

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
NOVEMBER 17, 2014**

7:30 p.m.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of October 20, 2014
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report .
 - c. Budget Quarterly Report
8. COMMUNICATIONS
 - a. Kay Williams Letter re: Fire Fighter Barry Conklin
 - b. Standard and Poor's, Superior Township Debt Rating Raised to AA from AA-
9. UNFINISHED BUSINESS
 - a. Resolution 2014-44, Township Credit Cards
 - b. Resolution 2014-53, Adopt Ordinance 188, Emergency Snow Ordinance, Second Reading
10. NEW BUSINESS
 - a. Resolution 2014-52, Approve YCUA Water and Sewer Services Contract
 - b. Resolution 2014-57, Utility Dept., OHM SAW Grant Agreement
 - c. Resolution 2014-56, Fire Department Mutual Aid Agreements
 - d. Resolution 2014-56, Fire Department Purchase of FIREHOUSE Software
 - e. Meals on Wheels Invoice
 - f. Board Appointments
 - g. Approve 2015 Township Holiday Schedule
 - h. Approve 2015 Board of Trustees and Planning Commission Meeting Schedule
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email:davidphillips@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on October 20, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green and Lisa Lewis. Trustee Alex Williams was absent.

4. ADOPTION OF AGENDA

It was moved by Caviston seconded by Green, to adopt the agenda as presented, with the addition of Trustee Alex Williams' email concerning agenda items as item a. under Communications and to postpone action on item a. Resolution 2014-44 Township Credit Cards, under Unfinished Business, until the next regularly scheduled Board Meeting of November 17, 2014.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF SEPTEMBER 15, 2014

It was moved by McKinney, seconded by Caviston, to approve the minutes of the regular Board meeting of September 15, 2014, as presented.

The motion carried by a unanimous voice vote.

B. SPECIAL MEETING OF OCTOBER 20, 2014

It was moved by McKinney, seconded by Caviston, to approve the minutes of the regular Board meeting of October 20, 2014, as presented.

The motion carried by a unanimous voice vote.

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6. CITIZEN PARTICIPATION

A. PUBLIC HEARING ON 2015 BUDGETS AND TRUTH-IN-TAXATION

Supervisor Schwartz explained the millage rates and FY2015 budgets. There were no comments or questions from the public.

B. CITIZEN COMMENTS

Resident B. Baker informed the Board that yard waste collection by Republic ends either the week of November 17, 2014 or November 25, 2014, depending on which service area the customer resides. She requested the Board try to extend the pick up until after the Thanksgiving weekend in order to allow for all of the leaves to fall and for residents to complete their clean-up over the Thanksgiving weekend.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following: Last year, the Township used outside contractors to pick up yard waste after Republic ended their yard waste pick up. He plans to do the same this year.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by McKinney, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

C. UTILITY DEPARTMENT FINANCIAL REPORTS PERIOD ENDING AUGUST 31, 2014

It was moved by McKinney, seconded by Caviston, for the Board to accept the Utility Department Financial Reports for the period ending August 31, 2014.

The motion carried by a unanimous voice vote.

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8. COMMUNICATIONS

**A. TRUSTEE ALEX WILLIAMS OCTOBER 18, 2014 EMAIL, COMMENTS
ON BOARD MEETING PACKET FOR OCTOBER 20, 2014**

Trustee Williams was unable to attend this meeting but he provided an email with comments on several of the agenda items. Board members discussed his comments and noted that his comments concerning the YCUA contract can be addressed when the item is on the agenda of the November 17, 2014 Board meeting.

It was moved by Green, seconded by Lewis, for the Board to receive Trustee Williams' October 18, 2014 email.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

A. RESOLUTION 2014-44, TOWNSHIP CREDIT CARDS

During adoption of the agenda, this agenda item was tabled until the next regularly scheduled meeting of November 17, 2014.

10. NEW BUSINESS

A. RESOLUTION 2014-46, ADOPTION OF FY2015 MILLAGE RATES

Supervisor Schwartz explained that the operating millage is proposed to be increased to the full levy allowed by law, 0.8192 mills. He explained that the additional revenue generated by this increase will be dedicated to infrastructure improvements, such as the Township Hall Parking lot, to pay down the unfunded pension liability and to help pay for the 27th pay that occurs in 2015. The Legal Defense millage is proposed to be increased to the full levy allowed by law, 0.250 mills. He explained that the Rock Riverine owners may sell the development rights on probably 300 acres to the Ann Arbor Greenbelt and the Greenbelt may require some contribution from the Township for this transaction.

The following resolution was moved by McKinney, seconded by Lewis:

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**CHARTER TOWNSHIP OF SUPERIOR
 BOARD OF TRUSTEE'S RESOLUTION**

OCTOBER 20, 2014

RESOLUTION 2014-46

A RESOLUTION ADOPTING GENERAL APPROPRIATION ACT MILLAGE RATES:

WHEREAS: the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS: the Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

WHEREAS: the auditors suggested that millage rates for revenue should be by resolution, and

WHEREAS: the projected revenues will be based on the taxable value of the parcels based on or after tax tribunal hearing results are submitted, and

THEREFORE BE IT RESOLVED: that the Charter Township of Superior Board of Trustee's adopts the millages on the attachment by Resolution as listed.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
GENERAL			
REG	\$ 545,139,916	0.8192	\$446,578.62
IFT	\$ 42,795,978	0.4096	\$17,529.23
FIRE	Voter Approved		
REG	\$ 545,139,916	3.0	\$1,635,419.75
IFT	\$ 42,795,978	1.5	\$64,193.97
LAW	Voter Approved		
REG	\$ 545,139,916	2.25	\$1,226,564.81
IFT	\$ 42,795,978	1.125	\$48,145.48
LEGAL	Voter Approved		

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DEFENSE			
REG	\$545,139,916	0.2500	\$136,284.98
IFT	\$ 42,795,978	0.1250	\$5,349.50

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

Nays: None

Absent: Williams

The motion carried. The resolution was adopted.

B. RESOLUTION 2014-47, ADOPTION OF FY2015 BUDGETS ALL FUNDS

Supervisor Schwartz reviewed some sections of the budget. Clerk Phillips explained his cost for salaries for elections and the Clerk's office.

The following resolution was moved by McKinney, seconded by Lewis:

**CHARTER TOWNSHIP OF SUPERIOR
 BOARD OF TRUSTEE'S
 A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:
 2015 BUDGETS FOR ALL FUNDS**

**OCTOBER 20, 2014
 RESOLUTION 2014-47**

WHEREAS: the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS: the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS: the Board of Trustees of the Charter Township of Superior has carefully

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considered the projected revenues and expenditures for the coming year, and

NOW THEREFORE BE IT RESOLVED: that the Charter Township of Superior Board of Trustee’s adopt the proposed budgets for the 2015 calendar year: the General Fund Budget by activity dated October 20, 2014, the Fire fund Budget dated October 20, 2014, the Building Fund budget dated October 20, 2014, the Law Fund budget dated October 20, 2014, the Park Fund Budget dated October 20, 2014, the Utility Fund Budget dated October 20, 2014, The Streetlight Budget dated October 20, 2014, the Side Street Maintenance fund budget dated October 20, 2014, the Legal Defense Growth Management fund dated October 20, 2014, and the Hyundai Special Assessment Fund dated October 20, 2014.

Fund	Revenues	Expenditures	Transfers
General	\$1,863,085	\$1,618,219	\$242,311
Fire	1,712,244	1,532,862	153,316
Law	1,692,620	1,692,620	-0-
Building	176,599	176,599	-0-
Parks	288,911	288,911	-0-
Legal Defense	141,635	13,600	125,810
Streellights	89,352	89,352	-0-
Sidestreet Maint.	19,120	16,854	2,266
Hyundai SAD	140,000	140,000	-0-
Utilities	3,083,418	3,018,348	65,070

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

Nays: None

Absent: Williams

The motion carried. The resolution was adopted.

C. RESOLUTION 2014-48, APPROVE 2015 SALARIES FOR NON-UNION EMPLOYEES

Supervisor Schwartz explained that the 3% salary increase was proposed because staff at the Township has been doing more. Several positions were reduced by attrition and the extra work and responsibilities was picked up by other staff members.

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The following resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
OCTOBER 20, 2014
RESOLUTION 2014-48**

**A RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES
OF SUPERIOR TOWNSHIP FOR THE 2015 BUDGET**

WHEREAS: the Superior Charter Township Board of Trustees approved the 2015 budgets for all funds on October 20, 2014; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time and part time Township employees and

WHEREAS: the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for all full-time and part-time non-union employees be three percent (3%) higher in 2015 than their compensation in 2014, except the administrative assistant and the deputy treasurer/assessing assistant shall be five percent (5%) higher as listed in the 2014 budget adopted by the Superior Charter Township Board of Trustees.

Ayes: Phillips, McKinney, Caviston, Green, Lewis, Schwartz

Nays: None

Absent: Williams

The motion carried. The resolution was approved.

D. RESOLUTION 2014-49, APPROVE 2015 SALARIES FOR FULL-TIME ELECTED OFFICIALS

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Supervisor Schwartz explained that the proposed salary increase for full-time elected officials was the same as the increase for full-time, non-union employees.

The following resolution was moved by Lewis, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
OCTOBER 20, 2014
RESOLUTION 2014-49**

**A RESOLUTION AFFIRMING THE SALARIES OF FULL-TIME ELECTED
OFFICIALS AND TOWNSHIP TRUSTEES FOR THE 2015 BUDGET**

WHEREAS: the Superior Charter Township Board of Trustees approved the 2015 budgets for all funds on October 20, 2014; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Treasurer, Clerk and Supervisor be three percent (3%) higher in 2015 than their compensation in 2014 as listed in the 2015 budget adopted by the Superior Charter Township Board of Trustees.

BE IT FURTHER RESOLVED: that the compensation for the Board of Trustees to remain the same.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

Nays: None

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Absent: Williams

The motion carried. The resolution was adopted.

E. RESOLUTION 2014-50, PLANNING CONSULTANT SERVICES FOR THE MASTER PLAN REVISION

Clerk Phillips explained that in August 2013, the Board approved an agreement with the Township's Planning consultant, Don Pennington, to assist the planning commission in reviewing and revising the Township's Master Plan at a cost of \$9,250.00. The planning commission and Township officials expanded the scope of the original agreement, which resulted in added costs. There may also be additional updating of various sections of the Master Plan, which would also result in additional costs. This review and amending of the Master Plan will satisfy the law's requirement that the Master Plan be reviewed every five years.

The following resolution was moved by McKinney, seconded by Caviston:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ENTER INTO AN AGREEMENT FOR
PLANNING CONSULTANT SERVICES FOR THE REVISION AND
AMENDMENT OF THE SUPERIOR TOWNSHIP MASTER PLAN**

Resolution Number: 2014-50

Date: October 20, 2014

WHEREAS, in August 2013, the Superior Township Board of Trustees ("the Board") initiated a process through the Superior Township Planning Commission to amend and update the adopted Master Plan in accordance with the requirements of the Michigan Planning Enabling Act ("the Act"), which is Public Act 33 of 2008 as amended; and

WHEREAS, in August 2013, the Board approved an agreement with Planning Consultants Don Pennington and Rodney Nanney, authorizing their additional services under an existing agreement for professional planning advisory services to assist the Planning Commission and

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Township Board with potential amendments to the Township's Master Plan at a cost not to exceed \$9,250.00; and

WHEREAS, the Planning Commission has reviewed the 2010 Master Plan, identified priorities for improvement, and completed proposed amendments to the plan, which include amending Chapters 6, 7 and 10, and focuses on expanding the Planned Manufacturing zoning in Sections 32 and 33 of the Township and adding future uses, which include office/service uses to approximately 63 acres located in the southeast corner of Section 36 of the Township; and

WHEREAS, to date, the funds expended on this amendment process total \$7,540 for planning consultant fees and \$1,155 for attorney fees, for a total of \$8,695.00; and

WHEREAS, the review and amendment process is not complete and will require additional work by the planning consultants; and

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees approves an additional \$5,000 to be used for planning consultant fees and any other costs related to the completion of the revision and amendment of the *Superior Township Master Plan: A Growth Management Plan -2010*

BE IT FURTHER RESOLVED that the Township Board hereby expresses its appreciation to the members of the Superior Township Planning Commission for their commitment to the Master Planning process and for their thorough and well-considered revisions.

Ayes; Caviston, Green, Lewis, Schwartz, Phillips, McKinney

Nays: None

Absent: Williams

The motion carried. The resolution was adopted.

F. RESOLUTION 2014-51, AMEND THE PERSONNEL MANUAL, "BAN THE BOX"

Supervisor Schwartz explained that proposed amendment to the personnel manual would result in, unless required by law, the Township would not require disclosure of past criminal convictions on applications for employment. He further explained that the Township will still conduct a full background investigation, which will include a criminal history check, prior to offering to hire anyone.

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The following resolution was moved by Lewis, seconded by Green:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AMENDING SUPERIOR TOWNSHIP
PERSONNEL MANUAL**

Resolution Number: 2014-51

Date: October 20, 2014

WHEREAS, the Charter Township of Superior has adopted a personnel manual last revised on May 18, 2013; and,

WHEREAS, according to the Washtenaw County Michigan Prisoner Re-entry Initiative, approximately 300 individuals with felony convictions re-enter the workforce in Washtenaw County each year; and

WHEREAS, the lack of work opportunities for individuals with felony convictions is a significant factor in the increased recidivism rate for these individuals; and

WHEREAS, reducing the recidivism rate in Washtenaw County by providing greater work opportunities to individuals with felony convictions will not only increase public safety, but also be more cost effective for Township taxpayers as, according to The Citizens Alliance on Prisons and Public Spending 2008 Report the cost of incarceration is approximately \$32,000 per inmate, per year; and

WHEREAS, nationwide and across Michigan, many communities have adopted policies which remove requirements to disclose prior criminal history on employment applications in order to assist those individuals with felony convictions to receive a fair opportunity to obtain work;

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees agrees to remove any preliminary questions and referring to past felony convictions on the Superior Charter Township Employment Application and adopts the attached Employment of Individuals with Felony Convictions Policy. Said Policy shall be attached to the Superior Township Personnel Manual as Appendix B.

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CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on October 20, 2014 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

Nays: None

Absent: Williams

The motion carried. The resolution was adopted.

G. RESOLUTION 2014-52, YCUA WASTERWATER DISPOSAL CONTRACT 2013 TO 2043

Supervisor Schwartz explained that the proposed contract is different than the previous contract because with the proposed contract the community has to pay for the capacity it reserves. He said the capacity reserved by the proposed contract is more than double the amount of the current flow.

He also recommended that the postpone action on the contract until the next regularly scheduled Board meeting of November 17, 2014. This will provide Board members with additional time to review the contract and it is expected that Trustee Williams will attend the meeting.

It was moved by Caviston, seconded by Green, for the Board to postpone action on the proposed YCUA contract and resolution 2014-52 until the next regularly scheduled Board meeting of November 17, 2015.

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The motion carried by a unanimous voice vote.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO ADOPT A WASTEWATER CONVEYANCE AND
DISPOSAL CONTRACT WITH YPSILANTI COMMUNITIES UTILITY
AUTHORITY**

Resolution Number: 2014-52

Date: October 20, 2014

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th day of October, 2014, the following resolution was offered.

WHEREAS, this Board is authorized by statute to accept and approve a wastewater conveyance and disposal contract with Ypsilanti Communities Utility Authority; and,

WHEREAS, the Superior Township Board finds the proposed contract is reasonable and necessary based upon the anticipated residential and commercial growth in Superior Township over the next thirty-years; and,

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approved the Wastewater Conveyance and Disposal Contract with the Ypsilanti Community Utility Authority and authorizes the Supervisor and Clerk to execute said contract.

**II. RESOLUTION 2014-53, ADOPT ORDINANCE 188, EMERGENCY SNOW
ORDINANCE**

Supervisor Schwartz explained that during the severe winter of 2013-2014, deficiencies in the Township's Snow Emergency Ordinance became apparent. There was not good mechanism to remove vehicles parked on public roads that impaired the ability to remove the snow from the roads.

Supervisor Schwarz recommended the Board approve the first reading of the proposed amended ordinance. Board members and the public are encouraged to forward any comments or questions

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about the ordinance to the Township.

It was moved by Caviston, seconded by Lewis, for the Board to approve the first reading of Resolution 2014-53.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING ORDINANCE NO: 188
SUPERIOR TOWNSHIP EMERGENCY SNOW ORDINANCE**

Resolution Number: 2014-53

Date: October 20, 2014

WHEREAS, the Charter Township of Superior is currently operating under Superior Township Ordinance 68, the "Superior Township Emergency Snow Ordinance", passed by the Superior Township Board of Trustees, effective February 17, 1980; and,

WHEREAS, Superior Township has grown substantially since 1980, and has greatly increased its population, the length in the center line miles of public roads that need maintaining and number of households and on street parking; and,

WHEREAS, the winter of 2013-2014 exposed the short comings of the existing Ordinance No 68, thus requiring its repeal and its replacement thereof; and,

WHEREAS, Public Act 359 of 1947 authorizes a Charter Township to enact ordinances for the public health and safety, and authorizes the revocation of ordinances and their reenactment with new content; and,

WHEREAS, many citizens of Superior Township are dependent upon public roads to commute to school, work, church and other activities; and,

WHEREAS, it is in the public interest to provide safe and passable roads under all driving conditions including the response to transportation emergencies caused by heavy snowfall;

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby introduces Ordinance 188, which shall be known as the "Superior Township Snow Emergency Ordinance".

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BE IT FURTHER RESOLVED that upon final approval and adoption of Ordinance 188, Superior Township Ordinance 68, effective February 17, 1980, is hereby repealed.

Charter Township of Superior

Ordinance No. 188

Snow Emergency

An ordinance to establish a snow emergency procedure in the Charter Township of Superior, rules for declaring such emergencies, regulations for parking of vehicles during snow emergencies and penalties for violations.

Repealing Ordinance No. 68, "Superior Township Emergency Snow Ordinance."

THE CHARTER TOWNSHIP OF SUPERIOR ORDAINS:

Section 1. Purpose of provisions.

The purpose of this ordinance is to expedite the prompt removal of all parked and stalled motor vehicles and trailers from public roads during periods of heavy snowfall, when such trailers and motor vehicles impede snow-removal operations and cause serious traffic congestion; and to authorize the supervisor, and the clerk, in the absence of the supervisor, to declare a snow emergency during such periods in the interest of preserving and protecting the public health, safety and welfare; and to authorize the Washtenaw County Sheriff Department and the Superior Township Ordinance officer to enforce provisions of this ordinance.

Section 2. Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- 2.1 "Motor vehicle" means every self-propelled conveyance used, or capable of being used, as a means of transportation on land.
- 2.2 "Park," "parked" or "parking" means the standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or

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unloading merchandise or passengers or when stopped temporarily for making necessary repairs.

- 2.3 "Person" means every natural person, firm, copartnership, association or corporation and their respective agents.
- 2.4 "Snow emergency" means a declaration of a snow emergency publicly announced at the direction of the supervisor or in the supervisor's absence, at the direction of the clerk.
- 2.5 "Street" means a street, road, avenue or highway and includes the entire width between the boundary lines of every way publicly maintained when any part thereof is open to use by the public for purposes of vehicular travel.
- 2.6 Supervisor means the supervisor for the Township or in the supervisor's absence a Township official designated by the supervisor assume the duties of the supervisor for purposes of this ordinance.
- 2.7 "Township" means the Charter Township of Superior, Washtenaw County, Michigan.
- 2.8 "Trailer" means every vehicle without motive being drawn by a motor vehicle.

Section 3.Snow Emergency When Authorized.

Whenever the supervisor determines, on the basis of a forecast of the National Weather Service, Washtenaw County Department of Emergency Management or other credible source that four or more inches of snow or other hazardous winter time weather event is expected to fall upon the Township, the supervisor shall cause to be put into effect a snow emergency on public roads.

Section 4.Snow Emergency - Notice of Declaration and Termination.

- 4.1 Upon declaring a snow emergency, the supervisor shall forthwith cause appropriate notice of such emergency to be publicly announced by any means at his/her disposal to alert the public of such snow emergency. Each announcement shall describe the action taken by the supervisor, including the time it became or will become effective.
- 4.2 The supervisor shall make or cause to be made a record of each time and date when any declaration is announced to the public in accordance with this ordinance.
- 4.3 Whenever the supervisor finds that the conditions which gave rise to a snow emergency no longer exist, it shall be terminated by notice given substantially in the same manner it was declared.

Section 5.No Parking on Snow Emergency Routes During Snow Emergency.

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No person shall park or leave any vehicle or trailer on a public road in the township when a snow emergency has been declared. Further, within two (2) hours after notice of a snow emergency has been given, any motor vehicle or trailer parked on any snow emergency route within the Township shall be removed.

Section 6. Stalled or Disabled Motor Vehicles or Trailers.

Whenever a motor vehicle becomes stalled or disabled for any reason, on any portion of a public road, the person operating the motor vehicle shall take immediate action to have the motor vehicle towed or pushed off the road. No person shall abandon or leave a motor vehicle or a trailer on any public road, regardless of whether the person indicates by raising the hood or otherwise, that the motor vehicle is stalled, except for the purpose of securing assistance during the actual time necessary to go to a nearby phone, or nearby garage, automobile service station, or other place of assistance and return without delay.

Section 7. Applicability of Other Traffic Regulations.

Any provision of this ordinance, while temporarily in effect, shall take precedence over other conflicting provisions of law normally in effect, except that it shall not take precedence over provisions of law relating to traffic accidents, emergency travel of authorized vehicles, or emergency traffic directions by a police officer.

Section 8. Impoundment of Motor Vehicle or Trailer.

Any motor vehicle or trailer parked or left on any road in violation of this ordinance constitutes a public hazard and an obstruction of traffic, and the Washtenaw County Sheriff Department, which provides police services to the Township, may ticket, tow and impound the motor vehicle or trailer immediately. No person may recover an impounded motor vehicle or trailer without first paying the cost of removal and storage, notwithstanding, and apart from, any fine which may be imposed for violation of this ordinance.

Section 9. presumptions.

- 9.1 In any proceeding for violation of this ordinance relating to parking, leaving, or abandoning a motor vehicle or trailer, proof that the particular motor vehicle or trailer described in the complaint or citation was parked or left in violation of this ordinance, together with proof that the respondent named in the complaint or citation was, at the time of such parking, the registered owner of such motor vehicle or trailer, shall constitute a presumption that the registered owner of such motor vehicle or trailer was the person who parked or left such motor vehicle at the locations in which the violation occurred.
- 9.2 In any proceeding for a violation as stated in above, the person in whose name that vehicle is registered at the time of the violation is prima facie responsible for that violation. The registered owner of such vehicle may assert as an affirmative defense that

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the vehicle in question, at the time of the violation, was in the possession of a person whom the owner had not knowingly permitted to operate the vehicle.

Section 10. Exemptions.

An owner of a motor vehicle who occupies a premises that does not have a driveway or any person who, who has a valid handicap license plate and is unable to move his or her vehicle in accordance with the provisions of this ordinance shall be exempt from the requirement to move said motor vehicle in the event of a snow emergency.

Section 11. Violations and Penalties.

Any person in violation of this division is responsible for a civil infraction, punishable by a fine not to exceed \$100.00 or is responsible for such civil infraction as determined by a Court of competent jurisdiction.

Section 12. Effective Date.

This Ordinance shall become effective thirty (30) days after its adoption.

I. RESOLUTION 2014-54, ANIMAL CONTROL CONTRACT WITH WASHTENAW COUNTY

Supervisor Schwartz and Board members discussed the history of this issue. Board members were concerned that the Township was being charged fairly based on the amount of service the animal control officer and the shelter provided the Township. Board members discussed the contributions made by other communities and the lack of contribution made by communities that did not have an animal control ordinance.

It was moved by McKinney, seconded by Green, for the Board to approve Resolution 2014-54.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AN ANIMAL CONTROL INVOICE WITH
WASHTENAW COUNTY**

Resolution Number: 2014-54

Date: October 20, 2014

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
OCTOBER 20, 2014
PROPOSED MINUTES
PAGE 19**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th day of October, 2014, the following resolution was offered.

WHEREAS, the Superior Township Board of Trustees is authorized by statute to enter into an invoice with Washtenaw County for animal control expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approve the animal control invoice with the County of Washtenaw as presented, and authorizes the Supervisor and Clerk to execute the same on behalf of the Township.

Ayes: Phillips, McKinney, Green, Lewis, Schwartz,

Nays: Caviston

Absent: Williams

The motion carried. The resolution was adopted.

J. RESOLUTION 2014-55, APPROVE 2015 SIDESTREET MAINTENANCE ASSESSMENT

Due to increasing costs and additional work, it was proposed to increase the Sidestreet Maintenance by 10%, which equaled \$2.00. The proposed assessment for 2015 is \$22.00.

It was moved by McKinney, seconded by Green, for the Board to approve Resolution 2014-55.

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

**A RESOLUTION TO INCREASE THE SPECIAL ASSESSMENT FOR THE
WASHINGTON SQUARE/OAKBROOK ROADSIDE MAINTENANCE BY TWO
DOLLARS PER PARCEL**

Resolution Number: 2014-55

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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Date: October 20, 2014

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th day of October, 2014, the following resolution was offered.

WHEREAS, the Superior Township Board of Trustees has authorized the creation of a special assessment district (SAD) and created a special assessment roll for side street maintenance for the Oakbrook and Washington Square subdivisions pursuant to Public Act 188 of 1954 on or about November 13, 2000 consisting of 871 parcels; and,

WHEREAS, the costs of providing the side street services for this district has increased such that a two dollar (\$2) increase per parcel, from twenty dollars (\$20) to twenty two dollars (\$22) is necessary to pay for the anticipated costs of maintenance in 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves an increase of two dollars (\$2) per parcel for the Oakbrook/Washington Square side street special assessment district to defer the costs of providing the benefit to the district.

BE IT FURTHER RESOLVED, that the Superior Charter Township Board of Trustees hereby approves the increase to be levied on the December 2014 Oakbrook/Washington Square side street special assessment tax roll.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

Nays: None

Absent: Williams

The motion carried.

K. APPROVE PLACING 2014 ORDINANCE VIOLATIONS ON THE TAX ROLL

In a memo dated October 20, 2014, Treasurer McKinney requested the unpaid ordinance violations from 2014 be placed on the Winter 2014 tax roll.

It was moved by McKinney, seconded by Lewis, for the Board to approve placing the 2014 ordinance violations on the Winter 2014 tax roll.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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The motion carried by unanimous voice vote.

L. APPROVE PLACING 2014 UNPAID FALSE ALARM PENALTIES ON THE TAX ROLL

In a memo dated October 20, 2014, Treasurer McKinney requested the unpaid false alarm penalties from 2014 be placed on the Winter 2014 tax roll.

It was moved by McKinney, seconded by Lewis, for the Board to approve placing the unpaid false alarms from 2014 on the Winter 2014 tax roll.

The motion carried by unanimous voice vote.

M. APPROVE PLACING 2014 WASHTENAW COUNTY DRAIN SPECIAL ASSESSMENTS ON THE TAX ROLL

In a memo dated October 20, 2014, Treasurer McKinney requested the County Drain Assessments from 2014 be placed on the Winter 2014 tax roll.

It was moved by McKinney, seconded by Lewis, for the Board to approve placing the County Drain Assessments from 2014 on the Winter 2014 tax roll.

The motion carried by unanimous voice vote.

N. APPROVE PLACING 2014 HYUNDAI GEDDES ROAD PROJECT SPECIAL ASSESSMENT ON THE TAX ROLL

In a memo dated October 20, 2014, Treasurer McKinney requested the Hyundai Geddes Road Project Special Assessment from 2014 be placed on the Winter 2014 tax roll.

It was moved by Lewis, seconded by McKinney, for the Board to approve placing the Hyundai Geddes Road Project Special Assessment from 2014 on the Winter 2014 tax roll.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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The motion carried by unanimous voice vote.

O. APPROVE PLACING DELINQUENT WATER BILLS ON THE TAX ROLL

In a memo dated October 20, 2014, Treasurer McKinney requested the delinquent water bills from 2014 be placed on the Winter 2014 tax roll.

It was moved by Lewis, seconded by McKinney, for the Board to approve placing the delinquent water bills from 2014 on the Winter 2014 tax roll.

The motion carried by unanimous voice vote.

P. FIRST AMENDMENT TO THE PROSPECT POINTE EAST DEVELOPMENT AGREEMENT

Supervisor Schwartz explained that no new homes have been built in the Prospect Pointe East subdivision for about eight-years. They recently indicated they wanted to start building new homes there. It was determined the performance bonds needed to be updated since the previously posted sureties had all expired. The proposed development agreement addresses new performance bonds and escrow that needs to be in place prior to the issuance of any building permits.

