

CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
May 19, 2014
7:30 p.m.
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of April 21, 2014
6. CITIZEN PARTICIPATION
 - a. Washtenaw County Road Commission Presentation and Annual Meeting
 - b. Ken Palka, Auditor, FY 2013 Audit Review
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department, Zoning
 - c. Financial Report: All Funds, Period Ending 12-31-13, After Audit
8. COMMUNICATIONS
 - a. Comcast
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - a. Washtenaw County Sheriff Contract Amendment
 - b. Ordinance 174-15, ZO Amendment, Woodlands, First Reading
 - c. Dixboro UMC Amusement Enterprises Activity Permit Application
 - d. Dixboro Farmers' Market Application Amendment
 - e. Reorganization of Township Hall Office Staff
 - f. Bids for Painting Fire Station No. 2 and Old Township Hall
 - g. Ann Arbor/Ypsilanti Chamber of Commerce Membership Dues
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org
There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on April 21, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Lisa Lewis and Alex Williams. Rodrick Green was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Lewis, to adopt the agenda as presented with the deletion of item g. under new business, Ordinance 174-15, ZO Amendments, Woodlands, First Reading and the addition of Firewall Replacement as item p., under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MARCH 17, 2014

It was moved by Lewis, seconded by McKinney, to approve the minutes of the regular Board meeting of March 17, 2014, as presented.

The motion carried by a unanimous voice vote.

B. SPECIAL MEETING OF APRIL 3, 2014

It was moved by McKinney, seconded by Lewis, to approve the minutes of the special Board meeting of April 3, 2014, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

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Trustee Caviston reported there was some trash on Napier Road that needed to be picked up. Treasurer McKinney thanked Supervisor Schwartz for the extra effort he put into the Township's Roads this winter.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor Ken Schwartz reported on the following: Rock Riverine's application to the Ann Arbor Greenbelt is being processed and Township officials will be meeting with Ann Arbor Greenbelt staff this Wednesday for any update on the application.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT

It was moved by Caviston, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

C. TREASURER'S INVESTMENT REPORT AS OF JANUARY 31, 2014

It was moved by Caviston, seconded by Lewis, for the Board to accept the Treasurer's Investment Report as of January 31, 2014.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

A. MICHIGAN DEPARTMENT OF TREASURY, ASSESSMENT CORRECTIVE ACTION PLAN

Supervisor Schwartz explained that the letter from the Michigan Department of Treasury (MDT) indicated that they have accepted the Township's plan to correct the deficiencies MDT discovered during their recent audit. MDT will complete a follow up review after the completion of the 2015 assessment roll.

It was moved by McKinney, seconded by Lewis, for the Board to accept the letter dated April 15, 2014 from the Michigan Department of Treasury.

9. UNFINISHED BUSINESS

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A. EMPLOYEE HEALTH CARE 2014-2015

Clerk Dave Phillips reported to the Board that as authorized by Resolution 2014-14, Township Administrative staff analyzed various health care insurance plans and then entered into a new contract for employee health care for 2014-2015. He reported that he and Supervisor Schwartz negotiated with the Fire Fighter Union to reach agreement on an acceptable health insurance plan. The new plan is very similar to last year's plan. It is a high-deductible, health savings account, PPO plan by Blue Cross/Blue Shield (BC/BS- HSA, Gold \$1,300). The Township's contributions to the Health Savings Accounts were \$2,300 for a single plan and \$4,600 for a couple and family plan, which covers all of the employees' potential deductible and out-of-pocket expenses. The modest employee monthly contribution to health insurance was discontinued. Phillips reported that according to his analysis of costs provided by the Browning and Browning Agency Benefit Representative, the new plan falls within the 2014 budget but is more expensive than last year's plan. The Township is also exploring changing from April 1 to a January 1 plan renewal date.

10. NEW BUSINESS

Supervisor Schwartz requested that the Board take action on item m. of New Business, Village Green Farmer's Market, Amusement Enterprise Application.

M. VILLAGE GREEN FARMER'S MARKET AMUSEMENT ENTERPRISE APPLICATION

Tom Freeman made a presentation to the Board. He provided an overview and indicated the Dixboro farmer's market has been very successful. They have numerous vendors and are expecting another good year. The application has no changes from last year.

It was moved by McKinney, seconded by Lewis, for the Board to accept Dixboro Village Green, Inc.'s Transient and Amusement Enterprises Activity Permit Application to conduct a farmer's market at the Dixboro UMC's village green on Friday evenings from May 30 to October 24, 2014 and to forward the application to the Building Official for further action.

The motion carried by voice vote.

A. RESOLUTION 2014-22, PURCHASE OF NEW KME FIRE ENGINE

Fire Chief Brian Thurston provided several memos to the Board and addressed the Board about the need to replace Fire Engine 2, which is a 1990 model and in need of repairs. The Fire Department has been very satisfied with the KME fire engine that was purchased in 2011. The

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current bid from KME is for a very similar truck but includes some updates of the emission system and other equipment. Board member discussed the method of payment and indicated support for investigating the costs and rates to finance a portion of the cost of the new engine. The resolution as presented was amended to add approval for Township Administrative staff to issue an RFP for an installment loan.

The following resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF A KME PREDATOR
FIRE ENGINE FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT**

RESOLUTION NUMBER: 2014- 22

DATE: APRIL 21, 2014

WHEREAS, The Charter Township of Superior is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services ("Fire Services"); and

WHEREAS, The department is in the process of replacing a 1990 fire engine (currently identified as Engine Two); and

WHEREAS, A committee was formed to pursue specifications for a new apparatus and to conduct a bidding process; and

WHEREAS, It was a unanimous decision of the committee that KME Fire Apparatus most closely matched the criteria established by the committee in the bidding process; and

WHEREAS, The cost of this new engine will be \$506,851.00; and

NOW, THEREFORE BE IT RESOLVED: That the Superior Township Board of Trustees approves the bid dated March 26, 2014 from Payette Sales and Service, Inc., for the purchase of a KME Predator fire engine and approves the Township Supervisor to enter into the agreement for the purchase. The funds for this purchase are to be taken from line item No. 207-000-393-015.

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NOW, THEREFORE BE IT FURTHER RESOLVED: That the Superior Township Board approves the Township to issue a Request For Proposals for an installment loan in the amount of \$400,000 to be used for the purchase of the KME fire engine.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams,

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

B. RESOLUTION 2014-23, APPROVE EARLY PAYMENT FOR KME FIRE ENGINE TO RECEIVE DISCOUNT ON PURCHASE OF PRICE

Board members reviewed the Resolution as presented. They agreed that the pre-payment discount was favorable but felt the pre-payment for 90% of the cost was more favorable than the discount for 100%. The Resolution was amended to select the 90% pre-payment option.

The following Resolution was moved by Williams, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF PRE-PAYMENT OF 90% OF THE COST OF A
KME PREDATOR FIRE ENGINE FOR THE SUPERIOR TOWNSHIP FIRE
DEPARTMENT**

RESOLUTION NUMBER: 2014-23

DATE: APRIL 21, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services ("Fire Services"); and

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WHEREAS, The department is currently in the process of purchasing a KME Predator Custom Engine from KME Fire Apparatus at a cost of \$506,851; and

WHEREAS, During further discussions with KME Fire Apparatus it was offered that we could further reduce the price of the apparatus by paying 90% of the \$506,851 up front; and

WHEREAS, This would reduce the cost of the apparatus by \$15,801; and

NOW, THEREFORE BE IT RESOLVED: That Superior Charter Township will issue a check in the name of KME Fire Apparatus in the amount of \$441,945 to be paid on or about April 22, 2014 thereby saving an additional \$15,801 for the purchase of a new KME Predator fire engine. **Further;** the cost of this purchase is to be taken from line item No. 207-000-393-015.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

Nays: None

Absent: Green

The motion carried.

C. FIRE DEPARTMENT PURCHASE OF COMPUTER SERVER

Fire Fighter Chris Wiggins addressed the Board and presented a specification list for a new server, related equipment and computer workstations. The current server and several computers are in need of replacement.

It was moved by Williams, seconded by McKinney, that the Board approve the Fire Department and Township Administrative staff to issue a Request for Proposal (RFP) for the purchase of the computer equipment outlined on the Fire Department's "April 2014 Request for Proposal Computer Systems and Related Tasks" and to obtain bids from at least three vendors. Further, the bids are to be brought back to the Board of Trustees for review and approval.

The motion carried by unanimous voice vote.

D. RESOLUTION 2014-24, FIRE DEPARTMENT CGAP

Supervisor Schwartz explained that Ann Arbor and Superior Townships had applied for a \$49,075 grant from the CGAP program. However, the Townships were awarded \$8,819.00. If the two Townships' accepted the grant, in order to complete the pilot study as planned, the two Townships' would have to contribute \$20,000 each to fund the 18 month study. Board members

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discussed the various positive aspects of continuing with the pilot study and indicated their support for the additional funding.

The following Resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES RESOLUTION
ACCEPTING GRANT, APPROVING GRANT CONDITIONS AND APPROVING
CONTINUATION OF PILOT PROGRAM FOR JOINT OPERATION OF FIRE
DEPARTMENT**

**APRIL 21, 2014
RESOLUTION NUMBER: 2014-24**

Resolution adopted at a regular meeting of the Board of Trustees of the Charter Township of Superior, Washtenaw County, Michigan held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on April 21, 2014.

PRESENT: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

ABSENT: Green

RECITALS

- A. The Superior Township Fire Department and Ann Arbor Township Fire Department have had long standing mutual emergency aid agreements and, where appropriate, joint personnel training programs; and
- B. The State of Michigan has encouraged governmental units to consider cooperation in and consolidation of services if cost savings or quality improvements can be achieved, and the Michigan Department of Treasury has incentivized studies of such cooperation and consolidation through a program titled Competitive Grant Assistance Program ("CGAP"); and
- C. The Boards of the Ann Arbor Township and Superior Township each adopted a resolution on December 16, 2013, authorizing the filing of an application for a CGAP grant ("CGAP Application") to study possibilities for additional strategic cooperation or consolidation of their Fire Departments. The CGAP Application was filed on or about January 17, 2014; and

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- D. The goal of the CGAP study is to identify opportunities for the highest quality emergency services with reduced overall costs; and
- E. Representatives of both Townships have developed a set of Operating Guidelines for conducting the CGAP study and pilot program under a single Fire Chief command structure ("Pilot Program"); and
- F. Both Township Boards adopted a resolution on February 17, 2014 authorizing proceeding on March 1, 2014 with the Pilot Program even though notice of the CGAP grant award had not been received.
- G. By letter dated April 1, 2014, Ann Arbor Township received notification from the State of Michigan Department of Treasury of Intent to Award CGAP FY 2014 in the amount of \$8,819.00, subject to conditions set forth in the Award Notice
- II. The Superior Township Board believes it is in the best interest of the Township to accept the Grant and the Conditions, and continue with implementation of the Pilot Program as described in the Operating Guidelines, the February 17, 2014 Resolution, the Award Notice, and subject to the Conditions.

RESOLUTION

NOW THEREFORE the Township Board resolves:

1. RESOLVED, Superior Township accepts the Grant and Conditions as set forth in the Award Notice.
2. FURTHER RESOLVED, Superior Township shall continue implementation of the Pilot Program as outlined in the Award Notice and Operating Guidelines, and subject to the Conditions set forth in the Award Notice, notwithstanding award of a Grant less than the full amount requested.
3. FURTHER RESOLVED, the Superior Township Board hereby ratifies, approves and authorizes the continuation of agreements necessary or advisable to implement the shared services of the Township Fire Chief and operation of the Pilot Program, including, without limitation the Shared Employee Agreement, the Memorandum of Understanding with Superior Township, and an amendment to the Fire Chief Employment Agreement, in an amount not to exceed \$20,000.00 without further Board approval. Superior Township Fire Fund general ledger account #206-266-947.017.
4. FURTHER RESOLVED, the Superior Township Supervisor, in conjunction with the Ann Arbor Township Supervisor, is authorized to amend the Operating Guidelines as

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needed to carry out the Pilot Program consistent with the Award Notice and Conditions so long as, during the Pilot Program, no action will be taken that (a) cannot be reversed on thirty (30) days' notice in the event that the Pilot Program ends without a decision by both Township Boards to pursue consolidation or some other cooperative agreement, or (b) does not comply with the Union contractual agreements of both Townships.

5. FURTHER RESOLVED, the Superior Township Supervisor is authorized to execute any documents necessary or advisable to implement the Pilot Program consistent with the Grant, the Award Notice and subject to the Conditions.
6. FURTHER RESOLVED, in the event that the Ann Arbor Township Board of Trustees does not adopt a resolution prior to May 1, 2014 substantially similar to this Resolution, this Resolution shall be null and void.

Ayes: Caviston, Lewis, Williams, Schwartz, Phillips, McKinney

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

E. UTILITY DEPARTMENT, OHM AGREEMENT, CLARK ROAD LIFT STATION

Jacob Rushlow provided a memo to the Board and made a brief presentation to the Board. He said the Clark Road lift station is the oldest lift station in the system. They completed an extensive inspection of the station and found parts of it are rusted and other repairs are needed. OHM's proposal is provide design and construction engineering at a cost of \$18,000. Rushlow indicated the entire cost of the repair, including OHM's services should be around \$50,000. He indicated the repairs should keep the station functioning for many years.

It was moved by Phillips, seconded by McKinney, for the Board to approve OHM's proposal date April 2, 2014, to provide design and construction engineering services for the Clark Road pump station improvements at a cost not to exceed \$18,000. Further, the funds are to be taken from the Utility Department's Capital Reserves account.

Ayes: Lewis, Williams, Schwartz, Phillips, McKinney, Caviston

Nays: None

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Absent: Green

The motion carried.

F. UTILITY DEPARTMENT, PROPERTY RESTORATION AT 1600 SHEFFIELD

The Board received a memo dated April 21, 2014 from Utility Director Keith Lockie, which explained the yard restoration repairs needed at 1600 Sheffield. He also presented a bid from and requested the Board approve the bid as a single-source supplier because the Utility Department has used them on numerous other jobs and have been very satisfied with their work.

It was moved by McKinney, seconded by Williams, for the Board to approve the bid from Midwest Maintenance for the yard restoration repairs at 1600 Sheffield in the amount of \$5,800.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

Nays: None

Absent: Green

The motion carried.

G. ORDINANCE 174-15, ZO AMENDMENT, WOODLANDS, FIRST READING

This item was deleted from the agenda.

H. SIDESTREET MAINTENANCE CONTRACT

Treasurer McKinney provided the Board with the funds in the Sidestreet Maintenance fund. There are adequate funds in the account to pay Mr. Swanson \$17,684.00 for this year's maintenance. She recommended that this amount be approved but said it may be necessary to increase the per parcel fee in the future.

It was moved by McKinney, seconded by Lewis, for the Board to approve the contract with Mr. Swanson dated 3-14-2014 to complete sidestreet maintenance as described in the contract at a cost of \$17,684.00.

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Ayes: Phillips, McKinney, Caviston, Lewis, Williams, Schwartz

Nays: None

Absent: Green

The motion carried.

I. BS&A PROPOSAL

Treasurer McKinney requested the Board approve training by BS&A at a cost of \$1,030.00. The training will be on how to set-up and operate merged banking accounts.

Ayes: Phillips, McKinney, Lewis, Williams, Schwartz

Nays: Caviston

Absent: Green

The motion carried.

J. BIDS TO CLEAN-UP 8830 NOTTINGHAM

Supervisor Schwartz explained how the house was damaged by two fires. It is a total loss and has been demolished with the debris piled into the basement. Three bids were solicited. He recommends that the Board approve the lowest bid from All-In-One Services for \$7,500, since the gas has already been disconnected.

It was moved by Phillips, seconded by Lewis, for the Board to approve the estimate dated April 11, 2014 from All-In-One Services to clean-up 8830 Nottingham in the amount of \$750.00 and to approve the Supervisor to sign the agreement.

K. ENERGY AUDIT RETAP RELEASE

Clerk Phillips explained that the Retired Engineer Technical Assistance Program (RETAP) is a program operated by the State. They are a group of retired engineers that will conduct energy audits at

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no cost to non-profits and municipalities. He has arranged for them to complete an energy audit at the Township Hall. They require the Township to sign a release.

It was moved by Phillips, seconded by Williams, for the Board to approve the release from RETAP/RETAF and to approve the Supervisor to sign the release, subject review and approval of the release by the Township Attorney.

The motion was approved by unanimous voice vote.

I. FISHBECK PA116 APPLICATION, 8424 ANN ARBOR ROAD

Clerk Phillips explained that Mr. Fishbeck has applied for PA 116 on 10.01 acres located at 8424 Ann Arbor Road. The parcel is zoned A-2, it is not located in the Township's urban service district and the Township's Master Plan calls for continued agricultural use on the property.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE AN APPLICATION FOR PA 116
RESOLUTION NUMBER: 2014-19
DATE: APRIL 21, 2014**

WHEREAS, the Charter Township of Superior is a Michigan Charter Township, and

WHEREAS, William Fishbeck has applied to the State of Michigan Department of Agriculture to place 10.01 acres of property, 8424 Ann Arbor Road, Parcel I.D. number J-10-003-035010, into the P.A. 116 Farmland and Open Space Preservation Program, and

WHEREAS, the Michigan Department of Agriculture requires the Local Governing Body to approve or reject the application, and

WHEREAS, the property under consideration is located in a rural district of the Township and is zoned A-2, and

WHEREAS, placing the property under consideration into the P.A. 116 program to encourage the preservation of open space and farmland is consistent with the goals and objectives of the Township's planning and zoning for the property, and

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WHEREAS, the application will be reviewed by the Michigan Department of Agriculture to determine if the application meets all other requirements of the P.A. 116 program, and

NOW THEREFORE BE IT RESOLVED, as the local governing body, the Superior Township Board approves William Fishbeck's application for P.A. 116 on 8424 Ann Arbor Road, Parcel I.D. number J-10-003-035010 and to forward the application to the Michigan Department of Agriculture for further action.

Ayes: Caviston, Lewis, Williams, Schwartz, Phillips, McKinney

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

M. VILLAGE GREEN FARMER'S MARKET AMUSEMENT ENTERPRISE APPLICATION

Agenda item was moved to the start of New Business.

N. RESOLUTION 2014-20, WCRC, PLYMOUTH AND FORD ROAD SAFETY PROJECT

The Washtenaw County Road Commission has proposed an improvement on the Ford and Plymouth Road intersection with a total cost of \$495,000. The Township's cost is proposed to be \$60,000. The project will be constructed in 2015.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN SUPERIOR
TOWNSHIP AND THE WASHTENAW COUNTY ROAD COMMISSION**

RESOLUTION NUMBER: 2014-20

DATE: APRIL 21, 2014

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**PLYMOUTH ROAD AND FORD ROAD IMPROVEMENT
AGREEMENT BETWEEN
SUPERIOR CHARTER TOWNSHIP AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT made and entered into this _____ day of _____, 2014 by and between the Board of Superior Charter Township (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, both parties desire improvement of the intersection of Plymouth Road and Ford Road with construction of a center, left-turn lane and installation of a traffic signal (the "Project"); and

WHEREAS, the estimated construction cost for the Project is Four Hundred Fifty Thousand Dollars (\$450,000); and

WHEREAS, the Road Commission applied for and received Surface Transportation Program – Safety funds to pay for a portion of the construction of the Project; and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951, as amended,

THEREFORE, BE IT AGREED that, the Road Commission will design and prepare bid documents for the Project, including completion of survey work, plan preparation and design, and project bidding (the "Preliminary Engineering"); and

BE IT FURTHER AGREED that, the Township shall be financially responsible for fifty percent (50%) of all costs and expenses attributed to the Preliminary Engineering for the Project in the amount not to exceed Twenty-Two Thousand Five Hundred Dollars (\$22,500); and

BE IT FURTHER AGREED that, the Township shall be financially responsible for ten percent (10%) of the construction costs associated with the Project in the amount not to exceed Thirty-Seven Thousand Five Hundred Dollars (\$37,500). Said funds to be used towards the required match of the federal safety grant.

IT IS FURTHER AGREED that Superior Township shall have the following payment schedule:

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1. June 1, 2014, Superior Township shall pay the Road Commission Twenty Four Thousand Dollars (\$24,000).
2. April 1, 2015 Superior Township shall pay the Road Commission Twenty Four Thousand (\$24,000).
3. Following a final accounting of the project costs, the WCRC will submit a final invoice to Superior Township for the remaining unpaid costs not to exceed Fifteen Thousand Dollars (\$15,000) in late 2015.
4. Superior Township agrees to remit payment within 30 days from receipt of each invoice.

Plymouth Rd @ Ford Rd

Construction of a center, left-turn lane and installation of a traffic signal

Estimated Construction Costs

Federal Safety Grant	\$ 375,000.00
Township Match (10%)	37,500.00
Road Commission Match (10%)	<u>37,500.00</u>
Sub-Total	\$450,000.00

Preliminary Engineering (Estimated at 10% of Construction)

Township (50%)	\$ 22,500.00
Road Commission (50%)	<u>22,500.00</u>
Sub-Total	<u>\$45,000.00</u>

Total Project Cost \$ 495,000.00



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AGREEMENT SUMMARY

Road Commission Project Costs

FEDERAL SAFETY GRANT	\$ 375,000.00
ESTIMATED PRELIMINARY ENGINEERING (50%) - FEDERAL	22,500.00
ESTIMATED CONSTRUCTION MATCH (10%) - WCRC	<u>37,500.00</u>
TOTAL	\$ 435,000.00

Township Project Costs

ESTIMATED PRELIMINARY ENGINEERING (50%)	\$ 22,500.00
ESTIMATED CONSTRUCTION MATCH (10%)	<u>37,500.00</u>
TOTAL	\$ 60,000.00

FOR SUPERIOR CHARTER TOWNSHIP:

_____ Witness
Kenneth Schwartz, Supervisor

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

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..... Witness

Douglas E. Fuller, Chair

..... Witness

Roy Townsend, Managing Director

Ayes: Williams, Schwartz, Phillips, McKinney, Caviston, Lewis

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

**O. RESOLUTION 2014-21, WCRC, PLYMOUTH AND CURTIS ROAD SAFETY
IMPROVEMENT**

The Washtenaw County Road Commission has proposed an improvement on the Ford and Curtis Road intersection with a total cost of \$210,000. The Township's cost is proposed to be \$17,500. The project will be constructed in 2015.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN SUPERIOR
TOWNSHIP AND THE WASHTENAW COUNTY ROAD COMMISSION
RESOLUTION NUMBER: 2014-21**

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DATE: APRIL 21, 2014

**PLYMOUTH ROAD AND CURTIS ROAD IMPROVEMENT
AGREEMENT BETWEEN
SUPERIOR CHARTER TOWNSHIP AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT made and entered into this _____ day of _____, 2014 by and between the Board of Superior Charter Township (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, both parties desire improvement of the intersection of Plymouth Road and Curtis Road with construction of a center, left-turn lane and installation of an overhead flashing beacon (the "Project"); and

WHEREAS, the estimated construction cost for the Project is Two Hundred Ten Thousand Dollars (\$210,000); and

WHEREAS, the Road Commission applied for and received Surface Transportation Program -- Safety funds to pay for a portion of the preliminary engineering and construction of the Project; and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951, as amended,

THEREFORE, BE IT AGREED that, the Road Commission will design and prepare bid documents for the Project, including completion of survey work, plan preparation and design, and project bidding (the "Preliminary Engineering"); and

BE IT FURTHER AGREED that, the Township shall promptly reimburse the Road Commission for ten percent (10%) of construction costs associated with the Project in the amount not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) to be used toward the required match of the federal safety grant.

IT IS FURTHER AGREED that Superior Township shall have the following payment schedule:

1. April 1, 2015, Superior Township shall pay the Road Commission Seven Thousand Dollars (\$7,000).
2. July 1, 2015 Superior Township shall pay the Road Commission Seven Thousand Dollars (\$7,000).
3. Following a final accounting of the project costs, the WCRC will submit a final invoice to Superior Township for the remaining unpaid costs not to exceed Three Thousand Five Hundred Dollars (\$3,500) in late 2015.

