

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
FEBRUARY 18, 2014
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of January 21, 2014
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Marshall, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department
 - c. Utility Department Financials Period Ending 12-31-2013
8. COMMUNICATIONS
 - a. Bromley Park Community Association, Annual Utility Maintenance Fee
 - b. Dan Moody, Washtenaw County Solid Waste Coordinator, Solid Waste and Recycling Report
 - c. Fire Chief Wayne Dickinson, Request to Start Bid Process on Fire Truck
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - a. CGAP MOU and Shared Employee Agreement
 - b. Resolution 2014-03, Approving Pilot Program for Fire Department Study
 - c. Resolution 2014-02, Fee Schedule for Building Department
 - d. Resolution 2014-04, Enroll in Michigan Fire Insurance Withholding Program
 - e. Resolution 2014-05, Utility Department, Cricket Meter Purchase
 - f. Resolution 2014-06, Utility Department, SCADA Equipment Purchase
 - g. Resolution 2014-07, Law Enforcement Millage Renewal
 - h. Resolution 2014-08, Fire Department Millage Renewal
 - i. Resolution 2014-09, Legal Defense Zoning Millage Renewal
 - j. Amendment to Prospect Pointe Phase I and II Development Agreement

k. Dixboro Design Review Board Appointment

11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email:davidphillips@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JANUARY 21, 2014
PROPOSED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on January 21, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Green, to adopt the agenda with the deletion of item 10, c. of New Business, Amendment to Prospect Pointe Phase 1 and 2 Development Agreement, because the developer has not completed their review of the proposed document.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF DECEMBER 16, 2014

It was moved by McKinney, seconded by Green, to approve the minutes of the regular Board meeting of December 16, 2013 with a correction to item 4. Adoption of Agenda, change Caviston to Lewis as seconding the Adoption of the Agenda.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

Ellen Kurath indicated she is not in favor of AT & T abandoning the copper telephone lines as they are very reliable.

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7. REPORTS

A. SUPERVISOR REPORT

Supervisor Ken Schwartz reported on the following: The Ann Arbor Township and Superior Township joint CGAP application to study further cooperation between the two fire departments was submitted on Friday, January 17, 2014. Supervisor Schwartz emphasized the purpose of the project was to study additional cooperation between the two fire departments to improve the efficiency, function and cost effectiveness of both departments. To facilitate the study, Superior Township is expected to appoint Ann Arbor Township's Fire Chief, Brian Thurston, as Superior Township's part-time fire chief, with a start date of March 1, 2014. Fire Chief Thurston addressed the Board and the audience with further information about the grant/study. Supervisor Schwartz explained that the AATA may be expanding service to neighboring communities that may result in more frequent bus service, expanded hours and adding service on Sunday to the Superior Township route. The increase in service will result in added costs to the Township. During the recent heavy snow, vehicles left on the street made it difficult to properly plow the streets. The Township does have an ordinance to address snow alerts, Snow Ordinance No. 68, but it is outdated and needs to be reviewed and updated. Supervisor Schwartz had the Utility Department plow stretches of the non-motorized trail to facilitate pedestrian travel along Clark and MacArthur Boulevard. The Township was recently informed that the Michigan Court of Appeals reached a decision on the Ibrahim v. Superior Township lawsuit, which is related to the ZBA's denial of the Superior Party Store's request to continue its non-conforming use to sell alcohol. The Court of Appeals denied all issues. The Township Attorney is continuing to monitor the case. Supervisor Schwartz indicated he is taking a hard look at some of the blighted structures in the Township. He intends to pursue them vigorously until they are resolved. Clerk Dave Phillips recently completed a review of the sureties in place on several developments. Some deficiencies in the process were discovered that will be addressed. There is a proposal on tonight's agenda for OHM to complete a Capital Improvement Plan for the Utilities Department. Supervisor Schwartz indicated that similar plans are needed for roads, buildings, information technology and other areas of the Township.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT, ZONING REPORT

It was moved by Caviston, seconded by Lewis, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

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B. TREASURER'S INVESTMENT REPORT AS OF OCTOBER 31, 2013

Treasurer McKinney indicated that interest rates are still low.

It was moved by Caviston, seconded by Green, to accept the Treasurer's Investment Report as of October 31, 2013.

The motion carried by unanimous voice vote.

8. COMMUNICATIONS

A. LETTER FROM SUSAN EATON, RE; PLOWING OF NMT

In a letter dated December 19, 2013, Susan Eaton expressed her gratitude for the Township plowing the non-motorized trail along MacArthur Boulevard. Supervisor Schwartz indicated that he had the Utility Department plow the path because pedestrians had no other place to walk. He said he would continue to have it plowed after significant snow falls.

It was moved by Caviston, seconded by Green, to receive the December 19, 2013 letter from Susan Eaton.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

A. TOWNSHIP'S ACQUISITION OF AUTUMN WOODS PROPERTY

In a memo to the Board dated January 21, 2014, Clerk David Phillips explained some of the history of the Township's negotiations to obtain ownership of the 8.4 acres of property that was released from the original Autumn Woods Condominium development. He indicated that the Township was unable to reach agreement with the Condominium Association and their attorney concerning the rights and responsibilities of the Township and the Condominium Association if the Township obtained ownership of the property. He indicated that he and the Township Supervisor and Treasurer recommend that the Township not accept ownership of the property and to end negotiations of the matter. Clerk Phillips indicated there was a concern about the approximately \$30,000 the current developer owed the Township for water and sewer availability fees and if the Township would be able to collect the funds if the property went into tax foreclosure or was sold to a new owner.

It was moved by Phillips and seconded by Green that the Township shall not accept ownership of the 8.4 acres of property from the Autumn Woods Condominium development and the Township shall end negotiations concerning the matter.

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The motion was adopted by a unanimous voice vote.

10. NEW BUSINESS

A. RESOLUTION 2014-01, FIRE DEPARTMENT PURCHASE OF SERVERS AND COMPUTERS

In a letter dated January 21, 2014, Fire Department Captain Shawn Bach and Fire Fighter Chris Wiggins, explained that that the Fire Department's server and two desk top computers have been malfunctioning. Both are about ten years old and they need to be replaced. They did receive a quote from Parhelion but need to obtain additional quotes.

The following resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF ONE SERVER AND 2
DESKTOP COMPUTERS FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT**

Resolution Number: 2014-01

Date: January 21, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

WHEREAS, The current server and two computers for the fire department are in the neighborhood of ten years old and are in need of replacement; and

WHEREAS, The cost to replace these computer items is estimated to not exceed \$30,000.00; and

NOW THEREFORE BE IT RESOLVED; That the Charter Township of Superior Board of Trustees approves the Superior Township Supervisor, Clerk and Treasurer (Administrative Staff) to enter into an agreement with the appropriate bidder to purchase one server and two computers with all required labor for installation at the purchase price not to exceed \$30,000.00 and the cost of this purchase is to be taken from line item No. 206-336-980.000, Equipment over \$5,000.00. The Administrative Staff shall obtain bids from at least three qualified vendors.

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Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

B. UTILITY DEPARTMENT CAPITAL IMPROVEMENT PLAN

Supervisor Schwartz explained that the Utility Department's Capital Improvement Plan (CIP) needs to be updated. A developer has requested a reduction in the water and sewer connection fees and the CIP is used to determine the connection fees. He recommended that the Township hire OHM to complete an update of the CIP at a cost not to exceed \$5,000.

It was moved by McKinney, seconded by Lewis, for the Board to approve OHM to review and update the Utility Department Capital Improvement Plan at a cost not to exceed \$5,000.

The motion was adopted by unanimous voice vote.

C. BOARD APPOINTMENTS

Supervisor Schwartz recommended the following appointments:

Dixboro Design Review Board	Expires
1. Tom Freeman	12-31-2016
2. Lance Pierce	12-31-2016

Wetlands Board	Expires
1. Jim McIntyre	4-7-2017
2. Ellen Kurath	4-7-2017
3. Bob Murray	4-7-2017

Zoning Board of Appeals	Expires
1. John Rintamaki	12-31-2016
2. Dan Deeds	12-31-2016
3. Avery Heningburg	12-31-2016

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Planning Commission	Expires
1. David Guenther	2-28-2017
2. Jay Gardner	2-28-2017

LDEFA	Expires
1. Dan Smoke	1-19-2018
2. Rhonda McGill	1-19-2018

It was moved by McKinney, seconded by Caviston, for the Board to concur with Supervisor Schwartz and to approve his recommended appointments.

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

There were no bills for payment. It was moved by McKinney, seconded by Green, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

Trustee Williams informed the Board that a Township resident complained that the lights at the Geddes and Ridge Road round-about were too bright and it impaired their vision. .

13. ADJOURNMENT

It was moved by McKinney, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:40 p.m.

Respectfully submitted,

David Phillips, Clerk

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Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT
JANUARY 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	\$0.00	\$9,825.00	3
Com-Other Non-Building	\$0.00	\$1,557.00	5
Electrical Permits	\$0.00	\$1,818.00	13
Mechanical Permits	\$0.00	\$2,194.25	17
Plumbing	\$0.00	\$618.00	4
Res-New Building	\$1,308,643.00	\$5,888.00	2
Res-Other Building	\$0.00	\$80.00	1
Res-Renovations	\$97,425.00	\$438.00	2
Totals	\$1,406,068.00	\$22,418.25	47

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
January 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$0.00</i>	<i>\$9,825.00</i>	<i>3</i>
Com-Other Non-Building	<i>\$0.00</i>	<i>\$1,557.00</i>	<i>5</i>
Electrical Permits	<i>\$0.00</i>	<i>\$1,818.00</i>	<i>13</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$2,194.25</i>	<i>17</i>
Plumbing	<i>\$0.00</i>	<i>\$618.00</i>	<i>4</i>
Res-New Building	<i>\$1,308,643.00</i>	<i>\$5,888.00</i>	<i>2</i>
Res-Other Building	<i>\$0.00</i>	<i>\$80.00</i>	<i>1</i>
Res-Renovations	<i>\$97,425.00</i>	<i>\$438.00</i>	<i>2</i>
Totals	<i>\$1,406,068.00</i>	<i>\$22,418.25</i>	<i>47</i>

January 2014 Fire Department Responses

Structure Fires: 3

1/22/2014
1509 Harvest
Property Value: \$35,000 Property Loss: \$20,000
Content Value: \$3,000 Content Loss: \$1,000

1/23/2014
8830 Nottingham
Property Value: \$50,000 Property Loss: \$50,000
Content Value: \$0 Content Loss: \$0

1/27/2014
8940 Macarthur
Property Value: \$200,000 Property Loss: \$0
Content Value: \$2,500 Content Loss: \$150

Vehicle Fires: 0

Brush Fires: 0

Trash Fires: 0

Medical Emergencies: 45

Personal Injury Accidents: 4

1/5/2014 Geddes / LeForge

1/8/2014 Geddes / Ridge

1/12/2014 Clark / Prospect

1/23/2014 Prospect / Geddes

Property Damage Accidents: 29

Residential Fire Alarm: 3

1/7/2014 1920 Savannah

1/10/2014 7991 Hallie

1/17/2014 1291 Stamford Ct

Commercial Fire Alarm: 1

1/28/2014 5400 Plymouth

St. Joseph Mercy Hospital Alarms: 2

1/18/2014 5300 Elliot

1/18/2014 5300 Elliot

Utility Emergency: 2

Public Service Request: 2

Good Intent: 38

Carbon Monoxide Alarms: 0

Mutual Aid: 19

All Other Incidents: 0

Total Alarms: 148

Burn Permits: 22

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
1/1/2014	AMA GIV	AATFD	US 23/GEDDES	1	ROLLOVER
1/5/2014	AMA GIV	AATFD	US 23/ M 14 W. TRIPLE	3	PIN IN
1/5/2014	BOX GIV	YTFD	589 CALDER	3	STRUCTURE FIRE
1/5/2014	MA GIV	AATFD	US 23/ GEDDES	3	POSSIBLE MVA
1/7/2014	BOX GIV	AAFD	MADISON / MAIN	1	STRUCTURE FIRE
1/7/2014	MA GIV	AAFD	605 WILLIAMS	1	FIRE ALARM
1/8/2014	AMA GIV	YTFD	490 WOODLAWN	1	STRUCTURE FIRE
1/10/2014	AMA GIV	YTFD	1436 PROSPECT	1	STRUCTURE FIRE
1/11/2014	MA GIV	AATFD	M 14 / EARHART	2	INJURY MVA
1/15/2014	AMA GIV	YTFD	957 ECORSE	1	STRUCTURE FIRE
1/17/2014	AMA GIV	AATFD	PLYMOUTH / DIXBORO	1	ROLLOVER
1/17/2014	AMA GIV	AATFD	DIXBORO / GEDDES	1	ROLLOVER
1/18/2014	AMA GIV	AATFD	US 23 / WARREN	1	ROLLOVER PININ
01/22/14	AMA GIV	AATFD	US 23 / WARREN	2	ROLLOVER
01/22/14	AMA REC	AATFD / YTFD	1509 HARVEST	2	STRUCTURE FIRE
01/22/14	AMA GIV	AATFD	M 14 / DIXBORO	2	ROLLOVER
01/22/14	AMA GIV	AATFD	US 23/ W TRIPLE	2	ROLLOVER
01/22/14	AMA GIV	AATFD	US 23 / E TRIPLE	2	ROLLOVER
01/23/14	AMA REC	AATFD / YTFD	8830 NOTTINGHAM	2	STRUCTURE FIRE

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
01/23/14	AMA GIV	AATFD	US 23 / M 14	3	ROLLOVER
01/25/14	AMA GIV	AATFD	US 23 / M 14	3	ROLLOVER
01/26/14	AMA REC	AATFD	8265 ANN ARBOR	1	ROLLOVER
01/27/14	AMA REC	AATFD / YTFD	8940 MACARTHUR	2	STRUCTURE FIRE

2014

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: FEBRUARY 1ST, 2014

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$50.00

ALARM LOCATIONS:

1/18/14 5300 ELLIOT

1/18/14 5300 ELLIOT

Superior Township Ordinance Report

January to February 2014

Landscape Debris-Blight

Ordinance 165

8830 Nottingham	house with hole in roof, falling gutters, fire damage condemned by Township, demolished
6645 Warren	blight in yard, pending
1652 Harvest	dilapidated garage, notice sent, resident responded, pending
1617 Harvest	pile of wood scraps in back yard, contacted realtor, response was that new owner would take possession in January and remove it
1808 Sheffield	mattress at curb and junk furniture in yard - notice sent, removed
8460 Barrington	pile of branches, notice sent, moved
9208 Panama	large pile of junk at curb, 1 st notice sent, not removed Township to remove
9663 Avondale	large pile of junk at curb, 1 st notice sent, removed
1650 Wiard	large pile of junk at curb, 1 st notice sent, removed
9196 Ascot	large pile of junk at curb, 1 st notice sent, removed

Noise Complaints

Animal Complaints

Snow Removal

Ordinance 68

Brookside 12 notices distributed where sidewalks not cleared

Vehicles

9262 Abbey car with flats in drive, notice sent, repaired

1527 Harvest vehicle on lawn, notice sent, car moved

1517 Harvest vehicle on lawn, notice sent, car moved

1559 Sheffield car with flats in drive, 1st notice sent

1711 Hamlet car with flats in drive, notice sent, repaired

8781 Nottingham vehicle on lawn, notice sent, car moved

1726 Devon vehicle in street with flats, referred to WCSO

Miles: 207

Time: 40

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSO

Approved by Superior Township Park Commission on 1/21/2014.

Superior Township Park Commission
Regular Meeting
December 16, 2013

Adopted Minutes

- I. Call to Order
The meeting was called to order at 6:30 pm by Chair Jan Berry.
- II. Roll Call
Park Commissioners present: Terry Lee Lansing, Martha Kern-Boprie, Jan Berry, Marion Morris, Sandi Lopez, Mirada Jenkins

Park Commissioners absent: Uva Wilbanks

Others present: Trustee Alex Williams; Supervisor Ken Schwartz, Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Director
- III. Flag Salute
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda. The motion carried.
- V. Prior Meeting Minutes Approval
A. November 15, 2013
It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve the minutes of 11/15/13 as drafted. The motion carried.
- VI. Citizen Participation
Ken Schwartz, Township Supervisor addressed the Park Commission. The Ypsilanti District Library (YDL) added exterior lighting to the Superior Township branch library at the township board's request. A "face-lift" to the building housing the branch library is under negotiation with YDL. A reading program offered in collaboration with YDL and the township Park Department is also in development. Food will be offered to attract children to the reading program. Supervisor Schwartz obtained a bid to remove 25 weedy trees near the library structure for \$1,500. After these trees and stumps are removed, new plantings are planned. A pavilion is under consideration outside the library structure.
- VII. Board Liaison Report
Trustee Alex Williams reported there has been no Township Board meeting since the last Park Commission meeting. The Township Board meets tonight at 7:30 pm.
- VIII. Park Reports
A. Chairperson
Chair Jan Berry reported that the Dixboro fair will not take place in 2014. An invitation has been extended to the Park Commission to participate in the Farmer's Market on the Dixboro Green. Supervisor Schwartz announced that the non-motorized trail funding request in 2014 will focus on Dixboro. The pickup truck purchased by the Park Department in 2001 needs replacing.

B. Administrator

Approved by Superior Township Park Commission on 1/21/2014.

Keith Lockie submitted a written report. Keith participated in meetings with Supervisor Schwartz and Jill Morey, YDL Director about programming collaborations and structural improvements. The new dump trailer was ordered and paid for. Maintenance staff met with Kleinschmidt staff about picnic shelter roof replacements. A survey of park maintenance staff wages was conducted. This survey revealed our staff are underpaid. Wage increases are recommended to bring compensation into line with other park maintenance workers across Michigan.

C. Board Meeting Attendees

No report, as there has been no Township Board meeting since the last Park Commission meeting.

D. Park Steward

No report.

E. Safety

There have been no accidents or injuries.

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the Park Reports. The motion carried.

IX. Communications

A. Superior Land Preservation Society 2014 Building Rental Form Blank

B. 2014 Board Meeting Attendees Schedule

C. Letter to Franquist Regarding his service to Parks

it was moved by Marion Morris and supported by Mirada Jenkins to receive the Communications. The motion carried.

X. Old Business

A.

XI. New Business

A. 2014 Superior Land Preservation Society Building Rental

It was moved by Mirada Jenkins and supported by Martha Kern-Boprie to approve the Superior Land Preservation Society use of the Old Township Hall in 2014. The motion carried.

B. 2014 Pay Rates

It was moved by Marion Morris and supported by Mirada Jenkins to approve pay rates for Park Department staff as detailed in Keith Lockie's memo dated 12/16/13.

David Buterbaugh		\$21.50 per hour
Patrick Pigott	Maintenance	\$15.00 per hour
Patrick Pigott	Recreation	\$17.50 per hour
Kenneth Swanson		\$14.00 per hour

A roll call vote was taken:

Marion Morris	Yes
Sandi Lopez	Yes
Mirada Jenkins	Yes
Terry Lee Lansing	Yes
Jan Berry	Yes
Martha Kern-Boprie	Yes
Uva Wilbanks	Absent

The motion carried

Approved by Superior Township Park Commission on 1/21/2014.

- XII. Bills for Payment
It was moved by Sandi Lopez and supported by Terry Lee Lansing to pay the bills totaling \$11,805.01. The motion carried.
- XIII. Financial Statements
It was moved by Marion Morris and supported by Sandi Lopez to receive the 11/30/13 Financial Statements. The motion carried.
- XIV. Pleas and Petitions
Chair Berry wished a happy holiday season to everyone.
- XV. Adjournment
It was moved by Martha Kern-Boprie and supported by Marion Morris to adjourn at 7:02 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner & Secretary



Memorandum

To: Superior Township Board of Trustees
From: Keith Lockie
Date: February 18, 2014
Re: Utility Department Report

- Department personnel assisted Ann Arbor Township with a sewer backup on Earhart at Dixboro Roads.
- At the Clark Road Lift Station, a car damaged the electric junction boxes. UIS replaced the 110v box and repaired the 440v box.
- A sewer backup was found and jetted at Nottingham Dr. at Nottingham Ct. during routine sewer checks.
- Because of the continuing snow, our employees had to come in to plow before starting time, and on a holiday (MLK Day), which resulted in 60.5 hours of overtime or comp. time.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 10, 2014

Supervisor Ken Swartz
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. Swartz,

The following data summarizes the law enforcement activities in Superior Township during the month of January 2014. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, various citation reports and other reports are included. There is no Banked Hours Report included in this report since no banked hours have been accumulated this year.

The Superior Township alarm breakdown for the month of September has been forwarded to your billing department. Once again you'll notice a relatively high volume of out of area assist provided by our personnel to other local Townships. Once again, the bulk of these hours are created by Dep. Visel whose duties as a K-9 Deputy greatly contribute to this total. As part of a county-wide program, he can be routinely called to assist other jurisdictions that request his specialized training. Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Lt. Marlene Radzik
Sgt. Patrick Bell
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 971-9248 • EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE JANUARY, 2014

ASSAULT & BATTERY /DOMESTIC / FA

3600 blk Creekside Ct
8700 blk Macarthur Blvd
1800 blk Hunters Creek Dr
1237 Stamford Ct
9318 Macarthur Blvd

BURGLARY

1100 blk Stamford
9400 Macarthur Blvd
1700 blk Dover Ct

LARCENY

8900 blk Macarthur Blvd

UDAA

NONE

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 6

FAMILY TROUBLE 19

DISORDERLY 0

SUSPICIOUS INCIDENTS 39

TRAFFIC CRASH 45



Washtenaw County Sheriff's Activity Log

02/05/2014

Activity Log Area Summary Report

7:42 AM

Area: Superior Twp.

Date Range: 1/1/2014 - 1/31/2014

CSO/ACO/Support Staff Log

Total Administrative Duty:	3 for a total of	190 minutes
Total Follow Up:	3 for a total of	110 minutes
Total Proactive Patrol:	9 for a total of	445 minutes
Total Service Request:	2 for a total of	130 minutes
Total # of Activities:	17 for a total of	875 minutes

Deputy Log

Total Administrative Duty:	333 for a total of	7590 minutes
Total Briefing:	181 for a total of	4010 minutes
Total Court (Regular Time):	1 for a total of	120 minutes
Total Court (Overtime):	4 for a total of	540 minutes
Total Community Relations:	33 for a total of	805 minutes
Total Court Off-Duty:	4 for a total of	480 minutes
Total Deputy Join Shift:	66 for a total of	0 minutes
Total Deputy Left Shift:	57 for a total of	0 minutes
Total Follow Up:	185 for a total of	7540 minutes
Total Out of Service:	28 for a total of	0 minutes
Total Property Check:	450 for a total of	8880 minutes
Total Proactive Patrol:	635 for a total of	11771 minutes
Total Special Detail:	18 for a total of	942 minutes
Total Selective Enforcement:	238 for a total of	4625 minutes
Total Self-Initiated Activity:	15 for a total of	345 minutes
Total Service Request:	371 for a total of	15064 minutes
Total Service Request Assist:	48 for a total of	1645 minutes
Total Training:	5 for a total of	505 minutes
Total Traffic Stop:	80 for a total of	975 minutes
Total Other:	3 for a total of	0 minutes
Total # of Activities:	2755 for a total of	65837 minutes

Detective Log

Total Administrative Duty:	9 for a total of	975 minutes
Total Briefing:	1 for a total of	20 minutes
Total Deputy Join Shift:	1 for a total of	0 minutes
Total Deputy Left Shift:	1 for a total of	0 minutes
Total Follow Up:	31 for a total of	3990 minutes
Total Property Check:	4 for a total of	95 minutes
Total Proactive Patrol:	1 for a total of	10 minutes
Total Selective Enforcement:	1 for a total of	25 minutes

Detective Log	Total Self-Initiated Activity:	2 for a total of	140 minutes
	Total # of Activities:	51 for a total of	5255 minutes
General Fund Patrol	Total Administrative Duty:	1 for a total of	35 minutes
	Total # of Activities:	1 for a total of	35 minutes
Secondary Road Patrol Log	Total Follow Up:	4 for a total of	495 minutes
	Total Proactive Patrol:	1 for a total of	5 minutes
	Total # of Activities:	5 for a total of	500 minutes
	Total Administrative Duty:	186 for a total of	9065 minutes
Supervisor Log	Total Briefing:	11 for a total of	345 minutes
	Total Deputy Join Shift:	1 for a total of	0 minutes
	Total Deputy Left Shift:	1 for a total of	0 minutes
	Total Follow Up:	1 for a total of	105 minutes
	Total Out of Service:	3 for a total of	0 minutes
	Total Property Check:	3 for a total of	185 minutes
	Total Proactive Patrol:	5 for a total of	205 minutes
	Total Selective Enforcement:	4 for a total of	90 minutes
	Total Self-Initiated Activity:	2 for a total of	110 minutes
	Total Service Request:	2 for a total of	85 minutes
	Total Service Request Assist:	14 for a total of	625 minutes
	Total Other:	4 for a total of	200 minutes
	Total # of Activities:	237 for a total of	11015 minutes
	Total Superior Twp.:	3066 for a total of	83517 minutes (1391 hours 57 minutes)

Incident Summary Report

Report Description

Timeframe : From 2014-01-01 00:00:00 To 2014-01-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : Superior Twp

