

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
SEPTEMBER 16, 2013**

**7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of August 19, 2013
6. CITIZEN PARTICIPATION
 - a. Washtenaw County Sheriff Jerry Clayton
 - b. Washtenaw County Commissioner Dan Smith
 - c. Superior Township Accountant Susan Mumm, Resolution No. 2013-21
 - d. Clerk Phillips
 - e. Citizen Comments (Comments related to the Appointment of the Supervisor will be received at this time)
 - f. Appoint Candidate to the Position of Superior Township Supervisor
 1. Accept Letters of Interest
 2. Interview Candidates for the Position of Superior Township Supervisor
 3. Appoint Candidate to the Position of Superior Township Supervisor, Resolution No. 2013-27
 - g. Public Hearing, FY 2014 Budgets, All Funds
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Marshall, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department, Zoning Report
 - c. Treasurer's Investment Report Period Ending July 31, 2013
8. COMMUNICATIONS
 - a. James D. Roberts, Fire Chief, Notice of Retirement
 - b. James D. Roberts, Fire Chief, Memo, Re: Grant Applications
 - c. Keith Lockie, Parks Director, 2014 Proposed Park Budget
 - d. David Phillips, September 13, 2013 Memo Regarding Attorney Lucas' Memo
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. Fire Department Grant Applications

- b. Utility Department Generator Maintenance Agreement
- c. Approve Salary for Deputy Supervisor
- d. Resolution 2013-22, Adopt FY 2014 Budget, All Funds
- e. Resolution 2013-23, Adopt FY 2014 Millage Rates
- f. Resolution 2013-24, Affirm Salaries, Non-Union Employee
- g. Resolution 2013-25, Affirm Salaries, Township Elected Officials
- h. Autumn Woods Development L.L.C. Release and Settlement Agreement
- i. Metro Act Right of Way Permit Extension
- j. Streetlight Assessment

- 11. PAYMENT OF BILLS
- 12. PLEAS AND PETITIONS
- 13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor William McFarlane at 7:30 p.m. on August 19, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor McFarlane led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by McKinney, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JULY 15, 2013

It was moved by Caviston, seconded by Green to approve the minutes of the regular Board meeting of July 15, 2013, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

There was none.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: The proposed budgets for FY2014 were provided to all board members, are posted on the Township website and are available for review at the Township Hall. A public hearing on the budgets and millage rates will be scheduled for September 16, 2013. He said the \$1.5 million in the General Fund, Fund Balance is ample. Therefore, he is recommending the Township's General Fund millage be cut in half to 0.4096 mills. He said all of the funds are in good shape. However, the new contract with YCUA may

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result in increased wholesale costs for the Utility Department and the fund may require some managing. Supervisor McFarlane explained that he is submitting his letter of retirement with his last day September 30, 2013. He said he is confident he is leaving good employees and officials in place who will continue to keep Superior, superior. He credited team work for the Township's success.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. FINANCIAL REPORTS ALL FUNDS EXCEPT UTILITIES, PERIOD ENDING JUNE 30, 2013

Board members commented that all funds were in good shape at this halfway point of the budget term.

It was moved by moved by Caviston, seconded by Lewis, for the Board to receive the financial reports for all funds except Utilities for the period ending June 30, 2013.

The motion carried by a voice vote.

D. FINANCIAL REPORTS, UTILITY DEPARTMENT, PERIOD ENDING JUNE 30, 2013

Board members commented that the financial reports indicate the Utility Department's revenues and expenditures were about where they should be for halfway through the budget term.

It was moved by McKinney, seconded by Caviston, for the Board to receive the financial reports for the Utility Department for the period ending June 30, 2013

The motion carried by a voice vote.

8. COMMUNICATIONS

A. SUPERVISOR MCFARLANE'S LETTER OF RETIREMENT

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Supervisor McFarlane submitted a letter dated August 19, 2013 in which he announced his retirement, which will be effective September 30, 2013. He has been the Supervisor of Superior Township since 1992 and was also a Trustee for six years. He indicated that due to health issues he is not able to maintain the energy level that he feels is necessary to properly do the job. He indicated the Township is in good financial shape and he indicated that the Township's elected officials, appointees and especially the employees deserve much of the credit for the Township's success. Board members and the audience gave him a standing ovation.

It was moved by McKinney, seconded by Caviston, for the Board to receive Supervisor McFarlane's letter of retirement with regrets.

The motion carried by a unanimous voice vote.

B. PARKS AND RECREATION DIRECTOR KEITH LOCKIE, COMMUNITY PARK BRIDGE REPAIR

In a letter dated August 19, 2013, Parks and Recreation Director Keith Lockie explained how the bridge at Community Park was damaged when a Sheriff's Deputy rode a large horse over the bridge. Some of the boards broke and the horse and deputy fell into the creek below. The Parks Department will receive a settlement of \$14,848.63 after deductible from the Township's insurance company. The Parks Department received bids and the Parks Commission voted to approve a contract with Terrafirma in the amount of \$13,423.00 to replace the bridge. Specifications to replace the bridge were approved by the Township's Building Official and Engineers. The balance from the insurance settlement will be used to pay for the dismantling and removal of debris from the old bridge. They will also install a sign that indicates the maximum allowable weight and that it is only for pedestrian use.

It was moved by Caviston, seconded by Lewis, for the Board for the Board to receive the communication from Parks Director Keith Lockie, Community Park Pedestrian Bridge Replacement, dated August 19, 2013.

The motion carried by a unanimous voice vote.

C. PROPOSED BUDGETS FOR FY2014

Supervisor McFarlane indicated that the public hearing and adoption of the budgets and millage for FY2014 is scheduled for the September 16, 2013 board meeting and that he prefers the board to have the budgets a month before the meeting. He indicated that changes in the YCUA contract will increase the Utility Departments costs and their budget will need to be closely managed and may need some amending. All other budgets are very similar to the current year's budgets.

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It was moved by McKinney, seconded by Lewis, for the Board to receive the proposed budgets for all funds for FY2014.

The motion carried by a unanimous voice vote.

9. UNFINISHED BUSINESS

A. ORDINANCE NO. 187, FIREWORKS ORDINANCE, SECOND READING AND ADOPTION

There were no changes to the proposed Ordinance No. 187, Fireworks, from the first reading. Sandy Lopez indicated that she thought the ordinance was unnecessarily restrictive and that residents should be allowed to possess and use consumer fireworks any day of the year except from 1:00 a.m. to 8:00 a.m. Board members expressed concern that the 10 holidays allowed by the proposed ordinance was sufficient and that allowing fireworks everyday could result in fire hazards and noise problems. Most members of the Board did not support expand the days allowed.

It was moved by Caviston, seconded by Green, for the Board to approve the second reading and adoption of the following Ordinance No. 187, Fireworks:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
ORDINANCE No. 187**

FIREWORKS ORDINANCE

**AN ORDINANCE TO REGULATE THE POSSESSION AND USE OF FIREWORKS
WITHIN THE CHARTER TOWNSHIP OF SUPERIOR.**

**CHARTER TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, MICHIGAN,
HEREBY ORDAINS:**

That Ordinance No. 187, Fireworks, is hereby adopted:

Sec. 1. Title

This Ordinance shall hereafter be known and may be cited as the Charter Township of Superior Fireworks Ordinance.

Sec. 2. Definitions

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As used in this section, the following definitions shall apply:

APA standard 87-1 means 2001 APA standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American Pyrotechnics Association of Bethesda, Maryland.

Consumer fireworks means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. *Consumer fireworks* does not include low-impact fireworks.

Fireworks means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation.

Low-impact fireworks means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Minor means an individual who is less than 18 years of age.

National holiday means the following legal public holidays:

1. New Year's Day
2. Martin Luther King, Jr. Day
3. Presidents' Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day,
8. Veteran's Day
9. Thanksgiving Day
10. Christmas Day

Sec. 3. Ignition, discharge and use of consumer fireworks

A person shall not ignite, discharge or use consumer fireworks, except on the day preceding, the day of, or the day after a national holiday. On days during which the use of consumer fireworks is permitted, a person shall not ignite, discharge or use consumer fireworks between the hours of 1:00 a.m. and 8:00 a.m.

Sec. 4. Possession of consumer fireworks by minor

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A minor shall not possess consumer fireworks.

Sec. 5. Determination of violation; seizure

If a police officer determines that a violation of this ordinance has occurred, the officer may seize the consumer fireworks as evidence of the violation.

Sec. 6. Penalty

- A. A violation of this ordinance is a civil infraction, punishable by a fine up to \$500.00, plus the costs of prosecution.
- B. Following final disposition of a finding of responsibility for violating this section, the township may dispose of or destroy any consumer fireworks retained as evidence in that prosecution.
- C. In addition to any other penalty, a person that is found responsible for a violation of this section shall be required to reimburse the township for the costs of storing, disposing of, or destroying consumer fireworks that were confiscated for a violation of this section.

Sec. 7. Repealer

All ordinances or parts thereof which are in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed, except that terms defined herein for the purpose of interpretation, administration and enforcement of this Ordinance shall not act to modify, repeal or otherwise change the definition of any such term as used in other ordinances or laws.

Sec. 8. Savings Clause

The provisions of this Ordinance are hereby declared to be severable. If any clause, sentence, paragraph, section or subsection is declared void or inoperable for any reason by any court, it shall not affect any other part or portion hereof other than the part declared void or inoperable.

Sec. 9. Adoption and Effective Date

This Ordinance shall be published in the manner as required by law. Except as otherwise provide by law, this Ordinance shall be effective on the day after final publication.

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Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis

Nays: Williams

Absent: None

The motion carried. The second reading of the ordinance was approved and the ordinance was adopted.

10. NEW BUSINESS

A. APPROVE THE PROCEDURE FOR APPOINTING THE SUPERVISOR

In a memo dated August 19, 2013, Clerk David Phillips explained that with the assistance of the Michigan Townships Association (MTA) and the Township's Attorney, Mr. James Fink, an outline of the procedure to appoint a new supervisor was assembled. Highlights of the procedure include, posting the acceptance of letters of interest, interview of potential candidates and the Board voting on the appointment. It is not necessary to interview all candidates who submit a letter of interest. However, the process for selecting who is interviewed must be completed in an open meeting. The current Supervisor cannot participate in the appointment process and must abstain. If a current member of the Board is a candidate, the law does not require them to abstain. The appointment commences on the close of the business day on September 30, 2013 and ends at noon on November 20, 2014.

It was moved by McKinney, seconded by Lewis, to approve the procedures outlined in Clerk Phillips' August 19, 2013 Memo for the Board to appoint a supervisor to serve until November 20, 2013.

The motion carried by a unanimous voice vote.

B. APPROVE NOTICES FOR ACCEPTING LETTER OF INTEREST FOR THE POSITION OF TOWNSHIP SUPERVISOR

Clerk Phillips provided the Board with two notices. One notice contained more information, is longer and is to be posted at the Township and on the Township's website. The second notice is shorter and is to be published in the Ypsilanti Courier. The Board is accepting letters of interest until 4:00 p.m. on Tuesday, September 10, 2013. The notice contains the required qualifications for the position and duties and responsibilities for the position.

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It was moved by McKinney, seconded by Lewis, for the Board to approve the notice of the Board accepting letters of interest for the position of Township Supervisor and to approve publication of the notice in the local newspaper.

The motion carried by a unanimous voice vote.

C. RESOLUTION 2013-19, FIRE DEPARTMENT , ROOF REPAIR

In a Request for Legislation dated August 19, 2013, Fire Chief James Roberts explained how the roof at Superior Township Fire Station No. 1 has not performed satisfactorily since shortly after construction was completed in 2004. The building contractor, Davenport Brothers Construction, was given numerous opportunities to repair the roof. However, their efforts failed and the roof has leaked almost continually since it was completed. Fire Chief Roberts explained that Roofing Technologies Associates, has inspected the roof several times and he recommends the Township hire them to complete a more thorough inspection, write the specifications for bids on the required repair work and to engage in quality control of the repairs by inspecting all of the work as it is being completed. Board members indicated support for the plan. They indicated the leaks are damaging the building and the roof needs to be fixed correctly. They supported the agreement with Roofing Technology Associates and to have the Township Attorney review the situation to see if the Township can recover any of the repair costs from Davenport Brothers Construction.

The following resolution was moved by moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF ENTERING INTO A CONTRACT WITH
ROOFING TECHNOLOGY ASSOCIATES, LTD. FOR SERVICES RELATED TO THE
REPAIR OF THE ROOF AT FIRE DEPARTMENT STATION ONE 7999 FORD ROAD
AND TO APPROVE TOWNSHIP STAFF TO SOLICIT BIDS FOR THE
RECOMMENDED ROOF REPAIRS**

RESOLUTION NUMBER: 2013-19

DATE: AUGUST 19, 2013

WHEREAS, The Superior Charter Township is a Michigan Charter Township: and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

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WHEREAS, The current roof on Station One located at 7999 Ford Road has a history of leaking and is in disrepair. Despite attempts made by the building contractor, the roof continues to leak and is in need of serious repair, and

WHEREAS, Township and Fire Department staff feel that in order to determine the scope of work and repair needed to fix the roof and stop the leaks a roofing expert is needed to inspect the roof, determine what repairs are needed and to write the bid specifications for work needed, and

WHEREAS, Roofing Technology Associates, LTD of Livonia, Michigan has been recommended to the Township by several reliable sources as such an expert, and

NOW THEREFORE BE IT RESOLVED, That the Superior Charter Township Board approves Superior Township to enter into a contractual agreement with Roofing Technology Associates, LTD. to provide inspection of the roof, recommendations for repair, preparation of a bid package and quality control monitoring services and the cost of providing these services will not exceed \$12,500.00 with the cost of this service is to be taken from line item No 207-000-393-010 Building Improvement Reserve.

NOW THEREFORE BE IT FUTHER RESOLVED, that upon obtaining the bid specifications from Roofing Technology Associates, LTD for the repair of the roof, that the Board authorizes Superior Township staff to solicit bids for completing the required work. Approving the awarding of the contract will require additional Board approval.

Ayes: Phillips, McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

D. RESOLUTION 2013-20, FIRE DEPARTMENT, AAA GRANT TRAFFIC CRASH EQUIPMENT

Fire Chief Roberts explained that Firefighter Wiggins wrote and submitted a grant application to the AAA Insurance Company for a cordless extrication tool, a vertical stabilization strut kit and stabilization cribbing for use in serious auto accidents. The extrication tool can be operated by one person and Superior Township will be the first department in the area to have such equipment. The grant is for \$14,000.00 and the Township's match will be \$4,001.20. Chief Roberts indicated there was a great amount of competition for the grant. He praised Firefighter Wiggins' work on the grant.

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The following resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR THE APPROVAL OF ACCEPTING A GRANT FOR \$14,000.00
FROM AAA INSURANCE FOR THE PURCHASE OF FIRE DEPARTMENT SAFETY
EXTRICATION EQUIPMENT**

RESOLUTION NUMBER: 2013-20

DATE: AUGUST 19, 2013

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

WHEREAS, Superior township Fire Department submitted a grant request to purchase safety equipment in the amount of \$18,001.20 to AAA Insurance; and

WHEREAS, AAA Insurance awarded Superior Township Fire Department \$14,000.00 toward the purchase of this equipment; and

WHEREAS, Superior Township Fire Department's matching cost will be \$4,001.20; and

NOW THEREFORE BE IT RESOLVED; That Superior Charter Township is allowed to accept the grant from AAA Insurance in the amount of \$14,000.00 and further, that the additional matching funds of \$4001.20 be taken from line item 206-336-980.050 Equipment under \$5,000.00.

The motion carried by unanimous voice vote.

E. SET PUBLIC HEARING FOR FY2014 BUDGET AND MILLAGE RATES

Supervisor McFarlane indicated that a public hearing is not required by law but he recommends scheduling one for September 16, 2013. He explained some of the highlights of the proposed budgets and millage rates.

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It was moved by McKinney, seconded by Williams, to set the public hearing on the FY2014 budgets and millage for the next regularly scheduled Board meeting of September 16, 2013.

The motion carried by a unanimous voice vote.

**F. PROPOSAL FOR ADVISORY SERVICES FOR THE MASTER PLAN
AMENDMENT**

Clerk Phillips explained that the Planning Commission and the Township Board has indicated support for reviewing the Master Plan for possible expansion of Planned Manufacturing (PM) in the area along the LeForge corridor. This area has factors (radio antennas, a gravel pit) that create difficulties for residential development. The proposal by the Township's planning consultants would also include evaluating the areas within the Township and preparing updated components of the master plan and the drafts and notices necessary to meet the State's requirement for the five-year review of the plan.

**AUTHORIZATION FOR ADDITIONAL SERVICES UNDER EXISTING
AGREEMENT FOR PROFESSIONAL PLANNING ADVISORY SERVICES**

To: **The Honorable William McFarlane, Supervisor**
Superior Charter Township
3040 N. Prospect Rd.
Ypsilanti, MI 48198

Project Name: **2013 Leforge Rd./Clark Rd. Corridor Study and Master Plan Amendments**

Planning Consultant: **Donald N. Pennington, Rodney C. Nanney, AICP**

We will assist the Planning Commission and Township Board with the following potential amendments to the Township's adopted Master Plan:

1. Evaluation of the Leforge Rd. and E. Clark Rd. corridor areas in the Township south of Geddes Road and west of N. Prospect Road to river, including:

- Evaluation of existing and historical land use patterns, and the suitability of land for various types of residential and non-residential development, including Technology Center land uses.
- Identification of opportunities and constraints to future development in this portion of the designated Urban Service Area.
- Evaluation of potential economic, environmental, and other impacts of various types of residential and non-residential development options on the area and Township as a whole.
- Consideration of potential land use conflicts and appropriate land uses and intensity of development in the vicinity of existing radio transmission towers north of E. Clark Road.
- Review of the existing supply of vacant residential lots and demand for development-ready residential land within the overall Urban Service Area.
- Review of Master Plan policies for land primarily in sections 20 and 29 that is the subject of MDEQ permit applications to discharge treated wastewater from private sewerage systems.

2. Limited evaluation and amendment of other elements of the Master Plan, as determined necessary by the Planning Commission.

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3. Preparation of a new "area plan" for the Leforge Rd. and E. Clark Rd. corridor, and corresponding changes to other plan sections and maps, as needed.
4. Preparation of an updated composite draft Master Plan, including all amendments, for Township review and distribution to surrounding jurisdictions and the county.
5. Preparation of a revised draft (if needed) of the proposed Superior Charter Township Master Plan for a public hearing, consideration, and adoption.
6. After adoption, preparation of the final adopted Superior Charter Township Master Plan, and all end products (paper copies and digital files) requested by the Clerk.

TOTAL FEE NOT TO EXCEED: \$9,250.00

Meetings, and additional revisions and map changes beyond those specified above, will be billed at our regular hourly rate. Costs for paper copies and digital files on CD-R will be billed as reimbursable expenses at cost. If a visioning workshop is determined necessary to generate additional public input or to address specific issues identified by the Township, we will provide a separate cost estimate for this work.

AUTHORIZED BY: SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

Signature Date

Name and Title
PLANNING CONSULTANT

Donald N. Pennington

Rodney C. Nanney, AICP

We are ready to begin work immediately upon authorization. Thank you.

It was moved by Caviston, seconded by Lewis, for the Board to approve the agreement with Planning Consultants Don Pennington and Rodney Nanney to provide professional planning services to the Township to review and amend the Master Plan at a cost not to exceed \$9,250.00.

Ayes: Phillips, McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

**G. DIXBORO FARMER'S MARKET TRANSIENT AMUSEMENT ENTERPRISE
APPLICATION AMENDMENT**

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The Board received a letter from Tom Freeman, President, Dixboro Farmer's Market, in which he requested to amend the Dixboro Farmer's Market application for a transient amusement enterprise so that approximately 25-30 classic and custom cars can be exhibited on one evening, Friday, September 20, 2013. The exhibit does not include the sales of any items, nor any cost. Board members expressed praise of the market and support for their exhibiting the cars.

It was moved by McKinney, seconded by Lewis, for the Board to accept the amended application for a transient enterprise for the Dixboro Farmer's Market to display 25-30 classic cars on September 20, 2013.