**SUPERIOR CHARTER TOWNSHIP BOARD
 REGULAR MEETING
 APRIL 21, 2014
 PROPOSED MINUTES
 PAGE 19**

4. Superior Township agrees to remit payment within 30 days from receipt of each invoice.

Plymouth Rd @ Curtis Rd

Construction of a center, left-turn lane and installation of an overhead flashing beacon

Estimated Construction Costs	
Federal Safety Grant	\$ 175,000.00
Township Match (10%)	17,500.00
Road Commission Match (10%)	<u>17,500.00</u>
Total	\$210,000.00

AGREEMENT SUMMARY

Road Commission Project Costs

FEDERAL SAFETY GRANT	\$ 175,000.00
ESTIMATED CONSTRUCTION MATCH (10%) - WCRC	<u>17,500.00</u>
TOTAL	\$ 192,500.00

Township Project Costs

ESTIMATED CONSTRUCTION MATCH (10%)	<u>\$17,500.00</u>
TOTAL	\$17,500.00

FOR SUPERIOR CHARTER TOWNSHIP:

_____ Witness
 Kenneth Schwartz, Supervisor

_____ Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

_____ Witness
 Douglas E. Fuller, Chair

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
APRIL 21, 2014
PROPOSED MINUTES
PAGE 20**

_____ Witness
Roy Townsend, Managing Director

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

P. FIREWALL REPLACEMENT

Supervisor Schwartz indicated that the Township firewall needs replacement. He presented a bid from Parheliion Technologies, Inc. in the amount of \$6,195.00.

It was moved by Caviston, seconded by Lewis, to approve the purchase of a firewall system from Parheliion Technology, Inc. at a cost of \$6,195.00.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Schwartz

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Lewis to approve the Bills for Payment in the amount of \$2,940.00 for the General Fund and \$5,416.26 for the Utility Fund and that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
APRIL 21, 2014
PROPOSED MINUTES
PAGE 21**

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:30 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

2014
ANNUAL MEETING
SUPERIOR TOWNSHIP



COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
WILLIAM McFARLANE
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG

ROY O. TOWNSEND, P.E.
MANAGING DIRECTOR
COUNTY HIGHWAY ENGINEER
SHERYL SODERHOLM SIDGALL, P.E.
DIRECTOR OF ENGINEERING
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS
TELEPHONE (734) 761-1500
FAX (734) 761-3737

Dear Superior Board of Trustees:

We would like to thank all the Townships for last year's support in assisting the Road Commission complete numerous successful road improvement projects. Without your assistance most of the local road improvements would not have been possible. We are also pleased to provide Superior Township Officials with our 2014 Annual Local Road Program. In addition, we have included a few other updates on our activities and major project initiatives in your Township.

Our Annual Meeting Booklet includes cost summaries of 2013 expenditures in your township. Also, to assist townships in determining the level of local road improvements that you are willing to entertain, we have provided the following items.

1. 2014 Local Road Program and Matching Fund Allocations
2. A Summary of 2013 Maintenance and Project Activities
3. Proposed 2014 Local Road Projects
4. 2014 Dust Control Program
5. 2013 Pavement Surface Evaluations and Ratings (PASER)
6. 2014-2018 Planned Capital Investments
7. 2014 Road & Bridge Improvement Projects
8. Summary of Completed and Proposed SAD projects

Please note the critical due dates within the 2014 Local Road Program, including the matching fund commitment due date and payment due dates. Your timely response and participation is essential to successfully accomplish this year's program.

We annually look forward to this opportunity to discuss common issues with the Township Officials and your citizens as we seek solutions to the challenges that we face. If you have any immediate concerns related to the attached information, please feel free to contact me at 327-6662 or our Directions of Operations, Jim Harmon at 327-6653.

Very truly yours,

Roy D. Townsend

Roy D. Townsend, P.E.
Managing Director

RDT:amw

WASHTENAW COUNTY ROAD COMMISSION
2014 LOCAL MATCHING PROGRAM

The Washtenaw County Road Commission is anticipating it will receive \$17,000,000 in Michigan Transportation Fund (MTF) revenues for 2013. The Road Commission is anticipating the same amount of MTF revenues for 2014.

The Road Commission has recognized that local road funds are inadequate to maintain the 1,064 centerline miles of local roads in Washtenaw County; the Road Commission has historically transferred funds from the Primary Road Fund to the Local Road Fund, even though this transfer severely limits maintenance activity on our primary road system.

A summary of our 2014 budget as approved by the Board of Road Commissioners at its regular meeting on December 3, 2013 (RC13-353) is provided as follows.

2014 Road Commission Budget

Revenues

Michigan Transportation Fund	\$ 17,000,000
Federal/ State Funds	\$ 11,169,000
Trunkline Maintenance	\$ 2,328,000
Township Contributions	\$ 6,101,000
Other Contributions	\$ 760,000
Miscellaneous Income	\$ 651,000
Total	\$ 38,009,000

Expenditures

Administration	\$ 790,000
Operations	\$ 8,086,000
Engineering	\$ 2,306,000
Non-Departmental	\$ 6,159,000
Debt Service	\$ 992,000
Road Improvement Program	\$ 21,349,000
Total	\$ 39,681,000

Matching Funds

The Road Commission has allocated a total of \$500,000 in 2014 for the conventional Local Road Matching Program. This consists of a countywide allocation of \$423,077 for matching programs on local roads in all twenty townships based on the distribution formula used by the Michigan Department of Transportation to allocate local road funds to the 83 counties of Michigan. In addition to this, recognizing the fact that the urban local roads receive a higher allocation of Michigan Transportation Funds, \$76,923 is allocated based on the amount of urban local miles within eligible townships. Ann Arbor, Augusta, Dexter, Lima, Lodi, Northfield, Pittsfield, Salem, Saline, Scio, Superior, Sylvan, Webster, York and Ypsilanti Townships are within the urban area and are eligible for these additional matching funds.

The Road Commission has allocated \$200,000 for the 2014 Drainage Matching Program for local uncurbed, non-subdivision roads. The Road Commission has recognized the need for directing more resources towards improving the drainage along our local roads. The drainage

matching program is in addition to the conventional local road matching program available to the Townships. Some of the key features of drainage matching program include:

- Funding distribution is based on the total uncurbed, non-subdivision local road centerline mileage for each township
- Eligible work activities are limited to uncurbed, non-subdivision local roads
- Eligible work activities include roadside berm removal, ditch establishment & restoration, large culvert or bridge replacement

TOWNSHIP	2013 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2014 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2013 DRAINAGE MATCHING PROGRAM	2014 DRAINAGE MATCHING PROGRAM
Salem	\$ 15,935	\$ 16,398	\$ 10,493	\$ 10,493
Northfield	23,873	24,697	13,732	13,732
Webster	17,986	17,940	11,792	11,792
Dexter	16,546	15,999	6,932	6,932
Lyndon	11,955	11,950	10,048	10,048
Sylvan	13,363	13,756	11,489	11,489
Lima	14,687	14,676	12,745	12,745
Scio	38,188	38,179	7,157	7,157
Ann Arbor	11,008	10,817	3,833	3,833
Superior	32,061	31,568	8,793	8,793
Ypsilanti	105,574	104,924	5,924	5,924
Pittsfield	69,125	68,644	4,669	4,669
Lodi	22,723	22,704	12,879	12,879
Freedom	13,525	13,519	13,684	13,684
Sharon	10,406	10,401	9,971	9,971
Manchester	14,267	14,261	13,176	13,176
Bridgewater	11,724	11,719	11,481	11,481
Saline	9,745	9,515	8,125	8,125
York	27,144	27,261	8,521	8,521
Augusta	20,164	21,071	14,554	14,554
	\$ 500,000	\$ 500,000	\$ 200,000	\$ 200,000

* Totals do not equal sum of individual allocations, because of rounding

The WCRC Matching Program is subject to the following conditions:

(a) Township Assistance

In order to allow local road improvements to proceed in a timely manner, townships are asked to assist Road Commission personnel in acquiring necessary tree removal and grading permits, holding public hearings and coordinating any necessary citizen contacts.

(b) Project Overruns

Road Commission staff will provide an estimated cost for each individual project to be included within the agreement between the township and the Road Commission. If, prior to beginning an individual project, it is determined that the original cost estimate will not cover project costs, the Road Commission will notify the township to determine, if the

township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpended funds remaining in that township's total township agreement. If the overrun exceeds the total township agreement, the Road Commission may bill the township up to an additional 10 percent of the total agreement amount with the township. At the township's option, such overruns can be taken from the following years matching funds.

(c) Billing Procedures

As has been the practice for the past several years, the first 40 percent of the total Matching Program for construction and heavy maintenance projects will be due in June or 30 days from receipt of the first invoice. A second 40 percent will be due in August or 30 days from receipt of the second invoice. A final billing will be due in December or 30 days from receipt of final invoice. Any credits due townships will be returned at the time of final billing or credited to the following year, as determined by the township. The above billing methods apply only to those projects considered to be construction and heavy maintenance and does not apply to those projects considered routine maintenance such as dust control, street sweeping, etc. These will be billed at cost to the date at time of billing.

(d) Administrative Fee

In addition to direct costs, the Washtenaw County Road Commission will charge an 8% administrative fee on all township improvement projects on local roads. The overhead charge is intended to cover costs not directly attributable to the individual project. The administrative fee is not charged for seasonal dust control or work performed by non-road commission crews.

(e) Primary Road Matching

Any township board may, at their option, request that a part or all of their allocated matching WCRC funds, along with an equal amount of township funds, be used on a Primary Road Project within their township boundaries.

(f) Reallocation of Funds

Any township that has not notified the WCRC of their intent to utilize matching funds by May 23, 2014 will forfeit all rights to the use of the matching money. The WCRC will determine the amount of unused matching funds and reallocate these funds to primary road maintenance.

(g) Local Road and Bridge Planning /Engineering Projects

The Road Commission provides planning and engineering services for local road and bridge projects. If the township requests the Road Commission to provide these services, the township is expected to enter into an agreement with the Road Commission to reimburse the Commission for 50% of the cost for these services. Depending on the scope of the project and the amount of matching funds available to a township, these services may be eligible for the matching program.

The Road Commission recognizes that local road bridges are vital assets that require significant resources to maintain and replace. This program fosters a cooperative approach with the Townships, as we partner to renovate or replace deficient bridges.

The Road Commission will continue to provide routine maintenance service and the federally mandated biennial inspections at our expense. Also, we will continue to seek federal grant funding to assist with any major renovation or replacement costs. All costs beyond the grant amounts for major renovation or replacement costs on local bridge projects will be shared equally with the townships. Available local matching funds can be utilized to cover 50% the townships share of a local road bridge project costs.

(h) Shoulder Paving

If a local road is to be paved, the Road Commission will pay the cost of paving the shoulders when it is feasible. The Road Commission has agreed to assume this cost because of the enhanced safety for vehicles and non-motorized travel and reduced maintenance costs inherent in paved shoulders. This provision will not apply to subdivision streets.

(i) Dust Control

Conventional matching funds can be used for dust control only for solid applications.

(j) Local Matching Fund Carryover

If a township determines that they desire to carry over the funds allocated for a given year into the following year, the township must provide written notification to the Road Commission that they are requesting this carryover, and identify an eligible project for which the funds will be held. The Road Commission carry-over fund will be preserved for one year. Beyond this point the funds will be reallocated as stated in Paragraph f. The carryover option allows the township to accumulate the funds that are allocated with the previous year allocation; in other words, the carry over funds cannot exceed the previous year's allocation.

SUPERIOR TOWNSHIP 2013 ACTIVITIES

LOCATION	PROJECT	WCRC COST	TOWNSHIP COST	TOTAL COST
PRIMARY				
Maintenance	Roads	\$ 144,127.35		\$ 144,127.35
Maintenance	Winter	118,412.10		118,412.10
Maintenance	Traffic	48,786.02		48,786.02
Geddes Rd, Prospect to Andover	Nonmotorized Path	76,216.54	23,200.00	99,416.54
Plymouth Rd, Dixboro Rd to M-153	Mill & HMA Resurface	116,693.65		116,693.65
Gottfredon Rd, Plymouth Rd to Joy Rd	Mill & HMA Resurface	93,101.91		93,101.91
Geddes Rd, Prospect to Wayne Cny Line	Mill & HMA Resurface	373,124.31		373,124.31
Dixboro Rd, Plymouth Rd to Joy Rd	Chipseal	46,668.80		46,668.80
Prospect Rd @ Cherry Hill Rd	Preliminary Engineering	9,256.84		9,256.84
Clark Rd, Leforge Rd to e/MacArthur	Cracksealing	6,247.12		6,247.12
Prospect Rd, Geddes Rd to M-153	Chipseal	47,699.40		47,699.40
Geddes @ Ridge	Roundabout	1,366,950.39		1,366,950.39
Geddes Rd - The Woodlands	Left-Turn Lane	14,852.35		14,852.35
Ridge Rd over Folwer Creek	Replace Structure	148,398.22		148,398.22
		<u>\$ 2,610,535.00</u>		<u>\$ 2,633,735.00</u>

SUPERIOR TOWNSHIP 2013 ACTIVITIES

LOCATION	PROJECT	WCRC COST	TOWNSHIP COST	TOTAL COST
<u>LOCAL</u>				
Maintenance	Roads	\$ 222,908.08		\$ 222,908.08
Maintenance	Winter	63,225.51		63,225.51
Maintenance	Traffic	7,290.26		7,290.26
Local Road	Dust Control	3,988.38	23,231.02	27,219.40
Township Wide Limestone	Limestone	1,030.68	19,676.00	20,706.68
Bazley Blvd, Wiard Rd to Harvest Ln	Overlay	1,709.07	9,954.77	11,663.84
Harvest Ln, Bazley Blvd to Russett Rd	Overlay	6,542.68	38,109.02	44,651.70
Gotfredson Rd, M-153 south 2,300'	Limestone	5,799.35	33,779.37	39,578.72
Warren Rd, Vorhies Rd west 2,180'	Limestone	3,852.42	22,439.08	26,291.50
Vorhies Rd, Joy Rd to Meadowcrest Dr	Limestone	6,165.78	35,913.66	42,079.44
Overbrook Dr, Rolling Ridge Ct to Creekside	Overlay	9,586.03	55,835.56	65,421.59
Nottingham Dr, Stephens Dr to Devon St	Overlay	3,210.29	18,698.92	21,909.21
Warren Rd, e/Gotfredson	Replace Crossroad Culvert	2,391.30		2,391.30
		<u>\$ 337,699.83</u>	<u>\$ 257,637.40</u>	<u>\$ 595,337.23</u>

SUPERIOR TOWNSHIP

PROPOSED 2014 LOCAL ROAD PROJECTS

- **RUSSETT ROAD, WIARD BLVD TO HARVEST LN**
Work to include milling the existing surface, structure adjustments, the placement of a 3" HMA overlay, ADA sidewalk ramps and associated project restoration. Final cost to be determined by competitive bid.
Estimated project cost: \$ 22,200

- **MANCHESTER DRIVE, STAMFORD RD TO BUCKINGHAM DR**
Work to include milling the existing surface, the placement of a 3" HMA overlay, ADA sidewalk ramps and associated project restoration. Final cost to be determined by competitive bid.
Estimated project cost: \$ 78,500

- **PANAMA AVENUE, PANAMA CT TO STAMFORD RD**
Work to include milling the existing surface, the placement of a 3" HMA overlay, ADA sidewalk ramps, tree trimming and associated project restoration. Final cost to be determined by competitive bid.
Estimated project cost: \$ 80,000

- **CLARK DRIVE**
Work to include milling the existing surface, the placement of a 3" HMA overlay, HMA curb removal and replacement, and associated project restoration. Final cost to be determined by competitive bid.
Estimated project cost: \$ 18,000

- **OVERBROOK DRIVE, DIXBORO RD TO ROLLING RIDGE CT**
Work to include pulverizing the existing surface, the placement of a 3" HMA overlay and associated project restoration. Final cost to be determined by competitive bid.
Estimated project cost: \$ 79,000

- **WARREN ROAD, VORHIES RD EAST TO PAVEMENT**
Work to include ditching, roadside berm removal, tree removal, shaping the existing surface, the placement of a 6" (C.I.P.) of 23a limestone (approximately 3,550 tons) with associated dust control and project restoration.
Estimated project cost \$ 118,000

- **GOTFREDSON ROAD, PLYMOUTH RD TO WARREN RD**
Work to include ditching, culvert replacement, shaping the existing surface, the placement of a 6" (C.I.P.) of 23a limestone (approximately 1,400 tons) with associated dust control and project restoration.
Estimated project cost \$ 43,200

- **GALE ROAD, GEDDES RD TO VREELAND RD**
 Work to include ditching, tree removal and trimming, shaping the existing surface, the placement of a 4" (C.I.P.) of 23a limestone (approximately 1,350 tons) with associated dust control and project restoration.
 Estimated project cost \$ 49,200

- **JOY ROAD, GOTFREDSON RD TO PLYMOUTH RD**
 Work to include shaping the existing surface, placement of a 6" (C.I.P.) 23a limestone (approximately 2,850 tons) and associated project restoration. This is a proposed township share project with Salem Township.
 Estimated project cost \$ 39,000
 Estimated cost to Superior Township: \$ 19,500

- **VORHIES ROAD, FOX HOLLOW CT TO WARREN RD**
 Work to include berming, crossroad culvert installation and associated project restoration.
 Estimated project cost: \$ 12,500

- **WARREN ROAD, GOTFREDSON RD TO NAPIER RD**
 Work to include ditching, culvert installation and associated project restoration.
 Estimated project cost: \$ 24,100

- **TOWNSHIP WIDE LIMESTONE**
 Work to include the application of a 23a limestone surface with associated dust control on various local roads within the township. Locations to be determined by the Township Supervisor and District Foreman. Estimated cost of \$13.45 per ton includes all labor, equipment and material costs. The township can establish a "not to exceed" cost.

WASHTENAW COUNTY ROAD COMMISSION
2014 DUST CONTROL MATERIAL OPTIONS

<u>MATERIAL</u>	<u>COST/GALLON APPLIED</u>
Contract Brine	\$0.1275
Calcium Chloride	\$0.45

SUPERIOR TOWNSHIP OPTIONS

31.74 miles certified local gravel roads

Contract Brine

(Recommended application rate - 2000 gallons per mile)

Three Solid Applications	190,440 gallons = \$ 24,281.10
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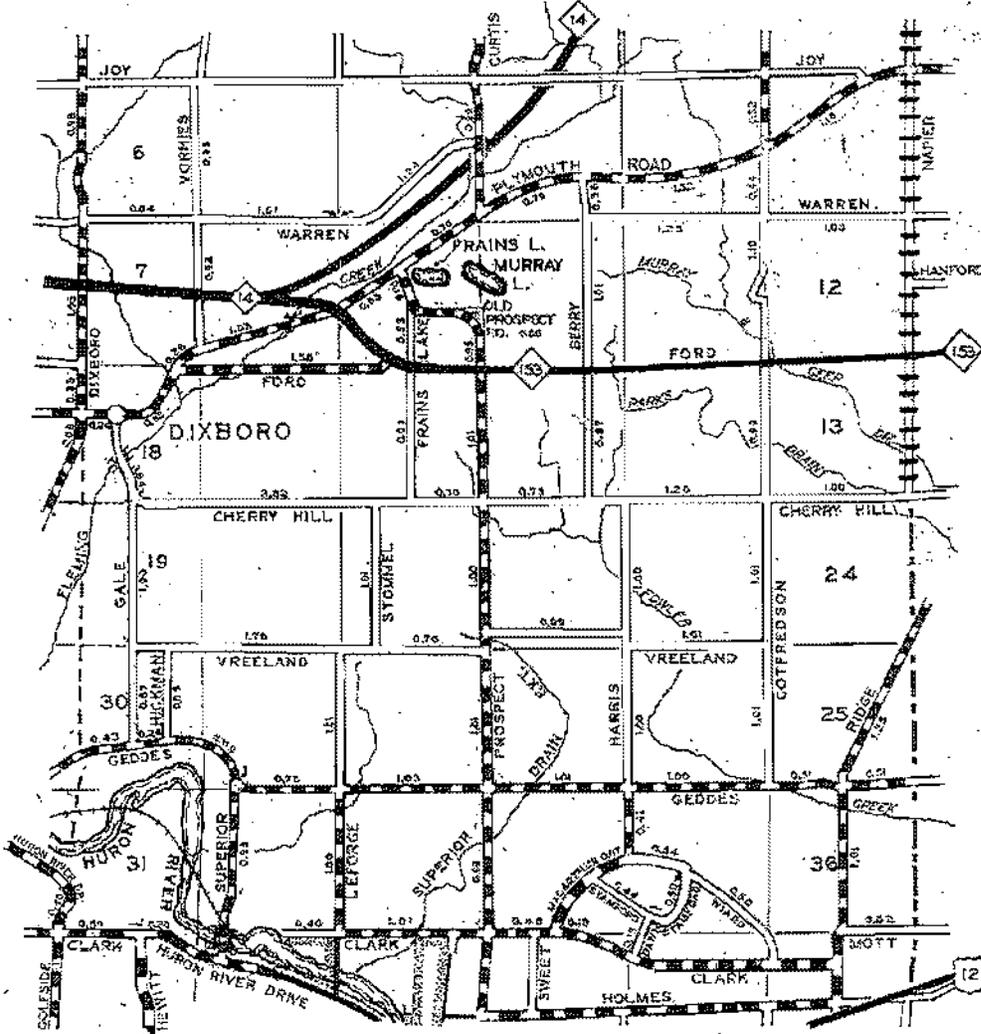
Calcium Chloride

(Recommended application rate - 2000 gallons per mile)

Three Solid Applications	190,440 gallons = \$ 85,698.00
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For Information Only

2013 Use: 187,720 gallons Contract Brine
(3 solid applications)



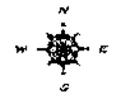
- LEGEND
- COUNTY LINE
 - CORPORATE LIMITS
 - STATE TRUNKLINE
 - COUNTY PRIMARY
 - COUNTY LOCAL
 - ADJACENT COUNTY
 - CITY OR VILLAGE STREET

PRIMARY ROAD SYSTEM IS 31.86 MILES
 LOCAL ROAD SYSTEM IS 35.81 MILES

I HEREBY CERTIFY THAT THE ROADS SHOWN HEREIN BY SYMBOL OR IN RED AS PRIMARY ROADS AND THOSE SHOWN HEREIN BY SYMBOL OR IN GREEN AS LOCAL ROADS ARE IN USE AND ARE UNDER THE JURISDICTION OF THE COUNTY ROAD COMMISSION.

DATE: JAN 19 1937

SUPERIOR



SCALE 6 1 MILE
 One Inch Equals 3000 Ft.