Offense Code	Offense Description	Count
410	ASSAULT WITH A FIREARM	2
430	ASSAULT - OTHER WEAPON	1
440	ASSAULT WITH HANDS - FISTS - FEET	1
450	ASSAULT AND BATTERY	5
460	INTIMIDATION / THREAT	1
499	ASSAULT (ALL OTHER)	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	3
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	10
653	OF VEHICLE PARTS / ACCESSORIES - B&E	1
699	LARCENY - ALL OTHER	1
710	AUTOMOBILE (CAR) THEFT	2
810	ARSON	1
1199	ALL OTHER	2
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	6
1506	CONCEALED WEAPONS - ALL OTHER	1
1853	OTHER NARCOTIC - USE / POSSESS	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	1
2820	RUNAWAY	2
3020	MISDEMEANOR	1
3105	ACC, REAR END	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	37
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	2
3155	PERSONAL INJURY	4
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	1
3215	SUICIDE - ADULT	1
3225	OVERDOSE - DRUGS	1
3250	MENTAL	7
3299	WELFARE CHECK	7
3310	FAMILY TROUBLE	19
3312	NEIGHBORHOOD TROUBLE	3
3318	FOUND PROPERTY	1
3324	SUSPICIOUS CIRCUMSTANCES	16
3326	SUSPICIOUS VEHICLES	1
3328	SUSPICIOUS PERSONS	22
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	8
3331	ASSIST MEDICAL	9
3332	ASSIST FIRE DEPT	1
3333	ASSIST MOTORIST	41
3336	ASSIST CITIZEN	24
3351	CIVIL - LANDLORD / TENANT	8
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	1

Incident Summary Report

Report Description

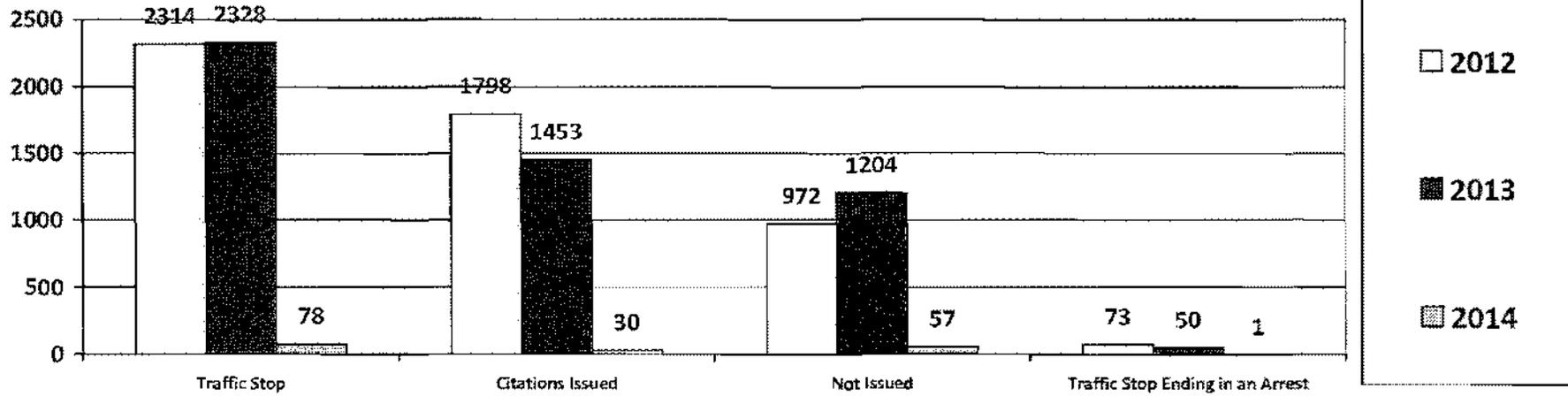
Timeframe : From 2014-01-01 00:00:00 To 2014-01-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

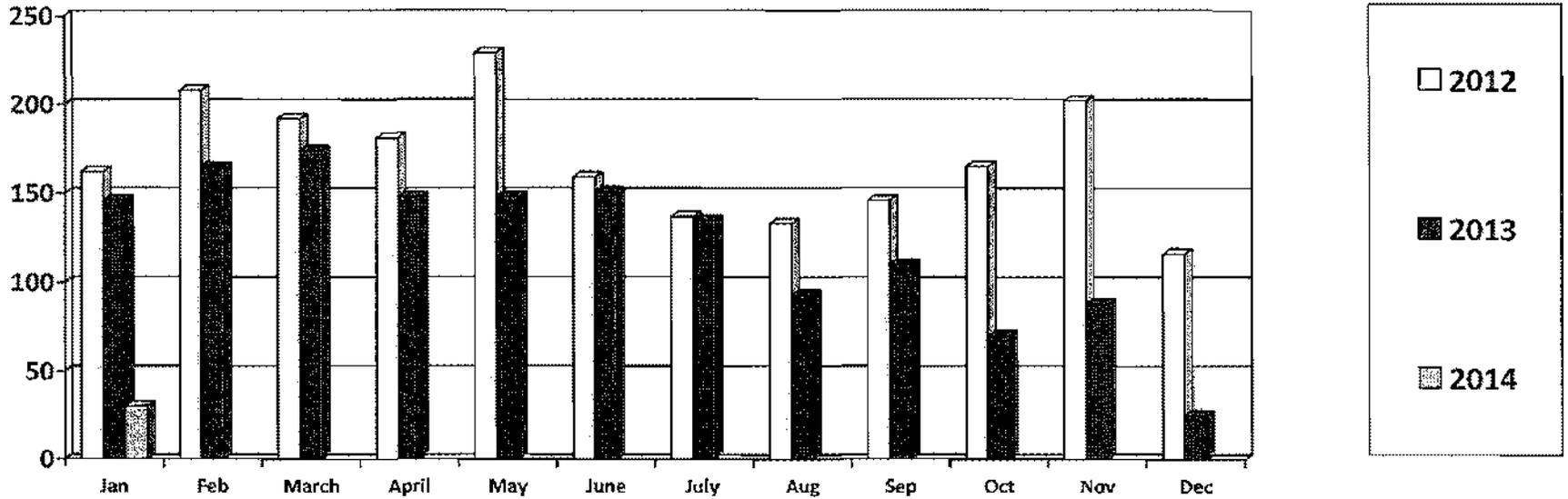
User Comments : Superior Twp

Offense Class Code	Offense Class Description	Count
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	1
3355	CIVIL MATTER - OTHER	4
3399	ALL OTHER	1
3501	OPEN GENERIC	7
3503	OPEN GENERIC	3
3508	OPEN GENERIC	3
3509	OPEN GENERIC	8
3516	OPEN GENERIC	1
3523	OPEN GENERIC	18
3532	OPEN GENERIC	2
3535	OPEN GENERIC	3
3597	OPEN GENERIC	72
3702	ROAD HAZARD	20
3704	ABANDONED AUTO	5
3706	VEHICLE IMPOUND	1
3708	PRIVATE IMPOUND	1
3710	VEHICLE OFF ROADWAY - CID	2
3728	PARKING COMPLAINT	2
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	97
3804	ANIMAL COMPLAINT	5
3902	BURGLARY ALARM	68
3904	OPEN	1
3907	PANIC ALARM	5
4598	MISCELLANEOUS - TTTT	4
4599	MISCELLANEOUS - UUUU	1
Grand Total:		595

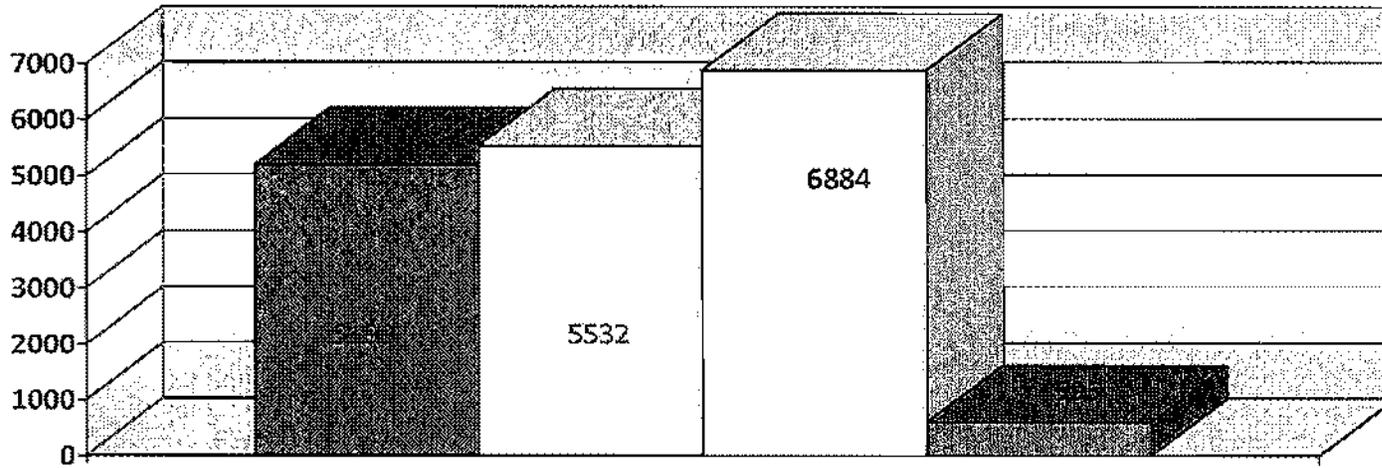
Superior Twp



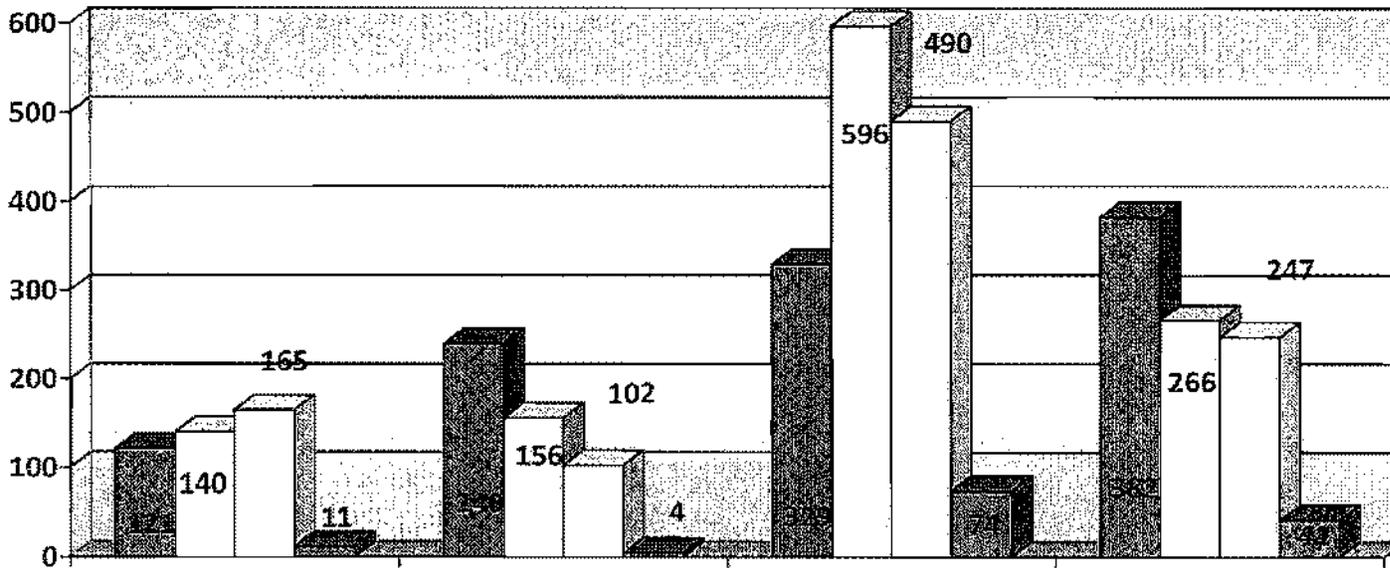
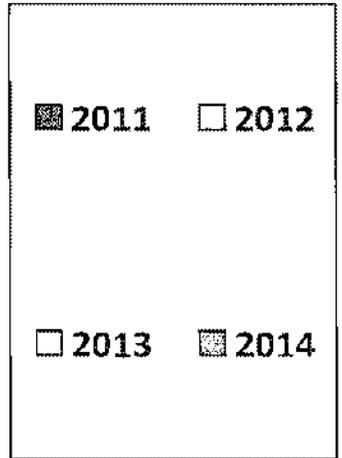
Citations by Month



Superior Township Four Year Activity Report



Total Incidents

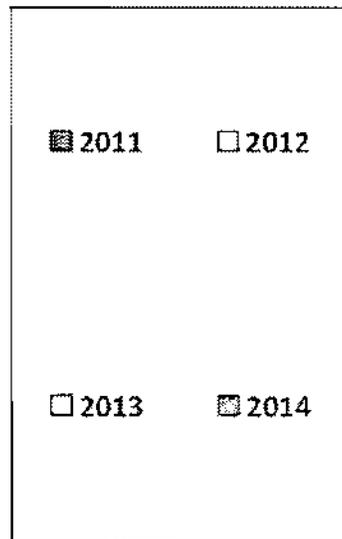


Assault(s)

Burglary

Alarms

Traffic Crashes





Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

02/05/2014

Assistance Into Area: Superior Twp.

12:00 AM

1/1/2014 - 1/31/2014

Log #	Deputy ID / Name	Date/Time	Type
432621	756 HENDRICKS, AARON SCOTT	1/20/2014 11:45 PM	Service Request Assist
Location: 9803 CHERRYHILL		Minutes: 40	Assignment Area: Ypsilanti Twp
Comments: 768 secure, assisted per 628		Assist Into: Superior Twp.	
432850	1714 YEE, RAY MAND	1/22/2014 4:30 AM	Service Request Assist
Location: 1842 HUNTERS CREEK		Minutes: 50	Assignment Area: Ypsilanti Twp
Comments: ASSIST 761 PER 628		Assist Into: Superior Twp.	
432967	2027 SPIKE, JESS L	1/22/2014 8:00 PM	Service Request Assist
Location: 1509 HARVEST LN		Minutes: 5	Assignment Area: Ypsilanti Twp
Comments: 1509 HARVEST LN / AOA / ASST TO DEP SMITH, CANCELLED IN ROUTE - PER SGT ARMSTRONG		Assist Into: Superior Twp.	
432967	2027 SPIKE, JESS L	1/22/2014 8:05 PM	Service Request Assist
Location: 8790 MACARTHUR		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: 8790 MACARTHUR / DISORDERLY / ASST TO DEP SMITH, PER SGT ARMSTRONG		Assist Into: Superior Twp.	
433507	1714 YEE, RAY MAND	1/26/2014 3:30 AM	Service Request Assist
Location: 9546 MACARTHUR		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: assist 768 per 632 reference disorderly/large parties		Assist Into: MacArthur Blvd Contract	

Total Minutes: 615 (10 hours 15 minutes)

Ypsilanti Twp	16	trips totaling	615	minutes
Total:	16	trips totaling	615	minutes



Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

2/5/2014 07:50 AM

Assignment Area: Superior Twp/Ann Arbor Twp

1/1/2014 - 1/31/2014

Log #	Deputy ID / Name	Date/Time	Minutes
429996	1360 REICH, DEAN A Type: Service Request Assist Comments: ASSISTED 706 PER 628	1/04/14 5:00 Location: 1395 MICHIGAN AVE	35 Area: Ypsilanti Twp.
430042	1138 VISEL, GERROD T Type: Service Requests Comments: CHANGE TIRE FOR CITIZEN	1/04/14 13:15 Location: 23 & ELLSWORTH	30 Area: County Wide
431120	958 LOSEY, ROBERT MICHAEL Type: Special Detail Comments: LRC FOR BOARD MTG	1/11/14 9:30 Location:	30 Area: County Wide
431272	1803 MONTGOMERY, JOSEPH J Type: Service Request Assist Comments: ASSIST TO YPIS PER 638	1/12/14 16:15 Location: 649 N IVANHOE AVE	30 Area: Ypsilanti Twp.
431711	1138 VISEL, GERROD T Type: Service Request Assist Comments: ASSIST RISIA	1/15/14 11:20 Location: 7820 CHUBB	60 Area: Salem Twp.
432444	1781 CORRIE, PAUL E Type: Service Request Assist Comments: ASSIST YPSI TWP UNITS W/STRONG ARM ROBBERY OF PIZZA DELIVERY DRIVER, PER 630.	1/19/14 19:10 Location: 434 BEDFORD	30 Area: Ypsilanti Twp.
432883	1138 VISEL, GERROD T Type: Other Comments: Mcl w/ 2K9 @ 505 Reference Narcotics Detection	1/22/14 13:00 Location:	30 Area: County Wide
432883	1138 VISEL, GERROD T Type: Service Request Assist Comments: Assist w/ Canvassing Neighborhood Re: Possible B&E and FA- UTL on Any Victim	1/22/14 13:30 Location: 1573 MOLLIE	150 Area: Ypsilanti Twp.
433262	1138 VISEL, GERROD T Type: Self-Initiated Activity Comments: Assist Dep. Howell	1/24/14 10:05 Location: 808 JEROME	20 Area: Ypsilanti Twp.
433262	1138 VISEL, GERROD T Type: Other Comments: K9 TRAINING AIDS W/ SWIDAN	1/24/14 11:30 Location:	40 Area: County Wide
433262	1138 VISEL, GERROD T Type: Service Request Assist Comments: UTL	1/24/14 13:10 Location: 2450 E MICHIGAN	20 Area: Ypsilanti Twp.
434414	1138 VISEL, GERROD T Type: Other Comments: Station #7 Pick Up PBT/ Check Mailbox	1/31/14 18:30 Location:	30 Area: County Wide

Total Minutes: 505 (8 hours 25 minutes)

County Wide:	5 trips totaling	160 minutes
Salem Twp.:	1 trips totaling	60 minutes
Ypsilanti Twp.:	6 trips totaling	285 minutes

Washtenaw County Sheriff's Activity Log

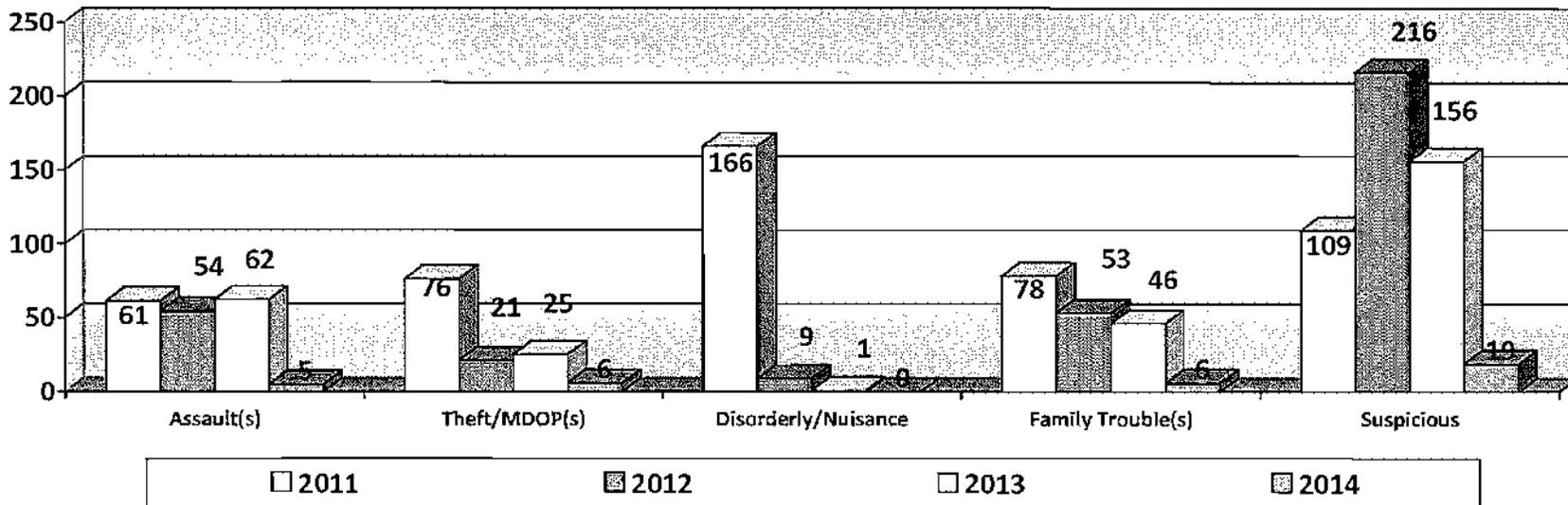
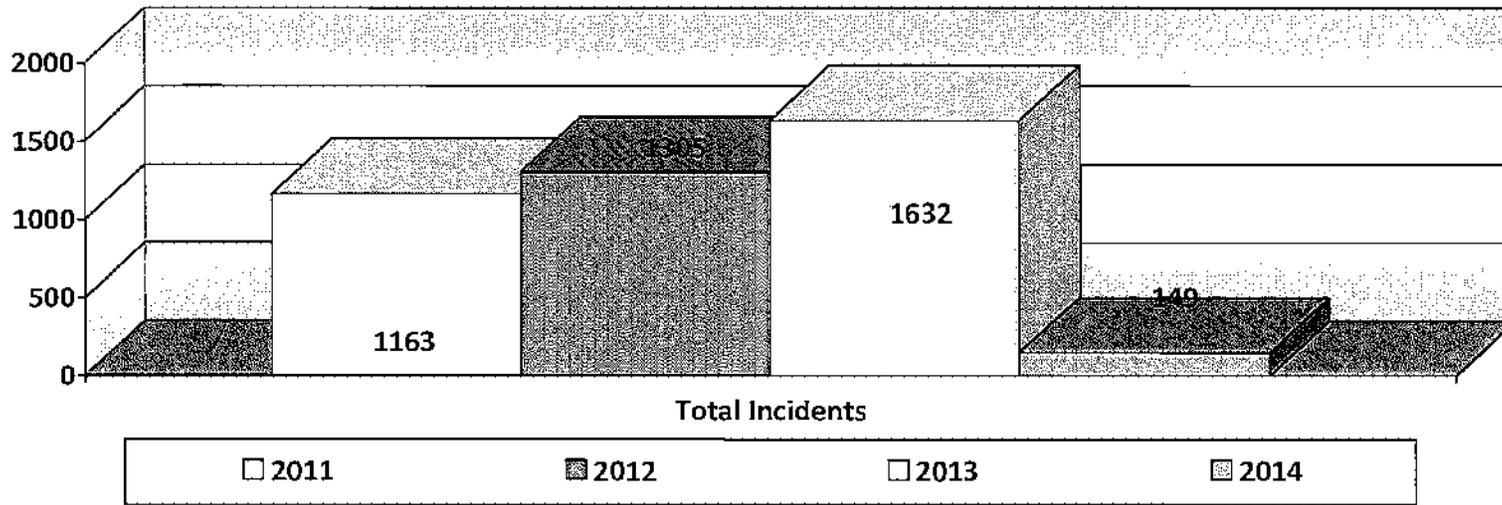
Individual Deputy Statistical Report

Date Range: 1/1/2014 - 1/31/2014

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
1695 ARTS, JOSHUA A	1		0	2	0	0	0	0	0	0	0	0	0	0	0
1094 BALLOU, DOUGLAS R	15		37	1	17	3	1	1	0	1	0	0	0	0	0
1810 CARTER, ANDREW N	11	5	23	10	6	1	0	0	1	0	0	1	0	0	0
342 COGGINS, WILLIAM THOMAS	3		3	0	1	0	0	0	0	0	0	0	0	0	0
1781 CORRIE, PAUL E	9	6	17	21	2	0	0	0	0	0	0	5	1	0	0
351 CROVA, JOSEPH MARIO	2	3	4	0	1	1	0	0	0	0	0	0	0	0	0
1125 ELZINGA, MARK G	1		1	0	0	0	0	0	0	0	0	0	0	0	0
1775 FARMER, HOLLY C	16		52	15	3	2	1	0	0	0	0	1	2	0	0
1763 GEBAUER, JOEL J	13	15	22	6	5	2	0	3	0	0	0	3	2	0	0
322 HARVEY JR, JEFFREY CRAIG	1		1	0	1	0	0	0	0	1	0	0	0	0	0
586 HAUSE, KEVIN PATRICK	1		0	2	0	0	0	0	0	0	0	0	0	0	0
1185 HUNT, CHARLES ALAN		3													
958 LOSEY, ROBERT MICHAEL	14		54	2	5	8	0	0	0	0	0	0	2	0	0
1653 MAROCCO, MICHAEL S		10													
1803 MONTGOMERY, JOSEPH J	15	7	16	18	4	0	0	0	2	0	0	4	0	0	0
1918 PELTIER, SHANE C	19	2	35	22	6	0	0	0	0	0	0	3	3	0	0
1360 REICH, DEAN A	23	6	43	3	2	4	0	0	1	0	0	0	4	0	0
952 REX, BRIAN ANDREWS	13	8	27	5	6	4	0	0	0	0	0	0	3	0	0
1050 ROSS, JEREMY DAVID	17		63	4	10	2	0	0	0	0	0	0	0	0	0

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
1530 RUSH, HORACE E	1		1	2	2	0	0	0	0	0	0	0	0	0	0
461 SCAFASCI, JOHN ALBERT	2		7	0	3	0	0	0	0	0	0	0	0	0	0
1780 SMITH, JESSE N	18	5	44	7	12	1	0	1	1	0	0	1	1	0	0
267 STANTON, ROBERT DAVID	17		38	0	8	0	0	0	0	0	0	0	0	0	0
1788 VANTUYL, MARK A	4		3	1	1	1	0	0	0	0	0	0	0	0	0
1138 VISEL, GERROD T	16		8	7	12	1	0	0	1	0	0	1	0	0	0
Grand Total:	232	70	499	128	107	30	2	5	6	2	0	19	18	0	0

