

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
DECEMBER 16, 2013
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of November 18, 2013
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Chief, Fire Marshall, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department
8. COMMUNICATIONS
 - a. Park Commission 2014 Meeting Schedule
9. UNFINISHED BUSINESS
 - a. Ordinance 174-13, Zoning Ordinance Amendments, Off-Street Parking, Definitions, Second Reading (see November 18, 2014 Minutes)
 - b. Ordinance 174-14, Zoning Ordinance Amendments, Cell Towers, Bio-Fuels, Second Reading (see November 18, 2013 Minutes)
 - c. Autumn Woods Property Acquisition
10. NEW BUSINESS
 - a. Utility Department, Purchase Sensus Handheld Radio Units
 - b. Resolution 2013-35, Utility Department, Amendment to Rate, Fee and Charges Related to Sewer and Water Service
 - b. Ann Arbor Township's Grant Application for a NMT Between Geddes and Plymouth Roads
 - d. Resolution 2013-34, Employee Requests for MERS HCSP Deductions for 2014
 - e. Resolution 2013-36, Employer Contribution to the MERS HCSP for 2014 for Non-Union Employees
 - f. Resolution 2013-37, Apply for the CGAP with Ann Arbor Township

- g. Write-Off of Bad Debts
- h. Budget Amendments

- 11. PAYMENT OF BILLS
- 12. PLEAS AND PETITIONS
- 13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Swartz at 7:30 p.m. on November 18, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Caviston, to adopt the agenda with the addition of Blight Violations, Add to Winter 2014 Tax Roll as item j. under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF OCTOBER 21, 2013

It was moved by McKinney, seconded by Lewis, to approve the minutes of the regular Board meeting of October 21, 2013, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

Ms. Baker requested the Township investigate if Republic Waste is able to extend the collection of yard waste for the first two weeks of December so that residents could clean-up their yards on the long Thanksgiving weekend and have it picked-up.

Ms. Lopez requested that the Township have trash picked-up along Leforge Road.

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7. REPORTS

A. SUPERVISOR REPORT

Supervisor Ken Schwartz reported on the following: It appears the Township is close to resolving contract negotiations with YCUA. There are two main issues, the amount of capacity the Township reserves at the plant and the Township obtaining a deduction for the waste that flows from Ypsilanti Township into Superior Township's pipes. Schwartz feels agreement has been reached on both issues and other minor issues and expects to bring a proposed contract for the Board's approval at either the December or January meeting. Schwartz and Ms. Kurath inspected all of the roads in the Township. He feels that most of the roads are in pretty good condition. He is going to investigate methods of funding road maintenance other than General Fund expenditures. Schwartz has been involved in discussions with Ann Arbor Township over ways to cooperate or merge service with both fire departments. They are investigating applying for a CGAP grant, which would fund research into cooperation and merging. With funds approved by the Board at the October 21, 2013 meeting, the Township hired an attorney who has completed significant legal research into Rock Riverine's application for a NPDES private wastewater treatment plant. He suggested the Board may meet in closed session at a future meeting to discuss the attorney's correspondence. Township officials have met with Rock Riverine representatives about the possibility of not developing the property but selling the development rights or the property outright. Township officials have agreed to contact various agencies to pursue this option. Township officials met with Pulte Homes. Pulte's Prospect Pointe subdivision has been stalled for at least five years. Pulte indicated that they have not had any sales interest in their homes at Prospect Pointe. They are requesting some amendments to some of the requirements. They are supposed to bring additional information. Schwartz and Sheriff's Sgt. Bell met with Judge Cedric Simpson about the eviction process at Sycamore Meadows and Danbury Green apartments. Schwartz said he will continue to work with the apartment complexes management in order to improvement their enforcement of house rules and evictions.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE DEPARTMENT HOSPITAL FALSE ALARM REPORT, FIRE DEPARTMENT MUTUAL AID REPORT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT

It was moved by Lewis, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

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**C. GENERAL FUND AND UTILITY DEPARTMENT FINANCIALS, PERIOD
ENDING SEPTEMBER 30, 2013**

It was moved by Caviston, seconded by Williams, for the Board to accept the General Fund and Utility Department Financials for the period ending September 30, 2013.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

There were none.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

**A. RESOLUTION 2013-32, OPT OUT OF RESTRICTIONS MANDATED BY PUBLIC
ACT 152 OF 2011, EMPLOYER'S PAYMENTS FOR MEDICAL BENEFITS**

Supervisor Schwartz explained that the state law required public employers limit the amount they contribute to an employee's health care insurance ("hard cap") or that the employee pay for 20% of the cost of the health care insurance. The law allows the public employer to opt-out of the requirements by a two-thirds majority vote. In 2013 the Township significantly exceeded the hard cap and did not institute a 20% contribution by employees. It is anticipated that for 2014 the hard cap will be exceeded and that the Township will not require a 20% contribution from employees. Supervisor Schwartz recommends the Township Board approve opting-out of requirements.

The following resolution was moved by McKinney, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO OPT
OUT OF THE RESTRICTIONS MANDATED BY PUBLIC ACT 152 OF 2011
ON PUBLIC EMPLOYER'S PAYMENTS FOR MEDICAL BENEFITS PLANS**

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RESOLUTION NUMBER: 2013-32

DATE: NOVEMBER 18, 2013

WHEREAS, on September 28, 2011, Governor Rick Snyder signed Senate Bill 7 into law, which created Public Act 152 of 2011; and

WHEREAS, Public Act 152 of 2011 provides for certain limitations on the amount that public employers may contribute toward the annual cost of medical benefit plans that cover their employees as follows:

- for plans beginning on or after January 1, 2014, restricts public employers from paying an aggregate annual amount (hard cap) of no more than \$15,975.23 per family, \$11,715.17 per couple and \$5,857.58 for individuals for employee plans; and
- allows that a governing body may choose to implement a 20 percent employee copayment for the total cost of the plan instead of the hard cap; and
- allows that by a two-thirds majority vote, the governing body may opt out of the hard cap and 20 percent copayment required by the Act and not incur any penalties; and

WHEREAS, Public Act 152 of 2011 provides for penalties of withholding Economic Vitality Incentive Program Funds (EVIPF) issued by the State for public employers who fail to follow the law; and

WHEREAS, the Charter Township of Superior has not received any EVIPF in many years; and

WHEREAS, the Charter Township of Superior Board of Trustees approved providing medical benefit plans to Township employees at a cost that exceeds the hard cap and does not meet the 20% copayment requirement; and

NOW, THEREFORE, BE IT RESOLVED, as recommended by the administrative staff of the Charter Township of Superior, the Charter Township of Superior Board of Trustees does hereby approve that for the medical benefits plan year starting in 2014, the Township opt out of the employer costs mandated by Public Act 152 of 2011 relating to the employer's payments towards medical benefits plans.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried

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B. RESOLUTION 2013-33, UTILITY DEPARTMENT SAW GRANT APPLICATION

Supervisor Schwartz explained that the Township is eligible to apply to the Michigan Department of Environmental Quality (MDEQ) for a SAW grant. The SAW grant can be used to inspect and evaluate the wastewater system in the Township and to prepare a plan to repair and improve the areas in the system that are found to be deficient. There are requirements that the Township adjust rates or implement other funding mechanisms within certain time periods to provide the funding for the needed repairs and improvements. The grant requires a 10% match. Supervisor Schwartz recommended the Board apply for the grant. It would require hiring OHM Advisors to prepare the grant at a cost estimated not to exceed \$5,000

It was moved by Phillips, seconded by McKinney, for the Board to approve the following Resolution 2013-33 and applying for the MDEQ SAW Grant, for OHM Advisors to prepare the MDEQ SAW Grant with a grant amount not to exceed \$505,000 and for the cost of OHM Advisors not to exceed \$5,000, which will be expended from the Utility Department's account # 631.

RESOLUTION 2013-33

_____ of _____
County of _____

Resolution Authorizing the SAW Grant Agreement

Minutes of the regular meeting of the _____ of the _____ of _____
County of _____, State of Michigan, (the "Municipality") held on
_____.

PRESENT: Members: _____

ABSENT: Members: _____

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Member _____ offered and moved the adoption of the following resolution, seconded by Member _____ .

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (*select one or more*)
 establish an asset management plan, establish a stormwater management plan, establish a plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed _____ ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. _____ (*title of the designee's position*), a position currently held by _____ (*name of the designee*), is designated as the Authorized Representative for purposes of the SAW Grant Agreement.

2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.

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3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.

4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.

5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.

6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.

7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

YEAS: Members:

NAYS: Members:

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the _____ of the _____ of _____, County of _____, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Name _____ of _____, Clerk
_____ of _____ County of _____

Ayes: Phillips, McKinney, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: None

The motion carried

**C. ORDINANCE 174-13, ZONING ORDINANCE AMENDMENTS, OFF-STREET
PARKING, DEFINITIONS, FIRST READING**

Clerk Phillips explained that Ordinance No. 174-13 proposes amendments to the Zoning that are primarily housekeeping functions. The changes include clarifying parking requirements on non-residential land, the section number related to Performance Guarantees, clarified the definitions of Building Line, Floor Area Ratio, Health Club or Fitness Center and Recreational Facility. The Planning Commission recommended the amendments be approved.

It was moved by Caviston, seconded by McKinney, for the Board to approve the first reading of Ordinance No. 174-13.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 174-13

[An ordinance to amend Section 8.03 (General Regulations) and Section 17.03 (Definitions) of the Superior Charter Township Zoning Ordinance No. 174 to clarify standards for vehicle parking, determinations of building lines, and calculation of floor area ratio; and to REVISE the "recreational facility" definitions and INSERT a new definition of "health club and fitness center," by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

**ARTICLE 8
OFF-STREET PARKING AND LOADING REGULATIONS**

[REVISE subsection "B.3." to only apply to non-residential land uses, as follows]

Section 8.03 General Regulations.

The following standards shall apply to all off-street parking and loading facilities:

B. Use.

Any area once designated as required off-street parking, stacking, or loading spaces shall not be changed to any other use, unless adequate spaces meeting the standards of this Article have first been provided at another location acceptable to the Planning Commission. Use of off-street parking, stacking, and loading facilities shall be further subject to the following:

1. No commercial activity or selling of any kind shall be conducted within required parking areas, except as part of a permitted temporary use.
2. Parking lots and loading areas shall not be used for parking of inoperable vehicles, storage or display of motor vehicles for sale, vehicle repairs, dumping of refuse, or storage of any merchandise, equipment, products or materials.
3. Parking of an operable motor vehicle in the parking lot of a non-residential land use shall not exceed a continuous period of more than 48 consecutive hours.
4. No person shall park any motor vehicle on any private property without the authorization of the owner, holder, occupant, lessee, agent or trustee of such property. Ownership shall be shown for all lots intended for use as parking by the applicant.

**ARTICLE 10
SITE PLAN REVIEW**

[CORRECT the section reference in the second paragraph to "Section 1.11C" as follows]

Section 10.11 Compliance with an Approved Site Plan.

...

To ensure compliance with this Ordinance, the approved site plan, and any conditions of site plan approval, the Township may require that a performance guarantee be deposited with the Township Treasurer, subject to the standards of Section ~~1.08C~~ 1.11C (Performance Guarantees).

**ARTICLE 17
DEFINITIONS**

Section 17.03 Definitions.

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

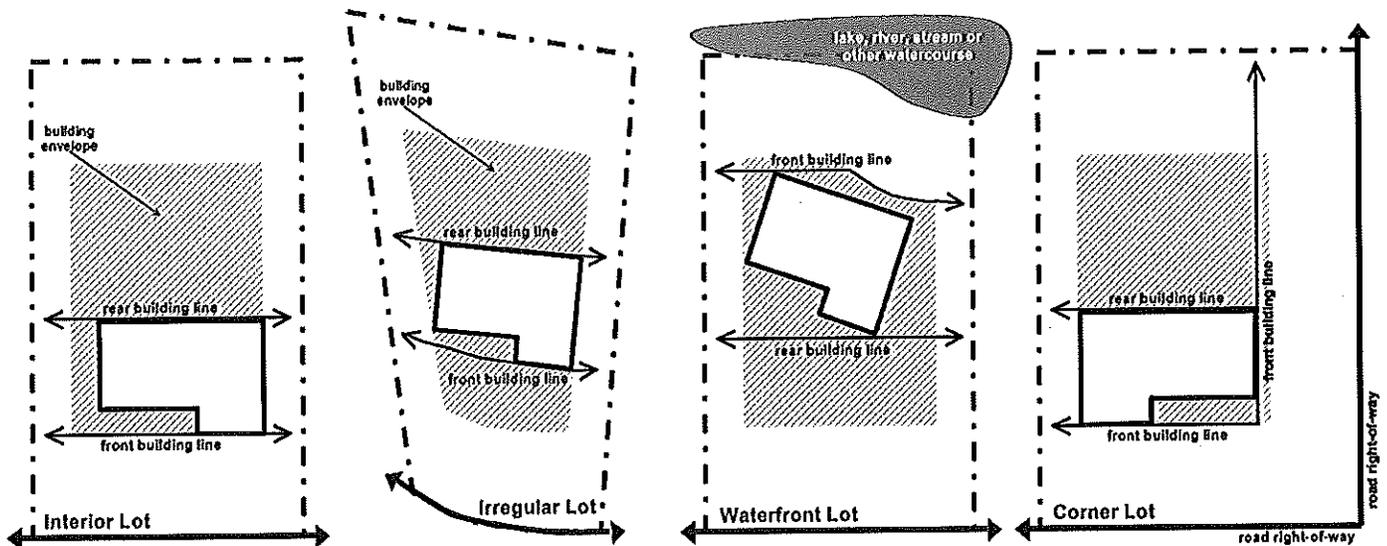
[CLARIFY the "building line" definition and INSERT new illustrations for "building lines" and "accessory structure location on corner lot" as follows]

25. **Building Line.** The line formed by either of the following, as applicable:

- a. The junction of the plane of the outer surface of the front or rear of the building with the plane of the finish grade or surface of the adjoining ground, where this line is generally parallel to the nearest front or rear lot boundary.
- b. The line tangent to the point of the building nearest to the front or rear lot boundary and extending to the side lot boundaries in a manner generally parallel to the nearest front or rear lot boundary.

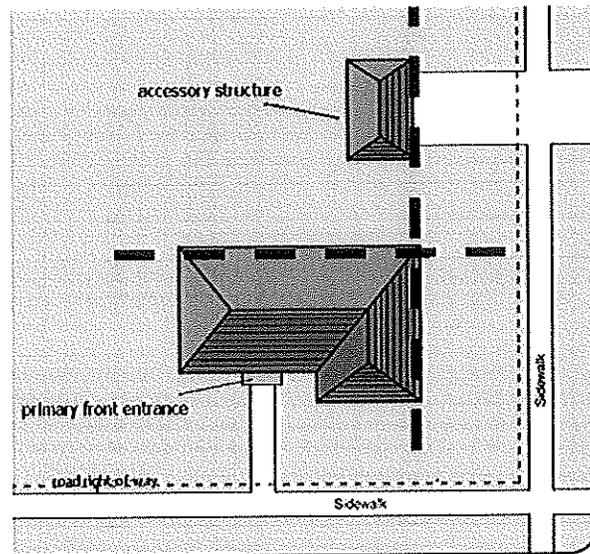
At no point shall a building line extend closer to the front or rear lot boundaries than the minimum required yard setbacks for the zoning district (see "~~Accessory Structure~~" "**Building Lines**" illustration).

ILLUSTRATIONS



Building Lines

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Accessory Structure Location on a Corner Lot

[CLARIFY the "floor area ratio" definition to use "net" lot area to match the ground floor coverage (GFC) calculation; and include an example from the Township's dimensional standards as follows]

83. **Floor Area Ratio.** A ratio calculated by dividing the floor area of a building by the net lot area of the lot on which it is located. For example, if a floor area ratio of 0.40 is specified and the net lot area is two (2) acres [or 87,120 square feet], the maximum permitted floor area on the lot is 34,848 square feet. Subject to the provisions of this Ordinance regarding height and story limitations, the maximum building floor area may be 17,424 square feet for each of two (2) stories, or 11,616 square feet for each of three (3) stories.

The ratio of the floor area of a building to the area of the lot on which it is located, calculated by dividing the floor area by the lot area and expressing it as a percentage. For example, if a floor area ratio of eighty percent (80%) is specified and the lot area is ten thousand (10,000) square feet, the maximum permitted floor area on the lot is eight thousand (8,000) square feet. Subject to the provisions of this Ordinance regarding height and story limitations, the building area may be four thousand (4,000) square feet for each of two (2) stories, two thousand (2,000) square feet for each of four (4) stories, or one thousand (1,000) square feet for each of eight (8) stories.

[INSERT a new "health club or fitness center" definition and REVISE the definitions of "recreational facility, indoor" and "recreational facility, outdoor" as follows]

- 98a. **Health Club or Fitness Center.** A type of indoor recreational facility that provides indoor exercise facilities, such as exercise machines and weight-lifting equipment, swimming pool, or gymnasium, but does not include spectator seating or facilities for sporting events; bowling alleys or curling centers; indoor

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soccer, racquetball or tennis facilities; ice or roller skating rinks; firearms ranges; or other large scale or more intensive indoor recreational facilities.

174. **Recreational Facility, Indoor.** A ~~privately-owned-facility~~ designed and equipped for the conduct of sports, amusement or leisure time activities and other customary recreational activities indoors (within an enclosed building) ~~and,~~ including privately-owned facilities operated as a business and open for use by the public for a fee; such as gymnasiums, health clubs, and fitness centers, bowling alleys, indoor soccer facilities, racquetball and tennis clubs, ice and roller skating rinks, curling centers, and firearms ranges. Such facilities may include spectator seating or facilities for sporting events.

175. **Recreational Facility, Outdoor.** A ~~privately-owned-facility~~ designed and equipped for the conduct of sports, amusement or leisure time activities and other customary recreational activities outdoors (outside of an enclosed building) ~~and,~~ including privately-owned facilities operated as a business and open for use by the public for a fee; such as tennis clubs, archery ranges, golf courses, miniature golf courses, golf driving ranges, water slides, batting cages and machines, skateboarding parks, and children's amusement parks. Such facilities may include spectator seating or facilities for sporting events.

Ayes: Phillips, McKinney, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: None

The motion carried.

D. ORDINANCE 174-14, ZONING ORDINANCE AMENDMENTS, CELL TOWERS, BIO-FUELS, FIRST READING

Clerk Phillips explained that State laws were recently enacted that resulted in new requirements for the zoning review and approval of cell towers and farm based bio-fuels. It is necessary for the Township to amend its zoning ordinance to comply with the requirements required by the State law. The changes required a section be added to the zoning ordinance so that the production of certain amounts of farm based bio-fuels are a permitted use, and the review and processing of changes to cell towers are properly addressed.

It was moved by McKinney, seconded by Lewis, to approve the first reading of the following ordinance:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 174-14

[An ordinance to amend Articles 4.0 (Land Use Table), 5.0 (Use Standards), and 17.0 (Definitions) to insert volatile farm-based biofuel production facility standards into the ordinance, and to amend Section 14.02 (Wireless Communication Facilities) as required by and by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

**ARTICLE 4
LAND USE TABLE**

[In accordance with Section 3513 of the Michigan Zoning Enabling Act, INSERT two (2) new land uses at the end of the table under "Other Uses," as follows]

Uses	Districts														Use Standards				
	Rural			Residential				Business			Other	Special							
	R-C	A-1	A-2	R-1, R-2	R-3, R-4	R-6	R-7	C-1	C-2	O-1	HCD	PSP	PC	NSC		VC	MS	PM	OSP
OTHER USES																			
Volatile Farm-Based Biofuel Production Facility With an Annual Production Capacity of Up To 100,000 Gallons of Biofuel		P	P																Section 5.605
Volatile Farm-Based Biofuel Production Facility With an Annual Production Capacity of Between 100,000 and 500,000 Gallons of Biofuel		C	C																Section 5.605

**ARTICLE 5
USE STANDARDS**

[INSERT a new Section 5.605 entitled "Volatile Farm-Based Biofuel Production" as follows]

Section 5.605 Volatile Farm-Based Bio-Fuel Production.

In accordance with Section 3513 of the Michigan Zoning Enabling Act, limited, farm-based production of certain biofuels shall conform to the following requirements:

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A. General Standards.

The following standards shall apply to all such facilities:

1. The biofuel production facility shall be accessory to and located on the same zoning lot as an active farm operation lawfully operating in the Township.
2. Biofuel production authorized by this Section shall be limited to a renewable fuel product, such as ethanol and bio-diesel, derived from recently living organisms or their metabolic byproducts. Farm-based production of methane or any fuel product from an anaerobic digester shall be prohibited.
3. No part of a biofuel production facility, including driveways and other site improvements, shall be located within any required yard setback area per Article 3.0 (Dimensional Standards). In addition, such facilities and improvements shall be set back a minimum of 100 feet from all lot boundaries and road rights-of-way.
4. Structures, facilities, and equipment used in the production or storage of biofuel shall comply with this Ordinance, other ordinances, and applicable state and federal laws and regulations.
5. Prior to the start of operation and upon any written request from the Township, the owner or operator of the biofuel production facility shall provide to the Zoning Inspector documentation of all necessary permits and approvals from applicable federal, state, and local authorities with jurisdiction over any of the following:
 - a. Air pollution emissions.
 - b. Transportation of biofuel or another product or by-product of production.
 - c. Use or reuse of additional products resulting from biofuel production.
 - d. Storage of raw materials, fuel or additional products used in or resulting from biofuel production.
 - e. Verification that the facility includes sufficient storage for raw materials, fuel, and additional products resulting from biofuel production; or the capacity to dispose of additional products through land application, livestock consumption, sale or other lawful means.
 - f. Compliance with federal requirements associated with ethanol production of more than 10,000 proof gallons annually.
6. The operator of the facility shall keep a written record of the source(s) of the feedstock for the biofuel production facility, and the end users of the biofuel or another product or by-product produced by the biofuel production facility.

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7. The operator of a facility with an annual production capacity of not more than 100,000 gallons of biofuel operating as a permitted use in the zoning district (without Conditional Use Permit approval) shall also provide an annual written report to the Zoning Inspector which demonstrates that:
 - a. At least seventy-five percent (75%) of the feedstock was produced on the farm where the biofuel production facility is located; and
 - b. At least seventy-five percent (75%) of the biofuel or another product or byproduct produced by the biofuel production facility is used on that farm.

Operation of a biofuel production facility with an annual production capacity of not more than 100,000 gallons that does not conform to the percentage limitations of this subsection shall be subject to Conditional Use Permit approval in accordance with this Section and Ordinance.

B. Additional Standards for Certain Facilities.

In accordance with Section 3513 of the Michigan Zoning Enabling Act, the following additional standards shall apply only to biofuel production facilities with an annual production capacity of more than 100,000 gallons of biofuel, and to any biofuel production facility subject to Conditional Use Permit approval in accordance with this Section or Ordinance:

1. Such facilities shall be limited to a maximum annual biofuel production capacity of not more than 500,000 gallons.
2. Any application for approval of a such a facility shall include all of the following, in addition to the other applicable requirements of this Ordinance:
 - a. A detailed description of the process to be used to produce the biofuel.
 - b. The number of gallons of biofuel anticipated to be produced annually.
 - c. An emergency access and fire protection plan, subject to review and recommendation by emergency response agencies serving the Township.
 - d. Documentation of compliance with applicable requirements of this Ordinance, other ordinances, and state and federal laws and regulations.

C. Limitations on Special Use Permit Review.

Per Section 3513 of the Michigan Zoning Enabling Act, Township review of a Conditional Use Permit application for a biofuel production facility shall be modified as follows:

1. **60-day time limit for a public hearing.** For any Conditional Use Permit application subject to the requirements of this Section, the Planning Commission

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shall hold a public hearing on the application in accordance with Section 1.14 (Public Hearing Procedures) within 60 calendar days after the filing date of a complete and accurate application.

The application shall be deemed to have been rejected as incomplete if no public hearing is held within this 60 calendar day period. An application deemed incomplete per this subsection may be resubmitted as a new application for the purpose of completing the review process. Such applications shall not be subject to the requirements of Section 11.08 (Re-Application).

2. **Limitation on conditions of approval.** The Planning Commission's authority to impose conditions on the approval of a biofuel production facility subject to this Section shall be limited to conditions necessary to verify that the facility conforms to all of the requirements of this Section.

**ARTICLE 14
 SPECIAL DEVELOPMENT REGULATIONS**

[REVISE the table in subsection "A," and INSERT new paragraphs one through four into subsection "B" and renumber the subsequent subsections accordingly, to conform to recent amendments to the Michigan Zoning Enabling Act, as follows]

Section 14.02 Wireless Communication Facilities.

A. Type of Review Required.

Wireless communications facilities shall be subject to review and approval in accordance with the following table:

Type of Wireless Communications Facility	Required Review and Approval		
	Conditional Use Approval	Certificate of Zoning Compliance	Exempt
NEW TOWERS AND ANTENNAE			
Construction of a new wireless communication tower or ground equipment enclosure area for a tower.	●		
Antenna(e) installation on an existing principal building or accessory structure that includes use of a ground equipment enclosure area outside of the existing building or structure.	●		
Antenna(e) installation on an existing principal building or accessory structure where all accessory equipment is installed and maintained within the existing building or structure.		●	
COLLOCATION ON EXISTING TOWERS			

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
NOVEMBER 18, 2013
PROPOSED MINUTES
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Type of Wireless Communications Facility	Required Review and Approval		
	Conditional Use Approval	Certificate of Zoning Compliance	Exempt
Alteration or enlargement of a wireless communication tower that would continue to conform to maximum height requirements with an increase in the overall tower height by more than 20 feet or 10% of its original height, whichever is greater. Also see Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations).	●		
Alteration or enlargement of a wireless communication tower that would continue to conform to maximum height requirements without increasing the overall tower height by more than 20 feet or 10% of its original height, whichever is greater.		●	
Expansion of a previously approved ground equipment enclosure to a total area greater than 2,500 square feet. Also see Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations).	●		
Expansion of a previously approved ground equipment enclosure area to a total area less than or equal to 2,500 square feet.		●	
Collocation of a new antenna on an existing tower that would continue to conform to maximum height requirements with an increase in the overall tower height by more than 20 feet or 10% of its original height, whichever is greater. Also see Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations).	●		
Collocation of a new antenna on an existing tower that would continue to conform to maximum height requirements without increasing the overall tower height by more than 20 feet or 10% of its original height, whichever is greater.		●	
Construction or expansion of ground equipment building(s) within an approved ground equipment enclosure.		●	
Installation of new ground equipment within an approved ground equipment building or enclosure.		●	
SATELLITE DISH ANTENNAE			
Installation of a satellite dish antenna with a diameter 1.5 meters or larger.		●	
Installation of a satellite dish antenna with a diameter less than 1.5 meters.			●

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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Type of Wireless Communications Facility	Required Review and Approval		
	Conditional Use Approval	Certificate of Zoning Compliance	Exempt
AMATEUR RADIO ANTENNAE			
Installation of an amateur radio transmission and reception antenna or antenna structure.		●	
Installation of a citizen band radio base station antenna structure, contractor's business antenna structure, television reception antenna or wireless Internet antenna for personal use, or similar facility exceeding 14 feet in height.		●	
Installation of short wave facilities, amateur radio reception-only antenna, television reception antenna or wireless Internet antenna for personal use, or similar facility up to a maximum height of 14 feet.			●
Installation of municipal and other facilities subject to federal or state preemption of local regulatory authority.			●
OTHER PROJECTS			
Repair or service of existing wireless communications facilities, provided that all work complies with applicable regulations and approved plans.			●
Telecommunication facilities as defined by the METRO Act (P.A. 48 of 2002, as amended).			●

1. **Exempt facilities.** Nothing in this Section shall be construed in such a manner to conflict with the regulatory process established for telecommunication facilities as defined and regulated by the METRO Act (P.A. 48 of 2002, as amended). Facilities exempt from review per Section 11.02A (Type of Review Required) shall be permitted by right, subject to the applicable federal and state regulations.
2. **Facilities subject to Zoning Inspector approval.** Facilities subject to certificate of zoning compliance approval per Section 11.02A (Type of Review Required) shall require review and approval by the Zoning Inspector in accordance with the applicable standards of this Section and Section 1.07 (Certificates of Zoning Compliance).