It was moved by McKinney, seconded by Green, for the Board to approve the following First Amendment to Superior Charter Township Development Agreement Prospect Pointe East-a Residential Subdivision and to approve the Supervisor to sign the agreement:

**FIRST AMENDMENT TO SUPERIOR CHARTER TOWNSHIP
DEVELOPMENT AGREEMENT**

Prospect Pointe East – a Residential Subdivision

**THIS FIRST AMENDMENT TO SUPERIOR CHARTER TOWNSHIP
DEVELOPMENT AGREEMENTS (“Amendment”) is made this _____ day of _____,**

**SUPERIOR CHARTER TOWNSHIP BOARD
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2014, by and between **Brookside II land L.L.C.** a Michigan limited liability company, the address of which is 25800 Northwestern Highway, Ste 750, Southfield, Michigan 48075 ("Developer"), and the **CHARTER TOWNSHIP OF SUPERIOR**, a Michigan municipal corporation, the address of which is 3040 N. Prospect Road, Ypsilanti, Michigan 48198 ("Township").

WITNESSETH:

WHEREAS, Developer and the Township entered into a Development Agreement dated February 25, 2005, recorded on March 3, 2005 in Liber 4461, Page 292, in the Washtenaw County Register of Deeds, in connection with the development of certain real property located in the Township of Superior, County of Washtenaw, State of Michigan, as a residential site condominium subdivision known as Prospect Pointe East; and,

WHEREAS, certain infrastructure construction activities have already occurred on site, and additional activities and improvements are proposed for the site requiring the Developer to post with the Township new performance guarantees to protect the general public; and,

WHEREAS, financial assurances need to be adjusted based upon the improvements completed to this date, and based upon the improvements needed to complete the development; and,

WHEREAS, Developer agrees to post adequate financial assurances and guarantees with the Township prior to the issuance of building permits in an amount necessary for the Developer to proceed with the permitted activity under this Development Agreement.

WHEREAS, the parties have agreed to revise and amend the terms of the Development Agreement as stated herein to provide the Developer with the authority to re-commence construction activity on the site.

NOW, THEREFORE, in consideration of the mutual premises and covenants contained in this Amendment, the parties hereby agree as follows:

1. Section 2.5 of the Development Agreement, Maintenance of Unsold Lots, is struck in its entirety and shall be null and void. The parties agree that unsold lots must be maintained in accordance with Superior Township general ordinance number 179.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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Section 2.5 of the original Development Agreement requires the developer to post a Restoration Bond in the amount of \$661,900.00. The parties agree that a restoration bond shall not be required under this amended Development Agreement.

2. The Township acknowledges that the Developer has substantially complied with “playground structures” requirement, and has complied with the sidewalk improvement requirement as identified in the second paragraph of section 2.8 of the original Development Agreement.

3. The following sections of this amended Development Agreement control the amount of security required to be posted for construction, maintenance and repair activities. The Township and the Developer agree that the following sections that pertain to performance guarantees are restated and revised from the original Development Agreement. The performance guarantees as set forth herein shall be provided in a form acceptable to the Township Supervisor and posted with Superior Township prior to the issuance of building permits.

a. Section 2.6 of the original Development Agreement requires the Developer to post \$182,000.00 for the construction of General Common Elements. Section 2.6 shall remain in effect and the Developer shall post \$50,000.00 with the Township to assure the construction of the General Common Elements as set forth on the approved final site plan. All other provisions of section 2.6 remain in full force and effect.

b. Section 2.17 of the original Development Agreement requires the developer to post \$1,394,000.00 to assure installation of all site improvements as set forth on the approved final site plan. Section 2.17 shall be revised to require the developer to post \$50,000.00 to assure installation of all site improvements as set forth on the approved final site plan. All other provisions of section 2.17 shall remain in full force and effect.

c. Section 2.27 of the original Development Agreement requires the developer to post \$67,200.00 to assure installation of all street trees as set forth on the approved final site plan. Section 2.27 shall be revised to relieve the Developer of the requirement to post security to assure installation of all street trees; however, this amendment does not relieve the Developer from the requirement of planting street trees as set forth on the approved final site plan and pursuant to section 2.27 of the original Development Agreement. All other provisions of section 2.27 shall remain in full force and effect.

**SUPERIOR CHARTER TOWNSHIP BOARD
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Furthermore, the right to have live street trees planted with a two year warranty shall vest with the home owners association (HOA). The HOA shall have the authority to require the Developer to replace diseased or dead street trees within the two year warranty period. Thereafter, the obligation to plant and maintain street trees shall be borne by the HOA. In the event a street tree is removed, the stump shall be ground below existing grade. The Township reserves the right to enforce this provision on behalf or against the Developer, the HOA or a homeowner in the sole discretion of the Township.

d. Section 2.31 original Development Agreement requires the developer to post \$5,200.00 for the placement of monuments and corner markers for the development. The amended Development Agreement shall continue the requirement that the developer post \$5,200.00 for the placement of monuments and corner markers. All provisions of section 2.31 shall remain unchanged in the amended Development Agreement.

e. Section 2.32 of the original Development Agreement requires the developer to post \$524,300.00 as Maintenance and Guarantee Bond for Public Utilities to assure installation of public water and sewer infrastructure. The developer has satisfied this requirement and the Township will not require any further financial assurances under this section of the amended Development Agreement.

f. Section 2.33 of the original Development Agreement requires the developer to post \$45,200.00 to assure prompt repair of damaged public utilities caused by the Developer and or its agents and servants. Section 2.33 shall not be revised. The developer shall be required post \$45,200.00 to assure the prompt repair of public utilities damaged by the activities of the developer.

g. The Township and the Developer reserve the right to bundle the performance guarantees into one bond. At the request of the Developer, the Township will review for a bond reduction or cancellation every six (6) months. The reasonable costs of engineering and building inspection review for bond reductions shall be charged to the Developers escrow account.

h. The Township and the Developer agree that the Developer shall maintain a minimum escrow account with the Township of \$5,000.00 to charge against plan reviews and other expenses incurred by the Township, excluding building permit fees, utility connection charges and building and utility inspection fees. When the development escrow account has less than \$1,000.00, the Township shall notify the Developer, upon which the Developer shall deposit additional funds in the escrow account.

**SUPERIOR CHARTER TOWNSHIP BOARD
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i. This amendment to the original Development Agreement shall not change the enforceability or the respective rights and obligations of the parties as set forth in the original Development Agreement except as otherwise specially stated in this amended Development Agreement.

End of Document

BROOKSIDE II LAND, L.L.C.,

A Michigan limited Liability Company

By: _____

Its: _____

STATE OF MICHIGAN)

) ss.

COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this _____ day of September, 2014, by

_____, the _____ of Brookside II Land, LLC,

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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A Michigan limited Liability Company, on behalf of the company.

Notary Public, _____ County, MI

Acting in _____ County

My Commission Expires: _____

CHARTER TOWNSHIP OF SUPERIOR

A Michigan Municipal Corporation

By: _____

Kenneth Schwartz,

Superior Township Supervisor

STATE OF MICHIGAN)

) ss.

COUNTY OF WASHTENAW)

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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The foregoing instrument was acknowledged before me this _____ day of January, 2014,

by Kenneth Schwartz, Superior Township Supervisor a Michigan Municipal Corporation.

Notary Public, _____ County, MI

Acting in _____ County

My Commission Expires: _____

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis

Nays: None

Absent: Williams

The motion carried

11. PAYMENT OF BILLS

There were no Bills for Payment. It was moved by Green, seconded by Lewis to receive the Record of Disbursements.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:25 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
October 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	<i>\$0.00</i>	<i>\$0.00</i>	<i>1</i>
Com-Other Non-Building	<i>\$32,900.00</i>	<i>\$214.00</i>	<i>1</i>
Electrical Permits	<i>\$0.00</i>	<i>\$2,578.00</i>	<i>18</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$5,285.25</i>	<i>38</i>
Plumbing	<i>\$0.00</i>	<i>\$2,993.00</i>	<i>20</i>
Res-Additions (Inc. Garages)	<i>\$20,492.00</i>	<i>\$814.00</i>	<i>4</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$600.00</i>	<i>4</i>
Res-New Building	<i>\$3,365,604.00</i>	<i>\$24,636.05</i>	<i>9</i>
Res-Other Non-Building	<i>\$0.00</i>	<i>\$200.00</i>	<i>2</i>
Res-Renovations	<i>\$0.00</i>	<i>\$100.00</i>	<i>1</i>
Totals	<i>\$3,418,996.00</i>	<i>\$37,420.30</i>	<i>98</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January through October 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	<i>\$0.00</i>	<i>\$0.00</i>	<i>1</i>
Com/Multi-Family Renovations	<i>\$350,408.00</i>	<i>\$12,786.00</i>	<i>6</i>
Com-Other Non-Building	<i>\$32,900.00</i>	<i>\$10,276.00</i>	<i>13</i>
Electrical Permits	<i>\$0.00</i>	<i>\$22,238.00</i>	<i>142</i>
Manufactured/Modular	<i>\$0.00</i>	<i>\$2,050.00</i>	<i>11</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$32,029.00</i>	<i>222</i>
Plumbing	<i>\$0.00</i>	<i>\$18,512.00</i>	<i>107</i>
Res-Additions (Inc. Garages)	<i>\$384,497.00</i>	<i>\$6,898.00</i>	<i>16</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$1,750.00</i>	<i>14</i>
Res-New Building	<i>\$15,084,552.0</i>	<i>\$99,577.05</i>	<i>32</i>
Res-Other Building	<i>\$0.00</i>	<i>\$6,176.00</i>	<i>42</i>
Res-Other Non-Building	<i>\$614,000.00</i>	<i>\$1,218.00</i>	<i>9</i>
Res-Renovations	<i>\$97,425.00</i>	<i>\$4,142.00</i>	<i>20</i>
Totals	<i>\$16,563,782.00</i>	<i>\$217,652.05</i>	<i>635</i>

October 2014 Fire Department Responses

Structure Fires: 0

Vehicle Fires: 0

Brush Fires: 0

Trash Fires: 1

1. 10/5/2014
9192 Macarthur

Medical Emergencies: 45

Personal Injury Accidents: 7

1. 10/2/2014
M 14 / Vorhies
2. 10/5/2014
Geddes / Harris
3. 10/10/2014
Ford / Prospect
4. 10/13/2014
M 153 / Plymouth
5. 10/17/2014
HRD / Emergency
6. 10/17/2014
Geddes / Arbor Woods
7. 10/28/2014
M 14 / Ford

Property Damage Accidents: 4

Residential Fire Alarm: 3

1. 10/15/2014
1613 Harvest
2. 10/19/2014
1515 Ridge Lot 59
3. 10/28/2014
5606 Meadow

Commercial Fire Alarm: 3

1. 10/11/2014
10101 Plymouth
2. 10/19/2014
6800 Geddes
3. 10/26/2014
6800 Geddes

St. Joseph Mercy Hospital Alarms: 2

1. 10/11/2014
5301 McCauley
2. 10/19/2014
5300 Elliot

Utility Emergency: 2

Public Service Request: 1

Good Intent: 10

Carbon Monoxide Alarms: 1

Mutual Aid: 22

All Other Incidents: 0

Total Alarms: 101

Burn Permits: 94

Superior Township Fire Department Mutual Aid Responses October 2014

Date	Type	Department	Location	Shift	Info
10/1/2014	AMA GIVEN	YFD	EMU MARSHAL BUILDING	2	STRUCTURE FIRE
10/2/2014	AMA GIVEN	AATFD	M 14 / NIXION	3	ROLLOVER
10/2/2014	AMA RECEIVED	AATFD	M 14 / VORHIES	3	ROLLOVER
10/2/2014	AMA GIVEN	AATFD	M 14 / US 23 EAST TRIPLE	3	ROLLOVER
10/2/2014	MA GIVEN	AATFD	US 23 / PLYMOUTH	3	MVA
10/4/2014	AMA GIVEN	YFD	130 W. MICHIGAN	3	STRUCTURE FIRE
10/4/2014	AMA GIVEN	YTFD	781 REDWOOD	3	STRUCTURE FIRE
10/4/2014	AMA GIVEN	AATFD	US 23 / M 14 EAST TRIPLE	3	ROLLOVER
10/5/2014	MA GIVEN	STFD	9705 JOY	1	UTV ASSIST
10/9/2014	AMA GIVEN	YTFD	1633 FOREST	3	STRUCTURE FIRE
10/10/2014	AMA GIVEN	YFD	419 WASHTENAW	3	STRUCTURE FIRE
10/10/2014	AMA GIVEN	YTFD	207 BALLARD	2	STRUCTURE FIRE
10/12/2014	AMA GIVEN	AATFD	US 23 / GEDDES	1	ROLLOVER
10/13/14	MA GIVEN	AATFD	US 23 / PLYMOUTH	3	MVA
10/18/14	AMA GIVEN	YFD	EMU BUELL RESIDENCE HALL	3	STRUCTURE FIRE
10/19/14	AMA GIVEN	YFD	169 WASHINGTON	2	STRUCTURE FIRE
10/21/14	MA GIVEN	YFD	CROSS / RIVER	3	MVA
10/21/14	AMA GIVEN	YFD	401 W MICHIGAN	1	STRUCTURE FIRE
10/22/14	AMA GIVEN	YTFD	1148 FALL RIVER	3	STRUCTURE FIRE
10/24/14	AMA GIVEN	YFD	849 GREEN	2	STRUCTURE FIRE

Superior Township Fire Department Mutual Aid Responses October 2014

10/26/14	AMA GIVEN	AATFD	US 23 / WARREN	2	ROLLOVER
10/27/14	MA GIVEN	STFD	10050 MARILYN	3	STRUCTURE FIRE
10/31/14	AMA GIVEN	AATFD	US 23 / M 14 WEST TRIPLE	3	ROLLOVER

OCTOBER 2014

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 11/1/2014

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$50.00

ALARM LOCATIONS:

1. 10/11/2014
5301 McCauley
2. 10/19/2014
5300 Elliot

Superior Township Ordinance Report

October to November 2014

Landscape Debris-Blight

Ordinance 165

6445 Warren	excess covered materials in yard, notice sent to resident by Township attorney requesting removal, pending
1652 Harvest	blight issues, Township attorney proceeding, pending
1039 Stamford	junk at curb, removed after 2 nd notice
1147 Stamford	complaint of junk and rodents in yard, 1 st notice, no further complaint
Superior market	complaints of trash bins not properly maintained, resolved by owner as requested.
2365 LeForge	dumping of furniture and trash, cleared by Township
1774 Devon	furniture at curb, notice sent to owner, owner agreed to move furniture within week
Cheney school	repeated dumping · Township to contact Ypsilanti Schools
1725 Dover	pile of carpet on lawn - 2 nd notice sent

Noise Complaints

Animal Complaints

9545 Glenhill	report of dog running loose, referred to Animal Control, dog owner has begun to control animal with invisible fence, no new complaints
---------------	---

2325 Harris wounded dog running loose, captured by Animal Control

Vehicles

9032 Arlington inoperable vehicle in drive, letter sent, owner has agreed to move car, not moved yet.

1835 Manchester vehicle in drive with flats, repaired after notice sent

1550 Harvest inoperable vehicle in drive, 1st notice sent, pending

1653 Harvest wrecked vehicle in street, referred to WCSO, removed

1502 Wiard vehicle on grass, moved at Township request

10223 Avondale trailer in drive, moved at Township request.

1589 Harvest vehicle in street with expired plates towed by WCSO

1206 Stamford inoperable vehicle in street, towed by WCSO

8483 Berkshire inoperable vehicle in drive, 1st notice sent

Miles: 212

Time: 40

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

Superior Township Park Commission
Regular Meeting
September 15, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Marion Morris, Uva Wilbanks

Others present: Trustee Alex Williams, David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath, Supervisor Ken Schwartz
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
A. August 18, 2014
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the minutes of 8/18/14 with spelling and grammar corrections. The motion carried.
- VI. Citizen Participation
Ellen Kurath spoke about previous reports she submitted on plants she has contributed and planted in township parks. She also updated the Park Commission on the present condition of these plantings. Most of them are well established.
- VII. Board Liaison Report
Trustee Alex Williams reported that pedestrian bridges have been power washed and sealed. The branch library has been painted. Nottingham roadwork is underway. Ann Arbor Area Transportation Authority (AAATA) gave a presentation to the township board. A five year contract was signed by the township and AAATA. Alex reviewed services changes contained within that contract. A presentation was made to the township board by an organization named "Ban the Box" which seeks to have employers remove a question from employment applications that asks applicants if they have been convicted of prior felonies. Superior Township does not have this question on its employment application form. Wayne Dickinson retired from the Fire Department. Wages for election workers increased to \$12.00 per hour for precinct chairs and \$10.00 per hour for all others. Improvements to the MacArthur Boulevard area were approved.
- VIII. Park Reports
A. Chairperson
Chair Berry informed the Park Commissioners that graffiti was painted in Community Park and CHNP. Nearly every surface in Community Park was painted. Park staff are working on removing the graffiti. Dog off-leash in CHNP attacked Chair Berry and her dog. Police were called.

Approved by Superior Township Park Commission on 10/20/2014.

B. Administrator

Keith Lockie submitted a written report. He also reported on the graffiti found in Community Park and CHNP. The 2015 Budget has to be recommended by commission vote. Keith added \$50,000 to the 2015 Budget for the Fireman's Park Pavillion, in case the construction takes place in 2015.

C. Board Meeting Attendees

Sandi Lopez attended the August 18 Township Board meeting, and stated that Trustee Williams' report was thorough, and she had no additions.

D. Park Steward

No report.

E. Safety

No accidents or injuries.

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to receive the Park Reports. The motion carried.

IX. Communications

A. 2015 Proposed Budget

B. Pumpkin Carving Event Flyer

It was moved by Sandi Lopez and supported by Mirada Jenkins to receive the Communications. The motion carried.

X. Old Business

A. Park Improvements – Fireman's Park Pavillion

David Buterbaugh reported that three bids came in for the Fireman's Park Pavillion, and all were unreasonably high. He thinks it may be late in the construction season, and most contractors are already committed on other projects. David recommended tabling this project until spring 2015. The consensus among the Park Commissioners was to review this project again in February 2015. It was moved by Sandi Lopez and supported by Martha Kern-Boprie to table this project until February 2015. The motion carried.

B. Cherry Hill Nature Preserve Boardwalk Project II

A very large tree has to be removed before this project can advance. It will come out within the next two weeks. Mark Barrett will commence work on the boardwalks shortly after the tree is removed.

C. 2015 Proposed Budget

The general fund contribution increased by 3.1%. \$50,000 was ~~taken~~ moved from park reserves to pay for the Fireman's Park Pavillion. Several park commissioners asked why employee fringe benefits had been removed from the activities of Administration, Park Maintenance and Recreation and placed in "un-allocated". Supervisor Ken Schwartz commented this was done to make it easier to track fringe benefits, and that the township auditors recommended it. Some commissioners expressed concern that removing fringe benefit expense from the activities left an inaccurate representation of the cost of the activity.

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to recommend approval of the 2015 Park Fund Budget as drafted. The motion carried.

XI. New Business

A. Pumpkin Carving

Approved by Superior Township Park Commission on 10/20/2014.

The Pumpkin Carving/Arts & Crafts event is scheduled on October 18 from 11:00 am – 2:00 pm in Norfolk Park. The rain date is October 25. Jan Berry and Martha Kern-Boprie volunteered to help. Martha will provide muffins and cider. Patrick Pigott will get the pumpkins. Martha will get the craft supplies.

XII. Bills for Payment

It was moved by Mirada Jenkins and supported by Terry Lee Lansing to pay the bills totaling \$16,805.01. The motion carried.

XIII. Financial Statements

It was moved by Sandi Lopez and supported by Mirada Jenkins to receive the 8/31/14 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Asian Pear Orchard - Supervisor Ken Schwartz spoke with Park Commissioners about the Asian Pear Orchard that will be planted in Schock Park. The soil is prepped and trees will be planted soon. Hyundai Corporation will provide the trees. Supervisor Schwartz also has access to crab apple trees at a low price for planting in Fireman's Park.

Terry Lee Lansing spoke with staff from Scholastic Books, and was informed this company does not throw away books. Occasionally the corporate office makes holiday donations of books.

Alex Williams reminded commissioners that Recycle Day is October 18 at EMU Rynearson Stadium. Recycle Day starts at 9:00 pm, so there is time to take things to Recycle Day, and then go to the Pumpkin Carving event at 11:00 am.

XV. Adjournment

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to adjourn at 7:20 pm. The motion carried.

Submitted by,
Martha Kern-Boprie



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

To: Ken Swartz, Superior Township Supervisor
From: Patrick Bell, Sergeant (Ann Arbor, Salem, Superior and York Townships)
Through: Marlene Radzik, Police Services Commander
Date: November 9, 2014
Re: October Police Services Monthly Report

In October of 2014 there were 785 calls for service in Superior Township and compared to October 2013, there were 790 calls for service in Superior Township.

For the month of October deputies initiated 135 traffic stops and issued 50 citations. Of the 117 traffic stops, 3 ended in arrest.

Information on significant events this month includes:

- During the month of October 2014, there were 10 Larceny from Motor Vehicle incidents in Superior Township.
- On October 15th, Dep. Montgomery responded to 9384 MacArthur in regards to an Aggravated/Felony Assault. An unknown suspect pointed and fired a weapon at the victim. No injuries were reported.
- On October 15th, Det. Boivin initiated a Criminal Sexual Conduct investigation 1515 Ridge. The juvenile victim was allegedly assaulted by a member of the same household. The case has been completed with no disclosure made by the juvenile. The case is closed.
- On October 17th, Dep. Ross was dispatched to 8982 MacArthur regarding a Home Invasion. No suspects have been identified.
- On October 17th, Dep. Montgomery and Dep. Ballou investigated a Home Invasion at 8750 MacArthur. Nothing was stolen. Three suspects, 1 adult and 2 juvenile were detained for Illegal Entry. Unknown court disposition at this time.
- On October 29th, Dep. J. Smith responded to 9200 Panama regarding a Criminal Sexual Conduct allegation. There was an allegation that a juvenile was assaulted by a family member. The matter was turned over to the Detective Bureau. The incident was closed as there were no direct allegations from the victim that an actual crime occurred.
- On October 30th, Dep. Ballou responded to 1500 Stamford. It was reported that a victim was robbed of personal items by two known suspects. The suspects were quickly located and the stolen items were returned to the victim. The victim chose not to prosecute.



Washtenaw County Sheriff's Activity Log

11/06/2014

5:59 AM

Activity Log Area Summary Report

Area: **Superior Twp.**

Date Range: **10/1/2014 - 10/31/2014**

CSO/ACO/Support Staff Log	Total Administrative Duty:	3 for a total of	125 minutes
	Total Follow Up:	4 for a total of	130 minutes
	Total Proactive Patrol:	2 for a total of	85 minutes
	Total Service Request:	8 for a total of	400 minutes
	Total # of Activities:	17 for a total of	740 minutes
Deputy Log	Total Administrative Duty:	280 for a total of	5950 minutes
	Total Briefing:	196 for a total of	4210 minutes
	Total Court (Regular Time):	3 for a total of	355 minutes
	Total Court (Overtime):	1 for a total of	120 minutes
	Total Community Relations:	38 for a total of	1240 minutes
	Total Deputy Join Shift:	51 for a total of	0 minutes
	Total Deputy Left Shift:	51 for a total of	15 minutes
	Total Follow Up:	157 for a total of	7620 minutes
	Total Out of Service:	24 for a total of	15 minutes
	Total Property Check:	315 for a total of	6710 minutes
	Total Proactive Patrol:	624 for a total of	11296 minutes
	Total Special Detail:	31 for a total of	1163 minutes
	Total Selective Enforcement:	285 for a total of	5320 minutes
	Total Self-Initiated Activity:	9 for a total of	195 minutes
	Total Service Request:	343 for a total of	14345 minutes
	Total Service Request Assist:	69 for a total of	2190 minutes
	Total Training:	1 for a total of	40 minutes
	Total Traffic Stop:	135 for a total of	1887 minutes
	Total Other:	4 for a total of	40 minutes
Total # of Activities:	2617 for a total of	62711 minutes	
Detective Log	Total Administrative Duty:	1 for a total of	120 minutes
	Total Follow Up:	19 for a total of	2130 minutes
	Total Service Request:	1 for a total of	180 minutes
	Total # of Activities:	21 for a total of	2430 minutes
Superior/Ypsi Collaboration	Total Follow Up:	1 for a total of	60 minutes
	Total # of Activities:	1 for a total of	60 minutes
Supervisor Log	Total Administrative Duty:	162 for a total of	8090 minutes
	Total Briefing:	29 for a total of	410 minutes
	Total Community Relations:	1 for a total of	15 minutes
	Total Out of Service:	6 for a total of	0 minutes

Supervisor Log

Total Proactive Patrol:	7 for a total of	230 minutes
Total Selective Enforcement:	1 for a total of	115 minutes
Total Self-Initiated Activity:	1 for a total of	35 minutes
Total Service Request:	4 for a total of	340 minutes
Total Service Request Assist:	13 for a total of	870 minutes
Total Training:	1 for a total of	40 minutes
Total Other:	3 for a total of	85 minutes
Total # of Activities:	228 for a total of	10230 minutes
Total Superior Twp.:	2384 for a total of	76171 minutes (1269 hours 31 minutes)

CLR-008 Monthly Summary Of Offenses (WD)

City:Superior Twp-SUT



Month:	October
Year:	2014
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Superior Twp-SUT

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

For The Month Of October

Classification	Oct/2013	Oct/2014	%Change
09001 MURDER/NONNEGLECT MANSLAUGHTER (VOLUNTARY)	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	0	-100%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	2	0%
13001 NONAGGRAVATED ASSAULT	17	5	-70.5%
13002 AGGRAVATED/FELONIOUS ASSAULT	2	3	50%
13003 INTIMIDATION/STALKING	2	0	-100%
20000 ARSON	0	0	0%
22001 BURGLARY -FORCED ENTRY	8	1	-87.5%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	1	-50%
23001 LARCENY -POCKETPICKING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	1	2	100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	7	11	57.14%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	0	-100%
23007 LARCENY -OTHER	1	1	0%
24001 MOTOR VEHICLE THEFT	1	0	-100%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-100%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	3	200%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	3	200%
26003 FRAUD -IMPERSONATION	1	0	-100%
26005 FRAUD -WIRE FRAUD	0	0	0%
27000 EMBEZZLEMENT	0	1	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	6	4	-33.3%
30002 RETAIL FRAUD -THEFT	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	4	4	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	1	0%
38001 GAMBLING- BETTING/WAGERING	0	1	0%
52001 WEAPONS OFFENSE- CONCEALED	0	1	0%
52003 WEAPONS OFFENSE -OTHER	0	1	0%
Group A Totals	61	48	-24.5%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	1	0	-100%
26006 FRAUD -BAD CHECKS	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	1	0%
38002 FAMILY -NONSUPPORT	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Superior Twp-SUT

For The Month Of October

Classification	Oct/2013	Oct/2014	%Change
41002 LIQUOR VIOLATIONS -OTHER	0	0	0%
48000 OBSTRUCTING POLICE	4	2	-50%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	2	1	-50%
53001 DISORDERLY CONDUCT	1	2	100%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	0	-100%
55000 HEALTH AND SAFETY	0	0	0%
57001 TRESPASS	6	3	-50%
58000 SMUGGLING	0	1	0%
63006 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	3	0	-100%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%
Group B Totals	18	10	-44.4%
2800 JUVENILE OFFENSES AND COMPLAINTS	8	4	-50%
2900 TRAFFIC OFFENSES	13	1	-92.3%
3000 WARRANTS	12	12	0%
3100 TRAFFIC CRASHES	27	37	37.03%
3200 SICK / INJURY COMPLAINT	17	17	0%
3300 MISCELLANEOUS COMPLAINTS	158	173	9.493%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	132	167	26.51%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	227	202	-11.0%
3800 ANIMAL COMPLAINTS	19	21	10.52%
3900 ALARMS	54	42	-22.2%
Group C Totals	667	676	1.349%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	1	0	-100%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	0	2	0%
Group D Totals	1	2	100%
5000 FIRE CLASSIFICATIONS	1	0	-100%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	1	0	-100%
6000 MISCELLANEOUS ACTIVITIES (6000)	8	6	-25%
6100 MISCELLANEOUS ACTIVITIES (6100)	30	33	10%
6300 CANINE ACTIVITIES	0	2	0%
6500 CRIME PREVENTION ACTIVITIES	4	6	25%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	5	0%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Group F Totals	42	51	21.42%
City : Superior Twp Totals	790	785	-0.63%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Year To Date Through October