MacArthur Blvd Four Year Activity Report





Washtenaw County Sheriff's Activity Log

02/05/2014

7:43 AM

Activity Log Area Summary Report

Area: MacArthur Blvd Contract

Date Range: 1/1/2014 - 1/31/2014

Deputy Log	Total Administrative Duty:	36 for a total of	980 minutes
	Total Briefing:	5 for a total of	80 minutes
	Total Court (Regular Time):	1 for a total of	50 minutes
	Total Court (Overtime):	1 for a total of	120 minutes
	Total Community Relations:	4 for a total of	200 minutes
	Total Court Off-Duty:	2 for a total of	240 minutes
	Total Deputy Join Shift:	5 for a total of	0 minutes
	Total Deputy Left Shift:	11 for a total of	0 minutes
	Total Follow Up:	7 for a total of	220 minutes
	Total Out of Service:	5 for a total of	0 minutes
	Total Property Check:	171 for a total of	3865 minutes
	Total Proactive Patrol:	78 for a total of	2315 minutes
	Total Special Detail:	5 for a total of	310 minutes
	Total Selective Enforcement:	164 for a total of	4670 minutes
	Total Self-Initiated Activity:	10 for a total of	195 minutes
	Total Service Request:	67 for a total of	3368 minutes
	Total Service Request Assist:	19 for a total of	665 minutes
	Total Traffic Stop:	46 for a total of	485 minutes
	Total Other:	2 for a total of	0 minutes
		Total # of Activities:	639 for a total of
Detective Log	Total Property Check:	1 for a total of	40 minutes
	Total # of Activities:	1 for a total of	40 minutes
Supervisor Log	Total Administrative Duty:	16 for a total of	885 minutes
	Total Briefing:	8 for a total of	165 minutes
	Total Community Relations:	2 for a total of	150 minutes
	Total Deputy Join Shift:	1 for a total of	0 minutes
	Total Deputy Left Shift:	2 for a total of	0 minutes
	Total Follow Up:	2 for a total of	125 minutes
	Total Out of Service:	6 for a total of	0 minutes
	Total Property Check:	2 for a total of	130 minutes
	Total Proactive Patrol:	15 for a total of	605 minutes
	Total Special Detail:	1 for a total of	120 minutes
	Total Service Request:	4 for a total of	215 minutes
	Total Service Request Assist:	6 for a total of	160 minutes

Supervisor Log

Total Traffic Stop:	1 for a total of	20 minutes
Total # of Activities:	66 for a total of	2575 minutes
Total MacArthur Blvd Contract:	706 for a total of	20378 minutes (339 hours 38 minutes)

Incident Summary Report

Report Description

Timeframe : From 2014-01-01 00:00:00 To 2014-01-31 23:59:00

Location : 6

User Comments : Macarthur

Offense Class Code	Offense Class Description	Count
410	ASSAULT WITH A FIREARM	2
450	ASSAULT AND BATTERY	3
510	BURGLARY - HOME INVASION - 1ST DEGREE	1
699	LARCENY - ALL OTHER	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	6
1506	CONCEALED WEAPONS - ALL OTHER	1
2820	RUNAWAY	2
3020	MISDEMEANOR	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	1
3299	WELFARE CHECK	3
3310	FAMILY TROUBLE	6
3312	NEIGHBORHOOD TROUBLE	1
3324	SUSPICIOUS CIRCUMSTANCES	8
3328	SUSPICIOUS PERSONS	11
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	2
3331	ASSIST MEDICAL	3
3333	ASSIST MOTORIST	1
3336	ASSIST CITIZEN	7
3351	CIVIL - LANDLORD / TENANT	2
3399	ALL OTHER	1
3501	OPEN GENERIC	1
3503	OPEN GENERIC	2
3509	OPEN GENERIC	4
3523	OPEN GENERIC	1
3535	OPEN GENERIC	3
3597	OPEN GENERIC	29
3702	ROAD HAZARD	1
3708	PRIVATE IMPOUND	1
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	40
3902	BURGLARY ALARM	3
4599	MISCELLANEOUS - UUUU	1
Grand Total:		149



Washtenaw County Sheriff's Activity Log

Assist Info Unassigned Area Report (Sorted by Date/Time, then Log ID)

02/05/2014

Assistance Info Area: MacArthur Blvd Contract

12:00 AM

1/1/2014 - 1/31/2014

Log #	Deputy ID / Name	Date/Time	Type	Assist Info
429586	1695 ARTS, JOSHUA A	1/1/2014 3:20 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9050 MACARTHUR		Minutes: 70	Assignment Area: Ypsilanti Twp	
Comments: ASSIST SUP UNITS PER 628 WITH FA/MAN WITH GUN				Assist Info: MacArthur Blvd Contract
429567	1758 YEAGER, BRIAN S	1/1/2014 3:35 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9050 MACARTHUR		Minutes: 70	Assignment Area: Ypsilanti Twp	
Comments: assist superior units with man with gun call on macarthur blvd, approved by 628. i assisted by keeping the suspect detained in my back seat while other units searched an apartment. Includes travel time back to Station 2 in the snowy and icy roads.				Assist Info: MacArthur Blvd Contract
430416	578 HEDDLE, SCOTT LEE	1/7/2014 10:30 AM	Service Requests	Superior Twp.
Location: 9368 MACARTHUR		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: assistb 7k9 631				Assist Info: Superior Twp.
431095	1690 MORRISON, HEATHER M	1/11/2014 2:30 AM	Service Request Assist	Superior Twp.
Location: 1958 WHITE OAK		Minutes: 45	Assignment Area: Ypsilanti Twp	
Comments: assist 768 transport female to 2464 lakeshore per 628				Assist Info: Superior Twp.
431091	1081 BUFFA, DANIEL P	1/11/2014 6:25 AM	Service Request Assist	Superior Twp.
Location:		Minutes: 35	Assignment Area: Ypsilanti Twp	
Comments: assist/per sgt egeler				Assist Info: Superior Twp.
432307	1050 ROSS, JEREMY DAVID	1/18/2014 6:00 PM	Service Requests	Superior Twp.
Location: 8924 MACARTHUR		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: responded for depts in foot pursuit/638 working				Assist Info: Superior Twp.
432290	1125 ELZINGA, MARK G	1/18/2014 6:00 PM	Service Request Assist	MacArthur Blvd Contract
Location:		Minutes: 60	Assignment Area: Ypsilanti Twp	
Comments: 8900 macarthur blvd. per sgt. marocco, trespass, assist.				Assist Info: MacArthur Blvd Contract
432318	1693 WILLIAMS, SCOTT W	1/18/2014 6:10 PM	Service Request Assist	MacArthur Blvd Contract
Location: MACARTHUR / HARRIS		Minutes: 10	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 688 FOOT CHASE / SGT CAMPBELL				Assist Info: MacArthur Blvd Contract
432370	1714 YEE, RAY MAND	1/19/2014 4:00 AM	Service Request Assist	Superior Twp.
Location: 1725 DOVER CT		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 765 PER 628				Assist Info: Superior Twp.
432370	1714 YEE, RAY MAND	1/19/2014 5:45 AM	Service Request Assist	Superior Twp.
Location: 1725 DOVER CT		Minutes: 105	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 765 PER 628				Assist Info: Superior Twp.
432513	797 KITTLE, BRIAN SCOTT	1/20/2014 4:30 AM	Service Request Assist	MacArthur Blvd Contract
Location: 8884 MACARTHUR BLVD		Minutes: 25	Assignment Area: Ypsilanti Twp	
Comments: Authorized to assist per Sgt. Mahalick. Complainaint was uncooperative disorderly subject GOA				Assist Info: MacArthur Blvd Contract



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

02/05/2014

Assistance Into Area: MacArthur Blvd Contract

12:00 AM

1/1/2014 - 1/31/2014

Log #	Deputy ID / Name	Date/Time	Type
432621	756 HENDRICKS, AARON SCOTT	1/20/2014 11:45 PM	Service Request Assist
Location: 9803 CHERRYHILL		Minutes: 40	Assignment Area: Ypsilanti Twp
Comments: 768 secure, assisted per 628		Assist Into: Superior Twp.	
432850	1714 YEE, RAY MAND	1/22/2014 4:30 AM	Service Request Assist
Location: 1842 HUNTERS CREEK		Minutes: 50	Assignment Area: Ypsilanti Twp
Comments: ASSIST 761 PER 628		Assist Into: Superior Twp.	
432967	2027 SPIKE, JESS L	1/22/2014 8:00 PM	Service Request Assist
Location: 1509 HARVEST LN		Minutes: 5	Assignment Area: Ypsilanti Twp
Comments: 1509 HARVEST LN / AOA / ASST TO DEP SMITH, CANCELLED IN ROUTE - Assist Into: Superior Twp. PER SGT ARMSTRONG			
432967	2027 SPIKE, JESS L	1/22/2014 8:05 PM	Service Request Assist
Location: 8790 MACARTHUR		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: 8790 MACARTHUR / DISORDERLY / ASST TO DEP SMITH, PER SGT ARMSTRONG		Assist Into: Superior Twp.	
433507	1714 YEE, RAY MAND	1/26/2014 3:30 AM	Service Request Assist
Location: 9546 MACARTHUR		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: assist 768 per 632 reference disorderly/large parties		Assist Into: MacArthur Blvd Contract	

Total Minutes: 615 (10 hours 15 minutes)

Ypsilanti Twp	16	trips totaling	615	minutes
Total:	16	trips totaling	615	minutes

7:40 AM

01/29/14

Accrual Basis

Superior Township Utility Department

Balance Sheet

PRE-AUDIT

	Dec 31, 13	Nov 30, 13	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · O&M Checking - Chase	224,329.67	219,389.83	4,939.84
102 · O&M Money Mkt. - Comerica	961,722.80	961,559.47	163.33
103 · O&M Cash in Register	300.00	300.00	
104 · O&M Petty Cash	100.00	100.00	
Total 100 · CASH - O&M	1,186,452.47	1,181,349.30	5,103.17
115 · CASH - SYSTEM REPAIR RESERVE			
118 · Sys. Rep.-Money Mkt. - Comerica	605,001.29	604,898.54	102.75
Total 115 · CASH - SYSTEM REPAIR RESE...	605,001.29	604,898.54	102.75
120 · CASH - CAPITAL RESERVE			
125 · CR Checking YCUA - Chase	1,791,663.14	1,779,912.09	11,751.05
127 · Cap. Res. Money Mkt.-Comerica	640,209.98	640,101.25	108.73
Total 120 · CASH · CAPITAL RESERVE	2,431,873.12	2,420,013.34	11,859.78
140 · CASH - DEBT SERVICE RESERVE			
145 · Debt Serv. Money Mkt.- Comer...	990,546.95	990,378.73	168.22
Total 140 · CASH - DEBT SERVICE RESER...	990,546.95	990,378.73	168.22
Total Checking/Savings	5,213,873.83	5,196,639.91	17,233.92
Accounts Receivable			
160 · A/R - Due From Other Funds	3,359.22	13,893.41	(10,534.19)
161 · A/R - Other Customers	144,288.66	160,091.82	(15,803.16)
162 · A/R - Water/Sewer Bills (UB)	475,459.56	524,276.49	(48,816.93)
Total Accounts Receivable	623,107.44	698,261.72	(75,154.28)
Other Current Assets			
164 · Undeposited Funds		12,536.24	(12,536.24)
166 · Prepaid Expenses	39,640.85	16,106.76	23,534.09
170 · Inventory - Meters & Parts	58,772.30	64,112.86	(5,340.56)
Total Other Current Assets	98,413.15	92,755.86	5,657.29
Total Current Assets	5,935,394.42	5,987,657.49	(52,263.07)
Fixed Assets			
174 · Buildings	3,175,749.44	3,175,749.44	
175 · Acc. Dep. - Buildings	(692,966.96)	(683,709.13)	(9,257.83)
176 · Water & Sewer System	19,004,018.15	19,004,018.15	
177 · Acc. Dep. - Water & Sewer Sys.	(5,259,793.71)	(5,217,795.71)	(41,998.00)
178 · Improvements & Equipment	849,254.56	849,254.56	
179 · Acc. Dep - Imp. & Equipment	(660,551.69)	(657,980.36)	(2,571.33)
180 · Office Improvements	122,945.12	122,945.12	
181 · Acc. Dep. - Office Improvements	(15,933.84)	(15,504.84)	(429.00)
182 · Office Furniture & Equipment	138,884.34	138,884.34	
183 · Acc. Dep. - Off. Furn. & Equip.	(125,211.00)	(123,965.25)	(1,245.75)
184 · Vehicles	522,213.35	522,213.35	
185 · Acc. Dep. - Vehicles	(449,969.04)	(446,056.62)	(3,912.42)
186 · Metering Program	110,008.00	110,008.00	
187 · Acc. Dep. - Meter Program	(110,007.96)	(109,985.63)	(22.33)
188 · Land	210,462.50	210,462.50	
190 · Const. In Progress	37,202.60	34,821.40	2,381.20
Total Fixed Assets	16,856,303.86	16,913,359.32	(57,055.46)
TOTAL ASSETS	22,791,698.28	22,901,016.81	(109,318.53)

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 01/29/14
 Accrual Basis

Superior Township Utility Department
 Balance Sheet
 PRE-AUDIT

	Dec 31, 13	Nov 30, 13	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds	2,365.74	10,500.00	(8,134.26)
205 · A/P - Vendors	138,818.51	152,013.90	(13,195.39)
Total Accounts Payable	141,184.25	162,513.90	(21,329.65)
Other Current Liabilities			
219 · Contracts Payable			
222 · CP - 2010 YCUA Ref. Bonds	2,232,166.27	2,232,166.27	
223 · 2013 Refunded Bond	1,243,236.24	1,243,236.24	
Total 219 · Contracts Payable	3,475,402.51	3,475,402.51	
225 · Accrued Vacation & Sick Pay	36,736.09	30,008.21	6,727.88
227 · Ann Arbor Twp. Permit Fees	6,033.67	12,067.34	(6,033.67)
Total Other Current Liabilities	3,518,172.27	3,517,478.06	694.21
Total Current Liabilities	3,659,356.52	3,679,991.96	(20,635.44)
Long Term Liabilities			
259 · Deferred Income	17,595.00	17,595.00	
Total Long Term Liabilities	17,595.00	17,595.00	
Total Liabilities	3,676,951.52	3,697,586.96	(20,635.44)
Equity			
390 · Retained Earnings	19,796,974.62	19,796,974.62	
Net Income	(682,227.86)	(593,544.77)	(88,683.09)
Total Equity	19,114,746.76	19,203,429.85	(88,683.09)
TOTAL LIABILITIES & EQUITY	22,791,698.28	22,901,016.81	(109,318.53)

7:41 AM
 01/29/14
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 O&M PROFIT & LOSS - BUDGET TO ACTUAL
 PRE-AUDIT

	JAN - DEC 13	BUDGET	\$ OVER BUDGET	% OF BUDGET
ORDINARY INCOME/EXPENSE				
INCOME				
400 WATER & SEWER INCOME				
401 WATER & SEWER SALES				
404 WATER SALES	1,620,988.76	1,688,722.00	(67,733.24)	96.0%
405 SEWER SALES	910,803.49	892,162.00	18,641.49	102.1%
TOTAL 401 WATER & SEWER SALES	2,531,792.25	2,580,884.00	(49,091.75)	98.1%
408 PENALTY INCOME	52,798.90	52,000.00	798.90	101.5%
TOTAL 400 WATER & SEWER INCOME	2,584,591.15	2,632,884.00	(48,292.85)	98.2%
410 METER SALES INCOME	4,735.00	5,000.00	(265.00)	94.7%
420 MISCELLANEOUS INCOME				
421 NEW CUST./INSTALL FEES	5,760.65	6,000.00	(219.35)	96.3%
423 CUSTOMER CALL OUT INCOME	483.12	500.00	(16.88)	96.6%
425 OTHER MISCELLANEOUS INCOME	3,136.04	3,500.00	(363.96)	89.6%
420 MISCELLANEOUS INCOME - OTHER	0.00			
TOTAL 420 MISCELLANEOUS INCOME	9,399.81	10,000.00	(600.19)	94.0%
440 INTEREST INCOME				
441 INTEREST ON BANK ACCOUNTS	521.51	525.00	(3.49)	99.3%
450 INTEREST ON LOANS TO DEVELOPERS	1,731.51	2,318.00	(586.49)	74.7%
TOTAL 440 INTEREST INCOME	2,253.02	2,843.00	(589.98)	79.2%
TOTAL INCOME	2,600,978.98	2,650,727.00	(49,748.02)	98.1%
GROSS PROFIT	2,600,978.98	2,650,727.00	(49,748.02)	98.1%
EXPENSE				
550 WATER & SEWER PURCHASED				
555 WATER PURCHASED	965,892.23	989,701.00	(23,808.77)	97.6%
560 SEWER PURCHASED	625,943.54	612,414.00	13,529.54	102.2%
TOTAL 550 WATER & SEWER PURCHASED	1,591,835.77	1,602,115.00	(10,279.23)	99.4%
600 PAYROLL EXPENSES				
601 SALARIES	437,075.32	428,692.00	8,383.32	102.0%
602 OVERTIME PREMIUM	2,378.11	4,864.00	(2,485.89)	48.9%
603 TAXABLE BENEFITS	29,167.62	29,000.00	167.62	100.6%
605 FICA/MEDICARE	36,123.04	34,646.00	1,477.04	104.3%
607 EMPLOYEE INSURANCE	106,455.74	110,917.00	(4,461.26)	98.0%
609 PENSION EXPENSE	38,441.61	39,935.00	(1,493.39)	96.3%
610 MERS HEALTH SAVINGS ACCOUNT	13,770.00	13,770.00	0.00	100.0%
TOTAL 600 PAYROLL EXPENSES	663,411.44	661,824.00	1,587.44	100.2%
611 BUILDING & EQUIPMENT EXPENSES				
611-AB ADMINISTRATION BUILDING				
620-AB REPAIRS & MAINTENANCE	2,133.43	2,000.00	133.43	106.7%
643-AB COMPUTER SERVICES & SUPPLIES	6,894.79	7,000.00	(305.21)	95.6%
645-AB OPERATING SUPPLIES	4,237.81	4,000.00	237.81	105.9%
665-AB UTILITIES	7,205.43	7,250.00	(44.57)	99.4%
666-AB TELECOMMUNICATIONS	3,838.71	6,000.00	(2,161.29)	64.0%
677-AB LEASED EQUIPMENT	3,527.54	4,000.00	(462.46)	88.4%
678-AB CLEANING SERVICES	2,530.00	2,600.00	(70.00)	97.3%
TOTAL 611-AB ADMINISTRATION BUILDING	30,177.71	32,850.00	(2,672.29)	91.9%

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ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
PRE-AUDIT

	JAN-DEC 13	BUDGET	\$ Over BUDGET	% OF BUDGET
611-MF MAINTENANCE FACILITY				
620-MF REPAIRS & MAINTENANCE	12,294.38	10,750.00	1,544.38	114.4%
643-MF COMPUTER SERVICES & SUPPLIES	3,789.16	4,000.00	(211.84)	94.7%
645-MF OPERATING SUPPLIES	6,476.14	8,000.00	(1,523.86)	81.0%
665-MF UTILITIES	19,743.02	19,000.00	743.02	103.9%
668-MF TELECOMMUNICATIONS	4,012.13	4,500.00	(487.87)	89.2%
TOTAL 611-MF MAINTENANCE FACILITY	46,313.83	46,250.00	63.83	100.1%
611-LB LIFT & BOOSTER STATIONS				
620-LB REPAIRS & MAINTENANCE	8,141.27	7,000.00	1,141.27	116.3%
645-LB OPERATING SUPPLIES	1,946.66	1,275.00	671.66	152.7%
665-LB UTILITIES	13,716.70	15,000.00	(1,283.30)	91.4%
668-LB TELECOMMUNICATIONS	688.36	600.00	88.36	114.7%
TOTAL 611-LB LIFT & BOOSTER STATIONS	24,492.99	23,875.00	617.99	102.6%
TOTAL 611 BUILDING & EQUIPMENT EXPENSES	100,984.53	102,975.00	(1,990.47)	98.1%
670 OTHER EXPENSES				
618 REPAIRS & MAINTENANCE - OTHER				
620 R&M - SYSTEM	27,338.53	25,000.00	2,338.53	109.4%
625 R&M - ROOT FOAMING	6,261.09	6,300.00	(38.91)	99.4%
TOTAL 618 REPAIRS & MAINTENANCE - OTHER	33,599.62	31,300.00	2,299.62	107.3%
630 PROFESSIONAL SERVICES				
631 PS - ENGINEERS (OHM)	32,963.25	40,000.00	(7,036.75)	82.4%
632 PS - AUDITORS (PHP)	5,900.00	5,900.00	0.00	100.0%
634 PS - TWP. ACCOUNTANT	2,000.04	2,000.00	0.04	100.0%
635 PS - ATTORNEYS	385.00	500.00	(115.00)	77.0%
636 PS - OTHER	0.00	0.00	0.00	0.0%
638 PS - NW FEES	486.36	500.00	(13.64)	97.3%
TOTAL 630 PROFESSIONAL SERVICES	41,734.65	48,900.00	(7,165.35)	85.3%
650 EMPLOYEE RELATED EXPENSES				
651 UNIFORMS	1,966.86	3,000.00	(1,033.14)	65.6%
652 TRANSPORTATION & MILEAGE	1,059.33	2,000.00	(940.67)	53.0%
653 EMPLOYEE TRAINING	1,600.00	1,600.00	0.00	100.0%
656 MISC. EMPLOYEE EXPENSES	661.50	600.00	61.50	110.3%
TOTAL 650 EMPLOYEE RELATED EXPENSES	5,287.69	7,200.00	(1,912.31)	73.4%
671 METERS & SUPPLIES	23,234.67	18,000.00	5,234.67	129.1%
672 FUEL	11,074.19	11,000.00	74.19	100.7%
673 INSURANCE & BONDS	25,864.02	26,000.00	(135.98)	99.5%
676 POSTAGE	4,612.89	3,750.00	862.89	123.0%
701 BAD DEBT EXPENSE	3,136.04	3,136.00	0.04	100.0%
709 PRINTING & PUBLISHING	4,209.90	4,000.00	209.90	105.2%
711 MEMBERSHIPS, DUES & LICENSES	9,627.69	9,500.00	127.69	101.3%
712 MISCELLANEOUS EXPENSE	215.13	250.00	(24.87)	86.1%
TOTAL 670 OTHER EXPENSES	162,596.49	163,036.00	(439.51)	99.7%
TOTAL EXPENSE	2,518,628.23	2,529,950.00	(11,121.77)	99.6%
NET ORDINARY INCOME	82,150.75	120,777.00	(38,626.25)	68.0%

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 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 O&M PROFIT & LOSS - BUDGET TO ACTUAL
 PRE-AUDIT

	JAN-DEC 13	BUDGET	\$ OVER BUDGET	% OF BUDGET
OTHER INCOME/EXPENSE				
OTHER EXPENSE				
8500 TRANSFERS OUT				
8560 TRANS. OUT TO CAPITAL RESERVE	50,000.00	121,025.00	(71,025.00)	41.3%
TOTAL 8500 TRANSFERS OUT	50,000.00	121,025.00	(71,025.00)	41.3%
TOTAL OTHER EXPENSE	50,000.00	121,025.00	(71,025.00)	41.3%
NET OTHER INCOME	(50,000.00)	(121,025.00)	71,025.00	41.3%
NET INCOME	32,150.75	(248.00)	32,398.75	(12,964.0)%

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 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 Y-T-D PROFIT & LOSS BY CLASS
 PRE-AUDIT

	O&M		CAP. RES.		SYS. REV. RES.		DEBT SERV.		TOTAL	
	JAN-DEC 13	JAN-DEC 12	JAN-DEC 13	JAN-DEC 12	JAN-DEC 13	JAN-DEC 12	JAN-DEC 13	JAN-DEC 12	JAN-DEC 13	JAN-DEC 12
ORDINARY INCOME/EXPENSE/										
INCOME										
4000 WATER & SEWER INCOME	2,584,591	2,704,203							2,584,591	2,704,203
4100 METER SALES INCOME	4,735	13,065							4,735	13,065
4120 CONNECTION FEES INCOME			48,900	233,318					48,900	233,318
4200 MISCELLANEOUS INCOME	9,828	10,753		2,999					9,828	13,752
4400 INTEREST INCOME	2,253	2,666	1,579	2,709	328	855	537	2,411	4,898	9,641
TOTAL INCOME	2,601,408	2,730,688	50,479	239,026	328	855	537	2,411	2,652,752	2,972,979
GROSS PROFIT	2,601,408	2,730,688	50,479	239,026	328	855	537	2,411	2,652,752	2,972,979
EXPENSE										
5500 WATER & SEWER PURCHASED	1,591,836	1,708,526							1,591,836	1,708,526
6000 PAYROLL EXPENSES	663,411	648,673							663,411	648,673
6110 BUILDING & EQUIPMENT EXPENSES	100,985	123,596	713,240	723,410					814,224	847,006
6700 OTHER EXPENSES	162,595	130,242	4,958						167,554	130,242
6960 BOND EXPENSES							97,954	117,138	97,954	117,138
TOTAL EXPENSE	2,519,828	2,611,037	718,198	723,410			97,954	117,138	3,334,980	3,451,588
NET ORDINARY INCOME	82,578	119,650	(667,719)	(484,384)	328	855	(97,417)	(114,728)	(682,228)	(478,607)
OTHER INCOME/EXPENSE										
OTHER INCOME										
8000 TRANSFERS IN			50,000	150,000					50,000	150,000
TOTAL OTHER INCOME			50,000	150,000					50,000	150,000
OTHER EXPENSE										
8500 TRANSFERS OUT	50,000	150,000							50,000	150,000
TOTAL OTHER EXPENSE	50,000	150,000							50,000	150,000
NET OTHER INCOME	(50,000)	(150,000)	50,000	150,000						
NET INCOME	32,578	(30,350)	(617,719)	(334,384)	328	855	(97,417)	(114,728)	(682,228)	(478,607)

