

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
MARCH 18, 2013
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of February 19, 2013
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Hospital False Alarm Report, Fire Marshall, Ordinance Officer, Park Commission Minutes, Sheriff's Report
 - c. Treasurer's Investment Report December 31, 2012
8. COMMUNICATIONS
 - a. Scott Cabauatan, Republic Waste, Every Other Week Recycling
9. UNFINISHED BUSINESS
 - a. Ordinance No. 185, Burning Ordinance, Second Reading
 - b. Application for Opening Burning
10. NEW BUSINESS
 - a. Fire Fighters Union Local 3292 Contract Renewal 2013-2015
 - b. Resolution 2013-09, Designate Official for the Girls on the Run of SE Michigan 5K Race
 - c. Resolution 2013-10, Authorized Check Signer for the Township
 - d. Resolution 2013-11, Susan Mumm Compensation Adjustment
 - e. Resolution 2013-12, Approve Hiring of Nancy Mason as Front Office Secretary
 - f. Resolution 2013-13, Side Street Maintenance Agreement with Mr. Swanson
 - g. Resolution 2013-14, Utility Department Staff Changes and Compensation Adjustment
 - h. Approve Replacement of Township Hall Roof
 - i. Washtenaw County Road Commission Emergency Fueling Agreement
 - j. Appoint David Phillips to the Dixboro Design Review Board

11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor William McFarlane at 7:30 p.m. on February 19, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor McFarlane led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. Trustee Rodrick Green left the meeting at 8:50 p.m. and did not vote on any issue beyond item C. of new business.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Green, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JANUARY 22, 2013

It was moved by Caviston, seconded by McKinney, to approve the minutes of the regular Board meeting of January 22, 2013, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. PUBLIC HEARING ON ORDINANCE NO. 185, BURNING ORDINANCE

It was moved by Caviston, seconded by Lewis, to open the public hearing.

The motion carried by a voice vote.

Clerk David Phillips made a presentation about the work of the Burning Ordinance Review Committee and the draft of revised Ordinance No. 185, Burning Ordinance, which Repeals and Replaces Ordinance No. 105, Burning Ordinance.

David Zelisse said he and his family have burned in the same spot for many years without incident but he thinks it is less than the required 50' from a structure. Will he be allowed to burn in the same spot? Alfred Gebski, said that his neighbor burns too often and suggested that he not

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be allowed to burn so often or that he conduct his burning further away from neighbors. Bob Davison said he has ten acres and has burned on his property for over 50 years. He inquired if he would still be allowed to burn on his property. Ralph Vance said he has five acres and questioned if he would be able to burn on his property. Robert Maynard said that food waste was defined as "fruit or vegetable matter..." and the burning of food waste was prohibited. He questioned if cleaning-out a garden and burning it would be prohibited because the garden waste could be considered food waste. Stan Clark said there is a definition for brush and suggested it and garden waste be added as allowed materials to burn on page 3, Section 1. Michelle Brown indicated she has resided in the Township for 22 years and was concerned that page 3, Section 1, C, indicates burning is only permitted during daylight hours. She suggested that the ordinance indicate that recreational fires and patio burners could be burned at night. Peter Cherry had questions about prescribed burning. Sandy Lopez suggested that on page 2 it was indicated that patio wood burning units do not require a permit and agreed that the requirement on page 3, Section 1, C, for burning only during daylight not apply to recreational fires and patio wood burning units. She said she would forward her suggestions to Clerk Phillips in written form via email. Leonardo Brito requested that the property size requirement contained in Section 185.05,3, be changed from "one half acre or more" to "0.30 acre or more" and that the fire placement be changed from "more than twenty-five feet from any structure or property line" to "more than fifteen feet from any structure or property line". He was concerned that the half acre/50 foot requirement would prohibit the use of small fire pits that have already been built. He resides on N. Dixboro Road and presented petitions signed by twenty-two people, most of whom indicate addresses in the 3300-3400 blocks of N. Dixboro or Beaumont. Ross Gladwin was concerned that if he burns logs they will smolder overnight. Thomas Dillon requested that a copy of the application to burn be available at the second reading of the ordinance. Wilfred Judson said he felt the money spent on reviewing and revising the existing ordinance could have been better spent on roads. He said he believes in less government, not more government. He felt the new application and permit process would create additional work for Township employees and was concerned that the manner in which the applications are reviewed and approved may change with future boards. Rob Stevens said he has lived in the Township for 14 years. He burns tree branches and brush from trimming and storm damage about once or twice a year. He is aware that he may be responsible for fire department response or damage but he has never had an incident. He questioned if he would be allowed to burn if he has less than one acre. David Zelisse commented that the ordinance should grandfather in those who previously burned but do not meet the distance or lot size requirements of the new ordinance. Amanda Christian said her lot is .31 acres and she was concerned that she will no longer be able to use her stone fire pit. Porshea Anderson-Taylor said she appreciates the effort that went into reviewing and revising the ordinance. Steve Barth said he would rather have a neighbor burn branches and tree waste than have a tree grinder operating noisily.

It was moved by Green, seconded by Lewis, to close the public hearing.

The motion carried by a voice vote.

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B. CITIZEN COMMENTS

There were none.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane did not make a report to the Board.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, HOSPITAL FALSE FIRE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Caviston, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. UTILITY DEPARTMENT FINANCIAL REPORTS PERIOD ENDING 12-31-2012

Board members commented that Utility Department's finances were in good shape.

It was moved by Caviston, seconded by Lewis, that the Superior Township Board receive the Utility Department Financial Report for the period ending 12-31-12.

The motion carried by a voice vote.

8. COMMUNICATIONS

There were none.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

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A. UTILITY DEPARTMENT, ABATEMENT OF THE BROMLEY PARK UTILITY MAINTENANCE FEE

Rick Church, Utility Director, submitted a memo and was present to recommend waiving the Annual Utility Maintenance Fee for the sanitary sewer system that serves the Bromley Park community in the amount of \$3,136.40. When the Bromley Park Community Development Agreement was approved, it included a requirement for the Utility Department to charge an annual assessment fee for the maintenance of a non-motorized pathway. This pathway provides access to underground utilities and a section of sewer pipe for additional cleaning. As the development became completed, the Township determined that in most years, there was no need to charge the additional assessment. At their regular meetings of May 18, 2009 and October 19, 2009, the Township Board approved a procedure for the Board to waive the annual assessment fees, which includes the Community Association submitting a written request to have the fee waived. The Bromley Park Community Association submitted a letter dated February 15, 2013 requesting the Township Board waive the Annual Utility Maintenance Fee for 2013. In a letter dated January 22, 2013, Rick Church, Utility Department Director, recommended the assessment be waived, as there has not been any additional cleaning required for the sanitary sewer pipe in question.

It was moved by Caviston, seconded by Lewis, for the Superior Township Board to waive the Bromley Park Community Association Annual Utility Access Maintenance Fee for 2013 in the amount of \$3,136.04 as indicated by the Superior Township Utility Department Invoice Number 2013-REG-01.

The motion carried by a voice vote.

B. UTILITY DEPARTMENT REPAIRS TO THE LEFORGE AND CLARK ROAD PUMP STATION

Rick Church, Utility Director was present and provided a memo to the Board along with a letter from the Township's engineers, OHM, and the draft equipment proposal from Engineered Fluid, Inc. Mr. Church indicated that the Township had discovered a problem with the pipes corroding at the Superior Township Third Connection Water Booster Pumping Station. The problem was so severe that the entire interior manifold piping system had to be replaced. The station, including the manifold piping was installed by Engineered Fluid, Inc. (EFI). Even though the equipment was beyond warranty coverage, the Township was able to negotiate an agreement for EFI to replace the corroding manifold piping at no cost to the Township. The cost to replace the defective manifold piping is estimated at \$150,000.00. During the process of EFI removing and replacing the defective manifold piping, it was discovered that water was stagnating in some sections of pipe due to the infrequent use of the pumping station. This stagnation of water resulted in significant mineral build-up. Mr. Church, along with OHM, recommended that while

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the station is out of operation and disassembled, that improvements be made to allow for the temporary disconnection of some of the piping.

The following Resolution was moved by Phillips, seconded by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AUTHORIZING REPAIRS TO THE CLARK ROAD WATER
BOOSTER STATION.**

RESOLUTION NUMBER: 2013-08

DATE: February 19, 2013

WHEREAS, the Superior Township Utility Department is a Michigan Charter Township, and

WHEREAS, the Superior Township Utility Department has the power, privilege and authority to maintain and operate a utility department providing water and sewer services for the water and sewer district of the Township, and

WHEREAS, the Utility Department recognizes the need for repairs to be made to the Township's water booster station in order to ensure that it is in good working condition, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Utility Department has approval to contract with Engineered Fluid, Inc. to perform needed repairs to the Clark Road Water Booster Station at a cost of \$23,812.00 and for OHM to provide limited project oversight of those repairs at a cost not to exceed \$6,000, to be paid for from the Utility Department's Capital Reserves Fund.

The motion carried by a voice vote. The Resolution was adopted.

C. RESOLUTION 2013-05, EXTEND PRIORITY HEALTH HMO FOR ONE MONTH

Susan Mumm, Accountant, explained that the Township currently contracts with Priority Health for health insurance for employees and their contract expires on February 28, 2013. However, the Township is proposing to change from Priority Health to Blue Cross Blue Shield. The change requires a large amount of paperwork, which cannot be completed in order to have a smooth transition to Blue Cross Blue Shield on March 1, 2013. She recommends the Board approve Resolution, 2013-05, which provides for a one month extension of the current Priority Health

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insurance plan, March 1 to March 31, 2013.

The following resolution was offered by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO
PROVIDE AN EMPLOYEE MEDICAL BENEFIT PLAN BY EXTENDING COVERAGE
WITH PRIORITY HEALTH HMO**

RESOLUTION NUMBER: 2013-05

DATE: FEBRUARY 19, 2013

WHEREAS, as a benefit of employment, the Charter Township of Superior provides health care insurance to all full-time Township employees; and

WHEREAS, the cost for the Township to provide the same health care plan to employees increased in 2011 by 15%, 12.9% in 2012 and was quoted as increasing by 20% for 2013; and

WHEREAS, in order to reduce costs to the Township, during 2013 the Township investigated numerous options of providing medical insurance plans for employees; and

WHEREAS, after conducting due diligence, Township officials and staff were able to locate the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage health insurance plan that would provide the same level of benefits to the employees and would keep costs to the Township at about the same level as the 2012 costs; and

WHEREAS, in order to reduce costs to the Township and provide Township employees with a quality medical benefits plan, the Charter Township of Superior's administrative staff recommends that the Township purchase the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan from Marwil and Associates L.L.C., Farmington Hills, Michigan for one year to start on April 1, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that in order to allow time to complete enrollment and transition to the new BCBS PPO medical benefits plan, the Superior Charter Township Board of Trustees does approve that the current medical benefits plan, Priority HMO, purchased through the Hylant Agency, be extended for one month at a cost of \$29,752, which is \$4,986

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above the monthly cost of the 2012 plan year. Funds for this purchase are to be taken from the regular General Ledger numbers for health care insurance for each department. Budget amendments will be made later in the year once we have finalized costs for the BCBS PPO medical benefits plan.

Ayes: Phillips, Caviston, Green, Lewis, Williams, McKinney, McFarlane

Nays: None

Absent: None

The motion carried, the Resolution was adopted.

D. RESOLUTION 2013-06, PURCHASE AND ENROLL IN BLUE CROSS BLUE SHIELD OF MICHIGAN PPO HIGH DEDUCTIBLE HEALTH PLAN AND HEALTH SAVINGS ACCOUNT

Susan Mumm, Accountant, explained that the Township did extensive research to find a way to reduce health care insurance costs to the Township but still provide good benefits to the employees. The Blue Cross Blue Shield high deductible health savings (BCBS HD HSA) plan met the objectives. There have been numerous meetings with Township officials and employees. Employees support changing to the BCBS HD HSA. Ms. Mumm recommended that the Board approve Resolution 2013-06.

It was moved by Caviston, seconded by McKinney, to approve the following Resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO
PURCHASE BLUE CROSS BLUE SHIELD'S SIMPLY BLUE PPO HSA –PLAN
3,000/0% MEDICAL COVERAGE FOR EMPLOYEES**

RESOLUTION NUMBER: 2013-06

DATE: FEBRUARY 19, 2013

WHEREAS, as a benefit of employment, the Charter Township of Superior provides medical plan benefits to all full-time Township employees; and

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WHEREAS, the cost for the Township to provide the same medical plan benefits to employees increased in 2011 by 15%, 12.9% in 2012 and was quoted as increasing by 20% for 2013; and

WHEREAS, in order to reduce costs to the Township, during 2013 the Township investigated numerous options of providing medical plan benefits for employees; and

WHEREAS, after conducting due diligence, Township officials and staff were able to locate the Blue Cross Blue Shield Simply Blue PPO HSA- Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan (BCBS SB PPO HSA), which would provide the same level of benefits to the employees and even when the Township paid the employees' annual deductible, would keep costs to the Township at about the same amount as 2012 costs; and

WHEREAS, as indicated in the Rate Quote, to purchase the BCBS SB PPO HSA medical benefits plan for one year and start on April 1, 2013, the cost will be \$195,128.00 for premiums, plus the Township will agree to contribute funds to each enrolled employee's Health Savings Account (HSA) to cover their deductibles, which results in an additional cost of \$108,000 for a total cost of \$303,128.04 for the year. This is a 1% increase over the 2012 cost of the Priority Health HMO plan. This is not an exact quote because when you switch to a new carrier, the final price is not determined until enrollment is complete, and

NOW THEREFORE BE IT RESOLVED, as recommended by the Charter Township of Superior's administrative staff, the Charter Township of Superior Board of Trustees does hereby approve the Charter Township of Superior to purchase the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan from Marwil and Associates L.L.C., Farmington Hills, Michigan as outlined in the Group Enrollment and Coverage Agreement and Rate Quote for a period of one year to start on April 1, 2013 and also approves the Township officials to take any and all actions necessary to execute the purchase; and

NOW THEREFORE BE IT FURTHER RESOLVED, as recommended by the Charter Township of Superior's administrative staff, the Charter Township of Superior will pay the entire plan year deductible for enrolled employees in the amount of \$3,000 for an individual plan and \$6,000 for couple and family plans, with these funds to be contributed by the Township to the employee's Health Savings Account; and

NOW THEREFORE BE IT FURTHER RESOLVED, the cost of purchasing the plan may increase slightly from the cost on the Rate Quote. Funds for this purchase are to be taken from the regular General Ledger numbers for health care insurance for each department. Budget amendments will be made later in the year once the Township receives the finalized costs for the BCBS PPO medical benefits plan; and

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NOW THEREFORE BE IT FUTHER RESOLVED, the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan will be the medical benefits plan offered for enrollment in medical benefits plan year 2013 to all eligible Charter Township of Superior employees, with additional terms and conditions to be determined by the Charter Township of Superior Board of Trustees.

Ayes: McFarlane, McKinney, Phillips, Caviston, Lewis, Williams

Nays: None

Absent: Green

The Resolution was adopted.

Trustee Green left the meeting at 8:50 p.m.

E. RESOLUTION 2013-07, OPT OUT OF PA 152 OF 2011, PUBLIC EMPLOYER CONTRIBUTION TO EMPLOYEES MEDICAL BENEFITS PLAN

The Township's cost for providing the Blue Cross Blue Shield high deductible health savings exceeds the amount allowed by PA 152 of 2011. Supervisor McFarlane said that the Township has not received EVIPF payments from the State in many years. He recommended that the Township opt out of the requirements of PA 152 of 2011.

It was moved by Caviston, seconded by McKinney to approve the following Resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO OPT OUT OF THE RESTRICTIONS MANDATED BY PUBLIC ACT 152 OF 2011 ON PUBLIC EMPLOYER'S PAYMENTS FOR MEDICAL BENEFITS PLANS

RESOLUTION NUMBER: 2013-07

DATE: FEBRUARY 19, 2013

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WHEREAS, on September 28, 2011, Governor Rick Snyder signed Senate Bill 7 into law, which created Public Act 152 of 2011; and

WHEREAS, Public Act 152 of 2011 provides for certain limitations on the amount that public employers may contribute toward the annual cost of medical benefit plans that cover their employees as follows:

- for plans beginning on or after January 1, 2013, restricts public employers from paying an aggregate annual amount (hard cap) of no more than \$15,525 per family, \$11,385 per couple and \$5,692.50 for individuals for employee plans; and
- allows that a governing body may choose to implement a 20 percent employee copayment for the total cost of the plan instead of the hard cap; and
- allows that by a two-thirds majority vote, the governing body may opt out of the hard cap and 20 percent copayment required by the Act and not incur any penalties; and

WHEREAS, Public Act 152 of 2011 provides for penalties of withholding Economic Vitality Incentive Program Funds (EVIPIF) issued by the State for public employers who fail to follow the law; and

WHEREAS, the Charter Township of Superior has not received any EVIPF in many years; and

WHEREAS, the Charter Township of Superior Board of Trustees approved providing medical benefit plans to Township employees at a cost that exceeds the hard cap and does not meet the 20% copayment requirement; and

NOW, THEREFORE, BE IT RESOLVED, as recommended by the administrative staff of the Charter Township of Superior, the Charter Township of Superior Board of Trustees does hereby approve that for the medical benefits plan year starting in 2013, the Township opt out of the employer costs mandated by Public Act 152 of 2011 relating to the employer's payments towards medical benefits plans.

The motion carried by a voice vote.

F. ORDINANCE NO. 185, BURNING ORDINANCE, FIRST READING

Board members discussed the ordinance and indicated they felt that it was not possible to please everyone but the proposed ordinance was a fair and balanced approach to regulating burning in the Township.

The following ordinance was moved for first reading by Caviston, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 185

**BURNING ORDINANCE,
WHICH REPEALS AND REPLACES
ORDINANCE NO. 105 BURNING ORDINANCE**

**THE TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, STATE OF MICHIGAN,
ORDAINS:**

Section 185.01. Purpose

The purpose of this ordinance is to provide for the protection of the health, safety, and welfare of Township residents; to protect property from exposure to the dangers of fire; to minimize unnecessary runs by the Township Fire Department; to provide for the enforcement of this ordinance; and to establish penalties and fines for violations of the provisions of this ordinance. Township residents are strongly encouraged to consider recycling, composting and curbside pick-up as alternatives to open burning.

Section 185.02. Scope

1. This ordinance shall apply to open burning, prescribed burns, burn barrels, outdoor wood furnaces/boilers, and patio wood burning units.
2. This ordinance shall not apply to outdoor grilling or cooking food using charcoal, wood, propane or natural gas in a cooking/grilling appliance or in an approved container.
3. This ordinance shall not apply to the use of propane, natural gas, kerosene, gasoline, or acetylene in a device intended for agricultural or construction heating and maintenance activities.
4. This ordinance shall not apply to agricultural flame weeding or flame sanitizers.
5. This ordinance shall not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.

Section 185.03. Definitions

"Brush" means loose branches and twigs generated by trimming or storms on the property.

"Clean wood" means natural wood which has not been painted, varnished or coated with a

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similar material; has not be pressure treated with preservatives; and does not contain resins or glues as in plywood or other composite wood products.

"Food waste" means rejected food wastes including waste accumulations of animal, fruit, or vegetable matter used or intended for food; or wastes that attend the preparation, use, cooking, dealing in, or storing of meat, fowl, fish, fruit, or vegetable matter.

"Open burning" means kindling or maintaining a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or chimney. This includes burning in a burn barrel.

"Patio wood burning unit" means a chiminea, patio warmer, or other portable wood-burning device used for outdoor recreation and/or heating.

"Prescribed burn" means open burning of a continuous cover of fuels, in compliance with an approved prescription to meet planned land management objectives. "Prescription" means a written plan establishing the criteria and elements necessary for starting, controlling, and extinguishing a specific prescribed burn.

"Property" means one or more adjacent real estate parcels under common ownership or lease agreement.

"Recreational fire" means a small outdoor fire burning materials permitted by section 185.05 that has a total fuel area of 3 feet or less in diameter and 2 feet or less in height. Recreational fires include, but are not limited to fires for pleasure, ceremonial, cooking, warmth, or similar purposes.

Section 185.04. Prohibited Fires

1. Open burning of leaves and grass clippings is prohibited as per PA 102 of 2012 except when such burning is incidental to a permitted open or prescribed burn.
2. Open burning of animal carcasses and manure is prohibited.
3. Open burning of food waste is prohibited.
4. Open burning of household waste that contains plastic, rubber, foam, chemically treated wood, textiles, electronics, chemicals, or hazardous materials is prohibited as per PA 102 of 2012.
5. Open burning of construction and demolition waste is prohibited.
6. Open burning of waste from a commercial or industrial establishment is prohibited.

Section 185.05. Permissible Fires

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A person shall not ignite, cause or permit to be ignited, allow or maintain an open burn or outdoor fire except as provided in this section. All open burning requires compliance with all applicable provisions of this section and any additional special restrictions deemed necessary by the Fire Chief or other authorities having jurisdiction. The Fire Chief may deny or suspend burning permits when weather or other conditions warrant. All open burning shall be conducted in a safe nuisance-free manner, when wind and weather conditions minimize adverse effects and do not create a health or visibility hazard.

1. After first obtaining a burn permit, open burning of logs, stumps, trees, agricultural and beekeeping waste is permitted if conducted in accordance with the following:
 - A. The property owner or owner's authorized representative shall submit an open burning permit application to the Township Clerk's office on such form as may be approved by the Township Board. The application will be accepted after administrative review confirms that the property size and location meets the requirements of the ordinance. Upon acceptance, the application will be forwarded to the Fire Department for review and approval or denial by the Superior Township Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent, similar burn permit requests may be phoned into the Fire Department for verbal approval. In all cases, on the day of the intended burn, the applicant shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address and phone number, a description of the materials to be burned and the time of the intended burning. The Fire Department will either authorize or deny the burn permit depending upon Fire Department resources, weather, or other factors.
 - B. No material may be brought onto a property for the express purpose of burning it, except seasoned dry firewood for recreational fires.
 - C. Burning is permitted only during daylight hours except when a special permit has been issued. The Fire Chief or his/her representative may issue special permits for agricultural open burns that will last more than one day.
 - D. Adult supervision of open fires is required.
 - E. Open fires must be located fifty (50) feet or more from any structure or property line.

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- F. The fuel area of open fires shall not exceed 15 feet in diameter and 15 feet in height without approval of the Fire Chief or his/her representative.
 - G. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in the northeast quarter section of Section 33 or any portion of Sections 34 or 35 of the Township.
 - H. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any property less than one acre in size.
2. After first obtaining a burn permit, prescribed burning for forest, prairie, habitat management and agricultural purposes is permitted if conducted in accordance with the following:
- A. The property owner or owner's authorized representative shall submit a prescribed burn permit application to the Fire Chief's office on such form as may be approved by the Township Board. Upon receipt, the application shall be reviewed by, and approved or denied by the Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent similar prescribed burn permit requests may be issued based upon the initially submitted application and plan.
 - B. On the day of the intended prescribed burn, the applicant or his/her representative shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address, and phone number and the time of the intended burn. The Fire Department will either authorize or deny the prescribed burn permit depending upon Fire Department resources, weather, or other factors.
 - C. The Township Board may, by resolution, set reasonable application fees and insurance requirements as deemed appropriate.
3. The following types of fires are permitted without obtaining a burn permit if they occur on property of one half acre or more and are placed more than twenty-five feet from any structure or property line.
- A. A recreational fire.
 - B. Burning of small amounts of household dry waste paper in an enclosed

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burn barrel or container constructed of metal or masonry that has a metal covering device and does not have an opening larger than $\frac{3}{4}$ of an inch.

4. Patio wood burning units may be used without obtaining a burn permit if they burn clean wood, are used in accordance with the manufacturer's instructions, and are placed not less than 15 feet from a structure.
5. Outdoor wood furnaces/boilers installed on or after the effective date of this ordinance may be installed and operated without obtaining a burn permit but shall:
 - A. Have a permanently attached stack with a minimum height of 15 feet above the ground that also extends at least two feet about the highest peak of any residence not served by the furnace/boiler located within 300 feet.
 - B. Be located on the property in accordance with the Township Zoning Ordinance and no closer than 100 feet from the nearest property line.
 - C. Not be installed unless a mechanical permit has been obtained from the Township Building Department prior to commencing installation.
 - D. Only burn clean wood or other listed fuels specifically permitted by the manufacturer's installation/operation instructions.
6. Notwithstanding section 185.05. of this ordinance, structures and other materials may be burned without permit for fire prevention training so long as conducted in accordance with the National Fire Protection Association (NFPA) Standard 1403 as it may from time to time be amended, and in compliance with rules and regulations of other authorities having jurisdiction. Such burning shall be outlined in writing and approved by the Fire Chief at least 48 hours prior to the training burn.

Section 185.06. Appeals

Whenever the Chief of the Fire Department or his/her representative shall refuse to grant a permit applied for, or when it is claimed that the provisions of the ordinance do not apply or that the true intent and meaning of the ordinance has been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Chief of the Fire Department or his/her representative to the Charter Township of Superior Board of Trustees.

Such an appeal shall be in writing, citing the nature of the original request, the reason such request was denied a permit, and the remedy sought through the appeal. The appeal shall be

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 19, 2013
PROPOSED MINUTES
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made within seven (7) days of the denial, and the Board shall receive and respond to the appeal at their next regularly scheduled Township Board meeting.

Section 185.07. Liability

A person utilizing or maintaining an outdoor fire regulated by this ordinance may be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

Section 185.08. Right of Entry and Inspection

The Fire Chief or any authorized officer, employee, or representative of Superior Township carrying proper identification may inspect any property in order to ascertain compliance with, and enforce the provisions of this ordinance.

Section 185.09. Enforcement

This ordinance shall be deemed an exercise of the police powers of Superior Charter Township for the preservation and protection of the public health, safety, and welfare. It shall be the duty of the Fire Chief or his/her representative to enforce the provisions of this ordinance. Citizen complaints and reports of violations shall be directed to the Fire Department.

Section 185.10. Penalties and Remedies for Violations

1. Any person violating any provision of this Ordinance shall be deemed:
 - A. Guilty of a misdemeanor. Penalties may be imposed including up to ninety (90) days incarceration in the Washtenaw County Jail and/or fines up to five hundred (\$500.00) dollars plus the cost of prosecution.
 - B. Responsible for a civil infraction. Penalties may be imposed in fines as set forth in Section 162.07 of Superior Charter Township Ordinance 162, Civil Infraction Penalty Ordinance, which assesses fines for a first offense of a minimum of one hundred (\$100.00) and a maximum of five hundred (\$500.00).

In addition to the penalties, any person deemed responsible for a civil infraction shall also be liable for the cost to the Township to prosecute any such violation

2. The decision to charge the alleged violator with a misdemeanor and/or civil infraction as a result of a violation of this Ordinance shall be at the sole discretion of the Township.

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3. In addition to the foregoing, any violation of the Ordinance shall be deemed a nuisance per se, permitting the Township Board, its officers, agents or any private citizen to take such action in any court of competent jurisdiction to cause the abatement of such nuisance, including injunctive relief. Further, upon a determination by a court that a person has violated this Ordinance, thereby creating a nuisance per se, the Township shall be entitled to its actual attorney fees incurred in seeking abatement of the nuisance.

Section 185.11. Abrogation and Conflict of Authority

Nothing in this Ordinance shall be interpreted to conflict with present or future State statutes in the same subject matter; conflicting provisions of this Ordinance shall be abrogated to, but only to, the extent of the conflict. Moreover, the provisions of this Ordinance shall be construed, if possible, to be consistent with relevant State regulations and statutes. If any part of this Ordinance is found to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision. Such holding shall not affect the validity of the remaining portions thereof, and the remainder of the Ordinance shall remain in force. Rights and duties which have matured, penalties which have been incurred, proceedings which have begun and prosecutions for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

Section 185.12. Repeal

All ordinances or parts of an ordinance in conflict with this ordinance are hereby repealed. The existing Ordinance No. 105, being an ordinance for the regulation of burning in the Township effective August 31, 1989 and amended effective November 3, 2008 and January 17, 2012 is hereby repealed. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

Section 185.13. Effective Date; Publication

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect Rd., Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within 30 days following the final adoption thereof. This Ordinance shall become effective immediately upon said publication and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.

Ayes: McFarlane, McKinney, Phillips, Caviston, Lewis, Williams

**SUPERIOR CHARTER TOWNSHIP BOARD
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Nays: None

Absent: Green

The motion carried, the Resolution was adopted.

G. ANN ARBOR TRANSIT AUTHORITY 2013 PURCHASE OF SERVICE AGREEMENT

The contract with AATA expired on October 1, 2013 but the previous contract was continued in order for the AATA to verify the amount of operating assistance they would be receiving from the Michigan Department of Transportation. The rates for the fixed route service are 1.2% less than 2012 rates. The rate for the A-Ride service is 17.6% more than the 2012 rates. The increase in the A-Ride rate is due to an increase in the cost per trip and an increase in the passenger trips.

The contract is attached as Attachment A.

It was moved by Williams, seconded by Lewis, to approve the 2013 contract with the Ann Arbor Transportation Authority to provide fixed route and A-Ride service to Superior Township and to authorize the Supervisor to sign the contract.

H. SET THE HOURLY RATE FOR THE NEW DEPUTY TREASURER

Treasurer McKinney recently hired a new Deputy Treasurer, Mona McLain because her previous Deputy resigned. Treasurer McKinney recommended that the new Deputy Treasurer's salary be set at \$18.74 per hour.

It was moved by Caviston, seconded by Lewis, to set the salary for the new Deputy Treasurer, Mona McLain at \$18.74 per hour.

The motion carried by a voice vote.

I. APPOINTMENTS TO THE PLANNING COMMISSION

The terms of two current Planning Commissioners expire on February 28, 2013. Supervisor McFarlane recommended that Porshea Anderson-Taylor be reappointed and that Dr. Robert Steele be newly appointed to the Planning Commission. Both of their terms are for three years and start on March 1, 2013 and expire on February 28, 2016.

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It was moved by McKinney, seconded by Lewis, to concur with the recommendation of Supervisor McFarlane to appoint Porshea Anderson-Taylor and Dr. Robert Steele to the Superior Township Planning Commission to a three year term to start on March 1, 2013 and to expire on February 28, 2016.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Lewis, that the bills be paid as submitted in the following amounts: General - \$ 1,966.51; for a total of \$1,966.51 Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:10 a.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor

PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and Superior Township, (hereinafter referred to as "Purchaser"), 3040 North Prospect, Ypsilanti, Michigan 48198, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is October 1, 2012 through September 30, 2013.

2. SERVICE PROVIDED

The Authority will provide public transit service according to the map(s) and schedule(s) for route 10, and other service descriptions contained in the Ride Guide included as Exhibit #1, and made part hereof. Said route(s) and schedule(s) may be modified by the AATA, at its discretion, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.

3. DESIGNATED REPRESENTATIVES

The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Ann Arbor Transportation Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental unit.

4. FINANCIAL MANAGEMENT4.1 Payments by Purchaser

Purchaser agrees that its total obligation will be \$33,872, unless otherwise agreed by the parties. The calculation of revenues is included as Exhibit #2.

Purchaser agrees to pay this amount in four equal payments. The Authority will submit invoices to the Purchaser quarterly, on or about the first of November, February, May, and August. The Authority will refund to the Purchaser any overpayment resulting from a reduction in service.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the Authority's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The annual service hours and expenses and the calculation of the projected revenues to meet these fixed-route and demand-response expenses are attached as Exhibit #2. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in Exhibit #2 without undue financial loss, the parties will renegotiate such hours and charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during this agreement subject to the procedures contained in Exhibit #3.

5. EQUIPMENT

The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. INDEMNIFICATION

The Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the Authority harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided, however, that Exhibit #2 and the terms set forth in Paragraph 4 will be

renegotiated. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 90 days notice in writing to the other party of intent to cancel.

11. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the Ann Arbor Transportation Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bona fide occupational qualification. The Ann Arbor Transportation Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

12. MODIFICATION OF AGREEMENT

This contract may be modified in writing by mutual agreement of the parties.

13. EVIDENCE OF INSURANCE

The Ann Arbor Transportation Authority shall obtain and maintain during the term of this Agreement the following insurance:

- a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of \$500,000 each accident.
- b. Public liability insurance with limits of no less than \$1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than \$5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Ann Arbor Transportation Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.
- c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of \$1,000,000 combined single limits bodily injury and/or property damage each accident. The policy of insurance must be current and must be accompanied by

a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

Executed in duplicate this 11th day of February, 2013.