Classification	2013	2014	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	0	-100%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	4	7	75%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	1	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	2	1	-50%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	2	4	100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	0	-100%
12000 ROBBERY	9	6	-33.3%
13001 NONAGGRAVATED ASSAULT	130	93	-31.6%
13002 AGGRAVATED/FELONIOUS ASSAULT	41	25	-39.0%
13003 INTIMIDATION/S TALKING	21	13	-38.0%
20000 ARSON	4	1	-75%
22001 BURGLARY -FORCED ENTRY	79	35	-55.6%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Comm'l)	11	6	-45.4%
23001 LARCENY -POCKETPICKING	1	0	-100%
23003 LARCENY -THEFT FROM BUILDING	38	39	2.631%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	44	59	34.09%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	8	3	-60%
23007 LARCENY -OTHER	37	18	-48.6%
24001 MOTOR VEHICLE THEFT	8	11	37.5%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	2	3	50%
24003 MOTOR VEHICLE FRAUD	1	1	0%
25000 FORGERY/COUNTERFEITING	4	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	13	21	61.53%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	8	7	-12.5%
26003 FRAUD -IMPERSONATION	6	8	33.33%
26005 FRAUD -WIRE FRAUD	1	2	100%
27000 EMBEZZLEMENT	3	1	-66.6%
28000 STOLEN PROPERTY	2	3	50%
28000 DAMAGE TO PROPERTY	98	66	-32.6%
30002 RETAIL FRAUD -THEFT	1	2	100%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	36	23	-36.1%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	9	350%
39001 GAMBLING- BET (ING/WAGERING)	1	1	0%
52001 WEAPONS OFFENSE- CONCEALED	7	6	-14.2%
52003 WEAPONS OFFENSE -OTHER	0	3	0%
Group A Totals	633	480	-24.1%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	2	3	50%
22004 POSSESSION OF BURGLARY TOOLS	2	0	-100%
26006 FRAUD -BAD CHECKS	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	8	7	-12.5%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

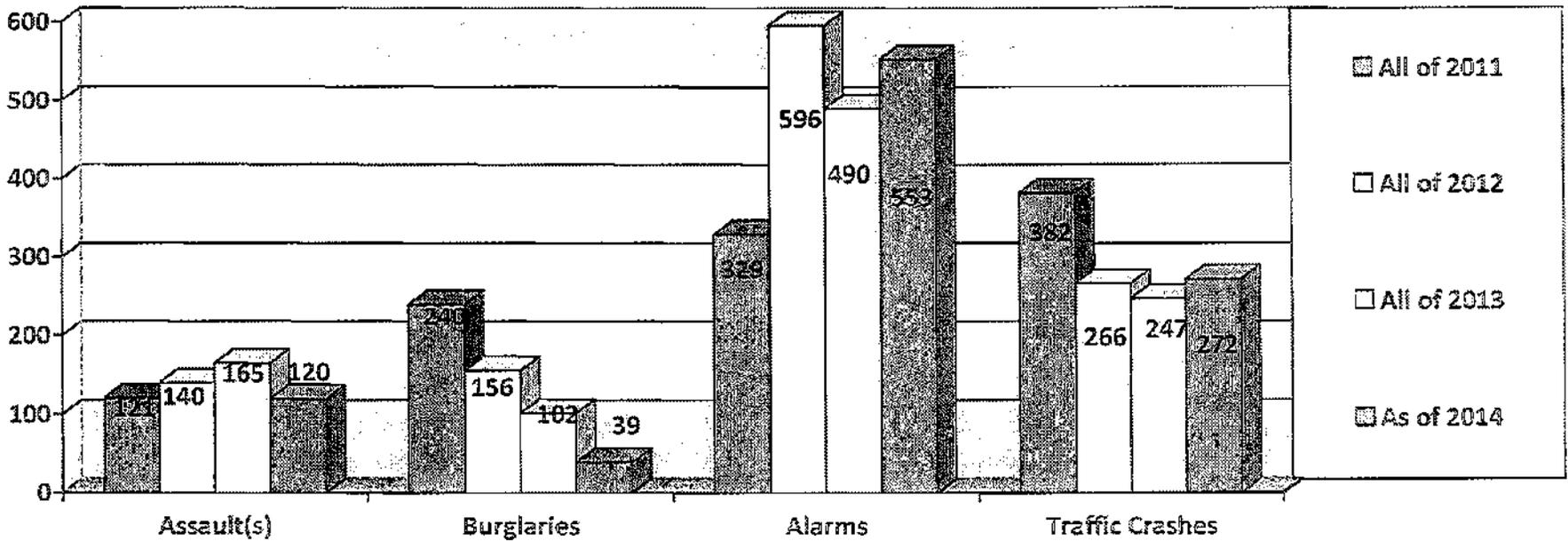
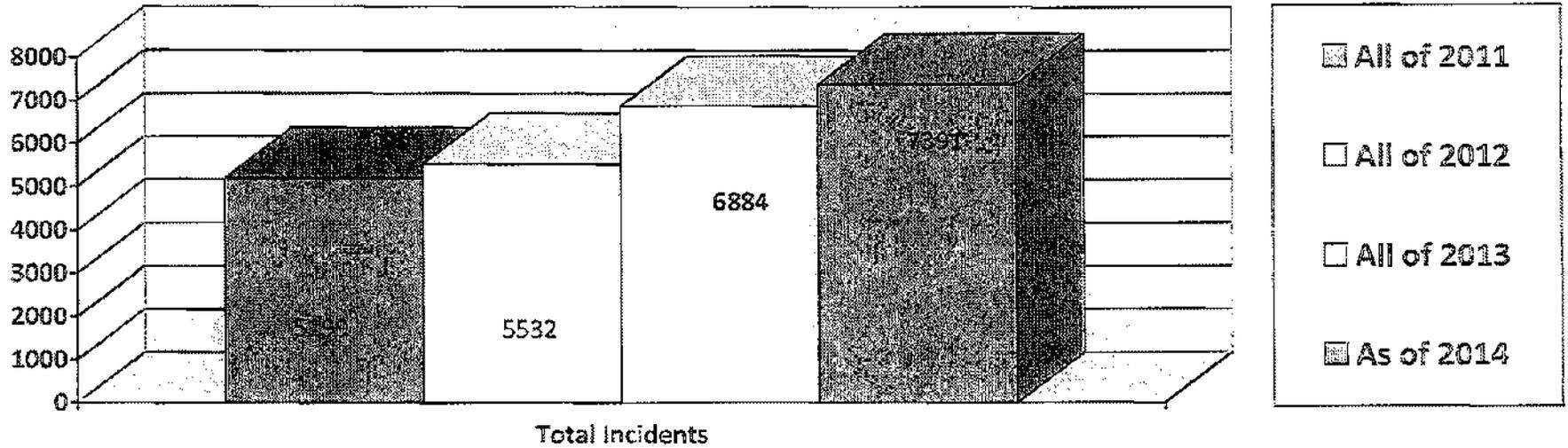
		Year To Date Through October		
Classification		2013	2014	%Change
38002	FAMILY -NONSUPPORT	0	1	0%
41002	LIQUOR VIOLATIONS -OTHER	3	4	33.33%
48000	OBSTRUCTING POLICE	22	16	-27.2%
49000	ESCAPE/FLIGHT	5	1	80%
50000	OBSTRUCTING JUSTICE	22	10	-18.1%
53001	DISORDERLY CONDUCT	4	6	50%
53002	PUBLIC PEACE -OTHER	3	0	-100%
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	23	9	-60.8%
55000	HEALTH AND SAFETY	4	2	-50%
57001	TRESPASS	26	14	-46.1%
58000	SMUGGLING	0	1	0%
63000	VAGRANCY	1	0	-100%
70000	JUVENILE RUNAWAY	18	14	-22.2%
73000	MISCELLANEOUS CRIMINAL OFFENSE	3	3	0%
Group B Totals		148	100	-32.4%
2800	JUVENILE OFFENSES AND COMPLAINTS	100	59	-36.1%
2900	TRAFFIC OFFENSES	95	19	-80%
3000	WARRANTS	181	111	-38.6%
3100	TRAFFIC CRASHES	246	272	10.56%
3200	SICK / INJURY COMPLAINT	136	182	33.82%
3300	MISCELLANEOUS COMPLAINTS	1691	1813	7.852%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	1	0%
3500	NON-CRIMINAL COMPLAINTS	1535	1654	7.762%
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	2362	1722	-27.0%
3800	ANIMAL COMPLAINTS	159	135	-15.0%
3900	ALARMS	491	553	12.62%
Group C Totals		6994	6531	-6.61%
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	9	7	-22.2%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4200	PARKING CITATIONS	2	7	250%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4500	MISCELLANEOUS A THROUGH UUUU	26	29	11.53%
Group D Totals		39	43	10.25%
5000	FIRE CLASSIFICATIONS	5	1	-80%
5100	18A STATE CODE FIRE CLASSIFICATIONS	3	2	-33.3%
Group E Totals		8	3	-62.5%
6000	MISCELLANEOUS ACTIVITIES (6000)	153	68	-55.5%
6100	MISCELLANEOUS ACTIVITIES (6100)	286	247	-13.6%
6300	CANINE ACTIVITIES	4	12	200%
6500	CRIME PREVENTION ACTIVITIES	63	47	-25.3%
6600	COURT / WARRANT ACTIVITIES	4	1	-75%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

Year To Date Through October			
Classification	2013	2014	%Change
6700 INVESTIGATIVE ACTIVITIES	8	21	162.5%
Group F Totals	518	396	-23.5%
City : Superior Twp Totals	8340	7553	-9.43%

Superior Township Four Year Activity Report – October, 2014





**Charter Township of Superior
Memorandum**

To: Superior Township Board of Trustees
 From: Keith Lockie
 Date: November 17, 2014
 Re: Major Township Funds Quarterly Report – 1st – 3rd Quarters

	1st - 3rd Qtrs. 2014			2013	% Change from Prior Year
	Actual	Budget	% of Budget		
GENERAL FUND:					
Total Revenue	\$1,269,105	\$1,620,217	78.3%	\$1,320,125	-3.9%
Board/Admin.	\$111,533	\$145,370	76.7%	\$118,246	-5.7%
Supervisor	\$75,838	\$107,940	70.3%	\$72,617	4.4%
Elections	\$12,236	\$41,256	29.7%	\$1,585	672.0%
Accounting	\$71,530	\$100,620	71.1%	\$67,751	5.6%
Assessor	\$146,429	\$182,987	80.0%	\$138,399	5.8%
Clerk	\$73,035	\$92,643	78.8%	\$76,610	-4.7%
Treasurer	\$135,686	\$150,917	89.9%	\$118,523	14.5%
Computer Service	\$21,472	\$20,182	106.4%	\$17,338	23.8%
Building & Grounds	\$68,427	\$97,361	70.3%	\$125,148	-45.3%
Ordinance Enforcement	\$26,401	\$21,862	120.8%	\$17,800	48.3%
Planning	\$33,026	\$39,533	83.5%	\$34,898	-5.4%
Roads/NM Trails	\$263,585	\$305,000	86.4%	\$225,000	17.1%
Parks Transfer	\$172,678	\$230,236	75.0%	\$170,968	1.0%
Other	\$75,055	\$84,310	89.0%	\$32,513	130.8%
Total Expenses	\$1,286,930	\$1,620,217	79.4%	\$1,217,397	5.7%
NET of Rev./Exp.	(\$17,825)	\$0	0.0%	\$102,728	-117.4%

	1st - 3rd Qtrs. 2014			2013	% Change from Prior Year
	Actual	Budget	% of Budget		
FIRE:					
Total Revenue	\$1,820,084	\$1,814,371	100.3%	\$1,316,738	38.2%
Vehicles	\$37,504	\$0	100.0%	\$0	100.0%
Buildings & Grounds	\$33,946	\$0	100.0%	\$0	100.0%
Operations	\$1,100,291	\$1,527,321	72.0%	\$1,152,985	-4.6%
Reserve Exp.	\$441,970	\$0	100.0%	\$19,809	2131.1%
Other	\$130,703	\$287,050	45.5%	\$3,566	3565.2%
Total Expenses	\$1,744,413	\$1,814,371	96.1%	\$1,176,361	48.3%
NET of Rev./Exp.	\$75,671	\$0	0.0%	\$140,377	-46.1%

	1st - 3rd Qtrs. 2014			2013	% Change from Prior Year
	Actual	Budget	% of Budget		
BUILDING:					
Total Revenue	\$171,639	\$186,513	92.0%	\$96,340	78.2%
Safety/Inspection	\$151,620	\$186,513	81.3%	\$145,352	4.3%
Other	\$0	\$0	0.0%	\$0	0.0%
Total Expenses	\$151,620	\$186,513	81.3%	\$145,352	4.3%
NET of Rev./Exp.	\$20,019	\$0	0.0%	(\$49,012)	-140.8%

	1st - 3rd Qtrs. 2014			2013	% Change from Prior Year
	Actual	Budget	% of Budget		
LAW:					
Total Revenue	\$1,482,123	\$1,657,105	89.4%	\$1,184,035	25.2%
Crime Control	\$1,232,895	\$1,645,110	74.9%	\$1,222,537	0.8%
Other	\$1,176	\$11,995	9.8%	\$3,353	-64.9%
Total Expenses	\$1,234,072	\$1,657,105	74.5%	\$1,225,890	0.7%
NET of Rev./Exp.	\$248,052	\$0	0.0%	(\$41,854)	-692.7%

	1st - 3rd Qtrs. 2014			2013	% Change from Prior Year
	Actual	Budget	% of Budget		
PARKS:					
General Fund Cont.	\$172,678	\$230,237	75.0%	\$170,968	1.0%
Donations	\$0	\$100	0.0%	\$0	0.0%
Other	\$1,408	\$500	281.7%	\$24,045	-94.1%
Total Revenue	\$174,086	\$230,837	75.4%	\$195,012	-10.7%
Administration	\$49,094	\$72,438	67.8%	\$49,772	-1.4%
Recreation	\$9,779	\$12,747	76.7%	\$6,050	61.6%
Maintenance	\$105,758	\$140,652	75.2%	\$81,186	30.3%
Park Dev./Imp.	\$231	\$5,000	4.6%	\$14,208	-98.4%
Total Expenses	\$164,862	\$230,837	71.4%	\$151,215	9.0%
NET of Rev./Exp.	\$9,225	\$0	0.0%	\$43,797	-78.9%

	1st - 3rd Qtrs. 2014			2013	% Change from Prior Year
	Actual	Budget	% of Budget		
UTILITY DEPT O&M:					
Water & Sewer Inc.	\$2,124,173	\$3,047,232	69.7%	\$1,959,097	8.4%
Meter Sales	\$6,080	\$3,000	202.7%	\$3,215	89.1%
Misc. Inc.	\$8,834	\$11,435	77.3%	\$6,228	41.8%
Interest Inc.	\$1,440	\$2,000	72.0%	\$37	3790.8%
Total Revenue	\$2,140,526	\$3,063,667	69.9%	\$1,968,577	8.7%
Water & Sewer Purch.	\$1,390,998	\$2,147,405	64.8%	\$1,197,935	16.1%
Payroll	\$424,424	\$529,731	80.1%	\$515,437	-17.7%
Admin. Bldg.	\$26,944	\$37,700	71.5%	\$22,498	19.8%
Maint. Facility	\$37,755	\$56,500	66.8%	\$34,484	9.5%
Lift & Booster Stations	\$17,530	\$21,200	82.7%	\$18,214	-3.8%
Other Expenses	\$125,881	\$170,200	74.0%	\$127,502	-1.3%
Total Expenses	\$2,023,531	\$2,962,736	68.3%	\$1,916,070	5.6%
Net Ordinary Income	\$116,996	\$100,931	115.9%	\$52,507	122.8%
Transfers to Cap. Res.	\$0	\$100,931	0.0%	\$50,000	-100.0%
NET Income	\$116,996	\$0	100.0%	\$2,507	4566.8%

October 29, 2014

Chief Brian Thurston
Superior Township Fire Department
7999 Ford Road
Ypsilanti, MI 48198

Dear Chief Thurston:

Last Saturday the Ypsilanti District Library had a "Trunk and Treat" event for the children in the neighborhood. It involved making the Bookmobile a fun house, treats for the young ones from decorated car trunks, games, and contests. Although the day was bright and beautiful, the wind from the west was very strong, too strong to have the games as things blew away.

Fire Fighter Barry Conklin came to the rescue. Not only did he put the fire trucks outside so that we could use the bays for the games, he also showed the children the trucks, which they loved.

More than 200 parents and children attended the event. The children were in costumes, collected treats from the car trunks and played the games. A good time was had by all.

Having helpful and caring fire fighters like Barry is what makes our Township Superior.

Thank you.

Sincerely,

Kay Williams

Treasurer, Ypsilanti District Library Board

cc. Superior Charter Township Board



Research

Superior Charter Township, MI's Debt Rating Raised To 'AA' From 'AA-' On Very Strong Financial Reserves

03-Sep-2010

CHICAGO (Standard & Poor's) Sept. 3, 2010--Standard & Poor's Ratings Services has raised its rating on Superior Charter Township, Mich.'s debt outstanding to 'AA' from 'AA-'.

"The upgrade reflects what we view as the township's maintenance of very strong financial reserves," said Standard & Poor's credit analyst Corey Friedman.

Other factors supporting the rating include our assessment of the township's:

- Access to the Ann Arbor area economies,
- Strong wealth and income indicators, and
- Overall moderate debt burden with limited capital needs.

The stable outlook reflects our expectation of at least good financial reserve maintenance and moderate debt needs. Superior Charter Township's participation in the Ann Arbor economic base provides additional rating stability.

Complete ratings information is available to RatingsDirect subscribers on the Global Credit Portal at www.globalcreditportal.com and RatingsDirect subscribers at www.ratingsdirect.com. All ratings affected by this rating action can be found on Standard & Poor's public Web site at www.standardandpoors.com. Use the Ratings search box located in the left column.

Primary Credit Analyst: Corey Friedman, Chicago (1) 312-233-7010;
corey_friedman@standardandpoors.com

Secondary Credit Analyst: John Sauter, Chicago (1) 312-233-7027;
john_sauter@standardandpoors.com

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Credit-related and other analyses, including ratings, and statements in the Content are statements of opinion as of the date they are

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE ISSUANCE OF A SUPERIOR TOWNSHIP
CREDIT CARD FOR USE BY TOWNSHIP OFFICIALS AND CERTAIN
EMPLOYEES AND ESTABLISHING A CREDIT CARD POLICY**

Resolution Number: 2014-44

Date: November 17, 2014

WHEREAS, Public Act 266 of 1995 authorizes a township to be a party to a credit card arrangement if the township board has adopted by resolution a written policy governing the control and use of credit cards, and

WHEREAS, the Superior Township Board deems that it is in the best interest of the township to make certain township financial transactions by using a credit card as described in the Act, now

THEREFORE BE IT RESOLVED, that the following policy shall govern the use of township credit cards:

(A) The Township Treasurer is responsible for issuing, accounting for, monitoring, retrieving and generally overseeing compliance with the township's credit card policy.

(B) The following department directors, and elected officials, and/or their designees, are approved to be issued township credit cards for making purchases:

1. Assessing
2. Building
3. Fire Department/Fire Chief
4. Parks and Recreation
5. Utility Department
6. Township Supervisor, Clerk, Treasurer

(C) The use of credit card is limited to the following circumstances:

1. Employees and officials identified in paragraph (B) are approved to use township credit cards to make purchases
2. Employees and officials identified in paragraph (B) are authorized to approve employees under their supervision to use township credit cards to make purchases
3. All purchases must be in compliance with Policy 03.01.001, Purchasing Policy of the Adopted Policies of the Superior Township Board of Trustees.

(D) Township officials and employees who use a township credit card shall, as soon as possible, submit a copy of the vendor's credit card slip to the appropriate department director or the Township Bookkeeper for regular processing as an account payable. If no credit card slip was obtained that described the transaction, the employee shall submit a signed voucher that shows the name of vendor or entity from which goods or services were purchased, the date and the amount of the transaction and the official business that required the transaction. Vouchers shall also include a statement why a credit card slip was not obtained.

(E) An official or employee who is issued or is using a credit card is responsible for its protection and custody. If a credit card is lost or stolen, the Township Treasurer shall be notified. The entity issuing the lost or stolen credit card shall be immediately notified to cancel the card.

(F) An official or employee issued a credit card shall return the credit card to Township Treasurer upon termination of his or her employment or service with the township.

(G) The Township Treasurer shall maintain a list of all credit cards owned by the township, along with the name of the officer and employee who has been issued the credit card, the credit limit established, the date issued, and the date returned. Each employee shall initial the list beside his or her name to indicate agreement that the credit card has been issued, and that the employee has received and read a copy of this policy. This action may be delegated to the Township Bookkeeper.

The Township Bookkeeper shall review each credit card statement as soon as possible to ensure that transactions comply with this policy. Any transactions that appear on the statements that are not documented with a credit card slip or a signed voucher shall be immediately investigated. Transactions that do not appear to comply with this policy

shall be reported to the township board.

(H) The Township Board shall not approve a payment to the entity issuing the credit cards until all transactions have been verified, including the approval of all transaction invoices if issued.

(I) The balance, including interest due on an extension of credit under the credit card arrangement, shall be paid for within not more than 60 days of the initial statement date.

(J) Officials and employees who use a township credit card in a manner contrary to this policy may be subject to disciplinary action, which may include but is not limited to the following, as deemed appropriate by the township board:

- o verbal counseling
- o written reprimand
- o suspension
- o termination
- o reimbursement to the township for unauthorized expenditures.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING ORDINANCE NO: 188
SUPERIOR TOWNSHIP EMERGENCY SNOW ORDINANCE**

Resolution Number: 2014-53

Date: November 17, 2014

WHEREAS, the Charter Township of Superior is currently operating under Superior Township Ordinance 68, the "Superior Township Emergency Snow Ordinance", passed by the Superior Township Board of Trustees, effective February 17, 1980; and,

WHEREAS, Superior Township has grown substantially since 1980, and has greatly increased its population, the length in the center line miles of public roads that need maintaining and number of households and on street parking; and,

WHEREAS, the winter of 2013-2014 exposed the short comings of the existing Ordinance No 68, thus requiring its repeal and its replacement thereof; and,

WHEREAS, Public Act 359 of 1947 authorizes a Charter Township to enact ordinances for the public health and safety, and authorizes the revocation of ordinances and their reenactment with new content; and,

WHEREAS, many citizens of Superior Township are dependent upon public roads to commute to school, work, church and other activities; and,

WHEREAS, it is in the public interest to provide safe and passable roads under all driving conditions including the response to transportation emergencies caused by heavy snowfall;

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby introduces Ordinance 188, which shall be known as the "Superior Township Snow Emergency Ordinance".

BE IT FURTHER RESOLVED that upon final approval and adoption of Ordinance 188, Superior Township Ordinance 68, effective February 17, 1980, is hereby repealed.

Charter Township of Superior

Ordinance No. 188

Snow Emergency

An ordinance to establish a snow emergency procedure in the Charter Township of Superior, rules for declaring such emergencies, regulations for parking of vehicles during snow emergencies and penalties for violations.

Repealing Ordinance No. 68, "Superior Township Emergency Snow Ordinance."

THE CHARTER TOWNSHIP OF SUPERIOR ORDAINS:

Section 1. Purpose of provisions.

The purpose of this ordinance is to expedite the prompt removal of all parked and stalled motor vehicles and trailers from public roads during periods of heavy snowfall, when such trailers and motor vehicles impede snow-removal operations and cause serious traffic congestion; and to authorize the supervisor, and the clerk, in the absence of the supervisor, to declare a snow emergency during such periods in the interest of preserving and protecting the public health, safety and welfare; and to authorize the Washtenaw County Sheriff Department and the Superior Township Ordinance officer to enforce provisions of this ordinance.

Section 2. Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- 2.1 "Motor vehicle" means every self-propelled conveyance used, or capable of being used, as a means of transportation on land.
- 2.2 "Park," "parked" or "parking" means the standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers or when stopped temporarily for making necessary repairs.
- 2.3 "Person" means every natural person, firm, copartnership, association or corporation and their respective agents.
- 2.4 "Snow emergency" means a declaration of a snow emergency publicly announced at the direction of the supervisor or in the supervisor's absence, at the direction of the clerk.

- 2.5 "Street" means a street, road, avenue or highway and includes the entire width between the boundary lines of every way publicly maintained when any part thereof is open to use by the public for purposes of vehicular travel.
- 2.6 Supervisor means the supervisor for the Township or in the supervisor's absence a Township official designated by the supervisor assume the duties of the supervisor for purposes of this ordinance.
- 2.7 "Township" means the Charter Township of Superior, Washtenaw County, Michigan.
- 2.8 "Trailer" means every vehicle without motive being drawn by a motor vehicle.

Section 3.Snow Emergency When Authorized.

Whenever the supervisor determines, on the basis of a forecast of the National Weather Service, Washtenaw County Department of Emergency Management or other credible source that four or more inches of snow or other hazardous winter time weather event is expected to fall upon the Township, the supervisor shall cause to be put into effect a snow emergency on public roads.

Section 4.Snow Emergency - Notice of Declaration and Termination.

- 4.1 Upon declaring a snow emergency, the supervisor shall forthwith cause appropriate notice of such emergency to be publicly announced by any means at his/her disposal to alert the public of such snow emergency. Each announcement shall describe the action taken by the supervisor, including the time it became or will become effective.
- 4.2 The supervisor shall make or cause to be made a record of each time and date when any declaration is announced to the public in accordance with this ordinance.
- 4.3 Whenever the supervisor finds that the conditions which gave rise to a snow emergency no longer exist, it shall be terminated by notice given substantially in the same manner it was declared.

Section 5.No Parking on Public Roads During Snow Emergency.

No person shall park or leave any vehicle or trailer on a public road in the township when a snow emergency has been declared. Further, within two (2) hours after notice of a snow emergency has been given, any motor vehicle or trailer parked on any public road within the Township shall be removed.

Section 6.Stalled or Disabled Motor Vehicles or Trailers.

Whenever a motor vehicle becomes stalled or disabled for any reason, on any portion of a public road, the person operating the motor vehicle shall take immediate action to have the motor vehicle towed or pushed off the road. No person shall abandon or leave a motor vehicle or a trailer on any public road, regardless of whether the person indicates by raising the hood or otherwise, that the motor vehicle is stalled, except for the purpose of securing assistance during

the actual time necessary to go to a nearby phone, or nearby garage, automobile service station, or other place of assistance and return without delay.

Section 7. Applicability of Other Traffic Regulations.

Any provision of this ordinance, while temporarily in effect, shall take precedence over other conflicting provisions of law normally in effect, except that it shall not take precedence over provisions of law relating to traffic accidents, emergency travel of authorized vehicles, or emergency traffic directions by a police officer.

Section 8. Impoundment of Motor Vehicle or Trailer.

Any motor vehicle or trailer parked or left on any road in violation of this ordinance constitutes a public hazard and an obstruction of traffic, and the Washtenaw County Sheriff Department, which provides police services to the Township, may ticket, tow and impound the motor vehicle or trailer immediately. No person may recover an impounded motor vehicle or trailer without first paying the cost of removal and storage, notwithstanding, and apart from, any fine which may be imposed for violation of this ordinance.

Section 9. Presumptions.

- 9.1 In any proceeding for violation of this ordinance relating to parking, leaving, or abandoning a motor vehicle or trailer, proof that the particular motor vehicle or trailer described in the complaint or citation was parked or left in violation of this ordinance, together with proof that the respondent named in the complaint or citation was, at the time of such parking, the registered owner of such motor vehicle or trailer, shall constitute a presumption that the registered owner of such motor vehicle or trailer was the person who parked or left such motor vehicle at the locations in which the violation occurred.
- 9.2 In any proceeding for a violation as stated in above, the person in whose name that vehicle is registered at the time of the violation is prima facie responsible for that violation. The registered owner of such vehicle may assert as an affirmative defense that the vehicle in question, at the time of the violation, was in the possession of a person whom the owner had not knowingly permitted to operate the vehicle.

Section 10. Exemptions.

An owner of a motor vehicle who occupies a premises that does not have a driveway or any person who, who has a valid handicap license plate and is unable to move his or her vehicle in accordance with the provisions of this ordinance shall be exempt from the requirement to move said motor vehicle in the event of a snow emergency.

Section 11. Violations and Penalties.

Any person in violation of this division is responsible for a civil infraction, punishable by a fine not to exceed \$100.00 or is responsible for such civil infraction as determined by a Court of competent jurisdiction.

Section 12. Effective Date.

This Ordinance shall become effective thirty (30) days after its publication.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO ADOPT A WASTEWATER CONVEYANCE AND
DISPOSAL CONTRACT WITH YPSILANTI COMMUNITIES
UTILITY AUTHORITY**

Resolution Number: 2014-52

Date: November 17, 2014

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 17th day of November, 2014, the following resolution was offered.