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SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/R - DUE FROM OTHER FUNDS (ACCT. 160)
PRE-AUDIT

TYPE	DATE	NUM	NAME	MEMO	OPEN BALANCE
CURRENT					
TOTAL CURRENT					
1-99					
INVOICE	12/30/13	2013-REG-52	SUPERIOR TWP. FIRE DEPT.	HOSE & FITTINGS	322.48
INVOICE	12/21/13	2013-REG-55	SUPERIOR TWP. P&R	KTL'S SLY - 12/13	2,944.48
INVOICE	12/26/13	2013-REG-56	SUPERIOR TWP. PAYROLL	HSA ADM. FEES - 12/13	92.26
TOTAL 1-99					<u>3,359.22</u>
>99					
TOTAL > 99					
TOTAL					<u><u>3,359.22</u></u>

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SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/R - OTHER CUSTOMERS (ACCT. 161)
PRE-AUDIT

TYPE	DATE	NUM	NAME	MEMO	DUE DATE	OPEN BALANCE
CURRENT						
INVOICE	12/27/13	2013-REG-57	AUTUMN WOODS DEVELOPMENT, LLC	INTEREST ON AVAILABILITY FEE OUTSTANDING	01/20/14	1,731.51
INVOICE	08/20/13	2013-REG-29	JON HALL	W/S SALES-8668 PINE CT-09/15/10-08/19/13	08/20/14	2,426.00
TOTAL CURRENT						4,157.51
1 - 99						
INVOICE	10/22/13	2013-REG-41	WASHTENAW COUNTY - TAX ROLL	2012 TAX ROLL WRITE-OFFS	10/22/13	106,621.00
INVOICE	11/05/13	1390	TOLL BROTHERS	2451 HIGHLAND DR.	11/05/13	17,046.66
PAYMENT	11/22/13	9341606	TOLL BROTHERS	OVERPAYMENT		(42.01)
INVOICE	11/01/13	2013-REG-47	FAIRFAX MANOR	WINTERIZE FIRE HYDRANTS	11/25/13	60.00
INVOICE	11/27/13	2013-REG-59	FAIRFAX MANOR	FINANCE CHARGE	11/27/13	6.00
INVOICE	11/27/13	2013-REG-61	SUPERIOR WOODS	FINANCE CHARGE	11/27/13	6.00
INVOICE	11/27/13	2013-REG-62	WESTRIDGE MOBILE HOME PARK	FINANCE CHARGE	11/27/13	21.00
INVOICE	12/24/13	2013-REG-63	STAPLES BUS.	REFUND ON INVOICE # 7000916356	12/24/13	12.50
TOTAL 1 - 99						125,791.15
> 99						
INVOICE	08/21/12	1385	RICHARD AND MYONG BUTLER	UC PERMIT - 1691 N. PROSPECT	08/21/13	14,400.00
TOTAL > 99						14,400.00
TOTAL						144,288.66



Prepaid Expenses (Acct. 166)

Month of: DECEMBER, 2013

Type	Date	Number	Name/Vendor	Memo/Expense	Amount	Balance	Left
BILL	04/19/12		XC2 SOFTWARE	BFP SOFTWARE MAINT. - 05/12-04/14	\$625.00		
JE	VARIOUS	VARIOUS		MAY 12- DEC. 13 EXPENSE	(\$520.84)		
						\$104.16	4
BILL	10/01/13	025-78126	TYLER TECHNOLOGIES	UB MAINT. CONTRACT - 11/13-10/14	\$1,518.37		
JE	VARIOUS	VARIOUS		NOV. - DEC. 13 EXPENSE	(\$253.07)		
						\$1,265.30	10
BILL	07/01/13		SUPERIOR TWP. GENERAL FUND	W/C INSURANCE - 07/13-06/14	\$7,197.52		
JE	VARIOUS	VARIOUS		JUL - DEC. 13 EXPENSE	(\$3,598.78)		
						\$3,598.74	6
BILL	10/15/13		SENSUS USA	ANNUAL MAINT. CONTRACT-2014	\$1,524.60		
JE	VARIOUS	VARIOUS					
						\$1,524.60	12
BILL	10/31/13	837960	STATE OF MICHIGAN DEQ	COMM. PUB. WATER SUPP. ANN. DUES - 2014	\$2,909.22		
JE	VARIOUS	VARIOUS					
						\$2,909.22	12
BILL	10/04/13	92715897	ESRI	ARCVIEW MAINT. FEES - 2014	\$400.00		
JE	VARIOUS	VARIOUS					
						\$400.00	12
BILL	10/01/13	7000668165	AWWA	ANNUAL DUES - SEP. 13 - AUG. 14	\$295.00		
JE	VARIOUS	VARIOUS		SEP. - DEC. 13 EXPENSE	(\$98.36)		
						\$196.64	8
BILL	11/25/13	20140638	MISS DIG SYSTEMS	ANNUAL DUES - 2014	\$612.88		
JE	VARIOUS	VARIOUS					
						\$612.88	12
BILL	12/19/13		CITIZEN'S HEALTH	HSA DEPOSITS - 1ST QTR. 2014	\$6,000.00		
JE	VARIOUS	VARIOUS					
						\$6,000.00	3
BILL	12/26/13		CITIZEN'S HEALTH	EMPLOYEE INSURANCES - JAN. 2014	\$4,522.31		
JE	VARIOUS	VARIOUS					
						\$4,522.31	1
BILL	12/27/13		SUPERIOR TWP. GENERAL FUND	MUNICIPAL INSURANCE - 2014	\$18,507.00		
JE	VARIOUS	VARIOUS					
						\$18,507.00	12
Total 166 Prepaid Expenses						\$39,640.85	

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01/29/14

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/P - DUE TO OTHER FUNDS (ACCT. 200)
PRE-AUDIT

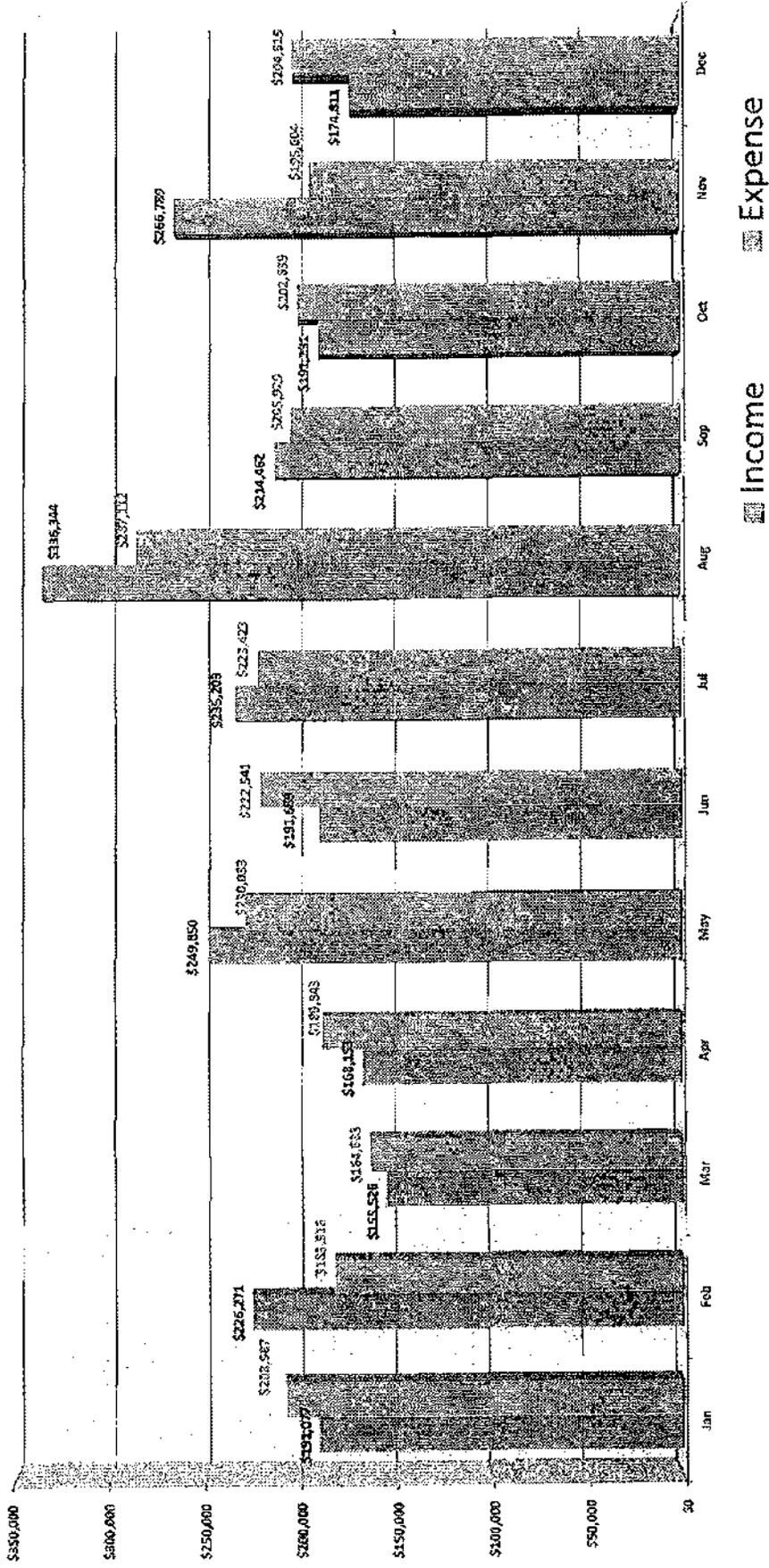
DATE	NAME	MEMO	OPEN BALANCE
CURRENT			
12/31/13	SUPERIOR TWP. PAYROLL FUND	JOHN HANCOCK PENSION - 12/13	308.48
12/31/13	SUPERIOR TWP. PAYROLL FUND	MERS PENSION - 12/13	2,057.26
TOTAL CURRENT			2,365.74
1 - 99			
TOTAL 1 - 99			
> 99			
TOTAL > 99			
TOTAL			2,365.74

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SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/P - VENDORS (ACCT. 205)
PRE-AUDIT

DATE	NUM	NAME	MEMO	OPEN BALANCE
CURRENT				
12/31/13		AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 12/13 (3 WEEKS)	120.00
12/31/13	345289	MAGIC-WRIGHTER	MONTHLY FEE - 12/13	50.56
12/31/13	5-500-400006-01	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH - RIVERSBEND - 12/13	136.44
12/31/13	5-500-400004-01	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 12/13	128,541.03
12/31/13		CARMEN WALKER/PETTY CASH	REPLENISH PETTY CASH	38.90
TOTAL CURRENT				128,866.93
1-99				
11/07/13	5100906187.001	ETNA SUPPLY	163/4" METERS, 18-1" METERS	5,510.00
12/01/13		FIRSTMERIT HEALTH INSURANCE ACCOUNT	HSA ADMINISTRATIVE FEES - 07/13	42.00
12/01/13		WRIGHT EXPRESS FSC	GAS FOR FORD - HARDING	32.89
12/04/13	8000-9000-0753-9533	PURCHASE POWER	POSTAGE METER REFILL	400.00
12/04/13		WRIGHT EXPRESS FSC	GAS FOR FORD - HARDING	97.77
12/06/13		WRIGHT EXPRESS FSC	GAS FOR GMC - BORDINE	69.33
12/12/13		CONGDON'S ACE HARDWARE	SUMP PUMP ADAPTERS	2.29
12/13/13	0205174IN	BEAVER RESEARCH COMPANY	30 GALLONS BIG RED	675.56
12/13/13	1019900493	GEMPLER'S	COAT & SUSPENDERS	124.12
12/16/13	117976	ANN ARBOR CLEANING SUPPLY CO.	PAPER TOWELS	74.07
12/16/13		WRIGHT EXPRESS FSC	GAS FOR FORD - HARDING	57.57
12/18/13	A69459	JACK DOHENY SUPPLIES	HOSE & FITTINGS	644.96
12/18/13	B871556	HD SUPPLY WATERWORKS, LTD.	2-MANHOLE HOOKS	61.20
12/18/13	S100933744.001	ETNA SUPPLY	CURB BOX & VALVE BOX REPAIR PARTS	324.00
12/18/13		WRIGHT EXPRESS FSC	GAS FOR DODGE - ALLEN	61.00
12/19/13	7434052	CHEV'S RENT-ALL	MARKER PAINT	59.40
12/20/13	287847000075	DTE	ELECT. @ 1470 WIARD - 12/13	31.97
12/20/13	5028779133	RICOH USA, INC.	COLOR COPIES - 4TH/13	228.26
12/20/13	530342402	LIIS PROGRAMMABLE SERVICES	SERVICES RE. SCADA	760.00
12/23/13	1019907438	GEMPLER'S	VEST & TOOLS	251.00
12/26/13	8419	FIRSTMERIT HEALTH INSURANCE ACCOUNT	VISION INSURANCE PREMIUM - 01/14	(100.00)
12/26/13	2-037-354100-01	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - 11+12/13	47.37
12/27/13	7000988607	STAPLES CONTRACT & COMMERCIAL	CALENDARS, FILES, STAPLERS	114.94
12/27/13	7000988608	STAPLES CONTRACT & COMMERCIAL	POST IT NOTES	31.47
12/27/13	330595900078	JTE	GAS & ELECT. @ 1799 N. PROSPECT - 12/13	256.49
12/30/13	09588 303056-01-2	COMCAST	INTERNET - ADM. BLDG. - 12/13	73.90
TOTAL 1-99				9,931.53
100-180				
TOTAL 100-180				
> 180				
TOTAL > 180				
TOTAL				<u>138,818.51</u>

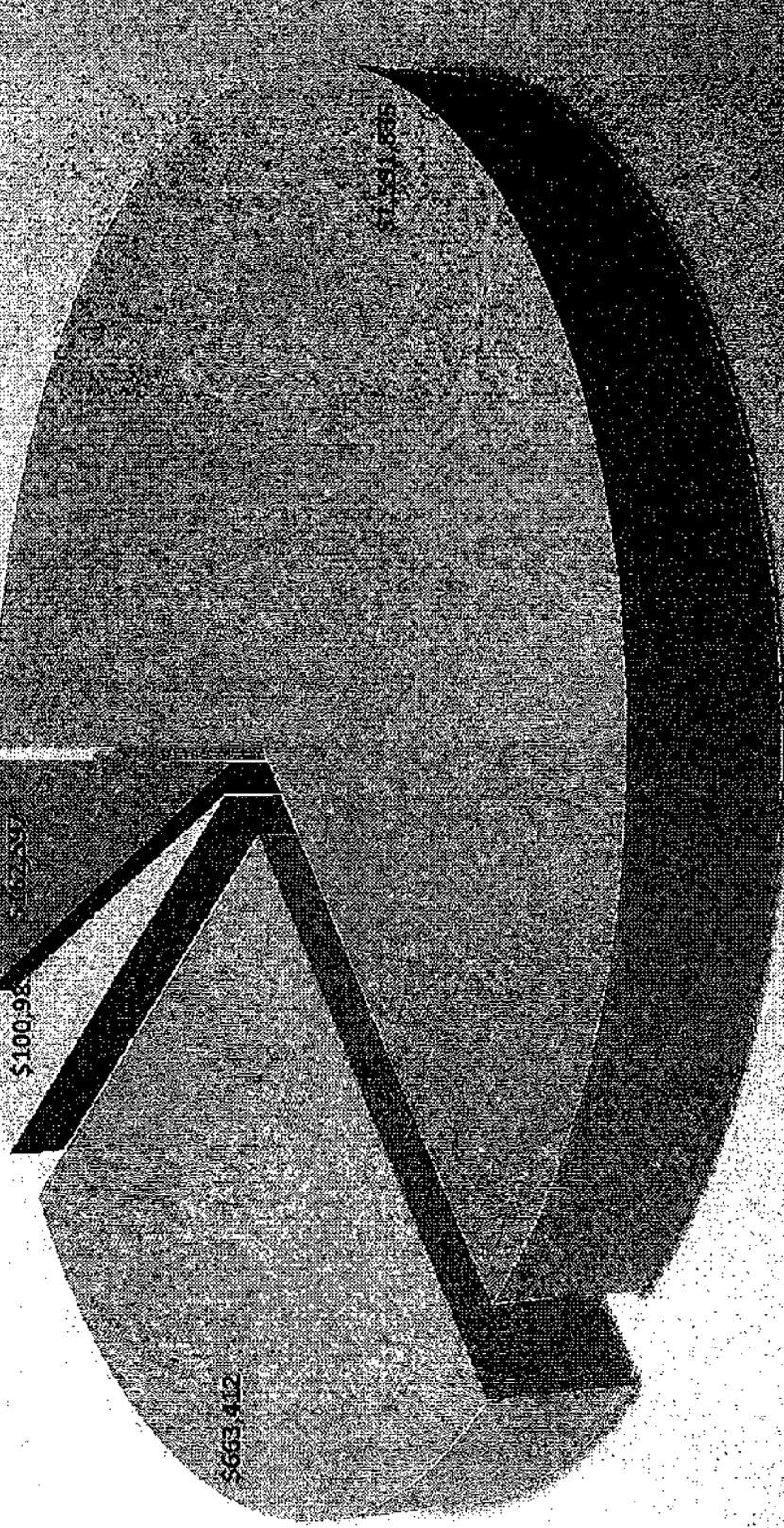
2013 O&M Income/Expense Graph



Income

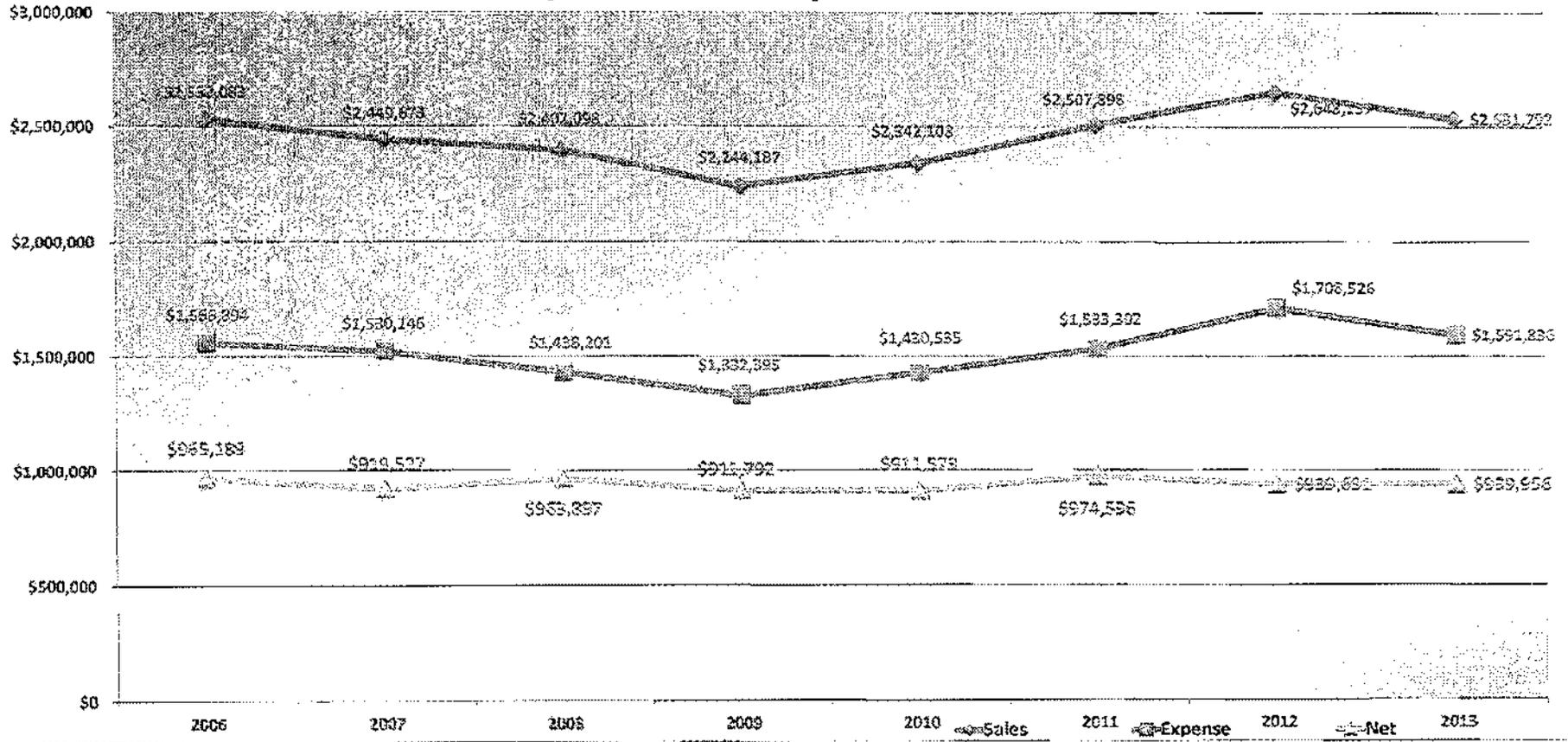
Expense

2013 Year-to-Date O&M Expenses - DECEMBER

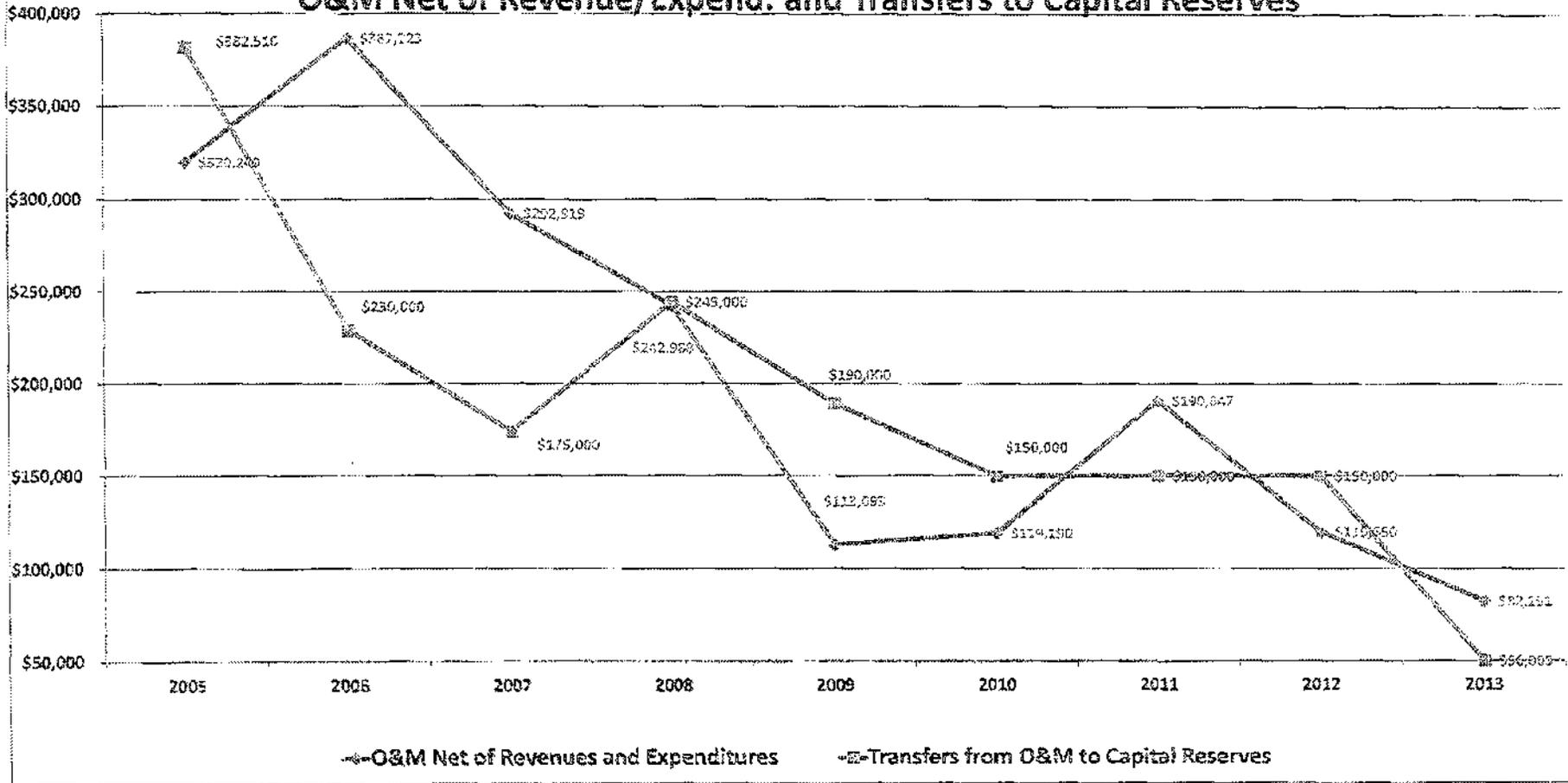


Water/Sewer Purchased 63.2% Payroll 26.3% Building & Equipment 10.5%

YTD Water/Sewer Comparison - DECEMBER



O&M Net of Revenue/Expend. and Transfers to Capital Reserves



Request for Legislation

To: Superior Township Board of Trustees
From: Keith Lockie
Date: February 18, 2014
Re: Bromley Park – Request for Abatement – Annual
Utility Maintenance Fee

Background

When the Bromley Park Community Development Agreement was approved, it included the assessment of a fee to maintain a non-motorized pathway. This pathway provides access to underground utilities and to one section of sewer pipe for additional cleaning.

Attached is a copy of the invoice issued to the Bromley Park Community Association for the annual fee for 2014. Also attached is a copy of a letter to the Township from the President of the Association requesting abatement of that same fee.

Recommended Action

It is my recommendation that the Township Board waive the assessment for this calendar year based on the fact that the sanitary sewer pipe in question has been functioning well and has not required additional cleaning as had originally been anticipated.

