

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
FEBRUARY 19, 2013
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of January 22, 2013
6. CITIZEN PARTICIPATION
 - a. Public Hearing on Ordinance No. 185, Burning Ordinance
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Hospital False Alarm Report, Fire Marshall, Ordinance Officer, Park Commission Minutes, Sheriff's Report
 - c. Utility Department Financial Reports Period Ending 12-31-12
8. COMMUNICATIONS
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - a. Utility Department, Abatement of Bromley Park Utility Maintenance Fee
 - b. Utility Department, Repairs to Leforge and Clark Pump Station
 - c. Resolution 2013-05, Extend Priority Health HMO for One Month
 - d. Resolution 2013-06, Purchase and Enroll in Blue Cross Blue Shield of Michigan PPO High Deductible Health Plan and Health Savings Account
 - e. Resolution 2012-07, Opt Out of PA 152 of 2011, Public Employer Contributions to Employees Medical Benefits Plan
 - f. Ordinance No. 185, Burning Ordinance, First Reading
 - g. AATA FY 2013 Purchase of Service Agreement
 - h. Set Hourly Salary for New Deputy Treasurer
 - i. Appointments to the Planning Commission
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor William McFarlane at 7:30 p.m. on January 22, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor McFarlane led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by McKinney, to adopt the agenda with the addition of Meals on Wheels, Invoice 2013 as item i. under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF DECEMBER 17, 2012

It was moved by Caviston, seconded by Green, to approve the minutes of the regular Board meeting of December 17, 2012, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. FIRE CHIEF JAMES ROBERTS

Fire Chief James Roberts and Firefighter Chris Wiggins explained to the Board that the Township was awarded a grant for \$46,200.00 for the purchase of "Jaws of Life" and other equipment used for extrications when responding to vehicle accidents. Firefighter Wiggins wrote the grant application. The grant requires a five-percent match by the Township. The Fire Department has submitted other grant applications for hiring additional firefighters and to replace the current ladder truck.

B. CITIZEN COMMENTS

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Linda Osgood said she lives at the corner of Geddes and Ridge roads on 11 acres that is zoned A-2. She said the area has changed, there is a lot of Utility Department equipment in her front yard, the new charter school opened last year and this summer, they will install a roundabout at the nearby intersection. She felt her property was no longer suitable for A-2 use and inquired if the Board would support her requesting the property be rezoned as a Planned Community. Supervisor McFarlane explained to her that she would have to propose a suitable area plan for a planned community zoning and suggested she speak with the Township Planner and the Building Official to explore her options.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: On April 15, 2013, the Washtenaw County Road Commission will be conducting their annual meeting at the Township Board meeting. Township officials will complete a drive-around inspection of Township roads on February 27, 2013. The terms of two current Planning Commission members expire on February 28, 2013. He will recommend candidates for these positions at the February 19, 2013 Board meeting. Anyone interested in the positions should submit a letter of interest to the Township. The Fire Department recently responded to two structure fires. Mutual aid assisted them on both fires and they did a very good job. A "News You Can Use", one-page newsletter will be mailed out on the beginning of February. It will include an article about the importance of having your chimney inspected, being safe when using an indoor fireplace or woodstove, the February 19, 2013 public hearing on the proposed Ordinance No. 185, Burning Ordinance, Republic Wastes new schedule for picking up recyclables and a new stop for the library bookmobile.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, HOSPITAL FALSE FIRE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by Caviston, seconded by Lewis, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. SUPERVISOR MCFARLANE LETTER, EMPLOYEE HEALTH CARE

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In a letter dated January 18, 2013, Supervisor McFarlane indicated that at their February 19, 2013 meeting, the Board will be required to select a health care plan for full-time Township employees. He indicated that the cost of the current plan increased by 10% in 2011, 14% in 2012 and 20% for 2013 and the Township cannot afford to absorb further increases. Township staff members and officials are reviewing options. He indicated that there will be employee contribution towards health care this year.

It was moved by McKinney, seconded by Lewis, to receive the January 18, 2013 letter from Supervisor McFarlane regarding Employee Health Care Insurance for 2013.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. RESOLUTION 2013-01, FIRE DEPARTMENT PURCHASE OF MATTRESSES

Fire Chief James Roberts explained that most of the Fire Department's mattresses were around 20 years old. They are in need of replacement. He was able to obtain prices from several different stores and recommends the Board the lowest bid of \$3,500.00 from Art Van Furniture for the purchase of seven box spring and mattress sets.

The following resolution was offered by Phillips, seconded by Williams:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF SEVEN BOX SPRING
AND MATTRESS SETS FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT**

RESOLUTION NUMBER: 2013-01

DATE: January 22, 2013

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

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WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

WHEREAS, The current mattresses for the fire department are in the neighborhood of twenty years old and are in need of replacement; and

WHEREAS, The cost to replace this furniture is not to exceed \$3500.00; and

NOW THEREFORE BE IT RESOLVED; That Superior Township Fire Department is allowed to enter into agreement with Art Van Furniture to purchase seven box spring and mattress sets at the purchase price of \$3500.00 and the cost of this purchase is to be taken from line item No. 206-336-980.050 Equipment under \$5,000.00.

Aycs: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried, the Resolution was adopted.

B. RESOLUTION 2013-02, UTILITY DEPARTMENT PURCHASE OF TRANSCEIVER UNITS

Rick Church, Utility Department Director, was present and provided the Board with a memo, which explained his request for the Board to approve the purchase of 100 meter transceiver units (MXU) at cost of \$150.00 per unit. The MXU allows for the meter to be read wirelessly. The Utility Department needs to keep a supply on hand for new meter installation and replacement of malfunctioning MXU's. They need to replenish their current supply.

The following resolution was offered by Phillips, seconded by Williams:

**A RESOLUTION FOR APPROVAL FOR THE SUPERIOR TOWNSHIP UTILITY
DEPARTMENT TO PURCHASE 100 METER
TRANSCEIVER UNITS FROM ETNA SUPPLY COMPANY.**

RESOLUTION NUMBER: 2013-02

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DATE: January 22, 2013

WHEREAS, the Utility Department needs to replenish their supply of Meter Transceiver Units, which are used to remotely read the water meters within Superior Township in order to properly measure water and sewer usage for billing purposes, and

WHEREAS, the Adopted Policies of the Superior Township Board of Trustees requires Board approval for all purchase of services contracts where the total amount of the purchase is over \$1,000.00, and

WHEREAS, Etna Supply Company has agreed to supply the transceiver units at 2012 rates, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees authorize the Utility Department to purchase 100 Meter Transceiver Units from Etna Supply Company at a cost not to exceed \$ 15,000.00.

The motion carried by a voice vote. The Resolution was adopted.

C. RESOLUTION 2013-03, UTILITY DEPARTMENT PURCHASE OF PAVEMENT BREAKER

Rick Church was present and provided a memo to the Board requesting approval of a Dewalt electric pavement breaker from McCally Tool of Ann Arbor at a cost of \$1,640.00. The pavement breaker will be used for small to medium repairs involving the removal of concrete or paved areas.

The following resolution was offered by McKinney, seconded by Lewis:

**A RESOLUTION FOR APPROVAL FOR THE SUPERIOR TOWNSHIP UTILITY
DEPARTMENT TO PURCHASE A PAVEMENT BREAKER
FROM THE MCCALLY TOOL COMPANY**

RESOLUTION NUMBER: 2013-03

DATE: January 22, 2013

WHEREAS, the Superior Township Utility Department is need of a pavement breaker to be used for small to medium repairs including stop box excavations, water service line and mains

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and sanitary sewer lines that require the removal of concrete, and

WHEREAS, the Adopted Policies of the Superior Township Board of Trustees requires Board approval for all purchase of services contracts where the total amount of the purchase is over \$1,000.00, and

WHEREAS, quotes for the purchase of a suitable pavement breaker were obtained from three vendors, with McCally Tool, Ann Arbor, providing the lowest price of \$1,640.00, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees authorizes the Utility Department to purchase a Dewalt pavement breaker with truck from McCally Tool at a price not to exceed \$1,640.00. Funds for the purchase will be taken from the O & M budget.

Ayes: Phillips, Caviston, Green, Lewis, Williams, McKinney, McFarlane

Nays: None

Absent: None

The motion carried, the Resolution was adopted.

D. RESOLUTION 2013-04, AUTHORIZING ISSUANCE OF 2013 REFUNDING BONDS

Attorney Patrick McGow of Miller, Canfield, Paddock and Stone, P.L.C., was present and provided the Board with various documents regarding the refinancing of the 2003 General Obligation Capital Improvement Bonds that were issued in the amount of \$3,500,000.00 for a new Fire Department and new Utility Department maintenance building. The assumption is for this refinancing to save \$180,000 (which includes the payment of all refinancing costs) over the next ten years. The resolution authorizes the sale of the bonds and for the Township officials to take all necessary steps to accomplish the sale of the bonds. The Township does not incur any costs until the sale of the bonds. The Township's financial advisor, Stauder, Barch and Associates will not proceed with the sale unless the interest rate is favorable.

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County of Washtenaw, State of Michigan**

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**RESOLUTION AUTHORIZING ISSUANCE OF
2013 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)**

**RESOLUTION NUMBER: 2013-04
DATE: JANUARY 22, 2013**

CHARTER TOWNSHIP OF SUPERIOR

County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Township Board of the Charter Township of Superior, County of Washtenaw, State of Michigan, held on January 22, 2013, at 7:30 p.m., prevailing Eastern Time.

PRESENT: Trustees: McFarlane, McKinney, Phillips, Caviston, Green, Lewis and Williams

ABSENT: Trustees: None

The following preamble and resolution were offered by Clerk Phillips and supported by Trustee McKinney.

WHEREAS, the Charter Township of Superior, County of Washtenaw, State of Michigan (the "Township"), pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), has previously issued its 2003 General Obligation Capital Improvement Bonds, dated as of June 1, 2003, for the purpose of paying the cost of certain capital improvements for the Township (the "Prior Bonds"); and

WHEREAS, the Township has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or part of the callable maturities of the Prior Bonds through the issuance of refunding bonds by the Township; and

WHEREAS, the Township desires to issue refunding bonds pursuant to Act 34, in an aggregate principal amount of not to exceed Two Million Four Hundred Dollars (\$2,400,000) for the purpose of paying all or part of the cost of refunding the Prior Bonds in order to achieve interest cost savings for the benefit of the Township and its taxpayers.

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NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Bonds of the Township designated 2013 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Two Million Four Hundred Dollars (\$2,400,000) for the purpose of paying the costs of refunding all or part of the callable maturities of the Prior Bonds, including the costs incidental to the issuance, sale and delivery of the Bonds. The issue shall consist of bonds in fully-registered form of the denomination of \$5,000, or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity. The Bonds will be dated as of the date of delivery and be payable on May 1 (or such other date as determined at the time of sale thereof) in the years and in the annual amounts determined at the time of sale by the Township Supervisor or the Treasurer (each an "Authorized Officer", and together the "Authorized Officers"). The Bonds shall be subject to redemption prior to maturity as provided in Section 6 and Section 7 hereof. The Bonds may be issued as serial bonds, or term bonds, or any combination thereof. The Bonds shall be sold at a public sale at the price determined at the time of sale, but in any event not less than 99% or more than 102% of their par value.

The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, but in any event not to exceed four percent (4.00%) per annum, payable on November 1, 2013 (or such other date as determined at the time of sale thereof), and semiannually thereafter, by check or draft mailed by the Transfer Agent (as hereinafter defined) to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Issuer to conform to market practice in the future.

The principal of the Bonds shall be payable at the designated office of a bank or trust company to be selected by the Township prior to the publication of the notice of sale for the Bonds as the transfer agent for the Bonds (the "Transfer Agent"). The Township reserves the right to replace the Transfer Agent at any time provided written notice of such replacement is given to the registered owners of record of the Bonds not less than sixty (60) days prior to an interest payment date.

The Bonds shall be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are each individually authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form and to make such changes in the bond form within the parameters of this resolution as may be required to accomplish the foregoing.

