

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL,
3040 N. PROSPECT, YPSILANTI, MI 48198
OCTOBER 21, 2013
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of September 16, 2013
6. CITIZEN PARTICIPATION
 - a. Washtenaw County Parks, Superior Greenway Nature Trail
 - b. Committee to Promote Superior Township, Annual Report
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Chief's Report, Fire Department, Fire Marshall, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Zoning Report
8. COMMUNICATIONS
 - a. Craig Dougherty, Detroit Fire Department, Chief of Firefighting Operations
 - b. Letter to Davenport Bros., Inc., Fire Station No. 1 Roof Repair
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. Resolution 2013-30, Extend the Employment of Wayne Dickinson as Part-Time Fire Chief
 - b. Resolution 2013-31, Recognizing the Retirement of Rick E. Church as Utility Director
 - c. Resolution 2013-29, Utility Dept., Amend Water and Sewer Rates
 - d. Fire Station No. 1 Roof Repairs
 - e. Township and Autumn Woods HOA Agreement
 - f. Phase I Environmental Site Assessment of the Autumn Woods Parcel
 - g. Utility Department, Purchase of Check Valves for the Clark Road Station
 - h. Ann Arbor Spark, 2013 Dues
 - i. Utility Department, Tax Roll List for 2012
 - j. Washtenaw County Drain Assessments for 2013

- k. Side Street Maintenance Levy for 2013
- l. Ordinance Violations and Grass Cuttings for 2013
- m. Delinquent False Alarms for 2013
- n. Delinquent Sidewalk Repairs for 2013
- o. Hyundai Road Project Special Assessment for 2013
- p. Budget Amendments

- 11. PAYMENT OF BILLS
- 12. PLEAS AND PETITIONS
- 13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

NOTICE

There will be a meeting of the Election Commission immediately after the completion of the regular meeting. The Commission will address issues related to the November 5, 2013 Ann Arbor School District election. The ballot will have one proposal, to continue the one mill tax for the sinking fund for the repair and improvement of schools and equipment and only voters who reside in the Ann Arbor School District will be eligible to vote in this election.

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor William McFarlane at 7:30 p.m. on September 16, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor McFarlane led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by McKinney, to adopt the agenda as presented.
The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF AUGUST 19, 2013

It was moved by McKinney, seconded by Lewis, to approve the minutes of the regular Board meeting of August 19, 2013, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. WASHTENAW COUNTY SHERIFF JERRY CLAYTON

Washtenaw County Sheriff Jerry Clayton was present and presented a plaque to Supervisor McFarlane. He congratulated Supervisor McFarlane on his retirement and his service to the Township and the community. He indicated that he appreciated Supervisor McFarlane's contribution to the Sheriff's Department's work with contract communities.

B. WASHTENAW COUNTY COMMISSIONER DAN SMITH

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District 2, Washtenaw County Commissioner, Dan Smith, read a resolution from the Washtenaw County Board of Commissioners. It highlighted Supervisor McFarlane's accomplishments and Commissioner Smith congratulated him on his retirement.

C. RESOLUTION NO. 2013-24, SUPERIOR TOWNSHIP ACCOUNTANT SUSAN MUMM

Susan Mumm, Township Accountant, read the following resolution on behalf of Township employees and Board members and presented Supervisor McFarlane with a framed copy.

The following resolution was moved by McKinney, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION OF APPRECIATION TO BILL MCFARLANE
FOR HIS SERVICE TO SUPERIOR TOWNSHIP**

RESOLUTION NUMBER: 2013-21

DATE: SEPTEMBER 19, 2013

WHEREAS, Bill McFarlane served as a Superior Township Trustee from 1984-1988 and as Superior Township Supervisor from 1992 to 2013, and

WHEREAS, Bill McFarlane, during his tenure, has provided stewardship of the township that reflected deep caring and diligent concern for the welfare the township that he has lived in since boyhood, and

WHEREAS, Bill McFarlane governed Superior Township with the utmost professionalism, and

WHEREAS, Bill McFarlane demonstrated the highest degree of fiscal responsibility such that Superior Township has for over two decades, and continues to this day, to be a model of financial security, frugality, and responsible debt management, and

WHEREAS, Bill McFarlane has supervised the township from a proactive stance that protected the long-term quality of life for Township residents, and

WHEREAS, Bill McFarlane supervised his employees with respect, fairness, and a refreshing sense of humor and upbeat attitude, and

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WHEREAS, Bill McFarlane has been a model of creative problem solving and compromise, and

WHEREAS, Bill McFarlane has exemplified punctuality and impeccable attendance, often starting work early and rarely missing a day of work or board meeting in twenty-one years of service, and

WHEREAS, Bill McFarlane has exemplified community service and epitomized leadership in his long tenure as Township Supervisor, and

NOW THEREFORE BE IT RESOLVED, that the citizens of Superior Township, the elected officials, and staff of Superior Township hereby express their deep appreciation and sincere gratitude for the dedication, hard work, and positive energy that Bill McFarlane has given to Superior Township for over twenty years and wish him the best of luck and happiness in his retirement.

The resolution was adopted by unanimous voice vote.

D. RESOLUTION NO. 2013-26, SUPERIOR TOWNSHIP CLERK DAVID PHILLIPS

David Phillips, Clerk, read the following resolution, after which the plaque was unveiled.

The following resolution was moved by McKinney, seconded by Caviston:

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

A RESOLUTION TO APPROVE THE DEDICATION OF THE

CHARTER TOWNSHIP OF SUPERIOR'S BOARD MEETING ROOM AS THE

WILLIAM A. McFARLANE BOARD MEETING ROOM

RESOLUTION NUMBER: 2013-26

DATE: SEPTEMBER 19, 2013

WHEREAS, Bill McFarlane served as a Superior Township Trustee from 1984-1988 and as Superior Township Supervisor from 1992 to 2013, and

WHEREAS, when Bill McFarlane began as Supervisor of Superior Township, the only space available for board and other public meetings was located in what is now the office space of the Township Hall, and

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WHEREAS, although this space was functional, it was undeniable that in order to better serve the needs of the community, the Township needed more office space and a more appropriate board meeting room, and

WHEREAS, during Bill McFarlane's tenure as Supervisor he managed the Township's finances in such a fiscally responsible manner that the Township was able to accumulate sufficient funds in the General Fund Reserve to pay for the construction of a new board meeting room addition and improvements to the office space, and

WHEREAS, under the leadership of Bill McFarlane as Supervisor, in 2001, the improvements to the office space and the addition of the Township board meeting room were completed by Phoenix Contractors, Inc. at a cost of \$877,238, which was \$33,962 less than the original contract price, and

WHEREAS, the Township was able to pay the entire \$877,328 from the General Fund Reserve, without incurring any debt, and

WHEREAS, this new construction has faithfully served the community and has been used for many, many board meetings, other public meetings and as a conference room, and

NOW THEREFORE BE IT RESOLVED, that due to these special accomplishments, the Superior Township Board of Trustees hereby dedicates this board meeting room as the William A. McFarlane Board Meeting Room, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Township's audit firm, Pfeiffer, Hanniford and Palka, and Congressman John Dingell, have graciously donated a plaque, which was installed in the entryway of this board meeting room to commemorate this dedication.

The resolution was adopted by a voice vote.

E. CITIZEN COMMENTS

At this point in the agenda, Supervisor McFarlane indicated that the Board would receive citizen comments related to the appointment of the new supervisor. He indicated he was required by law to abstain from the appointment process and he appointed Treasurer Brenda McKinney to moderate this portion of the meeting. Trustee Alex Williams indicated he was a candidate for the position and a he requested to also abstain from this portion of the agenda.

At this time Treasurer McKinney began to chair the meeting.

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It was moved by Phillips, seconded by McKinney, for the Board to approve Trustee Alex Williams to abstain from all items on the agenda related to the appointment of the supervisor.

The motion carried by voice vote.

There were no citizen comments related to the appointment of the supervisor or any other issue.

F. APPOINT CANDIDATE TO THE POSITION OF SUPERVISOR

1. ACCEPT LETTERS OF INTEREST

Clerk David Phillips explained that the Township received letters of interest from three candidates, Kenneth Swartz, Evert Van Raden and Alexander Williams.

It was moved by Lewis, seconded by McKinney, to accept the letters of interest from candidates Schwartz, Van Raden and Williams

2. INTERVIEW CANDIDATES

All three candidates were interviewed and asked the same five questions, which related to their education, qualifications and experience; the Township's budget and taxes; and, candidates were provided an opportunity to ask questions of the Board.

3. APPOINT CANDIDATE TO THE POSITION OF SUPERIOR TOWNSHIP SUPERVISOR

Treasure McKinney, called for a motion.

It was moved by Green, seconded by Lewis, for the Board to appoint Kenneth Schwartz to the position of Supervisor.

Ayes: McKinney, Phillips, Caviston, Green, Lewis

Nays: None

Absent: None

Abstain: McFarlane, Williams

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The motion carried.

Clerk Phillips, explained that appointment would commence on the close of business on September 30, 2013 and would end at noon on November 20, 2014. The office of Supervisor would be on the ballot for both the 2014 and 2016 election cycle.

The following resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**SEPTEMBER 16, 2013
RESOLUTION NO. 2013-27**

**A RESOLUTION FOR THE SUPERIOR TOWNSHIP BOARD OF TRUSTEES TO
APPOINT A SUPERVISOR FOR
THE CHARTER TOWNSHIP OF SUPERIOR**

WHEREAS, on August 19, 2013, the Superior Township Board of Trustees accepted the letter of resignation from the current Supervisor, William McFarlane, with his last day being September 30, 2013, and

WHEREAS, according to State of Michigan law, the Township Board has 45 days from the day after the vacancy occurs to appoint a person to fill the vacancy, and

WHEREAS, according to State of Michigan law, the Township Board may appoint someone to fill the vacancy up to 30 days prior to the effective date of the resignation, and

WHEREAS, the Township has advertised, accepted letters of interest and conducted interviews for filling the vacancy, and

WHEREAS, the interviews provided a candidate, Kenneth Schwartz, who the Township Board believes has the education, experience and other qualifications that will enable him/her to perform the duties, tasks and responsibilities of the position of Supervisor of Superior Township in a satisfactory manner, and

NOW THEREFORE BE IT RESOLVED, the Charter Township of Superior Board of Trustees appoints Kenneth Schwartz to the position of Supervisor of the Charter Township of Superior and this appointment will continue until noon on November 20, 2014, and

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NOW THEREFORE BE IT FURTHER RESOLVED, that Kenneth Schwartz's salary for serving as the Supervisor shall be \$73, 254.00 per year, prorated based upon their length of service during each year and will include the benefit package offered to all Superior Township full-time employees.

Ayes: Phillips, Caviston, Green, Lewis, McKiune

Nays: None

Absent: None

Abstain: McFarlane, Williams

The resolution was adopted.

At this time Supervisor McFarlane resumed the position of chairperson of the meeting.

G. PUBLIC HEARING FOR BUDGETS AND MILLAGE RATES FOR FY2014

It was moved by Caviston, seconded by Green, to open the public hearing on the budgets and millage rates for FY2013.

The motion passed by unanimous voice vote.

Supervisor McFarlane reviewed the budgets and the millage rates. He said most of the budgets are very similar to the previous year's budgets. He is recommending the General Fund Millage be reduced in half because the General Fund reserve has about \$1.5 million, is adequate and we are not making any interest on keeping the funds in a bank account. The Utility Department Fund is anticipating increases in costs for the Township Utility Department to purchase water and sewer service from Y.C.U.A., which reduces the transfer out to Capital Reserves from \$150,000 to \$8,474. He recommended that the Utility closely monitor the situation and they may have to reduce costs or raise rates in order to maintain an adequate transfer to Capital Reserves.

Resident Martha Kern commented that the Township should increase the contribution to public transportation.

Resident John Hudson commented that the Superior Township AATA bus route takes riders to the transfer station in downtown Ypsilanti and he feels it may not be a safe arc for children.

It was moved by Caviston, seconded by Lewis, to close the public hearing.

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The motion carried by unanimous voice vote.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: He said it was an honor to work with the people of Superior Township for the past 21 years. He suggested the Board monitor the land being taken off the tax rolls as the Township needs to increase its tax-base. He recommended that the Township achieve this through construction of unaffordable homes and expanding the research and development district. He thanked everyone and said he was humbled by all of the kind words and recognition.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. TREASURER'S QUARTERLY INVESTMENT REPORT PERIOD ENDING JULY 31, 2013

Board members commented that the current interest rate is very low. However, this is because the banks are only offering very low interest.

It was moved by Caviston, seconded by Lewis, for the Board to receive the Treasurers Investment Report for the period ending July 31, 2013.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. FIRE CHIEF, LETTER OF RETIREMENT

Fire Chief James Roberts was present and he provided a memorandum to the Board indicating that he had been offered a position with another employer and he was retiring from the Township with his last day being Friday, September 27, 2013. He thanked the Township for the opportunity

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to be the Fire Chief and said he enjoyed it, Board members and audience members thanked him for his years of service.

It was moved by McKinney, seconded by Green, for the Board to receive, with regrets, the letter of retirement from Fire Chief Jim Roberts. .

The motion carried by a unanimous voice vote.

B. FIRE CHIEF JAMES ROBERTS, MEMO, GRANT APPLICATIONS

Fire Chief James Roberts and presented a memo to the Board dated August 22, 2013 indicating the Fire Department will seek Board approval prior to submitting any application for a grant. They will not complete and submit any grant applications prior to obtaining Board approval. Board members commented that they appreciated the Fire Department's success in obtaining grants but sometimes there are financial constraints involving the grant match that the Fire Department may not be aware of.

It was moved by McKinney, seconded by Williams, for the Board for the Board to receive the communication from Fire Chief James Roberts, Grant Applications, dated August 22, 2013.

The motion carried by a unanimous voice vote.

C. KEITH LOCKIE, PARKS DIRECTOR, PROPOSED PARKS DEPARTMENT BUDGET FOR FY2014

In a memo dated September 16, 2013, Parks Director Lockie advised the Board that on August 26, 2013, the Parks Commission recommended approval of the proposed Parks Department budget for FY2014.

It was moved by McKinney, seconded by Caviston, for the Board to receive the communication from Parks Director Keith Lockie, 2014 Proposed Park Budget, dated September 16, 2013.

The motion carried by a unanimous voice vote.

D. DAVID PHILLIPS, MEMO, RE: ATTORNEY FRED LUCAS PRIVILEGED MEMO DATED SEPTEMBER 13, 2013 REGARDING AUTUMN WOODS

Clerk David Phillips indicated that Attorney Fred Lucas had no objections to removing the attorney-client privilege removed from his September 13, 2013 memo regarding Autumn Woods

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and making it a public document. The memo address issues with the Township accepting ownership of approximately 8.5 acres from the developer of Autumn Woods in exchange for the Township releasing them from certain obligations.

It was moved by Phillips, seconded by Green, for the Board to approve removing the attorney-client privilege from Attorney Fred Lucas' September 13, 2013 memo regarding Autumn Woods and making it a public document.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. FIRE DEPARTMENT GRANT APPLICATIONS

In a memo dated September 12, 2013, Fire Chief James Roberts outlined four grants the Fire Department requested to apply for: 1.) FEMA AFG Vehicle Replacement Grant for \$907,000 to replace the ladder truck with a Township match of 5% or \$45,350; 2.) FEMA AFG Firefighter's Safety Grant for \$77,267 for new life saving safety equipment with a Township match of 5% or \$3,864; 3.) FEMA AFG PPE Grant in partnership with four other fire departments for turn-out gear with the Township's match being \$3,457; 4.) FEMA AFG Fire Hose, Nozzle and Appliance Grant for \$109,409 for fire suppression equipment with the Township's match being 10% or \$10,491.

Chief Roberts felt they would all benefit the Fire Department and recommended the Board approve the Fire Department completing and submitting the grant applications.

It was moved by Caviston, seconded by Lewis, to approve the Fire Department applying for the four grants as outlined in Fire Chief James D. Roberts' September 12, 2013 Memo, the FEMA AFG Vehicle Replacement Grant; the FEMA AFG Firefighter's Safety Grant; the FEMA AFG PPE Grant; and the FEMA AFG Fire Hose, Nozzle and Appliance Grant.

The motion carried by a unanimous voice vote.

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B. UTILITY DEPARTMENT GENERATOR MAINTENANCE AGREEMENT

Rick Church, Utility Director was present and he presented a Request for Legislation to the Board for approve a generator maintenance agreement with Bridgeway Power Generation for one year. This agreement will cover all of the Utility Department generators and one general fund generator.

The following resolution was moved by Phillips, seconded by Green,

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL FOR ENTERING INTO A PREVENTATIVE MAINTENANCE AGREEMENT WITH BRIDGEWAY POWER GENERATION FOR ONE GENERAL FUND AND ALL UTILITY DEPARTMENT GENERATORS.

RESOLUTION NUMBER: 2013-28

DATE: September 16, 2013

WHEREAS, the Superior Township Utility Department is a Michigan Charter Township, and

WHEREAS, the Superior Township Utility Department has the power, privilege and authority to maintain and operate a utility department providing water and sewer services for the water and sewer district of the Township, and

WHEREAS, the Utility Department recognizes the need to have a qualified company provide preventative maintenance services for all of the Utility Department generators and one General Fund generator in order to ensure that they are in good working condition, and

WHEREAS, the Department recommends Bridgeway Power Generation to provide the service for one year at a price of \$5,652.64;

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Utility Department is allowed to enter into a service agreement with Bridgeway Power Generation and that the cost of this agreement is to be taken from the Department Operation and Maintenance Fund.

The motion carried by a unanimous voice vote.

C. APPROVE SALARY FOR THE DEPUTY SUPERVISOR

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In a memo dated September 10, 2013, Supervisor McFarlane appointed Kenneth Schwartz as his Deputy Supervisor and that he be paid \$15.00 per hour, with no additional benefits, for his hours worked.

It was moved by McKinney, seconded by Green, for the Board to approve the salary of \$15.00 per hour, with no additional benefits for Kenneth Schwartz for the position of Deputy Supervisor.

The motion carried by unanimous voice vote.

D. RESOLUTION 2013-22, ADOPT FY 2014, BUDGET, ALL FUNDS

The Board reviewed and discussed the various budgets. Except for several activities, the budget is very similar to the FY2013 budget. There are ample amounts in all reserve funds. Except for the Utility Fund and the reduction of the General Fund millage, there are no major changes in revenues or expenses. Due to the new contract with Y.C.U.A. the Utility Fund will have to be monitored.

The following resolution was moved by Caviston, seconded by Lewis:

**CHARTER TOWNSHIP OF SUPERIOR
BOARD OF TRUSTEE'S
A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:
2014 BUDGETS FOR ALL FUNDS**

**SEPTEMBER 16, 2013
RESOLUTION 2013-22**

WHEREAS: the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS: the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS: the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

NOW THEREFORE BE IT RESOLVED: that the Charter Township of Superior Board

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of Trustee's adopt the proposed budgets for the 2014 calendar year: the General Fund Budget by activity dated September 16, 2013, the Fire fund Budget dated September 16, 2013, the Fire Reserve Budget dated September 16, 2013, the Building Fund budget dated September 16, 2013, the Law Fund budget dated September 16, 2013, the Park Fund Budget dated September 4, 2013, the Utility Fund Budget dated August 13, 2013, The Streetlight Budget dated September 16, 2013, the Side Street Maintenance fund budget dated September 16, 2013, the Legal Defense Growth Management fund dated September 16, 2013, and the Hyundai Special Assessment Fund dated September 16, 2013.

Ayes: McFarlane, Phillips, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

E. RESOLUTION 2013-23, ADOPT FY 2014 MILLAGE RATES

Board members reviewed and discussed the proposed millage rates for FY2014. Supervisor McFarlane suggested that if the Rock Development issue is resolved, it may not be necessary to renew the Legal Defense Millage. He indicated that \$305,000 is again being budgeted for roads. He proposed reducing the General Fund millage by half. This reduction would result in a decrease of \$20.00 to \$40.00 a year for the average homeowner. He said the General Fund has almost \$1.5 million and that it is not earning any interest McFarlane felt it is better to provide our residents with a tax reduction instead of leaving it in the bank where it earns little or no interest. Board members commented support for the proposal but indicated it may be necessary to return the millage to its former level because of unforeseen events, such as the State reducing or eliminating the Personal Property Tax.

The following resolution was moved by Green, seconded by McKinney:

**CHARTER TOWNSHIP OF SUPERIOR
BOARD OF TRUSTEE'S RESOLUTION**

SEPTEMBER 16, 2013

RESOLUTION 2013-23

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A RESOLUTION ADOPTING GENERAL APPROPRIATION ACT MILLAGE RATES:

WHEREAS: the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS: the Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

WHEREAS: the auditors suggested that millage rates for revenue should be by resolution, and

WHEREAS: the projected revenues will be based on the taxable value of the parcels based on or after tax tribunal hearing results are submitted, and

THEREFORE BE IT RESOLVED: that the Charter Township of Superior Board of Trustee's adopts the millage on the attachment by Resolution as listed.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
GENERAL			
REG	\$ 539,796,793.00	0.4096	\$221,100.77
IFT	\$ 35,699,093.00	0.2048	\$ 7,311.17
FIRE	Voter Approved 2012-2014		
REG	\$ 539,796,793.00	3.0	\$ 1,619,390.38
IFT	\$ 35,699,093.00	1.5	\$ 53,548.64
LAW	Voter Approved 2012-2014		
REG	\$ 539,796,793.00	2.25	\$ 1,214,542.78
IFT	\$ 35,699,093.00	1.125	\$ 40,161.48
LEGAL DEFENSE	Voter Approved 2012-2014		
REG	\$ 539,796,793.00	0.125	\$ 67,474.60
IFT	\$ 35,699,093.00	0.0625	\$ 2,231.19

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Ayes: Phillips, McKinney, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

F. RESOLUTION 2013-24, AFFIRM SALARIES, NON-UNION EMPLOYEES

Supervisor McFarlane proposed a 2% salary increase for all non-union employees. He said employees are continuing to perform well.

The following resolution was moved by McKinney, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
SEPTEMBER 16, 2013
RESOLUTION 2013-24**

**A RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES
OF SUPERIOR TOWNSHIP FOR THE 2014 BUDGET**

WHEREAS: the Superior Charter Township Board of Trustees approved the 2014 budgets for all funds on September 16, 2013; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time and part time Township employees and

WHEREAS: the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

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NOW THEREFORE BE IT RESOLVED: that compensation for all full-time and part-time non-union employees be two percent (2%) higher in 2014 than their compensation in 2013 as listed in the 2014 budget adopted by the Superior Charter Township Board of Trustees.

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

G. RESOLUTION 2013-25, AFFIRM SALARIES FOR TOWNSHIP ELECTED OFFICIALS

Supervisor McFarlane indicated he was recommending a 2% raise for the Clerk and Treasurer for FY2014 and no change for the Supervisor and Trustees.

The following resolution was offered by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
SEPTEMBER 16, 2013
RESOLUTION 2013-25**

A RESOLUTION AFFIRMING THE SALARIES OF FULL-TIME ELECTED OFFICIALS AND TOWNSHIP TRUSTEES FOR THE 2014 BUDGET

WHEREAS: the Superior Charter Township Board of Trustees approved the 2014 budgets for all funds on September 16, 2013; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Trustees be approved by the Board of Trustees by resolution; and

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WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Treasurer and Clerk be two percent (2%) higher in 2014 than their compensation in 2013 as listed in the 2014 budget adopted by the Superior Charter Township Board of Trustees.

BE IT FURTHER RESOLVED: that the compensation for the Trustees to remain the same.

Ayes: Caviston, Green, Lewis, Williams, McFarlane, Phillips, McKinney

Nays: None

Absent: None

The motion carried.

H. AUTUMN WOODS DEVELOPMENT L.L.C. , RELEASE AND SETTLEMENT AGREEMENT

Autumn Woods L.L.C. has offered to convey the approximately 8.5 acres that was withdrawn from the Autumn Woods condominium development to the Township in exchange for the Township releasing them from completing payment of the \$28,858.47 they owe the Township for water and sewer availability fees plus some other considerations.

In a memo dated September 13, 2013, Attorney Fred Lucas, outlined issues relating to entering into the agreement. He indicated the Township should consider if the value of the property merits releasing the developer from the obligations under the development agreement. Board members expressed general support for the agreement but indicated there were items as indicated in Attorney Lucas' memo that needed to be addressed.

It was moved by Phillips, seconded by McKinney, for the Board to tentatively approve the Release and Settlement Agreement between Autumn Woods L.L.C. and the Township subject to the following conditions: 1.) all issues addressed in Attorney Fredrick Lucas' September 13, 2013 Memo, Autumn Woods Development L.L.C. are resolved to the satisfaction of the Superior Township Board of Trustees; 2.) the revised Release and Settlement Agreement shall be brought back before the Superior Township Board of Trustees for final approval and approval to sign;

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
SEPTEMBER 16, 2013
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PAGE 18**

3.) a Phase I environmental assessment will be completed at the Township's cost and the results will be satisfactory to the Superior Township Board of Trustees.

The motion carried by unanimous voice vote.

I. METRO ACT RIGHT OF WAY PERMIT EXTENSION

The Metro Act Right of Way Permit was originally signed by the Township in 2003. It allows the Township to receive fees when utilities work within the right-of-way. \$8,862 was budget for this revenue in the FY2013 budget.

It was moved by McKinney, seconded by Lewis, to approve the Metro Act Right of Way Extension and to authorize the Supervisor to sign the extension..

The motion carried by unanimous voice vote.

J. STREETLIGHT ASSESSMENTS

In a memo dated September 16, 2013, Susan Mumm, Accountant, calculated the total annual street light assessment for 2013 to be \$89,351.83. She also calculated the annual assessment per parcel for the various streetlight districts.

It was moved by McKinney, seconded by Green, for the Board to approve the Streetlight Assessment for 2013 as provided by Susan Mumm with her memo dated September 16, 2013. :

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Lewis, that the bills be paid as submitted in the following amounts: Law- \$14,375.14; Utilities- \$7,070.50 for a total of \$21,454.64. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

Marion Morris complained about speeding vehicles on Prospect Road. Another member of the audience complained about erratic drivers in the Dixboro village area. He some are speeding

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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near bus stops where children are standing. Supervisor McFarlane indicated he will contact the Sheriff's Department and request additional traffic enforcement in the area.

13. ADJOURNMENT

It was moved by McKinney, seconded by Caviston, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:50 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
SEPTEMBER 2013**

Category	Estimated Cost	Permit Fee	Number of Permits
Com-Other Non-Building	<i>\$0.00</i>	<i>\$393.00</i>	<i>1</i>
ELECTRIC PERMITS	<i>\$0.00</i>	<i>\$2,102.00</i>	<i>17</i>
Manufactured/Modular	<i>\$0.00</i>	<i>\$300.00</i>	<i>3</i>
MECHANICAL PERMIT	<i>\$0.00</i>	<i>\$1,540.00</i>	<i>17</i>
PLUMBING PERMITS	<i>\$0.00</i>	<i>\$773.00</i>	<i>9</i>
Res-Additions (Inc. Garages)	<i>\$29,246.00</i>	<i>\$132.00</i>	<i>1</i>
Res-New Building	<i>\$772,806.00</i>	<i>\$3,478.00</i>	<i>1</i>
Res-Other Building	<i>\$31,545.00</i>	<i>\$1,312.00</i>	<i>13</i>
Res-Other Non-Building	<i>\$0.00</i>	<i>\$140.00</i>	<i>2</i>
Res-Renovations	<i>\$90,000.00</i>	<i>\$795.00</i>	<i>6</i>
Totals	<i>\$923,597.00</i>	<i>\$10,965.00</i>	<i>70</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT
JANUARY THROUGH SEPTEMBER 2013

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	\$85,859.00	\$486.00	1
Com-Other Building	\$0.00	\$200.00	2
Com-Other Non-Building	\$95,000.00	\$4,951.00	12
Com-Renovations	\$582,438.00	\$3,407.05	4
ELECTRIC PERMITS	\$0.00	\$16,567.00	92
Manufactured/Modular	\$0.00	\$400.00	4
MECHANICAL PERMIT	\$0.00	\$15,235.25	122
PLUMBING PERMITS	\$0.00	\$6,804.00	57
PRIVATE ROAD	\$0.00	\$0.00	1
REMODEL/REPAIRS	\$0.00	\$1,333.00	12
Res-Additions (Inc. Garages)	\$951,756.00	\$4,924.00	16
Res-New Building	\$3,744,746.00	\$19,383.00	9
Res-Other Building	\$125,014.00	\$4,955.00	48
Res-Other Non-Building	\$160,000.00	\$1,199.00	8
Res-Renovations	\$1,633,016.00	\$9,501.00	35
Totals	\$7,377,829.00	\$89,345.30	423

Superior Township Fire Department

1999 Ford Rd, Ypsilanti MI, 48198 Tel: (737) 484-1996 Fax: (734) 484-1997, www.superiortownshipfire.com, WDickinson@Superior-twp.org

Chief Wayne Dickinson

To: Supervisor Schwartz

From: Fire Chief Dickinson

Subject: Fire Chief's Report

Date: October 10th, 2013

On September 27th, 2013 upon the retirement of Fire Chief James Roberts, I was appointed the temporary part time Fire Chief of the Superior Township Fire Department. As Fire Chief I have over seen the day to day operations of the fire department. This has included the following activities;

1. Ensuring that all fiscal responsibilities of the fire department are taken care of in a timely manner, i.e. paying bills and completing payroll.
2. Meet with Supervisor Schwartz and Clerk Phillips reference the ongoing roof leaking and repair project.
3. Attended the Washtenaw County Fire Chief's Meeting in Ann Arbor Township to resolve county wide fire department issues, i.e. interoperable radio issues while on mutual aid calls and county wide fire protocols.
4. Attended the Washtenaw County Fire Central Dispatch meeting at Huron Valley Ambulance to address issues involving the proper dispatching of the fire department as well as receive an update reference the status of radio system upgrades.
5. Met with Captain Judson reference the status and cost of having Ladder 11-1 refurbished and what the approximate timeline of completion if the project were to go forward.
6. Met with Captain French regarding the status of training within the fire department. Also requested from Captain French was what training is OSHA/MIOSHA inandated for the fire department to complete each year.
7. Attended training on how to use the new extrication and stabilization equipment in the event of a motor vehicle accident within the township.
8. I have also responded to five major incidents from structure fires, pin-in motor vehicle accidents and mutual aid calls.

I have an officers meeting set for October 22nd, 2013 to discuss the direction in which we as a team want the department to go. In this meeting I intend to formulate capital replacement, discuss fire department standard operating guidelines and the goals for the department for the next year. After completing this officers meeting I plan to have a department meeting to set overall goals to have everyone within the department invested in what is going to occur from now on at the fire department.

My goals and priorities as Fire Chief for next five years are as follows.

1. Explore hiring three more full time firefighters to better serve the community and to keep our most important asset, the firefighters, safer.
2. Develop a plan of attack on how to build a new fire station to meet the growing needs of the community and fire department.
3. Initiate a capital improvement calendar to outlay funding to purchase new fire trucks and large equipment in the future.
4. Work with Firefighter Wiggins to obtain grants to help offset the cost to the township of some of the future capital outlay.
5. Work to improve upon the existing Automatic Mutual Aid and Box Alarm agreements to better serve our community.
6. To improve the training program and keep up the ever changing requirements made by OSHA/MIOSHA.

Respectfully

A handwritten signature in cursive script that reads "Wayne Dickinson".