WHEREAS, this Board is authorized by statute to accept and approve a wastewater conveyance and disposal contract with Ypsilanti Communities Utility Authority; and,

WHEREAS, the Superior Township Board finds the proposed contract is reasonable and necessary based upon the anticipated residential and commercial growth in Superior Township over the next thirty years.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approved the Wastewater Conveyance and Disposal Contract with the Ypsilanti Community Utility Authority and authorizes the Supervisor and Clerk to execute said contract.

WASTEWATER CONVEYANCE AND DISPOSAL CONTRACT

Ypsilanti Community Utilities Authority & Superior Charter Township

This contract is made and entered by and between:

The Ypsilanti Community Utilities Authority, a municipal corporation, constituted under Act 233 of 1955, as amended, Michigan Compiled Laws, located in the County of Washtenaw, State of Michigan ("YCUA"); and,

Superior Charter Township, a municipal corporation, located in the County of Washtenaw, State of Michigan ("Superior").

1.0 ACKNOWLEDGMENTS

1.1 YCUA is the owner and operator of a wastewater collection system and wastewater treatment plant in Ypsilanti Township in Washtenaw County.

1.2 Superior is, at present, a wastewater collection and wastewater treatment customer of YCUA pursuant to a Wastewater Disposal Contract, dated October 18, 1982, a Supplementary Wastewater Disposal Contract, dated October 20, 1983, and an Amendment to Wastewater Disposal Contract, dated March 20, 1989, ("the existing contract, as amended").

1.3 The existing contract, as amended, expired on October 17, 2012, and the parties have operated under the terms and conditions of the existing contract, as amended, since that expiration date.

1.4 The amount of wastewater that Superior sends to YCUA and the amount of Superior wastewater that YCUA collects, conveys, and treats is limited to an average of 2.14 million gallons per day ("MGD") under the existing contract, as amended.

1.5 Superior needs and wishes to continue to send an amount of wastewater to YCUA and YCUA is willing to accept up to 2.25 MGD of Superior wastewater through a portion of the YCUA collection system for treatment at and by the YCUA wastewater treatment plant. ("WWTP").

1.6 Therefore, the parties intend to and hereby revoke and terminate the existing contract, as amended, and to simultaneously enter into this Wastewater Conveyance and Disposal Contract.

2.0 CONTRACT TERM AND BASIC AGREEMENT

2.1 The existing contract, as amended, is hereby terminated and recognized by the parties to be null, void and of no effect, as of the effective date of this contract.

2.2 The effective date of this contract shall be September 1, 2013. Thereafter, this contract shall continue in effect for thirty (30) years from and after the effective date, unless terminated earlier as provided for in this contract.

2.3 YCUA agrees to provide wastewater collection, conveyance, and treatment services under this contract limited to wastewater generated from the geographical area within Superior identified and described in Appendix A, which is attached to and incorporated into this contract. Superior may not contract with another utility for such services for wastewater generated within this geographical area without prior written approval from YCUA.

2.4 Subject to the terms, conditions and limitations of this contract, YCUA agrees to accept into its wastewater collection system and its WWTP an annual daily average flow of 2.25 MGD of Superior residential, commercial, institutional and industrial wastewater and YCUA shall reserve sufficient capacity ("the allocated capacity") within its applicable collection system and WWTP to satisfy this provision throughout the term of this contract. ("Annual daily average flow" is defined in Section 4 of this contract.)

2.5 If, during the term of this contract, Superior seeks additional allocated capacity and such capacity is available in the necessary collection system and the wastewater treatment plant, additional allocated capacity shall be made available to Superior under a new contract with terms and conditions mutually agreed to by the parties, in each party's discretion. If, during the term of this contract, the wastewater treatment plant is expanded by YCUA and/or other wastewater treatment customers, to create and provide for additional treatment capacity by the wastewater treatment plant, Superior shall not be obligated to participate in such an expansion project, but shall be offered the opportunity to do so, in YCUA's discretion, on terms and conditions mutually agreed to by the parties.

3.0 USER CHARGE SYSTEM

3.1 In consideration for the wastewater conveyance and wastewater disposal services provided by YCUA to Superior under this contract, Superior agrees to the User Charge System set out and defined in this Section.

WWTP Debt Service & Collection System Debt

3.2 Superior shall pay its share of **WWTP debt service and collection system debt service** existing on the date of this contract as provided in this Section.

3.2.1 That share of WWTP debt service shall be based on Superior's allocated capacity of 2.25 MGD of the existing WWTP capacity of 51.2 MGD, less any portion of that capacity allocated to WTUA.

3.3 Superior shall pay its share of all **WWTP and collection system bonds** issued after the date of this contract, for improvements to which Superior is tributary, as provided in this Section.

3.3.1 That share of WWTP bonds shall be based on Superior's allocated capacity of 2.25 MGD of the existing WWTP capacity of 51.2 MGD, less any portion of that capacity allocated to WTUA.

3.3.2 That share of **collection system bonds** shall be calculated using a fraction with the numerator being the additional peak flow contributed by Superior to the subject collection system bonded capital improvement and the denominator being the total additional capacity derived from the subject collection system bonded capital improvement.

Pay-As-You-Go Capital Expenditures

3.4 Superior shall pay its share of **pay-as-you-go capital expenditures**, which shall include all expenditures for capital improvements to the WWTP and/or the collection system and expenditures for equipment and vehicles that are not bonded and are not included within the capital expenditures addressed and allocated under paragraphs 3.3 and 3.5 of this contract, as provided in this Section.

3.4.1 That share of expenditures for such **capital improvements** shall be calculated using a fraction with a numerator being Superior's allocated capacity (2.25 MGD) and the denominator being WWTP capacity, less all capacity allocated to WTUA.

3.4.2 That share of expenditures for such **equipment and vehicles** shall be calculated using a fraction with a numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year, less all WTUA flow.

Reserves

3.5 Superior shall pay its share of reserves including the Environmental Protection Agency ("EPA") Reserve, the WWTP Reserve, the Environmental Reserve and the Collection System Reserve as provided in this Section.

3.5.1 The **EPA Reserve** is that restricted annual reserve required by the EPA for the existing WWTP. Superior shall pay its share of that Reserve as provided below as long as funding of the Reserve is required by the EPA.

3.5.2 Superior's share of the **EPA Reserve** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year.

3.5.3 The **WWTP Reserve** is that reserve established for the purpose of financing major equipment, improvements and enhancements to the WWTP and its operations which are capital expenditures and which are not eligible for funding from the EPA Reserve identified above. This Reserve shall not be utilized for a general reconstruction and/or replacement of the existing WWTP. The amount included in this Reserve shall be established by the YCUA Board annually after the fiscal year and will be applicable to the next succeeding fiscal year beginning the following September 1. The YCUA Board shall evaluate the funded status of this Reserve as compared to projected expenditure requirements to determine the unit surcharge, which shall be a uniform surcharge for all metered use. The unit surcharge for this Reserve shall not increase by more than 25% in any year. The total WWTP Reserve shall not exceed Three Million (\$3,000,000) Dollars. All interest earned by this Reserve account shall be credited to the account. Should YCUA determine a requirement greater than these limitations, YCUA shall notify Superior and a mutually acceptable level of funding shall be negotiated. Superior shall be notified in writing within ninety (90) days of all planned expenditures from this account.

3.5.4 Superior's share of the **WWTP Reserve** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year.

3.5.5 The **Environmental Reserve** is that restricted reserve established for the purpose of paying environmental liabilities. Superior shall pay its share of this Reserve as long as funding of the Reserve is required by YCUA.

3.5.6 Superior's share of the **Environmental Reserve** shall be calculated using a

fraction with a numerator being the total flow from Superior and the denominator being the total flow for the Ypsilanti Township Division of YCUA only.

3.5.7 The **Collection System Reserve** is that reserve established for the purpose of financing improvements and enhancements to the Ypsilanti Township Division's collection system which are capital expenditures and which are not financed by a bond issue.

3.5.8 Superior's share of the **Collection System Reserve** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year, excluding all flow from WTUA and the City of Ypsilanti Division of YCUA. The amount included in this Reserve shall be established by the YCUA Board annually after the fiscal year and will be applicable to the next succeeding fiscal year starting the following September 1. The YCUA Board shall evaluate the funded status of this Reserve as compared to projected expenditure requirements to determine the unit surcharge, which shall be a uniform surcharge for all metered use. The unit surcharge for this Reserve shall not increase by more than 25% in any year. Should YCUA determine a requirement greater than this limitation, YCUA shall notify Superior and a mutually acceptable level of funding shall be negotiated. Superior shall be notified in writing within ninety (90) days of all planned expenditures from this account. All interest earned by this Reserve account shall be credited to the account.

3.5.9 Any and all additional reserve accounts pertaining to the WWTP or the collection system established by YCUA in consultation with Superior or required by state or federal government requirements shall be funded according to the terms of such requirement and consistent with the provisions of this contract. All Reserve accounts shall be restricted in their use to the purposes for which they are established and all interest earned by each account shall be credited to that account and each account shall be controlled by YCUA.

3.5.10 A unit charge for each Reserve identified in this Section shall be established annually and presented to Superior and shall be incorporated with the O&M rate.

Operation & Maintenance Costs

3.6 Superior shall pay its share of the operation and maintenance ("O&M") costs of operating the WWTP and the collection system as provided in this Section.

3.6.1 That share of O&M for the WWTP shall be calculated using a fraction with

the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year.

3.6.2 The costs included in **O&M for the WWTP** shall be the portion of actual WWTP expenses directly related to processing wastewater, including the following items: fleet expense (WWTP portion only), sewer treatment expense, and general and administrative expense (WWTP portion only). This total will then be divided in accordance with the fraction defined in 3.6.1, above. The Superior share will then be converted to a billable unit, expressed in a cost per hundred cubic feet.

3.6.3 That share of **O&M for the collection system** shall be calculated using a fraction with the numerator being the total flow from Superior and the denominator being the total flow into the WWTP for the YCUA fiscal year, excluding all flow from WTUA and the City of Ypsilanti Division of YCUA.

3.6.4 The costs included in **O&M for the collection system** shall be expenses directly related to conveying wastewater from Superior to the WWTP, including the following items: the Ypsilanti Township Division's share of the following categories: wastewater pump stations, the collection system portion of transmission and distribution (T&D), and the collection system portion of general and administrative expenses. This total will then be divided in accordance with the fraction defined in 3.6.3, above. Superior's share will then be converted to a billable unit, expressed in a cost per hundred cubic feet.

3.6.5 The parties acknowledge the publication of Government Accounting Standards Board (GASB) Statement 68 as to pension benefit expenses and that the status quo and current practice as to Superior's payment of its flow-based share of such expenses shall be maintained. Therefore, effective for YCUA's 2014-15 fiscal year, Superior shall not pay its flow-based share of YCUA's "annual required contribution" (ARC) for pension benefits but shall pay its flow-based share of YCUA's "unfunded actuarial accrued liability" (UAAL) for pension benefits pursuant to and as implemented under GASB Statement 68. That share shall be paid in equal monthly installments through the term of this 30-year contract, at zero percent interest. These payments shall be applied to YCUA's UAAL for pension as required and in accordance with generally accepted accounting principles (GAAP).

3.6.6 The parties acknowledge the possibility of future GASB Statement(s) as to "other post-employment benefits" (OPRB) and that the status quo and current practice as to Superior's payment of its flow-based share of such expenses shall be

maintained. Therefore, effective in the year of implementation of any future GASB Statement(s) that require YCUA to record its UAAL for OPEB, Superior's payment of its flow-based share of YCUA's ARC for OPEB shall be replaced with Superior's payment of its flow-based share of YCUA's UAAL for OPEB, with a method of payment like that provided for in paragraph 3.6.5, above.

3.6.7 If a balance remains due on Superior's share of YCUA's UAAL for pension or OPEB at the time of an early termination of this contract or at the end of the term of this contract, that balance shall be paid in full no later than 60 days after the date of that termination.

3.6.8 The parties acknowledge that Paragraphs 3.5.6, 3.6.6 and 3.6.7 shall not be applicable if YCUA incorporates an internal service fund or funds into its financial statements to account for YCUA wastewater treatment plant operating expenses, including pension and OPEB expenses, which is an alternate means of preserving and maintaining the status quo of Superior's payment of its flow-based share of such operating expenses.

Contingency Charge

3.7 Superior shall pay a Contingency Charge fee to compensate YCUA for the organizational structure, including the YCUA Board of Commissioners, necessary to operate and maintain those facilities required by and for the period of this contract, as well as maintain and commit its resources to this contract and the risks to YCUA associated with the obligations assumed under this contract as provided in this Section.

3.7.1 That fee for O&M for the WWTP shall be five (5%) percent of the amount calculated under paragraphs 3.6.1 and 3.6.2, above.

3.7.2 That fee for O&M for the collection system shall be five (5%) percent of the amount calculated under paragraphs 3.6.3 and 3.6.4, above.

Look Back Procedure

3.8 The O&M and Reserve rates and the pay-as-you-go capital expenditures provided for in Sections 3.4, 3.5, and 3.6, shall be subject to a look-back procedure and adjustment on an annual basis, as provided in 3.8.1, 3.8.2 and 3.8.3.

3.8.1 These rates and capital pay-as-you-go expenditures shall be adjusted annually every June after the fiscal year-end, based on audited costs for the fiscal year and will be applicable to the next succeeding year, beginning the following September 1.

3.8.2 By June 1st of each year, a look-back recalculation of these rates and capital pay-as-you-go expenditures shall be prepared based on the most recent audited financial statements of YCUA and an adjustment for the shortage or overage will be made to the appropriate party. That adjustment will be charged or refunded ratably over the remaining months of YCUA's fiscal year, June through August, or, at either party's option, may be charged or refunded ratably over the twelve months of YCUA's next fiscal year, September through August.

3.8.3 Superior shall have the right to inspect and review the data, background information, facts and documents that support and form the basis for the calculations and results reached under paragraphs 3.8.1 and 3.8.2, above.

4.0 WASTEWATER FLOW MEASUREMENT AND METERING

4.1 "Annual daily average flow" shall be defined as the total amount of flow delivered by Superior during the YCUA fiscal year (September 1 through August 31) divided by the number of days within the fiscal year in which flow is delivered.

4.2 Superior's peak hour flow may not exceed three (3) times daily average flow. "Peak hour flow" shall be defined as the flow rate reached in any given hour, consistent with the standards and provisions of the *Recommended Standards for Wastewater Facilities*, 2004 Edition, as amended, Great Lakes - Upper Mississippi River Board of State Public Health and Environmental Managers.

4.3 If Superior's peak hour flow exceeds the limit of three (3) times daily average flow as provided in paragraph 4.2, above, Superior shall subject to charges of four (4) times the User Charge System rates of this contract for every day on which that limit is exceeded. YCUA reserves the right to install meters, temporary or otherwise, of a type and at locations generally accepted as a means of measuring wastewater flow rates, for the purpose of determining whether Superior is or has exceeded the limit established in paragraph 4.2, above.

4.4 All flow of wastewater from Superior shall be measured and reported as provided in this Section.

4.4.1 By the 10th of every month YCUA shall read all Superior water meters that

measure water sold to Superior by YCUA. Each such reading of total water flow per month shall be equal to the total wastewater flow per month under this contract and shall be the basis for the monthly invoices under this contract, in units of "100 cubic feet."

4.4.2 Annually, YCUA shall compute the total annual flow of wastewater entering the YCUA system based on actual Superior sewer service billing statements and records. This annual figure of total flow from Superior shall be the numerator used in those fractions identified in this contract for the purpose of calculating Superior's percent of total flow. This actual flow for the year, as opposed to the monthly amounts provided for in paragraph 4.4.1, above, will be used in the look-back procedure of section 3.8, above.

4.4.3 Superior shall have the right to inspect and review the data, background information, facts and documents that support and form the basis for the calculations and results reached under paragraphs 4.4.1 and 4.4.2, above.

4.5 YCUA has installed sewage meters that will measure actual wastewater flow from Superior to YCUA. YCUA reserves the right to require Superior to install and maintain sewage meters at locations specified by YCUA to measure actual flow of wastewater from Superior to YCUA. If YCUA requires Superior to install and maintain sewage meters, Superior shall have a reasonable amount of time in which to complete such installation(s). After such sewage meters are installed and calibrated, by YCUA and/or Superior, the flow based rates of the User Charge System of this contract shall be based on actual flow as measured by such sewage meters.

4.6 All meters, sewer or water, relevant to implementation of this contract shall be maintained by YCUA at Superior's expense. YCUA may inspect and field test all such meters on an annual basis or more frequently, with adequate notice to Superior, in the presence of Superior representatives. If a water meter under this contract has a registration error in excess of two (2) percent, appropriate adjustments shall be made in the next succeeding billing. Sewage meters under this contract, after installation and use begins, shall be calibrated dye-testing or other means to establish an adjustment factor for each sewage meter. Thereafter, each meter shall be calibrated on a periodic basis and the adjustment factor shall be updated accordingly after each periodic test and appropriate adjustments shall be made in the next succeeding billing. All costs incurred by YCUA for inspections, field testing or adjustments shall be paid by Superior within thirty (30) days of receipt of an itemized billing statement.

4.7 If, after wastewater flow under this contract is measured by sewage meters, as provided for in paragraph 4.5, above, YCUA may, in its sole discretion, revert to measuring

wastewater flow by water meter readings as provided for in paragraph 4.4.1, above. Through the term of this contract, YCUA reserves the right, in its sole discretion, to measure and invoice for wastewater flow by water meter readings or sewage meter readings.

5.0 BILLING

5.1 YCUA shall bill Superior on or before the 15th day of each month for all charges under this contract for the preceding calendar month. Payments are due and shall be made, in full, on or before thirty (30) days after the date of each billing statement. A ten (10%) percent late payment charge shall be added to any billing statement that is unpaid thirty (30) days after the last date on which payment may be made on that billing statement. All payments made to YCUA under this contract will be first applied to billing statements in arrears and then to current billing statements. Failure by Superior to pay a billing statement within forty-five (45) days from the last day on which the statement may be paid may result in termination of this contract and all services provided pursuant to this contract, in YCUA's sole discretion.

5.2 The User Charge System of this contract and billing thereunder shall commence and be effective on September 1, 2013. A look back for YCUA's fiscal year (9/1/2013 to 8/31/2014) will be conducted, prepared and provided to Superior in the normal course and as provided for in Section 3.8, above, that documents any back charges or credits as a result of said retroactive effective date. Prior to September 1, 2013, Superior shall be billed under the existing contract, as amended, and consistent with the procedure presently existing between the parties.

5.3 For the balance of the current YCUA fiscal year the User Charge System rate ("the initial User Charge System rate") shall be established based on those figures and estimates provided in Appendix B. It is understood by the parties that Appendix B is based on estimated flows and costs only, and will be used for the purposes of establishing the initial User Charge System rate and for illustrative purposes only. The initial User Charge System rate is subject to change, by mutual agreement and contract of the parties, prior to the end of YCUA's current fiscal year based on actual flow and/or costs figures.

6.0 SYSTEM CONNECTIONS & CONSTRUCTION

6.1 All costs entailed in the construction of a system or system component to transport wastewater from Superior to the Ypsilanti Township boundary of YCUA collection system shall be borne solely by Superior.

6.2 YCUA shall have no obligation whatsoever to construct, procure, install or maintain sanitary sewers or appurtenant facilities in Superior nor shall YCUA have any control over or liability arising out of the operation thereof. Superior shall have no obligation whatsoever to construct, procure, install or maintain sanitary sewers or appurtenant facilities or operations in jurisdictions outside of Superior nor shall Superior have any control over or liability arising out of the operation thereof, except as otherwise provided in this contract.

6.3 Superior may, from time to time, request that YCUA perform repair, replacement, inspection, maintenance, surveillance or monitoring services within Superior Township and YCUA agrees to provide these services at agreed upon rates, assuming YCUA has the capacity to do so, and Superior agrees to pay related billing statements within thirty (30) days of receipt.

6.4 All current connections from Superior to the YCUA collection systems are identified in Appendix C. Future connections, if any, to the YCUA collection system for the purpose of providing the services contemplated by this contract shall be made at points to be determined through negotiation and contract between the parties. The cost of constructing any future connection that will benefit Superior only shall be borne solely by Superior. The cost of any such connection benefitting Superior and any other entity shall be paid proportionately. Any such connection shall be subject to inspection and approval by YCUA of the work performed. Approval by YCUA shall not be unreasonably withheld. The reasonable cost of such inspection by YCUA shall be paid for by Superior.

7.0 WASTEWATER QUALITY

7.1 Superior shall enact and shall maintain in effect, throughout the term of this contract, a Sewer Use Ordinance similar in all material respects and provisions to the current Sewer Use Ordinance of the Charter Township of Ypsilanti, ("Ypsilanti Township"), as amended from time to time. YCUA shall provide to Superior copies of any and all amendments to the Ypsilanti Township Sewer Use Ordinance and Superior shall then be obligated to enact similar amendments to its Sewer Use Ordinance in all material respects and provisions.

7.2 All wastewater transmitted by Superior to YCUA for treatment shall be in conformity with applicable state, federal and local statutes and/or regulations, including the Ypsilanti Township Sewer Use Ordinance, as amended from time to time.

7.3 If YCUA determines that objectionable wastewater emanating from individual connections in Superior is flowing into the YCUA wastewater disposal system in violation of the applicable Sewer Use Ordinance, YCUA may require Superior to cut off and terminate the flow of

wastewater from the offending premises and to take all steps necessary to accomplish this result. YCUA shall give Superior reasonable notice of such determination with the length of such notice dependent upon the seriousness of the harm done to the YCUA wastewater disposal system and/or to the general health and safety of the public. The flow and treatment of wastewater from the identified premises may be restored only after it has been determined that the objectionable wastewater has been eliminated from the identified premises.

7.4 Superior shall not deliver to YCUA for treatment any wastewater containing leachate.

7.5 Superior will be subject to and YCUA shall collect surcharge fees for excess suspended solids, BOD5, phosphates, total nitrogen, and any other excess substances in Superior wastewater in accordance with the schedule appearing in the Charter Township of Ypsilanti Sewer Use Ordinance, as amended from time to time, assuming adequate notice of said Ordinance and any amendments thereto, to Superior.

7.6 Pursuant to federal and state law and regulation YCUA administers an Industrial Pretreatment Program (IPP) to ensure that industrial wastewater discharged into the YCUA wastewater collection and treatment system does not cause harm to the wastewater collection, treatment system or WWTP. Pursuant to this contract and a separate written Delegation Agreement between the parties, YCUA shall administer its IPP program within the geographical area of Superior identified in Appendix A, and any additional area approved and agreed to by the parties in writing.

7.7 If Superior wastewater causes odor, odorous gases and/or corrosive gases in the WWTP or the YCUA or Superior collection systems or is otherwise in violation of this Section, Superior shall, after notice from YCUA, take appropriate and necessary measures to eliminate same, including but not limited to, the placement of appropriate additives in Superior's wastewater. If Superior fails to timely take such measures, YCUA shall have the right to take such appropriate and necessary measures at Superior's expense and/or to cut off and terminate the offending flow of wastewater and to take all steps necessary to accomplish this result, and/or may terminate this contract, in YCUA's discretion.

8.0 INDEMNIFICATION

8.1 To the extent permitted by law, Superior shall indemnify and save or keep harmless, YCUA, the City of Ypsilanti, the Charter Township of Ypsilanti, and all of their employees, agents, and Council or Board members ("the indemnified parties") from and against all liability of any nature whatsoever, regardless of the nature in which liability may arise, for any and all claims, actions, demands, expenses, damages, and losses of every conceivable kind whatsoever, including,

but not limited to, for injuries or death to a person(s), damages to the environment including, but not limited to, damages or liabilities under current or future state, federal or local statutes or regulations, damages to or for loss of property asserted by or on behalf of any person, firm, corporation or government arising out of the discharge of wastewater by Superior to the YCUA wastewater disposal system and/or plant in violation of the laws, rules or regulations applicable to Superior for such discharge or any change in federal, state, and/or local laws, rules or regulations applicable to the acceptance, transmittal or processing of wastewater by Superior which may result in the imposition of liability on one or more of the indemnified parties as a result of YCUA's acceptance of wastewater from Superior.

8.2 It is the intent of the parties, to the extent permitted by law, that the indemnified parties be held harmless by Superior from liability for YCUA's acceptance of wastewater from Superior for such claims, actions, demands, expenses, damages and losses however caused or however arising, whether in a judicial, administrative proceeding or otherwise including, but not limited to, such claims, actions, demands, expenses, damages and losses described in paragraph 8.1.

8.3 In any action or proceeding brought about by reason of any such claim or demand, Superior shall, to the extent permitted by law, also pay, indemnify and save the indemnified parties harmless from and against all sums required to be paid by reason of said claims or demands as well as costs, attorney fees, expert witness fees or court costs, and distributions of any kind or nature, incidental to or incurred in defense of said action or proceeding.

9.0 ARBITRATION OF DISPUTES

9.1 All claims, counter claims, disputes and other matters in question between the parties arising out of or relating to this contract or any alleged breach of this contract will be decided by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association then pertaining, subject to the limitations and restrictions stated in Section 9.3 and 9.4 below. This contract to arbitrate and any other contract or consent to arbitrate entered into in accordance with this contract will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction.

9.2 Notice of demand for arbitration must be filed in writing with the other party to this contract and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand be made more than one year from the date on which the claim, dispute or other matter accrued. The claim, dispute or other matter shall be deemed to have accrued at the time the parties

asserting the claim, dispute or other matter either knew or, by exercise of reasonable diligence, should have known of the existence of such claim. After the expiration of said one year period, the claim in question shall be barred from arbitration.

9.3 No arbitration arising out of or relating to this contract may include, by consolidation or in any other manner, any person or entity who is not a party to this contract.

9.4 The award rendered by the arbitrator(s) will be final, not subject to appeal, except as provided by the laws of the State of Michigan and judgment may be entered upon such award in any court having jurisdiction thereof.

9.5 Notwithstanding anything to the contrary contained herein, either party may request equitable remedies including, but not limited to, injunctive relief and writ of mandamus, without first having to submit to arbitration.

9.6 The parties agree that venue for all claims, whether subject to arbitration or not, shall be in the Washtenaw County Circuit Court.

10.0 GENERAL PROVISIONS

10.1 All notices hereunder are deemed given when mailed by first class mail, postage pre-paid, or personally delivered as follows:

For YCUA

Ypsilanti Community Utilities Authority
Attention: Director

2777 State Street
Ypsilanti, MI 48198

For Superior

Superior Charter Township
Attention: Superior Township Supervisor
3040 North Prospect
Ypsilanti, MI 48198

10.2 YCUA and Superior may, by notice given pursuant to this contract, designate any

further or different addresses or persons to which subsequent notices or other communication shall be sent under this contract.

10.3 This contract constitutes the entire contract between the parties and all previous communications between the parties, whether written or oral with reference to the subject matter of this contract, are hereby canceled and superseded.

10.4 If any provision of this contract violates any law, the remaining provisions of this contract shall continue in full force and effect.

10.5 This contract shall be interpreted and construed in all respects in accordance with the laws of the State of Michigan.

10.6 This contract has been jointly drafted by the parties and, therefore, shall be construed and interpreted accordingly.

10.7 Failure or delay in performance of this contract by either party shall not be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, labor strike, lock-out, war, riot, epidemic, explosion, terrorism, breakage or accident to machinery or lines of pipe, the binding order of any court or governmental authority or any other cause, whether of the kind enumerated here or otherwise, not within the control of the party claimed to be responsible for such failure or delay or other similar alleged breach of this contract.

10.8 Without the prior written consent of the governing body of either party, neither this contract nor any interest created by this contract nor any claim arising under this contract shall be transferred or assigned by either party.

10.9 The parties agree and it is specifically understood that Superior's payment of a combination of flow based and capacity based rates under the User Charge System of this contract, including payment of a portion of existing debt service and future debt service on collection system and WWTP improvements and modifications, does not and shall not confer upon Superior any right, title or interest in the collection system or the WWTP or any capacity therein, except as specified and limited in this contract for the term of this contract.

10.10 This contract does not create or vest any rights or privileges in any third party not a party to this contract. Notwithstanding any other provision of this contract, this contract, nor actions taken by either party under this contract, will not and shall not be construed by any third party or any court of law as vesting any rights or privileges in any third party under any circumstances.

10.11 The Section and paragraph captions of this contract are included herein for convenience only and are not intended by the parties, and are not to be used, for the purpose of contract interpretation or construction.

10.12 This contract may not be amended, revised or otherwise modified except by a written document, signed by each party, and formally and properly approved and authorized by the governing body of each party.