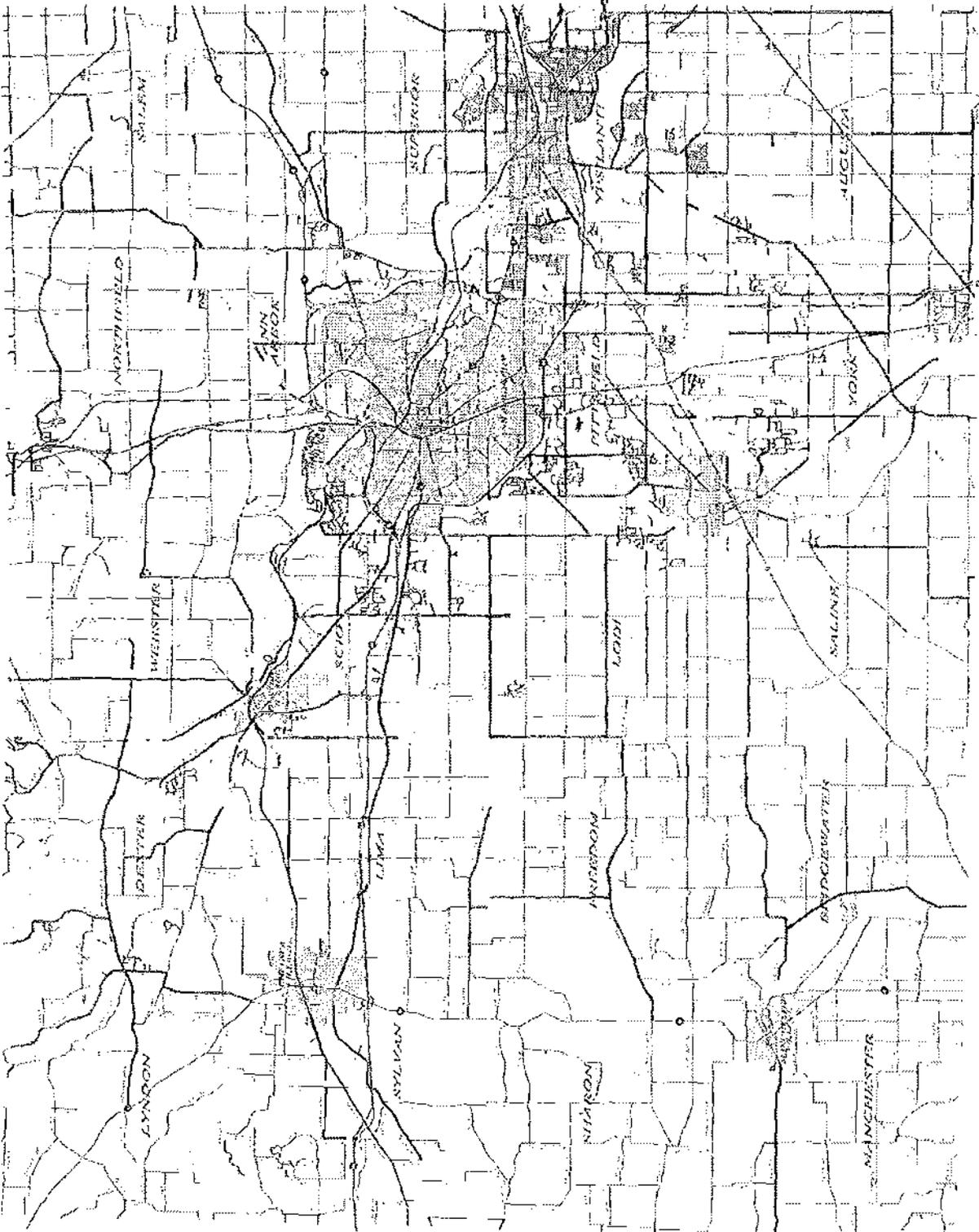
Prepared by

Federal Aid Eligible
Paved Primary Roads
Washtenaw County
Road Commission



2012
Schedules and Ratings
(PAGES)

- 1. Major Arterials
- 2. Major Collectors
- 3. Minor Collectors
- 4. Local Roads
- 5. Private Roads
- 6. Unimproved Roads
- 7. Other



Washtenaw County Road Commission

2013 PASER Ratings Paved Local Roads & Non-Federal Aid Roads



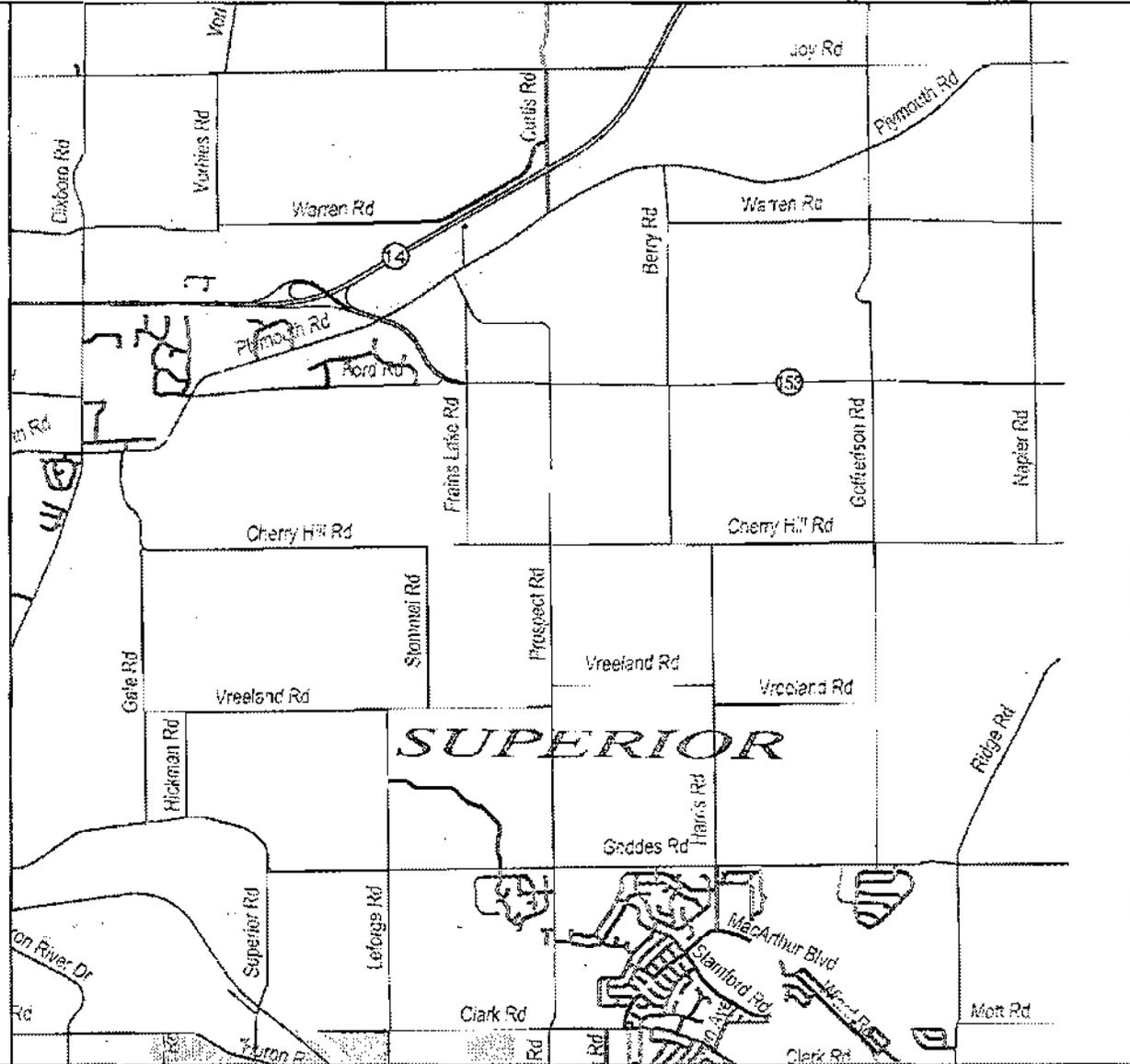
Nas to Score

2013 Pavement Surface Evaluations and Ratings (PASER)

—	Crack Seal - PASER Rating 6-9	15.42 miles
—	Sealcoat - PASER Rating 5	2.41 miles
—	Overlay - PASER Rating 4	4.64 miles
—	Mill/Overlay - PASER Rating 3	4.32 miles
—	Reconstruct - PASER Rating 1-2	2.65 miles

Total miles: 30.65 miles

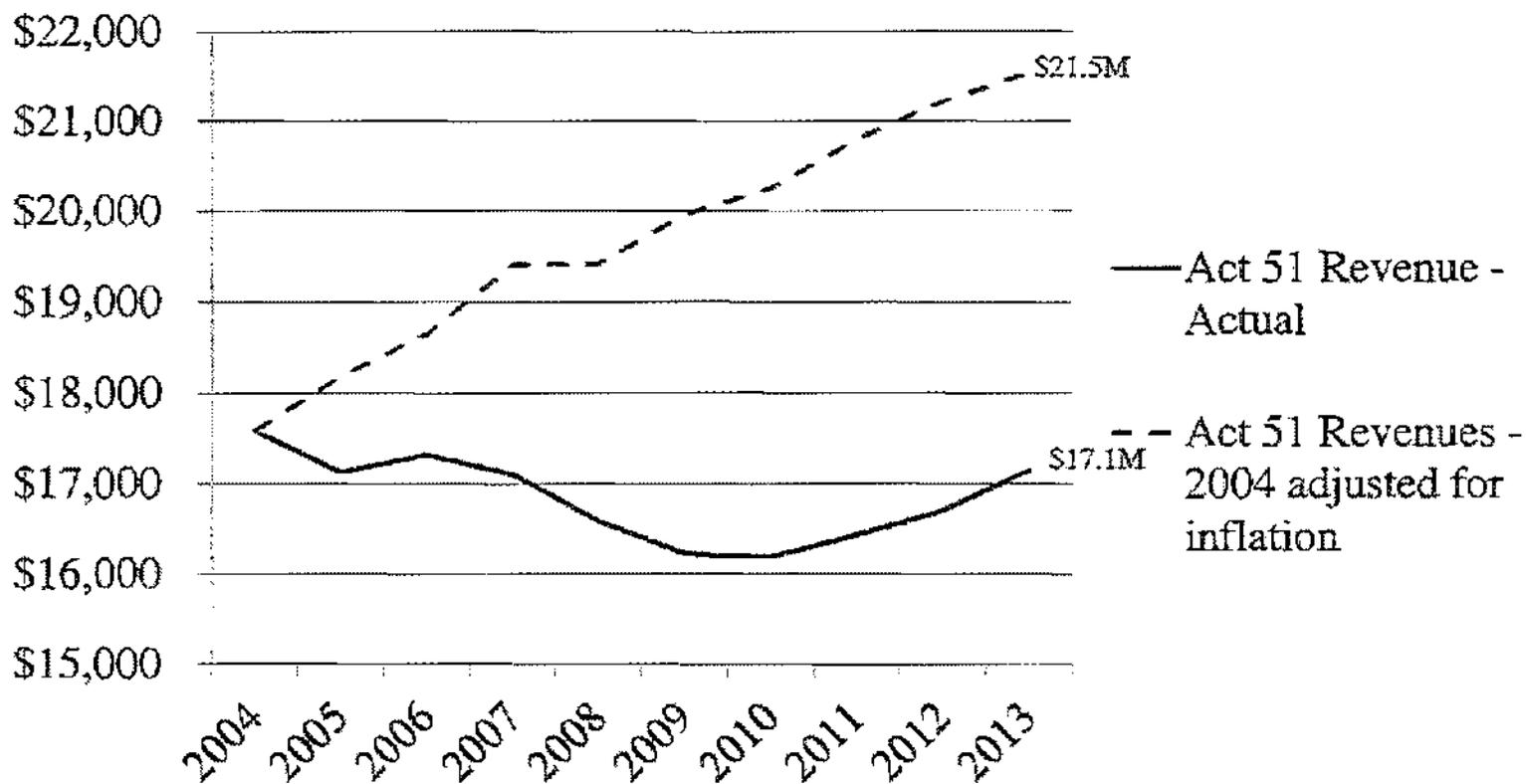
Superior Township



Washtenaw County Road Commission

Act 51 Revenue – Actual Compared to Inflationary Level

Years Ended December 31, 2004 through 2013



14

Planned Capital Investments - Michigan Transportation Fund Obligations

Project Name	Planning Area	Project Limits	Project Type	Year	Total MTF Cost (1,000's)	Total Project Cost (1,000's)
Asset Mgmt/GIS	WCRC	County	GIS/Mapping	2014-2018		\$1,000
Equipment	WCRC	County	Equipment	2014-2018	\$1,625	\$1,625
Facility and Grounds	WCRC Property	Countywide	Facility & Grounds	2014-2018	\$375	\$375
Overlay Program	Countywide	County	Resurface	2014-2018	\$0	\$0
Primary Limestone/Gravel	Countywide	County	Resurface	2014-2018	\$250	\$250
Sealcoat Program	Countywide	County	Resurface	2014-2018	\$300	\$300
Grove Road Non-motorized	Ypsilanti	Georgina to Rawsonville	Non-motorized	2014		\$1,142
Lohr/Textile Greenway II	Pittsfield	Lohr to Ann Arbor-Saline	Non-motorized	2014		\$1,676
Border to Border, Phase II	Countywide	Dexter-Huron Metro-Zeeb	Non-motorized	2015		\$90
Primary Bridge Program	Countywide	County	Bridges	2014-2018		\$450
Feldkamp Road Bridge	Saline	Over Saline River	Bridge	2014		\$950
Jackson Road Bridge	Lima	Over Mill Creek	Bridge - Preserve Deck	2014		\$440
McKinley Road Culvert	Lima/Sylvan	Over Mill Lake Drain	Bridge	2014		\$200
Wagner Road Culvert	Lodi	Over Unnamed Tributary	Bridge	2014		\$275
Austin Road Bridge	Saline	Over Saline River	Bridge	2015		\$1,250
Austin Road Bridge	Saline	Over Bauer Drain	Bridge	2015		\$1,073
Dixboro Road Bridge	Ann Arbor	Over Huron River	Bridge - Preserve Deck	2015		\$592
North Territorial Road Bridge	Dexter	Over Huron River	Bridge - Preserve Deck	2015		\$270
Zeeb Road Bridge	Scio	Over Huron River	Bridges - Preserve Deck	2015		\$230
Pavement Preservation STL	Countywide	County	Resurface	2014-2016		\$1,737
Pavement Preservation STU	Countywide	County	Resurface	2014-2018		\$2,138
Pavement Preservation TEOF-D	Countywide	County	Resurface	2014-2018		\$1,037
Resurfacing 3R STL	Countywide	County	Resurface	2014-2013		\$1,477
Resurfacing 3R STU	Countywide	County	Resurface	2014-2018		\$2,520
Resurfacing 3R TEOF-D	Countywide	County	Resurface	2014-2018		\$1,203
Pavement Preservation STL-13	Countywide	County	Resurface	2014		\$695
AA-Saline/Ellsworth/Lohr/etc	Pittsfield & Lodi	Various Locations	Signal Upgrade	2014		\$360
Ann Arbor-Saline Road	Pittsfield	Oak Valley to Eisenhower	Resurface	2014		\$1,486
Austin Road	Bridgewater	At Elsmar Road	Safety - Correct Superelev	2014		\$198
Austin Road	Bridgewater	M-52 to Schneider	Safety - Culverts/Guardrail	2014		\$437
Carpenter Road	Pittsfield	Bemis to Merrill	Safety - Correct Superelev	2014		\$436
Carpenter Road	Pittsfield	Packard to Wishonaw	Reconstruction	2014		\$2,269
Ellsworth Road	Ypsilanti	Celtside to Hewitt	Resurface	2014		\$925
Jennings Road	Webster	N. Territorial to Iwp Line	Pave Gravel	2014		\$700
Pontiac Trail	Salem	At Seven Mile Road	Safety - Roundabout	2014		\$882
Prospect Road	Superior	At Cherry Hill Road	Safety - H/Scrub/Flasher	2014		\$285
Rawsonville Road	Augusta	Tehaday to Judd	Resurface	2014		\$350
Scio Township SAD	Scio	Various Roads In Scio	Resurface	2014		\$4,000
Traffic Calming Program	Countywide	Various Locations	Safety	2014		\$500
Hewitt Road	Ypsilanti	Michigan Ave to Packard	Resurface	2015		\$625
Huron River Drive/Superior Road	Ypsilanti	Hewitt to Cornell	Resurface	2015		\$500
Huron Road	Ypsilanti	Huron River Drive to I-94	Signal Upgrads	2015		\$449
Island Lake Road	Dexter	At Wylie Road	Safety - H/Flat	2015		\$438
Plymouth Road	Superior	At Curtis Road	Safety - Turn Lanes	2015		\$263
Plymouth Road	Superior	At Fort Road	Safety - Turn Lanes/Signal	2015		\$513
State Road	Pittsfield	Morgan to Ellsworth	Preliminary Engineering	2015		\$250
Textile Intersections	Ypsilanti	Stony Creek and Hittingham	Safety	2015		\$900
Willis Road	Augusta	Hittingham to Whitteker	Safety	2015		\$880
Ann Arbor-Salina Road	Lodi	At Textile	Safety - Turn Lane/Signal	2016		\$625
Huron Road/Whitteker Road	Ypsilanti	Stony Creek to I-94	Resurface	2016		\$625
Prospect Road	Superior/Ypsilanti	Holmes to Geddes	Resurface	2016		\$250
Rawsonville Road	Augusta	Celtside-Weitz to Tehaday	Resurface	2016		\$825
Textile Road	Lodi	Ann Arbor-Saline to Maple	Resurface	2016		\$500
Carpenter Road	York/Pittsfield	Judd to Textile	Resurface	2017		\$825
Whitteker Road	Ypsilanti	At Merrill	Safety - Roundabout	2017		\$675
Seven Mile Road	Northfield	Main to Donna Lane	New Construction	2018		\$1,603
				Totals	\$2,850	\$49,880

Local Road Special Assessment District Summary: 2009 - 2014

Project	Township	Construction Yr	Road Mileage (miles)	Project Cost
Wing Meadows	Scio	2009	0.61	\$ 140,000
Varsity Drive	Pittsfield	2010	1.15	\$ 300,000
Scio Hills	Scio	2010	1.39	\$ 400,000
Uplands of Scio	Scio	2011	1.53	\$ 400,000
Fox Ridge Court	Lodi	2012	0.30	\$ 100,000
Waters Road	Lodi	2012	1.00	\$ 100,000
Polo Fields	Scio	2012	4.60	\$ 900,000
Park Road	Scio	2012	0.25	\$ 150,000
Parkland Plaza	Scio	2013	1.20	\$ 325,000
Newman Blvd	Scio	2013	0.20	\$ 100,000
The Glade	Scio	2013	0.60	\$ 180,000
Rose Drive	Scio	2013	0.52	\$ 130,000
Brookview Highlands	Lodi	2014*	1.60	\$ 470,000
Apple Ridge	York	2014*	1.30	\$ 360,000
Carriage Hills	Dexter	2014*	2.00	\$ 550,000
TOTALS			18.25	\$ 4,605,000

* Proposed for 2014 with submitted Petitions

TOWNSHIP CONTRIBUTION SUMMARY 2011 - 2013

TOWNSHIP	TOTAL 2011	TOTAL 2012	TOTAL 2013	3 Year Average
ANN ARBOR	\$ 49,000	\$ 54,000	\$ 122,000	\$ 75,000.00
AUGUSTA	\$ 97,000	\$ 202,000	\$ 203,000	\$ 167,333.33
BRIDGEWATER	\$ 32,000	\$ 34,000	\$ -	\$ 22,000.00
DEXTER	\$ 90,000	\$ 105,000	\$ 82,000	\$ 92,333.33
FREEDOM	\$ 42,000	\$ 45,000	\$ 57,000	\$ 48,000.00
LIMA	\$ 47,000	\$ 51,000	\$ 70,000	\$ 56,000.00
LODI	\$ 150,000	\$ 415,000	\$ 141,000	\$ 235,333.33
LYNDON	\$ 20,000	\$ 23,000	\$ 16,000	\$ 19,666.67
MANCHESTER	\$ 100,000	\$ 128,000	\$ 47,000	\$ 91,666.67
NORTHFIELD	\$ 42,000	\$ 62,000	\$ 84,000	\$ 62,666.67
PITTSFIELD	\$ 183,000	\$ 792,000	\$ 393,000	\$ 456,000.00
SALEM	\$ 173,000	\$ 296,000	\$ 1,042,000	\$ 503,666.67
SALINE	\$ 101,000	\$ 92,000	\$ 110,000	\$ 101,000.00
SCIO	\$ 471,000	\$ 1,245,000	\$ 833,000	\$ 849,666.67
SHARON	\$ 54,000	\$ 34,000	\$ 20,000	\$ 36,000.00
SUPERIOR	\$ 161,000	\$ 280,000	\$ 322,000	\$ 254,333.33
SYLVAN	\$ 17,000	\$ 10,000	\$ 8,000	\$ 11,666.67
WEBSTER	\$ 135,000	\$ 153,000	\$ 89,000	\$ 125,666.67
YORK	\$ 26,000	\$ 34,000	\$ 108,000	\$ 56,000.00
YPSILANTI	\$ 1,190,000	\$ 4,970,000	\$ 2,794,000	\$ 2,984,666.67
	\$ 3,180,000	\$ 9,025,000	\$ 6,541,000	\$ 6,248,666.67

Summary of Gravel Local Roads Needs for each TOWNSHIP

TOWNSHIP	Local Gravel Road Miles	Local Gravel Road Needs at \$80k/mi	Subdivision Gravel Road Miles	Subd. Gravel Road Needs at \$ 60k/mi	Total Needs for Local & Subd Gravel Roads	Average 10 year Expenditure Needs for Gravel Roads
ANN ARBOR	10.7	\$ 856,000	5.6	\$ 336,000	\$ 1,192,000	\$ 119,200
AUGUSTA	48.7	\$ 3,896,000	2.0	\$ 120,000	\$ 4,016,000	\$ 401,600
BRIDGEWATER	38.7	\$ 3,096,000	0.0	\$ -	\$ 3,096,000	\$ 309,600
DEXTER	23.4	\$ 1,872,000	2.0	\$ 120,000	\$ 1,992,000	\$ 199,200
FREEDOM	46.7	\$ 3,736,000	0.0	\$ -	\$ 3,736,000	\$ 373,600
LIMA	41.6	\$ 3,328,000	0.0	\$ -	\$ 3,328,000	\$ 332,800
LODI	41.0	\$ 3,280,000	0.6	\$ 36,000	\$ 3,316,000	\$ 331,600
LYNDON	35.2	\$ 2,816,000	2.5	\$ 150,000	\$ 2,966,000	\$ 296,600
MANCHESTER	46.2	\$ 3,696,000	0.9	\$ 54,000	\$ 3,750,000	\$ 375,000
NORTHFIELD	45.7	\$ 3,656,000	3.9	\$ 234,000	\$ 3,890,000	\$ 389,000
PITTSFIELD	11.2	\$ 896,000	3.2	\$ 192,000	\$ 1,088,000	\$ 108,800
SALEM	36.8	\$ 2,944,000	1.0	\$ 60,000	\$ 3,004,000	\$ 300,400
SALINE	28.5	\$ 2,280,000	0.3	\$ 18,000	\$ 2,298,000	\$ 229,800
SCIO	22.8	\$ 1,824,000	10.7	\$ 642,000	\$ 2,466,000	\$ 246,600
SHARON	34.9	\$ 2,792,000	0.0	\$ -	\$ 2,792,000	\$ 279,200
SUPERIOR	30.9	\$ 2,472,000	0.9	\$ 54,000	\$ 2,526,000	\$ 252,600
SYLVAN	27.1	\$ 2,168,000	1.0	\$ 60,000	\$ 2,228,000	\$ 222,800
WEBSTER	41.3	\$ 3,304,000	2.2	\$ 132,000	\$ 3,436,000	\$ 343,600
YORK	26.9	\$ 2,152,000	1.8	\$ 108,000	\$ 2,260,000	\$ 226,000
YPSILANTI	4.0	\$ 320,000	0.3	\$ 18,000	\$ 338,000	\$ 33,800
TOTALS	642.3	\$ 51,384,000	38.9	\$ 2,334,000	\$ 53,718,000	\$ 5,371,800

Summary of Paved Local and Subdivision Roads Needs for each TOWNSHIP

TOWNSHIP	Crack Seal	Crack Sealing Cost	Surface Treatment	Surface Treatment	Mill & Overlay	Mill & Overlay	Pulverization & Pave	Pulverization & Pave	Total Needs for	Average 10 year
	Road Miles	at \$7k/mi		at \$30k/mi	Road Miles	at \$180k/mi	Road Miles	at \$ 300k/mi	Local & Subd Paved Roads	Expenditure Needs for Paved Roads
ANN ARBOR	1.0	\$ 7,000	1.0	\$ 30,000	2.3	\$ 414,000	1.5	\$ 450,000	\$ 901,000	\$ 90,100
AUGUSTA	3.4	\$ 23,450	0.3	\$ 9,000	3.0	\$ 540,000	0.0	\$ -	\$ 572,450	\$ 57,245
BRIDGEWATER	0.0	\$ -	0.0	\$ -	0.0	\$ -	0.5	\$ 150,000	\$ 150,000	\$ 15,000
DEXTER	4.2	\$ 29,400	1.6	\$ 48,000	2.0	\$ 360,000	5.1	\$ 1,530,000	\$ 1,967,400	\$ 196,740
FREEDOM	0.0	\$ -	0.0	\$ -	0.0	\$ -	0.5	\$ 150,000	\$ 150,000	\$ 15,000
LIMA	1.7	\$ 11,900	0.0	\$ -	2.5	\$ 450,000	0.0	\$ -	\$ 461,900	\$ 46,190
LODI	1.0	\$ 7,000	2.0	\$ 60,000	8.0	\$ 1,440,000	2.0	\$ 600,000	\$ 2,107,000	\$ 210,700
LYNDON	0.0	\$ -	0.2	\$ 6,000	0.0	\$ 1,800	0.0	\$ -	\$ 7,800	\$ 780
MANCHESTER	0.0	\$ -	0.0	\$ -	0.0	\$ -	0.5	\$ 159,000	\$ 159,000	\$ 15,900
NORTHFIELD	3.7	\$ 25,900	0.3	\$ 9,000	3.1	\$ 558,000	2.0	\$ 600,000	\$ 1,192,900	\$ 119,290
PITTSFIELD	45.5	\$ 318,500	13.3	\$ 399,000	18.5	\$ 3,330,000	3.9	\$ 1,170,000	\$ 5,217,500	\$ 521,750
SALEM	0.6	\$ 4,200	1.2	\$ 36,000	1.0	\$ 180,000	0.0	\$ -	\$ 220,200	\$ 22,020
SALINE	0.0	\$ -	0.0	\$ -	0.0	\$ -	0.7	\$ 219,000	\$ 219,000	\$ 21,900
SCIO	13.5	\$ 94,500	2.1	\$ 63,000	7.0	\$ 1,260,000	4.8	\$ 1,440,000	\$ 2,857,500	\$ 285,750
SHARON	0.0	\$ -	0.0	\$ -	0.0	\$ -	0.0	\$ -	\$ -	\$ -
SUPERIOR	16.5	\$ 115,500	2.5	\$ 75,000	7.2	\$ 1,296,000	3.0	\$ 900,000	\$ 2,386,500	\$ 238,650
SYLVAN	1.0	\$ 7,000	1.7	\$ 51,000	9.5	\$ 1,710,000	3.0	\$ 900,000	\$ 2,668,000	\$ 266,800
WEBSTER	0.0	\$ -	0.0	\$ -	0.8	\$ 144,000	0.3	\$ 90,000	\$ 234,000	\$ 23,400
YORK	13.3	\$ 93,100	2.1	\$ 63,000	6.5	\$ 1,170,000	7.0	\$ 2,100,000	\$ 3,426,100	\$ 342,610
YPSILANTI	100.0	\$ 700,000	13.8	\$ 414,000	14.8	\$ 2,664,000	2.8	\$ 840,000	\$ 4,618,000	\$ 461,800
TOTALS	205.4	\$ 1,437,450	42.1	\$ 1,263,000	86.2	\$ 15,517,800	37.7	\$ 11,298,000	\$ 29,516,250	\$ 2,951,625