ANN ARBOR TRANSPORTATION AUTHORITY SUPERIOR TOWNSHIP



Michael Ford
Chief Executive Officer

SUPERIOR TOWNSHIP
Fixed Route Service
COST CALCULATION

| | FY 2012 | FY 2013 | CHANGE |
|---------------------------------------|-----------------|-----------------|-------------|
| <u>EXPENSES</u> | | | |
| Service Hours | 840 | 840 | 0.0% |
| Cost per Service Hour | \$112.43 | \$118.24 | 5.2% |
| Total Cost | \$94,441 | \$99,322 | 5.2% |
| <u>REVENUES</u> | | | |
| Categorical Federal / State Grants | \$13,043 | \$14,893 | 14.2% |
| State Operating Assistance | \$29,664 | \$30,442 | 2.6% |
| Passenger Fares | \$27,664 | \$30,217 | 9.2% |
| Subtotal | \$70,372 | \$75,552 | 7.4% |
| Local Share | \$24,070 | \$23,769 | -1.2% |
| Total Revenue | \$94,441 | \$99,322 | 5.2% |

| | | | |
|--------------------------------------|-----------------|-----------------|--------------|
| Superior Township Payment | \$24,070 | \$23,769 | -1.2% |
|--------------------------------------|-----------------|-----------------|--------------|

SUPERIOR TOWNSHIP
A-Ride Service
COST CALCULATION

| | 2012 Budgeted | 2013 Budgeted | CHANGE |
|---------------------------------------|------------------|------------------|--------------|
| EXPENSES | | | |
| Passenger Trips | 2,508 | 2,651 | 5.7% |
| Cost per Trip | \$21.61 | \$26.21 | 21.3% |
| Total Cost | \$54,198 | \$69,476 | 28.2% |
| REVENUES | | | |
| Categorical Federal / State Grants | \$15,000 | \$24,000 | 60.0% |
| State Operating Assistance | \$23,083 | \$27,421 | 18.8% |
| Passenger Fares | <u>\$7,524</u> | <u>\$7,952</u> | 6.7% |
| Revenue Subtotal | \$45,607 | \$59,373 | 30.2% |
| Local Share | \$8,591 | \$10,103 | 17.6% |
| Total Revenue | \$54,198 | \$69,476 | 28.2% |
| | \$8,591 | \$10,103 | 17.6% |

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
February 2013**

| Category | Estimated Cost | Permit Fee | Number of Permits |
|-------------------------------|---------------------|-------------------|-------------------|
| *Com-Other Non-Building | \$0.00 | \$70.00 | 1 |
| *Res-Additions (Inc. Garages) | \$16,049.00 | \$120.00 | 1 |
| *Res-New Building | \$0.00 | \$200.00 | 1 |
| *Res-Renovations | \$124,750.00 | \$691.00 | 4 |
| ELECTRIC PERMITS | \$0.00 | \$574.00 | 6 |
| MECHANICAL PERMIT | \$0.00 | \$1,020.00 | 10 |
| PLUMBING PERMITS | \$0.00 | \$436.00 | 4 |
| Totals | \$140,799.00 | \$3,111.00 | 27 |

INSPECTIONS

REIMBURSEMENTS

| | | |
|---|---------------------|-----------------|
| RICHARD MAYERNIK | 54 | |
| ELECTRICAL INSPECTOR (CONTRACTOR) | 17 @ \$30.00 | \$510.00 |
| BUILDING INSPECTOR (SUBSTITUTE CONTRACTOR) | 6 @ \$30.00 | \$180.00 |
| MECH & PLU INSPECTOR (SUBSTITUTE CONTRACTOR) | 4 @ \$30.00 | \$120.00 |

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 YEAR-TO-DATE REPORT

| Category | Estimated Cost | Permit Fee | Number of Permits |
|-------------------------------|-----------------------|--------------------|-------------------|
| *Com-Other Non-Building | \$60,000.00 | \$840.00 | 2 |
| *Com-Renovations | \$244,428.00 | \$1,200.00 | 1 |
| *Res-Additions (Inc. Garages) | \$60,540.00 | \$360.00 | 2 |
| *Res-New Building | \$1,693,464.00 | \$8,001.00 | 4 |
| *Res-Renovations | \$270,610.00 | \$1,809.00 | 11 |
| ELECTRIC PERMITS | \$0.00 | \$2,271.00 | 19 |
| MECHANICAL PERMIT | \$0.00 | \$2,730.00 | 23 |
| MOBILE HOMES | \$0.00 | \$290.00 | 4 |
| PLUMBING PERMITS | \$0.00 | \$940.00 | 8 |
| Totals | \$2,329,042.00 | \$18,441.00 | 74 |

INSPECTIONS

REIMBURSEMENTS

RICHARD MAYERNIK
 (BUILDING OFFICIAL)

119

ELECTRICAL INSPECTOR
 (CONTRACTOR)

35 @ \$30.00

\$1,050.00

BUILDING INSPECTOR
 (SUBSTITUTE CONTRACTOR)

6 @ \$30.00

\$ 180.00

MECH & PLU INSPECTOR
 (SUBSTITUTE CONTRACTOR)

4 @ \$30.00

\$ 120.00

Superior Township Category Detail Report

Printed: 03/05/2013

Page: 1

*Res-New Building

| Permit # | Owner | Construction Value | Work Description | Contractor |
|-----------|--|--------------------|---|------------|
| PB13-0015 | MCBAIN RUSSELL W & ROSEA 9580 FORD RD YPSILANTI MI 48198 | 0.00 | Partial Permit For Foundations Only For New 28 x 43 Single Family Dwelling. Construction To Commence Within 180 Days Of Permit Issuance. Permit Holder Is Proceeding At Own Risk Without Guarantee That The Entire Permit Will Be Issued. | Homeowner |

| | |
|-------------------------|----------|
| Total Fees For Type: | \$200.00 |
| Total Permits For Type: | 1 |

Report Summary

Population: All Records

Permit.DateIssued in <Previous month>
[02/01/13 - 02/28/13]

AND

Permit.DateIssued Between 02/01/2013 AND
02/28/2013 AND

Permit.Category = *Res-New Building

Grand Total Permit Fees: \$200.00

Grand Total Construction Value: \$0.00

Grand Total Permits: 1

**2013 Fire Department Responses
FEBRUARY**

Structure Fires: 0

Vehicle Fires: 0

Brush Fires: 1

Trash Fires: 0

Medical Emergencies: 42

Personal Injury Accidents: 5

CLARD@ HRD.

GEDDES@ PADDOCK WAY PIN-IN

CHERRYHILL @ NAPIER

PLYMOUTH@ 153

FORD @ GOTFREDSON

Property Damage Accidents: 19

Residential Fire Alarm: 5

Commercial Fire Alarm: 3

St. Joseph Mercy Hospital Alarms: 2

Utility Emergency: 10

Public Service Request: 0

Good Intent: 7

Carbon Monoxide Alarms: 0

Mutual Aid: 12

All Other Incidents: 1

Total Alarms: 106

Burn Permits: 20

TO: BILL MCFARLANE SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 3-4-2013

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL FEBRUARY 2013**

TOTAL FALSE ALARMS: 2

1ST ALARM NO CHARGE

2ND ALARM \$50.00

ALARM LOCATIONS:

5337 MACULY 02/05/2013

5337 MACULY 02/18/2013

Superior Township Fire Department Mutual Aid Responses January 2013

| Date | Type | Department | Location | Shift | Info |
|----------|--------------|------------|----------------------|-------|-------------------------|
| 02/02/13 | AMA Received | AATFD | 8380 Geddes | 1 | Reported Structure Fire |
| 2/4/2013 | AMA Received | AATFD | Geddes/Paddock Way | 3 | Pin-in |
| 02/06/13 | AMA Given | AATFD | Us 23 @ West Triple | 3 | Rollover |
| 02/06/13 | AMA Received | AATFD | 1601 Stamford | 3 | Reported Structure Fire |
| 02/09/13 | MA Given | YTFD | 3375 E. Michigan | 1 | Structure Fire |
| 02/18/13 | AMA Given | AATFD | M 14 @ Whitmore Lake | 1 | Rollover |
| 02/26/13 | MA Given | AATFD | US 23 @ Plymouth | 3 | PDA |
| 02/26/13 | MA Given | AATFD | US 23 @ Geddes | 3 | PDA |
| 02/27/13 | MA Given | YFD | 935 E. Michigan | 3 | Utilities Emergency |
| 02/27/13 | MA Given | YFD | Grant @ Owendale | 3 | Utilities Emergency |
| 02/27/13 | MA Given | YFD | 1220 Grant | 3 | Utilities Emergency |
| 02/27/13 | MA Given | YFD | 712 Pearl | 3 | Structure Fire |

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: March 4, 2013

Ref: Fire Marshal Report for February 2013

2/1/2013

Responded mutual aid structure fire Salem Township

2/2/2013

Responded to reported structured fire at Superior Woods

2/4/2013

Responded to MVA Clark at Huron River Drive

Pick up salt from Laco in Ann Arbor

Did fire Marshal report for January 2013

2/5/2013

Attended fire inspector class in Lansing

2/6/2013

Attended fire inspectors class in Lansing

Responded to structure fire

2/7/2013

Reviewed Township new burning ordinance

Talked with Rick about private driveway on Stonehedge Dr

Finished fire investigation report for fire on Vreeland Road

2/11/2013

Attended fire investigation meeting at Saline Fire Department

Started reviewing site plan for Hyundai phase 2

Responded to MVA at Ford and Plymouth Roads

2/12/2013

Finished reviewing site plan for Hyundai phase 2

2/14/2013

Worked on fire investigation report for structure fire on Ford Road
Attended fire investigators meeting in Dearborn

2/18/2013

Holiday

2/19/2013

Reviewed final site plan for Woodland of Geddes Glen

2/20/2013

Worked on fire investigation report

2/21/2013

Finished fire investigation report

2/25/2013

Meeting with Salem Township Fire department about structure fire on Stonegate Dr
Sent approval letter to planning commission for Hyundai phase 2

2/26/2013

Sent inspection notice to Superior Woods
Updated inspection and emergency information for Hyundai in computer
Entered hazardous chemical inventory into computer for 2299 Ridge Road

2/27/2013

Plowed snow at Township Hall
Responded to wire down Plymouth at Gotfredson Road
Responded to Dixboro General Store on a reported structure fire

2/28/2013

Second fire code inspected Huron Valley Humane Society
Did open ceiling sprinkler inspection at Hyundai
Had meeting with Kurt from Statewide

Total Inspections to date: 8

Total Fire Investigations to date: 5

Structure Fire Investigations: 5

Grass Fire Investigations: 0

Vehicle Fire investigations: 0

Total Hours for February 2013. 101.5 hrs.

Total Hour to Date: 215.5 hrs.

Respectfully Submitted:



Wayne Dickinson, Fire Marshal
Superior Township Fire Department

Superior Township Ordinance Report
February to March 2013

Landscape Debris-Blight

Ordinance 165

- 9296 Panama accumulation of household objects in front of house including washer and furniture. 1st notice sent
- 1647 Weeping Willow large mound in front yard covered by tarps notice sent, card left, pending.
- 1567 Stratford Ct. junk left at curb, new notice sent, removed
- 9234 Panama mattresses left at curb, removed at Twp request
- 1617 Harvest Rubble in yard, owner contacted, pending.
- Leforge/Hunters Creek: trash pile on side of road, cleared at Township request, some items on private property, permission granted by Eyde to remove, pending
- Plymouth/Ford Mkt complaint of condition of area, cleaned up
- 8599 Buckingham broken garage door, repaired by title company
- 1039 Stamford flexible dumpster in yard, full, 1st notice to resident
- 1717 Dover Ct. overflowing garbage, not picked up. 1st notice

Noise Complaints

- 1652 Harvest Lane Report of dogs barking late at night, WCSO investigating

Animals

Avondale area report of dogs running loose: dogs reported to have run onto Geddes and have not been seen loose since

Vehicles

9296 Panama Vehicle in drive with flats, 1st notice sent, repaired

1750 Devon unlicensed vehicle in drive, violation issued, removed

8695 Nottingham Ct vehicle parked on lawn, notice sent, moved

Brookside/Barrington vehicle parked in street not moved for two weeks,
Referred to WCSO

8203 Barrington semi parked regularly in street; Referred to WCSO

1119 Clark Drive vehicle in drive with flats; repaired at Township
request

1514 Harvest vehicle parked on lawn, notice sent, resident responded
agreed to keep car off lawn

1621 Harvest vehicle parked on lawn, notice sent, moved

1811 Ashley Truck in street with flats, Referred to WCSO

Preston Ct. Truck in street with flats, Referred to WCSO

Miles: 223

Time: 41

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
January 28, 2013

Adopted Minutes

- I. Call to Order
Chair Jan Berry called the meeting to order at 7:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Marion Morris, Mirada Jenkins, Uva Wilbanks, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee; Keith Lockie, Park Administrator; John Copley, CHNP Steward; David Buterbaugh, Park Maintenance supervisor
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the Agenda with the addition of New Business C. Approve Little League use of Oakbrook Park. The motion carried.
- V. Prior Meeting Minutes Approval
A. December 17, 2012
it was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the minutes of 12/17/13 as drafted. The motion carried.
- VI. Citizen Participation: none
- VII. Board Liaison Report
Township Trustee Alex Williams reported the Township Board has met twice since the last Park Commission meeting, 12/17/12 and 1/22/13.
12/17/12 -- Republic Waste started the new billing. The new waste collection/recycling system will be fully established by April 2013. Second reading on rezoning for "Woodlawn of Geddes Glen" passed. This development is on the north side of Geddes Road, across from Geddes Glen subdivision. Superior Township applied to Washtenaw County Parks for funding to build a non-motorized trail along the east side of Prospect Road, from Berkshire south to Clark Road. The Township Board concurred with the county Natural Areas-Open Space Preservation committee on the acquisition of 66 acres adjacent to Schroeter Park.

1/22/13 -- Trustee Williams concurred with Martha Kern-Boprie's summary of this meeting, presented later in the agenda under "Board Meeting Attendees". He added to her summary that the Township Board may seek to have a portion of the staff health insurance premium absorbed by staff members when the new contract begins 3/01/13.
- VIII. Parks' Reports
A. Chairperson
Chair Jan Berry will be away in February and unable to attend the Park Commission meeting 2/25/13. Keith Lockie will also be out of town that day. Carla Bizarro of One Superior Place contacted Jan. Her organization would like to sponsor another Parks event in 2013. Jan suggested a May or September event to Carla.

B. Administrator

Kelth Lockie submitted a written report.

A 2012 Budget Amendment was necessary and adopted by the Township Board in December. The amendment moved budget between several lines, but had no net impact on the Park Fund budget.

Oakbrook Park Use -- The Ypsilanti National Little League seeks use of Oakbrook Park baseball field this spring and summer.

Superior Land Preservation Society will be using the Old Township Hall for monthly evening meetings.

Maintenance

Last two picnic tables were refurbished.

Drinking fountains from Harvest Moon and Oakbrook parks have been repainted and will be re-installed in the spring.

Ken Swanson was hired as a seasonal helper.

C. Board Meeting Attendees

Martha Kern-Boprie attended the 1/22/13 Township Board meeting and submitted a written report. The Fire Dept was awarded a \$47,000 grant for medical rescue equipment. The annual meeting with the county Road Commission is 4/15/13. The "drive around" for township and road commission representatives is 2/27/13. The Fire Dept handled two structure fires recently. The health insurance contract for township staff expires 2/28/13. The insurance vendor(s) will meet with township staff to answer questions about the new contract that commences 3/01/13. Staff will have two plans to choose from. The public hearing for the revised Burning Ordinance was scheduled for 2/19/13. Several purchases were approved. Mailing of "News You Can Use" was approved.

D. Park Steward -- no report

E. Safety

David Buterbaugh reported there have been no accidents or injuries.

It was moved by Uva Wilbanks and supported by Marion Morris to receive the Parks Reports. The motion carried.

IX. Communications

A. December 2012 Park Fund Budget Amendment

B. Thank you letter to Superior Land Preservation Society for Donation

C. 2013 Board Attendees Schedule

D. Letter from Kay Williams regarding Greg Secord's retirement party

E. Signed 2013 Building Use Form for Superior Land Preservation Society (SLPS)

F. Email Stream regarding county purchase of property adjacent to Schroeter Park

G. Oakbrook Park usage form for Little League

H. Township Board Meeting report from Martha Kern-Boprie

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Communications. The motion carried.

X. Old Business

A. New Parks Building/Land Purchase

The joint Parks Commission/Ypsilanti District Library committee will resume meeting on 3/12/13.

B. County Purchase of property adjacent to Schroeter Park

The Washtenaw County Open Space-Natural Areas Preservation committee has recommended acquisition of 66 acres adjacent to Schroeter Park. The county is

completing this transaction. Tom Freeman is leading this project. Township parks should develop plans for use of the property. A meeting has to be scheduled with Tom. The second week of February is optimal from the Park Commission's perspective. Marion Morris will pursue scheduling the meeting with Tom Freeman.

- XI. New Business
 - A. February Park Commission meeting change
Chair Jan Berry will be out of town 2/25/13 the date of the February Park Commission meeting. Keith Lockie will also be out of town. Park Commissioners decided to have the meeting on that date anyway.
 - B. CHNP Boardwalk
John Copley, CHNP Steward, addressed the Park Commission about installing a boardwalk in CHNP. CHNP is heavily used, and tree roots are starting to emerge as top soil erodes from all the foot traffic. Boardwalks reduce both the impact of foot traffic and the potential for trip/fall accidents on the tree roots. Boardwalks can also increase accessibility of the park to those with mobility limitations. John proposed building a boardwalk from the existing bridge to Post #9. The boardwalk would be six feet wide, and would generally rest on the ground. The boardwalk could be constructed off-site in modules, and then installed in the park. Park Commissioners discussed the proposal and asked several questions. John will bring a scale model of the boardwalk to the February Park Commission meeting.
 - C. Little League use of Oakbrook Park
The Ypsilanti National Little League would like to use the Oakbrook Park baseball field for practice during spring and summer 2013. It was moved by Sandi Lopez and supported by Mirada Jenkins to authorize use of the Oakbrook Park baseball field by the Ypsilanti National Little League during spring and summer 2013. The motion carried.
- XII. Bills for Payment
It was moved by Marlon Morris and supported by Martha Kern-Boprie to pay the bills totaling \$677.43. The motion carried.
- XIII. Financial Statements
 - A. December 31, 2012
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the 12/31/12 Financial Statements. The motion carried.
- XIV. Pleas and Petitions
Alex Williams informed the Park Commission he will miss the July Park Commission meeting because he is getting married and will be traveling on his honeymoon. Park Commissioners congratulated Alex on his engagement.
- XV. Adjournment
It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn the meeting at 8:13 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@washtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

March 7th, 2013

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of February, 2013. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of February which has already been forwarded to your billing department.

You will note a number of Burglaries in the MacArthur Blvd/Washington Square area. I am pleased to report that at the end of the month we had, on two separate occasions, the opportunity to make arrests on suspects in most of these crimes. In each circumstance two subjects were arrested and in one instance a third subject identified. In two of the Burglaries there was property recovered and returned to the owner. All but one of the persons were juveniles and charges are being sought in each arrest.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Sergeant P. Cook
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-0732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 971-9248 ♦ EMAIL shenft@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE FEBRUARY, 2013

ASSAULT & BATTERY /DOMESTIC / FA

1100 blk of Stamford
1500 blk of Ridge
7900 blk of Jordan Ct
8600 blk of Hemlock
1700 blk of Devon
8800 blk of Macarthur Blvd

BURGLARY

7600 blk of Plymouth Rd
1300 blk of Stamford Rd
5626 blk of Geddes Rd
8800 blk of Macarthur Blvd
7500 blk of Timberwood Ct
5700 blk of Becky Ln
4600 blk of Gotfredson Rd
1500 blk of Stamford Rd
8600 blk of Pine Ct
1400 blk of Stamford Rd
1800 blk of Stephens Dr
1500 blk of Stamford Rd

LARCENY

5300 blk of E. Huron River Dr
1800 blk of Knollwood Bnd
1500 blk of Stamford
9000 blk of Macarthur Blvd

UDAA

None

*OTHER NOTABLE CALLS FOR THE MONTH

MDOP 6

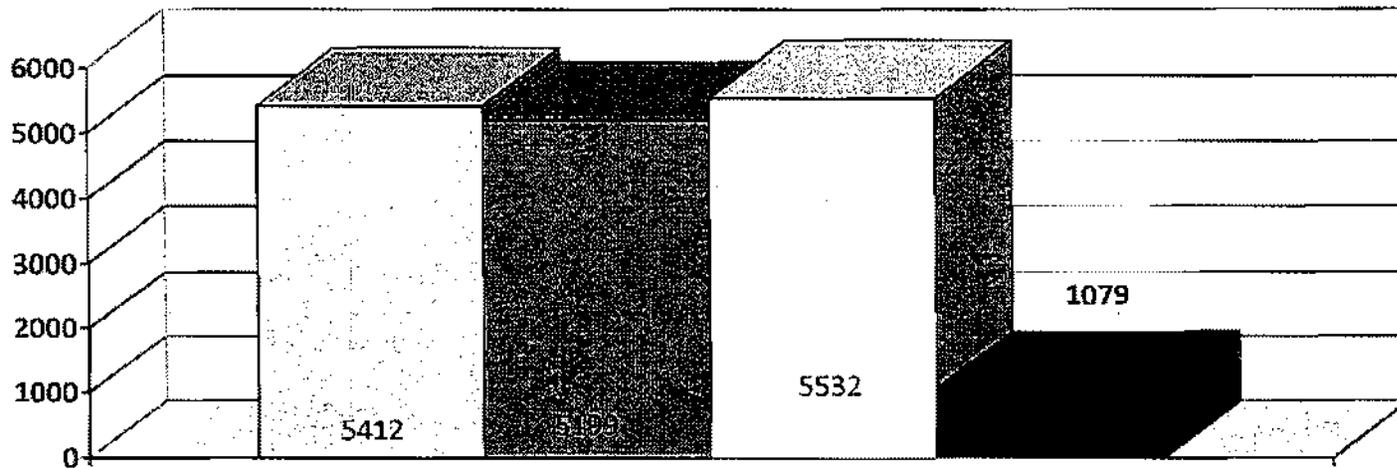
FAMILY TROUBLE 12

DISORDERLY 0

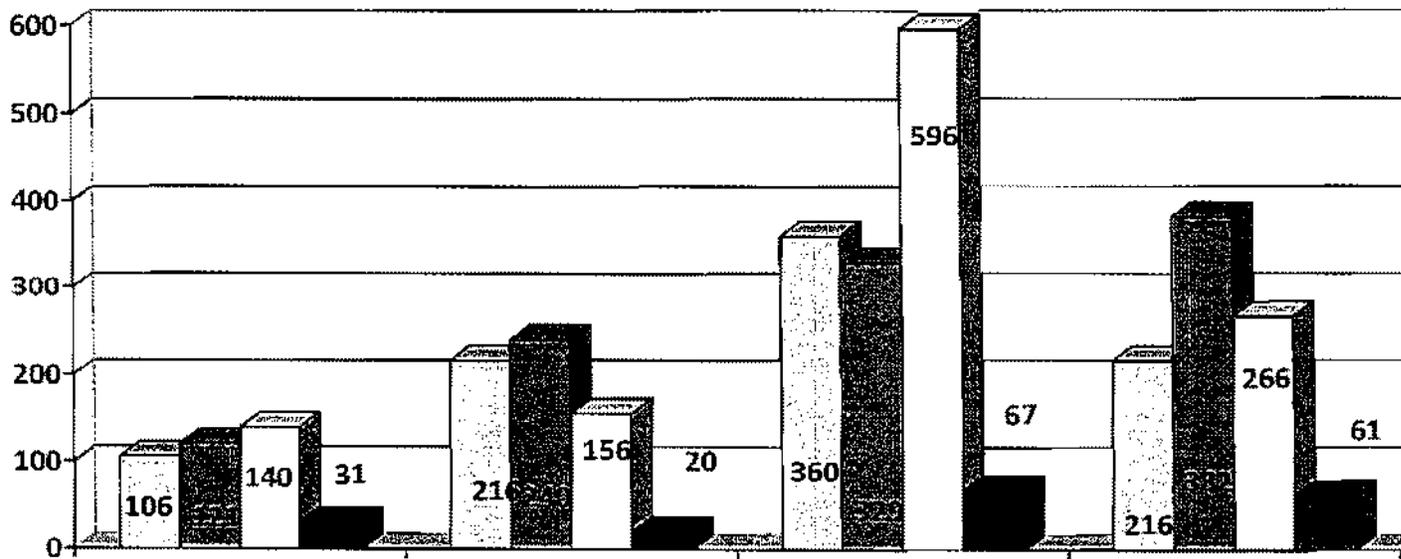
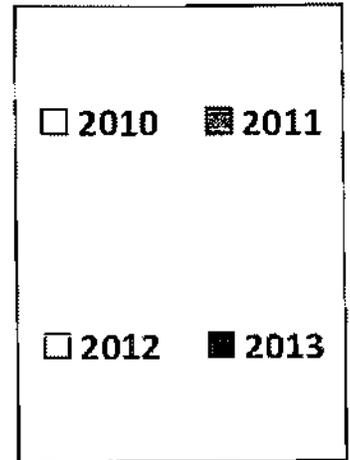
SUSPICIOUS INCIDENTS 51

TRAFFIC CRASH 31

Superior Township Four Year Activity Report



Total Incidents

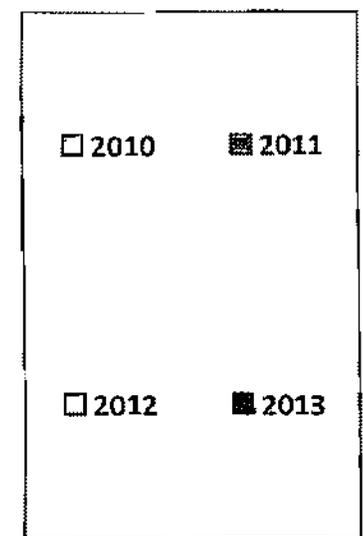


Assault(s)

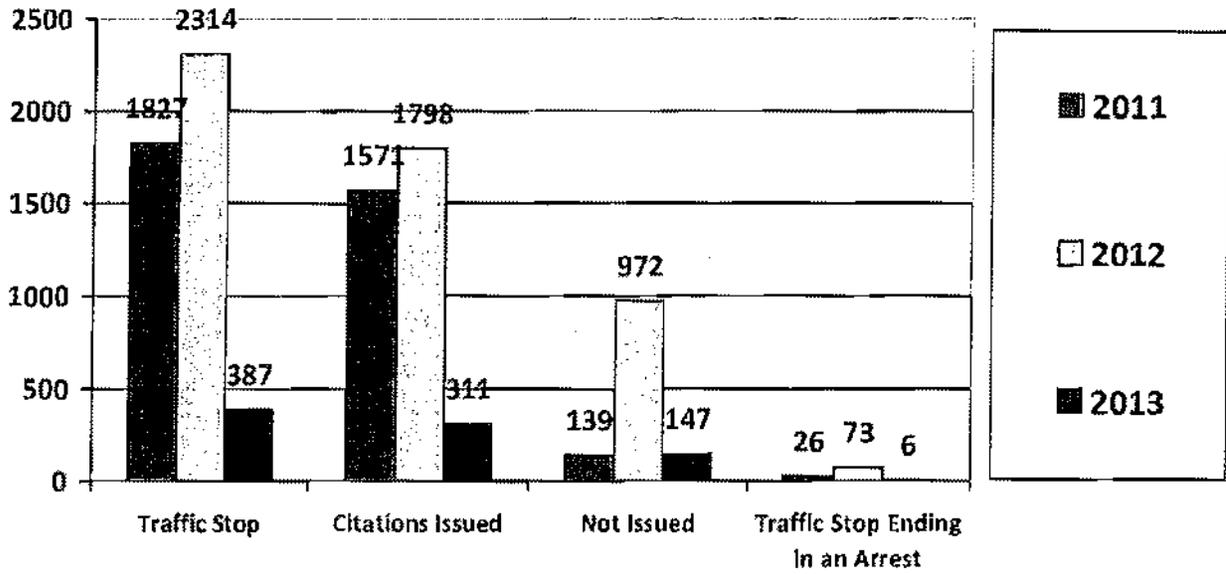
Burglary

Alarms

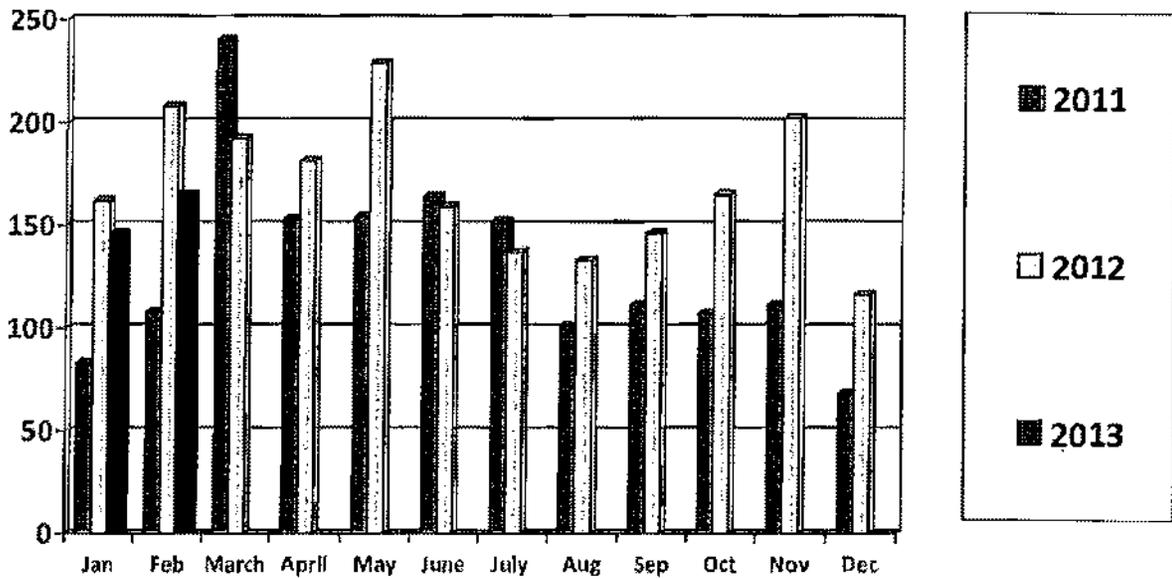
Traffic Crashes



Superior Twp



Citations by Month



Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Date Range: 2/1/2013 - 2/28/2013

| | Shifts | Shifts w/Partner | Service Requests | Traffic Stops | Reports Written | UD-10s | SR & TS Ending in Arrest | Misdemeanor Arrests (SI) | Felony Arrests (SI) | Self Initiated Warrant Arrests | Warrant Meets / Pick Ups | Misdemeanor Citations | Civil Infractions | Parking Citations | OUIL Arrests |
|-----------------------------|--------|------------------|------------------|---------------|-----------------|--------|--------------------------|--------------------------|---------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|--------------|
| 1695 ARTS, JOSHUA A | 1 | | 1 | | 2 | 1 | | | | | | | | | |
| 1094 BALLOU, DOUGLAS R | 13 | | 45 | 11 | 12 | | | | 1 | 1 | | | 9 | | |
| 1810 CARTER, ANDREW N | 15 | 4 | 47 | 36 | 20 | | | 1 | 4 | 2 | | 9 | 6 | | |
| 342 COGGINS, WILLIAM THOMAS | 1 | | | | | | | | | | | | | | |
| 1355 CRAIN, ERIN T | 1 | | | | | | | | | | | | | | |
| 351 CROVA, JOSEPH MARIO | 18 | | 38 | 15 | 5 | 1 | 1 | | | | | 1 | 4 | | |
| 1763 GEBAUER, JOEL J | 14 | 7 | 27 | 11 | 5 | 2 | 2 | 8 | | | | 2 | 10 | | 1 |
| 744 HILOBUK, JEREMY MICHAEL | 1 | | 1 | | | | | | | | | | | | |
| 1185 HUNT, CHARLES ALAN | 15 | 4 | 25 | 29 | 10 | 3 | 1 | 1 | 1 | 2 | | 3 | 22 | | |
| 1653 MAROCCO, MICHAEL S | 1 | | 4 | 1 | 1 | | | | 1 | | | | | | |
| 1802 MCGRADY, PATRICK T | 16 | 1 | 26 | 20 | | 3 | | 1 | | | | 1 | 5 | | |
| 131 MESKO, MARK DOUGLAS | 2 | 1 | 1 | | | | | | | | | | | | |
| 778 MOBBS, PAUL ANTHONY | 17 | | 35 | 1 | 9 | 5 | | | | | | | | | |
| 1803 MONTGOMERY, JOSEPH J | 12 | 13 | 21 | 22 | 6 | | | 2 | 1 | | | 4 | 1 | | |
| 1360 REICH, DEAN A | 20 | | 36 | 19 | 7 | 2 | | | | | | | 33 | | |
| 952 REX, BRIAN ANDREWS | 14 | 9 | 25 | 17 | 6 | 3 | 2 | | | 2 | | 1 | 17 | | |
| 1050 ROSS, JEREMY DAVID | 14 | | 37 | 4 | 17 | 3 | | | 3 | 1 | | 1 | 2 | | |
| 1530 RUSH, HORACE E | 19 | | 43 | 29 | 56 | 10 | 1 | 3 | | 3 | | 1 | 1 | | |
| 461 SCAFASCI, JOHN ALBERT | 2 | | 1 | | | | | | | | | | | | |

| | Shifts | Shifts w/Partner | Service Requests | Traffic Stops | Reports Written | UD-10s | SR & TS Ending In Arrest | Misdemeanor Arrests (SI) | Felony Arrests (SI) | Self Initiated Warrant Arrests | Warrant Meets / Pick Ups | Misdemeanor Citations | Civil Infractions | Parking Citations | OUIL Arrests |
|----------------------------|--------|------------------|------------------|---------------|-----------------|--------|--------------------------|--------------------------|---------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|--------------|
| 1790 SHARROCK II, MARVIN G | 1 | | | 2 | | | | | | | | | | | |
| 267 STANTON, ROBERT DAVID | 17 | | 33 | 37 | 15 | 2 | | | | | | 1 | 37 | | |
| 1805 TEETS, CHAD M | 1 | | 2 | | 1 | | | | | | | | | | |
| 1788 VANTUYL, MARK A | 19 | 1 | 27 | 17 | 8 | 4 | | | | | | | 8 | | 1 |
| 1715 WEBB, BRIAN J | 1 | | | 4 | | | | | | | | | 4 | | |
| 1714 YEE, RAY MAND | 1 | | | | | | | | | | | | | | |
| Grand Total: | 236 | 40 | 475 | 180 | 39 | 7 | 16 | 11 | 11 | 11 | 0 | 24 | 159 | 0 | 2 |



Washtenaw County Sheriff's Activity Log

03/04/2013

10:51 AM

Activity Log Area Summary Report

Area: MacArthur Blvd Contract
Date Range: 2/1/2013 - 2/28/2013

Deputy Log

| | | |
|--------------------------------|---------------------------|----------------------|
| Total Administrative Duty: | 24 for a total of | 510 minutes |
| Total Briefing: | 1 for a total of | 5 minutes |
| Total Community Relations: | 1 for a total of | 30 minutes |
| Total Deputy Join Shift: | 2 for a total of | 0 minutes |
| Total Deputy Left Shift: | 4 for a total of | 0 minutes |
| Total Follow Up: | 12 for a total of | 900 minutes |
| Total Out of Service: | 2 for a total of | 0 minutes |
| Total Property Check: | 113 for a total of | 1930 minutes |
| Total Proactive Patrol: | 76 for a total of | 1445 minutes |
| Total Special Detail: | 1 for a total of | 240 minutes |
| Total Selective Enforcement: | 87 for a total of | 2335 minutes |
| Total Self-Initiated Activity: | 7 for a total of | 175 minutes |
| Total Service Request: | 76 for a total of | 2790 minutes |
| Total Service Request Assist: | 19 for a total of | 550 minutes |
| Total Traffic Stop: | 49 for a total of | 590 minutes |
| Total Other: | 1 for a total of | 45 minutes |
| Total # of Activities: | 475 for a total of | 11545 minutes |

Supervisor Log

| | | |
|---------------------------------------|---------------------------|--|
| Total Administrative Duty: | 4 for a total of | 70 minutes |
| Total Briefing: | 1 for a total of | 25 minutes |
| Total Follow Up: | 1 for a total of | 40 minutes |
| Total Service Request: | 1 for a total of | 35 minutes |
| Total Service Request Assist: | 4 for a total of | 75 minutes |
| Total # of Activities: | 11 for a total of | 245 minutes |
| Total MacArthur Blvd Contract: | 486 for a total of | 11790 minutes (196 hours 30 minutes) |

Zoning Report

February 22, 2013

5581 Vreeland Road- Relating to the sale of this property, it was brought to my attention that the existing single family dwelling had in fact been converted into a multiple unit (three) dwelling without zoning or building department approvals. Upon inspection of the premises, multiple electrical violations were obvious. Permits have now been obtained for corrections of the electrical system and for the alterations necessary to convert the building back to single family dwelling status. I expect to preform final inspections within the next two weeks. Approval of final inspections will permit the sale of the property to move forward.