10.13 No delay, omission or failure of a party to exercise any right or power under this contract or to insist upon strict compliance with any obligation of this contract, and no custom or practice of the parties at variance with the terms and conditions of this contract shall constitute a waiver of a party's right to demand exact compliance with the terms of this contract.

10.14 This contract may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute the same instrument. Signatures on execution pages of this Contract that are sent to the other party by facsimile or by e-mail of scanned copies shall be binding as evidence of such signatory's agreement to and acceptance of the terms of this contract.

10.15 The parties acknowledge that the Wiard-Clark Interceptor is owned, operated and maintained by Superior and that wastewater generated in and by YCUA's member-community, the Charter Township of Ypsilanti, flows through the Wiard-Clark Interceptor from the intersection of Clark and Dawn to the intersection of Clark and Wiard ("the shared portion of the Wiard-Clark Interceptor"). As a result, YCUA is responsible for a portion of the costs incurred by Superior for operating and maintaining, and for major repairs to, the shared portion of the Wiard-Clark Interceptor. Therefore, the parties agree as follows:

10.15.1 YCUA will pay twenty-eight and three quarters% (28.75%) of Superior's costs of operating and maintaining the shared portion of the Wiard-Clark Interceptor; and,

10.15.2 YCUA will pay twenty-eight and three quarters% (28.75%) of the cost of all major repairs to the shared portion of the Wiard-Clark Interceptor and "major repair," as used in this paragraph, shall mean any repair of the shared portion of the Wiard-Clark Interceptor, the cost of which exceeds \$5,000.

10.15.3 Superior shall provide invoices to YCUA under paragraphs 10.15.1 and 10.15.2 on no less than an annual basis, including supporting documentation of Superior's costs, subject to YCUA's review and approval before payment, which approval shall not be unreasonably withheld.

10.16 The parties acknowledge and agree that: the sole sewer line that connects the Charter Township of Ypsilanti Recreation Center and Green Oaks Golf Course to the Wiard-Clark Interceptor, passes through a portion of Superior Township before connecting to the Wiard-Clark Interceptor; that sewer line is owned, operated and maintained by YCUA; and, YCUA is responsible for and shall pay 100% of the cost of operating, maintaining and repairing that sole sewer line.

IN WITNESS WHEREOF, the parties have set their hands to this contract the day and year here written.

In the Presence of:

**YPSILANTI COMMUNITY UTILITIES
AUTHORITY**

By:

Date

Its:

By:

Date

Its:

In the Presence of:

SUPERIOR CHARTER TOWNSHIP

By:

Date

Its:

By:

Date

Its:



ARCHITECTS. ENGINEERS. PLANNERS.

memorandum

Date: November 13, 2014

To: Ken Schwartz, Township Supervisor
cc: Keith Lockie, Utilities Director
From: Rhett Gronevelt / Jacob Rushlow

Re: Summary of Proposed YCUA Wastewater Conveyance and Disposal Contract

YCUA and Superior have been working together since early 2012 to negotiate a new YCUA Wastewater Conveyance and Disposal Contract (proposed contract). The new contract will replace the existing Wastewater Disposal Contract, dated October 18, 1982 with amendments dated October 20, 1983 and March 20, 1989. The proposed contract has gone through several reviews by the Township Engineer, Attorney, and Financial Consultant as well as Township staff. The current draft represents many revisions and drafts to reach a version amenable to both parties. The proposed contract is much more detailed than the previous contract and includes more specifics related to the YCUA system limitations, flow measurement and metering, and user charge system. The draft is modeled after the contracts that YCUA has with its other wholesale customers.

The following is a brief summary of key areas that are different than the current contract. Each point references the corresponding section of the proposed contract.

Section 2.3 (and Appendix A)

The proposed service area remains the same as the previous contract, with a slight adjustment to the area served by Ann Arbor's WWTP.

Section 2.4

Allocates a base flow (annual average daily flow) for sewer capacity at 2.25 MGD (3.31 cfs) reserved in the YCUA collection system and WWTP for Superior Township. The old contract did not have a capacity limitation. Using 2010 sewer meter data the Township has an estimated annual average daily flow of about 1.05 MGD (1.62 cfs) which includes flows from both the main Utility Service Area and St. Joe Mercy Health System. The proposed capacity of 2.25 MGD (3.31 cfs) represents an approximate 114% increase for future use above current average daily flows and would reserve approximately 1.20 MGD (1.69 cfs) for future connections. The following table shows a summary of these values.

	Base Flow (MGD)	Base Flow (cfs)	Base Flow (REUs)
YCUA Proposed Contract Capacity	2.25	3.48	6429
2010 Meter Data	1.05	1.63	2992
Utility Service Area	0.87	1.35	2493
St. Joe's Mercy Health System	0.18	0.28	499
Available Capacity for Future Use	1.20	1.85	3437



For comparison, the 2005 Superior Township Sewer Capacity Study identified a future base flow of 3.24 MGD (5.01 cfs) for existing and future connections. The following table shows a summary of these values.

2005 Capacity Study/Utility Master Plan			
Existing Flow	0.78	1.21	2235
Future Flow **	3.24	5.01	9251

** Future flow projection included build-out of Urban Service Area and "Areas of Special Study" from Master Plan

Section 2.5

Describes a methodology for obtaining additional capacity allocation if needed at some point in the future.

Section 3.0

The new contract defines a much more detailed methodology for the User Charge System (rate calculation), where each wholesale customer pays its share of the various YCUA costs, based upon the percent share of capacity or flow compared to the YCUA WWTP capacity. This differs from the current contract where Superior paid the same as the retail rate in YCUA.

	Current Rate	New Rate
Variable Cost	\$1.993 (per 100 cubic feet)	\$1.619 (per 100 cubic feet)
Fixed Cost	-	\$23,057 per month

Another noted change is in the old contract Superior can receive a 10% discount in the total bill for prompt payment within 30 days of each billing. This discount has been removed from the proposed contract.

The various costs that are shared are as followed and graphically depicted in the attached chart:

- **WWTP Debt Service & Collection System Debt**
 - Current debt service existing when contract is signed – based on capacity
 - Future Bonds WWTP - based on capacity
 - Future Bonds Collection System - based on peak flow contribution
- **Pay-as-you-go Capital Expenditures**
 - Capital Improvements to WWTP and/or Collection System – based on capacity
 - Equipment and Vehicles – based on annual flow
- **Reserves**
 - EPA Reserve – required for WWTP – based on annual flow
 - WWTP Reserve – financing major equipment and improvements not eligible for funding under EPA reserve – based on annual flow
 - Environmental Reserve – paying environmental liabilities – based on annual flow
 - Collection System Reserve – financing improvements not through a bond issue – based on annual flow
- **Operations and Maintenance Costs**
 - WWTP and Collection system – based on annual flow
 - GASB 68 pension benefit expenses
- **Contingency Charge**
 - Compensation applies to YCUA organizational structure necessary to operate and maintain facilities (WWTP and Collection system) – based on annual flow
- **Look-back Calculation**
 - Applies O&M and Reserve Rates and Pay-As-You-Go Capital Expenditures
 - Adjusted annually by June 1st

Section 4.1, 4.2, 4.3

Describes a theoretical peak hour flow calculated as 3X the annual average daily flow. If exceeded the Township could be subject to charges of 4X the user charge system rates for every day the flow is exceeded. Based on historical sewer flow data for Superior Township, this theoretical peak hour flow would have been



exceeded anywhere between 2 and 14 times in an average year, which represents a theoretical occurrence between 0.5% and 4%.

Section 4.4, 4.5, 4.7

Wastewater measurement and reporting is provided through water meter readings as it has been previously. YCUA has also implemented a metering program earlier this year that will measure actual wastewater flows from Superior to YCUA. YCUA has the option to use either wastewater flow or water meters readings for billing purposes as appropriate. The switch in the method of measurement is allowed under the old contract as well, but further defined in the new contract.

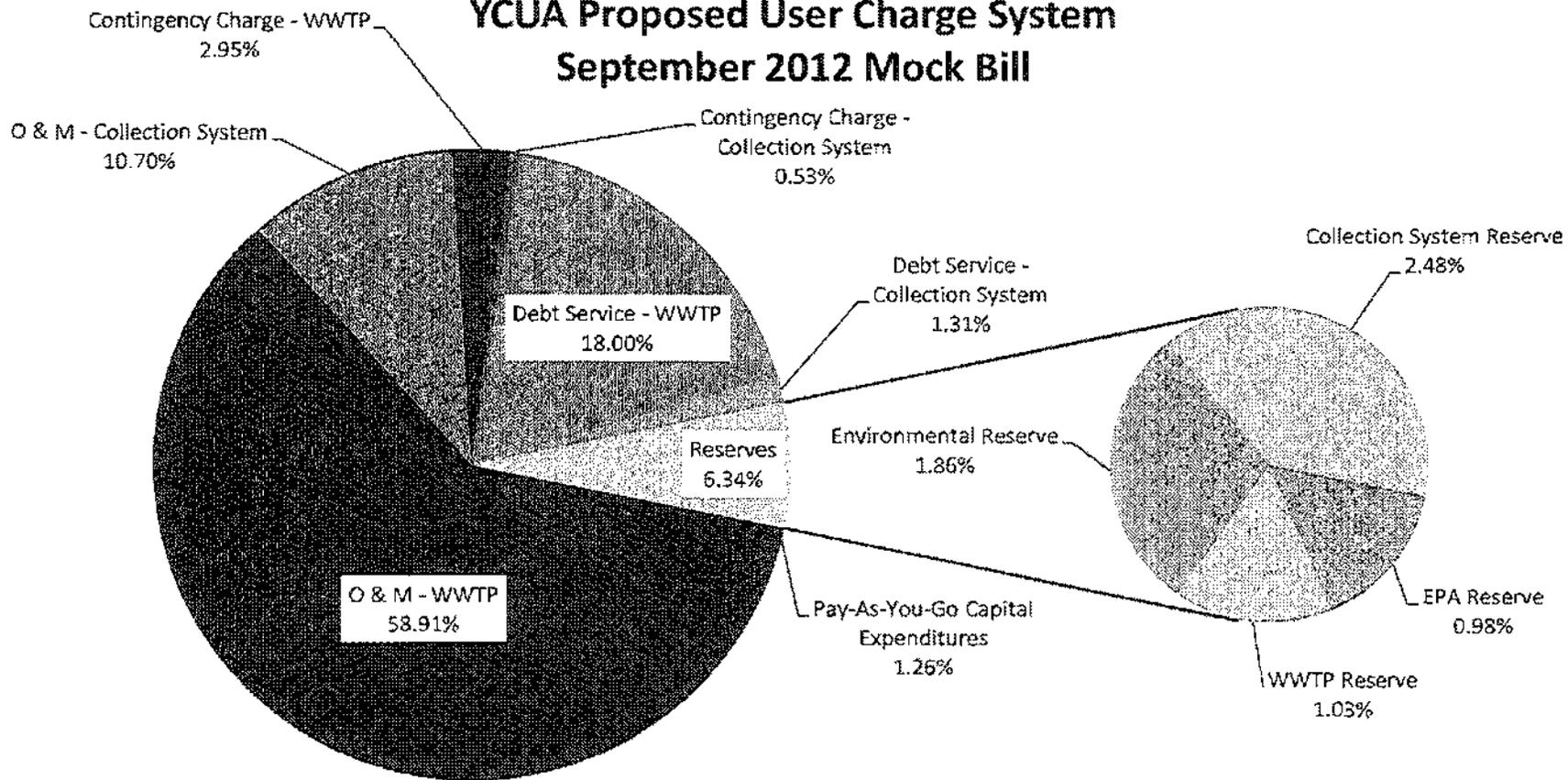
Section 10.15

YCUA recognizes flow from Ypsilanti Twp into Superior Township's Wiard-Clark interceptor and YCUA will pay 28.75% of O&M costs on this portion of the township's interceptor sewer.

Section 10.16

YCUA recognizes that the Ypsilanti Township Recreation Center and Green Oaks Golf Course sewer connects to the Wiard-Clark interceptor and YCUA will pay 100% of the costs to operate, maintain, and repair the sewer line connecting these facilities to the township's sewer.

Superior Township YCUA Proposed User Charge System September 2012 Mock Bill



- Pay-As-You-Go Capital Expenditures
- Operations & Maintenance - WWTP
- Operations & Maintenance - Collection System
- Contingency Charge - WWTP
- Contingency Charge - Collection System
- Debt Service - WWTP
- Debt Service - Collection System
- EPA Reserve
- WWTP Reserve
- Environmental Reserve
- Collection System Reserve

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AUTHORIZE THE SUPERVISOR
TO EXECUTE THE (SAW) CONTRACT BETWEEN OHM ADVISORS
AND SUPERIOR TOWNSHIP**

Resolution Number: 2014-57

Date: November 17, 2014

WHEREAS, Superior Township was awarded a Stormwater, Asset Management and Waste Water grant (SAW) in April of 2014 by the Michigan Department of Environmental Quality (MDEQ) in the amount of \$505,000.00; and,

WHEREAS, the purpose of the grant is to accelerate the statewide use of asset management planning practices to improve water quality within the State of Michigan; and,

WHEREAS, Superior Township intends to use the grant to thoroughly examine the waste water collection system within the township and to evaluate the condition thereof; and to establish a strategic asset management plan to maintain and improve the public sewer system by establishing standards of best practice.

NOW, THEREFORE, BE IT RESOLVED THAT the Superior Township Board of Trustees authorizes the Superior Township Supervisor to execute the proposed SAW grant contract between Superior Township and OHM Advisors in an amount not to exceed \$143,000 payable from line item _____ >



ARCHITECTS. ENGINEERS. PLANNERS.

October 13, 2014

CHARTER TOWNSHIP OF SUPERIOR

Mr. Keith Lockie, Township Utilities Director
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: MDEQ SAW Grant – Wastewater Asset Management Plan
Proposal for Professional Engineering Services

Dear Mr. Lockie:

OHM Advisors is pleased to submit this proposal to provide professional engineering services to prepare a Wastewater Asset Management Plan (AMP). Included is our understanding of the project, scope of services, and fee schedule for this proposal.

BACKGROUND AND UNDERSTANDING

The Township, with assistance from OHM Advisors, completed and submitted a Michigan Department of Environmental Quality (MDEQ) Storm Water, Asset Management and Wastewater (SAW) grant application in December of 2013. The end product resulting from the grant program is expected to be an asset management plan complete with a rate study, assessing the anticipated future system needs of the Township compared to the current revenue. Subsequent to this submittal, the Township was notified that they were awarded a SAW grant for wastewater AMP in the amount of \$505,000. The approved grant money requires a match by the Township in order to be granted. The Township match for the above stated approved grant amount is \$50,500. This total grant amount includes re-imbusement of Township staff time on this program as well as consultant time to perform sewer system condition assessment, geographic information system development, including the purchase of information technology equipment for the Township as well as training of Township staff on the use of this equipment, and related tasks associated with developing a wastewater AMP for the Township.

Since the notice of the grant award, OHM Advisors has worked with Township staff and the MDEQ to define the schedule and expectations of accepting the funding and completing the wastewater AMP. We understand the Township desires OHM to assist with the Consultant tasks of the grant work. We have proposed the following Schedule and fees to assist the Township with the effort necessary to fulfill the grant requirements. Once we receive authorization to proceed, we will develop a more detailed project schedule with Township staff.

SCOPE OF SERVICES

Task 1 – Inventory of Wastewater Assets

The Township, along with OHM and GIS Consultant, will obtain GPS locations of manholes and for parts of the system that are not currently in the Township's existing GIS system. Specific work efforts include:

1. The Township will assist OHM and GIS Consultant in locating wastewater structures during or prior to data collection of wastewater infrastructure.



2. The GIS Consultant will locate and obtain GPS coordinates of manholes not currently in the Township's GIS system. It is estimated that 100 manholes will need to be obtained.
3. The GIS Consultant will review available record plans and geo-reference each drawing to spatially align the information.
4. The GIS Consultant will process and create GIS utility information from the GPS and record plan data. Every feature added will be updated with attribute information including latitude, longitude, rim and pipe invert elevations, pipe diameter, material, slope, and date of install (age).
5. The Township's Engineering Consultant will prepare a list of assets for use in the Condition Assessment, Criticality of Assets, and Revenue Structure. The plan will be finalized based on Township comments.

Task 2 – GIS and GPS Training

The GIS Consultant will work with the Township to purchase, install, and receive training on the use of recently purchased GIS and GPS equipment, hardware, and software. Specific work efforts include:

1. The Township, with assistance from the GIS Consultant, will purchase GPS collection unit, GIS desktop computers, and GIS tablet computers.
2. The Township, with assistance from the GIS Consultant, will purchase and install GIS and CMMS software onto the respective hardware devices.
3. The GIS Consultant will work with designated Township staff to train them on the use of the data collection device, GIS system, and CMMS.
4. The GIS Consultant will maintain a thorough and continual quality control to ensure that the Township is satisfied with the deliverable and the project is successful.

Task 3 – Cleaning and Televising Inspection

OHM and a selected pipeline Contractor will assess the wastewater system through manhole and pipe inspections. The inspections will follow NASSCO PACP and MACP requirements and be performed by PACP and MACP certified personnel. Specific work efforts include:

1. There are approximately 900 manholes in the Township's wastewater system and 5 wastewater pump stations. Inspection will be performed by OHM on wastewater manholes and pump stations greater than 20 years old. This totals approximately 450 manholes (50%) and 1 pump station. Once the inspections are completed, the MACP coding will be processed to determine manholes that are structurally deficient or that may have excessive inflow and infiltration (I/I) leading to water quality concerns. Based on the inspection results, options for rehabilitation methods will be listed along with the associated cost estimate for each method.
2. There are approximately 163,200 feet (31 miles) of pipe in the Township's wastewater system. Inspection will be performed by the Contractor on pipes greater than 20 years old. This totals approximately 105,000 feet of pipe (67%). Once the inspection is completed, the PACP coding will be processed to determine wastewaters with excessive failure designation contributing to I/I and structural deficiencies. Based on the inspection results, options for rehabilitation methods will be listed along with the associated cost estimate for each method.

Task 4 – Condition Assessment and Criticality of Assets Determination

OHM will estimate the condition based on input from the Township, pipe and manhole inspections, field investigations, and industry data. Specific work efforts include:

1. Using the Sewer Asset Plan, OHM will meet with the Township to identify existing original pipe/appurtenances and replacement year for pipe/appurtenances that have been replaced.



2. OHM will estimate replacement costs based on recent bid tabulations for similar projects in the area, industry standards and other available information.
3. OHM will place collected data in the MDEQ Asset Workbook spreadsheet database.

After the sanitary system has been inventoried and the condition assessed, information prioritization can occur. OHM will apply a numerical rating to each system element based on condition. A second numerical rating will be applied to each element based on the consequence of failure and desired level of service. These two criteria will then be used in combination to calculate a business risk factor by multiplying the probability of failure by the criticality rating. Deterioration forecasting will be performed to "age" the infrastructure so an analysis can be developed based on current conditions. The most critical assets will be included in the subsequent capital improvement plan. Specific work efforts to determine asset criticality are outlined below:

1. OHM will develop a condition assessment, probability of failure and asset criticality ranking systems. The ranking systems will be developed by using a system used for a similar community and/or the MDEQ's guidance and modifying it to suit the Township's wastewater system needs.
2. Based on information collected, OHM will determine the condition, probability of failure and asset criticality rating of each asset and input data in the MDEQ Asset Inventory database to obtain a Business Risk Factor for each asset.

Task 5 – Level of Service Determination

The level of service (LOS) is determined through a series of meetings between the Township and their customers. Minimum level of service is ensuring the sanitary collection system is compliant with all MDEQ and federal regulations. Specific work efforts are as follows:

1. OHM will review MDEQ permits and other applicable computations and data to assure that the system is in compliance with MDEQ regulations. Information and data will be summarized in the final asset management plan document.
2. The Township will meet with OHM to develop asset management plan goals and mission statement. OHM will outline questions to be answered and information that needs to be provided relating to regulatory compliance and related issues, operator certifications, training, customer complaint response and tracking process, asset maintenance schedules and process, critical system assets, funding availability and how O&M is related to the current LOS. OHM will develop a draft of the goals and mission statement based on Township input.
3. The Township and OHM will coordinate, conduct, and attend a public meeting to educate the customers on the cost associated with maintaining the sanitary collection system, obtain customer input regarding their concerns and satisfaction and outline the Township's goals and mission statement to the public.
4. OHM will prepare a meeting summary and meet with the Township to finalize goals, mission statement and LOS.

Task 6 –Revenue Structure Development

Under this task, the Township's Financial Consultant will perform a financial analysis to develop a strategic business plan designed to sustain the utility in the most efficient and cost-effective manner. Note that OHM does not anticipate effort under this task. We have included this task to provide a full understanding of the work plan necessary to complete the wastewater AMP. Specific work efforts to complete this task are as follows:

1. The Financial Consultant will obtain and review historical operating and maintenance expenses using audit and budget information. This will include financial reports, 3 year audits, customer data, current rate structure, current and proposed budgets and fund balances.



2. Based on the information obtained, a “test year” will be developed that reflects baseline operating costs. The customer base will be reviewed, including the number of billable customers and volumetric sales. Verification will be performed by comparing the current rate structure to the “test year” revenue. A determination of anticipated changes to operating costs will be discussed with the Township.
3. Based on information provided by the Township and population trends, customer base and O&M costs will be projected for the forecasted period. This includes any trending in cost as well as inflation. Existing debt will be evaluated and included in the forecast.
4. The estimated annual asset investment cost will be separated into cash funding and debt financing. Options will be provided for debt financing including all possibilities for state or federal grant and loans.
5. Rates and charges will be reviewed and compared to the draft CIP program by the Financial Consultant to determine if there are sufficient revenues to cover expenses. This will include an analysis of replacement costs and adequacy of replacement cost funding reserves and practices.
6. A cash balance policy will be developed so that a proper fund balance is maintained. This includes a lower and upper recommended limit.
7. If needed, rate modifications will be developed from, changes to ordinances, determining the O&M needs, replacement reserves, debt service, future cash and financing asset investment, and maintenance of a recommended cash balance. Rate modification scenarios will be considered for implementation over both immediate and incremental time frames.

Task 7 – Capital Improvement Program and Asset Management Plan

OHM will develop a 5 to 20 year capital improvement program (CIP) based on projects identified in the asset inventory database. Capital improvements will be identified for projects related to future/upcoming regulations, major asset replacement, system expansion, improved technology, changes in operations (operator requirements, additional O&M costs, regulatory changes and efficiencies) and the projects impact on the LOS. Specific work efforts include:

1. Based on the collected information, OHM will prepare an initial list of capital projects along with the year of anticipated replacement/construction and the cost of each. Information on each project will be obtained and summarized including project description, project need statement, year project is needed, flexibility in replacement year, cost, and method of cost estimating and potential funding sources.
2. Based on the list of capital projects, OHM will prioritize projects based on criticality, remaining life expectancy, estimated cost, annual anticipated revenue and other factors. OHM will develop a draft CIP program and provide to the Financial Consultant for use in the revenue structure development.
3. Based on Township and Financial Consultant input, OHM will finalize CIP program and input data in the Capital Improvement Project Plan spreadsheet.
4. OHM will develop and outline a process for updating the CIP on an annual basis.
5. The Township, along with OHM’s assistance, will compile cost information and submit quarterly reimbursement requests to the MDEQ.
6. OHM will compile the information from the above tasks into a draft asset management report for review by the Township and Financial Consultant.
7. Based on comments, the final asset management system report will be finalized by OHM and forwarded to the Township and the MDEQ along with the Township statement certifying that all grant activities have been completed.



COMPENSATION

Based on the above Scope of Services we propose to perform with work on an hourly not-to-exceed basis. The following is a cost breakdown of our services by task.

<u>Scope of Services Task</u>	<u>Proposed Budget</u>
Task 1 – Inventory of Assets	\$38,000
Task 2 – GIS and GPS Training	\$5,000
Task 3 – Cleaning and Televising Inspection	\$45,000
Task 4 – Condition Assessment and Criticality of Assets Determination	\$25,000
Task 5 – Level of Service Determination	\$10,000
Task 7 – Capital Improvement Program and Asset Management Plan Report	\$20,000
Project Total	\$143,000

Services will be provided on an hourly rate basis for a fee not-to-exceed \$143,000. The services outlined herein will be billed monthly for the value of services completed to date, all invoices are payable upon receipt, in accordance with the Continuing Services Agreement between OHM and the Charter Township of Superior, and Charter Township of Superior Policies.

SCHEDULE

The project will be completed within two years of acceptance by the Township. Once authorization is received, OHM will develop a detailed schedule with milestones and deliverables.

APPROVAL AND ACCEPTANCE

This document, including any attached Exhibits constitutes the entire Agreement between the Township and OHM Advisors and shall not be amended, altered or changed, except by written authorization executed by both parties. Approval and acceptance of this Scope of Services is effective upon the Township's signature. OHM Advisors is authorized to begin performance upon its receipt of a copy of this document signed by the Township.

We thank you for this opportunity to provide professional services to the Township and we look forward to executing the plan that helps the Township save money through long term, proactive capital investment. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please return one signed copy of this proposal to our office. Should you have any questions, please do not hesitate to call.

Sincerely,
OHM Advisors

Rhett Gronewelt, P.E.
Client Principal

Jacob Rushlow, P.E.
Client Representative



**Charter Township of Superior
Wastewater Asset Management Plan
Proposal for Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO ENTER INTO AN AUTOMATIC
MUTUAL AID AGREEMENT BETWEEN YPSILANTI TOWNSHIP,
YPSILANTI CITY AND SUPERIOR TOWNSHIP**

Resolution Number: 2014-56

Date: November 17, 2014

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 17th day of November, 2014, the following resolution was offered.

WHEREAS, the Superior Township has a full time fire department, with a dedicated millage and fire chief; and,

WHEREAS, the Board finds a benefit to residents and non-residents to enter into mutual aid agreements to enhance and support the Superior Township fire service with additional assets from adjoining communities for incidents within Superior Township; and,

WHEREAS, the Board finds a benefit to the greater Superior Township area by entering into mutual aid agreements to enhance and support the safety and security of the area by joining our fire-fighting assets with the assets from adjoining communities for incidents in the City of Ypsilanti and the Township of Ypsilanti.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves the Automatic Mutual Aid Agreement between the City of Ypsilanti, the Township of Ypsilanti and Superior Township.

Automatic Mutual Aid Agreement

THIS AGREEMENT is made on this _____ day of _____, 2014 by and between the City of Ypsilanti (hereinafter "City"), Charter Township of Ypsilanti (hereinafter "Township") and Superior Charter Township (hereinafter "Superior").

WHEREAS, the parties of this Agreement may, pursuant to the provision of PA 1987, Ex. Sess., No. 8, being MCL 124.531, et seq., enter into an Agreement whereby they may provide each other with fire assistance; and

WHEREAS, due to the staffing levels that each party currently has, the parties desire automatic response assistance from each other to increase initial staffing on structure fire scenes and facilitate better response times and increased safety of firefighters and our citizens; and

WHEREAS, the parties are willing to provide each other with fire assistance on a long term basis, subject to the terms and condition contained herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Purpose**

The purpose of an Automatic Mutual Aid Agreement is to establish a predetermined arrangement between two or more agencies to support and assist each other in times of emergency related to fire suppression assistance. Also to decrease response times to a Box Alarm and/or mutual aid request and to improve fire scene safety with increased manpower.

2. **Fire Assistance**

The Fire Chief(s), Public Safety Director(s) of the aforementioned departments, or their designees, hereby agree that they will assist each other on an Automatic Mutual Aid basis, in accordance with the response protocol listed below.

3. Policy

Such assistance will be provided and requested in according to the following provisions:

Superior shall respond automatically with a Ladder Truck (2-FFs) and/or Engine (1-FF).

Superior will respond to Ypsilanti Township sections 1, 2, 3, 4, 5, 6 also 10 and 11

Superior will respond to Ypsilanti City sections 3, 4, 5 and 6.

Township shall respond automatically with two Engines: E14-1 (2-FFs) & E14-3 (2-FFs).

Township will respond to Superior sections 31, 32, 33, 34, 35 and 36.

Township will respond to the entire City of Ypsilanti.

City shall respond automatically with a Tower Truck (2-FFs) and Engine (2-FFs).

City will respond to Superior sections 31, 32, 33, 34, 35 and 36.

City will respond to Township sections 1 thru 24 (Clark Rd. south to Textile Rd.)

4. Definitions

- A. *"Commanding Officer"* shall mean the senior or highest ranking officer available and/or his/her designee, who has responsibility for directing the department at the time of an emergency.
- B. *"Requesting Agency"* shall mean the jurisdiction in which an emergency exists and that requests aid pursuant to this agreement.
- C. *"Responding Agency"* shall mean the agency that sends personnel and/or equipment to a requesting agency pursuant to this agreement.