/attachments



Ypsilanti, MI 48198

Invoice

Date	Number
1/2/14	2014-REG-01

Bill To
Bromley Park Community Association c/o Mr. Paul Blasch 10149 E. Avondale Circle Ypsilanti, MI 48198

Description	Qty	U/M	Rate	Amount	P.O. No.	Terms	Due Date	Location
							3/1/14	Bromley Park
Annual Utility Access Maintenance Fee - Prior Year's Amt.	1		3,136.04	3,136.04				
September, 2013 All Urban Consumers CPI - 1.18%	3,136.04		0.0118	37.01				
					Total		\$3,173.05	
					Payments/Credits		\$0.00	
					Balance Due		\$3,173.05	

WHITE - CUSTOMER COPY
YELLOW - REMITTANCE COPY
GREEN - ACCOUNTING COPY

Phone #	Web Site	E-mail
734-480-5500	WWW.SUPERIOR-TWP.ORG	utilitydept@superior-twp.org

Bromley Park Community Association
Superior Township, MI 48198

February 7, 2014

Mr. Kenneth Schwartz
Superior Township Supervisor
Superior Township
3040 North Prospect
Superior Township, MI 48198

Re: Annual Utility Maintenance Fee - Sanitary Sewer System

When the Bromley Park Community was approved by the Township, the Annual Utility Maintenance Fee was agreed between the Developer and the Township in connection with the maintenance of the Bicycle Path/Utility Access Road located on Township property south of the Condominium Development.

The Community Association is currently in arrears on the obligation of paying this Annual Utility Maintenance Fee. The Community Association financial condition is directly impacted by the lack of completion of the Condominium portion of the project. It seems unlikely that any more Condominium units will be built in the foreseeable future. Requirements in the Declaration of Covenants, Conditions, and Restrictions on the procedures and limits on increases restrict the Association's ability to generate enough funds to handle the financial obligations facing the Association.

We therefore request the annual fees owed for 2014 be waived.

Your kind consideration of this request will be most appreciated.

Very truly yours,


Paul Blasch, Treasurer
Bromley Park Community Association
10149 E Avondale Circle
Superior Township, MI 48198
Phone 734-481-0395



EVAN N. PRATT, P.E.

WATER RESOURCES COMMISSIONER
705 North Zeeb Road
P.O. Box 8645
Ann Arbor, MI 48107-8645

email: drains@ewashtenaw.org
<http://drain.ewashtenaw.org>

DENNIS M. WOJCIK, P.B.
Chief Deputy Water Resources
Commissioner

Telephone 734.222.6860
Fax 734.222.6803

January 30, 2014

RE: Potential funding for waste stream diversion
Washtenaw County 2014 Solid Waste and Recycling Report

Dear Board and Council Members,

The Washtenaw County Department of Public Works and the Office of Water Resources Commission staff have recently updated the solid waste and recycling services report for Washtenaw County. We currently have a fund balance in our Solid Waste fund, and want to include interested communities in discussions to identify and prioritize your local wants and needs relative to diverting more from the waste stream. Based on your input, we propose to develop ways to fund or partially fund community waste diversion programs such as clean-up days, recycling & commercial recycling, regional bulk/hazardous waste drop-off, or other needs your citizens may have..

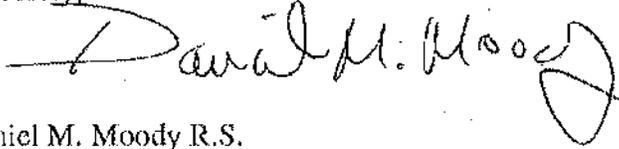
The referenced report addresses the challenges and opportunities facing our solid waste management system by assessing the current condition of our residential solid waste management system, and we would like to review the results of our most recent study with you. As with past versions of this report, based on our findings, recommendations are being developed to help local units of government create residential solid waste systems that are convenient and cost effective, sustainable, promote waste reduction and recycling and reduce impacts to the environment and public health.

As an example, Washtenaw County has partnered with local units of governments to provide one day collections and recycling events annually around the County, servicing over 4,000 households in 2013. While this is a vast improvement, there are over 140,000 households in Washtenaw County, so we know there are people in your community who are not taking advantage of these free drop off days, and would like to find ways to reach them.

Funding for these events have been provided in the past through general county dollars and County Solid Waste monies generated from landfill activities located in Washtenaw County. Over the past five years, the average clean-up day costs approximately \$20,000 per event with some sponsorship from local units of governments.

We are asking that if your municipality is interested in pursuing increased solid waste and recycling initiatives moving forward in 2014, or if you have any questions or desire to discuss this opportunity further, please contact me at 734-222-3827. You can also visit our website at: www.recycle.washtenaw.org to review our 2013 Annual Report and Clean Up Day Reports.

Sincerely,

A handwritten signature in black ink that reads "Daniel M. Moody". The signature is written in a cursive style with a large, stylized initial "D".

Daniel M. Moody R.S.
Washtenaw County Solid Waste Coordinator
Business Phone: 734-222-3827
Moodyd@ewashtenaw.org

Cc: Evan Pratt, Water Resources Commission, Public Works Director
Jeff Kremaik, Environmental Programs Supervisor



EVAN N. PRATT, P.E.

WATER RESOURCES COMMISSIONER

705 North Zeeb Road
P.O. Box 8645
Ann Arbor, MI 48107-8645

email: drains@ewashtenaw.org
<http://drain.ewashtenaw.org>

DENNIS M. WOJCIK, P.E.
Chief Deputy Water Resources
Commissioner

Telephone 734.222.6860
Fax 734.222.6803

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Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

Date: February 13, 2014

To: Ken Schwartz, Supervisor

Ref: Replacement of Engine 11-2

Ken,

Last year a committee was formed to determine if Engine 11-2 should be replaced and the cost associated at doing so. After about nine months of meeting and reviewing specifications, the committee would like to put a bid out for a new Engine. A brief history of Engine 11-2 is that it's a 1990 FMC and was placed in service in 1991. The truck is 24 years old as well as the electrical system, and the frame, body, and compartments are showing signs of cracking, and rusting as well. It has about 320,000 miles and over 8667 hours on the engine, and it is leaking oil and burns about one gallon of oil a month. In 2000 Engine 11-2 was refurbished by RD Murray at a cost of \$ 52,895.17 Engine 11-2 is at the point that it will not meet the requirement for a Class A pumper.

The committee is looking at replacing the engine with a KME like the one that was purchased to replace Engine 11-1 in 2011, with the only major change being that the outside ladder rack will be removed and the ladders will be placed in a compartment.

Respectfully,



Wayne Dickinson, Chief
Superior Township Fire Department
7999 Ford Road
Ypsilanti, Michigan 48198
WDickinson@superior-twp.org

Cc. Dave Philips, Clerk

Cc. Brenda McKinney, Treasurer

**MEMORANDUM OF UNDERSTANDING
REGARDING FIRE SERVICES**

This Memorandum of Understanding (“**Agreement**”) is made effective on March 1, 2014 (“**Effective Date**”) by and between Ann Arbor Charter Township, a Michigan municipal corporation, whose address is 3792 Pontiac Trail, Ann Arbor, Michigan 48105 (“**Ann Arbor Township**”) and Superior Charter Township, a Michigan municipal corporation, whose address is 3040 North Prospect, Ypsilanti, Michigan 48198 (“**Superior Township**”). Ann Arbor Charter Township and Superior Township are together referred to as the “**Townships**.”

RECITALS

- A. The Ann Arbor Township Fire Department and Superior Township Fire Department (together the “**Fire Departments**”) have had long standing mutual emergency aid agreements and, where appropriate, joint personnel training programs; and
- B. Superior Township is currently operating with an Interim Fire Chief, following the recent retirement of its Fire Chief; and
- C. The State of Michigan has encouraged governmental units to consider cooperation in and consolidation of services if cost savings or quality improvements can be achieved, and the Michigan Department of Treasury has incentivized studies of such cooperation and consolidation through a program titled Competitive Grant Assistance Program (“**CGAP**”); and
- D. The Boards of the Ann Arbor Township and Superior Township each adopted a resolution on December 16, 2013, authorizing the filing of an application for a CGAP grant (“**CGAP Application**”) to study possibilities for additional strategic cooperation or consolidation of their Fire Departments; and
- E. The goal of the CGAP study is to identify opportunities for providing the highest quality emergency services with reduced overall costs; and
- F. Representatives of both Townships have developed a set of Operating Guidelines attached as Exhibit A, which may be amended from time to time, (“**Operating Guidelines**”) for conducting the CGAP study and pilot program under a single Fire Chief command structure (“**Pilot Program**”); and
- G. Both Township Boards have authorized initiating the Pilot Program on March 1, 2014 for operation of the Townships’ Fire Departments under a single Fire Chief, namely Brian Thurston (“**Chief Thurston**”), presently Fire Chief of Ann Arbor Township; and
- H. Representatives of the Townships have developed a Shared Employee Agreement attached as Exhibit B (“**Shared Employee Agreement**”) related to the joint command of the Townships’ Fire Departments by a single Fire Chief, being Chief Thurston.
- I. The Townships each believe it will be in their best interest and for their mutual benefit to cooperate in the joint operation of their Fire Departments under the Operating Guidelines

during the Pilot Program and to share the services of a Fire Chief as set forth in the Operating Guidelines, the Shared Employee Agreement and this Agreement; and

- J. The Townships wish to enter into this Agreement for cooperative operation of their Fire Departments under the Operating Guidelines during the Pilot Program.

AGREEMENT

1. Pilot Program. The Townships shall initiate the Pilot Program outlined in the CGAP Application and the Operating Guidelines on March 1, 2014, for the cooperative operation of the Fire Departments of both Ann Arbor Township and Superior Township under the command of a single Fire Chief, being Chief Thurston.
2. Operating Guidelines. The Operating Guidelines, as they may be amended from time to time by joint action of the Townships' Supervisors will govern the cooperative operation of the Townships' Fire Departments during the Pilot Program; provided, no action will be taken or change made that (a) cannot be reversed on thirty (30) days' notice in the event that the Pilot Program ends without a decision by both Township Boards to pursue consolidation or some other cooperative agreement, or (b) does not comply with the Union contractual agreements of both Townships.
3. Shared Employee Agreement. The Shared Employee Agreement shall govern the shared employee arrangement for joint command of the Fire Departments by Chief Thurston during the Pilot Program.
4. Term. This Agreement commences on the Effective Date set forth above and shall continue until either Township terminates this Agreement with not less than 30 days prior written notice to the other party.
5. Authority. Each party represents that this Agreement has been duly authorized by their respective Boards of Trustees.
6. Insurance/Liability. Each Township shall be solely responsible for and shall maintain, at such Township's expense, liability and property damage insurance coverage at their current limits and with their current insurance carriers for loss, liability or claims related to or arising out of such Township's property or equipment, and acts or omissions of such Township's employees, officers, contractors or agents, and for other matters occurring within the territorial limits of such Township, and shall provide evidence of such insurance coverage to the other party. Notwithstanding the foregoing, (a) the activities of Chief Thurston shall be governed by the terms of the Shared Employee Agreement, and (b) workers compensation of each Township's employees shall be governed by the terms of such Township's workers compensation insurance coverage. All authorized personnel acting in the line of duty shall be considered employees of their respective Fire Departments regardless of the time and place of injury. The foregoing shall not constitute a waiver of any of the rights, privileges and exemptions from liability afforded

to municipalities or their agents or employees when performing their respective public functions.

7. General. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. This Agreement may be amended only by a writing signed by both parties. The Recitals are incorporated in this Agreement by this reference.

Signed and effective on the day and year first written above.

(signatures on the following page)

ANN ARBOR CHARTER TOWNSHIP, a
Michigan municipal corporation

By: _____
Michael C. Moran
Its: Supervisor

SUPERIOR CHARTER TOWNSHIP, a Michigan
municipal corporation

By: _____
Kenneth Schwartz
Its: Supervisor

EXHIBIT A TO MEMORANDUM OF UNDERSTANDING

(Operating Guidelines)

EXHIBIT B TO MEMORANDUM OF UNDERSTANDING

(Shared Employee Agreement)

SHARED EMPLOYEE AGREEMENT

This Shared Employee Agreement ("**Agreement**") is made effective on March 1, 2014 ("**Effective Date**") by and between Ann Arbor Charter Township, a Michigan municipal corporation, whose address is 3792 Pontiac Trail, Ann Arbor, Michigan 48105 ("**Ann Arbor Township**") and Superior Charter Township, a Michigan municipal corporation, whose address is 3040 North Prospect, Ypsilanti, Michigan 48198 ("**Superior Township**"). Ann Arbor Charter Township and Superior Township are together referred to as the "**Townships**."

RECITALS

A. The Ann Arbor Township Fire Department and Superior Township Fire Department have had long-standing mutual emergency aid agreements and, where appropriate, have conducted joint personnel training programs.

B. Superior Township is currently operating with an Interim Fire Chief, following the recent retirement of its Fire Chief.

C. The State of Michigan has encouraged governmental units to consider cooperation in and consolidation of services if cost savings or quality improvements can be achieved, and the Michigan Department of Treasury has incentivized studies of such cooperation and consolidation through a program titled Competitive Grant Assistance Program ("**CGAP**").

D. The Boards of Ann Arbor Township and Superior Township each adopted a resolution on December 16, 2013, authorizing the filing of an application for a CGAP grant ("**CGAP Application**") to study possibilities for additional strategic cooperation or consolidation of their Fire Departments.

E. The goal of the CGAP study is to identify opportunities for the highest quality emergency services with reduced overall costs.

F. Representatives of both Townships have developed a set of Operating Guidelines attached as Exhibit A, which may be amended from time to time, ("**Operating Guidelines**") for conducting the CGAP study and pilot program under a single Fire Chief command structure ("**Pilot Program**").

G. Both Township Boards have authorized initiating the Pilot Program on March 1, 2014 for operation of the Townships' Fire Departments under a single Fire Chief, namely Brian Thurston ("**Chief Thurston**"), presently Fire Chief of Ann Arbor Township.

H. The Townships each believe it will be in their best interest and for their mutual benefit to cooperate in an arrangement to share the services of a Fire Chief as set forth in the Operating Guidelines, as they may be amended from time to time, and this Agreement.

I. Ann Arbor Township believes that Chief Thurston's development as a fire chief will benefit from his providing fire chief services to Superior Township on a part time basis.

IT IS AGREED as follows:

1. **Term.** This Agreement commences on the Effective Date set forth above and shall continue until either Township terminates this Agreement with not less than 30 days prior written notice to the other party (such term being the “**Shared Employment Period**”).
2. **Purpose.** The purpose of this Agreement is to implement the Pilot Program under the Operating Guidelines for joint command of the Townships’ Fire Departments by one Fire Chief.
3. **Shared Employee Arrangement.** The Townships hereby agree that Chief Thurston will remain an employee of Ann Arbor Township during the Shared Employment Period, during which period Ann Arbor Township shall retain authority over Chief Thurston, except that Superior Township shall be considered the co-employer of Chief Thurston with Ann Arbor Township for the purposes of worker’s compensation, including the exclusive remedy provision of the Worker’s Disability Compensation Act. Superior Township shall have sufficient control over Chief Thurston during the Shared Employment Period as necessary to conduct operation of the Superior Township Fire Department, including control over Chief Thurston’s job duties as Superior Township Fire Chief as outlined in the Operating Guidelines and Superior Township’s Job Description for Fire Chief, as they may be amended from time to time.
4. **Thurston’s Compensation and Benefits.** During the Shared Employment Period, Ann Arbor Township shall compensate, pay payroll taxes and handle tax withholding for, provide benefits to, and otherwise determine the terms and conditions of employment for Chief Thurston pursuant to the Employment Agreement between Ann Arbor Township and Chief Thurston, as it may be amended, including an amendment to increase Chief Thurston’s annual salary by \$6,000 during the Shared Employment Period. In addition, Ann Arbor Township will maintain worker’s compensation coverage for Chief Thurston, and worker’s compensation for Chief Thurston shall be governed solely by the terms of Ann Arbor Township’s worker’s compensation insurance coverage regardless of where the relevant injury occurs.
5. **Reimbursement.** Superior Township shall reimburse Ann Arbor Township 50% of all of Chief Thurston’s compensation and benefit costs during the Shared Employment Period on a quarterly basis, promptly after receipt of an invoice and supporting calculations from Ann Arbor Township for such costs.
6. **Indemnification.**
 - 6.1 Superior Township shall be solely responsible for Chief Thurston’s conduct during the periods when Chief Thurston is at Superior Township or acting in the capacity of Fire Chief of Superior Township. Superior Township shall indemnify, defend and hold harmless Ann Arbor Township from and against any and all claims related directly or indirectly to Chief Thurston’s activities in his capacity as Fire Chief of Superior Township or while at Superior Township, including, without limitation, all claims by Chief Thurston, except for (a) worker’s compensation claims and (b)

claims finally determined by a court of competent jurisdiction to have resulted from the gross negligence or willful misconduct of Ann Arbor Township.

6.2 Ann Arbor Township shall be solely responsible for Chief Thurston's conduct during the periods when Chief Thurston is at Ann Arbor Township or acting in the capacity of Fire Chief of Ann Arbor Township. Ann Arbor Township shall indemnify, defend and hold harmless Superior Township from and against any and all claims related directly or indirectly to Chief Thurston's activities in his capacity as Fire Chief of Ann Arbor Township or while at Ann Arbor Township, including, without limitation, all claims by Chief Thurston, except for claims finally determined by a court of competent jurisdiction to have resulted from the gross negligence or willful misconduct of Superior Township.

7. **Consequences of Termination of Agreement.** Notwithstanding the termination of this Agreement, the co-employment for worker's compensation during the Shared Employment Period as described in Section 3, and the indemnification provisions of Section 6 shall survive such termination.
8. **Assignment.** This Agreement may not be assigned by a party without the written consent of the other party.
9. **Governing Law.** This Agreement is governed by the laws of the State of Michigan without reference to choice of law principles.
10. **No Third Party Beneficiaries.** The parties have not entered into this Agreement for the benefit of any other individual or legal entity, nor do they intend that any third party be benefited by this Agreement. Notwithstanding the incidental benefit to Chief Thurston as described in the Recitals, Chief Thurston is not a third party beneficiary under this Agreement. This Agreement does not alter Chief Thurston at-will employment with Ann Arbor Township and the Employment Agreement between Chief Thurston and Ann Arbor Township, nor does it create any employment rights of Chief Thurston with Superior Township.
11. **Entire Agreement.** This Agreement is the entire agreement of the parties regarding the shared employment of Chief Thurston and supersedes any prior agreements, understandings or representations. This Agreement may be terminated by thirty (30) days' prior written notice by one party to the other at the addresses set forth above, and otherwise may be amended only in a writing signed by the authorized representatives of both parties.

[signatures on following page]

AGREED TO and effective on the date first set forth above.

SUPERIOR CHARTER TOWNSHIP

ANN ARBOR CHARTER TOWNSHIP

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____, 2014

Date: _____, 2014

EXHIBIT A

Operating Guidelines

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION APPROVING IMPLEMENTATION OF A PILOT PROGRAM FOR
JOINT OPERATION OF THE SUPERIOR TOWNSHIP AND ANN ARBOR TOWNSHIP
FIRE DEPARTMENTS**

Resolution Number: 2014-03

Date: February 18, 2014

Resolution adopted at a regular meeting of the Board of Trustees of the Charter Township of Superior, Washtenaw County, Michigan held at the Township Hall, 3040 North Prospect, Ypsilanti, Michigan on February 18, 2014.

PRESENT: _____

ABSENT: _____

Motion by: _____; supported by: _____.

R E C I T A L S

- A. The Ann Arbor Township Fire Department and Superior Township Fire Department have had long standing mutual emergency aid agreements and, where appropriate, joint personnel training programs; and
- B. Superior Township is currently operating with an Interim Fire Chief, following the recent retirement of its Fire Chief; and
- C. The State of Michigan has encouraged governmental units to consider cooperation in and consolidation of services if cost savings or quality improvements can be achieved, and the Michigan Department of Treasury has incentivized studies of such cooperation and consolidation through a program titled Competitive Grant Assistance Program ("CGAP"); and
- D. The Boards of Ann Arbor Township and Superior Township each adopted a resolution on December 16, 2013, authorizing the filing of an application for a CGAP grant ("CGAP Application") to study possibilities for additional strategic cooperation or consolidation of their Fire Departments. The CGAP Application was filed on or about January 17, 2014 and a copy is attached as Exhibit A; and

- E. The goal of the CGAP study is to identify opportunities for the highest quality emergency services with reduced overall costs; and
- F. The CGAP Application anticipated that on March 1, 2014 both Fire Departments will be commanded by a single Fire Chief as a pilot program; and
- G. Representatives of both Townships have developed a set of Operating Guidelines attached as Exhibit B ("Operating Guidelines") for conducting the CGAP study and pilot program under a single Fire Chief command structure ("Pilot Program"); and
- H. It now appears that a decision on the CGAP Application may not be received before March 1, 2014, the anticipated start date of the Pilot Program; and
- I. The Superior Township Board believes it is in the best interest of the Township to proceed on March 1, 2014 with the Pilot Program using the Ann Arbor Township Fire Chief, Brian Thurston, to command both the Ann Arbor Township and Superior Township Fire Departments, even if notice of the CGAP grant award has not been received.

RESOLUTION

NOW THEREFORE the Township Board resolves:

1. RESOLVED, the Supervisor of Superior Township is authorized to initiate the Pilot Program outlined in the CGAP Application and Operating Guidelines with Ann Arbor Township on March 1, 2014, for operation of the Fire Departments of both Ann Arbor Township and Superior Township under a single Fire Chief, being Fire Chief Brian Thurston, presently the Ann Arbor Township Fire Chief, under the terms of the CGAP Application and the Operating Guidelines, until forty-five (45) days after the receipt of notice that award of a CGAP Application grant is approved by the State of Michigan, or receipt of notice that no award will be made ("CGAP Notice").
2. FURTHER RESOLVED, upon receipt of the CGAP Notice, the Township Supervisor shall place this matter on the agenda for the Board's next meeting for consideration of further action. If the CGAP Notice is not received by October 1, 2014, the Township Supervisor shall place this matter on the next Board agenda for consideration of further action.
3. FURTHER RESOLVED, the Superior Township Supervisor is authorized to execute any document necessary or advisable to implement the shared services of the Township Fire Chief and operation of the Pilot Program, including, without limitation a Shared Employee Agreement and a Memorandum of Understanding with Ann Arbor Township, both of which have been approved by the Superior Township Board of Trustees.
4. FURTHER RESOLVED, the Superior Township Supervisor, in conjunction with the Ann Arbor Township Supervisor, is authorized to amend the Operating Guidelines as

needed to carry out the Pilot Program so long as, during the Pilot Program, no action will be taken that (a) cannot be reversed on thirty (30) days' notice in the event that the Pilot Program ends without a decision by both Township Boards to pursue consolidation or some other cooperative agreement, and (b) does not comply with the Union contractual agreements of both Townships. Actions by the Superior Township Supervisor related to amending the Operational Guidelines are subject to reversal by a majority vote of the Board of Trustees.

5. FURTHER RESOLVED, the Superior Township Supervisor shall notify the Township Board if and when a notice of intent to award or to not award a CGAP grant is received, within five days of receipt of the notice.
6. FURTHER RESOLVED, in the event that the Ann Arbor Township Board of Trustees does not adopt a resolution prior to March 1, 2014 substantially similar to this Resolution, this Resolution shall be null and void.

AYES: _____

NAYES: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED

Ken Schwartz, Supervisor
Superior Charter Township

I certify that the foregoing is a true and complete copy of a resolution adopted by the Superior Charter Township Board, County of Washtenaw, State of Michigan, at a regular meeting held on February 18, 2014, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

David Phillips, Clerk
Superior Charter Township

Dated: _____

EXHIBIT A

CGAP Application

EXHIBIT B

Operating Guidelines

MEMO

DATE: February 11, 2014

TO: Superior Township Board

FROM: Richard Mayernik, Building/Zoning Official



RE: Building Department Fees

Section 22 of Act 230 of 1972 (Stille-Derossett-Hale Single State Construction Code Act) provides guidance to enforcing agencies relating to permit fees. It states (in part) that "*....a governmental subdivision shall establish reasonable fees to be charged by the governmental subdivision for acts and services performed.....*" and that these fees shall "*....bear a reasonable relation to the cost, including overhead, to the governmental subdivision of these acts and services.....*" and further, that "*.....a governmental subdivision shall only use fees generated.....for the operation of the enforcing agency.....*".

It has been the past practice of the Township to charge permit fees that were sufficient to defray the cost of the Building Department without requiring additional financial support from the General Fund. The recession and associated downturn in construction has resulted in staff reductions (3-1/2 employees and 2 contractual inspectors reduced to 1-1/2 employees and 1 contractual inspector) in the Building Department. Despite these significant cuts, permit fees collected have been less than the cost of enforcement for the past several years. The Building Department has utilized its fund balance to make up the difference without requiring assistance from the General Fund.

Recently, Building Officials of several local jurisdictions have shared their building permit fees for an identically valued new single family dwelling. Of the seven communities comparing fees, Superior Township's fees were the lowest. The average fee for the adjacent communities calculated to be 72.4% higher than Superior Township's current fee for the same home. Deleting the high and low fees and basing the comparison on the remaining four communities, their fees are still 57.2% higher. Comparison of plumbing, mechanical and electrical fees to three other jurisdictions revealed that their fees (on average) were 41.7% higher.