B. Conditional Use Permit.

Wireless communications facilities subject to conditional use approval per Section 11.02A (Type of Review Required) shall require review and approval of a Conditional Use Permit by the Planning Commission, subject to the standards of this Section and Article 11.0 (Conditional Uses).

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. **Limitation on review fees.** Per Section 3514 of the Michigan Zoning Enabling Act, fees required for a Conditional Use Permit application per Section 14.02A (Type of Review Required) shall not exceed the Township's actual, reasonable costs to review and process the application or \$1,000.00, whichever is less.
2. **14-day time limit to determine eligibility and completeness.** Per Section 3514 of the Michigan Zoning Enabling Act, the Clerk shall immediately transmit a copy of any application materials and plans filed in accordance with this Section for a Conditional Use Permit per Section 14.02A (Type of Review Required) to the Township Planner to determine whether the application is administratively complete per Section 11.38B (Application Information).
 - a. The Township Planner shall transmit a written response to the Clerk and the applicant within 14 business days stating either that the application is administratively complete or listing the specific information needed for a complete application.
 - b. The application shall be deemed administratively complete if no written response is transmitted to the Clerk and applicant within the 14 business day period.
3. **90-day time limit on Planning Commission action.** For any Conditional Use Permit application not subject to the additional requirements of Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations) below, the Planning Commission shall complete its review and take final action per Section 11.05 (Planning Commission Action) within 90 calendar days after the date that the application is considered to be administratively complete. The application shall be deemed approved if the Planning Commission takes no final action within this 90 calendar day period.
4. **Special provisions for review of certain alterations and collocations.** Per Section 3514 of the Michigan Zoning Enabling Act, Township review of proposed alterations to existing wireless communication towers or ground equipment enclosures subject to Conditional Use Permit approval per Section 14.02A (Type of Review Required) and referencing this subsection shall be modified as follows:
 - a. **60-day time limit on Planning Commission action.** The Planning Commission shall complete its review and take final action on the application per Section 11.05 (Planning Commission Action) within 60 calendar days after the date that the application is considered to be administratively complete. The application shall be deemed approved if the Planning Commission takes no final action within this time period.
 - b. **Limitation on conditions of approval.** Planning Commission authority per Section 11.06 (Conditions of Approval) and 14.02B.8. (Conditions of Approval) to impose conditions on any approval of an application subject to the additional requirements of this subsection shall be limited to conditions intended to:
 - (1) Verify compliance with the applicable requirements of this Ordinance; or

**SUPERIOR CHARTER TOWNSHIP BOARD
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- (2) Ensure that the wireless communication facility meets the requirements of federal and state laws and other Township ordinances before the facility begins operation.

[RENUMBER the six remaining subsections accordingly]

**ARTICLE 17
DEFINITIONS**

[INSERT two new definitions into Section 17.03, as follows]

Section 17.03 Definitions.

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

- 20a. **Biofuel.** A renewable fuel product, whether solid, liquid, or gas, that is derived from recently living organisms or their metabolic by-products and meets applicable quality standards, including but not limited to ethanol and bio-diesel; and not including methane or any other fuel product from an anaerobic digester.
- 225a. **Volatile Farm-Based Biofuel Production Facility.** An accessory use, clearly incidental and subordinate to an active farm operation lawfully operating on the same zoning lot, in which biofuel (as defined in this Section) is derived from recently living organisms or their metabolic by-products. This term shall include all equipment, storage tanks, and other improvements needed to produce, store, and transport the biofuel in a manner that meets all federal, state, and Township standards and limitations.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

**SUPERIOR CHARTER TOWNSHIP BOARD
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E. CONNECTING COMMUNITIES INITIATIVE, NMT GRANT APPLICATION

Supervisor Schwartz explained that he discussed the Connecting Communities Initiative grant program for non-motorized trails. He was told that there is \$600,000 available in grant money, this is probably the last year for the grant program and that large projects (similar to projects the Township applied for last year) are not likely to be approved. He suggested that the Township apply for a grant to construct a small NMT in the Dixboro area, possibly a connection to the NMT proposed for a NMT to run from Geddes Road to Plymouth Road. He requested the Board approve Township Administrative staff to hire OHM Advisors to complete a grant application for the construction of a NMT in the Dixboro area.

It was moved by Phillips, seconded by McKinney, for the Board to approve the Township Administrative staff to hire OHM Advisors to prepare a grant application for the Connecting Communities Initiative for a NMT to be located in the Dixboro community and for OHM Advisors' cost not to exceed \$3,000.

Ayes: Phillips, Caviston, Green, Lewis, Williams, Schwartz, McKinney

Nays: None

Absent: None

The motion carried.

F. AATA PURCHASE OF SERVICE AGREEMENT 2014, FIXED ROUTE AND A-RIDE

Supervisor Schwartz noted that the cost for fixed route service increased by 1.4% and the cost for the A-Ride service increased by \$3,000 or 30%. The cost increase was largely due to a 9.5% increase in the budgeted number of passenger trips, which resulted in an increase of almost \$6,000. The Board discussed the value of AATA's service in the community and was comfortable with the increase in cost, which totaled \$3,405.

It was moved by McKinney, seconded by Lewis, to approve AATA's Purchase of Service of Agreements for 2014 for fixed route and A-Ride service for a total of \$37,277.00.

Ayes: Phillips, McKinney, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: None

**SUPERIOR CHARTER TOWNSHIP BOARD
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The motion carried

G. BOARD APPOINTMENTS

Supervisor Schwartz recommended that the Board approve him to replace former Supervisor McFarlane for the Board appointments that were approved on December 17, 2012 and as Chairperson of the LDFA Board as follows:

LDFA Board Appointments Needed:
Ken Schwartz to replace McFarlane as Chairperson
Smoke, expires 1-19-2014
Champagne, expires 1-19-2014
McGill, expires 1-19-2014

Planning Commission	David Phillips
Park Commission Liaison	Alex Williams
Zoning Board of Appeals	Lisa Lewis
Supervisor Pro Tem	Brenda McKinney
SEMCOG	Rodrick Green
Superior Scenes	Nancy Caviston
Dixboro Design Review Board	William McFarlane/David Phillips
Wetlands Board	Nancy Caviston
WATS	Wm. McFarlane/ Brenda McKinney
County Non-Motorized Trail Committee	Brenda McKinney
Election Commission	R. Green/L. Lewis/D. Phillips
Washtenaw Co. Solid Waste Authority	Alex Williams/ D. Phillips
Urban County	Wm. McFarlane/Brenda McKinney

It was moved by Green, seconded by McKinney, to approve Supervisor Schwartz to replace former Superior McFarlane as Chairperson of the LDFA and as the Board's Representative to the Dixboro Design Review Board, WATS, and Urban County.

The motion carried by unanimous voice vote.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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H. 2014 HOLIDAY SCHEDULE

The Board discussed the holiday schedule for 2014. Treasurer McKinney suggested the Township add an additional paid holiday for employees, the day after Christmas.

It was moved by McKinney, seconded by Lewis to approve the following holiday schedule for 2014:

**CHARTER TOWNSHIP OF SUPERIOR
2014 HOLIDAY CLOSINGS SCHEDULE**

Wednesday, January 1, 2014	New Year's Day
Monday, January 20, 2014	Martin Luther King, Jr. Day
Monday, February 17, 2014	President's Day
Friday, April 18, 2014*	Good Friday (1/2 day)
Monday, May 26, 2014	Memorial Day
Friday, July 4, 2014	Independence Day
Monday, September 1, 2014	Labor Day
Monday, October 13, 2014	Columbus Day
Tuesday, November 11, 2014	Veteran's Day
Thursday, November 27, 2014	Thanksgiving Day
Friday, November 28, 2014	Day after Thanksgiving
Wednesday, December 24, 2014	Christmas Eve
Thursday, December 25, 2014	Christmas
Wednesday, December 31, 2014	New Year's Eve

- denotes ½ day, offices close at 12:00 noon.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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The motion carried by unanimous voice vote.

I. 2014 MEETING SCHEDULE

It was moved by Williams, seconded by Lewis to approve the following meeting schedule for 2014:

**CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT, YPSILANTI, MICHIGAN 48198
734-482-6099**

2014 MEETING SCHEDULE

TOWNSHIP BOARD

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 21, 2014 (following Martin Luther King Day)
Tuesday, February 18, 2014 (following Presidents' Day)
Monday, March, 17, 2014
Monday, April 21, 2014
Monday, May 19, 2014
Monday, June 16, 2014
Monday, July 21, 2014
Monday, August 18, 2014
Monday, September 15, 2014
Monday, October 20, 2014
Monday, November 17, 2014
Monday, December 15, 2014

PLANNING COMMISSION

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the fourth Wednesday of each month, except for the November and December meeting which will be held on the third Wednesday of the month.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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Wednesday, January 22, 2014
Wednesday, February 26, 2014
Wednesday, March 26, 2014
Wednesday, April 23, 2014
Wednesday, May 28, 2014
Wednesday, June 25, 2014

Wednesday, July 23, 2014
Wednesday, August 27, 2014
Wednesday, September 24, 2014
Wednesday, October 22, 2014
Wednesday, November 19, 2014
Wednesday, December 17, 2014

The motion carried by unanimous voice vote.

J. ORDINANCE VIOLATIONS TO BE ADDED TO THE 2013 WINTER TAX ROLL

Treasurer McKinney explained that some additional parcels were added to the list of ordinance violations that were approved by the Board at the October 21, 2013 and requested that the Board approve the amended list.

The Board received the Ordinance Violation and Grass Cutting levies for 2013 and approved placing them on the Winter 2013 tax bill.

It was moved by Williams, seconded by Lewis, for the Board to approve the Ordinance Violation and Grass Cutting levies for 2013 and to approve placing them on the Winter 2013 tax bill.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Lewis, that the bills be paid as submitted in the following amounts: General - \$2,862.50; Legal Defense- \$1,860.00; Utilities- \$14,571.23 for a total of \$19,293.73. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

**SUPERIOR CHARTER TOWNSHIP BOARD
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12. PLEAS AND PETITION

Trustee Williams reported that the Countywide Clean- Up held on October 26, 2013, had the highest level of participation of any previous clean-up event.

13. ADJOURNMENT

It was moved by Caviston, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:50 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
NOVEMBER 2013**

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$179,892.00</i>	<i>\$1,084.51</i>	<i>3</i>
ELECTRIC PERMITS	<i>\$0.00</i>	<i>\$1,076.00</i>	<i>12</i>
MECHANICAL PERMIT	<i>\$0.00</i>	<i>\$1,965.00</i>	<i>23</i>
PLUMBING PERMITS	<i>\$0.00</i>	<i>\$790.00</i>	<i>8</i>
Res-Additions (Inc. Garages)	<i>\$380,000.00</i>	<i>\$1,710.00</i>	<i>1</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$400.00</i>	<i>4</i>
Res-Other Building	<i>\$0.00</i>	<i>\$440.00</i>	<i>4</i>
Res-Other Non-Building	<i>\$0.00</i>	<i>\$80.00</i>	<i>1</i>
Totals	<i>\$559,892.00</i>	<i>\$7,545.51</i>	<i>56</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT
JANUARY THROUGH NOVEMBER 2013

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	\$265,751.00	\$2,733.51	5
Com-Other Building	\$0.00	\$200.00	2
Com-Other Non-Building	\$95,000.00	\$5,679.00	14
Com-Renovations	\$582,438.00	\$3,407.05	4
ELECTRIC PERMITS	\$0.00	\$20,672.00	127
MECHANICAL PERMIT	\$0.00	\$20,242.75	165
PLUMBING PERMITS	\$0.00	\$9,359.00	78
PRIVATE ROAD	\$0.00	\$0.00	1
REMODEL/REPAIRS	\$0.00	\$1,333.00	12
Res-Additions (Inc. Garages)	\$1,465,587.00	\$7,565.00	20
Res-Manufactured/Modular	\$0.00	\$1,500.00	15
Res-New Building	\$5,222,318.00	\$26,753.00	12
Res-Other Building	\$250,014.00	\$6,258.00	56
Res-Other Non-Building	\$160,000.00	\$1,399.00	10
Res-Renovations	\$1,633,016.00	\$9,501.00	35
Totals	\$9,674,124.00	\$116,602.31	556

2013 Fire Department Responses November

Structure Fires:0

Vehicle Fires: 1

Brush Fires:0

Trash Fires: 0

Medical Emergencies:42

Personal Injury Accidents:5

M-14 at Ford

Ridge at Mott

M-14 W. of Joy

M-14 at Curtis

Plymouth at Flemming way

Property Damage Accidents: 9

Residential Fire Alarm: 5

11/2/13 5390 Meadowcrest Ln.

11/7/13 5390 Meadowcrest Ln.

11/13/13 7786 Camille Ct

11/25/13 10361 Scarlet Oak Dr.

11/27/13 3668 Brittanie Dr

Commercial Fire Alarm: 1

6800 Geddes

St. Joseph Mercy Hospital Alarms: 0

Utility Emergency: 4

Public Service Request: 0

Good Intent: 15

Carbon Monoxide Alarms: 0

Mutual Aid:12

All Other Incidents:0

Total Alarms:94

Burn Permits:54

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
11/2/13	AMA	YTFD	1266 LEFORGE RD	2	POSSIBLE STRUCTURE FIRE
11/4/13	MA	AATFD	M-14 AT NIXON	1	MVA
11/6/13	AMA	AATFD	US 23 AT PLYMOUTH	1	MVA ROLL OVER
11/7/13	MA	YTFD	PROSPECT SOUTH OF CLARK	2	MVA
11/8/13	AMA	YTFD	965 RUE WILLETTE	1	POSSIBLE STRUCTURE FIRE
11/9/13	MA BOX ALARM	YTFD	6130 RAWSONVILLE RD	2	STRUCTURE FIRE
11/11/13	MA	CFD	3604 NAPIER RD	2	STRUCTURE FIRE TANKER REQUEST
11/11/13	MA	SALEM	6 MILE AT PONTIAC TRL.	2	MVA
11/11/13	MA	AATFD	EAST TRIPLE	2	MVA
11/12/13	MA BOX ALARM	YTFD	930 HOLMES RD	2	STRUCTURE FIRE
11/14/13	MA given	AATFD	HRD W. OF MCAULEY	3	MVA
11/26/13	MA given	SALEM	5844 GOTFREDSON	1	STRUCTURE FIRE
11/18/13	MA received	YTFD, AATFD	8822 Macarthur Blvd.	2	Possible structure
11/04/13	AMA received	AATFD	M-14 at Ford Rd	1	Roll over with no injuries AMA canceled
11/28/13	AMA received	AATFD	Plymouth Rd. at Flemming Way	1	Roll over with injuries

NOVEMBER 2013

TO: KENNETH SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: NOVEMBER

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$0

ALARM LOCATIONS:

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: Ken Schwartz, Supervisor

Date: December 10, 2013

Ref: Chiefs Report for November 2013

11/1/13

Meeting with Firefighter Chris Wiggins about upcoming grants
Reviewed problems with tanker

11/4/13

Had meeting with Debra Phillips from St Joe Hospital about Haz-Mat bill
Responded for station coverage for MVA Ann Arbor Township Fire Department
Responded to roll over M14 at Ford Road

11/5/13

Attended Washtenaw County Chief meeting at Milan Fire Department

11/6/13

Had meeting with Chief Sean Gleason from Pittsfield Fire Department about MABAS
Responded to EMS call at Superior Woods

11/8/13

Had meeting with Chief Meier from Canton Fire Department about his concerns on burning old barn on Ridge Road
Responded mutual aid to Ypsilanti Township Fire Department for a Structure Fire
Responded on two medical calls

11/9/13

Responded mutual aid to Ypsilanti Township for a structure fire

11/11/13

Responded mutual aid to Canton Fire Department for a structure fire
Responded mutual aid to Salem Township Fire Department on a MVA
Responded mutual aid to Ann Arbor Township Fire Department on a MVA

11/12/13

Responded mutual aid Ypsilanti Township on a Structure Fire

11/13/13

Had meeting with Chief Eric Copeland from Ypsilanti Township about AMA

11/14/13

Responded to Ann Arbor Township on and MVA

Paid bills

11/15/13

Had meeting with Captain French about AMA concerns

Researched mutual aid call back from March 2013 till November 2013

11/18/13

Had meeting with Priority One about tanker repairs not being completed

Meeting with Dave Phillips about new leaks in fire department roof

11/19/13

Meeting with Captain Sean Bach and Fire Fighter Nick Robson about training concerns

11/20/13

Paid bills

Reviewed grant for ladder replacement

11/21/13

Took Tanker back to Priority One 4th time to fix mistakes

Respectfully,



Wayne Dickinson, Chief
Superior Township Fire Department
7999 Ford Road
Ypsilanti, Michigan 48198
WDickinson@superior-twp.org

Cc. Dave Phillips

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: Ken Schwartz, Supervisor

Date: December 10, 2013

Ref: Fire Marshal Report for November 2013

11/2/13

Finished fire investigation report for fire on Waird Road

11/4/13

Had meeting with Ypsilanti City Fire Department about fire at Jimmy Johns
Started reviewing sprinkler plans for 15 East Clark Road

11/7/13

Reviewed burn permits request
Talked with Richard Hauk about burning old barn

11/8/13

Meeting with Ypsilanti Police Department about fire at Jimmy Johns

11/11/13

Veteran day

11/12/13

Did sprinkler hydro testing at 15 East Clark Road

11/13/13

Had meeting with Teri Ross from North Star about emergency concerns about getting Mr. Perez out of
house in case of a fire
Sent inspection violation notice to Landau

11/14/13

Had meeting with Supervisor Ken Schwartz and Clerk Dave Phillips about burning old barn on Ridge Road

11/18/13

Assisted Captain Dave Judson with cutting up down trees blocking the road from storm

11/21/13

Typed inspection reports for Huron Valley Tennis Club and Dixboro General Store

Total Inspections to date: 31

Total Fire Investigations to date: 15

Structure Fire Investigations: 12

Grass Fire Investigations: 0

Vehicle Fire investigations: 2

Total Hours for November 2013. 20 hrs.

Total Hour to Date: 832 hrs.

Respectfully Submitted:



Wayne Dickinson, Fire Chief
Superior Township Fire Department

Cc. Dave Phillips, Clerk

Superior Township Ordinance Report

November to December 2013

Landscape Debris-Blight

Ordinance 165

- 8830 Nottingham house with hole in roof, falling gutters, fire damage
condemned by Township Building Inspector, owner
is working with Township, pending
- 1509 Harvest pile of junk at curb and back door, removed after notice
- 1808 Sheffield junk at curb, removed after notice
- 1513 Harvest pile of junk at curb removed after notice
- 1750 Devon garage door broken, 14 day letter sent, repaired
- 1230 Stamford - couch at curb notice sent, removed
- 1334 Stamford - sink at curb notice sent, removed
- Harris rd north of Geddes Dumping by side of road, removed by Township
- Prospect Pt. East overgrown grass, notice sent to developer to maintain
based on Development Agreement
- 8621 Deering Ct. junk at curb, removed after notice
- 6645 Warren blight in yard, pending
- 1652 Harvest dilapidated garage, 1st notice sent, resident to
meet with Township officials, pending
- 8442 Barrington branches across walk, notice sent, removed
- 1647 Sheffield Two couches at curb, notice sent, removed
- 8425 Barrington junk left at curb, 1st notice sent

Noise Complaints

1653 Ridge reports of loud vehicle operation, no new complaints

Vehicles

9266 Abbey Ln Vehicle in street with flats, referred to WCSO

9221 Abbey Ln Vehicle in street with flats, referred to WCSO

8682 Deering Ct. truck in drive with flats, removed after notice

1778 Hamlet truck in drive with flats, notice sent, pending

1726 Devon Vehicle in street with flats, referred to WCSO

4349 Mario inoperable truck in yard, resident agreed to remove

8682 Deering car on jacks, notice sent, removed

1778 Hamlet car on jacks, notice sent, removed

1559 Sheffield Vehicle in street with flats, referred to WCSO

Miles: 227

Time: 40.5

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

Superior Township Park Commission
Regular Meeting
October 28, 2013

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 7:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Sandi Lopez, Uva Wilbanks, Marion Morris, Terry Lee Lansing, Martha Kern-Boprie, Mirada Jenkins

Park Commissioners absent: none

Others present: Trustee Alex Williams; Keith Lockie, Park Administrator; David Buterbaugh, Park Maintenance Supervisor; Patrick Pigott, Recreation Director
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the Agenda with the addition of Old Business (B) 2014 Budget and New Business (D) Park Resident. The Agenda was approved as amended.
- V. Prior Meeting Minutes Approval
 - A. September 23, 2013
It was moved by Uva Wilbanks and supported by Martha Kern-Boprie to approve the minutes of 9/23/13 with correction of the board meeting date in the Board Liaison Report on page one. The motion carried.
- VI. Citizen Participation – None
- VII. Board Liaison Report
Trustee Alex Williams reported that Supervisor Ken Schwartz has started an improvement project at Harris and MacArthur, across Harris from the Fire Station. An old pole barn, owned by the township, will be removed, 28 lilac bushes were recently planted, and a Farmers Market may be organized there. Supervisor Schwartz is also developing a data base of Fire Equipment and of roads and road maintenance.

There is a problem with extensive leaks in the roof of Fire Station #1. A large payment to the township was made several years ago by the construction firm that built Station #1, when the first leaks were discovered. It is unclear whether additional compensation can be secured from the construction firm.

Autumn Woods condominiums at Clark and Prospect seeks to donate some land to Superior Township, that has not sold. Before the township will accept this land, a Phase One environmental study will be performed on it.

Wayne Dickinson has been appointed Acting Fire Chief. Rick Church retired as Utility Department Head on 10/27/13. A retirement party for Rick Church is planned on Thursday 10/31/13 from 11:30 am – 1:30 pm.

Approved by Superior Township Park Commission on 11/25/2013

Rock Development is attempting an "end-run" around the court system by seeking a new permit from the Michigan Department of Environmental Quality (MDEQ).

Washtenaw County Parks will build a Superior Greenway trail on Prospect Road from Cherry Hill south east for half a mile to the Jack Smiley Preserve. Eventually this trail is planned to extend from Vorhies Road to the Smiley Preserve.

VIII. Park Reports

A. Chair

Chair Jan Berry reported that the Pumpkin Carving Event went well, in spite of rainy weather. At least 35 children attended. Ray Franquist resigned from the Park staff on Thursday 10/24/13.

B. Administrator

Keith Lockie submitted a written report. The new Toro Lawnmower was purchased. A \$3,000 trade-in credit reduced the cost of the new mower to \$19,659.04. A quote of \$9,000 to construct 248 feet of boardwalk and repair a bridge in the CHNP was obtained from Mark Barrett Building Company. Rick Church's retirement party is Thursday 10/31/13 from 11:30 am – 1:30 pm in the Township Board meeting room. Park Commission by-laws call for Park Commission officers to be nominated at the October meeting and elected at the November meeting, although generally officers are both nominated and elected at the October meeting. Margolis Nursery completed replacing and trimming trees at Harvest Moon, Oakbrook and Fireman's Parks on 10/02/13. The following maintenance items were completed:

Repaired and replaced timbers in Oakbrook Park playscape

Painted posts and signs at Schroeter and Schock Parks

Cleared fence-line behind homes bordering Harvest Moon Park

Repaired and re-gravelled culvert at Schroeter Park

Fertilized trees planted by Margolis Nursery in 2011 and 2013

Keith also reported that he will be away on vacation during the November Park Commission meeting.

C. Board Meeting Attendees

Sandi Lopez stated that Alex Williams provided a thorough report on the October 21 Township Board meeting. She also invited Park Commissioners to the December 8 holiday meeting of the Superior Land Preservation Society (SLPS) meeting at her home beginning at 1:00 pm.

D. Park Steward – No report

E. Safety – There have been no accidents or injuries.

It was moved by Uva Wilbanks and supported by Marion Morris to receive the Parks Reports. The motion carried.

IX. Communications

A. 2014 Adopted Budget

B. 2013 Budget Amendment (Oct – Dec)

C. Current By-Laws

D. CHNP Boardwalk email & Quote from Mark Barrett Building Company

E. Rick Church Retirement Party Flyer

F. Copy of Invoice for Spartan Toro Mower with Trade-In

G. Memo from Kern-Boprie regarding 2014 Commissioner Stipends

H. Email from John Copley regarding SLPS Donation for CHNP Boardwalk

Approved by Superior Township Park Commission on 11/25/2013

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Communications. The motion carried.

X. Old Business

A. CHNP Boardwalk

Mark Barrett Building Company submitted a bid to construct a boardwalk 248 feet long and 6 feet wide and repair a bridge, for \$9,000. This was the only bid submitted. Keith Lockie informed the commission that this company is the same vendor that constructed the replacement bridge in Community Park. The work on that project was excellent, completed on schedule and the staff were easy to work with. The Park Budget contains \$6,000 for this project plus \$3,000 donated by the Superior Land Preservation Society.