Wayne Dickinson. Fire Chief
Superior Township Fire Department

Cc Dave Phillips Clerk

September 2013 Fire Department Responses

Structure Fires: 0

Vehicle Fires: 0

Brush Fires: 0

Trash Fires: 1

Medical Emergencies: 41

Personal Injury Accidents: 5

**GEDDES AT HARRIS
GEDDES AT PROSPECT
CHERRY HILL AT GALE
GEDDES AT PROSPECT
WARREN AT NAPIER**

Property Damage Accidents: 4

**Residential Fire Alarm: 3
9/1/2013 5414 WALDEN HILL CT
9/10/2013 6860 JOY RD
9/15/2013 2324 HICKMAN**

**Commercial Fire Alarm: 1
9/7/2013 8380 GEDDES**

St. Joseph Mercy Hospital Alarms: 2

Utility Emergency: 1

Public Service Request: 0

Good Intent: 9

Carbon Monoxide Alarms: 0

Mutual Aid: 10

All Other Incidents: 3

Total Alarms: 80

Burn Permits: 68

2013

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: SEPTEMBER

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$50.00

ALARM LOCATIONS:

9/2/2013 5331 ELLIOT

9/10/2013 5331 ELLIOT

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
4-Sep	AMA GIVEN	AATFD	23 AND M-14	1	ROLL OVER MVA
6-Sep	MA BOX ALARM	YFD	EMU DINING HALL	1	CANCELED ENROUTE
16-Sep	AMA GIVEN	YTFD	2580 HOLMES	2	STRUCTURE FIRE
18-Sep	BOX ALARM GIVEN	YTFD	396 OREGON	3	STRUCTURE FIRE
22-Sep	AMA GIVEN	YTFD	669 WOBURN/ 1266 LEFORGE	1	STRUCTURE FIRE
22-Sep	AMA GIVEN	YTFD	3375 E MICHIGAN AVE	1	STRUCTURE FIRE
27-Sep	AMA RECEIVED	AATFD	CHERRY HILL AND GALE	2	ROLL OVER MVA
27-Sep	AMA GIVEN	YTFD	1550 E. CLARK	2	STOVE FIRE
27-Sep	AMA RECEIVED	YTFD AATFD	9236 MACARTHUR	2	POSSIBLE STRUCTURE FIRE
28-Sep	AMA GIVEN	YTFD	1240 RAMBLING	2	STRUCTURE FIRE
29-Sep	AMA RECEIVED	AATFD	WARREN AT NAPIER	1	ROLL OVER MVA PIN IN
29-Sep	AMA GIVEN	AATFD	US 23 AT PONTIAC TRAIL	1	ROLL OVER MVA

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: Ken Schwartz, Supervisor

Date: October 4, 2013

Ref: Fire Marshal Report for September 2013

9/2/2013

Holiday

9/3/2013

Attended Washtenaw County Chiefs Meeting

Did Fire Marshal report for August 2013

Called Washtenaw County Road Commission about low hanging tree on Dixboro Lane

9/4/2013

Meeting with the managers of Westridge mobile home park about low hanging tree at entrance

9/5/2013

Investigated burning complaint on North Harris Road

Talked with Mrs. Gatewood about upcoming Demo at Washtenaw County Head Start School

9/6/2013

Did Alarm testing at Hyundai on new gas storage system

9/9/2013

Attended Fire Investigation meeting at Ypsilanti Township Fire Department

Attended Fire Inspector class in Lansing

9/10/2013 to 9/13/2013

Attended Fire Inspector training in Lansing

9/16/2013

Responded to structure fire in Ypsilanti Township

Reviewed information about structure fire on Macon Road in Saline

9/17/13

Subpoena to give a deposition into the cause of structure fire on Macon Road in Saline on July 20, 2011

Talked with Kelly about fire drill at Huron Valley Humane Society

9/18/2013

Fire drill and alarm testing at Huron Valley Humane Society

9/19/2013

Typed and sent out inspection notices

Had Meeting at Ann Arbor Township Fire Department

9/23/2013

Meeting with Elected Officials about Fire Chief Job

Worked on fire code violation letter to Humane Society

9/24/2013

Finished fire code violation letter for humane society

9/25/2013

Worked with Chief Robert about the duties of Fire Chief

Attended meeting about roof repair project for station one

9/26/2013

Reviewed inspection reports and sprinkler plans for St Joe O.R. Project

9/27/2013

Took over duties as Fire Chief responded on a Roll over P.I and two structure fires

One on MacArthur and one mutual aid in Ypsilanti Township

9/28/2013

Responded to structure fire mutual aid to Ypsilanti Township Fire

9/29/2013

Responded on roll over P.I on Warren Road

Total Inspections to date: 29

Total Fire Investigations to date: 13

Structure Fire Investigations: 11

Grass Fire Investigations: 0

Vehicle Fire investigations: 2

Total Hours for September 2013. 119.5 hrs.

Total Hour to Date: 812 hrs.

Respectfully Submitted:



Wayne Dickinson, Fire Chief

Superior Township Fire Department

Cc. Dave Phillips, Clerk

Superior Township Ordinance Report
September to October 2013

Landscape Debris-Blight

Ordinance 165

Golfview Sub	overgrown grass, notice sent to owner, cut
8427 Berkshire	deteriorating roof – 30 day letter sent under Property Maintenance Ordinance, repaired
8435 Berkshire	deteriorating roof – 30 day letter sent under Property Maintenance Ordinance, repaired
Dover Ct.	Three hoops in street, referred to WCSO
8830 Nottingham	house with hole in roof, falling gutters, fire damage condemned by Township Building Inspector
1806 Hamlet	junk at curb, removed by Township after no response
1666 Stephens	pile of household junk on back deck, partially removed after Township request, pending
8650 Cedar	junk in drive and in back of truck in drive. Removed after 1 st notice
1562 Stratford	pile of branches at curb, removed after notice.
1806 Sheffield	pile of branches in yard, partially removed after notice
1111 Clark Dr.	junk at curb, removed after 2 nd notice
1642 Stephens	Large dead tree hanging over neighbor's yard citation filed; removed prior to court date, citation dismissed
1509 Harvest	pile of junk at back door, notice sent and posted, owner contacted us and removed most of it, pending

Approved by Superior Township Park Commission on 9/16/2013.

Superior Township Park Commission
Regular Meeting
August 26, 2013

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 7:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Marion Morris, Sandi Lopez, Mirada Jenkins, Uva Wilbanks, Martha Kern-Boprie, Terry Lee Lansing

Park Commissioners absent: none

Others present: Trustee Alex Williams; David Buterbaugh, Maintenance Supervisor; Sonia Neal of Christian Love Fellowship church
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the agenda with the addition of New Business (B) Donation to Parks Department from the Superior Land Preservation Society. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. August 5, 2013 Special Meeting
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the minutes of the special meeting on August 3, 2013, with correction to New Business (A) Events Volunteering. The motion carried.

Chair Jan Berry reminded Park Commissioners that Special Meetings should only contain action on the issue for which the special meeting was called, and not include other business such as Minutes Approval. This reminder was for future special meetings.
- VI. Citizen Participation
Sonia Neal of Christian Love Fellowship church on Stamford in Superior Township, addressed the Park Commission about the church's plans to host a carnival in 2014. The church wishes to collaborate with the Park Commission on this carnival, possibly to secure sufficient parking spaces.
- VII. Board Liaison Report
Township Trustee Alex Williams reported that Supervisor Bill McFarlane announced his retirement, effective 10/01/13. Someone will be appointed by the Township Board in September, to serve until November 2014. A Primary and General Election in August and November 2014 will determine who serves as Supervisor from November 2014 through November 2016. Applications for appointment to the Supervisor's office are due to the Township Clerk by 9/10/13. Potential large increases in the YCUA rates are coming. These rates are under negotiation between the Township Board and YCUA. 2014 Budgets will be reviewed at the September 16 board meeting. The revised Fire Ordinance was adopted in August. The Fire Department has applied for several grants to purchase safety equipment. The Fire Station #1 roof is leaking. Land that is west of LeForge and south of Geddes, currently zoned residential is considered for rezoning to Planned Manufacturing. On 9/21/13 the Dixboro Farm Market will host an Antique Fire

Approved by Superior Township Park Commission on 9/16/2013.

Truck Car display. The annual fall clean-up day ~~will be October~~ is scheduled for 10/26/13 this year. It will take place in EMU's Rynearson Stadium parking lot.

VIII. Parks Reportsw

- A. Chairperson – Jan Berry asked all Park Commisioners to attend the Township Board meeting on 9/16/13 because the 2014 Budget will be reviewed and possibly approved. Retirement receptions for Bill McFarlane will be held 9/27/13 at 11:00 am – 12:30 pm, and Rick Church 10/25/13 12:00 – 2:00 pm. Three botany students were in CHNP on 8/25/13.
- B. Administrator – Keith Lockie submitted a written report. Terrafirma submitted an amended proposal for the Community Park pedestrian bridge replacement, costing \$13,423, that incorporated the OHM changes. Keith submitted a memo to the Township Board that outlined this project. The Township Board informed Keith on 8/13/13 that the Park Fund 2014 Budget had to be drafted by 8/19/13, for final approval on 9/16/13, and that the General Fund will provide a 1% funding increase to the Park Fund.
- C. Township Board Meeting Attendees - no additions to Trustee Williams' report.
- D. Park Steward – No report.
- E. Safety Report – No accidents or injuries.

IX. Communications

- A. Park Contact Information
- B. Memo to Township Board from Keith Lockie about Community Park Bridge Replacement
- C. Terrafirma Amended Quote
- D. Terrafirma Original Quote
- E. 2014 Proposed Park Fund Budget
It was moved by Uva Wilbanks and supported by Marion Morris to receive the communications. The motion carried.

X. Old Business – None

XI. New Business

- A. 2014 Proposed Budget
The proposed 2014 Park Fund Budget contains a 1% increase in funding from the General Fund. Cumulative Revenue is estimated at \$230,837. Expenses are budgeted at:

Administration	\$ 72,438
Recreation	\$ 12,747
Park Maintenance	\$140,651
Park Development & Improvement	<u>\$ 5,000</u>
	\$230,837

This proposed budget includes an increase in Park Commissioner stipends from \$71.50/\$81.50 per meeting to \$100/\$125 per meeting because some commissioners were seeking compensation for services they perform at Park recreation events. Extensive discussion took place among commissioners about the merit of this increase. Some park commissioners suggested larger pay increases for park staff. Consensus did not develop on any changes to these compensation issues.

It was moved by Sandi Lopez and supported by Uva Wilbanks to recommend the 2014 Park Fund Budget to the Township Board as proposed.

Approved by Superior Township Park Commission on 9/16/2013.

A roll call vote was taken.

Marion Morris	Yes
Sandi Lopez	Yes
Uva Wilbanks	Yes
Mirada Jenkins	Yes
Terry Lee Lansing	Yes
Jan Berry	Yes
Martha Kern-Boprie	Yes

The motion carried.

B. Donation to Parks from Superior Land Preservation Society

A donation in amount \$6,000 was received from the Superior Land Preservation Society, to fund necessary improvements to Schroeter Park to connect with the new, adjacent Ellen Elliot Weatherbee county natural area.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Sandi Lopez to pay the bills for a total of \$7,246.96. The motion carried.

XIII. Financial Statements

It was moved by Uva Wilbanks and supported by Marion Morris to receive the 7/31/13 Financial Statements. The motion carried.

IVX. Pleas and Petitions - none

VX. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn at 8:28 pm. The motion carried.

Submitted by,
Martha Kern-Boprie



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

October 8, 2013

Supervisor Ken Swartz
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. Swartz,

The following data summarizes the law enforcement activities in Superior Township during the month of September 2013. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township. Also included in this report is the Enforcement Report and The Banked Hours log for September. This report reflects individual personnel assigned to the collaboration having hours banked. It also reflects other personnel hired using banked hours to fill needed shifts.

Attached please find the Superior Township Alarm breakdown for the month of September which has already been forwarded to your billing department. You'll notice a high volume of out of area assist due to recent major incidents on MacArthur Blvd during this period. Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Lt. Marlene Radzik
Sgt. Patrick Bell
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 971-9248 • EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE SEPTEMBER, 2013

ASSAULT & BATTERY /DOMESTIC / FA

9800 blk of High Meadow
8900 blk of Oxford Ct
5300 blk of Huron River
1200 blk of Stamford Ct
8700 blk of Macarthur Blvd
1500 blk of Ridge
1500 blk of Stamford
1500 blk of Ridge
1900 blk of Knollwood Bnd
9100 blk of Macarthur Bvd
1600 blk of Harvest Ln
1600 blk of Knollwood Bnd
8800 blk of Macarthur
1900 blk of White Oak Ln

BURGLARY

1800 blk of Stephens Dr
9700 blk of Maplelawn
1900 blk of Knollwood Bnd
8900 blk of Nottingham Dr
1700 blk of Sheffield Dr
1200 blk of Stamford Ct
1500 blk of Stamford
1500 blk of Stamford
5200 blk of Church

LARCENY

Gotfredson/Warren Rd
Harris/Macarthur

UDAA

None

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 1

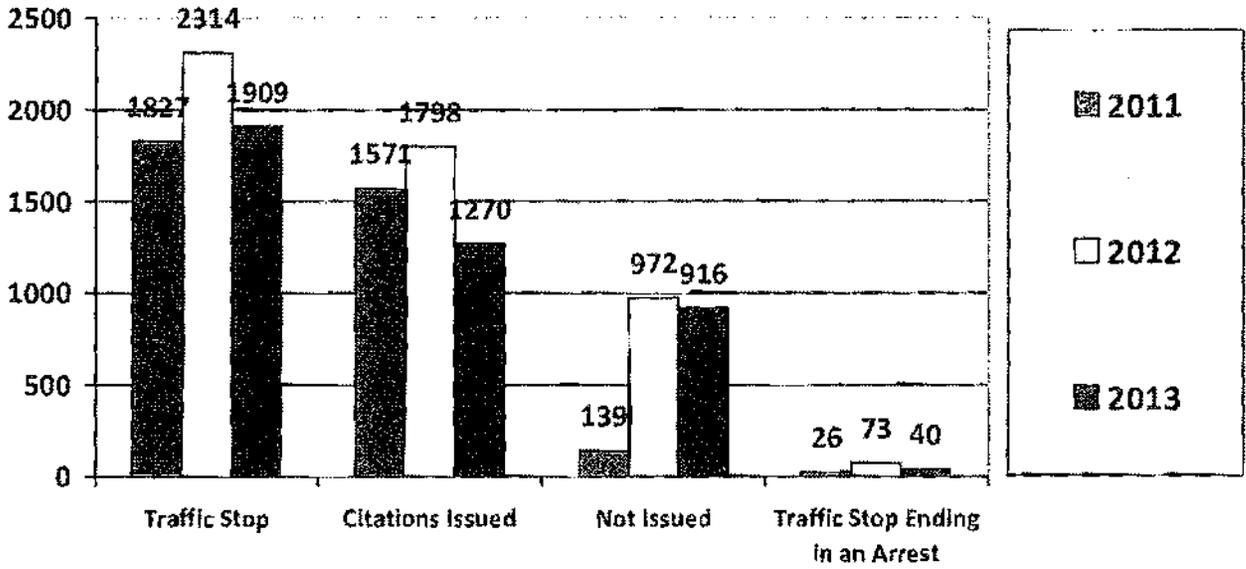
FAMILY TROUBLE 8

DISORDERLY 1

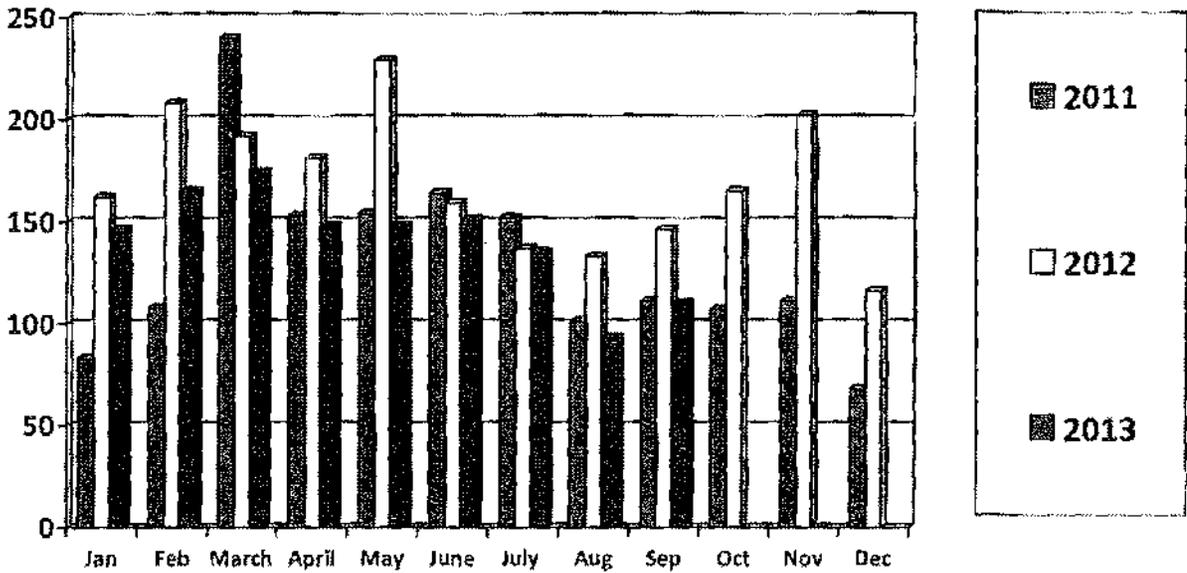
SUSPICIOUS INCIDENTS 80

TRAFFIC CRASH 20

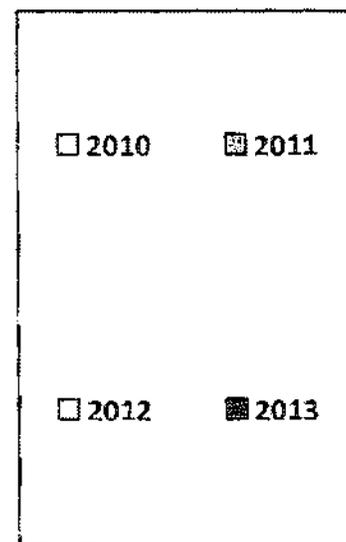
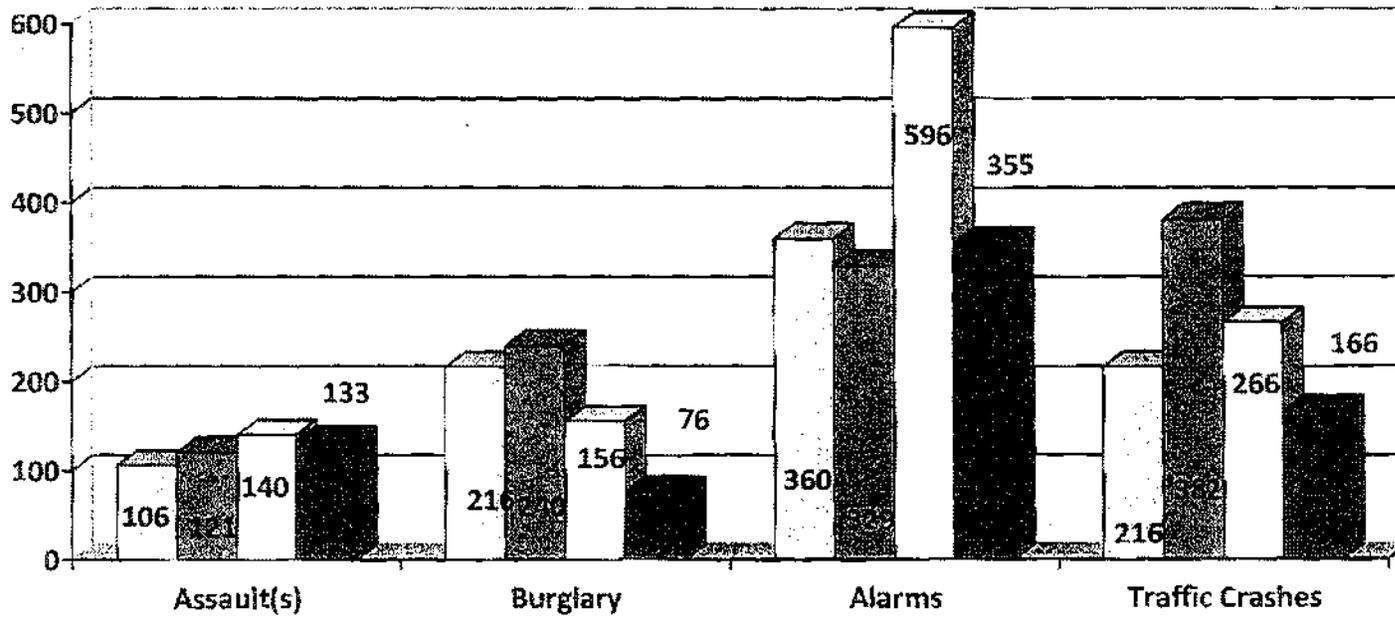
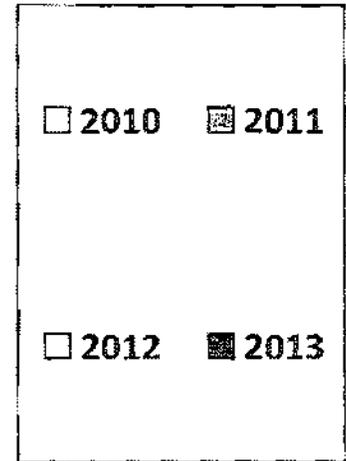
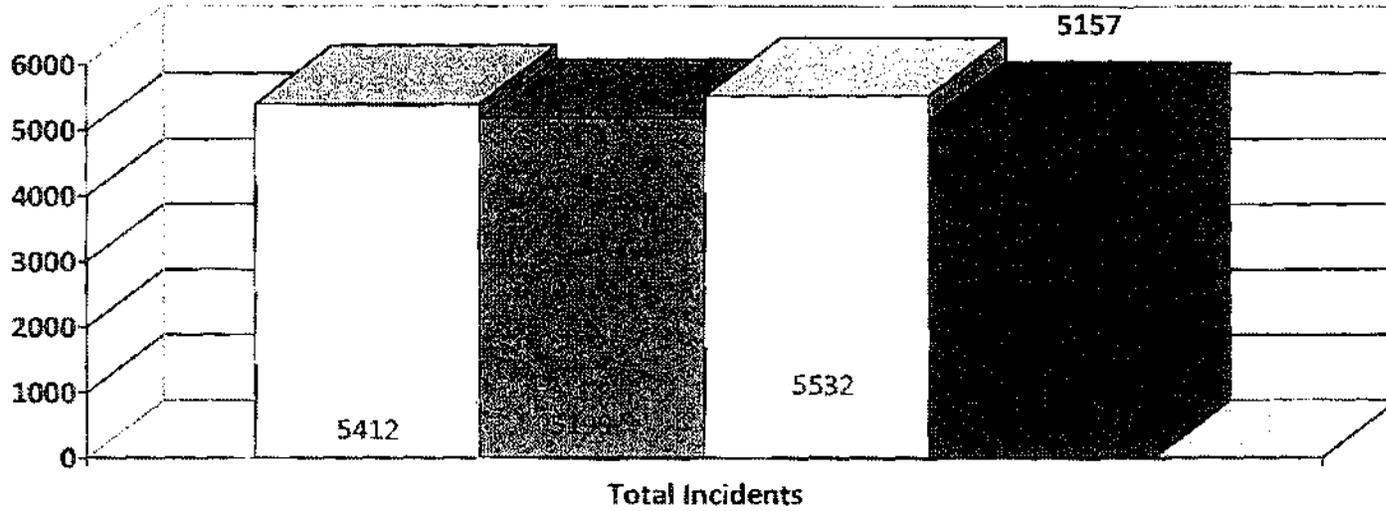
Superior Twp



Citations by Month



Superior Township Four Year Activity Report





Washtenaw County Sheriff's Activity Log

10/04/2013

Activity Log Area Summary Report

6:48 AM

Area: Superior Twp.

Date Range: 9/1/2013 - 9/30/2013

CSO/ACO/Support Staff Log

Total Administrative Duty: 7 for a total of 270 minutes
 Total Follow Up: 9 for a total of 350 minutes
 Total Proactive Patrol: 3 for a total of 45 minutes
 Total Self-Initiated Activity: 1 for a total of 30 minutes
 Total Service Request: 15 for a total of 725 minutes
Total # of Activities: 35 for a total of 1420 minutes

Deputy Log

Total Administrative Duty: 345 for a total of 7070 minutes
 Total Briefing: 215 for a total of 3850 minutes
 Total Court (Regular Time): 1 for a total of 60 minutes
 Total Court (Overtime): 2 for a total of 270 minutes
 Total Community Relations: 53 for a total of 1096 minutes
 Total Court Off-Duty: 2 for a total of 240 minutes
 Total Deputy Join Shift: 33 for a total of 0 minutes
 Total Deputy Left Shift: 28 for a total of 1 minutes
 Total Follow Up: 123 for a total of 6005 minutes
 Total Out of Service: 45 for a total of 30 minutes
 Total Property Check: 453 for a total of 8912 minutes
 Total Proactive Patrol: 653 for a total of 10548 minutes
 Total Special Detail: 9 for a total of 620 minutes
 Total Selective Enforcement: 371 for a total of 7015 minutes
 Total Self-Initiated Activity: 13 for a total of 490 minutes
 Total Service Request: 318 for a total of 14733 minutes
 Total Service Request Assist: 41 for a total of 1185 minutes
 Total Training: 17 for a total of 1375 minutes
 Total Traffic Stop: 194 for a total of 3005 minutes
 Total Other: 2 for a total of 40 minutes
Total # of Activities: 2918 for a total of 65545 minutes

Detective Log

Total Briefing: 1 for a total of 90 minutes
 Total Court (Regular Time): 2 for a total of 300 minutes
 Total Follow Up: 27 for a total of 8700 minutes
 Total Service Request: 1 for a total of 1050 minutes
Total # of Activities: 31 for a total of 10140 minutes

General Fund Patrol

Total Administrative Duty: 2 for a total of 40 minutes
 Total Proactive Patrol: 4 for a total of 120 minutes
 Total Selective Enforcement: 4 for a total of 120 minutes

General Fund Patrol	Total Service Request:	1 for a total of	85 minutes
	Total # of Activities:	11 for a total of	365 minutes
Secondary Road Patrol Log	Total Follow Up:	2 for a total of	65 minutes
	Total Proactive Patrol:	14 for a total of	205 minutes
	Total Service Request:	1 for a total of	20 minutes
	Total Service Request Assist:	1 for a total of	10 minutes
	Total Traffic Stop:	1 for a total of	10 minutes
	Total # of Activities:	19 for a total of	310 minutes
Superior/Ypsi Collaboration	Total Administrative Duty:	2 for a total of	40 minutes
	Total Briefing:	1 for a total of	30 minutes
	Total Community Relations:	1 for a total of	25 minutes
	Total Deputy Join Shift:	2 for a total of	0 minutes
	Total Deputy Left Shift:	2 for a total of	0 minutes
	Total Follow Up:	1 for a total of	35 minutes
	Total Property Check:	1 for a total of	20 minutes
	Total Special Detail:	1 for a total of	480 minutes
	Total Selective Enforcement:	5 for a total of	110 minutes
	Total Service Request:	1 for a total of	25 minutes
	Total Traffic Stop:	3 for a total of	60 minutes
	Total # of Activities:	20 for a total of	825 minutes
Supervisor Log	Total Administrative Duty:	138 for a total of	6760 minutes
	Total Briefing:	4 for a total of	100 minutes
	Total Community Relations:	1 for a total of	15 minutes
	Total Follow Up:	2 for a total of	600 minutes
	Total Out of Service:	1 for a total of	0 minutes
	Total Property Check:	1 for a total of	45 minutes
	Total Proactive Patrol:	11 for a total of	300 minutes
	Total Special Detail:	1 for a total of	270 minutes
	Total Selective Enforcement:	2 for a total of	20 minutes
	Total Self-Initiated Activity:	3 for a total of	165 minutes
	Total Service Request:	1 for a total of	50 minutes
	Total Service Request Assist:	9 for a total of	515 minutes
	Total Traffic Stop:	5 for a total of	70 minutes
	Total Other:	2 for a total of	80 minutes
	Total # of Activities:	181 for a total of	8990 minutes
	Total Superior Twp.:	3215 for a total of	88595 minutes (1476 hours 35 minutes)



Washtenaw County Sheriff's Activity Log

10/04/2013

6:48 AM

Activity Log Area Summary Report

Area: MacArthur Blvd Contract

Date Range: 9/1/2013 - 9/30/2013

Deputy Log

Total Administrative Duty: 47 for a total of 1550 minutes
 Total Briefing: 6 for a total of 115 minutes
 Total Court (Regular Time): 1 for a total of 165 minutes
 Total Court (Overtime): 2 for a total of 390 minutes
 Total Community Relations: 8 for a total of 200 minutes
 Total Deputy Join Shift: 7 for a total of 0 minutes
 Total Deputy Left Shift: 11 for a total of 0 minutes
 Total Follow Up: 27 for a total of 2640 minutes
 Total Out of Service: 9 for a total of 0 minutes
 Total Property Check: 160 for a total of 3440 minutes
 Total Proactive Patrol: 169 for a total of 3895 minutes
 Total Special Detail: 12 for a total of 450 minutes
 Total Selective Enforcement: 214 for a total of 5975 minutes
 Total Self-Initiated Activity: 28 for a total of 935 minutes
 Total Service Request: 105 for a total of 6190 minutes
 Total Service Request Assist: 55 for a total of 2860 minutes
 Total Traffic Stop: 98 for a total of 1300 minutes
 Total Other: 2 for a total of 60 minutes
Total # of Activities: 961 for a total of 30165 minutes

Detective Log

Total Briefing: 1 for a total of 120 minutes
Total # of Activities: 1 for a total of 120 minutes

General Fund Patrol

Total Deputy Join Shift: 5 for a total of 0 minutes
 Total Deputy Left Shift: 5 for a total of 0 minutes
 Total Special Detail: 2 for a total of 960 minutes
Total # of Activities: 12 for a total of 960 minutes

Superior/Ypsi Collaboration

Total Administrative Duty: 5 for a total of 215 minutes
 Total Briefing: 2 for a total of 30 minutes
 Total Follow Up: 3 for a total of 85 minutes
 Total Out of Service: 1 for a total of 0 minutes
 Total Proactive Patrol: 1 for a total of 60 minutes
 Total Service Request: 1 for a total of 80 minutes
Total # of Activities: 13 for a total of 470 minutes

Supervisor Log

Total Administrative Duty: 34 for a total of 1570 minutes
 Total Briefing: 24 for a total of 585 minutes
 Total Community Relations: 2 for a total of 30 minutes

Supervisor Log

Total Deputy Join Shift:	4 for a total of	0 minutes
Total Deputy Left Shift:	4 for a total of	0 minutes
Total Follow Up:	1 for a total of	60 minutes
Total Out of Service:	9 for a total of	0 minutes
Total Proactive Patrol:	31 for a total of	1675 minutes
Total Special Detail:	2 for a total of	255 minutes
Total Selective Enforcement:	3 for a total of	115 minutes
Total Self-Initiated Activity:	1 for a total of	30 minutes
Total Service Request:	11 for a total of	620 minutes
Total Service Request Assist:	14 for a total of	675 minutes
Total Traffic Stop:	3 for a total of	105 minutes
Total # of Activities:	143 for a total of	5720 minutes
Total MacArthur Blvd Contract:	1130 for a total of	37435 minutes (623 hours 55 minutes)