As you can see, the Township's current fees are significantly lower than neighboring jurisdictions. Based upon this comparison, I believe the proposed revised fee resolution is both "*reasonable*" (comparable to adjacent communities) and bears a "*relationship to the cost of services*" (will offset budget deficits and relate directly to our costs) as Act 230 requires. As such, I believe the proposed fee revisions are necessary and I am recommending that the Board adopt the revised fee resolution that is before you tonight.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING FEE SCHEDULE FOR
BUILDING, ELECTRICAL, PLUMBING AND MECHANICAL
PERMITS, AND OTHER SERVICES PERFORMED**

Resolution Number: 2014-02

Date: February 18, 2014

WHEREAS, Section 22 of Act 230 of the Public Acts of 1972, as amended, being the Stille-Derossett-Hale Single State Construction Code Act provides that the governmental subdivision enforcing the State Construction Code shall establish fees for acts and services performed by the governmental subdivision, and

WHEREAS, Superior Charter Township is the enforcing agency for the State Construction Code pursuant to Ordinance #123 as adopted by the Superior Charter Township Board on January 4, 1994.

NOW THEREFORE, BE IT RESOLVED that the following Construction Code fee schedule is established:

1.0 MISCELLANEOUS

- 1.1 A fee of \$50.00 will be charged for all work started without a permit.
- 1.2 Any work found to be in violation of Township codes or work not ready or available for inspection at the time the inspection is requested will require payment of a \$50.00 re-inspection fee. Reinspection fees may be waived at the discretion of the Building Official.
- 1.3 Anyone seeking inspection service other than the normal working hours of the Building department shall pay overtime fees, prior to inspection, as prescribed:

Each hour or part thereof	\$ 80.00
Sunday or holiday per hour or part thereof	\$ 105.00

1.4 Certificate of Occupancy

All New Construction	\$ 0.00
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Temporary Certificate of Occupancy (all uses other than dwelling units) \$5000.00 refundable cash bond plus an \$80.00 non-refundable administrative/re-inspection fee.

Temporary Certificate of Occupancy (Dwelling Unit) \$500.00 refundable cash bond plus an \$80.00 non-refundable administrative/re-inspection fee.

Cash bonds held for expired Temporary Certificates of Occupancy shall be forfeited.

Cash bonds may be waived at the discretion of the Building Official.

- 1.5 Special inspections for the purpose of determining conformance with codes:

Special inspection and any required report writing - \$50.00 per half hour or part thereof.

2.0 PERMIT CANCELLATION AND REFUNDS

- 2.1 Upon written request and prior to commencement of any work, permits may be canceled by the holder. Any plan review fees shall be forfeited and the balance of the fees shall be refunded except that not less than \$50.00 shall be retained by the Township to reimburse administrative expenses. All fees shall be forfeited unless a request for refund is received within 180 days of permit issuance.
- 2.2 In those cases where work has commenced and a written request for cancellation is received, the Building Official shall estimate the percentage of the work completed and retain a like percentage of permit fees. At minimum, the retained fees shall amount to no less than \$50.00 per inspection performed plus a \$50.00 administrative fee plus any plan review fees. All fees shall be forfeited unless a requested refund is received within 180 days of the last inspection.
- 2.3 Every permit issued shall become subject to cancellation unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work is suspended, abandoned, or not diligently pursued for a period of 180 days after the time the work is commenced. All fees shall be forfeited for permits cancelled in accordance with this Section.

3.0 BUILDING PERMIT FEES

- 3.1 A building permit fee shall be paid for all alterations, new buildings and accessory structures based on the following:
 - 3.1.1 Minimum permit fee \$100.00
 - 3.1.2 Building Permit Fee - Improvement valuation multiplied by .0065
(Total rounded to the nearest dollar amount)
- 3.2 Improvement valuation for new buildings shall be determined by applying the square foot building valuation data from the most recently published "Building Safety Journal" published by the International Code Council,
- 3.3 Improvement valuations for additions, alterations or repairs to existing buildings shall be determined by the Building Official. The International Code Council building valuation data and a copy of a signed construction contract may be used as a guide by the Building Official in making a valuation determination.
- 3.4 A flat \$100.00 minimum building permit fee shall apply to the following items:
 - Above Ground Pools
 - Residential Wood Deck
- 3.5 A flat \$150.00 Building Permit fee shall be applied to the following items:
 - Mobile Home Set-Up (in a mobile home park)
 - Permanent Signs (including change of sign face)
 - Residential Demolition
- 3.6 The Building Official shall adjust the permit fee such that the fee collected shall not be less than the required number of inspections multiplied by \$50.00.

4.0 PLAN REVIEW FEES

- 4.1 New/Residential plan review \$ 50.00
- 4.2 Commercial Plan Review \$50.00 per half hour or part of;
\$100.00 minimum

Plus any professional contractual plan review service deemed necessary by the Building Official charged at actual cost plus any shipping costs.

- 4.3 Addenda to original commercial or residential building plans shall be reviewed at a rate of \$50.00 per half hour or part thereof.
- 4.4 The Building Official may waive plan review fees for work determined to be minor in nature.

5.0 PLUMBING PERMITS

5.1 The following unit prices shall be multiplied by the number of items being installed.

5.1.1 Application Fee	\$30.00
Inspections (one-half hour maximum from arrival on site)	\$50.00 each
Fixtures, floor drains, special drains Water connected appliances	\$ 6.00 each
Stacks (Soil, waste, vent and conductor)	\$ 3.00 each
Sewage Ejectors, Sumps	\$ 6.00 each
Subsoil Drains	\$ 5.00 each
Water Service Less than 2"	\$20.00 each
Water Service 2" or greater	\$40.00 each
Sewers (Sanitary, storm or combined) Less than 6"	\$20.00 each
6" or greater	\$40.00 each
Manholes Catch Basins	\$ 5.00 each
Water distribution piping 1" or less	\$10.00 each
Over 1"	\$25.00 each
Back-flow preventer	\$ 5.00 each

Medical Gas Systems \$50.00

5.2 Plumbing plan review fees shall be calculated at \$50.00 per half hour or part thereof. Any professional contractual plan review service deemed necessary by the Building Official shall be charged at cost plus shipping.

6.0 MECHANICAL PERMITS

6.1 The following unit prices shall be multiplied by the number of items being installed.

6.1.1	Application Fee	\$30.00
	Inspections (one half hour maximum from arrival on site)	\$50.00 each
	Residential heating system without air conditioning (includes duct, vent and gas pipe)	\$50.00 each
	Residential heating system with air conditioning (Includes duct, vent and gas piping)	\$80.00 each
	Gas/Oil burning equipment -- New and/or conversion units	\$30.00 each
	Residential Boiler	\$30.00 each
	Water Heater	\$ 6.00 each
	Solid fuel equipment and chimney	\$30.00 each
	Gas burning fireplace and vent	\$30.00 each
	Chimney, factory built -- Installed separately	\$25.00 each
	Solar; set of 3 panels (includes piping)	\$20.00 each
	Residential Gas Piping; each opening	\$ 6.00 each
	Air conditioning; installed separately (Includes split system)	\$30.00 each
	Fans -- Bath and Kitchen Exhaust	\$ 5.00 each
	Heat Pumps; complete residential	\$50.00 each

Tanks (Aboveground and underground)	\$25.00 each
Piping/Process Piping (min. \$25.00)	\$ 0.05/ft.
Duct (min. \$25.00)	\$ 0.10/ft
Heat Pumps; Commercial (Pipe not included)	\$50.00 each
Air handlers Under 10,000 CFM	\$20.00 each
Over 10,000 CFM	\$60.00 each
Commercial Hoods	\$15.00 each
Heat recovery units	\$10.00 each
V.A.V. Boxes	\$10.00 each
Unit Ventilators	\$10.00 each
Unit Heaters (Terminal units)	\$15.00 each
Fire Suppression/Protection (Minimum \$45.00)	\$.75 per head
Evaporator Coils	\$30.00 each
Refrigeration (split system)	\$30.00 each
Chiller	\$30.00 each
Cooling Towers	\$30.00 each
Compressor	\$30.00 each

6.2 Mechanical plan review fees shall be calculated at \$50.00 per half hour or part thereof. Any professional contractual plan review service deemed necessary by the Building Official shall be charged at cost plus shipping.

7.0 ELECTRICAL PERMITS

7.1 The following unit prices shall be multiplied by the number of items being installed.

7.1.1	Application Fee	\$ 30.00
	Inspections (One Half Hour Maximum From Arrival on Site)	\$50.00 each
	Service: Through 200 amps	\$10.00 each
	Over 200 amps	\$25.00 each
	Circuits	\$ 5.00 each
	Lighting Fixtures – per 25	\$ 6.00 each
	Dishwasher	\$ 5.00 each
	Furnace – Unit heater	\$ 5.00 each
	Electrical Heating Units (baseboard)	\$ 4.00 each
	Power Outlets (ranges, dryers, etc.)	\$ 7.00 each
	Signs/Neon	\$25.00 each
	Feeders-Bus Ducts, etc. – per 50 ft.	\$ 6.00 each
	Air Conditioning	\$20.00 each
	Mobile Home Park Site	\$ 6.00 each
	Units up to 20 K.V.A. or H.P.	\$ 6.00 each
	Units 21 K.V.A. or H.P. and over	\$12.00 each
	Fire Alarms – up to 10 devices	\$50.00
	Fire Alarms – over 10 devices	\$ 5.00 each
	Energy Retrofit – Temp. Control	\$45.00 each
	Conduit only; or grounding only	\$45.00 each

7.2 Electrical plan review fees shall be calculated at \$50.00 per half hour or part thereof. Any professional contractual plan review service deemed necessary by the Building Official shall be charged at cost plus shipping.

BE IT FURTHER RESOLVED that all previous resolutions regarding fees or valuation data for Building, Electrical, Plumbing, Mechanical and other services are hereby revoked.

PUBLICATION AND EFFECTIVE DATES

This resolution and fee schedule shall become effective immediately upon publication in the Ypsilanti Courier, a newspaper of general circulation within the Township, on

_____.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ENROLL IN THE MICHIGAN DEPARTMENT OF
INSURANCE AND FINANCIAL SERVICES' FIRE INSURANCE
WITHHOLDING PROGRAM**

Resolution Number: 2014-04

Date: February 18, 2014

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate Superior Charter Township health or safety standards; and,

WHEREAS, Superior Charter Township has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commission of Insurance; and,

WHEREAS, Superior Charter Township desires to implement all procedures necessary to administer said program by designating the Superior Charter Township official responsible for administration of the program and establish an escrow account for said purpose

NOW THEREFORE, BE IT RESOLVED as follows:

1. That Superior Charter Township does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998 or as established by Act 217 of the public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 to all property within Superior Charter Township.
2. That the Superior Charter Township official responsible for the administration of Section 2845 of said Acts and any rules promulgated by the Commission of Financial and Insurance Services is hereby designated as Ken Schwartz, Township Supervisor.

3. That the Superior Charter Township official shall establish an escrow account with the _____ Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

PUBLICATION AND EFFECTIVE DATES

This resolution and fee schedule shall become effective immediately upon publication in the Ypsilanti Courier, a newspaper of general circulation within the Township, on

_____.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk



[close print view](#)

Fire Insurance Withholding FAQs

[What is the purpose of the fire insurance withholding program?](#)

[Municipalities - How to participate?](#)

[Municipalities - Under which section shall we enroll?](#)

[Besides population requirements, are there any differences between Sections 2845 and 2227?](#)

[Is a mobile home considered "real property" for purposes of this program?](#)

[Are all losses covered by this program?](#)

[Insurance Companies - How do we calculate the escrow amount?](#)

[Is the maximum escrow amount the total that can be in the account, or the maximum amount per claim?](#)

[How does the program work?](#)

[When can the money be disbursed after it has been escrowed?](#)

[What if I want to sell the property "as is" and the new owner agrees to the repairs?](#)

[Why do some people call it PA 495 when we refer to it simply as the fire insurance withholding program?](#)

[Insurance Company - Where can I get the forms to notify the involved parties that the loss meets the eligibility criteria of the Fire Insurance Withholding Program?](#)

[Insurance Company/Municipality - Who should the escrow check be payable to?](#)

[Municipality - What if the insurance company failed to notify us about the escrow opportunity, and paid the insured in full?](#)

Q What is the purpose of the fire insurance withholding program?

A The program is designed to provide municipalities with some financial protection against the cost of cleaning up a damaged structure following a fire loss. Participating municipalities may be eligible to receive a portion of a policyholder's final settlement to be held in a specified escrow account until the structure is repaired, replaced, or demolished, at which time the escrow funds would be released by the municipality back to the property owner. If the property owner does not repair the structure, the municipality may use the funds to repair, replace, or demolish the damaged structure.

Q Municipalities - How to participate:

A The Office of Financial and Insurance Regulation (OFIR) compiles and maintains the list of participating municipalities. The list is updated quarterly and is sent electronically to all property and casualty insurance companies, each participating municipality, and OFIR's list of Interested Parties. In order to participate, municipalities must pass a resolution and submit it to OFIR along with the completed appropriate application; the effective date of participation will be 30 days after OFIR's next publication. Instructions and forms are on OFIR's website at http://www.michigan.gov/documents/cis_ofis_pa495web_25003_7.pdf (http://www.michigan.gov/documents/cis_ofis_pa495web_25003_7.pdf)

Q Municipalities - Under which section shall we enroll?

A Enrollment in this program is based on the population of the municipality and/or the county in which it is located.

a) Section 2227 of the Insurance Code applies to any municipality that is located in:

- i) Counties of 425,000 or more, regardless of the size of the municipality (currently Genesee, Kent, Macomb, Oakland, Wayne), or
- ii) Cities of 50,000 or more, regardless of the size of the county.

Ann Arbor (not yet enrolled)
Battle Creek (enrolled)
Kalamazoo (enrolled)
Lansing (enrolled)
Saginaw (enrolled)
Ypsilanti (enrolled)

b) Section 2845 of the Insurance Code applies to all other municipalities.

Q Besides population requirements, are there any differences between Sections 2845 and 2227?

A The only other difference between the two code sections is that additional perils are eligible for larger municipalities:

Section 2845 pertains to real property caused by fire or explosion.
Section 2227 pertains to real property caused by fire or explosion, as well as losses caused by the perils of vandalism, malicious mischief, wind, hail, riot, or civil commotion.

Q Is a mobile home considered "real property" for purposes of this program?

A If the structure has utilities attached and/or a foundation, and permanent residents, OFIR considers this a permanent structure and, therefore, included in the definition of real property.

Q Are all losses covered by this program?

A No, losses caused by the perils referenced in #4 above must also meet the following guidelines of the program:

- a. Damage exceeds 49% of the insurance on the real property, AND
- b. The property is located within the boundaries of a municipality that is participating in the program, AND
- c. The insurance company has no evidence that the insured has hired a licensed contractor for repairs to the property (within 15 days after agreement on final settlement).

Q Insurance Companies - How do we calculate the escrow amount?

A The amount to be escrowed is 25% of the actual cash value of the insured real property at time of loss, OR 25% of the final settlement, whichever is less. For residential property, the escrow amount per claim shall not exceed \$7,873* (effective 6/1/11).

*The maximum escrow amount is adjusted annually by OFIR in accordance with the consumer price index; the adjusted amount is reflected in the upper right corner of the published list of participating municipalities, which is on OFIR's website at http://www.michigan.gov/documents/cis_ofis_pa495lst_25173_7.pdf
(http://www.michigan.gov/documents/cis_ofis_pa495lst_25173_7.pdf)

For commercial property, the amount to be escrowed is 25% of the final settlement, with no maximum.

Q Is the maximum escrow amount the total that can be in the account, or the maximum amount per claim?

A The maximum escrow amount, which is updated annually, is per policy, not the total that can be in the account.

Q How does the program work?

A Municipalities? What do I need to do after a loss has occurred in our municipality?

The responsibility is on the insurance company to notify you; however, if you wish to be proactive, you may contact the insurance company, if known, to remind them the loss has occurred in a participating municipality and you are interested in having the eligible amount of the settlement placed in escrow.

Insurance Company & Municipality responsibilities - In the event of a loss in one of the participating municipalities the following steps should occur:

- a. Within 15 days after agreement on a final settlement between the insured and the insurer, the insurance company determines whether the loss meets the guidelines of the program (see #6 above). If the insured has filed with the insurer evidence of a contract to repair the property and consents to the payment of funds directly to the contractor performing the repair services, the insurer should notify the participating municipality there will not be a withholding because of repair contract. (Per Section 13 of 500.2845 & 500.2227).
- b. If the program eligibility guidelines are met, the insurer sends written notice of the withholding to the:
 - i. contact person listed for the particular municipality;
 - ii. to the insured; and
 - iii. to any mortgagee.
 (Section 1 of 500.2227 & 500.2845 covers the required elements of this written notification.)
- c. The municipality has 15 days after the mailing of the notice from the insurance company to respond and request the withheld amount be paid into its escrow account (Section 1f). A copy of the municipality's response to the insurance company to have the funds paid into the escrow account must also be sent to the insured and any mortgagees advising that they have 10 days from the mailing to object to the retention of the withheld amount (Section 2).

Q When can the money be disbursed after it has been escrowed?

A The municipality must immediately forward the policy proceeds, except any interest earned while in escrow, to the insured or to the service contractor as outlined below upon reasonable proof (defined in Section 5 of 500.2227 or 500.2845) of one of the following:

- a. The funds are to be paid to the insured once the structure has been repaired or replaced (at least to the point where the remaining funds are needed to complete such work); or removed in compliance with local code requirements.
- b. If the insured has entered into a contract for the repair, replacement, or removal of the damaged structure and consents to payment of the funds directly to the contractor upon completion of the project.
- c. The insured may seek resolution with the municipality or seek relief in circuit court if they feel the municipality has not properly disbursed the funds.

- Q** What if I want to sell the property "as is" and the new owner agrees to the repairs?
- A** The municipality is not obligated to release funds until the hazard is repaired, replaced, or demolished. The funds should be released to the insured at that time, or the insured may seek relief in circuit court.
- Q** Why do some people call it PA 495 when we refer to it simply as the fire insurance withholding program?
- A** Public Act 495 was the original act that created the program under Section 2845 of the Insurance Code. Public Act 495 was replaced effective January 1, 1999, with Public Act 216 (now referred to as Section 2845) and Public Act 217 (Section 2227) which divided the previous program into two parts, with participation in each part determined by population.
- Q** Insurance Company - Where can I get the forms to notify the involved parties that the loss meets the eligibility criteria of the Fire Insurance Withholding Program?
- A** OFIR does not have a form; each insurance company is responsible for their own form or letter.
- Q** Insurance Company/Municipality - Who should the escrow check be payable to?
- A** The check should be payable to the municipality; it should not be a two-party check. (The FIW Code releases the insurance company from liability.)
- Q** Municipality - What if the insurance company failed to notify us about the escrow opportunity, and paid the insured in full?
- A** If the loss meets all of the criteria and the insurance company settled the claim without providing the municipality the opportunity to have a portion of the money put into their escrow account, the municipality should file a written complaint with OFIR (which will be assigned to the FIW analyst). The complaint should include the name of policyholder/property owner, date of loss, and name of insurance company. The complaint form is on OFIR's website at: http://www.michigan.gov/documents/cis_ofis_comp_all_25074_7.pdf (http://www.michigan.gov/documents/cis_ofis_comp_all_25074_7.pdf)

The answers provided are not meant to be a substitute for legal advice.



Fire Insurance Withholding Program Enrollment and Notification

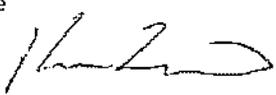
Please type or print clearly

Name of Municipality Superior Charter Township	Type of Municipality (choose one) <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Township	Located in the Michigan County of: Washtenaw
Name and title of Contact Person Ken Schwartz, Township Supervisor	<p style="text-align: center;">Please return completed form to:</p> <p style="text-align: center;"> Department of Insurance and Financial Services Office of Consumer Services PO Box 30220 Lansing MI 48909-7720 </p>	
Contact Person complete address 3040 N. Prospect Rd. Ypsilanti, MI 48198		
Contact Person phone number (with area code) (734) 482-6099		
Contact Person email address kenschwartz@superior-twp.org		

Municipality will be participating under the following section of the Michigan Insurance Code (choose one):

- Section 2845 - Municipalities of less than 50,000 in population located in counties of less than 425,000 in population.
- Section 2227 - Municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more.

Please enroll this municipality in the Fire Insurance Withholding Program.

Authorized signature 	Date signed 2-18-14	Signer's name and title, typed or printed Ken Schwartz, Township Supervisor
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P.A. 216 and 217 of 1998 require submission of this information by municipalities that wish to enroll in the Fire Insurance Withholding Program.



Michigan Department of Insurance and Financial Services

DIFS is an equal opportunity employer/program.
 Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
 Visit DIFS online at: www.michigan.gov/difs Phone DIFS toll-free at: 877-999-6442

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL FOR THE SUPERIOR TOWNSHIP UTILITY
DEPARTMENT TO PURCHASE A CRICKET SEWER METER FROM UIS SCADA INC.**

RESOLUTION NUMBER: 2014-05

DATE: February 18, 2014

WHEREAS, the Superior Township Utility Department (STUD) is a Michigan Charter Township,
and

WHEREAS, the Superior Township Utility Department has the power, privilege and authority to
maintain and operate a utility department providing water and sewer services for the water and sewer
district of the Township, and

WHEREAS, beginning in 2014, the Superior Township Utility Department will be billed by YCUA
for sewage treatment based upon YCUA's meter readings from YCUA meters installed at various
STUD waste water sewer pipes in the Township, and

WHEREAS, STUD would like to have a STUD owned meter installed at the Wiard Road Interceptor
so that STUD can check YCUA's meter readings that will be used for billing for accuracy, and

WHEREAS, STUD uses a single source supplier for all of STUD's SCADA equipment and they
have provided a bid of \$4,546.00 for the purchase of a Cricket Sewer Monitor that will meet STUD's
needs, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees
authorizes the Superior Township Utility Department to purchase one Cricket Sewer at a cost not to
exceed \$4,570.00 from UIS SCADA, as indicated on their quote dated February 4, 2014. And, the
funds for this purchase will be from the Utility Department's Capital Reserve Checking Account
#125

Request for Legislation

To: Superior Township Board of Trustees
From: Keith Lockie
Date: February 18, 2014
Re: Cricket Meter Purchase

Background

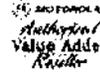
Approximately one year ago, Superior allowed UIS Inc to install a sewer monitoring device in our sanitary sewer along Wiard Rd. The portable device is a remote depth sensor that can also provide a reasonable estimate of sewer flow. It was installed at this location, free of charge to the Township, because it was near the location of another Township installed sewer meter, and we desired to get a feel for its accuracy. At this time, now that the trial period is over, UIS will either remove the device, or will sell it to Superior Township for a cost of \$4,546.00.

The location of this meter is near the location where YCUA is installing a permanent meter for meter-based billing to Superior Township. Since that meter will measure approximately 80% or more of Superior's flow, we have a vested interest in monitoring it closely. We propose to purchase the Cricket device and leave it installed for comparison purposes. In the future, given its portability, it could also be moved to a different location to easily monitor flows.

Recommended Action

I am requesting authorization to proceed with the February 4 proposal from UIS (attached) to purchase the Cricket meter at \$4,546.00. Funds are available for this purchase in our Capital Reserves.

/attachment



February 4, 2014

Mr. Keith Lockie
Superior Charter Township
575 East Clark
Ypsilanti, MI 48198

Phone: (734) 480-5500
Email: klockie@superior-twp.org
Fax: (734) 484-4883
Number of Pages Faxed: 1

**Quote Description: Upgrade HMI with CRUISE and Cricket Pricing
Quotation # 140165**

Dear Mr. Lockie:

UIS SCADA is pleased to submit our quote for the following:

1. **Upgrade HMI with CRUISE**
 - a. Provide one (1) CRUISE seat and programming to upgrade current Wonderware HMI screens.
 - b. Provide programming to setup CRUISE alarming.
 - c. Provide first year of CRUISE portal fees.
Our price for this scope of work is \$6,312.00

Notes:

 - The reoccurring annual CRUISE portal fee is currently \$1,470.00.
 - One (1) CRUISE seat allows for one PC connection or three mobile device connections (PC and mobile connections are non-concurrent).
 - An Internet connection is at the FIU for communications to CRUISE, and is provided by owner.

2. **Purchase trial Cricket currently installed, including one year of communications**
Our price for this scope of work is \$4,546.00

3. **Furnish and install one (1) additional Cricket sewer monitor that includes the following:**
 - a. One (1) additional Cricket Sewer Monitor to provide flow and level on a hosted web-site.
 - b. One year of communications.
Our price for this scope of work is \$4,570.00

Pricing is based on straight time during normal hours of 8:00 A.M. to 4:30 P.M., Monday through Friday.



**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL FOR THE SUPERIOR TOWNSHIP UTILITY
DEPARTMENT TO PURCHASE SCADA REPLACEMENT EQUIPMENT FROM UIS
SCADA INC.**

RESOLUTION NUMBER: 2014-06

DATE: February 18, 2014

WHEREAS, the Superior Township Utility Department (STUD) is a Michigan Charter Township,
and

WHEREAS, the Superior Township Utility Department has the power, privilege and authority to
maintain and operate a utility department providing water and sewer services for the water and sewer
district of the Township, and

WHEREAS, the Superior Township Utility Department operates a Supervisory Control and Data
Acquisition (SCADA) system, which is an essential system to the operation of STUD's water and
sewer system, and

WHEREAS, some components of STUD's (SCADA) system are over seven years old and are in
need of upgrading and replacement, and

WHEREAS, STUD uses UIS SCADA as a single source supplier for all of their SCADA equipment
and UIS SCADA has provided a bid of \$6,312.00 for the purchase of a "cloud based" system to
replace STUD's SCADA main computer and a one year CRUISE Portal fee of \$1,470.00, which is
an annual fee, and

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Board of Trustees
authorizes the Superior Township Utility Department to purchase a "cloud based" system for
\$6,312.00 and one year of CRUISE Portal service for \$1,470.00 from UIS SCADA, as indicated on
their quote dated February 4, 2014. And, the funds for this purchase will be from the Utility
Department's Capital Reserve Checking Account #125

Request for Legislation

To: Superior Township Board of Trustees
From: Keith Lockie
Date: February 18, 2014
Re: SCADA Replacement

Background

For over seven years, the Township has had a SCADA (Supervisory Control And Data Acquisition) system installed on the Water and Sewer Systems. The system as a whole is roughly a \$75k to \$100k investment. The SCADA system monitors and controls many facilities on the system, including Pump Stations, PRVs, Lift Stations, Meter Facilities, and the buildings. The system allows for remote monitoring, alarming, and control of some facilities on the water and sewer system. The system also collects and stores critical data regarding pressures, flows, alarm history, etc.. This data has been valuable in diagnosis of system performance, and planning for future system improvements.