The motion carried by unanimous voice vote.

II. CHRISTIAN LOVE FELLOWSHIP TRANSIENT ENTERPRISE APPLICATION

Christian Love Fellowship provided a letter and an application to conduct an outdoor outreach event on August 25, 2013. Minister Sonja Neal was present and explained the event will be very similar to last year's event. It will include a worship service, music, food, amusements and the give-away of backpacks and school supplies. The event is free.

It was moved by McKinney, seconded by Caviston, for the Board to accept the application for a transient enterprise for the Christian Love Fellowship Church to conduct an outdoor outreach event on August 25, 2013.

The motion carried by unanimous voice vote.

I. WASHTENAW COUNTY PUBLIC WORKS WASTE DISPOSAL EVENT

Washtenaw County Public Health is conducting two County Clean-Up events, September 21, 2013 in Saline and October 26, 2013 at Eastern Michigan University's Rynearson Football Stadium. The event will provide county residents an opportunity to discard of hard to dispose of items such as scrap metal, freon appliances, tires, electronics and sharps. Superior Township has previously helped to pay for the service as it helps to reduce litter and dumping along the Township's roads.

It was moved by Caviston, seconded by Phillips, to approve the Township to pay \$2,000.00 to the Washtenaw County Public Health department to help pay for the two county clean-up events.

The motion carried by unanimous voice vote.

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J. BUDGET AMENDMENTS

It was moved by McKinney, seconded by Green, for the Board to approve the following budget amendments:

GENERAL FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
101-266-947-000	MASTER PLAN REVISIONS	\$ 5,000.00	INCREASE
101-410-801-010	PROJECT PLANNING /STAGE 1 ENG	DECREASE	\$ 1,500.00
101-410-801-012	STAGE 2 ENG REVIEW	DECREASE	\$ 1,500.00
101-101-702-000	BOARD SALARIES	DECREASE	\$ 1,000.00
101-101-702-050	SALARY RECEPTIONIST	DECREASE	\$ 4,429.00
101-101-716-050	HEALTH INSUR RECEPTIONIST	\$ 3,035.00	INCREASE
101-101-727-050	POSTAGE	\$ 2,000.00	INCREASE
101-101-801-000	PROFESSIONAL SERVICES GENL ADMIN	\$ 1,500.00	INCREASE
101-101-860-050	MILEAGE	DECREASE	\$ 1,000.00
101-101-930-000	REPAIR & MAINT GENL ADMIN	\$ 1,500.00	INCREASE
101-101-954-000	EQUIP RENTAL	DECREASE	\$ 3,736.00
101-101-958-000	MEMBERSHIPS & DUES	\$ 2,000.00	INCREASE
101-101-963-000	BANK FEES	\$ 500.00	INCREASE
101-101-980-000	EQUIP OVER \$5,000	\$ 8,725.00	INCREASE

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101-101-980-050	EQUIP UNDER \$5,000	DECREASE	\$ 5,000.00
101-191-703-000	CONTRACT SERV ELECTIONS	DECREASE	\$ 1,245.00
101-191-727-000	OFFICE SUPPLIES ELECTIONS	DECREASE	\$ 1,000.00
101-191-740-000	OPER SUPPLIES ELECTIONS	\$ 1,400.00	INCREASE
101-201-702-050	SALARY ACT/HR ASSISTANT	\$ 15,019.00	INCREASE
101-201-715-050	SOC SEC ACT/HR ASSISTANT	\$ 1,150.00	INCREASE
101-201-716-050	HEALTH INSUR ACT/HR ASSISTANT	\$ 6,532.00	INCREASE
101-201-716-051	ACT/HR ASSISTANT RETIRE HEALTH	\$ 1,013.00	INCREASE
101-201-717-000	ACCOUNTANT TAXB BENE	\$ 655.00	INCREASE
101-201-718-000	ACCOUNTANT PENSION	\$ 200.00	INCREASE
101-201-718-050	ACT/HR ASSISTANT PENSION	\$ 1,375.00	INCREASE
101-201-740-000	ACCOUNTANT OPER SUPPLIES	\$ 500.00	INCREASE
101-209-715-050	ASSIST ASSESSOR SALARY	\$ 3,000.00	DECREASE
101-209-717-000	SENIOR ASSESSOR TAXB BENEFITS	\$ 9,000.00	INCREASE
101-209-717-050	ASSISTANT ASSESSOR TAXB BENE	\$ 2,695.00	INCREASE
101-209-717-075	FIELD APPRASIER TAXB BEN	\$ 100.00	INCREASE
101-209-850-000	TELECOMMUNICATIONS ASSESSING	\$ 360.00	INCREASE
101-210-801-000	ATTORNEYS	DECREASE	\$ 5,000.00
101-210-801-050	ATTORNEYS OTHER	\$ 3,000.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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101-215-702-050	CLERK'S OFFICE ADMIN ASST SALARY	DECREASE	\$ 3,500.00
101-247-702-000	SALARIES BORD OF REVIEW	DECREASE	\$ 1,200.00
101-247-703	BOARD OF REVIE CONTRACT SERV	\$ 1,200.00	INCREASE
101-247-740-000	BOARD OF REVIEW OPER SUPPLIES	\$ 200.00	INCREASE
101-253-702-050	TREAS ASSISTANT SALARY	DECREASE	\$ 1,000.00
101-253-716-050	DEP TRES HEALTH INSUR	DECREASE	\$ 17,800.00
101-253-717-050	DEP TREAS TAXB BEN	\$ 2,500.00	INCREASE
101-258-717-000	TECH ADMIN TAXB BENE	\$ 153.00	INCREASE
101-258-740-000	COMPUTER SUPP SMALL EQUIP/SUPPLIES	DECREASE	\$ 5,000.00
101-258-801-000	COMPUTER SUPPORT PROF SERV	\$ 1,500.00	INCREASE
101-265-703-000	BLDG & GROUNDS CONTRACT SERV	\$ 2,000.00	INCREASE
101-265-930-000	BUILD & GROUNDS REPAIR & MAIT	\$ 5,000.00	INCREASE
101-265-976-000	BUILD & GROUNDS LAND/BLDG	\$ 56,900.00	INCREASE
101-278-702-000	SALARIES ORD ENFORCEMENT	\$ 548.00	INCREASE
101-266-947-003	SIDEWALK REPLACEMENT TWP PORTION	\$ 4,000.00	INCREASE
101-278-703-000	CONTRACT SERV ORD ENFORCEMENT	\$ 1,500.00	INCREASE
101-890-985-000	TAX CHARGEBACKS	DECREASE	\$ 7,000.00

**SUPERIOR CHARTER TOWNSHIP BOARD
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101-00-699-000	APPROP FROM RESERVES	INCREASE	\$ 26,927.00
101-965-965	TRANS TO RESERVES	DECREASE	\$ 57,923.00
	TOTAL OF DEBITS/CREDITS	\$ 145,760.00	\$145,760.00

LAW FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
266-310-963-000	BANK FEES	\$ 500.00	INCREASE
266-890-985-000	TAX CHARGEBACKS	DECREASE	\$ 8,000.00
266-000-660-000	FINES	INCREASE	\$ 20,000.00
266-000-403-000	PRIOR YEARS TAX REVENUE	INCREASE	\$ 1,241.00
266-000-664-050	INTEREST ON RESERVES	DECREASE	\$ 650.00
266-000-695-00	FALSE ALARM CHARGES	DECREASE	\$ 2,000.00
266-00-699-000	APPROP FROM FUND BALANCE	\$ 31,391.00	DECREASE
	TOTAL OF DEBITS/CREDITS	\$ 31,891.00	\$ 31,891.00

**SUPERIOR CHARTER TOWNSHIP BOARD
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FIRE FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
206-000-403-00	PRIOR YEAR TAXES	INCREASE	\$ 1,653.00
206-000-590-000	GRANTS	INCREASE	\$ 41,774.00
206-000-671-075	INSUR REIMBURSEMENTS	INCREASE	\$ 4,185.00
206-000-671.002	HEALTH INSUR ADMIN FEES		\$ 300.00
206-336-717-003	TAXB BEN LONGEVITY/EDUCATION	\$ 15,649.00	INCREASE
206-336-702-005	OVERTIME- MISC COVERAGE	\$ 13,000.00	INCREASE
206-336-702-004	OVERTIME CALL BACKS	\$ 4,500.00	INCREASE
203-336-702-010	ADDITIONAL HOURS FIRE MARSHALL	DECREASE	\$ 4,000.00
206-336-702-000	REG SALARIES	DECREASE	\$ 13,500.00
206-336-750-000	TURN OUT GEAR	\$ 3,800.00	INCREASE
206-336-801-000	PROF SERVICES	\$ 1,068.00	INCREASE
206-336-860-000	MILEAGE	DECREASE	\$ 2,000.00
206-336-930-000	REPAIR AND MAINT	\$ 65,000.00	INCREASE
206-336-963-000	BANK FEES	\$ 1,000.00	INCREASE
206-336-978-000	BLDG/LAND	\$ 8,459.00	INCREASE
206-336-980-00	EQUIPMENT	\$ 50,886.00	INCREASE
206-890-985-000	TAX CHARGEBACKS	DECREASE	\$ 13,000.00

**SUPERIOR CHARTER TOWNSHIP BOARD
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206-965-965-010	TRANS TO BLDG RESERVE	DECREASE	\$ 18,550.00
206-965-965-015	TRANS TO TRUCK RESERVE	DECREASE	\$ 64,400.00
	TOTAL OF DEBITS/CREDITS	\$ 163,362.00	\$163,362.00

BUDGET AMENDMENTS		AUGUST 19, 2013	
BUILDING FUND			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
249-000-699-025	APPROPRIATION FROM RESERVES	INCREASE	\$ 20,000.00
249-000-610-000	CHARGES FOR SERVICES	\$ 20,000.00	DECREASE
	TOTAL OF DEBITS & CREDITS	\$ 20,000.00	\$ 20,000.00

HYUNDAI FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
224-228-983-000	INTEREST	\$ 400.00	INCREASE
224-000-699-004	TRANSFER FROM SAVINGS	INCREASE	\$ 400.00

**SUPERIOR CHARTER TOWNSHIP BOARD
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	TOTAL OF DEBITS/CREDITS	\$ 400.00	\$ 400.00

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Lewis, that the bills be paid as submitted in the following amounts: General - \$ 3,540.00; Law- \$5,438.29; Building- \$1,440.00 for a total of \$10,418.29. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor

A RESOLUTION OF APPRECIATION TO BILL MCFARLANE FOR HIS DEDICATED SERVICE
TO THE CITIZENS OF WASHTENAW COUNTY AND SUPERIOR TOWNSHIP

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 4, 2013

WHEREAS, Washtenaw County recognizes Bill McFarlane for his 21 years of service as Superior Township Supervisor; and

WHEREAS, Bill McFarlane began his career in public service as part of the U.S. Armed Forces, from 1967-69, where he served in Viet Nam. During his Army career, he received many awards, including two purple hearts; and

WHEREAS, Bill McFarlane also served at the Washtenaw County Sheriff's Office, where he was a Sergeant and supervisor of the detective bureau. While working at the Sheriff's Office, he attended Eastern Michigan University and earned a bachelor degree; and

WHEREAS, Bill McFarlane served as trustee for Superior Township from 1984-88; and

WHEREAS, Bill McFarlane served as Superior Township Supervisor from 1992-2013. During his time as Supervisor, he served on the Washtenaw County Police Services Committee, WATS, and has been involved in other Township and community related organizations and committees; and

WHEREAS, Bill McFarlane is a lifelong resident of Superior Township where he resides and takes care of the original family farm; and

WHEREAS, Bill McFarlane has been a devoted husband to his wife, Sharon, for over 30 years, and a dedicated father to his two children.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby expresses its sincere appreciation to Bill McFarlane for his dedication and devotion in improving the lives of the citizens of Superior Township during his services as a Township Supervisor, and wishes him continued success in all his future endeavors.

Comm. Yousef Rabhi, Board Chair

Comm. Dan Smith

Comm. Kent Martinez-Kratz

Felicia Brabec, Ways & Means Chair

Comm. Alicia Ping

Comm. Rolland Sizemore, Jr.

Andy LaBarre, Working Session Chair

Comm. Conan Smith

Comm. Ronnie Peterson

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

A RESOLUTION OF APPRECIATION TO BILL MCFARLANE

FOR HIS SERVICE TO SUPERIOR TOWNSHIP

RESOLUTION NUMBER: 2013-21

DATE: SEPTEMBER 19, 2013

WHEREAS, Bill McFarlane served as a Superior Township Trustee from 1984-1988 and as Superior Township Supervisor from 1992 to 2013, and

WHEREAS, Bill McFarlane, during his tenure, has provided stewardship of the township that reflected deep caring and diligent concern for the welfare the township that he has lived in since boyhood, and

WHEREAS, Bill McFarlane governed Superior Township with the utmost professionalism, and

WHEREAS, Bill McFarlane demonstrated the highest degree of fiscal responsibility such that Superior Township has for over two decades, and continues to this day, to be a model of financial security, frugality, and responsible debt management, and

WHEREAS, Bill McFarlane has supervised the township from a proactive stance that protected the long-term quality of life for Township residents, and

WHEREAS, Bill McFarlane supervised his employees with respect, fairness, and a refreshing sense of humor and upbeat attitude, and

WHEREAS, Bill McFarlane has been a model of creative problem solving and compromise, and

WHEREAS, Bill McFarlane has exemplified punctuality and impeccable attendance, often starting work early and rarely missing a day of work or board meeting in twenty-one years of service, and

WHEREAS, Bill McFarlane has exemplified community service and epitomized leadership in his long tenure as Township Supervisor, and

NOW THEREFORE BE IT RESOLVED, that the citizens of Superior Township, the elected officials, and staff of Superior Township hereby express their deep appreciation and sincere gratitude for the dedication, hard work, and positive energy that Bill McFarlane has given to Superior Township for over twenty years and wish him the best of luck and happiness in his retirement.

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE THE DEDICATION OF THE
CHARTER TOWNSHIP OF SUPERIOR'S BOARD MEETING ROOM AS THE
WILLIAM A. McFARLANE BOARD MEETING ROOM

RESOLUTION NUMBER: 2013-26

DATE: SEPTEMBER 19, 2013

WHEREAS, Bill McFarlane served as a Superior Township Trustee from 1984-1988 and as Superior Township Supervisor from 1992 to 2013, and

WHEREAS, as the Township grew, in order to better serve the needs of the community more office space, conferences rooms and a more appropriate board meeting room was needed, and

WHEREAS, during Bill McFarlane's tenure as Supervisor he managed the Township's finances in such a fiscally responsible manner that the Township was able to accumulate sufficient funds to do a major renovation and expansion of the Township Hall, and

WHEREAS, under the leadership of Bill McFarlane as Supervisor, in 2001, the improvements to the office space and the addition of the Township board meeting room were completed by Phoenix Contractors, Inc. at a cost of \$877,238, which was \$33,962 less than the original contract price, and

WHEREAS, the Township was able to pay the entire \$877,328 from the General Fund Reserve, without incurring any debt, and

WHEREAS, the renovated and expanded Township Hall has faithfully served the community,

NOW THEREFORE BE IT RESOLVED, that due to these special accomplishments, the Superior Township Board of Trustees hereby dedicates this board meeting room as the William A. McFarlane Board Meeting Room, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Township's audit firm, Pfeffer, Hanniford and Palka, and Congressman John Dingell, have graciously donated a plaque, which was installed in the entryway of this board meeting room to commemorate this dedication.

KENNETH R. SCHWARTZ
2474 Hickman Road
Ann Arbor, MI 48105
Phone (734) 480-2060
kenschwartz123@yahoo.com

August 26, 2013

Mr. David Phillips, Superior Township Clerk
3040 North Prospect Road
Ypsilanti, MI 48198

Dear Clerk Phillips,

The purpose of this letter is to communicate my interest in the position of Superior Township Supervisor. As you know I moved into Superior Township in 1992. I have been an active member of the community with a strong interest in the affairs of Superior Township. Please distribute copies of this letter to members of the Board. I will be present at the September 16, 2013 meeting to respond to any questions.

I submit this letter foremost because I seek an opportunity to demonstrate my talent and experience to the residents of Superior Township and the Superior Township Board as a highly capable resident able to manage the office of Superior Township Supervisor.

I am an attorney in good standing with over twenty five years of experience in many areas of the law. I have extensive experience in municipal law and finance, land use and eminent domain. As a practitioner in public corporation law I have skill in drafting and adopting ordinances; drafting and implementing policies for the internal operations of townships, and prosecuting misdemeanors and civil infractions. I have experience with YCUA drafting mutually acceptable sewer service contracts including expansion of treatment capacity at the plant. With a diverse background in the law I am confident I can understand the many legal issues that arise in the Supervisor's office.

From 1997-2004 I was a Trustee for Superior Township. I worked with many current board members. During that time period I was a reliable Trustee, rarely absent and communicated with the Supervisor, Clerk and Treasurer on a regular basis. During my tenure I learned a great deal about Township law and policies. I am well versed in all aspects of township government including human resources, police and fire services, labor law and public franchises.

Among many projects I am especially proud were my efforts as part of a team assembled by this Board to challenge a draft permit for a private sewage treatment plant for Rock Construction Company in 2005. As a result, I am familiar with the facts and the law surrounding this poorly devised housing development not suitable for this community.

From 2007 to 2010 I served on the Washtenaw County Board of Commissioners. I assisted the Washtenaw County Public Safety and Justice Committee in planning, management and construction review for the new 14A-1 District Court and Washtenaw County Jail project. I served on the Police Services Steering Committee and am acquainted with the methodology of police service contracts in Washtenaw County. I am personally familiar with the many elected and appointed county officials that the Supervisor must interact daily.

In 2009 I represented the Washtenaw County Administrator to restructure the Washtenaw County Trial Court. Working with several bargaining units, across a broad spectrum of diverse interests reforms were implemented improving efficiency and production by the Court while reducing the financial burdens on the county general fund.

Since 1992 I have been directly and indirectly involved in the acquisition and perpetual preservation of land for public use and preserved private open space through the Southeast Michigan Land Conservancy, the Superior Land Conservancy, the Washtenaw County farmland preservation program, Superior Township and the Ann Arbor Greenbelt. I have learned to appreciate the delicate balance the rights of property owners with the desire of groups to preserve. As Supervisor it is necessary to balance the interests of land preservation with the costs to the township. Improper preservation burdens residents with the costs of unnecessary preservation.

Over the years I have chaired countless public hearings and informational meetings with governmental officials and citizens. Meetings that ranged from the ordinary and mundane to meetings where concerned citizens demanded to have their concerns addressed. I am confident in my abilities to work proactively with other governmental officials and residents in such settings.

I currently sit as Vice-Chair of the Washtenaw County Road Commission. As a Commissioner my responsibility is to assist in the preparation, management and oversight of the budget and develop and implement policies and operations for and governmental organization governing over 2,000 miles of public roads with 110 employees. The Washtenaw County Road Commission has recently been rated as one of the best Road Commissions in the State of Michigan.

As a Vietnam Era veteran I was appointed to and serve on the Washtenaw County Veteran Affairs Commission as its Vice-Chair. The Veterans Affairs Commission is the governing board that oversees and directs the policies of the Washtenaw County Department of Veteran Affairs. We are responsible for hiring the director and all employees, to establish departmental policies and procedures, and the ultimately for the conduct of the Department of Veterans Affairs. My role on the Commission is to lead the discussion and provide the rationale for granting or denying veteran relief funds to wartime veterans that petition our body for assistance. This Commission is an administrative agency which disburses public funds. This position requires good interpersonal skills as we must listen evaluate and decide every request.

I have been employed my whole life. During my under graduate studies at the University of Michigan in Ann Arbor I worked the midnight shift at Interstate Motor Freight in Ypsilanti. Upon graduating from the Thomas M. Cooley School of Law in 1985 I have maintained a successful solo practice in the City of Ypsilanti with individual and institutional clients.