2. Execution of Bonds. The Bonds of this issue shall be executed in the name of the Township with the manual or facsimile signatures of the Township Supervisor and the Clerk and

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shall have the seal of the Township, or a facsimile thereof, printed or impressed on the Bonds. No Bond shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from either Authorized Officer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the Township. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Township shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Township. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

4. Limited Tax Pledge; Defeasance of Bonds. The Township hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The Township shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the Township subject to applicable constitutional and statutory tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The Township Treasurer is authorized and directed to open a separate fund with a bank or trust company

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designated by the Township Board to be known as the 2013 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

5. Bond Proceeds; Bond Issuance Fund; Escrow Fund; Escrow Agreement. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds to be refunded (the "Refunded Bonds") as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund for the Bonds. From the remaining proceeds of the Bonds there shall be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2013 BOND ISSUANCE FUND (the "Bond Issuance Fund"), which may be established by the Township or by the Escrow Agent (hereinafter defined). Moneys in the Bond Issuance Fund shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the Township, if any, shall be deposited with the paying agent for the Prior Bonds or deposited in an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Refunded Bonds as determined by either Authorized Officer at the time of sale. The Escrow Fund shall be held in trust by a Michigan bank or trust company eligible to act as escrow agent (the "Escrow Agent"), pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the transfer agent for the Refunded Bonds to take all necessary steps to pay the principal of, interest and redemption premium, if any, on the Refunded Bonds when due, and to call the Refunded Bonds for redemption on the first date such Refunded Bonds may be called for redemption. The Authorized Officers are each individually authorized and directed to appoint an Escrow Agent and execute the Escrow Agreement on behalf of the Township. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Refunded Bonds when due at maturity or call for redemption as required by this section. The Authorized Officers are each individually authorized and directed to purchase or cause to be purchased, Escrow Securities, including United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

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6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be approved by either Authorized Officer and Bond Counsel, including changes to the name or designation of the Bonds:

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**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WASHTENAW**

CHARTER TOWNSHIP OF SUPERIOR

2013 REFUNDING BOND (LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
_____%	May 1, 20__	_____, 2013	

Registered Owner: Cede & Co.

Principal Amount: _____ Dollars

The CHARTER TOWNSHIP OF SUPERIOR, County of Washtenaw, State of Michigan (the "Township"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, payable on _____ 1, 20__ and semiannually thereafter. Principal of this bond is payable at the designated corporate trust office of _____, _____, or such other transfer agent as the Township may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the

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fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the Township kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For the prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Township are hereby irrevocably pledged.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the Township Board of the Township for the purpose of refunding a certain prior bond issue of the Township.

[Insert term bond redemption provisions, if necessary.]

This bond is transferable only upon the registration books of the Township kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the Township, and the Township is required, if necessary, to levy ad valorem taxes on all taxable property in the Township for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Township, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the Township, by its Township Board, has caused this bond to be signed in the name of the Township with the [facsimile] signatures of its Supervisor and its

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Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CHARTER TOWNSHIP OF SUPERIOR

County of Washtenaw

State of Michigan

By: _____

Its Supervisor

(SEAL)

By: _____

Its Clerk

[FORM OF TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described herein.

Transfer Agent

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By: _____

Authorized Signature

Date of Authentication: ___ _____

7. Notice of Sale. The Authorized Officers are each individually authorized to fix a date of sale for the Bonds and to publish a notice of sale of the Bonds in *The Bond Buyer*, New York, New York, which notice of sale shall be in substantially the following form, with such revisions as may be recommended by the financial consultant and bond counsel:

OFFICIAL NOTICE OF SALE

\$ _____ *

(Principal subject to adjustment as described herein)

CHARTER TOWNSHIP OF SUPERIOR
COUNTY OF WASHTENAW, STATE OF MICHIGAN
2013 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)

SEALED BIDS: Bidders may submit sealed bids for the purchase of the above bonds at the offices of the Township Clerk located at 3040 North Prospect Street, Ypsilanti, Michigan 48198 on _____, the ____ day of _____, 2013 until ____:____.m., prevailing Eastern Time at which time and place said bids will be publicly opened and read. The award or rejection of bids will occur within twenty-four hours after the time of sale.

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SEALED BIDS will also be received on the same date and until the same time at the offices of the Municipal Advisory Board of Michigan, Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, when, simultaneously, the bids will be opened and read.

FAXED BIDS: Signed bids may be submitted by fax to Township at fax number (734) 482-3842, Attention: Township Supervisor or to the Municipal Advisory Board of Michigan at fax number (313) 963-0943; provided that faxed bids must arrive before the time of sale, the bidder bears all risks of transmission failure.

ELECTRONIC BIDS: Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10010, (212) 849-5021. IF ANY PROVISION OF THIS NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS NOTICE SHALL CONTROL.

Bidders may choose any means or location to present bids but a bidder may not present a bid in more than one location or by more than one means.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, dated as the date of delivery, numbered in order of registration, and will bear interest from their date payable on _____ 1, 20__ and semiannually thereafter.

The bonds will mature on the 1st day of May in each of the years, as follows:

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<u>Year</u>	<u>Amount</u>
2014	\$200,000
2015	205,000
2016	210,000
2017	215,000
2018	220,000
2019	225,000
2020	235,000
2021	240,000
2022	245,000
2023	250,000

*ADJUSTMENT TO MATURITY: The Township reserves the right to decrease the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the Township to be sufficient to refund the prior bonds being refunded and to pay costs of issuance of the bonds. Such adjustments, if necessary, will be made in increments of \$5,000, not to exceed \$10,000 per maturity, and may be made in any one or more maturities as the Township shall determine in its sole discretion. In the event of such adjustment, no rebidding or recalculation of the bids submitted will be required or permitted and the principal amount of each maturity, as adjusted, will bear interest at the same rate and must have the same initial reoffering price and per-bond underwriter's discount as specified in the bid of the successful bidder. The successful bidder may not withdraw its bid or change the interest rates bid, the per-bond underwriter's discount or any initial reoffering prices as a result of any adjustments made to the stated principal amounts.

ADJUSTMENT TO PURCHASE PRICE: Should any adjustment to the aggregate principal amount of the bonds be made by the Township, the purchase price of the bonds will be adjusted by the Township proportionally to the adjustment in principal amount of the bonds. The adjusted purchase price will reflect changes in the dollar amount of the underwriter's discount and original issue discount/premium, if any, but will not change the per-bond underwriter's discount as calculated from the bid and initial reoffering prices.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
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INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at rate or rates not exceeding 4.00% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rates bid shall not exceed three percent (3.00%) per annum. THE INTEREST RATE FOR EACH SERIAL OR TERM BOND MATURITY SHALL BE EQUAL TO OR GREATER THAN THE PRECEDING SERIAL OR TERM BOND MATURITY. No proposal for the purchase of less than all of the bonds or at a price less than 99% or more than 102% of their par value will be considered.

NO OPTIONAL PRIOR REDEMPTION: The bonds of this issue shall not be subject to optional redemption prior to maturity.

TERM BOND OPTION: Bidders shall have the option of designating any one or more maturities from May 1, 2014 through the final maturity as serial bonds, or term bonds, or both. The amounts of the maturities which are aggregated in a designated term bond shall be subject to mandatory redemption on May 1 of the years and in the amounts set forth in the above maturity schedule at a redemption price of par, plus accrued interest to the date of mandatory redemption. Term bonds or portions thereof mandatorily redeemed shall be selected by lot. Any such designation must be made at the time bids are submitted and must be listed on the bid.

BOND INSURANCE AT PURCHASER'S OPTION: If the bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the bonds. Any increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the Township has requested and received a rating on the bonds from the rating agency, the Township will pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE TOWNSHIP.

BOOK-ENTRY ONLY: The bonds will be issued in book-entry only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their

**SUPERIOR CHARTER TOWNSHIP BOARD
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interest in bonds purchased. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds.

TRANSFER AGENT AND REGISTRATION: Principal shall be payable at the designated corporate trust office of _____, _____, or such other transfer agent as the Township may hereafter designate by notice mailed to the registered owner of record not less than 60 days prior to an interest payment date. Interest shall be paid by check mailed to the registered owner of record as shown on the registration books of the Township as of the 15th day preceding an interest payment date. The bonds will be transferred only upon the registration books of the Township kept by the transfer agent.

PURPOSE AND SECURITY: The bonds are authorized for the purpose of paying the cost of refunding a certain prior bond issue of the Township. The bonds will be a first budget obligation of the Township, payable from the general funds of the Township including the collection of ad valorem taxes on all taxable property in the Township subject to applicable constitutional and statutory tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of \$_____ payable to the order of the Treasurer of the Township will be required of the successful bidder. The successful bidder is required to submit its good faith deposit to the Township as instructed by the Township not later than Noon, prevailing Eastern Time, on the next business day following the sale. The good faith deposit will be applied to the purchase price of the bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the Township. No interest shall be allowed on the good faith check. The good faith check of the successful bidder will be cashed and payment for the balance of the purchase price of the bonds shall be made at the closing.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on November 1, 2013 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to _____, 2013, in an amount equal to the price bid, excluding accrued interest.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Detroit, Michigan, a copy of

**SUPERIOR CHARTER TOWNSHIP BOARD
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which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C. for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials. In submitting a bid for the bonds, the bidder agrees to the representation of the Township by Miller, Canfield, Paddock and Stone, P.L.C., as bond counsel.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The successful bidder will be required to furnish, at delivery of the bonds, a certificate in a form acceptable to bond counsel as to the "issue price" of the bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended (the "Code"). Such certificate will include (i) for those maturities where 10% of each such maturity of the bonds has been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the bonds, the price at which the first 10% of each such maturity was sold to members of the general public, and (ii) for those maturities where 10% of such maturity has not been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the bonds, an agreement by the successful bidder to provide bond counsel with the prices at which the first 10% of each such maturity is ultimately sold to members of the general public.

"QUALIFIED TAX EXEMPT OBLIGATIONS": The Township has designated the bonds as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions.

DELIVERY OF BONDS: The Township will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that

**SUPERIOR CHARTER TOWNSHIP BOARD
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day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the Township shall promptly return the good faith deposit. Payment for the bonds shall be made in immediately available funds.

CONTINUING DISCLOSURE: As described in greater detail in the Official Statement, the Township will agree to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 (the "Rule") promulgated by the Securities and Exchange Commission, (i) on or prior to the last day of the sixth month following the end of the fiscal year of the Township, commencing with the fiscal year ending December 31, 2012, certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, (or if audited financial statements are not available, unaudited financial statements) generally consistent with the information contained or cross-referenced in the Official Statement relating to the bonds, (ii) timely notice of the occurrence of certain material events with respect to the bonds and (iii) timely notice of a failure by the Township to provide the required annual financial information on or before the date specified in (i) above.

CUSIP NUMBERS: It is anticipated that CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the bonds in accordance with terms of the purchase contract. All expenses in relation to the printing of CUSIP numbers on the bonds shall be paid for by the Township; provided, however, that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the purchaser.

OFFICIAL STATEMENT: The Township will provide the winning bidder with a reasonable number of final Official Statements within 7 business days from the date of sale so as to permit the underwriter to comply with the Securities and Exchange Commission Rule 15c2-12. Additional copies of the Official Statement will be supplied by Stauder, Barch & Associates, Inc. upon request and agreement by the underwriter to pay the cost of additional copies. Requests for additional copies should be made to Stauder, Barch & Associates, Inc. within 24 hours of the date of sale.

**SUPERIOR CHARTER TOWNSHIP BOARD
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ADDITIONAL INFORMATION: Further information with respect to the bonds may be obtained from the Township's Financial Consultant, Stauder, Barch & Associates, Inc., 3989 Research Park Drive, Ann Arbor, Michigan 48108; telephone (734) 668-6688.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for 2013 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION)."

.....
David M. Phillips, Clerk

Charter Township of Superior

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The Resolution was adopted.

**E. SET PUBLIC HEARING FOR THE FIRST READING OF ORDINANCE 185,
BURNING ORDINANCE**

Clerk David Phillips reported that Township officials and staff drafted Ordinance No. 185, Burning Ordinance, which repeals and replaces Ordinance No. 105, Burning Ordinance. The new ordinance includes suggestions and comments from the 16 member Burning Ordinance Review Committee. He indicated a "News You Can Use" will be mailed in the first week of February that will include a notice on the hearing. The new ordinance includes changes to the manner in which open burning, agricultural burning, prescribed burning and other burning is regulated.

It was moved by Caviston, seconded by Williams, to set the public hearing for Ordinance 185, Burning Ordinance for the next regularly scheduled Superior Township Board of Trustees meeting of Tuesday, February 19, 2013.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JANUARY 22, 2013
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Ayes: Phillips, Caviston, Green, Lewis, Williams, McKinney, McFarlane

Nays: None

Absent: None

The motion carried,

F. APPROVE MAILING OF NEWS YOU CAN USE

Clerk Phillips provided a copy of the estimate and a copy of the proposed "News You Can Use", which contained articles on fireplace safety, the first reading of Ordinance No. 185, Burning Ordinance, information on a new bookmobile stop and the Republic Waste's new pickup schedule for recyclables that begins in April. Supervisor McFarlane indicated there were two recent fires in homes caused by fireplaces and the article was timely.

It was moved by Caviston, seconded by Lewis, to approve the printing and mailing of the proposed "News You Can Use" in February at a cost of \$1,942.85.

The motion carried by a voice vote.

G. MCM GROUP INVOICE FOR 2013 MICHIGAN MUNICIPAL INSURANCE COVERAGE

The Township's insurance coverage for 2013-2014 through the MCM Group, Inc. agency needed to be renewed at a cost of \$55,941.00, which is an increase of \$1,037.00 increase from the cost of 2012.

It was moved by McKinney, seconded by Lewis, to approve the payment of the invoice from the MCM Group, Inc. for insurance coverage in 2013-2014 in the amount of \$55,941.00.