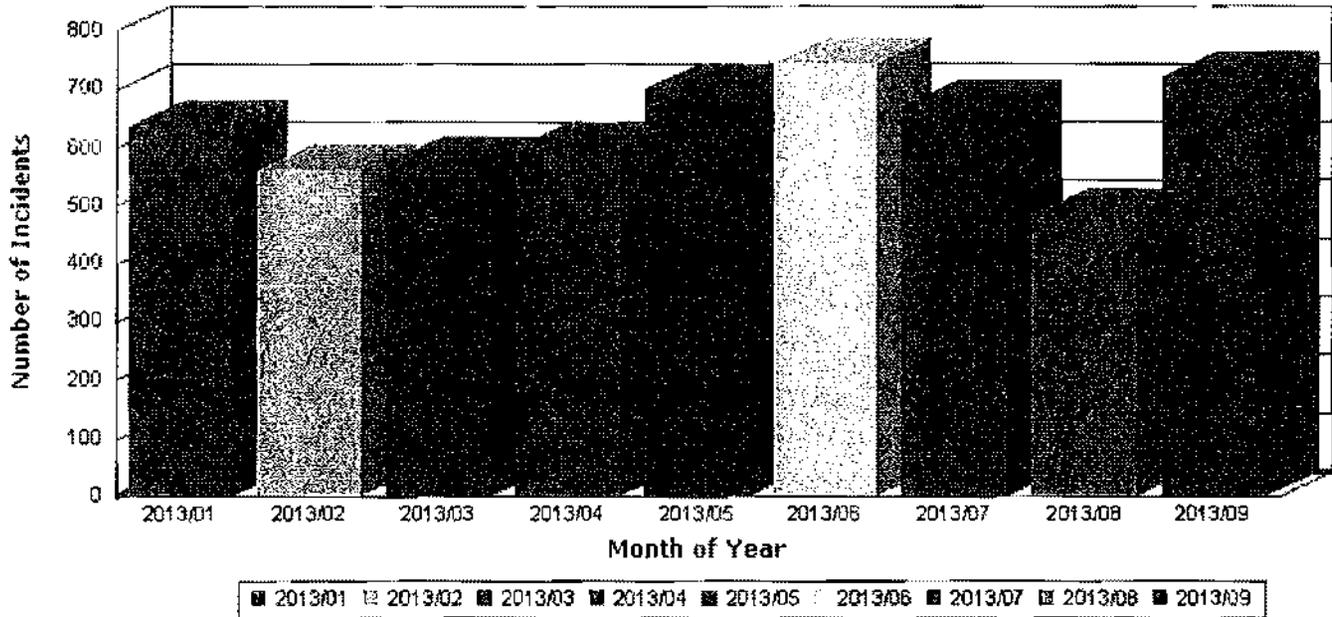
Number of Incidents by Month

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : Superior Twp



Month of Year	Count
January, 2013	636
February, 2013	561
March, 2013	573
April, 2013	599
May, 2013	699
June, 2013	742
July, 2013	671
August, 2013	485
September, 2013	718
Total	5,684

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : Superior Twp

Code	Description	Count
3310	FAMILY TROUBLE	8
3311	CUSTOMER TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	5
3316	LOST PROPERTY	1
3318	FOUND PROPERTY	3
3324	SUSPICIOUS CIRCUMSTANCES	40
3326	SUSPICIOUS VEHICLES	3
3328	SUSPICIOUS PERSONS	37
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	9
3331	ASSIST MEDICAL	10
3332	ASSIST FIRE DEPT	2
3333	ASSIST MOTORIST	8
3336	ASSIST CITIZEN	17
3351	CIVIL - LANDLORD / TENANT	3
3355	CIVIL MATTER - OTHER	8
3399	ALL OTHER	1
3501	OPEN GENERIC	10
3508	OPEN GENERIC	4
3509	OPEN GENERIC	20
3523	OPEN GENERIC	16
3524	OPEN GENERIC	1
3531	OPEN GENERIC	4
3535	OPEN GENERIC	7
3537	OPEN GENERIC	1
3563	OPEN GENERIC	1
3596	OPEN GENERIC	2
3597	OPEN GENERIC	46
3599	OPEN GENERIC	3
3702	ROAD HAZARD	9
3704	ABANDONED AUTO	2
3708	PRIVATE IMPOUND	2
3728	PARKING COMPLAINT	1
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	235
3804	ANIMAL COMPLAINT	14
3812	ANIMAL PICK-UP - ALIVE	1
3902	BURGLARY ALARM	46
3907	PANIC ALARM	6
4020	RADAR	1
4046	DISOBEY STOP SIGN	1
4599	MISCELLANEOUS - UUUU	1

Grand Total: 718

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : 6

User Comments : Macarthur

Offense Code	Offense Description	Count
103	MURDER OTHER WEAPON	1
226	CSC IV - FONDLING - FORCE	1
410	ASSAULT WITH A FIREARM	1
430	ASSAULT - OTHER WEAPON	1
440	ASSAULT WITH HANDS - FISTS - FEET	1
450	ASSAULT AND BATTERY	3
462	AGGRAVATED STALKING - FELONY	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	1
512	BURGLARY - FORCE - NON-RESIDENTIAL	1
699	LARCENY - ALL OTHER	1
810	ARSON	1
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	1
1821	MARIJUANA - USE / POSSESS	5
1834	HEROIN - USE / POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	1
2115	OUT LIQUOR - includes per se	2
2399	OBSTRUCT POLICE - OTHER	2
2560	TRESPASS	6
2820	RUNAWAY	1
2840	MALICIOUS MISCHIEF	1
2899	ALL OTHER	2
2931	OPS LICENSE SUSPENDED / REVOKED	1
2936	OPS - NEVER ACQUIRED	1
3010	FELONY	1
3020	MISDEMEANOR	16
3040	FELONY - O/JURIS	1
3050	MISDEMEANOR - O/JURIS	2
3175	PRIVATE PROPERTY - H & R	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	1
3310	FAMILY TROUBLE	4
3311	CUSTOMER TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	1
3316	LOST PROPERTY	1
3324	SUSPICIOUS CIRCUMSTANCES	14
3326	SUSPICIOUS VEHICLES	2
3328	SUSPICIOUS PERSONS	12
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	3
3332	ASSIST FIRE DEPT	1
3336	ASSIST CITIZEN	8
3355	CIVIL MATTER - OTHER	2
3399	ALL OTHER	1
3508	OPEN GENERIC	2

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : 6

User Comments : Macarthur

Offense class code	Offense class Description	Count
3509	OPEN GENERIC	16
3523	OPEN GENERIC	1
3524	OPEN GENERIC	1
3531	OPEN GENERIC	3
3535	OPEN GENERIC	1
3563	OPEN GENERIC	1
3597	OPEN GENERIC	13
3599	OPEN GENERIC	2
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	90
3902	BURGLARY ALARM	2
4046	DISOBEY STOP SIGN	1
Grand Total:		244

Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Date Range: 9/1/2013 - 9/30/2013

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending In Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
25 AHLERS, WAYNE THOMAS		2													
1695 ARTS, JOSHUA A	1		1	1	1								1		
1094 BALLOU, DOUGLAS R	18		49	25	14	5		1					21		
0 BELL, PATRICK GERALD	13		1												
1081 BUFFA, DANIEL P	1				1					1					
338 CARRIER, JACK WILLIAM LEE	4		13		2	1									
1810 CARTER, ANDREW N	9	11	9	9	9		1	3	1	2		2			
342 COGGINS, WILLIAM THOMAS	1		1												
1749 CRATSENBURG, JOHN A	1		1												
351 CROVA, JOSEPH MARIO	18		37	11	8			1		1		2	2		
1152 DEZWAAN, KEITH AREND	1	1													
2008 DYER, ALYSHIA M S		1													
1125 ELZINGA, MARK G	3		5	1											
597 FLINT, CYNTHIA MARIE	2														
1763 GEBAUER, JOEL J	13	8	11	9	3	1		2				1	4		
793 GONTARSKI, JEFFREY ROBERT	1			3			1			1					
322 HARVEY JR, JEFFREY CRAIG	2			3			1			1					
586 HAUSE, KEVIN PATRICK	1		3		1					1					
1986 HOUK, RICHARD A	1	1	1	4								2	1		

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
353 HOWELL, BRIAN LEE	1		3		1										
1745 HUGHES, DONALD ROY	1		1	1	1								1		
1185 HUNT, CHARLES ALAN	9	3	24	7	6	2							4		1
736 KOVACH, EDWARD LOUIS	1		1	1	1										
1653 MAROCCO, MICHAEL S	3	3	3		1										
1096 MCMULLEN, DOUGLAS RICHARD	1			13									9		
1803 MONTGOMERY, JOSEPH J	15	6	29	17	21			9	3	3		5	1		1
1918 PELTIER, SHANE C	23	1	45	66	13	6	2	3	2	1	1	2	11		
1360 REICH, DEAN A	24	2	45	28	2	5		2				1	38		1
952 REX, BRIAN ANDREWS	17		20	35	12	7		1				1	40		
1999 RICHARDSON, JEREMIAH J	3			24											
1050 ROSS, JEREMY DAVID	21		74	14	17	4		1				1	4		
1530 RUSH, HORACE E	15	1	34	13	28	4	2	5		4					
461 SCAFASCI, JOHN ALBERT	3		7	5	2								1		
1762 SEXTON, DAVID J	1		1												
1790 SHARROCK II, MARVIN G		2													
549 SMITH, KENNITH AARON	1		3												
2027 SPIKE, JESS L	2			9											
267 STANTON, ROBERT DAVID	16		28	4	7	4							4	4	
1805 TEETS, CHAD M	2		4	4	2					1			1		
1788 VANTUYL, MARK A	25	1	52	26	12	4	1	1	1	3		3	6		
1138 VISEL, GERROD T	11		12	11	12		4	2	1	7		4	4		
1715 WEBB, BRIAN J	1			6	2		2						2		1

981 WIESE, DEREK PAUL

Grand Total:

285		Shifts
44	1	Shifts w/Partner
		Service Requests
		Traffic Stops
		Reports Written
43		UD-10s
14		SR & TS Ending in Arrest
31		Misdemeanor Arrests (SI)
8		Felony Arrests (SI)
26		Self Initiated Warrant Arrests
1		Warrant Meets / Pick Ups
24		Misdemeanor Citations
155		Civil Infractions
4		Parking Citations
4		OUIL Arrests

Zoning Report

October 17, 2013

5656 Plymouth-Ann Arbor Road- As mentioned in the September Zoning Report, the Township has received the anticipated application to the Zoning Board of Appeals requesting two separate related variances for a recently divided 4.73 acre parcel. The first variance requested is to modify the 35 foot maximum front yard setback to 250 feet for both parcels due to wetlands located near the front of the parcels. If approved, the second variance request would extend the 180 day expiration period of a ZBA approval to 5 years to allow marketing of the subject property. The applicant agrees to stipulate that any variances would only be applicable to residential uses of the properties.

10381 Plymouth-Ann Arbor Road- As indicated in the August Zoning Report, a notice of violation was sent to the property owner relating to the storage of junk vehicles, trailers, boats, tractors, etc. at the site. Also cited was the use of the property for dismantling, repairing and selling of the same items stored. The owner did not respond to the violation notice and, as a result, two civil infraction citations were issued. The Township Attorney and Zoning Official appeared at the 10/10/13 Formal Hearing before Judge Tabby. Prior to the hearing, the owner agreed to enter into a Consent Judgment which would bring the use and storage at the property into compliance by no later than November 11, 2013 and would assess Court costs and reimburse the Township for enforcement and prosecution.

5690 Plymouth- Ann Arbor Road- The owner of the Dixboro Village Shoppes (Ray Kouza) has met with Township Officials and staff relating to proposed alterations at the site. The proposal would be to relocate the gas pumps and canopy closer to the existing convenience store and to service gas customers from that location. The existing small gas service building would then be available to lease to another tenant. I expect preliminary drawing to be submitted to the Planning Commission for major/minor change determination by next month's meeting.

Richard Mayernik, Building/Zoning Official





Washtenaw County Parks and Recreation Commission

October 16, 2013

David Phillips, Clerk
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Dear Mr. Phillips:

In April 2012 the Southeast Michigan Land Conservancy partnered with the Ann Arbor Greenbelt Program and Washtenaw County Natural Areas Preservation Program to protect 100 acres of property on the northeast corner of Cherry Hill and Prospect roads. SMLC is the owner of what is now referred to as the Jack R. Smiley Nature Preserve, while NAPP holds a conservation easement on the site.

The Smiley Preserve was added to property along Prospect Road known as the Superior Greenway. Along with its high quality characteristics, the acquisition offered the opportunity to create a new nature trail traversing the Superior Greenway from Cherry Hill Road to Geddes Road. Once completed, the trail will enable the public to experience the diversity of habitat types and topography which make up the Superior Greenway.

Development of the new trail is being proposed by the Washtenaw County Parks and Recreation Commission in partnership with SMLC. The trail will originate at Cherry Hill Road, taking advantage of the parking available at the Township Hall. The trail will be a largely soft surface design though the beginning segment will be designed to meet barrier free standards. An overlook will be included within the accessible portion accompanied by interpretive signage. Construction of Phase I is scheduled to commence in late fall 2013 with completion in 2014. Phase II is projected for 2014. Copies of the project design drawings, illustrating the trail route and associated amenities, are attached for your information.

Thank you for the opportunity to present this proposal concerning the Superior Greenway Nature Trail. I will be in attendance at the Township Board of Trustees meeting to address any additional questions.

Sincerely,

Tom A. Freeman, Coordinator
Washtenaw County Natural Areas Preservation Program

attachments

Brenda Baker
8512 Ashton Ct.
Ypsilanti, MI 48198-3614

October 18, 2012

Superior Township Board of Trustees
Superior Township Hall
3040 N. Prospect Rd.
Ypsilanti, MI 48198

Subject: Committee to Promote Superior Township

Dear Members of the Board:

In 2008, you authorized formation of an ad-hoc committee of citizen volunteers to promote the many exceptional and unique qualities of Superior Township. This is my annual update to you on the activities of the Committee to Promote Superior Township (C2PST) in support of our mission: *to foster pride, unity, and a sense of place among Superior Township residents.*

The Committee is continuing to build our collection of “Superior Places,” adding six more this year and updating others to keep them current. This collection is proving to be one of our most versatile tools for communicating—to diverse audiences in a variety of settings and media—what it is that makes Superior Township special. Short write-ups of Superior Places, typically including a photo and driving directions, can be found on the Township website (in the One Superior Place section); in display binders at Township Hall and the Superior Township branch of the Ypsilanti District Library; and on “bookmarks,” as described below.

The colorful and informative Superior Places “bookmarks” are indeed used as bookmarks, given to library patrons when they check out a book or other material; but they also see use as a giveaway or takeaway item at Township Hall and at fairs and other events. The reverse side of each bookmark gives a short description of the Committee to Promote Superior Township (our mission and how to participate).

The Committee repeated our annual participation in the Superior Township Green Fair in June and the Dixboro Fair in August, and we contributed a news article to each issue of *Superior Scenes*.

We collaborated once again with the Superior Township Parks & Recreation Department on a youth-oriented flower planting activity at Oakbrook Park. The event had a pleasing result—the flowers looked good throughout the summer—but attendance was disappointing. We like the collaboration and working with youth, but we will likely seek an alternative activity in the future.

With the cooperation and support of the Ypsilanti District Library, we maintained the bulletin board space at the Superior Township branch (MacArthur Blvd. and Harris Rd.), and library

employees distributed bookmarks as noted above. The Committee's allocated space at the library is small out of necessity, but the Superior Township display changes approximately monthly, facilitated by C2PST member Carla Bisaro.

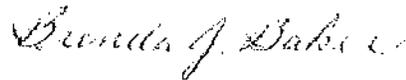
With the assistance of staff at Township Hall, the Committee continues to maintain a presence on the Township website in the One Superior Place section. The Township provides the Committee with use of a meeting room and a color copier (paper and cardstock for bookmarks are donated).

As with any volunteer group, engaging and retaining active participants on the Committee to Promote Superior Township requires ongoing effort. Publicizing our Committee through contact with homeowners' associations and Parks activities, as well as at fairs, in newsletters, and on websites all helps, but we're always looking for more ways to get the word out.

We meet on the third Wednesday of the month from 7:00-8:30 p.m. (no later) at Township Hall, keeping our schedule as consistent as practical so it's easier to participate (meeting schedule varies in November and December). Any suggestions from Township Board members or anyone else on additional strategies *to foster pride, unity, and a sense of place among Superior Township residents* are welcome and appreciated.

On behalf of the Committee to Promote Superior Township, I want to thank you for your continuing interest and support for this work.

Respectfully,



Brenda J. Baker
Chair
Committee to Promote Superior Township

Cc:	Carla Bisaro	Tarita Fonville	Tom Freeman
	Nancy Caviston	Laurel Marken	Jack Goodnoe
	Jane Frye	Brenda McKinney	Rhonda McGill
	Deborah Kuehn	Brice Ridley	Michelle McIntyre
	Kelly Mann	Karl Williams	Carol Poling
	Sarah Moon	Nancy Yapp	Alex Williams
	Towana Parker		

September 24, 2013

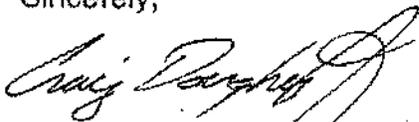
Chief James Roberts
Superior Township Fire Department
7999 Ford Rd.
Ypsilanti Twp. MI 48198

RE: HURST TOOLS

Chief Roberts

I would like to take this opportunity to personally thank you for the generous gift from the Superior Township Fire Department to the Detroit Fire Department. The complete set of "Hurst Tools" was more than we had hoped for. Even though the set is an older model, it is in better condition than some of our first line equipment that is used every day. Chief Provost has informed me that he has already placed some of the components in service yesterday afternoon. The remainder will be held in reserve to be used as needed. Through the media everyone has been made aware of financial shortcomings of the City of Detroit. Public Safety is all too often one of the first areas cut by government belt tightening. We are all struggling for a piece of the pie. The replacement of the tools we currently have is not within our budget. I assure you that these tools will be put to good use. The common bond of Firefighters helping other Firefighters never ceases to amaze me. It doesn't matter if you are from a large department or small department. Thank You once again.

Sincerely,



Craig Dougherty
Chief of Firefighting Operations

c: Edsel Jenkins, Deputy Commissioner
James Provost, Deputy Chief of Operations

"One Team"

Dave Bing, Mayor

Mr. Steve Davenport
Davenport Brothers Construction Company
301 Industrial Park Drive
Belleville, MI 48111

Re: Superior Charter Township Fire Station

Dear Mr. Davenport:

This firm represents Superior Charter Township. I am writing regarding your continued failure to correct the water leaks at the fire station. My client has discovered that, in addition to the roof leaks (which continue), the masonry walls are leaking as a result of improper construction and workmanship.

My client intends to have the defects repaired and seek recovery from your company. If you would like the opportunity to inspect the building and propose a remedy before my client hires a third party, you must do so within 10 days of the date of this letter.

Alternatively, if you would like to propose a one-time final payment to my client to release Davenport Brothers from future claims and liability regarding this project, please do so within the next 10 days.

Please contact me if you have any questions. To schedule an inspection/meeting, please contact Building Official Richard Mayernik at 734-482-6099.

James A. Fink
Fink & Valvo, PLLC
320 N. Main St., Ste. 300
Ann Arbor, MI 48104
734-994-1077
734-994-3737 (fax)

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
OCTOBER 21, 2013**

RESOLUTION NO. 2013-30

**A RESOLUTION TO EXTEND THE EMPLOYMENT OF WAYNE DICKINSON
AS THE FIRE CHIEF ON A PART-TIME BASIS**

WHEREAS, Superior Township Supervisor Bill McFarlane appointed Wayne Dickinson to serve as the Fire Chief of the Superior Township Fire Department on a temporary part-time basis with an effective starting date of September 26, 2013, and

WHEREAS, Wayne Dickinson has been employed by the Superior Township Fire Department for over 40 years, 35 years as a Firefighter and eight years as a Fire Marshal, and

WHEREAS, during his employment with the Superior Township Fire Department, Wayne Dickinson has served as a Captain, Incident Commander and has been involved in the Fire Department's transition from utilizing a large number of paid-on-call Firefighters to being a full-time professional fire department, and

WHEREAS, during his employment with the Superior Township Fire Department, Wayne Dickson has received excellent evaluations and numerous awards, and

WHEREAS, Wayne Dickinson has completed various professional training programs related to the fire service, and

WHEREAS, since being appointed as the temporary Fire Chief, Wayne Dickson has done a good job, and

NOW THEREFORE BE IT RESOLVED, the Superior Township Board of Trustees approves continuing the appointment of Wayne Dickinson as the temporary, part-time Fire Chief of Superior Township until such time as the Board determines it is necessary to post, advertise, accept applications, interview and appoint a candidate to the position of permanent Fire Chief, and

NOW THEREFORE BE IT FURTHER RESOLVED, that all terms and conditions contained in the attached "Memorandum of Understanding Between the Charter Township of Superior and Philip Wayne Dickinson" shall remain in place unless amended by the Board of Trustees.

**Memorandum of Understanding between the Charter Township of Superior and
Phillip Wayne Dickinson**

Whereas Supervisor Bill McFarlane appointed Phillip Wayne Dickinson as the acting-temporary part-time Superior Township Fire Chief on September 26, 2013 due to the retirement of former Fire Chief James Roberts; and,

Now therefore the Superior Township Board of Trustees approves Phillip Wayne Dickinson (Dickinson) to continue as the interim part-time Superior Township Fire Chief until further order of the Board under the following terms and conditions:

1. The appointment is on a temporary basis until further action by the Board of Trustees.
2. This agreement is now and shall continue to be at all times an "at will" contract. In the event Dickinson shall be appointed the permanent/regular part-time Superior Township Fire Chief, a new agreement shall be executed which shall supersede this agreement.
3. The rate of pay for Dickinson for work performed under this agreement shall be as follows:
 - a. Up to forty hours of service per week the rate of pay shall be \$30.00 per hour.
 - b. After 40 hours per week the rate of pay shall be \$45.00 per hour.
4. Dickinson is expected to work a minimum of twenty (20) hours per week. The Fire Chief shall work a minimum of four (4) hours per day, five (5) days a week. Standard hours shall be 7:00 a.m. to 11:00 a.m. A standard work week shall be Monday through Friday. During the pendency of this contract it is expected that the Fire chief will devote his full attention to the duties of the office and will refrain from out of office training and activities unless approved by the township Supervisor.
5. The interim Fire Chief shall continue to act as the Superior Township Fire Marshall during the life of this contract. He may use approved personnel to train and to participate in Fire Marshall activities.
6. The interim Fire Chief shall observe and execute the following duties. The enumeration of these duties is not exhaustive and is not intended to limit the fire Chief's duties to these alone.
 - a. Responsible for directing, planning and organizing all activities related to fire suppression, fire prevention, rescue, hazardous material response, fire prevention, medical response and fire fighter training.

b. Responsible for all activities normally associated with the office of Fire Marshall including but not limited to planning, evaluation and supervision for activities related to fire prevention, building inspection and code enforcement.

7. The interim Fire Chief shall report directly to the Township Supervisor, and to the other township officials as deemed necessary. It is expected that all major incident will be reported as soon as possible and routine activities and incidents on a weekly or daily basis as required by the Supervisor.

Ken Schwartz,
Superior Township Supervisor

Wayne Dickinson,
Acting Fire Chief

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
OCTOBER 21, 2013
RESOLUTION 2013-31**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF RICK E. CHURCH AND HIS
YEARS OF HONORABLE SERVICE WITH SUPERIOR TOWNSHIP**

WHEREAS, on August 18, 1981, Rick Church began his career as janitor/utility worker with Superior Township; and,

WHEREAS, Rick Church who strived to educate himself; diligently studied, which culminated in him receiving his State of Michigan Waterworks System Operator S-1 Certification in 2003; and,

WHEREAS, Rick Church, after showing and applying his mechanical skills as a utility worker, was promoted to full-time Utility Department Maintenance Technician in 1987; and,

WHEREAS, Rick Church, who continued his education and continued applying his mechanical and problem solving skills, was promoted to the Utility Department Maintenance Supervisor in 1989; and,

WHEREAS, Rick Church earned the respect and trust of the Superior Township officials and other Township employees, due to his dedication, professionalism and hard work, was appointed the Superior Township Utility Director in 2002; and,

WHEREAS, Rick Church oversaw the Utility Department, whose budget is in excess of \$3.5 million annually; and,

WHEREAS, Rick Church oversaw multiple capital improvement projects in excess of \$10.0 million; and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees recognizes the over thirty-two years of Township service Rick Church has dedicated to Superior Township and the community of Superior Township; and,

BE IT FURTHER RESOLVED that the Superior Township Board of Trustees takes great pleasure in congratulating Rick Church on this retirement from the Superior Township Utility Department and herewith expresses its sincere gratitude for the invaluable contributions Rick Church has made to the Superior Township Utility Department and the community of Superior Township.

BE IT FURTHER RESOLVED that this resolution will be recorded in the permanent minutes of the Superior Township Board of Trustees and that copies will be sent to Utility Director Rick Church to share with his family.

Ken Schwartz

Dave Phillips

Brenda McKinney

Nancy Caviston

Rodrick Green

Lisa Lewis

Alex Williams

REQUEST FOR LEGISLATION

October 21, 2013

To: David Phillips, Superior Township Clerk
From: Rick Church, Utility Director and Keith Lockie, Accountant
Subject: Water and Sewer Rate Increase

Background

The Township recently received notifications of water and sewer rate increases from the Ypsilanti Community Utilities Authority (YCUA), which is one of our suppliers. As a direct result, it will be necessary for us to pass along rate increases to our residents, who reside in the YCUA Water District.

Attached is a Resolution amending (increasing) the rates, fees and charges related to sewer and water services provided by the Township through the Utility Department. Also attached are a press release and a Schedule A showing the new rates.

The amendment addresses price increases for our residents who receive their water/sewer services from us through YCUA only.

YCUA Provided Water and Sewer Services (Note: All rates are in Hundred Cubic Feet)

- * Water Rate Increase to the Township = 4.9% * Water Rate Increase to the Residents = 4.9%
- * Sewer Rate Increase to the Township = 4.6% * Sewer Rate Increase to the Residents = 14.7%

The proposed sewer increase of 14.7% consists of two pieces: a 4.6% pass-through and a 10.1% increase to address a potential sewer rate increase from YCUA. This potential YCUA sewer rate increase is in the new contract currently under negotiations between the Township and YCUA. The 10.1% increase to our residents mitigates half of this potential contractual sewer increase from YCUA.

The new rate for YCUA provided water will be \$4.49 per ccf (from \$4.28) and for sewer services will be \$3.216 per ccf (from \$2.805), for a total of \$7.706 per ccf (from \$7.085). An average quarterly residential bill of 2,600 cubic feet will increase by \$16.15. A minimum billing of 1,000 cubic feet will go from \$70.85 to \$77.06 per quarter. The increase will affect bills to customers dated November 1, 2013, or later.

Recommended Action

It is recommended that the Charter Township of Superior Board of Trustees approve the Resolution to Increase the water and sewer rates.

/attachments (Resolution, Press Release, Schedule A)

Agenda Date: October 21, 2013

Township Supervisor Approval: _____

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
October 21, 2013
Resolution 2013-29

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 16th of September 2013, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by and supported by

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for water by 4.9% and for sewer by 4.6%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our water rates by 4.6% and our sewer rates by 14.7%, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on October 21, 2013.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH OCTOBER 21, 2013, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

Service Rates:

- A. Water and sewer (including wastewater treatment) rates for Township customers served from the Ypsilanti Community Utilities Authority.

Effective November 1, 2013

Water	\$4.49 per 100 cubic feet
Minimum quarterly billing	\$44.90 (1000 cubic feet)

Effective November 1, 2013

Sewer	\$3.216 per 100 cubic feet
Minimum quarterly billing	\$32.16 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.



PRESS RELEASE

On October 21, 2013, the Board of Trustees for the Charter Township of Superior approved price increases for both the water and the sewer rates for users who receive their services through Superior Township from the Ypsilanti Community Utilities Authority (YCUA).

The new rates will be effective on bills to Superior's customers dated November 1, 2013, or later.

The increase for Superior's YCUA supplied customers will be 4.9% for water and 14.7% for sewer. An average quarterly residential bill of 2,600 cubic feet will go up \$16.15. A minimum billing of 1,000 cubic feet of water/sewer usage will go from \$70.85 to \$77.06 per quarter.

For further information, contact the Superior Township Utility Department at 734-480-5500 or visit the Superior Township website at www.superior-twp.org.



David M. Phillips, Clerk
davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734)482-6099 Fax: (734) 482-3842

MEMORANDUM

DATE: October 21, 2013
TO: Superior Township Board of Trustees
FROM: David M. Phillips, Township Clerk
RE: Fire Department Roof Repairs

Back Ground

On August 19, 2013, the Township Board approved Resolution 2013-19, which approved the Township to enter into an agreement with Roofing Technology Associates, LTD (RTA) to inspect the roof at Superior Township Fire Station No. 1, 7999 Ford Road for the cause of roof leaks and also to assist with the preparation of bid documents and quality control inspections. In a report dated August 28, 2013 (copy attached) RTA indicated their opinion was that some of the leaks were cause by improperly installed through-wall flashing systems located in the brick exterior walls of the clock tower and two other walls. Destructive investigation of the clock tower brick wall was completed at a cost of \$1,200. The repair they proposed would require the removal of a portion of the brick walls and rebuilding them with an improved flashing system, along with considerable re-pointing of the mortar joints, re-caulking the flashing and water proofing the masonry wall. They also recommended that area of roof over the fitness, turn-out gear, laundry and watch room be removed and replaced. They indicated that the cost to repair the walls and the roof should be comparable to their previous recommendation to remove and replace the entire roof. Township staff estimated the cost to "R and R" the entire roof to be in the range of \$70,000 to \$100,000.

RTA recommended a subcontractor, Grunwell-Cashero Co., who provided the Township with an estimate of \$19,500 for the masonry work. After considerable consultation with the Township's Building Official, Rick Mayernik, and obtaining other estimates, it is felt that it is worth trying a less involved repair. This repair would include water proofing the masonry walls and doing re-pointing and re-caulking. Attached are two estimates for this work. The Township is waiting on one other estimate from another contractor.

Grunwell-Cashero Co. \$9,890.00
Dexter Block \$1,850.00
D.C. Beyers, waiting on estimate

It should be noted that the above two estimates do not address the same scope of work. The estimate from Grunwell- Cashero Co. includes more walls, re-pointing and re-caulking.

RTA did not provide or obtain estimates on re-roofing the suspect section of roof.

Recommended Action

Building Official Rick Mayernik and I have been very involved in analyzing the leaking roof issue and formulating a plan to address the issue. We recommend that the Township Board approve the Township to enter into an agreement with an independent contractor to complete masonry repairs at Fire Station No. 1, which includes water proofing the masonry walls, and re-pointing and re-caulking as needed at a cost not to exceed \$3,000. We also recommend that the Township obtain estimates from at least two roofing contractors to complete repairs to the suspect section of roof. The Board further approves the Township to enter into an agreement with an independent contractor if the identified repairs to the suspect roof cost less than \$5,000. Both contractors will be chosen by joint approval of the Building Official and Township Administrative staff based upon qualifications, recommended scope of work and cost.

The funds will be taken from the Fire Department Fund, line item No. 207-000-393-010, Building Improvement Reserve.



ROOFING TECHNOLOGY ASSOCIATES, LTD.

38031 SCHOOLCRAFT
LIVONIA, MICHIGAN 48150-1065
(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtald.com
Web site www.rtald.com

August 28, 2013
Project No. 13-065

Chief James D. Roberts
Superior Township Fire Department
7999 Ford Road
Ypsilanti MI 48198

RE: ROOF REPAIR RECOMMENDATIONS
Superior Twp. Fire Station #1 (Headquarters)
7999 Ford Road (@ Prospect Road)
Superior Township, Michigan

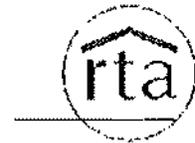
Dear Chief Roberts:

As you are aware, we began our field work for reroofing specification development on Friday, August 23. Our review of the leak history with you and your assistance with access to the building are much appreciated. Upon observing the leak locations inside the building and a rooftop survey of the building, we suspect that some of the leaks in the building are related to the walls; not the roof. A leak test was conducted on the clock tower masonry walls and the roof surrounding the tower. We were unable to get the roof to leak, but the masonry wall began to leak shortly after spraying the wall with water.

Without destructively testing the wall, we assume that the through wall flashing in the masonry wall is improperly installed and allowing water to pass to the building interior. The wall did not leak until water was sprayed above the weep holes in the masonry.