From 1989 to 1995 I was appointed a Special Assistance Attorney General for the State of Michigan by Frank Kelley. My duties included state tax enforcement, investigations of tax fraud, delinquent tax collection and related civil litigation.

From 1992 to 1994 I was appointed the Chief Deputy County Treasurer for Washtenaw County. My duties included the execution of the county tax sale and tax settlements for the delinquent tax fund.

From 1995 through 2006 I represented the Charter Township of Augusta. My duties included tasks normally associated with general counsel. While serving in Augusta I emphasized facilitated settlements of normal conflicts while reserving the right to litigate when necessary. My overall approach and philosophy was to ensure the governing boards had all pertinent information on a topic in advance of a meeting while ensuring technical compliance with the requirements of state law.

I believe that I have the expertise, education and desire to be a competent and good Superior Township Supervisor. I look forward to serving the residents and the board of Superior Township if I shall be appointed.

Please present this letter of interest and resume to members of the Superior Township Board.

If you have any questions, please feel free to contact me.

Yours truly,



Ken Schwartz

Evert Van Raden

1753 Hamlet Drive , Ypsilanti, MI 48198
Home: (734) 482-0501 - Cell: (734) 604-2600 : evanraden@aol.com

September 09, 2013

David Phillips
Superior Township
3040 N. Prospect
Ypsilanti, MI 48198
(734) 482-6099
davidphillips@superior-twp.org

RE: Letter of Interest for Position of Township Supervisor

Dear David Phillips,

I'm contacting you in regards to the Township Supervisor position for Superior Township, published pursuant to the August 19, 2013 Board of Trustee's meeting notice. I am very interested in further particulars. Early in my career, I worked as an accountant in the Clerk's office for Hamburg Township.

I have successful management experience in both for-profit and non-profit organizations. In those roles, I met stakeholder expectations, entrusted to me, across a broad spectrum of interests from traditional stockholders, managers and employees to clients, vendors, auditors, government regulators and community neighbors.

I am able to act as chairperson for all township board meetings at which I am present, enforce all laws and township ordinances, prepare and administer the annual budget for all departments of the township, assume all duties and responsibilities as personnel director for all township employees, function as the chief assessor of the township and other duties and responsibilities rightly assigned pursuant to MCL 42.10.

William McFarland has served our township well. It will be an honor to carry the affairs of our homeland forward, to preserve and protect the many blessings our township affords' it's citizens.

It is my goal to be as good a steward of scarce resources and human capital as I am able. My resume with recent accomplishments, leadership experience and testimonials are attached.

Thank you for your time and consideration of my interest in the matter at hand.

Best Regards,



Evert Van Raden
(734) 482-0501 Home
(734) 604-2600 Cell
evanraden@aol.com

Evert Van Raden

1753 Hamlet Drive
Ypsilanti, MI 48198-3608

Home: (734) 482-0501
Cell: (734) 604-2600
Evanraden@aol.com

Summary

Dynamic finance professional with extensive background in all phases of accounting and financial management. Skilled at organizing complex projects, identifying critical paths to success, defining priorities and managing multiple assignments with tight deadlines.

Accomplishments

- Self-starting, goal oriented strategist whose confidence, perseverance and vision has resulted in several successful small business start up companies.
- Received certificate of service for "steadfast commitment to service excellence", 2007; nominee President's award of excellence for "commitment, leadership, and service", 2006.
- Demonstrated record of meeting high performance standards, including attention to schedules, deadlines, budgets, problem solving and work quality.
- Achieved consistent supplier satisfaction ratings pursuant to successfully negotiating long term supply agreements with such companies as Matteson-Ridolphi, Inc., TAG Chemical Corp. and others.
- Able to serve as an agent for others, and trusted to speak on their behalf such as spearheading a catastrophe response with subsequent successful insurance claim negotiations.
- Able to develop and implement new systems when necessary such as daily cash flow, sales commissions and customer credit granting policies, procedures and practices.
- Extensive experience and expertise in non-profit accounting and financial management resulting in balanced budgets of \$5M annually.
- Major strengths in planning, problem solving and communication resulting in exemplary ISO 9001:2001 and Federal OMB Circular A-122 audits.

Professional Background

- Treasurer / Chief Financial Officer** 04/2012 - Current
Computer Mechanics of America, Inc. Ypsilanti, MI
- Successfully devised, developed and negotiated business contracts and financial models with profitability and financial success in mind.
 - Prepared and directed preparation of financial statements, business activity reports, financial position forecasts, tax returns and reports required by regulatory agencies.
- Senior Accountant** 02/2006 - 11/2010
MidWest Financial Credit Union Ann Arbor, MI
- Prepared and directed preparation of financial statements, business activity reports, financial position forecasts, annual budgets, ALM, performance ratio, portfolio yield, variance analyses and reports required by regulatory agencies.
 - Collaborated extensively with auditors during preliminary and year-end audit processes.
 - Thoroughly reviewed financial statements and tax audits to correct any discrepancies.
 - Investigated, resolved discrepancies and reconciled daily, weekly and monthly mortgage, loan and credit card portfolios while under tight deadlines.
- Chief Financial Officer / Operations Manager** 06/2005 - 10/2005
Ann Arbor Chamber of Commerce, Inc. Ann Arbor, MI
- General overall management responsibility for the operation of the Chamber including Ann Arbor Council for Community Excellence, Inc.
 - Successfully supervised personnel performing internal operations of the Chamber such as Human Resources, Event Planning, Administrative functions and all Member benefit functions.
 - Applied principles of accounting to analyze all financial information and prepare financial reports.
- Treasurer / Vice President** 09/2004 - Current
Well-Being Institute, Inc. Ypsilanti, MI
- Prepared and maintained books of account and represented this non-profit's grant funded "Special Project of

National Significance" during annual Federal OMB Circular A-122 audits.

- Executed daily operations including preparation and delivery of cash flow forecasts, budgets, variance analyses, payrolls, payables and receivables, general ledger and closing entries and reporting of financial position.

Chief Financial Officer

12/2003 - 07/2005

HelpSource, Inc.

Ann Arbor, MI

- General financial management responsibility for a number of program units with full P&L, administration staffing, facility and technology oversight.
- Heavily involved in system consolidation, strategic planning, budgeting, long range financial forecasting.
- Supervised managers of Payroll, Payables and Receivable functions.

Vice President / Chief Financial Officer

10/1997 - 10/2002

Z Technologies Corporation

Redford, MI

- Formulated and administered the corporation's overall financial and accounting plans, policies and practices.
- Directed all financial and accounting practices including the preparation of fiscal records and financial reports.
- Supervised manufacturing plant operations, as well as administration and accounting departments.
- Installed new accounting software and trained staff in procedures to improve timeliness of financial reporting and provide support and documentation for ISO 9001:2002 requirements.
- Wrote and implemented comprehensive accounting and financial control policy and procedures.
- Negotiated dual sourced long term raw material supply agreements and multi year insurance policies.
- Instituted formal credit granting and collections policy and procedures. Policy included segregation of duties, and guidelines for credit scoring, limit setting and selection of appropriate delinquent account collection methodology.
- Set up training in procedures for customer credit checks, limit change requests, accounts receivable aging reviews and filing of security interest in relevant sales.

Education

Economics Major / Accounting Minor: University of Michigan

Ann Arbor, MI, USA

Physics Major / Mathematics and German Language Minors: Eastern Michigan University

Ypsilanti, MI, USA

Testimonials

"Your attention to detail and work on realistic budgets helped the agency reach a financial position that does NOT represent a series of crises!"

Jackie Stengel, Board of Directors, HelpSource, Inc.

June 30, 2005

"You have made a tremendous impact on how I do the financial part of my job. You make the "budget" process make sense for me."

Faith Bayshore, Program Manager, Families First of Lenawee County, HelpSource, Inc.

June 15, 2005

"I have never encountered a comptroller with Mr. Van Raden's combination of financial rigor, ease in working with small and midsized businesses, and his warmth of people skills ..."

Geoffrey A.D. Smereck, JD, CAC, President, Well-Being Institute, Inc.

May 13, 2005

"... Evert seems to be a cut above previous accounting staff."

Michael J. Swartz, CPA, Plante & Moran, LLP, HelpSource Audit Committee Member

July 22, 2004

"In a short period of time after his arrival, confidence was restored on payments and promises. I found I could trust whatever he told me."

Maynard Pittenger, Vice President, Matteson-Ridolphi Incorporated

January 5, 1998

"He was productive here the minute he walked in the door ..."

Martha A. Parrish, Hamburg Township Clerk,

February 27, 1992

To: The Superior Township Board,

I am interested in the assuming the duties of Township Supervisor upon the retirement of Bill McFarlane. As shown below, I have the skills and ability to perform the duties of Township Supervisor successfully, including experience in planning, management, and supervision.

I am a long-time township resident, having been born in the township. I am well aware of the different characters of the township; having been raised in the north end of the township, I am now living in the south end. I am familiar with the rural character of the township, and I know the roads and requirements of the parcels in those areas. I am also familiar with the needs and requirements of the urban services district, where I now reside, with the differences in suburban development, site condominiums, and the city water and sewer connections.

I am a veteran of the United States Air Force, having reached the rank of sergeant before mustering out. While in the service I served in Turkey, Colorado, and California.

I have a degree in electrical engineering from the University of Michigan. This gives me the skills to read and understand engineering drawings, specifications and technical documents, site plans, a decent knowledge of materials science, and the ability to think analytically.

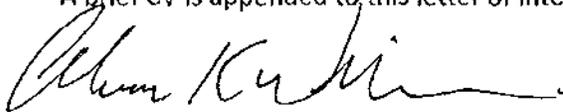
I have worked for almost 20 years as an automotive engineer at TRW, giving me a great deal of experience in the automotive industry. My work includes products for Ford, Chrysler, Toyota, and Hyundai. I've done extensive program planning, on short and long-term products. I regularly use the tools of program planning including gantt charts and budgetary analysis. In the past three years I have guided over 100 programs through an engineering test laboratory, assigning resources, keeping track of timing and status, and managing program conflicts. This includes directing eight technicians, assigning their duties and supervising their performance.

In the course of my work as an automotive engineer at TRW, I have received two patents and the Chairman's Award for technical innovation.

I have a masters degree in business administration from the University of Michigan. I chose this degree program for the knowledge of accounting, organizational behavior, economics, and business law it confers.

I have served in the elected position of Trustee of Superior Township for five years, having been selected by the citizens to represent them twice.

A brief CV is appended to this letter of interest, as well as four letters of recommendation.



Alexander K Williams

Community Involvement

- Superior Township Trustee: 2008 - Present
- Superior Township Board Liaison to the Superior Township Parks Commission
- Superior Township Liaison to the Washtenaw County Consortium of Solid Waste Management – Vice Chair

Education

- Systems Repair Technician – United States Air Force
- Bachelors of Science – Electrical Engineering, Computer Architecture – University of Michigan
- Masters of Business Administration – International Business – University of Michigan

Employment

- Farm Laborer for Fred Heidt in Superior Township
- United States Air Force – Seismological engineering
- Various jobs for Manpower (shrink-wrapping bricks, unloading shingles, etc.) while in college
- 1994 – Present – TRW Automotive. Began as a contract technician, moved to product engineering and designed interior dimming circuitry for Ford and Chrysler vehicles. Wrote specifications, submitted patents. Recently moved to electro-magnetic compatibility testing, largely involved in program management and program planning.

Member Organizations

- American Association for the Advancement of Science
- Michigan Townships Association
- Nature Conservancy
- Program Management Institute
- Huron Valley Humane Society

Attachments:

- A) Letter of recommendation from Township Citizen Marion Morris
- B) Letter of Recommendation from Township Citizen Martha Kern-Boprie
- C) Letter of Recommendation from County Employee Jeffry Krcmarik, Washtenaw County Environmental Program Supervisor
- D) Letter of Recommendation from TRW EMC Laboratory Manager Marvin Wolak, direct supervisor to Alex Williams

Mrs. Marion Morris
8264 Yaceland Rd.
Ypsilanti, Michigan
48198
September 2, 2013

To Whom it May Concern:

I am writing with regard to Mr. Alexander K. Williams, who I have had the pleasure of knowing for the past eight years, in both professional and social settings.

He always presents himself in a quiet, dignified manner during business meetings, listens carefully to all sides of an issue before giving his opinion on the matter.

It is apparent that he, before speaking, has carefully researched the issue at hand, therefore able to give a most intelligent response, always well prepared.

Socially, Alex is enjoyable to be with. He is friendly, smiles easily and mixes well with all around him.

I feel strongly that Alex Williams would serve our Township very well in the capacity of Supervisor.

Sincerely yours,
Marion Morris

September 4, 2013

Superior Township Board of Trustees
3040 N. Prospect Road
Ypsilanti MI 48198

Township Board Members:

I am writing in support of Trustee Alex Williams' candidacy for appointment to the position of Township Supervisor. I have had opportunity to observe and work with Alex through my role as a Township Park Commissioner. My comments are my own, and not offered on behalf of the Park Commission.

Trustee Williams serves as liaison between the Township Board and the Township Park Commission. He attends every meeting and provides thorough reports on the wide range of issues facing the Township Board and actions taken by the board. It is clear that he understands the many issues and challenges before the board, and articulates board positions and objectives well. He follows up on Park Commission requests to the township board, and provides us with helpful guidance when needed. He prepares himself by researching the many statutes and policies that govern and constrain township boards. Alex possesses a friendly personality that welcomes citizen contact.

I bring the perspective of a former full time township official, having served twelve years as Superior Township Treasurer. That service provided insight into the work facing the Township Supervisor, and the skill sets needed to serve Superior Township well in that capacity. Alex Williams will provide exemplary service to Superior Township as its next Supervisor, and I encourage you to appoint him to that position.

Sincerely,



Martha L. Kern-Boprie
Superior Township Park Commissioner
1659 Sheffield Drive
Ypsilanti MI 48198
(734) 483-3621
kernm@umich.edu

cc: Alex Williams

August 15, 2013

RE: Alex Williams

To Whom it May Concern,

Over the past several years I have had the support and pleasure to work with Alex Williams as a part of the Solid Waste Consortium of Washtenaw County. Alex has volunteered his assistance for our annual clean up days held annually near Rynearson Stadium for the past 4 years.

Alex has shown dedication in supporting the Washtenaw County Community and would represent his local community very well.

Sincerely,

Jeffrey M Krcmarik

Jeffrey M Krcmarik

Washtenaw County Environmental Program Supervisor

Re: Recommendation for Alex Williams

9 August 2013

Dear Sir or Madam,

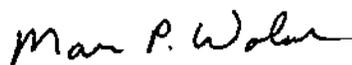
The purpose of the letter is to put forth a strong recommendation for Alex Williams. This is an easy task for me as he has demonstrated his ability to not only excel but to thrive in the very dynamic and challenging environment here at TRW. I have been in the field of engineering for the last 24 years, after having graduated from Michigan State University with a Master's degree in Electrical Engineering. In the course of my career, I have had the privilege to work for world class, leading edge organizations such as IBM, Marconi, and ADTRAN. I can say unequivocally, that Alex would be a valued leader in any of these organizations as he is now at TRW.

Alex joined my group in March of 2010, although his commitment to TRW reaches back in 1996. He is a Senior Engineer in the Electromagnetic Compatibility Validation Laboratory. The lab's function is to support global development of braking, safety and other automotive components for customers such as Chrysler, GM, Honda, Hyundai, and others. He routinely manages several programs through the lab's functions, working with other teams in TRW as well as with the customer to ensure validation expectations are met.

Alex is a well rounded individual. His strengths in the technical areas are evident by those he works with. Likewise, his strengths extend into the area of personnel and resource management. He is mentor for the junior members of the team and frequently performs as alternate to me in my management role. He is self motivated to drive efforts to optimize lab operations and activities and to lead others to do likewise. These efforts have provided time savings and quality improvements, contributing to the lab's success.

As already noted, I strongly recommend Alex. I am confident he would provide strong leadership as well as a depth of knowledge and understanding critical to the success of this position.

Sincerely,



Marvin Wolak

Engineering Supervisor – EMC
TRW Automotive
24175 Research Drive
Farmington Hills, MI 48335

Ph: (734)787-0550

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**SEPTEMBER 16, 2013
RESOLUTION NO. 2013-27**

**A RESOLUTION FOR THE SUPERIOR TOWNSHIP BOARD OF TRUSTEES
TO APPOINT A SUPERVISOR FOR
THE CHARTER TOWNSHIP OF SUPERIOR**

WHEREAS, on August 19, 2013, the Superior Township Board of Trustees accepted the letter of resignation from the current Supervisor, William McFarlane, with his last day being September 30, 2013, and

WHEREAS, according to State of Michigan law, the Township Board has 45 days from the day after the vacancy occurs to appoint a person to fill the vacancy, and

WHEREAS, according to State of Michigan law, the Township Board may appoint someone to fill the vacancy up to 30 days prior to the effective date of the resignation, and

WHEREAS, the Township has advertised, accepted letters of interest and conducted interviews for filling the vacancy, and

WHEREAS, the interviews provided a candidate, _____, who the Township Board believes has the education, experience and other qualifications that will enable him/her to perform the duties, tasks and responsibilities of the position of Supervisor of Superior Township in a satisfactory manner, and

NOW THEREFORE BE IT RESOLVED, the Charter Township of Superior Board of Trustees appoints _____ to the position of Supervisor of the Charter Township of Superior and this appointment will continue until noon on November 20, 2014, and

NOW THEREFORE BE IT FURTHER RESOLVED, that _____'s salary for serving as the Supervisor shall be \$73, 254.00 per year, prorated based upon their length of service during each year and will include the benefit package offered to all Superior Township full-time employees.

THE RESOLUTION WAS DECLARED ADOPTED.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on September 16, 2013.