The motion carried by a voice vote.

H. MEALS ON WHEELS INVOICE FOR 2012

The Board received an invoice from the Ypsilanti Meals on Wheels (YMOW) for 2012 in the amount of \$2,150.00. Board members indicated that it has been a while since the YMOW has forwarded a list of the addresses where the meals were being delivered and they would like to see the list.

**SUPERIOR CHARTER TOWNSHIP BOARD
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It was moved by McKinney, seconded by Lewis, for the Board to approve the payment of the invoice for 2012 from Ypsilanti Meals on Wheels in the amount of \$2,150.00.

The motion carried by a voice vote.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Williams, that the bills be paid as submitted in the following amounts: General - \$ 2,210.00; Parks -- \$7,001.93; and, Utilities - \$7,71470 for a total of \$16,926.63 Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

Washtenaw County Commissioner Dan Smith addressed the Board. He said the County will have to cut \$3.5 million from their 2013 budget. He said the County previously made extensive cuts and it is getting harder to find areas to cut. Commissioner Smith said the County Board of Commissioners may be taking over the responsibilities of the Washtenaw County Road Commission.

13. ADJOURNMENT

It was moved by Caviston, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:20 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor

**SUPERIOR CHARTER TOWNSHIP BOARD
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NOTICE OF PUBLIC HEARING

**SUPERIOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198**

**Tuesday
FEBRUARY 19, 2013
7:30 p.m.**

Please take notice that a public hearing is scheduled for the regular meeting of the Superior Charter Township Board of Trustees on Tuesday, February 19, 2013 at the Superior Charter Township Hall located at 3040 N. Prospect Road, Ypsilanti, MI 48198. The purpose of the hearing is to present the first reading of Ordinance No. 185 –Burning Ordinance, Which Repeals and Replaces Ordinance No. 105- Burning Ordinance. The Ordinance will be considered for second reading and adoption at the regular meeting of the Superior Charter Township Board meeting of March 18, 2013. Ordinance No. 185 repeals and replaces Ordinance No. 105, “Burning Ordinance”. Ordinance 185 addresses the type and manner in which open burning is allowed or prohibited in Superior Township. Ordinance No. 185 includes the purpose and scope of the ordinance; definitions of open burning and other terms included in the ordinance; lists prohibited and permissible fires; provides requirements for obtaining a permit to open burn; addresses liability, enforcement, penalties, conflict of authority; repeal and effective date.

Complete copies of the proposed Ordinance No. 185 Burning Ordinance are available for inspection or copying at the Township Hall, 3040 N. Prospect, 9:00 a.m. – 4:00 p.m. weekdays. A complete copy is also available on the Superior Township website www.superior-twp.org and copies will be available for public inspection at the public hearing.

Persons wishing to express their views may do so in person at the public hearing, or in writing addressed to the Township Board at the above address. Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township by writing the Township Clerk.

This notice is posted in compliance with Public Act 267 of 1976, as amended, the Open Meetings Act, MCL.A 41.72a (2)(3) and the Americans with Disabilities Act.

David M. Phillips, Clerk
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
JANUARY 2013**

Category	Estimated Cost	Permit Fee	Number of Permits
*Com-Other Non-Building	\$60,000.00	\$770.00	1
*Com-Renovations	\$244,428.00	\$1,200.00	1
*Res-Additions (Inc. Garages)	\$44,491.00	\$240.00	1
*Res-New Building	\$1,693,464.00	\$7,801.00	3
*Res-Renovations	\$145,860.00	\$1,118.00	7
ELECTRIC PERMITS	\$0.00	\$1,697.00	13
MECHANICAL PERMIT	\$0.00	\$1,650.00	13
MOBILE HOMES	\$0.00	\$290.00	4
PLUMBING PERMITS	\$0.00	\$504.00	4
Totals	\$2,188,243.00	\$15,270.00	47

INSPECTIONS

RICHARD MAYERNIK

65

ELECTRICAL INSPECTOR
(CONTRACTOR)

18 @ \$30.00

REIMBURSEMENTS

\$540.00

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 YEAR-TO-DATE REPORT

Category	Estimated Cost	Permit Fee	Number of Permits
*Com-Other Non-Building	\$60,000.00	\$770.00	1
*Com-Renovations	\$244,428.00	\$1,200.00	1
*Res-Additions (Inc. Garages)	\$44,491.00	\$240.00	1
*Res-New Building	\$1,693,464.00	\$7,801.00	3
*Res-Renovations	\$145,860.00	\$1,118.00	7
ELECTRIC PERMITS	\$0.00	\$1,697.00	13
MECHANICAL PERMIT	\$0.00	\$1,650.00	13
MOBILE HOMES	\$0.00	\$290.00	4
PLUMBING PERMITS	\$0.00	\$504.00	4
Totals	\$2,188,243.00	\$15,270.00	47

INSPECTIONS

RICHARD MAYERNIK
 (BUILDING OFFICIAL)

65

REIMBURSEMENTS

ELECTRICAL INSPECTOR
 (CONTRACTOR)

18 @ \$30.00 \$540.00

Superior Township Category Detail Report

Printed: 02/04/2013

Page: 1

*Res-New Building

Permit #	Owner	Construction Value	Work Description	Contractor
PB13-0001	RITTER SUZANNE 5415 WALDENHILL CT SUPERIOR TOWNSHIP MI 48198	424,142.00	2 Story; 3 Bedroom; 3 1/2 Bath SFD On Full Unfinished Basement With Attached 3 Car Garage.	Wexford Homes, LLC.
PB13-0005	WOODWARD CARL F 6390 PLYMOUTH-ANN ARBOR RD ANN ARBOR MI 48105	274,496.00	Demolish Existing Single Family Dwelling And Construct New Two Story; 2 1/2 Bath; 3 Bedroom Single Family Dwelling On Full Unfinished Basement With 2 Car Attached Garage And Bonus Room. Permit Conditional Upon: 1) No Excess Soil Filling Until Limits Of Flood Plain Are Approved By The Building Official. 2) No Siding To Be Installed Until Approved By The Building Official.	Scott Randolph Schmidt
PB13-0012	RICH COLLIN A & JENNIFER C 5260 WATERFALL LN ANN ARBOR MI 48105	994,826.00	Two Story; 6 Bedroom; 5 Bath; 2 Half Bath, Single Family Dwelling With Attached 3 Car Garage; 3 Season Porch; Covered Exterior Porches And Partially Finished Basement.	Construction Design Services

Total Fees For Type: \$7,801.00

Total Permits For Type: 3

Report Summary

Population: All Records

Permit.DateIssued in <Previous month>
[01/01/13 - 01/31/13]

AND

Permit.DateIssued Between 01/01/2013 AND
01/31/2013 AND

Permit.Category = *Res-New Building

Grand Total Permit Fees: \$7,801.00

Grand Total Construction Value: \$1,693,464.00

Grand Total Permits: 3

**2013 Fire Department Responses
January 2013**

Structure Fires: 3

Residential Fire Alarm: 7

Vehicle Fires: 0

Commercial Fire Alarm: 2

St. Joseph Mercy Hospital Alarms: 1

Brush Fires: 0

Utility Emergency: 7

Trash Fires: 0

Public Service Request: 1

Medical Emergencies: 50

Good Intent: 8

Personal Injury Accidents: 7

Carbon Monoxide Alarms: 0

1. PLYMOUTH@STANLEY CT
2. PLYMOUTH@ FORD
3. M14 @ FORD
4. M14 @ DIXBORO
5. PROSPECT @ FORD
6. JOY EAST OF DIXBORO

Mutual Aid: 18

All Other Incidents: 0

Total Alarms: 110

Property Damage Accidents: 14

Burn Permits: 20

TO: BILL MCFARLANE SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 2-4-2013

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL DECEMBER 2012**

TOTAL FALSE ALARMS: 1

1ST ALARM NO CHARGE

ALARM LOCATIONS:

5301 HRD. 1-9-2013

Superior Township Fire Department Mutual Aid Responses January 2013

Date	Type	Department	Location	Shift	Info
01/03/13	AMA Received	AATFD	E/B M 14 E/O Ford	3	Rollover
1/5/2013	AMA Received	AATFD	Plymouth / Chruch	2	Rollover
01/07/13	MA Given	YTFD	5086 Bosuns Way	2	Structure Fire
01/07/13	MA Given	YTFD	1510 Holmes	2	EMS
01/07/13	MA Given	YTFD	1550 Clark	2	EMS
01/07/13	MA Given	YTFD	1235 Lexington	2	EMS
01/13/13	MA Given	YFD	525 Michigan	1	Station Coverage
01/13/13	AMA Given	AATFD	4711 Parkside	1	Structure Fire
01/16/13	MA Received	AATFD, Salem	7011 Vreeland	2	Structure Fire
01/18/13	MA Received	AATFD, Salem, Canton	8525 Ford	2	Structure Fire
01/18/13	MA Received	AATFD	9638 Wexford	2	Fire Alarm
01/19/13	AMA Received	AATFD	8838 Macarthur	3	Structure Fire
01/19/13	MA Given	Salem	7868 Chubb	3	Wood Chip Fire
01/21/13	AMA Given	AATFD	M 14 @ US 23	3	Rollover
01/25/13	MA Received	AATFD	M 14 @ Dixboro	2	PI
01/29/13	MA Received	AATFD	Joy / Dixboro	1	Rollover
01/31/13	AMA Given	AATFD	Dixboro / Woodridge	1	Rollover
01/31/13	AMA Received	AATFD	9241 Cherry Hill	1	Rollover

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: February 4, 2013

Ref: Fire Marshal Report for January 2013

1/1/2013

Closed Holiday

1/2/2013

Investigated Fire hazard 7500 block of Plymouth Road

1/3/2013

Did fire marshal report for December 2012

Reviewed requirements for storage of logs and split wood

1/7/2013

Sent letter to Township Clerk about fire hazard 7500 Block of Plymouth Road

Responded to MVA Cherry hill near Gale Road

Updated Knox Box information

1/8/2013

Sent letter to Principal of South Point School about occupancy limits for assembly

Reviewed draft of Townships New burn ordinance

Attended Burn committee meeting

1/9/2013

Typed and sent inspection notices to Humane Society of Huron Valley and Hyundai

Responded on EMS call

1/10/2013

Updated emergency information into main computer for South Point School

Started reviewing old fire inspection files

1/14/2013

Worked on updating inspection information

Did final sprinkler inspection at Hyundai

1/15/2013

Did sprinkler inspection second floor 15 East Clark
Worked on updating inspection information

1/16/2013

Did final site plan review for Woodland of Geddes Glen
Responded to structure fire on Vreeland Road

1/17/2013

Worked on structure fire investigation for fire on Vreeland Road
Had meeting with insurance company about fire on Vreeland Road

1/18/2013

Responded to a structure fire 8525 Ford Road

1/19/2013

Responded to a structure fire 8838 MacArthur Blvd

1/22/2013

Fire Inspector training at Schoolcraft College on Legal Liability for fire inspectors

1/23/2013

Worked on fire investigation report for fire on Ford Road
Did fire code inspection at Hyundai

1/24/2013

Worked on fire investigation report
Talked with Tonya at Huron Gastro about Fire Extinguisher training for staff
Did fire code inspection at the humane society of Huron valley

1/28/2013

Worked on fire investigation report for Ford Road and MacArthur Blvd fires
Responded to EMS call

1/29/2013

Worked on Fire Investigation reports
Responded to MVA on Joy Road
Had meeting with Jerry Dun about training fire on his property

1/30/2013

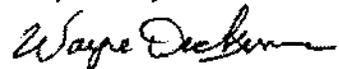
Finished inspection letter for Humane Society entered updated information into computer
Attended Department Ice Rescue training

1/31/2013

Typed fire code violation notices for Humane Society and Hyundai
Responded on Mutual aid roll over in Ann Arbor Township

Total Inspections to date: 6
Total Fire Investigations to date: 3
Structure Fire Investigations: 3
Grass Fire Investigations: 0
Vehicle Fire investigations: 0
Total Hours for January 2013. 114 hrs.
Total Hour to Date: 114 hrs.

Respectfully Submitted:



Wayne Dickinson, Fire Marshal
Superior Township Fire Department

Cc. Dave Phillips, Clerk

Superior Township Ordinance Report
January to February 2013

Landscape Debris-Blight

Ordinance 165

- 5365 Church St stacks of debris and materials, violation issued, resident contacted township, moved materials and continues cleanup
- 8465 Berkshire large TV left at curb. Removed at Township request
- 1647 Weeping Willow large mound in front yard covered by tarps
notice sent, pending.
- 1567 Stratford Ct. junk left at curb. Removed at Township request
- 9234 Panama mattresses left at curb, 1st notice
- 1825 Hamlet large pile of junk at curb, removed at Township request
- Leforge north
of Geddes large pile of junk, removed at Township request
- Geddes/Superior Removal of signs
- Macarthur, Harris,
Clark, Prospect Removal of signs
- 1617 Harvest Rubble in yard, owner contacted, pending.