A return visit to the building was made on August 27 in order to pinpoint sources for other leaks related to the walls or the roof. We reviewed the leak locations with you and verified the leak locations by conducting an additional attic survey. We believe the leak in the Watch Room and the leak in the Fitness Room are related to wall leaks due to the proximity of the masonry walls directly above the leak locations. The lack of water staining on the adjacent roof deck and deck structure in these locations confirms for us that the leaks are occurring in the walls.

In order to achieve a long-term weathertight building envelope, we recommend that the masonry walls where leaks are occurring be partially demolished, reviewed for through wall flashing integrity and repaired following good masonry practices. The locations where we are recommending masonry repairs are the Clock Tower walls and the wall separating the Apparatus Bay from the living/ working quarters.



Based upon our field observations, we believe there are problems with the concrete block sill and exterior insulation finishing system (EIFS) on the Clock Tower as well which may be contributing to leaks in the Work Room. Cracks in the EIFS and concrete sill and failed caulk joints between dissimilar materials are likely allowing water infiltration.

The other leaks not associated with the masonry walls we feel are related to improper penetration flashing installation (mainly above the Mezzanine), ridge vent leaks and a leak at the valley base located above the File Room. since we are fairly confident that we have pinpointed the leak sources, we are recommending that the approved scope of work be changed to the following:

1. Hire a restoration contractor to partially demolish the brick masonry walls and install a proper through wall flashing following good masonry practices. A proper through wall flashing will assure that water entering the brick is properly weeped back out of the wall prior to entering the building interior.
2. Use this same restoration contractor to install sheet metal flashings as needed and replace failed caulk in the EIFS system on the Clock Tower. These steps will stop the leaks in the Work Room. Sheet metal flashings may be necessary to provide long-term leak protection rather than reliance on caulk joints.
3. Prepare Repair Specifications instead of the approved Reroofing Specifications. The repair specifications will address the other leaks and deficiencies observed during our rooftop survey. Other deficiencies observed during our rooftop surveys which will be addressed include new eaves flashing and counterflashing at the transitions (roof to wall transitions), permanent repairs at caulk repairs and damaged shingle areas, soffit closures where birds and possible water infiltration may be occurring, new ridge vents with filter fabric to stop wind driven rain from entering the vents, ventilation improvements in the attic above the Mezzanine, lightning protection penetration improvements and proper reinstallation of the heat trace cables.
4. The Repair Specifications will address a small roof replacement area located above the Fitness Room, Turn Out Gear Room, Laundry Room and Watch Room (see the attached Roof Plan). Due to the sporadic water staining in the attic below this roof, we are recommending this area receive waterproofing underlayment below new shingles and ventilation improvements to provide intake air. We feel these action items are required to reduce attic air temperatures which will help reduce ice dams and leaks associated with ice dams.
5. Assistance with selecting a restoration contractor to perform the wall remediation and defining the scope of work for the wall remediation.

As we pointed out during our conversations, due to the architecture of the building, some ice damming and water run off problems will persist after roof remediation. Some attic ventilation problems as well will persist. Some conditions can not be corrected.

Chief James D. Roberts
August 28, 2013
Project No. 13-065
Page 3



Measures need to be taken to prevent water infiltration and problems as a result of these non-repairable conditions.

We feel that the cost to repair the walls and the roof should be comparable to replacing the entire roof. We feel that replacing the roof without addressing the wall problems will result in less than satisfactory performance of the building envelope.

Our fee will remain unchanged despite the recommended change in the scope of work and the challenges of producing repair specifications which will require extensively more time. We await your decision regarding this change in the scope of work.

Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Ronald D. Kinne, RRC, RRO
Assistant Project Manager

Michael C. Bode, RRC
Project Manager In Charge

RDK/MCB/rdk

Attachment

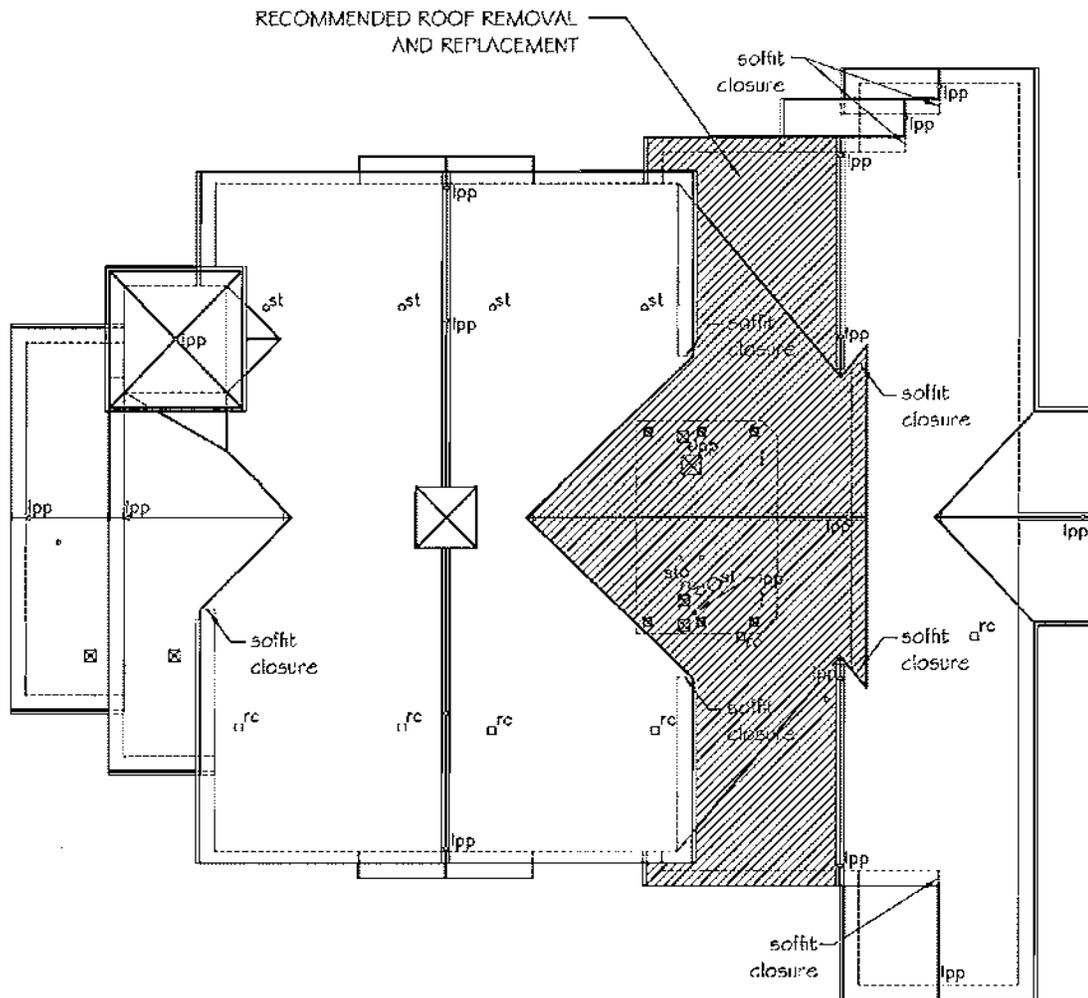
CHANGE IN THE SCOPE OF WORK

ACCEPTED FOR: _____

BY: _____

TITLE: _____

DATE: _____



ROOFING TECHNOLOGY ASSOCIATES, LTD.

38031 SCHOOLCRAFT ROAD
LIVONIA, MICHIGAN 48150-1065
(734) 591-4444

ROOF PLAN

SUPERIOR TOWNSHIP FIRE STATION NO. 1
7999 FORD ROAD
YPSILANTI, MICHIGAN

Project No: 13-065

Drawn By: RDK

Plate No:

Date: 8-28-13

Checked By: MCB

1



Home > Home Service Costs > Install Shingle Roof

Home Service Job Cost Calculator

Tweet 1 Like 29

Products & Services

Cost to Install a Shingle Roof

Updated: January 2013

Item	Quantity	Low	High
Cost to Install a Shingle Roof zip code 48198 square feet 13000 <input type="button" value="Update"/>			
Shingle Roof Cost Non discounted retail cost for common, mid-grade shingle roof. Quantity includes typical installation waste, fabrication overage, material for future repairs and delivery within 25 miles.	13078 square feet	\$53,081.60	\$82,166.10
Shingle Roof Labor Direct labor expenses to install shingle roof.	357.9 hours	\$11,340.96	\$20,995.84
Shingle Roof Job Materials and Supplies Cost of supplies that may be required to install shingle roof including: fasteners, underlayment, drip edges and basic flashing.	13000 square feet	\$2,888.00	\$3,125.20
Shingle Roof Equipment Allowance Job related costs of specialty equipment used for job quality and efficiency, including: roof jacks, pneumatic roofing nailer, shingle cutting tools.		\$52.50	\$86.25
Totals - Cost to Install Shingle Roof	13000 square feet	\$67,361.06	\$88,395.39
	Average cost per square foot	\$5.18	\$6.66

DOES NOT INCLUDE COST OF TEAR-OFF OR G.C. FEES

Cost to Install a Shingle Roof - 2013 Cost Calculator

30 Year Roof Shingles Prices

QualitySmith.com/30YearRoofShingles
What Will Roofing Shingles Cost? 30 Year Roof Shingle Price Quotes



The cost to Install a Shingle Roof averages \$5.43 - \$7.05 per square foot in 2013. This Shingle Roofing Installation cost estimate is calculated from average material costs, unit labor productivity rates and national average hourly labor wages.

Local Concrete Masons

www.HomeAdvisor.com
Top-Rated Concrete Flatwork Pros. Read Reviews. Get Free Estimates.



To refine the estimate for your Shingle Roofing Installation project:

Weatherguard Roofing

www.Weatherguard-Roofing.com
Residential & Commercial Since 1985 New roofs & Repairs Free estimates



1. Set Project Location Enter the location is where labor is hired and materials purchased.

Local Roofing Specialist

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2. Specify Project Size Enter the number of "square feet" required for the project.

AdClickas

3. Re-calculate Click the "Update" button.

Shingle Roofing Installation - Average Cost Per Square Foot

Expect to pay in the high end of the \$5.43 - \$7.05 per square foot range for a licensed, bonded and insured contractor and for complex or rush projects. Hire carefully, only after verifying prior work quality.

For the best value on Shingle Roofing Installation: combine related projects; get bids from several pros; and be flexible about project scheduling.

Cost to Install a Shingle Roof - Notes and General Information

The cost estimate includes:

Costs for local material / equipment delivery to and service provider transportation to and from the job site.

Costs to prepare the worksite for Shingle Roofing Installation, including costs to protect existing structure(s), finishes, materials and components.

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Related Projects

- [Remodel Home](#)
- [Renovate Small Home](#)
- [Update Small Home](#)

Costs for job cleanup and debris removal at project completion.

Labor setup time, mobilization time and minimum hourly charges that are commonly included for small Shingle Roofing Installation jobs.

The cost estimate does not include:

General contractor fees for organizing and supervising the Shingle Roofing Installation. Add 12.1% to 19.3% to the total cost above if a general contractor will supervise this project.

Sales tax on materials and supplies.

Permit or inspection fees (or portion thereof) required by your local building department for your overall project.

Cost to Install a Shingle Roof - References

Carpentry & Building Construction, Student Text Glencoe/McGraw-Hill; 6 edition, Jan 2003, Mark Felrer, John Felrer, ISBN 007822702X

The HUD PATH Rehab Guide Volume 3: Roofs U.S. Department of Housing and Urban Development Office of Policy Development and Research, Mar 2011, Editorial Staff

The Building Estimator's Reference Book , Mar 2012,

Moisture Control Handbook Oak Ridge National Laboratory, Dec 2009, Editorial Staff

Estimate Roofing Cost

RoofingCosts.iCastle.com

See Local List of Roofing Costs. Find a Roofing Providers by Cost.



Roof Company In Your Area

www.FreeContractorMatch.com

Find Licensed Roofers Near You. Customer Ratings & Reviews! Free.



Roofing Price Quote

www.RoofCostEstimates.com

Free Quotes from Approved Local Roofing Contractors Near You.



AdChoices

Grunwell-Cashero Co.

Building Restoration Since 1953 gcbuildingrestoration.com
Office: 313.843.8440 Fax: 313.843.9060



1041 Major Avenue
Detroit, MI 48217

October 4, 2013

Mr. David Phillips
Superior Township Clerk
3040 N. Prospect Rd.
Ypsilanti, MI 48198

RE: Exterior Masonry Restoration and Waterproofing at the Superior Township Fire Station

Dear Mr. Phillips,

Per your request, herewith is our formal proposal for the above referenced work as herein specified. We propose to furnish all labor, materials and equipment to complete the following work.

Work Area:

All exterior elevations of tower , from the roof to the top of the clock tower, and the (2) misc. walls on the roof.

Scope Of Work:

1. Complete the necessary tuckpointing on the open or fractured mortar joints where moisture could possibly penetrate the masonry.
2. Install a bond breaker and a quality sealant where all masonry meets the dryvit, control joints, etc.
3. Rout and install a bond breaker and sealant where the dryvit is failing, and where it will fail in the future. Including the window perimeters and clock perimeters.
4. Remove the necessary masonry to expose the back up wall and fabricate and install a new stainless steel step flashing and a new roof flashing on the North elevation of the clock tower, complete with end dams and a weeping system.

Grunwell-Cashero would like to recommend completing the proposal scope of work on a time and material basis for a not to exceed total dollar amount of.....\$19,580.00

This proposal includes all taxes, licenses, fees and insurance and will remain in effect for sixty (60) days from the above date.

We appreciate the opportunity to quote this project. If you have any questions or desire additional information, please do not hesitate to contact our office.

Sincerely,
Grunwell-Cashero Co.

Joseph M. Dapkus
Executive Vice-President/C.O.O.



Grunwell-Cashero Co.

Building Restoration Since 1953 gcbuildingrestoration.com
Office: 313.843.8440 Fax: 313.843.9060



1041 Major Avenue
Detroit, MI 48217

October 4, 2013

Mr. David Phillips
Superior Township Clerk
3040 N. Prospect Rd.
Ypsilanti, MI 48198

RE: Exterior Masonry Restoration and Waterproofing at the Superior Township Fire Station

Dear Mr. Phillips,

Per your request, herewith is our formal proposal for the above referenced work as herein specified. We propose to furnish all labor, materials and equipment to complete the following work.

Work Area:

All exterior elevations of tower, from the roof to the top of the clock tower.

Scope of Work:

1. Complete the necessary tuckpointing on the open or fractured mortar joints where moisture could possibly penetrate the masonry.
2. Install a bond breaker and a quality sealant where all masonry meets the dryvit, control joints, etc.
3. Rout and install a bond breaker and sealant where the dryvit is falling, and where it will fall in the future. Including the window perimeters and clock perimeters.

Grunwell-Cashero would like to recommend completing the proposal scope of work on a time and material basis for a not to exceed total dollar amount of.....\$9,890.00

This proposal includes all taxes, licenses, fees and insurance and will remain in effect for sixty (60) days from the above date.

We appreciate the opportunity to quote this project. If you have any questions or desire additional information, please do not hesitate to contact our office.

Sincerely,
Grunwell-Cashero Co.

Joseph M. Dapkus
Executive Vice-President/C.O.O.





David M. Phillips, Clerk
davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734)482-6099 Fax: (734) 482-3842

MEMORANDUM

DATE: October 21, 2013
TO: Superior Township Board of Trustees
FROM: David M. Phillips, Township Clerk
RE: Township Accepting Ownership of 8.5 Acres From Autumn Woods Condominiums

At the September 16, 2013 Board meeting the Superior Township Board of Trustees approved the following motion:

It was moved by Phillips, seconded by McKinney, for the Board to tentatively approve the Release and Settlement Agreement between Autumn Woods L.L.C. and the Township subject to the following conditions: 1.) all issues addressed in Attorney Fredrick Lucas' September 13, 2013 Memo, Autumn Woods Development L.L.C. are resolved to the satisfaction of the Superior Township Board of Trustees; 2.) the revised Release and Settlement Agreement shall be brought back before the Superior Township Board of Trustees for final approval and approval to sign; 3.) a Phase I environmental assessment will be completed at the Township's cost and the results will be satisfactory to the Superior Township Board of Trustees.

In his letter dated September 13, 2013, Attorney Lucas indicated that a number of issues needed to be clarified with the Autumn Woods HOA. Attached is a proposed draft agreement between the Township and the Autumn Woods HOA to clarify these issues. The recommended course of action is for the Board to approve the proposed draft agreement and approve the Supervisor and Clerk to sign the agreement with the conditions that the Autumn Woods HOA or Township makes no substantive changes to the agreement and the Township Attorney makes a final review and approval of the document if there are any changes. If there are substantive changes to the agreement, it will be brought back before the Board for further review and approval.

Agreement

Agreement entered in on _____, 2013, by and between Charter Township of Superior, a Michigan municipal corporation ("Township") and Autumn Woods Homeowners Association, a Michigan nonprofit corporation (AWHOA").

Preamble

- A. Pursuant to Act No. 59 of the Public Acts of 1978 as amended, hereinafter called the "Michigan Condominium Act", AWHOA was created to manage and administer the affairs of and to maintain Autumn Woods Condominium, a condominium development (hereinafter referred to as the "Amended Development");
- B. The Amended Development is located in Superior Charter Township, Washtenaw County, Michigan.
- C. The developer of the Amended Development is Autumn Woods Development, LLC, a Michigan limited liability company ("Autumn Woods").
- D. The legal description for the original development as set forth in the original Master Deed is as follows:

Commencing at the Southwest corner of Section 34, T2S, R7E, Superior Township, Washtenaw County, Michigan;
thence N 01°53'15" W 295.18 feet along the centerline of Prospect Road (variable Width) and the West line of said Section 34;
thence N 87°59'50" E 60.00 feet for a PLACE OF BEGINNING;
thence N 01°53'15" W 697.70 feet along the Easterly Right-of-Way of Prospect Road (variable width);
thence N 88°06'45" E 231.00 feet;
thence S 60°28'40" E 132.27 feet;
thence S 46°57'41" E 579.25 feet;
thence N 86°07'55" E 271.42 feet;
thence N 26°38'37" E 227.79 feet;
thence N 88°05'58" E 83.93 feet;
thence S 01°53'15" E 661.50 feet;
thence S 87°58'35" W 982.82 feet along the Northerly Right-of-Way of Clark Road (variable width);
thence N 01°53'15" W 235.07 feet;
thence S 87°59'50" W 235.18 feet to the Place of Beginning, being a part of the Southwest ¼ of said Section 34, containing 17.72 acres of land more or less, being subject to easements and restrictions of record, if any.

Subject to a 12' wide water easement in the Southwest ¼ of Section 34, T2S, R7E, Superior Township, Washtenaw County, Michigan, the centerline being described as follows: Commencing at the Southwest corner of Section 34, T2S, R7E, Superior Township, Washtenaw County, Michigan;

thence N 01°53'15" W 738.67 feet along the centerline of Prospect Road (Variable Width) and the West line of said Section 34;

thence N 89°06'48" E 60.01 feet to the Easterly right-of-way of said Prospect Road for a PLACE OF BEGINNING;

thence continuing N 89°06'48" E 2.55 feet;

thence N 88°32'23" E 10.48 feet;

thence 25.04 feet along the arc of a 108.00 foot radius circular curve to the right, having a chord bearing S 84°49'08" E 24.98 feet;

thence S 75°34'12" E 10.57 feet;

thence S 78°16'47" E 25.70 feet;

thence 6.36 feet along the arc of a 42.50 foot radius circular curve to the left, having a chord bearing S 82°33'56" E 6.35 feet;

thence 528.38 feet along the arc of a 503.00 foot radius reverse circular curve to the right, having a chord bearing S 56°45'28" E 504.42 feet;

thence 350.02 feet along the arc of a 245.00 foot radius reverse circular curve to the left, having a chord bearing S 67°35'33" E 321.00 feet;

thence 329.13 feet along the arc of a 293.00 foot radius reverse circular curve to the right, having a chord bearing S 76°20'24" E 312.10 feet;

thence 68.91 feet along the arc of a 258.77 foot radius non-tangential circular curve to the right, having a chord bearing S 37°25' 35" E 68.71 feet;

thence 34.66 feet along the arc of a 293.00 foot radius non-tangential circular curve to the right, having a chord bearing S 27°18'16" E 34.64 feet;

thence 27.38 feet along the arc of a 142.50 foot radius reverse circular curve to the left, having a chord bearing S 29°25'10" E 27.33 feet;

thence 10.55 feet along the arc of a 107.50 foot radius reverse circular curve to the right, having a chord bearing S 32°06'37" E 10.55 feet;

thence S 29°17'26" E 10.39 feet;

thence 26.66 feet along the arc of a 108.00 foot radius circular curve to the right, having a chord bearing S 16°42'12" E 26.59 feet to the Northerly right-of-way line of Clark Road (variable width) and the Place of Ending, being a part of the Southwest ¼ of said Section 34.

Subject to a 20' wide sanitary sewer easement in the Southwest 114 of Section 34, T2S, R7E, Superior Township, Washtenaw County, Michigan, the centerline being described as follows:

Commencing at the Southwest corner of Section 34, T2S, R7E, Superior Township, Washtenaw County, Michigan;
thence N 87°58'35" E 1137.34 feet along the South line of said Section 34 and the centerline of Clark Road (variable width);
thence N 00°02'01" E 60.04 feet to the Northerly right-of-way line of said Clark Road for a PLACE OF BEGINNING;
thence continuing N 00°02'01" E 80.27 feet;
thence N 41°59'07"W 88.93 feet;
thence N 63°13'03" W 98.92 feet;
thence N 87°36'25" W 113.51 feet;
thence S 84°14'53" W 185.23 feet;
thence N 68°33'35" W 75.70 feet;
thence N 53°30'17" W 97.23 feet;
thence N 33°46'42" W 145.58 feet;
thence N 43°32'38" W 135.75 feet;
thence N 59°46'27" W 150.56 feet to the Place of Ending, being a part of the Southwest ¼ of said Section 34.

Hereinafter referred to as the "Original Development".

- E. On March 29, 2012, Autumn Woods elected to withdraw a portion of the land from the Original Development pursuant to the Act and the provisions of the Master Deed. The document withdrawing land from the Original Development is entitled "Exercise of Withdrawal Right and Consolidating Master Deed of Autumn Woods Condominium" and is recorded at the offices of the Washtenaw County Register of Deeds, Liber 4903, Page 255 and was recorded on April 26, 2012.
- F. The land withdrawn from the Original Development (hereafter referred to as the "Released Land") is described as follows:

Commencing at the Southwest corner of Section 34, T2S, R7E, Superior Township, Washtenaw County, Michigan;
thence N 87°58'35" E 295.18 feet along the centerline of Clark Road (variable width) and the South line of said Section 34;
thence N 01°53'15" W 60.00 feet for a PLACE OF BEGINNING;
thence N 01°53'15" W 235.07 feet;
thence N 35°00'33" E 271.04 feet;
thence 111.59 feet along the arc of a 464.00 foot radius non-tangential circular curve to the right, having a chord bearing S 33°33'16" E 111.32 feet;
thence 263.71 feet along the arc of a 284.00 foot radius reverse circular curve to the left, having a chord bearing S 53°15'57" E 254.34 feet;

thence 37.40 feet along the arc of a 49.50 foot radius reverse circular curve to the right, having a chord bearing S 58°13'19" E 36.52 feet;
thence 109.04 feet along the arc of a 53.50 foot radius reverse circular curve to the left, having a chord bearing N 85°02'06" E 91.12 feet;
thence 41.31 feet along the arc of a 49.50 foot radius reverse circular curve to the right, having a chord bearing N 50°33'10" E 40.12 feet;
thence 327.05 feet along the arc of a 254.00 foot radius compound circular curve to the right, having a chord bearing S 68°39'15" E 304.92 feet;
thence 36.94 feet along the arc of a 74.00 foot radius compound circular curve to the right, having a chord bearing S 17°27'54" E 36.56 feet;
thence 25.57 feet along the arc of a 101.00 foot radius reverse circular curve to the left, having a chord bearing S 10°25'01" E 25.51 feet;
thence 16.25 feet along the arc of a 243.00 foot radius reverse circular curve to the right, having a chord bearing S 15°45'20" E 16.24 feet;
thence 8.92 feet along the arc of a 34.00 foot radius compound circular curve to the right, having a chord bearing S 06°19'20" E 8.90 feet;
thence S 87°58'35" W 871.44 feet along the Northerly Right-of-Way of said Clark Road to the Place of Beginning, being a part of the Southwest ¼ of said Section 34, containing 4.79 acres of land, more or less.

ALSO, Commencing at the Southwest corner of said Section 34;
thence N 87°58'35" E 1222.28 feet along the centerline of said Clark Road and the South line of said Section 34;
thence N 01°53'15" W 60.00 feet for a PLACE OF BEGINNING;
thence 27.94 feet along the arc of a 297.00 foot radius non-tangential circular curve to the left, having a chord bearing N 12°37'57" W 27.93 feet;
thence 45.30 feet along the arc of a 101.00 foot radius compound circular curve to the left, having a chord bearing N 28°10'32" W 44.92 feet;
thence 29.30 feet along the arc of a 149.00 foot radius reverse circular curve to the right, having a chord bearing N 35°23'25" W 29.25 feet;
thence 373.08 feet along the arc of a 286.00 foot radius reverse circular curve to the left, having a chord bearing N 67°07'41" W 347.19 feet;
thence 45.02 feet along the arc of a 49.50 foot radius reverse circular curve to the right, having a chord bearing N 78°26'45" W 43.48 feet;
thence 35.16 feet along the arc of a 53.50 foot radius reverse circular curve to the left, having a chord bearing N 71°13'18" W 34.53 feet;
thence N 04°53'28" E 193.65 feet;
thence N 86°07'55" E 271.42 feet;
thence N 26°38'37" E 227.79 feet;
thence N 88°05'58" E 83.93 feet;

thence S 01°53'15" E 661.49 feet;

thence S 87°58'35" W 55.72 feet along the Northerly Right-of-Way of said Clark Road to the Place of Beginning, being a part of the Southwest ¼ of said Section 34, containing 3.72 acres of land, more or less.

- G. As originally proposed by Autumn Woods there were to be eight buildings in the Original Development with each building housing eight condominium units. The original site plan identified these as buildings A through H. See attached Exhibit 1.
- H. Buildings C, D, E, F and G were built and have been occupied. Buildings A, B and H have not been built and as a consequence of Autumn Woods' decision to contract the Released Land from the Original Development, they will not be built by Autumn Woods.
- I. Following the contraction of the Released Land from the Original Development, Autumn Woods approached the Township to inquire whether the Township would have any interest in acquiring the Released Land from Autumn Woods in consideration of the Township releasing and forever discharging Autumn Woods from any and all obligations, actions, causes of actions, suits, claims, charges, complaints, contracts, agreements, promises, liabilities, controversies, damages, rights, demands, costs, losses, debts and expenses, including, without limitation, attorney's fees and costs actually incurred whatsoever, in law or in equity, known or unknown (the "Claims"), which Township has, owns, holds or may hereafter claim to have, own or hold against Developer arising out of or relating in any way to the Development Agreement, the Water and Sewer Fee Contract, or the Released Property, excepting therefrom Developer's obligation to remove the Building H Slab, the removal of the construction trailer and properly capping all utility lines including properly disconnecting utility lines which were installed to service the unbuilt Building H and all other obligations of the Developer as set forth in an agreement executed by the Developer and Township on _____, 2013.
- J. After receiving this offer, the Township approached the AWHOA to determine whether the AWHOA would object to the Township acquiring the Released Land from Autumn Woods and the AWHOA indicated that it would not object to such a transfer.
- K. The contraction of the Released Land from the Original Development and the proposed transfer of the Released Land raise certain issues that must be addressed prior to any transfer occurring, namely, maintenance and upkeep of the detention pond and roads which serve the Amended Development, the rights of the Township to connect any future development on the Released Land to existing utilities and the future uses for the Released Land.

For and in consideration of the mutual agreements contained herein and to induce the

Township to acquire the Released Land from Autumn Woods and

Subject to the Township completing the acquisition of the Released Land, it is agreed as follows:

1. **Definitions.** As used in this agreement the term "Township" refers to the Charter Township of Superior and its successors and assigns in interest to the Released Land or any portion thereof.
2. **Detention Pond.** The detention pond which serves the Amended Development is wholly located on the Released Land.
 - a. The Township grants to the AWHOA an easement to use and maintain the detention pond, as shown on attached Exhibit A (the "Detention Pond Easement").
 - b. The AWHOA grants to the Township the right to utilize the detention pond should any development hereafter be built on the Released Land. The Township may assign this right to any person or entity that acquires the Released Land, or any portion thereof, from the Township.
 - c. Except as otherwise provided in this agreement, the AWHOA shall be solely liable for all costs associated with maintenance of the detention pond and all of the land contained within the Detention Pond Easement.
 - d. In the event the AWHOA fails to maintain the detention pond or the surrounding land, the Township is authorized to perform any such required maintenance and to charge the cost of such maintenance to the AWHOA. The Township shall have a lien against the Amended Development to recover the cost of such maintenance and such costs shall be added to the tax rolls and collected as such.
 - e. The Township, or its successors and assigns to the Release Land, shall contribute towards the cost of maintaining the detention pond in accordance with the formula established in paragraph 4 herein.
3. **Roads.** The private roads within the Original Development which serve the Amended Development and the Released Land shall be maintained by the AWHOA. The Township, or its successors and assigns to the Release Land, shall contribute towards the cost of maintaining the detention pond in accordance with the formula established in paragraph 4 herein.
4. **Calculating Contributions to Maintenance of Roads and Detention Pond.**
 - a. Until such time as the Released Land is developed, the Township, or its successors and assigns to the Release Land, shall contribute 1/41st of the

cost of maintaining the detention pond and the roads.

- b. As the Released Land is developed, the contribution towards the maintenance of the detention pond and road shall be recalculated so each Residential Equivalent Units ("REUs") assigned to the Amended Development and the Released Land shall share equally in the cost of maintenance. For example, if the Released Land is developed with 10 REUs, the per REU cost shall be determined by dividing the total cost of maintenance by the 50 REUs (10 REUs in the Released Land and 40 REU's in the Amended Development). Each REU shall thereafter be liable for 1/50th of the cost of maintenance.
5. **Utility Easements and Connections.** At such time as the Released Land is developed, the Township shall have the right to connect to any utility lines, including without limitation, sewer and water presently serving the Amended Development and the AWHOA grants to the Township all temporary and permanent easements necessary to make such connections and shall execute all documents necessary to effectuate the granting of such easements.
6. **Area Plan.**
 - a. The AWHOA understands that the existing area plan adopted by the Township for the Original Development will be amended to remove the uses shown on the Released Land. The AWHOA has no objection to the modification of the approved area plan and further understands and agrees that any future use of the Released Land may or may not be consistent with the existing area plan. The zoning of the Released Land will continue to be PC, however, any future development shall require the submission of a new area plan, subject to approval by the Township pursuant to the Township zoning ordinance.
 - b. It is also expressly understood and agreed that nothing in this agreement would prevent a future owner of the Released Land from petitioning the Township to rezone the Released Land. Any such rezoning would be subject to and consistent with the procedures set forth in the Township zoning ordinance and the Michigan Zoning Enabling Act.



David M. Phillips, Clerk
davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734)482-6099 Fax: (734) 482-3842

MEMORANDUM

DATE: October 21, 2013
TO: Superior Township Board of Trustees
FROM: David M. Phillips, Township Clerk
RE: Township Accepting Ownership of 8.5 Acres from Autumn Woods Condominiums

At the September 16, 2013 Board meeting the Superior Township Board of Trustees approved the following motion:

It was moved by Phillips, seconded by McKinney, for the Board to tentatively approve the Release and Settlement Agreement between Autumn Woods L.L.C. and the Township subject to the following conditions: 1.) all issues addressed in Attorney Fredrick Lucas' September 13, 2013 Memo, Autumn Woods Development L.L.C. are resolved to the satisfaction of the Superior Township Board of Trustees; 2.) the revised Release and Settlement Agreement shall be brought back before the Superior Township Board of Trustees for final approval and approval to sign; 3.) a Phase I environmental assessment will be completed at the Township's cost and the results will be satisfactory to the Superior Township Board of Trustees.