It was moved by Sandi Lopez and supported by Mirada Jenkins to authorize accepting the bid from Mark Barrett Building company to construct a 248 foot boardwalk and repair the bridge in the CHNP for an amount not to exceed \$9,000. A roll call vote was taken:

Sandi Lopez	Yes
Marion Morris	Yes
Mirada Jenkins	Yes
Terry Lee Lansing	Yes
Uva Wilbanks	Yes
Jan Berry	Yes
Martha Kern-Boprie	Yes

B. 2014 Budget and Park Commissioner Stipends

Commissioners discussed Martha Kern-Boprie's memo dated 9/23/13 concerning 2014 stipend amounts for Park Commissioners and arguments for and against amending the 2014 stipend amounts. The stipend levels in the 2014 Budget were \$100 per meeting attended for Park Commissioners, and \$125 per meeting attended for the Commission Chair and Secretary.

It was moved by Uva Wilbanks and supported by Marion Morris set the 2014 Park Commission stipend levels at:

\$80 per meeting attended for Park Commissioners other than the Chair and Secretary

\$90 per meeting attended for Park Commission Chair and Secretary

A roll call vote was taken

Jan Berry	Yes
Sandi Lopez	Yes
Mirada Jenkins	Yes
Marion Morris	Yes
Terry Lee Lansing	Yes
Uva Wilbanks	Yes
Martha Kern-Boprie	No

XI. New Business

A. Nomination and Election of Park Commission Officers

Jan Berry nominated Martha Kern-Boprie as Park Commission Secretary

Marion Morris nominated Jan Berry as Park Commission Chair

Sandi Lopez nominated Uva Wilbanks as Park Commission Vice-Chair

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to close nominations. The motion to close nominations carried.

It was moved by Sandi Lopez and supported by Mirada Jenkins to elected the nominated officers. The motion carried on a unanimous ballot.

B. By-Laws Change

Park Commissioners concurred with changing the Park Commission meeting date and time to the third Monday of the month at 6:30 pm to facilitate Keith Lockie attending both the Park Commission and Township Board meetings in his new capacity of Utility Department Head as well as Park Department Administrator. Text in Section 11.B of the Park Commission By-Laws covers Park Commission meetings.

It was moved by Marion Morris and supported by Uva Wilbanks to amend the text in Section 11.B of the Park Commission By-Laws to "Regular meetings of the Parks Commission are to be held monthly at a Superior Township building. This schedule will be posted at Superior Township Hall and on the door of the Superior Township Utility Office Building, and on the Superior Township website."

A roll call vote was taken:

Sandi Lopez	Yes
Uva Wilbanks	Yes
Mirada Jenkins	Yes
Marion Morris	Yes
Jan Berry	Yes
Terry Lee Lansing	Yes
Martha Kern-Boprie	Yes

C. Picnic Shelter Roof Replacements

Roof Replacements are needed on the Harvest Moon and Norfolk picnic shelters. Bids have been requested for both shingle roofs and metal roofs. Bids should be ready for review at the November Park Commission meeting.

D. Park Resident

Park Commissioners and staff have found a man living in a car parked at CHNP since late September. Concern was expressed about litter found near the car. Staff will follow up with the Washtenaw County Sheriff Office.

XII. Bills for Payment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve payment of the bills totaling \$3,839.82. The motion carried.

XIII. Financial Statements

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the 9/30/13 Financial Statements. The motion carried.

XIV. Pleas and Petitions

A. Jan Berry wished Dave Buterbaugh well with pending medical treatment.

B. Trustee Alex Williams reported that people in over 1,000 cars participated in the Washtenaw County Regional Clean-up (Rubbish Drop-Off) on 10/26/13 at EMU Rynearson Stadium parking lots.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn at 8:30 pm. The motion carried.

Submitted by:

Martha Kern-Boprie, Park Commission Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

December 5, 2013

Supervisor Ken Swartz
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. Swartz,

The following data summarizes the law enforcement activities in Superior Township during the month of November 2013. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, various citation reports and other reports. Also included in this report is The Banked Hours log for October. This report reflects individual personnel assigned to the collaboration having hours banked. It also reflects other personnel hired using banked hours to fill needed shifts.

The Superior Township alarm breakdown for the month of September has been forwarded to your billing department. Once again you'll notice a relatively high volume of out of area assist provided by our personnel to other local Townships. Once again Dep. Visel contributes to this sum due to his duties as a K-9 Deputy. As part of a county-wide program, he can be routinely called to assist other jurisdictions that request his specialized training. Additionally, some of the Out of Area time will be adjusted to accurately reflect time spent by Superior Twp personnel. Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Bell".

Lt. Marlene Radzik
Sgt. Patrick Bell
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 971-9248 ♦ EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE NOVEMBER, 2013

ASSAULT & BATTERY /DOMESTIC / FA

1600 blk of Stephens Dr
9000 blk of Macarthur Blvd
1900 blk Arbor Woods Blvd
1 Harvest Moon Park
10200 blk E Avondale Cir

BURGLARY

8600 blk Nottingham Ct
1600 blk Harvest Lane
1600 blk Wiard Blvd
8200 blk S Warwick Ct
1700 blk Savannah Ln
1300 blk Stamford Rd
1700 blk Savannah Ln
8800 blk Macarthur Blvd
8600 blk Cedar Ct

LARCENY

3235 blk Cherry Hill Rd
9700 blk Ravenshire Dr
5200 blk Mcauley Dr
1200 blk Stamford Ct
8300 blk Geddes Rd
1300 blk Stamford Rd
1500 blk Stamford Rd
1500 blk Stamford Rd
5301 blk E Huron River Drive

UDAA

NONE

*OTHER NOTABLE CALLS FOR THE MONTH

MDOP 3

FAMILY TROUBLE 11

DISORDERLY 0

SUSPICIOUS INCIDENTS 62

TRAFFIC CRASH 32



Washtenaw County Sheriff's Activity Log

12/04/2013

Activity Log Area Summary Report

7:18 AM

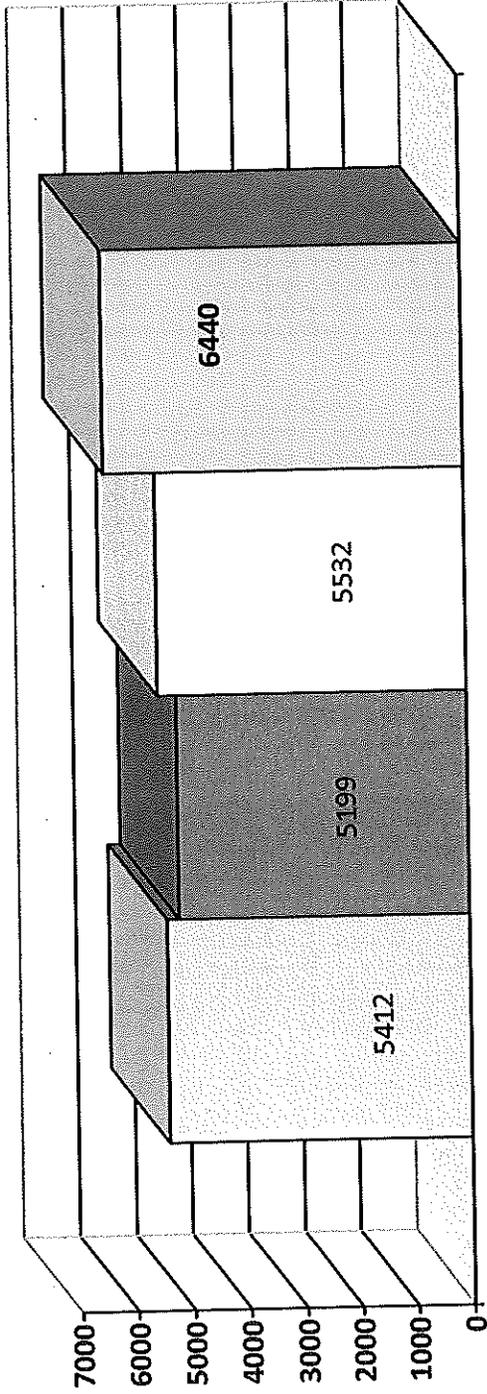
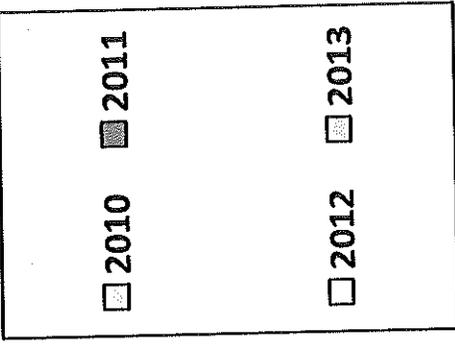
Area: Superior Twp.

Date Range: 11/1/2013 - 11/30/2013

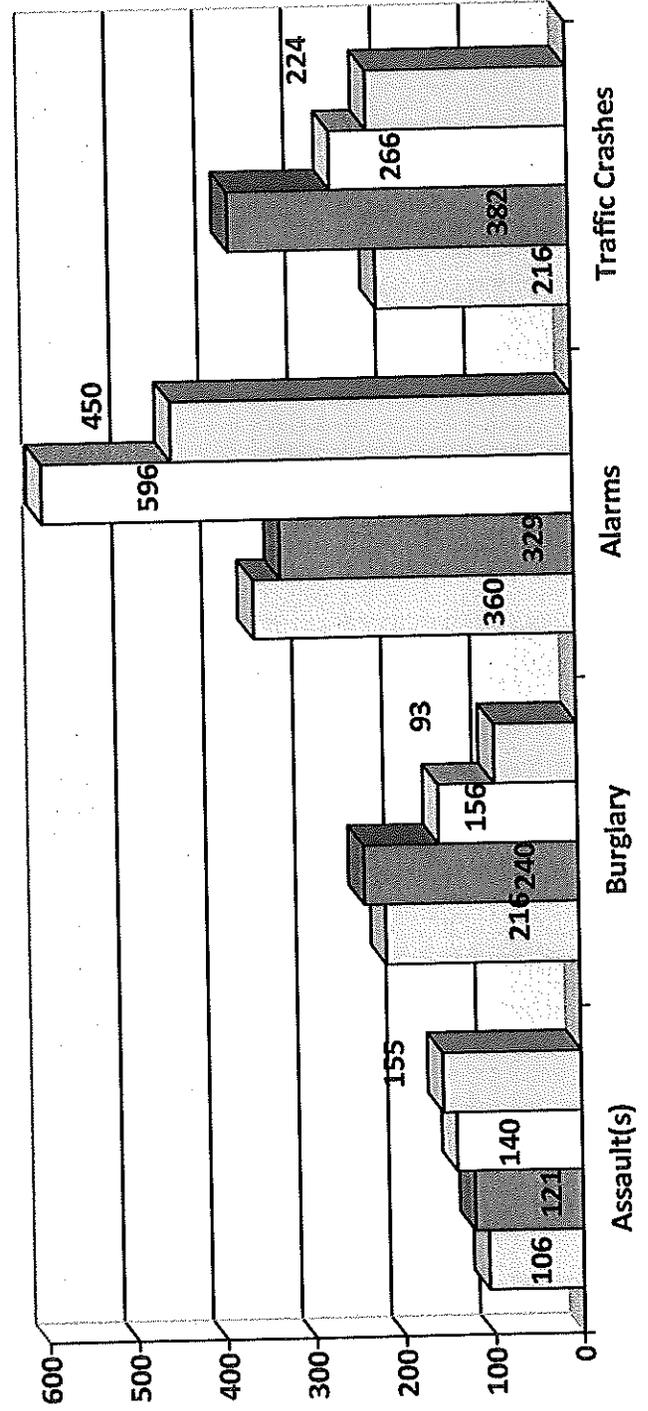
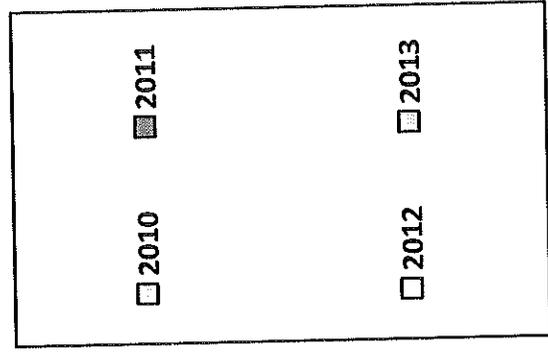
CSO/ACO/Support Staff Log	Total Administrative Duty:	4 for a total of	150 minutes
	Total Follow Up:	5 for a total of	240 minutes
	Total Proactive Patrol:	6 for a total of	225 minutes
	Total Self-Initiated Activity:	1 for a total of	40 minutes
	Total Service Request:	9 for a total of	515 minutes
	Total # of Activities:	25 for a total of	1170 minutes
	Deputy Log	Total Administrative Duty:	363 for a total of
Total Briefing:		186 for a total of	3475 minutes
Total Court (Regular Time):		2 for a total of	75 minutes
Total Court (Overtime):		1 for a total of	120 minutes
Total Community Relations:		54 for a total of	1260 minutes
Total Court Off-Duty:		1 for a total of	120 minutes
Total Deputy Join Shift:		32 for a total of	0 minutes
Total Deputy Left Shift:		26 for a total of	30 minutes
Total Follow Up:		138 for a total of	6485 minutes
Total Out of Service:		21 for a total of	15 minutes
Total Property Check:		521 for a total of	10105 minutes
Total Proactive Patrol:		702 for a total of	11045 minutes
Total Special Detail:		1 for a total of	40 minutes
Total Selective Enforcement:		456 for a total of	8180 minutes
Total Self-Initiated Activity:		8 for a total of	240 minutes
Total Service Request:		322 for a total of	13965 minutes
Total Service Request Assist:		62 for a total of	1535 minutes
Total Training:		20 for a total of	960 minutes
Total Traffic Stop:		179 for a total of	2695 minutes
Total Other:		1 for a total of	60 minutes
Total # of Activities:		3096 for a total of	67330 minutes
Detective Log		Total Administrative Duty:	7 for a total of
	Total Court (Regular Time):	1 for a total of	300 minutes
	Total Follow Up:	18 for a total of	2925 minutes
	Total Property Check:	1 for a total of	70 minutes
	Total Other:	1 for a total of	30 minutes
	Total # of Activities:	28 for a total of	3615 minutes
General Fund Patrol	Total Selective Enforcement:	5 for a total of	130 minutes

General Fund Patrol	Total Service Request:	2 for a total of	55 minutes
	Total # of Activities:	7 for a total of	185 minutes
Secondary Road Patrol Log	Total Administrative Duty:	1 for a total of	70 minutes
	Total Court (Regular Time):	1 for a total of	155 minutes
	Total Follow Up:	3 for a total of	95 minutes
	Total Proactive Patrol:	7 for a total of	105 minutes
	Total Service Request:	5 for a total of	760 minutes
	Total Traffic Stop:	1 for a total of	5 minutes
	Total # of Activities:	18 for a total of	1190 minutes
Supervisor Log	Total Administrative Duty:	137 for a total of	6100 minutes
	Total Briefing:	15 for a total of	440 minutes
	Total Court Off-Duty:	2 for a total of	200 minutes
	Total Out of Service:	5 for a total of	0 minutes
	Total Property Check:	4 for a total of	130 minutes
	Total Proactive Patrol:	5 for a total of	125 minutes
	Total Service Request:	4 for a total of	160 minutes
	Total Service Request Assist:	8 for a total of	575 minutes
	Total Training:	2 for a total of	100 minutes
	Total Traffic Stop:	1 for a total of	15 minutes
	Total Other:	3 for a total of	55 minutes
	Total # of Activities:	186 for a total of	7900 minutes
	Total Superior Twp.:	3360 for a total of	81390 minutes (1356 hours 30 minutes)

Superior Township Four Year Activity Report



Total Incidents



Incident Summary Report

Report Description

Timeframe : From 2013-11-01 00:00:00 To 2013-11-30 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : Superior

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	1
320	ROBBERY - STRONG-ARM	2
430	ASSAULT - OTHER WEAPON	1
450	ASSAULT AND BATTERY	5
510	BURGLARY - HOME INVASION - 1ST DEGREE	7
521	BURGLARY - NO FORCE - RESIDENTIAL	2
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	3
670	IN A BUILDING	1
699	LARCENY - ALL OTHER	2
1122	LARCENY BY CONVERSION	1
1199	ALL OTHER	3
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	1
2022	CRUELTY / NEGLECT - OTHER	1
2115	OUI LIQUOR - includes per se	1
2399	OBSTRUCT POLICE - OTHER	2
2560	TRESPASS	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	1
2756	LOCAL ORDINANCES - SOLICITOR / PEDDLERS ORDINANCES	1
2820	RUNAWAY	1
2899	ALL OTHER	1
2931	OPS LICENSE SUSPENDED / REVOKED	1
3010	FELONY	3
3020	MISDEMEANOR	2
3040	FELONY - O/JURIS	4
3050	MISDEMEANOR - O/JURIS	1
3111	ACC, INJURY TYPE K	1
3113	ACC, INJURY TYPE B	26
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	2
3148	MOTOR VEHICLE - ANIMAL	1
3155	PERSONAL INJURY	1
3170	PRIVATE PROPERTY	1
3205	SUDDEN DEATH - NATURAL	2
3250	MENTAL	12
3299	WELFARE CHECK	11
3310	FAMILY TROUBLE	3
3312	NEIGHBORHOOD TROUBLE	2
3318	FOUND PROPERTY	30
3324	SUSPICIOUS CIRCUMSTANCES	8
3326	SUSPICIOUS VEHICLES	24
3328	SUSPICIOUS PERSONS	5
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	16
3331	ASSIST MEDICAL	3
3332	ASSIST FIRE DEPT	

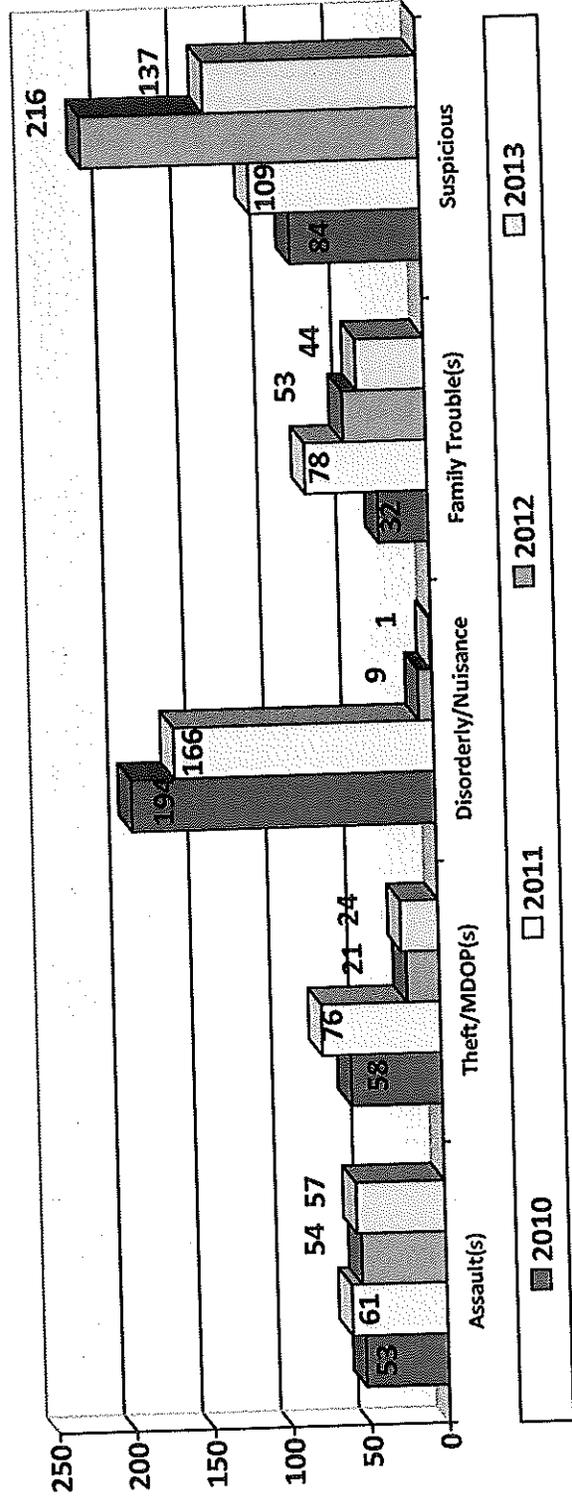
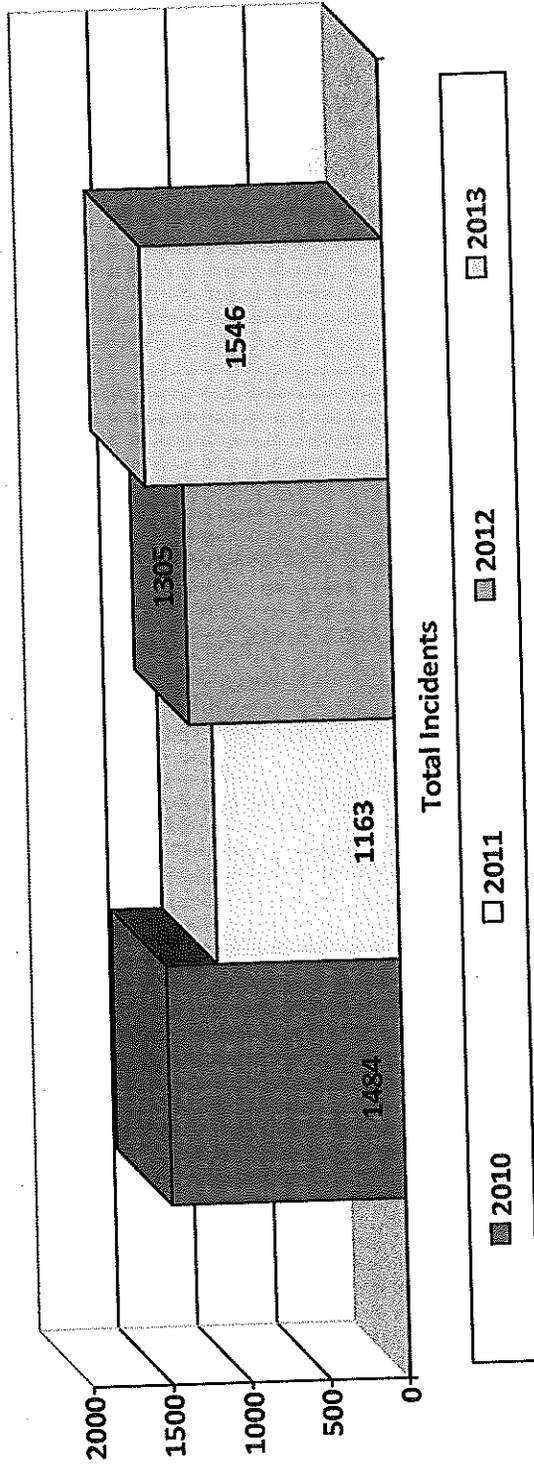
Incident Summary Report

Report Description

Timeframe : From 2013-11-01 00:00:00 To 2013-11-30 23:59:00
Location : MunicipalArea | SUPERIOR TOWNSHIP
User Comments : Superior

Offense Class Code	Offense Class Description	Count
3333	ASSIST MOTORIST	10
3333	ASSIST OTHER GOVT AGENCY	1
3334	ASSIST OTHER GOVT AGENCY	15
3336	ASSIST CITIZEN	3
3351	CIVIL - LANDLORD / TENANT	7
3355	CIVIL MATTER - OTHER	2
3399	ALL OTHER	7
3501	OPEN GENERIC	4
3503	OPEN GENERIC	3
3508	OPEN GENERIC	16
3509	OPEN GENERIC	14
3523	OPEN GENERIC	2
3524	OPEN GENERIC	4
3535	OPEN GENERIC	2
3560	OPEN GENERIC	1
3596	OPEN GENERIC	51
3597	OPEN GENERIC	4
3599	OPEN GENERIC	22
3702	ROAD HAZARD	4
3704	ABANDONED AUTO	1
3706	VEHICLE IMPOUND	2
3708	PRIVATE IMPOUND	2
3728	PARKING COMPLAINT	188
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	1
3799	TRAFFIC MISC	8
3804	ANIMAL COMPLAINT	2
3808	ANIMAL BITE / SCRATCH	1
3812	ANIMAL PICK-UP - ALIVE	38
3902	BURGLARY ALARM	6
3907	PANIC ALARM	1
4598	MISCELLANEOUS - TTTT	5
4599	MISCELLANEOUS - UUUU	
Grand Total:		626

MacArthur Blvd Four Year Activity Report



Incident Summary Report

Report Description

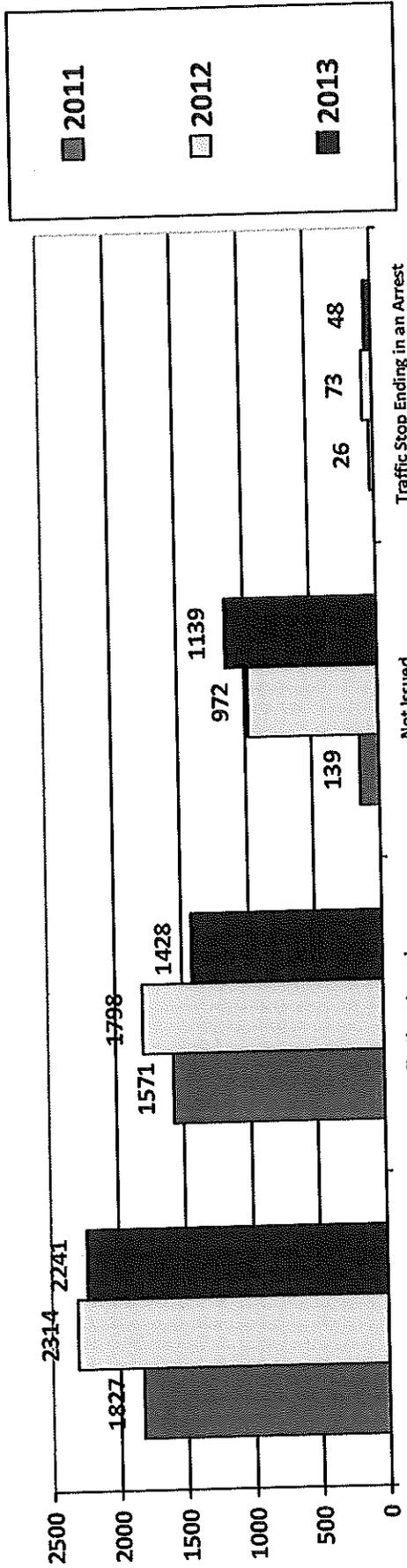
Timeframe : From 2013-11-01 00:00:00 To 2013-11-30 23:59:00

Location : 6

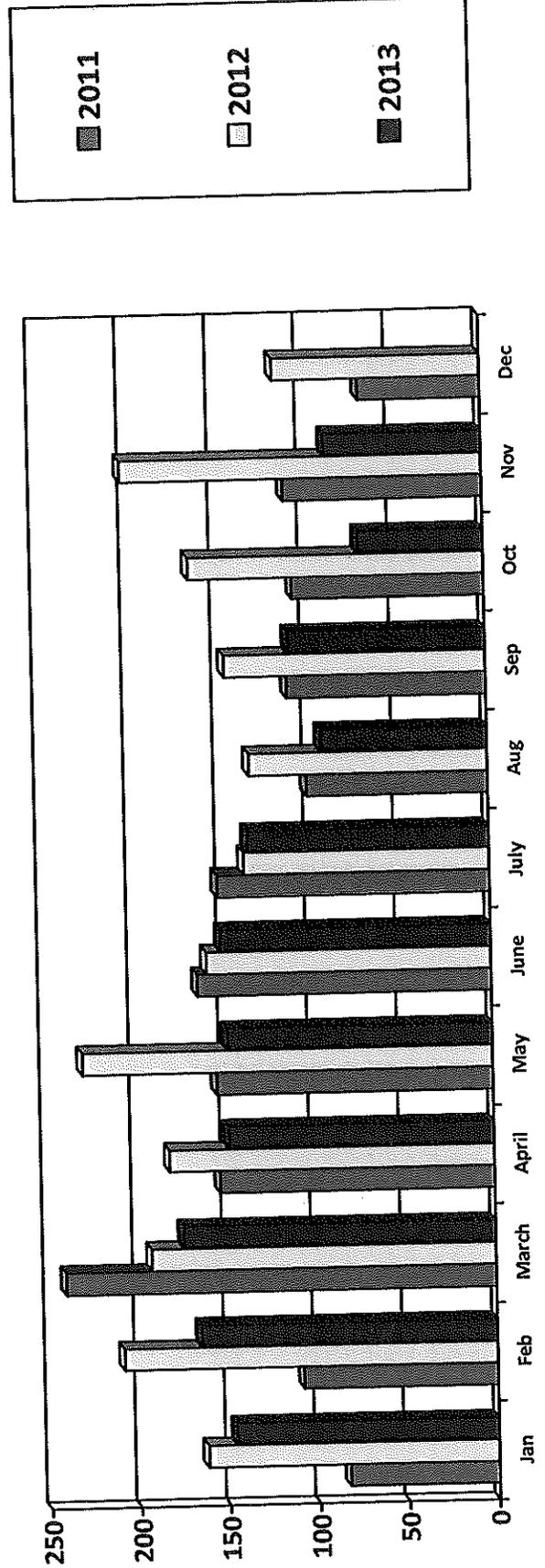
User Comments : Macarthur

Offense Class Code	Offense Class Description	Count
320	ROBBERY - STRONG-ARM	1
430	ASSAULT - OTHER WEAPON	1
450	ASSAULT AND BATTERY	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	1
521	BURGLARY - NO FORCE - RESIDENTIAL	1
670	IN A BUILDING	1
699	LARCENY - ALL OTHER	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	2
2560	TRESPASS	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	1
2820	RUNAWAY	1
2931	OPS LICENSE SUSPENDED / REVOKED	1
3010	FELONY	2
3020	MISDEMEANOR	2
3040	FELONY - O/JURIS	4
3050	MISDEMEANOR - O/JURIS	4
3299	WELFARE CHECK	3
3310	FAMILY TROUBLE	1
3318	FOUND PROPERTY	10
3324	SUSPICIOUS CIRCUMSTANCES	7
3328	SUSPICIOUS PERSONS	2
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	3
3331	ASSIST MEDICAL	1
3333	ASSIST MOTORIST	4
3336	ASSIST CITIZEN	2
3355	CIVIL MATTER - OTHER	1
3399	ALL OTHER	1
3501	OPEN GENERIC	4
3503	OPEN GENERIC	1
3508	OPEN GENERIC	10
3509	OPEN GENERIC	1
3524	OPEN GENERIC	18
3597	OPEN GENERIC	1
3599	OPEN GENERIC	2
3702	ROAD HAZARD	48
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	1
3812	ANIMAL PICK-UP - ALIVE	1
3902	BURGLARY ALARM	1
Grand Total:		149

Superior Twp



Citations by Month





Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/04/2013

12:00 AM

Assistance Into Area: Superior Twp.