David Phillips, Superior Charter Township Clerk

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
AUGUST 2013**

Category	Estimated Cost	Permit Fee	Number of Permits
BUSINESS/COMMERCIAL	<i>\$0.00</i>	<i>\$55.00</i>	<i>1</i>
Com/Multi-Family Renovations	<i>\$85,859.00</i>	<i>\$486.00</i>	<i>1</i>
Com-Other Building	<i>\$0.00</i>	<i>\$200.00</i>	<i>1</i>
Com-Other Non-Building	<i>\$0.00</i>	<i>\$866.00</i>	<i>2</i>
Com-Renovations	<i>\$0.00</i>	<i>\$486.00</i>	<i>1</i>
ELECTRIC PERMITS	<i>\$0.00</i>	<i>\$1,477.00</i>	<i>10</i>
MECHANICAL PERMIT	<i>\$0.00</i>	<i>\$1,445.00</i>	<i>13</i>
PLUMBING PERMITS	<i>\$0.00</i>	<i>\$280.00</i>	<i>4</i>
Res-Additions (Inc. Garages)	<i>\$434,058.00</i>	<i>\$1,953.00</i>	<i>2</i>
Res-Other Building	<i>\$77,420.00</i>	<i>\$938.00</i>	<i>7</i>
Res-Other Non-Building	<i>\$65,000.00</i>	<i>\$531.00</i>	<i>3</i>
Totals	<i>\$662,337.00</i>	<i>\$8,717.00</i>	<i>45</i>

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
YEAR TO DATE**

Category	Estimated Cost	Permit Fee	Number of Permits
BUSINESS/COMMERCIAL	\$0.00	\$55.00	1
Com/Multi-Family Renovations	\$85,859.00	\$486.00	1
Com-Other Building	\$0.00	\$200.00	2
Com-Other Non-Building	\$95,000.00	\$4,558.00	11
Com-Renovations	\$582,438.00	\$3,407.05	4
ELECTRIC PERMITS	\$0.00	\$14,525.00	76
Manufactured/Modular	\$0.00	\$100.00	1
MECHANICAL PERMIT	\$0.00	\$13,635.25	104
PLUMBING PERMITS	\$0.00	\$5,976.00	47
PRIVATE ROAD	\$0.00	\$0.00	1
REMODEL/REPAIRS	\$0.00	\$1,333.00	12
Res-Additions (Inc. Garages)	\$922,510.00	\$4,792.00	15
Res-New Building	\$2,937,325.00	\$15,709.00	8
Res-Other Building	\$93,469.00	\$3,643.00	35
Res-Other Non-Building	\$160,000.00	\$1,059.00	6
Res-Renovations	\$1,543,016.00	\$8,706.00	29
Totals	\$6,419,617.00	\$78,184.30	353

August 2013 Fire Department Responses

Structure Fires: 3

8/4/13 - 8894 MACARTHUR
PROPERTY VALUE: \$500,000.00
PROPERTY LOST: \$10.00
CONTENT VALUE: \$15,000.00
CONTENT LOST: \$100.00

8/7/13 - 9360 MACARTHUR
PROPERTY VALUE: \$500,000.00
PROPERTY LOST: \$0.00
CONTENT VALUE: \$20,000.00
CONTENT LOST: \$80.00

8/10/13 - 8570 BUCKINGHAM
PROPERTY VALUE: \$100,000.00
PROPERTY LOST: \$0.00
CONTENT VALUE: \$25,000.00
CONTENT LOST: \$5.00

Vehicle Fires: 0

Brush Fires: 1

Trash Fires: 2

Medical Emergencies: 61

Personal Injury Accidents: 5

8/6/13- PROSPECT AT GEDDES
8/16/13- M-14 AT DIXBORO
8/16/13- NAPIER SOUTH OF PLYMOUTH (PIN-IN)
8/23/13- M-14 AT JOY
8/28/13- M-14 AT FORD

Property Damage Accidents: 2

Residential Fire Alarm: 5

8/14/13- 1515 RIDGE RD #59
8/16/13- 5860 FOX HOLLOW CT
8/16/13- 2972 GALE RD
8/22/13- 7978 HALLIE DR
8/26/13- 9775 ANN ARBOR RD

Commercial Fire Alarm: 1

8/28/13- 10101 Plymouth Rd

St. Joseph Mercy Hospital Alarms: 2

Utility Emergency: 1

Public Service Request: 1

Good Intent: 7

Carbon Monoxide Alarms: 1

Mutual Aid: 8

All Other Incidents: 0

Total Alarms: 100

Burn Permits: 61

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
8/4/2013	BOX GIVEN	YTFD	2641 INTERNATIONAL DRIVE	2	STRUCTURE FIRE
8/4/2013	AMA RECEIVED	AATFD AND YTFD	8894 MACARTHUR	2	STRUCTURE FIRE
8/8/2013	BOX GIVEN	YTFD	2711 INTERNATIONAL DRIVE	1	STRUCTURE FIRE
8/10/2013	AMA RECEIVED	AATFD AND YTFD	8750 BUCKINGHAM	2	STRUCTURE FIRE
8/15/2013	BOX GIVEN	AAFD	2152 PAULINE	1	STRUCTURE FIRE
8/12/2013	AMA GIVEN	YTFD	2935 HOLMES	3	STRUCTURE FIRE
8/16/2013	AMA RECEIVED	AATFD	M-14 AT CURTIS	3	ROLLOVER
8/16/2013	MA RECIEVED	AATFD, CFD, PLYTFD	NAPIER S OF PLYMOUTH	3	ROLLOVER PIN-IN
8/26/2013	AMA GIVEN	AATFD	US 23 AT GEDDES	1	ROLLOVER PIN-IN
8/27/2013	MA GIVEN	SALEM	7280 DIXBORO	2	STRUCTURE FIRE
8/28/2013	MA RECIEVED	AATFD	M 14 AT FORD	1	MOTOR VEHICLE ACCIDENT
8/29/2013	AMA GIVEN	AATFD	US 23 AT PLYMOUTH	2	ROLLOVER

2013

TO: BILL MCFARLANE SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: AUGUST

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$50.00

ALARM LOCATIONS:

8/27/13- 5401 MCAULEY

8/28/13- 5401 MCAULEY

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: September 3, 2013

Ref: Fire Marshal Report for August 2013

8/1/2013

Worked on fire investigation report
Started fire marshal report for July 2013

8/4/2013

Responded to structure fire on MacArthur
Responded for station coverage structure fire Ypsilanti Township

8/5/2013

Worked on Arson fire investigation
Finished fire marshal report for July 2013

8/6/2013

Worked on fire investigation report

8/7/2013

Worked on fire investigation report

8/8/2013

Worked on fire investigation

8/12/2013

Researched information on Dry Hydrants

8/13/2013

Worked on fire investigation
Had meeting with Menard building and Chubb Group Insurance about fire suppression at 6900 Ford Road

8/14/13

Worked on fire investigation

8/15/2013

Finished fire investigation
Reviewed fire alarm test reports for Clark Group Home

8/19/2013

Reviewed old pre-plan information

Updated old fire code information

8/20/2013

Worked on updating pre-plan information

8/21/2013

Sent out inspection notices

8/22/2013

Worked on updating pre-planning information

8/26/2013

Worked on pre-planning information

8/27/2013

Fire alarm testing at Hyundai

8/28/2013

Responded to EMS call at Superior Woods

Investigated Dixboro Lane for clearance for fire trucks

8/29/2013

Researched photos of station one for Chief Roberts

Worked on pre-plan information

Total Inspections to date: 25

Total Fire Investigations to date: 13

Structure Fire Investigations: 11

Grass Fire Investigations: 0

Vehicle Fire investigations: 2

Total Hours for August 2013. 86.5 hrs.

Total Hour to Date: 701.5 hrs.

Respectfully Submitted:



Wayne Dickinson, Fire Marshal

Superior Township Fire Department

Cc. Dave Phillips, Clerk

Superior Township Ordinance Report
August to September 2013

Landscape Debris-Blight

Ordinance 165

Golfview Sub	overgrown grass, notice sent to owner, agreed to cut
8427 Berkshire	deteriorating roof – 30 day letter sent under Property Maintenance Ordinance, repaired
8435 Berkshire	deteriorating roof – 30 day letter sent under Property Maintenance Ordinance, pending
1732 Dover	Grass not cut after notice, cut by Township
9224 Panama	Grass not cut after notice, cut by Township
9170 Panama	Grass not cut after notice, cut by Township
8610 Deering	Grass not cut after notice, cut by Township
1605 Harvest	Grass not cut after notice, cut by Township
9224 Panama	Grass not cut after notice, cut by Township
1069 Stamford	Grass not cut after notice, cut by Township
1604 Harvest	Large pile of contaminated household materials removed at Township insistence
1655 Sheffield	building material waste left behind fence, owner removed materials per Township request
8830 Nottingham	house with hole in roof, falling gutters, fire damage condemned by Township Building Inspector
1806 Hamlet	junk at curb, removed by Township after no response
1666 Stephens	pile of household junk on back deck, partially removed after Township request, pending

Noise Complaints

8550 Ashton reports of loud profane speech during late hours reported to WCSO

Animals

8620 Kingston Barking dog 1st letter, no further complaints

2315 Harris complaint of improper horse manure dispersal, no manure found

1666 Stephens two sheep in yard of R4 district house. Removed per Township request

Vehicles

1751 Devon inoperable vehicle in drive citation filed, court date 9-6-13, car moved, dismissed

9075 Ascot inoperable vehicle in drive, violation issued

600 W Clark inoperable vehicle, no response, issued citation, moved, dismissed

Miles: 236

Time: 40.5

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSO

SUPERIOR TOWNSHIP PARK COMMISSION
Special Meeting
August 5, 2013

Adopted Minutes

- I. Call to Order
Vice-Chair Wilbanks called the meeting to order at 6:00 p.m.

- II. Roll Call
Park Commissioners present: Uva Wilbanks, Mirada Jenkins, Marion Morris, Terry Lee Lansing, Sandi Lopez

Park Commissioners absent: Jan Berry, Martha Kern-Boprie

Others present: Keith Lockie, Park Administrator; David Buterbaugh, Parks Maintenance Supervisor; Alex Williams, Board Trustee

- III. Flag Salute
Vice-Chair Wilbanks led those assembled in the Pledge of Allegiance to the flag.

- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the agenda with the addition of Communications Proof of Loss Claim Email, OHM Memo and New Business of Event Volunteering. The motion carried.

- V. Prior Meeting Minutes Approval
A. July 22, 2013
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the minutes of 07/22/13 with spelling correction. The motion carried.

- VI. Citizen Participation – none

- VII. Board Liaison Report – no report

- VIII. Parks Reports
A. Chair Report – no report

B. Administrator – Keith Lockie submitted a written report.

C. Board Meeting Attendees – no Board meeting since last meeting.

D. Park Steward – no report

E. Safety -- No accidents, but poison ivy is a problem.

- IX. Communications
A. Rick Mayernick Bridge Drawing
B. Brock & Associates Bridge Quote
C. Terrafirma Quotes
D. Proof of Loss Claim Email
E. OHM Bridge Memo With Recommendations

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the communications. The motion carried.

X. Old Business

A. Community Park Bridge Replacement

Commissioners discussed the various proposals for the Community Park Bridge replacement. If the TerraFirma Quote #3 is accepted, they will need to be contacted with OHM recommendations regarding post brackets and rail height.

The old bridge was dismantled the week of July 22, 2013, with signs posted, warning of the trail closure.

Our insurance company will pay, after our deductible, \$14,848.63, which includes \$1,839.01 for the dismantling of the old bridge.

Keith Lockie discussed the finances of the bridge replacement.

It was moved by Sandi Lopez and supported by Mirada Jenkins to accept the TerraFirma Quote #3, as presented, in the amount of \$12,493.00, with them meeting all AASHTO standards and all OHM recommendations in their August 5, 2013 memo, and not to exceed the insurance reimbursement amount of \$14,848.63.

M. Morris	Yes
T. Lansing	Yes
S. Lopez	Yes
M. Jenkins	Yes
U. Willbanks	Yes

The motion carried with 5 yes votes, 0 no votes, 2 absences

XI. New Business

A. Events Volunteering

The Commission discussed the possibility of the Department paying commissioners who volunteer for Parks' sponsored events a stipend. \$5.00 to \$20.00 per commissioner, per event was discussed. Commissioners present were in favor of discussing this during their 2014 Budget deliberations, this fall.

XII. Bills for Payment

It was moved by Marion Morris and supported by Terry Lee Lansing to pay the bills for a total of \$973.38. The motion carried.

XIII. Financial Statements - none

XIV. Pleas and Petitions – none

XV. Adjournment

It was moved by Terry Lee Lansing and supported by Sandi Lopez to adjourn the meeting at 6:38 pm. The motion carried.

Submitted by,
Marion Morris
Park Commissioner & Acting Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@washtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

September 10, 2013

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of August 2013. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of May which has already been forwarded to your billing department. Also included with this report is the Banked Hours Report. This report reflects individual personnel assigned to the collaboration having hours banked. It also reflects other personnel hired using banked hours to fill needed shifts.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Lt. Marlene Radzik
Sgt. Patrick Bell
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 971-9248 ♦ EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE AUGUST, 2013

ASSAULT & BATTERY /DOMESTIC / FA

8900 blk of Macarthur Blvd
9200 blk of Macarthur Blvd
Ford/Frairs Lake Rd area
1900 blk of Brian Ct
9100 blk of Macarthur Blvd
1700 blk of Knollwood Bnd
9200 blk of Macarthur Blvd
1800 blk of Hamlet Dr
9200 blk of Macarthur Blvd

BURGLARY

8700 blk of Macarthur Blvd
9000 blk of Macarthur Blvd
1400 blk of Stamford Rd
9400 blk of Macarthur Blvd
9300 blk of Macarthur Blvd
8800 blk of Macarthur Blvd
9300 blk of Macarthur Blvd
9200 blk of Macarthur Blvd
1900 blk of White Oak Ln

LARCENY

None

UDAA

None

*OTHER NOTABLE CALLS FOR THE MONTH

MDOP 3

FAMILY TROUBLE 13

DISORDERLY 0

SUSPICIOUS INCIDENTS 75

TRAFFIC CRASH 16

Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Date Range: 8/1/2013 - 8/31/2013

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
966 ADKINS JR, PAUL BLAKE		1													
1695 ARTS, JOSHUA A	7	1	9	6	2				1				2		
930 BALLARD, JOSEPH C	1		2												
1094 BALLOU, DOUGLAS R	24		66	25	18	4		1	2	3			29		
0 BELL, PATRICK GERALD	26		2	1	3	4245 1							2		
991 CAMPBELL, JOHN WILLIAM	1		1												
338 CARRIER, JACK WILLIAM LEE	13	5	33	3	5	2			1						
1810 CARTER, ANDREW N	9	9	27	26	11		2	3		2		6	3		
342 COGGINS, WILLIAM THOMAS	4		6	3	1								1		
1355 CRAIN, ERIN T	2		7												
1749 CRATSENBURG, JOHN A	1				1				1						
351 CROVA, JOSEPH MARIO	18	1	40	15	10	1						4	3	1	
2008 DYER, ALYSHIA M S	2		2	3											
1775 FARMER, HOLLY C	1		1	3											1
1165 FARST, LISA S		2													
1763 GEBAUER, JOEL J	14	3	29	12	13			3				1	14		
322 HARVEY JR, JEFFREY CRAIG	3		1	6	1										
586 HAUSE, KEVIN PATRICK	1		1	1								1			

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
744 HILOBUK, JEREMY MICHAEL	2		3												
1986 HOUK, RICHARD A	1		1	1	1										
353 HOWELL, BRIAN LEE	1		3	1					1						
1745 HUGHES, DONALD ROY	1			1											
1185 HUNT, CHARLES ALAN	9	6	21	20	6				1			1	3		
736 KOVACH, EDWARD LOUIS	2		2												
1786 KRINGS, NICHOLAS J		1													
1096 MCMULLEN, DOUGLAS RICHARD	1														
1803 MONTGOMERY, JOSEPH J	19	8	42	18	10			2	1	2	1	5			
1690 MORRISON, HEATHER M	1		5												
1360 REICH, DEAN A	18		38	23	3	5	1	2				1	45		
952 REX, BRIAN ANDREWS	19	6	41	14	12	3	1	2		1		2	13		1
1999 RICHARDSON, JEREMIAH J	2		1	13	1								5		
1137 RISHA, MATTHEW	1			1									1		
1050 ROSS, JEREMY DAVID	22		55	9	26	1			1			3	3		
1530 RUSH, HORACE E	15		44	7	24	3	4	7	1	8					
461 SCAFASCI, JOHN ALBERT	2		6												
1780 SMITH, JESSE N	1			1									1		
2027 SPIKE, JESS L	1		3												
267 STANTON, ROBERT DAVID	12		21	3	16	4			1				3		
1805 TEETS, CHAD M	2		2	1											
681 VALENTINE, HARRY	1	1	4												
1788 VANTUYL, MARK A	21	1	56	23	10	1			1			1	12		

Officer	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
468 WALLLEN, STEVEN HENRY	2		2	1	1										
1715 WEBB, BRIAN J	1		3	1									1		
1714 YEE, RAY MAND	1														
956 ZACHARIAH, DAWN MICHELLE	1														
Grand Total:	286	45				42.4	8	20	12	16	1	25	142	1	1
						75									



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

09/05/2013

Assistance Into Area: Superior Twp.

12:00 AM

8/1/2013 - 8/31/2013

Log #	Deputy ID / Name			
	Location: 9985 W AVONDALE CIR	Minutes: 10	Assignment Area: Dexter/Dexter Twp/Webster Twp	
Comments: disp: son gifting xbox out of the house address on ops comes to this residence Assist Into: Superior Twp.				
409757	351 CROVA, JOSEPH MARIO	Date/Time: 8/30/2013 12:00 AM	Type: Service Requests	
	Location: 8776 MACARTHUR	Minutes: 30	Assignment Area: Dexter/Dexter Twp/Webster Twp	
Comments: Disp: subject left caller does not need police assistance verbal advised. Assist Into: Superior Twp.				
409757	351 CROVA, JOSEPH MARIO	Date/Time: 8/30/2013 12:30 AM	Type: Service Requests	
	Location: 1660 SHEFFIELD	Minutes: 30	Assignment Area: Dexter/Dexter Twp/Webster Twp	
Comments: disp: secure no keys in door or car Assist Into: Superior Twp.				
409757	351 CROVA, JOSEPH MARIO	Date/Time: 8/30/2013 1:00 AM	Type: Service Requests	
	Location: 1515 RIDGE	Minutes: 30	Assignment Area: Dexter/Dexter Twp/Webster Twp	
Comments: disp: motorist assist flat tire changede Assist Into: Superior Twp.				
409779	1081 BUFFA, DANIEL P	Date/Time: 8/30/2013 1:30 AM	Type: Service Request Assist	
	Location: 4 LECERNE	Minutes: 30	Assignment Area: Ypsilanti Twp	
Comments: assist per sgt. egeler Assist Into: Superior Twp.				
409757	351 CROVA, JOSEPH MARIO	Date/Time: 8/30/2013 2:40 AM	Type: Property Check	
	Location:	Minutes: 20	Assignment Area: Dexter/Dexter Twp/Webster Twp	
Comments: lefurge park Assist Into: Superior Twp.				
409757	351 CROVA, JOSEPH MARIO	Date/Time: 8/30/2013 3:00 AM	Type: Property Check	
	Location:	Minutes: 20	Assignment Area: Dexter/Dexter Twp/Webster Twp	
Comments: spirtus sanctus Assist Into: Superior Twp.				