The following quotes for a Phase I Environmental Site Assessment (ESA) were obtained and are attached:

Environmental, Inc.	\$1,400
NTH Consultants, Ltd.,	\$2,600
AKT Peerless	\$2,200
Testing Engineers and Consutantas, Inc.	\$2,100
G2 Consulting Group	\$2,200

In the 1950's, an area north of the 8.5 acres was used as a household "dump". A portion of the dump may have been located on the 8.5 acres proposed to be conveyed to the Township. Prior to constructing Prospect Woods and Autumn Woods, extensive environmental assessment was completed. I have copies of a Phase II ESA that was completed on the property in 1993 and a Phase I ESA that was completed on the Autumn Woods site in 2002. It is my understanding that nothing hazardous was found on the site and I have attached cover sheets from these two assessments.

It is my recommendation that the Board approve contracting with Environmental, Inc. to complete a Phase I Environmental Site Assessment at a cost of \$1,400 and that this cost be taken from the General Fund, line item 801.000 Professional Services

I did not include copies of the complete proposals because some of them are lengthy. They are available if you want to review them.

Phase I Environmental Site Assessment &
Limited Subsurface Investigation
20.05-Acre Vacant Property
Superior Township, Michigan

Sutton Development Company, L.L.C.
Irwin Union Bank

May 15, 2002



Phase I Environmental Site Assessment &
Limited Subsurface Investigation
20.05-Acre Vacant Property
Superior Township, Michigan

May 15, 2002

Report Prepared For:

Sutton Development Company, L.L.C.
3921 Lohr Road
Ann Arbor, MI 48108

and

Irwin Union Bank

Report Prepared By:

Applied Science & Technology Inc.
9404 Maltby Road
Brighton, Michigan 48116
1-800-395-ASTI

ASTI Project SI 4974

Report Prepared by:


Carey Garman
Associate I

Report Reviewed by:


George Kandler, CHMM
Managing Director



An Environmental Services Group

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APPENDICES

- A Resumes of Carey Garman, Trevor Woollatt, and George Kandler
- B Plat of Superior Township (T.2S.-R.7E.)
- C Superior Township Assessment Record, Survey, and Property Rezoning Application & Preliminary Site Plan-Cover Sheet, Survey/Site Analysis, and Preliminary Site Plan
- D Site Plan and Adjoining Properties
- E Superior Township Zoning Map (1997)
- F 35-mm Photographs (3-13-02)
- G EcoSearch Priority Risk Report (2-25-02)
- H DEQ and User Provided Documentation
- I Soil Survey of Washtenaw County, Michigan (1972-reprinted 1997)
- J Aerial Photographs (1940, 1963, 1969, 1978, 1984, 1990, and 1998)
- K Sanborn Map report
- L Historical Plat Maps (1864, 1930, 1967, 1989, and 1993)
- M Soil boring Location Map
- N Table 1, Table 2, Laboratory Analytical Reports, and Chain-of-Custody Report



Executive Summary

Applied Science & Technology, Inc. (ASTI) was retained by the Sutton Development Company, L.L.C. to conduct a Phase I Environmental Site Assessment (ESA) of a 20.05-acre vacant property in Superior Township, Washtenaw County, Michigan (Property). The Phase I ESA included a Limited Subsurface Investigation in the vicinity of proposed buildings with evidence of former landfill use. The assessment was conducted in accordance with the American Society for Testing and Materials (ASTM) *Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process* (E 1527-00). The Phase I ESA was performed for the benefit of Sutton Development Company, L.L.C. and Irwin Union Bank, and ASTI acknowledges that the both parties may rely on the contents and conclusions presented in this report.

This effort was performed per authorization of the Sutton Development Company, L.L.C. (ASTI Proposal No. GCK289-01). The information and opinions rendered in this report are exclusively for the use by Sutton Development Company, L.L.C. and Irwin Union Bank. ASTI will not distribute or publish this report without the consent of Sutton Development Company, L.L.C., except as required by law or court order. The information and opinions included in this report were given in response to a limited scope of work, being a Phase I ESA per ASTM Practice E 1527-00 and a Limited Subsurface Investigation, and should be considered and implemented only in light of that particular scope of work. The services provided by ASTI in completing this assessment have been provided in a manner consistent with the normal standards of the profession. No other warranties, expressed or implied, are made.

The Phase I ESA included (1) a site inspection on March 13, 2002, (2) interviews with knowledgeable site contacts, (3) review of pertinent Michigan Department of Environmental Quality (DEQ), Washtenaw County, and Superior Township records, (4) acquisition and review of a federal and state database search, (5) review of the Washtenaw County soil survey, historical aerial photographs, and historical plat maps, (6) review of previous environmental investigations for the Property and adjoining properties (7) and a Limited Subsurface Investigation on March 26, 2002.

No testing or sampling of materials (for example, soil, water, air, building materials) was included in this assessment, except for the Limited Subsurface Investigation. Access to the Property was not limited at the time of the assessment.

A limited subsurface investigation was conducted as part of this Phase I ESA to determine 1) if landfill material is on the Property in the vicinity of the proposed building locations and 2) if the Property's natural resources have been adversely impacted by the presence of landfill material on the Property, if encountered. The purpose of the investigation was to determine current site conditions in regard to these issues. The subsurface investigation's scope of work included the excavation of two test pits (B-1 and B-2) and the advancement of two hand auger environmental soil borings (B-3 and B-4) on



the Property. Five samples were collected from the four locations, 4 were submitted for soil analysis and one was submitted for waste characterization analysis in the event that off-site disposal would be required.

Test pits B-1 and B-2 and hand auger B-3 were located along the north side of the proposed second building from the east side of the Property. Hand auger B-4 was located between the last two buildings on the east side of the Property.

The soil encountered at B-1 and B-2 consisted of 6 inches of topsoil underlain by approximately 3 feet of landfill material comprised of glass, metal, plastic, etc. mixed with sandy clay soil. Underlying the fill material was approximately one foot of black stained sand fill material. The fill material is underlain by brown and grey silty clay to the total depth explored of 9 feet below grade. The soil encountered in borings B-3 and B-4 consisted of brown sandy clay with some silt to the total depth explored of 5 feet below grade. Trace amounts of landfill material were encountered in both borings at approximately 3.5 to 4 feet below grade. The fill material appears to thin toward the west. No groundwater was encountered in any of the test pits or hand auger borings conducted.

The applicable criteria under Part 201 of Michigan's *Natural Resources and Environmental Protection Act, 1994 PA 451, as Amended* (Part 201) are the residential soil Direct Contact (DC) criteria, the soil Volatilization to Indoor Air Inhalation (SVIAI) criteria, and the soil Drinking Water Protection (DWP) criteria.

Soil samples collected (B-1 through B-4) were submitted for analysis of volatile organic compounds (VOCs), polynuclear aromatic hydrocarbons (PNAs), and arsenic, barium, cadmium, chromium, copper, lead, mercury, selenium silver, and zinc (10 Michigan metals). In addition, samples collected from B-2 through B-4 were analyzed for polychlorinated biphenyls (PCBs).

The waste characterization samples collected from B-1 was submitted for analysis of toxicity characteristic leaching procedure (TCLP) VOCs, TCLP semi-volatile organic compounds (SVOC), TCLP 10 Michigan Metals, and PCBs.

VOCs were not detected in any soil sample, except for B-2 (4'). Toluene was detected in B-2 (4') at 86 $\mu\text{g}/\text{Kg}$, which is below the applicable DWP, SVIAI, and DC cleanup criteria of 16,000 $\mu\text{g}/\text{Kg}$, 250,000 $\mu\text{g}/\text{Kg}$, and 250,000 $\mu\text{g}/\text{Kg}$, respectively.

PCBs were not detected in any soil sample, except for the waste characterization sample collected at the B-1 location. The PCB Aroclor 1260 was detected at 1,100 $\mu\text{g}/\text{Kg}$, which is below the applicable DC and SVIAI cleanup criteria of 4,000 $\mu\text{g}/\text{Kg}$ and 3,000,000 $\mu\text{g}/\text{Kg}$, respectively. There are no DWP criteria for PCBs as they are considered not to leach.

The logo for ASTI, consisting of the letters 'ASTI' in a stylized, bold, serif font.

PNAs were not detected in any soil sample except for B-1 (4'). Pyrene was detected in B-1 (4') at 440 $\mu\text{g}/\text{Kg}$, which is below the applicable DWP, SVIAI, and DC cleanup criteria of 480,000 $\mu\text{g}/\text{Kg}$, 1,000,000,000 $\mu\text{g}/\text{Kg}$, and 29,000,000 $\mu\text{g}/\text{Kg}$, respectively.

Metals were detected in all samples analyzed, except for silver, which was not detected in any sample. The concentrations detected are below the applicable cleanup criteria for DWP, SVIAI, and DC, with the exception of arsenic. Arsenic was detected in B-2 (4') and B-4 (4') at 8,400 $\mu\text{g}/\text{Kg}$ and 14,000 $\mu\text{g}/\text{Kg}$, respectively, which exceeds the DC cleanup criteria of 7,600 $\mu\text{g}/\text{Kg}$. The arsenic concentrations detected do not exceed the regional background concentration of 39,000 $\mu\text{g}/\text{Kg}$ as calculated using the Michigan Background Soil Survey document dated April 1991. This is an acceptable means to show that metals concentrations do not exceed a specific cleanup criterion. In addition, the soil sampled is at 4' below grade and direct contact with the material is unlikely. The concentrations are below the most restrictive Commercial cleanup criterion of 61,000 $\mu\text{g}/\text{Kg}$, therefore, worker protection is not a concern.

The results of the investigation indicate that there are no detections above the applicable cleanup criteria or regional background concentrations. Therefore, the Property is not considered a facility.

We have performed a Phase I ESA in conformance with the scope and limitations of ASTM Practice E 1527-00 of a 20.05-acre vacant property in Superior Township, Michigan, the Property. Any exceptions to, or deletions from, this practice are described in Section 1.4 of this report. This assessment has revealed no evidence of recognized environmental conditions in connection with the Property, except for the historical use of a portion of the Property as a landfill.

With regard to the above REC, the results of the limited subsurface investigation indicate that there are no detections above the applicable cleanup criteria or regional background concentrations. Therefore, the Property is not considered a facility and no further investigation is warranted or recommended.

The logo for ASTI, consisting of the letters 'ASTI' in a stylized, bold, sans-serif font. The letters are black and have a slightly irregular, hand-drawn appearance.

 Applied Science & Technology, Inc.

Environmental Investigations
Environmental Remediations

8404 Mable Road
Brighton, MI 48118-8901

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Brighton, MI 48118-2100

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www.asti-env.com

June 13, 2002

Mr. Martin Meek
Sutton Development Company, L.L.C.
1390 Tenth Court
Suite 7
Saline, MI 48176

RE: Landfill Material, Superior Township Property, Michigan (ASTI File 4974)

Dear Mr. Meek:

Based on the results of our field investigation of March 26, 2002, the soil sample analytical results, and our conversations, this letter is intended to document the steps necessary for the removal of the landfill material.

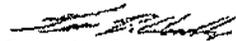
The sample analytical results indicate that the landfill material is non-hazardous. However, because the material is landfill material, certain rules apply under Parts 111, 115, and 201 of Michigan's *Natural Resources and Environmental Protection Act, 1994 PA 451, as Amended* (Parts 111, 115, and 201). It is ASTI's opinion that the landfill material should be removed prior to Sutton Development Company, L.L.C. taking ownership or possession of the Property. In addition, in order to comply with Parts 111 and 115 rules, the material should be pushed by a bulldozer or scraped with an excavator. If the material is excavated and placed into a truck that action would constitute generating a waste. The material would then need to be disposed at a licensed landfill and may require transporting under manifest. In addition, if the material were to be trucked to the adjoining property that is the main portion of the landfill material and then dumped into or on the ground, that action would be considered illegal dumping.

ASTI believes that if the material is pushed and scraped and not lifted or trucked, then there is no issue of having generated a waste. Once the material has been relocated to the main portion of the landfill property, the material should be capped with at least one foot of impermeable soil such as clay.

If you have any questions, please contact me at 800-395-2784.

Sincerely,

APPLIED SCIENCE & TECHNOLOGY, INC. (ASTI)


Trevor J. Woollett
Hydrogeologist

NTH Consultants, Ltd.
Professional Engineering and
Environmental Services



38955 Hills Tech Drive
P.O. Box 9173
Farmington Hills, MI 48333-9173
(313) 573-6300
(313) 489-0727 Fax

Mr. Myron W. Serbay, Jr.
Prospect Development
315 East Eisenhower
Suite 220
Ann Arbor, MI 48108

September 24, 1993
Project No. 34-3494

RE: Prospect Woods, Phase II
Superior Township, Michigan

Dear Mr. Serbay:

As your request, we have reviewed a report entitled "Site Contamination Investigation" for Phase I of the Prospect Woods Development. This report was prepared by Swanson Environmental, Inc. on June 22, 1989. We have also reviewed the files of NTH Consultants for previous work which we have performed at the Prospect Woods site. On the basis of these reviews, we offer the professional opinions presented below.

The Swanson report identified an old landfill within the approximately 51 acres being considered for the total Prospect Woods development. The landfill had previously been identified and investigated by NTH in July, 1988. On the basis of the limits of the old landfill as known at that time, Swanson concluded that "The relative location of the planned Phase I development to the fill area makes the potential of contamination in the Phase I area remote".

As noted on the attachment, NTH has conducted several investigations at this site in an attempt to define the limits of the landfill and so make a general characterization of the type of material in the landfill. On the basis of these investigations, we have prepared the attached site plan showing the approximate limits of the old landfill as well as the locations of our test pits and hand auger borings. We have also shown the limits of various phases of the Prospect Woods Development.

Our previous investigations of the old landfill have indicated that this was a "dump" for household refuse. We have found no evidence suggesting that industrial waste or hazardous waste has been placed in this landfill. The dump was apparently in operation in the early 1950's as evidenced by 1952 newspapers found among the refuse.

The proposed Phase II section of Prospect Woods does not extend into the area of the old landfill. Accordingly, we do not anticipate that the presence of the landfill will have any impact upon the construction and/or maintenance of roads, utilities or structures in Phase II. Furthermore, during our testing on this site, we have found no evidence of environmental contamination on the Phase II site and thus believe that the possibility of environmental contamination occurring on the Phase II site is extremely unlikely.



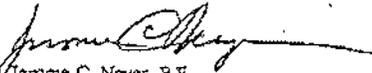
From the ground up
1968 - 1993

NTH Consultants, Ltd.
Mr. Myron W. Serby, Jr.
September 24, 1993
Page 2

If you have any questions regarding this report or require additional information, please contact us. We appreciate this opportunity to be of service to you.

Sincerely,

NTH CONSULTANTS, LTD.



Jerome C. Noyer, P.E.
Chief Executive Officer

JCN/mej

Attachments

cc: Mr. Brian Singer

David Phillips

From: Cliff Andrews <CAndrews@nthconsultants.com>
Sent: Monday, September 23, 2013 4:31 PM
To: David Phillips
Subject: RE: Autumn Woods Phase I and II

David:

Based on our cursory review of the documents provided in your e-mail today we proposed the following fee for the requested due diligence study at the subject property:

Phase I ESA - \$2600 (ASTM E1527-05 Std. -Basic Scope)

Upon acceptance of these fees, we will provide a formal proposal/contract. Should you have any questions, please call. Thank you.

Sincerely,

Cliff J. Andrews
Senior Project Professional

NTH Consultants, Ltd.
41780 Six Mile Road
Northville, MI 48168
(248) 324-5253 (direct)
(248) 324-5179 (fax)
(248) 640-0466 (cell)
candrews@nthconsultants.com
www.nthconsultants.com

-----Original Message-----

From: David Phillips [<mailto:davidphillips@superior-twp.org>]
Sent: Monday, September 23, 2013 8:46 AM
To: Cliff Andrews
Cc: Frederick Lucas
Subject: Autumn Woods Phase I and II

Mr. Andrews,

Per our recent TX conversation, your firm completed a Phase II environmental assessment on the property the Township is interested in (see attachment #2, Released Land). The Township is interested in obtaining a quote for completing a Phase I on just the released land. I have a copy of the complete phase II assessment if you need. It looks to me that the land fill delineation does NOT go onto any portion of the released land.

Please let me know if you need anything else.

David Phillips, Superior Township Clerk
3040 N. Prospect Road

ENVIRONMENTAL, INC.
p. (313) 989-1227 f. (313) 989-1228
535 Griswold Street, Suite 111-205, Detroit, Michigan 48226
 environmental, safety and project management consultants

TITLE:	Request for Proposal	REQUEST FOR PROPOSAL
		NO. 1
PROJECT:	Superior Twp, Autumn Woods Phase I Environmental Site Assessment	DATE: 09/20/2013
		JOB: 1006
TO:	Attn: Fredrick Lucas Lucas Baker Attorneys at Law 7577 US Highway 12 Onstead, MI 49265 Phone:517-467-4000 Fax:517-467-4044	CONTRACT/PO: 1006
		SUBMITTED:
		COMPLETED:
		REQUIRED:

DESCRIPTION

One (1) Phase I Environmental Site Assessment (Phase I ESA)

- Pursuant to Michigan's Natural Resources and Environmental Protection Act (NREPA) of Part 201, 1994 Act 451, as amended, and the Rules promulgated thereunder, and
- ASTM 1527-05, and
- USEPA Standards and Practices for All Appropriate Inquires, 40 CFR, Part 312

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	ESA	Phase I Environmental Site Assessment		1.000	Each	2,000.00	2,000.00
2	Discount			1.000	Each	-800.00	-800.00
						Total:	\$1,400.00

Environmental, Inc., Standard Terms and Conditions Attached.

CC: brian@environmental-inc.com

APPROVAL

By: Brian Cassidy
 Brian N. Cassidy

By: _____

Date: 09/20/2013

Date: _____

ATTACHMENT A: TERMS AND CONDITIONS

Environmental, as Contractor, and Owner agree to the following Terms and Conditions:

1. Contractor will perform all work in a professional workmanlike manner consistent with the accepted industry practice of Contractor under similar conditions.
2. Contractor will obtain all necessary licenses and permits for the work and comply with all applicable local, county, state, and federal laws and building codes affecting the work.
3. Contractor will provide such adequate manpower and supervision as is necessary to timely perform the work. Contractor will not be responsible for any liquidated or consequential damages or back-charges attributable to Contractor's failure to timely complete its work.
4. Owner will provide Contractor, upon request, with written evidence and assurance that there are sufficient funds set aside and available to pay for Contractor's work including all extras.
5. Contractor will establish, implement, and enforce those safety measures that may be necessary to prevent injuries regarding the work.
6. Contractor will provide to Owner certificates of insurance, including workers compensation, public liability, and property damage, in amounts to be determined by Owner and Contractor. Upon request, the Owner shall be named as additional insureds on each Certificate of Insurance.
7. Contractor may subcontract any portion of the work without the prior written consent of Owner.
8. Owner will pay Contractor no later than 30 days after receipt of Contractor's invoice. No retention shall be withheld from Contractor's payment. If invoices are not paid within 30 days then a 1.5% per month time price differential shall be charged. Contractor will have the right to stop work if payment is not timely made upon 5 days written notice. If not paid, Contractor may recover all collection costs, including its actual attorney fees.
9. Contractor will be entitled to additional compensation for extra work if authorized verbally, electronically or in writing by Owner. If Contractor incurs additional costs because of changes required by any governmental agency, they will be added to the contract price and paid as an extra by the Owner.
10. If Contractor is delayed in the performance of its work through the fault of Owner, Architect, or Engineer, Contractor will be entitled to receive an extension of time and also entitled to receive additional compensation caused by the delays including any increased labor and material costs regardless of whether the delays were foreseeable at the time of the Agreement.
11. Contractor may be terminated by Owner only after 30 days written notice that Contractor is not performing as required and Contractor fails to take steps to cure the non-performance. If Contractor is properly terminated, all drawings, reports, or other documents prepared by Contractor shall remain the property of Contractor and Contractor shall be considered the Owner. If Owner cancels or terminates this Agreement without giving Contractor 30 day written notice, Owner shall pay Contractor for the entire 30-day period. If Owner terminates this Agreement before Contractor is able to start or after Contractor has already started, Owner shall pay Contractor for all the labor, material and equipment costs incurred in preparation for performance of the work.
12. Contractor will not be liable for any damage caused by any unforeseen site conditions, unforeseen underground structures or utilities, or any environmental releases or violations resulting from pre-existing conditions created by Owner or its agents.
13. Any disputes or claims arising out of this Agreement will be subject to mediation first as a condition precedent to arbitration. Within 30 days after notice of the claim or dispute is given, the parties will mutually select a mediator. The costs of the mediator will be split equally between the parties. If mediation does not result in a resolution within 90 days of the demand (unless mutually extended), then the claim or dispute will be decided by binding arbitration in accordance with the American Arbitration Association Construction Industry Rules currently in effect. A judgment on the award may be entered in the appropriate court having jurisdiction. The arbitrator may award to the prevailing party any interest, costs, and attorney fees.
14. All information, materials, or documents discovered or used by Contractor in the performance of the work shall be maintained as confidential and not disclosed without the prior consent by the Owner unless required by law.
15. If Contractor encounters any hazardous materials, Contractor may suspend the work immediately and terminate this Agreement unless Owner and Contractor agree on a change order.
16. Owner represents and warrants that it has informed Contractor of any and all underground structures, utilities, and hazardous materials, releases, substances, and structures that Owner knows or has reason to know may exist. Owner shall remain in control of the project and be responsible to satisfy and report to any local, state, or federal agency any condition required to comply with applicable law.
17. Owner and Contractor waive and release each other (or anyone claiming through them) from any and all liability by way of subrogation or otherwise, for any loss or damage caused by any risk covered by insurance in force at the time of the loss or damage and the parties will accept the insurance proceeds actually received as their sole remedy.
18. Contractor's liability to Owner under this Agreement shall be limited to the amount paid for services paid by Owner or \$10,000, whichever is less.



September 25, 2013

Mr. David Phillips, Clerk
Superior Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Subject: Proposal to Conduct a Phase I Environmental Site Assessment
Proposal No. PF-15150

Dear Mr. Phillips:

AKT Peerless Environmental & Energy Services (AKT Peerless) is pleased to present its proposal to conduct a Phase I Environmental Site Assessment (ESA) of the following property:

- 8.5 Acres of land
Clark and Prospect Roads
Superior Township, MI

AKT Peerless will implement work immediately and will provide its Phase I ESA within three weeks of your authorization to proceed. AKT Peerless' estimated lump sum cost to complete the proposed scope of work is \$2,200.00

Any other unexpected or extraordinary concerns that become apparent during the assessment may require a revision in the scope of work and cost and could delay the project. AKT Peerless will notify you of any concerns or necessary changes in the proposed scope of work.

For your convenience, this proposal is presented in a form that can be accepted as an agreement. To accept this proposal, please sign the signature page and return a copy to me.

We look forward to working with you on this project. If you have any questions or require additional information, please contact me at (248) 615-1333.

Sincerely,

AKT PEERLESS ENVIRONMENTAL & ENERGY SERVICES

A handwritten signature in cursive script that reads 'Robert W. Lambdin'.

Robert W. Lambdin
Director of Operations

www.aktpeerless.com

Chicago, IL Farmington, MI Detroit, MI Lansing, MI Saginaw, MI Traverse City, MI



Testing Engineers & Consultants, Inc.

1343 Rochester Rd • Troy, MI 48083-6015 (Delivery)
PO Box 249 • Troy, MI 48099-0249 (Mailing)
(248) 588-6200 or (313) T-E-S-T-I-N-G • Fax (248) 588-6232
www.testingengineers.com

September 25, 2013

TEC Proposal 020-13-0130

Mr. David Phillips
Superior Township Clerk
3040 N. Prospect Road
Ypsilanti, MI 48198

sent via email: davidphillips@superior-twp.org
tel: 734-482-6099
fax: 734-482-3842

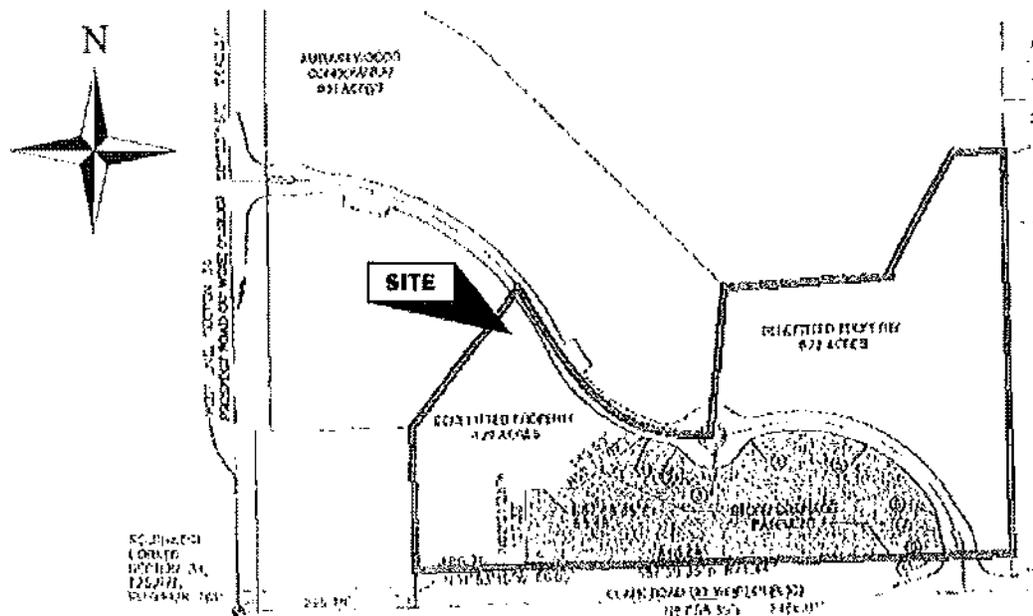
**RE: Proposal for Professional Services
Phase I Environmental Site Assessment
8.5-Acre Vacant Property, Superior Township, MI**

Dear Mr. Phillips:

Per your request, Testing Engineers & Consultants, Inc. (TEC) is pleased to provide you, the Client, with this Proposal for Professional Services (Proposal) for Phase I Environmental Site Assessment (ESA) services for the referenced Subject Property. Enclosed is a detailed scope of work, project cost estimate, and time frame. We welcome the opportunity to perform these services and are available to begin the proposed work upon your authorization. Please call us at (248) 588-6200 should you have any questions or require additional information.

A. INTRODUCTION

TEC proposes to perform a Phase I ESA of 8.5 acres of vacant land located near the corner of Clark and Prospect Roads in Superior Township, Washtenaw County, Michigan. The approximate property boundaries are shown in the map below, provided by the Client:



Testing Engineers & Consultants, Inc.

MR. DAVID PHILLIPS
PHASE I ESA PROPOSAL
8.5-ACRE VACANT PROPERTY, SUPERIOR TOWNSHIP, MI

TEC PROPOSAL 020-13-0130
SEPTEMBER 25, 2013
PAGE 4 of 6

Limitations section of this Proposal, and will endeavor to complete the report in less time if possible, based mainly on the availability of information from regulatory agencies.

D. FEE SCHEDULE

The lump sum cost to perform the Phase I ESA scope of services outlined above is \$2,100.

The estimated project cost represents the fee required to complete the stated scope of work and issue a final report. Any revisions or additions to the report (made necessary by actions beyond TEC's control) or additional research/consulting regarding the Subject Property or any listed concern will be billed at the following rates:

<u>TEC Staff</u>	<u>Hourly Rate</u>
Senior Engineer/Geologist.....	\$110.00
Senior Environmental Scientist.....	\$85.00
Environmental Scientist/Technician.....	\$65.00
Certified Industrial Hygienist.....	\$125.00
Project Industrial Hygienist.....	\$70.00
Industrial Hygienist.....	\$60.00
CAD/Drafting.....	\$60.00
Word Processing/Secretary.....	\$45.00
Additional Report Copy (each).....	\$100.00

If TEC's invoices are to be sent to anyone other than the Client, please provide the necessary contact/addressing information. The estimated project cost represents the fee required to complete the stated scope of work and issue a final report. Any revisions or additions to the report (made necessary by actions beyond TEC's control) or additional research/consulting regarding the Subject Property or any listed concern will be billed at standard unit rates.

F. LIMITATIONS

The projected schedule is sensitive to obtaining timely Subject Property access and response from various government and historical resources. Delays in response from data resources may impact the completion date of the project.

The stated scope of work complies with current "industry standard" guidelines for an "innocent landowner defense" as set forth in 42 U.S.C. 9601 (35). Based on current industry standards, TEC will have to rely on information provided by private organization and individuals, as well as municipal, state, and federal agencies. The current scope of work does not allow for the independent verification or confirmation of the reliability of the information.

The report to be issued under the proposed scope of work is intended to serve as an indicator of potential environmental impairment arising from readily discoverable improper chemical management and disposal activities conducted on the Subject Property and/or in the immediate vicinity. The scope of work will not fulfill the requirements for a compliance audit.



September 26, 2013

Mr. David Phillips, Superior Township Clerk
Superior Township Offices
3040 N. Prospect Road
Superior Township, Michigan 48198

RE: Proposal for Phase I Environmental Site Assessment
8.5-acre Parcel – Superior Township, Michigan
G2 Proposal No. 130856

Mr. Phillips:

G2 Consulting Group, LLC (G2) is pleased to respond to your request for our proposal to perform a Phase I Environmental Site Assessment (ESA) for the currently vacant approximately 8.5-acre irregular shaped parcel of land situated near the North Prospect Road and East Clark Road intersection within the Township of Superior, Washtenaw County, Michigan. The subject property had been historically vacant and situated in proximity to a former dump site. Numerous limited investigations had been performed within the vicinity of the former dump area. The presence of the historic dump in proximity to the subject property is a potential environmental concern.

G2 has performed numerous environmental investigative studies within Washtenaw County. G2 also has extensive experiences working along with other municipalities.

The purpose of the Phase I ESA is to ascertain the present risk of significant contamination of the soils or groundwater within the subject property. G2 will also determine whether there are apparent indications, through visual inspections and regulatory record search, of improper handling, storage, or disposal of hazardous materials. Our assessment will also include a visual reconnaissance of adjoining properties to identify potential contaminant sources, which may adversely affect the subject property. The intention of the Phase I ESA is to satisfy the purposes of the innocent purchasers' defense to CERCLA liability. The purpose of the investigation is to conduct an "all appropriate inquiry" into the ownership and uses of the property. Residential and commercial developments are noted to be surrounding the subject property.

SCOPE OF SERVICES

The scope of work for our Phase I ESA will be performed in general accordance with ASTM E 1527-05. Additionally, please refer to attached User Questionnaire, which will need to be addressed by the User (Superior Township) prior to the commencement of the work. Please fax, mail, or e-mail the completed questionnaire with the signed proposal.

Geotechnical & Geoenvironmental
Engineering Services
1866 Woodlee Street
Troy, Michigan 48063
248.680.0400
FAX 248.680.9745



We propose the following scope of services for the Phase I Environmental Site Assessment:

Phase I Environmental Site Assessment

- Conduct a site visit of the subject and adjoining properties. The visit provides a visual inspection of the land and ascertains the risk or likelihood of environmental contamination.
- Review the current Federal, State, Tribal, and local databases listing sites with potential, known, or suspected environmental contamination in accordance with ASTM requirements.
- Documented contamination sites located in close proximity to the subject site property will be identified and a discussion of the anticipated impact will be reported.
- G2 will inquire at appropriate local government agencies to determine if the subject property or adjoining properties have been used for disposal of hazardous or non-hazardous waste, or have been cited for any environmental violations or complaints.
- Review reasonably ascertainable historical information for the subject site, including historical aerial photographs, Sanborn Fire Insurance Maps, USGS 7.5 Minute topographic maps, and property tax files.