11/1/2013 - 11/30/2013

Log #	Deputy ID / Name	Date/Time	Type
420622	1137 RISHA, MATTHEW	11/3/2013 8:45 AM	Traffic Stop
Location: 1642 STEPHENS DR		Minutes: 10	Assignment Area: Salem Twp
Comments: Disp: En-route to Salem twp I observed a traffic violation and stopped the vehicle for disregard a red signal and issued ticket for same		Assist Into: Ann Arbor Twp.	
420724	1123 WALLACE, SAMUEL D	11/4/2013 7:20 AM	Service Request Assist
Location: 1642 STEPHENS DR		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: Dispo: Backed Dep. Gebauer w/DV complaint. Approved by Sgt. Bell		Assist Into: Superior Twp.	
421404	2027 SPIKE, JESS L	11/7/2013 5:30 PM	Service Request Assist
Location: GEDDES/PROSPECT		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: GEDDES/PROSPECT / SHOTS / ASST TO DEP PELTIER - PER SGT CAMPBELL		Assist Into: Superior Twp.	
421887	1123 WALLACE, SAMUEL D	11/11/2013 3:55 AM	Service Request Assist
Location: 1614 WIARD BLVD		Minutes: 20	Assignment Area: Ypsilanti Twp
Comments: Back Dep. Reich w/family trouble complaint. Cancelled prior to arrival. approved by Sgt. Mahalick		Assist Into: Superior Twp.	
423106	1530 RUSH, HORACE E	11/18/2013 5:30 PM	Service Requests
Location: HOGBACK/HRD		Minutes: 75	Assignment Area: Dexter/Dexter Twp/Webster Twp
Comments: I was dispatched to the location for a car vs. deer crash. I arrived and filed an Ecrash report.		Assist Into: Ann Arbor Twp.	
423106	1530 RUSH, HORACE E	11/18/2013 9:10 PM	Service Requests
Location: 435 VILLAGE GREEN BLVD 201		Minutes: 25	Assignment Area: Dexter/Dexter Twp/Webster Twp
Comments: We were dispatched to the location for a check the well being of a subject. We arrived and spoke to the resident who was fine.		Assist Into: Ann Arbor Twp.	
423106	1530 RUSH, HORACE E	11/18/2013 11:20 PM	Service Requests
Location: GEDDES/SUPERIOR		Minutes: 30	Assignment Area: Dexter/Dexter Twp/Webster Twp
Comments: I was dispatched to the location for a car vs. deer crash. I arrived and spoke to the driver and filed an Ecrash Report		Assist Into: Superior Twp.	
423154	1749 CRATSENBURG, JOHN A	11/19/2013 6:05 AM	Service Request Assist
Location: ST JOE ER		Minutes: 40	Assignment Area: Ypsilanti Twp
Comments: ASSIST GEBAUER WITH SUBJECTS THREATENIGN FA VICTIM AT ST JOE WHO ALSO STOLE A NURSES CELL PHONE. 628		Assist Into: Superior Twp.	
423738	1582 LOWE, GARY C	11/22/2013 2:40 AM	Service Request Assist
Location: 8976 MACARTHUR BLVD		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: Back Superior untis w/shots fired complaint. Approved by Sgt. Egeler.		Assist Into: MacArthur Blvd Contract	
423736	1714 YEE, RAY MAND	11/22/2013 2:50 AM	Service Request Assist
Location: 8976 MACARTHUR		Minutes: 25	Assignment Area: Ypsilanti Twp



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/04/2013

12:00 AM

Assistance Into Area: Superior Twp.

11/1/2013 - 11/30/2013

Log #	Deputy ID / Name	Date/Time	Type	Assist Into
Comments: ASSIST 767 PER 632				
424122	1123 WALLACE, SAMUEL D	11/25/2013 6:30 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9135 ACSOT DR		Minutes: 30	Assignment Area: Ypsilanti Twp	
Comments: Dispo: Backed Dep. Gebauer w/family trouble. Approved by Sgt. Mahalick				
424202	1654 GUYNES, THOMAS V	11/25/2013 12:30 PM	Service Request Assist	Superior Twp.
Location: 1788 SAVANNAH		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: ASST 763 UNSECURED DOOR WENT PER 639 CANCELLED EN ROUTE SCENE SECURE				
424524	1137 RISHA, MATTHEW	11/27/2013 9:20 AM	Traffic Stop	Ann Arbor Twp.
Location:		Minutes: 15	Assignment Area: Salem Twp	
Comments: While heading to Salem Twp after getting a carwash I made a traffic stop in Ann Arbor Twp. I issued a ticket for Careless Driving SH288971				
424653	1714 YEE, RAY MAND	11/28/2013 4:20 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9124 MACARTHUR		Minutes: 30	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 789 PER 632				

Total Minutes: 405 (6 hours 45 minutes)

Dexter/Dexter Twp/Webster Twp	3 trips totaling	130 minutes
Salem Twp	2 trips totaling	25 minutes
Ypsilanti Twp	9 trips totaling	250 minutes
Total:	14 trips totaling	405 minutes



Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

12/4/2013 07:35 AM

Assignment Area: Superior Twp/Ann Arbor Twp

11/1/2013 - 11/30/2013

Log #	Deputy ID / Name	Date/Time	Minutes
420411	1360 REICH, DEAN A Type: Service Request Assist Comments: ASSISTED YPSI TWP UNITS PER 626 / UNFOUNDED	11/01/13 21:00 Location: 528 CLARK Area: Ypsilanti Twp.	10
420422	1788 VANTUYL, MARK A Type: Service Request Assist Comments: DISP: ASSIST WITH SHOTS FIRED/POSSIBLE SUBJECT DOWN. CLEARED TO ASSIST PER 626.	11/01/13 21:00 Location: 528 E CLARK Area: Ypsilanti Twp.	10
420559	1810 CARTER, ANDREW N Type: Service Request Assist Comments: DISP: BACK-UP YPSI UNITS / DISORDERLY PERSON(S) / PER 628 / ALL SECURE	11/03/13 1:30 Location: 1377 HUNTER Area: Ypsilanti Twp.	15
420651	1810 CARTER, ANDREW N Type: Service Request Assist Comments: DISP: BACK-UP 723 / DISORDERLY - MENTAL / PER 638 - SECURE / TOT HVA	11/03/13 20:10 Location: 241 N OUTER LN Area: Ypsilanti Twp.	30
421017	1530 RUSH, HORACE E Type: Service Requests Comments: I was dispatched to the location for a DV report; i arrived and found it was more of a EDP, Child Abuse, and CPS was contacted; After counseling the family all left together	11/05/13 18:45 Location: 4125 WASHTEAW Area: County Facilities	120
421031	1138 VISEL, GERROD T Type: Service Request Assist Comments: Assist 626	11/05/13 19:50 Location: HOLMES & HARRIS Area: Ypsilanti Twp.	15
421186	1138 VISEL, GERROD T Type: Other Comments: Firestone- Oil Change	11/06/13 15:00 Location: Area: County Wide	60
421186	1138 VISEL, GERROD T Type: Service Requests Comments: Assist Canton PD With Vehicle SNIFF (2002 Pontiac Grand Am blk/ 2D DAA2040)	11/06/13 21:40 Location: FORD/ I275 Area: Outside County	50
421379	1918 PELTIER, SHANE C Type: Service Request Assist Comments: DISP: ASSIST 715 - SGT. ARMSTRONG	11/07/13 18:45 Location: PROSPECT / CLARK Area: Ypsilanti Twp.	60
421524	1138 VISEL, GERROD T Type: Service Requests Comments: ASSIST 7M1 (TRAFFIC STOP)	11/08/13 10:10 Location: GROVE & BRIDGE Area: Ypsilanti Twp.	35
421524	1138 VISEL, GERROD T Type: Service Request Assist Comments: ASSIST YPSI TWP UNITS (WIESE)	11/08/13 16:30 Location: SHELLY & ANDREA Area: Ypsilanti Twp.	15
421524	1138 VISEL, GERROD T Type: Service Requests Comments: K9 ASSIST (FORFEITURE)	11/08/13 16:45 Location: SHELLY & SMITH Area: Ypsilanti Twp.	60
421766	1918 PELTIER, SHANE C Type: Service Request Assist Comments: DISP: ASSIST 714 PER 628	11/10/13 5:40 Location: 860 TWIN TOWERS Area: Ypsilanti Twp.	10
421993	1763 GEBAUER, JOEL J Type: Service Request Assist Comments: ASSIST YPT UNITS RA W/121 PER 628	11/12/13 4:50 Location: 123 RUSSELL Area: Ypsilanti Twp.	25
421993	1763 GEBAUER, JOEL J Type: Service Request Assist Comments: FULLY ENGULFED STRUCTURE OCCUPIED ASSIST YPT UNITS PER 628	11/12/13 6:25 Location: 930 HOLMES Area: Ypsilanti Twp.	40

422534	351 CROVA, JOSEPH MARIO	Date/Time: 11/15/13	2:20	Minutes: 20
Type:	Service Requests	Location: 151 LAMAY	Area: Ypsilanti Twp.	
Comments:	disp: assist ypsi units look for foot chase suspect util per sgt eggeler			
422549	1763 GEBAUER, JOEL J	Date/Time: 11/15/13	2:30	Minutes: 30
Type:	Service Request Assist	Location: 151 LAMAY	Area: Ypsilanti Twp.	
Comments:	ASSIST 712 DRIVER FLED ON FOOT OUT OF CAR BOL UTL PER 632			
422549	1763 GEBAUER, JOEL J	Date/Time: 11/15/13	3:45	Minutes: 25
Type:	Service Request Assist	Location: 1276 HOLMES	Area: Ypsilanti Twp.	
Comments:	NO PROSECUTION SOUGHT/ADVISED			
422660	1788 VANTUYL, MARK A	Date/Time: 11/15/13	16:35	Minutes: 105
Type:	Service Requests	Location: 2201 HOGBACK RD	Area: Pittsfield Twp.	
Comments:	DISP: TRANSPORTED SUBJECT TO ANN ARBOR VA HOSPITAL. CLEARED TO RESPOND PER SGT ARCHER.			
422784	1803 MONTGOMERY, JOSEPH J	Date/Time: 11/16/13	14:05	Minutes: 20
Type:	Service Request Assist	Location: 1507 HOLMES RD	Area: Ypsilanti Twp.	
Comments:	ASSIST TO YPSI PER 638			
422901	1803 MONTGOMERY, JOSEPH J	Date/Time: 11/17/13	13:00	Minutes: 40
Type:	Service Request Assist	Location: 127 DEVONSHIRE ST	Area: Ypsilanti Twp.	
Comments:	ASSIST TO YPIS PER 638			
423612	1810 CARTER, ANDREW N	Date/Time: 11/21/13	13:50	Minutes: 15
Type:	Service Request Assist	Location: 1528 ANDREA	Area: Ypsilanti Twp.	
Comments:	DISP: ASSIST 729 WITH DISORDERLY PERSON / PER 639 / SECURE			
423970	1530 RUSH, HORACE E	Date/Time: 11/23/13	22:45	Minutes: 20
Type:	Service Request Assist	Location: CLARK/PROSPECT	Area: Ypsilanti Twp.	
Comments:	I assisted 701 with a traffic stop at the location....			
424086	1530 RUSH, HORACE E	Date/Time: 11/24/13	19:15	Minutes: 20
Type:	Service Request Assist	Location: CLARK/RIVER	Area: Ypsilanti Twp.	
Comments:	I assisted 701 with a traffic stop occupied by (4) subjects.			
424061	1918 PELTIER, SHANE C	Date/Time: 11/24/13	22:10	Minutes: 20
Type:	Service Request Assist	Location: CLARK / MIDWAY	Area: Ypsilanti Twp.	
Comments:	DISP: ASSIST 723 - 638			
424896	1775 FARMER, HOLLY C	Date/Time: 11/30/13	9:25	Minutes: 15
Type:	Service Request Assist	Location: 1277 STAMFORD	Area: York Twp.	
Comments:	1277 stamford disorderly subject-util/goa			
424896	1775 FARMER, HOLLY C	Date/Time: 11/30/13	10:00	Minutes: 15
Type:	Traffic Stop	Location:	Area: York Twp.	
Comments:	dixboro/plymouth speed-vw			
424896	1775 FARMER, HOLLY C	Date/Time: 11/30/13	10:20	Minutes: 40
Type:	Service Requests	Location: 3540 DIXBORO	Area: York Twp.	
Comments:	5531 spring hill/3540 dixboro ln found property recovered sig sauer mag with 9mm bullets			
424896	1775 FARMER, HOLLY C	Date/Time: 11/30/13	11:20	Minutes: 20
Type:	Service Requests	Location: 101 UNDERDOWN	Area: York Twp.	
Comments:	101 underdown alarm-unfounded			
424896	1775 FARMER, HOLLY C	Date/Time: 11/30/13	12:00	Minutes: 30
Type:	Service Requests	Location: OVERBROOK/SPRINGHILL	Area: York Twp.	
Comments:	overbrook/springhill suspicious subject-taxi driver just tired was sleeping			
424896	1775 FARMER, HOLLY C	Date/Time: 11/30/13	12:55	Minutes: 95
Type:	Traffic Stop	Location:	Area: York Twp.	
Comments:	ford/plymouth dwls/improper tags on plate/warrants sh290859			
424941	1138 VISEL, GERROD T	Date/Time: 11/30/13	16:30	Minutes: 60
Type:	Other	Location:	Area: County Wide	
Comments:	Pick up K9 From Home After Leaving UofM Game (639 Advised)			

Total Minutes: 1145

(19 hours 5 minutes)

County Facilities:	1	trips totaling	120	minutes
County Wide:	2	trips totaling	120	minutes
Outside County:	1	trips totaling	50	minutes
Pittsfield Twp.:	1	trips totaling	105	minutes
York Twp.:	6	trips totaling	215	minutes
Ypsilanti Twp.:	21	trips totaling	535	minutes

Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Date Range: 11/1/2013 - 11/30/2013

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
1094 BALLOU, DOUGLAS R	22		64	22	10	3							24		
1810 CARTER, ANDREW N	10	5	21	23	9		1	1	1	1	1	8	3		
1781 CORRIE, PAUL E	1			1											
1749 CRATSENBURG, JOHN A	2		4												
351 CROVA, JOSEPH MARIO	16		29	15	8	2		1				2	2		
1125 ELZINGA, MARK G	3		5	3									2		
1775 FARMER, HOLLY C	1		1												
1763 GEBAUER, JOEL J	13	6	20	10	8	1							6		
1177 GORNEY, JOHN ARTHUR	1		2	1									1		
322 HARVEY JR, JEFFREY CRAIG	2		2	7											
756 HENDRICKS, AARON SCOTT	1		1												
744 HILOBUK, JEREMY MICHAEL	3														
1986 HOUK, RICHARD A	3	1	5	3	1	1									
1185 HUNT, CHARLES ALAN	13	4	24	27	8	2		3					6		1
736 KOVACH, EDWARD LOUIS	2		2												
1653 MAROCCO, MICHAEL S	5														
1803 MONTGOMERY, JOSEPH J	19	8	11	23	8			1		1		3			
1918 PELTIER, SHANE C	20	1	46	64	11	6	4	2		4		4	5		
1360 REICH, DEAN A	19	4	40	16	1	5		1					21		

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
952 REX, BRIAN ANDREWS	19	1	22	24	9	4	1	2	1			4	28		1
1050 ROSS, JEREMY DAVID	14		36	9	12	1							3		
1530 RUSH, HORACE E	17		40	7	35	7	3	4	1	4					
461 SCAFASCI, JOHN ALBERT	2		3												
267 STANTON, ROBERT DAVID	17		39	2	12	1							2		
1788 VANTUYL, MARK A	12	1	26	13	11	5							5		1
1138 VISEL, GERROD T	6		6	4	3		1			1		1			
1715 WEBB, BRIAN J	1		1												
1807 WION, JESSICA M	1			2											
Grand Total:	240	36	450	276	146	38	10	14	4	11	1	22	108	0	3



Washtenaw County Sheriff's Activity Log

12/04/2013

Activity Log Area Summary Report

7:21 AM

Area: MacArthur Blvd Contract

Date Range: 11/1/2013 - 11/30/2013

Deputy Log

Total Administrative Duty:	46 for a total of	1290 minutes
Total Briefing:	2 for a total of	25 minutes
Total Court (Overtime):	3 for a total of	720 minutes
Total Community Relations:	8 for a total of	335 minutes
Total Court Off-Duty:	1 for a total of	120 minutes
Total Deputy Join Shift:	4 for a total of	0 minutes
Total Deputy Left Shift:	10 for a total of	0 minutes
Total Follow Up:	15 for a total of	650 minutes
Total Out of Service:	5 for a total of	15 minutes
Total Property Check:	215 for a total of	4005 minutes
Total Proactive Patrol:	117 for a total of	2835 minutes
Total Special Detail:	1 for a total of	60 minutes
Total Selective Enforcement:	156 for a total of	3910 minutes
Total Self-Initiated Activity:	14 for a total of	450 minutes
Total Service Request:	62 for a total of	1745 minutes
Total Service Request Assist:	18 for a total of	425 minutes
Total Training:	1 for a total of	25 minutes
Total Traffic Stop:	62 for a total of	945 minutes
Total # of Activities:	740 for a total of	17555 minutes

Supervisor Log

Total Administrative Duty:	31 for a total of	1420 minutes
Total Briefing:	16 for a total of	365 minutes
Total Community Relations:	2 for a total of	130 minutes
Total Deputy Join Shift:	3 for a total of	0 minutes
Total Deputy Left Shift:	3 for a total of	0 minutes
Total Follow Up:	1 for a total of	15 minutes
Total Out of Service:	7 for a total of	0 minutes
Total Property Check:	2 for a total of	80 minutes
Total Proactive Patrol:	34 for a total of	1535 minutes
Total Special Detail:	1 for a total of	45 minutes
Total Selective Enforcement:	2 for a total of	50 minutes
Total Self-Initiated Activity:	2 for a total of	85 minutes
Total Service Request:	3 for a total of	75 minutes
Total Service Request Assist:	5 for a total of	85 minutes
Total Training:	1 for a total of	50 minutes

Supervisor Log

Total Traffic Stop: 2 for a total of 40 minutes
Total # of Activities: 115 for a total of 3975 minutes
Total MacArthur Blvd Contract: 855 for a total of 21530 minutes (358 hours 50 minutes)



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/04/2013

Assistance Into Area: MacArthur Blvd Contract

12:00 AM

11/1/2013 - 11/30/2013

Log #	Deputy ID / Name	Date/Time	Type	Location	Minutes	Assignment Area	Comments	Assist Into
420622	1137 RISHA, MATTHEW	11/3/2013 8:45 AM	Traffic Stop		10	Salem Twp	Disp: En-route to Salem twp I observed a traffic violation and stopped the vehicle for disregard a red signal and issued ticket for same	Ann Arbor Twp.
420724	1123 WALLACE, SAMUEL D	11/4/2013 7:20 AM	Service Request Assist	1642 STEPHENS DR	25	Ypsilanti Twp	Dispo: Backed Dep. Gebauer w/DV complaint. Approved by Sgt. Bell	Superior Twp.
421404	2027 SPIKE, JESS L	11/7/2013 5:30 PM	Service Request Assist	GEDDES/PROSPECT	30	Ypsilanti Twp	GEDDES/PROSPECT / SHOTS / ASST TO DEP PELTIER - PER SGT CAMPBELL	Superior Twp.
421887	1123 WALLACE, SAMUEL D	11/11/2013 3:55 AM	Service Request Assist	1614 WIARD BLVD	20	Ypsilanti Twp	Back Dep. Reich w/family trouble complaint. Cancelled prior to arrival. approved by Sgt. Mahalick	Superior Twp.
423106	1530 RUSH, HORACE E	11/18/2013 5:30 PM	Service Requests	HOGBACK/HRD	75	Dexter/Dexter Twp/Webster Twp	I was dispatched to the location for a car vs. deer crash. I arrived and filed an Ecrash report.	Ann Arbor Twp.
423106	1530 RUSH, HORACE E	11/18/2013 9:10 PM	Service Requests	435 VILLAGE GREEN BLVD 201	25	Dexter/Dexter Twp/Webster Twp	We were dispatched to the location for a check the well being of a subject. We arrived and spoke to the resident who was fine.	Ann Arbor Twp.
423106	1530 RUSH, HORACE E	11/18/2013 11:20 PM	Service Requests	GEDDES/SUPERIOR	30	Dexter/Dexter Twp/Webster Twp	I was dispatched to the location for a car vs. deer crash. I arrived and spoke to the driver and filed an Ecrash Report	Superior Twp.
423154	1749 CRATSENBURG, JOHN A	11/19/2013 6:05 AM	Service Request Assist	ST JOE ER	40	Ypsilanti Twp	ASSIST GEBAUER WITH SUBJECTS THREATENIGN FA VICTIM AT ST JOE WHO ALSO STOLE A NURSES CELL PHONE. 628	Superior Twp.
423738	1582 LOWE, GARY C	11/22/2013 2:40 AM	Service Request Assist	8976 MACARTHUR BLVD	30	Ypsilanti Twp	Back Superior untis w/shots fired complaint. Approved by Sgt. Egeler.	MacArthur Blvd Contract
423736	1714 YEE, RAY MAND	11/22/2013 2:50 AM	Service Request Assist	8976 MACARTHUR	25	Ypsilanti Twp		



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/04/2013

Assistance Into Area: MacArthur Blvd Contract

12:00 AM

11/1/2013 - 11/30/2013

Log #	Deputy ID / Name	Date/Time	Type	Assignment Area
Comments: ASSIST 767 PER 632				
Assist Into: MacArthur Blvd Contract				
424122	1123 WALLACE, SAMUEL D	11/25/2013 6:30 AM	Service Request Assist	
Location: 9135 ACSOT DR		Minutes: 30	Assignment Area: Ypsilanti Twp	
Comments: Dispo: Backed Dep. Gebauer w/family trouble. Approved by Sgt. Mahalick				
Assist Into: Superior Twp.				
424202	1654 GUYNES, THOMAS V	11/25/2013 12:30 PM	Service Request Assist	
Location: 1788 SAVANNAH		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: ASST 763				
UNSECURED DOOR WENT PER 639				
CANCELLED EN ROUTE SCENE SECURE				
424524	1137 RISHA, MATTHEW	11/27/2013 9:20 AM	Traffic Stop	
Location:		Minutes: 15	Assignment Area: Salem Twp	
Comments: While heading to Salem Twp after getting a carwash I made a traffic stop in Ann Arbor Twp. I issued a ticket for Careless Driving SH288971				
Assist Into: Ann Arbor Twp.				
424653	1714 YEE, RAY MAND	11/28/2013 4:20 AM	Service Request Assist	
Location: 9124 MACARTHUR		Minutes: 30	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 789 PER 632				
Assist Into: MacArthur Blvd Contract				

Total Minutes: 405 (6 hours 45 minutes)

Dexter/Dexter Twp/Webster Twp	3 trips totaling	130 minutes
Salem Twp	2 trips totaling	25 minutes
Ypsilanti Twp	9 trips totaling	250 minutes
Total:	14 trips totaling	405 minutes

Memorandum

To: Superior Township Board of Trustees
From: Keith Lockie
Date: December 16, 2013
Re: Utility Department Report

- The new check valves, installed at the Clark Rd. Lift Station, were inspected by Department personnel. Both valves were found to be operating as expected.
- Water Main breaks occurred, and were repaired, at:
 1. Sycamore Meadows – We assisted FTL Const. in isolating the break.
 2. Sheffield near Glendale – We repaired a shear break with a band. Positive pressure was maintained during the repair.
 3. Fairfax Manor – Department personnel repaired the break, near the Geddes Rd. Non-Motorized Trail. Trail was damaged during the repair. Trail is temporarily repaired with gravel, but will need to be re-asphalted in the spring. Positive pressure was maintained during the repair. This break resulted in 18 hours of overtime for our personnel.
- The painting of the LeForge Rd. Booster Station was completed, which was the last item to be completed on the renovation. The final check, in the amount of \$2,381.20 was sent to EFI.
- Utility and OHM are investigating a refurbishment of the Clark Rd. Lift Station. The floor has deteriorated very badly and is in need of repair.
- Our application for a SAW grant was submitted to the State on November 27, 2013, by OHM, in the amount of \$454,500 (\$505,000 less the Township's share of \$50,500).