Noise Complaints

Animals

9953 Avondale report of dog running loose, notice sent, no new complaint

Vehicles

9785 Ravenshire Car on jack stands – owner notified, moved

9765 Ravenshire unattached trailer left in street. Referred to WCSO

4745 Napier Ct. Inoperable vehicles on property, removed.

9296 Panama Vehicle in drive with flats, 1st notice sent

1750 Devon unlicensed vehicle in drive, not moved, to issue violation

1751 Devon inoperable vehicle in drive, violation issued, repaired.

8427Berkshire inoperable vehicle in drive, violation issued, removed

8558 Buckingham vehicle in drive reportedly not moved for weeks, letter sent.

8633 Cedar vehicle in drive not moved, notice sent, moved.

8558 Buckingham vehicle parked across walk, referred to WCSO

Miles: 221

Time: 40

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
December 17, 2012

Adopted Minutes

- I. Call to Order
Chair Jan Berry called the meeting to order at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Marion Morris, Sandi Lopez, Mirada Jenkins, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Other present: Alex Williams, Township Trustee; Keith Lockie, Park Administrator, Greg Secord, David Buterbaugh, Patrick Pigott, Ray Franzig, park staff members; Karl Williams, Kay Williams, John Copley
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the agenda with the addition of New Business C. CHNP Invasive Species Removal. The motion carried.
- V. Prior Meeting Minutes Approval
A. November 26, 2012
It was moved by Uva Wilbanks and supported by Mirada Jenkins to approve the minutes of 11/26/12 with corrections to VIII. Park Reports A. Chair Report and to XI. New Business C. 65 acre parcel south of Schroeter Park. The motion carried.
- VI. Citizen Participation –John Copley, CHNP Steward, asked if funds were available for additional cutting in CHNP.
- VII. Board Liaison Report
Township Trustee Alex Williams reported the Township Board has not met since the last Park Commission meeting. The board will meet tonight at 7:30 pm.
- VIII. Parks Reports
A. Chair
Chair Jan Berry reported that Supervisor Bill McFarlane is ill with cancer. It was diagnosed early, and he is recuperating from surgery. A card will be sent to Bill from the park commissioners.

B. Park Administrator
Keith Lockie submitted a written report.
 - 1) 2013 Park Fund budget was 10/15/12, as approved by the Park Commission 10/15/12
 - 2) 2012 Financial Results – Preliminary reports indicate the Park Fund will finish 2012 better than budgeted. These excess funds will be credited to our reserves, and will be used in 2013 to purchase replacement equipment.
 - 3) Maintenance

- a. Staff is currently refurbishing two fountains for re-installation next spring. The fountains are located in Oakbrook and Harvest Moon parks.
- b. Staff is also finishing the refurbishment of the last picnic tables.
- c. Two Toro mowers went in for winterization.

- C. Board Meeting Attendees – There has been no Township Board meeting since the last Park Commission meeting.
- D. Park Steward – John Copley, CHNP reported there have been many visitors to CHNP this fall. He also commented that invasive species removal has been underway and successful for several years; and more of this is still needed. He will address it in more detail in the New Business item.
- E. Safety – There have been no injuries or accidents.

It was moved by Uva Wilbanks and supported by Marion Morris to receive the Parks Reports. The motion carried.

IX. Communications

- A. 2013 Proposed Rental Agreement with Superior Land Preservation Society (SLPS)
- B. 2013 Township Board & Planning Commission Meeting Schedules
- C. 2013 Board Attendees Worksheet
- D. 2013 Holiday Closings Schedule
- E. Christmas Lunch Flyer
- F. 2013 Adopted Budget

It was moved by Marion Morris and supported by Sandi Lopez to receive the Communications. The motion carried.

X. Old Business

- A. New Parks Building/Land Purchase
Chair Jan Berry reported there are no updates. The next committee meeting with Ypsilanti District Library representatives will take place in March 2013.

XI. New Business

- A. 2013 Rental Agreement with Superior Land Preservation Society (SLPS)
It was moved by Martha Kern-Boprie and supported by Uva Wilbanks to approve use of the Old Township Hall by the SLPS on Wednesday evenings during 2013 for monthly meetings, at no charge. The motion carried.

B. 2013 Board Attendees

Park Commissioners volunteered to attend Township Board Meetings in 2013 according to the following schedule:

<u>Date</u>	<u>Day</u>	<u>Park Commissioner</u>
January 22, 2013	Tuesday*	Martha Kern-Boprie
February 19, 2013	Tuesday*	Mirada Jenkins
March 18, 2013	Monday	Jan Berry
April 15, 2013	Monday	Marion Morris
May 20, 2013	Monday**	Jan Berry
June 17, 2013	Monday	Wilbanks
July 15, 2013	Monday	Sandi Lopez
August 19, 2013	Monday	Sandi Lopez
September 16, 2013	Monday	Martha Kern-Boprie
October 21, 2013	Monday	Terry Lee Lansing

November 18, 2013 Monday Marion Morris
December 16, 2013 Monday** Mirada Jenkins

*Tuesday meeting

**Immediately after Park Commission meeting

C. CHNP Invasive Species Removal

John Copley, CHNP Steward, explained that this program has successfully removed many invasive species for several years. More such species still have to come out. The ground is soft, which makes the work difficult. Marion Morris commented that sometimes machinery used in this work spreads invasive seeds. John responded that he did not believe that was a risk in this situation. He estimated spending \$2,500 to \$3,000 would make a significant difference. Commissioners discussed this request, and also the possibility of constructing at least part of a CHNP boardwalk in 2013.

It was moved by Sandi Lopez and supported by Mirada Jenkins to spend up to \$2,000 on invasive species removal in CHNP during 2013. A roll call vote was taken.

J. Berry Yes
U. Wilbanks Yes
M. Jenkins Yes
M. Morris Yes
S. Lopez Yes
T. Lansing Yes
M. Kern-Boprie Yes
The motion carried.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Marion Morris to pay the bills totaling \$2,339.78. The motion carried.

XIII. Financial Statements

It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the 11/30/12 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Chair Jan Berry thanked Greg Secord for his great work in and for the Park Department and the residents of Superior Township; and wished him well in his retirement. Other Park Commissioners also thanked Greg for his good work, his sense of humor and care for the children that participate in our recreational events. Greg responded he has enjoyed his work.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to adjourn the meeting at 7:00 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 12th, 2013

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of January, 2013. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of January which has already been forwarded to your billing department.

As you are aware, in evaluating the impact of the Deputy partially contracted for by St. Joseph's hospital we have not realized the anticipated time in the community that we had predicted. This is attributable to a number of unforeseen but underestimated demands on the assigned Deputy by Hospital. We have been in communication with hospital security management at a variety of levels to discuss the matter and believe we have grounds to review the contract at the highest levels for its adequacy to achieve the desired goals for all parties. We look forward to such a meeting soon and continuing the Sheriff's Office relationship with both Superior Township and the St. Joseph Mercy Health System.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Sergeant P. Cook
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 971-9248 • EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE JANUARY, 2013

ASSAULT & BATTERY /DOMESTIC / FA

9500 blk of Glenhill Dr
9300 blk of Macarthur Blvd
8800 blk of Macarthur Blvd
1700 blk of Devon
8300 blk of Berkshire Dr
8300 blk of Glendale Dr
9700 blk of Sherwood
1500 blk of Dawn
1200 blk of Stamford Ct
9100 blk of Ascot Dr
1200 blk of Stamford Rd
1900 blk of Brian Ct

BURGLARY

8700 blk of Barrington Dr
1600 blk of Harvest Ln
8600 blk of Macarthur Blvd
1500 blk of Devon St

LARCENY

8600 blk of Nottingham Ct
1500 blk of Stamford Rd
1500 blk of Stamford Rd
1200 blk of Towsley Ln
9400 blk of Macarthur Blvd
1500 blk of Sheffield Dr
8300 blk of Geddes Rd
5300 blk of E. Huron River Drive
5300 blk of McAuley Dr

UDAA

None

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 13

FAMILY TROUBLE 14

DISORDERLY 0

SUSPICIOUS INCIDENTS 71

TRAFFIC CRASH 30



Washtenaw County Sheriff's Activity Log

02/06/2013

Activity Log Area Summary Report

7:58 AM

Area: Superior Twp.

Date Range: 1/1/2013 - 1/31/2013

CSO/ACO/Support Staff Log

Total Administrative Duty: 7 for a total of 350 minutes
 Total Follow Up: 2 for a total of 55 minutes
 Total Proactive Patrol: 12 for a total of 560 minutes
 Total Service Request: 3 for a total of 190 minutes
Total # of Activities: 24 for a total of 1155 minutes

Deputy Log

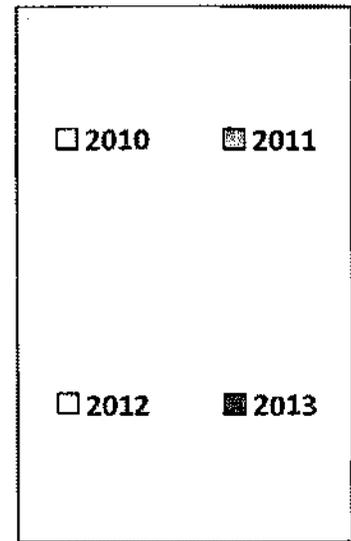
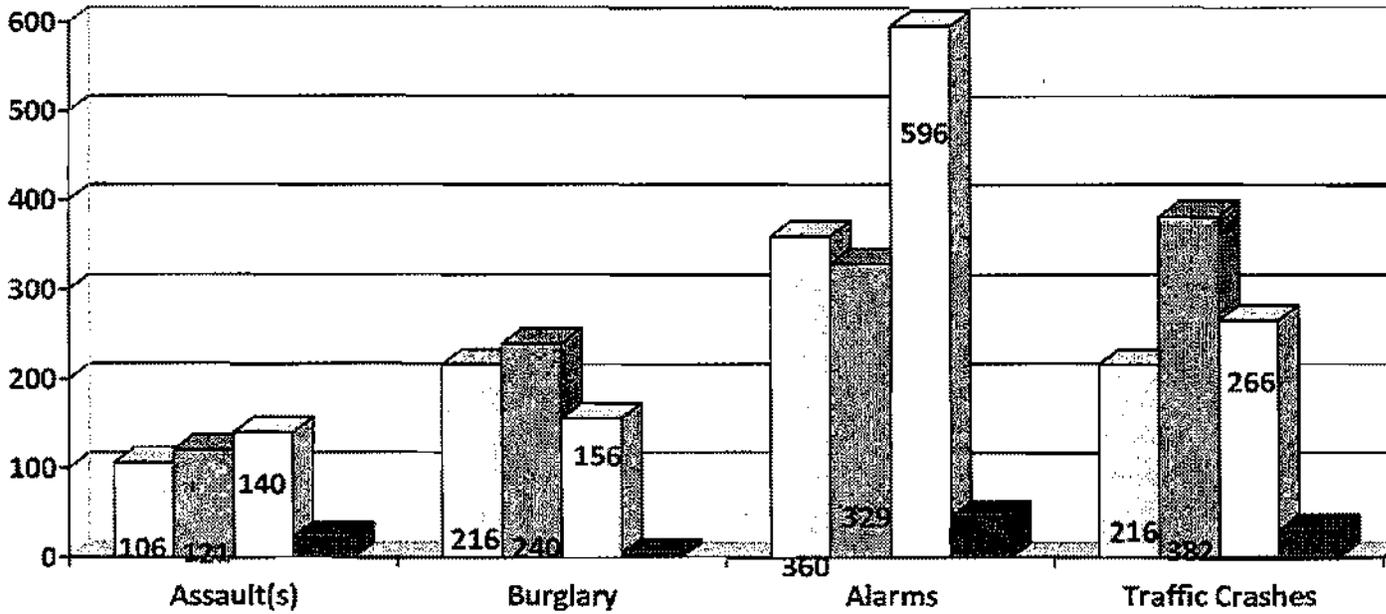
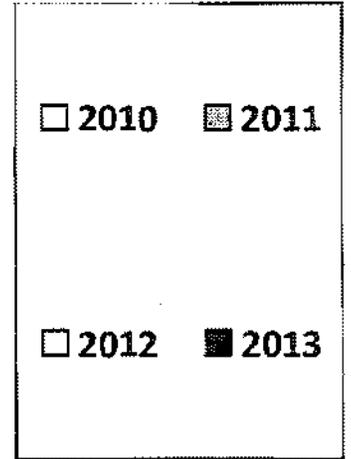
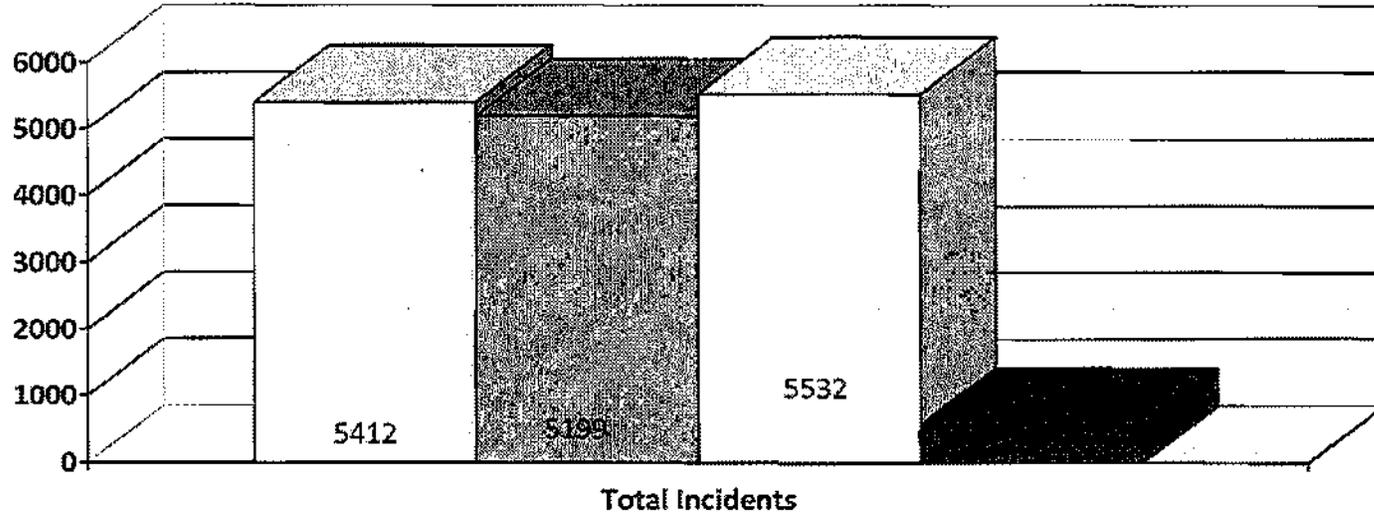
Total Administrative Duty: 443 for a total of 9355 minutes
 Total Briefing: 170 for a total of 3221 minutes
 Total Court (Regular Time): 7 for a total of 700 minutes
 Total Court (Overtime): 9 for a total of 1050 minutes
 Total Community Relations: 83 for a total of 1580 minutes
 Total Court Off-Duty: 5 for a total of 870 minutes
 Total Deputy Join Shift: 31 for a total of 0 minutes
 Total Deputy Left Shift: 29 for a total of 0 minutes
 Total Follow Up: 149 for a total of 8940 minutes
 Total Out of Service: 34 for a total of 0 minutes
 Total Property Check: 384 for a total of 7145 minutes
 Total Proactive Patrol: 595 for a total of 11691 minutes
 Total Special Detail: 7 for a total of 165 minutes
 Total Selective Enforcement: 198 for a total of 4230 minutes
 Total Self-Initiated Activity: 34 for a total of 975 minutes
 Total Service Request: 376 for a total of 19681 minutes
 Total Service Request Assist: 81 for a total of 3042 minutes
 Total Training: 2 for a total of 225 minutes
 Total Traffic Stop: 173 for a total of 3290 minutes
 Total Other: 2 for a total of 110 minutes
Total # of Activities: 2812 for a total of 76270 minutes

