and Bubble Wrap
- Paper, books, and magazines
- Cardboard
- Household Appliances
- Metal items
- Up to 3 large bags of textiles
- Styrofoam
- Plastic Bags
- Automotive and Rechargeable Batteries
- Motor Oil, Brake Fluid and Transmission Fluid (up to 5 gallons)
- CPUs and Laptops
- Plastic #1- #7 (*excluding* #3)
- Rigid plastics such and plastic totes and lawn furniture
- Glass containers

For a full list of materials and details on fees for other recyclable items customers can visit www.recycleannarbor.org

The Drop-Off Station is open Tuesday and Thursday, 8:30am – 6:30pm, and Saturdays 9:00am to 6:00pm. 734-971-7400.

For more general information about Recycle Ann Arbor call (734) 662-6288 or visit Recycle Ann Arbor at www.recycleannarbor.org

####

TheRide invites you to adopt a bus stop!



*Demonstrate your civic pride!
Help keep our community clean!*



TheRide's Adopt-A-Stop program partners with local sponsors to pick up litter around a bus stop and to keep the surrounding areas and neighborhoods clean. Everyone benefits from this environmentally conscious program: property owners, transit riders and the community as a whole!

TheRide has several opportunities for you to Adopt-A-Stop. Individuals, civic groups, homeowners, private companies, public agencies, churches, students and scout troops are welcome to join in the effort to make TheRide bus stops safer, cleaner and more accessible.

Join more than 70 community-minded Adopt-A-Stop sponsors who already pick up litter at a designated bus stop, empty the trash receptacle and recycle or dispose of the trash properly. During the winter, sponsors can clear snow around the bus stop.

In exchange for your efforts, sponsors receive:

- Thank-you gift
- One litter container installed by TheRide
- An Adopt-A-Stop sticker affixed to the container recognizing your care for the bus stop, if desired
- Inclusion on a list of Adopt-A-Stop sponsors on TheRide.org

FYI

Adopt-A-Stop application: www.TheRide.org/AdoptAStopForm.asp

Special thanks to these Adopt-A-Stop sponsors:

Aaron's Lawn Care Service	Evergreen Apartments	Spicetree Apartments
Anderson Villas	Fairway Trails Apartments	Stone School Condominiums
Ann Arbor District Library	Forest Hills Cooperative	Target – Oak Valley
Ann Arbor Housing Commission	Fraser's Pub	The Booth Family
Ann Arbor Public Schools	Glencoe Crossing	The Bush Family
Arbor Pointe	Glencoe Hills Apartments	The Collins Family
Arbor Village	Green Brier Apartments	The Frazier Family
Arrowwood Co-op	Green Road Baxter	The Goldstein Family
Arts Alliance	Community Center	The House Family
Briarwood Mall	Hikone Community Center	The Kroenke Family
Brookridge Development Center	Huron Village Shopping Center	The Wright Family
Center for Independent Living	J C Dental Clinic	Traver Ridge Apartments
Carpenter Place	JDP Management	U-Haul
Chapel Hill Condo Association	Kramer Triad Management Group	University Of Michigan
Chidister Place	Leverett's Produce	University Townhouses
Children's Orchard	Malletts Creek Library	Washtenaw Community College
CHS Group, LLC	Manchester Flats Apartments	Washtenaw Co. Adult Services
Coachville Mobile Park	McKinley Properties	Washtenaw Co. Support Services
Colonial Square Cooperative	Miller Manor	Westgate Shopping Center
Cottage Inn Pizza	Park Place Apartments	Wilson White Company Inc.
Courtyard Shops	Parkway Meadows	Willowtree Apartments
Cranbrook Tower	Pinnacle Condo Community	Windemere Apartments
Dairy Mart	Select Management	Woodbury Gardens
Eastern Michigan University	Sequola Place	YMCA



November 20, 2014

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

RE: Important Information—Price Changes

Dear Mr. Phillips:

We are committed to constantly improving our customers' entertainment and communications experience in Superior, and we continue to invest in making their services even better. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 1, 2015, new prices will apply to select XFINITY TV services and equipment as reflected in the enclosed schedule.

Among these price changes, we have itemized a Regional Sports fee for customers receiving Digital Starter service tiers and above to offset the rising costs of delivering regional sports networks.

We are committed to providing our customers with a consistently superior experience, including 24/7 customer service and on-time arrival—or we'll credit the customer \$20 or provide a free premium channel for three months. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 734-254-1888.

Sincerely,

Frederiek G. Eaton
Senior Manager, External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

Schedule of video-related price changes; effective January 1, 2015

<u>VIDEO & OTHER FEES (Monthly unless noted otherwise)</u>	<u>CURRENT PRICE</u>	<u>NEW PRICE</u>
Broadcast TV Fee	\$1.50	\$3.25
Regional Sports Network Fee	-	\$1.00
Service Protection Plan	\$3.95	\$4.95
Limited Basic Only Converter	\$0.99	\$1.00
Digital Adapter Additional Outlet Service	\$1.99	\$2.99
HD DVR Service	\$8.00	\$10.00
Hourly Service Charge	\$60.00	\$70.00
In-Home Service Visit (Xfinity TV)	\$60.00	\$70.00
Change of Service (No in-home visit required)	\$2.99	-

Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy. ©2015 Comcast. All rights reserved.



December 2, 2014

Mr. David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a channel change. Customers are being notified of this change via bill message.

We are pleased to announce that effective December 16, 2014, Nat Geo and Nat Geo HD will be available on our Digital Starter Tier. Also, as of, January 16, 2015, Nat Geo and Nat Geo HD will no longer be available on our Digital Preferred Tier.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have

Sincerely,

Frederick G. Eaton
Senior Manager, External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Dispute Resolution: **FYI** Franchise Entity (Municipality) or Provider vs. Provider

The Michigan Public Service Commission's (MPSC) role in informal and formal video/cable television complaints:

Public Act 4 of 2009 — Providing a dispute resolution process for complaints between municipalities or providers and cable providers.

Who can file an informal complaint on behalf of a municipality/provider?

A municipality/provider may speak on behalf of itself when filing an informal complaint. Legal representation is not required until a formal complaint is filed.

What does a municipality/provider need to do to file an informal complaint?

The municipality/provider shall file a written notice of the dispute with the MPSC.

What information is required in the notice of dispute?

- Identifying the nature of the dispute.
- Language that requests an informal dispute resolution process.
- Language stating the other party has been served the notice of the dispute.

What happens after the notice is filed?

Commission staff will conduct an informal

mediation with both parties in an attempt to resolve the dispute.

What if the dispute is not resolved with informal mediation?

If a satisfactory resolution to the dispute is not achieved any named party in the complaint may file a formal complaint.

How does the formal complaint process begin?

A representative submits the following, in writing, to the commission:

- Information that states the section(s) of the public act or franchise agreement that was allegedly violated.
- Sufficient facts to support the allegations.
- The relief requested.
- All information— testimony, exhibits and other documents— in possession the party intends to rely on to support the complaint.

How does the formal complaint process proceed?

- Once the complaint is filed each party has ten days to agree on alternative means to resolve the complaint.
- If no agreement is reached within 10 days, the Commission shall order mediation.
- Within 60 days from the date mediation is ordered, the mediator shall issue a recommended settlement.