**PARKS & RECREATION
INTEROFFICE MEMO**

DATE: November 25, 2013
TO: Dave Phillips
CC:
FROM: Keith Lockie
RE: 2014 Park Commission Meeting Schedule

As decided at the November 25, 2013 Park Commission meeting, the following is the 2014 Park Commission meeting schedule. All meetings will be on the third Monday of the month and will start at 6:30 p.m., unless noted. Additionally, all meetings will be held at the Old Township Hall.

- January 21 (Tuesday, due to Martin Luther King Day)
- February 18 (Tuesday, due to Presidents' Day)
- March 17
- April 21
- May 19
- June 16
- July 21
- August 18
- September 15
- October 20
- November 17
- December 15

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
SEPTEMBER 16, 2013
ADOPTED MINUTES
PAGE 17**

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Treasurer and Clerk be two percent (2%) higher in 2014 than their compensation in 2013 as listed in the 2014 budget adopted by the Superior Charter Township Board of Trustees.

BE IT FURTHER RESOLVED: that the compensation for the Trustees to remain the same.

Ayes: Caviston, Green, Lewis, Williams, McFarlane, Phillips, McKinney

Nays: None

Absent: None

The motion carried.

H. AUTUMN WOODS DEVELOPMENT L.L.C. , RELEASE AND SETTLEMENT AGREEMENT

Autumn Woods L.L.C. has offered to convey the approximately 8.5 acres that was withdrawn from the Autumn Woods condominium development to the Township in exchange for the Township releasing them from completing payment of the \$28,858.47 they owe the Township for water and sewer availability fees plus some other considerations.

In a memo dated September 13, 2013, Attorney Fred Lucas, outlined issues relating to entering into the agreement. He indicated the Township should consider if the value of the property merits releasing the developer from the obligations under the development agreement. Board members expressed general support for the agreement but indicated there were items as indicated in Attorney Lucas' memo that needed to be addressed.

It was moved by Phillips, seconded by McKinney, for the Board to tentatively approve the Release and Settlement Agreement between Autumn Woods L.L.C. and the Township subject to the following conditions: 1.) all issues addressed in Attorney Fredrick Lucas' September 13, 2013 Memo, Autumn Woods Development L.L.C. are resolved to the satisfaction of the Superior Township Board of Trustees; 2.) the revised Release and Settlement Agreement shall be brought back before the Superior Township Board of Trustees for final approval and approval to sign;

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
SEPTEMBER 16, 2013
ADOPTED MINUTES
PAGE 18**

3.) a Phase 1 environmental assessment will be completed at the Township's cost and the results will be satisfactory to the Superior Township Board of Trustees.

The motion carried by unanimous voice vote.

I. METRO ACT RIGHT OF WAY PERMIT EXTENSION

The Metro Act Right of Way Permit was originally signed by the Township in 2003. It allows the Township to receive fees when utilities work within the right-of-way. \$8,862 was budget for this revenue in the FY2013 budget.

It was moved by McKinney, seconded by Lewis, to approve the Metro Act Right of Way Extension and to authorize the Supervisor to sign the extension..

The motion carried by unanimous voice vote.

J. STREETLIGHT ASSESSMENTS

In a memo dated September 16, 2013, Susan Mumm, Accountant, calculated the total annual street light assessment for 2013 to be \$89,351.83. She also calculated the annual assessment per parcel for the various streetlight districts.

It was moved by McKinney, seconded by Green, for the Board to approve the Streetlight Assessment for 2013 as provided by Susan Mumm with her memo dated September 16, 2013. :

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Lewis, that the bills be paid as submitted in the following amounts: Law- \$14,375.14; Utilities- \$7,070.50 for a total of \$21,454.64. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

Marion Morris complained about speeding vehicles on Prospect Road. Another member of the audience complained about erratic drivers in the Dixboro village area. He some are speeding

Memorandum



To: Township Board
Organization: Superior Charter Township
From: Frederick Lucas
Date: September 13, 2013
Subject: Autumn Woods Development, LLC

This document is subject to the attorney-client privilege, exempt from disclosure pursuant to MCL§15.243(h), and may be considered in a closed session under MCL§15.268(h).

At the request of the Township clerk, David Phillips I have reviewed the proposed release and settlement agreement submitted by Autumn Woods Development LLC ("Autumn Woods"). Before getting into the specifics of my review, a short review of the events leading up to the presentation of this proposal is in order.

Autumn Woods entered into a development agreement with the Township in September of 2002 to develop a residential condominium project known as Autumn Woods Condominium. Initially, the development encompassed 20.05 acres with eight buildings containing a total of 64 residential units. Of the eight buildings proposed in the original development agreement, only five have been built.

In December of 2011, the developer notified the Township and residents of the development that, pursuant to the provisions of the Master Deed and in accordance with the Michigan Condominium Act, it intended to contract the withdraw a portion of the land from the development (hereafter referred to as the "released land"). The released land includes the property on which the three unbuilt buildings (Buildings A, B & H as shown on the original plans) would have been located.

Following the contraction of the condominium development, Autumn Woods approached the Township about the prospect of deeding the released land to the Township in exchange for the Township releasing Autumn Woods from certain unmet obligations under the terms of the Development Agreement. These unmet obligations include most notably:

- Payment of \$28,858.47 pursuant to a contract for water and sewer availability.
- Construction of a non-motorized trail as shown on the original plans.

Prior to responding to the developers proposal, representatives of the Township met with and discussed the possibility of the Township acquiring the released land with residents of the development. It is my understanding that the residents indicated that

they would not oppose the Township's acquisition of this land.

Consequently, the parties conducted negotiations regarding the transfer of land to the Township and the proposed release and settlement agreement which you have been provided was drafted by the developer and sent to the Township for the Board's consideration.

The following are my comments and recommendations.

1. The release provides that this transfer is an "as is" conveyance. This means that the developer is transferring the title to this land to the Township without any warranties or representations regarding its condition. What this means for the Township is that should be sure that there are no hidden environmental defects in the property before acquiring title.
2. The release calls for a quit claim deed. A quit claim deed conveys title to the property but does not warrant that the transferor has good title to the property. While I would prefer a warranty deed, as long as we have received a title policy showing that the developer has marketable title and that there are no liens on the property, we could live with a quit claim deed.
3. I am more concerned with the fact that agreement does not obligate the developer to provide the Township with a title insurance policy. Under the agreement, if the Township wants title insurance it must pay for it at Township expense. I would recommend requiring the developer to provide and pay for a title policy for the released land.
4. While not specifically covered in the release I think it is important for the Township to consider the effect that the transfer on the released land will have on the approved area plan. Since the Township is acquiring the land in fee, the Township will be able to control any development that may go onto this parcel but I think that it would be prudent for the Township to require that the developer, at the developer's cost, seek approval for an amendment to the area plan prior the Township acquiring title. The amended area plan would include only that land which is presently developed and would not cover the released land. The released land would still continue to be zoned PC, but before any new owner could develop the released land, a new area plan for the released land would have to been submitted and approved by the Township.
5. The release does not mention the removal of the construction trailer and properly disconnecting utility lines which were installed to service the unbuilt Building H.

These items should included in the agreement.

6. The following items also need to be clarified before executing any agreement:
 - a. Maintenance of the road
 - b. Maintenance of the detention pond
 - c. Cutting of grass near detention pond
 - d. Connection to existing utilities

It would be my suggestion that concurrently with the execution of the release and settlement agreement that the Township execute an agreement with the Condominium Owners Association setting forth the obligations of the parties concerning these items.

In conclusion, in considering whether the Township should enter into this agreement, the Board should consider the value of the land being received merits releasing the developer from its obligations under the development agreement. Also the Township should keep in mind that as the fee owner of the released land, the Township will be responsible for maintaining this land until such time as the Township can sell the land to a suitable buyer.

If you have any further questions please feel free to contact me.

Respectfully submitted,

LUCAS & BAKER

Frederick Lucas
Attorney at Law

Memorandum

To: Superior Township Board of Trustees
From: Keith Lockie
Date: December 16, 2013
Re: 2-Sensus AR5502 Handheld Radio Frequency Units

Background

The Utility Department requires Sensus handheld radio frequency units to download from the billing system the commercial routes to be read monthly, and to upload the data back into the billing system. Additionally, the handhelds are used by maintenance personnel to do manual re-reads on residential properties, as needed.

Problem Identified

The Department currently has one AR5502 unit and three AR4000 units. Of the three AR4000 units, two are now dead and Etna Supply is no longer supporting these units (AR4000). If our last AR4000 unit were to stop working, we would have no backup to our one AR5502 unit, which was recently repaired due to its failure.

Recommended Action

Etna Supply, located in Grand Rapids, has provided the attached quote in the amount of \$9,000 for two AR5502 handheld units. This quote is net of the trade-in for two AR4000 handhelds at a price of \$9,000 for two.

It is our recommendation that we purchase two Sensus AR5502 Handheld Radio Frequency units at a cost of \$18,000 less a trade-in value of \$9,000 (Etna Supply Quote # S100907055).

Funds are available in our Capital Reserves for this expenditure.

/attachment



ETNA SUPPLY - GRAND RAPIDS
 529 32ND ST SE
 GRAND RAPIDS, MI 49548
 616 241 5414
 Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
11/06/2013	S100907055
ETNA SUPPLY 529 32nd St SE PO BOX 637 GRAND RAPIDS, MI 49548-2392 P-616 241 5414 F-616 241 4786	
PAGE NO.	
1 of 1	

QUOTE TO:

SHIP TO:

SUPERIOR TWP YPSILANTI
 UTILITIES DEPARTMENT
 575 E CLARK ROAD
 YPSILANTI, MI 48198-9426

SUPERIOR TWP YPSILANTI
 UTILITIES
 575 E CLARK ROAD
 YPSILANTI, MI 48198

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
1838	QUOTE		Rolly Olney	
WRITER	SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Al Weber			11/20/2013	
ITEM #	ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
	2ea	SENSUS AR5502 RF-HHD RADIO FREQ	4500.00	9000.00
	2ea	SENSUS AR5006 AUXILLARY	0.00	0.00
	2ea	SENSUS FLEXNET COMMAND LINK SMART	0.00	0.00
	2ea	SENSUS FLEXNET GPS RECEIVER WITH	0.00	0.00

Taxes are not included!
 See Terms and Conditions on our website
<http://www.etnasupply.com/tcquotation>

Subtotal	9000.00
S&H Charges	0.00
Amount Due	9000.00

Prices are firm for 14 days. Price subject to change after 14 days.

Printed By: AWEBER on 11/6/2013 3:03:56 PM

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
DECEMBER 16, 2013
Resolution 2013-35

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 21st of October 2013, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by and supported by

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Section 3, Miscellaneous Fees, needs to be amended to reflect the current costs for the replacement of meters or MXU's at owner's request or because of negligence or intentional damage, and

WHEREAS, the Utility Department has recommended that the fees in Section 3, Miscellaneous Fees, be amended as follows (plus the cost of labor):

¾" meter- \$175.00

1" meter- \$215.00

1 ½" and larger meter-Township Cost + 10%

Delete the cost for 2" meters

MXU- \$175.00

WHEREAS, the Board finds that the proposed amended fees are reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township Superior Charter Township Utility Fund may not operate at a deficit, and

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective January 1, 2014.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 16, 2013.

David Phillips, Township Clerk

Date Certified

**SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH OCTOBER 21, 2013. SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

1. Service Rates:

- A. Water and sewer rates for Township customers served from the YCUA system.

Effective for Water Services Used Beginning November 1, 2013
Water \$4.49 per 100 cubic feet
Minimum quarterly billing \$44.90 (1000 cubic feet)

Effective for Wastewater Services Used Beginning November 1, 2013
Sewer \$3.216 per 100 cubic feet
Minimum quarterly billing \$32.16 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.

2. Service Rates:

- B. Water and sewer rates for Township customers served from the Ann Arbor Charter Township system.

Effective August 1, 2013
Water \$7.35 per 100 cubic feet
Minimum quarterly billing \$73.50 (1000 cubic feet)

Effective November 20, 2012
Sewer \$6.99 per 100 cubic feet
Minimum quarterly billing \$69.90 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.

WATER/SEWER SCHEDULE OF RATES

3. Miscellaneous Fees

Replace meters and/or MXUs at owner's request or because of negligent or intentional damage

3/4"	\$350.00 175.00
1"	\$390.00 215.00
1-1/2" - 1 1/2" & Larger	\$690.00 Township Cost + 10%
2"	\$875.00
MXU	\$175.00

Meters and MXUs as listed above plus labor.

4. Trunk and Transmission Fees

The owner of all premises connecting to the system shall pay in cash or cash equivalent the amount of Five Thousand Five Hundred Dollars (\$5,500.00) for connecting to the sewage system and Five Thousand Dollars (\$5,000.00) for connecting to the water system for each family dwelling unit equivalent. The following are examples of family dwelling units and are inclusive in that term, but are not exclusive in that they are the only items comprising the term "family dwelling unit":

- (a) Any single unit in the form of a building consisting of a dwelling for a single family.
- (b) Each living unit (commonly called apartment) in a building having multiple units.
- (c) Each lot in a mobile home park, and should two mobile homes be parked or connected to the same lot, each mobile home for that lot shall be subject to the trunk and transmission charge specified above. This does not apply to doublewide mobile homes used as one living unit.
- (d) Any other unit comprising a family dwelling space shall be considered a family dwelling unit.

All other miscellaneous building, including industrial and commercial building and any structures, publicly or privately owned, not specifically otherwise classified herewith shall be charged at the base unit rate of Five Thousand Five Hundred Dollars (\$5,500.00) for connecting to the sewage system and Five Thousand Dollars (\$5,000.00) for connecting to the water system plus the Unit Use Factor.

Landscaping irrigation systems serving residential platted subdivisions, condominium developments, site condominium developments, mixed use residential developments, commercial developments, and industrial developments shall be charged a Trunk and Transmission fee at the current Township rates based on 3 REU per acre of land to be irrigated.

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TYPE OF USE

UNIT USE FACTORS

Single Family Residential	Base unit rate
Auto Dealers	1.00 unit + 0.20 unit per thousand square feet.
Auxiliary dining room (open not than 20 hours per week)	2.00 unit per thousand square feet
Bar - See Restaurant	
Barber Shops	1.00 unit + 0.10 unit per chair
Beauty Shops	1.00 unit + 0.50 unit per booth
Boarding House	0.20 unit per bed
Boarding Schools	0.20 unit per bed
Bowling Alleys	1.50 unit per thousand square feet of general building area plus restaurant, bar, etc. at their respective unit factors
Car Wash do-it-yourself (coin operated, 10 gal of less per car)	1.00 unit per stall
Car Wash mechanical (without conveyor over 10 gals per car)	10.00 unit per stall
Car Wash conventional (with conveyor)	10.00 unit per twenty feet of conveyor
Churches	0.40 unit thousand square feet
Cleaners	1.00 unit per thousand square feet plus 1.50 unit per press
Convalescent Homes or Assisted Living complexes	1.00 unit + 0.50 unit per bed
Convents	0.20 unit per bed
Country Clubs	1.50 unit per thousand square feet of general building area plus restaurant, bar, swimming pool areas, etc. at their respective unit factors
Drug Stores	1.00 unit per thousand square feet
Factories (exclusive of industrial waste)	0.75 unit per thousand square feet (industrial waste will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon petition to the Township for such assignment)
Fraternal Organizations	0.50 unit per thousand square feet of general building area plus restaurant, bar, swimming pool area, etc. at their respective unit factor.
Grocery Stores - Supermarkets	0.80 unit per thousand square feet
Hospitals	1.00 unit + 0.50 unit per bed
Hotels and Motels	1.00 unit + 0.25 unit per bedroom plus restaurant, bar, swimming pool areas, etc. at their respective unit factors
Laundry	0.50 unit per washer
Mobile Home Parks	Base unit rate per mobile space occupied or unoccupied
Multiple Family Residences	1.00 unit per unit
Office building	0.75 unit per thousand square feet

WATER/SEWER SCHEDULE OF RATES

Public Institutes other than hospitals	0.75 unit per thousand square feet
Research Facility	0.75 unit per thousand square feet (Industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon petition to the Township for such assignment.
Restaurants or Bars (dinner and/or drinks)	4.00 unit per thousand square feet
Schools	
a. Elementary (Kindergrarten – 6 th Grade)	.012 per student
b. Junior or Middle High (7 th and 8 th Grade)	.020 per student
c. Senior High (9 th – 12 th Grade)	.038 per student
d. Bus Maintenance Facility	.165 per 1,000 square feet
Service Station	1.00 unit + 0.15 unit per pump
Snack Bars, Drive-ins, etc.	4.00 unit per thousand square feet
Stores (other than specifically listed)	0.35 unit per thousand square feet
Swimming pool (net area of pool- see Country clubs)	2.00 unit per thousand square feet
Theaters	1.00 unit + 0.01 unit per seat
Theaters - Drive In	1.00 unit + 0.20 unit per car
Warehouses	0.15 unit per thousand square feet

The fee per unit means one (1) unit factor times the base unit rate, other than single family residential. If only water is connected, the unit factor is one (1) times the unit factor for water systems charge. If only sewer is connected, the unit factor is one (1) times the unit factor for sewage systems charge.

In the case of a single family dwelling or any other single building, the trunk and transmission fees shall be paid prior to the application for a building permit.

An additional Trunk and Transmission fee will be collected when a commercial site requests a building addition permit, based on size and use.

5. **Availability Fee**

- (a) Upon application for connection to such water lines by an adjoining property owner, in addition to all other charges, said property owner shall pay an availability charge of \$45.00 per front foot of the property.
- (b) Upon application for connection to such sewer lines by an adjoining property owner, in addition to all other charges, said property owner shall pay an availability charge of \$50.00 per front foot.
- (c) At the residential property owner's option, these fees may be financed over a period of ten years, plus 6% interest on the unpaid balance. Payments are

WATER/SEWER SCHEDULE OF RATES

scheduled on an annual basis. Failure to pay will result in the payment amount being transferred to the Township property tax rolls for collection.

- (d) When the full cost of the system is paid by a developer or subdivider, the availability fees are not applicable.

6. **Tap Fees**

If a builder/developer installs the lateral lines and makes the taps, he shall pay a \$50.00 inspection fee for each water tap and a \$50.00 inspection fee for each sewer tap, in lieu of tap fees.

The tap fee is varied according to the size of the tap. Fees shown in the table that follows are "Minimal Fees". If unusual circumstances or conditions (e.g. crossing a road) are present, the property owner shall be billed for 120% of the additional charges made by the contractor to the Township, but no less than the minimal rates.

Minimal Tap Fees

Water Meter Size

1"	\$3,000.00
1 1/2"	\$4,500.00
2"	\$5,000.00

Sewer Size

4"	\$2,500.00
6"	\$3,000.00

The above minimum fees are payable upon application for a utilities connection permit. Additional charges that occur because of "unusual conditions or circumstances" will be billed to the property owner by the Township Utility Department when they receive the contractor's bill, a copy of which shall be made available to the property owner. The additional charges are due and payable to the Township from the property owner upon receipt of the bill.

An additional fee of \$1,000.00 shall be added if the tap is done after the frost is in the ground (approximately November 15th – March 15th)

7. **Inspection/Connection Charges**

All premises connecting to the water and/or sewer facilities of the System will be charged the inspection/connection fee of:

Water	\$50.00
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WATER/SEWER SCHEDULE OF RATES

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Sewer \$50.00

8. Special Connection Fees

All properties within the Township that receive water and sewer service pursuant to the Township's contract with Ann Arbor Charter Township shall pay the following Ann Arbor Township Group 1 rate special connection fees in addition to the Township's regular inspection/connection fee (these fees are pass-through fees):

<u>Service Line Size</u>	<u>Sewer Fee</u>	<u>Water Fee</u>
1"	\$ 2,846.16	\$ 3,229.52
1-1/2"	\$ 6,216.61	\$ 7,078.92
2"	\$10,934.63	\$12,468.07

9. Meter Charges

The charges for the use of meters shall be as follows:

<u>3/4" House Meter</u>	\$350.00
<u>3/4" Irrigation Meter</u>	\$250.00
<u>1" House Meter</u>	\$390.00
<u>1" Irrigation Meter</u>	\$275.00
<u>1-1/2" 1 1/2" & Larger</u>	\$690.00 Township Cost + 10%
<u>2"</u>	\$875.00

~~The use of a secondary meter can be purchased for outside watering. The 3/4" meter is \$250.00 and the 1" meter is \$275.00.~~

An installation charge shall be based on time and labor.

~~These charges shall also apply when a meter is replaced at the owner's request or because of negligence or intentional damage.~~

~~Meters larger than 2" should be ordered through the Utility Department at least six weeks in advance of the desired installation date. The cost of these meters will be the cost to the Township plus 10%.~~

It is permissible in the case of larger meters for the plumbing contractor to furnish and install large meters, paying only the inspection fees. These meters must be of a brand and type approved by the Township Utility Department. The Utility Department Maintenance Supervisor shall inspect and seal the meter at or prior to the time of issuance of an occupancy certificate by the Building Inspector.

WATER/SEWER SCHEDULE OF RATES

10. Special Rates/Fees

For miscellaneous services, the following rates are established:

Outside Services

For major properties (not homes), for equipment and services provided that are determined as not the responsibility of the Township Utility Department, the charges are as follows:

Service Truck	\$10.00 per hour or any part thereof.
Sewer Jet and Vactor	\$110.00 per hour or any part thereof.
Backhoe	\$50.00 per hour or any part thereof.
Dump Truck	\$30.00 per hour or any part thereof.
Manpower	The average cost to the Township per man.

Callout (Other than regular business hours)

For non-major properties, for all services requested that are determined as not the responsibility of the Township Utility Department, the charge shall be the average overtime cost to the Township per man (3 hour minimum).

Hydrant Use

Set and remove meter \$35.00 plus water fee at current rate (minimum \$10.00).

Return Check Fee

\$25.00 per returned check.

Water Usage Charges During Building Construction Periods

A water construction charge consists of a minimum charge of (\$35.00) multiplied by the number of units for said use listed under "Equivalent Unit Factors".

Residential Water Meter Test Fee:

At a homeowner/resident's request, a residential water meter can be removed and sent for testing in order to validate its accuracy. A \$60.00 fee to remove and then reinstall the water meter, as well as the fee the Township is charged for the meter test, will be billed to the homeowner/resident. Please note that the cost to test the meter will need to be obtained at the time it is requested.

WATER/SEWER SCHEDULE OF RATES

If the meter test results show that the meter accuracy falls outside of the AWWA Standards, the \$60.00 remove/reinstall fee and the meter test fee will be waived.

Water Turn-On Fees

If the water is shut-off at a business or residence due to either nonpayment of the water/sewer bill or noncompliance with the Utilities Ordinance, a fee of \$60.00 will be paid to the Utility Department, prior to the water being turned back on.

A homeowner can request that the water be shut-off at their residence for any reason. This service will be performed during normal business hours at no charge to the homeowner once per calendar year.

If this service is requested to be done during normal business hours, but more than once per calendar year, a \$60.00 fee, per occurrence (beginning with the second occurrence), will be charged.

If this service is requested to be done during hours that are not normal business hours, the callout fees (3 hour minimum) listed under the "Callout" section will be charged to the homeowner.

Tenant Security Deposit and Administrative Fee

In the event that a tenant is to be responsible for the payment of water and sewer charges as specified in the Superior Charter Township Utilities Ordinance, the required security deposit and administrative fee will be paid to the Superior Township Utility Department as follows:

Residential Accounts – The security deposit required for a residential account is \$1,000.00.

Commercial Accounts – The security deposit required for a commercial account will be one and one half times the average monthly water bill (based on the previous twelve months usage) of either that facility or of a like facility, at the Township's discretion.

The administrative fee for both commercial and residential accounts will be based on 15% of the deposit (minimum \$75.00).

Fire Hydrant Winterization Fee

The charge for Utility Department personnel to winterize fire hydrants on private property is \$15.00 per fire hydrant.

WATER/SEWER SCHEDULE OF RATES

WATER AND SEWER MAINTENANCE

The Superior Charter Township Utility Department will maintain the water and sewer trunk lines.

The Superior Charter Township Utility Department will charge for repairs to the curb stop or service line if the owner or agent of the owner (plumber, etc.,) has turned the curb stop or attempted to turn the stop and has caused a break in the line or the curb stop.

The owner is responsible for all plumbing within the house and the repair of the same. Whenever it becomes necessary to replace the meter and, if in the opinion of the Superior Township Utility Department, the meter cannot be changed without damaging the plumbing, the owner shall replace the deteriorated plumbing.

The owner is responsible for maintaining meter pits, covers to meter pits, meters, and all plumbing within the meter pit, on private property.

The owner is responsible for any damage to the meter, the remote register, or the wiring as a result of vandalism, frost, hot water, theft, or damage in any way except by natural wear.

No person, except an employee of the Superior Township Utility Department shall remove, repair, or in any way tamper with a meter.

The Superior Township Utility Department will perform no work between the property line and the house.

If a problem with the sanitary sewer is found to be inside the lead line, all costs associated with repairing the sewer will be paid by the owner.

The owner will sign a repair authorization form before any work is done at or beyond the curb stop.