A summary report for the property will be prepared documenting the assessment findings along with an evaluation of risk for environmental contamination and our recommendations regarding further action at the site, if any. The above scope of work does not include any environmental drilling or sampling of soil or groundwater associated with a Phase II ESA.

PROJECT FEES AND SCHEDULE

Our Phase I ESA report will be presented approximately 20 working days after G2 receives notification to proceed. The fee for the performance of the Phase I ESA will be \$2,200.00. The fee does not include additional meetings, consultations, or G2 obtaining Chain-of-Title work. These meetings and consultations would be charged on a time and materials basis. As this study is for the benefit of Superior Township, the Township will pay (or waive) fees related to the review/copying of their municipal files or the processing of the FOIA requests by the Township of Superior.



TERMS AND CONDITIONS

General conditions relating to the performance of our services are presented in the attached General Conditions and are made part of this proposal. As authorization to proceed, please have one copy of the proposal executed by an authorized representative of the party responsible for payment of services and return it to G2 Consulting Group, LLC. A signed copy of this proposal must be received before work is initiated. The prices discussed in this proposal remain valid for a period of 60 days from the date of this proposal. After 60 days, we reserve the right to revise our prices. If there are any questions regarding the proposal, please contact us.

Respectfully,

G2 Consulting Group, LLC

Handwritten signature of Andrew J. Temerowski in black ink.

Andrew J. Temerowski
Environmental Scientist

Handwritten signature of Thomas A. McDonald in black ink.

Thomas A. McDonald
Project Manager

AJT/TAM/asb

Encl: Fee Schedule
General Conditions
Statement of Qualifications

ACCEPTED FOR SUPERIOR TOWNSHIP:

BY: _____

DATE: _____

Memorandum

To: Superior Township Board of Trustees
From: Rick Church
Date: October 21, 2013
Re: 2-6" Check Valves Replacement at Clark Road Lift Station

Background

The Utility Department maintains a sanitary sewer lift station, located on Clark Road near River Street. This lift station pumps sewage up the hill into a manhole, where it then gravity-flows eastward. This station supplies service to customers west of Prospect Road, along Clark Road and to LeForge Road, including the Hyundai Tech. Park.

This lift station is a dry well/wet well station, meaning the pumps, controls, piping and valves are located in a dry well adjacent to the wet well, which holds sewage, located 15' to 17' below ground.

Problem Identified

Due to performance issues we disassembled two existing check valves at this location many times. These valves have worn parts and valve bodies, due to constant use and cannot be rebuilt.

Recommended Action

Kennedy Industries, located in New Hudson, Michigan, has performed maintenance, other than routine, for years on our sanitary lift stations and on our water booster station. Our familiarity with them and our confidence in their ability, based on previous performance, supports our recommendation to contract with Kennedy Industries to remove and replace 2-6" "swing check valves, with levers and weights." This station will need to be left live because of the criticalness of its function while these valves are replaced.

It is our recommendation that Kennedy Industries be contracted to perform this work at a cost not to exceed \$6,945.00.

Funds are available in our Capital Reserves for this expenditure.



QUOTATION		
DATE	NUMBER	PAGE
9/20/2013	49107	1 of 1

B SUP300
 I SUPERIOR TOWNSHIP UTILITIES DEPT.
 L 575 E. CLARK ROAD
 L YPSILANTI, MI 48198
 T
 O

Accepted By: _____
 Company: _____
 Date: _____
 PO#: _____

ATTENTION:
 RICK CHURCH P: (734) 480-5500 rchurch@superior-twp.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO #	JOB #	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	49107	SUPERIOR TOWNSHIP, CLARK RD, CHECK VALVE, 6"	TAB / JLZ	FRT ALLOWED

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
2	APCO, VALVE, CHECK, 6", 250A CVS, 6, 250A, F1, DIF, DI-51-51, NBR* LW 14" FACE TO FACE, SWING CHECK VALVE WITH LEVER AND WEIGHT	\$1,092.00	\$2,184.00
2	FLANGE, FILLER 6" X 1-7/8"	\$124.80	\$249.60
2	GASKET, FULL FACE, RED RUBBER, 6", 1/8" THICK	\$5.00	\$10.00
3	SETS OF HARDWARE	\$34.00	\$102.00
40	FIELD SERVICE AS FOLLOWS: KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO REMOVE THE EXISTING (2) 6" CHECK VALVES AND INSTALL (2) NEW 6" CHECK VALVES. CONFINED SPACE. - THE ABOVE SERVICE IS QUOTED BASED ON AN ESTIMATED (2) DAYS, (10) HOURS PER DAY. IF TIME SPENT ON THE JOB DIFFERS FROM THIS ESTIMATE, YOU WILL BE BILLED ACCORDINGLY BASED ON THE BELOW RATES: MONDAY THRU FRIDAY 7:00AM-3:00PM: \$110.00/HR MONDAY THRU FRIDAY 3:00PM-7:00AM: \$165.00/HR SATURDAYS (ALL HOURS): \$165.00/HR SUNDAYS AND HOLIDAYS (ALL HOURS): \$220.00/HR DRIVE TIME: PER ABOVE RATES	\$110.00	\$4,400.00

ESTIMATED DELIVERY IS 2-3 WEEKS.
 WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,

TERESA A. BROWN / JENNIFER L. ZELSKI
 KENNEDY INDUSTRIES INC.

This proposal is subject to Kennedy's standard terms and conditions of sale (rev'd 5/2011), which are attached or viewable at www.kennedyind.com . Terms of payment are net 30 days from date of invoice with 1-1/2% per month additional charge on unpaid balance.	TOTAL: \$6,945.60
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL	

P.O. Box 180 • 52900 Grand River • New Hudson, MI 48165-0180 • Phone: 248-684-1200 • Fax: 248-684-6011

www.KennedyInd.com

Ann Arbor SPARK
 201 South Division Street
 Suite 430
 Ann Arbor, MI 48104

Invoice

Date	Invoice #
10/16/2013	4966

Bill to
Superior Township Brenda McKinney 3040 North Prospect Street Ypsilanti, MI 48198

P.O. No.	Terms	Due Date
		10/16/2013

Quantity	Description	Rate	Amount
	2013 Dues	1,000.00	1,000.00
Total			\$1,000.00

Phone # 734-761-5317	Fax # 734-761-3062
Pay online at: https://ipn.intuit.com/2c56jwvc	

Ann Arbor SPARK-Superior Township Report

TO: Ken Schwartz, Supervisor – Superior Charter Township
FROM: Luke Bonner, Vice President, Business Development - Ann Arbor SPARK

3RD QUARTER HIGHLIGHTS

Superior Township Opportunities

As part of Superior Township's Master Plan update, Ann Arbor SPARK was asked to provide input on regional economic development activity. SPARK staff has been working to develop a set of recommendations to be shared with the Township Planning Commission at the Commission's Oct. 23 meeting. These recommendations are based upon regional capital investment and job creation data collected from neighboring communities as well as the experiences of SPARK's Business Development Team.

Site Selector Opportunities

In August, as part of the Pure Michigan 400 NASCAR Sprint Cup series, Hyundai hosted a National Site Selector Consultant. Site Selector Consultants are individuals who work with businesses to make location decisions throughout the country. Hyundai also participated in the weekend events leading to race day on behalf of the Ann Arbor region. SPARK staff was in attendance as well and had the opportunity to interact with additional Site Selector Consultants. This event was a great opportunity to build relationships with the Site Selector Consultants.

Perceptions of Michigan: The Site Selector Perspective

This quarter SPARK traveled to Atlanta as part of the Michigan Economic Development Corporation's site selector marketing effort. The meetings included a panel discussion with site selectors on their perceptions of the state as a location. Some thoughts:

- The perception of Michigan is high-wage, high-union.
- They appreciate the long-term thinking and proactive outreach to site selectors. They know it costs a lot and does not provide short term gains.
- Midwesterners are considered good people in general; logistics and transportation are opportunities for the Midwest.
- At the state level, North Carolina is doing a good job in marketing itself, as is South Carolina, which is entrepreneurial in addressing project needs.
- Fully discretionary incentives like the state's Business Development Program do not provide a lot of certainty to clients, and that's what they want many times - certainty, not negotiation.
- It is best when regional EDOs, locals and the state are on the same page in certain places and no one is fighting over things internally.
- Case studies are important - how big is the deal, how did it happen, etc.... they will actually read those.
- Do quarterly calls with consultants to help describe what is going on in Michigan.

\$10 Million in Training Now Available for Businesses
In September, the Michigan Workforce Development Agency announced the creation of the Skilled Trades Training Fund (STTF), a competitive training program available for employers that need to fill jobs with a "document need for talent." This could include industries like manufacturing, health care, agriculture, informational technology and energy, among others. The funding is not exclusive to the traditional "skilled trades." The funding is intended to provide funding for short-term training opportunities to help grow the business or retain existing employees. Basic information on the program [may be found here](#).

ANN ARBOR
SPARK
IGNITING INNOVATION
Six Counties Form Greater Ann Arbor Region
Collaborative to Attract Growing Businesses

greater ann arbor
R E G I O N

Hillsdale • Jackson • Lenawee
Livingston • Monroe • Washtenaw

Hillsdale, Jackson, Lenawee, Livingston, Monroe and Washtenaw counties have joined together in an effort to attract businesses to the region. The counties are targeting businesses that are seeking a destination for relocation or expansion.

"Each of the counties involved in the 'Greater Ann Arbor Region' marketing push brings unique strengths and assets to the table, but it's in the combination of assets that a strong, compelling story emerges," said Paul Krulko, president and CEO of Ann Arbor SPARK. "This collaborative effort to promote the Greater Ann Arbor Region shines a spotlight on the importance of regionalism and how, by working together with our peers and neighbors, we can drive our economy forward."

With a grant funded by the Michigan Economic Development Corporation, the group's collaborative efforts will center on marketing the Greater Ann Arbor Region to company executives and site selectors considering new business locations. These efforts are designed to highlight the region's unique assets, specifically in manufacturing, life sciences, automotive, software,

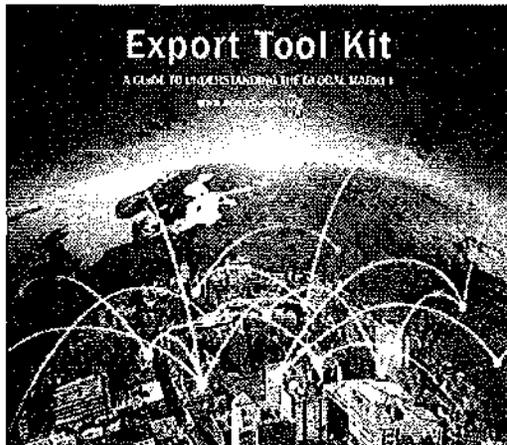
and IT. Outreach efforts will also promote the Greater Ann Arbor Region's robust University and College system. To kick off its outreach efforts, Greater Ann Arbor Region partners have created a new website that includes a robust suite of research data, available properties and other tools that businesses can use to evaluate location options. The website also features case studies of successful regional businesses, including VenTower of Monroe, C. Raker and Sons of Hillsdale, and NuStep of Ann Arbor.

In coming months, the partners will kick off a targeted email and social media marketing campaign to create awareness of the Greater Ann Arbor Region. Efforts will also include hosting site selectors for tours of the region.

Regional Economic Development Efforts

On behalf of our community partners, SPARK staff attends events & conferences to stay apprised of new opportunities, policy changes, & learn from peers. During Q3 SPARK staff attended the Michigan-Israel Business Bridge Automotive Suppliers Event, 2013 Michigan Automotive (MiChAuto) Summit, presented at the Connected Vehicle Trade Association (CVTA) Summit on the Future of the Connected Vehicle, and the Michigan Works! Conference.

Spotlight on a Referral: Going Global through Export Assistance



Washtenaw County businesses export about \$2.4 billion worth of goods and services every year, according to the Brookings Institution. But in order to thrive over the long-term, our businesses must be prepared to expand their focus on global opportunities. In fact:

- 96% of the world's consumers live outside the U.S.
- Small to mid-sized firms that export tend to grow and innovate more in products and processes than non-exporters.
- Americans working for firms that export earn over 11 percent more than workers at firms that do not export.

There are several regional, state and federal resources available for firms that are interested in selling their products outside of the United States. Some of these resources include:

- Ann Arbor SPARK's export toolkit, which provides an overview of exporting and includes local service providers that can assist with "going global."
- Assessment tools to help determine where companies should focus before considering exports.
- Gold Key Matching Services that provides market research, identification of potential customers, and the ability to set up in-market meetings with those companies.
- Access to the State Trade Export Program, which can provide cost sharing on attending foreign trade shows, translation services, or using the Gold Key Matching service.
- Significant marketing resources for agricultural producers in Michigan through their International Marketing Program.



COMPANY TRENDS & OPPORTUNITIES

- **GROWTH OPPORTUNITIES:** Companies continue to consider growth opportunities for the near future, with some taking the initial steps of considering what type of space is available in the market. SPARK assists with these opportunities by identifying space requirements, providing an overview of available properties on the market and solving other needs as they arise.
- **ACCESS TO TALENT:** Finding qualified talent continues to challenge businesses. Job openings and opportunities are available throughout the region however, finding the right talent to fill those positions has proven difficult. Some firms have found success through word-of-mouth recruiting with existing employees or using temporary employment services to fill fluctuations in employment demand. SPARK, in partnership with Washtenaw County Michigan Works!, works to identify talent needs and connect them to an existing pipeline of candidates, or through SPARK's Job Portal.
- **DEBT FINANCING:** Many companies continue to finance projects through owner equity, meaning less reliance on traditional debt for financing projects. This represents a unique trend, as federal and state mechanisms have been developed to increase the availability of debt financing, which is perceived as difficult to obtain. SPARK can assist in identifying financing programs through state, federal or private resources.

Business Development Report - Third Quarter 2013

SPARK Third Quarter Results

The Ann Arbor SPARK Business Development team proactively meets with companies in the Ann Arbor region to identify their unique business needs. Based on these meetings, SPARK is able to accelerate the growth of companies by providing direct assistance and connecting them to critical resources. Through our interaction with these companies, SPARK captures data to help us understand business trends, industry sector growth, and specific areas of need for companies in the region.

11
Successes

67
Retention Calls

\$33.1M
Investment

272
New Jobs

12 Connections
Our business development team works to connect businesses to resources.

2013-2014 Business Outlook
57 companies contacted by SPARK with the goal of accelerating growth in 2013.

53% Adding new jobs

36% Increasing capital investment

80% Projecting sales growth

19% Launching new product/technology

31% Searching for employees

Barriers to Growth?
16% - Finding employees

← Accredited Economic Development Organization

Ann Arbor SPARK earned designation as an Accredited Economic Development Organization (AEDO) from the International Economic Development Council in 2013, joining a group of only 37 members nationwide. The AEDO program accredits local and state economic development entities, regional public-private economic development partnerships, the economic development departments of utility companies, and nonprofit business associations.

Ann Arbor SPARK advances the region by encouraging and supporting business acceleration, attraction and retention. Our organization identifies and meets the needs of business at every stage, from start-ups to large organizations. Ann Arbor SPARK collaborates with business, academic, government, and community investor partners to position the region as a destination for innovation.

SPARK@ann arbor usa



Memorandum

To: Superior Township Board of Trustees
From: Rick Church/Keith Lockie
Date: October 21, 2013
Re: Tax Roll List for 2012

Attached, please find the water/sewer tax roll listing for December, 2012. Please authorize the Treasurer to levy these delinquent water/sewer bills to the 2013 winter taxes.

The total amount to be levied is \$113,721.00, which includes \$5,100.00 in administrative fees.

/attachment



2013 Tax Roll Listing
Balances Owed from December 31, 2012

Item	Property Number	Property Owner	Amount Owed	Street #	Street Name	City	State	Zip Code
1	J-10-35-225-006	Fannie Mae	351.42	9205	Abbey Lane	Ypsilanti	MI	48198
2	J-10-35-225-010	Franklin Parris	989.25	9221	Abbey Lane	Ypsilanti	MI	48198
3	J-10-35-250-015	Timothy Yerebeck	192.32	9262	Abbey Lane	Ypsilanti	MI	48198
4	J-10-35-225-028	James J. Chase	996.74	1923	Andover Drive	Ypsilanti	MI	48198
5	J-10-35-231-013	Amy Koh	446.65	9032	Arlington Drive	Ypsilanti	MI	48198
6	J-10-35-231-005	Ted P. Ferenczy	643.56	9142	Arlington Drive	Ypsilanti	MI	48198
7	J-10-35-232-013	Thelma K. Harding	286.05	9048	Ascot Drive	Ypsilanti	MI	48198
8	J-10-35-231-016	Russell Herald & Jennifer Frolick	981.84	9087	Ascot Drive	Ypsilanti	MI	48198
9	J-10-35-231-022	Dominic Magliocco & Lisa Carrol	204.89	9159	Ascot Drive	Ypsilanti	MI	48198
10	J-10-35-231-024	Rickey Gates & Ladonna Brown	544.43	9189	Ascot Drive	Ypsilanti	MI	48198
11	J-10-34-429-005	Lisa V. Wood	1,171.38	5550	Avon Court	Ypsilanti	MI	48198
12	J-10-34-428-009	Richard Mishler	20.92	8569	Avon Court	Ypsilanti	MI	48198
13	J-10-34-428-011	Ronald & Jeannine Roznowski	381.63	8597	Avon Court	Ypsilanti	MI	48198
14	J-10-34-292-013	Raymond & Carolyn Reese	451.18	8411	Barrington Drive	Ypsilanti	MI	48198
15	J-10-34-282-029	Cassandra & Drew Montgomery	300.87	8430	Barrington Drive	Ypsilanti	MI	48198
16	J-10-34-180-030	Tom J. & Doreen Pawlak	300.87	8522	Barrington Drive	Ypsilanti	MI	48198
17	J-10-34-180-003	Bernedia Ward	300.87	8607	Barrington Drive	Ypsilanti	MI	48198
18	J-10-34-180-247	Maurice Lorenzo & Percilia J. Wilson	285.54	8717	Barrington Drive	Ypsilanti	MI	48198
19	J-10-34-180-307	Pamela Strober-Obioha	213.10	8724	Barrington Drive	Ypsilanti	MI	48198
20	J-10-34-294-018	Justin Marrin	1,453.28	8287	Berkshire Drive	Ypsilanti	MI	48198
21	J-10-34-283-006	Michael T. & Stacy L. Peterson	706.99	8422	Berkshire Drive	Ypsilanti	MI	48198
22	J-10-34-282-016	Andrew & Angela Robinson	496.09	8431	Berkshire Drive	Ypsilanti	MI	48198
23	J-10-34-282-015	Karen Morley	336.30	8435	Berkshire Drive	Ypsilanti	MI	48198
24	J-10-34-282-014	Lynda M. Donald	495.10	8439	Berkshire Drive	Ypsilanti	MI	48198
25	J-10-34-282-012	Martin Thompson	44.70	8447	Berkshire Drive	Ypsilanti	MI	48198
26	J-10-34-282-004	Myra & Vic P. Hamilton, Sr.	1,791.12	8483	Berkshire Drive	Ypsilanti	MI	48198
27	J-10-34-282-002	Denese K. Meadows	675.83	8491	Berkshire Drive	Ypsilanti	MI	48198
28	J-10-34-281-021	Timothy Curtis Brooks	133.41	8492	Berkshire Drive	Ypsilanti	MI	48198
29	J-10-34-180-212	Kelly M. Marcum	1,068.39	1738	Bridgewater Drive	Ypsilanti	MI	48198
30	J-10-34-180-213	Jessica Wimple	811.31	1744	Bridgewater Drive	Ypsilanti	MI	48198
31	J-10-34-180-351	Steven & Juanita Wilson	571.82	1750	Bridgewater Drive	Ypsilanti	MI	48198
32	J-10-34-480-033	Steven D. Wilson	916.36	8925	Bristol Court	Ypsilanti	MI	48198
33	J-10-34-480-039	Fannie Mae	166.19	8973	Bristol Court	Ypsilanti	MI	48198
34	J-10-34-485-002	Bonnie Billups, Jr.	263.92	8980	Bristol Court	Ypsilanti	MI	48198
35	J-10-34-425-007	Floreen Walls	636.08	8551	Canterberry Court	Ypsilanti	MI	48198
36	J-10-34-425-010	Theodrick G. & Heather Hollins	23.73	8579	Canterberry Court	Ypsilanti	MI	48198
37	J-10-34-180-252	Joe M. & Virginia Pringle	531.05	1909	Carlisle Court	Ypsilanti	MI	48198
38	J-10-34-460-011	Diana Weimer	66.88	8600	Cedar Court	Ypsilanti	MI	48191
39	J-10-34-464-031	Thomas & Gweda Williams	185.42	1123	Clark Drive	Ypsilanti	MI	48198
40	J-10-33-400-007	Patricia Anne & Kenneth Cousino	977.04	343	Clark Road	Ypsilanti	MI	48198



2013 Tax Roll Listing

Balances Owed from December 31, 2012

Item	Property Number	Property Owner	Amount Owed	Street #	Street Name	City	State	Zip Code
41	J-10-33-300-013	The Kruse Family Trust	609.87	670	Clark Road	Ypsilanti	MI	48198
42	J-10-35-372-002	Pamela M. Thomas	621.11	1512	Dawn Street	Ypsilanti	MI	48198
43	J-10-35-371-001	Michael E. Harris	504.14	1590	Dawn Street	Ypsilanti	MI	48198
44	J-10-34-421-009	Sheronda Stewart	695.95	8621	Deering Court	Ypsilanti	MI	48198
45	J-10-34-464-005	Ivory & Priscilla Wright	330.98	1549	Devon Street	Ypsilanti	MI	48198
46	J-10-34-483-006	James & Mary Bellard	241.02	1726	Devon Street	Ypsilanti	MI	48198
47	J-10-34-482-028	Terry & Deborah Bailey	556.25	1727	Devon Street	Ypsilanti	MI	48198
48	J-10-34-483-004	Fidelity Realty & Development, LLC	689.54	1750	Devon Street	Ypsilanti	MI	48198
49	J-10-34-481-036	Crystal R. Lee	473.95	1725	Dover Court	Ypsilanti	MI	48198
50	J-10-34-482-005	Andra & Nonna Williams	766.86	1750	Dover Court	Ypsilanti	MI	48198
51	J-10-36-201-006	Edward L. & Shelly L. Benson	688.09	10125	E. Avondale Circle	Ypsilanti	MI	48198
52	J-10-36-202-138	Trina J. Burrell	28.87	10174	E. Avondale Circle	Ypsilanti	MI	48198
53	J-10-36-202-167	Virginia L. Mochacs & Pamela Lucas	1,333.98	10231	E. Avondale Circle	Ypsilanti	MI	48198
54	J-10-34-380-018	Brigette S. Brown	324.76	8443	Glendale Drive	Ypsilanti	MI	48198
55	J-10-34-379-001	Audrey M. & Craig A. Williams	599.46	8594	Glendale Drive	Ypsilanti	MI	48198
56	J-10-35-480-047	Deon & Evelyn Bell	304.25	1644	Greenway Drive	Ypsilanti	MI	48198
57	J-10-33-108-055	Deepak Ramaswamy	464.84	7958	Hallie Court	Ypsilanti	MI	48198
58	J-10-34-316-019	David Dannemiller	1,010.24	1715	Hamlet Drive	Ypsilanti	MI	48198
59	J-10-34-431-008	Michelle M. & Alwin D. Glover	847.82	1750	Hamlet Drive	Ypsilanti	MI	48198
60	J-10-34-430-008	Phemell Pittman	1,107.53	1776	Hamlet Drive	Ypsilanti	MI	49198
61	J-10-34-427-020	Deborah J. & Jeffrey S. Bogdan	628.60	1790	Hamlet Drive	Ypsilanti	MI	48198
62	J-10-34-176-027	John C. & Cynthia E. Covington	314.30	1793	Hamlet Drive	Ypsilanti	MI	48198
63	J-10-34-176-030	Shay Tzur	1,102.10	1803	Hamlet Drive	Ypsilanti	MI	48198
64	J-10-34-427-012	Vickie Shields	428.75	1824	Hamlet Drive	Ypsilanti	MI	48198
65	J-10-35-475-019	Jeff & Rebecca Buchanan	659.72	1513	Harvest Lane	Ypsilanti	MI	48198
66	J-10-35-476-012	Partners in Property LLC	43.84	1514	Harvest Lane	Ypsilanti	MI	48198
67	J-10-35-476-010	Peter Burgard	299.80	1524	Harvest Lane	Ypsilanti	MI	48198
68	J-10-35-476-006	Estate of Ulysses Brown	207.01	1546	Harvest Lane	Ypsilanti	MI	48198
69	J-10-35-450-019	Clayton & Tammie C. Williams	764.23	1574	Harvest Lane	Ypsilanti	MI	48198
70	J-10-35-451-023	Frederick P. Bryant	488.36	1575	Harvest Lane	Ypsilanti	MI	48198
71	J-10-35-450-017	Maurice R. Archer & Georgina E. Bennett	464.57	1586	Harvest Lane	Ypsilanti	MI	48198
72	J-10-35-451-027	Marie Taylor-Allen	674.51	1595	Harvest Lane	Ypsilanti	MI	48198
73	J-10-35-450-014	Thomas Primeau (Quality Properties)	1,876.40	1604	Harvest Lane	Ypsilanti	MI	48198
74	J-10-35-451-030	Diana Valencia	839.42	1609	Harvest Lane	Ypsilanti	MI	48198
75	J-10-35-450-004	Tonja & Jemaine White	350.61	1648	Harvest Lane	Ypsilanti	MI	48198
76	J-10-35-450-003	Pauline Hill	299.80	1652	Harvest Lane	Ypsilanti	MI	48198
77	J-10-35-451-040	Clayton & Alice Mullen	299.80	1653	Harvest Lane	Ypsilanti	MI	48198
78	J-10-35-451-041	Steven Stahl	299.80	1657	Harvest Lane	Ypsilanti	MI	48198
79	J-10-34-462-012	Sandra Hundley	300.06	8668	Heather Court	Ypsilanti	MI	48198
80	J-10-34-461-002	Maureen Mason	680.99	8610	Heather Drive	Ypsilanti	MI	48198



2013 Tax Roll Listing

Balances Owed from December 31, 2012

Item	Property Number	Property Owner	Amount Owed	Street #	Street Name	City	State	Zip Code
81	J-10-34-460-018	Pearlie Mae Jackson	366.68	8707	Heather Drive	Ypsilanti	MI	48198
82	J-10-34-434-011	Jamil & Melissa Thomas	475.94	8647	Hemlock Court	Ypsilanti	MI	48198
83	J-10-34-434-012	Bryan C. Moore & Lois V. Sims	950.39	8659	Hemlock Court	Ypsilanti	MI	48198
84	J-10-36-201-050	Mary Parsons-Fleury	375.70	9871	High Meadow Drive	Ypsilanti	MI	48198
85	J-10-36-201-019	Adam Bayer	548.38	9896	High Meadow Drive	Ypsilanti	MI	48198
86	J-10-33-109-140	Joseph C. & Wendy K. Gehringer	700.00	1836	Hunters Creek Drive	Ypsilanti	MI	48198
87	J-10-33-109-141	Yaminah Smith & Stephen Allen	520.38	1842	Hunters Creek Drive	Ypsilanti	MI	48198
88	J-10-34-420-008	Adrienne M. Haywood	588.48	8607	Kingston Court	Ypsilanti	MI	48198
89	J-10-34-420-009	Tim Yerebeck	324.45	8619	Kingston Court	Ypsilanti	MI	48198
90	J-10-34-421-002	Todd B. Meder & Jessany Green-Husted	223.83	8668	Kingston Court	Ypsilanti	MI	48198
91	J-10-34-428-006	Willie & Lexie Rawls	411.90	1810	Manchester Drive	Ypsilanti	MI	48198
92	J-10-34-427-038	Barbara J. McGaughy	319.96	1835	Manchester Drive	Ypsilanti	MI	48198
93	J-10-34-176-012	Kenneth & Nadine Johnson	389.03	1810	Norfolk Avenue	Ypsilanti	MI	48198
94	J-10-34-462-017	Shane Cunningham	307.32	8665	Nottingham Court	Ypsilanti	MI	48198
95	J-10-34-462-021	Pollyanne Roberts	282.93	8689	Nottingham Court	Ypsilanti	MI	48198
96	J-10-34-464-015	Mark & Tracy Coleman	95.23	8768	Nottingham Drive	Ypsilanti	MI	48198
97	J-10-34-462-032	Derius & Valencia McCoy	827.03	8781	Nottingham Drive	Ypsilanti	MI	48198
98	J-10-34-464-007	Rubin & Elizabeth Brownlee	613.39	8836	Nottingham Drive	Ypsilanti	MI	48198
99	J-10-34-483-019	Duane E. & Jennie Sanders	315.85	8883	Nottingham Drive	Ypsilanti	MI	48198
100	J-10-34-483-021	Nancy Phillips	458.05	8891	Nottingham Drive	Ypsilanti	MI	48198
101	J-10-34-483-028	Joseph & Dawn Secore	806.96	8925	Nottingham Drive	Ypsilanti	MI	48198
102	J-10-34-480-027	FRP Building & Development	433.83	8940	Nottingham Drive	Ypsilanti	MI	48198
103	J-10-34-482-002	Latin G. & Jacqueline B. Davis	1,008.04	8947	Nottingham Drive	Ypsilanti	MI	48198
104	J-10-34-481-001	Pristine Investments, LLC	660.09	8969	Nottingham Drive	Ypsilanti	MI	48198
105	J-10-34-484-006	Cedric Steven & Lauren Bass	300.69	8928	Oxford Court	Ypsilanti	MI	48198
106	J-10-34-484-004	Anthony G. Young	484.55	8952	Oxford Court	Ypsilanti	MI	48198
107	J-10-35-372-006	Misty & Gerard Calmeyn	113.28	9124	Panama Avenue	Ypsilanti	MI	48198
108	J-10-35-371-011	Amos A. & Therese Wells	935.08	9125	Panama Avenue	Ypsilanti	MI	48198
109	J-10-35-372-008	Jennifer Metzner	299.32	9170	Panama Avenue	Ypsilanti	MI	48198
110	J-10-35-370-007	Fidelity Michigan, LLC	576.21	9247	Panama Avenue	Ypsilanti	MI	48198
111	J-10-35-370-003	Laneka Jones	268.74	9287	Panama Avenue	Ypsilanti	MI	48198
112	J-10-35-370-002	Stacey M. Mack	508.86	9295	Panama Avenue	Ypsilanti	MI	48198
113	J-10-35-370-001	Robert Jr. & Angela M. Mealing	1,347.00	9315	Panama Avenue	Ypsilanti	MI	48198
114	J-10-35-372-026	Darrell K. & Gwendolyn A. Thomas	576.20	9344	Panama Avenue	Ypsilanti	MI	48198
115	J-10-35-372-028	Wilma & Christopher Easterling	144.27	9360	Panama Avenue	Ypsilanti	MI	48198
116	J-10-35-371-013	John Collins	117.59	9141	Panama Court	Ypsilanti	MI	48198
117	J-10-34-200-010	Fairfax Manor LTD (Bldg. 1 & 2)	13,947.79	1900	Prospect Road	Ypsilanti	MI	48198
118	J-10-36-201-108	Shari L. Tyler Turner	1,476.39	9740	Ravenshire Drive	Ypsilanti	MI	48198
119	J-10-36-202-199	Phillip M. & Marianne Milian	417.45	9770	Ravenshire Drive	Ypsilanti	MI	48198
120	J-10-34-180-137	James T. & Shanna S. Hill	691.10	8262	S. Warwick Court	Ypsilanti	MI	48198