5. Equipment and Personnel Expenses

- A. Unless covered by another agreement, no party to this Agreement shall be required to pay any compensation to any other party to this Agreement for services rendered hereunder, the mutual advantages and protections afforded by this Agreement being considered adequate compensation to all of the parties.

5. Equipment and Personnel Expenses (continued)

- B. All usage and disability payments, pension, worker's compensation claims, damage to equipment and clothing, and medical expenses shall be paid by the governmental entity regularly employing the firefighter who may be involved in providing fire assistance in accordance with this Agreement. Any and all furlough payments and charges to be made for equipment, supplies and materials used or expended while rendering assistance pursuant to this Agreement shall be paid by the governmental entity regularly employing the fire personnel who may be involved in providing fire assistance in accordance with this Agreement.

6. Liability and Indemnification

- A. The requesting agency shall indemnify, hold harmless and defend the responding agency from all claim (except for those defined in section C below), demands, costs of damages (including attorney's fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the act or omissions of personnel of the responding agency which are specifically directed or ordered by the requesting agency's commanding officer or his/her designee.
- B. The responding agency shall indemnify, hold harmless and defend the requesting agency from all claims, demands, costs of damages (including attorney's fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the responding agency which are not specifically directed or ordered by the requesting agency's commanding officer or his/her designee.
- C. **Waiver of Compensation:** The responding and requesting agencies waive all claims for compensation from each other including wages, disability payments, retirement, furlough and payments or charges made for equipment, supplies and materials used or expended while rendering service under this Automatic Mutual Aid Agreement.
- D. **Waiver of Attorney Fee:** To the extent attorney fees are covered by an insurance carrier for either the responding and requesting agency, the parties hereto waive indemnification of attorney fees, except for applicable deductibles.

7. Term

The term of this agreement shall be for one year after acceptance by each governing body and shall be automatically renewed for one year on the anniversary date of this acceptance.

8. Termination

Notwithstanding paragraph 4, parties to this Agreement may withdraw from this Agreement by providing the other parties to this Agreement with written notice (30) days prior to termination.

9. Notices

Any notice required or permitted by the terms of this Agreement shall be deemed to have been properly and sufficiently made, given, and served when such notice is placed in a properly addressed and sealed envelope, with postage prepaid, and sent by certified or registered mail to the other party at the following addresses:

TO THE CITY OF YPSILANTI:

One South Huron Street
Ypsilanti, Michigan 48197
Attention: City Manager & Fire Chief

TO THE CHARTER TOWNSHIP OF YPSILANTI: 7200 South Huron River Drive

Ypsilanti, MI 48197
Attention: Twp. Supervisor & Fire Chief

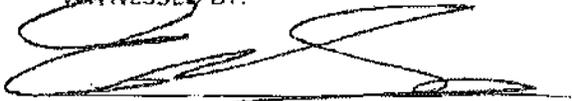
TO SUPERIOR CHARTER TOWNSHIP:

3040 N. Prospect Road
Superior Township, Michigan 48198
Attention: Twp. Supervisor & Fire Chief

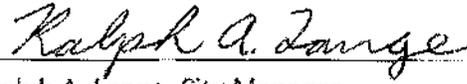
All notices shall be deemed to have been made, given and served which they are deposited in the United States mail. The parties may designate another address for notices by providing the other parties with written notice of a change of address in the manner set forth.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed on the _____ day of _____, 2014.

WITNESSED BY:



CITY OF YPSILANTI



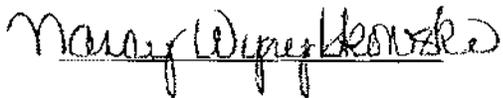
Ralph A. Lange, City Manager



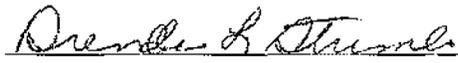


Frances McMullan, Clerk 10/23/2014
Frances McMullan

WITNESSED BY:

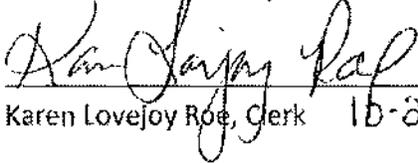


CHARTER TOWNSHIP OF YPSILANTI



Brenda L. Stumbo, Supervisor 10-21-14





Karen Lovejoy Roe, Clerk 10-21-14

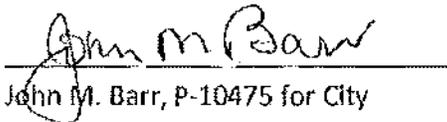
WITNESSED BY:

SUPERIOR CHARTER TOWNSHIP

Kenneth Schwartz, Supervisor

Dave Phillips, Clerk

APPROVE AS TO FORM:


John M. Barr, P-10475 for City

William Douglas Winters, P-28965 for Twp.

(information forthcoming) for Superior

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE AND INSTALLATION
FIRE HOUSE SOFTWARE FOR INCIDENT REPORTING**

RESOLUTION NUMBER: 2014-58

DATE: November 17, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (“Fire Services”); and

WHEREAS, the Fire Department needs to maintain its process of required incident reporting; and

WHEREAS, the State of Michigan requires Fire Departments to properly maintain reports of all EMS incidents; and

WHEREAS, Fire Department staff has researched the various software needed to meet the above requirements and is recommending the software package from FIREHOUSE Software as a single source supplier; and

WHEREAS, The cost of the recommended software is \$17,800.00 for two concurrent licenses for five years; and

NOW, THEREFORE BE IT RESOLVED: That the Superior Township Board of Trustees approves the Fire Department’s purchase and installation of two concurrent FIREHOUSE software/licenses for five years as outlined in the proposal from FIREHOUSE Software at cost not to exceed \$17,800 and that the cost of this purchase is to be taken from expenditure activity No. 206-336-740.000 Operating Supplies (available balance is \$18,564.61) and authorizes the Township Supervisor to sign any and all required purchase documents.

**Superior Township
Fire Department**

To: Supervisor Ken Schwartz
From: Brian C. Thurston, Fire Chief
Date: November 14, 2014
Re: Request to contract with Firehouse Reporting Software

Sir: As part of our continuing technology upgrade, I am requesting permission to enter into a contract with firehouse software. I would like to enter into the five year contract for a cost of \$3560.00 annually for five years for a total cost of \$17,800.00.

This program is needed so that we can maintain our process of required incident reporting. Additionally, this program will address a deficiency in our EMS reporting to the State of Michigan. This program will allow us to access our data from both stations using the internet through cloud storage. Additionally, this program will allow us to manage department resources, inventories, training records, personnel information, maintenance records, and other aspects of the department.

This will be a shared process with Ann Arbor Township in that they are also in the same predicament as we are in regards to their reporting program and technology. Firehouse will configure the data from the two agencies into one file which will be able to be separated by jurisdiction.

Please contact me if you would like additional information for this request.

Hello Chief,

Below is the FH Cloud information and the 1,3 and 5 year pricing for the FH Cloud for Ann Arbor Twp and Superior Twp. I have priced it out for each department. If you choose to move forward there is a customer profile sheet that will need to be filled out and then an FH Contract will be written up for your approval and signature. Attached is a sample contract for your review. Let me know if there are any questions. Thanks, Roger

Attached is the Technical Analysis Document the provides FAQ's and information on the hosting facility and below is the advantages of moving to the hosted solution and the pricing structure based our discussion. Please let me know if there are any questions and if there is anything else that I can do for you? Thank You!

Advantages of the FH Cloud/FH Hosted Web solution include:

1. **Increased Versatility & Speed** – You get the proven performance of the FH Software records management system with the ability to access the program from potentially anywhere.
2. **Decrease cost of hardware** – FH Software provides necessary hardware to host software and data. No need for expensive high-bandwidth wired connections. *See document attached for additional information on Data Center.*
3. **Decrease Administrative/IT Overhead** – FH Technicians do install, software updates, regular data backups.
4. **Never lose your data** – Current FH Data is upsized/transferred.

We offer a 1, 3 or 5 year contract for this service. After the contract expires, you can choose to extend the contract or we'll give you a single user database with your data and the current version of FH Software (something most other web solution companies do not provide). Below is the **annual** fee for the different contract options.

2 Concurrent licenses FH Cloud with the Base Modules, Ann Arbor Twp, MI

FH Base Modules

<http://www.firehousesoftware.com/eval/moddesc.php>

1 year \$7,220.00	Total Cost \$7,220.00
3 year \$4,680.00	Total Cost \$14,040.00
5 year \$3,560.00	Total Cost \$17,800.00

2 Concurrent licenses FH Cloud with the Base Modules, Superior Twp, MI

1 year \$7,220.00	Total Cost \$7,220.00
3 year \$4,680.00	Total Cost \$14,040.00
5 year \$3,560.00	Total Cost \$17,800.00

standard/initial pricing. Subject to change

The Website for you to demo this is: <http://cloud.firehousesoftware.com/demo/>

Select the FH Web – Default Printers

Username: fhguest5

Password: Welcome1234 (case sensitive)

FH HOSTING SERVICES ON FH CLOUD

Here are 50 reasons why your department should move to the FH WEB Hosting Solution. Make better use of your resources, either budget money or personnel, let FH do all the work for you. You can enter into either a three (3) or five (5) year contract and at the end of the contract receive your SQL (.mdf) database back with a one user system that you can continue to use locally.

1. FH as you know it today
2. FH program, look and feel do not change
3. We manage FH for you
4. We handle all back-ups
5. We handle all version updates
6. Reduce your hardware and IT services cost
7. Hosted in a secure Tier II ACS data center
8. Access from any computer with internet access
9. No setup, no training and easily deployed
10. High performance even in low bandwidth connections
11. Free iPad application called FHiWeb
12. Best practices leveraged using ACS ITO service
13. Complete system wide redundancy
14. Will not work with existing FH Mobile applications
15. Is compatible with FHinspector for iPad
16. Will work with CAD Monitor via .ftp upload of your CAD data or through a secure VPN tunnel
17. FH Cloud technical support monitored 24x7 (24x7 service for ACS data center only)
18. End of the contract you own your data in usable FH format or you can renew agreement
19. Data center located in Dallas, Texas
20. Single-tenant, single access facility
21. ISO/IEC 2000 Certified and designated as ACS Command Center
22. Systems monitored and audited 24 hours a day
23. Full electrical, fire and HVAC protection systems in place and fully zoned
24. Connection from the customer to the data center encrypted at 256 bit AES
25. Building CCTV video monitoring and secured proximity keyed access points
26. Onsite security guards
27. All servers firewalled from each other
28. Server racks are physically secured
29. All server access notification sent to ACS FH Techs in real time

30. Total 2.23 Petabytes and growing
31. 35 robotic tape devices, 900 tape drives, and 16 virtual tape storage devices
32. 550,000 GB onsite tape storage
33. 250,000 GB offsite tape storage
34. 10,000 servers
35. Total Data Center bandwidth three GIGe connections
36. 3 GIGe Links from separate vendors: AT&T, Sprint and Verizon Business
37. No single point of failure in the system
38. Mirrored SQL servers or MSSQL Clustering
39. All servers are virtual in VMwar VSphere High Availability Cluster
40. Servers replicated daily to Pittsburgh Data Center
41. ACS Pittsburgh Data Center is disaster recovery
42. Backups automated and monitored. Notification sent regardless of success or failure
43. Backups retained for 14 days
44. Databases backed up incrementally every two hours. Monthly backups on the first day of the month and retained for six months
45. Full machine snapshots replicated daily and changes are replicated every hour to ACS Pittsburgh Data Center
46. FIREHOUSE Software and Data Center staff fully trained in HIPAA
47. No access ever allowed to server OS or databases
48. Direct access to the FH Servers only allowed through SSL VPN by FH Staff only
49. Quarterly security audits to ensure no unauthorized access
50. All data sessions encrypted

Roger DeDoncker | Regional Account Manager

FIREHOUSE Software

A Xerox Solution

Toll Free: 800.921.5300 x1 (Support x2)

<http://www.firehousesoftware.com>

****Please note my new e-mail address: roger.dedoncker@xerox.com****

Ypsilanti Meals on Wheels

1110 W. Cross
Ypsilanti, MI 48197

Invoice

Date	Invoice #
11/5/2014	772

Bill To
Brenda McKinney, Treasurer Superior Township 3040 N. Prospect Ypsilanti, MI 48198

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Superior Twp. annual contribution for services to residents in Superior Twp for 2014	2,150.00	2,150.00
		Total	\$2,150.00



OFFICE OF
Ken Schwartz
Supervisor

CHARTER TOWNSHIP OF SUPERIOR

3040 North Prospect Road • Ypsilanti, MI 48198
Telephone (734) 482-6099 • Fax (734) 482-3842
e-mail Kenschwartz@superior-twp.org

November 13, 2104

The following persons have agreed to serve on the respective Boards. I am recommending their appointment for the following terms.

- | A. | Board of Review | Expires |
|-----------|--------------------------------|----------------|
| | 1. Donald Dugas | 12/31/2017 |
| | 2. James Switala | 12/31/2017 |
| | 3. John MacNicol | 12/31/2017 |
| B. | Zoning Board of Appeals | |
| | 1. Douglas Dail | 12/31/2017 |
| | 2. Sonny Parm | 12/31/2017 |

Ken Schwartz
Superior Township Supervisor

CHARTER TOWNSHIP OF SUPERIOR 2015 HOLIDAY CLOSINGS SCHEDULE

Thursday, January 1, 2015	New Year's Day
Friday, January 2, 2015	Day after New Year's Day
Monday, January 19, 2015	Martin Luther King, Jr. Day
Monday, February 16, 2015	President's Day
Friday, April 3, 2015*	Good Friday
Monday, May 25, 2015	Memorial Day
Friday, July 3, 2015	Independence Day (for Saturday, July 4)
Monday, September 7, 2015	Labor Day
Monday, October 12, 2015	Columbus Day
Wednesday, November 11, 2015	Veteran's Day
Thursday, November 26, 2015	Thanksgiving Day
Friday, November 27, 2015	Day After Thanksgiving
Thursday, December 24, 2015	Christmas Eve
Friday, December 25, 2015	Christmas Day
Thursday, December 31, 2015	New Year's Eve

* denotes ½ day, offices close at 12:00 noon

David Phillips, Clerk
Charter Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT, YPSILANTI, MICHIGAN 48198
734-482-6099

2015 MEETING SCHEDULE

TOWNSHIP BOARD

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 20, 2015 (following Martin Luther King Day)
Tuesday, February 17, 2015 (following Presidents' Day)
Monday, March, 16, 2015
Monday, April 20, 2015
Monday, May 18, 2015
Monday, June 15, 2015
Monday, July 20, 2015
Monday, August 17, 2015
Monday, September 21, 2015
Monday, October 19, 2015
Monday, November 16, 2015
Monday, December 21, 2015

PLANNING COMMISSION

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the fourth Wednesday of each month, except for the November and December meeting which will be held on the third Wednesday of the month.

Wednesday, January 28, 2015	Wednesday, July 22, 2015
Wednesday, February 25, 2015	Wednesday, August 26, 2015
Wednesday, March 25, 2015	Wednesday, September 23, 2015
Wednesday, April 22, 2015	Wednesday, October 28, 2015
Wednesday, May 27, 2015	Wednesday, November 18, 2015
Wednesday, June 24, 2015	Wednesday, December 16, 2015

David Phillips, Clerk
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099



SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: November 17, 2014

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



SUPERIOR TOWNSHIP Record of Disbursements

Date: November 17, 2014

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
10/21/2014	GENL	36198	WASHTENAW COUNTY TREASURER	OVERTIME SEPTEMBER 2014	7,139.75
10/21/2014	GENL	36199	AF SMITH ELECTRIC INC.	REPAIR INTERIOR LIGHTS IN BRENDA'S OFFIC	146.62
10/21/2014	GENL	36200	ANN ARBOR CLEANING SUPPLY	MOP HANDLES, BATHROOM SUPPLIES	74.98
10/21/2014	GENL	36201	CANON SOLUTIONS AMERICA	BILLABLE COPIES AUG - SEPT	100.83
10/21/2014	GENL	36202	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 10/20/14	49.20
10/21/2014	GENL	36203	ELIZABETH EL-ASSADI	ELECTION WORK 10/6/14 THRU 10/17/14	280.00
10/21/2014	GENL	36204	GBS INC.	AV BALLOT INSTRUCTIONS	317.16
10/21/2014	GENL	36205	GLENN MCCARTER	DUMP TICKET REIMBURSEMENT	17.25
10/21/2014	GENL	36206	GREENSTREET TREE CARE	REMOVE DEAD TREE AT CHNP	735.00
10/21/2014	GENL	36207	JOHN DEERE LANDSCAPES, INC.	ROCK SALT	267.54
10/21/2014	GENL	36208	JOHN HUDSON	MILEAGE 10/6/014 THRU 10/17/14	57.68
10/21/2014	GENL	36209	MARK BARRETT BUILDING CO	CHNP BOARDWALK PROJECT #2 - 1ST PAYMENT	3,000.00
10/21/2014	GENL	36210	NEALIE MCBEAN	ELECTION WORK 10/6/14 THRU 10/17/14	156.00
10/21/2014	GENL	36211	PITNEY BOWES INC	EQUIPMENT RENTAL OCTOBER 2014	272.00
10/21/2014	GENL	36212	REARIND, ETTER & LILLICH	BUILDING/ZONING ISSUES	780.00
10/21/2014	GENL	36213	SEM TRAILERS	DUMP TRAILER REPAIR	447.00
10/21/2014	GENL	36214	STANDARD PRINTING	LETTERHEAD - BRENDA	92.00
10/21/2014	GENL	36215	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES OCTOBER 2014	120.65
10/21/2014	GENL	36216	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS JULY 2014 BOR	359.91
10/21/2014	GENL	36217	WILLIAM WILLIAMS	DUMP TICKET REIMBURSEMENT	6.00
10/21/2014	GENL	36218	TRUGREEN CHEMLAWN	LAWN SERVICE E CLARK RD AND MACARTEUR BL	50.00
10/21/2014	GENL	36219	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/23/14 PAYROLL	49,855.40
10/23/2014	GENL	36220	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE NOVEMBER 2014	12,154.03
10/23/2014	GENL	36221	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE NOVEMBER 2014	198.95
10/23/2014	GENL	36222	VOID		0.00 v
Void Reason: Created From Check Run Process					
10/23/2014	GENL	36223	DELTA DENTAL	DENTAL INSURANCE NOVEMBER 2014	1,252.86
10/23/2014	GENL	36224	VOID		0.00 v
Void Reason: Created From Check Run Process					
10/23/2014	GENL	36225	RICHARD MAYERNIK	PETTY CASH REIMBURSEMENT OCTOBER 2014	50.93
10/23/2014	GENL	36226	SUPERIOR TWP PAYROLL FUND	HCSP OCTOBER 2014	6,346.26
10/23/2014	GENL	36227	VISION SERVICE PLAN	VISION INSURANCE NOVEMBER 2014	195.23
10/23/2014	GENL	36228	VOID		0.00 v
Void Reason: Created From Check Run Process					
10/23/2014	GENL	36229	TRUGREEN CHEMLAWN	LAWN SERVICE OCTOBER	116.00
10/29/2014	GENL	36230	DTE ENERGY	STREETLIGHTS SEPTEMBER 2014	7,371.61
10/29/2014	GENL	36231	ABSOPURE WATER COMPANY	SPRING WATER OCTOBER 2014	20.00
10/29/2014	GENL	36232	ASECOTT ELECTRICAL	PERMIT ISSUED IN ERROR	111.00
10/29/2014	GENL	36233	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 10/27/14	49.20
10/29/2014	GENL	36234	DTE ENERGY	ELECTRIC PARKS EARN OCTOBER 2014	849.32
10/29/2014	GENL	36235	LAKESIDE SERVICE CO.	PERMIT ISSUED IN ERROR	36.00
10/29/2014	GENL	36236	STANDARD PRINTING	SUPERIOR SCENES NEWSLETTER	3,402.40
10/29/2014	GENL	36237	STAPLES ADVANTAGE	OFFICE SUPPLIES/ELECTION SUPPLIES/BLDG S	368.33
10/29/2014	GENL	36238	SUPERIOR TWP PAYROLL FUND	MSA ADMIN FEES OCTOBER 2014	42.00
10/29/2014	GENL	36239	WEX BANK	FUEL OCTOBER 2014	49.50
11/04/2014	GENL	36240	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 11/6/14	47,961.67
11/05/2014	GENL	36241	ES&A SOFTWARE	ANNUAL SERVICE CONTRACT A/P & G/L	1,823.00
11/05/2014	GENL	36242	CHARLES SWANSON	OCTOBER 1ST INSTALLMENT	1,178.93
11/05/2014	GENL	36243	CHARTER TOWNSHIP OF YPSILANTI	DUMP USAGE	132.00
11/05/2014	GENL	36244	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 11/3/14	49.20
11/05/2014	GENL	36245	DTE ENERGY	SAS APT. 1 OCTOBER 2014	43.26
11/05/2014	GENL	36246	EDWIN MANIER	29 ELECTRICAL/5 - 106 INSPECTIONS	945.00
11/05/2014	GENL	36247	ELIZABETH EL-ASSADI	ELECTION WORK 10/22/14 THRU 10/29/14	402.50
11/05/2014	GENL	36248	ERIE HARRIS	DUMP TICKET REIMBURSEMENT	22.00
11/05/2014	GENL	36249	ERIN SCHUMMER	DUMP TICKET REIMBURSEMENT	45.00
11/05/2014	GENL	36250	GENE BUTMAN FORD SALES, INC.	OIL CHANGE/ROTATE TIRES	72.79

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 10/17/2014 - 11/13/2014

Check Date	Bank	Check	Vendor Name	Description	Amount
11/05/2014	GENL	36251	GEORGE GONYO	DUMP TICKET REIMBURSEMENT	33.00
11/05/2014	GENL	36252	JOHN HUDSON	MILEAGE 10/20/14 THRU 10/31/14	72.80
11/05/2014	GENL	36253	KAREN BANACH	DUMP TICKET REIMBURSEMENT	11.50
11/05/2014	GENL	36254	NEALIE MCREAN	ELECTION WORK 10/28/14 THRU 11/1/14	264.00
11/05/2014	GENL	36255	O'REILLY AUTOMOTIVE, INC.	TORO PARTS AND OIL FLITER	50.77
11/05/2014	GENL	36256	RICOH USA INC	MAINTENANCE CONTRACT OCTOBER 2014	260.41
11/05/2014	GENL	36257	RICOH USA, INC	ADD'L COPIES 7/31/14 THRU 10/30/14	559.46
11/05/2014	GENL	36258	ROBERT BUTLER	TRASH PICK UP	150.00
11/05/2014	GENL	36259	ROSEMARIE LUSBY	DUMP TICKET REIMBURSEMENT	23.00
11/05/2014	GENL	36260	REFUS BAKER	DUMP TICKET REIMBURSEMENT	11.50
11/05/2014	GENL	36261	STANDARD PRINTING	BUSINESS CARDS RICK MAYERNIK	44.09
11/05/2014	GENL	36262	STABLES ADVANTAGE	OFFICE SUPPLIES/ELECTION SUPPLIES	458.24
11/05/2014	GENL	36263	STATE OF MICHIGAN	NON-COMMUNITY PUBLIC WATER SUPPLY FEE FD	130.47
11/05/2014	GENL	36264	STATE OF MICHIGAN	3 ASSESSOR RENEWAL CERTIFICATIONS	275.00
11/05/2014	GENL	36265	TERMINIX PROCESSING CENTER	PEST CONTROL OCTOBER 2014	75.00
11/05/2014	GENL	36266	VERIZON WIRELESS	HOT SPOT CHARGES OCTOBER 2014	90.16
11/05/2014	GENL	36267	WASHTENAW COUNTY TREASURER	NOVEMBER 2014 CONTRACT	128,017.50
11/05/2014	GENL	36268	WEX BANK	FUEL SEPTEMBER	399.15
11/07/2014	GENL	36269	21ST CENTURY MEDIA - MICHIGAN	NEWSPAPER PUBLISHING OCT 2014	257.00
11/07/2014	GENL	36270	ANN DAVIS	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36271	ANNE WOOD-ALATALO	ELECTION WORK NOV 2014	200.00
11/07/2014	GENL	36272	BERRY JAN	ELECTION WORK NOV 2014	200.00
11/07/2014	GENL	36273	BEVERLY BAKER	ELECTION WORK NOV 2014	190.00
11/07/2014	GENL	36274	BRANDY MOORER	ELECTION WORK NOV 2014	160.00
11/07/2014	GENL	36275	CARLA BISARO	ELECTION WORK NOV 2014	336.00
11/07/2014	GENL	36276	CHARLOTTE FOX LUTTRELL	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36277	COLETHA MAE JOHNSON	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36278	COMCAST	INTERNET SERVICES OCT 2014	76.90
11/07/2014	GENL	36279	CONGDON'S ACE HARDWARE	MISC SHOP SUPPLIES	16.05
11/07/2014	GENL	36280	CORNELIUS GRANTHAM	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36281	DAVID PHILLIPS	REIMBURSEMENT FOR FOOD FOR ELECTION WORK	210.00
11/07/2014	GENL	36282	DIANA RIVIS	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36283	DIANA SCHEER	DUMP TICKETS REIMBURSEMENT	40.25
11/07/2014	GENL	36284	DONALD DEATRICK	ELECTION WORK NOV 2014	200.00
11/07/2014	GENL	36285	DTE ENERGY	GEN/LAW SPLIT GENERATOR GAS OCT 2014	60.63
11/07/2014	GENL	36286	DYANE HINES	ELECTION WORK NOV 2014	140.00
11/07/2014	GENL	36287	ELIZABETH CLARK	ELECTION WORK NOV 2014	200.00
11/07/2014	GENL	36288	ELIZABETH EL-ASSADI	ELECTION WORK 11/3/14 THRU 11/4/14	161.00
11/07/2014	GENL	36289	EVBLYN FOSTER	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36290	GORDON FOOD SERVICE	FOOD PUMPKIN CARVING	16.33
11/07/2014	GENL	36291	GREENSTREET TREE CARE	CHIP, REMOVE TREES & TRIM TREE @ MCARTH	770.00
11/07/2014	GENL	36292	HELEN SUNAL	ELECTION WORK NOV 2014	180.00
11/07/2014	GENL	36293	HOME DEPOT CREDIT SERVICES	MISC SHOP SUPPLIES	28.55
11/07/2014	GENL	36294	JUANITA BURGEM	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36295	KEITH LOCKIE	MILEAGE AUG 8, 2014 THRU OCT 30, 2014	33.60
11/07/2014	GENL	36296	KIM GRANTHAM	ELECTION WORK NOV 2014	210.00
11/07/2014	GENL	36297	MARGOLIS COMPANIES, INC.	LIMESTONE	64.00
11/07/2014	GENL	36298	MARJORIE TAYLOR	ELECTION WORK NOV 2014	180.00
11/07/2014	GENL	36299	MARY GERTRUDE ADAMS	ELECTION WORK NOV 2014	180.00
11/07/2014	GENL	36300	MELISSA BROOKS	MILEAGE 8/26/14 THRU 11/1/14	38.41
11/07/2014	GENL	36301	MELODIE GABLE	ELECTION WORK 11/4/14	140.00
11/07/2014	GENL	36302	MICHELLE BARTH	ELECTION WORK NOV 2014	150.00
11/07/2014	GENL	36303	MICHELLE CZUPINSKI	ELECTION WORK NOV 2014	240.00
11/07/2014	GENL	36304	MICHELLE MCINTYRE	ELECTION WORK NOV 2014	48.00
11/07/2014	GENL	36305	NANCY ANN TROTTER	ELECTION WORK NOV 2014	204.00
11/07/2014	GENL	36306	NANCY BURSTON	ELECTION WORK NOV 2014	232.00
11/07/2014	GENL	36307	NEALIE MCREAN	ELECTION WORK NOV 2014	290.00
11/07/2014	GENL	36308	OHM ADVISORS	ENGINEERING SERVICES OCTOBER 2014	248.00
11/07/2014	GENL	36309	PARKWAY SERVICES	PORTAJOHN - PUMPKIN CARVING	90.00
11/07/2014	GENL	36310	PATRICIA NAGLE	ELECTION WORK NOV 2014	180.00