TOWNSHIP HALL
3040 NORTH PROSPECT STREET
COR. PROSPECT & CHERRY HILL RDS.
YPSILANTI, MICHIGAN 48198
TELEPHONE: (734) 482-6099
FAX: (734) 482-3842

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

December 17, 2013

Washtenaw County Parks and Recreation Commission
Robert Tetens, Director
2230 Platt Road
Ann Arbor, MI 48104

Re: Ann Arbor Township's Application to Washtenaw County Parks and Recreation
Commission (WCPARC) Connecting Communities

Dear WPARC:

At their regular meeting of December 16, 2013, the Superior Township Board of Trustees voted unanimously in favor of supporting Ann Arbor Township's application to WCPARC for \$300,000 towards a shared use non-motorized trail. Superior Township is in the process of evaluating the possibility of constructing another leg of this trail linking the corner of Plymouth and Dixboro Roads to the corner of Cherry Hill and Plymouth Roads in the hamlet of Dixboro. Superior Township may also submit for a grant from WPARC for this proposed additional trail. This proposed additional trail would also help to link community facilities in the area.

These two proposals together would provide unprecedented connections between the hamlet of Dixboro and residents and corporations along Dixboro Road to the broader community. The trail would provide transportation options, environmental education and recreational opportunities to Washtenaw County residents, whether they live in Dixboro, Ypsilanti, the City of Ann Arbor, Superior or Ann Arbor Township.

We urge you to approve funding for this important project.

Sincerely,

Kenneth Schwartz
Supervisor

David Phillips
Board Representative to the Planning Commission

cc: Michael Moran, Ann Arbor Township Supervisor
Karen Sikkenga, Associate Director, Matthaei Botanical Gardens & Nichols Arboretum



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

This project would provide a critical north-south non-motorized connection between Parker Mill County Park and Plymouth Road. With the extension of the Parker Mill trail to the northeastern corner of Dixboro and Geddes Roads and the creation of a pedestrian path connecting Earhart Road to Gallup Park by the freeway overpass on Geddes, this trail is the next logical connection. Superior Township is focusing on improving mobility in the Village of Dixboro, especially around the intersection of Cherry Hill Road and Main Street. This proposed trail would dovetail with those efforts. Dixboro Road is especially dangerous for bicycles because it is narrow and has no shoulder or passing lanes, traffic (motorized and non-motorized) is continually increasing, and the speed limit is relatively high. The trail will be beautiful, inviting walkers and bicycle riders into unique ecosystems that would otherwise be inaccessible. It will connect recreational users to a unique and beautiful community resource: Matthaei Botanical Gardens (MBG). The U-M Ropes Course and Radrick Golf course will also be made more accessible.

2. What efforts will be made to reduce the environmental impact of this project?

We have identified a route that minimizes the impact on high quality natural areas and removal of trees and other desirable plants. Wherever possible, the trail is routed to avoid wetlands and follow existing informal walking paths. Matthaei Botanical Gardens has a long history of natural areas management and will use staff trained in conservation to maintain the trails. Matthaei Botanical Gardens would install interpretive signage informing trail users about the ecosystems within the trail's viewscape.

3. If constructed, how will the trail be maintained?

Matthaei Botanical Gardens will assume primary responsibility for trails maintenance, with in-kind equipment assistance from Radrick Farms Golf Course and occasional assistance from the UM Forestry Department. Trail maintenance is part of MBG's routine work. MBG has a goal of setting aside \$200K in private gifts to establish an endowment, yielding \$10K per year, for marginal costs associated with trail maintenance. We still need to determine who will be responsible for maintaining the last 2000LF of non-UM property.

4. What community facilities are connected by this project?

The County's Parker Mill and Gallup Park, as well as the University of Michigan's Radrick Farms Golf Course, Matthaei Botanical Gardens, and Recreation Sports activities would all be connected by this trail. The trail connects to the Border-to-Border Trail. Superior Township is submitting a proposal for another leg of this trail linking the corner of Plymouth and Dixboro Road to Cherry Hill Road and Main Street in Dixboro. This proposed trail would also make possible the community facilities links included in that proposal.

5. What planning documents show the location of this trail? Provide page reference.

The Washtenaw County Parks & Recreation Commission Master Plan 2010-2014 page 94 location 10 shows the starting location of this proposed trail. The trail would connect location 10 to Plymouth Road, just short of location 12 on the map. Ann Arbor Township is currently revising its Master Plan to include non-motorized transportation facilities throughout the Township to meet the "Complete Streets" requirements in the Planning Enabling Act. An important location for future facilities is in the vicinity of Dixboro Road.

6. What natural and cultural features can be seen from the trail?

Fleming Creek, a tributary of the Huron River and a part of the Huron River watershed, can be seen from the trail. The trail will also continue through parts of Radrick Forest, one of the few very high quality old growth forests in Washtenaw County.

7. How many users are expected to use the trail annually?

Over 100,000 people visit Matthaei Botanical Gardens, the Challenge Course and Radrick Golf Course per year, and an even greater number of visitors use Gallup Park and Parker Mill. Many private corporations (Masco, NSF, Toyota) have their offices in this corridor. Between 1989 and 2000, over 800 residential units were added along this stretch of road: (1) Village Green, 500 apartments – studios to 2 BR; (2) Radrick Meadows – 12 houses; (3) Fleming Creek subdivision – 189 single family homes; (4) Laurel Gardens – 103 condominiums.

8. What are likely objections to this project? How will these be addressed?

The University as well as homeowners in Laurel Gardens wish to protect adjacent property from vandalism and nuisance; discreet chain link fencing will be installed as appropriate. We plan to route the trail so that it is out of the viewscape of the Challenge Course and Laurel Gardens condominiums. The University will maintain legal control over the trail within its property so that its future flexibility is protected.

9. What background work has already been completed for the project?

Design work was completed over eight years ago for a trail that was largely boardwalk and intended for pedestrian use; this prior work serves as background for the presently proposed project. The University of Michigan executive officers have endorsed the trail concept, and every University of Michigan department with responsibility for land along this corridor has agreed with the intent and concept of the design. We have established consistent communications between ourselves and representatives of the University of Michigan, Superior Township, Washtenaw County, and the Road Commission, which will serve as a framework for the design phase of the project. We have also reached out to Laurel Gardens condominiums.

10. What background work needs to be completed for the project?

We need to reach out to the corporate and residential occupants along Dixboro to get their feedback. Detailed design work and construction documents need to be developed, in collaboration with all stakeholders. Construction documents also need to be created. Additional fundraising may be required depending on the final project budget.

Project Summary Sheet

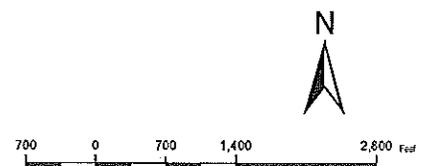
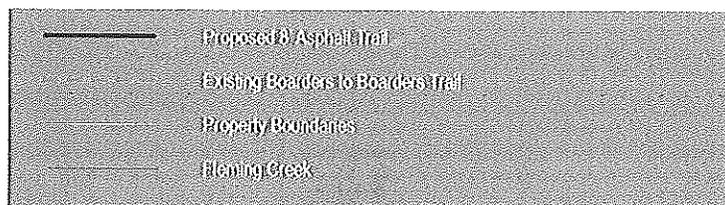
APPLICANT	Ann Arbor Township
Date submitted	December 23, 2013
Address	3792 Pontiac Trail Ann Arbor, MI 48107
Contact person	Mike Moran, Township Supervisor
Telephone	(734) 663-3418
Email	mmoran@aatwp.org
Project Title	Dixboro Road Shared Use Trail
Project Description (50 words)	Pedestrian and bicycle trail connecting Parker Mill and Plymouth Road along Dixboro Road. The trail would provide a critical north-south link, and would travel along beautiful Fleming Creek and Radrick Forest. The project is proposed in collaboration with
Length of proposed trail	2 miles
Starting Point	Northeast corner of Dixboro and Geddes Roads where Parker Mill trail ends
Ending Point	Southeast corner of Plymouth Road at Dixboro
Trails connected to	Parker Mill trail at Geddes & Dixboro (south); proposed trail from Plymouth/Dixboro to Main Street/Cherry Hill (north).
Estimated Construction Costs and Amount Being Requested	\$1.2M. Amount requested: \$300,000.
Other Confirmed Project Funders	\$600,000 - Private donor matching funds
Other Potential Project Funders	Michigan Natural Resources Trust Fund Road Commission MDOT Transportation Alternatives Program Private Donors
Project Map & Photos	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature	
Mike Moran	12/23/2013
Print name	signature date



Statement of Purpose:

The proposed Dixboro Shared Use Trail provides a link between two significant community resources: The University of Michigan's Matthaei Botanical Gardens and Parker Mill County Park. The trail route introduces users to the unique environment associated with this portion of the Fleming Creek Watershed, facilitating a highly valuable recreational and educational experience. Design elements of the trail will include interpretive signage and displays prompting environmental stewardship.

DIXBORO SHARED USE TRAIL



**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
DECEMBER 16, 2013**

RESOLUTION 2013-34

**A RESOLUTION TO SET THE RATE OF EMPLOYEE CONTRIBUTION TO
THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND
UNION EMPLOYEES**

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

WHEREAS, the MERS Plan stipulates that the Township Board review the amount of employee contribution annually for employee groups comprised of employees hired after November 1, 2011; and

WHEREAS, the non-union group of employees came to an agreement, without dissent, to request their employee contribution for the MERS HCSP for 2014 be set at 2% of regular pay only, and

WHEREAS, the union group of employees came to an agreement, without dissent, to request their employee contribution for the MERS HCSP for 2014 be set at 6% of regular, overtime and longevity/education pay, and

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby approve the requested employee deduction/contribution for the MERS HCSP for 2014 for the two employee groups and the one individual employee as follows:

- non-union group of employees contribution for the MERS HCSP for 2014 be set at 2% of regular pay only
- union group of employees contribution for the MERS HCSP for 2014 be set at 6% of regular, overtime and longevity/education pay

TO: SUPERIOR TOWNSHIP BOARD OF TRUSTEES
FROM: SUSAN MUMM, HR ADMINISTRATOR
DATE: DECEMBER 16, 2013
RE: EMPLOYEE REQUESTS FOR THE MERS HEALTHCARE SAVING PLAN

November 1-15th of each year employees may submit requests to change their deduction into the MERS HealthCare Savings Program. This is a mandatory program for full-time employees.

Employees hired before 11/1/11 have individual participation agreements. Employees hired after 11/1/11 are part of a group participation agreement, one for the non-union group, and one for the union group.

Employees with individual participation agreements may submit a request for change on an individual basis.

Employees who are part of a group participation agreement must meet among themselves and request changes as a group. If there is dissent, that is communicated to you, the Board of Trustees, to resolve.

I have received all the review forms back. There was not dissent in either of the groups.

The Non-union group wishes to keep their current deductions guidelines as:

2% of Regular Pay only.

The Union group is unanimously requesting to change their deduction guidelines from:

2% on Regular Pay Only

To:

6% on Reg, Overtime and Longevity/Education Pay

IRS guidelines require that the board mandate what the deduction guidelines will be, employees may only submit requests.

Since there is no dissent ,I recommend that the board mandate what the groups are requesting.

I received only two requests for changes in individual participation agreements:

Employees hired on 1/1/05 [Jeff Kujawa] would like to change his amount from:

12% to 10%.

Employees hired on 5/6/02 [Jeff French] would like to change his deduction from:

3% to 6%.

I recommend the board mandate these two requests as well.

Please mandate these changes in a formal resolution.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
DECEMBER 16, 2013**

RESOLUTION 2013-36

**A RESOLUTION TO SET THE RATE OF EMPLOYER CONTRIBUTION TO
THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION
EMPLOYEES**

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union employees of the Township; and

WHEREAS, the Township contribution to each employee was set at One Hundred (\$100.00) Dollars each month, and this amount was increased to One Hundred Ten (\$110.00) Dollars on November 5, 2007; to One Hundred Fifteen (\$115.00) Dollars on November 3 2008; One Hundred Twenty (\$120.00) Dollars on October 18, 2010; continued at One Hundred Twenty (\$120.00) Dollars on September 19, 2011; and increased to One Hundred Thirty Five (\$135.00) Dollars on November 19, 2012, and

WHEREAS, the MERS Plan stipulates that the Township Board review the amount of Township contribution annually; and

WHEREAS, the cost of health care for individuals is rising faster than the national inflation rate,

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby establish that the contribution from the Township to each non-union employee enrolled in the MERS Health Care Savings Plan in Fiscal Year 2014 shall be One Hundred Forty (\$140.00) Dollars each month.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
DECEMBER 16, 2013**

RESOLUTION 2013-37

**RESOLUTION FOR SUPERIOR TOWNSHIP TO APPLY WITH ANN ARBOR
TOWNSHIP FOR THE MICHIGAN DEPARTMENT OF TREASURY COMPETITIVE
GRANT ASSISTANCE PROGRAM (CGAP)**

Minutes of the regular meeting of the Board of Trustees of the Charter Township of Superior, County of Washtenaw, State of Michigan, held on December 16, 2013.

PRESENT:

ABSENT:

Resolution offered and moved by _____, seconded by _____.

WHEREAS, the Michigan Department of Treasury has established a grant program entitled the Competitive Grant Assistance Program (CGAP); and

WHEREAS, the purpose of the CGAP is to provide incentive-based grants to stimulate more efficient government and encourage mergers, consolidations, and cooperation between two or more jurisdictions; and

WHEREAS, CGAP is focused on stimulating projects between two or more jurisdictions that are creating new cooperative efforts/collaborations of existing services; and

WHEREAS, the CGAP grants are to offset the costs associated with such cooperation, including study of potential outcomes of, measurements of, and barriers to such cooperation; and

WHEREAS, Ann Arbor Township and Superior Township each maintain separate Fire Departments, each with its own command structure, equipment, personnel and policies; and

WHEREAS, Ann Arbor and Superior Township have a history of cooperating in the provision of police services to their residents and want to explore the possibility of merger of, consolidation of, or expanded cooperation between those two Fire Departments; and

WHEREAS, CGAP applications for grants during 2014 must be filed by January 24, 2014, and

WHEREAS, following receipt of applications for CGAP grants, the Michigan Department of Treasury will provide a notice of intent to award a grant which will require each jurisdiction to

pass an additional resolution authorizing participation in the project prior to finalizing the award of a CGAP grant;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Supervisor is authorized to apply for a CGAP grant for the purpose of studying merger, consolidation and/or additional cooperation between the Ann Arbor Township Fire Department and the Superior Township Fire Department, and to execute all documents necessary for the filing of that grant application.
2. The Supervisor shall notify the Board of Trustees if and when a notice of intent to award a CGAP grant to the Township is received and request the Board of Trustees for authority to accept the grant and proceed with the project.

YEAS: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 16, 2013. Said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

David Phillips, Township Clerk

Date Certified

TO: SUPERIOR TOWNSHIP BOARD OF TRUSTEES
FROM: SUSAN MUMM
DATE: 12/16/13
RE: BAD DEBT

Each year we review our Accounts Receivables and try to determine if any should be removed and declared Bad Debt. Deborah Kuehn the Planning Coordinator has been working diligently for the last several years to clean collect whatever receivables are collectable. At this point we only have \$6,072.52 in our Planning Dept Receivables it used to be over \$50,000.

I have discussed our receivables with our new supervisor Ken Schwartz. He says since we did not establish an enforceable lien for these charges, when the properties change hands we cannot collect the old debt.

Therefore, I am recommending that we declare the two listed below as Bad Debt and remove them from our books:

Majestic Oaks \$2,981.39

These invoices are from 2005--2006. They were incurred by Mike Fellows when he bought the project from David Dowling. He did not end up developing the project and it reverted to Mr. Dowling. We therefore cannot not hold Mr. Dowling responsible for the charges incurred when he did not have ownership of the project.

Woodlands at Honey Creek \$1,562.28

This is a similar situation. This charge is from 2006. This charge was incurred when the project was owned by Bob Jones. He has since sold it to Toll Brothers and we cannot not hold them responsible for the charge since it was incurred when they did not have ownership of the project.

BUDGET AMENDMENTS DECEMBER 16, 2013

**GENERAL FUND
FIRE FUND
FIRE RESERVE FUND
BUILDING FUND
LAW FUND
PARK FUND
SIDE STREET MAT FUND
LEGAL DEFENSE FUND**

GENERAL FUND PROPOSED BUDGET AMENDMENTS

DECEMBER 16, 2013

BUDGET LINE #	DEBIT	CREDIT	COMMENTS
101-000-451-000	INCREASE \$ 4,238.00		
101-000-452-001	INCREASE \$ 12,000.00		REVENUE MORE THAN EXPECTED
101-000-452-000	\$ 3,000.00 DECREASE		LESS THAN EXPECTED
101-000-574-000	INCREASE \$ 45,000.00		STATE PROJECTION MORE THAN BUDGETED
101-000-607-033	\$ 1,500.00 DECREASE		
101-000-626-000	INCREASE \$ 9,085.00		CONSOLIDATION WILL OW RUN/YPSI SCHOOLS
101-000-664-085	INCREASE \$ 1,471.00		
101-000-671-000	INCREASE \$ 26,832.41		NON MOTOR TRAIL LIABILITY WAS LESS THAN BOOKS
101-000-671-075	INCREASE \$ 2,602.00		
101-000-695-033	INCREASE \$ 5,700.00		
101-000-699-000	\$ 26,927.00 DECREASE		
101-101-702-000	\$ 2,400.00 INCREASE		FORGOT TO BUDGET RAISE
101-101-702-007	DECREASE \$ 3,240.00		
101-101-715-000	\$ 200.00 INCREASE		
101-101-716-999	\$ 4,000.00 INCREASE		CAN'T BUDGET AHEAD OF TIME
101-101-727-000	\$ 1,200.00 INCREASE		
101-101-851-000	DECREASE \$ 2,500.00		
101-101-860-000	\$ 1,400.00 INCREASE		
101-101-900-050	\$ 2,200.00 INCREASE		

101-101-900-000	PRINTING AND PUBLISHING	DECREASE	\$ 2,200.00	
101-101-954-000	EQUIP RENTAL	\$ 1,350.00	INCREASE	
101-171-702-000	SUPERVISOR SALARY	\$ 700.00	INCREASE	OVERLAP KEN AND BILL
101-171-716-000	HEALTH INSUR SUPERVISOR	\$ 44.00	INCREASE	
101-191-703-000	CONTRACT SERV ELECTIONS	\$ 533.00	INCREASE	
101-191-862-000	PRECINCT RENT	\$ 250.00	INCREASE	
101-201-702-000	SALARY ACCOUNTANT	\$ 330.00	INCREASE	
101-201-702-050	SALARY ACT/HR ADMIN ASSIST	DECREASE	\$ 4,800.00	
101-201-716-000	ACCOUNTANT HEALTH INSUR	\$ 738.00	INCREASE	
101-201-740-000	OPERATING SUPPLIES ACCOUNTANT	\$ 200.00	INCREASE	
101-201-716-050	ACT/HR ADMIN ASSIT HEALTH INSUR	DECREASE	\$ 726.00	
101-209-702-050	ASSISTANT ASSESSOR SALARY	DECREASE	\$ 2,354.00	LINDA'S POSITION UNFILLED TILL NOV
101-209-715-000	SOC SEC SENIOR ASSESSOR	\$ 350.00	INCREASE	FOR BENEFIT DAY PAYOFF
101-209-717-000	SENIOR ASSESSOR TAXB BENE	\$ 750.00	INCREASE	
101-209-717-075	ASSESSING APPRAISER TAXB BENE	\$ 1,206.00	INCREASE	OPTING OUT OF HEALTH INSUR
101-209-716-055	ASSESSING APPRAISER HEALTH INSUR	DECREASE	\$ 1,739.00	OPTING OUT OF HEALTH INSUR
101-209-718-000	SENIOR ASSESSOR PENSION	\$ 385.00	INCREASE	
101-209-715-050	ASSIST ASSESSOR SOC SEC	DECREASE	\$ 3,000.00	LEFT OVER LINDA MONEY
101-209-716-000	SENIOR ASSESSOR HEALTH INSUR	\$ 739.00	INCREASE	
101-209-715-055	ASSESSING APPRAISER SOC SEC	\$ 314.00	INCREASE	
101-210-801-050	ATTORNEYS	\$ 2,000.00	INCREASE	

	TREASURER ASSISTANT SALARY	\$ 2,100.00	INCREASE	VICKIE ADDITIONAL HOURS AND PAYRATE
101-253-702-055	TREASURER ASSISTANT SALARY	\$ 2,100.00	INCREASE	
101-253-715-050	DEP TREASURER SOC SEC	\$ 250.00	INCREASE	
101-253-715-055	TREAS ASSIST SOC SEC	\$ 350.00	INCREASE	
101-253-716-050	DEP TREAS HEALTH INSUR	DECREASE \$ 551.00		
101-253-716-055	TREAS ASSIST HEALTH INSUR	\$ 315.00	INCREASE	
101-253-717-000	TREASURER TAXB BENE	\$ 153.00	INCREASE	
101-253-718-000	TREASURER PENSION	DECREASE \$ 300.00		
101-253-718-055	TREASURER ASSIST PENSION	DECREASE \$ 600.00		
101-253-740-000	TREASURER OPER SUPPLIES	\$ 2,700.00	INCREASE	
101-258-740-000	COMPUTER DEPT OPER SUPP	\$ 1,500.00	INCREASE	
101-258-801-000	COMPUTER DEPT PROF SERV	\$ 3,000.00	INCREASE	
101-265-740-050	BLDG GROUNDS DEPT SMALL EQUIP	\$ 205.00	INCREASE	
101-265-920 075	DRAINS	DECREASE \$ 16,476.00		
101-265-920-000	BLDG/GROUNDS UTILITIES	DECREASE \$ 3,000.00		
101-265-920-050	STREETLIGHTS	\$ 1,121.00	INCREASE	
101-265-930-000	BLDG & GROUNDS REPAIR & MAIT	\$ 1,200.00	INCREASE	
101-266-947-000	SPEC PROJECTS MASTER PLAN REVISIONS	DECREASE \$ 4,000.00		
101-266-947-001	LDFA CREATION	\$ 1,736.00	INCREASE	
101-266-947-003	SIDEWALK REPLACEMENT	\$ 2,300.00	INCREASE	

FIRE FUND PROPOSED BUDGET AMENDMENTS			
DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
			COMMENTS
206-000-590-000	GRANTS	INCREASE \$ 16,116.00	
206-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE \$ 2,160.00	
206-000-695-050	DONATIONS	INCREASE \$ 3,000.00	
206-336-702-001	STATE AUTHORIZED OVERTIME	DECREASE \$ 1,500.00	
206-336-702-002	OVERTIME SICK	DECREASE \$ 1,500.00	
206-336-702-003	OVERTIME VAC	DECREASE \$ 25,000.00	
206-336-702-004	OVERTIME CALLBACKS	\$ 6,000.00	INCREASE
206-336-702-005	OVERTIME MISC & TRAINING	DECREASE \$ 2,500.00	
206-336-702-006	OVERTIME TRAINING	DECREASE \$ 2,000.00	
206-336-702-007	BASE SALARY CHIEF	\$ 1,800.00	INCREASE
206-336-702-008	ADDITIONAL HOURS CHIEF	DECREASE \$ 1,500.00	
206-336-702-009	FIRE MARSHAL BASE SALARY	DECREASE \$ 4,500.00	
206-336-710-000	TRAINING	DECREASE \$ 4,600.00	
206-336-715-000	SOC SEC FULL TIME STAFF	DECREASE \$ 4,800.00	
206-336-715-005	SOC SEC CHIEF	\$ 400.00	INCREASE
206-336-716-000	HEALTH INSUR FULL TIME STAFF	DECREASE \$ 11,757.00	
206-336-716-999	HSA ADDITIONAL DEPOSITS	\$ 4,500.00	INCREASE

206-336-716-025	HEALTH INSUR RETIREES	\$ 2,450.00	INCREASE	
206-336-717-000	TAXB BENEFITS UNCLASSIFIED	DECREASE	\$ 10,180.00	
206-336-717-001	TAXB BENEFITS HEALTH INSUR OPT OUT	\$ 1,850.00	INCREASE	
206-336-717-003	TAXB BENEFITS EDUC	\$ 1,210.00	INCREASE	
206-336-717-005	TAXB BENE CHIEF	\$ 3,226.00	INCREASE	ROBERTS RETIREMENT BENEFIT PAYOFF
206-336-717-033	SICK DAY PAYOFFS	DECREASE	\$ 2,500.00	
206-336-715-005	FIRE CHIEF SOC SEC	\$ 500.00	INCREASE	
206-336-718-000	PENSION FULL TIME STAFF	\$ 5,500.00	INCREASE	
206-336-718-005	PENSION CHIEF	\$ 600.00	INCREASE	
206-336-718-006	PENISON FIRE MARSHAL	DECREASE	\$ 1,081.00	
206-336-740-000	OPERATING SUPPLIES	DECREASE	\$ 5,000.00	
206-336-750-000	TURN OUT GEAR	\$ 673.00	INCREASE	
206-336-801-000	PORFESSIONAL SERVICES	\$ 2,000.00	INCREASE	
206-336-850-000	TELECOMMUNICATIONS	DECREASE	\$ 1,100.00	
206-336-851-000	INSUR AND BONDS	DECREASE	\$ 3,800.00	
206-336-930-000	REPAIR & MAIT	DECREASE	\$ 70,000.00	
206-336-980-000	EQUIPMENT	\$ 22,000.00	INCREASE	JAWS OF LIFE

FIRE RESERVE FUND PROPOSED BUDGET AMENDMENTS			
DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
			COMMENTS
207-000-583-000	TRANSFERS IN FROM FIRE OPERATING	INCREASE	\$ 93,702.00
207-965-965-010	TRANS TO BLDG RESERVE	\$ 43,702.00	INCREASE
207-965-965-015	TRANS TO TRUCK RESEVE	\$ 50,000.00	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 93,702.00	\$ 93,702.00