Detective Log

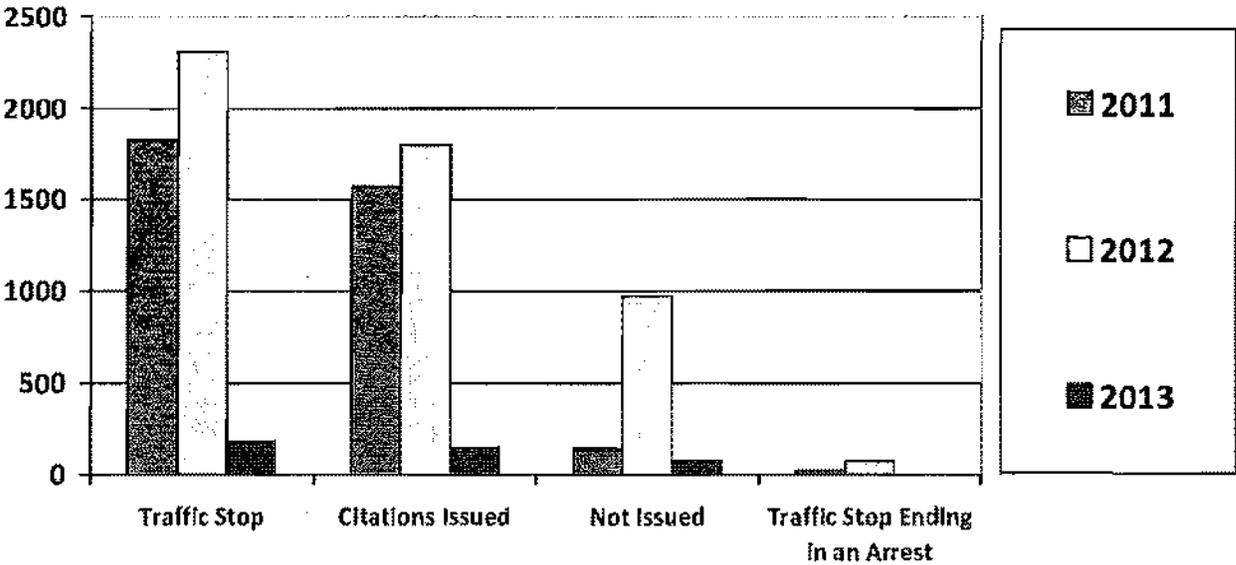
Total Administrative Duty: 6 for a total of 990 minutes
 Total Briefing: 1 for a total of 35 minutes
 Total Court (Regular Time): 5 for a total of 1710 minutes
 Total Court (Overtime): 1 for a total of 150 minutes
 Total Follow Up: 25 for a total of 3555 minutes
 Total Proactive Patrol: 3 for a total of 60 minutes
 Total Self-Initiated Activity: 1 for a total of 90 minutes
 Total Service Request: 5 for a total of 690 minutes

Detective Log	Total Traffic Stop:	2 for a total of	40 minutes
	Total # of Activities:	49 for a total of	7320 minutes
General Fund Patrol	Total Administrative Duty:	3 for a total of	80 minutes
	Total Proactive Patrol:	6 for a total of	60 minutes
	Total Selective Enforcement:	2 for a total of	50 minutes
	Total Service Request:	1 for a total of	45 minutes
	Total Service Request Assist:	1 for a total of	15 minutes
	Total Traffic Stop:	2 for a total of	15 minutes
	Total # of Activities:	15 for a total of	265 minutes
Secondary Road Patrol Log	Total Community Relations:	1 for a total of	10 minutes
	Total Proactive Patrol:	25 for a total of	335 minutes
	Total Service Request:	6 for a total of	465 minutes
	Total Service Request Assist:	3 for a total of	115 minutes
	Total Traffic Stop:	4 for a total of	35 minutes
	Total # of Activities:	39 for a total of	960 minutes
Supervisor Log	Total Administrative Duty:	258 for a total of	8780 minutes
	Total Briefing:	15 for a total of	340 minutes
	Total Community Relations:	1 for a total of	15 minutes
	Total Court Off-Duty:	1 for a total of	130 minutes
	Total Follow Up:	12 for a total of	415 minutes
	Total Proactive Patrol:	2 for a total of	25 minutes
	Total Special Detail:	6 for a total of	265 minutes
	Total Selective Enforcement:	2 for a total of	30 minutes
	Total Self-Initiated Activity:	1 for a total of	20 minutes
	Total Service Request:	6 for a total of	190 minutes
	Total Service Request Assist:	16 for a total of	615 minutes
	Total # of Activities:	320 for a total of	10825 minutes
	Total Superior Twp.:	3259 for a total of	96795 minutes (1613 hours 15 minutes)

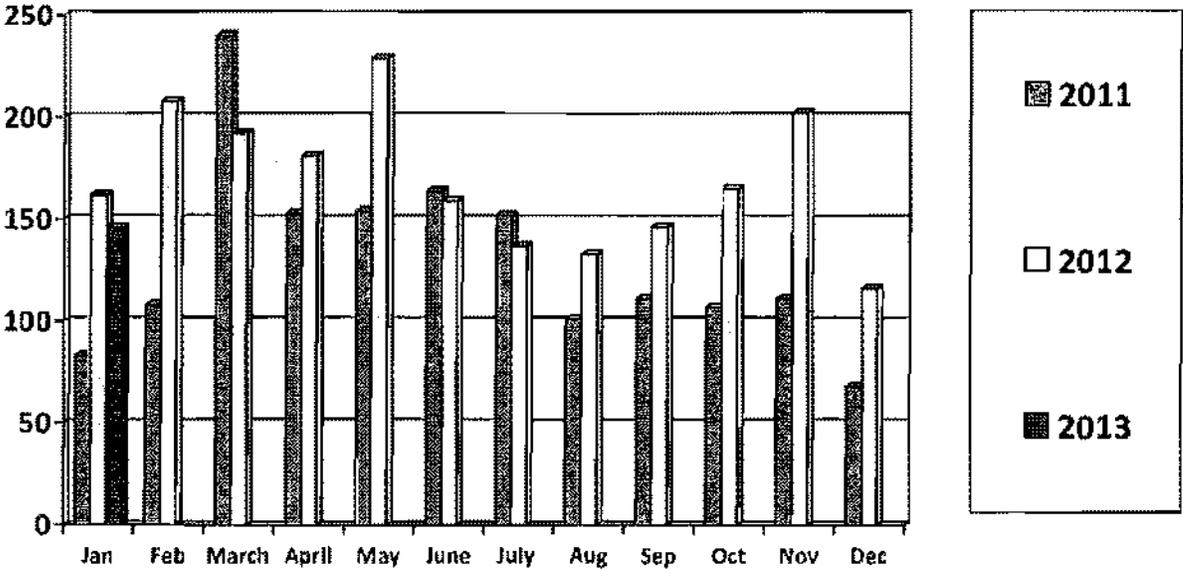
Superior Township Four Year Activity Report



Superior Twp



Citations by Month



Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Date Range: 1/1/2013 - 1/31/2013

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
1094 BALLOU, DOUGLAS R	17	1	42	24	9		1	1		1		2	27		
1810 CARTER, ANDREW N	11	4	29	28	10	1		1		1		5	8		1
342 COGGINS, WILLIAM THOMAS	1		1	2	1										
1749 CRATSENBURG, JOHN A	1		1		2										
351 CROVA, JOSEPH MARIO	22		48	17	6		1	1		1		3	7		
1775 FARMER, HOLLY C	1														
1763 GEBAUER, JOEL J	13	2	33	8	7	3		1		1			6		
744 HILOBUK, JEREMY MICHAEL	1				1										
353 HOWELL, BRIAN LEE	1	1	4												
1185 HUNT, CHARLES ALAN	12	7	20	11	9		2			2		1	5		
1786 KRINGS, NICHOLAS J	4		2	2											
1653 MAROCCO, MICHAEL S	1		1		1	1									
1802 MCGRADY, PATRICK T	15	1	23	17		3		3	1			3	6		1
131 MESKO, MARK DOUGLAS	9		4	1	1								1		
778 MOBBS, PAUL ANTHONY	9		15	5	4	2							1		
1803 MONTGOMERY, JOSEPH J	11	7	19	25	4			2				1	5		
1360 REICH, DEAN A	15		35	12	2	3		1				2	11		
952 REX, BRIAN ANDREWS	14	6	15	19	5		2	1		1		6	21		
1050 ROSS, JEREMY DAVID	16		45	10	18	6		1	1			1	5		

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
1530 RUSH, HORACE E	14		49	18	31	5	3	2	1	1					
461 SCAFASCI, JOHN ALBERT	3		3		2										
2027 SPIKE, JESS L	1														
267 STANTON, ROBERT DAVID	17		42	26	18	3		1				3	26		
570 STUCK, RYAN JOSEPH	4		5	1	2										
1805 TEETS, CHAD M	1														
1788 VANTUYL, MARK A	25		47	17	9	4						2	10		
545 WAGNER, GERALD WADE	2		7		2	2									
Grand Total:	241	29	490	243	144	33	9	15	3	8	0	29	139	0	2