Summary of Revenue Generated with a TOWNSHIP Wide Special Assessment District (SAD)

TOWNSHIP	Parcel Count (2013)	Revenue at \$ 60/parcel	Revenue at \$ 70/parcel	Revenue at \$ 80/parcel	Revenue at \$ 90/parcel
ANN ARBOR	1,850	\$ 111,000	\$ 129,500	\$ 148,000	\$ 166,500
AUGUSTA	3,590	\$ 215,400	\$ 251,300	\$ 287,200	\$ 323,100
BRIDGEWATER	1,150	\$ 69,000	\$ 80,500	\$ 92,000	\$ 103,500
DEXTER	3,560	\$ 213,600	\$ 249,200	\$ 284,800	\$ 320,400
FREEDOM	1,180	\$ 70,800	\$ 82,600	\$ 94,400	\$ 106,200
LIMA	1,900	\$ 114,000	\$ 133,000	\$ 152,000	\$ 171,000
LODI	2,650	\$ 159,000	\$ 185,500	\$ 212,000	\$ 238,500
LYNDON	1,660	\$ 99,600	\$ 116,200	\$ 132,800	\$ 149,400
MANCHESTER	3,000	\$ 180,000	\$ 210,000	\$ 240,000	\$ 270,000
NORTHFIELD	4,620	\$ 277,200	\$ 323,400	\$ 369,600	\$ 415,800
PITTSFIELD	12,300	\$ 738,000	\$ 861,000	\$ 984,000	\$ 1,107,000
SALEM	3,490	\$ 209,400	\$ 244,300	\$ 279,200	\$ 314,100
SALINE	1,350	\$ 81,000	\$ 94,500	\$ 108,000	\$ 121,500
SCIO	6,000	\$ 360,000	\$ 420,000	\$ 480,000	\$ 540,000
SHARON	1,160	\$ 69,600	\$ 81,200	\$ 92,800	\$ 104,400
SUPERIOR	6,000	\$ 360,000	\$ 420,000	\$ 480,000	\$ 540,000
SYLVAN	1,780	\$ 106,800	\$ 124,600	\$ 142,400	\$ 160,200
WEBSTER	3,240	\$ 194,400	\$ 226,800	\$ 259,200	\$ 291,600
YORK	3,170	\$ 190,200	\$ 221,900	\$ 253,600	\$ 285,300
YPSILANTI	20,740	\$ 1,244,400	\$ 1,451,800	\$ 1,659,200	\$ 1,866,600
TOTALS	84,390	\$ 5,063,400	\$ 5,907,300	\$ 6,751,200	\$ 7,595,100

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
April 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$241,408.00</i>	<i>\$1,669.00</i>	<i>1</i>
Electrical Permits	<i>\$0.00</i>	<i>\$1,690.00</i>	<i>11</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$2,909.00</i>	<i>23</i>
Plumbing	<i>\$0.00</i>	<i>\$1,540.00</i>	<i>10</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$300.00</i>	<i>3</i>
Res-New Building	<i>\$749,424.00</i>	<i>\$4,921.00</i>	<i>1</i>
Res-Other Building	<i>\$0.00</i>	<i>\$400.00</i>	<i>4</i>
Res-Renovations	<i>\$0.00</i>	<i>\$200.00</i>	<i>2</i>
Totals	<i>\$990,832.00</i>	<i>\$13,629.00</i>	<i>55</i>

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Plumbing	<i>\$0.00</i>	<i>\$1,540.00</i>	<i>10</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$300.00</i>	<i>3</i>
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Res-Renovations	<i>\$0.00</i>	<i>\$200.00</i>	<i>2</i>
Totals	<i>\$990,832.00</i>	<i>\$13,629.00</i>	<i>55</i>

April 2014 Fire Department Responses

Structure Fires: 1) 1671 HARVEST 4/10/14

Residential Fire Alarm: 3

1949 WHITE OAK LN. 4/10/14

8424 THAMES CT 4/16/14

9132 ASCOT 4/24/14

Vehicle Fires: 1) M-14 @ FORD RD

Commercial Fire Alarm: 0

Brush Fires: 2

St. Joseph Mercy Hospital Alarms: 0

Trash Fires: 0

Utility Emergency: 4

Medical Emergencies: 41

Public Service Request: 1

Personal Injury Accidents: 1) CLARK AT
MACARTHUR

Good Intent: 10

Carbon Monoxide Alarms: 3

Property Damage Accidents: 4

Mutual Aid:13

All Other Incidents:0

Total Alarms:84

Burn Permits:69

Superior Township Fire Department Mutual Aid Responses April 2014

Date	Type	Department	Location	Shift	Info
4/1/2014	AMA	YTFD	2220 E. MICHIGAN	1	STRUCTURE FIRE
4/4/2014	AMA	AATFD	23 AT HRD	2	PI
4/7/2014	AMA	YTFD	833 FOREST CT	3	STRUCTURE FIRE
4/9/2014	AMA	YTFD	579 HARRIS	1	STRUCTURE FIRE
4/10/2014	AMA REC	YTFD,AATFD,YFD	1671 HARVEST LN	3	STRUCTURE FIRE
4/12/2014	AMA	YTFD	1462 PARKWOOD	3	POSSIBLE STRUCTURE FIRE
4/12/2014	MA	SALEM TWP	7MILE AT TERRA BELLA	3	BRUSH FIRE
4/19/2014	MA	BOX YTFD	1377 LEVONA	1	STRUCTURE FIRE
4/23/2014	AMA	YTFD	1411 DELAWARE	3	STRUCTURE FIRE
4/25/2014	MA	SALEM TWP	7645 CHUBB	1	BRUSH FIRE
4/27/2014	MA	YFD	714 DEWIGHT	2	STRUCTURE FIRE
4/29/2014	MA BOX	PTFD	2595 FOSTER	1	STRUCTURE FIRE
4/30/2014	AMA	AATFD	23 AT WARREN	3	ROLL OVER

APRIL 2014

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: MAY 2ND 2014

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS: 0

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$.00

ALARM LOCATIONS:

Superior Township Ordinance Report

April to May 2014

Landscape Debris-Blight

Ordinance 165

1727 Hamlet	junk in yard, 1 st notice sent
1722 Stephens	junk at curb, removed after 2 nd Township notice
6645 Warren	blight in yard, pending
1652 Harvest	dilapidated garage, notice sent, resident responded, pending
1746 Stephens	boards falling off Garage, empty house inspected by Building Inspector
Ridge rd	medical waste dumped along road, resident advised to contact Sheriff
1390 Stamford	junk at curb, overflowing receptacles, notice sent, removed
1763 Sheffield	junk at curb, removed after Twp contact
1035 Macarthur Dr	junk on side of house, contact made, partially cleared
9296 Panama	Appliances in driveway, removed after notice
1614 Wiard	junk at curb, removed after Twp contact
1342 Stamford	junk in garage, removed after notice sent
8712 Heather	junk at curb for two weeks, removed after notice
1666 Stephens	large pile of tires in front yard, notice sent, not removed Township to remove

Noise Complaints

Animal Complaints

1634 Wiard report of pit bulls running loose, not verified, pending

Vehicles

9327 Panama vehicles on lawn, notice, removed
9304 Panama vehicle on lawn, moved by owner at Twp request
1646 Wiard vehicle on lawn, 1st notice, removed
9843 High Meadow Vehicle in street with flats, not moved for three weeks, referred to WCSO
1717 Dover vehicle on lawn, 1st notice, removed
8659 Pine Ct. vehicle with flats, repaired after notice
9287 Panama vehicle with flats, repaired after notice
1757 Dover ct. vehicle with flats, repaired after notice
1606 Wiard vehicle on lawn, 1st notice, removed
8596 Buckingham car on jacks for two days in drive, moved
1717 Dover vehicle on lawn, 1st notice, removed
1811 Abbey vehicle in drive with flats, 1st notice sent
9075 Ascot vehicle in drive with flats, 1st notice sent
9032 Arlington vehicle in drive with flats, 1st notice sent
1600 Stephens catering truck in drive for week, 1st notice sent

Miles: 227

Time: 40

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

Approved by Superior Township Park Commission on 4/21/2014

Superior Township Park Commission
Regular Meeting
March 17, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Marion Morris, Sandi Lopez, Mirada Jenkins, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Other present: Trustee Alex Williams, Supervisor Ken Schwartz, Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. February 18, 2014
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 2/18/14 as drafted. The motion carried.
- VI. Citizen Participation
Supervisor Ken Schwartz gave a general overview of township operations since January. He and Keith Lockie will attend the Ypsilanti District Library board meeting on March 27, 2014.
- VII. Board Liaison Report
Trustee Alex Williams reported on the Township Board meeting 2/18/14. The Utility Department audit has been completed. A home invasion was reported on Frains Lake. A utility fee was waived again this year for residents of Bromley Park subdivision. The Fire Department was authorized to begin the bid process to purchase a fire truck. Discussion of the Legal Defense Fund was tabled. Assessing standards were reviewed. The personnel manual was updated.
- VIII. Park Reports
 - A. Chair Report
Chair Jan Berry reported that the township bookkeeper is no longer at township hall.
 - B. Administrator
Keith Lockie submitted a written report. The Utility Department audit occurred 2/10/14. Other fund audits, including Parks, will begin March 31. He has been assisting with township hall audit preparation.

Maintenance staff continued clearing snow and ice from township properties. Staff worked on the 2014 Events Flyer and Park Rules. Vehicles and equipment were cleaned and prepared for spring.

Approved by Superior Township Park Commission on 4/21/2014

- C. **Board Meeting Attendees**
Sandi Lopez attended the 2/18/14 board meeting. She said Alex Williams' report covered everything.
- D. **Park Steward – No report.**
- E. **Safety**
There have been no accidents or injuries.

It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the Parks reports. The motion carried.

- IX. **Communications**
 - A. **Proposed Park Rules Sign**
 - B. **2014 Events Flyer**

It was moved by Marion Morris and supported by Sandi Lopez to receive the Communications. The motion carried.

- X. **Old Business**
 - A. **Park Rules**

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve the proposed text for the Park Rules signs as submitted in the board packet, with white letters on a black background. The motion carried.

- B. **2014 Events**

2014 recreational events are:

Easter Egg Hunt	April 12	Fireman's Park
Superior Day	June 14	Oakbrook Park
Kite & Rocket Building	June 21	Fireman's Park
Kickball	July 19	Oakbrook Park
Dixboro Fair Book Give-away	August 2	Dixboro Green
Pumpkin Carving/Arts & Crafts	October 18	Norfolk Park

Commissioners Jan Berry, Mirada Jenkins and Martha Kern-Boprie volunteered to help with the Easter Egg Hunt, which is scheduled before the next Park Commission meeting. Marion Morris is coordinating Superior Day activities.

Commissioners encouraged more promotion of the recreational events, including large signs, websites, county listings and local media.

- XI. **New Business**
None

- XII. **Bills for Payment**

It was moved by Uva Wilbanks and supported by Marion Morris to pay the bills totaling \$2,287.58. The motion carried.

- XIII. **Financial Statements**

- A. **February 28, 2014**

It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the 2/28/14 Financial Statements. The motion carried.

Approved by Superior Township Park Commission on 4/21/2014

XIV. Pleas and Petitions
None

XV. Adjournment
It was moved by Uva Wilbanks and supported by Sandi Lopez to adjourn at 7:11 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@washtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Ken Schwartz, Superior Township Supervisor
From: Marlene Radzik, Police Services Lieutenant
Through: Dieter Heren, Police Services Commander
Date: February 18, 2014
Re: January 2014 Police Services Monthly Report

For the month of April 2014 deputies handled 747 calls for service compared to April 2013 where deputies handled 748 calls for service in Superior Township.

For the month of April 2014 deputies initiated 121 traffic stops and issued 34 citations.

Information on significant events this month includes:

- On April 30th, 2014 at approximately 0830 hours Deputy Ross responded to 1900 N. Prospect (Fairfax Manor) for a report of a missing person. Shortly after being dispatched another Superior Township deputy was dispatched to the area of Ascot in reference to a person, "breaking into houses."

It was discovered that the call on Ascot was, in fact, the missing person from Fairfax Manor and suffers from mental illness. The subject was not attempting to break into houses but rather peering in windows due to his mental illness. The subject was transported back to the facility and taken to U of M Hospital for a psychiatric evaluation.

Due to an influx of calls for service at this facility the Sheriff's Office has been working with the State of Michigan licensing board to make sure the patients at this facility are being supervised and cared for appropriately.

- On April 20th, 2014 at approximately 0720 hours Deputy M. Williams investigated a pedestrian personal injury crash on St. Joseph Mercy Hospital Campus. The pedestrian was 92 years of age was struck by a vehicle and was transported to St. Joseph Mercy Hospital via Huron Valley Ambulance. Later in the evening the female victim died as a result of her injuries. Speed and/or alcohol were not a factor. The case has been turned over to the Washtenaw County Prosecutor's Office for review.
- On April 20th, 2014 Deputy Peltier investigated a report of an armed robbery in the 1700 block of Hamlet Road. A knife was used and the victim reported that prescription medication, credit card and cash were taken. Deputy Peltier located the suspect, placed him into custody and transported him to the Washtenaw County Jail. The Washtenaw County Prosecutor's Office charged the suspect, whom resides in Ypsilanti Township, with the following:

- Felony-Assault with Intent to Rob while Armed
- Felony-Larceny From Person
- Felony-Possession of Analogues

The suspect and victim were known to one another.

- On April 19th, 2014 at approximately 1255 hours Superior Township units were dispatched to the 9300 block of Macarthur Blvd for a report of "shots fired." The lengthy investigation resulted in identifying the suspect who fired a weapon approximately five times into a crowd of people. The argument stemmed over a fight between two females at a party the night prior. The suspect (shooter) is the brother of one of the females involved in the fight.

The Washtenaw County Sheriff's Office currently has an active warrant out for Montel Dione Gatlin, B/M, 10-20-1988. The warrant is a twelve (12) count felony warrant for the following:

- CT 1-Assault with Intent to Murder
- CT 2-Assault with Intent to Murder
- CT 3-Assault with Intent to Murder
- CT 4-Assault with Intent to do Great Bodily Harm less than Murder
- CT 5- Assault with Intent to do Great Bodily Harm less than Murder
- CT 6- Assault with Intent to do Great Bodily Harm less than Murder
- CT 7-Assault with a Dangerous Weapon (Felonious Assault)
- CT 8-Assault with a Dangerous Weapon (Felonious Assault)
- CT 9-Assault with a Dangerous Weapon (Felonious Assault)
- CT 10-Felony Firearm
- CT 11-Felony Firearm
- CT 12-Felony Firearm
- The Washtenaw County Sheriff's Office in collaboration with the Community Action Team and Ypsilanti City Police Department are actively looking for Montel Dione Gatlin for his arrest.

- On April 7th, 2014 at approximately 0005 hours Superior Township Deputies were dispatched to the 8700 block of Macarthur Blvd regarding "shots fired." Upon arrival the victim stated that she heard some yelling inside her apartment. Victim advised that she had already went to sleep but some of her acquaintances were still inside her apartment. When she was awakened by the arguing she observed her brother standing outside of her apartment wielding a gun around and threatening to "shoot everybody in the apartment." The victim stated he was behaving this way because he was intoxicated. Prior to fleeing on foot the suspect did fire one round into a window; thankfully nobody was struck by the stray bullet.

The suspect, later identified as Kent Dewayne Robinson, B/M, 4-27-1992 was taken into custody on an outstanding warrant. Kent Robinson was interviewed at the jail by Deputy Rex. Deputy Rex forwarded the additional interview to the Washtenaw County Prosecutor's Office and a felony warrant was issued for the following charges:

- CT 1-Assault with a Dangerous Weapon (Felonious Assault)
- CT 2-Assault with a Dangerous Weapon (Felonious Assault)
- CT 3-Assault with a Dangerous Weapon (Felonious Assault)
- CT 4-Weapons Firearms (Discharge at a Building)
- CT 5- Felony Firearm

No other significant events

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

For The Month Of April

Classification	Apr/2013	Apr/2014	%Change
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	1	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	1	0%
12000 ROBBERY	1	2	100%
13001 NONAGGRAVATED ASSAULT	13	11	-15.3%
13002 AGGRAVATED/FELONIOUS ASSAULT	9	2	-77.7%
13003 INTIMIDATION/STALKING	1	2	100%
20000 ARSON	0	0	0%
22001 BURGLARY -FORCED ENTRY	6	1	-83.3%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	1	0%
23003 LARCENY -THEFT FROM BUILDING	5	4	-20%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	3	2	-33.3%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	0%
23007 LARCENY -OTHER	7	2	-71.4%
24001 MOTOR VEHICLE THEFT	1	0	-100%
25000 FORGERY/COUNTERFEITING	1	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	3	3	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	1	0%
26003 FRAUD -IMPERSONATION	2	2	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	11	11	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	5	4	-20%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	2	0%
52001 WEAPONS OFFENSE- CONCEALED	2	0	-100%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
Group A Totals	72	53	-26.3%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	3	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	2	1	-50%
38002 FAMILY -NONSUPPORT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	0	1	0%
48000 OBSTRUCTING POLICE	1	1	0%
49000 ESCAPE/FLIGHT	1	0	-100%
50000 OBSTRUCTING JUSTICE	2	3	50%
53001 DISORDERLY CONDUCT	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	1	0%
55000 HEALTH AND SAFETY	0	1	0%
57001 TRESPASS	1	3	200%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

For The Month Of April

Classification	Apr/2013	Apr/2014	%Change
7000 JUVENILE RUNAWAY	2	4	100%
7300 MISCELLANEOUS CRIMINAL OFFENSE	1	0	-100%
Group B Totals	12	18	50%
2800 JUVENILE OFFENSES AND COMPLAINTS	14	5	-64.2%
2900 TRAFFIC OFFENSES	8	3	-62.5%
3000 WARRANTS	16	13	-18.7%
3100 TRAFFIC CRASHES	15	15	0%
3200 SICK / INJURY COMPLAINT	15	14	-6.66%
3300 MISCELLANEOUS COMPLAINTS	166	183	10.24%
3500 NON-CRIMINAL COMPLAINTS	122	149	22.13%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	205	211	2.926%
3800 ANIMAL COMPLAINTS	20	16	-20%
3900 ALARMS	45	49	8.888%
Group C Totals	626	658	5.111%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	2	0%
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	0	3	0%
5000 FIRE CLASSIFICATIONS	1	1	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	1	1	0%
6000 MISCELLANEOUS ACTIVITIES (6000)	25	2	-92%
6100 MISCELLANEOUS ACTIVITIES (6100)	34	18	-47.0%
6300 CANINE ACTIVITIES	0	1	0%
6500 CRIME PREVENTION ACTIVITIES	7	3	-57.1%
6600 COURT / WARRANT ACTIVITIES	1	1	0%
6700 INVESTIGATIVE ACTIVITIES	0	3	0%
Group F Totals	67	28	-58.2%
City Superior Twp Totals	776	761	-2.18%

CLR-008 Monthly Summary Of Offenses (WD)

City:Superior Twp-SUT

Year To Date Through April

Classification	2013	2014	%Change
Group F Totals	0	0	0%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	3	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	3	200%
12000 ROBBERY	4	3	-25%
13001 NONAGGRAVATED ASSAULT	49	37	-24.4%
13002 AGGRAVATED/FELONIOUS ASSAULT	23	11	-52.1%
13003 INTIMIDATION/STALKING	9	6	-33.3%
20000 ARSON	1	0	-100%
22001 BURGLARY -FORCED ENTRY	31	14	-54.8%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	4	2	-50%
23003 LARCENY -THEFT FROM BUILDING	23	13	-43.4%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	5	15	200%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	3	0%
23007 LARCENY -OTHER	11	3	-72.7%
24001 MOTOR VEHICLE THEFT	2	4	100%
25000 FORGERY/COUNTERFEITING	1	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	10	150%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	5	2	-60%
26003 FRAUD -IMPERSONATION	4	6	50%
26005 FRAUD -WIRE FRAUD	1	2	100%
27000 EMBEZZLEMENT	2	0	-100%
28000 STOLEN PROPERTY	0	2	0%
29000 DAMAGE TO PROPERTY	44	25	-43.1%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	13	9	-30.7%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	5	0%
52001 WEAPONS OFFENSE- CONCEALED	3	1	-66.6%
52003 WEAPONS OFFENSE -OTHER	0	1	0%
Group A Totals	241	181	-24.8%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	3	200%
22004 POSSESSION OF BURGLARY TOOLS	1	0	-100%
26006 FRAUD -BAD CHECKS	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	3	4	33.33%
38002 FAMILY -NONSUPPORT	0	1	0%
41002 LIQUOR VIOLATIONS -OTHER	0	2	0%
48000 OBSTRUCTING POLICE	5	2	-60%
49000 ESCAPE/FLIGHT	3	1	-66.6%
50000 OBSTRUCTING JUSTICE	11	7	-36.3%
53001 DISORDERLY CONDUCT	1	1	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	8	2	-66.6%
55000 HEALTH AND SAFETY	3	1	-66.6%

CLR-008 Monthly Summary Of Offenses (WD)

City: Superior Twp-SUT

		Year To Date Through April		
Classification		2013	2014	%Change
57001	TRESPASS	3	4	33.33%
70000	JUVENILE RUNAWAY	7	9	28.57%
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	0	-100%
Group B Totals		47	38	-19.1%
2800	JUVENILE OFFENSES AND COMPLAINTS	31	13	-58.0%
2900	TRAFFIC OFFENSES	30	8	-73.3%
3000	WARRANTS	72	44	-38.8%
3100	TRAFFIC CRASHES	109	128	17.43%
3200	SICK / INJURY COMPLAINT	38	57	50%
3300	MISCELLANEOUS COMPLAINTS	628	711	13.21%
3500	NON-CRIMINAL COMPLAINTS	480	588	22.5%
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	901	714	-20.7%
3800	ANIMAL COMPLAINTS	56	48	-17.8%
3900	ALARMS	169	232	37.27%
Group C Totals		2514	2541	1.073%
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	4	0%
4200	PARKING CITATIONS	0	4	0%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4500	MISCELLANEOUS A THROUGH UUUU	5	16	220%
Group D Totals		6	24	300%
5000	FIRE CLASSIFICATIONS	2	1	-50%
5100	18A STATE CODE FIRE CLASSIFICATIONS	2	1	-50%
Group E Totals		4	2	-50%
6000	MISCELLANEOUS ACTIVITIES (6000)	81	34	-56.0%
6100	MISCELLANEOUS ACTIVITIES (6100)	107	72	-32.7%
6300	CANINE ACTIVITIES	2	5	150%
6500	CRIME PREVENTION ACTIVITIES	27	19	-29.6%
6600	COURT / WARRANT ACTIVITIES	1	1	0%
6700	INVESTIGATIVE ACTIVITIES	5	8	60%
Group F Totals		223	139	-37.6%
City : Superior Twp Totals		3035	2925	-3.62%



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48106-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP CRIME STATS May 16, 2014

2014 Traffic Stops (YTD)	2013 Traffic Stops (YTD)	Percentage Change
500	991	50% Decrease
Previous 7 days> 26	Previous 7 Days> 73	64% Decrease

2014 Citations (YTD)	2013 Citations (YTD)	Percentage Change
178	740	76% Decrease
Previous 7 days> 10	Previous 7 days> 35	71% Decrease

2014 Drunk Driving Arrest (YTD)	2013 Drunk Driving Arrest (YTD)	Percentage Change
3	6	50% Decrease
Previous 7 days> 0	Previous 7 days> 0	No Change

Weekly Updated Information

	2014 (YTD)	2013 (YTD)	Percentage Change
Calls for Service (YTD)	3223	3405	5% Decrease
Homes Invasions (YTD)	15	35	57% Decrease
Larceny's (YTD)	37	53	30% Decrease
Robbery's (YTD)	3	5	40% Decrease
Assaultive Crimes (YTD)	53	77	31% Decrease
Traffic Crashes (YTD)	140	120	16% Increase



Memorandum

To: Superior Township Board of Trustees
From: Keith Lockie
Date: May 19, 2014
Re: Utility Department Report

- Department personnel replaced the sump pump at the Clark Road Lift Station.
- Department personnel TVed many sewer lines at homeowner requests. We also TVed the sewer service at Township Hall at their request.
- FTL Construction assisted department staff in repairing a large water main @ 1345 Stamford (Glen Oaks) that was discovered on May 3, 2014. This break resulted in the department issuing a "Boil Water Advisory" for the first time in years to the entire water/sewer district, excluding St. Joe's campus. The break was repaired at 1 a.m. on May 4. The staff worked a total of 54 hours of overtime on this break.