BUILDING FUND PROPOSED BUDGET AMENDMENTS

DECEMBER 16, 2013

BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT	COMMENTS
249-371-258-000	COMPUTER EQUP & SUPPLIES	\$ 2,350.00	INCREASE	TABLET COMPUTER
249-371-265-000	BLDG MAIT & REPAIR	\$ 1,000.00	INCREASE	
249-371-703-000	CONTRACT SERVICES	\$ 1,300.00	INCREASE	
249-371-717-000	BUILD OFFICAL TAXB BENE	\$ 575.00	INCREASE	
249-371-717-050	BUILD SECRETARY TAXB BENE	\$ 881.00	INCREASE	
249-371-727-050	POSTAGE	\$ 200.00	INCREASE	
249-371-801-000	PROF SERVICES	\$ 2,000.00	INCREASE	PLAN REVIEWS
249-371-850-00	TELECOMMUNICATIONS	\$ 115.00	INCREASE	
249-371-860-000	TRANSPORTATION	\$ 1,200.00	INCREASE	
249-371-957-000	BOOKS & PERIODICAL	\$ 245.00	INCREASE	
249-371-958-000	MEMBESHIPS & DUES	\$ 330.00	INCREASE	
249-371-702-000	SALARY BUILD OFFICIAL	\$ 500.00	INCREASE	ACCOUNTING ERROR
249-000-610-075	106 INSPECTIONS	\$ 6,915.00	INCREASE	BUDGETING ERROR
249-000-664-000	INTEREST ON RESERVES	\$ 180.00	INCREASE	
249-371-702-050	BUILD SEC SALARY	\$ 500.00	INCREASE	
249-371-716-050	BUILD SEC HEALTH ISNUR	DECREASE \$ 550.00		
249-371-718-050	BUILD SECRETARY PENSION	DECREASE \$ 650.00		
249-371-930-000	REPAIR & MAIT OTHER	DECREASE \$ 730.00		

249-000-699-025	APPROP FROM RESERVES	INCREASE	\$ 15,681.00
	TOTAL OF DEBITS/CREDITS	\$ 17,611.00	\$ 17,611.00

LEGAL DEFENSE FUND PROPOSED BUDGET AMENDMENTS

DECEMBER 16, 2013

BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT	COMMENTS
204-245-801-000	PROF SERV	\$ 3,107.50	INCREASE	PLAN & ENG SERVICES
204-245-802-000	LEGAL SERVICES	DECREASE	\$ 23,000.00	LESS THAN EXPECTED
204-965-965-000	TRANS TO RESERVE	\$ 19,892.50	INCREASE	
	TOTAL OF DEBITS/CREDITS	\$ 23,000.00	\$ 23,000.00	

To: Superior Township Board of Trustees
 From: Keith Lockie
 Date: December 16, 2013
 Re: 2013 Budget Amendment



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
O&M:						
408	Penalty Income	10,000			\$52,000	Increased Late Payments
419	COBRA Admin. Fee	48		0	\$48	New Account
421	New Cust. Install Fees	3,000		3,000	\$6,000	Toll Bros. Permit Fees
422	HSA Admin. Fee	200		0	\$200	New Account
423	Customer Call Out Income		500	1,000	\$500	Fewer Resident Problems
441	Interest on Bank Accts.	525		0	\$525	Funds Moved to Interest Bearing Accounts
	Total Revenue	\$13,773	\$500			
601	Salaries		12,000	440,692	\$428,692	Employee Reduction
603	Taxable Benefits	7,480		21,520	\$29,000	Benefits Paid to Employee Over 65 Years Old
607	Pension Expense		4,000	43,935	\$39,935	Employee Reduction
620-AB	Rep. & Maint. - Adm. Bldg.		2,000	4,000	\$2,000	
643-AB	Computer Serv. - Adm. Bldg.		4,000	11,000	\$7,000	
665-AB	Utilities - Adm. Bldg.	250		7,000	\$7,250	Less Usage
678-AB	Cleaning Services - Adm. Bldg.	600		2,000	\$2,600	Carpet Cleaning
620-MF	R&M - Maint.	750		10,000	\$10,750	Lights Repair
643-MF	Computer Serv. - Maint.		2,000	6,000	\$4,000	
665-MF	Utilities - Maint.		1,000	20,000	\$19,000	Lower Usage
668-MF	Telecommunications - Maint.		500	5,000	\$4,500	
645-LB	Oper. Supplies - Lift & Booster	275		1,000	\$1,275	Less Usage
665-LB	Utilities - Lift & Booster		5,000	20,000	\$15,000	Less Usage
620	Rep. & Maint. - System	10,000		15,000	\$25,000	Mult. Repairs to Residential Properties
625	Rep. & Maint. - Root Foam		3,700	10,000	\$6,300	Will Not Be Done This Year
631	Prof. Serv. - Engineers	25,000		15,000	\$40,000	YCUA Contract Assist. & Geddes & Ridgeway
632	Prof. Serv. - Auditors	160		5,740	\$5,900	Actual Invoice Received
635	Prof. Serv. - Attorneys		1,500	2,000	\$500	Not Required
636	Prof. Serv. - Other		250	250	\$0	Not Required
653	Employee Training		1,400	3,000	\$1,600	
671	Meters & Supplies	8,000		10,000	\$18,000	Mult. MXUs Replaced at Resident Properties
672	Fuel	2,000		9,000	\$11,000	High Fuel Costs
676	Postage		750	4,500	\$3,750	
701	Bad Debt Expense	36		3,100	\$3,136	
711	Memberships, Dues & Licenses	4,000		5,500	\$9,500	Add'l Maint. Contracts Not Budgeted
712	Miscellaneous Expense		250	500	\$250	Not Required
	Total Expenses	\$58,551	\$38,350			
	Total Rev. & Exp.	(\$44,778)	(\$37,850)			
856	Transfers to Cap. Res.		6,928	127,953	\$121,025	Decreased Transfer to Capital Reserves

To: Superior Township Board of Trustees
 From: Keith Lockie
 Date: December 16, 2013
 Re: 2013 Budget Amendment



UTILITY DEPARTMENT

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
Capital Reserves:						
413	Availability Fee Income		\$21,100	\$23,000	\$1,900	New Dev. Did Not Occur
415	Tap Fees Income	5,000		\$0	\$5,000	New Connections
416	T&T Income		\$99,500	\$110,000	\$10,500	New Dev. Did Not Occur
441	Interest on Bank Accts.	1,300		\$0	\$1,300	Funds Moved to Interest Bearing Accounts
	Total Revenue	\$6,300	\$120,600			
620	R&M System	4,958	0	0	\$4,958	Water Service Installed to Resident on Clark
675	Depreciation		11,500	725,000	\$713,500	Actual Depreciation
	Total Expenses	\$4,958	\$11,500			
	Total Rev. & Exp.	\$1,342	\$109,100	(\$107,758)		
809	Transfers from O&M		6,928	127,953	\$121,025	Decreased Transfer from O&M

Debt Service:						
441	Interest on Bank Accts.	\$533	\$0	\$0	\$533	Funds Moved to Interest Bearing Accounts
	Total Revenue	\$533	\$0			
687	Bond Agency Fees	10		450	\$460	
688	Bond Refunding Expense	470		0	\$470	2003 Bond Refinanced
689	Bond Interest Expense		10,902	107,889	\$96,987	2003 Bond Refinanced
	Total Expenses	\$480	\$10,902			
	Total Rev. & Exp.	\$53	(\$10,902)	\$10,955		

System Repair Reserve:						
441	Interest on Bank Accts.	\$323	\$0	\$0	\$323	Funds Moved to Interest Bearing Accounts
	Total Revenue	\$323	\$0			
	Total Rev. & Exp.	\$323	\$0	\$323		

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: DECEMBER 16, 2013

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL	NONE TO SUBMIT
LEGAL DEFENSE	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITIES	\$ 125,815.26
GRAND TOTAL	\$ 125,815.26

SUBMITTED BY: SUSAN MUJUM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: DECEMBER 16, 2013

GENERAL FUND

AMOUNT TO WHOM DESCRIPTION

NONE TO SUBMIT

TOTAL \$ -

LEGAL DEFENSE FUND

AMOUNT TO WHOM DESCRIPTION

NONE TO SUBMIT

TOTAL

FIRE FUND

AMOUNT TO WHOM DESCRIPTION

NONE TO SUBMIT

TOTAL

LAW FUND

AMOUNT TO WHOM DESCRIPTION

NONE TO SUBMIT

TOTAL \$ -

PARK FUND

AMOUNT TO WHOM DESCRIPTION

NONE TO SUBMIT

TOTAL

BUILDING FUND

AMOUNT TO WHOM DESCRIPTION

NONE TO SUBMIT

TOTAL \$ -

7:46 AM
12/12/13

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
INVOICE APPROVAL REPORT
AS OF DECEMBER 16, 2013

TYPE	DATE	NUM	MEMO	DUE DATE	OPEN BALANCE
ETNA SUPPLY					
BILL	11/07/13	S100908187	16-3/4" METERS, 18-1" METERS	11/07/13	5,510.00
TOTAL ETNA SUPPLY					5,510.00
ROLLAND CEMENT					
BILL	12/05/13	162010	DRIVEWAY REPAIR - 9090 ARLINGTON	12/17/13	1,388.00
TOTAL ROLLAND CEMENT					1,388.00
YPSILANTI COMM. UTILITIES AUTHORITY					
BILL	11/27/13	5500-4000...	W/S PURCH. - 11/13	11/27/13	118,917.26
TOTAL YPSILANTI COMM. UTILITIES AUTHORITY					118,917.26
TOTAL					125,815.26

Record of Disbursements

Date: December 16, 2013

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

GENERAL FUND CHECK REGISTER
 NOVEMBER 15th - DECEMBER 11th 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
11/15/2013	GENL	35171	RICOH USA INC	REDO SEPT LEASE PAYMENT APPLIED TO WRONG	\$ 260.41
11/15/2013	GENL	35172	STANDARD PRINTING	TAX BILLS, ENVELOPES	\$ 845.00
11/15/2013	GENL	35173	BRENDA MCKINNEY	MILEAGE 10/1/13 THRU 11/4/13	\$ 57.63
11/15/2013	GENL	35174	CHARLES SWANSON	CLEAN UP WORK MACARTHUR BLVD AREA	\$ 175.00
11/15/2013	GENL	35175	ROBERT BUTLER	CLEAN UP MACARTHUR BLVD AREA	\$ 175.00
11/18/2013	GENL	35176	HERITAGE NEWSPAPERS	LEGAL NOTICE	\$ 16.00
11/18/2013	GENL	35177	MATTHEW BLANEY	DUMP USAGE REIMBURSEMENT	\$ 50.00
11/18/2013	GENL	35178	PAETEC	TELEPHONES OCTOBER 2013	\$ 375.36
11/19/2013	GENL	35179	DOAN CONSTRUCTION INC.	SEWALK WORK 2013	\$ 17,365.23
11/19/2013	GENL	35180	DONALD PENNINGTON	PLANNING SERVICES OCT	\$ 910.00
11/19/2013	GENL	35181	JOHN HUDSON	MILEAGE HUDSON 11/4-11/15	\$ 61.02
11/19/2013	GENL	35182	LUCAS & BAKER PC	LEGAL SERV RE AUTUMN WOOD	\$ 1,672.50
11/19/2013	GENL	35183	LUCAS & BAKER PC	MISC LEGAL SERV	\$ 112.50
11/19/2013	GENL	35184	OHM ADVISORS	NON PROJECT ENGINEERING OCT	\$ 1,067.50
11/19/2013	GENL	35185	ROBERT BUTLER	REMOVE ROADSIDE TRASH	\$ 55.00
11/19/2013	GENL	35186	BS&A SOFTWARE	SOFTWARE SUPPORT GL AND AP	\$ 1,795.00
11/19/2013	GENL	35187	PITNEY BOWES INC	NOV POSTAGE METER RENTAL	\$ 272.00
11/19/2013	GENL	35188	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/21/13 PAYROLL	\$ 25,879.33
11/19/2013	GENL	35189	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/21/13 PAYROLL DUE FROM	\$ 16,684.08
11/20/2013	GENL	35190	FINK & VALVO PLLC	LEGA SERV ORD VIOLATION RE REGEHR	\$ 385.00
11/20/2013	GENL	35191	STAPLES ADVANTAGE	OFFICE SUPPLIES, CHAIRS, HEATER	\$ 384.57
11/20/2013	GENL	35192	SUPERIOR TWP PAYROLL FUND	HCSP NOVEMBER 2013	\$ 1,215.00
11/20/2013	GENL	35193	SUPERIOR TWP PAYROLL FUND	HCSP NOVEMBER 2013 UTILITY	\$ 1,147.50
11/22/2013	GENL	35194	CORBERT GRIFFITH	DUMP USAGE REIMBURSEMENT	\$ 5.75
11/22/2013	GENL	35195	JOE BUSTAMANTE	DUMP USUAGE REIMBURSEMENT	\$ 11.50
11/22/2013	GENL	35196	STANDARD PRINTING	ENVELOPES	\$ 280.00
11/22/2013	GENL	35197	WASHTEAW COUNTY TREASURER	TAX CHARGEBACKS	\$ 3.36
11/22/2013	GENL	35198	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES	\$ 28.00
11/25/2013	GENL	35199	CITIZEN'S BANK HEALTH INSUR ACT	BLUE CROSS BLUE SHIELD DECEMBER 2013	\$ 3,350.80

GENERAL FUND CHECK REGISTER
 NOVEMBER 15th - DECEMBER 11th 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
11/25/2013	GENL	35200	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL DECEMBER 2013	\$ 913.54
11/25/2013	GENL	35201	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE DECEMBER 2013	\$ 150.33
11/25/2013	GENL	35202	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE DECEMBER 2013	\$ 155.11
11/25/2013	GENL	35203	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT NOVEMBER 2013	\$ 623.80
11/25/2013	GENL	35204	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK NOVEMBER 2013	\$ 944.40
11/25/2013	GENL	35205	SUPERIOR TWP PAYROLL FUND	MERS #2 NOVEMBER 2013	\$ 2,600.55
11/25/2013	GENL	35206	APEX SOFTWARE	APEX SOFTWARE SUPPORT 10/13--9/14	\$ 645.00
11/25/2013	GENL	35207	ROBERT BUTLER	REMOVAL OF ROADSIDE TRASH	\$ 145.00
11/27/2013	GENL	35208	STATE OF MICHIGAN	APPRAISER LIST STATE OF MICHIGAN	\$ 15.00
12/02/2013	GENL	35209	DTE ENERGY	OLD TOWNSHIP HALL GAS OCT	\$ 85.25
12/02/2013	GENL	35210	DTE ENERGY	GEN/LAW SPLIT OLD TOWNSHIP HALL ELEC NOV	\$ 427.51
12/02/2013	GENL	35211	DTE ENERGY	GAS TOWNSHIP HALL "A" NOV	\$ 99.61
12/02/2013	GENL	35212	DTE ENERGY	GEN/LAW SPLIT GENERATOR NOV GAS	\$ 44.88
12/02/2013	GENL	35213	JAMES WEEKS	DUMP USAGE REIMBURSEMENT	\$ 44.00
12/02/2013	GENL	35214	MIMTA	2014 DUES	\$ 50.00
12/02/2013	GENL	35215	PRINTING SYSTEMS, INC.	GENERAL FUND CHECKS	\$ 163.63 V
12/02/2013	GENL	35216	RICOH USA INC	MAINTENANCE CONTRACT NOVEMBER 2013	\$ 265.52
12/02/2013	GENL	35217	SUPERIOR TWP PARK FUND	DECEMBER 2013 PARK TRANSFER	\$ 18,996.41
12/02/2013	GENL	35218	PRINTING SYSTEMS, INC.	GENERAL FUND CHECKS	\$ 175.61
12/02/2013	GENL	35219	PETTY CASH/ BRENDA MCKINNEY	REIM FOR WREATH	\$ 93.35
12/02/2013	GENL	35220	JOHN HUDSON	MILEAGE ORDINANCE OFFICER 11/18-11/27	\$ 65.54
12/03/2013	GENL	35221	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/5/13 PAYROLL	\$ 23,657.27
12/04/2013	GENL	35222	AL'S CLEANING SERVICE	CLEANED ALL CARPETING	\$ 400.00
12/04/2013	GENL	35223	BETTY MEYER	DUMP USAGE REIMBURSEMENT	\$ 22.00
12/04/2013	GENL	35224	KIM GRANTHAM	DUMP USAGE REIMBURSEMENT	\$ 23.00
12/04/2013	GENL	35225	TERMINIX PROCESSING CENTER	PEST CONTROL NOV 2013	\$ 73.00
12/04/2013	GENL	35226	WEX BANK	FUEL CHARGES NOVEMBER 2013	\$ 60.30
12/05/2013	GENL	35227	CITIZEN'S BANK HEALTH INSUR ACT	VICKIE INITIAL DEPOSIT	\$ 500.00
12/05/2013	GENL	35228	JOHN ROOSE	DUMP USAGE REIMBURSEMENT	\$ 44.50

GENERAL FUND CHECK REGISTER
 NOVEMBER 15th - DECEMBER 11th 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
12/05/2013	GENL	35229	LARRY LEE	DUMP USUAGE REIMBURSEMENT	\$ 45.00
12/05/2013	GENL	35230	ROCHELLE MAILHOT	ELECTION WORK 11-7-13 REPLACES CHECK 351	\$ 144.00
12/06/2013	GENL	35231	AL WALK PLUMBING INC	REPLACE TOILET WOMEN'S RESTROOM	\$ 525.00
12/06/2013	GENL	35232	HERITAGE NEWSPAPERS	LEGAL NOTICE	\$ 10.25
12/06/2013	GENL	35233	STAPLES CREDIT PLAN	BINDERS	\$ 40.96
12/06/2013	GENL	35234	VERIZON WIRELESS	HOT SPOT CHARGES NOVEMBER 2013	\$ 40.08
12/09/2013	GENL	35235	ABSOPURE WATER COMPANY	WATER COOLER RENTAL NOVEMBER 2013	\$ 24.00
12/09/2013	GENL	35236	ABSOPURE WATER COMPANY	SPRING WATER NOVEMBER 2012	\$ 24.00
12/09/2013	GENL	35237	DAVID FOSTER	DUMP USUAGE REIMBURSEMENT	\$ 11.50
12/09/2013	GENL	35238	ROBERT BUTLER	ROADSIDE TRASH REMOVAL LEAVES	\$ 400.00
12/10/2013	GENL	35239	BRENDA MCKINNEY	MILEAGE 11/20/13 THRU 12/6/13	\$ 54.39
12/10/2013	GENL	35240	GBS INC.	VOTER ID CARDS & MASTER CARDS	\$ 170.26
12/11/2013	GENL	35241	PARHELION TECHNOLOGIES	E-MAIL HOSTING DEC 2013	\$ 82.50
12/11/2013	GENL	35242	COMCAST	INTERNET SERVICES NOV 2013	\$ 73.90
12/11/2013	GENL	35243	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT DEC 2013	\$ 50.00
12/11/2013	GENL	35244	U.S. POSTAL SERVICE	POSTAGE FOR METER	\$ 2,500.00
12/11/2013	GENL	35245			\$ - V
12/11/2013	GENL	35246	DONALD DUGAS	DEC BOARD OF REVIEW	\$ 45.00
12/11/2013	GENL	35247	JAMES SWITALA	DEC BOARD OF REVIEW	\$ 45.00
12/11/2013	GENL	35248	JOHN MACNICOL	DEC BOARD OF REVIEW	\$ 45.00
12/11/2013	GENL	35249	WASHTEAW COUNTY TREASURER	2013 DRAIN ASSESSMENTS	\$ 3,523.99
12/11/2013	GENL	35250	YPSILANTI MEALS ON WHEELS	2013 MEALS ON WHEELS	\$ 2,150.00
12/11/2013	GENL	35251	SUPERIOR TWP STREETLIGHT FUND	2013 STREETLIGHT ASSESSMENT	\$ 4,420.47

GENL TOTALS:
 Total of 81 Checks: \$ 140,549.45
 Less 2 Void Checks: \$ 163.63
 Total of 79 Disbursements: \$ 140,385.82

FIRE FUND CHECK REGISTER
 NOVEMBER 15TH - DECEMBER 11TH 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
11/18/2013	FIRE	21357	CORRIGAN OIL COMPANY	DIESEL FUEL FOR TRUCKS	\$ 723.80
11/18/2013	FIRE	21358	EMERGENCY MEDICAL PRODUCTS, INC.	REPLACEMENT OF MEDICAL SUPPLIES	\$ 582.79
11/18/2013	FIRE	21359	PRIORITY ONE EMERGENCY	UNIFORM SHIRTS FOR CHIEF DICKINSON	\$ 103.98
11/18/2013	FIRE	21360	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$ 68.48
11/18/2013	FIRE	21361	SUPERIOR TWP PARK FUND	REPAY PARKS FOR INV THAT WAS ACTUALLY FI	\$ 180.00
11/18/2013	FIRE	21362	TERMINIX PROCESSING CENTER	PEST CONTROL OCTOBER STATION #2	\$ 59.00
11/18/2013	FIRE	21363	TERMINIX PROCESSING CENTER	PEST CONTROL OCT 2013 STATION #1	\$ 129.00
11/19/2013	FIRE	21364	FINK & VALVO PLLC	LEGAL SERV RE ROOF	\$ 201.25
11/19/2013	FIRE	21365	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/21/13 PAYROLL	\$ 32,982.95
11/20/2013	FIRE	21366	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES	\$ 239.11
11/20/2013	FIRE	21367	PAETEC	TELEPHONES STATION #2 OCTOBER	\$ 70.85
11/20/2013	FIRE	21368	ROOFING TECHNOLOGY ASSOCIATES, LTD.	ROOF CONSULTING SERVICES FOR ROOF LEAKS	\$ 4,000.00
11/20/2013	FIRE	21369	SUPERIOR TWP PAYROLL FUND	HCSP NOVEMBER 2013	\$ 1,215.00
11/22/2013	FIRE	21370	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	\$ 12.30
11/22/2013	FIRE	21371	CITIZEN'S BANK HEALTH INSUR ACT	HSA ADMIN FEE NOV	\$ 60.00
11/25/2013	FIRE	21372	CITIZEN'S BANK HEALTH INSUR ACT	BLUE CROSS BLUE SHIELD DECEMBER 2013	\$ 6,654.50
11/25/2013	FIRE	21373	CITIZEN'S BANK HEALTH INSUR ACT	BLUE CROSS BLUE SHIELD DECEMBER 2013	\$ 1,203.47
11/25/2013	FIRE	21374	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL DECEMBER 2013	\$ 893.18
11/25/2013	FIRE	21375	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL DECEMBER 2013	\$ 124.06
11/25/2013	FIRE	21376	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE DECEMBER 2013	\$ 152.00
11/25/2013	FIRE	21377	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE DECEMBER 2013	\$ 21.00
11/25/2013	FIRE	21378	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE DECEMBER 2013	\$ 102.15
11/25/2013	FIRE	21379	SUPERIOR TWP PAYROLL FUND	MERS #1 NOVEMBER 2013	\$ 5,917.12
11/25/2013	FIRE	21380	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK NOVEMBER 2013	\$ 435.76
11/27/2013	FIRE	21381	HOME DEPOT CREDIT SERVICES	EXTERIOR LIGHTS FOR STATION #1 AND FLOOR	\$ 469.14
12/02/2013	FIRE	21382	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES DECEMBER 2013	\$ 833.33
12/03/2013	FIRE	21383	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/5/13 PAYROLL	\$ 34,617.25
12/05/2013	FIRE	21384	COMCAST	CABLE SERVICE DECEMBER STATION #2	\$ 166.55
12/05/2013	FIRE	21385	DTE ENERGY	ELECTRIC/GAS STATION #2 NOVEMBER	\$ 635.04
12/05/2013	FIRE	21386	DTE ENERGY	GAS STATION #1 NOV	\$ 368.08
12/05/2013	FIRE	21387	DTE ENERGY	ELECTRIC STATION #1 NOVEMBER	\$ 728.64
12/05/2013	FIRE	21388	FIRE SERVICE MANAGEMENT	CLEAN AND REPAIR TURNOUT GEAR	\$ 278.25
12/05/2013	FIRE	21389	GABBYS BP	FUEL FOR GAS CANS AT STATION #1	\$ 12.15
12/05/2013	FIRE	21390	NEXTEL	CELL PHONES OCTOBER 2013	\$ 221.28

FIRE FUND CHECK REGISTER
 NOVEMBER 15TH - DECEMBER 11TH 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
12/05/2013	FIRE	21391	RICOH USA INC.	EQUIPMENT RENTAL OCT 2013 STATION #1	\$ 182.93
12/05/2013	FIRE	21392	THE ANN ARBOR NEWS	3 MONTH SCRIPT STATION #1	\$ 32.85
12/05/2013	FIRE	21393	WITMER PUBLIC SAFETY GROUP, INC.	SHIELDS FOR HELMETS	\$ 100.99
12/06/2013	FIRE	21394	ANN ARBOR WELDING SUPPLY	REFILL OXYGEN TANK	\$ 10.27
12/06/2013	FIRE	21395	BATTERIES PLUS - 389	BATTERIES FOR AED AND AIR PACKS	\$ 487.78
12/06/2013	FIRE	21396	COMCAST	CABLE SERVICE DEC STATION #1	\$ 73.90
12/06/2013	FIRE	21397	CORRIGAN OIL COMPANY	FUEL FOR TRUCKS	\$ 814.00
12/06/2013	FIRE	21398	EMERGENCY VEHICLE SOLUTIONS, LLC	REPAIR AND REPLACE SWITCH LADDER 11-1	\$ 614.94
12/06/2013	FIRE	21399	EMERGENCY VEHICLES PLUS	REPAIR TO ENGINE 11-2	\$ 327.43
12/06/2013	FIRE	21400	NFPA	MEMBERSHIP DUJES WAYNE DICKINSON	\$ 165.00
12/06/2013	FIRE	21401	PAETEC	TELEPHONES NOVEMBER STATION #1	\$ 125.67
12/06/2013	FIRE	21402	RICOH USA, INC	ADDL COPIES 8/17/13 THRU 11/16/13	\$ 114.98
12/06/2013	FIRE	21403	VERIZON WIRELESS	CELL PHONES OFFICERS NOV 2013	\$ 288.07
12/06/2013	FIRE	21404	WEST SHORE SERVICES, INC.	ANNUAL INSPECTION & PREVENTATIVE OUTDOOR	\$ 413.00
12/11/2013	FIRE	21405	PARHELION TECHNOLOGIES	EMAIL HOSTING DEC 2013	\$ 65.00
12/11/2013	FIRE	21406	KEYSTONE EVENTS MANAGEMENT CONCEPTS	FIRE MARSHAL EDUCATIONAL SEMINAR	\$ 170.00
12/11/2013	FIRE	21407	AMERICAN AQUA, INC.	WATER SOFTNER SALT DECEMBER	\$ 54.55
12/11/2013	FIRE	21408	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES FOR STATION	\$ 373.88
12/11/2013	FIRE	21409	EMERGENT HEALTH PARTNERS	DISPATCHING SERVICES DECEMBER	\$ 1,498.30
12/11/2013	FIRE	21410	EMERGENT HEALTH PARTNERS	REPAIR DAMAGED PAGER	\$ 135.00
12/11/2013	FIRE	21411	EMERGENT HEALTH PARTNERS	NOV PAGER RENTAL	\$ 17.85
12/11/2013	FIRE	21412	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT DEC 2013	\$ 50.00
12/11/2013	FIRE	21413	PARHELION TECHNOLOGIES	FIX INTERNET ISSUE WITH ROUTER	\$ 213.75
12/11/2013	FIRE	21414	PHILIP W. DICKINSON	REIMBURSEMENT FOR BUILDING CODE PLAN REV	\$ 50.00
12/11/2013	FIRE	21415	WEST SHORE FIRE	REPLACEMENT OF HOSE	\$ 1,356.00
FIRE TOTALS:					
Total of 59 Checks:					\$ 102,197.60
Less 0 Void Checks:					\$ -
Total of 59 Disbursements:					\$ 102,197.60