Woodside Village- Township officials and staff have been having discussions/negotiations with the developer at this site since 2010 relating to their request for a reduction of sureties for the site. The developers' interest was to obtain reduced sureties/bonds at the stalled project. The Township's interests are to have the development left in an acceptable condition, to attempt to protect the interests of the developments current residents, and to put in place conditions and requirement for resumption of development at the site. The contractor has completed significant clean-up and other work (meter pit, wear course of road asphalt) at the site. The terms of a revised development agreement have been under discussion for some time and it appears that a draft of the new agreement is acceptable to both parties. We are hoping to complete this process with Board approval of the revised documents in the near future.

Village Green Development- The phase two addition to the building is now complete and a temporary certificate of occupancy has been issued. Final engineering approval and landscaping review is required prior to the issuance of a full certificate of occupancy.

Hyundai Addition- Good progress is being made at the site. The structure's shell is completed and interior work is 60% complete.

St. Joseph Mercy Hospital- Despite the weather, good progress is being made on the Surgery addition. The buildings foundations are completed and work is underway on columns and forming of the second floor.

Richard Mayernik, Building/Zoning Official



Treasurer's Investment Report as of December 2012
Superior Township Treasurer , Brenda L. MCKinney

General Fund #101

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|--------------------------------|------------------------|-----------------|-----------------------|-------------------|-------------------|
| J P Morgan Chase Bank | | | | | |
| Daily Oper Checking | Comm Checking | | 1,011,683.77 | 12/31/2012 | Liquid Fully FDIC |
| Non Motor Trail Maint. | CD | 0.10 | \$ 20,038.09 | 1/7/2013 | Fully FDIC |
| Comerica Bank | | | | | |
| General Fund General Reserve | CD | 0.25 | \$ 103,551.19 | 12/18/2012 | Fully FDIC |
| Reserve Accured Absences | Comm Checking | 0.00 | \$ 26,197.66 | 12/31/2012 | Liquid Fully FDIC |
| Bank of Ann Arbor | | | | | |
| General Fund Regular Operating | CD | 0.40 | \$ 250,000.00 | 6/12/2013 | \$250,000 FDIC |
| | | | <u>\$1,411,470.71</u> | | |

Treasurer's Investment Report as of December 2012
Superior Township Treasurer , Brenda L. MCKinney

Legal Defend GMP #204

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|----------------------|-------------------|-------------------|
| <i>J P Morgan Chase Bank</i> | | | | |
| Legal Defend GMP | Comm Checking | \$ 117,757.46 | 12/31/2012 | Liquid Fully FDIC |
| | | <u>\$ 117,757.46</u> | | |

Treasurer's Investment Report as of December 2012
Superior Township Treasurer, Brenda L. MCKinney

Fire Fund Operating #206

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | |
|-------------------------------|------------------------|-----------------|------------------------|-------------------|-------------------|
| J P Morgan Chase Bank | | | | | |
| Citizens Bank | | | | | |
| Daily Operating ✓ | Comm Checking | non interest | \$ 516,191.42 | 12/31/2012 | Liquid Fully FDIC |
| Operating Fund ✓ | Money Market | 0.20 | \$ 363,975.93 | 12/31/2012 | Liquid |
| Comeria Bank | | | | | |
| Fire Fund Operating | Comm Checking | non Interest | \$ 203,543.92 | 12/31/2012 | Liquid Fully FDIC |
| | | | <u>\$ 1,083,711.27</u> | | |

Treasurer's Investment Report as of December 2012
Superior Township Treasurer, Brenda L. MCKinney

Fire Reserve Funds #207

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|-----------------|------------------------|-------------------|-------------------|
| Citizens | | | | | |
| Reserve Checking | Checking | Non-Interest | \$ 175.00 | 12/31/2012 | Liquid |
| Fire General Reserve | Money Market | 0.20 | \$ 398,142.32 | 12/31/2012 | Liquid |
| Accrued Absence Reserve | Money Market | 0.20 | \$ 295,603.65 | 12/31/2012 | Liquid |
| J P Morgan Chase Bank | | | | | |
| Fire Bond Pymt Reserve | Savings | 0.20 | \$ 110,496.80 | 12/31/2012 | Liquid |
| Fire Building Const. Rsve | Savings | 0.20 | \$ 371,460.38 | 12/31/2012 | Liquid |
| Comerica Bank | | | | | |
| Fire Truck Replace Reserve | Comm Checking | None | \$ 303,781.92 | 12/31/2012 | Liquid Fully FDIC |
| | | | <u>\$ 1,479,660.07</u> | | |

Treasurer's Investment Report as of December 2012

StreetLight Fund #219

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>Asset/Term</i> | <i>Comment</i> |
|--|------------------------|---------------------|-------------------|-------------------|
| J P Morgan Chase Bank StreetLight Fund | Comm Checking | \$ 14,233.26 | 12/31/2012 | Liquid Fully FDIC |
| | | <u>\$ 14,233.26</u> | | |

Treasurer's Investment Report as of December 2012

Side Street Maintenance #220

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>Asset/Term</i> | <i>Comment</i> |
|--|------------------------|---------------------|-------------------|-------------------|
| <i>J P Morgan Chase Bank</i> Side Street Maintenance Oakbrook & Washington Sq. | Comm Checking | \$ 11,605.40 | 12/31/2012 | Liquid Fully FDIC |
| | | <u>\$ 11,605.40</u> | | |

Treasurer's Investment Report as of December 2012
Superior Township Treasurer, Brenda L. MCKinney

Hyundai SAD #224

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|-----------------|----------------------|-------------------|-----------------|
| <i>Citizens</i> | | | | | |
| Hyundai Road SAD. | Money Market | 0.15 | \$ 22,388.96 | 12/31/2012 | Liquid |
| Hyundai Spec. SAD Debt Retire | CD | 0.20 | \$ 186,486.27 | 6/12/2013 | Fully FDIC |
| | | | \$ 208,875.23 | | |

Treasurer's Investment Report as of December 2012

Building Fund #249

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>interest Rate</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|----------------------|----------------------|-------------------|-------------------|
| JP Morgan Chase Bank | | | | | |
| Daily Operations | Comm checking | | \$ 295,719.53 | 12/31/2012 | Liquid Fully FDIC |
| Accrued Absences | CD | 0.10 | \$ 19,511.79 | 12/03/12 | Fully FDIC |
| | | | <u>\$ 315,231.32</u> | | |

Treasurer's Investment Report as of December 2012

Law Fund 266

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|-----------------|----|-----------------------|-------------------|
| <i>J P Morgan Chase Bank</i> | | | | | |
| Law Fund Daily Oper Checking | Comm Checking | 0.00 | | 201,653.02 12/31/2012 | Liquid Fully FDIC |
| Law Fund Reserves Checking | Comm Checking | 0.00 | \$ | 251,379.98 12/31/2012 | Liquid Fully FDIC |
| <i>Comerica Bank</i> | | | | | |
| Law Fund Reserves | Comm Checking | 0.00 | \$ | 332,406.33 12/31/2012 | Liquid Fully FDIC |
| | | | \$ | <u>785,439.33</u> | |

Treasurer's Investment Report as of December 2012

Park Fund #508

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> | |
|--|------------------------|-----------------|-----------|-------------------|-----------------|-------------------|
| J P Morgan Chase Bank | | | | | | |
| Daily Operations Comm Checking | Comm Checking | 0.00 | \$ | 170,834.73 | 12/31/2012 | Liquid Fully FDIC |
| Accured Absences | CD | 0.10 | \$ | 3,426.24 | 12/3/2012 | Fully FDIC |
| General Reserve | CD | 0.10 | \$ | 7,607.37 | 12/3/2012 | Fully FDIC |
| Comerica Bank | | | | | | |
| New Building & Land Resticted Reserve | CD | 0.12 | \$ | 7,633.99 | 12/3/2012 | Fully FDIC |
| New Building & Land Designated Reserve | CD | 0.10 | \$ | 32,396.07 | 12/18/2012 | Fully FDIC |
| New Building & Land Designated Reserve | Comm Checking | 0.00 | \$ | 373,035.85 | 12/31/2012 | Liquid Fully FDIC |
| | | | \$ | 594,934.25 | | |

Treasurer's Investment Report as of December 2012

Trust and Agency Fund # 701

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset /Term</i> | <i>Comment</i> |
|---|------------------------|-----------------|---------------|--------------------|-------------------|
| J P Morgan Chase Bank Escrows Account | Comm Checking | non interest | \$ 201,786.84 | 12/31/2012 | Liquid Fully FDIC |

Treasurer's Investment Report as of December 2012

Utility Department

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|-----------------|------------------------|-------------------|-------------------|
| Comerica Bank | | | | | |
| Operating & Maintenance | Money Market | 0.00 | \$ 961,201.29 | 12/31/2012 | Liquid Fully FDIC |
| System Repair | Money Market | 0.00 | \$ 604,673.22 | 12/31/2012 | Liquid Fully FDIC |
| Capital Reserve | Money Market | 0.00 | \$ 639,862.81 | 12/31/2012 | Liquid Fully FDIC |
| Debt Service | Money Market | 0.00 | \$ 990,009.81 | 12/31/2012 | Liquid Fully FDIC |
| JP Morgan Chase Bank | | | | | |
| Capital Reserve | Comm Checking | 0.00 | \$ 2,204,650.51 | 12/31/2012 | Liquid Fully FDIC |
| Operating & Maintenance | Comm Checking | 0.00 | \$ 270,163.13 | 12/31/2012 | Liquid Fully FDIC |
| | | | <u>\$ 5,670,560.77</u> | | |

Treasurer's Investment Report as of December 2012

Tax Checking

Financial Institutions Type of Account Interest Terms

J P Morgan Chase Bank

2012 tax Collection Comm Checking None \$1,290,746.63 12/31/2012 Fully FDIC Insur

Treasurer's Investment Report as of December 2012

Payroll Account

| Financial Institutions | Type of Account | | Date | Asset/Term | Comments |
|-------------------------------|------------------------|--------------|-------------|-------------------|-------------------|
| Citizen Bank | | | | | |
| Payroll | Comm Checking | \$ 34,854.26 | 12/31/2012 | Liquid | Liquid Fully FDIC |



November 2, 2012

Mr. William McFarlane, Township Supervisor
Superior Township
3040 North Prospect
Ypsilanti, MI 48198

RE: "Solid Waste Services"

Dear Mr. McFarlane,

On behalf of Republic Services, I would like to take this opportunity to thank you and the Superior Township for the recent extension of our collection contract. Republic has enjoyed the great professional working relationship that we have developed and I personally look forward to continuing it for many years to come.

Per our recent discussions, Republic will plan on implementing the new recycling collection service with carts beginning on April 1, 2013. Unfortunately, carts are in high demand at this time which has led to an extended build and delivery timeframe.

Considering the time of year, our experience has proven that cart collection programs are better suited to be implemented outside of winter months/conditions. Therefore, the implementation of the program has to be delayed until April of 2013. However, this delay will give Republic ample time to develop education and communication materials and processes for this program.

As also discussed the other day, Superior Township residents will see a few changes in their quarterly invoices over the next couple of billing cycles. As stated at the Board of Trustees meeting, the rates as awarded will be effective upon the new contract term which began on October 1, 2012 (4th quarter). However, our billing system had already processed the 4th quarter invoices at the current 2011/2012 rate at the time of the Board of Trustees meeting where the contract was awarded. The new rate will be \$49.23 per quarter in comparison to the 2011/2012 rate of \$52.53.

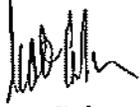
In order to correct this matter, residents are being asked to pay in full their existing invoices. Republic will be issuing an invoice in January at a rate of \$45.93 for the 1st quarter of 2013. This rate will reflect the new rate of \$49.23 plus an a reduction of \$3.30 that was billed at the 2011/2012 rate in the 4th quarter.

The 2nd quarter 2013 invoice will then reflect a rate of \$49.23 which will be in line with the current contract.

5400 Cogswell
Wayne, Michigan 48184
734-727-2158 • Fax 734-727-2194
www.republicservices.com

Again, I would like to thank the Township for the relationship that we have developed over the years and I look forward to many more years to come. Should you have any further questions or concerns, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read 'Scott Cabauatan', with a stylized, cursive script.

Scott Cabauatan
Municipal Services Manager

WHAT TYPES OF CHANGES ARE BEING MADE?

Republic Services is making some improvements to the recycling collection services we provide in Superior Township. Republic Services will provide each household with a 95 gallon cart (blue cart with gray lid) for the collection of recycling materials. Beginning on your designated collection week in April, residents should begin placing recyclables into your new recycling cart and out to the curb for collection.

On collection day, recycling carts must be placed at the curb with a minimum distance of four feet away from other objects such as: mailboxes, parked cars, yard waste materials, and even other carts. Recycling carts also need to be placed in a location that is visible and accessible from the street.

Recycling collection will also move from weekly collection to every other week collection. A map designating your collection area along with a calendar indicating your area's collection week has been included with this education packet.

CART CARE

With the right care your new cart will last you many years without needing maintenance. Your new cart is cleaner since it does not allow odors to escape and its smooth surfaces allow it to be cleaned using a regular garden hose and dishwashing soap. Do not paint or write on the cart. Each cart is labeled with a serial number. Residents should take note of the serial number of their specific cart.

WASTE COLLECTION

There will be no change to the trash collection program. Carts should be placed at the curb **NO LATER** than 7:00 A.M. on your collection day. Please leave four feet between your cart and other objects so we can service you safely and efficiently.

YARD WASTE COLLECTION

The recommended way to dispose of grass clippings, leaves, and other yard waste is to mulch your grass. When these materials are mulched and left on the lawn, the mulch acts as a natural fertilizer.



NEW COLLECTION SCHEDULE FOR YARD WASTE

However, if you wish to bag your grass clippings, leaves, and other yard waste, it will be collected **EVERY OTHER WEEK** from the first week of April through the last week in November along with your recycling materials on your regularly scheduled trash collection day.

Grass, leaves, weeds, and garden waste must be placed into biodegradable Kraft paper bags or placed loosely in a container no larger than 32 gallons or no heavier than 50 lbs. and clearly marked "YARD WASTE". Yard Waste labels are available at the Township Hall. Twigs, brush, and shrubs must be tied in bundles not more than three feet in length and not more than 24 inches in diameter per bundle.



RECYCLING COLLECTION

Recycle collection will be **EVERY OTHER WEEK**. Residents with questions on their recycling collection schedule should refer to their recycling collection map and calendar included in this education packet.

All recyclables must be placed in the 95 gallon cart (blue cart with grey lid) and placed curbside on your designated collection day.

GLASS BOTTLES & JARS

(Food & Beverage Containers Only)

- Clear glass only. Rinse items out.
- NO pyrex, window glass, ceramics, light bulbs, mirrors, or broken glass

METALS - TIN, STEEL, & ALUMINUM

- Metal food and beverage cans and lids
- Rinse clean; labels are okay
- Kitchen pots, pans, and utensils are acceptable



HOUSEHOLD PLASTICS #1 - #7

- Plastics #1 - #7 except Styrofoam
- Rinse well; labels are OK
- Plastic grocery bags are acceptable
- NO motor oil containers



PAPER PRODUCTS

- Newspapers & magazines including color comic sections and glossy inserts
- Junk Mail
- Office Paper
- Phone Books



CARDBOARD PRODUCTS

- Corrugated cardboard & paperboard products
- Materials must be broken down to loosely fit into the cart

HOLIDAY SCHEDULE

Unless you are notified otherwise by Republic Services, there will be no collection on the following six holidays:

- New Year's Day
- Memorial Day
- July 4th
- Labor Day
- Thanksgiving Day
- Christmas Day

When the holiday falls on a weekday, there will be no collections on that day, and the rest of that week's refuse, recycling, and yard waste collection will be one day later than usual (Friday collections will occur on Saturday). **If the holiday falls on a weekend, your collection day will NOT be affected.**

BULKY ITEMS

Bulky Items are items that cannot fit into your solid waste cart such as carpet (must be bundled in three foot lengths), water heaters, mattresses & box springs, furniture, and large appliances. For these items, please contact Republic Services at (800) 878-4626 to arrange for bulky item collection. All bulky items will be collected along with your regular waste on your normal collection day. Republic Services must be notified of all bulky items at least 24 hours prior to your normal collection day.

MOVING?

If you move, do not take the cart with you. The cart is the property of Republic Services and needs to remain at the property address for the next occupant of the property. Please call Republic's Customer Service Center at (800) 878-4626 to inform us when you move.

PUBLIC SAFETY

Collection service activity can be hazardous. Make sure that children stay clear of curbside trash and the collection trucks. Curbside carts/trash containers should not impede pedestrian walkways or public through-fares.

RESTRICTIONS

The following items are not allowed in our vehicles. Please be sure they are not included in your weekly trash.

- Liquid paint, pesticides, gasoline, oil
- Gas cans, disposable LP gas tanks
- Cement, rocks, stone, dirt, rock, steel, iron, construction materials, whole tires, carbonated beverage bottles, or any other material banned by state law. For further information on how and where to dispose of these materials please contact Republic Services or Superior Township.

HELPFUL HINTS

Medical waste - such as syringes should be placed into a plastic detergent bottle, duct taped shut, and clearly labeled "SYRINGES" on the side of the container and placed in the trash.

Check out www.republicservices.com for information on our syringe mail-in disposal program.



**REPUBLIC
SERVICES**



**REPUBLIC
SERVICES**

**Collection Service
Reference Guide**

**Superior
Township**

www.republicservices.com

(800) 878-4626

Superior Township Recycle & Yard Waste Calendar 2013/2014

| APRIL - 2013 | MAY - 2013 | JUNE - 2013 | JULY - 2013 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| B | 23 | | | | 27 | 28 | 29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 7 | | | | | 11 | 12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 21 | | | | | 25 | 26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 28 | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AUGUST - 2013 | SEPTEMBER - 2013 | OCTOBER - 2013 | NOVEMBER - 2013 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td>A</td><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>B</td><td>4</td><td></td><td></td><td></td><td>8</td><td>9</td><td>10</td></tr> <tr><td>A</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>B</td><td>18</td><td></td><td></td><td></td><td>22</td><td>23</td><td>24</td></tr> <tr><td>A</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> | week | S | M | T | W | TH | F | S | A | | | | | 1 | 2 | 3 | B | 4 | | | | 8 | 9 | 10 | A | 11 | 12 | 13 | 14 | 15 | 16 | 17 | B | 18 | | | | 22 | 23 | 24 | A | 25 | 26 | 27 | 28 | 29 | 30 | 31 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td></td><td></td><td></td><td>6</td><td>7</td></tr> <tr><td>A</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>B</td><td>15</td><td></td><td></td><td></td><td>19</td><td>20</td><td>21</td></tr> <tr><td>A</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>B</td><td>29</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> | week | S | M | T | W | TH | F | S | | 1 | 2 | | | | 6 | 7 | A | 8 | 9 | 10 | 11 | 12 | 13 | 14 | B | 15 | | | | 19 | 20 | 21 | A | 22 | 23 | 24 | 25 | 26 | 27 | 28 | B | 29 | | | | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>3</td><td>4</td><td>5</td></tr> <tr><td>A</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>B</td><td>13</td><td></td><td></td><td></td><td>17</td><td>18</td><td>19</td></tr> <tr><td>A</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>B</td><td>27</td><td></td><td></td><td></td><td>31</td><td></td><td></td></tr> </table> | week | S | M | T | W | TH | F | S | | | | | | 3 | 4 | 5 | A | 6 | 7 | 8 | 9 | 10 | 11 | 12 | B | 13 | | | | 17 | 18 | 19 | A | 20 | 21 | 22 | 23 | 24 | 25 | 26 | B | 27 | | | | 31 | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td>B</td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>A</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>B</td><td>10</td><td></td><td></td><td></td><td>14</td><td>15</td><td>16</td></tr> <tr><td>A</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>B</td><td>24</td><td></td><td></td><td></td><td>28</td><td>29</td><td>30</td></tr> </table> | week | S | M | T | W | TH | F | S | B | | | | | | | 1 | A | 3 | 4 | 5 | 6 | 7 | 8 | 9 | B | 10 | | | | 14 | 15 | 16 | A | 17 | 18 | 19 | 20 | 21 | 22 | 23 | B | 24 | | | | 28 | 29 | 30 | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | | | | | 1 | 2 | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 4 | | | | 8 | 9 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 11 | 12 | 13 | 14 | 15 | 16 | 17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 18 | | | | 22 | 23 | 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 1 | 2 | | | | 6 | 7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 15 | | | | 19 | 20 | 21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | 3 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 13 | | | | 17 | 18 | 19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 27 | | | | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | | | | | | | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 10 | | | | 14 | 15 | 16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 24 | | | | 28 | 29 | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DECEMBER - 2013 | January - 2014 | February - 2014 | March - 2014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td>A</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>B</td><td>8</td><td></td><td></td><td></td><td>12</td><td>13</td><td>14</td></tr> <tr><td>A</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>B</td><td>22</td><td></td><td></td><td>25</td><td></td><td>27</td><td>28</td></tr> <tr><td>A</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> | week | S | M | T | W | TH | F | S | A | 1 | 2 | 3 | 4 | 5 | 6 | 7 | B | 8 | | | | 12 | 13 | 14 | A | 15 | 16 | 17 | 18 | 19 | 20 | 21 | B | 22 | | | 25 | | 27 | 28 | A | 29 | 30 | 31 | | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td></td></tr> <tr><td>A</td><td>5</td><td></td><td></td><td></td><td>9</td><td>10</td><td>11</td></tr> <tr><td>B</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>A</td><td>19</td><td></td><td></td><td></td><td>23</td><td>24</td><td>25</td></tr> <tr><td>B</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> | week | S | M | T | W | TH | F | S | | | | 1 | 2 | 3 | 4 | | A | 5 | | | | 9 | 10 | 11 | B | 12 | 13 | 14 | 15 | 16 | 17 | 18 | A | 19 | | | | 23 | 24 | 25 | B | 26 | 27 | 28 | 29 | 30 | 31 | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>B</td><td>2</td><td></td><td></td><td></td><td>6</td><td>7</td><td>8</td></tr> <tr><td>A</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>B</td><td>16</td><td></td><td></td><td></td><td>20</td><td>21</td><td>22</td></tr> <tr><td>A</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td></td></tr> <tr><td>B</td><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> | week | S | M | T | W | TH | F | S | A | | | | | | | 1 | B | 2 | | | | 6 | 7 | 8 | A | 9 | 10 | 11 | 12 | 13 | 14 | 15 | B | 16 | | | | 20 | 21 | 22 | A | 23 | 24 | 25 | 26 | 27 | 28 | | B | 30 | | | | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th>week</th><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>B</td><td>2</td><td></td><td></td><td></td><td>6</td><td>7</td><td>8</td></tr> <tr><td>A</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>B</td><td>16</td><td></td><td></td><td></td><td>20</td><td>21</td><td>22</td></tr> <tr><td>A</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>B</td><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> | week | S | M | T | W | TH | F | S | A | | | | | | | 1 | B | 2 | | | | 6 | 7 | 8 | A | 9 | 10 | 11 | 12 | 13 | 14 | 15 | B | 16 | | | | 20 | 21 | 22 | A | 23 | 24 | 25 | 26 | 27 | 28 | 29 | B | 30 | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 8 | | | | 12 | 13 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 22 | | | 25 | | 27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 1 | 2 | 3 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 5 | | | | 9 | 10 | 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 19 | | | | 23 | 24 | 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | | | | | | | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 2 | | | | 6 | 7 | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 16 | | | | 20 | 21 | 22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 23 | 24 | 25 | 26 | 27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| week | S | M | T | W | TH | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | | | | | | | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 2 | | | | 6 | 7 | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 16 | | | | 20 | 21 | 22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

* Yard Waste is collected from the first full week in April through the last week in November

= Collection Days = Recognized Holiday - Trash collection delayed 1 day

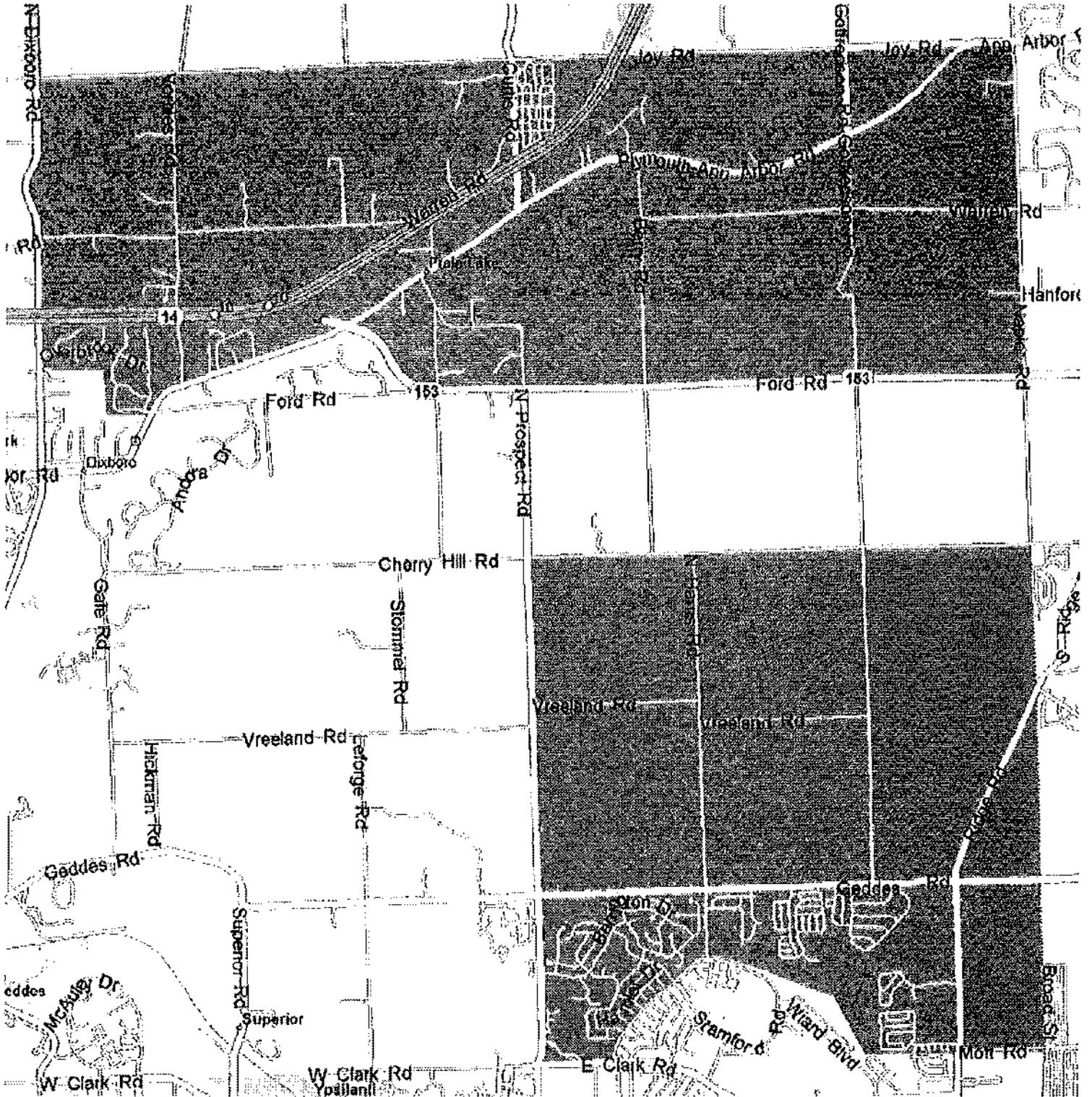
A WEEK = AREA A COLLECTION DAY

B WEEK = AREA B COLLECTION DAY

| | | |
|--|--|--|
| <p>Recycling and yard waste is collected on your regular trash collection day on your designated collection week as listed above. On holiday weeks collection is delayed by one day for all collections that fall on or after the holiday as listed above.</p> | <p>Superior Charter Township</p> <p>(734) 482-6099 www.superior-twp.org</p> | <p>(800) 878-4626 www.republicservices.com</p> |
|--|--|--|

Superior Township

Every Other Week Recycling/Yard Waste Collection Area Map



Area A Collection Week

Area B Collection Week

Recycling and yard waste is collected every other week on your designated collection week and on the same day as your trash. See the collection calendar for your designated collection week(s).

reminder

Beginning April 2013

You may start placing your recycling carts out for collection
on your designated recycling & compost week.

Republic will be collecting recycling bins on the last week of March on your collection day.

Please refer to the enclosed calendar/map for your designated recycling & compost collection week.

Place your cart at the curb with the arrows on the lid facing the street.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 185

**BURNING ORDINANCE,
WHICH REPEALS AND REPLACES
ORDINANCE NO. 105 BURNING ORDINANCE**

**THE TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, STATE OF
MICHIGAN, ORDAINS:**

Section 185.01. Purpose

The purpose of this ordinance is to provide for the protection of the health, safety, and welfare of Township residents; to protect property from exposure to the dangers of fire; to minimize unnecessary runs by the Township Fire Department; to provide for the enforcement of this ordinance; and to establish penalties and fines for violations of the provisions of this ordinance. Township residents are strongly encouraged to consider recycling, composting and curbside pick-up as alternatives to open burning.

Section 185.02. Scope

1. This ordinance shall apply to open burning, prescribed burns, burn barrels, outdoor wood furnaces/boilers, and patio wood burning units.
2. This ordinance shall not apply to outdoor grilling or cooking food using charcoal, wood, propane or natural gas in a cooking/grilling appliance or in an approved container.
3. This ordinance shall not apply to the use of propane, natural gas, kerosene, gasoline, or acetylene in a device intended for agricultural or construction heating and maintenance activities.
4. This ordinance shall not apply to agricultural flame weeding or flame sanitizers.
5. This ordinance shall not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.

Section 185.03. Definitions

"Brush" means loose branches and twigs generated by trimming or storms on the property.

"Clean wood" means natural wood which has not been painted, varnished or coated with a similar material; has not be pressure treated with preservatives; and does not contain resins or glues as in plywood or other composite wood products.

"Food waste" means rejected food wastes including waste accumulations of animal, fruit, or vegetable matter used or intended for food; or wastes that attend the preparation, use, cooking, dealing in, or storing of meat, fowl, fish, fruit, or vegetable matter. Typical waste from home gardens shall not be considered food waste.

"Open burning" means kindling or maintaining a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or chimney. This includes burning in a burn barrel.

"Patio wood burning unit" means a chimenea, patio warmer, or other portable wood-burning device used for outdoor recreation and/or heating.

"Prescribed burn" means open burning of a continuous cover of fuels, in compliance with an approved prescription to meet planned land management objectives. "Prescription" means a written plan establishing the criteria and elements necessary for starting, controlling, and extinguishing a specific prescribed burn.

"Property" means one or more adjacent real estate parcels under common ownership or lease agreement.

"Recreational fire" means a small outdoor fire burning materials permitted by section 185.05 that has a total fuel area of 3 feet or less in diameter and 2 feet or less in height. Recreational fires include, but are not limited to fires for pleasure, ceremonial, cooking, warmth, or similar purposes.