Water samples were taken, by our personnel, assisted by OHM, on May 4 and May 5. Samples came back clear. The advisory was lifted on May 6. On May 7 two more samples were taken, as requested by the MDEQ, which also came back clear.

- On April 30, 2014 longtime employee, Kerry Bordine, retired after working in the department 18 years. Mr. Bordine was an exemplary employee, who will be greatly missed.

Zoning Report

April 23, 2014

5221 Church Street- The Township has received an application for a Transient and Amusement Enterprises Activity permit for the 2014 season's Dixboro Farmers Market. As you may remember, the Farmers Market is held at the Village Green and is required to renew their permit annually. The Township board of Trustees has reviewed and accepted the application at their April 21st meeting. I am now authorized to perform an administrative review and will either approve or deny the application as required. I expect to complete my review within the next week. The Dixboro Farm Market expects to open on Friday, May 30th.

Mystic Forest – In 2013, representatives of the Issa family approached the Township with questions relating to the side yard setbacks in this development. The sideyard setbacks were 25 foot least side and 60 foot total of both in a development where the lot sizes were similar to the R-2 district. Ultimately, the Township Board approved an amendment to the Consent Judgment for this development and modified the setbacks. Currently, the Building Department is experiencing renewed construction activity in the subdivision with building permits for two new single family dwellings being issued in March and April.

Richard Mayernik, Building/Zoning Official

A handwritten signature in black ink, appearing to be the name 'Richard Mayernik', written in a cursive style.



April 25, 2014

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Re: Conversion of Comcast of the South, Inc., to
Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC

Dear Mr. Phillips:

Consistent with our desire to keep you fully informed regarding activities that relate to the cable service provided in your community, I am writing to let you know about a change that is taking place in the corporate form and name of Comcast of the South, Inc., which holds the cable franchise in Superior. Comcast of the South, Inc., has been converted from a corporation to a limited liability company (LLC), effective March 31, 2014. The conversion allows Comcast to simplify its tax reporting obligations and does not affect the obligations or liabilities created by the franchise agreement. Please also note that we have renamed the business entity from Comcast of the South, Inc., to Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC. This is not a change in the company, only a change of its official name with no impact on your franchise or our contractual obligations to you.

The primary differences between a corporation and an LLC involve how they are treated for tax purposes, and how the entities are governed. Corporations are separate entities for tax purposes, while LLCs are "flow through" organizations to their members. Corporations are owned by shareholders and managed by a Board of Directors; LLCs are owned by their member(s), and managed by either their member(s) or by designated managers. Again, these differences have no effect on the obligations or liabilities that are created by a cable franchise agreement.

The ownership and control of your franchise holder, Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC, is not affected by this change in the corporate form of its constituent partners. The conversion will have no effect on the franchise obligations of Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC, or on the company's liability for those obligations. Finally, the conversion will not affect the management or day-to-day operations of the cable system.

If you have any questions, please call me at 734-254-1888.

Sincerely,

Frederick G. Eaton
Senior Manager, External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

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MARK A. PTASZEK
UNDERSHERIFF

April 17, 2014

CV 32847.1

Ken Schwartz, Township Supervisor
Superior Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Dear Township Supervisor Ken Schwartz,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and Superior Township dated January 1, 2012 as follows:

Amend ARTICLE II – COMPENSATION AND OVERTIME to extend the contract as follows:

“The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; (4) \$155,157.00 per PSU for 2015; (5) \$156,709.00 per PSU for 2016 and (6) \$158,276.00 per PSU for 2017. Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance and Fleet). The county and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase. Starting in 2016 an additional amount will be added to the price that will be allocated towards in car printer replacement once total cost of ownership is determined.”

Amend ARTICLE V – TERM to extend the contract as follows:

“The term of this contact shall be fore seventy-two months with an effective date of January 1, 2012 and ending on December 31, 2017.”

All other terms and conditions remain the same as in the original contract



WASHTENAW COUNTY OFFICE OF THE SHERIFF



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JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

ATTEST:

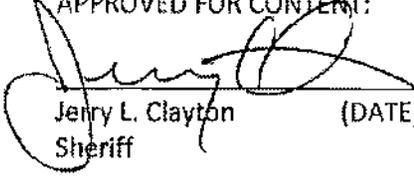
WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

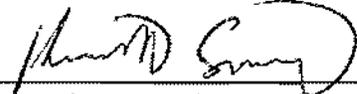
Verna J. McDaniel (DATE)
County Administrator

APPROVED FOR CONTENT:

Superior Township

 5/5/14

Jerry L. Clayton (DATE)
Sheriff

Accepted by 

Ken Schwartz, Township Supervisor (DATE)

Original: Clerk
Vendor
cc: Department
Purchasing

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 174- 15

[An ordinance to amend Sections 14.05 (Natural Features Protection), 12.10 (Design and Development Standards), and 17.03 (Definitions) of the Superior Charter Township Zoning Ordinance No. 174 to revise woodland and tree preservation and planting standards, by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW CO., MICHIGAN, HEREBY ORDAINS:

**ARTICLE 14
SPECIAL DEVELOPMENT REGULATIONS**

[DELETE and REPLACE the text of Section 14.05F, as follows]

Section 14.05 Natural Features Protection.

This Section is intended to establish minimum regulations necessary to protect groundwater recharge and inflow areas, preserve quality of receiving surface waters and wetlands, minimize soil erosion and siltation, and preserve woodlands and individual trees.

F. Woodlands and Tree Preservation.

The standards of this subsection 14.05F (Woodlands and Tree Preservation) shall apply to all parcels proposed for development requiring review and approval of a site plan, site condominium plan, subdivision plat, or Special District Area Plan under this Ordinance or other Township ordinances. The following tree and woodland preservation and mitigation standards shall apply to all developments subject to this Section:

1. **Intent.** Rapid growth and increasing demands upon natural resources have encroached upon, despoiled or eliminated many of the trees and other forms of vegetation, and associated processes, that constitute important physical, aesthetic, recreational, and economic assets to existing and future residents of the Township. Specifically, the Township finds that woodlands and trees:
 - a. Protect public health and safety by reducing noise and the mental and physical impacts of noise pollution; absorbing air pollutants and carbon dioxide; reducing flood risk and conserving surface water quality by minimizing soil erosion and siltation; providing buffering to reduce wind and storm impacts; and maintaining visual screening with its accompanying summer cooling effect.
 - b. Contribute significantly to the Township's general welfare by maintaining natural beauty, providing recreational and educational opportunities, and representing an irreplaceable heritage for existing and future residents.
 - c. Are matters of paramount public concern, as provided by the Michigan Constitution (1963, Article IV, Section 52), and the Natural Resource and Environmental Protection Act of 1994 (P.A. 451 of 1994, as amended).
2. **Purpose.** The woodlands and landmark tree preservation and mitigation standards of this Section are hereby established to:

- a. Provide for the protection, preservation, replacement, proper maintenance, and use of trees and woodlands located in the Township; minimize disturbance; prevent damage from erosion and siltation and/or construction activities; and prevent loss of wildlife habitat and vegetation. In this regard, it is the intent of this Section to protect the integrity of woodlands as a whole, recognizing that woodlands serve as part of an ecosystem, and to place priority on preservation of woodlands and trees.
 - b. Protect the woodlands and trees of the Township, support local property values, and promote the natural beauty of the Township.
 - c. Prevent owners or developers of property from removing trees from land prior to or in anticipation of development.
 - d. Provide for the replacement of trees removed, where no reasonable alternative site development is available.
 - e. Respond to public concern for preservation of natural resources in the interest of public health, safety and general welfare of Township residents.
3. **Required plan information.** The following required information shall be incorporated into the applicable development review processes of this Ordinance or other Township ordinances:

Required Development Plan Information for Woodlands and Tree Preservation	Preliminary Plan	Final Plan
Required information shall be provided by a registered land surveyor, engineer or landscape architect, or a certified arborist, who shall verify the contents by seal or signature, whichever applies.	●	●
The most current available aerial photograph of the site, at a scale not less than one (1) inch equals 100 feet.	●	●
General evaluation of the quality of woodland areas and trees on and around the site by means of a reasonable sampling, including: <ul style="list-style-type: none"> 1. Diversity of tree species. 2. Tree sizes and density. 3. Health and vigor of the trees, including general documentation of dying and diseased trees by species and condition. 4. Soil conditions and drainage characteristics of the site. 5. Other factors such as the value of the woodland area as a scenic asset, wind block, noise buffer, or other environmental benefit. 	●	

<p style="text-align: center;">Required Development Plan Information for Woodlands and Tree Preservation</p>	<p>Preliminary Plan</p>	<p>Final Plan</p>
	<p>General assessment of trees in adjacent road-rights-of-way, and trees located beyond the lot boundaries that may be affected by development-related access or utility improvements, grading, or other changes; by means of a reasonable sampling with trees identified by location, size, and species.</p>	●
<p>Tree inventory of all regulated trees as specified in Section 14.05F.5., in a form acceptable to the Planning Commission, as follows:</p> <ol style="list-style-type: none"> 1. A topographical map at the same scale as the related site plan, plat or survey drawing for the division of the land. 2. All regulated trees shall be inventoried by field survey and shown on the topographical map by identifying tag number, type, location, and crown spread drawn to scale. 3. Existing trees and woodlands shall be superimposed on the related site plan, plat or survey drawing for division of land. 4. Groups of trees whose individual bases are located at a ground elevation within one (1) foot of each other may be shown as a group with the overall crown spread drawn to scale, with estimated number and size of each predominant species. 5. General outline and evaluation of woodlands outside the development site and not otherwise impacted by the development. Detailed inventory of such trees shall only be required where necessary to verify compliance with the minimum tree preservation requirements of this Section. 		●
<p>Identify all regulated trees to be removed, relocated or preserved.</p>		●
<p>Proposed locations of any existing trees to be relocated, together with a description of how such trees are to be removed, protected, and transplanted during land clearance, development, and construction; and how they are to be maintained after construction.</p>		●
<p>A statement of compliance setting forth how existing trees to be preserved will be protected during land clearance and construction and on a permanent basis thereafter, including proposed use of tree wells, protective barriers, directional drilling, retaining walls, etc.</p>		●

Required Development Plan Information for Woodlands and Tree Preservation		Preliminary Plan	Final Plan										
<p>Invasive species information, including the general locations of the following four (4) species of invasive woody shrubs, a description of the extent of growth, the condition and size range of such species on the site, and percentage of the site covered by such species:</p> <table border="1"> <thead> <tr> <th>Common Name</th> <th>Species</th> </tr> </thead> <tbody> <tr> <td>Common (European) and Glossy Buckthorn</td> <td><i>Rhamnaceae family</i></td> </tr> <tr> <td>Autumn Olive</td> <td><i>Elaeagnus umbellata</i></td> </tr> <tr> <td>Honeysuckle</td> <td><i>Lonicera tartarica</i></td> </tr> <tr> <td>Multiflora Rose</td> <td><i>Rosa multiflora</i></td> </tr> </tbody> </table>		Common Name	Species	Common (European) and Glossy Buckthorn	<i>Rhamnaceae family</i>	Autumn Olive	<i>Elaeagnus umbellata</i>	Honeysuckle	<i>Lonicera tartarica</i>	Multiflora Rose	<i>Rosa multiflora</i>		●
Common Name	Species												
Common (European) and Glossy Buckthorn	<i>Rhamnaceae family</i>												
Autumn Olive	<i>Elaeagnus umbellata</i>												
Honeysuckle	<i>Lonicera tartarica</i>												
Multiflora Rose	<i>Rosa multiflora</i>												
<p>A plan for eradication and control of these four (4) invasive species as part of the development project.</p>			●										
<p>A general grading plan prepared by a registered engineer or land surveyor showing the anticipated drainage patterns, including the location of any areas where cut and fill operations are likely to occur and their potential impact on the viability of the existing trees.</p>		●	●										
<p>A statement of compliance with the tree preservation and replacement tree requirements of this Section, including the numbers of regulated trees to be preserved and removed, percentages of regulated trees on the site before and after any removal, and all required calculations.</p>			●										
<p>Such other information and detail as may be required to demonstrate compliance with the requirements of this Section.</p>			●										

4. **Landmark and sovereign tree standards.** A landmark tree, as regulated by this Section, shall be any tree that has a diameter at breast height (D.B.H.) of 24 inches or greater; or that is of a type and D.B.H. equal to or greater than that shown on the following table. A sovereign tree, as regulated by this Section, shall be any tree that is registered on the National Big Tree Registry or a similar national or state registry accepted by the Planning Commission; that has been documented by the Township, a historian, or other means accepted by the Planning Commission to be closely associated with an event, person, or place of historical significance to the Township; or that is of a species and diameter at breast height (D.B.H.) equal to or greater than that shown on the following table:

Common Name	Species	Landmark Tree D.B.H.	Sovereign Tree D.B.H.
Any tree species that has a diameter at breast height (D.B.H.) of at least:		24 inches	
Basswood	<i>Tilia americana</i>	18 inches	54 inches
Beech	<i>Fagus grandifolia</i>	18 inches	45 inches
Buckeye, Ohio	<i>Aesculus glabra</i>	18 inches	

Common Name	Species	Landmark Tree D.B.H.	Sovereign Tree D.B.H.
Catalpa	<i>Catalpa</i> spp.	18 inches	45 inches
Cherry, Black	<i>Prunus serotina</i>	18 inches	54 inches
Elm, American	<i>Ulmus americana</i>	18 inches	50 inches
Fir	<i>Abies</i> spp.	18 inches	
Fir, Douglas	<i>Pseudotsuga menziesii</i>	18 inches	
Kentucky Coffee Tree	<i>Gymnocladus dioica</i>	18 inches	40 inches
Pine	<i>Pinus</i> spp.	18 inches	
Sycamore or London Plane	<i>Platanus</i> spp.	18 inches	54 inches
Spruce	<i>Picea</i> spp.	18 inches	
Tulip-tree	<i>Liriodendron tulipifera</i>	18 inches	54 inches
Walnut, Black	<i>Juglans nigra</i>	18 inches	54 inches
Hickory, various	<i>Carya</i> spp.	16 inches	35 inches
Maple	<i>Acer</i> spp.	16 inches	48 inches
Oak	<i>Quercus</i> spp.	16 inches	48 inches
Birch	<i>Betula</i> spp.	12 inches	36 inches
Cherry	<i>Prunus</i> spp.	12 inches	36 inches
American Chestnut	<i>Castanea dentata</i>	Six (6) inches	18 inches
Butternut	<i>Juglans cinerea</i>	Six (6) inches	18 inches

5. **Tree preservation and replacement.** Any development subject to this Section shall not conduct land clearing or grubbing activities; or remove, replace, transplant, damage, or destroy any woodland or individual tree regulated by this Section, except in accordance with the following:

Standards for Tree Preservation and Replacement		Existing Trees	Replacement Trees
<p>The following trees located within the lot boundaries, along with trees adjacent to the lot boundaries or in adjacent road rights-of-way where the drip line overlaps a lot boundary or right-of-way line, shall be considered to be regulated trees for purposes of this Section, and shall be replaced if removed in accordance with the following schedule:</p>			
Regulated Trees	Replacement Ratio (number of replacement trees per removed tree)		
Coniferous (height)			
10.0 to 15.0 feet	one to one (1:1)		
15.01 to 30.0 feet	three to one (3:1)		
More than 30.0 feet	six to one (6:1)		
Landmark coniferous tree	one (1) tree per inch of removed tree D.B.H.		
Deciduous (D.B.H.)			
8.0 to 12.0 inches	one to one (1:1)		

Standards for Tree Preservation and Replacement		Existing Trees	Replacement Trees
12.01 to 16.0 inches	three to one (3:1)		
More than 16.0 inches	six to one (6:1)		
Landmark deciduous tree	one (1) tree per inch of removed tree D.B.H.		
Sovereign (D.B.H.)			
Sovereign tree	two (2) trees per inch of removed tree D.B.H.		
<p>A minimum of thirty percent (30%) of the total number of regulated trees as currently existing or that have existed on the subject site within the last five (5) years shall be preserved and left standing. This calculation shall be made based upon the number of regulated trees either within the:</p> <ol style="list-style-type: none"> 1. Defined area of the development site as shown on the development plan, where woodlands outside of this area and not otherwise impacted by the development will not be disturbed; or the 2. Lot boundaries of the development parcel, where all such trees have been included in the detailed tree inventory. <p>The Planning Commission shall consider preserved woodlands outside of the development site as part of determining whether the development plans conform to this requirement.</p>		●	
<p>No replacements shall be required for following trees otherwise regulated by this Section, subject to documentation and verification as part of the required plan information, and such trees shall not count towards the minimum required percentage of preserved trees:</p> <ol style="list-style-type: none"> 1. Dying and diseased trees. 2. Any invasive woody shrub species listed in Section 14.05F.3. 3. Any of the following species of trees: Box Elder (acer negundo), Silver Maple (acer saccharinum), Cottonwood (populus deltoids), and Red Cedar (juniperus virginiana). 		●	●
<p>If regulated trees were removed within the past five (5) years, the Township Planner or designee shall use historical aerial photos and other available data to determine the number, characteristics, and extent of such trees; and the amount of additional tree mitigation required for such removed trees.</p>		●	●
<p>Regulated tree removal shall be limited to any of the following:</p> <ol style="list-style-type: none"> 1. When necessary for the location of a structure or site improvement where no reasonable alternative location for the structure or improvement can be identified, after consideration of all development options available under this Ordinance. 		●	

Standards for Tree Preservation and Replacement	Existing Trees	Replacement Trees
<p>2. When necessary for the location of a structure or site improvement where no reasonable alternative location for the structure or improvement can be identified, after consideration of all development options available under this Ordinance.</p> <p>3. Where necessary, as determined by the Township Engineer, to provide reasonable drainage on the site, and when no reasonable alternative drainage is available without the removal of the trees.</p> <p>Land clearing shall be minimized and limited to designated road rights-of-way, drainage and utility easements, minimum building and driveway envelopes, and other minimum areas necessary for site improvements, considering the development options available under this Ordinance.</p>	●	
<p>The Planning Commission may require that sovereign trees on a development parcel subject to this Section be preserved and incorporated into the proposed development, and will consider creative arrangements and clustering of lots or development areas to preserve additional landmark and sovereign trees.</p>	●	
<p>Regulated trees shall be tagged in the field, using non-corrosive metal tags, with by the identifying number designated on the required tree inventory.</p>	●	
<p>All trees to be removal shall be so identified on site by fluorescent orange spray paint (chalk base) or by red flagging tape prior to any activity. Trees selected for transplanting shall be flagged with a separate distinguishing color.</p>	●	
<p>Replacement trees shall be of the same or a more desirable species suitable for the habitat and location that is on the list of landmark trees in this Section or otherwise native to Michigan, except those listed in Section 14.10H (Prohibited Plant Materials).</p> <p>Trees of such species that are otherwise required by this Ordinance for screening or buffering purposes may also be used to satisfy up to fifty percent (50%) of the replacement tree requirements of this Section.</p>		●
<p>Replacement trees shall conform to Section 14.10B (General Plant Material Standards) and Section 14.10C (Standards for Size and Variety of Plant Materials). Such trees shall be:</p> <ol style="list-style-type: none"> 1. Nursery grown or comparable relocated from the same lot. 2. Tree spade transplanted while in the dormant state or, if not in the dormant state, balled and burlapped with a solid, well laced root ball when in the dormant state. Burlap to be removed or cut open at planting. 3. Number I grade, with a straight, unsecured trunk and a well-developed uniform crown (park grade acceptable). 		●

Standards for Tree Preservation and Replacement	Existing Trees	Replacement Trees
<p>The location of any replacement tree shall be on the same parcel as the removed tree wherever feasible, as determined by the Township. If tree replacement on the same parcel is not feasible, the Township may:</p> <ol style="list-style-type: none"> 1. Accept an alternative planting location in the Township; or 2. Allow a deposit into a tree-planting fund maintained by the Township in an amount acceptable by the Township, based upon the current retail market value for the tree replacement, to be utilized for planting, maintenance, and preservation of trees and woodland areas in the Township. 		●
<p>Replacement trees shall be approved through inspection by the Zoning Inspector or designated representative.</p>		●

6. **Installation and maintenance.** Installation, care, and maintenance of all existing trees and replacement trees subject to the requirements of this Section shall conform to the requirements of Section 14.10I (Plant Material Installation and Maintenance), and the following:

Installation and Maintenance Requirements	Existing Trees	Replacement Trees
<p>Replacement and transplanted trees shall be staked, fertilized, watered, and mulched to ensure their survival in a healthy, growing condition and replaced at the developer's expense if they die within three (3) years.</p>	●	●
<p>Prior to the issuance of the first building permit, the developer shall post a performance guarantee with the Township [per Section 1.12C (Performance Guarantee)] in an amount estimated by the developer and approved by the Township Engineer to ensure preservation or installation of required trees for a period of three (3) years from the date of receiving written notification from the developer that the last required tree has been planted or preserved, and has been inspected by the designated Township official.</p>	●	●
<p>The developer shall be responsible for replacing any tree used to satisfy the replacement requirements of this Section determined by the developer, Zoning Inspector or designated Township representative to be diseased, dead or dying within three (3) years after installation.</p>	●	●

Installation and Maintenance Requirements	Existing Trees	Replacement Trees
The developer shall be responsible for replacing any regulated tree determined by the developer, Zoning Inspector or designated Township representative to have been damaged due to on-site construction activity, or that is determined to be diseased, dead, dying, or otherwise destroyed or removed within three (3) years after final approval of a site plan or subdivision plat. Such identified tree(s) shall be replaced in accordance with the replacement ratio specified in this Section.	●	●
Three (3) years after all trees have been planted within the development, the Township shall release the guarantee, less any funds needed to complete required tree replacement.	●	●
After this initial three (3) year period, the developer or any successor entity responsible for common area maintenance shall be responsible for replacing any healthy regulated tree or replacement tree within a general common element or other common area of the development determined by the Zoning Inspector or designated Township representative to have been damaged, destroyed or otherwise removed from the site. Such identified tree(s) shall be replaced in accordance with the replacement ratio specified in this Section. No replacements shall be required for dead or diseased trees.	●	●
Road rights-of-way, utility easements, and large land areas separate from the construction or land-clearing area may be cordoned by placing stakes a minimum of 50 feet apart and tying ribbon, plastic tape, or other brightly visible materials at least 30 inches above the ground from stake to stake along the outer perimeter of areas to be cleared.	●	
Protected area around preserved trees shall be defined by the drip line of all woodlands and individual trees designated to remain, plus an area outside of the drip line defined by a parallel boundary line placed a minimum of five (5) feet outward from the drip line. Such areas around preserved trees shall be protected before and during development, filling, land clearing, or any property alteration or construction activity.	●	
Protective barriers of wood, metal, or other suitable materials (such as snow fencing, cyclone fencing, etc.) acceptable to the Township Engineer shall be placed parallel to the outer perimeter of each protected area.	●	
No person shall conduct any construction activity; place, park or store solvents, building materials, equipment, soil, gravel, debris, vehicles, trailers, temporary structures or similar items; or attach a device or wire to any remaining tree within such protected areas except to cordon off such areas as required.	●	

Installation and Maintenance Requirements	Existing Trees	Replacement Trees
Protective barriers shall remain in place and be maintained in proper condition until the Township authorizes their removal or issues a final certificate of occupancy, whichever occurs first.	●	
Removal of brush, invasive species, and other land grubbing activities within the protected area of a landmark tree or sovereign tree shall be done by hand. No tracked or wheeled vehicles or machinery shall be permitted within this area.	●	

7. **Additional tree removals.** Additional removal of regulated trees resulting from review or approval of construction plans or outside agency permits or approvals, or any action by the developer following final development plan approval, shall be subject to the requirements of this Section. Tree replacement shall not be required for removal of regulated trees from within a road right-of-way by written order of the county or state road authority with jurisdiction for traffic safety purposes; or from within the boundaries of an adjoining parcel of land by the independent action of a landowner not associated with the development subject to this Section.