Washtenaw County Sheriff's Activity Log

02/06/2013

7:58 AM

Activity Log Area Summary Report

Area: MacArthur Blvd Contract
Date Range: 1/1/2013 - 1/31/2013

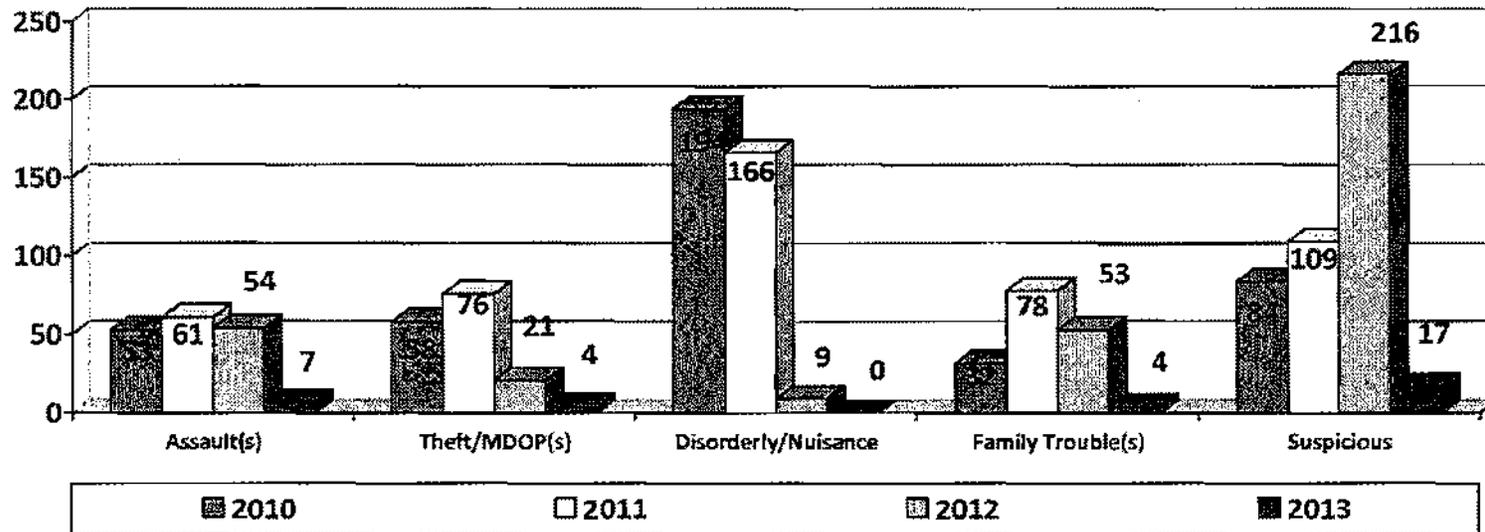
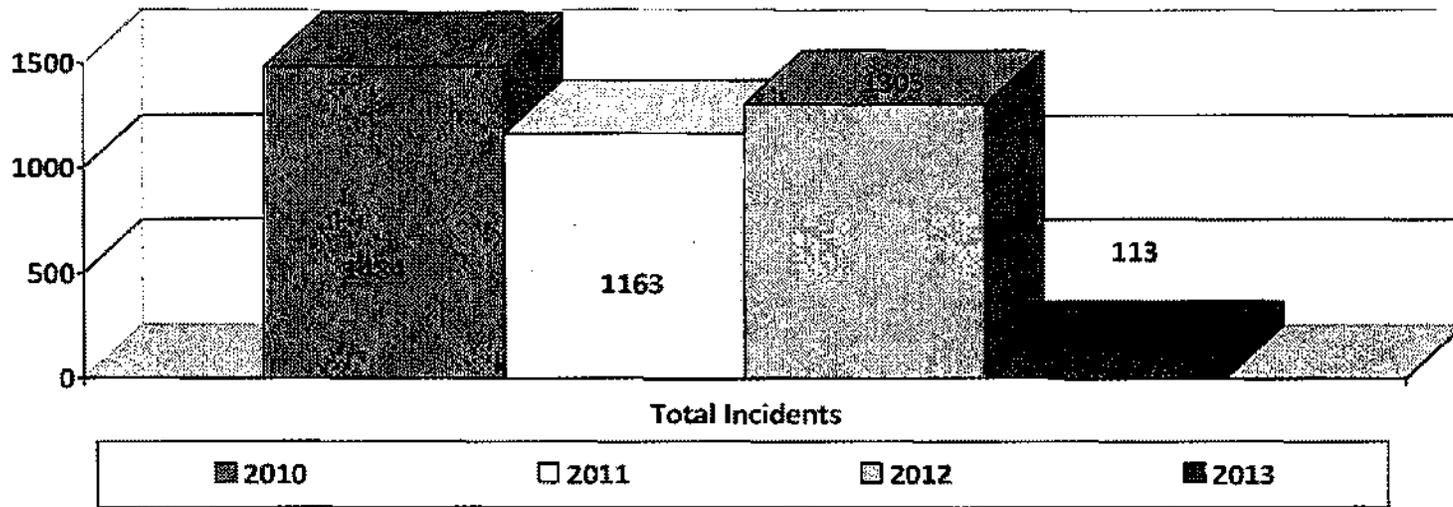
Deputy Log

Total Administrative Duty:	10 for a total of	220 minutes
Total Briefing:	1 for a total of	30 minutes
Total Deputy Join Shift:	1 for a total of	0 minutes
Total Deputy Left Shift:	3 for a total of	0 minutes
Total Follow Up:	8 for a total of	515 minutes
Total Property Check:	114 for a total of	2075 minutes
Total Proactive Patrol:	93 for a total of	1750 minutes
Total Selective Enforcement:	86 for a total of	2390 minutes
Total Self-Initiated Activity:	1 for a total of	20 minutes
Total Service Request:	66 for a total of	2375 minutes
Total Service Request Assist:	20 for a total of	520 minutes
Total Traffic Stop:	48 for a total of	605 minutes
Total # of Activities:	451 for a total of	10500 minutes

Supervisor Log

Total Administrative Duty:	8 for a total of	155 minutes
Total Briefing:	1 for a total of	10 minutes
Total Follow Up:	1 for a total of	20 minutes
Total Property Check:	1 for a total of	25 minutes
Total Service Request:	2 for a total of	220 minutes
Total # of Activities:	13 for a total of	430 minutes
Total MacArthur Blvd Contract:	464 for a total of	10930 minutes (182 hours 10 minutes)

MacArthur Blvd Four Year Activity Report



Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-01-31 23:59:00

Location : 6

User Comments : Macarthur Blvd

Offense Code	Offense Description	Count
320	ROBBERY - STRONG-ARM	1
430	ASSAULT - OTHER WEAPON	1
440	ASSAULT WITH HANDS - FISTS - FEET	2
450	ASSAULT AND BATTERY	4
510	BURGLARY - HOME INVASION - 1ST DEGREE	1
670	IN A BUILDING	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	4
1821	MARIJUANA - USE / POSSESS	1
2560	TRESPASS	1
3020	MISDEMEANOR	3
3050	MISDEMEANOR - O/JURIS	2
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	1
3175	PRIVATE PROPERTY - H & R	1
3250	MENTAL	2
3299	WELFARE CHECK	1
3310	FAMILY TROUBLE	4
3312	NEIGHBORHOOD TROUBLE	5
3324	SUSPICIOUS CIRCUMSTANCES	13
3328	SUSPICIOUS PERSONS	4
3331	ASSIST MEDICAL	6
3332	ASSIST FIRE DEPT	1
3336	ASSIST CITIZEN	1
3351	CIVIL - LANDLORD / TENANT	5
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	1
3355	CIVIL MATTER - OTHER	1
3509	OPEN GENERIC	11
3597	OPEN GENERIC	5
3599	OPEN GENERIC	1
3708	PRIVATE IMPOUND	2
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	25
3750	AIRCRAFT ACCIDENT	1
3804	ANIMAL COMPLAINT	1
Grand Total:		113

11:41 AM

02/08/13

Accrual Basis

Superior Township Utility Department

Balance Sheet

As of December 31, 2012 PRE-AUDIT

	Dec 31, 12	Nov 30, 12	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · O&M Checking - Chase	270,163	286,367	(16,204)
103 · O&M Cash In Register	300	300	
104 · O&M Petty Cash	100	100	
112 · O&M Checking - Comerica	961,201	961,201	
Total 100 · CASH · O&M	1,231,764	1,247,968	(16,204)
115 · CASH - SYSTEM REPAIR RESERVE			
119 · SR Checking - Comerica	604,673	604,673	
Total 115 · CASH - SYSTEM REPAIR RESE...	604,673	604,673	
120 · CASH - CAPITAL RESERVE			
124 · Cap. Res. Checking - Comerica	639,863	639,863	
125 · CR Checking - Chase	2,204,651	2,129,651	75,000
Total 120 · CASH · CAPITAL RESERVE	2,844,513	2,769,513	75,000
140 · CASH - DEBT SERVICE RESERVE			
144 · Deb. Serv. Checking - Comerica	990,010	990,010	
Total 140 · CASH - DEBT SERVICE RESER...	990,010	990,010	
Total Checking/Savings	5,670,961	5,612,165	58,796
Accounts Receivable			
161 · A/R - Other Customers	117,971	136,821	(18,850)
162 · A/R - Water/Sewer Bills	463,038	540,108	(77,069)
Total Accounts Receivable	581,009	676,929	(95,920)
Other Current Assets			
164 · Undeposited Funds		16,301	(16,301)
166 · Prepaid Expenses	24,123	16,995	7,128
170 · Inventory - Meters & Parts	42,376	55,499	(13,124)
Total Other Current Assets	66,498	88,795	(22,297)
Total Current Assets	6,318,468	6,377,889	(59,421)
Fixed Assets			
174 · Buildings	3,175,749	3,175,749	
175 · Acc. Dep. - Buildings	(581,873)	(572,615)	(9,258)
176 · Water & Sewer System	19,004,018	19,004,018	
177 · Acc. Dep. - Water & Sewer Sys.	(4,755,818)	(4,713,814)	(42,004)
178 · Improvements & Equipment	849,255	849,255	
179 · Acc. Dep - Imp. & Equipment	(629,696)	(626,921)	(2,774)
180 · Office Improvements	113,030	113,030	
181 · Acc. Dep. - Office Improvements	(10,028)	(9,707)	(321)
182 · Office Furniture & Equipment	138,884	138,884	
183 · Acc. Dep. - Off. Furn. & Equip.	(110,262)	(108,672)	(1,590)
184 · Vehicles	522,213	522,213	
185 · Acc. Dep. - Vehicles	(403,020)	(398,799)	(4,221)
186 · Metering Program	110,008	110,008	
187 · Acc. Dep. - Meter Program	(109,740)	(109,686)	(54)
188 · Land	210,463	210,463	
190 · Const. In Progress	9,915	9,915	
Total Fixed Assets	17,533,099	17,593,320	(60,221)
TOTAL ASSETS	23,851,567	23,971,209	(119,642)

11:41 AM
 02/08/13
 Accrual Basis

Superior Township Utility Department
 Balance Sheet
 As of December 31, 2012 PRE-AUDIT

	Dec 31, 12	Nov 30, 12	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 - A/P - Due To Other Funds		2,827	(2,827)
205 - A/P - Vendors	120,590	123,898	(3,308)
Total Accounts Payable	120,590	126,725	(6,135)
Other Current Liabilities			
219 - Contracts Payable			
221 - CP - 2003 Bond	1,337,148	1,337,148	
222 - CP - 2010 YCUA Refunded Bo...	2,525,444	2,525,444	
Total 219 - Contracts Payable	3,862,591	3,862,591	
225 - Accrued Vacation & Sick Pay	54,903	53,772	1,131
Total Other Current Liabilities	3,917,494	3,916,363	1,131
Total Current Liabilities	4,038,084	4,043,088	(5,004)
Total Liabilities	4,038,084	4,043,088	(5,004)
Equity			
390 - Retained Earnings	20,275,581	20,275,581	
Net Income	(462,098)	(347,461)	(114,638)
Total Equity	19,813,483	19,928,120	(114,638)
TOTAL LIABILITIES & EQUITY	23,851,567	23,971,209	(119,642)

11:26 AM
02/08/13
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH DECEMBER 2012 PRE-AUDIT