Section 185.04. Prohibited Fires

1. Open burning of leaves and grass clippings is prohibited as per PA 102 of 2012 except when such burning is incidental to a permitted open or prescribed burn.
2. Open burning of animal carcasses and manure is prohibited.
3. Open burning of food waste is prohibited.
4. Open burning of household waste that contains plastic, rubber, foam, chemically treated wood, textiles, electronics, chemicals, or hazardous materials is prohibited as per PA 102 of 2012.
5. Open burning of construction and demolition waste is prohibited.
6. Open burning of waste from a commercial or industrial establishment is prohibited.

Section 185.05. Permissible Fires

A person shall not ignite, cause or permit to be ignited, allow or maintain an open burn or outdoor fire except as provided in this section. All open burning requires compliance with all applicable provisions of this section and any additional special restrictions deemed necessary by the Fire Chief or other authorities having jurisdiction. The Fire Chief may deny or suspend burning permits when weather or other conditions warrant. All open

ORDINANCE 105 -- BURNING ORDINANCE

PAGE 185 - 3

burning shall be conducted in a safe nuisance-free manner, when wind and weather conditions minimize adverse effects and do not create a health or visibility hazard.

- I. After first obtaining a burn permit, open burning of logs, stumps, trees, brush, agricultural and beekeeping waste is permitted if conducted in accordance with the following:
 - A. The property owner or owner's authorized representative shall submit an open burning permit application to the Township Clerk's office on such form as may be approved by the Township Board. The application will be accepted after administrative review confirms that the property size and location meets the requirements of the ordinance. Upon acceptance, the application will be forwarded to the Fire Department for review and approval or denial by the Superior Township Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent, similar burn permit requests may be phoned into the Fire Department for verbal approval. In all cases, on the day of the intended burn, the applicant shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address and phone number, a description of the materials to be burned and the time of the intended burning. The Fire Department will either authorize or deny the burn permit depending upon Fire Department resources, weather, or other factors.
 - B. No material may be brought onto a property for the express purpose of burning it, except seasoned dry firewood for recreational fires.
 - C. The open burning of logs, stumps, trees, brush, agricultural and beekeeping waste Burning is permitted only during daylight hours except when a special permit has been issued. The Fire Chief or his/her representative may issue special permits for agricultural open burns that will last more than one day.
 - D. Adult supervision of open fires is required.
 - E. Open fires must be located fifty (50) feet or more from any structure or property line.
 - F. The fuel area of open fires shall not exceed 15 feet in diameter and 15 feet in height without approval of the Fire Chief or his/her representative.
 - G. Due to the density and the danger of fires spreading and smoke and

fumes creating a nuisance, no permits shall be issued for any location in the northeast quarter section of Section 33 or any portion of Sections 34 or 35 of the Township.

- H. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any property less than one acre in size.
2. After first obtaining a burn permit, prescribed burning for forest, prairie, habitat management and agricultural purposes is permitted if conducted in accordance with the following:
- A. The property owner or owner's authorized representative shall submit a prescribed burn permit application to the Fire Chief's office on such form as may be approved by the Township Board. Upon receipt, the application shall be reviewed by, and approved or denied by the Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent similar prescribed burn permit requests may be issued based upon the initially submitted application and plan.
 - B. On the day of the intended prescribed burn, the applicant or his/her representative shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address, and phone number and the time of the intended burn. The Fire Department will either authorize or deny the prescribed burn permit depending upon Fire Department resources, weather, or other factors.
 - C. The Township Board may, by resolution, set reasonable application fees and insurance requirements as deemed appropriate.
3. The following types of fires are permitted without obtaining a burn permit if they occur on property of one half acre or more and are placed more than twenty-five feet from any structure or property line.
- A. A recreational fire.
 - B. Burning of small amounts of household dry waste paper in an enclosed burn barrel or container constructed of metal or masonry that has a metal covering device and does not have an opening larger than $\frac{3}{4}$ of an inch.
4. Patio wood burning units may be used without obtaining a burn permit if they burn clean wood, are used in accordance with the manufacturer's

instructions, and are placed not less than 15 feet from a structure.

5. Outdoor wood furnaces/boilers installed on or after the effective date of this ordinance may be installed and operated without obtaining a burn permit but shall:
 - A. Have a permanently attached stack with a minimum height of 15 feet above the ground that also extends at least two feet about the highest peak of any residence not served by the furnace/boiler located within 300 feet.
 - B. Be located on the property in accordance with the Township Zoning Ordinance and no closer than 100 feet from the nearest property line.
 - C. Not be installed unless a mechanical permit has been obtained from the Township Building Department prior to commencing installation.
 - D. Only burn clean wood or other listed fuels specifically permitted by the manufacturer's installation/operation instructions.
6. Notwithstanding section 185.05. of this ordinance, structures and other materials may be burned without permit for fire prevention training so long as conducted in accordance with the National Fire Protection Association (NFPA) Standard 1403 as it may from time to time be amended, and in compliance with rules and regulations of other authorities having jurisdiction. Such burning shall be outlined in writing and approved by the Fire Chief at least 48 hours prior to the training burn.

Section 185.06. Appeals

Whenever the Chief of the Fire Department or his/her representative shall refuse to grant a permit applied for, or when it is claimed that the provisions of the ordinance do not apply or that the true intent and meaning of the ordinance has been misconstrued or wrongly interpreted, or when the strict enforcement of this ordinance would result in unnecessary hardship due to special conditions unique to the land involved, the applicant may appeal the decision of the Chief of the Fire Department or his/her representative to the Charter Township of Superior Board of Trustees.

Such an appeal shall be in writing, citing the nature of the original request, the reason such request was denied a permit, and the remedy sought through the appeal. The appeal shall be made within seven (7) days of the denial, and the Board shall receive and respond to the appeal at their next regularly scheduled Township Board meeting.

Section 185.07. Liability

A person utilizing or maintaining an outdoor fire regulated by this ordinance may be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

Section 185.08. Right of Entry and Inspection

The Fire Chief or any authorized officer, employee, or representative of Superior Township carrying proper identification may inspect any property in order to ascertain compliance with, and enforce the provisions of this ordinance.

Section 185.09. Enforcement

This ordinance shall be deemed an exercise of the police powers of Superior Charter Township for the preservation and protection of the public health, safety, and welfare. It shall be the duty of the Fire Chief or his/her representative to enforce the provisions of this ordinance. Citizen complaints and reports of violations shall be directed to the Fire Department.

Section 185.10. Penalties and Remedies for Violations

1. Any person violating any provision of this Ordinance shall be deemed:
 - A. Guilty of a misdemeanor. Penalties may be imposed including up to ninety (90) days incarceration in the Washtenaw County Jail and/or fines up to five hundred (\$500.00) dollars plus the cost of prosecution.
 - B. Responsible for a civil infraction. Penalties may be imposed in fines as set forth in Section 162.07 of Superior Charter Township Ordinance 162, Civil Infraction Penalty Ordinance, which assesses fines for a first offense of a minimum of one hundred (\$100.00) and a maximum of five hundred (\$500.00).

In addition to the penalties, any person deemed responsible for a civil infraction shall also be liable for the cost to the Township to prosecute any such violation

2. The decision to charge the alleged violator with a misdemeanor and/or civil infraction as a result of a violation of this Ordinance shall be at the sole discretion of the Township.
3. In addition to the foregoing, any violation of the Ordinance shall be deemed a nuisance per se, permitting the Township Board, its officers, agents or any private citizen to take such action in any court of competent jurisdiction to cause the abatement of such nuisance, including injunctive relief. Further,

upon a determination by a court that a person has violated this Ordinance, thereby creating a nuisance per se, the Township shall be entitled to its actual attorney fees incurred in seeking abatement of the nuisance.

Section 185.11. Abrogation and Conflict of Authority

Nothing in this Ordinance shall be interpreted to conflict with present or future State statutes in the same subject matter; conflicting provisions of this Ordinance shall be abrogated to, but only to, the extent of the conflict. Moreover, the provisions of this Ordinance shall be construed, if possible, to be consistent with relevant State regulations and statutes. If any part of this Ordinance is found to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision. Such holding shall not affect the validity of the remaining portions thereof, and the remainder of the Ordinance shall remain in force. Rights and duties which have matured, penalties which have been incurred, proceedings which have begun and prosecutions for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

Section 185.12. Repeal

All ordinances or parts of an ordinance in conflict with this ordinance are hereby repealed. The existing Ordinance No. 105, being an ordinance for the regulation of burning in the Township effective August 31, 1989 and amended effective November 3, 2008 and January 17, 2012 is hereby repealed. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

Section 185.13. Effective Date; Publication

This Ordinance shall be published pursuant to Section 8 of the Charter Township Act, being MCL 42.8(b), by posting in the Office of the Clerk, 3040 N. Prospect Rd., Ypsilanti, 48198, and on the Township website – www.superior-twp.org – with notice of such in the Ypsilanti Courier, a newspaper of general circulation in the Township, qualified under state law to publish legal notices pursuant to Section 8 of the Charter Township Act, being MCL 42.8-3(b) within 30 days following the final adoption thereof. This Ordinance shall become effective immediately upon said publication and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.

David Phillips

From: Amanda Christiana <amanda.christiana@gmail.com>
Sent: Saturday, February 23, 2013 2:20 PM
To: David Phillips
Subject: Burn Ordinance No. 185
Attachments: Backyard Fire Pit.docx

Dennis,

I'd like to follow up on my comments from Tuesday's meeting. First of all, I do want to thank you for your hard work on this ordinance. I understand that you can't make everyone happy all of the time, but I appreciate that somebody is looking out for the safety and well being of our community. I put together a short document describing the type of backyard fire pit I believe should be included under Section 4 of permissible fires. Thank you for your consideration.

Very Respectfully,
Amanda Christiana

Small Backyard Fire Pits

Please consider including back yard fire pits to Section 4 of proposed Ordinance No. 185. Although not technically a "patio wood burning unit" as described in your proposed ordinance, a backyard fire pit can be just as safe if well planned out and maintained. Figure 1 shows the anatomy of a typical backyard fire pit. It includes a base layer of gravel surrounded by a gravel trench for drainage. It is surrounded by a steel campfire ring and stones to contain the fire and heat.

The size and function of such fire pits are similar to a typical patio burn unit, but it's location is more permanent and can be customized to the homeowners taste. Some homeowners in our neighborhood, The Village of Dixboro, have existing fire pits similar to the ones described above. They are often surrounded by bricks or patio stones where chairs can be placed. The following pages include some examples of small backyard fire pits that could be safely maintained and operated on a 13,000 square foot property.

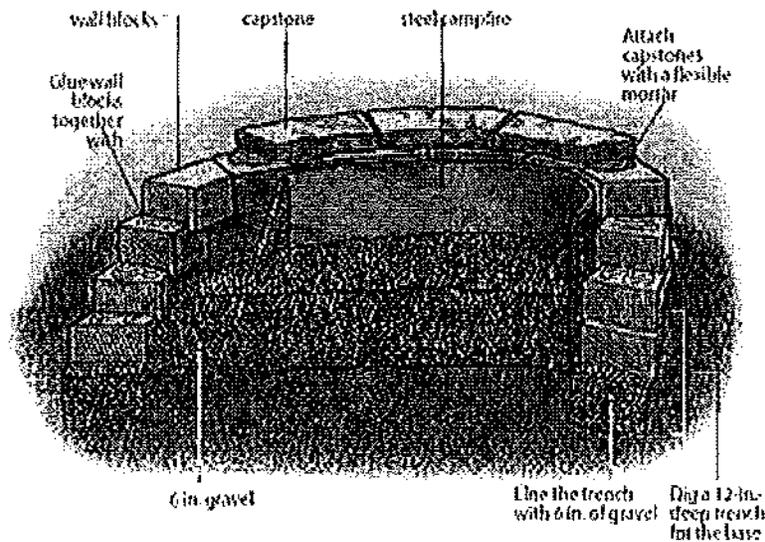
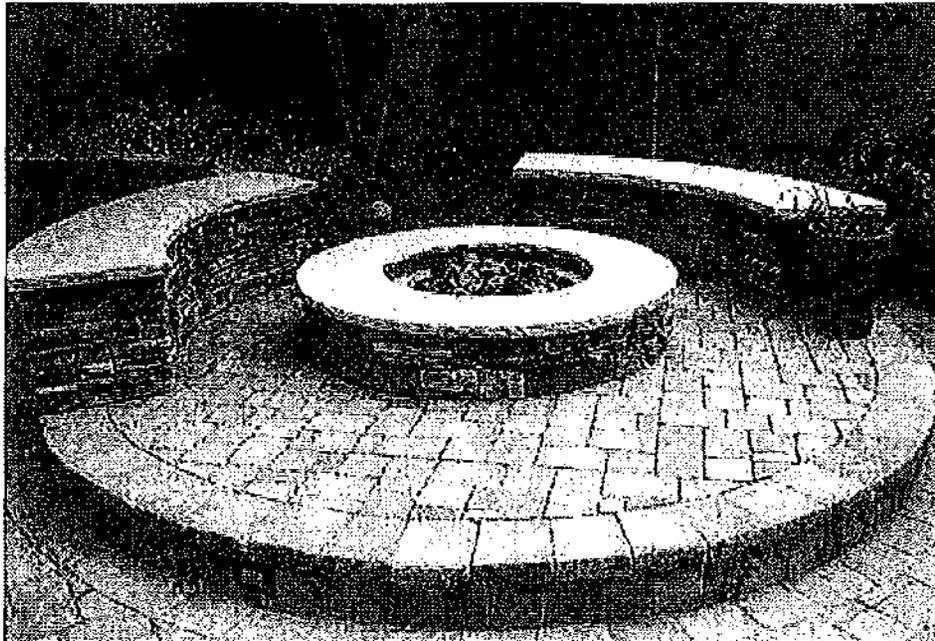
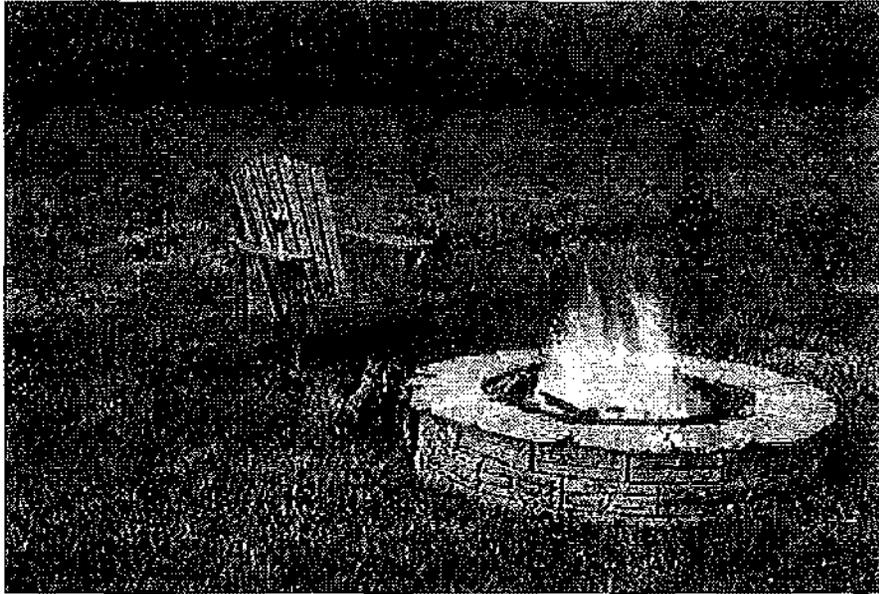
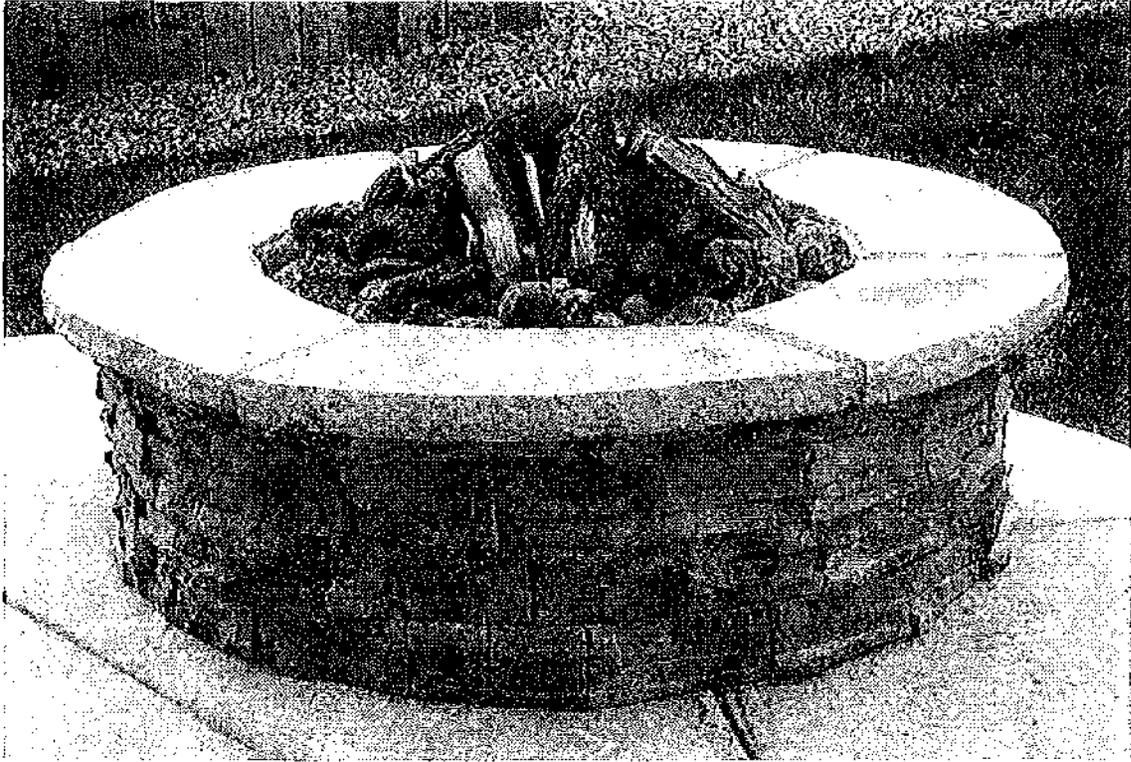
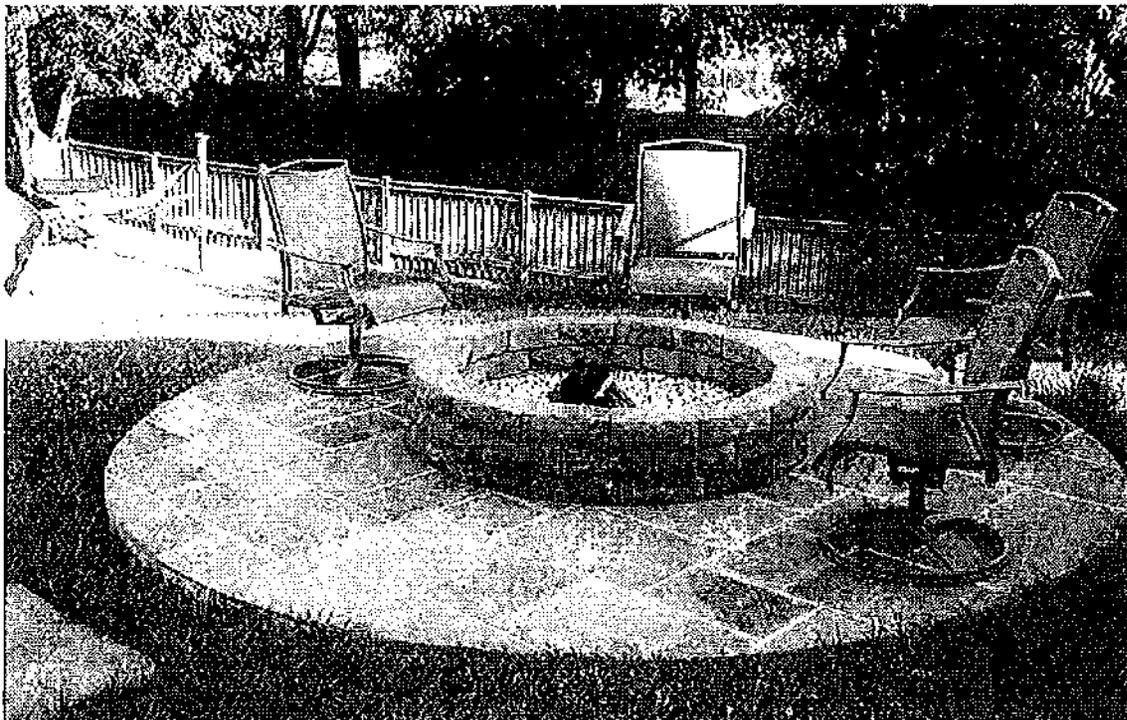
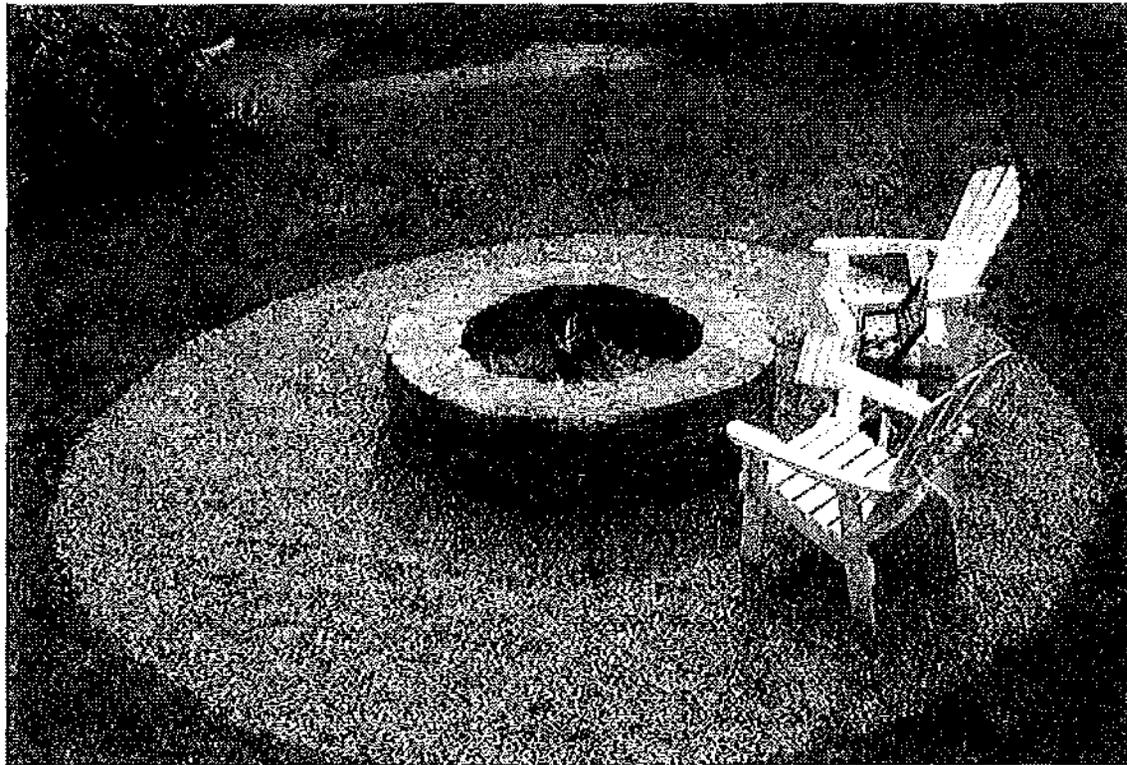


Figure 1: This diagram shows the basic construction of a backyard firepit. A 6-inch layer of gravel and an additional gravel trench for drainage. A steel campfire ring (no more than 3ft diameter) lines the inside of stone blocks to contain the fire and heat.







David Phillips

From: Doug Houseman <dhousema@comcast.net>
Sent: Friday, March 01, 2013 2:48 PM
To: David Phillips
Subject: Ordinance 185 question

Mr. Phillips -

I just received in today's mail your 2 sided flyer including the announcement of the February first reading of the burn ordinance. I appreciate that you don't control the post office and I understand the delay.

One thing that is not clear in the ordinance is do I have to pull paperwork for each time I want to do an open burn and if so is it specific to a date and time?

My concern is that in the spring when we clear leaves and limbs from our orchard, we try to burn on calm, nice days, but predicting a calm, nice day weeks in advance is difficult. So if I have to file separately for each burn day, my general feeling is that I need to file for each Saturday and Sunday from the 1st of April through until the end of October to make sure I can burn on a day when the weather will cooperate.

I would hate to have to burden the township with 70 or more applications just so I can burn one or two times a year. I hope you can see my point.

There is also a missing service level statement in the ordinance, in that there is no time listed for the township to accept or reject a permit, while the township is normally very good about being efficient, I have no clue from the ordinance if I need to allow a week, a month or a year in filing for a burn permit.

Having spent 25 years in the township I appreciate what the township government has done for the citizens, I am worried that these two missing pieces may actually cause more confusion than not.

Thank you in advance

Doug Houseman

4233 Mario Ct

David Phillips

From: Gregory Carriere <soundhd@comcast.net>
Sent: Tuesday, March 05, 2013 12:35 PM
To: illiammcfarlane@superior-twp.org; David Phillips; Brenda McKinney; STFD@Superior-Twp.org
Subject: new burn ordinance wording

Have a suggestion about the wording for the new burn ordinance.....I did not see any wording about burning near wooded areas.....we have a couple neighbors that tend to have fires very close to wooded areas that we share with them...I am sure that we are not the only ones that have this problem...would hate to see a "forest fire" started because some people do not think about this or do not care.....we did not make it to the first reading (were out of town) but hope to make to the second reading.....just wondering what is involved to add this type of wording to the ordinance before the second reading.....

Thanks

Greg Carriere
6776 Ford Rd.
Superior Twp.

PS: Could not find e-mail address's for the other 4 members on the board so could you forward a copy of this to them? Thanks

David P. Zelisse
3444 Gotfredson Road
Superior Township, MI 48198

Superior Township Board
4030 N. Prospect Rd
Superior Township, MI 49198

March 1, 2013

Dear Township Board Members:

I am writing in regards to proposed ordinance #185, the new Burning Ordinance.

All in all, there has been a lot of thought given to recent issues with burning in the Township. I applaud your efforts. I also have a few concerns and suggestions to remedy potential issues. The text of the proposed ordinance which changes are suggested are listed below, take outs are ~~struck through~~, and additions are **italicized and underlined**.

The first item addresses bringing in firewood. Some people cut and split their own leaving it to season on site, others that have or want to heat with wood look like they are forbidden from bringing in wood.

Under Section 185.05. Permissible Fires:

Page 3

Number 1, item B

No material may be brought into a property for the express purpose of burning it, except ~~seasoned dry~~ firewood for recreational fires, **and outdoor wood furnaces/boilers specifically made for heating and carrying UL approval. All firewood must be seasoned and dry for use under this section of the ordinance.**

We annually burn the previous year's ferns and weeds in our asparagus patch. Our patch is roughly a quarter acre in size, and we might expand it. Added safety for field, forest and prairie burning is probably a good idea, but in a garden or patch area?

Page 4

Number 2.

After first obtaining a burn permit, prescribed burning for forest, prairie habitat management and **controlled agricultural field burning** is permitted if conducted in accordance with the following.

Fees and special permits for agricultural burning? This is Right to Farm stuff.

Page 4

Number 2, Item C

Needs to exempt fees for agricultural uses. If it permitted by the USDA or MDA, it's *permitted*.

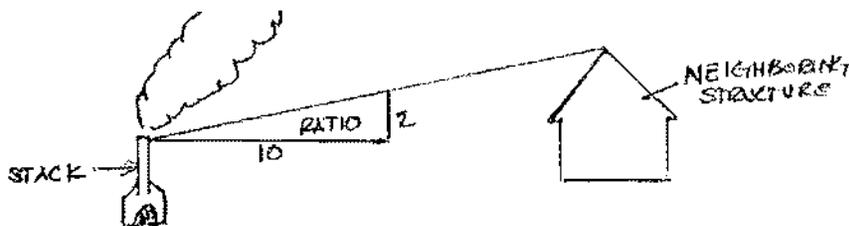
Outdoor wood furnaces/boilers number 5 is really overly restrictive. The current proposed language gives only those with large parcels of land the right to have such a heating device. This excludes a majority of those living in rural areas on 1 to 5 acre, and even some 10 acre parcels!

Page 5

Number 5, Item A

Have a permanently attached stack with a minimum height (strikethrough the balance of the item as written) as recommended by the manufacturer. If any enclosed building on a neighboring property, or any residence not served by the heater is within 100-300 feet of the chimney, the top of the chimney must be taller than any line drawn back down to it at a slope of 2 in 10 from the highest ridge point of the neighboring structure(s).

Diagram for above item:



Number 5, Item B

Be located on the property in accordance with the Township Zoning Ordinance and no closer than 100 feet from the nearest property-line residence not served by the heating unit.

Then there is the issue of what is burned in these units.

Number 5, Item D

Only burn clean wood or other listed fuels specifically permitted by the manufacturer's Installation/operation instructions. Materials listed under Section 185.04 (4) from any source are prohibited.

The section about right of entry shows direction but is too vague. It should be tightened up to protect Township employees and the rights of property owners. Inspection should be limited to those with proper knowledge and authority. Also, most farmers use pesticides and fertilizers. A clear window and place of inspection relating to the ordinance would make sense.

Section 185.08. Right of Entry and Inspection

The Fire Chief or any authorized officer, employee, or representative of the Superior Township Fire Department, or Ordinance Enforcement Official, carrying proper identification, may inspect the specific portion of any property in order to ascertain compliance with, and enforce the provisions of this ordinance. Access and inspection are limited to items covered by this ordinance, and are a condition of securing a permit under it. Inspections may be made:

If a documented complaint has been filed after a burn.

If burning, as covered under this ordinance causes damage to adjacent property, or requires response and fire control measures by the Fire Department.

If a Township employee as listed above, and the permit holder have a preliminary site review.

If a call is received on the day of a planned burn, and a pro fire inspection is requested by either party.

That covers what I could think of. Thank you for your consideration regarding this matter.

Sincerely,

← David P. Zelisse



**APPLICATION FOR OPEN BURNING ALLOWED
BY ORDINANCE NO. 185, BURNING ORDINANCE**

Applicant: _____
(Must be the owner of the property or the owner's authorized representative)

Address: _____ **Tax ID #:** _____

Phone No.: _____ **Email:** _____

Type and Amount of Material to be Burned: _____

I have received and read a copy of the Superior Township Burn Ordinance and understand the provisions of the Ordinance, including required distances from structures and property lines. I recognize that on the day I want to burn, I must telephone the Township Fire Department at 734-484-1996 to determine if there are any outdoor burning prohibitions in effect at the time I propose to burn. I understand that I am responsible for the fire and any consequences resulting from the fire authorized under this permit. I further understand that this permit may be revoked if any fire set under this permit is deemed a nuisance by Superior Township.

Signed: _____
(Property Owner or Owner's Representative) (Date)

Reviewed by: _____
(Township Clerk's Office) (Date)

Reviewed by: _____
(Fire Chief or designee) (Date)

Approved: _____ **Comments:** _____

Denied : _____ **Reason for denial:** _____



SUPERIOR CHARTER TOWNSHIP

AND

**FIRE FIGHTERS UNION LOCAL 3292
INTERNATIONAL ASSOCIATION
OF FIRE FIGHTERS**

APPROVED CONTRACT AGREEMENT

FOR PERIOD

MARCH 18, 2013 THROUGH DECEMBER 31, 2015

SUPERIOR TOWNSHIP FIRE DEPARTMENT AGREEMENT

This Agreement entered into this _____ day of _____, 2014~~3~~ between The Charter Township of Superior, Washtenaw County, Michigan/hereinafter called the "Township", and Local 3292 of the International Association of Fire Fighters, hereinafter called the "Union".

WITNESSETH: That the parties hereto, in consideration of the mutual covenants and agreements hereinafter contained, do hereby agree as follows:

**ARTICLE I
PURPOSE**

SECTION 1: The parties hereto have entered into this Agreement pursuant to the authority of Act 366 of the Public Acts reached, and other matters, into a formal contract; to promote harmonious relations between the Township and the Union, in the best interests of the community; to improve the public firefighting services; and to provide an orderly and equitable means of resolving differences between the parties.

The parties acknowledge that, during the negotiation resulting in this agreement, each had unlimited right and opportunity to make demands and proposals with respect to any and all subject matters not removed by law from the area of collective bargaining, so that the understanding and agreement arrived at by the parties after exercise of that right and opportunity are set forth in this agreement.

This Agreement constitutes the entire agreement between the parties and concludes bargaining for its term; subject only to a desire by both parties to mutually agree to amend or supplement at any time.

SECTION 2, DEFINITIONS: The word "TOWNSHIP" shall include the elected or appointed representatives of the TOWNSHIP BOARD OF SUPERIOR CHARTER TOWNSHIP, WASHTEAW COUNTY, MICHIGAN.

The word "DAY" shall, except as this context indicates otherwise, mean a twenty-four (24) consecutive hour workday for the career employees of the Fire Department.

The word "UNION" shall include all personnel, the officers or representatives of the Union who have been certified by the Michigan Employment Commission (MERC). Whenever the singular is used, it shall include the plural.

The word "EMPLOYEE" shall mean all career Firefighters employed by the Fire Department, except the Fire Chief.

**ARTICLE II
COVERAGE**

This agreement shall be applicable to all career employees of the Fire Department, except the Chief thereof.

The Township agrees to hold the Union harmless for any actual or incidental damages by the exclusion of the Fire Chief as a member of the bargaining unit as defined by this Agreement.

**ARTICLE III
RECOGNITION**

The Township recognizes the Union as the sole and exclusive bargaining representative of the employees of the Fire Department.

**ARTICLE IV
AGENCY SHOP**

SECTION 1: The parties recognize that all employees covered by this Agreement must pay their fair share of the cost of negotiating and administering the Agreement.