8. **Woodland protection.** In accordance with Master Plan objectives and policies for woodlands protection, developers of land subject to this Section are encouraged to conserve woodlands through the use of conservation easements, inclusion of such areas within the development's general common elements or other common areas, or by other methods of long-term protection.
 - a. The official Township Woodland Map is on file at the Township offices, and all notations, references, and information shown thereon shall be as much a part of this Section as if fully described herein.
 - b. If, because of problems with scale or detail, there is any ambiguity as to whether a particular area is a part of a woodland, that determination shall be made by or through the direction of the Planning Commission.

9. **Verification of plan information.** The Township may engage the services of a landscape architect, certified arborist or other consultant whose expertise the Township values to confirm the accuracy of the tree survey and related documentation of compliance with this Section before a final decision is made. Such expenses shall be subject to reimbursement by the applicant per Section 1.12B (Escrow Deposits for Variable Costs and Expenses).

10. **Inspections.** To ensure compliance with this Section, the Township may perform periodic inspections of subject lots or parcels prior to mass grading and during all phases of construction and development, as well as for up to three (3) calendar years after completion of the development project. The Township may employ a landscape architect, certified arborist or other consultant whose expertise the Township values to verify compliance with the approved final site plan, and to inspect and verify the health and condition of any tree designated to remain, any transplanted tree, and any replacement trees under this Section. The applicant shall incur all costs associated with such inspections.

**ARTICLE 12
CONDOMINIUM REGULATIONS**

[REVISE subsection "F" to ADD a new subsection "3" prohibiting street tree species that would buckle adjacent sidewalks as they mature, as follows]

Section 12.10 Design and Development Standards.

The following shall apply to all condominium units and developments in the Township:

F. Trees.

Trees shall be provided in the margins of both sides of all streets in a condominium development, and shall be placed at the minimum rate of two (2) per single-family residential lot or at a maximum distance apart of 60 feet. The Planning Commission may also require the installation of trees according to the same distances in pedestrian ways.

1. These requirements may be relaxed by the Planning Commission if existing trees within the right-of-way or easement, or trees growing adjacent to the right-of-way or easement, satisfy the intent of this Ordinance.
2. Trees to be installed in the street margins or pedestrian ways shall be of a large deciduous type, and shall conform to the standards of Section 14.10 (Screening and Land Use Buffers). The Planning Commission may permit substitution of deciduous ornamental trees for some or all of the required street trees.
3. Species, such as the Norway Maple (*Acer platanoides*), that have shallow root zones or may otherwise cause uplift or buckling of adjacent sidewalks or paved pedestrian ways as they mature shall be prohibited.

**ARTICLE 17
DEFINITIONS**

[INSERT new definitions for "regulated tree," "sovereign tree," and "woodland" as follows]

Section 17.03 Definitions.

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

- 215a. **Tree, Regulated.** Any coniferous tree ten (10) feet in height or larger, any deciduous tree eight (8) inches in diameter at breast height (D.B.H.), and any tree meeting the definition of a landmark tree under this Ordinance that is located within the lot boundaries of a parcel of land subject to Section 14.05F (Woodlands and Tree Preservation), along with trees adjacent to such lot boundaries or in adjacent road rights-of-way where the drip line overlaps a lot boundary or right-of-way line. Dead trees are not considered to be regulated trees under this Ordinance.
- 215b. **Tree, Sovereign.** Any tree that is registered on the National Big Tree Registry or a similar national or state registry accepted by the Planning Commission; that has been documented by the Township, a historian, or other means accepted by the Planning Commission to be closely associated with an event, person, or place of

historical significance to the Township; or that is otherwise designated and regulated as a sovereign tree by this Ordinance.

- 234a. **Woodland.** Land covered with woody vegetation, with concentrations of trees from 20% to 100% tree canopy coverage, and land areas identified in the Township Master Plan as woodlands (see Map 3-3 (Major Woodlands in Superior Township); also referred to as timberland or forest.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

April 15, 2014

Superior Charter Township Board of Trustees
Superior Township
Washtenaw County, Michigan

RE: STPC #13-06 Text Amendments Related to Woodlands and Tree Preservation

Dear Members of the Board of Trustees:

At their regular meeting of March 26, 2014, the Superior Township Planning Commission held a public hearing on STPC# 13-06 Amendments to Sections 14.05.F., 12.10.F., and 17.03 of the Zoning Ordinance related to Woodlands and Tree Preservation. The accompanying memo from Don Pennington and Rodney Nanney explains the purpose of the amendments.

There were no comments from the public during the hearing.

After the public hearing, the Planning Commission suggested minor changes to the proposed language and voted to **recommend approval** of the amendments with the following motion:

A motion was made by Phillips and supported by Gardner that the Superior Township Planning Commission recommend to the Township Board adoption of STPC#13-06 Amendments to Section 14.05.F. (Natural Features Protection – Woodlands and Tree Preservation), Section 12.10.F. (Condominium Regulations - Trees), and 17.03 (Definitions) of the Zoning Ordinance and to include the minor language revisions suggested by the Planning Commission at the March 26, 2014 meeting.

The motion carried with the following vote: Yes – Baker, Gardner, Guenther, Phillips and Steele; No – None; Absent – Anderson and McGill; Abstain – None.

The ordinance, memo from Pennington and Nanney and minutes from the Planning Commission meeting are attached for your information.

Sincerely,


Deborah J. Kuehn
Planning Administrator

Attachments



Donald N. Pennington *Land Use Planning And Consulting*

5427 Pine View Drive Ypsilanti, Michigan 48197

734/485-1445

Fax 734/485-0212

ZONING AMENDMENT REPORT

Superior Charter Township Planning Commission

Woodlands and Tree Preservation

Report Date: March 12, 2014

1. Summary.

As part of the 2008 Zoning Ordinance update, the requirements for woodlands and tree preservation were updated, including a substantial increase in the number of replacement trees required as part of new development impacts on existing wooded areas. However, because of economic conditions, these new requirements were not tested by new development projects until recently. The intent of the proposed woodlands and tree preservation amendments is to address issues raised during the development review process, the potential for a “regulatory taking” associated with the replacement ratios, and additional concerns identified by Township officials.

As part of this update, we were asked to update the organization of this section, and in particular to group the requirements into tables where possible. For that reason, we were not able to prepare a marked-up (underline/strike-through) version of the proposed changes from the existing text.

2. Changes from the Previous Draft.

The Planning Commission’s requested additions to the previously reviewed draft of this amendment are shown in blue underlined text in the attached 3/11/2014 draft document. Deletions are depicted as ~~red-strikethrough text~~.

3. Organization of the Amendment.

The following is a summary of the proposed amendment:

3.01 Required plan information. The requirements for the tree inventory and other site plan information have been grouped into a table, along with notations regarding information required as part of a preliminary site plan and on the final site plan. Requirements for identification of all regulated trees affected by the development have been added to the table, along with a requirement that all tree preservation and replacement calculations be shown on the final site plan.

3.02 Landmark and sovereign tree standards. The table of tree species has been revised to remove references to most species that do not include a “sovereign tree” provision (per the Planning Commission’s direction, several coniferous and other tree species have been restored to this table in the 3/11/2014 draft). In addition, the white cedar (*arborvitae*) is proposed to be removed from the list. Examples of

these tree species will continue to be regulated as a "landmark tree" upon reaching 24 inches in diameter.

3.03 Tree preservation and replacement. All of the requirements associated with removal of regulated trees and provision of replacement trees on the final site plan have been consolidated into a new table. The following changes from the existing ordinance are proposed:

- (1) "Regulated trees" has been defined at the top of this table and in the "Definitions" section, based on the location and size of the tree.
- (2) Size ranges for coniferous and deciduous "regulated trees" have been expanded to better reflect the anticipated height or diameter at maturity. Per the Planning Commission's direction, the scope of regulated tree standards in the 3/11/2014 draft has been adjusted to focus on protection of more mature trees.
- (3) Replacement ratio standards have been revised to reduce the potential for a regulatory takings claim, while continuing to require substantial mitigation of regulated trees removed as part of new development activity.
- (4) The requirement that a developer provide a "minimum average ratio of 30 trees per acre" is proposed to be removed. This standard was originally inserted into ordinance years ago to ensure that some new trees would be added as part of development of former farm fields with few existing trees. As part of the 2008 Zoning Ordinance update, the requirements for landscaping and screening were updated to address this issue by requiring additional greenbelt plantings as part of new residential development.
- (5) The minimum percentage of regulated trees required to be preserved has been revised to reduce the potential for a regulatory takings claim. Provisions have been added to encourage preservation of contiguous woodlands.
- (6) A provision has been added specifying the circumstances under which no replacement trees would be required for removal of certain existing trees, including "dead and diseased trees," invasive species, and four less desirable species (box elder, silver maple, cottonwood, and red cedar).
- (7) A provision has been added specifying that up to 50% of new trees required by the ordinance for screening and buffering purposes may also be counted towards meeting the replacement tree requirements of this section. The existing regulations do not allow any overlap.

3.04 Installation and maintenance. All of the requirements associated with tree installation and maintenance have been consolidated into a new table. The following changes from the existing ordinance are proposed:

- (1) Notations have been added to show which of the requirements apply to new replacement trees and/or trees preserved as part of the development.
- (2) Requirements have been added for ongoing maintenance and replacement of regulated trees within common areas after the initial three-year period.

3.05 Woodland protection. This new paragraph has been added to encourage permanent conservation of woodlands consistent with Master Plan policies. A new definition of “woodlands” is also proposed.

3.06 Verification and inspections. Following additional discussion with Township staff and officials, the “inspection” provisions have been updated in the 3/11/2014 draft, and a new “verification” provision has been added to confirm that the Township may engage its own experts to verify tree survey information and other documentation of compliance with this Section.

Respectfully submitted,

Donald N. Pennington
Rodney C. Nanney, AICP
Land Use Planning Consultants

**SUPERIOR CHARTER TOWNSHIP
PLANNING COMMISSION
MARCH 26, 2014
PROPOSED MINUTES - Excerpt
Page 2 of 5**

3-8 PUBLIC HEARINGS, DELIBERATIONS AND ACTIONS

A. STPC#13-06 Text Amendments Related to Woodlands and Tree Preservation

1. Public hearing

A motion was made by Gardner and supported by Phillips to open the public hearing. The motion carried with the following vote:

Yes: Baker, Gardner, Guenther, Phillips

No: None

Absent: Anderson, McGill, Steele

Abstain: None

Nanney highlighted the changes made as the result of the last meeting

There were no other comments.

A motion was made by Gardner and supported by Phillips to close the public hearing. The motion carried with the following vote:

Yes: Baker, Gardner, Guenther, Phillips

No: None

Absent: Anderson, McGill, Steele

Abstain: None

2. Deliberation

Baker questioned the intent statement of the ordinance suggesting that it did not reflect the Township's previous successes in preserving woodlands. Pennington said the intent statement has not changed since it was first used in the 1970's. Nanney recommended not changing the intent statement added that the intent statement should be strongly worded so that it supports the strict regulations of the ordinance. Baker also questioned that the wording of Section 14.05(F)(7) on p.9. "*No tracked or wheeled vehicles or machines shall be permitted within the area*". She said it could prevent the use of wheel barrows and that was probably not the intention. Guenther suggested adding the word "motorized" before the word "vehicle" to better represent the intent.

Guenther said he was uncomfortable with not requiring tree inventory information until the final site plan. Nanney said that while a full inventory is not required until the final site plan, a general assessment is required with the preliminary site plan. He said the requirement is intended to follow the site plan process of not requiring

**SUPERIOR CHARTER TOWNSHIP
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detailed plans until the final site plan review. Gardner questioned the procedure and suggested that if the information is important, it should be provided during the preliminary site plan. Pennington said site plan review has always been a two-step process. He said the preliminary site plan is a concept plan and the final site plan is a detailed plan. Guenther said he was concerned that the two-step process is lost when a preliminary site plan approval limits the changes the Planning Commission can require to the final site plan. Pennington that situation happened in the past when there was little difference between the preliminary and final site plans. He said revisions to the site plan section of the zoning ordinance make a greater distinction between preliminary and final site plans. He said to better define the requirement at preliminary site plan review to require a *general evaluation of the quality of woodland areas and trees on and around the site...be modified to include: by means of a reasonable sampling.*

Phillips questioned the required plan information of Section 14.05(F)(3) specifically: *General assessment of trees in adjacent road-rights-of-way, and trees located beyond the lot boundaries that may be affected by development-related access or utility improvements, grading or other changes; with trees identified by location, size, and species.* He asked how the Planning Commission would control trees not on the development site. Guenther said he interpreted the section to mean that the developer could not do anything on the development site that could harm trees on neighboring properties.

Mayernik asked why diseased, undesirable or dying trees had to be considered "regulated" tree. Nanney said that it allowed such trees to be inventoried and if the developer wanted to keep any such tree, he would be required to protect it. Mayernik suggested that dead trees not be regulated by the ordinance. The Planning Commission agreed and added the following sentence under the definition of Tree, Regulated: *Dead trees are not regulated by this ordinance.*

Township Supervisor Ken Schwartz said the revisions to the ordinance were needed to provide clearer definitions and to make sure there is flexibility for the Planning Commission in their reviews.

3. Action

A motion was made by Phillips and supported by Gardner that the Superior Township Planning Commission recommend to the Township Board adoption of STPC#13-06 Amendments to Section 14.05.F. (Natural Features Protection – Woodlands and Tree Preservation), Section 12.10.F. (Condominium Regulations - Trees), and 17.03 (Definitions) of the Zoning Ordinance and to include minor language revisions suggested by the Planning Commission at the March 26, 2014 meeting.

BOARDING OFFICIAL
WILL REQUIRE PROOF OF
INSURANCE BEFORE HE
APPROVES

TRANSIENT AND AMUSEMENT ENTERPRISES ACTIVITY PERMIT APPLICATION

Request is hereby made for a permit to operate a Transient and Amusement Enterprise as permitted in Section 6.05 of the Superior Township Zoning Ordinance.

APPLICANT INFORMATION

Organization Name

Dixboro U.M. Church/Dixboro Fair

I.R.S.501(c) (3)

Non-profit tax ID# 38-1840198

Contact Person

Peggy Moran/Rev. Tonyar Arnesson

Contact Address

5221 Church St. A² MI 48105

Telephone

734-649-1074 Fax 734-645-5772 Email peggy28@comcast.net

Is the property owned by the organization? YES NO

If "NO", what is the organization's interest in the property? _____

Name, address and telephone number of property owner(s):

DESCRIPTION OF THE ACTIVITY

Proposed activity (describe each separate activity) Dixboro Fair, Music,

Childrens Games, Food, pies + cakes, Silent + live

auCTION, petting zoo

Date and time of activity August 2, 2014 Saturday All Day

Location of activity Dixboro Village Green

Staff person(s) in charge of activity Peggy Moran

Describe staff supervision of activity Church members take on

All tasks.

Permits required by other agencies

Temp. Food license, Fire inspect.
1 permit.

DESCRIPTION OF THE SITE

Size of activity site 264' x 264' Size of buildings (if any) School/house 45' x 35'

Tax code number(s) of the property J-10-18-260-001 + J-10-18-200-028

Adjoining land uses: North Church South Dakota General Store
East Hornback Sanitation West Maunwicks Strip Mall

Availability of bathroom, hygiene facilities. Please describe. Church is open for use and Portapotties w/ sanitation handwashing on Village Green.

Clean-up and removal of waste. Please describe. Dumpster donated by Hornback Sanitation/Recycling.

The following items are required as part of the Transient and Amusement Enterprises Use Permit Application:

1. A letter of authority, or power of attorney, in case the application is made by a person other than the actual owner of the property.

CHECK IF ATTACHED

2. A complete legal description of the premises (as stated on the deed or tax bills available in the Treasurer's Office).

CHECK IF ATTACHED

3. An accurate plot plan, drawn to scale, which indicates all access drives, buildings and other existing features of the site as well as all proposed features (parking, etc.) for the activity.

CHECK IF ATTACHED

4. A detailed description of the proposed activity.

CHECK IF ATTACHED

5. A copy of the property owner's liability insurance policy covering the proposed activity.

CHECK IF ATTACHED

APPLICANT

I hereby depose and say that all the statements in this application and statements contained in the documents and papers submitted herewith are true and correct.

Signature of Applicant: *Peggy Moran*

Sworn to before me this 5th day of May 20 14

My commission expires 12-26-2019 Valerie Latnie
(Notary Public, Washtenaw County, Michigan)

VALERIE LATNIE
Notary Public, Monroe County, MI
My Commission Expires 12-26-2019
Acting in Washtenaw County

Signature of Property Owner (if other than applicant): _____

To be filled in by Township Clerk (or designated Township Officer/Personnel)

I hereby state that this petition was properly received and filed on _____ (date)

Signature of Clerk (or designee)

General Property Information[\[Back to Non-Printer Friendly Version\]](#) [\[Send To Printer\]](#)

Parcel: J -10-18-260-001

Property Address[\[collapse\]](#)5221 CHURCH ST
ANN ARBOR, MI 48105**Owner Information**[\[collapse\]](#)DIXBORO METHODIST CHURCH
5221 CHURCH ST
ANN ARBOR, MI 48105

Unit:)

Taxpayer Information[\[expand\]](#)**General Information for Tax Year 2009**[\[expand\]](#)**Land Information**[\[collapse\]](#)

Acresage:	1.60	Frontage:	0.00 Ft.
Zoning Code:	PSP	Depth:	0.00 Ft.
Land Value:	\$0	Mortgage Code:	
Land Improvements:	\$0	Lot Dimensions/Comments:	N/A
Renaissance Zone:	NO		

Legal Information for J -10-18-260-001[\[collapse\]](#)

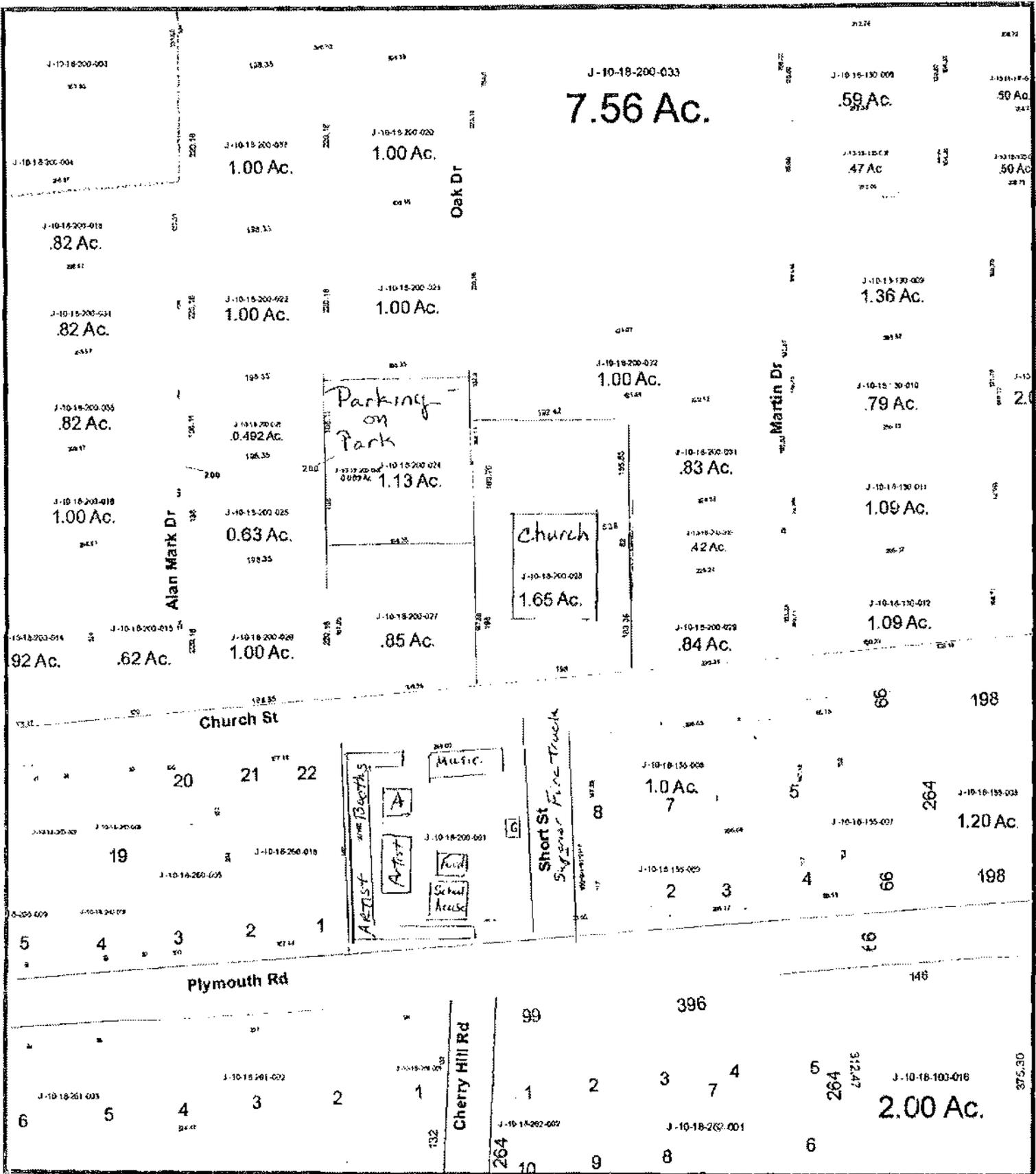
*OLD SID - J 10-040-003-00 SU 32-2 BEG AT NE COR OF LOT 22, NORTHWEST SECTION, TH E 16 RDS TO NW COR OF LOT 8, NORTHEAST SECTION, TH S 16 RDS TO SW COR OF LOT 1 OF NORTH- EAST SECTION, TH W 16RDS TO SE COR OF LOT 1, NORTHWEST SECTION, TH N 16 RDS TO PL OF BEG VILLAGE OF DIXBORO.

Sales Information

0 sale record(s) found.

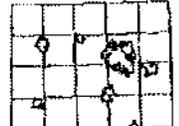
Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms Of Sale	Libe/ Page
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****Disclaimer:** BS&A Software provides this Web Site as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.



GIS Map Print

Location Map



1 inch = 177.9 feet



Geographic Information System

The information contained on this digital map is used to locate, identify and describe parcels of land in Washington County for appraisal and listing purposes only and is not to be construed as a "survey" or "plat". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of responsibility of this data is hereby disclaimed.

NOTE: PARCELS MAY NOT BE TO SCALE

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHINGTON COUNTY FORMALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-8462

3. The temporary construction structure shall be vacated and shall be removed from the site within 14 calendar days following completion of the final phase.
4. Upon approval of a Certificate of Zoning Compliance, the property owner(s) shall provide the Township Treasurer with a cash bond in the amount of one thousand dollars (\$1,000) to ensure removal of the temporary dwelling per this Section.

F. Temporary Business and Industrial Buildings.

Temporary buildings used for commercial, office, or industrial purposes subject to the following additional standards:

1. A temporary structure shall be placed on the lot so as to conform to all yard requirements of the zoning district in which it is located.
2. Upon approval of a Certificate of Zoning Compliance, the property owner(s) shall provide the Township Treasurer with a cash bond in the amount of five thousand dollars (\$5,000) to ensure removal of the temporary dwelling per this Section.

Section 6.05 Transient and Amusement Enterprises.

Circuses, carnivals, other transient amusement enterprises, music festivals, fundraising events, temporary gatherings of people, and similar for-profit or non-profit activities shall be subject to the following:

A. Acceptance of Applications by the Township Board.

Applications for approval of such activities shall be forwarded to the Township Clerk for review and acceptance by the Township Board. Upon a finding by the Township Board that the location of such activity will not adversely affect adjoining properties or adversely affect public health, safety, morals, or general welfare, the application shall be deemed to be accepted by the Township for review. Applications not accepted by the Board shall be returned to the applicant with a written statement of the Board's reasons for rejection.