2013 Tax Roll Listing

Balances Owed from December 31, 2012

Item	Property Number	Property Owner	Amount Owed	Street #	Street Name	City	State	Zip Code
121	J-10-34-180-290	Danias & Patrice Ingram	588.12	1675	Savannah Court	Ypsilanti	MI	48198
122	J-10-34-180-164	Clarence Figgs, Jr.	1,135.56	1707	Savannah Lane	Ypsilanti	MI	48198
123	J-10-34-180-163	John Hayes	719.95	1713	Savannah Lane	Ypsilanti	MI	48198
124	J-10-34-180-161	Jeffrey & Anna Martin	478.39	1721	Savannah Lane	Ypsilanti	MI	48198
125	J-10-34-180-122	Tarcarius S. Rachal	511.21	1829	Savannah Lane	Ypsilanti	MI	48198
126	J-10-34-180-119	Freddie L. Tubbs	394.75	1845	Savannah Lane	Ypsilanti	MI	48198
127	J-10-34-180-238	Stacy Tobis	503.70	1870	Savannah Lane	Ypsilanti	MI	48198
128	J-10-34-180-112	Lavette M. & Lionel Wallace, Jr.	640.48	1887	Savannah Lane	Ypsilanti	MI	48198
129	J-10-34-180-088	Renita Lynn Withespoon	916.70	1900	Savannah Lane	Ypsilanti	MI	48198
130	J-10-34-180-087	Terrance & Mary Reeves	752.62	1903	Savannah Lane	Ypsilanti	MI	48198
131	J-10-34-180-102	Tery A. & Dorothy R. Blackmon	510.19	1934	Savannah Lane	Ypsilanti	MI	48198
132	J-10-34-377-009	Antoine & Muriel Ayers	99.80	1644	Sheffield Drive	Ypsilanti	MI	48198
133	J-10-34-377-008	Dana & Cynthia Noland	561.96	1678	Sheffield Drive	Ypsilanti	MI	48198
134	J-10-34-315-012	Jerome & Marshaeka Rodgers	591.98	1715	Sheffield Drive	Ypsilanti	MI	48198
135	J-10-34-315-001	Carl D. Dean	314.78	1762	Sheffield Drive	Ypsilanti	MI	48198
136	J-10-34-315-001	Tamika L. & Terrance Banks	160.63	1771	Sheffield Drive	Ypsilanti	MI	48198
137	J-10-34-150-015	Mitch & Ramona Parker Hayden	106.81	961	Stamford Road	Ypsilanti	MI	48198
138	J-10-34-150-013	Evette Reyes	306.81	981	Stamford Road	Ypsilanti	MI	48198
139	J-10-34-281-013	Eva Lee	594.67	1014	Stamford Road	Ypsilanti	MI	48198
140	J-10-34-150-008	Ore Creek Development Corp.	329.41	1079	Stamford Road	Ypsilanti	MI	48198
141	J-10-34-175-017	Carly Lynn Wiley-Jones	941.34	1125	Stamford Road	Ypsilanti	MI	48198
142	J-10-34-175-002	Deborah Mitchell	92.98	1191	Stamford Road	Ypsilanti	MI	48198
143	J-10-34-480-016	Steve Wilson	683.30	1288	Stamford Road	Ypsilanti	MI	48198
144	J-10-34-480-012	Kimberly Sue Leedy	763.31	1316	Stamford Road	Ypsilanti	MI	48198
145	J-10-34-480-011	Kathran Rice	725.88	1322	Stamford Road	Ypsilanti	MI	48198
146	J-10-34-480-010	Rickey A. & Marie Harding	1,070.12	1328	Stamford Road	Ypsilanti	MI	48198
147	J-10-34-480-008	US Bank National Association	836.90	1342	Stamford Road	Ypsilanti	MI	48198
148	J-10-34-480-004	Robert & Patrice LaGrand	883.04	1370	Stamford Road	Ypsilanti	MI	48198
149	J-10-34-481-021	Pristine Investments, LLC	742.18	1582	Stephens Drive	Ypsilanti	MI	48198
150	J-10-34-481-018	Jacquara D. & Franklin D. Lee, Jr.	434.06	1618	Stephens Drive	Ypsilanti	MI	48198
151	J-10-34-481-007	Randy & Stephanie Battle	448.99	1730	Stephens Drive	Ypsilanti	MI	48198
152	J-10-34-420-001	Clara M. Hamilton	471.46	1821	Stephens Drive	Ypsilanti	MI	48198
153	J-10-34-180-369	Samantha Cover-Killewald	1,150.70	1863	Telford Court	Ypsilanti	MI	48198
154	J-10-34-180-364	Joseph D. & Nichole E. Hamilton	608.95	1868	Telford Court	Ypsilanti	MI	48198
155	J-10-30-331-028	Michael McManus & Kathleen Menery	1,671.84	1895	Valleyview Drive	Ann Arbor	MI	48105
156	J-10-36-202-192	Orlando Haralson	65.72	9673	W. Avondale Circle	Ypsilanti	MI	48198
157	J-10-36-201-093	BT Investments I, LLC	834.69	9943	W. Avondale Circle	Ypsilanti	MI	48198
158	J-10-36-201-075	Paul Singh & Inderjeet Talwar	1,299.55	9985	W. Avondale Circle	Ypsilanti	MI	48198
159	J-10-35-475-013	Washington Ryles	539.57	1506	Ward Blvd.	Ypsilanti	MI	48198
160	J-10-35-475-007	Francetta Miller	1,900.79	1536	Ward Blvd.	Ypsilanti	MI	48198



2013 Tax Roll Listing
Balances Owed from December 31, 2012

Item	Property Number	Property Owner	Amount Owed	Street #	Street Name	City	State	Zip Code
161	J-10-35-451-021	Fidelity Realty & Development, LLC	456.97	1550	Ward Blvd.	Ypsilanti	MI	48198
162	J-10-35-451-020	Meredith Barron	689.94	1586	Ward Blvd.	Ypsilanti	MI	48198
163	J-10-35-451-016	Annette Fuller	589.32	1606	Ward Blvd.	Ypsilanti	MI	48198
164	J-10-35-451-015	Cathleen Taylor	697.14	1610	Ward Blvd.	Ypsilanti	MI	48198
165	J-10-35-451-013	Mildred Mills	299.80	1618	Ward Blvd.	Ypsilanti	MI	48198
166	J-10-35-451-008	Rodney Frvar	299.80	1638	Ward Blvd.	Ypsilanti	MI	48198
167	J-10-35-451-006	Charles & Doris Hickman	127.08	1646	Ward Blvd.	Ypsilanti	MI	48198
168	J-10-34-431-009	Brenda Powell	39.92	8527	Windsor Ct.	Ypsilanti	MI	48198
169	J-10-34-380-002	Dolores Gafes	149.66	8564	Windsor Ct.	Ypsilanti	MI	48198
170	J-10-34-431-013	Loretta & Mutrey Richardson	37.42	8579	Windsor Ct.	Ypsilanti	MI	48198
	TOTAL		\$108,621.00					

05.01.002 UTILITY BILLS ON TAX ROLL

Annually, at an October Board of Trustees Meeting, the Board will review a list of water/sewer billing accounts that have unpaid balances that remain delinquent from the previous year. It is the policy of the Board to authorize the Treasurer to place these unpaid delinquent balances onto the next Winter Tax Roll.

1. In an effort to collect the delinquent balances, prior to their being placed on the Winter Tax Roll, Utility Department personnel will:
 - Notify the affected property owners, by letter, that the outstanding amounts from the previous year are scheduled to be added to their property taxes, unless they are paid
 - Provide a payment deadline as part of the letter
 - Track all payments toward these balances that are received by the Utility Department by the deadline. (Note: Payments that are received after the deadline will be applied to the water/sewer account as a credit toward the following year's tax roll list.)

2. The list that is provided to the Board will include the following information:
 - Property Sidwell Numbers
 - Property Owner(s) Name(s)
 - Street Addresses
 - Delinquent Balances Owed for the Period Described Above

EXTRACTION FROM SUPERIOR TOWNSHIP ORDINANCE #169

- (a) The charges for water and/or sewer service which are, under the provisions of Act 94, Public Acts of Michigan, 1933, as amended (MCL 141.101 et seq., MSA 5.2731 et seq.), made a lien on the premises served thereby, are hereby recognized to constitute such a lien. If any such charges against any piece of property shall be delinquent for six months, the Township officials in charge of the collection of such shall certify, on July 1 of each year, to the Treasurer of the Township, the amount of such delinquency, whereupon such charges shall be entered upon the next tax roll as a charge against such premises and shall be collected and the lien enforced in the same manner as general Township taxes against such premises.

Date: October 21, 2013
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Re: Washtenaw County Drain Assessments

I am requesting the Board, to authorize me to levy the county drains special assessments on the winter 2013 tax roll. The amount of \$9,042.39 is for Meinziner and Geer Drains.

Year: 2013

Project		Property	At-Large	Total
J TOWNSHIP OF SUPERIOR				
8126	Geer	1,489.75	876.95	2,366.70
8192	Meinzinger	7,552.64	2,647.04	10,199.68
TOTAL J TOWNSHIP OF SUPERIOR		9,042.39	3,523.99	12,566.38

SPECIAL ASSESSMENT ROLL
 RANGE: 8126 - 8126, INDEX: SPECIAL CODE
 All Special Assessments
 WINTER SEASON

Parcel No	Owners Name	Sp. Assessment	Amount
J -10-02-300-004	LANG THEODORE J & ROSIE	8126: Geer	52.80
J -10-02-300-005	WOLCHON LAWRENCE & MAUREE	8126: Geer	51.33
J -10-02-300-006	WOLCHON LAWRENCE & MAUREE	8126: Geer	51.32
J -10-02-300-007	RUSSO PAUL	8126: Geer	107.07
J -10-02-300-025	PERRY ANNE & MARK	8126: Geer	47.56
J -10-03-100-024	HUGHES ROBERT E & SUE E	8126: Geer	47.64
J -10-03-300-010	FRUITT THAD THOMAS	8126: Geer	36.34
J -10-03-300-029	PERLONGO RICHARD J & MARY	8126: Geer	46.39
J -10-03-300-030	COOK JOHN & RUTH	8126: Geer	50.24
J -10-03-300-031	MILLER CHARLES W & SUSAN	8126: Geer	29.56
J -10-03-300-032	MCCCLUSKEY JILL	8126: Geer	27.30
J -10-03-300-037	MOSES LANCE & LILLIAN P	8126: Geer	62.71
J -10-03-300-041	GREENER GERALD	8126: Geer	41.11
J -10-03-400-008	BONADEO JAMES S TRUSTEE	8126: Geer	191.22
J -10-03-400-009	HOLAPPA KAREN G TRUSTEE	8126: Geer	121.48
J -10-03-400-011	D'AMATO JOHN	8126: Geer	30.23
J -10-03-400-012	SWARTZINSKI WARREN/JANET	8126: Geer	30.23
J -10-03-400-013	BORONDY PAL E & MARIA TRU	8126: Geer	43.62
J -10-03-400-014	DRUCE SHERRI L TRUSTEE	8126: Geer	129.02
J -10-03-400-016	GATES THOMAS	8126: Geer	30.73
J -10-03-400-019	LENDERS JOHN & CARLEEN	8126: Geer	82.47
J -10-03-400-020	ROE RUTH	8126: Geer	82.47
J -10-03-400-022	MILLER GLENN D & JEANINE	8126: Geer	42.87
J -10-03-400-023	BONADEO NANCY M	8126: Geer	54.01
Totals for 8126 Geer		Count: 24	1,489.75
Grand Totals		Count: 24	1,489.75

Parcel No	Owners Name	Sp. Assessment	Amount
J -10-01-100-004	FRANKLIN MCCORD PROPERTIE	8192: MEINZINGER DRAIN	221.73
J -10-01-200-003	REGERR VERNON/DAVID S/DIA	8192: MEINZINGER DRAIN	80.33
J -10-01-200-014	DALLAS JAMES	8192: MEINZINGER DRAIN	149.07
J -10-01-200-015	DUROCHER JENNIFER	8192: MEINZINGER DRAIN	83.95
J -10-01-200-016	LOHNING DEBORAH	8192: MEINZINGER DRAIN	83.75
J -10-01-200-017	KNOLL JAY	8192: MEINZINGER DRAIN	195.90
J -10-01-200-022	COSHATT JAMES & TERRY	8192: MEINZINGER DRAIN	128.77
J -10-01-200-024	TRINITY PRESBYTERIAN CHUR	8192: MEINZINGER DRAIN	115.50
J -10-01-200-026	ITC TRANSMISSION	8192: MEINZINGER DRAIN	256.02
J -10-01-300-005	SCHULTZ CHRISTOPHER A	8192: MEINZINGER DRAIN	80.33
J -10-01-300-006	WHIPPLE VICTOR & JULIE	8192: MEINZINGER DRAIN	86.76
J -10-01-300-007	ITC TRANSMISSION	8192: MEINZINGER DRAIN	1,083.19
J -10-01-300-009	KNIGHT GORDON	8192: MEINZINGER DRAIN	434.28
J -10-01-300-010	VETTESE DENNIS	8192: MEINZINGER DRAIN	255.19
J -10-01-300-013	LUCAS ROBERT F SR & SANDR	8192: MEINZINGER DRAIN	213.95
J -10-01-300-014	NEW PAR DBA VERIZON WIREL	8192: MEINZINGER DRAIN	180.02
J -10-01-300-015	EMMETT FAMILY LTD PTNSHP	8192: MEINZINGER DRAIN	202.12
J -10-01-300-016	TAYLOR DENNIS & CHRISTINE	8192: MEINZINGER DRAIN	159.97
J -10-01-300-017	TCF REO GCM LLC	8192: MEINZINGER DRAIN	158.32
J -10-01-300-018	VETTESE DENNIS	8192: MEINZINGER DRAIN	324.64
J -10-01-400-003	PETTY MICHAEL & ELIZABETH	8192: MEINZINGER DRAIN	85.36
J -10-01-400-005	CAVISTON NANCY E REVOCABL	8192: MEINZINGER DRAIN	75.31
J -10-01-400-006	MICH ASSN OF 7TH DAY ADVE	8192: MEINZINGER DRAIN	185.85
J -10-01-400-007	TAYLOR WILLIAM & MARJORIE	8192: MEINZINGER DRAIN	85.36
J -10-01-400-008	ALLEN JOSEPH K & KATHARIN	8192: MEINZINGER DRAIN	105.45
J -10-01-400-009	HAUSMAN GERARD & MARY BET	8192: MEINZINGER DRAIN	95.41
J -10-01-400-013	EMMETT FAMILY LTD PTNSHP	8192: MEINZINGER DRAIN	1,027.91
J -10-02-400-016	SUAREZ JEAN	8192: MEINZINGER DRAIN	70.28
J -10-02-400-020	DAVIS STEPHEN C & MARY GA	8192: MEINZINGER DRAIN	70.28
J -10-02-400-021	HORWOOD ROBERT & ANITA TR	8192: MEINZINGER DRAIN	95.41
J -10-12-100-002	46 FARM LLC	8192: MEINZINGER DRAIN	145.65
J -10-12-100-020	SZABO GASPAR A & ELISABET	8192: MEINZINGER DRAIN	162.34
J -10-12-100-021	SZABO GASPAR A & ELISABET	8192: MEINZINGER DRAIN	196.91
J -10-12-100-022	EMMETT MARY A TRUSTEE	8192: MEINZINGER DRAIN	183.64
J -10-12-200-002	RBNISZESKI CATHERINE TRUS	8192: MEINZINGER DRAIN	105.45
J -10-12-200-005	SCHULTZ JAMES & WENDY	8192: MEINZINGER DRAIN	206.15
J -10-12-200-006	SCHULTZ JAMES & WENDY	8192: MEINZINGER DRAIN	152.09
Totals for 8192 MEINZINGER DRAIN		Count: 37	7,552.64
Grand Totals		Count: 37	7,552.64

Date: October 21, 2013
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Re: Side Street Maintenance

I am requesting the Board, to authorize me to levy Side Street Maintenance Special Assessments on the 2013 winter tax roll. The total amount to collect is \$17,420.00, based on the Boards approval of 871 parcels at \$20.00 each.

Woodland Acres Subdivisions numbers 1, 2, 3,4,5, 6, 7,9,10 & 11 (Oakbrook and Washington Square) lots 1-675 and 734-931 excluding lots 284 and 931.

10/09/2013
10:25 AM

BLOCK: 019 ~ 019, INDEX: SPECIAL CODE
All Special Assessments
WINTER SEASON

DB: Super13

Parcel No	Owners Name	Sp. Assessment	Amount
	Totals for 019 SIDESTREET MAINT	Count: 871	17,420.00
	Grand Totals	Count: 871	17,420.00

Date: October 21, 2013
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Re: Delinquent False alarms

I am requesting the Board, to authorize me to levy Delinquent False Alarms on the 2013 winter tax roll. The total amount to collect is \$385.00, which includes \$30.00 tax roll fee.

SPECIAL ASSESSMENT ROLL
RANGE: 010 - 018, INDEX: SPECIAL CODE
All Special Assessments
WINTER SEASON

Parcel No	Owners Name	Sp. Assessment	Amount
J -10-16-100-008	TALBERT TIMOTHY 3442 CHEROKEE TRL YPSILANTI MI 48198	018: FALSE ALARMS	65.00
J -10-34-180-121	FITCH ROBERT L 1833 SAVANNAH LN YPSILANTI MI 48198	018: FALSE ALARMS	65.00
J -10-34-460-016	JOHNSON KIMBERLY 8617 HEATHER DR YPSILANTI MI 48198	018: FALSE ALARMS	65.00
J -10-34-462-011	WACK CAROL A 8674 HEATHER CT YPSILANTI MI 48198	018: FALSE ALARMS	55.00
J -10-35-232-016	RICHARDSON LORIETTA 9012 ASCOT DR YPSILANTI MI 48198	018: FALSE ALARMS	65.00
J -10-35-232-005	FERRELL ANDRE & WENDY 9144 ASCOT DR YPSILANTI MI 48198	018: FALSE ALARMS	70.00
Totals for 018 FALSE ALARMS		Count: 6	385.00
Grand Totals		Count: 6	385.00

Date: October 21, 2013
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Re: Delinquent Sidewalk Repairs

I am requesting the Board, to authorize me to levy delinquent sidewalk repairs on the 2013 winter tax roll. The total amount to collect is \$5,958.00, which includes \$30.00 tax roll fee.

Parcel No	Owners Name	Sp. Assessment	Amount
J -10-35-220-006	RUFF TIMOTHY ALLEN & ANDR 1962 ANDOVER DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	301.00
J -10-34-294-018	MARTIN JUSTIN 8287 BERKSHIRE DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	187.00
J -10-34-283-006	PETERSON MICHAEL T & STAC 8422 BERKSHIRE DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	580.00
J -10-34-282-016	ROBINSON ANDREW & ANGELA 8431 BERKSHIRE DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	374.00
J -10-34-281-021	BROOKS TIMOTHY CURTIS 2731 INTERNATIONAL DR APT 1729B YPSILANTI MI 48197-1327	020: SIDEWALK REPAIR	216.00
J -10-34-176-043	CAMPBELL DUANE 1957 HAMLET DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	587.00
J -10-34-427-029	JOHNSTON MICHAEL & STEPHA 7167 COLCHESTER YPSILANTI MI 48197	020: SIDEWALK REPAIR	563.00
J -10-34-463-006	BAISSA OUMAROU 8647 NOTTINGHAM CT YPSILANTI MI 48198	020: SIDEWALK REPAIR	203.00
J -10-34-464-021	ASHFORD JOHN & CRESANEA 8720 NOTTINGHAM DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	196.00
J -10-34-482-001	BARKER RUFUS 6943 NOTTINGHAM DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	203.00
J -10-34-480-022	WHITE LINCOLN LESTER & VE 8960 NOTTINGHAM DR YPSILANTI MI 48198	020: SIDEWALK REPAIR	1,019.00
J -10-34-251-005	FOIK DAVID & LEQUETTA 1066 STAMFORD RD YPSILANTI MI 48198	020: SIDEWALK REPAIR	254.00
J -10-34-176-003	ROBERSON BYRON & GLADYS 1102 STAMFORD RD YPSILANTI MI 48198	020: SIDEWALK REPAIR	293.00
J -10-34-427-001	BURGEN CLARENCE & SMITH K 1166 STAMFORD RD YPSILANTI MI 48198	020: SIDEWALK REPAIR	240.00
J -10-34-175-016	HARGROW ML JR 418 TORRINGTON DR W CANTON MI 48188	020: SIDEWALK REPAIR	522.00
J -10-34-425-003	BRENNAN MARK & LAURA 13131 SW TIMARA LANE KING CITY OR 97224	020: SIDEWALK REPAIR	220.00
Totals for 020 SIDEWALK REPAIR		Count: 16	5,958.00
Grand Totals		Count: 16	5,958.00

Date: October 21, 2013
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Re: Hyundai Road Project Special Assessment

I am requesting the Board, to authorize me to Levy Hyundai Road Project on the 2013 winter tax roll as a special Assessment. The amount with principal and interest to collect is \$155,000.00.

SPECIAL ASSESSMENT ROLL
BLOCK: 602 - 602, INDEX: SPECIAL CODE
All Special Assessments
WINTER SEASON

Parcel No	Owners Name	Sp. Assessment	Amount
J -10-32-100-003	HYUNDAI AMERICA TECHNICAL 6800 GEDDES RD YPSILANTI MI 48198	602: HYUNDAI SAD	155,000.00
	Totals for 602 HYUNDAI SAD	Count: 1	155,000.00
	Grand Totals	Count: 1	155,000.00

PARK FUND PROPOSED BUDGET AMENDMENTS

OCTOBER 21, 2013

BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT	COMMENTS
508-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE	\$ 1,000.00	INTER-DEPARTMENTAL STAFF SHARING
508-000-671-075	INSUR REIMBURSEMENTS	INCREASE	\$ 14,848.63	COMMUNITY PARK BRIDGE REPAIR
508-000-673-000	ATM LEASE	\$ 1,211.72	DECREASE	BANK DISCONTINUED
508-000-695-050	DONATIONS	INCREASE	\$ 8,900.00	SUPERIOR LAND CONSERVANCY FOR SCHROETER PARK
508-751-702-002	PARK ADMIN SALARY	\$ 1,191.50	INCREASE	SLIGHT RAISE FOR KEITH
508-751-717-000	TAXB BENEFIT PARK ADMIN	\$ 310.00	INCREASE	ADJUSTMENT FOR OPTING OUT OF HEALTH INSUR
508-751-930-000	REPAIR & MAIT ADMIN DEPT	DECREASE	\$ 1,000.00	NOT NEEDED
508-751-977-00	EQUIP	DECREASE	\$ 1,000.00	NOT NEEDED
508-754-704-000	SEASONAL STAFF REC DEPT	DECREASE	\$ 2,200.00	EXTRA MONEY HERE
508-754-740-000	OPERATING SUPPLIES REC DEPT	DECREASE	\$ 2,000.00	
508-754-930-000	REPAIR & MAIT REC DEPT	DECREASE	\$ 1,409.12	
508-755-704-000	PART TIME SEASONAL STAFF MAIT DEPT	DECREASE	\$ 4,000.00	
508-755-742-000	FUEL MAIT DEPT	DECREASE	\$ 1,000.00	
508-755-930-000	REPAIR & MAIT MAIT DEPT	\$ 26,392.53	INCREASE	TORO REPAIRS AND ROOF REPAIRS PICNIC STRUCTURES
508-755-974-000	SMALL TOOLS MAIT DEPT	DECREASE	\$ 2,000.00	

508-756-947-000	PROJECT COSTS PARK DEVELOP DEPT	\$ 14,602.00	INCREASE	REBUILD BRIDGE SCHROETER PARK
508-756-951-000	BEAUTIFICATION PARK DEVELOP DEPT	\$ 4,650.00	INCREASE	PHASE 1 CHERRY HILL PRESERVE BOARDWALK
508-000-699-025	TRANS TO RESERVES		\$ 9,000.00	RETRICTED RESERVE FOR SCHROETER PARK
508-755-977-000	EQUIP MAIT DEPT		INCREASE	
	TOTAL OF DEBITS CREDITS	\$ 48,357.75	\$ 48,357.75	

Date: October 21, 2013
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Re: Ordinance Violations and Grass Cutting

I am requesting the Board, to authorize me to levy ordinance violations and grass cutting as a special assessment on the winter 2013 tax roll. The amount of \$2,087.47 includes the \$30.00 tax roll fee.

Parcel No	Owners Name	Sp. Assessment	Amount
J -10-34-482-016	BANKHEAD LYDIA R 2104 SKYLINE DR RUSSELLVILLE AR 72802	600: ORD VIO/GRASS	59.47
J -10-35-475-019	BUCHANAN JEFF & REBECCA 9960 S HAMBURG RD WHITMORE LAKE MI 48189	600: ORD VIO/GRASS	165.00
J -10-34-150-004	CITIMORTGAGE INC 1111 NORTHPOINT DR STE 100 COPPELL TX 75019-3831	600: ORD VIO/GRASS	250.00
J -10-35-372-008	METZNER JENNIFER 9170 PANAMA AVE YPSILANTI MI 48198	600: ORD VIO/GRASS	255.00
J -10-34-434-007	SMITH JESSE & SYLVIA 6610 DEERING ST YPSILANTI MI 48198	600: ORD VIO/GRASS	270.00
J -10-35-372-012	POPE CAROL & EARNEST 9224 PANAMA AVE YPSILANTI MI 48198	600: ORD VIO/GRASS	410.00
J -10-34-282-003	OPDM MONTICELLO V & LAURA 8487 BERKSHIRE DR YPSILANTI MI 48198	600: ORD VIO/GRASS	95.00
J -10-34-427-016	GOLIDY STEPHANIE D 1806 HABLET DR YPSILANTI MI 48198	600: ORD VIO/GRASS	228.00
J -10-34-432-004	JPMORGAN CHASE BANK 7255 BAYMEADOWS WAY MS JAXA2035 JACKSONVILLE FL 32256	600: ORD VIO/GRASS	85.00
J -10-34-481-005	ALLEN CHERISA G 450 BURTON CT YPSILANTI MI 48197	600: ORD VIO/GRASS	85.00
J -10-34-483-015	EPFS DANA Y 8861 NOTTINGHAM DR YPSILANTI MI 48198	600: ORD VIO/GRASS	95.00
J -10-35-451-029	FRAME LOIS 1387 CONCORD DR YPSILANTI MI 48198-8483	600: ORD VIO/GRASS	90.00
Totals for 600 ORD VIO/GRASS		Count: 12	2,087.47
Grand Totals		Count: 12	2,087.47

Record of Disbursements

Date: OCTOBER 21, 2013

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

GENERAL FUND CHECK REGISTER
 SEPTEMBER 13 THROUGH OCTOBER 17 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
09/16/2013	GENL	34982	JAMES WARREN	DUMP USAGE REIMBURSEMENT	\$ 22.00
09/16/2013	GENL	34983	PAETEC	TELEPHONES AUGUST 2013	\$ 353.69
09/16/2013	GENL	34984	RONALD LUCAS	DUMP USAGE REIMBURSEMENT	\$ 22.00
09/16/2013	GENL	34985	STANDARD PRINTING	WINDOW ENVELOPES FOR TREASURY	\$ 165.00
09/16/2013	GENL	34986	AL'S CLEANING SERVICE	OFFICE CLEANING	\$ 104.00
09/16/2013	GENL	34987	DONALD PENNINGTON	NON-PROJECT PLANNING COSTS AUGUST	\$ 260.00
09/16/2013	GENL	34988	DANIEL DEEDS	ZBA MEETING PAY 9/10 MEETING	\$ 60.00
09/16/2013	GENL	34989	SONNIE PARM	ZBA MEETING PAY 9/10 MEETING	\$ 60.00
09/17/2013	GENL	34990	DONALD EISINGER	DUMP USUAGE REIMBURSEMENT	\$ 50.00
09/19/2013	GENL	34991	CHARLES SWANSON	ORD VIOLATION GRASS CUTTING	\$ 60.00
09/20/2013	GENL	34992	APEX SOFTWARE	APEX SOFTWARE SUPPORT 10/13--9/14	\$ 645.00
09/23/2013	GENL	34993	JOHN HUDSON		\$ - v
09/23/2013	GENL	34994	JOHN HUDSON	MILEAGE HUDSON	\$ 75.15
09/23/2013	GENL	34995	BRENDA MCKINNEY	JULY 26 THRU SEPT 18 2013 MILEAGE	\$ 54.95
09/23/2013	GENL	34996	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE OCTOBER 2013	\$ 143.76
09/23/2013	GENL	34997	CITIZEN'S BANK HEALTH INSUR ACT	BCBS OCTOBER 2013	\$ 3,209.22
09/23/2013	GENL	34998	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL OCTOBER 2013	\$ 593.57
09/23/2013	GENL	34999	ISMAEL DOMENECH	DUMP USUAGE REIMBURSEMENT	\$ 22.00
09/23/2013	GENL	35000	KIM HOPPE	MILEAGE SEPT 19 2013	\$ 31.64
09/23/2013	GENL	35001	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 164.34
09/23/2013	GENL	35002	CITIZEN'S BANK HEALTH INSUR ACT	OCT NOV DEC HSA DEPOISTS MINUS ADVANCES	\$ 3,500.00
09/24/2013	GENL	35003	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/26/13 PAYROLL	\$ 23,608.45
09/25/2013	GENL	35004	DAVID PHILLIPS	FALL MTA PHILLIPS GREEN & MCKINNEY	\$ 297.00
09/25/2013	GENL	35005	BOB MURRAY	WETLANDS BOARD MEETING 9/11	\$ 35.00
09/25/2013	GENL	35006	DAVID ZELISSE	WETLANDS BOARD MEETING 9/11	\$ 35.00
09/25/2013	GENL	35007	JIM MCINTYRE	WETLANDS BOARD MEETING 9/11	\$ 35.00
09/25/2013	GENL	35008	JOHN LANGS	WETLANDS BOARD MEETING 9/11	\$ 35.00
09/25/2013	GENL	35009	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE OCTOBER 2013	\$ 104.33
09/27/2013	GENL	35010	AL'S CLEANING SERVICE	CLEAN TOWNHALL	\$ 117.00
09/30/2013	GENL	35011	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES	\$ 34.00