Total Minutes: 1,840 (30 hours 40 minutes)

Dexter/Dexter Twp/Webster Twp	7 trips totaling	230 minutes
Salem Twp	1 trip totaling	30 minutes
Scio	1 trip totaling	25 minutes
Ypsilanti Twp	30 trips totaling	1555 minutes
Total:	39 trips totaling	1840 minutes

410081 0 BELL, PATRICK GERALD

Date/Time: 8/31/13 12:00

Minutes: 480

Type: Special Detail

Location:

Area: U of M

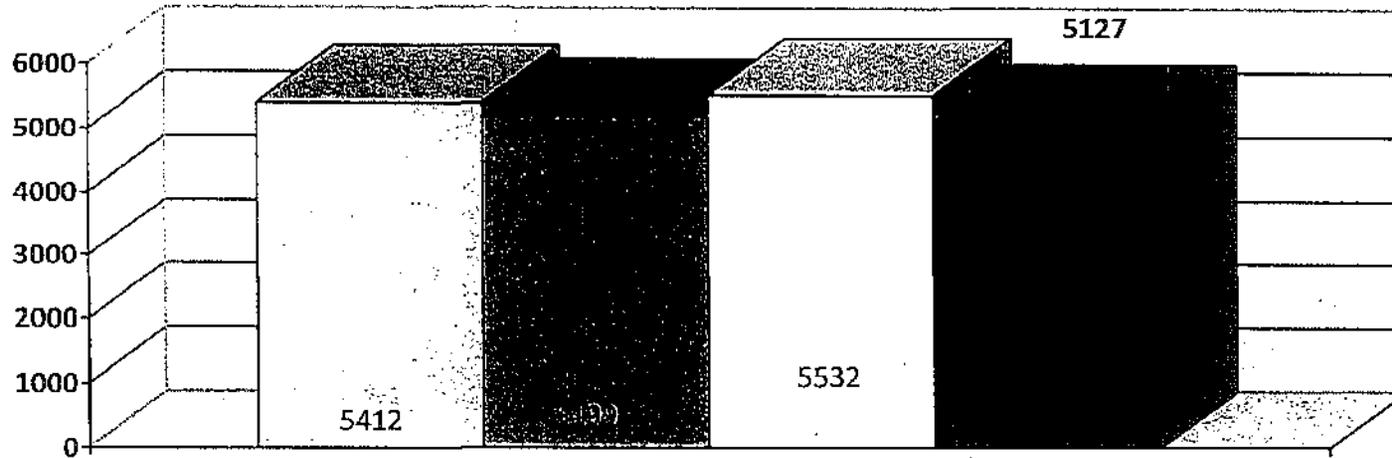
Comments: U of M Golf Course security

Total Minutes: 3574

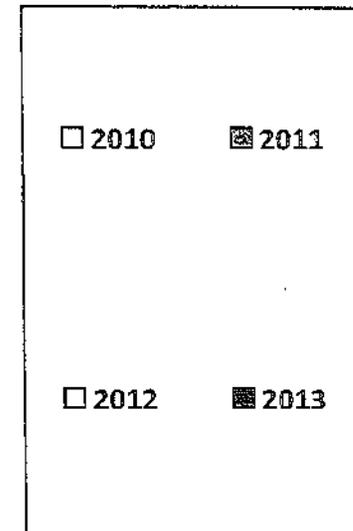
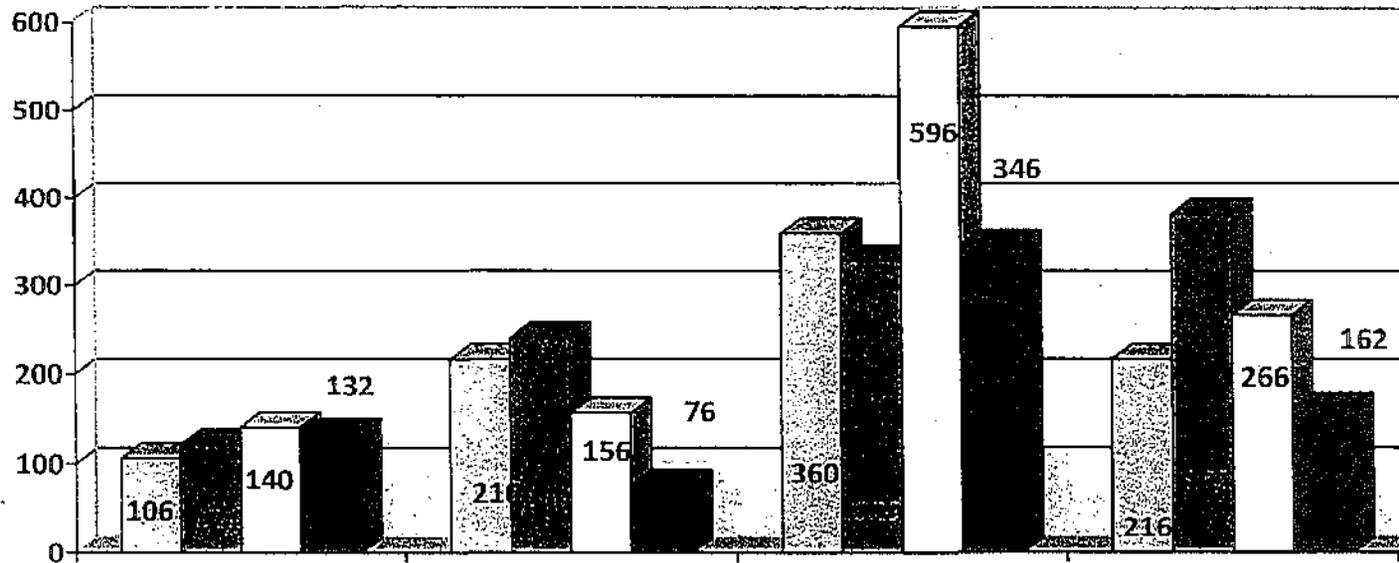
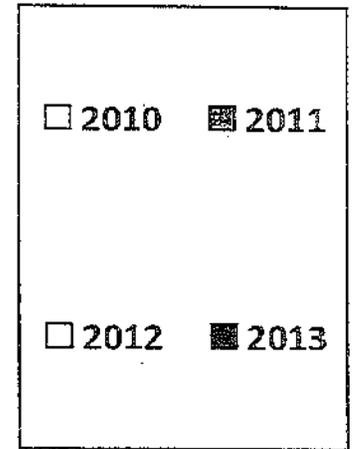
(59 hours 34 minutes)

Barton Hills:	2	trips totaling	40	minutes
Salem Twp.:	1	trips totaling	45	minutes
Scio Twp.:	3	trips totaling	220	minutes
U of M:	1	trips totaling	480	minutes
Ypsilanti Twp.:	44	trips totaling	2789	minutes

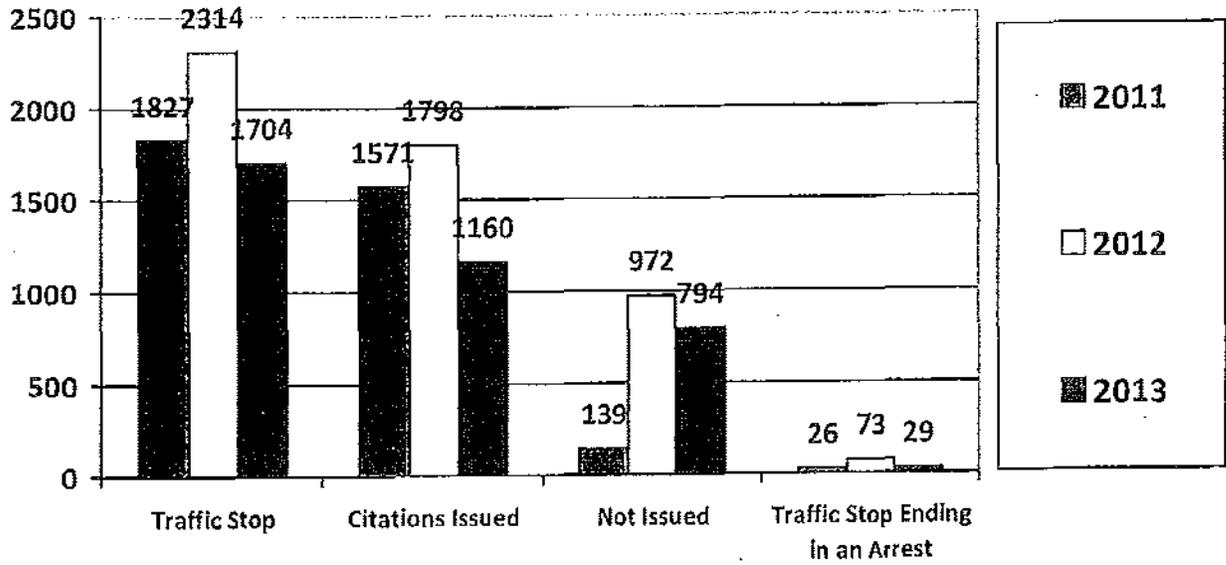
Superior Township Four Year Activity Report



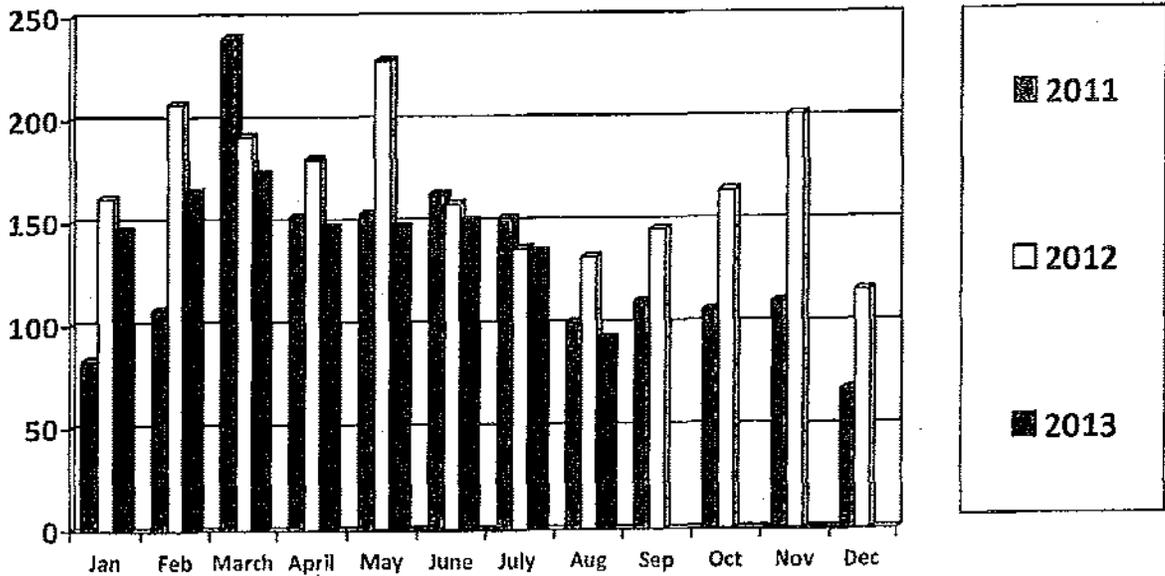
Total Incidents



Superior Twp



Citations by Month





MEMORANDUM

TO: Superior Township Board of Trustees
FROM: Utility Department
DATE: September 16, 2013
RE: Utility Department Report

- The water booster station at Clark and LeForge has been back in service, free flowing water for two months. The flow meter and piping are working fine. Pump tests are still pending and final paint will be completed soon.
- Maintenance personnel are working closely with the contractor, installing the roundabout at Geddes and Ridge Roads. The water main relocation has been completed as part of the project.
- Hyundai Technical Center has relocated some of their on-site water mains and added two new gate valves, as part of that project. Our personnel have done an initial walk-through to recognize any deficiencies in the project related to water and sewer.
- Maintenance discovered the Section 36 lift station generator out of service, during weekly lift station checks. Personnel, with assistance from Bridgeway Power, bypassed a sensor and got the generator back into service. A new part was ordered and installed a few days later.
- Water shut-off boxes for emergency shut-off needs were excavated and repaired at the following locations:
 1. 1647 Weeping Willow
 2. 9736 Ravenshire
 3. 9846 High Meadow
- A sanitary manhole frame with lid was hit and separated from the sanitary sewer manhole near 5485 E. Huron River Dr. Maintenance staff repaired the structure and reset the frame and lid.
- Midwest Maintenance was contracted to install a telescopic sanitary sewer manhole frame and lid at 1813 Hamlet. A sanitary sewer frame and lid had caused settlement under the driveway apron and the collapse of the concrete. The new telescopic lid will move with frost heave and keep this from happening in the future.
- Maintenance personnel excavated and installed an extension kit on a fire hydrant located at the Washtenaw Community College parking lot, near the St. Joseph hospital campus. This hydrant was brought to our attention by the fire marshal as needing to be adjusted.
- Our personnel responded to 8678 Heather Court and assisted a homeowner in finding the cause of low water pressure. A plugged in-line water filter was the culprit.

- Maintenance met with Jeff Pump at our Clark Road water booster station for training and valve adjustment to a newly installed pressure reducing valve. This complex valve is used to keep over-pressurization of the water system from occurring.
- Staff excavated, brought in topsoil and seeded an area in front of 1590 Sheffield. This repair was due to a water main break.
- Personnel repaired a leaking fire hydrant, located at Stratford Court and Nottingham Dr. This hydrant was reported to us by the fire department. It was spraying water from the hose connection when pressurized.
- Since our last report, we inspected approximately 300 sanitary sewer manholes and pipe sections as part of our ongoing Sanitary Sewer Maintenance Program.

Zoning Report

September 13, 2013

Meadows Pointe (The Meadows) – The Meadows was a 215 unit residential development proposed for the South side of Geddes Road (Cicirelli property). The project was abandon by developers and the 71.63 acres was ultimately sold to Mr. Dennis Wilkin and farming was continued on the property. In 2012, Mr. Wilkin submitted an application for a Farmland Agreement (PA116) to the State. The Township opposed this agreement however; the State ultimately approved the application. Mr. Wilkin recently met with Township officials and staff and indicated he had received an offer to purchase the property. Mr. Wilkin asked for the Township's support for his new request to the State for removal of this property from the PA116 program. A letter was provided by the Township to Mr. Wilkin supporting his current request for removal from the PA116 program.

Zoning Board of Appeals- The Zoning Board of appeals met on Tuesday, September 10th to consider three applications. The following action was taken:

3003 Frains Lake Road- Requested variance to front yard setback, floor area ratio, and ground floor coverage for addition and accessory structure.....application approved.

1717 Ridge Road- Requested variance to ground sign setback dimension....application approved.

1689 Prospect Road- Requested variance to front and side yard setback dimensions for an attached garage addition.....application approved.

5656 Plymouth-Ann Arbor Road- This 4.73 acre vacant parcel located near the intersection of Ford Road was recently divided into two separate parcels. The parcels are currently zoned Village Center (VC). The front yard setback requirements in this district are: minimum-25', maximum- 35'. An agent for the owner has recently contacted me to discuss the wetlands and their belief that the 35' maximum front yard setback would not allow for any development based on the location of the wetlands. I expect to receive an application to the Zoning Board of Appeals requesting a variance to the front yard maximum setback for this property.

Richard Mayernik, Building/Zoning Official



Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

General Fund #101

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Daily Operating	Comm Checking	-	\$	1,219,144.14	07/31/13 Liquid
Non Motor Trail Maintenance	CD	0.10	\$	30,051.47	12/20/13 Fully FDIC
Comerica Bank					
General Fund General Reserve	CD	0.15	\$	175,036.87	12/12/13 Fully FDIC
Reserve Accrued Absences	Comm Checking	-	\$	26,197.66	07/31/13 Liquid
Bank of Ann Arbor					
General Fund Regular Operating	CD	0.35	\$	250,502.78	12/12/13 \$250,000 FDIC
			\$	<u>1,700,932.92</u>	

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Legal Defend GMP #204

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
<i>J P Morgan Chase Bank</i>					
Legal Defend GMP	Comm Checking	-	\$ 172,743.09	07/31/13	Liquid
			<u>\$ 172,743.09</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. MCKinney

Fire Fund Operating #206

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
FirstMerit Bank					
Daily Operating	Comm Checking	-	\$ 965,291.70	07/31/13	Liquid
Operating Fund	Money Market	0.16	\$ 364,314.11	07/31/13	Liquid
Comerica Bank					
Fire Fund Operating	Comm Checking	-	\$ 203,543.92	07/31/13	Liquid
			<u>\$ 1,533,149.73</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Fire Reserve Fund #207

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
FirstMerit Bank					
Reserve Checking	Checking	-	\$ 175.00	07/31/13	Liquid
Fire General Reserve	Money Market	0.20	\$ 398,512.25	07/31/13	Liquid
Accrued Absence Reserve	Money Market	0.20	\$ 325,639.60	07/31/13	Liquid
J P Morgan Chase Bank					
Fire Bond Payment Reserve	Savings	0.20	\$ 110,625.01	07/31/13	Liquid
Fire Building Construction Reserve	Savings	0.20	\$ 379,235.54	07/31/13	Liquid
Comerica Bank					
Fire Truck Replacement Reserve	Comm Checking	-	\$ 381,110.92	07/31/13	Liquid
			<u>\$ 1,595,298.32</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Street Light Fund #219

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Street Light Fund	Comm Checking	-	\$ 41,592.64	07/31/13	Liquid
			<u>\$ 41,592.64</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Side Street Maintenance #220

<i>Financial Institution</i>	<i>Type of Account</i>			<i>Interest</i>	<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank						
Side Street Maintenance	Comm Checking	\$	19,196.98	-	07/31/13	Liquid
Oakbrook & Washington Square						
		<u>\$</u>	<u>19,196.98</u>			

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

**Healthcare
Insurance Account #223**

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
FirstMerit Bank					
Health Insurance Account	Public Funds Checking	-	\$ 21,261.24	07/31/13	Liquid
			<u>\$ 21,261.24</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. MCKinney

Hyundai SAD #224

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
FirstMerit Bank					
Hyundai Road SAD	Money Market	0.16	\$ 33,271.46	07/31/13	Liquid
Hyundai SAD Debt Retirement	CD	0.20	\$ 186,812.62	12/18/13	Fully FDIC
			<u>\$ 220,084.08</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. MCKinney

Building Fund #249

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Daily Operations	Comm Checking	-	\$ 50,596.60	07/31/13	Liquid
Accured Absences	CD	0.10	\$ 19,522.41	12/20/13	CD
Building Fund Reserve	Comm Checking	-	\$ 200,978.10	07/31/13	Liquid
			<u>\$ 271,097.11</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. MCKinney

Law Fund #266

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Law Fund Daily Operating	Comm Checking	-	\$ 531,971.73	07/31/13	Liquid
Law Fund Reserves	Comm Checking	-	\$ 251,379.98	07/31/13	Liquid
Comerica Bank					
Law Fund Reserves	Business Checking	-	\$ 332,406.33	07/31/13	Liquid
			<u>\$ 1,115,758.04</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Park Fund #508

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Daily Operations	Comm Checking	-	\$ 180,202.14	07/31/13	Liquid
Accrued Absences	CD	0.10	\$ 3,428.10	12/20/13	Fully FDIC
General Reserve	CD	0.10	\$ 47,255.17	12/20/13	Fully FDIC
Comerica Bank					
New Building & Land	Basic Business Checking	-	\$ 380,677.51	07/31/13	Liquid
Designated Reserve			<u>\$ 591,562.92</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Trust and Agency Fund # 701

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset /Term</i>	<i>Comment</i>
<i>J P Morgan Chase Bank</i>					
Escrows Account	Comm Checking	-	\$ 220,891.87	07/31/13	Liquid
			<u>\$ 220,891.87</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Payroll Account

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
FirstMerit Bank					
Payroll	Comm Checking	-	\$ 48,331.35	07/31/13	Liquid
			<u>\$ 48,331.35</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Tax Checking

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
2013 Tax Collection Fund	Comm Checking	-	\$ 553,550.58	07/31/13	Liquid
			<u>\$ 553,550.58</u>		

Treasurer's Investment Report as of July 31, 2013
Superior Township Treasurer, Brenda L. McKinney

Utility Department

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
Comerica Bank					
Operating & Maintenance	Money Market	-	\$ 961,201.29	07/31/13	Liquid
System Repair	Money Market	-	\$ 604,673.22	07/31/13	Liquid
Capital Reserve	Money Market	-	\$ 639,862.81	07/31/13	Liquid
Debt Service	Money Market	-	\$ 990,009.81	07/31/13	Liquid
JP Morgan Chase Bank					
Capital Reserve	Comm Checking	-	\$ 2,113,118.23	07/31/13	Liquid
Operating & Maintenance	Comm Checking	-	\$ 214,401.19	07/31/13	Liquid
			<u>\$ 5,523,266.55</u>		

M E M O R A N D U M

TO: William McFarlane, Township Supervisor
FROM: James D. Roberts, Fire Chief
DATE: August 23, 2013
SUBJECT: Retirement

I have been offered a position with another employer and after 48 years of service to the fire community, I have decided to accept the offer. Therefore, my last work day for Superior Township will be Friday September 27, 2013. When you hired me, I made you a promise that I would stay as long as you were at the helm. I will come close, just missing my promise to you by three days.

Thank you for your employment this past seven years. It has been a blast, and I have enjoyed working with your firefighters. They are among the very best anyone has to offer.

Here is to your continued good health and if I can be of service to you or the department, please do not hesitate to ask. Friendships like this are hard to leave and again, I thank you for every opportunity you have presented to me and no doubt, you are the very best boss I have ever had.

THANK YOU



**PARKS & RECREATION
INTEROFFICE MEMO**

DATE: September 26, 2013
TO: Board of Trustees
CC: Park Commissioners
FROM: Keith Lockie
RE: 2014 Proposed Park Budget

At the Park Commission August 26, 2013 meeting, the commissioners unanimously approved the 2014 Proposed Park Budget, as presented to the Board on August 19, 2013. The 2014 Budget's Total Revenue and Total Expenses are \$230,837 each.

MEMORANDUM

TO: Charter Township of Superior Board Members

CC: William McFarlane, Township Supervisor, Dave Phillips, Township Clerk, Brenda McKinney Township Treasurer

FROM: James D, Roberts, Fire Chief

DATE: August 22, 2013

SUBJECT: Grant Applications

With the retirement of William McFarlane one month away and his replacement coming on board, the following suggestion is offered.

Beginning immediately, a letter will be submitted to the board, describing any possible grant applications that our township may be interested in. The department will be requesting from the board, prior approval and guidance on how and if, they want us to proceed.

Obviously, the letter will contain all pertinent information as to what the grant involves, the amount of the grant and our share of the costs. Any and all suggestions are welcomed and thank you.