SECTION 2: It shall be a continuing condition of employment that all employees covered by this Agreement shall either maintain membership in the Union by paying the Unions uniform dues, fees and assessments, or shall pay a collective bargaining service fee for the cost of negotiating and administering this and succeeding Agreements; provided, however, that a monthly service fee deduction certified to the Township shall not change for the remainder of the fiscal year.

SECTION 3: Any employee who has failed to either maintain membership or pay the requisite Agency fee shall not be retained in the bargaining unit covered by this Agreement; provided, however, no employee shall be terminated under this Article unless:

- (a) The Union has notified him/her by letter addressed to his/her address last known to the Union, spelling out that he is delinquent in payment of dues or fees, specifying the current amount of the delinquency, and warning the employee that unless such amount is tendered within ten (10) calendar days, he/she will be reported to the Township for termination from employment as provided for herein, and
- (b) The Union has furnished the Township with written proof that the foregoing procedure has been followed or has supplied the Township with a copy of the notice that the employee has not complied with such request. The Union must further provide the Township with written demand that the Superior Township Firefighters Contract Years 2011-2012 employee be discharged in accordance

with this Article and provide to the Township, in affidavit form, signed by the Union Chief Steward, a certification that the amount of the delinquency does not exceed the collective bargaining service fee, including, but not limited to, the cost of administering and negotiating this and succeeding agreements.

ARTICLE V DUES DEDUCTION

SECTION 1:

- (a) The Township agrees to deduct from the pay of each employee from whom it received an authorization to do so, the amount specified upon the authorization. Each employee utilizing the Township deduction from pay for the remittance of sums to the Union shall provide to the Township an authorization. The form shall include an agreement by the employee to hold the Township harmless against any and all claims, demands, law suits or other forms of liability that may arise out of, or by reason of, action taken or not taken by the Township for the purpose of providing the deduction service. Furthermore, the employee shall agree that in the event a refund is due to the employee for any reason, such employee shall seek refund from the Union.
- (b) Such sums deducted from an employees pay, accompanied by a list of employees from whose pay they have been deducted and the amount deducted from each, and by a list of employees who had the authorized sick deduction and from whom no deductions were made and the reasons thereof shall be forwarded to the Superior Township Associated Fire Fighters within thirty (30) days after such collections have been made.
- (c) In the event that a refund is due any employee for any sums deducted from wages and paid to the Union, it shall be the responsibility of such employee to obtain appropriate refund from the Union.
- (d) The Union shall indemnify and save the Township harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the Township for the purpose of complying with any of the provisions of this article.
- (e) The Township shall not be liable for the remittance of payment of any sums other than those constituting actual deductions made; and if for any reason it fails to make a deduction for an employee as above provided, it shall make that deduction from the employee's next pay in which such deduction is normally deducted after the error has been called to its attention by the employee or the Union.

ARTICLE VI ACTIVITIES

SECTION 1, GENERAL: Employees and their Union representatives employed by the Township have the right to join the Union, to engage in lawful activity for the purpose of collective negotiation or bargaining or other mutual aid and protection as prescribed by law.

SECTION 2, BULLETIN BOARD AREA: The Township shall provide a suitable bulletin board, including at least one at each fire station for the posting of Union notices or other materials. Such boards shall be identified with the name of the Union and the Union shall designate persons responsible thereof.

SECTION 3, MEETINGS: The Union may schedule monthly meetings on Fire Department property, insofar as such meetings are not disruptive of the duties of the employees or the efficient operation of the Department, nor result in the temporary closing of a fire station for more than ninety (90) minutes.

SECTION 4, REPRESENTATION: (A) Legal counsel and representatives from the I.A.F.F. may be present at meetings between the Township and the Union. (B) Officers of the Union shall be afforded reasonable time off during their working hours, without loss of pay, to fulfill their Union responsibilities, including negotiations with the Township and processing grievances, insofar as such activities are not disruptive of the duties of the employees or of the efficient operation of the Fire Department.

SECTION 5, RELEASE TIME: A Union officer or his representative collectively may receive up to a maximum of one hundred forty-four (144) hours per year with pay to attend a function of the I.A.F.F., such as conventions or educational conferences.

ARTICLE VII OTHER AGREEMENTS AND ORGANIZATIONS

SECTION 1: The Township shall not enter into any agreements with its employees, individually or collectively, or both, or with any other organization which in any way conflicts with the provisions hereof.

SECTION 2: Employees may belong to other organizations, but not as a condition of employment with the Township, nor may such other organizations represent any employee with respect to wages, hours or conditions of employment, or in derogation of the exclusive bargaining agency of this Union.

ARTICLE VIII MANAGEMENT RIGHTS

SECTION 1: The Township retains the sole right to manage operations and services, including but not limited to: the right to plan, direct and control its operations; determine the location of its facilities; to determine and re-determine all machines and equipment to be used; to determine and re-determine the services to be provided; to determine and re-determine the method, location and manner of providing such service; to determine and re-determine the utilization of paid on-call fire fighters; to determine

and re-determine methods, standards and quality of service; to determine and re-determine whether and to what extent any work shall be performed by employees; to determine and re-determine the extent and manner the various firefighting and rescue services, locations and equipment shall be operated or shut down; to determine and re-determine the qualifications of employees; to determine and re-determine the number and composition of the work force; to maintain order and efficiency in the department and its operations; to promulgate and re-promulgate operating procedures; to hire, layoff, assign and promote employees, in accordance with needs as determined and re-determined by the Township; and the township shall have all other rights and prerogatives, including those exercised in the past, subject to specific terms and provisions of this agreement.

SECTION 2:

(a) The Township shall not eliminate nor change existing personal equipment such as but not limited to, the following without mutual agreement of the parties:

| | |
|--|------------------------------------|
| Helmet | Helmet liners |
| Helmet ear flaps | Helmet chin straps |
| Turnout coats | Leather Boots |
| Gloves | Self-contained breathing apparatus |
| Face Shields | Eye Shields |
| Turnout pants | Personal SCBA Masks |
| EMS jackets (compliant with NFPA, Blood borne standards) | |

(b) It is understood and agreed that items may be added to the list or deleted from the list upon mutual agreement of the Township and the Union.

(c) It is further understood and agreed that this section shall not be utilized to eliminate brand or price competition for items of the same or higher physical specification.

(d) The Township and the Union agree that equipment must meet Federal and State laws and N.F.P.A. standards.

**ARTICLE IX
GRIEVANCES**

SECTION 1: A grievance under this Agreement is a written dispute, claim or complaint arising under and during the term of this Agreement and filed by either the Union, an employee in the bargaining unit or the Township. Grievances are matters of differences, disputes or complaints as to the meaning or application of specific provisions of this Agreement. The parties recognizing that an orderly grievance procedure is necessary and agree that each step must be adhered to as set forth herein or the grievance is forfeited.

All grievances must be filed within ten (10) consecutive days after occurrences of the circumstances giving rise to the grievance; otherwise, the right to file a grievance is forfeited and no grievance shall be deemed to exist.

SECTION 2: The following shall be the grievance procedure:

STEP 1: The employee through his/her Union representative shall, within ten (10) consecutive calendar days of the event complained of, file with the Chief a written form signed by the aggrieved employee of the Union stating the name of the employee or employees involved, the facts giving rise to the grievance, the contention of the grieving party and the relief requested. Within ten (10) consecutive calendar days after the receipt of the grievance, the Chief shall give his answer in writing.

STEP 2: If the grievance is not resolved in step one, the Union may, within ten (10) consecutive calendar days of receipt of the Chief's answer, appeal the grievance to the Township Supervisor. Upon receipt of a timely written appeal, the Township Supervisor shall meet with the aggrieved employee and the Union within ten (10) calendar days to attempt to resolve the grievance. The Township Supervisor shall give the Union an answer in writing within ten (10) calendar days following the date of the meeting with the aggrieved employee and the Union.

STEP 3: If a satisfactory disposition of the grievance is not made in Step Two, either the Township Supervisor or the Union shall have the right to appeal the dispute to the American Arbitration Association as hereinafter provided, such appeal must be taken within forty-five (45) consecutive calendar days from the date of the Township Supervisor's answer provided for in Step Two above.

SECTION 3: Any and all grievances settled by the Township and the Union at any step of the Grievance Procedure as contained in this Agreement shall be final and binding in that particular case on the Township, the Union and the members of the bargaining unit.

SECTION 4: The Township shall not be required liable to pay back wages for periods exceeding thirty (30) days prior to the time a written grievance is filed; provided, that in the case of a payroll mistake, error or shortage, of which the employee had not been aware before receiving (his-her) pay, any adjustments made shall be retroactive to the beginning of that pay period.

SECTION 5: All claims for back wages from layoff and/or suspension shall be limited to the amount of regular time wages, holiday pay and allowances that the employee would have otherwise earned at the time the grievance was filed, less any unemployment compensation or compensation for personal services that (he-she) may have received.

SECTION 6: The Union shall have authority to initiate, prosecute and adjust grievances under this Article.

SECTION 7: All grievances shall be considered settled in the Unions favor if there is no timely answer from the Chief or the Supervisor as described in Section 1 and 2 of this Article.

ARTICLE X ARBITRATION

SECTION 1: Either party may request arbitration of an unsettled grievance. The party desiring arbitration must notify the other party in writing of such desire within ten (10) working days of the day the written disposition was given under the last step of the grievance procedure provided for in this Agreement and circumstances giving rise to the grievance. In the event that either party should fail to serve such written notice, the matter shall be considered as settled on the basis of the written disposition made in the last step of the grievance procedure.

Upon receipt of timely notice to arbitrate, the parties shall attempt to agree on an arbitrator. If the parties are unable to so agree within five (5) working days or within a longer period if mutually agreed upon, either party may submit the matter to the American Arbitration Association, requesting that an arbitrator be selected under the rules of the American Arbitration Association.

SECTION 2: Excluded from arbitration are disputes and unresolved grievances concerning discipline or discharge of strikers who struck in violation of the no strike pledge in this Agreement of the Public Employment Relations Act, as amended. Excluded from arbitration but in no manner waived in any other form, are any monetary claims by the Township against the Union, its officers or members for breach of the no strike pledge in the Agreement.

SECTION 3: The arbitrator shall have no power to add nor subtract nor modify any of the terms of this Agreement, nor any supplementary agreement.

The arbitrator shall have no power to establish wage scales, or to change any wage rate unless it is provided for in this Agreement.

In the event a case is appealed to an arbitrator and he finds that he has no power to rule in such a case, the matter shall be referred back to the parties without decision or recommendation on the merits of the case.

SECTION 4: The expenses of the arbitrator shall be shared equally by the parties. Each party shall make arrangements for and pay the expenses of their representatives and witnesses who are called by them and such other expenses as that party may incur.

SECTION 5: There shall be no appeal from an arbitrator's decision. Decisions rendered in accordance with this Agreement shall be final and binding on the Union, on all bargaining unit employees and on the Township.

SECTION 6: The decision of the arbitrator in any one case shall not require a retroactive wage adjustment in any other case.

**ARTICLE XI
NO STRIKE-NO LOCKOUT**

SECTION 1: The Township will not lock out employees during the term of this Agreement.

SECTION 2: The parties to this Agreement mutually recognize and agree that the services performed by employees covered by this Agreement are services essential to the public health, safety and welfare. Under no circumstances will the Union cause or permit its members to cause, nor will any member of the bargaining unit take part in any strike, sit-down, stay-in or slow-down or any curtailment of work or restrictions of fire service or the fire operations of the Township during the term of this Agreement.

In the event of a work stoppage or any other curtailment of service by the Union or the employees covered hereunder during the term of this Agreement, the Union shall immediately declare such work stoppage to be illegal and unauthorized in writing to the employees and direct the employees to return to work. Copies of the written notice should be served on the Township.

In the event that the Union performs the obligations of this section in good faith, it shall not be liable for damages from the unauthorized actions of individual members of the bargaining unit.

Nothing in this section however, shall be construed to limit the liability of individual members of the bargaining unit if the Township is found liable in damages to any third party wherein action prohibited by this section is in part the cause.

SECTION 3: The Union specifically agrees it will not sanction nor condone a strike, nor other curtailment of work or refusal to come to work in sympathy with any other Union or organization directed at the Township, and further agrees that any employee participating in any action prohibited by this section shall be conclusively presumed to be engaged in an illegal work stoppage in violation of this Article.

**ARTICLE XII
HOURS AND FRINGE BENEFITS**

Attached hereto as Attachment "A" and incorporated herein by reference is Attachment "A" which contains the statement of hours and fringe benefits agreed to between the parties.

**ARTICLE XIII
WAGES**

Attached hereto as Attachment "B" and incorporated herein by reference is Attachment "B" which contains the wage rates agreed to between the parties.

**ARTICLE XIV
DISCIPLINE**

SECTION 1:

(a) The Township shall not discipline without cause.

(b) In the event an employee's conduct is found by an arbitrator not to have warranted discipline, such employee may be reinstated by the arbitrator and compensation with back pay, without back pay, or with partial back pay may be awarded at the discretion of the arbitrator.

(c) Nothing in this Section or Article shall require a grievant or the Union to seek arbitration.

SECTION 2: The Township will provide the Union with a copy of its operating procedures and any changes thereto at least fifteen (15) calendar days prior to the effective date of the rules. The Union reserves the right to argue the reasonableness and application of any operating procedures.

SECTION 3: No employee shall be removed without pay, discharged, reduced in rank or pay, suspended without pay or otherwise punished, except for legally sufficient cause, and in no event until he/she shall have been furnished a written statement of the charges and the reasons for such action, and all charges shall be void unless there is notice of intent to take disciplinary action filed with the Union within thirty (30) days of the occurrence of the alleged violation; provided that, if the event complained of is a crime, the appropriate statute of limitations shall control.

In the event a grievance thereon is filed by the employee, as elsewhere provided in this agreement, the burden shall be upon the Township to justify the action complained of. In a disciplinary proceeding, the employee shall have reasonable time to prepare for the defense against charges preferred, and shall have the right to counsel, and must have Union representation, and shall be afforded such due process as is provided for by law.

**ARTICLE XV
EMPLOYEE HEALTH**

SECTION 1:

(a) All employees may be given and must pass a medical examination to determine the employee's fitness for the normal and recurring duties of the job. In the event an employee fails to pass the test, such employee will be subject to the provisions of Subsection (b) and (c). The Township will provide the Union with a copy of the normal and recurring duties the Township submits to the physician for examination

purposes.

Medical examinations, if required, are to be given by the Township without cost to the employee.

(b) In the event the Township has cause, the Township shall have the right to require all employees to take medical examinations and the employees shall take and pass all Township provided medical examinations concerning fitness of the employee for the normal recurring duties of the employee's job. In the event the employee fails a Township provided medical examination, the employee may secure, at the employees own expenses, a medical opinion from the physician of the employees choice. In the event the two medical opinions differ, the Union or the employee may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician be binding on the parties. The cost of the opinion of the third physician shall be borne equally by the parties.

(c) The Township reserves the right to have any employee, absent three (3) consecutive work days or more due to a claimed illness, be examined by the physician of the Township's choice, at the Township's expense, to determine and re-determine ability to work. In the event the employee fails a Township provided medical examination, the employee may secure, at the employee's own expense, a medical opinion from the physician of the employee's choice. In the event the two medical opinions differ, the Union may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician shall be binding on the parties. The cost of the third physician shall be borne equally by the parties. In the event that the employee is deemed medically unable to perform his/her duties and the condition is not corrected, he may be subject to termination.

ARTICLE XVI SENIORITY

SECTION 1: An employee's seniority shall date from such employee's last date of hire by the Township as a career firefighter.

SECTION 2: Each new employee shall serve a probationary period of one year from the date of last hire as a career firefighter. Said probationer shall be evaluated after each three month period by a Review Board comprised of the Fire Chief and two career firefighters (one or both of which may be officers). Said probationer may be terminated after examination by the Review Board. The Township Board shall have the right to final determination.

SECTION 3: In the event a layoff is necessary, or a reduction of the Township budgeted positions occurs, the least senior employee in the rank selected for reduction or layoff shall be laid off. The reverse order shall be followed on recall.

SECTION 4: Seniority and employment may be terminated by the Township Board for any of the following reasons:

- (a) The employee quit, or
- (b) The employee is discharged, or
- (c) The employee is absent from work for two (2) consecutive working days without advising the Township, or
- (d) The employee fails to return to work within six (6) working days after delivery notice of recall by registered letter to the last known address of such employee as shown on the Township's records, or
- (e) The employee overstays a leave of absence or engages in other employment during such leave, or
- (f) A settlement has been made with the employee for total disability, or
- (g) The employee has retired, or
- (h) The employee has been on layoff for a continuous period of three (3) years unless waived by the Township.

SECTION 5: It shall be the responsibility of each employee to provide the Township with a current address and telephone number.

SECTION 6: Township required changes in the duty schedule such as transfer between stations, shifts or platoons shall be by seniority with the Township asking down the seniority list, most senior employee first, and requiring up the seniority list, least senior employee first.

SECTION 7: Quarterly, the employees shall be allowed to select their stations for duty assignments. Selections shall be on the basis of seniority.

ARTICLE XVII MAINTENANCE OF CONDITION

SECTION 1: Wages, hours and conditions of employment in effect at the time of execution of this agreement, except as modified, herein, shall be maintained during the term of this agreement.

~~No employee shall suffer a reduction of benefits as a consequence of the execution of this agreement.~~

Upon ratification of this contract, no employee shall suffer a reduction of benefits contained within this contract, during the term of this contract.

SECTION 2: The Township will make no unilateral change in wages, hours, and conditions of employment during the term of this agreement contrary to the provisions of this agreement, or otherwise.

Witness

Date

ATTACHMENT "A"
HOURS AND FRINGE BENEFITS
ARTICLE A-1
HOURS

SECTION 1: The work schedule for employees subject to this Agreement engaged in firefighting and not exempt from the provisions of Act No. 125 shall be in accordance with the provisions of Act No. 125 of the Public Acts of 1925, as amended (MCLA 123.841 et seq.) including the twenty four (24) hour work day, so long as the Act imposes statutorily mandatory requirements on the Township.

SECTION 2: Upon filing of a trade-time form with an officer, employees shall be permitted to trade work or leave days voluntarily. These forms will be initialed by the officer receiving them, and will be kept with the overtime log.

SECTION 3: OVERTIME PAY: Employees who work in excess of their regularly scheduled work day of twenty-four (24) consecutive hours, or the State designated work week of fifty-three (53) hours, shall be paid overtime at one and one-half (1 1/2) times the employee's straight time hourly rate. For the purpose of this Agreement, the employee's annual salary shall be divided by 2,756 hours.

SECTION 4: CALL-INS: For call-ins, all employees will receive time and one half (1 1/2) times' hourly pay with a minimum of two (2) hours.

(a) All employees attending official department training, mandatory, or authorized department functions, as determined by the Fire Chief, shall receive one and one half (1 1/2) times hourly pay for each hour attending off- duty.

SECTION 5: OVERTIME DISTRIBUTION: Whenever overtime is required, the person with the least number of overtime hours will be called first and so on down the seniority list in an attempt to equalize the overtime hours. For the purpose of this clause, time charged to the refusing employee at the maximum number of hours of any employee working during that period. The equalization period shall commence anew each January 1 and terminate December 31. On January 1, the equalization list shall be reestablished with each employee subject to the equalization process being placed on the list in the relative position (he/she) occupied on December 31, with the low person placed at zero and the other persons credited with the number of hours in excess of the zero person, that is to say; the person who ended the previous equalization period with the least number of overtime hours shall be the first person called in the new equalization period, and so on. Any discrepancies or inequities in the equalization process shall be remedied by scheduling overtime hours to be worked. In the event of a tie in hours, the senior most employee has the first right of refusal or acceptance of hours. If the senior employee

refuses, and the rest of the employees on the list refuse, then the junior employee must work the hours.

SECTION 6: In the event overtime is required, the following guidelines shall be followed:

(a) Employees newly entered in the equalization group shall be credited with the highest number of hours of the equalization group, which (he/she) enters.

(b) Employees accepting overtime work, but not appearing for such work, will be charged with two (2) times the maximum number of hours worked by any employee during the period.

(c) Any employee who is excused from work due to illness shall not be eligible to be called or scheduled for overtime work until the employee returns to work following such absence and completes at least one (1) complete work day.

(d) Any employee who is on scheduled vacation shall not be eligible to be scheduled for overtime work until that employee returns to work following such vacation and completed at least one (1) complete work day; provided an employee on scheduled vacation may respond to general alarms.

(e) The parties recognize and agree that the equalization process applies to overtime and that there are occasions due to the nature of the service that employees may be held over from a previous shift to complete tasks in progress.

(f) An employee accepting overtime must work all of the hours offered, unless the employee can work out a mutually agreeable division of hours with another employee.

(g) Employees shall be personally contacted for such overtime work by the on-duty firefighter whose word shall be conclusive as to whether contact was or was not made, and overtime accepted or not accepted.

(h) Initially the equalization process shall commence with the most senior person.

(i) Whenever insufficient numbers of employees respond to an equalization request, the Township shall have the right to require the overtime be worked commencing with the least senior employee.

(j) Overtime records will be maintained and kept in the radio room at Station One. They shall be open to the Chief, and Township officials, at any time.

SECTION 7: PAY FOR ACTING RANK: In the event a Firefighter or Officer performs the duties of any higher rank, the following guidelines shall be followed:

(a) If a firefighter performs the duties of any rank higher than their current rank for more than a 12 hour period in any shift, they will be compensated at a rate of 5% above their the current rate of pay at which rank they are assuming. This increased compensation will be made only for those hours they actually worked at the higher rank. The position of Acting Officer will be filled by the highest seniority employee who is on duty for the required time period in question. This section shall not prejudice the contractual rights, promotional or otherwise, of any employee who refuses to perform the duties of the higher rank.

(b) If a Captain or Lieutenant is appointed to perform the duties of Acting Chief, they will be compensated from the first hour worked at a rate of 5% above their current hourly rate of pay. This increased compensation will be made only for those hours they actually worked at the appointed higher rank. The position of Acting Chief will be filled by appointment by the Supervisor for up to thirty (30) days. Appointments longer than thirty (30) days shall be approved by the Township Board. This section shall not prejudice the contractual rights, promotional or otherwise, of any employee who refuses to perform the duties of the higher rank.

ARTICLE A-II HOLIDAY PAY

SECTION 1: Any employee not scheduled to work on a holiday listed below who is called in to work shall receive double time pay for those hours worked. These holidays shall be the observed holidays as opposed to the legal holidays.

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|----------------------|-----------------------------------|
| New Year's Day | Martin Luther King Day (Observed) |
| Easter | Memorial Day (Observed) |
| July 4 th | Labor Day (Observed) |
| Thanksgiving Day | Christmas Eve |
| Christmas Day | New Year's Eve |
| Columbus Day | |

ARTICLE A-III VACATION

SECTION 1, VACATION ACCRUAL LANGUAGE: Employees receive six days (144 hours) of vacation time on the first annual anniversary of their date of hire. On the first day of the subsequent month of service, employees receive 3/4 day (18 hours) on the first of each month through their 48th month of service. Beginning the first day of the month following the 48th month of service, employees receive 1 and 1/4 days (30 hours) vacation. Employees are awarded this 1 1/4 days (30 hours) the first day of each month.

SECTION 2: A current record of the employees accumulated unused vacation days shall be shown on each payroll record that the employees receive with their paychecks.

SECTION 3: Vacations shall be approved in advance by the Chief or his delegate.

SECTION 4: There shall be no leaves of absence without pay in conjunction with vacations.

SECTION 5: An employee may elect to be paid in lieu of taking vacation days, provided that the election is in writing. An employee may elect to accumulate up to twenty days (480 hours) of vacation time in their vacation bank. Any hours accrued over twenty days (480 hours) will automatically be paid to the employee during the pay period at which this occurs. up to one year's worth as per vacation schedule. Any unused vacation time will be paid in full when an employee quits, retires, dies or is disabled.

SECTION 6: In the event an employee suffers an illness, certified by a Medical Doctor (M.D.) or a Doctor of Osteopathy (D.O.), during that employee's vacation, such days of illness shall not be charged against that employee's vacation time but shall be charged against that employee's sick time.

ARTICLE A-IV INSURANCE

SECTION 1:

(a) Medical, Dental and Vision are provided to eligible full-time employees and their families. An employee becomes eligible for health insurance the first day of the month following month of hire. If insurance cost escalate to a level that the Township Board or Administration determines it endangers the financial stability of the Township Fire Fund, both parties agree to engage in good faith discussion to reach a mutually agreeable solution. Discussion will begin not less than 30 days prior to any implementation.

(b) Option for Cash Payment in Lieu of Medical Insurance: A full-time employee who is eligible for the Township's Insurance plan may opt-out of the plan if he/she is covered under the health insurance plan of his/her spouse. The employee must provide proof of coverage under his/her spouse's health insurance plan. The employee shall be compensated 40% of the cost of the family plan he/she is eligible for. This amount shall be paid in (26) equal payments each pay period as a taxable benefit. Employees choosing to opt-out of the plan must state so in writing. Employees who opt-out may rejoin the Township insurance plan at a future date under various circumstances: divorce, loss of employment by spouse resulting in loss of coverage, and during insurance open enrollment period each year.

(c) The Township shall provide each career Fire Fighter the current \$50,000 term life insurance policy at no cost to the Fire Fighters. This policy shall be only for the term of employment.

(d) When employment or seniority is interrupted by discharge, quit, strike or

leave of absence, all insurance coverage continues only for the balance of the month in which the termination occurs or until the next premium is due, whichever is sooner.

(e) The employer will provide thirty (30) days' notice of layoff or thirty (30) days hospitalization insurance coverage following layoff.

SECTION 2:

Retirement Health Benefits (MERS Health Care Savings Plan)

(a) All newly hired, full-time fire fighters shall be enrolled in the MERS Health Care Savings Plan the first day of the month following their month of hire. The Township shall contribute monthly according to Attachment B, Health Care Saving Plan Monthly Contribution.

(b) The mandatory minimum employee contribution is currently set at two percent (2%). This percentage can be changed by mutual agreement of the firefighters' union and the Superior Township Board of Trustees. This employee contribution may also be greater than 2%, if so outlined in the individual employee's sub-plan, and shall be deducted from any or all of the following depending on the sub-plan enrolled in: regular pay, overtime, longevity, and cashed sick and vacation days. The Township shall contribute monthly according to Attachment B, Health Care Saving Plan Monthly Contribution. The employer contribution shall be reviewed by the Board of Trustees during future Union firefighter contract negotiations. The board may (but shall not be obligated to) propose to increase the Township's annual contribution to compensate for inflation or increases in health care costs. The board shall also maintain the right to propose decreasing the Township's contribution, or freezing any increases, based on the financial position of the Township, or in light of expanded health care coverage by the federal or state government.

(c) The employer portion of the employee's MERS Health Care Savings Plan account shall be subject to the following vesting schedule: After six completed years of employment as a firefighter, twenty-five percent (25%), after nine years of such employment fifty percent (50%), after twelve years of such employment seventy-five percent (75%), after fifteen years of such employment one hundred percent (100%).

(d) The guidelines for how money in employees' accounts can be used is set by MERS and the Internal Revenue Service, and is outlined in the MERS Health Care Savings Plan Participation Agreement, a copy of which will be given to each employee upon enrollment in the plan. One hundred percent (100%) of the employee portion, including interest earned, together with the vested portion of the employer contributions including interest earned, becomes accessible to an employee (for eligible health care costs for both him/herself, spouse, and eligible dependents) upon separation from employment with Superior Township Fire Department, whether by retirement or otherwise.

SECTION 3:

(a) The Township may select or change the insurance carrier at its discretion upon prior notification to the Union, provided there is no lapse in coverage and that equivalent benefit levels are maintained and the Township shall be entitled to receive any dividends or rebates earned without condition or limit.

(b) Benefits for otherwise eligible full-time employees will become effective in accordance with the insurance policy providing the benefit.

(c) With the exception of employee-paid life insurance, the Township shall have no obligation to duplicate any benefit an employee receives under any other policy with any other employer notwithstanding the circumstances of eligibility, amount or duration of benefit, and it shall be the obligation of the employee to inform the Township of any and all insurance coverage enjoyed by said employee other than coverage provided by the Township.

(d) Should the Township be obligated by law to contribute to a governmentally sponsored insurance program, national or otherwise, which duplicates the benefits provided by the Township under insurance policies currently in effect as a result of this Agreement, it is the intent of the parties that the Township not be obligated to provide double coverage and to escape such double payments the Township shall be permitted to cancel benefits or policies which duplicate, in whole or in part compulsory governmental sponsored insurance programs.

(e) With the exception of employee-paid life insurance, all insurance coverage shall be subject to a non-duplication of benefits provision.

(f) If an employee covered by this Agreement is working for another employer, such employee will utilize the insurance coverage of such employer for all injuries, accidents and sickness incurred while in the employ of such other employer.

SECTION 4:

(a) Effective April 1, 2013, the Township will offer all eligible Fire Department employees the Blue Cross Blue Shield Of Michigan High Deductible Health Savings Account plan known as the Simply Blue HSA \$3,000/0% w/RX 10/40/80 RXCM with deductibles of \$3,000 for a single person plan and \$6,000 for a couple or family plan. For the coverage year beginning in 2013, the Township agrees to contribute the entire amount of the premium for this plan and the entire amount of the annual deductible to the covered employee's health savings account. The Township will disburse payments to the employee's deductible on a quarterly or as needed basis. Employee will be responsible to pay a monthly contribution towards administrative fees of \$15.00 for a single person plan, \$20.00 for a couple plan and \$25.00 for a family plan.

(b) For health insurance coverage years beginning in 2014 and 2015, the Township agrees to provide a medical benefits plan to all eligible Fire Department employees subject to the following: (1) The coverage will be comparable to the Blue

Cross Blue Shield Simply Blue HSA plan; (2) The cost to the Township will not exceed a 5% increase per year for the total cost (premium plus Township's contribution to deductible) through the life of this agreement.

ARTICLE A-V SICK DAYS

SECTION 1: Any career officer or career firefighter who has been on the active payroll of the Superior Charter Township Fire Department and is unable to work because of bona-fide non- occupational personal illness or injury shall be entitled to sick pay in accordance with the provisions herein set forth.

SECTION 2: Sick days shall accrue at the rate of one shift day per month and will accrue on the first day of every month after date of hire.

SECTION 3: No employee may draw against paid sick days not yet earned.

SECTION 4: Subject to conditions listed in Section 9 below, An employee or beneficiary shall be paid for all unused accumulated sick days upon death, retirement or discharge. Upon request after one hundred ten (110) accumulated days employees may receive pay for unused sick days.

SECTION 5: The maximum number of accrued sick days an employee may accumulate shall not exceed one hundred thirty-four (134) days for the term of this agreement.

(a) A current record of the employees accumulated unused sick days shall be shown on each payroll record that the employee receives with their paycheck.

SECTION 6: If an employee becomes ill while on duty, said employee shall be charged with only the number of hours remaining of the work shift.

SECTION 7: An employee who is absent from work because of occupational injury or disease arising out of and in the course of employment (compensable under the Worker's Compensation Act of Michigan), will be paid straight hourly wages for the loss of all scheduled work hours caused by such injury or disease, less the amount of payments made under Worker's Compensation Act. The two payments combined will not exceed net take home pay, based upon an employee's normal fifty-six (56) hour work week. Any obligation of the Township payment shall be limited to sixty (60) calendar months.

SECTION 8: An employee shall not be charged sick time if injured on the job.

SECTION 9: If an employee separates employment from the Township voluntarily or is terminated for just cause, the Township will not be held liable to pay them for any or all unused accrued sick days, unless said employee has ten (10) or more years of credited service. Any employee that does not satisfactorily complete their one-

year probationary period and is terminated by the Township, will also not be eligible to receive any pay for accrued sick days as well. Notwithstanding the foregoing, if an employee is separated from employment due to an occupational illness, non-occupational illness, on the job injury, an off-duty injury for which they are deemed unable to perform the job duties, or death, before they have reached 10 years of service, the Township will still be liable to pay that employee or their beneficiary for 100% of their unused accrued sick days, per Article A-V, Section 4 of this contract.

Comment [D1]: I changed the wording a little but not the content. Do you want the sentence about probationary employees in here? I think it is redundant.

ARTICLE A-VI FUNERAL LEAVE

SECTION 1: A firefighter shall be allowed, upon request, up to three (3) consecutive work days off for death in the family (spouse, child, parent, grandparents, grandchildren, siblings, parent's siblings, mother-in-law, father-in-law, grandparents-in-law, step-children, and step-parents). One additional day will be afforded if the funeral is six hundred (600) or more miles away.

SECTION 2: If funeral leave is scheduled while employee is on vacation, vacation time will be rescheduled as appropriate.

SECTION 3: The bereaved employee shall be paid at the regular hourly rate for any of his/her regularly scheduled workdays falling within the specified leave period. This clause is intended to compensate for lost work time and is not a death bonus.

SECTION 4: The Township may require evidence of death and relationship of the deceased to the fire fighter.

ARTICLE A-VII JURY DUTY

Any firefighter required to be absent because of jury duty will be compensated for the difference between his regular salary and any compensation received for said jury duty with the exception of mileage and parking fees. The Township may require documentation.

ARTICLE A-VIII UNIFORM ALLOWANCE

SECTION 1: The Township shall furnish all turnout gear, boots, coats, helmets, and other gear as required by the Fire Chief for the safety of the employee in accordance with Federal and State laws and N.F.P.A. standards.