BUILDING FUND CHECK REGISTER
NOVEMBER 15TH - DECEMBER 11TH 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND					
11/19/2013	BUILD	8358	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/21/13 PAYROLL	\$ 3,861.87
11/20/2013	BUILD	8359	METROPOLITAN MECHANICAL INSPECTORS	MECHANICAL INSPECTOR ASSOC DUES 2014	\$ 70.00
11/20/2013	BUILD	8360	SUPERIOR TWP PAYROLL FUND	HCSP NOVEMBER 2013	\$ 135.00
11/22/2013	BUILD	8361	CITIZEN'S BANK HEALTH INSUR ACT	HSA FEE NOV	\$ 8.00
11/25/2013	BUILD	8362	CITIZEN'S BANK HEALTH INSUR ACT	BLUE CROSS BLUE SHIELD DECEMBER 2013	\$ 967.51
11/25/2013	BUILD	8363	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL DECEMBER 2013	\$ 95.26
11/25/2013	BUILD	8364	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE DECEMBER 2013	\$ 15.67
11/25/2013	BUILD	8365	CITIZEN'S BANK HEALTH INSUR ACT	DECEMBER 2013 LIFE INSURANCE	\$ 15.14
11/25/2013	BUILD	8366	SUPERIOR TWP GENERAL FUND	COST SPLIT DEBORAH NOVEMBER 2013	\$ 1,563.22
11/25/2013	BUILD	8367	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK NOVEMBER 2013	\$ 716.52
12/02/2013	BUILD	8368	EDWIN MANIER	NOV ELECTRICAL INSPECTIONS	\$ 600.00
12/03/2013	BUILD	8369	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/5/13 PAYROLL	\$ 3,861.86
12/04/2013	BUILD	8370	WEX BANK	FUEL CHARGES NOVEMBER 2013	\$ 161.92
12/05/2013	BUILD	8371	SUPERIOR TWP GENERAL FUND	% OF OVERHAD OCT	\$ 1,226.35
12/06/2013	BUILD	8372	VERIZON WIRELESS	HOT SPOT CHARGES NOVEMBER 2013	\$ 40.08
12/10/2013	BUILD	8373	PIAM	2014 MEMBERSHIP DUES	\$ 75.00
12/11/2013	BUILD	8374	ANN ARBOR CHARTER TOWNSHIP	BUILD INSPECTION 11/25-11/26	\$ 90.00

BUILD TOTALS:

Total of 17 Checks:

Less 0 Void Checks:

Total of 17 Disbursements:

\$	13,503.40
\$	-
\$	<u>13,503.40</u>

LAW FUND CHECK REGISTER
 NOVEMBER 15TH - DECEMBER 11TH 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
11/22/2013	LAW	2980	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	9.22
12/02/2013	LAW	2981	DTE ENERGY	GEN/LAW SPLIT NOV ELECTRIC	403.50
12/02/2013	LAW	2982	DTE ENERGY	GEN/LAW SPLIT GAS NOV	13.44
12/02/2013	LAW	2983	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES DECEMBER 2013	100.00
12/03/2013	LAW	2984	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/5/13 PAYROLL	123.88
12/04/2013	LAW	2985	WASHTENAW COUNTY TREASURER	OCT SHERIFF'S OVERTIME	8,558.21
12/04/2013	LAW	2986	WASHTENAW COUNTY TREASURER	SEPT SHERIFF'S OVERTIME	6,813.36
12/04/2013	LAW	2987	WASHTENAW COUNTY TREASURER	ADDITIONAL AUG OVERTIME	354.29
12/06/2013	LAW	2988	STEFANI CARTER J.D. P.C.	LEGAL SERV NOVEMBER	709.00

LAW TOTALS:
 Total of 9 Checks: \$ 17,084.90
 Less 0 Void Checks: \$ -
 Total of 9 Disbursements: \$ 17,084.90

PARK FUND CHECK REGISTER
 NOVEMBER 15TH - DECEMBER 11TH 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank PARK PARK FUND					
11/19/2013	PARK	11790	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/21/13 PAYROLL	\$ 3,313.81
11/20/2013	PARK	11791	SUPERIOR TWP PAYROLL FUND	HSCP NOVEMBER 2013	\$ 67.50
11/22/2013	PARK	11792	SUPERIOR TWP FIRE FUND	REIMBURSE FOR STAPLES MISTAKE	\$ 68.48
11/22/2013	PARK	11793	WALMART COMMUNITY/GEGRB	SUPPLIES FOR PUMPKIN CARVING & FIRST AID	\$ 80.77
11/25/2013	PARK	11794	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL DECEMBER 2013	\$ 21.91
11/25/2013	PARK	11795	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE DECEMBER 2013	\$ 4.00
11/25/2013	PARK	11796	CITIZEN'S BANK HEALTH INSUR ACT	DECEMBER 2013 LIFE INSURANCE	\$ 5.68
11/25/2013	PARK	11797	SUPERIOR TWP PAYROLL FUND	MERS #2 NOVEMBER 2013	\$ 230.13
11/25/2013	PARK	11798	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK NOVEMBER 2013	\$ 473.74
11/25/2013	PARK	11799	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT NOVEMBER 2013	\$ 3,022.38 V
11/26/2013	PARK	11800	MARK BARRETT BUILDING CO	FINAL PAYMENT CHERRY HILL NATURE PRESERV	\$ 6,000.00
11/26/2013	PARK	11801	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT NOVEMBER 2013	\$ 2,944.48
11/26/2013	PARK	11802	VERIZON WIRELESS	CELL PHONE NOVEMBER 2013	\$ 56.05
11/27/2013	PARK	11803	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT SEPTEMBER 2013	\$ 2,944.48 V
12/02/2013	PARK	11804	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES DECEMBER 2013	\$ 500.00
12/03/2013	PARK	11805	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/5/13 PAYROLL	\$ 3,401.92
12/04/2013	PARK	11806	ALL SEASONS LANDSCAPING CO. INC.	OIL AND CHAIN SAW MAINTENANCE	\$ 52.66
12/04/2013	PARK	11807	WEX BANK	FUEL CHARGES NOVEMBER 2013	\$ 207.26
12/10/2013	PARK	11808	PARHELION TECHNOLOGIES	ANTI-SPAM DEC 2013	\$ 5.00
12/10/2013	PARK	11809	PARHELION TECHNOLOGIES	REPAIR INTERNET	\$ 47.50
12/10/2013	PARK	11810	SLM TRAILERS	NEW DUMP TRAILER	\$ 5,345.00
PARK TOTALS:					
Total of 21 Checks:					\$ 28,792.75
Less 2 Void Checks:					\$ 5,966.86
Total of 19 Disbursements:					\$ 22,825.89

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
NOVEMBER 19 THROUGH DECEMBER 16, 2013

7:43 AM
12/12/13
ACCRUAL BASIS

DATE	NUM	NAME	MEMO	AMOUNT
12/10/13	8384	CONGDON'S ACE HARDWARE	BOLTS	(26.52)
12/10/13	8385	CRAWFORD DOOR SALES	REPAIR OF OVERHEAD DOORS	(180.00)
12/10/13	8386	HUD	REF. W/S OVERPAYMENT - 1693 SHEFFIELD	(28.31)
12/10/13	8387	MISS DIG SYSTEM, INC.	ANNUAL DUES - 2014	(612.88)
12/10/13	8388	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN	REG. COLL. D/S TEST - HARDING	(31.00)
12/10/13	8389	OHM ENGINEERING ADVISORS	YCJA CONT. ASSISTANCE	(300.00)
12/03/13	8390	PARHELION TECHNOLOGIES	MULT. COMP. REL. INVOICES - 12/13	(1,172.50)
12/10/13	8391	RICOH USA INC.	COPIER LEASE - 11/13	(161.88)
12/10/13	8392	SPEARS FIRE AND SAFETY	ANNUAL FIRE EXT. INSPECTION	(105.45)
TOTAL 101 O&M CHECKING - CHASE				(231,506.04)
TOTAL 100 CASH - O&M				(231,506.04)
120 CASH - CAPITAL RESERVE				
125 CR CHECKING - CHASE				
12/03/13	410	KENNEDY INDUSTRIES, INC.	2 CHECK VALVES - CLARK RD. LIFT STA.	(6,945.60)
12/10/13	411	ENGINEERED FLUID, INC.	LEFORGE BOOSTER STATION REHAB - FINAL PAYMENT	(2,381.20)
TOTAL 125 CR CHECKING - CHASE				(9,326.80)
TOTAL 120 CASH - CAPITAL RESERVE				(9,326.80)
TOTAL				(240,832.84)

7:43 AM
 12/12/13
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 NOVEMBER 19 THROUGH DECEMBER 16, 2013

DATE	NUM	NAME	MEMO	AMOUNT
100		CASH - O&M		
101		O&M CHECKING - CHASE		
12/10/13	EFT	MAGIC-WRIGHTER	MONTHLY FEE - 11/13	(34.00)
11/26/13	8335	SUPERIOR TWP. GENERAL FUND	MERS HEALTH SAVINGS - 11/13	(1,147.50)
11/26/13	8336	SUPERIOR TWP. GENERAL FUND	PAYROLL - 11/21/13	(16,684.08)
11/26/13	8337	SUPERIOR TWP. PAYROLL FUND	JOHN HANCOCK PENSION - 11/13	(308.48)
11/26/13	8338	SUPERIOR TWP. PAYROLL FUND	MERS PENSION - 11/13	(2,872.95)
11/26/13	8339	AL WALTERS HEATING & AIR CONDITIONING	FURNACE FILTERS FOR ADM. BLDG. FURNACE	(86.00)
11/26/13	8340	ANN ARBOR CHARTER TOWNSHIP	VOID: A2 TWP'S PORTION OF CONN. FEES - 2280 HIGHLAND	0.00
11/26/13	8341	AT&T	BOOSTER STA. PHONE - 11/13	(58.67)
11/26/13	8342	CARLESIMO PRODUCTS, INC.	BUTYL ROPE	(260.00)
11/26/13	8343	CITIZEN'S HEALTH INSURANCE ACCOUNT	HSA ADMINISTRATIVE FEES - 11/13	(30.00)
11/26/13	8344	CITIZEN'S HEALTH INSURANCE ACCOUNT	LIFE INSURANCE - 12/13	(79.45)
11/26/13	8345	CITIZEN'S HEALTH INSURANCE ACCOUNT	VISION INSURANCE - 12/13	(100.00)
11/26/13	8346	CITIZEN'S HEALTH INSURANCE ACCOUNT	DENTAL INSURANCE - 12/13	(604.95)
11/26/13	8347	CITIZEN'S HEALTH INSURANCE ACCOUNT	MEDICAL INS. PREMIUM - 12/13	(3,681.20)
11/26/13	8348	CITIZEN'S HEALTH INSURANCE ACCOUNT	MEDICAL INSURANCE - BORDINE - 12/13	(376.41)
11/26/13	8349	COMCAST	INTERNET - 11/13	(163.80)
11/26/13	8350	CORRIGAN OIL CO.	282.9 GALLONS DIESEL	(933.76)
11/26/13	8351	DTE	MULT. GAS & ELECT. - 11/13	(2,719.42)
11/26/13	8352	EJ USA, INC. (EAST JORDAN)	MANHOLE RISER	(488.49)
11/26/13	8353	ETNA SUPPLY	ANTENNA, HANDHELD REPAIR, 2" METER	(3,170.21)
11/26/13	8354	GEMPLER'S	GLOVES, GLASSES, PANTS & SHIRT	(357.40)
11/26/13	8355	HD SUPPLY WATERWORKS, LTD.	MAN HOLE FRAMES	(448.84)
11/26/13	8356	LARRY'S SHOES AND BOOTS	WORK BOOTS	(230.00)
11/26/13	8357	OHM ENGINEERING ADVISORS	WATER MAIN, GENERAL SERV., YCUJA CONTRACT	(7,244.25)
11/26/13	8358	PURCHASE POWER	POSTAGE METER REFILL	(400.00)
11/26/13	8359	ROLLAND CEMENT	CEMENT REPAIR - 8549 LIVERPOOL	(1,060.00)
11/26/13	8360	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(318.28)
11/26/13	8361	VERIZON	CELL PHONE - KTL - 11/13	(25.10)
11/26/13	8362	VERIZON	CELL PHONES - 11/13	(149.52)
11/26/13	8363	WORK'N GEAR	WORK PANTS	(91.97)
11/26/13	8364	YOST SAND AND GRAVEL	TOPSOIL	(50.00)
11/26/13	8365	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 10/13	(130,769.98)
12/03/13	8366	SUPERIOR TWP. GENERAL FUND	ACCOUNTANT - 12/13	(166.67)
12/03/13	8367	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 12/05/13	(18,088.56)
12/03/13	8368	SUPERIOR TWP. UTIL. DEPT. CAPITAL RESERVE	TRANSFER CR PORTION OF UC PERMIT # 139	(10,500.00)
12/03/13	8369	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 11/13 (4 WEEKS)	(160.00)
12/03/13	8370	ALL SEASONS LANDSCAPING CO., INC.	FIRE HYDRANT PUMP	(444.95)
12/03/13	8371	ANN ARBOR CHARTER TOWNSHIP	A2 TWP'S PORTION OF CONN. FEES - 2280 HIGHLAND	(6,033.67)
12/03/13	8372	ANSWERING SERVICE, INC.	ANSWERING SERVICE - 12/13	(104.00)
12/03/13	8373	DTE	MULT. GAS & ELECT. - 11/13	(450.21)
12/03/13	8374	FASTENAL	CHAIN & SLIP HOOKS	(175.60)
12/03/13	8375	JOHN DEERE LANDSCAPES	ROCK SALT	(208.25)
12/03/13	8376	KENNEDY INDUSTRIES, INC.	VOID: 2 CHECK VALVES - CLARK RD. LIFT STA.	0.00
12/03/13	8377	NORTH EASTERN UNIFORMS & EQUIPMENT, INC.	3 PAIRS OF PANTS	(134.97)
12/03/13	8378	PITNEY BOWES 2	POSTAGE MACHINE SUPPLIES	(255.73)
12/03/13	8379	WINDSTREAM	PHONES - MAINT. FAC. - 12/13	(181.36)
12/03/13	8380	WRIGHT EXPRESS FSC	FUEL - 11/13	(452.58)
12/10/13	8381	SUPERIOR TWP. UTIL. DEPT. CAPITAL RESERVE	TRANSFER CR PORTION OF UC PERMIT # 1390	(10,500.00)
12/10/13	8382	ANN ARBOR CHARTER TOWNSHIP	A2 TWP'S PORTION OF CONN. FEES - 2451 HIGHLAND	(6,033.67)
12/10/13	8383	AUTO-WARES GROUP (AUTO VALUE)	MOTOR OIL	(42.57)



FYI

2013

Washtenaw County, EMU
Fall Regional Clean Up
Report



Washtenaw County Department of Public Works and Environmental Health, Solid
Waste Division Fall 2013

The breakdown of costs for the 2013 EMU Fall Regional Clean Up Day are:



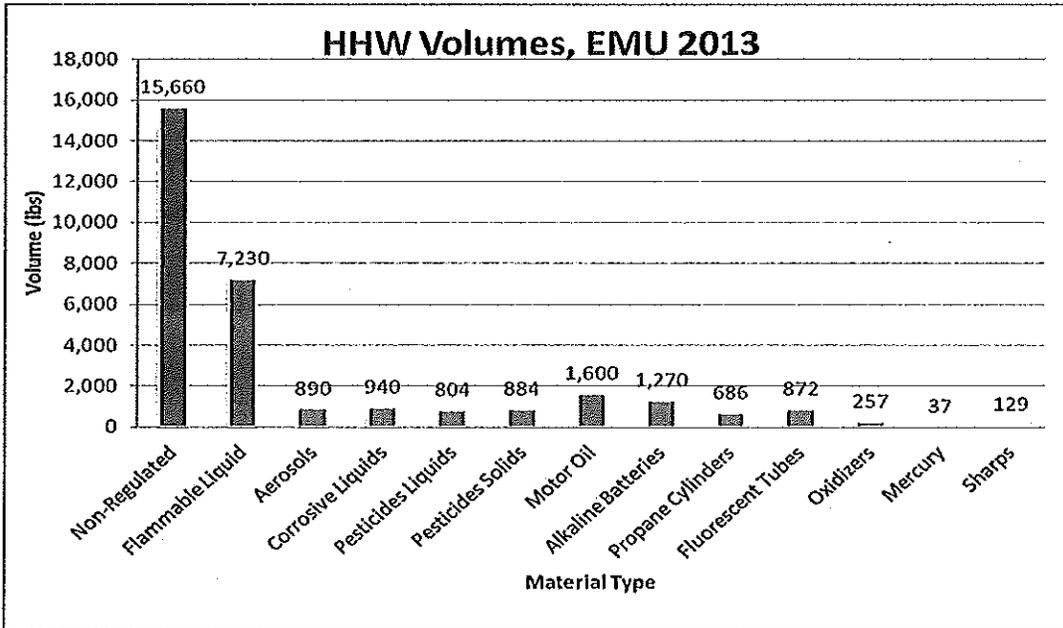
Traditional Recyclables:
Contractor— Recycle Ann Arbor

<u>Traditional Recyclable Volumes, EMU 2013</u>	
Scrap Tires	168
Steel (tons)	3.76
Traditional Single Stream (Paper / Plastic / Glass) (tons)	2.88
Cardboard (OCC): 35 cubic yards (lbs)	7000
Freon Appliances	141
Styrofoam: (cubic yards)	9
30-Yard Roll Off Pulls	8

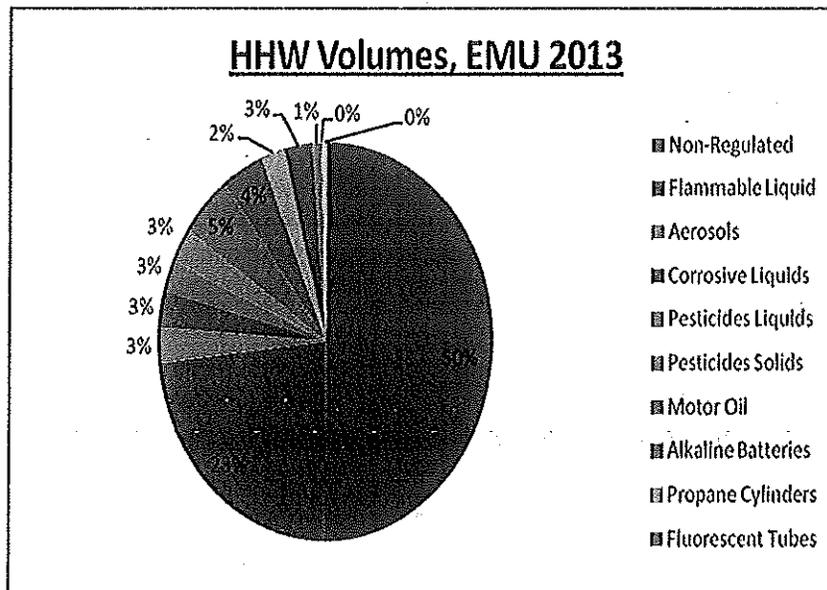
Total Cost: \$7,075

Household Hazardous Waste

Contractor: Environmental Quality (EQ)



Total HHW Cost: \$17,593





EVAN N. PRATT, P.E.

WATER RESOURCES COMMISSIONER
705 North Zeeb Road

P.O. Box 8645

Ann Arbor, MI 48107-8645

DENNIS M. WOJCIK, P.E.
Chief Deputy Water Resources
Commissioner

Telephone 734.222.6860

Fax 734.222.6803

November 22, 2013

Washtenaw County Clean Up Day Partners

RE: 2013 Washtenaw County Clean Up and Recycling Event held at EMU / Rynearson on Sat. Oct. 26.

* EMU*

Superior Township

* City of Ann Arbor*

Dear Event Partners and Sponsors,

On behalf of the Washtenaw County Water Resources Commissioner and Solid Waste Office, we would like to **"thank you"** for your participation and sponsorship at the 2013 County Clean Up and Recycling Day held at EMU on Oct. 26, 2013. This annual event had over 1000 recyclers participate in which significant volumes of material was collected and recycled that otherwise would have gone to landfill.

Enclosed, you will find the "Clean Up Report" for your review that highlights the event's success this year with volumes and materials collected, costs and a historical year-to-year comparison to identify trends in waste diversion and waste recovery in Washtenaw County.

Again, without your continued support and secure levels of sponsorship from your local unit of government to make this event affordable, this event would be in danger of going away under the difficult fiscal world that we all face. So, once again, **"thank you"** for your continued sponsorship and support of solid waste initiatives and waste reduction practices in Washtenaw County and we look forward to working with you moving forward in 2014.

If you have any questions and / or need additional information regarding "County Clean Up Days" or recycling and waste management items, please do not hesitate to contact this office at your convenience.

Best Regards,

Evan N. Pratt, P.E.
Water Resources Commissioner
Office of Water Resources Commissioner
734-222-6860 / Pratte@ewashtenaw.org

Daniel M. Moody, R.S.
Office of Water Resources / Environmental Health
Washtenaw County Solid Waste Coordinator
734-222-3827 / Moodyd@ewashtenaw.org

Office Open Week Days From 8:30 A.M. to 5:00 P.M.



December 3, 2013

Mr. David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some channel changes. Customers are being notified of these changes via bill messages.

Effective on or about January 16, 2013, Revolt (ch. 159) will be added to Digital Preferred service.

Also, effective on or about January 29, 2014, Oxygen (channel 123) and Oxygen HD (channels 980 & 1334) will no longer be available on our Digital Preferred tier. Oxygen will be available on our Digital Starter tier.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, Government Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Schedule of video-related price changes; effective January 1, 2014 (Michigan)

VIDEO & OTHER FEES (Monthly unless noted otherwise)	CURRENT PRICE	NEW PRICE
Digital Starter Package (includes Limited Basic, additional digital channels, access to Pay-Per-View and On Demand programming and Music Choice.)	\$67.25	\$67.75
Digital Preferred Package (includes Digital Starter, additional digital channels, Encore, access to Pay-Per-View and On Demand programming and Music Choice)	\$85.20	\$85.70
Digital Preferred Package with 1 Premium** (includes Digital Preferred and choice of 1 premium: HBO, Showtime, Starz, Cinemax or The Movie Channel)	\$103.99	\$104.49
Digital Preferred Package with 2 Premiums** (includes Digital Preferred, HBO and choice of Showtime, Starz, Cinemax or The Movie Channel)	\$115.49	\$115.99
Digital Preferred Plus Package** (includes Digital Preferred, HBO, Showtime and Starz)	\$123.49	\$124.99
Digital Premier Package (includes Digital Preferred, HBO, Showtime, Starz and Cinemax)	\$130.49	\$131.99
Digital Premier Package with Sports Entertainment Package (includes Digital Preferred, HBO, Showtime, Starz, Cinemax and Sports Entertainment Package)	\$140.44	\$141.94
Digital Economy with Additional Product	\$34.95	\$39.95
MultiLatino	\$16.95	\$18.95
MultiLatino Plus (includes Limited Basic and MultiLatino)	\$31.95	\$34.95
MultiLatino Extra (includes Digital Economy and MultiLatino)	\$41.95	\$44.95
MultiLatino Max (includes MultiLatino Extra and additional digital channels, access to Pay-Per-View and On Demand programming)	\$61.95	\$64.95
MultiLatino Ultra (includes MultiLatino Max and additional digital channels)	\$78.90	\$81.95
Broadcast TV Fee	-	\$1.50
Video Reactivation Fee (no in-home visit required) per occurrence	\$5.00	\$6.00
Internet Reactivation Fee (no in-home visit required) per occurrence	\$5.00	\$6.00
Voice Reactivation Fee (no in-home visit required) per occurrence	\$5.00	\$6.00
Voice/Data Modem	\$7.00	\$8.00

TRIPLE PLAY PACKAGES (Monthly)	CURRENT PRICE	NEW PRICE
Economy Triple Play*	\$89.95	\$94.85
Economy Starter*	\$122.15	\$122.65
TP3.0 Value Plus*	\$137.15	\$137.65
TP3.0 HD Starter*	\$154.95	\$159.95
TP3.0 HD Plus*	\$184.95	\$189.95
TP3.0 Premier*	\$214.95	\$219.95
Starter XF Triple Play	\$144.95	\$149.95
Preferred XF Triple Play	\$154.95	\$159.95
HD Preferred XF Triple Play	\$164.95	\$169.95
HD Preferred Plus XF Triple Play with Blast!	\$184.95	\$189.95
HD Premier XF Triple Play with Blast!	\$214.95	\$219.95
HD Compete XF Triple Play with Blast!	\$244.95	\$249.95

MULTILATINO PAQUETE TRIPLE PACKAGES (Monthly)	CURRENT PRICE	NEW PRICE
MultiLatino Max Paquete Triple	\$144.95	\$149.95
MultiLatino Ultra Paquete Triple	\$154.95	\$159.95
MultiLatino Ultra HD Paquete Triple	\$164.95	\$169.95
MultiLatino Ultra HD Plus Paquete Triple	\$184.95	\$189.95
MultiLatino Total HD Paquete Triple	\$214.95	\$219.95

*No longer available for sale. **Effective 1/1/2014 no longer available for new subscription.

Subscription to Limited Basic is required to receive any other level of service. Certain services are available separately or as a part of other levels of service. Unless otherwise specified, prices shown are the monthly charge for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices, services and features are subject to change. Not all services are available in all areas.



FYI

November 15, 2013

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

RE: Important Information—Price Changes

Dear Mr. Phillips:

At Comcast, we are committed to constantly improving our customers' entertainment and communications experience in Superior, and we continue to invest in making their services even better. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 1, 2014, new prices will apply to select Video services and equipment as reflected in the enclosed notice.

Among these price changes, we have itemized a Broadcast TV Fee in order to defray the rising costs of retransmitting broadcast television signals. In the past, a portion of those costs were included within the basic service rate. In recent years, the cost of retransmitting broadcast television signals has increased significantly, and we want to address these increases through a separate itemized charge so they are clear to the customer. *

We promise to continue to provide our customers with a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival—or we'll credit the customer \$20 or provide a free premium channel for three months. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 734-254-1888.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, Government Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

**If a customer was receiving services on a promotional basis, or under a minimum term agreement associated with a specific rate, as December 1, 2013, the customer will not be affected by the Broadcast TV Fee during the applicable period.*