The Township Board may require posting of a performance guarantee in an amount sufficient to hold the Township free of all liabilities incidental to the operation of such activity and indemnify any adjoining land owners for any damage resulting from operation of such activity. Such damages shall be provable before the court having jurisdiction over the premises upon which the damages occurred and shall be payable through such court.

B. Approval of Non-Profit Activities.

Activities operated by a permitted institutional use, public charity, or non-profit organization for the sole purpose of raising funds for that organization or its programs shall be permitted in any zoning district, subject to approval of a certificate of zoning compliance per Section 1.07 (Certificates of Zoning Compliance). A public charity or non-



Dixboro
Farmers'
Market

5221 Church Road
Ann Arbor, MI 48105
734 - 707 - 1607
info@DixboroFarmersMarket.org
DixboroFarmersMarket.org

May 12, 2014

Kenneth Schwartz, Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Dear Supervisor Schwartz:

I am writing to the Superior Charter Township Board of Trustees concerning a proposed event for the Dixboro Farmers Market. As you know, Dixboro Village Green, Inc., a Michigan non-profit corporation, is offering a farmers market on the Village Green in the Village of Dixboro. Held every Friday afternoon from 3:30 to 7:30 pm, the Dixboro Farmers Market provides a source of fresh, locally produced foods. The market typically includes 15 – 18 vendors and draws over 400 patrons on average each week.

As part of the process of promoting patronage, the Board of Directors of Dixboro Village Green, Inc. is planning to hold a special event during two of the market dates this season. The event would be a "classic" car show. Vintage cars would be parked on the Village Green in the vicinity of the farmers market. The show would be a static display not a "cruise" type event. Visitors could walk among the cars and talk with the owners. The purpose of these special events is to draw additional attention to the farmers market and Village Green. It is hoped this will enhance public awareness and potentially increase patronage at future markets.

Details of the events are as follows:

- Friday, June 20, 2014 & Friday, September 12, 2014
- 3:30 – 7:30 pm (during normal market hours)
- Static display of cars – not a driving or cruising event
- Approximately 30 – 40 cars are anticipated
- No sales or retail activity will be associated with the car show

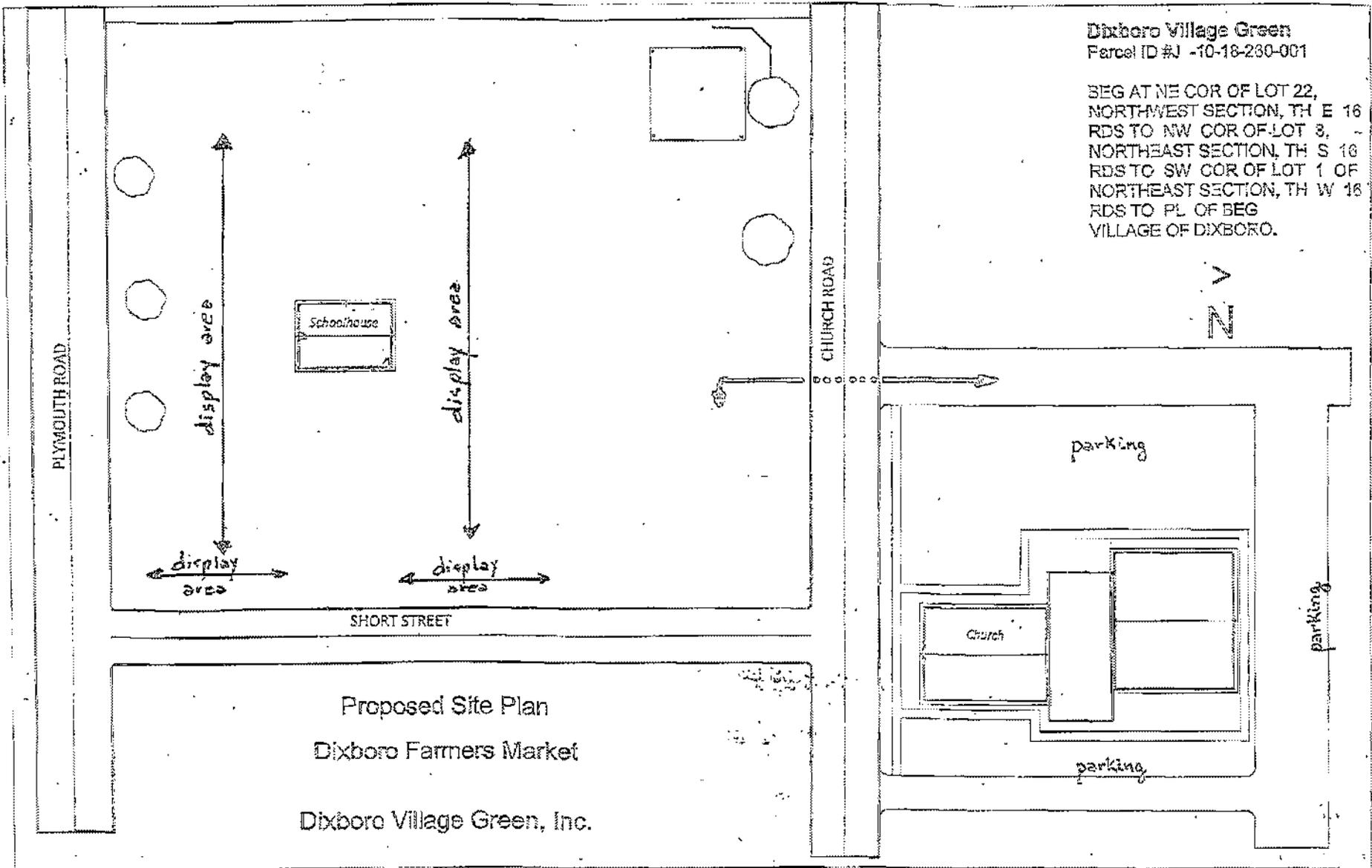
I have included a site plan of the Village Green indicating the proposed display area for the car show. As you will see, the display area is located within the Village Green away from the local streets. Visitors to the car show will be separated from local traffic.

I hope this information is of assistance. If you think it appropriate, I can be at the May 19 meeting of the Township Board of Trustees and answer any additional questions at that time.

Thank you for your consideration.

Sincerely,

Tom Freeman, President
Dixboro Village Green, Inc.



Dixboro Village Green
Parcel ID #J -10-18-230-001

BEG AT NE COR OF LOT 22,
NORTHWEST SECTION, TH E 16
RDS TO NW COR OF LOT 3,
NORTHEAST SECTION, TH S 16
RDS TO SW COR OF LOT 1 OF
NORTHEAST SECTION, TH W 16
RDS TO PL OF BEG
VILLAGE OF DIXBORO.

Dixboro Farmers Market – Car Show Events: June 20th & September 12th

3. The temporary construction structure shall be vacated and shall be removed from the site within 14 calendar days following completion of the final phase.
4. Upon approval of a Certificate of Zoning Compliance, the property owner(s) shall provide the Township Treasurer with a cash bond in the amount of one thousand dollars (\$1,000) to ensure removal of the temporary dwelling per this Section.

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**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

REORGANIZATION OF THE TOWNSHIP'S ACCOUNTING SYSTEM

MAY 19, 2014

RESOLUTION NUMBER: 2014-25

Whereas, the Superior Township Board of Trustees is responsible for financial oversight and the implementation of a transparent accounting system based upon generally accepted accounting principles for Superior Township; and,

Whereas, with the departure of the former township accountant the time is ripe to review the current policies, organization and practices of the accounting system and bookkeeping processes within the township, and”

Whereas, this matter has been reviewed by the Township’s auditors and administrative staff.

Now Therefore be it resolved, that the Superior Township Board of Trustees creates two new positions:

- A. Superior Township Controller
- B. Superior Township Bookkeeper

Be it further resolved that the position of Controller is part time and the position of Bookkeeper is fulltime beginning immediately.

Be it further resolved that the Superior Township Board appoints Keith Lockie as Superior Township Controller at an increase pay of \$8,256.00 per year.

Be it further resolved that the Superior Township board of Trustees appoints Nancy Mason the Superior Township Bookkeeper at the wage of \$23.00 per hour.

Be it further resolved that the Superior Township Board assigns to the position of Township Controller the following duties. Theses duties do not constitute an exhaustive list:

- The Controller is directly responsible for all accounting functions of the Township and oversees and supervises the Bookkeeper.
- The Controller creates, with input from the officials and department heads, the annual budgets, budget amendments and quarterly budget reports.
- The Controller is responsible for creating and certifying monthly financial statements for all funds and reports the results to the Board on a quarterly basis.

- The Controller works with the outside audit firm as required.
- The Controller works with the officials and the Board on special projects as directed.
- The Controller prepares and/or review grant reporting to the appropriate agency.
- The Controller shall work with both the Clerk and the Treasurer.
- This position reports to the Supervisor and Board.
- This position is five to six hours per week.

Be it further resolved that the Superior Township Board describes the position of Township Bookkeeper to include, but is not limited to the following duties:

- Accounts Payable
- General Ledger
- Payroll
- Taxes
- Interdepartmental Invoicing
- Balance Sheet Reconciliations
- Benefits Accounting
- The Bookkeeper prepares grant reporting.
- Projects and reconciliations as needed

Be it further resolved that the Superior Township Board that the Bookkeeper will report directly to the Clerk and the Controller; and the Controller shall report directly to the Supervisor, and both positions shall report to the Superior Township Board of Trustees.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH MUSSIO PAINTING TO
PAINT FIRE STATION NO. 2 AND THE OLD TOWNSHIP HALL**

RESOLUTION NUMBER: 2014-26

DATE: MAY 19, 2014

WHEREAS, the Superior Charter Township is a Michigan Charter Township; and

WHEREAS, Superior Township has the power, privilege, authority and responsibility to maintain Township buildings; and

WHEREAS, the exterior of fire station No. 2 located at 8795 MacArthur Boulevard is peeling, discolored and is in need of painting; and

WHEREAS, the exterior of the Old Township Hall located at 3040 North Prospect is peeling, discolored and is in need of painting, and

WHEREAS, the Ypsilanti District Library occupies a portion of Fire Station No. 2 and has agreed to pay for one-half of the cost of painting the fire station/library; and

WHEREAS, the Township obtained a bid from Mussio Painting to complete the following painting (labor and materials): the sign of Fire Station No. 2 for \$850.00; the exterior of Fire Station No. 2 for \$4,950.00; and, the exterior of the Old Township Hall at a cost of \$1,700.00, and

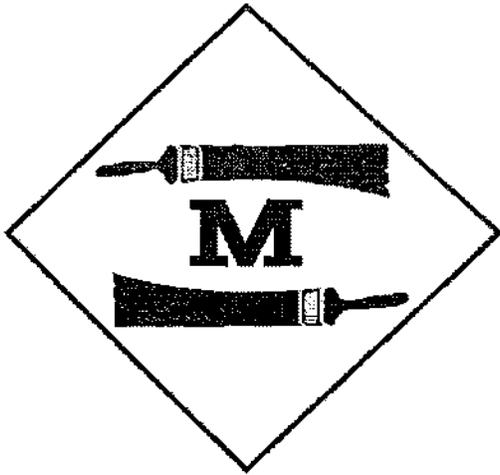
WHEREAS, other painters were requested to bid on the jobs but Mussio Painting was the only painter who submitted a bid, and

WHEREAS, it is recommendation of the Township Administrative staff to accept the bid from Mussio Painting for the painting of the sign and exterior of Fire Station No. 2 and the Old Township Hall at a total cost not to exceed \$7,500.00, and

NOW THEREFORE BE IT RESOLVED, that the Superior Township Board approves the proposal from Mussio Painting to complete the following painting (labor and materials): the sign of Fire Station No. 2 for \$850.00; the exterior of Fire Station No. 2 for \$4,950.00; and, the exterior of the Old Township Hall at a cost of \$1,700.00 and approves the Township Supervisor to sign the agreement with Mussio Painting, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the cost for the painting will be charged to the corresponding account numbers from each respective fund, and

NOW THEREFORE BE IT FURTHER RESOLVED, upon completion of the painting of Fire Station No. 2, the Township will pay Mussio Painting and then invoice the Ypsilanti District Library at a cost not to exceed \$2,475.00.



Mussio Painting

Interior/Exterior Painting

- Deck Cleaning & Sealing
- Concrete Cleaning & Staining
- Fully Insured
- Free Estimates

Steve Mussio
Owner

(734) 995-2646

Client: Superior Township (Ken Schwartz)

Project 1 Sign. The entire sign will be scrubbed with a TSP cleaner and then we will power wash the sign. We will paint the sign by hand (brush and roll no spray).

Project 2 Fire House. We will power wash the entire building. All cracks in the blocks will be filled before we paint. We will paint the building including the block walls, five doors, seven windows and the trim around large doors. We will also scrape and rust prime one header.

Project 3 Old Township Hall. The entire building will be power washed including gutters and down spouts (gutters and downs will be scrubbed first). All nail rust will be rust primed and we will do an extensive caulking. We will wood replace one panel and one trim piece. The whole building, siding, front door and Michigan basement door will be painted by hand (brush and roll no spray).

Projects 1 and 3 will receive one coat of Benjamin Moore Premium paint; project 2 will receive two coats.

Mussio Painting will provide labor and materials for the above specifications for the sum of:

Labor and	Project 1	\$ 850.00
Materials:	Project 2	\$ 4,950.00 (2,950.00 1 st coat 2 nd coat \$2,000.00).
	Project 3	\$ 1,700.00

Deposit: \$ 2,500.00 Made to: Mussio Painting 1598 High Hollow Dr. Ann Arbor Mi 48103.

Authorized Signature
Owner Mussio Painting

Date

Authorized Signature
Superior Township Representative

Date

Ken Schwartz

From: Jill Morey [Morey@ypsilibrary.org]
Sent: Thursday, May 08, 2014 9:52 AM
To: Ken Schwartz; Kaykarl@aol.com; David Phillips
Subject: RE: Scanned image from im4511

Good morning, Ken
Thanks for taking the lead on this improvement. Please consider this email my approval for YDL to pay half of the cost of painting the exterior of the Superior Branch at a cost of \$2,475. Will you invoice us at the completion of the project? Just fyi, we are also looking into replacing the library's sign on that corner. Will keep you informed.
Jill Morey

-----Original Message-----

From: Ken Schwartz [mailto:kenschwartz@superior-twp.org]
Sent: Monday, May 05, 2014 2:55 PM
To: Jill Morey; Kaykarl@aol.com; David Phillips
Subject: FW: Scanned image from im4511

Dear Ms. Morey,

Please find enclosed a copy of the paint bid for the YDL Superior Branch. I am requesting that YDL approve paying for 1/2 the costs of project #2. The total costs to YDL are \$2,475.00. This is a reasonable price for project and hope to approve the bid ASAP. Please approve the costs of this project. Superior Township will be responsible for the management and inspection of this project and will inform YDL of the dates.

Thank you,

Ken Schwartz
Superior Township Supervisor

-----Original Message-----

From: copier@superior-twp.org [mailto:copier@superior-twp.org]
Sent: Monday, May 05, 2014 2:52 PM
To: Ken Schwartz
Subject: Scanned image from im4511

DEVICE NAME:
DEVICE MODEL: im4511
LOCATION:

FILE FORMAT: PDF NONE
RESOLUTION: 300dpi x 300dpi

Attached file is scanned image in PDF format.
This file can be read by Adobe Acrobat Reader.
The reader can be downloaded from the following URL:

<http://www.adobe.com/>

Ann Arbor / Ypsilanti Regional Chamber

115 West Huron Street 3rd Floor
Ann Arbor, MI 48104

Invoice #

39160

PLEASE PAY

\$358.50

THIS AMOUNT

Bill To:

David Phillips
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198

Make checks payable to:

Ann Arbor / Ypsilanti Regional Chamber

OR Credit Card # _____

Exp Date _____ CVV # _____

You can now pay your invoice ONLINE at a2ychamber.org

Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here: _____

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Ann Arbor / Ypsilanti Regional Chamber

Terms	Due Date
Net 15	5/16/2014

Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198

Description	Qty	Rate	Amount
Membership dues - Business level, non-profit <div style="border: 1px solid black; padding: 5px; width: fit-content;">June 2014 - May 2015</div>	1	358.50	358.50

Did you know about some of the Money Savings the Chamber has to offer:

- 5% Discount on Workers Comp through Accident Fund
 - Savings on AutoOwners Insurance
 - 56% Average discount at Office Depot
 - Comcast Business Class Savings
- Contact the Chamber today to learn more

Total	\$358.50
Payments/Credits	\$0.00
Balance Due	\$358.50

Billing Inquiries? Call or email (734) 214-0113 or robin@a2ychamber.org



SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

Date: May 19, 2014

GENERAL FUND	NONE TO SUBMIT
LEGAL DEFENSE	NONE TO SUBMIT
FIRE	\$1,110.00
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	\$2,750.00

5/14/2014
4:16 PM



Superior Township Government Funds
Invoice Approval Report
As of May 19, 2014

Fund	Type	Date	Num	Memo	Due Date	Open Balance
Fire	ProAir					
	Bill	04/23/2014		Breathing Air Compressor Maintenance & Air Sampling	03/27/2014	1,110.00
						<u>1,110.00</u>
TOTAL						<u><u>1,110.00</u></u>

7:42 AM
05/14/14

Superior Township Utility Department
Invoice Approval Report
As of May 19, 2014

Type	Date	Num	Memo	Due Date	Open Balance
Crawford Door Sales					
Bill	04/14/14	31302	Repair of Overhead Doors	05/20/14	1,250.00
Total Crawford Door Sales					1,250.00
Midwest Maintenance					
Bill	04/22/14	14-44	Repair of manhole @ 8943 Sheffield	05/20/14	1,500.00
Total Midwest Maintenance					1,500.00
TOTAL					2,750.00



SUPERIOR TOWNSHIP

Record of Disbursements

Date: May 19, 2014

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Utility

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GENL GENERAL FUND						
04/22/2014	GENL	35539	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/24/14 PAYROLL	22,152.68
04/23/2014	GENL	35540	HUDSON J.	JOHN HUDSON	MILEAGE 4/7 - 4/18/14	58.24 V
04/24/2014	GENL	35541	AL'SCLEAN	AL'S CLEANING SERVICE	CLEANING OF TOWN HALL APRIL 14 - 18TH	260.00
04/24/2014	GENL	35542	HUDSON J.	JOHN HUDSON	MILEAGE 4/7 - 4/18/14	58.24
04/25/2014	GENL	35543	SUPPAY	SUPERIOR TWP PAYROLL FUND	MERS #2 APRIL 2014	3,047.61
04/25/2014	GENL	35544	BS&A	BS&A SOFTWARE	G/L TRAINING	1,030.00
04/25/2014	GENL	35545	CANON	CANON SOLUTIONS AMERICA	COPY MACHINE MAINTENANCE APRIL 2014	270.20
04/25/2014	GENL	35546	MEROOTOUT	MR. ROOT OUT PLUMBING	SNAKE OUT MAIN DRAIN TO TOWN HALL	160.00
04/25/2014	GENL	35547	PITBOW	PITNEY BOWES INC	APRIL 2014 POSTAGE MACHINE RENTAL	272.00
04/25/2014	GENL	35548	BUTLER	ROBERT BUTLER	ROADSIDE TRASH REMOVAL	100.00
04/25/2014	GENL	35549	STATE TAX	STATE TAX COMMISSION	STATE TAX CLASSES TRAINING JUNE 2014	500.00
04/25/2014	GENL	35550	SUPPARK	SUPERIOR TWP PARK FUND	REPAY FOR SUPPLIES BOUGHT	65.94
04/25/2014	GENL	35551	SUPPAY	SUPERIOR TWP PAYROLL FUND	HCSP APRIL 2014	1,213.80
04/28/2014	GENL	35552	AL'SCLEAN	AL'S CLEANING SERVICE	CLEANING OF TOWN HALL 4/23 THRU 4/27/14	208.00
04/28/2014	GENL	35553	CINTAS	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 4/21/14	49.20
04/28/2014	GENL	35554	FIRSTMERIT	FIRSTMERIT HEALTH INSURANCE ACCT	INSURANCES MAY 2014	1,327.06
04/28/2014	GENL	35555	FIRSTMERIT	VQID		0.00 V
04/28/2014	GENL	35556	ARMYX JOHN	JOHN ARMYX	DUMP USAGE REIMBURSEMENT	50.00
04/28/2014	GENL	35557	HOSKINS	LORENZO HOSKINS	DUMP USAGE REIMBURSEMENT	35.00
04/28/2014	GENL	35558	ANTHONY M	MATTHEW ANTHONY	DUMP USAGE REIMBURSEMENT	50.00
04/28/2014	GENL	35559	BERMUDEZ P	PEDRO BERMUDEZ	DUMP USAGE REIMBURSEMENT	50.00
04/28/2014	GENL	35560	RICOH #3	RICOH USA INC	APRIL 2014 MAINTENANCE CONTRACT	260.41
04/28/2014	GENL	35561	SUPPARK	SUPERIOR TWP PARK FUND	REPAY FOR SUPPLIES BOUGHT BY PARKS	41.96
04/28/2014	GENL	35562	SUPPAY	SUPERIOR TWP PAYROLL FUND	PAYROLL PROCESSING APRIL 2014	126.95
04/28/2014	GENL	35563	CHAVEY W	WILLIAM CHAVEY	DUMP USAGE REIMBURSEMENT	28.75
04/28/2014	GENL	35564	MIDDLE	WILLIAM MIDDLEBROOKS	DUMP USAGE REIMBURSEMENT	50.00
05/02/2014	GENL	35565	COMFORT	COMFORT INN	TWO NIGHT STAY FOR ASSESSOR TRAINING	177.62
05/02/2014	GENL	35566	PHILLIPS D	DAVID PHILLIPS	MILEAGE DEC 13 THRU MARCH 26 2014	32.48
05/02/2014	GENL	35567	KOOYERS	VICKIE KOOYERS	MILEAGE 4/30/14	9.97
05/02/2014	GENL	35568	CINTAS	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 4/25/14	49.20
05/02/2014	GENL	35569	MARGOLIS	MARGOLIS COMPANIES, INC.	MACARTHUR BLVD MULCH	270.00
05/02/2014	GENL	35570	TERMINEX	TERMINEX PROCESSING CENTER	PEST CO NTROL APRIL 2014	75.00
05/06/2014	GENL	35571	HANDI-HELP	HANDI-HELPER CONSTRUCTION & MAINT.	DEPOSIT FOR PAINTING @ TOWN HALL	400.00
05/06/2014	GENL	35572	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/8/14 PAYROLL	46,800.67
05/06/2014	GENL	35573	ABSOPURE	ABSOPURE WATER COMPANY	SPRING WATER APRIL	32.00
05/06/2014	GENL	35574	BS&A	BS&A SOFTWARE	INTERNET/DELIQ PROPERTY TAX ANNUAL SERV	4,694.00
05/06/2014	GENL	35575	DTE ENERGY	DTE ENERGY	APT 2/LAW SPLIT GAS APRIL 2014	205.26
05/06/2014	GENL	35576	DTE ENERGY	DTE ENERGY	GENL/LAW SPLIT ELECTRIC APRIL 2014	409.29
05/06/2014	GENL	35577	DTE ENERGY	DTE ENERGY	APT A GAS APRIL 2014	92.30
05/06/2014	GENL	35578	DTE ENERGY	DTE ENERGY	OLD TOWNSHIP HALL GAS APRIL 2014	58.14
05/06/2014	GENL	35579	GEMPLERS	GEMPLER'S	VEST FOR MELISSA	35.40
05/06/2014	GENL	35580	HUDSON J.	JOHN HUDSON	MILEAGE 4/21/14 THRU 5/2/14	78.96
05/06/2014	GENL	35581	REPUBLIC	REPUBLIC WASTE SERVICES #241	500 WASTE TAGS	1,075.00
05/06/2014	GENL	35582	STANDARD	STANDARD PRINTING	TWO STAMPS FOR TREASURY	97.09
05/06/2014	GENL	35583	WEXBANK	WEX BANK	FUEL APRIL 2014	201.34
05/08/2014	GENL	35584	AL'SCLEAN	AL'S CLEANING SERVICE	CLEANING OF TOWN HALL APRIL 30 THRU MAY	364.00
05/09/2014	GENL	35585	AL'SCLEAN	AL'S CLEANING SERVICE	CLEANING AT TOWN HALL	144.00
05/09/2014	GENL	35586	COMCAST	COMCAST	INTERNET SERVICES APRIL 2014	73.90
05/09/2014	GENL	35587	CONGDON	CONGDON'S ACE HARDWARE	STREET BEAUTIFICATION PROJECT	150.44
05/09/2014	GENL	35588	WARREN JAM	JAMES WARREN	DUMP USAGE REIMBURSEMENT	50.00
05/09/2014	GENL	35589	PFEFFERS	PFEFFER, HANNIFORD & PALKA	2013 AUDIT	9,335.00
05/09/2014	GENL	35590	RICOH	RICOH USA, INC	JAN THRU APRIL 2014 ADD'L COPIES	370.00
05/09/2014	GENL	35591	STAPLES2	STAPLES ADVANTAGE	OFFICE SUPPLIES, BOXES, TONER	278.20
05/09/2014	GENL	35592	SUPPARK	SUPERIOR TWP PARK FUND	PARK TRANSFER MAY 2014	19,186.33
05/09/2014	GENL	35593	VERIZONWIR	VERIZON WIRELESS	HOT SPOT CHARGES APRIL 2014	40.08
05/09/2014	GENL	35594	MCFARLANE	WILLIAM MCFARLANE	DUMP USAGE REIMBURSEMENT	50.00
05/12/2014	GENL	35595	HANDI-HELP	HANDI-HELPER CONSTRUCTION & MAINT.	BALANCE DUE FOR PAINTING AT TOWN HALL	400.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
GENL TOTALS:						
Total of 57 Checks:						116,731.71
Less 2 Void Checks:						58.24
Total of 55 Disbursements:						<u>116,643.47</u>