	JAN-DEC 12	BUDGET	\$ OVER BUDGET	% OF BUDGET
ORDINARY INCOME/EXPENSE				
INCOME				
400 - WATER & SEWER INCOME				
401 - WATER & SEWER SALES				
404 - WATER SALES	1,720,944.16	1,715,000.00	5,944.16	100.3%
405 - SEWER SALES	927,313.23	929,000.00	(1,686.77)	99.5%
TOTAL 401 - WATER & SEWER SALES	2,648,157.39	2,644,000.00	4,157.39	100.2%
408 - PENALTY INCOME	56,046.01	56,000.00	46.01	100.1%
TOTAL 400 - WATER & SEWER INCOME	2,704,203.40	2,700,000.00	4,203.40	100.2%
410 - METER SALES INCOME	13,065.00	9,000.00	4,065.00	145.2%
420 - MISCELLANEOUS INCOME				
421 - FEES	5,369.85	6,000.00	(630.15)	89.5%
423 - CUSTOMER CALL OUT INCOME	452.34	1,000.00	(547.66)	45.2%
425 - OTHER MISCELLANEOUS INCOME	4,930.97	4,930.00	0.97	100.0%
420 - MISCELLANEOUS INCOME - OTHER	0.00			
TOTAL 420 - MISCELLANEOUS INCOME	10,753.16	11,930.00	(1,176.84)	90.1%
440 - INTEREST INCOME				
441 - INTEREST ON BANK ACCOUNTS	934.52	935.00	(0.48)	99.9%
450 - INTEREST ON LOANS TO DEVELOPERS	1,731.51	1,732.00	(0.49)	100.0%
TOTAL 440 - INTEREST INCOME	2,666.03	2,667.00	(0.97)	100.0%
TOTAL INCOME	2,730,687.59	2,723,597.00	7,090.59	100.3%
GROSS PROFIT	2,730,687.59	2,723,597.00	7,090.59	100.3%
EXPENSE				
550 - WATER & SEWER PURCHASED				
555 - WATER PURCHASED	1,043,246.26	1,032,500.00	10,746.26	101.0%
560 - SEWER PURCHASED	665,279.56	637,893.00	27,386.56	104.3%
TOTAL 550 - WATER & SEWER PURCHASED	1,708,525.82	1,670,393.00	38,132.82	102.3%
600 - PAYROLL EXPENSES				
601 - SALARIES	429,571.55	432,057.00	(2,485.45)	99.4%
602 - OVERTIME PREMIUM	1,908.74	2,768.00	(859.26)	69.0%
603 - LONGEVITY/TAX BENEFITS	21,328.91	19,446.00	1,882.91	109.7%
605 - FICA/MEDICARE	34,157.41	35,818.00	(339.41)	101.0%
607 - EMPLOYEE INSURANCE	112,867.97	112,025.00	842.97	100.5%
609 - PENSION EXPENSE	36,443.26	36,200.00	243.26	100.6%
610 - MERS HEALTH SAVINGS ACCOUNT	12,240.00	12,240.00	0.00	100.0%
TOTAL 600 - PAYROLL EXPENSES	650,517.84	650,554.00	(36.16)	100.0%
611 - BUILDING & EQUIPMENT EXPENSES				
611-AB - ADMINISTRATION BUILDING				
620-AB - REPAIRS & MAINTENANCE	3,689.79	4,000.00	(310.21)	92.2%
643-AB - COMPUTER SERVICES & SUPPLIES	9,026.57	8,500.00	526.57	106.2%
645-AB - OPERATING SUPPLIES	4,614.95	4,500.00	114.95	102.6%
665-AB - UTILITIES	6,624.67	6,500.00	124.67	101.9%
666-AB - TELECOMMUNICATIONS	5,880.41	6,000.00	(119.59)	98.0%
677-AB - LEASED EQUIPMENT	3,956.72	4,000.00	(13.28)	99.7%
678-AB - CLEANING SERVICES	2,080.00	2,000.00	80.00	104.0%
TOTAL 611-AB - ADMINISTRATION BUILDING	35,903.11	35,500.00	403.11	101.1%

11:26 AM
 02/08/13
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH DECEMBER 2012 PRE-AUDIT

	JAN-DEC 12	BUDGET	\$ OVER BUDGET	% OF BUDGET
611-MF - MAINTENANCE FACILITY				
620-MF - REPAIRS & MAINTENANCE	17,307.66	17,000.00	307.66	101.8%
643-MF - COMPUTER SERVICES & SUPPLIES	5,954.25	5,700.00	254.25	104.6%
645-MF - OPERATING SUPPLIES	8,029.76	10,000.00	(1,970.24)	80.3%
665-MF - UTILITIES	17,081.82	19,000.00	(1,918.18)	89.9%
668-MF - TELECOMMUNICATIONS	4,829.60	5,000.00	(170.40)	96.6%
TOTAL 611-MF - MAINTENANCE FACILITY	53,203.09	56,700.00	(3,496.91)	93.8%
611-LB - LIFT & BOOSTER STATIONS				
620-LB - REPAIRS & MAINTENANCE	11,775.31	12,000.00	(224.69)	98.1%
645-LB - OPERATING SUPPLIES	5,438.66	4,600.00	838.66	118.2%
665-LB - UTILITIES	13,693.87	15,000.00	(1,306.13)	91.3%
668-LB - TELECOMMUNICATIONS	582.23	500.00	82.23	116.4%
TOTAL 611-LB - LIFT & BOOSTER STATIONS	31,490.07	32,100.00	(609.93)	95.1%
TOTAL 611 - BUILDING & EQUIPMENT EXPENSES	120,596.27	124,300.00	(3,703.73)	97.0%
670 - OTHER EXPENSES				
618 - REPAIRS & MAINTENANCE - OTHER				
620 - R&M - SYSTEM	23,274.22	15,000.00	8,274.22	155.2%
625 - R&M - ROOT FOAMING	8,280.97	8,300.00	(19.03)	99.8%
TOTAL 618 - REPAIRS & MAINTENANCE - OTHER	31,555.19	23,300.00	8,255.19	135.4%
630 - PROFESSIONAL SERVICES				
631 - PS - ENGINEERS (OHM)	13,131.50	19,000.00	(5,868.50)	69.1%
632 - PS - AUDITORS (PHP)	5,700.00	5,700.00	0.00	100.0%
634 - PS - TWP. ACCOUNTANT	2,000.04	2,000.00	0.04	100.0%
635 - PS - ATTORNEYS	930.00	500.00	430.00	186.0%
636 - PS - OTHER	0.00	0.00	0.00	0.0%
638 - PS - MW FEES	449.85	500.00	(50.15)	90.0%
TOTAL 630 - PROFESSIONAL SERVICES	22,211.39	27,700.00	(5,488.61)	80.2%
650 - EMPLOYEE RELATED EXPENSES				
651 - UNIFORMS	1,452.68	3,000.00	(1,547.32)	48.4%
652 - TRANSPORTATION & MILEAGE	1,596.52	2,000.00	(403.48)	79.8%
653 - EMPLOYEE TRAINING	2,130.89	2,150.00	(19.11)	99.1%
656 - MISC. EMPLOYEE EXPENSES	281.50	400.00	(118.50)	70.4%
TOTAL 650 - EMPLOYEE RELATED EXPENSES	5,461.59	7,550.00	(2,088.41)	72.3%
671 - METERS & SUPPLIES	16,444.44	15,000.00	1,444.44	109.6%
672 - FUEL	8,305.49	9,000.00	(694.51)	92.3%
673 - INSURANCE & BONDS	25,752.16	25,800.00	(47.84)	99.8%
676 - POSTAGE	4,664.77	4,000.00	664.77	116.6%
701 - BAD DEBT EXPENSE	5,993.84	6,000.00	(6.16)	99.9%
709 - PRINTING & PUBLISHING	3,808.22	4,000.00	(191.78)	95.2%
711 - MEMBERSHIPS, DUES & LICENSES	5,950.01	5,800.00	150.01	100.8%
712 - MISCELLANEOUS EXPENSE	95.10	100.00	(4.90)	95.1%
TOTAL 670 - OTHER EXPENSES	130,242.20	128,350.00	1,892.20	101.5%
TOTAL EXPENSE	2,609,881.93	2,573,597.00	36,284.93	101.4%
NET ORDINARY INCOME	120,805.66	150,000.00	(29,194.34)	80.5%

11:25 AM
 02/08/13
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 O&M PROFIT & LOSS - BUDGET TO ACTUAL
 JANUARY THROUGH DECEMBER 2012 PRE-AUDIT

	JAN-DEC 12	BUDGET	\$ OVER BUDGET	% OF BUDGET
OTHER INCOME/EXPENSE				
OTHER EXPENSE				
850 - TRANSFERS OUT				
856 - TRANS. OUT TO CAPITAL RESERVE	150,000.00	150,000.00	0.00	100.0%
TOTAL 850 - TRANSFERS OUT	150,000.00	150,000.00	0.00	100.0%
TOTAL OTHER EXPENSE	150,000.00	150,000.00	0.00	100.0%
NET OTHER INCOME	(150,000.00)	(150,000.00)	0.00	100.0%
NET INCOME	(29,194.34)	0.00	(29,194.34)	100.0%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
Y-T-D PROFIT & LOSS BY CLASS
JANUARY THROUGH DECEMBER 2012 PRE-AUDIT

	O&M		CAP. RES.		SYS. REP. RES.		DEBT SERV.		TOTAL	
	JAN-DEC 12	JAN-DEC 11	JAN-DEC 12	JAN-DEC 11	JAN-DEC 12	JAN-DEC 11	JAN-DEC 12	JAN-DEC 11	JAN-DEC 12	JAN-DEC 11
ORDINARY INCOME/EXPENSE										
INCOME										
400 - WATER & SEWER INCOME	2,704,203	2,559,990							2,704,203	2,559,990
410 - METER SALES INCOME	13,065	6,748							13,065	6,748
412 - CONNECTION FEES INCOME			250,913	52,450					250,913	52,450
420 - MISCELLANEOUS INCOME	10,753	11,748							10,753	11,748
440 - INTEREST INCOME	2,666	6,993	2,709	10,486	855	3,762	2,411	14,484	6,641	35,724
TOTAL INCOME	2,730,686	2,585,479	253,622	62,935	855	3,762	2,411	14,484	2,987,575	2,666,659
GROSS PROFIT	2,730,686	2,585,479	253,622	62,935	855	3,762	2,411	14,484	2,987,575	2,666,659
EXPENSE										
550 - WATER & SEWER PURCHASED	1,708,526	1,533,302							1,708,526	1,533,302
600 - PAYROLL EXPENSES	650,518	643,358							650,518	643,358
611 - BUILDING & EQUIPMENT EXPENSES	120,596	109,233	722,653	727,768					843,249	837,001
670 - OTHER EXPENSES	130,242	108,739		20,548					130,242	129,286
685 - BOND EXPENSES							117,138	131,637	117,138	131,637
TOTAL EXPENSE	2,609,882	2,394,632	722,653	748,315			117,138	131,637	3,449,672	3,274,584
NET ORDINARY INCOME	120,806	190,847	(469,031)	(585,381)	855	3,762	(114,728)	(117,153)	(462,098)	(607,825)
OTHER INCOME/EXPENSE										
OTHER INCOME										
800 - TRANSFERS IN			150,000	150,000					150,000	150,000
TOTAL OTHER INCOME			150,000	150,000					150,000	150,000
OTHER EXPENSES										
850 - TRANSFERS OUT	150,000	150,000							150,000	150,000
TOTAL OTHER EXPENSE	150,000	150,000							150,000	150,000
NET OTHER INCOME	(150,000)	(150,000)	150,000	150,000						
NET INCOME	(29,194)	40,847	(319,031)	(535,381)	855	3,762	(114,728)	(117,153)	(462,098)	(607,825)

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02/08/13

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/R - OTHER CUSTOMERS (ACCT. 161)
AS OF DECEMBER 31, 2012 PRE-AUDIT

TYPE	DATE	NUM	NAME	MEMO	DUE DATE	OPEN BALANCE
CURRENT						
INVOICE	8/21/12	1385	RICHARD AND MYONG BUTLER	UC PERMIT- 1691 N. PROSPECT	8/21/13	16,200.00
TOTAL CURRENT						16,200.00
1-99						
INVOICE	10/16/12	1394	WASHTENAW COUNTY - TAX ROLL	2011 TAX ROLL, WRITTEN OFF IN 2012	10/16/12	101,065.97
INVOICE	10/17/12	1391	JAMES VANOVER	WATER SHUT-OFF 09/15/12	10/25/12	100.78
INVOICE	10/26/12	1395	JAMES VANOVER	FINANCE CHARGE	10/26/12	10.08
INVOICE	11/26/12	1401	ARBOR WOODS HOME COMMUNITY	WINTERIZE FIRE HYDRANTS	12/20/12	420.00
INVOICE	11/26/12	1405	FAIRFAX MANOR	WINTERIZE FIRE HYDRANTS	12/20/12	60.00
INVOICE	11/26/12	1412	SUPERIOR WOODS	WINTERIZE FIRE HYDRANTS	12/20/12	60.00
INVOICE	12/21/12	1414	ARBOR WOODS HOME COMMUNITY	FINANCE CHARGE	12/21/12	42.00
INVOICE	12/21/12	1415	FAIRFAX MANOR	FINANCE CHARGE	12/21/12	6.00
INVOICE	12/21/12	1416	SUPERIOR WOODS	FINANCE CHARGE	12/21/12	6.00
TOTAL 1-99						101,770.83
> 99						
TOTAL > 99						
TOTAL						117,970.83



Prepaid Expenses (Acct. 166)