While the SCADA system has been installed in several phases over the years, the main computer terminal and software for the system is the original equipment, and approximately seven years old. The Township has postponed a replacement and upgrade of the system for the past few years. In the coming months, the software will become obsolete and unsupported. Superior utilizes a single vendor for this system, Utilities Instrumentation Services (UIS). They provide the installation, support, and maintenance to the system. UIS was consulted for a proposal to replace and upgrade the system. Since the original installation, an alternative "cloud-based" system has become available. Like many technologies, this is a common trend. This allows for all of the remote sites to send and store their data in a secure location on the internet, where the system is then accessible from a PC, or smartphone.

There are several advantages to the "cloud-based" alternative. In this option, the main PC is not needed, so the current and future hardware needs are eliminated. Instead, there will be an annual maintenance/portal fee. In addition, this puts all of the system data in a secure and reliable location for easy access. This also eliminates the need for local redundancy.

We are requesting authorization to proceed with the February 4 proposal from UIS for \$6,312.00

Recommended Action

I am requesting authorization to proceed with the February 4 proposal from UIS (attached) for an initial investment of \$6,312.00, with the recurring CRUISE Portal Fee of \$1,470.00 per annum. Funds are available for this purchase in our Capital Reserves.

/attachment



MOTOROLA
Authorized
Value Added
Reseller



February 4, 2014

Mr. Keith Lockie
Superior Charter Township
575 East Clark
Ypsilanti, MI 48198

Phone: (734) 480-5500
Email: klockie@superior-twp.org
Fax: (734) 484-4883
Number of Pages Faxed: 1

Quote Description: Upgrade HMI with CRUISE and Cricket Pricing
Quotation # 149165

Dear Mr. Lockie:

UIS SCADA is pleased to submit our quote for the following:

1. Upgrade HMI with CRUISE

- a. Provide one (1) CRUISE seat and programming to upgrade current Wonderware HMI screens.
- b. Provide programming to setup CRUISE alarming.
- c. Provide first year of CRUISE portal fees.

Our price for this scope of work is \$6,312.00

Notes:

- The recurring annual CRUISE portal fee is currently \$1,470.00.
- One (1) CRUISE seat allows for one PC connection or three mobile device connections (PC and mobile connections are non-concurrent).
- An internet connection is at the FIU for communications to CRUISE, and is provided by owner.

2. Purchase trial Cricket currently installed, including one year of communications

Our price for this scope of work is \$4,546.00

3. Furnish and install one (1) additional Cricket sewer monitor that includes the following:

- a. One (1) additional Cricket Sewer Monitor to provide flow and level on a hosted web-site.
- b. One year of communications.

Our price for this scope of work is \$4,570.00

Pricing is based on straight time during normal hours of 8:00 A.M. to 4:30 P.M., Monday through Friday.



**FIRST AMENDMENT TO SUPERIOR CHARTER TOWNSHIP
DEVELOPMENT AGREEMENT**

Prospect Pointe Phase I and Phase II – a Residential Subdivision

THIS FIRST AMENDMENT TO SUPERIOR CHARTER TOWNSHIP DEVELOPMENT AGREEMENTS (“Amendment”) is made this 3rd day of February, 2014, by and between **PULTE LAND COMPANY, LLC**, a Michigan limited liability company, the address of which is 100 Bloomfield Parkway, Bloomfield Hills, Michigan 48304 (“Developer”), and the **CHARTER TOWNSHIP OF SUPERIOR**, a Michigan municipal corporation, the address of which is 3040 N. Prospect Road, Ypsilanti, Michigan 48198 (“Township”).

WITNESSETH:

WHEREAS, Developer’s predecessor in interest and the Township entered into a Development Agreement dated September 15, 2003, recorded on October 2, 2003, in Liber 4320, Page 260, Washtenaw County Records (“Phase I Agreement”), in connection with the development of certain real property located in the Township of Superior, County of Washtenaw, State of Michigan, as a residential subdivision known as Phase I of Prospect Pointe (“Phase I”); and

WHEREAS, Developer and the Township entered into a Development Agreement dated July 21, 2005, recorded on August 4, 2005, in Liber 4497, Page 312, Washtenaw County Records (“Phase II Agreement”), in connection with the development of certain real property located in the Township of Superior, County of Washtenaw, State of Michigan, as a residential subdivision known as Phase II of Prospect Pointe (“Phase II”); and

WHEREAS, Developer has recorded the final plat of Phase I of Prospect Pointe in Liber 35 of plats, pages 67 through 80, inclusive, Washtenaw County Records, consisting of lots 1 through 108, both inclusive; and

WHEREAS, Developer has recorded the final plat of Phase II of Prospect Pointe in Liber 35 of plats, pages 99 through 110, inclusive, Washtenaw County Records, consisting of lots 109 through 199, both inclusive; and

WHEREAS, the Phase I agreement required, among other things, that Developer enter into a Lift Station Maintenance Agreement, and include provisions in the subdivision association documents to have the Association pay all costs associated with the maintenance of the lift station; and

WHEREAS, the parties have agreed to amend the terms of the Phase I agreement to provide that the sanitary sewer lift station will be dedicated to the Township upon the execution of this agreement and that the Association will not be responsible for any future lift station costs; and

WHEREAS, the Phase II agreement required, among other things, that Developer would re-route the sanitary sewer servicing Phases I and II upon development of an adjacent site commonly known as 325 E. Clark Road; and

WHEREAS, the parties have agreed to amend the Phase II agreement to clarify the Developer's obligations to route the sanitary sewer system upon development of Phase III, and to provide utility easements for the use and benefit of other parcels;

NOW, THEREFORE, in consideration of the mutual premises and covenants contained in this Amendment, the parties hereby agree as follows:

1. Section 3.4 of the Phase I agreement is amended and restated in its entirety as follows:

The Development shall be constructed as approved on the Engineering Plans ("Lift Station"). The Lift Station has been constructed as directed by the Superior Township Utilities Department and the Township agrees to accept the dedication of the Lift Station "as is" as part of the public utility system. The Township, at its sole cost and expense, shall maintain and operate the Lift Station hereinafter.

2. The last paragraph of Section 2.15 of the Phase II Agreement is deleted and is replaced with the following paragraphs:

The Development shall be constructed as approved on the Engineering Plans. Developer is not required to install sewer or water lines on the property described in the Phase II agreement as the "Rolling Oaks development", commonly known as 325 E. Clark Road, parcel I.D., J-10-33-400-029; provided, however, upon commencement of development of Phase III, the Developer shall continue extensions of the relief sewer pipe to the south property line of Prospect Pointe as directed by the Township at the Developer's sole cost and expense.

Developer agrees to complete the engineering and installation of the sanitary sewer and water system in a manner that will accommodate connection to the utility system by neighboring parcels and tracts. In furtherance of this objective, developer agrees to provide utility easements to adjoining parcels and tracts even if such request is prior to the development of Phase III.

End of Document

PULTE LAND COMPANY, LLC,
a Michigan limited liability company

By: [Signature]
Its: Authorized Agent

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 3rd February day of January, 2014,
by

Kevin Christofferson, the Authorized Agent of Pulte Land Company, LLC,
A Michigan limited liability company, on behalf of the company.

Embossed Hereon is My
Oakland County, Michigan Notary Public Seal
My Commission Expires March 05, 2020
AMANDA J. VANDERPOOL

Amanda J. Vanderpool
Amanda J. Vanderpool
Notary Public, Oakland County, MI
Acting in Oakland County
My Commission Expires: March 5, 2020

CHARTER TOWNSHIP OF SUPERIOR
A Michigan Municipal Corporation

By: _____
Kenneth Schwartz,
Superior Township Supervisor

STATE OF MICHIGAN)
) ss.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ____ day of January, 2014,
by Kenneth Schwartz, Superior Township Supervisor a Michigan Municipal Corporation.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBRUARY 18, 2014
RESOLUTION 2014-07**

**A RESOLUTION TO ADOPT BALLOT LANGUAGE
TO RENEW THE MILLAGE FOR LAW ENFORCEMENT**

WHEREAS, the Superior Charter Township Board wishes to provide additional revenue for law enforcement; and

WHEREAS, townships may provide law enforcement as authorized by Section 42.12 of the Act 359 of 1947 as amended (the Charter Township Act); and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the voters of Superior Charter Township previously approved a levy of 2.25 mills for law enforcement and said millage expires on December 31, 2014; and

WHEREAS, the Superior Charter Township Board wishes to renew the levy of 2.25 mills for law enforcement;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of Superior Charter Township, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 5, 2014, election ballot:

SUPERIOR TOWNSHIP RENEWAL OF LAW ENFORCEMENT MILLAGE

Shall the previously voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in the Charter Township of Superior of 2.25 mills (\$2.25 per \$1,000 of taxable value), which expires on December 31, 2014, be renewed at 2.25 mills (\$2.25 per \$1,000 of taxable value) and levied for 3 years, 2015 through 2018 inclusive, for the purpose of for law enforcement, which increase will raise an estimated \$1,231,800 in the first year the millage is levied? A portion of the millage levied on Hyundai's new construction only will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.

Yes

No

PARTISAN SECTION VOTE ONLY 1 PARTY SECTION	
REPUBLICAN PARTY SECTION	DEMOCRATIC PARTY SECTION
CONGRESSIONAL	CONGRESSIONAL
UNITED STATES SENATOR Vote for not more than 1	UNITED STATES SENATOR Vote for not more than 1
Clark Durant <input type="radio"/>	Debbie Stabenow <input type="radio"/>
Gary Glenn <input type="radio"/>	
Randy Hekman <input type="radio"/>	
Pete Hoekstra <input type="radio"/>	
REPRESENTATIVE IN CONGRESS 12TH DISTRICT Vote for not more than 1	REPRESENTATIVE IN CONGRESS 12TH DISTRICT Vote for not more than 1
Karen E. Jacobsen <input type="radio"/>	John O. Dingolf <input type="radio"/>
Cynthia Kalgren <input type="radio"/>	Daniel Marcan <input type="radio"/>
LEGISLATIVE	LEGISLATIVE
REPRESENTATIVE IN STATE LEGISLATURE 54TH DISTRICT Vote for not more than 1	REPRESENTATIVE IN STATE LEGISLATURE 54TH DISTRICT Vote for not more than 1
Bill Emmerich <input type="radio"/>	David Rutledge <input type="radio"/>
COUNTY	COUNTY
PROSECUTING ATTORNEY Vote for not more than 1	PROSECUTING ATTORNEY Vote for not more than 1
	Brian L. Mackle <input type="radio"/>
SHERIFF Vote for not more than 1	SHERIFF Vote for not more than 1
Jeffrey R. Gallatin <input type="radio"/>	Jerry L. Clayton <input type="radio"/>
CLERK & REGISTER OF DEEDS Vote for not more than 1	CLERK & REGISTER OF DEEDS Vote for not more than 1
Stanley F. Watson <input type="radio"/>	Lawrence Kestenbaum <input type="radio"/>
TREASURER Vote for not more than 1	TREASURER Vote for not more than 1
Marlene Chockley <input type="radio"/>	Catherine McClary <input type="radio"/>
WATER RESOURCES COMMISSIONER Vote for not more than 1	WATER RESOURCES COMMISSIONER Vote for not more than 1
Eric Schole <input type="radio"/>	Harry G. Bentz <input type="radio"/>
	Evan Pratt <input type="radio"/>
COUNTY COMMISSIONER 2ND DISTRICT Vote for not more than 1	COUNTY COMMISSIONER 2ND DISTRICT Vote for not more than 1
Dan Smith <input type="radio"/>	

NONPARTISAN SECTION
JUDICIAL
JUDGE OF CIRCUIT COURT 22ND CIRCUIT NON-INCUMBENT POSITION Vote for not more than 1
James A. Fink <input type="radio"/>
Carol Kuhnke <input type="radio"/>
Douglas G. McClure <input type="radio"/>
Erate C. Washington <input type="radio"/>
PROPOSAL SECTION
TOWNSHIP
SUPERIOR TOWNSHIP RENEWAL OF FIRE MILLAGE
<p>Shall the expired previous voted increase in the tax limitation imposed under Article IX, Sec. 8 of the Michigan Constitution in the Charter Township of Superior of 3.0 mills (\$3.00 per \$1,000 of taxable value), be renewed at 3.0 mills (\$3.00 per \$1,000 of taxable value) and levied for 3 years, 2012 through 2014 inclusive, for the purpose of providing additional revenue for fire protection and prevention, which increase will raise an estimated \$ 1,655,352 in the first year the millage is levied? A portion of the second and third year millage levied on Hyundai's new construction only will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p>
SUPERIOR TOWNSHIP RENEWAL OF LAW ENFORCEMENT MILLAGE
<p>Shall the expired previous voted increase in the tax limitation imposed under Article IX, Sec. 8 of the Michigan Constitution in the Charter Township of Superior of 2.25 mills (\$2.25 per \$1,000 of taxable value), be renewed at 2.25 mills (\$2.25 per \$1,000 of taxable value) and levied for 3 years, 2012 through 2014 inclusive, for the purpose of law enforcement, which increase will raise an estimated \$1,241,514 in the first year the millage is levied? A portion of the second and third year millage levied on Hyundai's new construction only will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p>
SUPERIOR TOWNSHIP MASTER PLAN AND ZONING ORDINANCE DEFENSE MILLAGE
<p>Shall the limitation on the total general ad valorem taxes which may be assessed in any one year upon real and tangible personal property in the Charter Township of Superior, Washtenaw County, Michigan, as provided by Article IX, Section 6, of the Michigan Constitution, be increased by 0.25 mills (\$0.25 per \$1,000 of taxable value) for a period of three years, 2012 through 2014 inclusive, for costs associated with defending the Township Master Plan and Zoning Ordinance, which may include the purchase of development rights and conservation easements and shall the Township levy this millage increase for those purposes, thereby raising in the first year an estimated \$ 137,945? A portion of the second and third year millage levied on Hyundai's new construction only will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.</p> <p>Should this proposal be approved?</p>

The Special Population for this Report is 'Ad Valorem Parcels'
Population: All Records

<<<< S.E.V., Taxable and Capped Values >>>>

Personal	275	8,432,260	8,767,250	7,413,620	8,432,260	8,767,250	7,413,620	7,413,620	7,413,620	7,413,620
Totals for Property Class: Ind. Personal By School District										
School District	Count	2013 SEV	Fin SEV	2014 SEV	2013 Tax	Fin Tax	2014 Tax	BCR Tax	2014 Cap	2014 MCAP
81020	1	334,210	334,210	313,760	334,210	334,210	313,760	313,760	313,760	313,760
All: Ind. Personal	1	334,210	334,210	313,760	334,210	334,210	313,760	313,760	313,760	313,760
Totals for Property Class: Util. Personal By School District										
School District	Count	2013 SEV	Fin SEV	2014 SEV	2013 Tax	Fin Tax	2014 Tax	BCR Tax	2014 Cap	2014 MCAP
81010	3	4,434,440	4,434,440	4,324,090	4,434,440	4,434,440	4,324,090	4,324,090	4,324,090	4,324,090
81020	3	6,229,940	6,229,940	6,056,830	6,229,940	6,229,940	6,056,830	6,056,830	6,056,830	6,056,830
81150	3	6,901,290	6,901,290	6,708,350	6,901,290	6,901,290	6,708,350	6,708,350	6,708,350	6,708,350
82100	3	2,120,940	2,120,940	2,082,950	2,120,940	2,120,940	2,082,950	2,082,950	2,082,950	2,082,950
82101	2	62,170	62,170	61,680	62,170	62,170	61,680	61,680	61,680	61,680
All: Util. Personal	14	19,748,780	19,748,780	19,233,900	19,748,780	19,748,780	19,233,900	19,233,900	19,233,900	19,233,900
Totals for Property Class: Exempt By School District										
School District	Count	2013 SEV	Fin SEV	2014 SEV	2013 Tax	Fin Tax	2014 Tax	BCR Tax	2014 Cap	2014 MCAP
81010	48	0	0	0	0	0	0	0	0	0
81020	37	0	0	0	0	0	0	0	0	0
81150	57	0	0	0	0	0	0	0	0	0
82100	7	0	0	0	0	0	0	0	0	0
All: Exempt	149	0	0	0	0	0	0	0	0	0
Totals										
Real	Count	2013 SEV	Fin SEV	2014 SEV	2013 Tax	Fin Tax	2014 Tax	BCR Tax	2014 Cap	2014 MCAP
Real	5,744	550,559,700	549,448,700	566,977,900	511,112,959	510,276,873	520,506,694	520,506,694	519,564,523	519,564,523
Personal	290	28,515,250	28,850,240	26,961,280	28,515,250	28,850,240	26,961,280	26,961,280	26,961,280	26,961,280
Real & Personal	6,034	579,074,950	578,298,940	593,939,180	539,628,109	539,127,113	547,467,974	547,467,974	546,525,803	546,525,803
Exempt	149	0	0	0	0	0	0	0	0	0

Dave, ↑ As of 2-13-14
 This is our Tentative
 Taxable Value but
 this will change with
 Personal Property that
 is exempt this year
 etc.
 Paula

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBRUARY 18, 2014
RESOLUTION 2014- 08**

**RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE
TO RENEW THE MILLAGE FOR FIRE PROTECTION**

WHEREAS, the Superior Charter Township Board wishes to provide additional revenue for fire protection and prevention; and

WHEREAS, townships may provide fire protection and prevention as authorized by Section 42.13 of the Act 359 of 1947 as amended (the Charter Township Act); and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the voters of Superior Charter Township previously approved a levy of 3.0 mills for fire protection and prevention and said millage expires on December 31, 2014; and

WHEREAS, the Superior Charter Township Board wishes to renew the levy of 3.0 mills for fire protection and prevention;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Superior Charter Township, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 5, 2014, election ballot:

SUPERIOR TOWNSHIP RENEWAL OF FIRE MILLAGE

Shall the previously voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in the Charter Township of Superior of 3.0 mills (\$3.00 per \$1,000 of taxable value), which expires on December 31, 2014, be renewed at 3.0 mills (\$3.00 per \$1,000 of taxable value) and levied for 3 years, 2015 through 2018 inclusive, for the purpose of providing additional revenue for fire protection and prevention, which increase will raise an estimated \$1,642,401 in the first year the millage is levied? A portion of the millage levied on Hyundai's new construction only will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.

Yes

No

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
FEBRUARY 18, 2014
RESOLUTION 2014-09**

**A RESOLUTION TO ADOPT BALLOT LANGUAGE TO
RENEW THE MILLAGE FOR MASTER PLAN AND
ZONING ORDINANCE DEFENSE AND WHICH MAY
INCLUDE THE PURCHASE OF DEVELOPMENT RIGHTS
AND CONSERVATION EASEMENTS**

WHEREAS, the Superior Charter Township Board wishes to provide additional revenue for defense and promotion of its Master Plan, Zoning Ordinance and which may include the purchase of Development Rights and Conservation Easements; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Superior Charter Township Board wishes to levy 0.25 mills for protecting and promoting the Township's Master Plan and the Zoning Ordinance, which may include the purchase of Development Rights and Conservation Easements; and

WHEREAS, the voters of Superior Charter Township previously approved a levy of 0.25 mills for the purpose defending and promoting the Township's Master Plan and Zoning Ordinance, which may include the purchase of Development Rights and Conservation Easements, and said millage expires on December 31, 2014; and **NOW, THEREFORE, BE IT RESOLVED** that the Township Board of Superior Charter Township, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 5, 2014, election ballot:

**SUPERIOR CHARTER TOWNSHIP
RENEWAL OF MASTER PLAN AND ZONING DEFENSE MILLAGE**

Shall the previously voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in the Charter Township of Superior of 0.25 mills (\$0.25 per \$1,000 of taxable value), which expires on December 31, 2014, be renewed at 0.25 mills for a period of three years, 2015 through 2017, inclusive, for the purpose of defending and promoting the Township's Master Plan and Zoning Ordinance, which may include the purchase of development rights and conservation easements, which increase will raise an estimated \$136,866, in the first year the millage is levied? A portion of the millage levied on Hyundai's new construction only will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.

Should this proposal be approved?

Yes

No

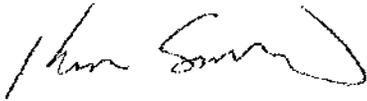
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

M E M O R A N D U M

TO: Superior Township Board of Trustees
FROM: Ken Schwartz, Supervisor
RE: Appointment to the Dixboro Design Review Board
DATE: February 11, 2014

A member of the Dixboro Design Review Board was inadvertently left off of our list of re-appointments. I recommended the re-appointment of Jack Goodnoe, 2450 Dixboro Rd. to the Dixboro Design Review Board with a term to expire 12/31/2016.

Thank you.



SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: FEBRUARY 18, 2014

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL	\$	1,916.75
LEGAL DEFENSE		NONE TO SUBMIT
FIRE		NONE TO SUBMIT
LAW		NONE TO SUBMIT
PARK		NONE TO SUBMIT
BUILDING		NONE TO SUBMIT
UTILITIES	\$	1,653.00
GRAND TOTAL	\$	3,569.75

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: DECEMBER 16, 2013

GENERAL FUND

AMOUNT	TO WHOM	DESCRIPTION
\$ 1,916.75	READING & ETTER	LEGAL SERVICES JAN 2014
\$ 1,916.75	TOTAL	

LEGAL DEFENSE FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

FIRE FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

LAW FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
\$ -	TOTAL	

PARK FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

BUILDING FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
\$ -	TOTAL	

Record of Disbursements

Date: February 18, 2014

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

GENERAL FUND CHECK REGISTER
 JANUARY 17, THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
01/17/2014	GENL	35322	READING & ETTER	MISC LEGAL SERV	\$ 630.00
01/21/2014	GENL	35323	SUPERIOR TWP LAW FUND	DEC FINES MIXED WITH ELECTION CHECK	\$ 2,607.85
01/21/2014	GENL	35324	RICHARD MAYERNIK	BATTERIES/FASTNERS	\$ 18.98
01/22/2014	GENL	35325	MR. ROOT OUT PLUMBING	SNAKE OUT MAIN DRAIN OUTSIDE OF MEN'S &	\$ 120.00
01/22/2014	GENL	35326	PARHELION TECHNOLOGIES	ANTI-SPAM JANUARY	\$ 47.50
01/22/2014	GENL	35327	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT JANUARY 2014	\$ 50.00
01/22/2014	GENL	35328	PARHELION TECHNOLOGIES	E-MAIL HOSTING JANUARY 2014	\$ 35.00
01/22/2014	GENL	35329	PARHELION TECHNOLOGIES	RETRIEVE EMAIL DELETED FROM DIANA'S COMP	\$ 71.25
01/22/2014	GENL	35330	PITNEY BOWES INC	JANUARY POSTAGE METER RENTAL	\$ 272.00
01/22/2014	GENL	35331	SPEARS FIRE & SAFETY	FIRE EXTINGUISHER INSPECTION	\$ 55.00
01/22/2014	GENL	35332	STANDARD PRINTING	BUSINESS CARDS FOR PAULA	\$ 63.09
01/22/2014	GENL	35333	STAPLES ADVANTAGE	TONER, CHAIR MAT, CALENDARS	\$ 206.76
01/23/2014	GENL	35334	ANN ARBOR TRANSPORTATION AUTHORITY	AATA CHARGE DEC 2013	\$ 3,106.42
01/23/2014	GENL	35335	ANN ARBOR TRANSPORTATION AUTHORITY	AATA CHARGES OCT NOV 2013	\$ 6,212.84
01/23/2014	GENL	35336	OHM ADVISORS	ENG RE YUCA CONTRACT	\$ 1,500.00
01/23/2014	GENL	35337	OHM ADVISORS	ENG RE DIXBORO NON MOTOR TRAIL ESTIMATE	\$ 1,405.00
01/23/2014	GENL	35338	AUTOMATED RESOURCE MANAGEMENT	PAYROL PREP DEC	\$ 325.40
01/27/2014	GENL	35339	FASTSIGNS	NAME PLATE MELISSA BROOKS	\$ 37.50
01/27/2014	GENL	35340	GLEMP, INC.	MANUFACTURED HOME COMMUNITY REPORTS	\$ 325.00
01/27/2014	GENL	35341	HERITAGE NEWSPAPERS	LEGAL NOTICE	\$ 29.45
01/27/2014	GENL	35342	JOHN HUDSON	MILEAGE 1/13-1/24	\$ 83.62 V
01/28/2014	GENL	35343	FIRST MERIT HEALTH INSURANCE ACCT	VISION INSURANCE FEB 2014	\$ 165.33
01/28/2014	GENL	35344	FIRST MERIT HEALTH INSURANCE ACCT	DELTA DENTAL FEB 2014	\$ 996.02
01/28/2014	GENL	35345	FIRST MERIT HEALTH INSURANCE ACCT	BCBS FEB 2014	\$ 5,751.83
01/28/2014	GENL	35346	FIRST MERIT HEALTH INSURANCE ACCT	LIFE INSURANCE FEB 14	\$ 155.11
01/28/2014	GENL	35347	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/31/14 PAYROLL	\$ 24,325.97
01/28/2014	GENL	35348	JOHN HUDSON	MILEAGE HUDSON 1/13-1/24	\$ 83.62
01/29/2014	GENL	35349	STANDARD PRINTING	BUSINESS CARDS MELISSA BROOKS	\$ 63.09