SECTION 2: The Township shall pay the uniform allowance on the first payroll week of January after withholding state and federal taxes. The employee shall maintain a full dress uniform. The employee shall also maintain properly fitted, maintained uniforms. The base amount for uniform and maintenance will be as follows:

2013: \$1,000 2014: \$1,000 2015: \$1,000

~~2011: \$576.00 2012: \$576.00~~

SECTION 3: New employees shall be prorated.

SECTION 4: If employment is terminated, that portion of the allowance, which has been paid in advance, shall be prorated and returned to the Township.

**ARTICLE A-IX
VALUABLES**

The Township will repair or replace valuables that are lost or damaged when a firefighter is on duty, at no cost to the employee. Valuables include eyeglasses, contacts, watches, and wedding rings. Valuables must be registered with the Chief prior to making a claim, stating make, style, and cost. Claims must be made in writing to the Chief. The Townships liability will not exceed a maximum of \$1,000.00 (one thousand dollars) per year regardless of the number of claims or claimants.

**ARTICLE A-X
PENSION**

SECTION 1: The Township shall provide a retirement pension plan for all firefighters, under the terms and conditions of the MERS (Michigan Municipal Employees Retirement System) pension plan with the following benefits: Multiplier of 2.25%, vesting after 10 years, full retirement at age 50 with 25 years of service, Final Average Compensation (FAC) of five (5) years, employee contributions of 6%, remaining required contribution paid by the Township.

**ARTICLE A-XI
EARLY OUT**

An employee in their twenty-fifth year of retirement credited service may have an "early out" option of using all or part of their accumulated sick leave and/or banked vacation days immediately prior to their approved retirement date for their last scheduled duty days. The employee shall notify the employer of their intent at least sixty (60) Township business days prior to utilization of these sick leave credits and/or banked vacation days in this manner so that the employer may make scheduling arrangements. While on this leave the employee shall be eligible for health care benefits associated with full time employment. All other fringe benefits shall cease. An employee who chooses this option may not return to service (work) without the approval of the Fire Chief, and Township Supervisor.

**ARTICLE A-XII
EDUCATIONAL INCENTIVE**

The Township shall pay an annual educational incentive of three percent (3%) of the base wage for a Bachelor Degree related to the fire service. The Township shall pay two percent (2%) of base wage for an Associate's Degree related to the fire service. The Fire Chief shall determine if degree is related to fire service.

The educational incentive shall be paid on the first payroll week of January.

**ARTICLE A-XIII
SUBSTANCE ABUSE TESTING**

The Union agrees that the Township is authorized to implement a random drug and alcohol testing program to be administered during regular working hours.

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Attachment "B"

ARTICLE-B-1

Wages

| | 2013 | | 2014 | | 2015 | |
|------------|-------------|----------|-------------|----------|-------------|---------|
| | 2% | | 2% | | 2% | |
| | | | | | | |
| Start | \$43,390.49 | | \$44,258.30 | | \$45,143.47 | |
| | \$15.74 | \$23.62 | \$16.06 | \$24.09 | \$16.38 | \$24.57 |
| Year One | \$47,090.48 | | \$48,032.29 | | \$48,992.93 | |
| | \$17.09 | \$25.63 | \$17.43 | \$26.14 | \$17.78 | \$26.66 |
| Year Two | \$50,189.88 | | \$51,193.68 | | \$52,217.55 | |
| | \$ 18.21 | \$ 27.32 | \$ 18.58 | \$ 27.86 | \$18.95 | \$28.42 |
| Year Three | \$53,041.24 | | \$54,102.06 | | \$55,184.10 | |
| | \$ 19.25 | \$ 28.87 | \$ 19.63 | \$ 29.45 | \$20.02 | \$30.03 |
| Year Four | \$54,604.15 | | \$55,696.23 | | \$56,810.15 | |
| | \$ 19.81 | \$ 29.72 | \$ 20.21 | \$ 30.31 | \$20.61 | \$30.92 |

Command Officer Adjustment

| | 2013 | | 2014 | | 2015 | |
|------------|------------|--------|------------|--------|------------|--------|
| | | | | | | |
| Lieutenant | \$4,021.52 | | \$4,101.95 | | \$4,184.99 | |
| | \$1.46 | \$2.19 | \$1.49 | \$2.23 | \$1.52 | \$2.28 |
| Captain | \$5,394.96 | | \$5,502.86 | | \$5,612.92 | |
| | \$1.96 | \$2.94 | \$2.00 | \$3.00 | \$2.04 | \$3.05 |

Article B-II

Longevity Pay

Longevity Shall be paid on completion of each anniversary date (First payroll after completion year)

Employees hired prior to 1/1/2011 shall be paid Longevity as follows :

Employees hired after 1/1/2011 shall not be paid Longevity.

FIVE YEARS (5) TO FOURTEEN YEARS (14) \$1200 AFTER EACH YEAR

FIFTEEN YEARS (15) TO NINETEEN YEARS (19) \$1,600 AFTER EACH YEAR

TWENTY YEARS (20) OR MORE \$1,800 AFTER EACH YEAR

Health Care Saving Plan Township Contribution

| 2013 | 2014 | 2015 |
|-----------------|-----------------|-----------------|
| \$135 Per Month | \$135 Per Month | \$140 Per Month |

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2013-09**

**A RESOLUTION DESIGNATING THE OFFICIAL FOR THE
GIRLS ON THE RUN OF SOUTHEAST MICHIGAN'S 5K RACE**

Resolution authorizing the temporary road closure of a section of Huron River Drive between Hewitt and Oakwood Drive located in the Charter Township of Superior on Sunday, May 19, 2013 from 8:30 a.m. until 11:30 a.m. for the Girls on the Run of Southeast Michigan 5K race.

WHEREAS, the Township of Superior has approved the temporary closure of a section of Huron River Drive; and,

WHEREAS, the Driveway's Banners and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission; and,

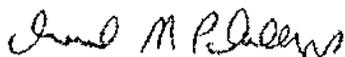
WHEREAS, the Girls on the Run of Southeast Michigan have agreed to provide adequate liability insurance coverage for the event, naming the Township as an additional insured, at no cost to the Township; and,

WHEREAS, the Girls on the Run of Southeast Michigan have agreed to provide adequate additional public safety coverage for the event by local police and fire departments, at no cost to the Township.

NOW THEREFORE, BE IT RESOLVED that the Township of Superior Board of Trustees approves of the event if the above conditions are met; and, designates and agrees that Kelly Kozloff of Girls on the Run of Southeast Michigan be the authorized officials designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on March 18, 2013 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



David Phillips, Superior Township Clerk

David Phillips

From: kpkozloff@gmail.com on behalf of Kelley Kozloff <kelley@girlsontherunsemi.org>
Sent: Wednesday, March 06, 2013 8:43 PM
To: David Phillips
Subject: Re: Road closure for the Girls on the Run 5k May 19th, 2013

Mr. Phillips-

I am not sure if the portion of Huron River Drive we are closing is actually in Superior Township or is on the border. The road closure involves Huron River Drive east of Hewitt through Oakwood Street (on EMU's campus, approximately 1 mile east of Hewitt.) We are closing both eastbound lanes and one westbound lane; leaving one westbound lane open to traffic toward the hospital. We had the same road closures in effect for our 5k event in December 2012.

Traffic going south on Superior Road toward HRD will be able to turn right, but not left onto Huron River Drive during the road closures from 8:30-11:30am. There will be a Ypsilanti police officer stationed at that corner to direct traffic.

I apologize for any confusion; in searching my former colleague's notes, I did not find any correspondence to you for the December 2012 5k course, but I wanted to notify you in case there was a need for a permit and so you were aware of the traffic re-routing so close to your township.

Thank you, Kelley Kozloff

On Wed, Mar 6, 2013 at 4:31 PM, David Phillips <davidphillips@superior-twp.org> wrote:

Ms. Kozloff,

I'm not sure the portion of Huron River Drive indicated on your map is in Superior Township. Can you please tell exactly what portion of HRD east of Hewitt you want closed? One of the west bound lanes starting at Hewitt?

Thanks,

David Phillips, Superior Township Clerk

3040 N. Prospect Road

Ypsilanti, MI 48198

TX: [734-482-6099](tel:734-482-6099)

FAX: [734-482-3842](tel:734-482-3842)

Email: davidphillips@superior-twp.org

From: kpkozloff@gmail.com [mailto:kpkozloff@gmail.com] **On Behalf Of** Kelley Kozloff
Sent: Wednesday, March 06, 2013 12:28 PM
To: David Phillips
Subject: Road closure for the Girls on the Run 5k May 19th, 2013

Mr. Phillips,

Good afternoon! I am the new 5k Coordinator for the Girls on the Run of Southeastern Michigan. I assisted Sarah Henry for previous 5k events, but she is no longer with Girls on the Run. I am writing to provide you with information on our course route for 5k and to ensure that all permits and resolutions for road closures are properly addressed.

Our route for this 5k event has minimal road closures in Superior Township- Huron River Drive (3 lanes closed, one westbound lane open) from Hewitt to Oakwood Drive. I have already contacted the following groups regarding the road closure permissions: Washtenaw County Road Commission (approved), Ypsilanti Township (approved) and the City of Ypsilanti (in processing)

We have scheduled with the Washtenaw County Sheriff's Department and the Ypsilanti police that officers will be directing traffic at the intersections of Hewitt and IIRD, Superior Road and IIRD, and HRD and Oakwood to provide safety to the event participants and drivers during the road closures.

Our liability insurance statements will be ready later this month, but if there is any other information or action you need from me, please let me know.

Thank you so much for your assistance! Kelley Kozloff

--

Kelley Kozloff
Program Coordinator

Girls on the Run of Southeastern Michigan

Ellen Thompson Women's Health Center
5320 Elliott Drive, Ypsilanti, MI 48197
[\(734\) 712-5640](tel:7347125640)

www.gorun.org

Girls on the Run (GOTR) is a non-profit 501-C3 with the mission of educating and preparing girls for a lifetime of self-respect and healthy living. Our volunteer coaches lead 3rd-8th grade girls through a ten week program where they use fun running games and experiential activities to help girls learn about expressing themselves, making good choices, creating healthy habits and serving their community. The program culminates in a non-competitive 5K event which gives the girls a chance to shine and an overwhelming sense of accomplishment. The girls complete the program with a stronger sense of identity, a greater acceptance of themselves, a healthier body image and an understanding of what it means to be part of a team.

--

Kelley Kozloff
Program Coordinator
Girls on the Run of Southeastern Michigan
Ellen Thompson Women's Health Center
5320 Elliott Drive, Ypsilanti, MI 48197
(734) 712-5640

What Girls on the Run is:

Girls on the Run (GOTR) is a non-profit 501-C3 with the mission of educating and preparing girls for a lifetime of self-respect and healthy living. Our volunteer coaches lead 3rd-8th grade girls through a ten week program where they use fun running games and experiential activities to help girls learn about expressing themselves, making good choices, creating healthy habits and serving their community. The program culminates in a non-competitive 5K event which gives the girls a chance to shine and an overwhelming sense of accomplishment. The girls complete the program with a stronger sense of identity, a greater acceptance of themselves, a healthier body image and an understanding of what it means to be part of a team.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
MARCH 18, 2013**

RESOLUTION NO. 2013-10

**A RESOLUTION TO AUTHORIZE THE SIGNING OF CHECKS, BANK
ACCOUNTS AND WIRE TRANSFERS**

WHEREAS, Superior Township requires the processing of numerous checks, deposits and transfers of funds in various bank accounts and processing wire transfers in order to conduct Township business, and

WHEREAS, the previous Deputy Treasurer, Nicole Sumpter resigned, has been removed as the Deputy Clerk and is no longer be authorized to sign checks, for bank accounts or wire transfers, and

WHEREAS, Mona McLain has been appointed Deputy Treasurer, and should be authorized to sign checks, for bank accounts and wire transfers, and

BE IT RESOLVED that Nicole Sumpter has been removed as an Authorized Signer on all Township checks, bank accounts and wire transfers and that effective 12:00 noon, March 19, 2013, Mona McLain shall be added as an Authorized Signer on all Township checks, bank accounts and wire transfers, and

BE IT FURTHER RESOLVED, as approved by previously adopted Resolutions, William McFarlane, Brenda McKinney, and David Phillips, shall remain as Authorized Signers on all Township checks.

BE IT FURTHER RESOLVED, any person(s) who were previously approved as an Authorized Signer, but is not listed above, are no longer approved to be an Authorized Signer on any Township check.

BE IT FURTHER RESOLVED that David M. Phillips or William McFarlane and Brenda McKinney or Mona McLain shall be designated as an Authorized Signer as one of the authorized officers for all authorized checking accounts, bank accounts and wire transfers of the Township.

THE RESOLUTION WAS DECLARED ADOPTED.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on March 18, 2013.

David Phillips, Superior Charter Township Clerk

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
MARCH 18, 2013**

RESOLUTION NO. 2013-11

**A RESOLUTION TO APPROVE PROVIDING ADDITIONAL COMPENSATION
TO ACCOUNTANT SUSAN MUMM FOR HER ADDITIONAL DUTIES AND
RESPONSIBILITIES RELATED TO ADMINISTERING THE TOWNSHIP'S
HEALTH BENEFITS PLAN, THE BLUE CROSS BLUE SHIELD HIGH
DEDUCTIBLE HEALTH SAVINGS ACCOUNT**

WHEREAS, on April 1, 2013, Superior Township is changing health care insurance plans from a traditional Health Maintenance Organization to a high deductible health savings account Preferred Provider Organization, and

WHEREAS, changing to the new health insurance plan has already resulted in significant extra work for Accountant Susan Mumm, and

WHEREAS, changing to the new plan will require educating employees about the plan and assisting with the administering of the disbursement and reimbursement of the deductible, which will result in extra work for Accountant Susan Mumm, and

WHEREAS, in order to ensure a smooth transition to the new health insurance plan, it is beneficial to the Township to have Accountant Susan Mumm continue to be assigned extra duties related to administering of the new health insurance plan throughout the 2013-2014 insurance plan year, and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees does hereby authorize additional compensation be paid to Account Susan Mumm for the extra duties she will assume related to administering the new health insurance plan during the 2013-2014 health insurance plan year, and

NOW THEREFORE BE IT FURTHER RESOLVED, the extra compensation paid to Accountant Susan Mumm will be bonus quarterly payments beginning on April 1, 2013, in the in the amount of \$325.00 per quarter, and

NOW THEREFORE BE IT FUTHER RESOLVED, the extra compensation paid to Accountant Susan Mumm will be evaluated by Administrative Staff on a quarterly basis to determine if the additional duties result in enough extra work to warrant continuing the bonus payments, or if the duties and bonus payments should be reassigned to another Township employee.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

March 15, 2013

TO: Superior Township Board of Trustees

FM: William McFarlane, Supervisor

RE: Staff Reorganization

Diana Ravis recently submitted her notice letter of retirement from the Superior Township Utility Department effective April 19, 2013. The retirement has created an opportunity for a reorganization of duties. The Administrative Staff has proposed the following changes:

Carmen Walker, who currently is the front office receptionist, accounts payable assistant and Building Department administrative assistant will transfer to the Utility Department.

Deborah Kuehn, the current Planning Department administrative assistant, will also take on the responsibility of Building and Zoning Department administrative assistant.

The front office receptionist and accounts payable assistant will be filled with a proposed new hire.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
MARCH 18, 2013**

RESOLUTION NO. 2013-12

**A RESOLUTION TO APPROVE HIRING NANCY MASON AS A FULL-TIME
EMPLOYEE TO BE A FRONT OFFICE RECEPTIONIST AND ACCOUNTS
PAYABLE ASSISTANT**

WHEREAS, the reorganization of the Township staff created a void regarding accounts payable and front office reception, and

WHEREAS, the Township advertised and conducted interviews for filling the void, and

WHEREAS, the interviews provided a candidate, Nancy Mason, who will meet the needs in both accounts payable and front office reception, and

WHEREAS, the reorganization with the proposed new employee will provide the opportunity to continue cross-training employees for uninterrupted service during sick and vacation times,

NOW THEREFORE BE IT RESOLVED, the Charter Township of Superior Hire Ms. Nancy Mason as a full time employee upon successfully passing a background check, and

BE IT FURTHER RESOLVED, her starting salary shall be a base pay of \$14.00 per hour with benefits of full time employment.

THE RESOLUTION WAS DECLARED ADOPTED.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on March 18, 2013.

David Phillips, Superior Charter Township Clerk

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION NUMBER: 2013-13

DATE: MARCH 18, 2013

**A RESOLUTION FOR APPROVAL FOR ENTERING INTO A STREET-SIDE
MAINTENANCE AGREEMENT WITH MR. SWANSON FOR THE OAKBROOK AND
WASHINGTON SQUARE SUBDIVISION COMMON AREAS**

WHEREAS, Superior Charter Township is a Michigan municipal corporation that provides public services to residents of Superior Charter Township, and

WHEREAS, a Special Assessment District was created to provide funding for street-side maintenance in the Oakbrook and Washington Square subdivisions located in the Township, which includes cutting the grass and other maintenance of the common areas, and

WHEREAS, the Township Board has the responsibility to approve, execute and administer agreements to provide for such street-side maintenance, and

WHEREAS, Mr. Swanson was awarded the contract in 2001 after the Township received at least three other bids, and

WHEREAS, the Township has been extremely satisfied with the performance of Mr. Swanson;

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board approves the Agreement for 2013 with Mr. Swanson for side-street maintenance in an amount not to exceed \$17,384.00 and authorizes the Township Supervisor to sign the Agreement, and that the cost of this agreement is to be taken from the Side Street Maintenance Fund, G.L. Account No. 220.

OFFERED BY _____

SECONDED BY _____

AGREEMENT BETWEEN

CHARTER TOWNSHIP OF SUPERIOR AND CHARLES E. SWANSON

1. This agreement made this 15th day March 2013 by and between the Charter Township of Superior, hereafter referred to as the Township and Charles E. Swanson, hereafter referred to as Contractor. Whereas the Township desires to secure the services of a contractor for street side Maintenance. Now therefore in consideration of the promises and covenants hereinafter contained, the parties hereto Mutually agree as follows:
2. The relationship of the contractor to the Township is and shall continue to be that of an independent contractor and no liability of benefits such as Worker's Compensation, Pension, Unemployment benefits or other rights or liabilities arising out of or related to a contract for Hire or employee/employer relationship shall arise or to either party as a result of the performance of this contract. The contractor has signed the Townships Independent Contractor Release Agreement.
3. The Contractor shall maintain general liability insurance in the amount of at least \$100,000, naming the Superior Charter Township as an additional insured and the Clerk with a copy within (10) days of signing the Contract.
4. The contractor shall maintain the following street sides for the 2013 Summer Season including lawn cutting, and trimming weekly, Brush and Tree trimming as needed, and litter removal along street sides as needed.
 - a. Berkshire East of Prospect -South side-From entrance to Lakeview Estates-@2/10 mile 12 feet wide.
 - b. North side of Berkshire starting at Wilshire then East to Prospect (Not including the yard of the occupied home on Berkshire), East side to Prospect starting at Berkshire then North about 1/10 of a mile to wooded area. Maintain this as required by item #3 above.
 - c. MacArthur Blvd--West side--from Fireman's Park to Stanford--@--800 ft. Strip 12 ft wide.
 - d. MacArthur Blvd.--both sides--from Stanford to Clark --@--6/10 mile strip 42 ft wide (from Fences to Street)
 - e. MacArthur Court @ one acre
 - f. Heather Island-from MacArthur@500 feet
 - g. Nottingham Island--from Clark Road @ 500 feet
 - h. Clark Drive Island --from Clark road @ 100 feet
 - i. MacArthur Drive East along Clark Road to Clark Drive Island @ 1.5/10 Mile 36 feet strip to fence.
 - j. MacArthur Blvd and Oakbrook entrance Island tree trimming and clean up

ADDED 2013

5. Clark Road West Starting @MacArthur West to Church on North Side of Clark @ 1.3/10 Mile 36 feet wide from road to side walk.
6. Maintain the Round About at Superior and Geddes Road from the Fence line on West Side to 40 feet on East side where field will be plowed. Including the center area.
7. The Township shall pay the contractor (If Approved) \$16184.00 as in the 2012 contract, plus \$900.00 for the two new added items in 2013 above, both will be maintained as described in item # 4 above. I also, ask that the township consider a \$200.00 to \$ 500.00 increase for gas expenses in the 2013 season. I will bill the township biweekly through November 15, 2013.
8. This contract may be terminated with 10 day notice by either party.

DATED _____

By: CHARLES E SWANSON

BY: SUPERIOR CHARTER TOWNSHIP

AGREEMENT BETWEEN

CHARTER TOWNSHIP OF SUPERIOR AND CHARLES E. SWANSON

This agreement made this ^{16th} day of March 2012 by and between the Charter Township of Superior, hereafter referred to as the Township and Charles E. Swanson, hereafter referred to as Contractor.

Whereas the Township desires to secure the services of a contractor for street side Maintenance.

Now therefore in consideration of the promises and covenants hereinafter contained, the parties hereto

Mutually agree as follows:

1. The relationship of the contractor to the Township is and shall continue to be that of a independent contractor and no liability of benefits such as Worker's Compensation, Pension, Unemployment benefits or other rights or liabilities arising out of or related to a contract for Hire or employee/employer relationship shall arise or accrue to either party as a result of the performance of this contract. The Contractor has signed the Townships Independent Contractor Release Agreement.
2. The contractor shall maintain general liability insurance in the amount of at least \$1000,000, naming the Superior Charter Township as an additional insured and provide the Clerk with a copy within (10) days of signing the contract.
3. The contractor shall maintain the follow street sides for the 2012 Summer Season including lawn cutting And trimming weekly, brush and tree trimming as needed, and litter removal along the street sides as needed.
 - a. Berkshire east of Prospect-South side-From entrance to Lakeview Estates-@2/10 mile 12 feet wide.
 - ADDED IN 2012. North side of Berkshire starting at Wilshire then east to Prospect (not including the yard of the occupied home on Berkshire). East side of Prospect starting at Berkshire then North about 1/10 of a mile to wooded area. Maintain this as required by item #3 above.
 - b. MacArthur Blvd.--west side—from Fireman's Park to Stanford--@--800 ft. strip 12 ft wide.
 - c. MacArthur Blvd.--both sides—from Stanford to Clark--@--6/10 mile strip 42 feet wide (from
 - d. Fences to street)
 - e. MacArthur Court Island --@ one acre
 - f. Heather Island --from MacArthur--@ 500 feet
 - g. Nottingham Island—from Clark Road @ 500 feet
 - h. Clark Drive Island—North from Clark road @ 100 feet
 - i. MacArthur Drive east along Clark Road to Clark Drive Island @ 1.5/10 mile 36 feet strip to fence.
 - j. MacArthur Blvd tree trimming and clean up
 - k. Oakbrook entrance Island
 - l. Maintenance described in item #3 shall begin on or before May 1, 2012 weather permitting

4. The Township shall pay the contractor (if Approved) \$14,994.00 as in 2011 contract, plus \$1200.00 for the added strip on North Prospect to be maintained as described in Item # 3 above. I also ask the township to consider a \$200.00 to \$500.00 increase for gas expenses in the 2012 season. The contractor will bill the township biweekly through November 15, 2012.

5. This contract may be terminated with 10 days notice by either party.

PLEASE NOTE ATTACHED PAGE 3

6. TOTAL AMOUNT DUE TO CONTRACTOR FOR 2012 IS \$16,694.00 (\$14,994 BASIC RATE + \$1,200 FOR MAINTAINING NORTHSIDE OF BERKSHIRE - WILSHIRE TO PROSPECT + \$500.00 INCREASE FOR GAS EXPENSE)

DATED: 3-16-12

VENDOR

Charles E Swanson

By: CHARLES E. SWANSON

William McFarland

By: SUPERIOR CHARTER TOWNSHIP



Request for Legislation

To: Superior Township Board of Trustees
From: Rick Church
Date: March 18, 2013
Re: Utility Department Office Staff Reorganization

Background

Diana Rivis, Office Manager, is retiring from the Township on April 19, 2013. This departure necessitates the following changes to the current Utility Department office personnel: Carmen Walker transferring from the Building/General Funds to the Utility Department as a Customer Service Clerk and Keith Lockie taking over Rivis's supervisory duties.

Recommended Action

It is my recommendation for the Township Board to authorize the Superior Township Utility Department to transfer Carmen Walker to the Department's payroll with a \$.50/hour pay increase. Walker's hourly rate will go from \$18.78 to \$19.28 per hour effective with the first pay in April, 2013.

Furthermore, with the additional duties Keith Lockie will take on, it is my recommendation for the Township Board to authorize the Superior Township Utility Department to raise Keith Lockie's Utility Department salary from \$32,623/annum to \$34,254/annum, a 5% increase, effective with the first pay in April, 2013.

With the departure of Diana Rivis and these two recommended increases the Department will still save approximately \$14,000 over 12 months, with no anticipated reduction in service to our customers.

/attachments

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AUTHORIZING PAY INCREASES TO CARMEN WALKER
AND KEITH LOCKIE AND THE TRANSFER OF CARMEN WALKER TO
UTILITY DEPARTMENT AS PART OF A UTILITY DEPARTMENT OFFICE
STAFF REORGANIZATION**

RESOLUTION NUMBER: 2013-14

DATE: March 18, 2013

WHEREAS, the Superior Township Utility Department is a Michigan Charter Township,
and

WHEREAS, the Superior Township Utility Department has the power, privilege and
authority to maintain and operate a utility department providing water and sewer services
for the water and sewer district of the Township, and

WHEREAS, the Utility Department recognizes the need for well trained personnel to
maintain and operate water and sewer services for the water and sewer district of the
Township, and

NOW, THEREFORE BE IT RESOLVED; that the Superior Township Utility
Department has approval to transfer Carmen Walker to the Utility Department as the
Customer Service Clerk, with a \$.50/hour pay increase, and for Keith Lockie to take on a
supervisory role with a 5% pay increase effective with the first pay in April, 2013.

OFFERED BY _____

SECONDED BY _____

YES _____ NO _____ ABSENT _____ VOTE _____

MEMO

DATE: March 15, 2013

TO: Superior Township Board

FROM: Richard Mayernik, Building/Zoning Official

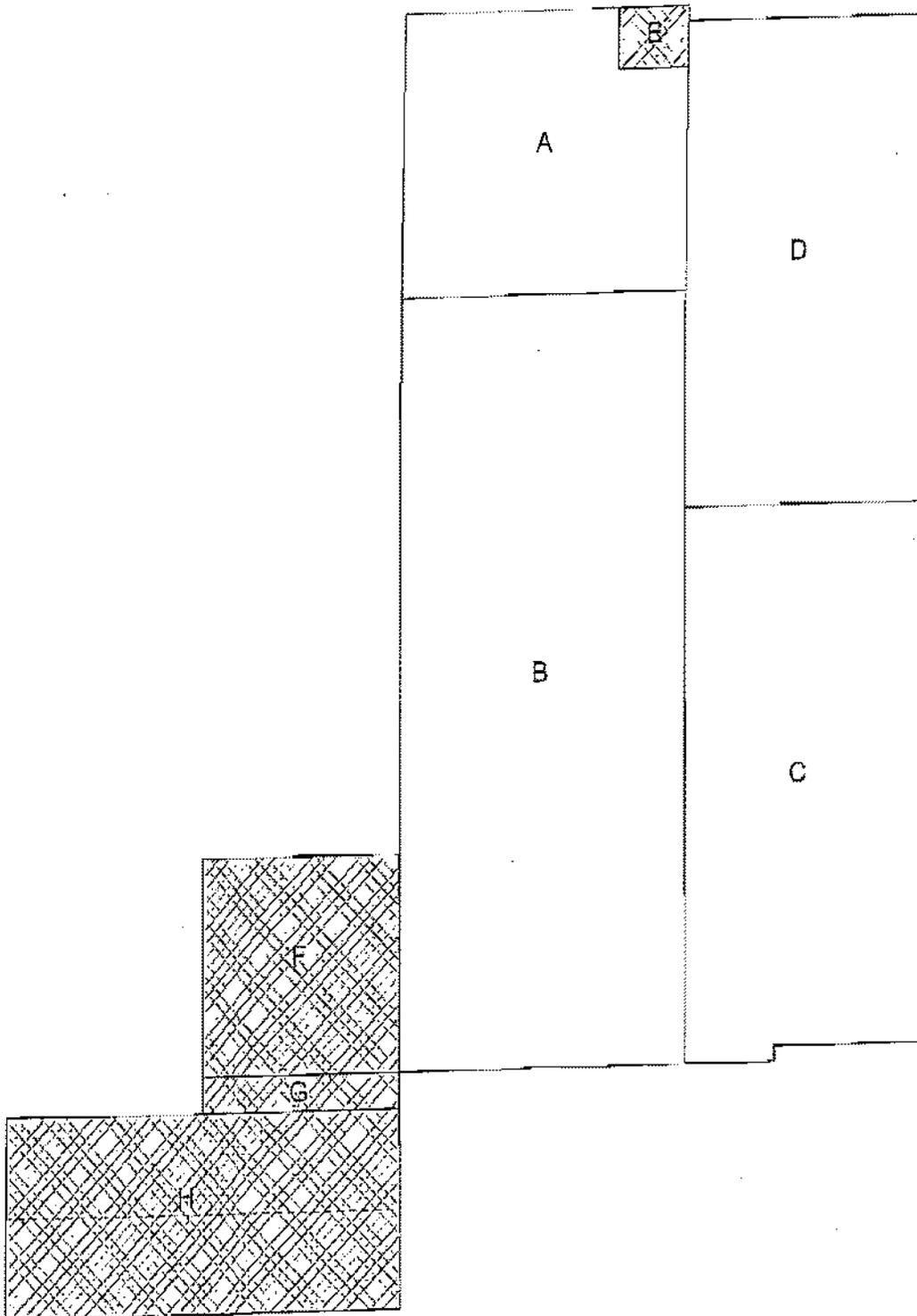


RE: Township Hall Roof

Over the years, the Township Hall has experienced several roof leaks and has hired contractors to make repairs. These leaks have recently increased in frequency and repair costs have increased significantly. The existing roof systems were installed at different times. The largest portion of the roof was installed in 1984. Other northern portions of the roof were installed in the early 1990's and the balance of the roof was installed with the 2001 addition. Considering the age of the roof and continuing leak problems, I have recommended that the Township re-roof all but the roofs of the 2001 addition. The portions proposed to be re-roofed are illustrated on the attached drawing as areas A, B, C and D.

I requested re-roofing proposals from four contractors: Bloom Roofing (installed the 1984 roof), Lutz Roofing, Shain Roofing, and R. D. Kleinschmidt Roofing. After reviewing the scope of the project, R.D. Kleinschmidt declined to submit a proposal indicating the project was a larger commercial job than they were comfortable with. Proposals from the other three contractors were submitted and reviewed with Township Officials.

Based upon the proposals submitted, it is my recommendation that the Township enter into a contract with Bloom Roofing for a total contract amount not to exceed \$97,516.00. I further recommend that the afore mentioned total contract cost amount is to include the increased costs necessary to upgrade the rubber roof membrane from 45 mil-15 year warranty to 60 mil-20 year warranty (\$2,200.00) and the cost necessary to increase the roof insulation thickness from 1-1/2" R-9 to 4-1/2" R-27.4 (\$12,400.00). I believe the increased durability and energy savings justifies both of these upgrades.



| | |
|--|------------------------|
| Project: | Areas: All |
| 3040 N Prospect Superior Township, MI | Date: February 2013 |

 - Not in Contract



TECHNICAL INFORMATION SHEET

**Low-Slope Fire Retardant (LS FR)
RubberGard™ EPDM Membrane**

TIS #103



Description:

Firestone FR RubberGard™ EPDM is a non-reinforced, cured, single-ply roofing membrane that can be used in ballasted, fully adhered and mechanically attached systems.

Preparation of Substrate:

1. Substrates must be clean, dry, smooth, and free of sharp edges, fins, loose or foreign materials, oil, grease, and other materials that may damage the membrane.
2. All roughened surfaces that can damage the membrane shall be repaired as specified to offer a smooth substrate.
3. All surface voids greater than 1/4" (6.3 mm) wide shall be properly filled with an acceptable fill material.

Method of Application:

1. RubberGard Non-Reinforced FR EPDM Membrane must be installed in accordance with current RubberGard specifications, details and workmanship requirements.

Storage:

- Store away from sources of punctures and physical damage.
- Assure that structural decking will support the loads incurred by material when stored on rooftop. The deck load limitations should be specified by the project designer.
- Store away from ignition sources as membrane will burn when exposed to open flame.

Precautions:

- Take care when moving, transporting, handling, etc. to avoid sources of punctures and physical damage.
- Isolate waste products, such as petroleum products, greases, oils (mineral and vegetable) and animal fats from the RubberGard membrane.
- Refer to Material Safety Data Sheets (MSDS) for safety information.

| Packaging: | Widths ¹ | Lengths | Weight |
|-------------|---------------------|---------------|-------------------------------------|
| .045" LS-FR | 7.5' (2.3 m) | 100' (30.5 m) | 0.31 lb/sf (1.5 kg/m ²) |
| | 10' (3.05 m) | 100' (30.5 m) | |
| | 16.7' (5.09 m) | 100' (30.5 m) | |
| | 20' (6.1 m) | 100' (30.5 m) | |
| | 30' (9.14 m) | 100' (30.5 m) | |
| | 40' (12.19 m) | 100' (30.5 m) | |
| | 50' (15.24 m) | 100' (30.5 m) | |
| .060" LS-FR | 7.5' (2.3 m) | 100' (30.5 m) | 0.43 lb/sf (2.1 kg/m ²) |
| | 10' (3.05 m) | 100' (30.5 m) | |
| | 16.7' (5.09 m) | 100' (30.5 m) | |
| | 20' (6.1 m) | 100' (30.5 m) | |
| | 30' (9.14 m) | 100' (30.5 m) | |
| | 40' (12.19 m) | 100' (30.5 m) | |
| | 50' (15.24 m) | 100' (30.5 m) | |

¹Available sizes vary by product. Contact your Firestone Customer Service Representative for availability and packaging information.