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 10/17/2014 - 11/13/2014

Check Date	Bank	Check	Vendor Name	Description	Amount
11/07/2014	GENL	36311	PATTY HINES	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36312	PAULA DEEDS	ELECTION WORK NOV 2014	180.00
11/07/2014	GENL	36313	PHEBE JEAN JUDSON	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36314	PHYLLIS ROBERTS	ELECTION WORK NOV 2014	240.00
11/07/2014	GENL	36315	PORSHEA ANDERSON-TAYLOR	ELECTION WORK NOV 2014	180.00
11/07/2014	GENL	36316	RAYMOND FRANZEN	ELECTION WORK NOV 2014	240.00
11/07/2014	GENL	36317	ROCHELLE MAILHOT	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36318	ROSEMARY VENTITTELLI	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36319	RUTH ANN SENTER	ELECTION WORK NOV 2014	180.00
11/07/2014	GENL	36320	SAM'S CLUB/SYNCHRONY BANK	MISC SHOP SUPPLIES	55.26
11/07/2014	GENL	36321	SAMANTHA TROTTER	ELECTION WORK NOV 2014	190.00
11/07/2014	GENL	36322	SANDRA BRYANT	ELECTION WORK NOV 2014	160.00
11/07/2014	GENL	36323	SHARON BRYANT-PHILLIPS	ELECTION WORK NOV 2014	160.00
11/07/2014	GENL	36324	STEFANI CARTER J.D. P.C.	LEGAL SERVICES OCTOBER 2014	716.25
11/07/2014	GENL	36325	TAMMERA TROTTER	ELECTION WORK NOV 2014	229.00
11/07/2014	GENL	36326	TRACI BIBINS	ELECTION WORK NOV 2014	170.00
11/07/2014	GENL	36327	WASHTENAW COUNTY TREASURER	CLEAN UP DAY @ EMU 2014	2,000.00
11/07/2014	GENL	36328	WILFRED WALTER JUDSON	ELECTION WORK NOV 2014	156.00
11/07/2014	GENL	36329	WILLIAM TAYLOR	ELECTION WORK NOV 2014	180.00
11/13/2014	GENL	36330	ASSOPURE WATER COMPANY	WATER COOLER RENTAL OCT 2014	24.00
11/13/2014	GENL	36331	BENNY CASTRELL	DUMP TICKET REIMBURSEMENT	33.00
11/13/2014	GENL	36332	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 11/10/14	49.20
11/13/2014	GENL	36333	CONGDON'S ACE HARDWARE	SNOW SHOVEL	25.98
11/13/2014	GENL	36334	GBS INC.	ACCUVORE OS PRINTER RIBBON	47.94
11/13/2014	GENL	36335	GEORGE GONYO	DUMP TICKET REIMBURSEMENT	17.00
11/13/2014	GENL	36336	LATVALA BROS. INC.	BRUSHHOG REPAIR	100.00
11/13/2014	GENL	36337	MLIVE MEDIA GROUP	PUBLISHING OF BUDGET HEARING	146.00
11/13/2014	GENL	36338	NEALIE McBEAN	ELECTION WORK NOV 2014	243.00
11/13/2014	GENL	36339	OHM ADVISORS	WOODLANDS OF GEDDES GLEN	1,557.75
11/13/2014	GENL	36340	PATRICK PIGOTT	WASTE BAGS	55.96
11/13/2014	GENL	36341	SPARTAN DISTRIBUTORS	FREIGHT MISSED ON ORIGINAL INVOICE	15.13
11/13/2014	GENL	36342	VICTOR L. LILLECH, J.D.	LEGAL SERVICES NOVEMBER 2014	513.79
11/13/2014	GENL	36343	ADAM SULLMAN	DUMP TICKET REIMBURSEMENT	23.00
11/13/2014	GENL	36344	MECHANICAL INSPECTORS ASSOC. OF MI	MECHANICAL INSPECTOR DUES FOR 2015	75.00
11/13/2014	GENL	36345	WASHTENAW COUNTY ENVIRONMENTAL HEAL	TEST WATER @ TOWN HALL	27.00

GENL TOTALS:

Total of 148 Checks:	295,220.53
Less 3 Void Checks:	0.00
Total of 145 Disbursements:	295,220.53

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 DB: SUPERIOR TWP

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 10/17/2014 - 11/13/2014

Page: 1/1

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
10/17/2014	FIRE	21869	HARRISON HYDRA-GEN LTD	REPAIRS TO TANKER #11-1	2,090.25
10/21/2014	FIRE	21870	HOME DEPOT CREDIT SERVICES	DEPARTMENTAL SUPPLIES	122.78
10/21/2014	FIRE	21871	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS JULY 2014 BOR	386.70
10/21/2014	FIRE	21872	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/23/14 PAYROLL	27,851.35
10/23/2014	FIRE	21873	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE NOVEMBER 2014	8,960.81
10/23/2014	FIRE	21874	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE NOVEMBER 2014	102.15
10/23/2014	FIRE	21875	DELTA DENTAL	DENTAL INSURANCE NOVEMBER 2014	1,057.66
10/23/2014	FIRE	21876	SUPERIOR TWP PAYROLL FUND	HCSP OCTOBER 2014	8,005.83
10/23/2014	FIRE	21877	VISION SERVICE PLAN	VISION INSURANCE NOVEMBER 2014	183.00
10/24/2014	FIRE	21878	ANN ARBOR CLEANING SUPPLY	CLEANING AND JANITORIAL SUPPLIES	502.44
10/24/2014	FIRE	21879	ARGOS-HAZCO	SCBA CYLINDER HYDRO TESTS	320.00
10/24/2014	FIRE	21880	AUTO VALUE YPSILANTI	PARTS AND SUPPLIES	38.49
10/24/2014	FIRE	21881	CARTRIDGE WORLD ANN ARBOR	PRINTER CARTRIDGES	99.98
10/24/2014	FIRE	21882	JEFFREY KUCIWA	MILEAGE 5/14/14 THRU 10/8/14	243.60
10/24/2014	FIRE	21883	MICHIGAN CHAPTER IARI	3 YEAR MEMBERSHIP THURSTON/PIERCE	100.00
10/24/2014	FIRE	21884	NEDERMAN, INC.	STATION #1 & #2 EXHAUST REMOVAL SYSTEM 3	244.94
10/24/2014	FIRE	21885	PAETEC	TELEPHONES STATION #2 OCTOBER 2014	71.06
10/24/2014	FIRE	21886	RICOH USA INC.	COPIER LEASE OCTOBER 2014	182.93
10/29/2014	FIRE	21887	SUPERIOR TWP GENERAL FUND	CREDIT USED FOR BC/BS THAT WAS OWED TO G	256.14
10/29/2014	FIRE	21888	SUPERIOR TWP PAYROLL FUND	HSA ADMIN FEES OCTOBER 2014	60.00
11/04/2014	FIRE	21889	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 11/6/14	28,278.70
11/05/2014	FIRE	21890	SUPERIOR TWP GENERAL FUND	MONTHLY ACCOUNTING FEES OCTOBER 2014	1,666.66
11/07/2014	FIRE	21891	BRIAN D MCMILLIAN	FIRE STUDY WORK OCTOBER 2014	217.50
11/07/2014	FIRE	21892	COMCAST	INTERNET SERVICES STATION #1 NOV 2014	242.96
11/07/2014	FIRE	21893	CORRIGAN OIL COMPANY	DIESEL FUEL FOR APPARATUS	696.20
11/07/2014	FIRE	21894	DTE ENERGY	GAS/ELECTRIC STATION #2 OCTOBER 2014	524.31
11/07/2014	FIRE	21895	GRAINGER	DRUM DOLLY	149.10
11/07/2014	FIRE	21896	PASTECC	TELEPHONES STATION #1 OCTOBER 2014	130.24
11/07/2014	FIRE	21897	VERIZON WIRELESS	OFFICER CELL PHONES OCTOBER 2014	649.01
11/13/2014	FIRE	21898	PHILIP W. DICKINSON	MEDICAL INSURANCE REIMBURSEMENT NOV 2014	873.51

FIRE TOTALS:

Total of 30 Checks:	84,728.12
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	84,728.12

7:10 AM
 11/10/14
 Accrual Basis

Superior Township Utility Department
 Check Register
 October 21 through November 17, 2014

Date	Num	Name	Memo	Amount
101 - Checking - Chase 205000485529				
101-O&M - Checking - O&M				
11/10/14	EFT	Magic-Wrighter	Monthly Fee - Oct14	(44.51)
10/22/14	8920	AT&T	Booster Sta. Phone - Oct14	(74.03)
10/22/14	8921	Staples Contract & Commercial	Adding Machine Tapes	(4.95)
10/22/14	8922	Stericycle Communications	Ans. Service - Oct14	(77.00)
10/22/14	8923	Verizon	Cell Phones - Oct14	(203.92)
10/22/14	8924	Ypsilanti Comm. Utilities Authority	W/S Purch. - Sep14	(156,720.27)
10/22/14	8925	Superior Twp. General Fund	Payroll - 10/23/14	(14,009.98)
10/23/14	8926	Blue Cross Blue Shield	Medical Insurance - Nov14	(4,149.61)
10/23/14	8927	Consumer's Life Insurance Company	Life Insurance - Nov14	(67.78)
10/23/14	8928	Delta Dental Plan of Michigan	Dental Insurance - Nov14	(500.70)
10/23/14	8929	Vision Service Plan	Vision Insurance - Nov14	(86.77)
10/23/14	8930	Superior Twp. Payroll Fund	Pension & HCSP - Oct14	(3,069.86)
10/28/14	8931	Buck's Oil Co., Inc.	Waste Oil Removal	(95.00)
10/28/14	8932	Carmen Walker	Mileage - 09/04-10/24/14	(66.64)
10/28/14	8933	Comcast	Internet - Maint. Fac. - Oct14	(102.85)
10/28/14	8934	DTE	Mult. Gas & Elect. - Oct14	(2,433.81)
10/28/14	8935	FTL Construction Inc.	Sand & Stone	(2,846.81)
10/28/14	8936	Gary Foster	Cell Phone Stipend - Oct14	(32.96)
10/28/14	8937	International Controls & Equipment	Service Gate Repair	(104.50)
10/28/14	8938	Staples Contract & Commercial	Office Supplies	(40.25)
10/28/14	8939	Zee Medical, Inc.	First Aid Supplies	(71.95)
11/05/14	8940	Carmen Walker/Petty Cash	Replenish Petty Cash	(30.00)
11/05/14	8941	DTE	Mult. Gas & Elect. - Oct14	(298.72)
11/05/14	8942	Keith Lockie	Mileage - 08/07-10/28/14	(47.04)
11/05/14	8943	MDEQ	2015 Annual Membership	(2,916.46)
11/05/14	8944	Ricoh USA Inc.	Copier Lease - Oct14	(161.88)
11/05/14	8945	Staples Contract & Commercial	Office & Bldg. Supplies	(137.56)
11/05/14	8946	Superior Twp. General Fund	Payroll - 11/06/14	(14,009.96)
11/05/14	8947	Superior Twp. Payroll Fund	HSA Adm. Fees - Oct14	(30.00)
11/05/14	8948	TruGreen	Lawn Service - Maint. Fac.	(101.58)

7:10 AM
11/10/14
Accrual Basis

Superior Township Utility Department
Check Register
October 21 through November 17, 2014

Date	Num	Name	Memo	Amount
11/05/14	8949	Windstream	Phones - Maint. Fac. - Oct14	(188.67)
11/05/14	8950	Wright Express FSC	Fuel Charges - Oct14	(412.69)
Total 101-O&M · Checking - O&M				(203,138.71)
Total 101 · Checking - Chase 205000485529				(203,138.71)
125 · CR Chkg. YCUA - Chase 639918234				
10/22/14	448	Superior Twp. Util. Dept. O&M	Move 5-Year Plan Expenses to Cap. Reserves	(6,169.75)
10/28/14	449	Green Street Tree Care	Remove Tree	(1,615.00)
10/28/14	450	Superior Twp. Util. Dept. O&M	Transfer Invoices to O&M	(2,458.91)
11/05/14	451	GM & Sons, Inc.	Water Main Repair - Norfolk/Sheffield	(20,860.00)
11/05/14	452	Parkway Services	Portable Toilet - Construction Site	(95.00)
11/05/14	453	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of UC Permit # 1405	(515.00)
Total 125 · CR Chkg. YCUA - Chase 639918234				(31,713.66)
TOTAL				(234,852.37)

11/6/2014

BALLOTS SENT AND RETURNED SUMMARY

11/04/2014 - STATE GENERAL

FY

JURISDICTION: SUPERIOR TOWNSHIP (77560)

Combin	AV Ballots Issued	Returned On Time / %	Returned Late / %	OVERSEAS BALLOTS			MILITARY BALLOTS			FWAB BALLOTS	
				Issued	Ret. On Time / %	Ret. Late / %	Issued	Ret. On Time / %	Ret. Late / %	Received	Received Late / %
00001	301	286 - 95%	15 - 5%	3	3 - 100%	0	0	0	0	0	0
00002	286	275 - 96%	11 - 4%	1	1 - 100%	0	1	1 - 100%	0	0	0
00003	160	136 - 85%	24 - 15%	2	1 - 50%	1 - 50%	0	0	0	0	0
00004	174	164 - 94%	10 - 6%	0	0	0	0	0	0	0	0
00005	434	403 - 93%	31 - 7%	3	3 - 100%	0	2	1 - 50%	1 - 50%	0	0
Total	1345	1270 - 94%	75 - 6%	9	9 - 89%	1 - 11%	3	2 - 67%	1 - 33%	0	0

11/6/2014

VOTER TURNOUT
11/04/2014 - STATE GENERAL
SUPERIOR TOWNSHIP (77560)



	All	Voted	Percent	18-21	Voted	Percent	22-30	Voted	Percent	31-40	Voted	Percent	41-50	Voted	Percent	51-59	Voted	Percent	60+	Voted	Percent
WARD PRECINCT: 00001																					
Males	829	494	59.66 %	24	8	33.33 %	127	33	25.98 %	89	34	38.20 %	139	79	56.83 %	160	105	65.63 %	289	235	81.31 %
Females	853	489	57.33 %	28	11	39.29 %	111	26	23.42 %	92	40	43.48 %	161	85	52.80 %	185	117	63.24 %	276	210	76.09 %
No Gender	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %
All	1,681	983	58.48 %	52	19	36.54 %	238	59	24.79 %	181	74	40.88 %	300	164	54.67 %	345	222	64.35 %	565	445	78.76 %
WARD PRECINCT: 00002																					
Males	1,071	500	46.69 %	40	12	30.00 %	182	50	27.47 %	271	99	36.53 %	216	97	44.91 %	156	100	64.10 %	206	142	68.93 %
Females	1,259	651	51.71 %	39	12	30.77 %	194	70	36.08 %	280	110	39.29 %	245	144	58.78 %	205	127	61.95 %	296	188	63.51 %
No Gender	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %
All	2,330	1,151	49.40 %	79	24	30.38 %	376	120	31.91 %	551	209	37.93 %	461	241	52.28 %	361	227	62.88 %	502	330	65.74 %
WARD PRECINCT: 00003																					
Males	727	245	33.70 %	30	2	06.67 %	168	26	15.48 %	173	41	23.70 %	110	38	34.55 %	105	51	48.57 %	141	87	61.70 %
Females	1,081	372	34.41 %	49	7	14.29 %	317	55	17.35 %	260	73	28.08 %	180	65	36.11 %	131	61	46.56 %	204	111	54.41 %
No Gender	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %
All	1,808	617	34.15 %	79	9	11.39 %	485	81	16.70 %	373	114	30.56 %	290	103	35.52 %	236	112	47.46 %	345	198	57.39 %
WARD PRECINCT: 00004																					
Males	908	330	36.34 %	34	5	14.71 %	135	27	20.00 %	234	73	31.20 %	195	65	33.33 %	148	64	43.24 %	162	96	59.26 %
Females	1,078	409	37.94 %	37	10	27.03 %	161	34	21.12 %	277	100	36.10 %	194	72	37.11 %	154	60	38.96 %	255	133	52.16 %
No Gender	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %
All	1,986	739	37.21 %	71	15	21.15 %	296	61	20.61 %	511	173	33.86 %	389	137	35.22 %	302	124	41.06 %	417	229	54.92 %
WARD PRECINCT: 00005																					
Males	1,075	645	60.09 %	47	16	34.04 %	126	39	30.95 %	112	47	41.96 %	152	105	69.08 %	224	145	64.73 %	384	293	76.30 %
Females	1,142	629	55.08 %	38	17	44.74 %	142	36	25.35 %	119	39	32.77 %	157	103	65.61 %	235	158	67.23 %	411	276	67.15 %
No Gender	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %
All	2,217	1,274	57.47 %	85	33	38.82 %	268	75	27.99 %	231	86	37.23 %	309	208	67.31 %	459	303	66.01 %	795	569	71.57 %
GRAND TOTAL:																					
Males	4,609	2,214	48.04 %	175	43	24.57 %	738	175	23.71 %	879	294	33.45 %	842	384	45.61 %	793	465	58.64 %	1,182	553	46.78 %
Females	5,413	2,550	47.11 %	191	57	29.84 %	925	221	23.89 %	968	362	37.40 %	977	469	48.00 %	910	523	57.47 %	1,442	918	63.66 %
No Gender	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %	0	0	00.00 %
All	10,022	4,764	47.54 %	366	100	27.32 %	1,663	396	23.81 %	1,847	656	35.52 %	1,819	853	46.89 %	1,703	988	58.02 %	2,624	1,771	67.49 %



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION

MIKE ZIMMER
ACTING DIRECTOR

GREG R. WHITE JOHN D. QUACKENBUSH SALLY A. TALBERG
COMMISSIONER CHAIRMAN COMMISSIONER

October 29, 2014

FYI

To Cities/Villages/Townships:

This letter is being sent to franchise entities (municipalities) within the state of Michigan. "Franchise Entity" means the local unit of government (city, village, or township) in which a provider offers video services. The Michigan Public Service Commission (MPSC) has prepared an electronic survey to determine trends and to better understand if municipalities are experiencing positive or negative issues with cable providers, or if municipalities have concerns with Public Act 480 of 2006 (the Act). The information gathered will be included in the MPSC's annual report to the Governor and Legislature, which is filed pursuant to Section 12(2) of the Act. The survey is quick and should only take a few minutes of your time.

Beginning *October 31, 2014*, go to michigan.gov/mpsc and click on the Video/Cable link and look for the electronic survey in the Spotlight section. *Please submit your responses by November 26, 2014.* Please note that the survey will no longer be available on the website after December 1, 2014.

For your information, enclosed are two Consumer Tips that provide information regarding filing a complaint with the MPSC. One is relevant to customers, the other to a municipality.

The MPSC values your input and comments. Should you have any questions, please contact me at (517) 241-6100 or by email at foristc@michigan.gov.

Very truly yours,

Christina Forist, Manager
Service Quality Section

Enclosures

Filing a Video/Cable Complaint

FYI

The MPSC's role in handling video/cable television complaints

On December 21, 2006, Governor Granholm signed legislation to promote competition for video services in the state of Michigan. Public Act 480 of 2006, or as it is more commonly known, the "Uniform Video Services Local Franchise Act" charges the Michigan Public Service Commission (MPSC) with implementing the Act. The MPSC now has the responsibility to handle cable inquiries and complaints.

Are you having a problem with your video/cable television provider?

If you are experiencing problems with your provider, you should first contact your provider and attempt to resolve your dispute with them.

Not satisfied? File an informal complaint with the MPSC

If you are dissatisfied with the provider's response, or the dispute is not resolved to your satisfaction, you may file an informal complaint with the MPSC.

How does the informal complaint process work?

- A customer contacts the MPSC with a video/cable television complaint.

- MPSC Staff forwards the complaint to the provider & informally mediates (if necessary) between the provider and the customer.

The provider is allowed up to 10 business days (under normal circumstances) to respond and provide a detailed resolution to both the customer and the MPSC.

Still not satisfied? File a formal complaint and request a hearing

If you remain dissatisfied even after the Staff has completed the informal complaint process, you may file a Formal Complaint.

A customer will be permitted to file a formal complaint *only after*:

- the informal complaint process has been completed; and
- a satisfactory resolution has not been reached between the provider and the customer.

To request a formal hearing, prepare a letter of complaint explaining the problem. Send the original and seven (7) copies of the letter/complaint to the MPSC at the following address:

Executive Secretary
MPSC
P.O. Box 30221
Lansing, MI 48909

The written complaint must contain the following information:

- customer name, address, telephone number, and signature;
- the name and address of the provider with whom there is a disagreement;
- the location/address of the disputed action;
- the time and dates of the disputed actions;
- a description of exactly what happened – include all details, the names and addresses of any persons involved, disputed charges and costs.

Identify the specific section(s) of the Video Act that are alleged to have been violated and state sufficient facts to support the alleged violation(s). Specify the relief requested.

Next Action

MPSC Staff will review the formal complaint, and if the disputed amount is under \$5,000 and all required information is included, the Commission shall appoint a mediator within seven (7) business days of the date the complaint is filed. Mediation may include a review of the complaint and discussions with the customer and company. If through this process the customer and company are still unable to agree, the mediator will issue a recommended solution within 30 days from the date of appointment. The customer and company have 10 days to either accept or reject the recommendation. If the customer or company rejects the solution, the complaint proceeds to a formal hearing. If the dispute involves an amount over \$5,000, it proceeds directly to a contested case hearing with no prior mediation.

Formal Complaint Hearing Process

A formal complaint hearing is a trial-like proceeding. This means that the customer, the cable company, and MPSC Staff will come before an administrative law judge. A formal complaint

proceeding is separate from any informal proceeding related to the problem that may have taken place. Lawyers represent the cable company. Customers may hire a lawyer, represent themselves (excluding some businesses), or bring someone to assist them. The customer must present information and witnesses, to prove or justify his/her position. The MPSC cannot provide a lawyer or pay any legal fees. After the hearing, the judge will issue a proposed decision. However, the MPSC will make the final decision, and will issue its decision in a MPSC order. During this process the customer and the company may continue to try to settle the problem. However, the MPSC must approve any agreement that is reached.

Required Costs

If the customer or company rejects the mediator's decision and is found by MPSC order to be at fault, that party will be responsible for the legal costs of the other party. If both the customer and the company reject the mediator's decision, each party pays their own legal costs.

For more information:

For more information about filing a complaint, PA 480, or the dispute resolution process, go to the MPSC website at: michigan.gov/mpsc. Click on the video/cable button.

You may also contact the MPSC at:

Service Quality Division
Attn: Video Franchising
P.O. Box 30221
Lansing, MI 48909

Phone: (800) 292-9555
Fax: (517) 241-2400

Filing Satellite Complaints

The Federal Trade Commission (FTC) at: (877) 382-4357 or ftc.gov handles satellite complaints/inquiries.



October 24, 2014

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a channel change. Customers are being notified of this change via bill message.

Effective December 15, 2014, WGN America/WGN America HD (channels 95/187/1216) will no longer be available on the Limited Basic service. WGN Cable Network/WGN America HD (channels 95/187/1216) will be available to customers with our Digital Starter or higher levels of XFINITY TV service.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

FYI



Public Hearing Notice

**City of Ypsilanti Zoning Board of Appeals
Wednesday, 03 December 2014, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Zoning Board of Appeals will hold a public hearing on Wednesday, 03 December 2014, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Variance Request: Dimensional Variance for Curb Cut Width at 101, 103, 111, & 113 Bell Rd.

The Zoning Board of Appeals will hear an application, hold a public hearing, and make a determination regarding a variance application to permit a single curb cut width in excess of 20', and a maximum curb cut width of 35', as proscribed by 122-833(1)(b). The property in question is currently zoned R2, One- and Two-Family Residential, and is within the EO, Entryway Overlay District. The properties are under the same ownership and are being reviewed as one zoning lot. The addresses, parcel numbers, and legal descriptions are: 101 & 103 Bell Rd, 11-11-39-484-001, E. 41' OF LOT 20 & ALL OF LOTS 21, 22, & 27 A, LAZELIER'S ADDITION; and 111 & 113 Bell Rd, 11-11-37-100-001, LOT 16 PLAN OF CLARKSVILLE. .

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				ACTUALS Jan - Jun 2014	BUDGETS	
					2014 AMENDED	2015 BUDGET
101 - GENERAL FUND:						
000	402	000	Current Real/Personal Property Tax	\$220,802	\$221,100	\$446,579
	404		Trailer Fees	1,434	3,000	3,000
	405		IFT Taxes	7,311	7,311	17,529
	406		Pilot Program Taxes	1,755	1,765	1,765
	452		Cable TV Franchise Fees - Comcast	140,907	142,000	142,000
	453		Cable TV Franchise Fees - AT&T	48,646	45,000	49,000
	574		State Shared Revenue	495,567	934,908	1,039,324
	575		State Reimbursement for ROWs	0	8,800	8,800
	605		Ordinance Violation Fees	1,818	2,000	2,000
	607		Planning Administration Fees	1,034	4,000	2,100
	608		Planning Department Fees	350	6,500	800
	609		Accounting Reimbursement Revenue	9,433	19,200	18,000
	610		Building Fund Contribution Revenue	10,233	16,000	21,000
	611		Meetings, Court Reimbursement Revenue	200	0	500
	612		106 Inspection Revenue	0	0	0
	626		Summer Tax Collection Fees	0	21,090	30,065
	630		Solid Waste Revenue	1,607	3,000	3,200
	631		Recycling Education Revenue	434	1,500	1,000
	663		Interest on Reserves Income	339	0	700
	665		Tax Collection Income	929	400	1,000
	666		Delinquent Interest & Penalty Income	5,670	0	0
	671	002	Health Insurance Admin. Fees Income	32	830	0
	672		Medical Insurance/COBRA Income	124	200	0
	673		Insurance Reimbursements Income	106	0	0
	674		Cell Tower Revenue	8,358	19,900	19,900
	675		Delinquent W/S Bills Admin. Fee Income	0	6,000	5,000
	698		Miscellaneous Income	93	250	250
	699		Appropriations from Fund Balance	0	155,463	48,573
Total Revenue				957,241	1,620,217	1,863,085



2015 SUPERIOR TOWNSHIP

Government Funds Budget – Adopted 10/20/14

				BUDGETS		
				ACTUALS Jan - Jun 2014	2014 AMENDED	2015 BUDGET
EXPENSES:						
101 - BOARDS						
	700	000	Board of Trustees Salaries	3,039	6,000	6,000
	701		Other Board/Commission Salaries	1,260	2,460	2,500
	703		Contract Services	0	1,600	1,000
	710		Training	0	100	0
	727		Office Supplies	0	200	0
	801		Professional Services - Other	0	500	0
	860		Transportation	0	100	100
	900		Printing & Publishing	0	800	0
			Total Boards	4,299	11,760	9,600
102 - ADMINISTRATION						
	702	000	Salaries	15,793	36,447	13,177
	710		Training	0	1,000	500
	717		Taxable Benefits	0	1,083	659
	727		Office Supplies	2,954	4,000	4,000
	728		Postage	3,986	14,000	14,000
	777		Cemetery Upkeep Donation	1,500	1,500	2,500
	798		Economic Development	0	1,000	1,000
	800		Professional Services - Attorneys	4,434	11,000	15,000
	801		Professional Services - Other	11,117	14,021	15,000
	802		Professional Services - Computer Related	8,090	11,000	30,000
	850		Telecommunications	2,589	4,600	5,000
	851		Insurance & Bonds	6,743	14,500	15,000
	860		Transportation	2,572	4,000	6,500
	861		Meals & Lodging	0	800	800
	900		Printing & Publishing	4,641	8,100	8,500
	930		Repairs & Maintenance	3,062	4,300	10,000
	951		Ypsilanti Meals on Wheels	0	2,150	2,150
	954		Equipment Rental	2,674	3,300	5,000
	958		Membership & Dues	5,703	8,745	12,000
	963		Bank Fees & Charges	18	200	1,400



2015 SUPERIOR TOWNSHIP

Government Funds Budget – Adopted 10/20/14

				BUDGETS		
				ACTUALS	2014	2015
				Jan - Jun 2014	AMENDED	BUDGET
	980		Equipment over \$5,000	0	4,000	5,000
	981		Equipment under \$5,000	0	5,000	4,000
	985		Tax Chargebacks	202	5,000	5,000
	999		Miscellaneous Expense	291	50	500
			Total Administration	76,369	159,796	176,686
171 - SUPERVISOR						
	700	000	Supervisor Salary	36,626	73,254	78,352
	717		Taxable Benefits	4,446	0	10,510
	727		Office Supplies	0	0	100
			Total Supervisor	41,072	73,254	88,962
191 - ELECTIONS						
	702	000	Salaries	0	4,000	4,000
	703		Contract Services	54	15,000	10,000
	727		Office Supplies	0	5,000	5,000
	728		Postage	1,000	10,000	1,000
	740		Operating Supplies	1,538	4,000	4,000
	862		Precinct Rental	0	2,250	1,500
	900		Printing & Publishing	0	700	500
	981		Equipment under \$5,000	0	0	2,000
			Total Elections	2,592	40,950	28,000
201 - ACCOUNTING						
	702	000	Salaries	26,802	65,308	56,791
	710		Training	412	200	500
	717		Taxable Benefits	4,861	2,932	1,571
	727		Office Supplies	343	700	700
			Total Accounting	32,418	69,140	59,562