GENERAL FUND CHECK REGISTER
 JANUARY 17, THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
01/29/2014	GENL	35350	TERMINIX PROCESSING CENTER	JANUARY PEST CONTROL	\$ 73.00
01/29/2014	GENL	35351	VICKIE KOOYERS	MILEAGE WASTENAW COUNTY TREASURER'S MEET	\$ 30.69
01/29/2014	GENL	35352	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF JAN 27TH	\$ 49.20
01/29/2014	GENL	35353	JIM KOVALAK EXCAVATING, INC.	8830 NOTTINGHAM DEMO DANGEROUS WALLS	\$ 1,800.00
01/31/2014	GENL	35354	U.S. POSTAL SERVICE	RENEW BULK PERMIT #489	\$ 200.00
02/03/2014	GENL	35355	ABSOPURE WATER COMPANY	SPRING WATER JAN 2014	\$ 48.00
02/03/2014	GENL	35356	DTE ENERGY	OLD TOWNSHIP HALL GAS JAN 2014	\$ 146.79
02/03/2014	GENL	35357	DTE ENERGY	APT A JAN 2014 GAS	\$ 316.01
02/03/2014	GENL	35358	DTE ENERGY	LAW/OLD TWNSHP HALL SPLIT JAN 2014 ELECT	\$ 561.09
02/03/2014	GENL	35359	RICOH USA INC	MAINTENANCE CONTRACT JAN 2014	\$ 260.41
02/03/2014	GENL	35360	SUPERIOR TWP PARK FUND	PARK TRANSFER FEBRUARY 2014	\$ 19,186.33
02/03/2014	GENL	35361	MARILYN YENKEL	REIMBURSEMENTS FOR DUMP USAGE	\$ 34.00
02/05/2014	GENL	35362	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF FEB 3RD	\$ 49.20
02/05/2014	GENL	35363	CONGDON'S ACE HARDWARE	STAKES/CAUTION TAPE FOR FIRE ON NOTTINGH	\$ 59.24
02/05/2014	GENL	35364	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 371.80
02/05/2014	GENL	35365	SUPERIOR TWP PAYROLL FUND	HCSP JAN 2014	\$ 1,260.00 V
02/05/2014	GENL	35366	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JANUARY 2014	\$ 1,740.46
02/05/2014	GENL	35367	SUPERIOR TWP PAYROLL FUND	JANUARY 2014 MERS #2	\$ 3,826.03
02/05/2014	GENL	35368	VERIZON WIRELESS	HOT SPOT CHARGES JANUARY 2014	\$ 40.08
02/05/2014	GENL	35369	WEX BANK	FUEL CHARGES JANUARY 2014	\$ 90.87
02/06/2014	GENL	35370	SUPERIOR TWP PAYROLL FUND	HCSP JAN 2014	\$ 1,400.00
02/10/2014	GENL	35371	ARC	COPIES SPRINKLER SYSTEM AUTUMN WOODS (CU	\$ 24.32
02/10/2014	GENL	35372	STAPLES ADVANTAGE	TRACING PAPER	\$ 4.49
02/10/2014	GENL	35373	JOHN HUDSON	MILEAGE HUDSON 1/27--2/7	\$ 73.45
02/11/2014	GENL	35374	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/13/14 PAYROLL	\$ 23,823.02
02/12/2014	GENL	35375	ALFRED REED	DUMP TICKET REIMBURSEMENT	\$ 22.00
02/12/2014	GENL	35376	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF FEB 10 2014	\$ 49.20
02/12/2014	GENL	35377	COMCAST	INTERNET SERVICE JANUARY 2014	\$ 73.90
02/12/2014	GENL	35378	CUMMINS BRIDGEWAY, LLC	MAINTENANCE CONTRACT GENERATOR 10/13 - 9	\$ 274.87
02/12/2014	GENL	35379	DTE ENERGY	LAW/GENERAL (GENERATOR) SPLIT GAS JAN 20	\$ 57.67 V

GENERAL FUND CHECK REGISTER
 JANUARY 17, THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
02/12/2014	GENL	35380	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT JAN 2014	\$ 954.45
02/12/2014	GENL	35381	U.S. POSTAL SERVICE	RENEW BULK PERMIT #489 (ADD'L MONEY DUE)	\$ 20.00
02/12/2014	GENL	35382	NIMBLE SYSTEMS	DOWN PAYMENT FOR IT ASSESSMENT	\$ 500.00
02/13/2014	GENL	35383	AUTOMATED RESOURCE MANAGEMENT	PAYROLL PREP JAN 2014	\$ 245.90
02/13/2014	GENL	35384	AUTOMATED RESOURCE MANAGEMENT	W-2'S 2013	\$ 416.00
02/13/2014	GENL	35385	HERITAGE NEWSPAPERS	LEGAL NOTICE	\$ 29.45
02/13/2014	GENL	35386	DTE ENERGY	LAW/GENL (GENERATOR) SPLIT GAS JAN 2014	\$ 44.23
02/13/2014	GENL	35387	SUPERIOR TWP PAYROLL FUND	CORRECTION TO JAN MERS	\$ 491.98
02/13/2014	GENL	35388	SUPERIOR TWP FIRE FUND	WORKERS COMP DIVIDEND	\$ 806.42
02/13/2014	GENL	35389	SUPERIOR TOWNSHIP BUILDING FUND	WORKERS COMP DIVIDEND	\$ 52.88
02/13/2014	GENL	35390	SUPERIOR TWP PARK FUND	WORKERS COMP DIVIDEND	\$ 66.10
02/13/2014	GENL	35391	SUPERIOR TWP UTILITY DEPARTMENT	WORKERS COMP DIVIDEND	\$ 290.84

GENL TOTALS:

Total of 70 Checks:	\$ 108,608.00
Less 3 Void Checks:	\$ 1,401.29
Total of 67 Disbursements:	\$ 107,206.71

FIRE FUND CHECK REGISTER

JANUARY 17 THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
01/21/2014	FIRE	21481	PRIORITY ONE EMERGENCY	INSTALL CHEVRON GRAPHICS ON TANKER 11-1	\$ 5,710.00
01/22/2014	FIRE	21482	ANN ARBOR CLEANING SUPPLY	RESTOCK CLEANING SUPPLIES	\$ 233.24
01/22/2014	FIRE	21483	BELLE TIRE DISTRIBUTORS	NEW TIRE FOR LADDER 11-1	\$ 1,744.43
01/22/2014	FIRE	21484	CORRIGAN OIL COMPANY	FUEL FOR TRUCKS	\$ 889.23
01/22/2014	FIRE	21485	GABBYS BP	FUEL FOR GAS CANS STATION #1	\$ 31.42
01/22/2014	FIRE	21486	HOME DEPOT CREDIT SERVICES	BOLTS FOR HOSE REEL STATION #1	\$ 10.59
01/22/2014	FIRE	21487	PAETEC	TELEPHONES STATION #2 DECEMBER	\$ 76.92
01/22/2014	FIRE	21488	PARHELION TECHNOLOGIES	ANTI-SPAM JANUARY STATION #1	\$ 30.00
01/22/2014	FIRE	21489	PARHELION TECHNOLOGIES	E-MAIL HOSTING JANUARY 2014 STATION #1	\$ 35.00
01/22/2014	FIRE	21490	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT JANUARY 2014	\$ 50.00
01/24/2014	FIRE	21491	MICHIGAN OFFICE INTERIORS	CASTERS FOR CHAIR PARTS	\$ 38.61
01/28/2014	FIRE	21492	FIRST MERIT HEALTH INSURANCE ACCT	VISION INSURANCE FEB 2014	\$ 152.00
01/28/2014	FIRE	21493	FIRST MERIT HEALTH INSURANCE ACCT	VISION INSURANCE FEB 2014 RETIREES	\$ 21.00
01/28/2014	FIRE	21494	FIRST MERIT HEALTH INSURANCE ACCT	DELTA DENTAL FEB 2014	\$ 850.14
01/28/2014	FIRE	21495	FIRST MERIT HEALTH INSURANCE ACCT	DELTA DENTAL FEB 2014 RETIREES	\$ 118.30
01/28/2014	FIRE	21496	FIRST MERIT HEALTH INSURANCE ACCT	BCBS FEB 2014	\$ 7,011.42
01/28/2014	FIRE	21497	FIRST MERIT HEALTH INSURANCE ACCT	BCBS FEB 2014 RETIREES	\$ 1,271.20
01/28/2014	FIRE	21498	FIRST MERIT HEALTH INSURANCE ACCT	LIFE INSURANCE FEB 14	\$ 102.15
01/28/2014	FIRE	21499	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/31/14 PAYROLL	\$ 31,598.65
01/29/2014	FIRE	21500	ANN ARBOR NEWS	3 MONTH SCRIPT STATION #2	\$ 32.85
01/29/2014	FIRE	21501	JEFFREY KUJAWA	REIMBURSEMENT FOR TRT UNIFORMS	\$ 222.39
01/29/2014	FIRE	21502	PIONEER PRODUCTS, INC.	TRUCK WASHING SOAP AND WAX	\$ 394.31
01/29/2014	FIRE	21503	RICOH USA INC.	DEC COPIER LEASE	\$ 182.93
02/03/2014	FIRE	21504	COMCAST	CABLE AND INTERNET FEB 2014 STATION #2	\$ 166.07
02/03/2014	FIRE	21505	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES FEBRUARY 2014	\$ 833.33
02/04/2014	FIRE	21506	FIRSTMERIT HEALTH INSURANCE ACCT	HSA ADVANCE DEPOSITS ALL EMPLOYEES	\$ 1,500.00
02/05/2014	FIRE	21507	SUPERIOR TWP PAYROLL FUND	HCSP JAN 2014	\$ 1,215.00
02/05/2014	FIRE	21508	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JANUARY 2014	\$ 629.60

FIRE FUND CHECK REGISTER

JANUARY 17 THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
02/05/2014	FIRE	21509	SUPERIOR TWP PAYROLL FUND	MERS #1 JANUARY 2014	\$ 11,600.69
02/07/2014	FIRE	21510	APOLLO FIRE EQUIPMENT	REPAIR PUMP ON ENGINE #11-2	\$ 341.79
02/07/2014	FIRE	21511	ASSOCIATED PLUMBING	EMERGENCY REPLACEMENT OF WATER HEATER ST	\$ 1,260.00
02/07/2014	FIRE	21512	AUTO VALUE YPSILANTI	REPAIR PARTS	\$ 11.78
02/07/2014	FIRE	21513	COMCAST	CABLE SERVICE FEB 2014 STATION #1	\$ 73.90
02/07/2014	FIRE	21514	CORRIGAN OIL COMPANY	FUEL FOR TRUCKS	\$ 1,137.27
02/07/2014	FIRE	21515	DTE ENERGY	ELECTRICAL STATION #1	\$ 907.89
02/07/2014	FIRE	21516	DTE ENERGY	GAS JANUARY 2014 STATION #1	\$ 1,290.87
02/07/2014	FIRE	21517	GRAINGER	CEILING FAN STATION #1	\$ 267.02
02/07/2014	FIRE	21518	NYE UNIFORMS	EMS JACKET FOR PRITULA	\$ 227.50
02/07/2014	FIRE	21519	PAETEC	TELEPHONES JANUARY 2014 STATION #1	\$ 132.31
02/07/2014	FIRE	21520	WITMER PUBLIC SAFETY GROUP, INC.	REPLACEMENT OF ICE RESCUE EQUIPMENT	\$ 148.98
02/07/2014	FIRE	21521	WOLVERINE RENTAL	NEW CUTTING EDGE FOR SNOW PLOW	\$ 215.29
02/10/2014	FIRE	21522	WASHTENAW COUNTY TREASURER	ANNUAL FEE FOR (20) DEPARTMENT RADIOS	\$ 1,000.00
02/11/2014	FIRE	21523	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/13/14 PAYROLL	\$ 36,710.95
02/12/2014	FIRE	21524	AMERICAN AQUA, INC.	SALT FOR SOFTNER STATION #1	\$ 50.80
02/12/2014	FIRE	21525	AT&T	WHITE PAGE LISTING 2014-2015	\$ 78.48
02/12/2014	FIRE	21526	EMERGENT HEALTH PARTNERS	JANUARY PAGER RENTAL	\$ 17.85
02/12/2014	FIRE	21527	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES JANUARY 2014	\$ 1,498.30
02/12/2014	FIRE	21528	NYE UNIFORMS	GOLD STRIPE CHIEF UNIFORM	\$ 82.45
02/12/2014	FIRE	21529	TERMINIX PROCESSING CENTER	PEST CONTROL JANUARY 2014 STATION #1	\$ 129.00
02/12/2014	FIRE	21530	TERMINIX PROCESSING CENTER	PEST CONTROL JAN 2014 STATION #2	\$ 61.00

FIRE TOTALS:

Total of 50 Checks:	\$ 112,394.90
Less 0 Void Checks:	\$ -
Total of 50 Disbursements:	\$ 112,394.90

BUILDING FUND CHECK REGISTER
JANUARY 17 THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND					
01/17/2014	BUILD	8395	CERTIFIED ELECTRIC	REFUND ON ELECTRIC PERMIT	\$ 37.00
01/21/2014	BUILD	8396	SUPERIOR TWP GENERAL FUND	% OF OVEREHAD NOV	\$ 1,489.92
01/21/2014	BUILD	8397	RICHARD MAYERNIK	GFI TESTER, CAR WASH, WIPER BLADES	\$ 34.39
01/22/2014	BUILD	8398	S.E.M.P.I.A.	2014 PLUMBING INSPECTORS ASSOCIATION DUE	\$ 45.00
01/27/2014	BUILD	8399	-	CANCEL PERMIT PE14-0001	\$ 60.00 V
01/27/2014	BUILD	8400	ASSOCIATED PLUMBING	CANCEL PERMIT PE14-0001	\$ 60.00
01/28/2014	BUILD	8401	FIRST MERIT HEALTH INSURANCE ACCT	VISION INSURANCE FEB 2014	\$ 15.67
01/28/2014	BUILD	8402	FIRST MERIT HEALTH INSURANCE ACCT	DELTA DENTAL FEB 2014	\$ 90.72
01/28/2014	BUILD	8403	FIRST MERIT HEALTH INSURANCE ACCT	BCBS FEB 2014	\$ 1,016.28
01/28/2014	BUILD	8404	FIRST MERIT HEALTH INSURANCE ACCT	LIFE INSURANCE FEB 14	\$ 15.14
01/28/2014	BUILD	8405	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/31/14 PAYROLL	\$ 3,938.88
01/29/2014	BUILD	8406	WEX BANK	FUEL CHARGES JAN 2014	\$ 154.08 V
01/31/2014	BUILD	8407	WEX BANK	FUEL CHARGES JAN 2014	\$ 141.69
02/04/2014	BUILD	8408	EDWIN MANIER	JAN ELECTRICAL INSPECTIONS	\$ 390.00
02/05/2014	BUILD	8409	SUPERIOR TWP PAYROLL FUND	HCSP JAN 2014	\$ 140.00
02/05/2014	BUILD	8410	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JANUARY 2014	\$ 1,096.26
02/05/2014	BUILD	8411	VERIZON WIRELESS	HOT SPOT CHARGES JANUARY 2014	\$ 40.08
02/11/2014	BUILD	8412	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/13/14 PAYROLL	\$ 5,981.50
02/12/2014	BUILD	8413	SUPERIOR TWP GENERAL FUND	DEBORAH COST SPLIT JAN 2014	\$ 2,203.28
02/13/2014	BUILD	8414	SUPERIOR TWP GENERAL FUND	BANK FESS 2013	\$ 632.35

BUILD TOTALS:

Total of 20 Checks:	\$	17,582.24
Less 2 Void Checks:	\$	214.08
Total of 18 Disbursements:	\$	<u>17,368.16</u>

LAW FUND CHECK REGISTER
 JANUARY 17 THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank LAW LAW FUND					
01/22/2014	LAW	2995	WASHTENAW COUNTY TREASURER	SHERIFF'S OVERTIME NOVEMBER	\$ 12,214.00
01/23/2014	LAW	2996	WASHTENAW COUNTY TREASURER	SHERIFFS CONTRACT JAN 2014	\$ 128,017.50
01/29/2014	LAW	2997	WASHTENAW COUNTY TREASURER	DEC SHERIFF'S OVERTIME	\$ 9,266.79
01/30/2014	LAW	2998	STEFANI CARTER J.D. P.C.	LEGAL SERVICES DECEMBER	\$ 306.00
02/03/2014	LAW	2999	DTE ENERGY	GENL/LAW SPLIT JAN 2014 ELECTRIC	\$ 528.69
02/03/2014	LAW	3000	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES FEBRUARY 2014	\$ 100.00
02/03/2014	LAW	3001	WASHTENAW COUNTY TREASURER	REG SHERIFF'S CONTRACT DEC	\$ 126,750.00
02/11/2014	LAW	3002	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/13/14 PAYROLL	\$ 159.28
02/12/2014	LAW	3003	DTE ENERGY	LAW/GENERAL (GENERATOR) SPLIT GAS JAN 14	\$ 13.44
02/13/2014	LAW	3004	SUPERIOR TWP FIRE FUND	JAN FALSE ALARMS ON ST JOE CHECK	\$ 50.00

LAW TOTALS:				
Total of 10 Checks:				\$ 277,405.70
Less 0 Void Checks:				\$ -
Total of 10 Disbursements:				\$ 277,405.70

PARK FUND CHECK REGISTER
 JANUARY 17 THROUGH FEBRUARY 13, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank PARK PARK FUND					
01/22/2014	PARK	11841	WALMART COMMUNITY/GECRB	SHOP SUPPLIES	\$ 13.84
01/28/2014	PARK	11842	FIRST MERIT HEALTH INSURANCE ACCT	VISION INSURANCE FEB 2014	\$ 4.00
01/28/2014	PARK	11843	FIRST MERIT HEALTH INSURANCE ACCT	DELTA DENTAL FEB 2014	\$ 20.68
01/28/2014	PARK	11844	FIRST MERIT HEALTH INSURANCE ACCT	LIFE INSURANCE FEB 14	\$ 5.68
01/28/2014	PARK	11845	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/31/14 PAYROLL	\$ 2,401.13
01/31/2014	PARK	11846	ALL SEASONS LANDSCAPING CO. INC.	OIL	\$ 14.16
01/31/2014	PARK	11847	HOME DEPOT CREDIT SERVICES	PAINT	\$ 15.94
01/31/2014	PARK	11848	PARHELION TECHNOLOGIES	ANTI SPAM JAN 14	\$ 5.00
01/31/2014	PARK	11849	VERIZON WIRELESS	CELL PHONES JAN 2014	\$ 58.18
02/03/2014	PARK	11850	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES FEBRUARY 2014	\$ 500.00
02/03/2014	PARK	11851	WEX BANK	FUEL CHARGES JAN 2014	\$ 67.76
02/05/2014	PARK	11852	SUPERIOR TWP PAYROLL FUND	HCSP JAN 2014	\$ 70.00
02/05/2014	PARK	11853	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JANUARY 2014	\$ 519.10
02/05/2014	PARK	11854	SUPERIOR TWP PAYROLL FUND	MERS #2 JANUARY 2014	\$ 341.18
02/11/2014	PARK	11855	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/13/14 PAYROLL	\$ 2,364.81
02/12/2014	PARK	11856	AT&T	WHITE PAGE LISTING 2014-2015	\$ 78.48
02/12/2014	PARK	11857	PATRICK PIGOTT	FUNNELS AND LICENSE PLATE FOR DUMP TRUCK	\$ 78.62
02/12/2014	PARK	11858	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT JAN 2014	\$ 4,507.86
02/12/2014	PARK	11859	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES FEBRUARY 2014	\$ 34.46
02/13/2014	PARK	11860	SUPERIOR TWP GENERAL FUND	BANK FESS 2013	\$ 152.15

PARK TOTALS:				
Total of 20 Checks:				\$ 11,253.03
Less 0 Void Checks:				\$ -
Total of 20 Disbursements:				\$ 11,253.03

12:08 PM
 02/12/14
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 JANUARY 22 THROUGH FEBRUARY 18, 2014

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
101 - O&M CHECKING - CHASE				
02/10/14	EFT	MAGIC-WRIGHTER	MONTHLY FEE - 01/14	(50.59)
01/28/14	8463	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 01/30/14	(19,652.20)
01/28/14	8464	ADVANCE AUTO PARTS	SCRAPERS	(35.97)
01/28/14	8465	AT&T	BOOSTER STA. PHONE - 01/14	(58.75)
01/29/14	8466	BEAVER RESEARCH COMPANY	BOTTLE & CHEMICAL	(149.40)
01/28/14	8467	COMCAST	INTERNET - MAINT. FAC. - 01/14	(89.90)
01/28/14	8468	CORRIGAN OIL CO.	309.1 GALLONS DIESEL	(1,032.59)
01/28/14	8469	ETNA SUPPLY	16-3/4" METERS, 18-1" METERS	(5,510.00)
01/28/14	8470	FIRSTMERIT HEALTH INSURANCE ACCOUNT	BC/BS MED. PREMIUM - 01/14	(3,874.68)
01/28/14	8471	FIRSTMERIT HEALTH INSURANCE ACCOUNT	LIFE INS. PREMIUM - 01/14	(79.45)
01/28/14	8472	FIRSTMERIT HEALTH INSURANCE ACCOUNT	DELTA DENTAL PREMIUM - 01/14	(566.94)
01/28/14	8473	FIRSTMERIT HEALTH INSURANCE ACCOUNT	VISION PREMIUM - 01/14	(100.00)
01/28/14	8474	OHM ENGINEERING ADVISORS	SAW GRANT APP. PREP.	(4,984.75)
01/28/14	8475	PARHELION TECHNOLOGIES	MAINTENANCE FEES - 01/14	(317.50)
01/28/14	8476	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(63.44)
01/28/14	8477	VERIZON	CELL PHONE - KTL - 01/13 (HALF)	(25.14)
01/28/14	8478	VERIZON	CELL PHONES - 01/14	(165.79)
01/28/14	8479	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - 11+12/13	(47.37)
01/28/14	8480	ZEE MEDICAL, INC.	FIRST AID SUPPLIES	(73.15)
02/05/14	8481	SUPERIOR TWP. GENERAL FUND	ACCOUNTANT - 02/14	(166.67)
02/05/14	8482	SUPERIOR TWP. PAYROLL FUND	VOID: JOHN HANCOCK PENSION - 01/14	0.00
02/05/14	8483	SUPERIOR TWP. PAYROLL FUND	MERS PENSION - 01/14	(3,069.76)
02/05/14	8484	SUPERIOR TWP. PAYROLL FUND	MERS HEALTH SAVINGS - 01/14	(1,050.00)
02/05/14	8485	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 01/14 (5 WEEKS)	(200.00)
02/05/14	8486	AUTO-WARES GROUP (AUTO VALUE)	BATTERY, ANTI-FREEZE	(216.34)
02/05/14	8487	BETH DUGDALE	REFUND W/S OVERPAYMENT - 6960 HICKORY	(56.57)
02/05/14	8488	CARMEN WALKER/PETTY CASH	REPLENISH PETTY CASH	(38.90)
02/05/14	8489	CLASSIC T'S	EMBROIDERIES FOR HATS, TEES & HOODIE	(110.00)
02/05/14	8490	COMMERCIAL LAWNMOWER	HEADLIGHT HOUSING	(64.99)
02/05/14	8491	CONGDON'S ACE HARDWARE	SNOW SHOVEL	(23.99)
02/05/14	8492	DTE	MULT. GAS & ELECT. - 01/14	(5,873.77)
02/05/14	8493	MR. ROOT OUT PLUMBING	SNAKE DRAIN - AB	(120.00)
02/05/14	8494	MRWA	BUDGETING FOR WATER & WASTEWATER	(290.00)
02/05/14	8495	RIICOH USA INC.	COPIER LEASE - 01/14	(161.89)
02/05/14	8496	WINDSTREAM	PHONES - MAINT. FAC. - 02/14	(182.28)
02/05/14	8497	WRIGHT EXPRESS FSC	FUEL - 01/14	(373.84)
02/06/14	8498	SUPERIOR TWP. PAYROLL FUND	JOHN HANCOCK PENSION - 01/14	(553.90)
02/11/14	8499	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 02/13/14	(19,586.62)
02/11/14	8500	ANSWERING SERVICE, INC.	ANSWERING SERVICE - 02/14	(127.00)
02/11/14	8501	COMCAST	INTERNET - ADM. BLDG. - 01/14	(73.90)
02/11/14	8502	MR. ROOT OUT PLUMBING	SNAKE DRAIN - AB	(120.00)
02/11/14	8503	PURCHASE POWER	POSTAGE METER REFILL	(400.00)
02/11/14	8504	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(577.72)
02/11/14	8505	WINDSTREAM	PHONES - ADM. BLDG. - 02/14	(194.53)

12:08 PM
02/12/14
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
JANUARY 22 THROUGH FEBRUARY 18, 2014

DATE	NUM	NAME	MEMO	AMOUNT
02/11/14	8506	XC2 SOFTWARE, LLC	SOFTWARE MAINT. - 05/14-04/16	(625.00)
02/11/14	8507	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 01/14	(147,442.89)
TOTAL 101 - O&M CHECKING - CHASE				(218,598.15)
TOTAL 100 - CASH - O&M				(218,598.15)
TOTAL				(218,598.15)