09/30/2013	GENL	35012	ABSOPURE WATER COMPANY	SPRING WATER SEPTEMBER 2013	\$	31.00
09/30/2013	GENL	35013	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES	\$	60.98
09/30/2013	GENL	35014	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES	\$	208.58
09/30/2013	GENL	35015	DENNIS GORDON	DUMP USUAGE REIMBURSEMENT	\$	22.00
09/30/2013	GENL	35016	GBS INC.	ABSENTEE APPLICATIONS	\$	45.31
09/30/2013	GENL	35017	RICOH USA INC.	SEPTEMBER COPIER LEASE	\$	260.41
09/30/2013	GENL	35018	U.S. POSTAL SERVICE	POSTAGE FOR POSTAGE METER	\$	2,500.00
09/30/2013	GENL	35019	WASHTENAW COUNTY ENVIRONMENTAL HEAL	TEST TOWNSHIP HALL WATER	\$	27.00
10/01/2013	GENL	35020	CITIZEN'S BANK HEALTH INSUR ACT	PREPAID HSA MUMM OCT NOV DEC	\$	750.00
10/01/2013	GENL	35021	DTE ENERGY	TOWNSHIP HALL "A" GAS AUG 2013	\$	53.48
10/01/2013	GENL	35022	DTE ENERGY	OLD TOWNSHIP HALL AUG 2013 GAS	\$	56.44
10/01/2013	GENL	35023	CULLIGAN	REPAIR WATER SOFTNER	\$	185.53
10/01/2013	GENL	35024	DTE ENERGY	LAW/GENL SPLIT GENERATOR GAS	\$	45.05
10/01/2013	GENL	35025	DTE ENERGY	LAW/GENL SPLIT OLD TWNSHP HALL ELECTRIC	\$	504.03
10/01/2013	GENL	35026	HERITAGE NEWSPAPERS	BOARD MEETING POSTING	\$	16.00
10/01/2013	GENL	35027	REPUBLIC WASTE SERVICES #241	550 WASTE TAGS	\$	1,155.00
10/01/2013	GENL	35028	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT SEPTEMBER 2013	\$	623.80
10/01/2013	GENL	35029	SUPERIOR TWP PAYROLL FUND	HCSP SEPTEMBER 2013	\$	1,215.00
10/01/2013	GENL	35030	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK SEPTEMBER 2013	\$	1,044.98
10/01/2013	GENL	35031	SUPERIOR TWP PAYROLL FUND	MERS #2 SEPTEMBER 2013	\$	2,390.11
10/01/2013	GENL	35032	TERMINIX PROCESSING CENTER	PEST CONTROL SEPT 2013	\$	73.00
10/01/2013	GENL	35033	PAULA CALOPISIS	REIM FOR MEALS AT CONFERENCE	\$	211.15
10/02/2013	GENL	35034	PAUL MARX	DUMP USAGE REIMBURSEMENT	\$	50.00
10/02/2013	GENL	35035	RUFUS BAKER	REIMBURSEMENT FOR DUMP USUAGE	\$	46.00
10/02/2013	GENL	35036	SUPERIOR TWP PARK FUND	OCTOBER 2013 PARK TRANSFER	\$	18,996.41
10/03/2013	GENL	35037	PARHELION TECHNOLOGIES	REPLACE NANCY'S MONITOR	\$	132.50 V
10/03/2013	GENL	35038	CHARTER TOWNSHIP OF YPSILANTI	YARD WASTE SWANSON	\$	5.75
10/03/2013	GENL	35039	MICH ASSESSOR MAGIZINE	1/4 PAGE AD FOR ASSESSOR	\$	75.00
10/03/2013	GENL	35040	PARHELION TECHNOLOGIES	ANTI SPAMWARE SEPT	\$	47.50
10/03/2013	GENL	35041	WASH AREA TRANPORTATION STUDY	WATS DUES 2014	\$	1,000.00
10/03/2013	GENL	35042	PARHELION TECHNOLOGIES	REPLACE NANCY'S MONITOR	\$	82.50
10/03/2013	GENL	35043	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT SEPT	\$	50.00
10/04/2013	GENL	35044	FASTSIGNS	(2) NAME PLATES FOR KEN SCHWARTZ	\$	67.50
10/04/2013	GENL	35045	STANDARD PRINTING	LETTERHEAD/ENVELOPES/BUSINESS CARDS KEN	\$	209.60
10/04/2013	GENL	35046	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$	438.75
10/04/2013	GENL	35047	VERIZON WIRELESS	HOT SPOT CHARGES SEPTEMBER 2013	\$	40.18
10/04/2013	GENL	35048	WEX BANK	FUEL CHARGES SEPTEMBER 2013	\$	55.64

10/04/2013	GENL	35049	POSTMASTER	BULK POSTAGE FOR NEWSLETTER	\$	1,600.00
10/04/2013	GENL	35050	AUTOMATED RESOURCE MANAGEMENT	PAYROLL PREP SEPT	\$	221.45
10/07/2013	GENL	35051	AARON DISMUKE	DUMP USAGE REIMBURSEMENT	\$	23.00
10/07/2013	GENL	35052	AF SMITH ELECTRIC INC.	REPAIR CEILING LIGHTS OUT IN MAIN OFFICE	\$	163.04
10/07/2013	GENL	35053	JOHN HUDSON	MILEAGE ORDINANCE OFFICER 9-23-10/4	\$	72.32
10/08/2013	GENL	35054	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/12/13 PAYROLL	\$	22,947.88
10/10/2013	GENL	35055	COMCAST	INTERNET CHARGES SEPTEMBER 2013	\$	73.90
10/10/2013	GENL	35056	GORDON FOOD SERVICE, INC.	COFFEE, SILVERWARE	\$	191.30
10/10/2013	GENL	35057	HURON SIGN	DOOR & GROUND SIGN CHANGES FOR KEN SCHWA	\$	113.00
10/10/2013	GENL	35058	ANN ARBOR TRANSPORTATION AUTHORITY	JULY AATA SERVICES	\$	2,822.67
10/10/2013	GENL	35059	ANN ARBOR TRANSPORTATION AUTHORITY	AATA CHARGES AUG	\$	2,822.67
10/10/2013	GENL	35060	ANN ARBOR TRANSPORTATION AUTHORITY	AATA SERVICES SEPT	\$	2,822.67
10/10/2013	GENL	35061	FINK & VALVO PLLC	MISC LEGAL SERV	\$	43.75
10/10/2013	GENL	35062	FINK & VALVO PLLC	LEGAL SERV RE ZONING MATTERS	\$	175.00
10/10/2013	GENL	35063	FINK & VALVO PLLC	LEGAL SERV RE CIVIL INFRACTIONS	\$	306.25
10/10/2013	GENL	35064	MICHIGAN MUNICIPAL LEAGUE	MML DUES 7/1--6/30	\$	175.00
10/10/2013	GENL	35065	OHM ADVISORS	NON PROJECT ENG SERV SEPT	\$	1,646.25
10/11/2013	GENL	35066	DANIEL DURFY	DUMP USAGE REIMBURSEMENT	\$	28.75
10/11/2013	GENL	35067	LUCAS & BAKER PC	LEGAL SERV RE MYSTIC FIREST PART 2	\$	391.00
10/15/2013	GENL	35068	AUTOMATED RESOURCE MANAGEMENT	PAYROLL PREP AUGUST	\$	178.15 V
10/15/2013	GENL	35069	PITNEY BOWES INC.	POSTAGE METR SEPT	\$	272.00
10/16/2013	GENL	35070	ABSOPURE WATER COMPANY	SEPTEMBER 2013 WATER COOLER RENTAL	\$	24.00
10/16/2013	GENL	35071	DAVID PHILLIPS	MILEAGE 8/20/13 THRU 10/10/13	\$	52.54
10/16/2013	GENL	35072	HERITAGE NEWSPAPERS	PUBLIC NOTICES	\$	83.85
10/16/2013	GENL	35073	PITNEY BOWES INC	OCT POSTAGE MACHINE LEASE	\$	272.00
10/17/2013	GENL	35074	DANIEL SMOKE	DUMP USAGE REIMBURSEMENT	\$	5.75
10/17/2013	GENL	35075	PAETEC	TELEPHONES SEPT 2013	\$	357.21
10/17/2013	GENL	35076	STANDARD PRINTING	OCT 2013 NEWSLETTER PRINTING/MAILING	\$	2,254.92
10/17/2013	GENL	35077	THEODORE OSTERKAMP	DUMP USAGE REIMBURSEMENT	\$	34.50
10/17/2013	GENL	35078	CHARLES SWANSON	ORD VIOLATION LAWN CUTTING	\$	50.00

GENL TOTALS:						
Total of 97 Checks:					\$	106,898.10
Less 3 Void Checks:					\$	310.65
Total of 94 Disbursements:					\$	106,587.45

FIRE FUND CHECK REGISTER
 SEPTEMBER 13 THROUGH OCTOBER 17 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
09/23/2013	FIRE	21253	APOLLO FIRE EQUIPMENT	LIGHT FOR L-11-1	\$ 33.25
09/23/2013	FIRE	21254	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE OCTOBER 2013	\$ 102.15
09/23/2013	FIRE	21255	CITIZEN'S BANK HEALTH INSUR ACT	BCBS OCTOBER 2013	\$ 6,654.50
09/23/2013	FIRE	21256	CITIZEN'S BANK HEALTH INSUR ACT	BCBS OCTOBER 2013 RETIREES	\$ 1,203.47
09/23/2013	FIRE	21257	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL OCTOBER 2013	\$ 850.14
09/23/2013	FIRE	21258	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL OCTOBER 2013 RETIREES	\$ 118.30
09/23/2013	FIRE	21259	EASTERN MICHIGAN UNIVERSITY	FRENCH FIRE STAFF & COMMAND CLASSES 2014	\$ 3,000.00
09/23/2013	FIRE	21260	FLEETPRIDE	AIR FILTER FOR L-11-1 STOCK	\$ 81.78
09/23/2013	FIRE	21261	FLEETPRIDE	AIR FILTER FOR L-11-1	\$ 81.78
09/23/2013	FIRE	21262	GRAINGER	US FLAGS FOR DEPARTMENT	\$ 247.44
09/23/2013	FIRE	21263	JEFFREY KUJAWA	JUNE 12 - AUG 14 2013 MILEAGE	\$ 219.78
09/23/2013	FIRE	21264	PAETEC	TELEPHONES STATION #2 AUGUST 2013	\$ 70.99
09/23/2013	FIRE	21265	RICOH USA INC.	COPY MACHINE LEASE AUGUST 2013	\$ 182.93
09/23/2013	FIRE	21266	WITMER PUBLIC SAFETY GROUP, INC.	EMS SUPPLIES	\$ 251.94
09/23/2013	FIRE	21267	CITIZEN'S BANK HEALTH INSUR ACT	OCT NOV DEC HSA DEPOISTS MINUS ADVANCES	\$ 10,500.00
09/23/2013	FIRE	21268	CITIZEN'S BANK HEALTH INSUR ACT	OCT NOV DEC HSA DEPOSITS RETIREES - ADVA	\$ 750.00
09/24/2013	FIRE	21269	APOLLO FIRE EQUIPMENT	WEDGES/CRIBBING RE JAWS OF LIFE	\$ 2,407.33
09/24/2013	FIRE	21270	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/26/13 PAYROLL	\$ 29,250.08
09/24/2013	FIRE	21271	APOLLO FIRE EQUIPMENT	CRIBBING AND PAD BAG FOR SMALL JAWS	\$ 1,478.00
09/24/2013	FIRE	21272	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE OCTOBER 2013	\$ 152.00
09/25/2013	FIRE	21273	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE OCTOBER 2013 RETIREES	\$ 21.00
09/30/2013	FIRE	21274	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES SEPT	\$ 60.00
09/30/2013	FIRE	21275	DTE ENERGY	GAS STATION #1 SEPTEMBER 2013	\$ 56.39
09/30/2013	FIRE	21276	DTE ENERGY	ELECTRIC SEPTEMBER 2013 STATION #1	\$ 819.52
09/30/2013	FIRE	21277	DTE ENERGY	ELECTRIC & GAS STATION #2	\$ 441.24
09/30/2013	FIRE	21278	HOME DEPOT CREDIT SERVICES	REPAIR SUPPLIES	\$ 222.96
09/30/2013	FIRE	21279	WITMER PUBLIC SAFETY GROUP, INC.	TURNOUT BOOTS PRITULA	\$ 377.00
10/01/2013	FIRE	21280	COMCAST	INTERNET & TELEPHONE SERVICES STATION #2	\$ 166.54

10/01/2013	FIRE	21281	SUPERIOR TWP PAYROLL FUND	HCSP SEPTEMBER 2013	\$	1,215.00
10/01/2013	FIRE	21282	SUPERIOR TWP PAYROLL FUND	MERS #1 FIRE SEPT 2013	\$	5,565.62
10/01/2013	FIRE	21283	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK SEPT 2013	\$	623.36
10/02/2013	FIRE	21284	COMCAST	INTERNET SERVICES STATION #1 SEPT 2013	\$	73.90
10/02/2013	FIRE	21285	CORRIGAN OIL COMPANY	DIESEL FUEL FOR TRUCKS	\$	664.91
10/02/2013	FIRE	21286	SUPERIOR TWP GENERAL FUND	OCTOBER 2013 ACCOUNTING FEES	\$	833.33
10/03/2013	FIRE	21287	PARHELION TECHNOLOGIES	EMAIL HOSTING SEPT	\$	65.00
10/03/2013	FIRE	21288	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT SEPT	\$	50.00
10/04/2013	FIRE	21289	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES FOR STATION	\$	168.65
10/04/2013	FIRE	21290	EMERGENCY MEDICAL PRODUCTS, INC.	REPLACEMENT OF GEAR BAGS AND EMS SUPPLIE	\$	190.80
10/04/2013	FIRE	21291	GABBYS BP	FUEL FOR STATION GAS CANS	\$	56.13
10/04/2013	FIRE	21292	WEST SHORE FIRE	KEVLAR HEAR HARNESS ASSEMBLY	\$	257.29
10/08/2013	FIRE	21293	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/12/13 PAYROLL	\$	33,114.51
10/09/2013	FIRE	21294	SUPERIOR TWP UTILITY DEPARTMENT	INTEREST ON BOND	\$	9,044.65
10/11/2013	FIRE	21295	AMERICAN AQUA, INC.	WATER SOFTNER SALT SEPTEMBER 2013	\$	37.70
10/11/2013	FIRE	21296	AUTO VALUE YPSILANTI	OIL FOR TRUCKS	\$	19.99
10/11/2013	FIRE	21297	EMERGENT HEALTH PARTNERS	SEPTEMBER 2013 PAGER RENTAL	\$	17.85
10/11/2013	FIRE	21298	EMERGENT HEALTH PARTNERS	DISPATCHING SERVICES OCTOBER 2013	\$	1,498.30
10/11/2013	FIRE	21299	NEXTEL	CELL PHONES OFFICERS SEPT 2013	\$	251.23
10/11/2013	FIRE	21300	PAETEC	TELEPHONES SEPT 2013 STATION #1	\$	127.01
10/16/2013	FIRE	21301	CORRIGAN OIL COMPANY	DIESEL FUEL FOR TRUCKS	\$	1,700.83
10/16/2013	FIRE	21302	EMERGENCY VEHICLES PLUS	REPAIRS TO TANKER 11-1	\$	679.31
10/16/2013	FIRE	21303	WITMER PUBLIC SAFETY GROUP, INC.	DRYWALL HOOKS	\$	181.97
10/16/2013	FIRE	21304	APOLLO FIRE EQUIPMENT	BATTERY POWERED JAWS OF LIFE	\$	11,650.00
10/16/2013	FIRE	21305	POCO SALES, INC.	TRAFFIC CONES	\$	1,860.00

FIRE TOTALS:						
Total of 53 Checks:					\$	129,747.85
Less 0 Void Checks:					\$	-
Total of 53 Disbursements:					\$	129,747.85

BUILDING FUND CHECK REGISTER
 SEPTEMBER 13 THROUGH OCTOBER 17 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND					
09/23/2013	BUILD	8322	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE OCTOBER 2013	\$ 15.14
09/23/2013	BUILD	8323	CITIZEN'S BANK HEALTH INSUR ACT	BCBS OCTOBER 2013	\$ 967.51
09/23/2013	BUILD	8324	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL OCTOBER 2013	\$ 90.72
09/23/2013	BUILD	8325	WEX BANK	SEPTEMBER 2013 FUEL	\$ 61.78
09/23/2013	BUILD	8326	CITIZEN'S BANK HEALTH INSUR ACT	OCT NOV DEC HSA DEPOISTS	\$ 1,750.00
09/24/2013	BUILD	8327	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/26/13 PAYROLL	\$ 3,861.86
09/25/2013	BUILD	8328	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE OCTOBER 2013	\$ 15.67
09/30/2013	BUILD	8329	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES SEPT	\$ 8.00
09/30/2013	BUILD	8330	EDWIN MANIER	ELECT INSPECTIONS SEPT	\$ 570.00
10/01/2013	BUILD	8331	SUPERIOR TWP GENERAL FUND	DEBORAH COST SPLIT SEPTEMBER 2013	\$ 1,469.16
10/01/2013	BUILD	8332	SUPERIOR TWP PAYROLL FUND	HCSP SEPTEMBER 2013	\$ 135.00
10/01/2013	BUILD	8333	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK SEPT 2013	\$ 716.52
10/04/2013	BUILD	8334	VERIZON WIRELESS	HOT SPOT CHARGES SEPTEMBER 2013	\$ 40.19
10/08/2013	BUILD	8335	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/12/13 PAYROLL	\$ 3,861.86
10/17/2013	BUILD	8336	METRO MECH INSPECTORS ASSOC	INT'L RESIDENTIAL CODE CLASS	\$ 70.00
10/17/2013	BUILD	8337	RICHARD MAYERNIK	REIMB. FOR CAR WASH, FLASHLIGHTS, FILTER	\$ 58.39
10/17/2013	BUILD	8338	SUPERIOR TWP GENERAL FUND	% OF OVERHEAD AUG	\$ 1,601.11

BUILD TOTALS:				
Total of 17 Checks:				\$ 15,292.91
Less 0 Void Checks:				\$ -
Total of 17 Disbursements:				\$ 15,292.91

LAW FUND CHECK REGISTER
 SEPTEMBER 13 THROUGH OCTOBER 17 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank LAW LAW FUND					
09/20/2013	LAW	2966	WASHTENAW COUNTY TREASURER	JULY SHERIFF OT WITH ADDITIONAL JUNE OT	\$ 14,375.14
10/01/2013	LAW	2967	DTE ENERGY	LAW/GENL SPLIT	\$ 13.44
10/01/2013	LAW	2968	DTE ENERGY	LAW/GENL SPLIT ELECTRIC SEPT	\$ 479.45
10/02/2013	LAW	2969	SUPERIOR TWP GENERAL FUND	OCTOBER 2013 ACCOUNTING FEES	\$ 100.00
10/02/2013	LAW	2970	WASHTENAW COUNTY TREASURER	OCT SHERIFFS CONTRACT	\$ 126,750.00
10/03/2013	LAW	2971	WASHTENAW COUNTY TREASURER	AUG SHERIFF'S OT PART A	\$ 10,974.00
10/08/2013	LAW	2972	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/12/13 PAYROLL	\$ 135.69
LAW TOTALS:					
Total of 7 Checks:					\$ 152,827.72
Less 0 Void Checks:					\$ -
Total of 7 Disbursements:					\$ 152,827.72

PARK FUND CHECK REGISTER
 SEPTEMBER 13 THROUGH OCTOBER 17 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank PARK PARK FUND					
09/17/2013	PARK	11728	SPARTAN DISTRIBUTORS	TORO REPAIR	\$ 382.63
09/17/2013	PARK	11729	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES SEPTEMBER 2013	\$ 40.73
09/17/2013	PARK	11730	TERRAFIRMA, INC.	FINAL PAYMENT ON COMM PARK BRIDGE	\$ 6,711.50
09/23/2013	PARK	11731	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE OCTOBER 2013	\$ 5.68 V
09/23/2013	PARK	11732	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL OCTOBER 2013	\$ 20.68 V
09/23/2013	PARK	11733	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE OCTOBER 2013	\$ 5.68
09/23/2013	PARK	11734	CITIZEN'S BANK HEALTH INSUR ACT	DELTA DENTAL OCTOBER 2013	\$ 20.68
09/24/2013	PARK	11735	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/26/13 PAYROLL	\$ 4,021.69
09/25/2013	PARK	11736	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE OCTOBER 2013	\$ 4.00
09/30/2013	PARK	11737	CONGDON'S ACE HARDWARE	SIGNS	\$ 14.90
09/30/2013	PARK	11738	OHM ADVISORS	COMMUNITY BRIDGE	\$ 639.00
09/30/2013	PARK	11739	PARHELION TECHNOLOGIES	ANTI-SPAM SEPTEMBER 2013	\$ 5.00
09/30/2013	PARK	11740	VERIZON WIRELESS	CELL PHONES SEPT 2013	\$ 467.34
09/30/2013	PARK	11741	WALMART COMMUNITY/GECRB	BOTTLED WATER	\$ 8.87 V
09/30/2013	PARK	11742	WALMART COMMUNITY/GECRB	SHOP SUPPLIES	\$ 33.82
10/01/2013	PARK	11743	DTE ENERGY	PARKS BUILDING SEPT ELECTRIC	\$ 44.86
10/01/2013	PARK	11744	LOWE'S	PARTS FOR COMM PARK BRIDGE	\$ 7.58
10/01/2013	PARK	11745	SUPERIOR TWP PAYROLL FUND	HCSP SEPTEMBER 2013	\$ 67.50
10/01/2013	PARK	11746	SUPERIOR TWP PAYROLL FUND	MERS #2 SEPT 2013	\$ 223.97
10/01/2013	PARK	11747	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK SEPT 2013	\$ 443.60
10/01/2013	PARK	11748	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT SEPTEMBER 2013	\$ 2,944.48
10/01/2013	PARK	11749	WEX BANK	FUEL FOR PICKUPS AND MOWERS	\$ 402.58
10/02/2013	PARK	11750	HOME DEPOT CREDIT SERVICES	STAIN	\$ 38.42
10/02/2013	PARK	11751	SPARTAN DISTRIBUTORS	TORO REPAIR	\$ 275.04
10/02/2013	PARK	11752	SUPERIOR TWP GENERAL FUND	OCTOBER 2013 ACCOUNTING FEES	\$ 500.00
10/07/2013	PARK	11753	O'REILLY AUTOMOTIVE, INC.	OIL FILTERS	\$ 11.97
10/08/2013	PARK	11754	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/12/13 PAYROLL	\$ 4,993.50
10/10/2013	PARK	11755	MARGOLIS COMPANIES, INC.	GRAVEL FOR SCHROETER CULVERT	\$ 128.00

10/10/2013	PARK	11756	GORDON FOOD SERVICE, INC.	FOOD FOR PUMPKIN CARVING	\$	31.41
10/16/2013	PARK	11757	AUTO VALUE YPSILANTI	HUBCAP & BATTERIES	\$	12.48
10/16/2013	PARK	11758	MARGOLIS COMPANIES, INC.	REPLACEMENT TREES @ HARVEST MOON & OAKBRO	\$	1,375.00
10/16/2013	PARK	11759	PARHELION TECHNOLOGIES	ANTI-SPAM 10/13	\$	5.00
10/16/2013	PARK	11760	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES 10/13	\$	38.10

PARK TOTALS:						
Total of 33 Checks:					\$	23,925.69
Less 3 Void Checks:					\$	35.23
Total of 30 Disbursements:					\$	23,890.46

7:23 AM
 10/17/13
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 SEPTEMBER 17 THROUGH OCTOBER 21, 2013

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
101 - O&M CHECKING - CHASE				
10/10/13	EFT	MAGIC-WRIGHTER	MONTHLY FEE - 09/12	(47.49)
09/18/13	8211	SUPERIOR TWP. GENERAL FUND	PAYROLL - 09/12/13	(20,155.32)
09/18/13	8212	ANN ARBOR CHARTER TOWNSHIP	W/S PURCH. - 06/08/13	(23,504.73)
09/18/13	8213	AUTO-WARES GROUP (AUTO VALUE)	AUTO PARTS	(62.15)
09/18/13	8214	COMCAST	INTERNET - ADM. BLDG. - 08/13	(73.90)
09/18/13	8215	CONGDON'S ACE HARDWARE	TRASH BAGS	(11.99)
09/18/13	8216	CONGDON'S ACE HARDWARE	GRASS SEED & MOLLYS	(56.78)
09/18/13	8217	DISCOUNT TIRE	NEW TIRES	(1,123.16)
09/18/13	8218	ETNA SUPPLY	METER TESTING FOR 1590 SHEFFIELD	(109.25)
09/18/13	8219	MIDWEST MAINTENANCE	REPAIR DRIVEWAY FOR SAN. SEWER - 1813 HAMLET	(4,000.00)
09/18/13	8220	MRWA	BASIC MATH CLASS	(250.00)
09/18/13	8221	OHM ENGINEERING ADVISORS	GENERAL SERV. & WATER MAIN	(3,079.50)
09/18/13	8222	PITNEY BOWES	POSTAGE METER LEASE - 3RD/13	(432.87)
09/18/13	8223	PURCHASE POWER	POSTAGE METER REFILLS	(400.00)
09/18/13	8224	STATE OF MICHIGAN-MDEQ DRINKING WATER LAB	EPA REQUIRED WATER ANALYSIS	(110.00)
09/18/13	8225	TRUGREEN	LAWN SERV. - ADM. BLDG.	(126.00)
09/18/13	8226	WINDSTREAM	PHONES - ADM. BLDG. - 09/13	(196.15)
09/18/13	8227	WRIGHT EXPRESS FSC	FUEL - 08/13	(688.17)
09/18/13	8228	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 08/13	(1,650.53.39)
09/24/13	8229	A.F. SMITH ELECTRIC INC.	REPAIR LIGHTS - MF	(1,561.99)
09/24/13	8230	AT&T	BOOSTER STA. PHONE - 09/13	(58.72)
09/24/13	8231	CITIZEN'S HEALTH INSURANCE ACCOUNT	HSA DEPOSITS - OCT. - DEC. '13	(7,500.00)
09/24/13	8232	COMCAST	INTERNET - MAINT. FAC. - 09/13	(89.90)
09/24/13	8233	ENMET CORPORATION	RECALIBRATE GAS DETECTOR	(85.00)
09/24/13	8234	HOME DEPOT	EPOXY	(4.99)
09/24/13	8235	OHM ENGINEERING ADVISORS	GEDDES & RIDGE WATER MAIN	(918.50)
09/24/13	8236	PARHELION TECHNOLOGIES	MAINTENANCE FEES - 09/13	(317.50)
09/24/13	8237	STAPLES CONTRACT & COMMERCIAL	PRINTER CARTRIDGES	(115.96)
09/24/13	8238	VERIZON	CELL PHONES - 09/13	(215.47)
09/24/13	8239	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 09/26/10	(20,435.63)
09/24/13	8240	SUPERIOR TWP. PAYROLL FUND	MERS HEALTH SAVINGS - 09/13	(1,147.50)
09/24/13	8241	CITIZEN'S HEALTH INSURANCE ACCOUNT	MEDICAL INS. PREMIUM - 10/13	(5,097.04)
09/24/13	8242	CITIZEN'S HEALTH INSURANCE ACCOUNT	LIFE INSURANCE - 10/13	(96.47)
09/24/13	8243	CITIZEN'S HEALTH INSURANCE ACCOUNT	MEDICAL INSURANCE - BORDINE - 10/13	(376.41)
09/24/13	8244	CITIZEN'S HEALTH INSURANCE ACCOUNT	VISION INSURANCE - 10/13	(123.00)
09/24/13	8245	CITIZEN'S HEALTH INSURANCE ACCOUNT	DENTAL INSURANCE - 10/13	(742.45)
09/30/13	8246	CITIZEN'S HEALTH INSURANCE ACCOUNT	HSA ADMINISTRATIVE FEES - 09/13	(42.00)
10/01/13	8247	SUPERIOR TWP. GENERAL FUND	ACCOUNTANT - 10/13	(166.67)
10/01/13	8248	SUPERIOR TWP. PAYROLL FUND	JOHN HANCOCK PENSION - 09/13	(308.48)
10/01/13	8249	SUPERIOR TWP. PAYROLL FUND	VOID: MERS PENSION - 09/13	0.00
10/01/13	8250	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 09/13 (4 WEEKS)	(160.00)
10/01/13	8251	ANSWERING SERVICE, INC.	ANSWERING SERVICE - 10/13	(101.00)
10/01/13	8252	CORRIGAN OIL CO.	DIESEL FUEL	(903.67)
10/01/13	8253	DTE	MULT. GAS & ELECT. - 09/13	(2,218.93)
10/01/13	8254	EJ USA, INC. (EAST JORDAN)	MANHOLE FRAM & LID	(764.02)
10/01/13	8255	HOME DEPOT	WATER DOWN SPOUT	(8.94)
10/01/13	8256	RICOH USA INC.	COPIER LEASE - 09/13	(161.68)
10/01/13	8257	RICOH USA, INC.	COLOR COPIES - 3RD/13	(208.15)
10/01/13	8258	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(84.44)
10/01/13	8259	TYLER TECHNOLOGIES, INC.	UB MAINTENANCE - 11/13-10/14	(1,518.37)

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 10/17/13
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 SEPTEMBER 17 THROUGH OCTOBER 21, 2013

DATE	NUM	NAME	MEMO	AMOUNT
10/01/13	8260	WAL-MART	BUG KILLER	(11.94)
10/01/13	8261	WRIGHT EXPRESS FSC	FUEL - 09/13	(320.10)
10/02/13	8262	SUPERIOR TWP. PAYROLL FUND	MERS PENSION - 09/13	(2,481.55)
10/08/13	8263	AUTO-WARES GROUP (AUTO VALUE)	FILTER	(7.98)
10/08/13	8264	BEAVER RESEARCH COMPANY	POWER BLOCKS & CLEANERS	(1,034.52)
10/08/13	8265	CONGOON'S ACE HARDWARE	MISC. SUPPLIES	(19.85)
10/08/13	8266	EJ USA, INC. (EAST JORDAN)	SLOPING GRADE RING	(440.06)
10/08/13	8267	INTERNATIONAL CONTROLS & EQUIPMENT	SERVICE ON SECURITY GATE	(100.25)
10/08/13	8268	OHM ENGINEERING ADVISORS	YCUA SEWER CONT. ASSISTANCE	(285.00)
10/08/13	8269	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(383.88)
10/08/13	8270	WINDSTREAM	PHONES - MAINT. FAC. - 10/13	(180.84)
10/08/13	8271	VOID	VOID	0.00
10/08/13	8272	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 10/10/13	(20,155.32)
10/16/13	8273	COMCAST	INTERNET - ADM. BLDG. - 09/13	(73.90)
10/16/13	8274	DTE	GAS & ELECT. @ 1799 N. PROSPECT - 09/13	(142.37)
10/16/13	8275	ENVIRONMENTAL SYSTEMS RES. INST.	1 ARCVIEW MAINT. FEES - 12/30/13-12/29/14	(400.00)
10/16/13	8276	ETNA SUPPLY	60 MXUs	(9,000.00)
10/16/13	8277	FINK & VALVO, PLLC	PULTE DEV. AGREEMENT	(262.50)
10/16/13	8278	PARHELION TECHNOLOGIES	MAINT. FEES - 10/13 & PROGRAM ERROR FIX	(378.75)
10/16/13	8279	PURCHASE POWER	POSTAGE METER REFILLS	(400.00)
10/16/13	8280	STANDARD PRINTING	2,000 PAYMENT RECEIPTS	(93.00)
10/16/13	8281	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES & QUICKBOOKS UPDATE	(325.96)
10/16/13	8282	STATE OF MICHIGAN-MDEQ DRINKING WATER LAB	EPA REQUIRED WATER ANALYSIS	(65.00)
10/16/13	8283	TRUGREEN	LAWN SERV. - ADM. BLDG.	(125.00)
10/16/13	8284	WINDSTREAM	PHONES - ADM. BLDG. - 10/13	(193.87)
10/16/13	8285	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 09/13	(142,686.04)
TOTAL 101 - O&M CHECKING - CHASE				(444,780.53)
TOTAL 100 - CASH - O&M				(444,780.53)
120 - CASH - CAPITAL RESERVE				
125 - CR CHECKING - CHASE				
10/01/13	407	YPSILANTI COMM. UTILITIES AUTHORITY	2010 BOND PAYMENT	(323,695.47)
10/08/13	408	THE BANK OF NEW YORK MELLON	2013 BOND INTEREST PAYMENT	(21,102.77)
TOTAL 125 - CR CHECKING - CHASE				(344,798.24)
TOTAL 120 - CASH - CAPITAL RESERVE				(344,798.24)
TOTAL				(789,578.77)

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SUPERIOR TOWNSHIP UTILITY DEPARTMENT
INVOICE APPROVAL REPORT
AS OF OCTOBER 21, 2013

<u>TYPE</u>	<u>DATE</u>	<u>NUM</u>	<u>MEMO</u>	<u>DUE DATE</u>	<u>OPEN BALANCE</u>
OHM ENGINEERING ADVISORS					
BILL	08/26/13	143195	GENERAL SERVICES	10/22/13	1,090.00
BILL	08/26/13	143191	YCUA SEWER CONT. ASSISTANCE	10/22/13	1,132.50
TOTAL OHM ENGINEERING ADVISORS					<u>2,222.50</u>
TOTAL					<u><u>2,222.50</u></u>