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				BUDGETS		
				ACTUALS	2014	2015
				Jan - Jun 2014	AMENDED	BUDGET
209 - ASSESSING						
	702	000	Salaries	61,587	114,684	128,222
	703		Contract Services	0	1,000	2,500
	710		Training	912	1,000	2,500
	717		Taxable Benefits	5,464	1,379	11,114
	727		Office Supplies	1,485	2,500	2,500
	850		Telecommunications	240	500	500
	860		Transportation	27	600	600
	861		Meals & Lodging	283	500	500
	958		Membership & Dues	153	700	300
	Total Assessing			70,152	122,863	148,736
215 - CLERK						
	700	000	Clerk Salary	33,092	66,182	70,790
	702		Salaries	1,331	5,000	14,467
	717		Taxable Benefits	4,036	6,681	10,544
	727		Office Supplies	0	0	0
	Total Clerk			38,458	77,863	95,801
253 - TREASURER						
	700	000	Treasurer Salary	33,092	66,182	70,790
	702		Salaries	27,661	47,502	53,156
	710		Training	618	0	500
	717		Taxable Benefits	6,704	10,741	9,975
	727		Office Supplies	1,194	2,500	2,200
	Total Treasurer			69,269	126,925	136,622
265 - TOWNSHIP HALL BUILDING & GROUNDS						
	702	000	Salaries	7,322	14,633	15,663
	703		Contract Services	1,509	1,500	3,000
	717		Taxable Benefits	0	293	313
	740		Operating Supplies	3,261	5,000	6,000
	860		Transportation	17	0	200
	920		Utilities	4,547	11,000	11,000
	930		Repairs & Maintenance	4,425	9,000	9,000
	976		Building Improvements	0	30,000	10,000
	Total Township Hall Building & Grounds			21,080	71,426	55,176



2015 SUPERIOR TOWNSHIP

Government Funds Budget – Adopted 10/20/14

				BUDGETS		
				ACTUALS	2014	2015
				Jan – Jun 2014	AMENDED	BUDGET
266 - SPECIAL PROJECTS						
	947	000	Master Plan Revisions	3,705	5,000	0
	948		LDFA Creation	0	1,000	0
	949		Ordinance Compilation	0	1,000	10,000
			TH Parking Lot Repaving & Signage	0	0	70,000
			Total Special Projects	3,705	7,000	80,000
278 - ORDINANCE ENFORCEMENT						
	702	000	Salaries	8,348	16,621	40,804
	703		Contract Services	10,325	1,000	5,000
	717		Taxable Benefits	0	141	1,438
	740		Operating Supplies	59	100	100
	860		Transportation	904	2,000	2,000
			Blight Enforcement	0	0	15,000
			Total Ordinance Enforcement	19,636	19,862	64,335
410 - PLANNING						
	701	000	Commission Salaries	715	3,000	5,000
	702		Salaries	9,047	16,679	13,177
	703		Contract Services	0	100	1,000
	710		Training	0	600	600
	717		Taxable Benefits	474	834	659
	727		Office Supplies	185	500	400
	801		Professional Services - Other	11,608	11,000	25,000
	900		Printing & Publishing	0	200	2,500
			Total Planning	22,028	32,913	48,336
446 - INFRASTRUCTURE						
	702	000	Salaries	1,754	0	4,907
	703		Contract Services	0	0	2,000
	740		Operating Supplies	4,897	0	1,000
			ROW Maintenance	0	0	8,800
			Stamford Rd. Property Maintenance	0	0	5,000
	866		Road Maintenance	150,550	300,000	325,000
	867		Non-Motorized Trails Maintenance	5,405	5,000	5,000
	920		Utilities - Streetlights	0	3,300	3,300
	921		Drains	0	20,000	20,000
	930		Repairs & Maintenance	0	0	0
			Total Infrastructure	162,606	328,300	375,007



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				BUDGETS		
				ACTUALS	2014	2015
				Jan - Jun 2014	AMENDED	BUDGET
528 - SOLID WASTE MANAGEMENT						
	703	000	Contract Services	965	800	2,000
	824		Recycling	103	4,000	250
	826		Garbage & Yard Waste Tags	1,390	3,000	3,000
	828		Reimbursement for Dump Use	1,037	3,000	3,000
	Total Solid Waste Management			3,495	10,800	8,250
550 - TRANSPORTATION						
	864	000	AATA Fixed Route	12,054	25,273	27,192
	865		AATA Demand Response	6,585	9,020	13,170
	Total Transportation			18,639	34,293	40,362
965 - TRANSFER of FUNDS						
	965	000	Transfer to Trails Reserve	0	5,000	5,000
	966		Transfer to Parks Fund	115,119	230,236	237,311
	Total Transfer of Funds			115,119	235,236	242,311
966 - UNALLOCATED EXPENSES						
	715	000	FICA	22,597	42,955	47,091
	852		Medical Insurance	43,366	96,543	68,814
	853		Dental Insurance	0	0	10,142
	854		Vision Insurance	0	0	1,712
	855		Life Insurance	0	0	1,757
	856		HSA Administration Fee	96	0	200
	857		HCSP	7,703	14,560	14,954
	858		Pension	22,182	43,778	60,671
	Total Unallocated Expenses			95,944	197,836	205,341
	Total 755,999 -TOTAL EXPENSES			796,880	1,620,217	1,863,085
	965		Transfer to Reserves	0	0	0
Net of Revenues and Expenditures				160,362	0	(0)



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				ACTUALS Jan - Jun 2014	BUDGETS	
					2014 AMENDED	2015 BUDGET
204 - LEGAL DEFENSE FUND						
000	402	000	Current Real/Personal Property Tax	\$0	\$67,474	\$136,285
	405		IFT Taxes	0	2,231	5,350
Total Revenue				0	69,705	141,635
245 - EXPENSES						
	800	000	Professional Services - Attorneys	2,097	9,500	12,000
	801		Professional Services - Other	360	0	1,000
	963		Bank Fees & Charges	0	0	100
	985		Tax Chargebacks	29	500	500
Total Expenses				2,486	10,000	13,600
965 - TRANSFER of FUNDS						
	965	000	Transfer to Legal Defense Reserve	0	59,705	128,035
Total Transfer of Funds				0	59,705	128,035
Net of Revenues and Expenditures				(2,486)	0	0



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				BUDGETS			
				ACTUALS	2014	2015	
				Jan - Jun 2014	AMENDED	BUDGET	
206 - FIRE FUND							
	000	402	000				
				Current Real/Personal Property Tax	\$1,617,377	\$1,619,390	\$1,635,420
		405		IFT Taxes	53,548	53,548	64,194
		406		Pilot Program Taxes	6,430	6,142	6,430
		604		Reimbursement for Labor Costs	228	900	900
		663		Interest on Reserves Income	1,468	0	2,900
		664		Interest Income	682	100	1,300
		671	002	Health Insurance Admin. Fees Income	369	1,400	0
		672		Medical Insurance/COBRA Income	349	866	0
		673		Insurance Reimbursements Income	2,284	0	0
		695		False Alarm Revenue	300	1,000	600
		698		Miscellaneous Income	410	0	500
		699		Appropriations from Fund Balance	0	0	0
Total Revenue				1,683,445	1,683,346	1,712,244	
264 - VEHICLES							
		740	000	Operating Supplies	0	0	7,000
		742		Fuel-Diesel	0	0	20,000
		860		Transportation	0	0	2,000
		860	050	Meals, Lodging	0	0	1,000
		930	000	Repairs & Maintenance	0	0	20,000
Total Vehicles				0	0	50,000	
265 - BUILDINGS & GROUNDS							
		740	000	Operating Supplies	0	0	5,000
		920		Utilities	0	0	25,000
		930		Repairs & Maintenance	0	0	16,000
Total Buildings & Grounds				0	0	46,000	



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

			BUDGETS		
			ACTUALS	2014	2015
			Jan - Jun 2014	AMENDED	BUDGET
336 - FIRE OPERATIONS					
702	000	Salaries	248,120	497,945	534,133
702	001	State Authorized Overtime	21,065	41,630	43,671
702	002	Overtime - Sick	12,497	9,000	0
702	003	Overtime - Vacation	27,754	60,000	0
702	004	Overtime - Callbacks	13,874	23,000	0
702	005	Overtime - Miscellaneous	10,097	40,000	0
702	006	Overtime - Training	10,480	30,000	0
702	012	Overtime	0	0	150,000
702	007	Base Salary - Chief	14,283	41,731	0
702	008	Additional Hours - Chief	0	8,000	0
702	009	Base Salary - Marshall	4,433	23,019	0
702	010	Additional Hours - Fire Marshall	1,298	8,000	0
703	000	Chief Expenses	0	0	61,000
704	000	Fire Marshall Expenses	0	0	12,000
710	000	Training	920	10,000	10,000
717		Taxable Benefits	22,188	31,119	21,070
717	002	Uniform Allowance	9,212	10,000	10,000
717	033	Sick Day Cash Outs	6,156	15,000	15,000
727		Office Supplies	681	800	1,500
740		Operating Supplies	20,200	40,000	20,000
750		Turn-Out Gear	10,291	6,000	0
800		Professional Services - Attorneys	0	1,000	1,000
801		Professional Services - Other	4,145	6,000	10,000
803		Accounting Chargeback Fee	5,000	10,000	10,000
849		Dispatch Services	0	0	21,000
850		Telecommunications	14,692	30,000	9,000
851		Insurance & Bonds	11,020	50,000	40,000
860		Transportation	430	2,000	0
861		Meals & Lodging	408	1,000	0
880		Fire Prevention Expense	0	2,500	2,500
890		Contingencies	0	10,000	10,000



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

		BUDGETS		
		ACTUALS	2014	2015
		Jan - Jun 2014	AMENDED	BUDGET
920	Utilities	12,306	24,000	0
930	Repairs & Maintenance	21,769	31,000	0
954	Equipment Rental	915	3,000	3,000
958	Membership & Dues	1,150	1,600	1,600
963	Bank Fees & Charges	220	1,000	0
980	Equipment Over \$5,000	441,945	10,000	55,000
981	Equipment Under \$5,000	149	15,000	5,000
982	Debt Principal	83,577	72,858	87,863
983	Debt Interest	7,608	33,254	13,940
985	Tax Chargebacks	703	15,000	2,000
999	Miscellaneous Expense	171	100	500
Total Fire Operations		1,039,756	1,214,556	1,150,778
965 - TRANSFER of FUNDS				
965	000		31,025	41,846
966	000		100,000	125,537
Total Transfer of Funds		0	131,025	167,382
966 - UNALLOCATED EXPENSES				
715	000	29,218	62,917	41,458
852		103,406	157,285	107,983
853		0	0	12,613
854		0	0	2,196
855		0	0	1,226
856		180	0	360
857		7,290	14,580	57,570
858		49,183	102,983	74,678
Total Unallocated Expenses		189,277	337,765	298,084
Total 755.999 - TOTAL EXPENSES		1,229,033	1,683,346	1,712,244
Net of Revenues and Expenditures		454,412	0	(0)



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				BUDGETS		
				ACTUALS	2014	2015
				Jan - Jun 2014	AMENDED	BUDGET
219 - STREET LIGHT FUND						
000	403	000	Special Assessment	50	\$89,352	\$89,352
Total Revenue				0	89,352	89,352
223 - EXPENSES						
800	000		Professional Services - Attorneys	500	500	500
801			Professional Services - Other	0	228	228
920			Utilities	43,112	88,624	88,624
Total Expenses				43,612	89,352	89,352
Net of Revenues and Expenditures				(43,612)	0	0
220 - SIDESTREET MAINTENANCE FUND						
000	403	000	Special Assessment	\$17,420	\$17,420	\$17,420
Total Revenue				17,420	17,420	17,420
245 - EXPENSES						
703	000		Contract Services	4,716	16,554	16,554
740			Operating Supplies	0	300	300
Total Expenses				4,716	16,854	16,854
965 - TRANSFER of FUNDS						
965	000		Transfer to Legal Reserves	0	566	566
Total Transfer of Funds				0	566	566
Net of Revenues and Expenditures				12,704	0	0
224 - HYUNDAI S.A.D. FUND						
000	402	002	Special Assessment	50	50	\$140,000
Total Revenue				0	0	140,000
228 - EXPENSES						
801	000		Professional Services	0	0	325
982	000		Debt Principle	0	0	135,000
983			Debt Interest	0	0	4,675
Total Expenses				0	0	140,000
Net of Revenues and Expenditures				0	0	0



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				BUDGETS			
				ACTUALS	2014	2015	
				Jan - Jun 2014	AMENDED	BUDGET	
249 - BUILDING FUND:							
	000	610	000				
				Charges for Services Income	\$91,500	\$120,000	\$150,000
		663		Interest on Reserves Income	10	0	20
		671	002	Health Insurance Admin. Fees Income	57	150	0
		673		Insurance Reimbursements Income	53	0	100
		699		Appropriations from Fund Balance	0	66,363	26,479
Total Revenue				91,619	186,513	176,599	
371 - SAFETY INSPECTION							
	702	000		Salaries	50,537	104,689	97,489
	703			Contract Services	3,240	7,000	7,000
	710			Training	0	500	500
	717			Taxable Benefits	2,030	2,715	3,452
	727			Office Supplies	0	200	200
	740			Operating Supplies	488	600	600
	801			Professional Services - Other	1,369	6,000	30
	802			Professional Services - Computer Related	939	2,400	6,000
	803			Building Chargeback	7,710	13,000	13,000
	850			Telecommunications	507	1,000	1,100
	851			Insurance & Bonds	1,348	3,000	3,000
	860			Transportation	1,881	2,000	4,000
	861			Meals & Lodging	0	100	100
	900			Printing & Publishing	0	100	100
	930			Repairs & Maintenance	315	600	600
	954			Equipment Rental	64	0	100
	958			Membership & Dues	323	500	500
	963			Bank Fees & Charges	0	0	250
	999			Miscellaneous Expense	0	200	200
Total Safety Inspection				70,750	144,604	138,221	



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

				BUDGETS			
				ACTUALS	2014	2015	
				Jan - Jun 2014	AMENDED	BUDGET	
966 - UNALLOCATED EXPENSES							
	715	000	FICA	3,939	8,217	7,722	
	852		Medical Insurance	14,235	20,712	16,976	
	853		Dental Insurance	0	0	867	
	854		Vision Insurance	0	0	157	
	855		Life Insurance	0	0	163	
	856		HSA Administration Fee	24	0	100	
	857		HCSP	1,117	2,240	2,016	
	858		Pension	5,288	10,740	10,377	
			Total Unallocated Expenses	24,603	41,909	38,378	
			Total 755.999 - TOTAL EXPENSES	95,353	186,513	176,599	
Net of Revenues and Expenditures				(3,734)	0	(0)	
266 - LAW ENFORCEMENT FUND							
	000	402	000	Current Real/Personal Property Tax	\$1,213,021	\$1,214,542	\$1,226,565
		405		IFT Taxes	40,161	40,161	48,145
		406		Pilot Program Taxes	4,822	4,613	4,800
		660		Fines & Forfeits	13,134	35,000	35,000
		661		Sycamore Reg Law Enforcement	48,727	97,453	100,000
		662		Danbury Reg Law Enforcement	28,083	56,165	60,000
		663		St Joseph Hospital Law Enforcement	57,608	115,215	115,215
		663		Interest on Reserves Income	334	0	600
		695		False Alarm Revenue	2,140	4,000	4,000
		699		Appropriations from Fund Balance	0	89,956	98,295
				Total Revenue	1,408,032	1,657,105	1,692,620
310 - CRIME CONTROL							
		703	000	Contract Services	765,105	1,536,210	1,560,000
		703	001	Contract Overtime	41,534	90,000	110,000
		740		Operating Supplies	1,258	0	200
		801		Professional Services - Other	4,900	10,000	10,000
		803		Accounting Chargeback Fee	600	1,200	1,200
		851		Insurance & Bonds	600	1,200	1,200
		920		Utilities	2,875	6,000	6,000
		930		Repairs & Maintenance	655	500	1,500
		985		Tax Chargebacks	527	10,800	1,500
				Total Crime Control	818,053	1,655,910	1,691,600



2015 SUPERIOR TOWNSHIP

Government Funds Budget - Adopted 10/20/14

		BUDGETS		
		ACTUALS	2014	2015
		Jan - Jun 2014	AMENDED	BUDGET
346 - NEIGHBORHOOD WATCH				
702	000	Salaries	482	900
				703
715		FICA	37	70
				56
717		Taxable Benefits	0	0
				35
728		Postage	0	50
				50
740		Operating Supplies	0	25
				25
860		Transportation	0	100
				100
900		Printing & Publishing	0	50
				50
Total Neighborhood Watch			519	1,195
Total 755.999 - TOTAL EXPENSES			818,573	1,657,105
Net of Revenues and Expenditures			589,459	0



PARKS & RECREATION

		ACTUALS Jan - Jun 2014	BUDGETS	
			2014 AMENDED	2015 BUDGET
Revenue:	588.025 - General Fund Contribution	115,119	230,237	237,311
	664.000 - INTEREST	0	0	0
	664.050 - Interest on Reserves	415	0	900
	607.085 - Reimb. For Labor Costs	490	500	500
	671.075 - Insurance Reimbursements	66	0	100
	695.000 - Donations	0	100	100
	699.025 - Approp. from Reserves	0	0	50,000
	Total Revenue	116,090	230,837	288,911
Expense:	751 - Administration Department:			
	702.001 - Comm. Salaries	3,240	9,000	7,540
	702.002 - Admin. Salary	17,470	34,939	37,369
	715.001 - Social Security - Commission	248	689	0
	715.002 - Social Security - Administrator	1,422	2,937	0
	717.000 - Taxable Benefits	929	3,449	0
	718.000 - Pension	1,615	3,071	0
	719.000 - Prior Year MESC	0	350	350
	727.000 - Office Supplies	197	500	500
	727.050 - Postage	0	100	100
	801.000 - Professional Services	1,180	2,200	2,400
	803.000 - Twp. Accountant Fees	3,000	6,000	0
	850.000 - Telecommunications	468	1,300	1,000
	851.000 - Insurance and Bonds	935	4,500	2,000
	852.000 - Medical Insurance	176	378	0
	857.000 - HCSP	407	840	0
	860.000 - Transportation	137	300	300
	900.000 - Printing & Publishing	0	100	100
	930.000 - Repairs & Maintenance	0	500	500
	958.000 - Memberships & Dues	77	35	100
	977.000 - Equipment	216	1,250	3,000
	Total 751 - Administration Department	31,714	72,438	55,259



PARKS & RECREATION

		ACTUALS Jan - Jun 2014	BUDGETS	
			2014 AMENDED	2015 BUDGET
	754. - Recreation Department			
	704.000 - Staff Salaries	2,240	6,026	8,918
	715.000 - Social Security	171	371	0
	740.000 - Operating Supplies	1,298	5,250	3,000
	740.005 - Signage	202	500	500
	860.000 - Transportation	0	100	100
	930.000 - Rep. & Maint.	0	500	500
	Total 754. - Recreation Department	3,912	12,747	13,018
	755. - Parks Maintenance Department			
	704.000 - Staff	37,584	78,218	100,620
	715.075 - Social Security - Staff	2,889	6,011	0
	717.050 - Taxable Benefits -Staff	179	351	0
	718.075 - Pension - Staff	3,387	7,302	0
	740.000 - Operating Supplies	726	2,000	1,500
	740.003 - Herbicide (Non-Selective)	0	500	500
	740.004 - Sand, Gravel, Bark and Soil	0	500	500
	741.001 - Uniforms	259	750	750
	742.000 - Fuel - Lubricants	3,244	6,000	6,000
	801.000 - Professional Services	119	0	0
	850.000 - Telecommunications	333	750	750
	860.000 - Transportation	0	50	50
	920.000 - Utilities	152	450	300
	930.000 - Repairs & Maintenance	5,109	7,500	7,500
	930.001 - Controlled Burns	3,626	4,000	4,000
	974.000 - Small Tools & Equipment	78	1,000	500
	975.000 - Signage	1,969	0	100
	977.000 - Equipment	0	25,270	26,000
	Total 755. - Parks Maintenance Department	59,654	140,652	149,070
	756 - Park Development/Improvement			
	951.000 - Project (Pavilion for Fireman's)	129	5,000	40,000
	Total 756 - Park Development/Improvement	129	5,000	40,000



PARKS & RECREATION

		ACTUALS Jan - Jun 2014	BUDGETS	
			2014 AMENDED	2015 BUDGET
	966 - Unallocated Expenses:			
	715 - FICA	0	0	12,247
	717.000 - Taxable Benefits	0	0	5,646
	718.000 - Pension	0	0	12,649
	852.000 - Medical Insurance	0	0	0
	853.000 - Dental Insurance	0	0	204
	854.000 - Vision Insurance	0	0	41
	855.000 - Life Insurance	0	0	58
	857.000 - HCSP	0	0	719
	Total 966 - Unallocated Expenses	0	0	31,564
	Total 755.999 - TOTAL EXPENSES	95,409	230,837	288,911
	Net of Revenues and Expenditures	20,681	0	0



SUPERIOR
TOWNSHIP

UTILITY DEPARTMENT

2015 Budget - Adopted 10/20/14



	ACTUALS Jan-Jun '14	BUDGETS	
		2014	2015
O&M Revenue			
400 - Water & Sewer Revenue			
404 - Water Sales	788,400	1,845,176	1,858,541
405 - Sewer Sales	510,752	1,142,056	1,152,877
408 - Penalty Revenue	27,054	60,000	55,000
Total 400 - Water & Sewer Revenue	1,326,206	3,047,232	3,066,418
410 - Meter Sales Revenue	2,740	3,000	5,000
420 - Miscellaneous Revenue			
419 - COBRA Admin. Fees	0	80	0
421 - Fees	1,895	5,000	4,000
4222 - HSA Adm. Fees	119	355	0
423 - Customer Call Out Income	1,092	2,000	2,000
425 - Other Miscellaneous Income	11,681	4,000	4,000
Total 420 - Miscellaneous Revenue	14,786	11,435	10,000
440 - Interest Revenue			
441 - Interest on Bank Accounts	954	2,000	2,000
Total 440 - Interest Revenue	954	2,000	2,000
Total Revenue	1,344,687	3,063,667	3,083,418
Expenses			
550 - Water & Sewer Purchased			
555 - Water Purchased	547,527	1,284,405	1,291,557
560 - Sewer Purchased	403,692	863,000	901,984
Total 550 - Water & Sewer Purchased	951,219	2,147,405	2,193,541
600 - Payroll Expenses			
601 - Salaries	180,812	346,665	377,157
602 - Overtime Premium	10,106	4,000	11,658
603 - Taxable Benefits	18,556	19,135	18,859
605 - FICA/Medicare	16,254	28,255	31,187
607 - Employee Insurance - Dental	3,309	0	5,947
607 - Employee Insurance - Life Insurance	455	0	881
607 - Employee Insurance - Medical	24,182	0	49,795
607 - Employee Insurance - Vision	575	0	1,041
607 - Employee Insurance - Other	19,951	86,372	0
609 - Pension	16,708	33,824	41,659
610 - HCSP	6,051	11,480	10,871
Total 600 - Payroll Expenses	296,960	529,731	549,056



**SUPERIOR
TOWNSHIP**

UTILITY DEPARTMENT

2015 Budget - Adopted 10/20/14



					ACTUALS Jan-Jun '14	BUDGETS	
						2014	2015
		611 - Building & Equipment Expenses					
		611-AB - Administration Building					
			620-AB - R&M		2,735	4,000	5,000
			643-AB - Computer Serv. & Supp.		5,207	11,000	11,000
			645-AB - Operating Supplies		2,741	5,000	5,000
			665-AB - Utilities		3,933	7,000	7,500
			668-AB - Telecommunications		2,149	4,000	5,000
			677-AB - Leased Equipment		1,837	3,700	3,700
			678-AB - Cleaning Services		1,540	3,000	3,000
		Total 611-AB - Administration Building			20,043	37,700	40,200
		611-MF - Maintenance Facility					
			620-MF - R&M		7,871	15,000	15,000
			643-MF - Computer Serv. & Supp.		4,415	6,000	6,000
			645-MF - Operating Supplies		1,748	6,000	4,000
			665-MF - Utilities		13,252	25,000	25,000
			668-MF - Telecommunications		2,081	4,500	4,250
		Total 611-MF - Maintenance Facility			29,368	56,500	54,250
		611-LB - Lift & Booster Stations					
			620-LB - R&M		969	4,000	3,000
			645-LB - Operating Supplies		1,111	500	2,000
			665-LB - Utilities		9,113	16,000	20,000
			668-LB - Telecommunications		403	700	800
		Total 611-LB - Lift & Booster Stations			11,596	21,200	25,800
		Total 611 - Building & Equipment Expenses			61,007	115,400	120,250



**SUPERIOR
TOWNSHIP**

UTILITY DEPARTMENT

2015 Budget - Adopted 10/20/14



	ACTUALS Jan-Jun '14	BUDGETS	
		2014	2015
670 - Other Expenses			
620 - Repairs & Maintenance - Other			
620 - R&M - System	10,653	20,000	20,000
625 - R&M - Root Foaming	0	7,000	7,000
Total 620 - Repairs & Maintenance - Other	10,653	27,000	27,000
630 - Professional Services			
631 - Prof. Serv. - Engineers	9,325	50,000	40,000
632 - Prof. Services - PHP	983	6,200	6,200
634 - Prof. Serv. - Twp. Accountant	633	2,000	0
635 - Prof. Serv. - Attorneys	0	1,000	1,000
638 - Magic Wrighter Fees	283	600	600
Total 630 - Professional Services	11,424	59,800	47,800
650 - Employee Related Expenses			
651 - Uniforms	590	3,000	3,000
652 - Transportation & Mileage	314	1,000	1,000
653 - Employee Training	290	2,000	1,500
656 - Misc. Employee Expenses	106	600	500
Total 650 - Employee Related Expenses	1,300	6,600	6,000
671 - Meters & Supplies	12,127	25,000	25,000
672 - Fuel	5,373	12,000	10,000
673 - Insurance & Bonds	12,561	25,000	25,000
676 - Postage	2,779	6,000	5,000
701 - Bad Debt Expense	3,173	1,800	3,200
709 - Printing & Publishing	873	1,500	1,500
711 - Membership & Dues	2,139	5,000	4,500
712 - Miscellaneous Expense	0	500	500
Total 670 - Other Expenses	62,402	170,200	155,500
Total Expenses	1,371,587	2,962,736	3,018,348
Net Ordinary Revenue	(25,900)	100,931	65,070
856 - Transfers Out to Capital Reserves	0	100,931	65,070
Net of Revenues and Expenditures - O&M	(25,900)	0	0



SUPERIOR
TOWNSHIP

UTILITY DEPARTMENT

2015 Budget - Adopted 10/20/14



		ACTUALS	BUDGETS	
		Jan-Jun '14	2014	2015
DEBT SERVICE REVENUE				
	441 - Interest on Bank Accounts	983	2,016	1,900
	Expenses			
	687 - Agency Fees	277	450	450
	689 - Bond Interest Expense	37,465	74,373	68,733
	690 - Disclosure Report Fee	0	250	0
	691 - Overlapping Report Fee	0	100	0
	Total Expense	37,742	75,173	69,183
	Transfers Out to Cap. Res.			
	Net of Revenues and Expenditures - Debt Service	(36,759)	(73,157)	(67,283)
CAPITAL RESERVES				
	Revenue			
	415 - Connection Fees Revenue			
	413 - Availability Fees Revenue	28,858	0	0
	414 - Development Agreement Inc.	0	0	0
	415 - Tap Fees Income	0	0	0
	425 - Other Misc. Income	0	0	0
	416 - T&T Revenue	10,500	105,000	52,500
	Total 415 - Connection Fees Revenue	39,358	105,000	52,500
	427 - Grant Income	0	454,509	454,509
	441 - Interest on Bank Accounts	978	2,100	1,900
	Total Revenue	40,336	561,609	508,909
	Expense			
	620 - R&M - System	10,046	0	20,000
	621 - Project Expenses	0	505,010	505,010
	675 - Depreciation	350,602	701,204	705,000
	Transfer IN			
	809 - Transfer In From O&M	0	100,931	65,070
	Net of Revenues and Expenditures - Capital Reserves	(320,312)	(543,674)	(666,031)
SYSTEM REPAIR RESERVE				
	441 - Interest on Bank Accounts	600	1,200	1,200
	Net of Revenues and Expenditures - System Rep. Res.	600	1,200	1,200
	NET OF REVENUES & EXPENDITURES - ALL FUNDS	(333,371)	(615,631)	(722,113)