David M. Phillips, Clerk
davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734)482-6099 Fax: (734) 482-3842

MEMORANDUM

DATE: September 13, 2013
TO: Superior Township Board of Trustees
FROM: David M. Phillips, Township Clerk
RE: Attorney Fred Lucas September 13, 2013 Privileged Memo Regarding Autumn Woods

Attorney Fred Lucas indicated that he has no objections to the attorney-client privilege being removed from his attached memo so that it becomes a public document that can be released and discussed in public. I would recommend the Board adopt a motion to remove the attached attorney-client privilege to make it a public document.

REQUEST FOR LEGISLATION

September 12, 2013

TO: David Phillips, Superior Township Clerk
FROM: James D. Roberts, Fire Chief
SUBJECT: Assistance to Firefighters Grants Fiscal Year 2013

Background

Starting approximately the first week of October 2013, The Superior Township Fire Department will have the ability to apply for four FEMA AFG grants to purchase new much needed equipment for the fire department. The grants that the fire department will pursue are as follows and having different matching funds percentages.

FEMA AFG Vehicle Replacement Grant:

The FEMA AFG Vehicle replacement grant is a \$907,000 grant that is intended on replacing our current sub standard aerial ladder truck. As we all know the cost of an aerial ladder truck is quite significant, however, the much-needed apparatus is a crucial to the sustainment of the fire department and keeping our current ISO rating. This apparatus would allow the township to exercise fiscal responsibility while replacing this high dollar value truck. The township would be responsible for 5% of the total cost of the project or approximately \$45,350.

FEMA AFG Firefighter's Safety Grant:

The FEMA AFG Firefighter's Safety grant is a grant to purchase new life saving equipment in the amount of \$77,267. On a daily basis the fire department uses multiple amounts of equipment for monitoring different situations. With this being said these monitors are not only used for citizens safety but also to ensure the safety of the fire fighters. The grant will purchase 3 Thermal Imaging Cameras, 3 Four Gas Monitors, 4 Hydrogen cyanide Monitors, 4 CO/Pulse Oximeters and 4 Rapid Intervention Team Packs. The township would be responsible for 5% or \$3,864.

FEMA AFG PPE Grant:

The FEMA AFG PPE grant is the first of two Mutual Aid grants. This grant is in conjunction our Box Alarm System Fire Departments of Ann Arbor City, Ypsilanti City, Pittsfield Township, Ypsilanti Township and Superior Township. Amongst all these departments the same issue is through out all of them, the need to purchase turn out gear. The advantage of doing this with five fire departments is

the increased odds of award and the purchasing power of having to purchase 180 sets of turn out gear. The grant totals \$540,536. The township would be responsible for 10% of the Superior Township portion of the grant of \$34,570 equaling \$3,457.

FEMA AFG Fire Hose, Nozzle and Appliance Grant:

This FEMA AFG grant is in conjunction with Salem Township Fire Department. We will be applying for funding to replace much of the fire suppression equipment that we currently operate due to the age and non-compliance of the equipment. The total Superior Township portion of the project is \$109,409 with a township match of 10% or \$10,491.

Recommended Action

It is recommended that the Charter Township of Superior approve this request allowing the fire department to apply for the above-mentioned grants and that the possible funding be approved for possible purchase.

Attachments: None

Agenda Date: _____

Township Supervisor Approval _____



Request for Legislation

To: David Phillips, Superior Township Clerk
From: Rick Church
Date: September 16, 2013
Re: Generator Maintenance Agreement (Continued Coverage) for Utility Department and General Fund

Background

The Utility Department has back-up power supply equipment at various buildings and water/sewer pumping stations in the Township. There is also a back-up generator at Township Hall.

Utility Department Maintenance personnel perform preventative maintenance routines on the Utility Department equipment that include running the generators, doing visual inspections and verifying that the transfer switches are all operational. These routines are done on a weekly basis.

For all of the equipment, it is recommended that more extensive preventative maintenance routines be performed twice per year by a qualified service provider. This should include one on-site inspection and one on-site inspection with equipment oil changes.

In past years, we have used Bridgeway Power Generation to provide this service. They recently contacted us regarding allowing them to continue as our provider.

Utility Maintenance Supervisor, Rob Blanton, and I agree that Bridgeway Power has consistently provided us with good service. They are also very professional in their approach. Considering the critical operations of the buildings and equipment for which we have back-up power, a service provider in which we have a lot of confidence is extremely important.

Recommended Action

It is recommended that the Charter Township of Superior approve the attached Resolution allowing us to enter into an agreement with Bridgeway Power Generation to provide the service outlined above for all of the Utility Department and for one General Fund back-up power supply equipment. This would be at a cost of \$5,652.64 (a 2.4% increase over last year). Funds are available in our Operations and Maintenance fund.

/attachments (Proposal and Resolution)

Agenda Date: 09/16/13

Township Supervisor Approval: _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL FOR ENTERING INTO A PREVENTATIVE MAINTENANCE AGREEMENT WITH BRIDGEWAY POWER GENERATION FOR ONE GENERAL FUND AND ALL UTILITY DEPARTMENT GENERATORS.

RESOLUTION NUMBER: 2013-27

DATE: September 16, 2013

WHEREAS, the Superior Township Utility Department is a Michigan Charter Township, and

WHEREAS, the Superior Township Utility Department has the power, privilege and authority to maintain and operate a utility department providing water and sewer services for the water and sewer district of the Township, and

WHEREAS, the Utility Department recognizes the need to have a qualified company provide preventative maintenance services for all of the Utility Department generators and one General Fund generator in order to ensure that they are in good working condition, and

WHEREAS, the Department recommends Bridgeway Power Generation to provide the service for one year at a price of \$5,652.64;

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Utility Department is allowed to enter into a service agreement with Bridgeway Power Generation and that the cost of this agreement is to be taken from the Department Operation and Maintenance Fund.

OFFERED BY _____

SECONDED BY _____

YES _____ NO _____ ABSENT _____ VOTE

OFFICE OF
WILLIAM McFARLANE
SUPERVISOR

TOWNSHIP HALL
3040 NORTH PROSPECT STREET
COR. PROSPECT & CHERRY HILL RDS.
YPSILANTI, MICHIGAN 48198
TELEPHONE: (734) 482-6099
FAX: (734) 482-3842

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

September 10, 2013

TO: Superior Township Board of Trustees
FROM: William McFarlane, Supervisor 
RE: Appointment of Deputy Supervisor

I recommend that whoever is appointed to the position of Supervisor be hired as Deputy Supervisor until October 1, 2013 when the position becomes full time. I further recommend that the pay be \$15.00 per hour with no additional benefits. This transition may benefit the newly appointed person by acquainting him or her with the duties and tasks associated with the position.

**CHARTER TOWNSHIP OF SUPERIOR
BOARD OF TRUSTEE'S
A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:
2014 BUDGETS FOR ALL FUNDS**

**SEPTEMBER 16, 2013
RESOLUTION 2013-22**

WHEREAS: the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS: the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS: the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

NOW THEREFORE BE IT RESOLVED: that the Charter Township of Superior Board of Trustee's adopt the proposed budgets for the 2014 calendar year: the General Fund Budget by activity dated September 16, 2013, the Fire fund Budget dated September 16, 2013, the Fire Reserve Budget dated September 16, 2013, the Building Fund budget dated September 16, 2013, the Law Fund budget dated September 16, 2013, the Park Fund Budget dated September 4, 2013, the Utility Fund Budget dated August 13, 2013, The Streetlight Budget dated September 16, 2013, the Side Street Maintenance fund budget dated September 16, 2013, the Legal Defense Growth Management fund dated September 16, 2013, and the Hyundai Special Assessment Fund dated September 16, 2013.

**CHARTER TOWNSHIP OF SUPERIOR
BOARD OF TRUSTEE'S RESOLUTION**

SEPTEMBER 16, 2013

RESOLUTION 2013-23

A RESOLUTION ADOPTING GENERAL APPROPRIATION ACT MILLAGE RATES:

WHEREAS: the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS: the Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

WIHEREAS: the auditors suggested that millage rates for revenue should be by resolution, and

WIHEREAS: the projected revenues will be based on the taxable value of the parcels based on or after tax tribunal hearing results are submitted, and

THEREFORE BE IT RESOLVED: that the Charter Township of Superior Board of Trustee's adopts the millages on the attachment by Resolution as listed.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
GENERAL			
REG	\$ 539,796,793.00	0.4096	\$221,100.77
IFT	\$ 35,699,093.00	0.2048	\$ 7,311.17
FIRE	Voter Approved 2012-2014		
REG	\$ 539,796,793.00	3.0	\$ 1,619,390.38
IFT	\$ 35,699,093.00	1.5	\$ 53,548.64
LAW	Voter Approved 2012-2014		
REG	\$ 539,796,793.00	2.25	\$ 1,214,542.78
IFT	\$ 35,699,093.00	1.125	\$ 40,161.48
LEGAL DEFENSE	Voter Approved 2012-2014		
REG	\$ 539,796,793.00	0.125	\$ 67,474.60
IFT	\$ 35,699,093.00	0.0625	\$ 2,231.19

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
SEPTEMBER 16, 2013
RESOLUTION 2013-24**

**A RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES
OF SUPERIOR TOWNSHIP FOR THE 2014 BUDGET**

WHEREAS: the Superior Charter Township Board of Trustees approved the 2014 budgets for all funds on September 16, 2013; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time and part time Township employees and

WHEREAS: the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for all full-time and part-time non-union employees be two percent (2%) higher in 2014 than their compensation in 2013 as listed in the 2014 budget adopted by the Superior Charter Township Board of Trustees.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
SEPTEMBER 16, 2013
RESOLUTION 2013-25**

**A RESOLUTION AFFIRMING THE SALARIES OF FULL-TIME ELECTED
OFFICIALS AND TOWNSHIP TRUSTEES FOR THE 2014 BUDGET**

WHEREAS: the Superior Charter Township Board of Trustees approved the 2014 budgets for all funds on September 16, 2013; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Treasurer and Clerk be two percent (2%) higher in 2014 than their compensation in 2013 as listed in the 2014 budget adopted by the Superior Charter Township Board of Trustees.

BE IT FURTHER RESOLVED: that the compensation for the Board of Trustees to remain the same.

RELEASE AND SETTLEMENT AGREEMENT

This Release and Settlement Agreement (the "**Agreement**") is entered into as of September 10, 2013 (the "**Effective Date**") by and between **AUTUMN WOODS DEVELOPMENT, L.L.C.**, a Michigan limited liability company whose address is P.O. Box 489, Saline, Michigan 48176 ("**Owner/Developer**") and the **CHARTER TOWNSHIP OF SUPERIOR** whose address is 3040 North Prospect Road, Ypsilanti, Michigan 48198 (the "**Township**").

RECITALS

A. Owner/Developer and Township entered into a Development Agreement dated September 3, 2002 (the "**Development Agreement**") with respect to real property a portion of which has been developed as an attached residential condominium project known as Autumn Woods Condominium (the "**Condominium Project**").

B. The Development Agreement also covers certain land located in Superior Township, Washtenaw County, Michigan and described on **Exhibit A** that was originally included in the Condominium Project, and which was subsequently released from the Condominium Project (the "**Released Property**").

C. Owner/Developer and Township also entered into a Contract dated July 19, 2011 (the "**Water and Sewer Fee Contract**") pursuant to which Owner/Developer agreed to pay its share of the cost of providing water and sewer to Condominium Project and to install an eight foot (8') wide asphalt non-motorized trail along the Prospect Road frontage of the Condominium Project.

D. Owner/Developer has agreed to convey to Township, and Township has agreed to accept, Owner/Developer's right, title, and interest in and to the Released Property in full satisfaction of Owner/Developer's obligations to Township under the Development Agreement Water and Sewer Fee Contract, and to release Owner/Developer from all claims arising out of the same, all as set forth in this Agreement.

NOW THEREFORE, in consideration of the premises, Owner/Developer and Township hereby agree as follows:

1. **Conveyance of Title and Release.** Coincident with the execution of this Agreement, Owner/Developer shall convey to Township the Released Property upon the terms and conditions set forth in this Agreement. In consideration for the conveyance of the Released Property, Township hereby releases and forever discharges Owner/Developer from any and all obligations, actions, causes of actions, suits, claims, charges, complaints, contracts, agreements, promises, liabilities, controversies, damages, rights, demands, costs, losses, debts and expenses, including, without limitation, attorney's fees and costs actually incurred whatsoever, in law or in equity, known or unknown (the "**Claims**"), which Township has, owns, holds or may hereafter claim to have, own or hold against Owner/Developer arising out of or relating in any way to the Development Agreement, the Water and Sewer Fee Contract, or the Released Property (excepting only therefrom Owner/Developer's obligation to remove the Building H Slab in accordance with Section 5 of this Agreement).

2. **Title Evidence.** Owner/Developer has previously delivered to Township an informational title commitment for the Released Property prepared by _____, and Township has approved the same.

3. **Deed.** Coincident with the execution of this Agreement Owner/Developer shall deliver to Township a Quitclaim Deed in recordable form conveying to Township all of Owner/Developer's right, title, and interest in the Released Property.

4. **"As Is" Conveyance.** Township acknowledges that the Released Property is being conveyed to and accepted by Township in its present **AS-IS** condition, with all faults, and without any warranty whatsoever (express or implied), including (without limitation) any warranties or representations as to habitability, merchantability, fitness for a particular purpose, zoning, tax consequences, latent or patent, physical or environmental condition, utilities, operating history or projections, valuation, governmental approvals, the compliance of the Released Property with governmental laws, the truth accuracy or completeness of any documents or information provided to Township by Owner/Developer, or any other information provided by or on behalf of Owner/Developer to Township or any other matter regarding the Released Property. Township acknowledges that Township has not relied and will not rely on, and Owner/Developer is not liable for or bound by, any express or implied warranties, guaranties, statements, representations, or information, pertaining to the Released Property, or relating thereto, including (without limitation) the documents or information furnished by Owner/Developer or any real estate broker or agent representing Owner/Developer or purporting to represent Owner/Developer, to whomever made or given, directly or indirectly, orally or in writing.

5. **Removal of Building H Slab.** The parties acknowledge that there is an existing building slab (the "**Building H Slab**") on the Released Property. Within ninety (90) days after the date of this Agreement, Owner/Developer shall cause the removal of the Building H Slab from the Released Property. This paragraph shall survive the closing of the transaction contemplated by this Agreement.

6. **Real Estate Taxes.** *Ad valorem* real property taxes levied before the date of this Agreement will be paid by Owner/Developer, and Township will be responsible for any *ad valorem* real property taxes first billed on or after the date of this Agreement.

7. **Closing Costs.** Township shall pay all recording fees and any title insurance policy premiums associated with the conveyance of the Released Property. The parties shall each be solely responsible for the fees and disbursements of their respective counsel.

8. **Superseding Effect; No Admission of Liability or Breach.** If and only to the extent that anything set forth in this Agreement is inconsistent with the Development Agreement or Water and Sewer Fee Contract, this Agreement shall control. This Agreement is not to be construed as an admission of liability or breach on the part of any of the parties under the Development Agreement or the Water and Sewer Fee Contract, any liability or breach is expressly denied.

9. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and permitted assigns.

10. Governing Law. This Agreement is to be construed and enforced according to and governed by the Laws of the State of Michigan.

11. Counterparts. This Agreement may be executed in any number of counterparts and delivered electronically or by facsimile, and all such counterparts when considered together shall constitute one and the same instrument.

This Agreement is executed effective as of the Effective Date first written above.

AUTUMN WOODS DEVELOPMENT,
LLC, a Michigan limited liability company

By: _____

Harold J. Kloosterman

Its: Manager

CHARTER TOWNSHIP OF SUPERIOR

By: _____

Its: _____

338329_2

EXHIBIT A
LEGAL DESCRIPTION



AT&T Michigan
Susan Sampier
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

August 19, 2013

Ms. Kay Williams, Clerk
Superior Township
3040 N. Prospect St
Ypsilanti, MI 48198

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Ms. Williams,

This is a letter agreement which extends the existing METRO Act Permit issued by the Superior Township/Washtenaw County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on December 31, 2013. The extension is for a term to end on December 31, 2018.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Telecommunications, METRO Act/Right of Way, and AT&T 5 Year permit extension.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Susan Sampier via e-mail, ss4792@att.com or 248.456.0361.

Agreed to by and on behalf of the
Superior Township

**Michigan Bell Telephone Company d/b/a
AT&T** acknowledges receipt of this
Permit Extension granted by the municipality.

By: _____
Signature

By: _____
Susan Sampier

Its: _____

Its: METRO Act Administrator

Date: _____

Date: _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

TELECOMMUNICATIONS RIGHTS-OF-WAY RESOLUTION

At a regular meeting of the Township Board for the Charter Township of Superior held in the Township Hall, Washtenaw County, Michigan on the 17th day of March, 2003, at 7:30 p.m.

PRESENT: Members: McFarlane, Williams, McKinney, Caviston, Lewis, Phillips, Schwartz

ABSENT: None

The following preamble and resolution were offered by Member Schwartz, and supported by Member Caviston.

WHEREAS, the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of Public Acts of 2002 ("Metro Act") provides regulations governing the issuance of permits by Township ("Township") to telecommunication providers for their access to an ongoing use of the public rights-of-way within the Township; and

WHEREAS, telecommunication providers using or seeking to use the public rights-of-way within the Township for their telecommunication facilities are required by the Metro Act to obtain a permit from the Township and pay all required fees; and

WHEREAS, the Metro Act generally requires telecommunication providers to pay the Metropolitan Extension Telecommunications Rights-of-Way Oversight Authority ("Authority") an annual fee; and

WHEREAS, the annual fees collected by the Authority are to be distributed to cities, villages and townships with the Township receiving from the Authority its share as allocated under the Metro Act; and

WHEREAS, the Township must comply with the Metro Act in order to be eligible to receive its allocated share of the annual fees collected by the Authority.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The Township will comply with the Metro Act.
2. All permits issued by the Township to telecommunication providers for use of the public rights-of-way prior to November 1, 2002 are modified pursuant to the Metro Act to require such telecommunication providers to pay only those fees required under Section 8 of the Metro Act; reserving any rights the Township may have to fees due for the period ending October 31, 2002. If Section 8 is found to be invalid or unconstitutional this modification of fees is void from the date of the modification.
3. The Township shall not hold a cable television operator in default or seek any remedy for failure to satisfy an obligation, if any, to pay after November 1, 2002, a franchise fee or other similar fee on that portion of gross revenues from charges the cable operator received for cable

modem services provided through broadband internet transport access services while reserving any right the Township may have to such fees due for the period ending October 31, 2002.

4. The Township Clerk is directed to send a copy of this Resolution to all telecommunication providers, cable television operators providing cable modem services who are using the public rights-of-way within the Township and Mr. Robert Tuttle, Director, Metro Authority, 6545 Mercantile Way, Ste 14, Lansing, Michigan 48911.

5. All Resolutions or portions of Resolutions in conflict herewith are hereby repealed.

Roll Call Vote:

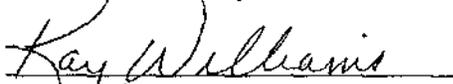
Ayes: McFarlane, Williams, McKinney, Caviston, Lewis, Phillips, Schwartz

Nays: None

Absent: None

Abstain: None

RESOLUTION DECLARED ADOPTED.



Kay Williams

Superior Charter Township Clerk

Dated: March 17, 2003

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at Superior Township Hall, Washtenaw County, Michigan on the 17th day of March, 2003, at 7:30 p.m., that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.



Kay Williams

Superior Charter Township Clerk

Dated: March 17, 2003

TO: SUPERIOR TOWNSHIP BOARD OF TRUSTEES
FROM: SUSAN MUMM
DATE: 9/16/13
RE: 2013 STREETLIGHT ASSESSMENT

I calculate the 2013 streetlight assessment to be \$89,351.83

I have attached a breakdown by sub-division and parcel.