TECHNICAL INFORMATION SHEET

Compliance:

Post Consumer Recycled Content: 0%
 Pre Consumer Recycled Content: 0%
 Manufacturing Location: Prescott, AR



| Physical Properties: | ASTM Standard | Units | Performance Minimum | Typical Values 45 mil | Typical Values 60 mil |
|-------------------------------------|---------------------------|---------------|----------------------------------|-----------------------|-----------------------|
| Thickness, minimum Sheet-overall | D 412 | In. (mm) | 0.0405 (1.016) 0.0504 (1.272) | 0.0405 (1.092) | 0.059 (1.499) |
| Tensile Strength, minimum | D 412 (Die C) | psi(MPa) | 1305 (9.0) | 1435 (9.9) | 1454 (10.0) |
| Elongation, Ultimate, minimum | D 412 (Die C) | % | 300 | 450 | 622 |
| Tensile set, maximum | D 412, Method A (Die C) | % | 10 | 5 | 2.18 |
| Tear Resistance, minimum | D 624 (Die C) | Lbf/in (kN/m) | 159 25.3 | 190 33.2 | 219 38.4 |
| Brittleness point, maximum | D 2137 | *F(*C) | -49(45) | -62(-52) | -49(-45) |
| Ozone resistance, no cracks | D 1149 | - | - | Pass | Pass |
| Heat Aging: | D 573 | | | | |
| Tensile Strength, min. | D 412 (Die C) | psi(MPa) | 1205(8.3) | 1425(9.8) | 1490(10.3) |
| Elongation, ultimate, min. | D 412 | % | 200 | 240 | 322 |
| Tear resistance, min. | D 624 | Lbf/in (kN/m) | 125 21.9 | 180 31.5 | 179 31.3 |
| Linear dimensional change, maximum | D 1204 | % | ±1.0 | -0.5 | -32 |
| Water absorption, max, mass % | D 471 | % | +8,-2 | +1.8 | +1.51 |
| Factory Seam Strength, minimum | D 816 Method B (Modified) | Lbf/in (kN/m) | 50 (8.8) or Sheet Failure | Sheet Failure | Sheet Failure |
| Weather Resistance: | | | | | |
| Visual Inspection | D 518 | - | Pass | Pass | Pass |
| PRFE, minimum | D 518 | % | 30 | 52 | 53 |
| Elongation, ultimate, min | D 412 (Die C) | % | 200 | 240 | 255 |

RubberGard LS-FR membrane meets or exceeds the minimum requirements set forth by ASTM D 4637 for Type I non-reinforced EPDM single-ply roofing membranes.

Please Contact your Firestone Technical Coordinator at 1-800-428-4511 for further information.

This sheet is meant to highlight Firestone products and specifications and is subject to change without notice. Firestone takes responsibility for furnishing quality materials which meet published Firestone product specifications. Neither Firestone nor its representatives practice architecture. Firestone offers no opinion on and expressly disclaims any responsibility for the soundness of any structure. Firestone accepts no liability for structural failure or resultant damages. Consult a competent structural engineer prior to installation if the structural soundness or structural ability to properly support a planned installation is in question. No Firestone representative is authorized to vary this disclaimer.



TECHNICAL INFORMATION SHEET

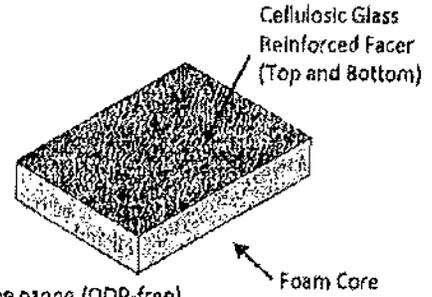
ISO 95+™ GL Insulation
Flat and Tapered

TIS 901

Description:

Firestone ISO 95+ GL flat and tapered roof insulation consists of a closed-cell polyiso foam core laminated to a black glass reinforced mat facer on both major surfaces. Flat and tapered ISO 95+ GL Insulation provides outstanding thermal performance on commercial roofing applications, while providing positive roof top drainage to help eliminate ponding water when tapered ISO 95+ GL Insulation is used.

All Firestone polyiso insulations use EPA accepted blowing agents and qualify under the Federal Procurement Regulation for Recycled Material. Flat and tapered ISO 95+ GL Insulation with ISOGARD™ Foam Technology incorporates a HCFC-free blowing agent that does not contribute to the depletion of the ozone (ODP-free).



Method of Application:

Insulation shall be neatly fitted to all roof penetrations, projections and nailers. No more insulation shall be installed than can be covered with membrane and completed before the end of each day's work or before the onset of inclement weather.

Firestone ISO 95+ GL board may be installed using:

- Firestone fasteners and Plates
- Hot Asphalt (requires a coverboard)
- Firestone Improved Insulation Adhesives
 - I.S.O. Tvdn Pack™
 - I.S.O. Stick™
 - I.S.O. Spray™ S
 - I.S.O. FIX™ II

For ballasted systems, the top layer of Firestone insulation may not be mechanically attached.

| ISO 95+ GL Flat Span Over Metal Decks | | | | |
|---------------------------------------|--------|--------|-----------|------|
| Thickness | 1.0" | 1.25" | 1.5"-3.8" | 4.0" |
| Span | 2.625" | 3.675" | 4.375" | 4.5" |

Storage:

- Keep insulation dry at all times.
- Elevate insulation above the deck or ground.
- Cover insulation with waterproof tarps.

Precautions:

- Polyiso foam will burn if exposed to a flame of sufficient heat and intensity. Keep away from heat, sparks, and open flames.
- Protect against dust that may be generated when insulation is cut with a circular saw during installation.
- Refer to Material Safety Data Sheet (MSDS) for additional information.
- Use in accordance with Firestone ISO 95+™ Specifications

Specification Compliance:

- ASTM C1289, Type II, Class 1
- UL Classified
- FM Class 1 Approved
- Manufactured in an ISO 9002 Registered Facility
- CAN/ULC-5704, Type 1, Class 3



CCMC 13274-L

Available Sizes:

- Flat Boards:**
 - 4' x 4' (1.22 m x 1.22 m)
 - 4' x 8' (1.22 m x 2.44 m)
- Thickness ranging 1.0" (25.4 mm) to 4.0" (101.6 mm)**
- Tapered Boards:**
 - 4' x 4' (1.22 m x 1.22 m)
 - 4' x 8' (1.22 m x 2.44 m) (special order)
- Thickness ranging 0.5" (12.7 mm) to 4.0" (101.6 mm)**
- Slopes ranging 1/16" per foot (.5%) to 1/4" per foot (4%)**

Manufactured in an ISO 9001 Registered Facility

- Manufacturing Locations:**
- Florence, KY
 - Bristol, CT
 - DeForest, WI
 - Corsicana, TX
 - Jacksonville, FL
 - Salt Lake, UT
 - Youngwood, PA

Note:

Miami Dade Classified POLYISO is only produced in the Jacksonville, FL and Youngwood, PA facilities



TECHNICAL INFORMATION SHEET

ISO 95+ GL Insulation

| Typical Thickness (inches) | Thickness, (millimeters) | % Post Consumer | % Post Industrial | TOTAL RECYCLE CONTENT |
|----------------------------|--------------------------|-----------------|-------------------|-----------------------|
| 1.00 | 25.40 | 37% | 15% | 52% |
| 1.25 | 31.75 | 33% | 15% | 48% |
| 1.50 | 38.10 | 29% | 15% | 44% |
| 1.75 | 44.45 | 26% | 15% | 41% |
| 2.00 | 50.80 | 24% | 15% | 39% |
| 2.30 | 58.42 | 21% | 15% | 36% |
| 2.50 | 63.50 | 20% | 15% | 35% |
| 2.80 | 71.12 | 18% | 15% | 33% |
| 3.00 | 76.20 | 17% | 15% | 32% |
| 3.25 | 82.55 | 16% | 15% | 31% |
| 3.50 | 88.90 | 16% | 15% | 30% |
| 3.75 | 95.25 | 14% | 15% | 29% |
| 4.00 | 101.60 | 14% | 15% | 29% |

| Physical Properties | ASTM Standard | Units | Value | Units | Value |
|-----------------------------|---------------|-------------|------------|---------------------------|-----------|
| Compressive Strength | D 1621 | psi | 20 | kPa | 138 |
| Density | D 1622 | pcf | 2 | kg/m ³ | 32 |
| Dimensional Stability | D 2126 | % | <2 | % | <2 |
| Moisture Vapor Transmission | E96 | perm | <1 | ng/(Pa*s*m ²) | 57.5 |
| Water Absorption | C209 | % by volume | <1 | % by volume | <1 |
| Service Temperature | --- | °F | 100-200 °F | °C | 73-121 °C |

25 psi (172 kPa) available upon request.

| Product Data | Thickness, inches | Thickness, mm | LTTR R-Value* | Flute Spanability, inches |
|--|-------------------|---------------|---------------|---------------------------|
| Long Term Thermal Resistance as related to thickness of ISO95+GL | 1.00 | 25.4 | 6.0 | 2.265 |
| | 1.25 | 31.7 | 7.5 | 3.675 |
| | 1.50 | 38.1 | 9.0 | 4.375 |
| | 1.75 | 44.5 | 10.5 | 4.375 |
| | 2.00 | 50.8 | 12.1 | 4.375 |
| | 2.30 | 58.4 | 14.0 | 4.375 |
| | 2.50 | 63.5 | 15.3 | 4.375 |
| | 2.80 | 71.1 | 17.2 | 4.375 |
| | 3.00 | 76.2 | 18.5 | 4.375 |
| | 3.25 | 82.6 | 20.1 | 4.375 |
| | 3.50 | 88.9 | 21.7 | 4.375 |
| | 3.75 | 95.3 | 23.4 | 4.375 |
| 4.00 | 101.6 | 25.0 | 4.500 | |

*Long Term Thermal Resistance (LTTR) values provide a 15-Year time weighted average in accordance with CAN/ULC-5770.

Acceptable Substrates:
 Structural Concrete, 3000 psi (New and Existing)
 Steel, min. 22 gage
 Lightweight Concrete
 Plywood and OSB, min. 3/4 in.
 Gypsum, min. 2"

Notes:

Please consult the SBS Design Guide and Quick Specs on line at www.firestonebpc.com to review specific information regarding fastener types appropriate for the type of deck and insulation in use.

NOT ACCEPTABLE:

Do not use hot asphalt to adhere ISOGARD HD Coverboard to ISO 95+ GL insulation

Please Contact your Firestone Roof Systems Advisor at 1-800-428-4511 for further information.

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EMERGENCY FUELING ACCESS AGREEMENT

THIS EMERGENCY FUELING ACCESS AGREEMENT (Agreement) is entered into effective _____, 20__ (the Effective Date), by and between the **Washtenaw County Road Commission** (the Road Commission), and the _____ (Responding Agency).

RECITALS:

A. The U.S. Department of Homeland Security has granted funds to the Road Commission, to be used for the purchase of two electrical generators. These generators will allow the Road Commission to continue to operate its Main Yard, Southeast Service Center (SESC) and Manchester Yard fuel system during times of electrical power outages.

B. In respect of the grant, the Road Commission is willing to allow Responding Agency to fuel its vehicles in times of declared emergency (Emergency Fueling Access) at the Road Commission's fueling facilities on the terms set forth below and subject to Road Commission receipt of a current IRS W-9 form from the Responding Agency showing tax exempt status.

C. The Responding Agency is willing to promptly reimburse the Road Commission for the cost of the fuel, on the terms set forth below.

THE PARTIES THEREFORE AGREE AS FOLLOWS:

1. Access Key. The Road Commission shall provide the Emergency Management Division of Washtenaw County (Emergency Management) with a pre-coded access key (Key) unique to the Responding Agency. The Road Commission shall keep a record of the code assigned to the Responding Agency, and shall permanently label the Key with the name of the Responding Agency. The Responding Agency shall be financially responsible for the use of its Key, even in the event it is lost by or stolen from the Responding Agency. Upon such loss or theft, the Responding Agency must take prompt action to notify the Road Commission, so that access through the Key can be terminated, and a replacement Key issued. The Responding Agency shall pay the Road Commission its reasonable fee for issuing such a replacement Key.

2. Emergency Fueling Access. If there is a declared emergency resulting in a power outage in part or all of Washtenaw County, such that the Responding Agency cannot obtain fuel from its own usual sources, then the Responding Agency shall have Emergency Fueling Access to the Road Commission's fueling facilities located at: (1) the SESC in Pittsfield Township; (2) the main yard located on Zeeb Road; and (3) the Manchester yard (collectively, the Fueling Facilities). In such an emergency, the Responding Agency shall obtain its Key from Emergency Management. The Responding Agency's authorized representative shall present appropriate identification to Emergency Management, and shall sign a dated record of his or her use of the Key.

3. Record Keeping Requirements. The Road Commission will account for the amount of fuel used by the Responding Agency, as recorded by the transactions referenced to the Key. The Road Commission will supply the Responding Agency with a written invoice for the cost of the fuel used, at the market price paid for fuel in the tanks, including the date(s) of access and the amount of fuel used.

4. Payment. The Responding Agency will pay the Road Commission's invoice within thirty (30) days of receipt. The Responding Agency understands that the Road Commission must pay for the fuel promptly upon receipt, and therefore must insist upon prompt reimbursement from the Responding Agency. Payment shall therefore be due within thirty (30) days of the Responding Agency's receipt of the Road Commission's invoice, even if the Responding Agency has not yet received funds from the Federal Emergency Management Agency (FEMA), the Michigan Emergency Management and Homeland Security Division (EMHSD), or other funding source.

5. Term. The term of this Agreement shall be for a period of five (5) years from the Effective Date. The term shall thereafter be automatically renewed annually thereafter, unless either party provides written notice to the other of its desire to terminate effective at the end of the then current term. Such notice shall be provided at least sixty (60) days prior to the end of the then current term.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Washtenaw County Road Commission

By: _____
Roy D. Townsend, Managing
Director

_____, a
Michigan

By: _____

Its: _____

-

February 2013

EMERGENCY FUELING AGREEMENTS

8/3/2011

Saline Area Fire Department

Saline Police Department

Northfield Township Police and Fire Department

Augusta Charter Township Fire Department

Ann Arbor Charter Township

Eastern Michigan University Department of Public Safety

Pittsfield Township

Washtenaw County Sheriff's Department

OFFICE OF
WILLIAM McFARLANE
SUPERVISOR

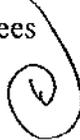
TOWNSHIP HALL
3940 NORTH PROSPECT STREET
COR. PROSPECT & CHERRY HILL RDS.
YPSILANTI, MICHIGAN 48198
TELEPHONE: (734) 482-6099
FAX: (734) 482-3842

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

March 13, 2013

TO: Superior Township Board of Trustees

FM: William McFarlane, Supervisor

A handwritten signature in blue ink, consisting of a stylized 'W' and 'M' combined into a single mark.

RE: Appointment to Dixboro Design Review Board

Mr. John Copley was the Planning Commission representative on the Dixboro Design Review Board (DDRB). When his term expired on the Planning Commission it also expired on the DDRB. Therefore, I recommend Mr. David Phillips be appointed to represent the Planning Commission on the DDRB.

Record of Disbursements

Date: MARCH 18, 2013

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND CHECK REGISTER

CHECK DATE FROM 02/14/2013 - 03/14/2013

| Check Date | Bank | Check | Vendor Name | Description | Amount | |
|------------------------|------|-------|---------------------------------|--|-----------|---|
| Bank GENL GENERAL FUND | | | | | | |
| 02/15/2013 | GENL | 34405 | LUCAS & BAKER PC | LEGAL RESEARCH ON TAXROLL | 345.00 | |
| 02/15/2013 | GENL | 34406 | LUCAS & BAKER PC | | 180.00 | |
| 02/15/2013 | GENL | 34407 | FINK & VALVO PLLC | LEGAL SRV RE HART KENNEL | 870.00 | |
| 02/15/2013 | GENL | 34408 | AL'S CLEANING SERVICE | CLEAN TOWNHALL CARL VAC | 65.00 | |
| 02/15/2013 | GENL | 34409 | AT&T | WHITE PAGES LISINGT | 58.86 | |
| 02/15/2013 | GENL | 34410 | AT&T | UTIL DEPT WHITE PAGES LISITNG | 58.86 | |
| 02/15/2013 | GENL | 34411 | AUTOMATED RESOURCE MANAGEMENT | PAYROLL PREP JAN | 267.00 | |
| 02/15/2013 | GENL | 34412 | AUTOMATED RESOURCE MANAGEMENT | 1099 PREP | 96.00 | V |
| 02/15/2013 | GENL | 34413 | CANON SOLUTIONS AMERICA | IMAGISITCS COPIER MAIT AGREE FEB | 164.38 | |
| 02/15/2013 | GENL | 34414 | DAVID PHILLIPS | REIM FOR RECORD FAIRFAX MANOR DEED | 77.40 | |
| 02/15/2013 | GENL | 34415 | DAVID PHILLIPS | REIM FOR RECORD DEVELOP AGREE SJOE AMBUL | 44.00 | |
| 02/15/2013 | GENL | 34416 | DONALD PENNINGTON | PLANNING SERV JANUARY | 617.50 | |
| 02/15/2013 | GENL | 34417 | LUCAS LAW, PC | LEGAL SRV RE TAX TRIBUNAL | 45.00 | V |
| 02/15/2013 | GENL | 34418 | LUTZ ROOFING INC | FIX LEAK PHILLIP'S OFFICE #2 | 338.60 | |
| 02/15/2013 | GENL | 34419 | MCM GROUP | BONDS FOR VARIOUS POSITIONS | 210.00 | |
| 02/15/2013 | GENL | 34420 | ORCHARD, HILTZ & MCCLIMENT | NON PROJECT ENGINEERING | 300.00 | |
| 02/15/2013 | GENL | 34421 | RICOH USA, INC | COPIES COLR AND B/W 10/31/12 - 1/30/130 | 481.84 | |
| 02/15/2013 | GENL | 34422 | ROBERT BUTLER | REMOVE ROADSIDE TRASH | 22.00 | |
| 02/15/2013 | GENL | 34423 | SHARED SERVICES, LLC | PUBLIC NOTICES | 16.00 | |
| 02/19/2013 | GENL | 34424 | AUTOMATED RESOURCE MANAGEMENT | 1099 PREP | 96.00 | |
| 02/19/2013 | GENL | 34425 | ABSOPURE WATER COMPANY | 5 GALLON SPRING WATER | 20.00 | |
| 02/19/2013 | GENL | 34426 | ABSOPURE WATER COMPANY | FEBRUARY WATER COOLER RENTAL | 24.00 | |
| 02/19/2013 | GENL | 34427 | MICHELLE ARKENS | DUMP TICKET REIMBURSEMENT | 22.00 | |
| 02/19/2013 | GENL | 34428 | PAETEC | JANUARY TELEPHONES | 358.51 | |
| 02/21/2013 | GENL | 34429 | PITNEY BOWES INC. | FEB POSTAGE METER RENTAL | 272.00 | |
| 02/21/2013 | GENL | 34430 | STANDARD PRINTING | NEWS YO CAN USE MAILED FEB 2013U | 1,966.51 | |
| 02/21/2013 | GENL | 34431 | SUPERIOR TOWNSHIP BUILDING FUND | RICK COST SPLTI JAN | 888.91 | |
| 02/21/2013 | GENL | 34432 | CITIZENS BANK | START UP MENY FOR HSA HEALTH INSUR PLAN | 20,000.00 | V |
| 02/21/2013 | GENL | 34433 | | | 0.00 | V |
| 02/21/2013 | GENL | 34434 | | | 0.00 | V |
| 02/21/2013 | GENL | 34435 | | | 0.00 | V |

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|------------|------|-------|-------------------------------|-------------------------------------|-----------|---|
| 02/21/2013 | GENL | 34436 | | | 0.00 | V |
| 02/21/2013 | GENL | 34437 | | | 0.00 | V |
| 02/21/2013 | GENL | 34438 | | | 0.00 | V |
| 02/21/2013 | GENL | 34439 | | | 0.00 | V |
| 02/21/2013 | GENL | 34440 | | | 0.00 | V |
| 02/21/2013 | GENL | 34441 | | | 0.00 | V |
| 02/21/2013 | GENL | 34442 | | | 0.00 | V |
| 02/21/2013 | GENL | 34443 | CITIZENS BANK | START UP MONEY FOR HSA INSUR PLAN | 20,000.00 | |
| 02/25/2013 | GENL | 34444 | JOHN HUDSON | MILEAGE HUDSON 2/11-2/22 | 70.06 | |
| 02/26/2013 | GENL | 34445 | CONSUMERS LIFE INSURANCE CO | MARCH LIFE INSUR | 153.22 | |
| 02/26/2013 | GENL | 34446 | DELTA DENTAL | MARCH DENTAL INSUR W/ CREDIT | 452.71 | |
| 02/26/2013 | GENL | 34447 | PRIORITY HEALTH | MARCH PRIORITY INSUR | 683.00 | |
| 02/26/2013 | GENL | 34448 | VISION SERVICE PLAN | MARCH VISION INSUR | 132.12 | |
| 02/26/2013 | GENL | 34449 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFRS 2/28 PAYROLL | 23,693.11 | |
| 02/26/2013 | GENL | 34450 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 2/28 PAYROLL | 23,154.83 | |
| 02/26/2013 | GENL | 34451 | STANDARD PRINTING | ASSESSMENT CHANGE NOTICE POSTAGE | 2,122.90 | |
| 02/27/2013 | GENL | 34452 | PARHELION TECHNOLOGIES | BASIC SERVER SUPPORT FEB | 50.00 | |
| 02/27/2013 | GENL | 34453 | PARHELION TECHNOLOGIES | FIX MALWARE SUSAN'S COMPUTER | 95.00 | |
| 02/27/2013 | GENL | 34454 | PARHELION TECHNOLOGIES | FEB EMAIL HOSTING | 35.00 | |
| 02/27/2013 | GENL | 34455 | PARHELION TECHNOLOGIES | ANTI SPAMWARE FEB | 47.50 | |
| 03/01/2013 | GENL | 34456 | CITIZEN'S BANK HSA ACCOUNT | 1ST Q APRIL 2013 HSA DEPOSITS | 4,500.00 | |
| 03/01/2013 | GENL | 34457 | CITIZEN'S BANK HSA ACCOUNT | 1ST Q APRIL 2013 HSA DEPOSIT UTIL | 8,250.00 | |
| 03/01/2013 | GENL | 34458 | BRENDA MCKINNEY | MILEAGE BRENDA 1/31-2/28 | 86.45 | |
| 03/04/2013 | GENL | 34459 | ANN ARBOR CLEANING SUPPLY | SUPPLIES | 452.10 | |
| 03/07/2013 | GENL | 34460 | STAPLES ADVANTAGE | SUPPLIES | 130.92 | |
| 03/07/2013 | GENL | 34461 | WEX BANK | FEBRUARY GASOLINE | 2.00 | |
| 03/07/2013 | GENL | 34462 | AUTOMATED RESOURCE MANAGEMENT | FEB PAYROLL PREP | 210.90 | |
| 03/07/2013 | GENL | 34463 | CHOICE STRATEGIES | UTIL FUND 1ST Q APRIL HSA DEPOSIT | 8,250.00 | V |
| 03/07/2013 | GENL | 34464 | REPUBLIC WASTE SERVICES #241 | 500 GARBAGE TAGS | 1,050.00 | |
| 03/07/2013 | GENL | 34465 | RICOH AMERICAS CORP | FEB RICOH MAIT CONTRACT | 260.41 | |
| 03/07/2013 | GENL | 34466 | ROBERT BUTLER | PICK UP TIRES | 22.00 | |
| 03/07/2013 | GENL | 34467 | ROBERT BUTLER | MILEAGE BUTLER | 11.30 | |
| 03/07/2013 | GENL | 34468 | ROBERT BUTLER | REIM FOR 20 TIRES TO REYCLE STATION | 100.00 | |
| 03/07/2013 | GENL | 34469 | SHARED SERVICES, LLC | PUBLIC NOTICE | 25.60 | |
| 03/07/2013 | GENL | 34470 | SHARED SERVICES, LLC | PUBLIC NOTICE | 64.00 | |
| 03/07/2013 | GENL | 34471 | STANDARD PRINTING | BRENDA ENVELOPES | 340.00 | |
| 03/07/2013 | GENL | 34472 | STANDARD PRINTING | CHANGE NOTICES ENVELOPES | 737.00 | |

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|------------|------|-------|---------------------------------|----------------------------------|-----------|
| 03/07/2013 | GENL | 34473 | SUPERIOR TWP PARK FUND | MARCH PARK TRANSFER | 18,996.41 |
| 03/07/2013 | GENL | 34474 | SUPERIOR TOWNSHIP TAX FUND | DEPOSIT MISTAKE FEB | 12,878.90 |
| 03/08/2013 | GENL | 34475 | SUPERIOR TWP FIRE FUND | POLLEY PRIORITY CREDIT | 683.16 |
| 03/08/2013 | GENL | 34476 | PRIORITY HEALTH | MARCH PRIORITY REVISED | 2,036.68 |
| 03/12/2013 | GENL | 34477 | CITIZEN'S BANK HSA ACCOUNT | APRIL BCBS PREMIUMS | 2,343.81 |
| 03/12/2013 | GENL | 34478 | JOHN HUDSON | MILEAGE HUDSON 2/25-3/8 | 83.05 |
| 03/12/2013 | GENL | 34479 | PARHELION TECHNOLOGIES | BASIC SERVER SUPPORT MARCH | 50.00 |
| 03/12/2013 | GENL | 34480 | PARHELION TECHNOLOGIES | EMAIL HOSTING MARCH | 35.00 |
| 03/12/2013 | GENL | 34481 | PARHELION TECHNOLOGIES | REPLACE ANTI VIRUS SOFTWARE | 190.00 |
| 03/12/2013 | GENL | 34482 | PARHELION TECHNOLOGIES | ANIT SPAMWARE MARCH | 47.50 |
| 03/12/2013 | GENL | 34483 | PARHELION TECHNOLOGIES | SET UP RESUMES FOLDER | 23.75 |
| 03/12/2013 | GENL | 34484 | POSTMASTER | BULK PERMIT RENEWAL | 190.00 |
| 03/12/2013 | GENL | 34485 | SUPERIOR TWP PAYROLL FUND | FEB JOHN HANCOCK | 1,167.96 |
| 03/12/2013 | GENL | 34486 | SUPERIOR TWP PAYROLL FUND | FEB MERS #2 | 2,414.22 |
| 03/12/2013 | GENL | 34487 | SUPERIOR TWP PAYROLL FUND | FEB HCSP | 1,350.00 |
| 03/12/2013 | GENL | 34488 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 3/14 PAYROLL | 24,915.09 |
| 03/13/2013 | GENL | 34489 | COMCAST | FEBRUARY INTERNET SERVICES | 70.95 |
| 03/13/2013 | GENL | 34490 | DTE GAS | FEBRUARY GAS/HEATING BILL | 136.92 |
| 03/13/2013 | GENL | 34491 | DTE GAS | FEBRUARY GAS/HEATING BILL | 346.35 |
| 03/13/2013 | GENL | 34492 | GEMPLER'S | SHOE/BOOT SCRAPER AND BRUSH | 50.90 |
| 03/13/2013 | GENL | 34493 | MICHIGAN STATE UNIVERSITY | LAND DIVISION CLASS FOR MAYERNIK | 55.00 |
| 03/13/2013 | GENL | 34494 | TERMINIX PROCESSING CENTER | JANUARY PEST CONTROL | 71.00 |
| 03/13/2013 | GENL | 34495 | SUPERIOR TOWNSHIP BUILDING FUND | RICK COST SPLIT FEB | 623.80 |
| 03/13/2013 | GENL | 34496 | DTE ELECTRIC | FEBRUARY ELECTRICITY | 492.15 |
| 03/13/2013 | GENL | 34497 | DTE GAS | FEBRUARY GAS/HEATING BILL | 120.75 |
| 03/13/2013 | GENL | 34498 | ABSOPURE WATER COMPANY | MARCH WATER COOLER RENTAL | 24.00 |
| 03/13/2013 | GENL | 34499 | ABSOPURE WATER COMPANY | 5 GALLON SPRING WATER | 32.00 |
| 03/13/2013 | GENL | 34500 | ANN ARBOR CLEANING SUPPLY | SUPPLIES | 36.90 |
| 03/13/2013 | GENL | 34501 | TERMINIX PROCESSING CENTER | FEBRUARY PEST CONTROL | 71.00 |

GENL TOTALS:

Total of 97 Checks:

Less 14 Void Checks:

Total of 83 Disbursements:

192,624.75

28,391.00

164,233.75

FIRE FUND CHECK REGISTER

CHECK DATE FROM 02/14/2013 - 03/14/2013

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---------------------|------|-------|----------------------------------|--|-----------|
| Bank FIRE FIRE FUND | | | | | |
| 02/15/2013 | FIRE | 20845 | AT&T | WHITE PAGES LISTING 2013 | 58.86 |
| 02/19/2013 | FIRE | 20846 | AMERICAN AQUA, INC. | WATER SOFTENER SALT | 53.05 |
| 02/19/2013 | FIRE | 20847 | GABBYS BP | GASOLINE FOR SMALL ENGINES | 41.00 |
| 02/19/2013 | FIRE | 20848 | GRAINGER | THREE AMERICAN FLAGS | 246.65 |
| 02/19/2013 | FIRE | 20849 | JOHN DEERE LANDSCAPES, INC. | SALT FOR DRIVEWAYS | 232.26 |
| 02/19/2013 | FIRE | 20850 | TERMINIX PROCESSING CENTER | PEST CONTROL FOR ST. #1 | 129.00 |
| 02/19/2013 | FIRE | 20851 | TERMINIX PROCESSING CENTER | PEST CONTROL FOR ST. #2 | 59.00 |
| 02/21/2013 | FIRE | 20852 | APOLLO FIRE APPARATUS REPAIR | COMPOUND GAUGE | 177.10 |
| 02/21/2013 | FIRE | 20853 | APOLLO FIRE APPARATUS REPAIR | LIGHT | 159.28 |
| 02/21/2013 | FIRE | 20854 | AUTO VALUE YPSILANTI | SUPPLIES | 97.52 |
| 02/21/2013 | FIRE | 20855 | CORRIGAN OIL COMPANY | 284.1 GALLONS OF DIESEL FUEL | 1,051.35 |
| 02/21/2013 | FIRE | 20856 | PHILIP W. DICKINSON | MILEAGE REIMBURSEMENT | 188.66 |
| 02/21/2013 | FIRE | 20857 | PHILIP W. DICKINSON | REIMBURSEMENT FOR TRAINING CLASS | 40.00 |
| 02/21/2013 | FIRE | 20858 | FIRST DUE FIRE SUPPLY | SUPPLIES | 140.00 |
| 02/21/2013 | FIRE | 20859 | HOME DEPOT CREDIT SERVICES | SUPPLIES | 147.42 |
| 02/21/2013 | FIRE | 20860 | PAETEC | JANUARY TELEPHONES | 79.01 |
| 02/21/2013 | FIRE | 20861 | PAYETTE SALES & SERVICE, INC. | BRACKET | 36.40 |
| 02/21/2013 | FIRE | 20862 | RICOH AMERICAS CORPORATION | 02/02/13 - 03/02/13 COPIER LEASE PAYMENT | 250.39 |
| 02/21/2013 | FIRE | 20863 | WITMER PUBLIC SAFETY GROUP, INC. | SUPPLIES | 77.04 |
| 02/26/2013 | FIRE | 20864 | CONSUMERS LIFE INSURANCE CO | MARCH LIFE INSUR | 90.80 |
| 02/26/2013 | FIRE | 20865 | DELTA DENTAL | MARCH DENTAL INSUR | 808.78 |
| 02/26/2013 | FIRE | 20866 | DELTA DENTAL | MARCH DENTAL INSUR RETIREES | 118.30 |
| 02/26/2013 | FIRE | 20867 | PRIORITY HEALTH | PRIORITY INSUR MARCH | 9,807.72 |
| 02/26/2013 | FIRE | 20868 | PRIORITY HEALTH | PRIORITY INSUR RETIREES MARCH | 2,186.12 |
| 02/26/2013 | FIRE | 20869 | VISION SERVICE PLAN | MARCH VISION INSUR RETIREES | 35.08 |
| 02/26/2013 | FIRE | 20870 | VISION SERVICE PLAN | MARCH VISION INSUR | 194.64 |
| 02/26/2013 | FIRE | 20871 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 2/28 PAYROLL | 26,659.43 |
| 02/27/2013 | FIRE | 20872 | APOLLO FIRE APPARATUS REPAIR | SUPPLIES | 510.00 |
| 02/27/2013 | FIRE | 20873 | IAFC MEMBERSHIP | 2013 MEMBERSHIP DUES FOR ROBERTS | 209.00 |
| 02/27/2013 | FIRE | 20874 | PARHELION TECHNOLOGIES | BASIC SERVER SUPPORT FEB | 50.00 |
| 02/27/2013 | FIRE | 20875 | PARHELION TECHNOLOGIES | FEB ANTI SPAMWARE | 30.00 |