User: NANCY

CHECK DATE FROM 04/22/2014 - 05/19/2014

DB: SUPERIOR TWP

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank FIRE FIRE FUND						
04/22/2014	FIRE	21620	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/24/14 PAYROLL	29,922.06
04/25/2014	FIRE	21621	SUPPAY	SUPERIOR TWP PAYROLL FUND	HCSP APRIL 2014	1,215.00
04/25/2014	FIRE	21622	AA CLEAN	ANN ARBOR CLEANING SUPPLY	CLEANING & JANITORIAL SUPPLIES	212.73
04/25/2014	FIRE	21623	CORRIGAN	CORRIGAN OIL COMPANY	DIESEL FUEL	680.13
04/25/2014	FIRE	21624	HOMEDEPOT2	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR ATV AND WATER FOR REHAB	71.33
04/25/2014	FIRE	21625	KUJAWA	JEFFREY KUJAWA	REIMBURSEMENT FOR MILEAGE 1/10-4/9/14	116.48
04/25/2014	FIRE	21626	LATVALA	LATVALA BROS. INC.	FABRICATION OF TOOL BRACKETS	385.00
04/25/2014	FIRE	21627	MAPS	MAPS BY WAGNER, LLC	UPDATED MAPS FOR STATIONS AND VEHICLES	415.00
04/25/2014	FIRE	21628	ROBSON N	NICHOLAS ROBSON	REIMBURSEMENT FOR MILEAGE 4/17/14	50.40
04/25/2014	FIRE	21629	NYE	NYE UNIFORMS	HAT BANDS	10.24
04/25/2014	FIRE	21630	PAETEC	PAETEC	TELEPHONES APRIL 2014 - STATION #1	71.10
04/25/2014	FIRE	21631	PIONEERPRO	PIONEER PRODUCTS, INC.	VEHICLE WASH AND WAX	394.44
04/25/2014	FIRE	21632	RICOH	RICOH USA INC.	COPIER CONTRACT MARCH 2014	182.53
04/25/2014	FIRE	21633	ROBERMOR	ROBERTSON MORRISON INC.	HVAC MAINTENANCE 6 MONTHS	1,910.00
04/25/2014	FIRE	21634	SUPPAY	SUPERIOR TWP PAYROLL FUND	MERS #1 APRIL 2014	7,220.66
04/25/2014	FIRE	21635	FIRSTMERIT	FIRSTMERIT HEALTH INSURANCE ACCT	INSURANCES MAY 2014	1,267.90
04/25/2014	FIRE	21636	SUPFERERES	SUPERIOR TWP FIRE RESERVE FUND	TRUCK REPLACEMENT RESERVE 2014 BUDGET	100,000.00
04/29/2014	FIRE	21637	SUPFERERES	SUPERIOR TWP FIRE RESERVE FUND	BLDG CONST RESERVE 2014 BUDGET	30,000.00
05/06/2014	FIRE	21638	RAWELD	ANN ARBOR WELDING SUPPLY	MEDICAL OXYGEN	32.70
05/06/2014	FIRE	21639	AUTOVALUE	AUTO VALUE YPSILANTI	PARTS AND SUPPLIES TO REPAIR TANKER	267.31
05/06/2014	FIRE	21640	COMCAST	COMCAST	INTERNET/TELEVISION APRIL 2014 STATION	239.98
05/06/2014	FIRE	21641	CORRIGAN	CORRIGAN OIL COMPANY	DIESEL FUEL FOR APPARATUS	680.87
05/06/2014	FIRE	21642	DETROIT SH	DETROIT SHIELDS	HELMET SHIELDS	155.00
05/06/2014	FIRE	21643	DTE ENERGY	DTE ENERGY	GAS/ELECTRIC APRIL 2014 STATION #2	703.53
05/06/2014	FIRE	21644	EMF	EMERGENCY MEDICAL PRODUCTS, INC.	TRACTION SPLINT HARNESS	86.95
05/06/2014	FIRE	21645	KUJAWA	JEFFREY KUJAWA	TRAINING FOR SPEC NEEDS KIDS	30.00
05/06/2014	FIRE	21646	PAETEC	PAETEC	APRIL 2014 PHONE SERVICE STATION #1	126.52
05/06/2014	FIRE	21647	S.M. SMITH	S.M. SMITH COMPANY	SCBA MASK BAGS	116.00
05/06/2014	FIRE	21648	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/8/14 PAYROLL	29,469.50
05/06/2014	FIRE	21649	WASHMUTUAL	WASHTENAW AREA MUTUAL AID ASSOC	EDISPATCHES FOR 12 MONTHS	1,184.76
05/06/2014	FIRE	21650	WITMER	WITMER PUBLIC SAFETY GROUP, INC.	TWO FIREFIGHTER HELMETS	608.97
05/09/2014	FIRE	21651	ALLSEA	ALL SEASONS LANDSCAPING CO, INC.	CHAINSAW AND ACCESSORIES FOR UTILITY/BR	464.26
05/09/2014	FIRE	21652	CLASSIC	CLASSIC T'S	SHIRT FOR FIRE CHIEF	30.00
05/09/2014	FIRE	21653	DTE ENERGY	DTE ENERGY	ELECTRIC APRIL 2014 STATION #1	628.01
05/09/2014	FIRE	21654	DTE ENERGY	DTE ENERGY	GAS APRIL 2014 STATION #1	319.49
05/09/2014	FIRE	21655	FLEETP	FLEETPRIDE	RADIATOR HOSE FOR TANKER	41.85
05/09/2014	FIRE	21656	PFEFFER&	PFEFFER, HANNIFORD & PALKA	2013 AUDIT	1,990.00
05/09/2014	FIRE	21657	SUPGENL	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES MAY 2014	823.33

FIRE TOTALS:

Total of 38 Checks:

212,114.23

Less 0 Void Checks:

0.00

Total of 38 Disbursements:

212,114.23

05/15/2014 12:18 PM
 User: NANCY
 DB: SUPERIOR TWP

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 04/22/2014 - 05/19/2014

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank LAW LAW FUND						
04/25/2014	LAW	3022	WASHCOTREA	WASHTENAW COUNTY TREASURER	OVERTIME MARCH 2014	4,972.50
05/06/2014	LAW	3023	DTE ENERGY	DTE ENERGY	APT 2/LAW SPLIT GAS APRIL 2014	2,177.18 v
05/06/2014	LAW	3024	MRROOTOUT	MR. ROOT OUT PLUMBING	SNAKE OUT MAIN DRAIN	120.00
05/06/2014	LAW	3025	WASHCOTREA	WASHTENAW COUNTY TREASURER	MAY 2014 CONTRACT	128,017.50
05/09/2014	LAW	3026	CLEANMASTE	CLEANMASTER JANITORIAL SUPPLY	NEW RUNNER RUGS FOR SHERIFF	600.00
05/09/2014	LAW	3027	DTE ENERGY	DTE ENERGY	APT2/LAW SPLIT GAS APRIL 2014	178.40
05/09/2014	LAW	3028	DTE ENERGY	DTE ENERGY	GEN/LAW SPLIT ELECTRIC APRIL 2014	388.76
05/09/2014	LAW	3029	MRROOTOUT	MR. ROOT OUT PLUMBING	SNAKE OUT STORM DRAIN SHERIFF	535.00
05/09/2014	LAW	3030	PFEFFER&	PFEFFER, HANNIFORD & PALKA	2013 AUDIT	1,000.00
05/09/2014	LAW	3031	STAPLES2	STAPLES ADVANTAGE	FLOOR PROTECTORS, FILE CABINET	641.93
05/09/2014	LAW	3032	CARTERSTEF	STEFANI CARTER J.D. P.C.	LEGAL SERVICES APRIL 2014	862.50
05/09/2014	LAW	3033	SUPGENE	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES MAY 2014	100.00

LAW TOTALS:

Total of 12 Checks:	139,593.79
Less 1 Void Checks:	2,177.18
Total of 11 Disbursements:	<u>137,416.61</u>

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 04/22/2014 - 05/19/2014

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank PARK PARK FUND						
04/22/2014	PARK	11897	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/24/14 PAYROLL	5,825.52
04/25/2014	PARK	11898	SUPPAY	SUPERIOR TWP PAYROLL FUND	NCSP APRIL 2014	66.64
04/25/2014	PARK	11899	SUPPAY	SUPERIOR TWP PAYROLL FUND	MERS #2 APRIL 2014	216.54
04/25/2014	PARK	11900	SUPPAY	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK APRIL 2014	540.32
04/25/2014	PARK	11901	WALMART	WALMART COMMUNITY/GEORG	MISC SHOP SUPPLIES & WEED AND FRED	78.83
04/29/2014	PARK	11902	FIRSTMERIT	FIRSTMERIT HEALTH INSURANCE ACCT	INSURANCES MAY 2014	28.47
04/28/2014	PARK	11903	LOCKIE K.	KEITH LOCKIE	MILEAGE MARCH 1 - APRIL 24, 2014	53.76
04/28/2014	PARK	11904	STAPLESCON	STAPLES CONTRACT AND COMMERCIAL	PRINTER CARTRIDGE	128.98
04/28/2014	PARK	11905	SUPUTIL	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE PIGOTT APRIL 2014	33.04
04/28/2014	PARK	11906	VERIZONWIR	VERIZON WIRELESS	CELL PHONES APRIL 2014	58.28
05/06/2014	PARK	11907	DTE ENERGY	DTE ENERGY	PARKS BUILDING APRIL 2014 ELECTRIC	26.22
05/06/2014	PARK	11908	HOMEDEPOT3	HOME DEPOT CREDIT SERVICES	EASTER EGG HUNT, PAINT, ST. BEAUTIFICAT	120.04
05/06/2014	PARK	11909	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/8/14 PAYROLL	6,131.59
05/06/2014	PARK	11910	DTE ENERGY	DTE ENERGY	PARKS BUILDING MARCH 2014 ELECTRIC	17.48
05/09/2014	PARK	11911	CONGDON	CONGDON'S ACE HARDWARE	MISC SHOP SUPPLIES	11.07
05/09/2014	PARK	11912	PFEFFER&	PFEFFER, HANNIFORD & PALKA	2013 AUDIT	1,150.00
05/09/2014	PARK	11913	SUPGENL	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES MAY 2014	500.00
05/09/2014	PARK	11914	WEXBANK	WEX BANK	GAS FOR DODGE & FORD PICKUP	195.64

PARK TOTALS:

Total of 18 Checks:	15,182.42
Less 0 Void Checks:	0.00
Total of 18 Disbursements:	15,182.42

05/15/2014 12:17 PM
 User: NANCY
 DB: SUPERIOR TWP

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 04/22/2014 - 05/19/2014

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND						
04/22/2014	BUILD	8446	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/24/14 PAYROLL	4,096.36
04/25/2014	BUILD	8447	SUPPAY	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK APRIL 2014	812.17
04/25/2014	BUILD	8448	SUPPAY	SUPERIOR TWP PAYROLL FUND	HCSP APRIL 2014	186.20
04/25/2014	BUILD	8449	WILLIAMS	WILLIAMS DISTRIBUTING CO.	PERMIT CANCELLED	35.00
04/28/2014	BUILD	8450	ABC PLUMB	ABC PLUMBING	REFUND FOR OVERPAYMENT OF PERMITS	42.00
04/28/2014	BUILD	8451	FIRSTMERIT	FIRSTMERIT HEALTH INSURANCE ACCT	INSURANCES MAY 2014	119.94
05/02/2014	BUILD	8452	MANIER E.	EDWIN MANIER	ELECTRICAL INSPECTIONS APRIL 2014	90.00
05/02/2014	BUILD	8453	WEXBANK	WEX BANK	FUEL APRIL 2014	120.38
05/06/2014	BUILD	8454	MANIER E.	EDWIN MANIER	BALANCE OWED FOR APRIL INSPECTIONS	630.00
05/06/2014	BUILD	8455	SUPPAY	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/8/14 PAYROLL	4,096.39
05/06/2014	BUILD	8456	TODD'S	TODD'S SERVICES, INC.	REIMBURSE FOR FEES -PROPERTY WASN'T IN	85.00
05/09/2014	BUILD	8457	PFEFFER	PFEFFER, HANNIFORD & PALKA	2013 AUDIT	1,125.00
05/09/2014	BUILD	8458	STAPLES2	STAPLES ADVANTAGE	FILE FOLDERS	14.99
05/09/2014	BUILD	8459	VERIZONWIR	VERIZON WIRELESS	HOT SPOT CHARGES APRIL 2014	40.08

BUILD TOTALS:

Total of 14 Checks:	11,491.51
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	11,491.51

7:24 AM
 05/15/14
 Accrual Basis

Superior Township Utility Department
 Check Register
 April 22 through May 19, 2014

Date	Num	Name	Memo	Amount
100 - CASH - O&M				
101 - O&M Checking - Chase				
05/12/14	EFT	Magic-Wrighter	Monthly Fee - Apr14	(36.28)
04/22/14	8611	A.F. Smith Electric Inc.	Repair Lights @ Maint. Fac.	(1,096.02)
04/22/14	8612	AT&T	Booster Sta. Phone - Apr14	(68.18)
04/22/14	8613	Comcast	Internet - Maint. Fac. - Apr14	(89.90)
04/22/14	8614	Corrigan Oil Co.	Diesel	(1,998.39)
04/22/14	8615	FTL Construction Inc.	Fill Sand & Stone	(1,517.51)
04/22/14	8616	Grainger	Sump Pump	(225.50)
04/22/14	8617	Jack Doheny Supplies	Vactor Truck Annual Maintenance	(1,407.73)
04/22/14	8618	Keith Lockie	Mileage - 03/01-04/22/14	(83.44)
04/22/14	8619	Parhelion Technologies	New Laptop - Blanton	(1,395.00)
04/22/14	8620	Verizon	Cell Phones - Apr14	(166.19)
04/22/14	8621	Verizon	Cell Phone - 1/2 KTL's - Apr14	(25.18)
04/22/14	8622	Work 'n Gear	Work Pants	(110.73)
04/22/14	8623	Superior Twp. Payroll Fund	Payroll - 04/24/14	(18,337.50)
04/25/14	8624	Superior Twp. Payroll Fund	Pension & HCSP - Apr14	(3,631.62)
04/29/14	8625	FirstMerit Health Insurance Account	Employee Insurances - May14	(658.18)
04/29/14	8626	Advance Auto Parts	Motor Oil	(25.98)
04/29/14	8627	DTE	Mult. Gas & Elect. - Apr14	(3,251.83)
04/29/14	8628	Gary Foster	Cell Phone Stipend - Apr14	(32.96)
04/29/14	8629	HD Supply Waterworks, Ltd.	Meter Horn & Couplings	(583.42)
04/29/14	8630	Ricoh USA Inc.	Copier Lease - Apr14	(161.88)
04/29/14	8631	Robin Kelly	Refund Final W/S Bill Overpayment	(59.41)
04/29/14	8632	Zee Medical, Inc.	First Aid Supplies	(65.30)
05/14/14	8633	Advance Auto Parts	Seat Covers for F350	(24.74)
05/14/14	8634	Al's Cleaning Service	AB Cleaning & Carpet & Floor Cleaning	(700.00)
05/14/14	8635	Auto-Wares Group (Auto Value)	Toro Battery	(123.06)
05/14/14	8636	Comcast	Internet - Adm. Bldg. - May14	(94.85)
05/14/14	8637	DTE	Gas & Elect. @ 1799 N. Prospect - Apr14	(223.87)
05/14/14	8638	Mr. Root Out Plumbing	Repair Kitchen Drain	(165.00)
05/14/14	8639	Parhelion Technologies	Mult. Comp. Related Invoices - May14	(1,220.00)
05/14/14	8640	Printing Systems, Inc.	Reminders (3,200)	(217.39)
05/14/14	8641	Purchase Power	Postage Meter Refill	(500.00)

7:24 AM
 05/15/14
 Accrual Basis

Superior Township Utility Department
 Check Register
 April 22 through May 19, 2014

Date	Num	Name	Memo	Amount
05/14/14	8642	Superior Twp. General Fund	Payroll - 05/08/14	(23,450.79)
05/14/14	8643	Superior Twp. General Fund	Accountant - May14	(166.67)
05/14/14	8644	Windstream	Phones - May14	(377.49)
05/14/14	8645	Wright Express FSC	Fuel - Apr14	(454.98)
05/15/14	8646	Pfeffer, Hanniford & Palka	2013 Audit Fee - Utility Portion	(5,900.00)
Total 101 · O&M Checking - Chase				(68,646.97)
Total 100 · CASH - O&M				(68,646.97)
120 · CASH - CAPITAL RESERVE				
125 · CR Checking YCUA - Chase				
04/29/14	415	Superior Twp. Util. Dept. O&M	Transfer O&M's Portion of UC Permit 1392	(555.00)
04/29/14	416	Ann Arbor Charter Township	A2 Twp's Portion of Conn. Fees - 2446 Highland	(6,033.67)
04/29/14	417	Superior Twp. Util. Dept. Capital Reser...	Transfer Toll Bros. Deposit to Proper Acct.	(10,542.01)
Total 125 · CR Checking YCUA - Chase				(17,130.68)
Total 120 · CASH - CAPITAL RESERVE				(17,130.68)
TOTAL				(85,777.65)



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8100 • FAX (734) 973-7524 • EMAIL claytonj@washtenaw.org

MARK A. PTANZEK
UNDER-SHERIFF

EMERGENCY SERVICES DIVISION OUTDOOR WARNING SIREN TEST NOTIFICATION



Saturday May 3, 2014 at 12:00 Noon

Washtenaw County's 68 warning sirens will be tested at Noon on the first Saturday of every month from March through September. If there is a threat of severe weather on the day of a test, it will be cancelled.

Except for scheduled testing, the sirens will be activated for the following emergencies:

- The National Weather Service has issued a tornado warning
- A severe thunderstorm has been detected with damaging winds in excess of 70 MPH
- A hazardous materials accident requires immediate protective action by the public
- An attack on the United States is imminent, underway or has recently occurred

Warning siren activation is a signal to members of the public to immediately go indoors and monitor local Emergency Alert System media outlets for official information. Washtenaw County's emergency broadcasters are:

WEMU 89.1 FM
WWW 102.9 FM
WQKL 107.1 FM
WTKA 1050 AM
WLBY 1290 AM

<http://emergency.eWashtenaw.org>



April 15, 2014

Mr. David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some channel changes. Customers are being notified of these changes via bill message.

Effective on or about April 23, 2014, INSP (channel 391), TBN (channel 392), EWTN (channel 393) and Daystar (channel 396) will be available with the Digital Economy level of service.

Also, effective May 22, 2014, WADL Antenna TV (channel 295) will no longer be available on Limited Basic service. WADL HD (channels 295 and 1038) will be added to Limited Basic HD service.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



FYI

Public Hearing Notice

City of Ypsilanti Zoning Board of Appeals Wednesday, 28 May 2014, 7:00 p.m. Council Chambers, City Hall

The City of Ypsilanti Zoning Board of Appeals will hold a public hearing on Wednesday, 28 May 2014, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Non-use Variance for Required Parking Reduction at 50 Ecorse

The Zoning Board of Appeals will hear an application, hold a public hearing, and make a determination regarding a variance application to reduce the number of parking spaces required by ordinance §122-836 (a)(7) by 43 spaces. The property in question is currently zoned B4, General Commercial, and is within the EO, Entryway Overlay District. Its address, parcel number, and legal description are: 50 Ecorse, 11-11-10-267-002, YP CITY 4E-1 LOTS 1 - 15, ALTUS SUB. & LOTS 32, 33 & 34, DAVIS ADD., ALSO E 1/2 VAC N & S ALLEY ON W LINE ALTUS SUB & VAC E & W ALLEY ON N LINE LOT 32, DAVIS ADD.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email tgillotti@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.



FYI

Public Hearing Notice

**City of Ypsilanti Zoning Board of Appeals
Wednesday, 28 May 2014, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Zoning Board of Appeals will hold a public hearing on Wednesday, 28 May 2014, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Use Variance: 512 North Hamilton Street

The Zoning Board of Appeals will hear an application, hold a public hearing, and make a determination regarding a use variance application to permit a Substance Abuse Treatment Facility use at 512 N Hamilton St. The property in question is currently zoned R2, One- and Two-Family Zoning District, and is within the Historic Overlay district. Its address, parcel number, and legal description are 512 N Hamilton, 11-11-40-108-006, S 33 FT OF LOT 378 AND N 22 1/2 FT OF LOT 381 NORRIS & CROSS ADDITION.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email tgiljotti@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

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City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.



FYI

555 Towner St., P.O. Box 0915
Ypsilanti, MI 48197-0915
Phone: (734) 544-6700

FOR IMMEDIATE RELEASE

Date: May 12, 2014

Contact: **Dan Moody** Solid Waste Coordinator, Environmental Health Division
E-mail: moodyd@ewashtenaw.org
Phone: (734) 222-3827

Washtenaw County Clean-Up Days May 17th & June 14th *Bring Unwanted Household Items for Safe, Sustainable Disposal*

YPSILANTI, Mich., May 12, 2014 – The Washtenaw County Solid Waste Division and community partners will be sponsoring two Environmental Clean-Up Days for Washtenaw County residents this spring. The Clean-Up Days will take place:

- Saturday, May 17, 2014, from 9:00 a.m. to 2:00 p.m. at the Western Washtenaw Recycling Authority's Materials Recovery Facility, located at 8025 Werkner Road in Chelsea.
- Saturday, June 14, 2014, from 9:00 a.m. to 2:00 p.m. at Northfield Township Hall, located at 8350 Main Street in Whitmore Lake.

The events are free, but there is a suggested \$10 donation per car to help decrease disposal costs and to help maintain this community collection.

These events provide an opportunity for residents to dispose of many unwanted household items in a safe and sustainable manner. Numerous household materials can be brought to these events, including:

- Traditional recyclable materials (plastics, glass, aluminum, cardboard, paper)
- Scrap metal
- Freon appliances (air conditioners, refrigerators, etc.)
- Household hazardous wastes (cleaning supplies, motor oil, pesticides, mercury, paint, etc.)
- Furniture
- Tires
- Yard waste
- Electronic equipment (computers, televisions, toasters, etc.)
- Sharps (diabetic needles, etc.)

Residents may bring up to four tires for free; a \$5 donation is suggested for each additional tire. Residents can also bring one television, Freon-containing appliance or computer, but a \$10 donation is suggested for each additional item.

This is a service for Washtenaw County residents only, funded and coordinated by the Washtenaw County Solid Waste Division of the Office of the Water Resources Commissioner, Washtenaw County Public Health, Western Washtenaw Recycling Authority, City of Chelsea, Dexter Township, Lyndon Township, and Northfield Township. All Washtenaw County residents are welcome and encouraged to attend. This collection is intended for residential use only -- please, no businesses.

For more information, please visit <http://recycle.ewashtenaw.org> or call the Washtenaw County Solid Waste Division at (734) 222-3827.

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