SUPERIOR TOWNSHIP STREETLIGHT ASSESSMENT
 FISCAL YEAR 2013

SUB-DIVISION NAME	TOTAL 2013 ASSESSMENT	#OF PARCELS	ANNUAL ASSESSMENT PER PARCEL
BROOKSIDE PHASE 1	\$ 4,168.68	111	\$ 37.56
BROOKSIDE PHASE 2	\$ 2,277.01	130	\$ 17.52
GOLFVIEW (FORMERLY FAIRWAY GLENS)	\$ 1,835.75	64	\$ 28.68
OAKBROOK (Woodland Acres 5,6,7,9,10,11)	\$ 26,405.55	534	\$ 49.45
PANAMA (Woodland Acres #8)	\$ 4,168.63	58	\$ 71.87
Prospect Pointe East	\$ 3,041.14	127	\$ 23.95
PROSPECT WOODS/PARK	\$ 679.36	54	\$ 12.58
SUPERIOR TWP			
WASHTENAW AUTUMN	\$ 4,659.60	107	\$ 43.55
WASHINGTON SQUARE Woodland Acres 1,2,3,4)	\$ 26,982.68	337	\$ 80.07

SUB-DIVISION NAME	TOTAL 2011 ASSESSMENT	#OF PARCELS	ANNUAL ASSESSMENT PER PARCEL
BROMLEY 1	\$ 2,686.54	120	\$ 22.39
BROMLEY PHASE 2	\$ 2,637.58	146	\$ 18.07
BROOKSIDE PHASE 3	\$ 1,505.63	130	\$ 11.58
PROSPECT POINTE PHASE 1	\$ 4,632.11	108	\$ 42.89
Prospect Pointe Phase 2	\$ 3,671.57	91	\$ 40.35

TOTAL 2013 ASSESSMENT	
NOTE: SUPERIOR TWP SHARE IS SUBTRACTED FROM TOTAL	\$ 89,351.83

PREPARED BY SUSAN MUMM, TOWNSHIP ACCOUNTANT

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: SEPTEMBER 16, 2013

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL		
LEGAL DEFENSE		NONE TO SUBMIT
FIRE		NONE TO SUBMIT
LAW	\$	14,375.14
PARK		NONE TO SUBMIT
BUILDING		
UTILITIES	\$	7,079.50
GRAND TOTAL	\$	21,454.64

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

Superior Township Utility Department
Invoice Approval Report
As of September 16, 2013

Type	Date	Num	Memo	Due Date	Open Balance
Midwest Maintenance					
Bill	8/29/13	13-197	Repair driveway for San. Sewer - 1813 Hamlet	8/29/13	4,000.00
Total Midwest Maintenance					4,000.00
OHM Engineering Advisors					
Bill	8/7/13	142755	Geddes & Ridge Water Main - Inspection	9/17/13	1,939.50
Bill	8/7/13	142754	General Services	9/17/13	1,170.00
Total OHM Engineering Advisors					3,079.50
TOTAL					7,079.50

BILLS FOR PAYMENT

DATE: SEPTEMBER 16, 2013

GENERAL FUND

AMOUNT	TO WHOM	DESCRIPTION
--------	---------	-------------

\$ -	TOTAL	
------	-------	--

LEGAL DEFENSE FUND

AMOUNT	TO WHOM	DESCRIPTION
--------	---------	-------------

	NONE TO SUBMIT	
--	----------------	--

	TOTAL	
--	-------	--

FIRE FUND

AMOUNT	TO WHOM	DESCRIPTION
--------	---------	-------------

	NONE TO SUBMIT	
--	----------------	--

	TOTAL	
--	-------	--

LAW FUND

AMOUNT	TO WHOM	DESCRIPTION
--------	---------	-------------

\$ 2,728.00	WASH CO TREASURER	ADDITIONAL SHERIFF'S OVERTIME JUNE
\$ 11,647.14	WASH CO TREASURER	SHERIFF'S OVERTIME JULY

\$ 14,375.14	TOTAL	
--------------	-------	--

PARK FUND

AMOUNT	TO WHOM	DESCRIPTION
--------	---------	-------------

	NONE TO SUBMIT	
--	----------------	--

	TOTAL	
--	-------	--

BUILDING FUND

AMOUNT	TO WHOM	DESCRIPTION
--------	---------	-------------

\$ -	TOTAL	
------	-------	--

Record of Disbursements

Date: SEPTEMBER 16, 2013

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND CHECK REGISTER

AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
08/21/2013	GENL	34925	AL'S CLEANING SERVICE	CARL'S VACATION COVERAGE	\$ 468.00
08/22/2013	GENL	34926	MAA EDUCATION	TRAINING CLASSES PAULA	\$ 300.00
08/23/2013	GENL	34927	DAVID PHILLIPS	REIM FOR LIGHTBULBS	\$ 120.00
08/26/2013	GENL	34928	JOHN HUDSON	MILEAGE HUDSON 8/12--8/23	\$ 74.58
08/26/2013	GENL	34929	ABSOPURE WATER COMPANY	SPRING WATER AUGUST 2013	\$ 40.00
08/26/2013	GENL	34930	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE SEPT 2013	\$ 104.33
08/26/2013	GENL	34931	CITIZEN'S BANK HEALTH INSUR ACT	BCBS SEPTEMBER 2013	\$ 3,209.22
08/26/2013	GENL	34932	TERMINIX PROCESSING CENTER	AUGUST 2013 PEST CONTROL	\$ 73.00
08/26/2013	GENL	34933	CANON SOLUTIONS AMERICA	COPIES CHARGE IMIGISTICS JULY-AUG	\$ 171.83
08/26/2013	GENL	34934	MIDWESTERN CONSULTING	ENG RE SIDEWALK REPLACEMENT	\$ 4,170.10
08/27/2013	GENL	34935	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES AUG	\$ 34.00
08/27/2013	GENL	34936	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/29/13	\$ 22,295.63
08/27/2013	GENL	34937	NANCY MASON	REIM FOR SHREDDER WASTBASKET	\$ 17.00
08/28/2013	GENL	34938	ERNEST WIEGAND	DUMP USAGE REIMBURSEMENT	\$ 45.00
08/28/2013	GENL	34939	GREGORY STRYCHAR	DUMP USAGE REIMBURSEMENT	\$ 23.00
08/28/2013	GENL	34940	JEFFREY BECKER	DUMP USAGE REIMBURSEMENT	\$ 22.00
08/28/2013	GENL	34941	MILTON GIBSON	DUMP USAGE REIMBURSEMENT	\$ 17.00
08/28/2013	GENL	34942	SUPERIOR TWP PAYROLL FUND	HCSP AUGUST 2013	\$ 1,215.00
08/28/2013	GENL	34943	WILLIAM DIXON	DUMP USAGE REIMBURSEMENT	\$ 50.00
08/28/2013	GENL	34944	CHARLES SWANSON	ORD VIOLATION LAWN CUTTING	\$ 220.00
08/29/2013	GENL	34945	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT AUGUST 2013	\$ 935.71
08/30/2013	GENL	34946	DTE ENERGY	GENL/LAW SPLIT & OLD TWNSHP HALL GAS AUG	\$ 43.09
08/30/2013	GENL	34947	DTE ENERGY	GEN/LAW SPLIT OLD TWNSP HALL ELEC AUG	\$ 513.41
08/30/2013	GENL	34948	HERITAGE NEWSPAPERS	PUBLIC NOTICES	\$ 153.60
09/03/2013	GENL	34949	ANNA MCCASLIN	DUMP TICKET REIMBURSEMENT	\$ 23.00
09/03/2013	GENL	34950	STANDARD PRINTING	LETTERHEAD FOR TREASURY DEPT	\$ 82.00
09/03/2013	GENL	34951	SUPERIOR TWP PARK FUND	SEPTEMBER PARK TRANSFER	\$ 18,996.41
09/03/2013	GENL	34952	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK AUGUST 2013	\$ 1,617.60
09/03/2013	GENL	34953	SUPERIOR TWP PAYROLL FUND	MERS #2 AUGUST 2013	\$ 3,611.79
09/03/2013	GENL	34954	WASHTENAW COUNTY ROAD COMMISSION	2ND BILLING 2013	\$ 125,039.70

GENERAL FUND CHECK REGISTER
AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
09/03/2013	GENL	34955	RICOH USA INC	AUG RICOH MAIT CONTRACT	\$ 260.41
09/03/2013	GENL	34956	GBS INC.	MINUTE BOOKS	\$ 435.64
09/04/2013	GENL	34957	ERIK WEBER	DUMP USUAGE REIMBURSEMENT	\$ 20.00
09/04/2013	GENL	34958	GERALD COLANER	DUMP USUAGE REIMBURSEMENT	\$ 50.00
09/04/2013	GENL	34959	JEFFREY BECKER	DUMP USUAGE REIMBURSEMENT	\$ 22.00
09/04/2013	GENL	34960	JOEL BURRELL	DUMP USUAGE REIMBURSEMENT	\$ 22.00
09/04/2013	GENL	34961	VERIZON WIRELESS	HOT SPOT CHARGES AUGUST 2013	\$ 40.08
09/04/2013	GENL	34962	WEX BANK	AUGUST FUEL CHARGES	\$ 2.00
09/05/2013	GENL	34963	EDWIN SPENCER	DUMP USAGE REIMBURSEMENT	\$ 11.50
09/06/2013	GENL	34964	DAVID PHILLIPS	REIMBURSEMENT FOR RECORDING HYUNDAI DA	\$ 71.00
09/06/2013	GENL	34965	HERITAGE NEWSPAPERS	PUBLIC NOTICES	\$ 185.60
09/06/2013	GENL	34966	LORENZO HOSKINS	DUMP USUAGE REIMBURSEMENT	\$ 5.75
09/06/2013	GENL	34967	OFFSITE LLC	SHREDDING OF RECORDS	\$ 75.75
09/06/2013	GENL	34968	PAMELA BECKER	DUMP USUAGE REIMBURSEMENT	\$ 44.00
09/09/2013	GENL	34969	ABSOPURE WATER COMPANY	COOLER RENTAL AUGUST 2013	\$ 24.00
09/10/2013	GENL	34970	JOHN HUDSON	MILEAGE ORDINANCE OFFICER 8/26-9/6	\$ 81.36
09/10/2013	GENL	34971	CHARTER TOWNSHIP OF YPSILANTI	DISPOSAL OF WASTE AT COMPOST SITE	\$ 154.00
09/10/2013	GENL	34972	ROBERT BUTLER	REMOVE GARBAGE FROM 1806 HAMLET	\$ 44.00
09/10/2013	GENL	34973	ROBERT BUTLER	REIMBURSEMENT FOR DUMP USAGE	\$ 34.50
09/10/2013	GENL	34974	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/13 PAYROLL	\$ 24,095.05
09/10/2013	GENL	34975	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/13 PAYROLL UTILITY	\$ 20,155.32
09/11/2013	GENL	34976	COMCAST	INTERNET SERVICES AUGUST 2013	\$ 73.90
09/11/2013	GENL	34977	FINK & VALVO PLLC	GENERAL FUND MATTERS	\$ 612.50
09/11/2013	GENL	34978	FINK & VALVO PLLC	LEGAL SERVICES FOR ORDINANCE VIOLATIONS	\$ 332.50
09/11/2013	GENL	34979	SUSAN MUMM	MILEAGE SUSAN 7/1--9/11	\$ 58.05
09/11/2013	GENL	34980	AUTOMATED RESOURCE MANAGEMENT	PAYROLL PREP AUG	\$ 178.15

GENL TOTALS:

Total of 56 Checks:	\$ 230,775.06
Less 0 Void Checks:	\$ -
Total of 56 Disbursements:	\$ 230,775.06

FIRE FUND CHECK REGISTER
AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
08/26/2013	FIRE	21201	ABBNEY DOOR	CORD REEL REPAIR TO OVERHEAD DOOR	\$ 220.00
08/26/2013	FIRE	21202	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE SEPT 2013 FIRE RETIREES	\$ 21.00
08/26/2013	FIRE	21203	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE SEPT 2013	\$ 152.00
08/26/2013	FIRE	21204	CITIZEN'S BANK HEALTH INSUR ACT	BCBS SEPTEMBER 2013	\$ 6,654.50
08/26/2013	FIRE	21205	CITIZEN'S BANK HEALTH INSUR ACT	BCBS SEPTEMBER 2013 RETIREES	\$ 1,203.47
08/26/2013	FIRE	21206	CORRIGAN OIL COMPANY	DIESEL FUEL FOR APPARATUS	\$ 664.13
08/26/2013	FIRE	21207	JAMES ROBERTS	MILEAGE JUNE 1 - AUG 21 2013	\$ 194.25
08/26/2013	FIRE	21208	JAMES ROBERTS	MILEAGE APRIL 11 THRU MAY 28 2013	\$ 188.45
08/26/2013	FIRE	21209	JAMES ROBERTS	MILEAGE JAN 18 THRU APRIL 10 2013	\$ 173.71
08/26/2013	FIRE	21210	POWERBRITE OF MICHIGAN, INC.	ORANGE PLUS DETERGENT	\$ 55.98
08/26/2013	FIRE	21211	RICOH USA INC.	COPY MACHINE LEASE JULY 2013	\$ 182.93
08/27/2013	FIRE	21212	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES AUG	\$ 48.00
08/27/2013	FIRE	21213	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/29/13	\$ 27,728.91
08/28/2013	FIRE	21214	AUTO VALUE YPSILANTI	STATION SUPPLIES STATION #1	\$ 115.19
08/28/2013	FIRE	21215	DTE ENERGY	GAS SERVICE STATION #1 AUGUST	\$ 57.60
08/28/2013	FIRE	21216	DTE ENERGY	ELECTRICAL SERVICE STATION #1 AUGUST	\$ 718.85
08/28/2013	FIRE	21217	DTE ENERGY	GAS/ELECTRIC SERVICE STATION #2 AUGUST	\$ 412.57
08/28/2013	FIRE	21218	ELITE TRAUMA CLEAN-UP	DISPOSAL OF MEDICAL WASTE	\$ 35.00
08/28/2013	FIRE	21219	EMERGENT HEALTH PARTNERS	REPLACEMENT OF TWO PAGERS	\$ 90.00
08/28/2013	FIRE	21220	HOME DEPOT CREDIT SERVICES	DRYER REPAIR/CLEANING SUPPLIES	\$ 823.61
08/28/2013	FIRE	21221	JAMES ROBERTS	REIMBURSEMENT FOR CLOTHING	\$ 243.54
08/28/2013	FIRE	21222	PAETEC	TELEPHONES STATION #2 JULY	\$ 70.88
08/28/2013	FIRE	21223	SUPERIOR TWP PAYROLL FUND	MERS #1 AUGUST 2013	\$ 7,921.47
08/28/2013	FIRE	21224	SUPERIOR TWP PAYROLL FUND	H CSP AUGUST 2013	\$ 1,215.00
08/30/2013	FIRE	21225	MASIMO AMERICAS, INC.	REPAIRS TO EMS EQUIPMENT	\$ 238.50
08/30/2013	FIRE	21226	NEXTEL	OFFICER CELL PHONES AUGUST 2013	\$ 250.64
08/30/2013	FIRE	21227	PAETEC	TELEPHONES STATION #1 AUGUST	\$ 127.25
08/30/2013	FIRE	21228	START RESCUE	TRAINING PROGRAM JUDSON/PRITULA	\$ 760.00

FIRE FUND CHECK REGISTER
AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
09/03/2013	FIRE	21229	COMCAST	INTERNET SERVICES SEPT 2013	\$ 166.54
09/03/2013	FIRE	21230	SUPERIOR TWP GENERAL FUND	SEPTEMBER 2013 ACCOUNTING FEES	\$ 833.33
09/03/2013	FIRE	21231	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK AUGUST 2013	\$ 765.94
09/06/2013	FIRE	21232	ANNARBOR.COM	3 MONTH SUBSCRIPTION STATION #2	\$ 32.85
09/06/2013	FIRE	21233	ANNARBOR.COM	3 MONTH SUBSCRIPTION STATION #1	\$ 32.85
09/06/2013	FIRE	21234	APOLLO FIRE EQUIPMENT	GLASS MASTER CUTTING TOOLS	\$ 578.78
09/06/2013	FIRE	21235	BATTERIES PLUS - 389	BATTERY PAC ASSEMBLIES	\$ 239.70
09/06/2013	FIRE	21236	EMERGENT HEALTH PARTNERS	DISPATCHING SERVICES SEPTEMBER 2013	\$ 1,498.30
09/06/2013	FIRE	21237	FIREHOUSE MAGAZINE	ONE YEAR SUBSCRIPTION	\$ 29.95
09/06/2013	FIRE	21238	LATVALA BROS. INC.	FABRICATION OF TIE-DOWNS FOR ATV	\$ 440.00
09/06/2013	FIRE	21239	WEST SHORE FIRE	KEVLAR HEADNET FOR SCBA MASKS	\$ 492.96
09/06/2013	FIRE	21240	CORRIGAN OIL COMPANY	DIESEL FUEL FOR APPARATUS	\$ 855.74
09/09/2013	FIRE	21241	AMERICAN AQUA, INC.	SALT FOR WATER SOFTNER AUGUST	\$ 37.70
09/09/2013	FIRE	21242	WITMER PUBLIC SAFETY GROUP, INC.	PLASTIC HELMETS & HOODS FOR SWIFT WATER	\$ 277.93
09/10/2013	FIRE	21243	APOLLO FIRE EQUIPMENT	TELECRIBBING ENGINE KIT AND BRACKETS	\$ 4,248.13
09/10/2013	FIRE	21244	AUTO VALUE YPSILANTI	OL CHAGE SUPPLIES FOR FLEET	\$ 1,013.28
09/10/2013	FIRE	21245	EMERGENT HEALTH PARTNERS	PAGER RENTAL AUGUST 2013	\$ 17.85
09/10/2013	FIRE	21246	GABBYS BP	GASOLINE FOR SMALL ENGINES	\$ 48.00
09/10/2013	FIRE	21247	RICOH USA INC.	5/17/2013 TO 8/16/2013 COPIES	\$ 184.11
09/10/2013	FIRE	21248	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$ 334.88
09/10/2013	FIRE	21249	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/13 PAYROLL	\$ 27,065.41
09/11/2013	FIRE	21250	DIVE RESCUE INTERNATIONAL, INC.	SWIFT WATER RESCUE TRAINING BACH & KUJAW	\$ 800.00
09/11/2013	FIRE	21251	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/13 PAYROLL ADDL MONEY	\$ 3,071.16
09/11/2013	FIRE	21252	FINK & VALVO PLLC	PROF LEGAL FEES #1	\$ 245.00

FIRE TOTALS:				
Total of 52 Checks:				\$ 93,877.82
Less 0 Void Checks:				\$ -
Total of 52 Disbursements:				\$ 93,877.82

LAW FUND CHECK REGISTER
 AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank LAW LAW FUND					
08/28/2013	LAW	2960	WASHTENAW COUNTY TREASURER	JUNE SHERIFF'S OVERTIME	\$ 5,438.29
08/30/2013	LAW	2961	DTE ENERGY	GENL/LAW SPLIT GAS AUGUST	\$ 13.31
08/30/2013	LAW	2962	DTE ENERGY	GENL/LAW SPLIT ELECTRIC AUGUST	\$ 488.84
09/03/2013	LAW	2963	SUPERIOR TWP GENERAL FUND	SEPTEMBER 2013 ACCOUNTING FEES	\$ 100.00
09/06/2013	LAW	2964	WASHTENAW COUNTY TREASURER	REG SHERIFF'S CONTRACT SEPT	\$ 126,750.00
09/06/2013	LAW	2965	STEFANI CARTER J.D. P.C.	AUG LEGAL SERVICES	\$ 775.00
LAW TOTALS:					
Total of 6 Checks:					\$ 133,565.44
Less 0 Void Checks:					\$ -
Total of 6 Disbursements:					\$ 133,565.44