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|------------|------|-------|----------------------------|--|-----------|
| 02/27/2013 | FIRE | 20876 | PARHELION TECHNOLOGIES | EMAIL HOSTING FEB | 35.00 |
| 03/01/2013 | FIRE | 20877 | CITIZEN'S BANK HSA ACCOUNT | 1ST Q APRIL 2013 HSA DEPOSIT | 9,750.00 |
| 03/01/2013 | FIRE | 20878 | CITIZEN'S BANK HSA ACCOUNT | 1ST Q APRIL 2013 HSA DEPOSIT | 2,250.00 |
| 03/07/2013 | FIRE | 20879 | ARGUS-HAZCO | SENSORS | 250.90 |
| 03/07/2013 | FIRE | 20880 | AUTO VALUE YPSILANTI | SUPPLIES | 20.78 |
| 03/07/2013 | FIRE | 20881 | COMCAST | MARCH INTERNET SERVICES ST. #1 | 70.95 |
| 03/07/2013 | FIRE | 20882 | COMCAST | MARCH INTERNET & CABLE ST. #2 | 183.69 |
| 03/07/2013 | FIRE | 20883 | CORRIGAN OIL COMPANY | 261.1 GALLONS OF DIESEL FUEL | 953.18 |
| 03/07/2013 | FIRE | 20884 | CUMMINS BRIDGEWAY, LLC | ELECTRICAL BULB | 43.40 |
| 03/07/2013 | FIRE | 20885 | DTE ELECTRIC | FEBRUARY ELECTRICITY ST. #1 | 1,056.03 |
| 03/07/2013 | FIRE | 20886 | DTE ENERGY | FEBRUARY GAS/HEAT & ELECTRICITY ST. #2 | 808.06 |
| 03/07/2013 | FIRE | 20887 | DTE GAS | FEBRUARY GAS/HEAT ST. #1 | 1,002.96 |
| 03/07/2013 | FIRE | 20888 | ELITE TRAUMA CLEAN-UP | MEDICAL WASTE REMOVAL | 35.00 |
| 03/07/2013 | FIRE | 20889 | FIRE SERVICE MANAGEMENT | TURNOUT GEAR REPAIRS | 1,166.35 |
| 03/07/2013 | FIRE | 20890 | DOUBLETREE HOTEL | MAY 21-24, 2013 LODGING FOR DICKINSON | 273.00 |
| 03/07/2013 | FIRE | 20891 | MICHIGAN CHAPTER IAAI | MAY ARSON CLASS FOR DICKINSON | 175.00 |
| 03/07/2013 | FIRE | 20892 | NEXTEL | FEBRUARY CELL PHONES | 150.76 |
| 03/07/2013 | FIRE | 20893 | PAETEC | FEBRUARY TELEPHONES ST. #1 | 122.23 |
| 03/07/2013 | FIRE | 20894 | SUPERIOR TWP GENERAL FUND | MARCH ACCOUNTING FEE | 833.33 |
| 03/12/2013 | FIRE | 20895 | C.R. & ASSOCIATES | BACKGROUND CHECK PRITULA | 500.00 |
| 03/12/2013 | FIRE | 20896 | CITIZEN'S BANK HSA ACCOUNT | APRIL BCBS PREMIUM | 6,258.03 |
| 03/12/2013 | FIRE | 20897 | CITIZEN'S BANK HSA ACCOUNT | APRIL BCBS RETIREES | 1,195.36 |
| 03/12/2013 | FIRE | 20898 | PARHELION TECHNOLOGIES | EMAIL HOSTING MARCH | 35.00 |
| 03/12/2013 | FIRE | 20899 | PARHELION TECHNOLOGIES | BASIC SERVER SUPPORT MARCH | 50.00 |
| 03/12/2013 | FIRE | 20900 | PARHELION TECHNOLOGIES | ANTI SPAMWARE MARCH | 30.00 |
| 03/12/2013 | FIRE | 20901 | SUPERIOR TWP PAYROLL FUND | FEB MERS #1 | 5,666.76 |
| 03/12/2013 | FIRE | 20902 | SUPERIOR TWP PAYROLL FUND | FEB JOHN HANCOCK | 748.80 |
| 03/12/2013 | FIRE | 20903 | SUPERIOR TWP PAYROLL FUND | FEB HCSP | 1,080.00 |
| 03/12/2013 | FIRE | 20904 | PENNWELL/FDIC10 | FRENCH TRAINING CONFERENCE | 530.00 |
| 03/12/2013 | FIRE | 20905 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 3/14 PAYROLL | 32,907.93 |
| 03/13/2013 | FIRE | 20906 | STAPLES CREDIT PLAN | INK CARTRIDGES | 259.71 |

FIRE TOTALS:

| | |
|----------------------------|-------------------|
| Total of 62 Checks: | 112,406.07 |
| Less 0 Void Checks: | 0.00 |
| Total of 62 Disbursements: | <u>112,406.07</u> |

BUILDING FUND CHECK REGISTER

CHECK DATE FROM 02/14/2013 - 03/14/2013

| Check Date | Bank | Check | Vendor Name | Description | Amount | |
|----------------------------|-------|-------|-----------------------------|------------------------------------|------------------|---|
| Bank BUILD BUILDING FUND | | | | | | |
| 02/21/2013 | BUILD | 8172 | CITY PRINTING | INSPECTION NOTICES | 323.00 | |
| 02/21/2013 | BUILD | 8173 | ANN ARBOR CHARTER TOWNSHIP | INSPECTIONS FEB 2013 | 180.00 | |
| 02/21/2013 | BUILD | 8174 | B.J.'S HEATING & COOLING | REFUND PERMIT PM12-0160 | 95.00 | |
| 02/21/2013 | BUILD | 8175 | EDWIN MANIER | JAN ELECTRICAL INSPECTIONS | 540.00 | |
| 02/21/2013 | BUILD | 8176 | LEONARD CZINSKI | INSPECTIONS FEB 14TH | 120.00 | |
| 02/21/2013 | BUILD | 8177 | SUPERIOR TWP GENERAL FUND | DEC % OF OVERHEAD | 1,287.21 | |
| 02/21/2013 | BUILD | 8178 | SUPERIOR TWP GENERAL FUND | JAN CARMEN COST SPLIT | 2,981.86 | |
| 02/26/2013 | BUILD | 8179 | CONSUMERS LIFE INSURANCE CO | MARCH LIFE INSUR | 17.03 | |
| 02/26/2013 | BUILD | 8180 | DELTA DENTAL | MARCH DENTAL INSUR | 97.62 | |
| 02/26/2013 | BUILD | 8181 | PRIORITY HEALTH | MARCH PRIORITY INSUR | 1,844.54 | |
| 02/26/2013 | BUILD | 8182 | VISION SERVICE PLAN | MARCH VISION INSUR | 29.70 | |
| 02/26/2013 | BUILD | 8183 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 2/28 PAYROLL | 3,861.86 | |
| 03/01/2013 | BUILD | 8184 | CITIZEN'S BANK HSA ACCOUNT | 1ST Q APRIL 2013 HSA DEPOSIT | 1,500.00 | |
| 03/04/2013 | BUILD | 8185 | WEX BANK | FEBRUARY GASOLINE | 111.43 | |
| 03/07/2013 | BUILD | 8186 | RICHARD MAYERNIK | REIMBURSEMENT FOR PLUMBING LICENSE | 40.00 | |
| 03/12/2013 | BUILD | 8187 | CITIZEN'S BANK HSA ACCOUNT | APRIL BCBS PREMIUM | 960.98 | |
| 03/12/2013 | BUILD | 8188 | SUPERIOR TWP PAYROLL FUND | FEB HCSP | 135.00 | |
| 03/12/2013 | BUILD | 8189 | | | 0.00 | V |
| 03/12/2013 | BUILD | 8190 | | | 0.00 | V |
| 03/12/2013 | BUILD | 8191 | SUPERIOR TWP PAYROLL FUND | JOHN HANCOCK FEB | 702.44 | |
| 03/12/2013 | BUILD | 8192 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 3/14 PAYROLL | 3,861.87 | |
| 03/12/2013 | BUILD | 8193 | | | 0.00 | V |
| 03/12/2013 | BUILD | 8194 | MICHIGAN STATE UNIVERSITY | CLASS FOR MAYERNIK | 55.00 | V |
| 03/13/2013 | BUILD | 8195 | SUPERIOR TWP GENERAL FUND | CARMEN COST SPLIT FEB | 2,409.08 | V |
| 03/13/2013 | BUILD | 8196 | SUPERIOR TWP GENERAL FUND | CARMEN COST SPLIT FEB | 1,652.03 | |
| BUILD TOTALS: | | | | | | |
| Total of 25 Checks: | | | | | 22,805.65 | |
| Less 5 Void Checks: | | | | | 2,464.08 | |
| Total of 20 Disbursements: | | | | | <u>20,341.57</u> | |

LAW FUND CHECK REGISTER

CHECK DATE FROM 02/14/2013 - 03/14/2013

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|-------------------|------|-------|----------------------------|------------------------------------|------------|
| Bank LAW LAW FUND | | | | | |
| 02/15/2013 | LAW | 2904 | FINK & VALVO PLLC | LEGAL SERV RE LAWNET | 64.00 |
| 02/26/2013 | LAW | 2905 | LUTZ ROOFING INC | REPAIR & MAINTENANCE A/C FROM 2012 | 298.00 V |
| 02/26/2013 | LAW | 2906 | QUALITY HEATING | REPAIR & MAINTENANCE A/C FROM 2012 | 298.00 |
| 03/07/2013 | LAW | 2907 | WASHTENAW COUNTY TREASURER | FEB SHERIFF'S CONTRACT | 126,750.00 |
| 03/07/2013 | LAW | 2908 | STEFANI CARTER J.D. P.C. | FEB LEGAL SERV W/ CREIDT FROM OCT | 1,216.00 |
| 03/07/2013 | LAW | 2909 | SUPERIOR TWP GENERAL FUND | MARCH ACCOUNTING FEE | 100.00 |
| 03/07/2013 | LAW | 2910 | WASHTENAW COUNTY TREASURER | MARCH SHERIFF'S CONTRACT | 126,750.00 |
| 03/11/2013 | LAW | 2911 | WASHTENAW COUNTY TREASURER | DEC SHERIFF'S OVERTIME | 7,001.93 |
| 03/13/2013 | LAW | 2912 | DTE ELECTRIC | FEBRUARY ELECTRIC BILL | 459.68 |
| 03/13/2013 | LAW | 2913 | DTE GAS | FEBRUARY GAS/HEATING BILL | 13.10 |

LAW TOTALS:

Total of 10 Checks:

262,950.71

Less 1 Void Checks:

298.00

Total of 9 Disbursements:

262,652.71

PARK FUND CHECK REGISTER

CHECK DATE FROM 02/14/2013 - 03/14/2013

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---------------------|------|-------|---------------------------------|---|----------|
| Bank PARK PARK FUND | | | | | |
| 02/15/2013 | PARK | 11538 | AT&T | WHITE PAGES LISITNG 2013 | 58.86 |
| 02/19/2013 | PARK | 11539 | AL WALTERS HEATING | REPAIR TO THERMOCOUPLE | 87.00 |
| 02/19/2013 | PARK | 11540 | GRAINGER | REPAIR PARTS - DRINKING FOUNTAINS | 3.06 |
| 02/19/2013 | PARK | 11541 | GRAINGER | REPAIR PARTS FOR DRINKING FOUNTAIN | 91.78 |
| 02/19/2013 | PARK | 11542 | SUPERIOR TWP UTILITY DEPARTMENT | REIMBURSEMENT FOR FEBRUARY TELEPHONES | 35.47 |
| 02/19/2013 | PARK | 11543 | SUPERIOR TWP UTILITY DEPARTMENT | REIMBURSEMENT FOR FIRE EXT. INSPECTIONS | 21.15 |
| 02/19/2013 | PARK | 11544 | VGKIDS | WORK SHIRTS | 249.90 |
| 02/19/2013 | PARK | 11545 | SUPERIOR TWP PAYROLL FUND | CORRECTION TO JAN HCSP | 26.08 |
| 02/21/2013 | PARK | 11546 | PARHELION TECHNOLOGIES | FEBRUARY ANTI-SPAM | 5.00 |
| 02/21/2013 | PARK | 11547 | STAPLES CONTRACT AND COMMERCIAL | HUMIDIFIER | 32.99 |
| 02/21/2013 | PARK | 11548 | WALMART COMMUNITY/GECRB | SUPPLIES | 23.36 |
| 02/21/2013 | PARK | 11549 | SUPERIOR TWP UTILITY DEPARTMENT | JAN KEITH COST SPLIT | 4,214.24 |
| 02/26/2013 | PARK | 11550 | CONSUMERS LIFE INSURANCE CO | MARCH LIFE INSUR | 5.68 |
| 02/26/2013 | PARK | 11551 | DELTA DENTAL | MARCH DENTAL INSUR | 20.68 |
| 02/26/2013 | PARK | 11552 | VISION SERVICE PLAN | VISION INSUR MARCH | 5.38 |
| 02/26/2013 | PARK | 11553 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 2/28 PAYROLL | 1,680.47 |
| 02/27/2013 | PARK | 11554 | GRAINGER | DRINKING FOUNTAIN REPAIR PARTS | 11.00 |
| 02/27/2013 | PARK | 11555 | GRAINGER | DRINKING FOUNTAIN REPAIR PARTS | 11.85 |
| 02/27/2013 | PARK | 11556 | GRAINGER | DRINKING FOUNTAIN REPAIR PARTS | 17.96 |
| 02/27/2013 | PARK | 11557 | STAPLES CONTRACT AND COMMERCIAL | SUPPLIES | 28.99 |
| 02/27/2013 | PARK | 11558 | VERIZON WIRELESS | FEBRUARY CELL PHONES | 80.34 |
| 03/04/2013 | PARK | 11559 | HOME DEPOT CREDIT SERVICES | SUPPLIES | 11.99 |
| 03/07/2013 | PARK | 11560 | WEX BANK | FEBRUARY GASOLINE | 280.86 |
| 03/07/2013 | PARK | 11561 | SUPERIOR TWP GENERAL FUND | MARCH ACCOUNTING FEE | 500.00 |
| 03/12/2013 | PARK | 11562 | SUPERIOR TWP PAYROLL FUND | FEB JOHN HANCOCK | 192.78 |
| 03/12/2013 | PARK | 11563 | SUPERIOR TWP PAYROLL FUND | FEB MERS #2 | 351.95 |

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|------------|------|-------|---------------------------------|------------------------------------|-----------------|
| 03/12/2013 | PARK | 11564 | SUPERIOR TWP PAYROLL FUND | FEB HCSP | 67.50 |
| 03/12/2013 | PARK | 11565 | SUPERIOR TWP PAYROLL FUND | CASH TANSFERS 3/14 PAYROLL | 2,301.09 |
| 03/13/2013 | PARK | 11566 | SUPERIOR TWP UTILITY DEPARTMENT | KEITH COST SPLIT FEB | 2,931.73 |
| 03/13/2013 | PARK | 11567 | PARHELION TECHNOLOGIES | MARCH ANTI-SPAM | 5.00 |
| 03/13/2013 | PARK | 11568 | SUPERIOR TWP UTILITY DEPARTMENT | REIMBURSEMENT FOR MARCH TELEPHONES | 35.47 |
| 03/13/2013 | PARK | 11569 | SUPERIOR TWP UTILITY DEPARTMENT | KEITH COST SPLIT FEB | <u>4,562.87</u> |

PARK TOTALS:

| | |
|----------------------------|-----------------|
| Total of 32 Checks: | 17,952.48 |
| Less 1 Void Checks: | <u>2,931.73</u> |
| Total of 31 Disbursements: | 15,020.75 |

7:44 AM
03/14/13
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
FEBRUARY 20 THROUGH MARCH 18, 2013

| DATE | NUM | NAME | MEMO | AMOUNT |
|--------------------------------|------|-------------------------------------|--|--------------|
| 100 CASH-O&M | | | | |
| 101 O&M CHECKING - CHASE | | | | |
| 3/11/13 | EFT | MAGIC-WRIGHTER | MONTHLY FEE - 02/13 | (34.60) |
| 2/20/13 | 7847 | SUPERIOR TWP. GENERAL FUND | WHITE PAGES LISTING | (58.86) |
| 2/20/13 | 7848 | BLUETARP FINANCIAL | SHIPPING SAVER RENEWAL | (39.99) |
| 2/20/13 | 7849 | OHM ENGINEERING ADVISORS | GENERAL SERV. & YCLIA CONTRACT ASSIST. | (510.00) |
| 2/20/13 | 7850 | SPEARS FIRE AND SAFETY | FIRE EXT. INSP. -ADM. BLDG. + PARKS SHOP | (63.45) |
| 2/20/13 | 7851 | YPSILANTI COMM. UTILITIES AUTHORITY | W/S PURCH. - 01/13 | (120,578.29) |
| 2/27/13 | 7852 | SUPERIOR TWP. GENERAL FUND | PAYROLL - 02/28/13 | (23,154.83) |
| 2/27/13 | 7853 | SUPERIOR TWP. PAYROLL FUND | MERS HEALTH SAVINGS - 02/13 | (1,147.50) |
| 2/27/13 | 7854 | AT&T | BOOSTER STA. PHONE - 02/13 | (59.50) |
| 2/27/13 | 7855 | BLUETARP FINANCIAL | FORKS FOR THE BACK HOE | (828.46) |
| 2/27/13 | 7856 | COMCAST | INTERNET - MAINT. FAC. - 02/13 | (86.95) |
| 2/27/13 | 7857 | CONSUMER'S LIFE INSURANCE COMPANY | LIFE INSURANCE - 03/13 | (96.47) |
| 2/27/13 | 7858 | DELTA DENTAL PLAN OF MICHIGAN | DENTAL INSURANCE - 03/13 | (701.09) |
| 2/27/13 | 7859 | DTE | MULT. GAS & ELECT. - 02/13 | (1,423.28) |
| 2/27/13 | 7860 | HOME DEPOT | REPAIR PARTS FOR DUMPSTER | (30.00) |
| 2/27/13 | 7861 | PARHELION TECHNOLOGIES | MULT. COMP. REL. INV. - 02/13 | (317.50) |
| 2/27/13 | 7862 | PRIORITY HEALTH | MEDICAL INSURANCE - 03/13 | (10,008.31) |
| 2/27/13 | 7863 | RICOH AMERICAS CORPORATION | COPIER LEASE - 02/13 | (111.12) |
| 2/27/13 | 7864 | VERIZON | CELL PHONES - 02/13 | (224.93) |
| 2/27/13 | 7865 | VISION SERVICE PLAN | VISION INSURANCE - 03/13 | (159.27) |
| 3/6/13 | 7866 | SUPERIOR TWP. GENERAL FUND | HSA PAYMENT - 04-06/13 | (8,250.00) |
| 3/6/13 | 7867 | SUPERIOR TWP. GENERAL FUND | ACCOUNTANT - 03/13 | (166.67) |
| 3/6/13 | 7868 | AL'S CLEANING SERVICE | ADM. BLDG. CLEANING - 02/13 (4 WEEKS) | (160.00) |
| 3/6/13 | 7869 | BEAVER RESEARCH COMPANY | HAND CLEANER & DEGREASER | (209.09) |
| 3/6/13 | 7870 | DIANA RIVIS | MILEAGE - 01/08 - 02/26/13 | (47.46) |
| 3/6/13 | 7871 | DTE | MULT. GAS & ELECT. - 02/13 | (2,930.09) |
| 3/6/13 | 7872 | GEMPLER'S | LATEX GLOVES | (47.80) |
| 3/6/13 | 7873 | WINDSTREAM | PHONES - MAINT. FAC. - 03/13 | (174.07) |
| 3/6/13 | 7874 | WRIGHT EXPRESS FSC | FUEL CHARGES - 02/13 | (289.98) |
| 3/12/13 | 7875 | SUPERIOR TWP. PAYROLL FUND | JOHN HANCOCK PENSION - 02/13 | (400.16) |
| 3/12/13 | 7876 | SUPERIOR TWP. PAYROLL FUND | MERS PENSION - 02/13 | (2,810.62) |
| 3/13/13 | 7877 | SUPERIOR TWP. PAYROLL FUND | PAYROLL - 03/14/13 | (23,187.25) |
| 3/13/13 | 7878 | ADVANCE AUTO PARTS | SEAT COVER FOR GMC TRUCK | (59.99) |
| 3/13/13 | 7879 | ANN ARBOR CLEANING SUPPLY CO. | PAPER TOWELS | (36.90) |
| 3/13/13 | 7880 | ANSWERING SERVICE, INC. | ANSWERING SERVICE - 03/13 | (96.00) |
| 3/13/13 | 7881 | COMCAST | INTERNET - ADM. BLDG. - 02/13 | (70.95) |
| 3/13/13 | 7882 | CONGDON'S ACE HARDWARE | MISC. SHOP SUPPLIES | (25.75) |
| 3/13/13 | 7883 | DTE | GAS & ELECT. @ 1799 N. PROSPECT - 02/13 | (262.04) |
| 3/13/13 | 7884 | OFFSITE LLC | RECORDS SHREDDING | (67.25) |
| 3/13/13 | 7885 | RICK E. CHURCH | MILEAGE - 01/02 - 02/06/13 | (118.09) |
| 3/13/13 | 7886 | STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | (102.72) |
| 3/13/13 | 7887 | WINDSTREAM | PHONES - ADMIN. BLDG. - 03/13 | (180.80) |
| 3/13/13 | 7888 | CITIZEN'S HA ACCOUNT | MEDICAL INS. PREMIUM - 04/13 | (5,062.66) |
| TOTAL 101 O&M CHECKING - CHASE | | | | (204,410.74) |
| TOTAL 100 CASH - O&M | | | | (204,410.74) |
| TOTAL | | | | (204,410.74) |

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: MARCH 18, 2013

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

| | | |
|--------------------|-----------|------------------|
| GENERAL | \$ | 1,450.00 |
| LEGAL DEFENSE | | NONE TO SUBMIT |
| FIRE | | NONE TO SUBMIT |
| LAW | \$ | 10,366.14 |
| PARK | | NONE TO SUBMIT |
| BUILDING | | NONE TO SUBMIT |
| UTILITIES | \$ | 4,995.00 |
| GRAND TOTAL | \$ | 16,811.14 |

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: MARCH 18, 2013

GENERAL FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|-------------|-------------------------|-------------------|
| \$ 1,450.00 | ORCHARD HILTZ MCCLIMENT | MISC ENG SERVICES |

\$ 1,450.00 TOTAL

LEGAL DEFENSE FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|----------------|-------------|
| | NONE TO SUBMIT | |

TOTAL

FIRE FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|----------------|-------------|
| | NONE TO SUBMIT | |

TOTAL

LAW FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------------|------------------------|-------------|
| \$ 10,366.14 | JAN SHERIFF'S OVERTIME | |

\$ 10,366.14 TOTAL

PARK FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|----------------|-------------|
| | NONE TO SUBMIT | |

TOTAL

BUILDING FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|----------------|-------------|
| | NONE TO SUBMIT | |

TOTAL

7:45 AM
03/14/13

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
INVOICE APPROVAL REPORT
AS OF MARCH 18, 2013

| <u>TYPE</u> | <u>DATE</u> | <u>NUM</u> | <u>MEMO</u> | <u>DUE DATE</u> | <u>OPEN BALANCE</u> |
|--------------------------------|-------------|------------|------------------|-----------------|------------------------|
| OHM ENGINEERING ADVISORS | | | | | |
| BILL | 3/6/13 | 140854 | GENERAL SERVICES | 3/19/13 | 4,995.00 |
| TOTAL OHM ENGINEERING ADVISORS | | | | | <u>4,995.00</u> |
| TOTAL | | | | | <u><u>4,995.00</u></u> |

David Phillips

From: Coy Vaughn <vaughnc@ewashtenaw.org>
Sent: Friday, March 15, 2013 1:21 PM
To: David Phillips
Subject: Connecting Communities Grant Application

FYI

Hi David,

Thank you for taking the time to submit an application for funding for the proposed trail projects in Superior Township through our Connecting Communities Program. I regret to inform you that your application was not selected for funding this year. We received applications for 9 quality projects this year (requesting a total of \$1.8m) – we only have \$600k budgeted for 2013. At their meeting Tuesday night, our Commission selected the top four projects based on scoring each using the adopted project criteria. I encourage the Township to submit an application again in December 2013. Please let me know if you have any questions.

Coy

Coy P. Vaughn, AICP
Deputy Director
Washtenaw County Parks & Recreation Commission
2230 Platt Road
Ann Arbor, MI 48107
734-971-6337 #326 office
734-368-0073 cell

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR

KEN SCHWARTZ
VICE CHAIR

FRED VEIGEL
MEMBER

Washtenaw County
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG

ROY D. TOWNSEND, P.E.
MANAGING DIRECTOR/
COUNTY HIGHWAY ENGINEER
SHERYL SODERHOLM SIDDALL, P.E.
DIRECTOR OF ENGINEERING
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS
TELEPHONE (734) 761-1500
FAX (734) 761-3239

February 21, 2013

FYI

Charter Township of Superior
Attn: Mr. William McFarlane, Supervisor
3040 North Prospect
Ypsilanti, Michigan 48198

Dear Mr. McFarlane:

I am offering the following estimates for your consideration. My understanding is that these roads have potential for CDBG funding in 2013.

Nottingham, Stephens to Devon CDBG

Work to include milling and the placement of a 3" HMA overlay and ADA sidewalk ramps.
The final cost to be determined by competitive bid.
Estimated Project Cost: \$72,500

Panama, Stamford to Panama Ct

Work to include milling and the placement of a 3" HMA overlay, structure adjustment, and ADA sidewalk ramps. The final cost to be determined by competitive bid.
Estimated Project Cost: \$70,000

Thank you for your collaboration with these proposals and please contact me should you have any questions at (734) 327-6653 or at harmonj@wcroads.org.

Sincerely,

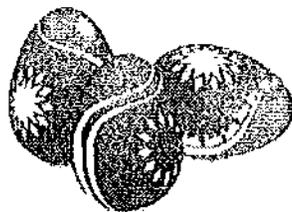


James D. Harmon, P.E.
Director of Operations

JDH:amw

CC: file

EASTER EGG HUNT



Saturday, March 30, 2013

12:00 p.m.

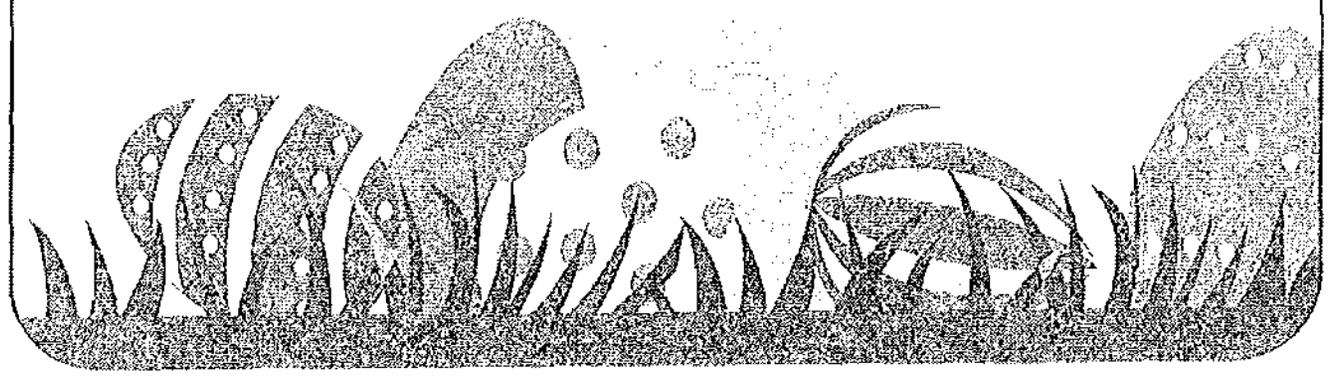
Fireman's Park

(MacArthur & Harris)

The Easter Egg Hunt is free and for children up to age 13. For more information please call (734) 480-5502, or visit us at www.superior-twp.org.

Sponsored by:

Superior Township Parks Commission



TAX STATUS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. See "TAX MATTERS" and "APPENDIX D - FORM OF LEGAL OPINION" for a description of certain provisions of the Internal Revenue Code of 1986, as amended (the "Code"), which may affect the tax treatment of interest on the Bonds for certain Bondholders.

\$2,185,000
CHARTER TOWNSHIP OF SUPERIOR
COUNTY OF WASHTENAW, STATE OF MICHIGAN
2013 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)

121

PURPOSE AND SECURITY: The bonds are authorized for the purpose of paying the cost of refunding a certain prior bond issue of the Township. The bonds will be a first budget obligation of the Township, payable from the general funds of the Township including the collection of ad valorem taxes on all taxable property in the Township subject to applicable constitutional and statutory tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

BOOK-ENTRY-ONLY: The Bonds are issuable only as fully registered Bonds without coupons, and when issued, will be registered in the name of Cede & Co., as Bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchases of beneficial interests in the Bonds will be made in book-entry only form, in the denominations of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their beneficial interest in Bonds purchased. So long as Cede & Co. is the Bondholder, as nominee of DTC, references herein to the Bondholders or registered owners shall mean Cede & Co., as aforesaid, and shall not mean the Beneficial Owners of the Bonds. See *BOOK-ENTRY ONLY SYSTEM* herein.

PAYMENT OF BONDS: Interest on the Bonds will be payable semiannually on May 1 and November 1 of each year commencing on November 1, 2013. The Bonds will be registered Bonds, of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the principal amount of such maturity. The principal and interest shall be payable at the principal corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan (the "Transfer Agent") or such other Transfer Agent as the Township may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any change in interest payment date. Interest shall be paid when due by check mailed to the registered owner as shown by the registration books as of the fifteenth day of the month preceding the payment date for each interest payment. Payment of principal and interest to Beneficial Owners shall be made as described in *BOOK-ENTRY ONLY SYSTEM* herein.

Dated: March 27, 2013

Principal Due: May 1 of each year as shown below

MATURITY SCHEDULE
(Base CUSIPs: 868101)

| Interest | | | | Interest | | | | | |
|----------|-----------|-------|-------|----------|------|-----------|-------|-------|--------|
| Year | Amount | Rate | Yield | CUSIPs | Year | Amount | Rate | Yield | CUSIPs |
| 2014 | \$195,000 | 1.00% | 0.35% | BG0 | 2019 | \$220,000 | 2.00% | 1.10% | BM7 |
| 2015 | 205,000 | 1.00 | 0.40 | BH8 | 2020 | 225,000 | 2.00 | 1.35 | BN5 |
| 2016 | 210,000 | 1.00 | 0.50 | BJ4 | 2021 | 230,000 | 2.00 | 1.55 | BP0 |
| 2017 | 210,000 | 1.00 | 0.65 | BK1 | 2022 | 235,000 | 2.00 | 1.75 | BQ8 |
| 2018 | 215,000 | 2.00 | 0.85 | BL9 | 2023 | 240,000 | 2.00 | 2.00 | HR8 |

Baird

QUALIFIED TAX EXEMPT OBLIGATIONS: The Township has designated the bonds as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions.

NO OPTIONAL PRIOR REDEMPTION: The bonds of this issue shall not be subject to optional redemption prior to maturity.

BOND COUNSEL: The Bonds will be offered when, as and if issued by the Township subject to the approving legal opinion of Miller, Canfield, Paddock and Stone, P.L.C., Detroit, Michigan.

THIS COVER PAGE CONTAINS INFORMATION FOR A QUICK REFERENCE ONLY. IT IS NOT A SUMMARY OF THIS ISSUE. INVESTORS MUST READ THE ENTIRE OFFICIAL STATEMENT TO OBTAIN INFORMATION ESSENTIAL TO THE MAKING OF AN INFORMED INVESTMENT DECISION.

Additional Information relative to this Bond Issue may be obtained from

Stauder, BARCH & ASSOCIATES, Inc.
Municipal Bond Financial and Marketing Consultants
3989 Research Park Drive
Ann Arbor, Michigan 48108
734-658-6688

OFFICIAL STATEMENT DATED: MARCH 7, 2013

† For an explanation of ratings, see "CREDIT RATING" herein.

† As of the date of delivery

§ Copyright 2013, American Bankers Association. CUSIP data herein is provided by Standard & Poor's CUSIP Service Bureau, a division of the McGraw-Hill Companies, Inc. The Township shall not be responsible for the selection of CUSIP numbers, nor any representation made as to their correctness on the Bonds or as indicated above.

FYI



Public Hearing Notice

**City of Ypsilanti Zoning Board of Appeals
Wednesday, 27 March 2013, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Zoning Board of Appeals will hold a public hearing on Wednesday, 27 March 2013, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Variance Request: Dimensional Variance for Outdoor Café at 1425 Washtenaw.

The Zoning Board of Appeals will hear an application, hold a public hearing, and make a determination regarding a variance application to permit an accessory outdoor café to operate within less than the required 50 foot distance of a residential district. The property in question is currently zoned B1, Neighborhood Commercial, and is within both the RCO, Residential Commercial Overlay, and the EO, Entryway Overlay Districts. Its address, parcel number, and legal description are: 1425 Washtenaw, 11-11-05-383-001, LOTS 9 & 10 EXCEPT S 30 FT R. L. OWEN SUBDIVISION.

The full site plan for this project will be reviewed separately, at the March 20th 2013 Planning Commission meeting, at 7:00 p.m. in Council Chambers, as above.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Planning and Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.

FYI



Public Hearing Notice

**City of Ypsilanti Planning Commission
Wednesday, 20 March 2013, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, 20 March 2013, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Special Use Permit: 75 Catherine

An application has been filed for a Special Use Permit and site plan review for 75 Catherine. The site is zoned M1, Light Manufacturing. The applicant proposes to change the use to Medical Marijuana Growing/Manufacturing facility. The parcel number and legal description of the site are: 11-11-39-402-001: COM AT SE COR CATHERINE & CHIDESTER STS, TH S ALONG E LINE CHIDESTER 259.45 FT, TH NE 182.11 FT, TH N TOS LINE CATHERINE ST, TH WLY ALONG S LINE CATHERINE ST TO BEG.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Planning and Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

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Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.