PARK FUND CHECK REGISTER
AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank PARK PARK FUND					
08/26/2013	PARK	11705	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE SEPT 2013	\$ 4.00
08/26/2013	PARK	11706	LATVALA BROS. INC.	REPAIR OF TORO	\$ 100.00
08/26/2013	PARK	11707	SPARTAN DISTRIBUTORS	TORO PARTS	\$ 295.28
08/26/2013	PARK	11708	SPARTAN DISTRIBUTORS	TORO PARTS	\$ 453.60
08/27/2013	PARK	11709	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/29/13	\$ 4,149.99
08/28/2013	PARK	11710	ALL SEASONS LANDSCAPING CO. INC.	TRIMMER PARTS	\$ 61.86
08/28/2013	PARK	11711	FASTSIGNS	SIGNS FOR COMM PARK BRIDGE	\$ 113.91
08/28/2013	PARK	11712	KEITH LOCKIE	MILEAGE 6/10/13 THRU 8/28/13	\$ 53.68
08/28/2013	PARK	11713	SUPERIOR TWP PAYROLL FUND	HCSP AUGUST 2013	\$ 67.50
08/28/2013	PARK	11714	VERIZON WIRELESS	CELL PHONES AUGUST	\$ 83.10
08/28/2013	PARK	11715	WALMART COMMUNITY/GECRB	INSPECT REPELLANT /SUPPLIES FOR KICKBALL	\$ 56.52
08/29/2013	PARK	11716	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT AUGUST 2013	\$ 4,416.73
08/29/2013	PARK	11717	SUPERIOR TWP GENERAL FUND	ADJUST RE MAY PARK TRANSFER	\$ 30.00
08/30/2013	PARK	11718	DTE ENERGY	PARKS BUILDING ELECTRIC AUGUST	\$ 41.12
09/03/2013	PARK	11719	SUPERIOR TWP GENERAL FUND	SEPTEMBER 2013 ACCOUNTING FEES	\$ 500.00
09/03/2013	PARK	11720	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK AUGUST 2013	\$ 742.82
09/03/2013	PARK	11721	SUPERIOR TWP PAYROLL FUND	MERS #2 AUGUST 2013	\$ 335.95
09/04/2013	PARK	11722	ALL SEASONS LANDSCAPING CO. INC.	MOTOR OIL	\$ 23.13
09/04/2013	PARK	11723	HOME DEPOT CREDIT SERVICES	MISC SHOP SUPPLIES	\$ 80.55
09/04/2013	PARK	11724	O'REILLY AUTO PARTS	ANTI-FREEZE, MOTOR OIL	\$ 113.13
09/04/2013	PARK	11725	WEX BANK	AUGUST FUEL CHARGES	\$ 442.40
09/09/2013	PARK	11726	HARBOR FREIGHT TOOLS	EAR PLUGS, GLOVES	\$ 11.77
09/10/2013	PARK	11727	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/13 PAYROLL	\$ 4,624.71

PARK TOTALS:

Total of 23 Checks:	\$	16,801.75
Less 0 Void Checks:	\$	-
Total of 23 Disbursements:	\$	16,801.75

BUILDING FUND CHECK REGISTER
AUGUST 20TH THROUGH SEPTEMBER 11, 2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND					
08/26/2013	BUILD	8304	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE SEPT 2013	\$ 15.67
08/26/2013	BUILD	8305	CITIZEN'S BANK HEALTH INSUR ACT	BCBS SEPTEMBER 2013	\$ 967.51
08/27/2013	BUILD	8306	CITIZEN'S BANK HEALTH INSUR ACT	HEALTH INSUR EMPLOYEE ADMIN FEES AUG	\$ 8.00
08/27/2013	BUILD	8307	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/29/13	\$ 3,861.86
08/28/2013	BUILD	8308	INTERNATIONAL CODE COUNCIL, INC.	MICHIGAN MECHAINCAL CODE BOOK	\$ 71.00
08/28/2013	BUILD	8309	INTERNATIONAL CODE COUNCIL, INC.	MEMBERSHIP DUES	\$ 125.00
08/28/2013	BUILD	8310	SUPERIOR TWP PAYROLL FUND	HCSP AUGUST 2013	\$ 135.00
08/28/2013	BUILD	8311	WEX BANK	AUG 2013 FUEL	\$ 170.53
08/29/2013	BUILD	8312	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS AUG 19-23	\$ 175.00
08/29/2013	BUILD	8313	SUPERIOR TWP GENERAL FUND	DEBORAH COST SPLIT AUGUST 2013	\$ 3,030.85
08/30/2013	BUILD	8314	D.R.A.C.O.	SEPT 2013 THRU AUG 2014 DUES	\$ 50.00
08/30/2013	BUILD	8315	EDWIN MANIER	ELECTRICAL INSPECTIONS 8/1--8/31	\$ 390.00
09/03/2013	BUILD	8316	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK AUGUST 2013	\$ 1,074.78
09/04/2013	BUILD	8317	VERIZON WIRELESS	HOT SPOT CHARGES AUGUST 2013	\$ 40.08
09/05/2013	BUILD	8318	WASHTENAW COMMUNITY COLLEGE	HUVACO MEMBERSHIP DUES SEPT - JUNE	\$ 95.00
09/10/2013	BUILD	8319	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/12/13 PAYROLL	\$ 3,861.88
09/10/2013	BUILD	8320	SUPERIOR TWP GENERAL FUND	% OF OVERHEAD JULY	\$ 1,929.34
BUILD TOTALS:					
Total of 17 Checks:					\$ 16,001.50
Less 0 Void Checks:					\$ -
Total of 17 Disbursements:					\$ 16,001.50

3:05 PM
09/12/13
Accrual Basis

Superior Township Utility Department
Check Register
August 20 through September 16, 2013

Date	Num	Name	Memo	Amount
100 · CASH - O&M				
101 · O&M Checking - Chase				
9/10/13	EFT	Magio-Wrighter	Monthly Fee - 08/12	(33.62)
8/20/13	8175	Superior Twp. Payroll Fund	MERS Health Savings - 08/13	(1,147.50)
8/20/13	8176	AT&T	Booster Sta. Phone - 08/13	(59.38)
8/20/13	8177	Citizen's Health Insurance Account	Life Insurance - 09/13	(96.47)
8/20/13	8178	Citizen's Health Insurance Account	Medical Insurance - Bordine - 09/13	(376.41)
8/20/13	8179	Citizen's Health Insurance Account	Dental Insurance - 09/13	(742.45)
8/20/13	8180	Citizen's Health Insurance Account	Vision Insurance - 09/13	(123.00)
8/20/13	8181	Citizen's Health Insurance Account	Medical Ins. Premium - 09/13	(5,097.04)
8/20/13	8182	Corigan Oil Co.	349.5 gallons of Diesel	(1,111.64)
8/20/13	8183	Fastenal	Pressure Washer Hose Fittings	(13.35)
8/20/13	8184	Staples Contract & Commercial	Batteries	(45.98)
8/20/13	8185	Verizon	Cell Phones - 08/13	(216.77)
8/20/13	8186	Work 'n Gear	Work Pants	(60.93)
8/27/13	8187	Boyer Safety Services, Inc.	OSHA Comp. Suite Maint. Cont. - 3 years	(289.87)
8/27/13	8188	Comcast	Internet - Maint. Fac. - 08/13	(89.90)
8/27/13	8189	DTE	Mult. Gas & Elect. - 08/13	(1,777.93)
8/27/13	8190	Ed's Garage, Inc.	Repair Shift Lever & Steering Column - GMC	(45.00)
8/27/13	8191	Home Depot	Tape, Bulbs	(111.59)
8/27/13	8192	OHM Engineering Advisors	YCUA Contract Assistance	(225.00)
8/27/13	8193	Printing Systems, Inc.	Reminder Notices (1,500)	(151.56)
8/27/13	8194	Staples Contract & Commercial	Rubber Bands & Metal Clips	(22.74)
8/27/13	8195	Work 'n Gear	Work Clothes	(44.95)
8/27/13	8196	Ypsilanti Comm. Utilities Authority	W/S Purch. - 07/13 & 2012 Water Quality	(161,213.57)
8/27/13	8197	Citizen's Health Insurance Account	HSA Administrative Fees - 08/13	(172.98)
8/27/13	8198	Ann Arbor Welding Supply	Refill Tanks & Flints	(34.28)
8/27/13	8199	Superior Twp. Payroll Fund	Payroll - 08/29/13	(22,650.82)
8/27/13	8200	Keith Lockie	Mileage - 06/12/13-08/27/13	(53.11)
8/29/13	8201	Superior Twp. Payroll Fund	John Hancock Pension - 08/13	(462.72)
8/29/13	8202	Superior Twp. Payroll Fund	MERS Pension - 08/13	(4,070.47)
9/4/13	8203	Superior Twp. General Fund	Accountant - 09/13	(166.67)
9/4/13	8204	Superior Twp. Payroll Fund	Additional FICA for Payroll of 08/29/13	(188.26)
9/4/13	8205	Answering Service, Inc.	Answering Service - 09/13	(90.00)
9/4/13	8206	DTE	Mult. Gas & Elect. - 08/13	(278.73)
9/4/13	8207	Jett Pump & Valve, L.L.C.	Admusted CLA-VAL - LeForge Booster Sta.	(400.00)
9/4/13	8208	Ricoh USA Inc.	Copier Lease - 08/13	(161.88)
9/4/13	8209	Windstream	Phones - Maint. Fac. - 09/13	(180.84)
9/4/13	8210	Ai's Cleaning Service	Adm. Bldg. Cleaning - 08/13 (4 weeks)	(160.00)
Total 101 · O&M Checking - Chase				(202,147.41)
Total 100 · CASH - O&M				(202,147.41)
TOTAL				(202,147.41)



YPSILANTI COMMUNITY UTILITIES AUTHORITY

August 29, 2013

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.ycua.org

VIA FIRST CLASS MAIL

FYI

Mr. Rick Church, Utilities Director
SUPERIOR CHARTER TOWNSHIP
3040 North Prospect
Ypsilanti, Michigan 48198

 COPY

Re: Water and Sewer Rate Increases

Dear Rick:

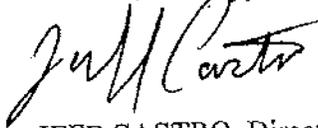
At its regular meeting on August 28, 2013, the YCUA Board of Commissioners approved an increase in the Ypsilanti Township water rate of 5% effective for all bills dated on or after October 1, 2013. Per our water contract, Superior Township pays the second step of the water contract. Effective November 1, 2013, the second step rate will be increased to \$2.56 per 100 cubic feet.

Additionally, the Ypsilanti Township Board of Trustees approved on its first reading an increase for the sewer rate for Township Division customers of 4.5% for all bills dated on or after September 1, 2013. Effective November 1, 2013, your sewer rate will be increased to \$1.993 per 100 cubic feet.

This is your sixty-day notification of an increase to the water and sewer rates.

If you have any questions or if I can be of any assistance, please contact me.

Sincerely,



JEFF CASTRO, Director
Ypsilanti Community Utilities Authority

JC/kks

cc: Mr. William McFarlane
Mr. Dwayne Harrigan
Ms. Venita A. Terry
Ms. Gail Thomas



YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.ycua.org

July 18, 2013

William McFarlane, Supervisor
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198

FYI

Re: Metering Program for Wastewater Billing

Dear Mr. McFarlane:

During their regular meeting June 26, 2013 the Authority Board of Commissioners formally approved the initial steps in the process that will likely result in implementation of a metering program for wastewater billing purposes. Current wastewater billing for all contract customers of the Authority, except for the Western Township Utilities Authority and Sumpter Township, is based on flow measured through water meters. Authority staff estimates that the total flow received at the wastewater treatment plant is approximately 25% greater than what is reflected by the various water meters used to generate current wastewater bills. This discrepancy is unsustainable as the Authority continues to strive to provide top-notch wastewater treatment service.

The Authority intends to engage OHM Advisors, Inc. to prepare and implement a fair and equitable metering program for wastewater billing. OHM Advisors, Inc. currently provides wastewater metering program assistance to entities such as the Detroit Water and Sewerage Department and the Oakland County Water Resources Commissioner's office. Authority staff envision a collaborative effort with all contract customers as the metering system is developed. More detailed information will be made available as the project moves forward. In the meantime, if there are any questions please do not hesitate to contact us.

Sincerely,

Jeff Castro
Director

cc: Rick Church (Superior Charter Township)
Dwayne Harrigan Scott Westover, P.E. Sree Mullapudi, P.E. YCUA file



YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.ycua.org

September 3, 2013

William McFarlane, Supervisor
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198

FYI

Re: Metering Program for Wastewater Billing
Introductory Meeting

Dear Mr. McFarlane:

Following up on the July 18, 2013 letter from Authority Director Jeff Castro, an informational meeting has been scheduled for 1:30 p.m. local time on Thursday, September 19, 2013 in the Board Room of the Eldon P. Ahles Administration Building. The purpose of the meeting is to provide more detail as to how the metering program for wastewater billing is anticipated to work. A draft of the meeting agenda is enclosed. Staff from OHM Advisors, Inc. will be present to discuss the intricacies of the proposed program and share their experiences with similar programs in other communities. The meeting is intended for not only elected officials, but also utility department, billing, and engineering staff. Should there are any questions please do not hesitate to contact us.

Sincerely,

Scott Westover, P.E.
Engineering Manager

cc: Rick Church (Superior Charter Township)
Jeff Castro Dwayne Harrigan Sree Mullapudi, P.E. YCUA file
Robert Czachorski, P.E. Patrick Droze, P.E. (OHM Advisors, Inc.)

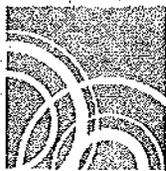
**YCUA Meter Based Billing System
Agenda for First Community Meeting
September 19, 2013**



Agenda / Outline

1. Welcome and introductions
2. Objectives of meter based billing system
3. Overview of current YCUA system (map of system and satellite communities)
4. Implementation schedule
5. Sample billing schedule
6. Community engagement process
7. Technical processes
 - a. Unmetered Flow Estimation
 - b. Cross Jurisdictional Flows
 - c. Flow Editing
 - d. Dye Testing
 - e. Mass Flow Balance
 - f. System Metrics
8. Next steps
9. Questions

FYI



A2YChamber
ANN ARBOR / YPSILANTI REGIONAL CHAMBER

115 West Huron Street, 3rd Floor | Ann Arbor, MI 48104
☎ (734) 665-4433 | fax (734) 665-4191 | A2YChamber.org

August 19, 2013

Superior Charter Township
David Phillips
3040 N. Prospect
Ypsilanti, MI 48198

Dear David Phillips,

We just wanted to drop you a quick note to Thank You for your recent payment of your annual dues renewal. With your continued support, we are able to reach our mission to provide advocacy, support and connections for local businesses in order to foster economic success and improve quality of life for the Ann Arbor / Ypsilanti region. To help us succeed, we need ideas, input, and questions. Please feel free to contact myself or the Chamber staff.

We look forward to seeing you at our upcoming events:

- Coffee Connect, Ann Arbor, September 4th
- Pistol/Trap Shoot, Tri-County Sportsmen's League, September 13th
- Grub Crawl, Kerrytown & Surrounding Area, September 18th

For additional details on Chamber events, please visit: A2YChamber.org

As always, we appreciate your continued support and look forward to seeing you at an event soon.

Diane Keller
President/CEO

Thank You to our Chair Circle Members

City of Ann Arbor - Cole Taylor Mortgage - Eastern Michigan University - IIA - ProQuest - NovoDynamics
Saint Joseph Mercy Health System - Toyota Motor Engineering & Manufacturing NA - Washtenaw Community College
Washtenaw County Government - University of Michigan



FYI

August 22, 2013

Mr. David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a change to the channel lineup. Customers are being notified of this change via bill message.

Effective September 30, 2013, ESPN 3D (chls. 334 & 1603) will no longer be programmed and therefore will no longer be available on the Comcast channel lineup.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, Government Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

FYI

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-16924-R

- Consumers Energy Company requests Michigan Public Service Commission approval to reconcile its gas cost recovery costs and revenues for the 12-month period of April 1, 2012 through March 31, 2013.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

DATE/TIME: September 10, 2013, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) June 28, 2013 application to reconcile its gas cost recovery (GCR) costs and revenues for the 12-month period April 1, 2012 through March 31, 2013. Consumers Energy has calculated that it has a total underrecovery for the 2012-2013 GCR period of approximately \$22 million, which is subject to the roll-in treatment described in the Company's tariff, Rule C7.2. The calculated amount reflects an underrecovery for the GCR period of approximately \$22.7 million less accrued interest owed by Consumers Energy to customers for the GCR period, pursuant to Act 304, of approximately \$0.7 million.

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

FYI

NOTICE OF HEARING
FOR THE CUSTOMERS OF
DTE GAS COMPANY
CASE NO. U-16921-R

- DTE Gas Company f/k/a Michigan Consolidated Gas Company requests Michigan Public Service Commission approval to reconcile its 2012-2013 gas cost recovery costs and revenues for the 12-months ending March 31, 2013.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- The first public hearing in this matter will be held:

DATE/TIME: September 12, 2013, at 10:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark E. Cummins

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas Company's (DTE Gas) June 26, 2013 application to reconcile its gas cost recovery (GCR) costs and revenues for the 12-month period from April 1, 2012 through March 31, 2013. DTE Gas states that for the 12-month period ending March 31, 2013, its GCR revenues of \$557 million, its GCR Cost of Gas Sold of \$558 million, \$0.5 million of penalty and fee revenue, \$1 million interest expense from 2012-2013 GCR, and roll-in of approximately \$1 million underrecovery related to 2011-2012 GCR combine to result in a net underrecovery of \$0.5 million that was incurred through reasonable and prudent actions.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 5, 2013. (Interested persons may elect to file using the

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

FYI

NOTICE OF HEARING
FOR THE CUSTOMERS OF
DTE GAS COMPANY
CASE NO. U-16921-R

- DTE Gas Company f/k/a Michigan Consolidated Gas Company requests Michigan Public Service Commission approval to reconcile its 2012-2013 gas cost recovery costs and revenues for the 12-months ending March 31, 2013.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- The first public hearing in this matter will be held:

DATE/TIME: September 12, 2013, at 10:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark E. Cummins

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

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All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscdockets@michigan.gov.

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DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
NOTICE OF PUBLIC HEARING

Michigan Rehabilitation Code for Existing Buildings (ORR# 2012-099 LR)
Part 4. Michigan Building Code (ORR# 2012-100 LR)

The Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, will hold a public hearing on Thursday, October 24, 2013, at 9:00 a.m. in Conference Room 3, 2501 Woodlake Circle, Okemos, MI 48864. The Michigan Rehabilitation Code for Existing Buildings and the Building Code are proposed to be effective 120 days after filing with the Secretary of State.

The public hearing is being held to receive public comments on the proposed amendments to the administrative rules noted above. Testimony will be taken for each rule set in the order the rules are listed above. Individuals who are not present during testimony for a particular rule set will be provided an opportunity to testify after final testimony on the Building Code.

The proposed rehabilitation rules will adopt the 2012 International Existing Building Code with amendments, deletions, and additions deemed necessary for use in Michigan. The hearing is being conducted by the Department under the authority of Section 4 of 1972 PA 230, MCL 125.1504, and Executive Reorganization Order Nos. 2003-1, 2008.4, and 2011-4, MCL 445.2011, 445.2025 and 445.2030.

The proposed building rules will adopt the 2012 International Building Code with amendments, deletions, and additions deemed necessary for use in Michigan. The hearing is being conducted by the Department under the authority of Section 4 of 1972 PA 230, MCL 125.1504, and Executive Reorganization Order Nos. 2003-1, 2008.4, and 2011-4, MCL 445.2011, 445.2025 and 445.2030.

The proposed rules will be published in the October 1, 2013, *Michigan Register*. Copies of the proposed Michigan amendments to the Michigan Rehabilitation Code for Existing Buildings and the Building Code may be obtained for a fee of \$3.00 for each rule set by submitting a check or money order made payable to the State of Michigan at the address below. You may download a free copy of the proposed amendments by visiting the Bureau's website at www.michigan.gov/bcc. The amendments are located under "What's New" on the front page of the website.

Oral or written comments may be presented in person at the hearing on October 24, 2013, or submitted in writing by mail, email, or facsimile no later than 5:00 p.m., October 24, 2013, to the Bureau's contact information below. If your presentation at the public hearing is in written form, please provide a copy to the Rules Analyst at the conclusion of your testimony at the hearing.

Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Office of Administrative Services
P.O. Box 30254
Lansing, MI 48909