Month of: DECEMBER 2012

Type	Date	Number	Name/Vendor	Memo/Expense	Amount	Balance	Left
BILL	04/19/12		XC2 SOFTWARE	BFP SOFTWARE MAINT. - 05/12-04/14	\$625.00		
JE	VARIOUS	VARIOUS		MAY - DEC. 12 EXPENSE	(\$208.36)		
						\$416.64	16
BILL	07/01/12		SUPERIOR TWP. GEN'L FUND	WORKER'S COMP. INS. - 07/12-06/13	\$8,333.82		
JE	VARIOUS	VARIOUS		JUL. - DEC. 12 EXPENSE	(\$4,166.88)		
						\$4,166.94	6
BILL	06/14/12	7000503582	AMER. WATER WORKS ASS'N	ANNUAL DUES - 09/12-08/13	\$295.00		
JE	VARIOUS	VARIOUS		SEP. - DEC. 12 EXPENSE	(\$98.36)		
						\$196.64	8
BILL	10/04/12	025-53156	TYLER TECHNOLOGIES	UB MAINT. CONTRACT - 11/12-10/13	\$1,446.06		
JE	VARIOUS	VARIOUS		NOV. - DEC. 12 EXPENSE	(\$241.02)		
						\$1,205.04	10
BILL	10/01/12	SV9042-12	MRWA	ANNUAL DUES - 2013	\$575.00		
JE	VARIOUS	VARIOUS					
						\$575.00	12
BILL	10/10/12	ZA13009456	SENSUS USA	ANNUAL MAINT. CONTRACT - 2013	\$1,524.60		
JE	VARIOUS	VARIOUS					
						\$1,524.60	12
BILL	11/01/12	775159	STATE OF MICHIGAN DEQ	COMM. PUB. WATER SUPP. ANN. DUES - 2013	\$5,381.20		
JE	VARIOUS	VARIOUS					
						\$5,381.20	12
BILL	11/21/12	20130015	MISS DIG SYSTEMS	ANNUAL DUES - 2013	\$612.88		
JE	VARIOUS	VARIOUS					
						\$612.88	12
BILL	12/04/12	92579091	ESRI	ARCVIEW MAINT. FEES - 2013	\$800.00		
JE	VARIOUS	VARIOUS					
						\$800.00	12
BILLS	12/20/12		CONSUMERS, VISION, DELTA &	EMPLOYEE INSURANCES - JAN. 2013	\$9,243.69		
JE	VARIOUS	VARIOUS	PRIORITY				
						\$9,243.69	139
Total 166 Prepaid Expenses						\$24,122.63	

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02/09/13

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
A/P - VENDORS (ACCT. 205)
AS OF DECEMBER 31, 2012 PRE-AUDIT

DATE	NUM	NAME	MEMO	OPEN BALANCE
CURRENT				
12/21/12	12-017	FTL CONSTRUCTION INC.	REPAIR OF WATER MAIN ON MACARTHUR	3,783.50
12/27/12	Y06917	JACK DOHENTY SUPPLIES	PUSH CAM REPAIR	1,179.64
12/31/12		KEITH LOCKIE	MILEAGE - 10/12/12	48.95
12/31/12	406048	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 12/12 (4 WEEKS)	160.00
12/31/12		DIANA RIVIS	MILEAGE - 12/12	23.31
12/31/12		RICK E. CHURCH	MILEAGE - 10/26-12/26/12	180.36
12/31/12	265562	MAGIC-WRIGHTER	MONTHLY FEE - 12/12	42.17
12/31/12		DIANA RIVIS/PETTY CASH	RECON. OF 01/07/13	17.99
12/31/12	123112964	ALLIED SUBSTANCE ABUSE PROFESSIONALS	RANDOM DRUG TESTS - BLANTON & FOSTER	76.00
12/31/12	5-500-400006-01	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - RIVERBEND - 12/12	127.20
12/31/12	5-500-400004-01	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 12/12	108,867.28
TOTAL CURRENT				114,507.42
>0				
11/25/12	83586	PARHELION TECHNOLOGIES	INSTALL NEW UPS - MAINT. FAC.	536.50
11/28/12	83585	PARHELION TECHNOLOGIES	INSTALL NEW UPS - ADM. BLDG.	536.50
12/3/12	23238	CONGDON'S ACE HARDWARE	TAPE	23.88
12/11/12		AUTO-WARES GROUP (AUTO VALVE)	EPOXY	6.58
12/18/12	44636	AL WALTERS HEATING & AIR CONDITIONING	SERVICE ON HVAC SYSTEM - MF	273.00
12/19/12	0139428869	ZEE MEDICAL, INC.	FIRST AID SUPPLIES	128.45
12/20/12	330595900080	DTE	GAS & ELECT. @ 1756 RIDGE - 12/12	134.75
12/20/12	5024571662	RICOH AMERICAS CORPORATION #2	COLOR COPIES - 4TH/12	178.23
12/20/12	13422374N	POLLARDWATER.COM	CHLORINE COLORIMETER POCKET II	406.27
12/21/12		STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	210.13
12/21/12	287847000059	DTE	GAS & ELECT. @ MAINT. FAC. - 12/12	1,840.74
12/21/12	5100605502,001	ETNA SUPPLY	METER GASKET	11.81
12/21/12	5972360	HD SUPPLY WATERWORKS, LTD.	QUANTUM FITTINGS	476.54
12/22/12	08625901193	MCI WORLDCOM	OFFICE FAX LONG DIST. - 12/12	55.03
12/23/12	31581631	WRIGHT EXPRESS FSC	FUEL CHARGES - 12/12	365.29
12/26/12	44706	AL WALTERS HEATING & AIR CONDITIONING	SERVICE ON HVAC SYSTEM - MF	256.00
12/27/12	330595900078	DTE	GAS & ELECT. @ 1799 N. PROSPECT - 11/12	243.04
12/27/12	2-037-354100-01	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - 11+12/12	45.11
12/28/12	1082772	GALETON GLOVES	OVERALLS	53.45
12/28/12	63489462	JOHN DEERE LANDSCAPES	ROCK SALT	208.25
12/30/12	09585303056-01-2	COMCAST	INTERNET - ADM. BLDG. - 12/12	70.95
TOTAL >0				6,082.51
TOTAL				120,589.93



Memorandum

To: Superior Township Board of Trustees
From: Rick Church
Date: January 22, 2013
Re: Bromley Park – Request for Abatement – Annual
Utility Maintenance Fee

When the Bromley Park Community Development Agreement was approved, it included the assessment of a fee to maintain a non-motorized pathway. This pathway provides access to underground utilities and to one section of sewer pipe for additional cleaning.

Attached is a copy of the invoice issued to the Bromley Park Community Association for the annual fee for 2013. Also attached is a copy of a letter to the Township from the President of the Association requesting abatement of that same fee. It is my recommendation that the Township Board waive the assessment for this calendar year based on the fact that the sanitary sewer pipe in question has been functioning well and has not required additional cleaning as had originally been anticipated.

/attachments



575 E. Clark Road
Ypsilanti, MI 48198

Invoice

Date	Number
1/1/13	2013-REG-01

Bill To
Bromley Park Community Association
c/o Mr. Paul Blasch
10149 E. Avondale Circle
Ypsilanti, MI 48198

P.O. No.	Terms	Due Date	Location
		3/1/13	Bromley Park

Description	Qty	U/M	Rate	Amount
Annual Utility Access Maintenance Fee - Prior Year's Amt.	1		3,074.85	3,074.85
September, 2012 All Urban Consumers CPI - 1.99%	3,074.85		0.0199	61.19

Total	\$3,136.04
Payments/Credits	\$0.00
Balance Due	\$3,136.04

WHITE - CUSTOMER COPY
YELLOW - REMITTANCE COPY
GREEN - ACCOUNTING COPY

Phone #	Web Site	E-mail
734-480-5500	WWW.SUPERIOR-TWP.ORG	kllockie@comcast.net

Bromley Park Community Association
Superior Township, MI48198

February 15, 2013

Mr. William McFarlane Superior
Township Supervisor Superior
Township
3040 North Prospect
Superior Township, MI 48198

Re: Annual Utility Maintenance Fee- Sanitary Sewer System

When the Bromley Park Community was approved by the Township, an Annual Utility Maintenance Fee was agreed between the Developer and the Township in connection with the maintenance of the Bicycle Path/Utility Access Road located on Township property south of the Condominium Development.

The Community Association is currently in arrears on the obligation of paying this Annual Utility Maintenance Fee. The Community Association financial condition is directly impacted by the lack of completion of the Condominium portion of the project. It seems unlikely that any more Condominium units will be built in the foreseeable future. Requirements in the Declaration of Covenants, Conditions, and Restrictions on the procedures and limits on increases restrict the Association's ability to generate enough funds to handle the financial obligations facing the Association.

We therefore request annual fees owed for 2013 be waived.

Your kind consideration of this request will be most appreciated.

Very truly yours,

BROMLEY PARK COMMUNITY ASSOCIATION



Paul Blasch, Treasurer
10149 E Avondale Circle Superior
Township, MI 48198
Phone 734-481-0395



David M. Phillips, Clerk
davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734) 482-6099 Fax: (734) 482-3842

MEMORANDUM

Request for Legislation

To: Superior Township Board of Trustees
From: David Phillips, Clerk
Date: February 19, 2013
Re: Extension of the Priority Health Employee medical benefit plan, purchase of new health insurance plan and opt out of PA 152 of 2011

Background

In 2012, the Township provided health care insurance to 23 employees, nine single, five couples and nine family plans at a total cost of \$329,201.16. This total includes payment to five employees who choose to opt out of the Township health insurance plan. The Township has purchased employee health care insurance from Priority Health for many years. Unfortunately, the premiums for the Priority Health HMO plan had increases of 15% in 2011, 12.9% in 2012 and were quoted as increasing 20% for 2013. The Township can no longer afford to provide the same plan without requiring employees to make a contribution towards the cost of the plan. In addition in 2011 Public Act 152 of 2011 was signed into law. PA 152 of 2011 limits the amount public employers can contribute towards the purchase of employee's health insurance plans. The law provides for an annual hard cap for 2013 of \$15,525 for a family plan, \$11,385 for a couple's plan and \$5,692.50 for an individual's plan. In lieu of the hard cap, the law allows employees to contribute 20% towards the cost of the premium or the Board of Trustees can opt out of the requirements of PA 152 of 2011 by a two-thirds majority vote of the Board.

Based on the above, Township officials and staff began to look at other options to provide health care insurance to Township employees at a lower cost. The goal was to keep the Township's cost at the 2012 level, provide a good level of benefits to the employees and limit the employee's contribution towards the cost of the insurance to a modest amount. We believe we have found a health insurance plan that meets these requirements, Blue Cross Blue Shield's PPO, high deductible health plan with a health savings account (BCBS PPO HDHP HAS). The high deductibles of \$3,000 for a single's plans and \$6,000 for couples and families result in a dramatic reduction in the cost of the premiums. The proposal is for the Township to contribute the deductible (\$3,000 individual and \$6,000 for couples and families per year) to every enrolled employee's health savings account and for the employees to contribute a modest monthly amount for administrative costs. Under these circumstances, the total cost to the Township for this plan is about the same as the 2012 costs for the Priority Health plan. Also, the BCBS PPO HDHP HSA plan has equivalent or better benefits as the current Priority Health HMO.

Accountant Susan Mumm has been very involved in the review of the various health care insurance options. She and other Township officials have met with Township staff to explain the options, including the BCBS PPO HDHP HSA. Township officials have requested feedback and comment from employees. It is my opinion that most employees favor the BCBS PPO HDHP HSA option.

The BCBS PPO HDHP HSA plan requires a significant amount of paperwork for enrollment. The Township's Priority Health plan expires on February 28, 2013. In order to process the change from Priority Health to the BCBS PPO HDHP HSA, it is recommended that the Township renew and extend the current insurance plan with Priority Health for one additional month. This will allow the enrollment to be completed and provide for a start date on the new BCBS PPO HDHP HSA of April 1, 2013.

I have prepared three resolutions to facilitate the transfer from the Priority Health HMO medical benefits plan to the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan: Resolution No. 2013-05 provides for the renewal and a one month extension of the Priority Health HMO plan in order to allow adequate time to complete the new enrollment into the BCBS PPO HDHP HSA plan; Resolution No. 2013-06 approves the Township's purchase of the BCBS PPO HDHP HSA plan, approves Township officials to take all necessary actions to complete the Township's purchase and enrollment into the plan and approves it to be offered to all eligible Township employees; Resolution No. 2013-07, approves the Township to opt out of the requirement of PA 152 of 2011.

I recommend that all three resolutions be adopted by the Board of Trustees.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO
PROVIDE AN EMPLOYEE MEDICAL BENEFIT PLAN BY EXTENDING COVERAGE
WITH PRIORITY HEALTH HMO**

RESOLUTION NUMBER: 2013-05

DATE: FEBRUARY 19, 2013

WHEREAS, as a benefit of employment, the Charter Township of Superior provides health care insurance to all full-time Township employees; and

WHEREAS, the cost for the Township to provide the same health care plan to employees increased in 2011 by 15%, 12.9% in 2012 and was quoted as increasing by 20% for 2013; and

WHEREAS, in order to reduce costs to the Township, during 2013 the Township investigated numerous options of providing medical insurance plans for employees; and

WHEREAS, after conducting due diligence, Township officials and staff were able to locate the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage health insurance plan that would provide the same level of benefits to the employees and would keep costs to the Township at about the same level as the 2012 costs; and

WHEREAS, in order to reduce costs to the Township and provide Township employees with a quality medical benefits plan, the Charter Township of Superior's administrative staff recommends that the Township purchase the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan from Marwil and Associates L.L.C., Farmington Hills, Michigan for one year to start on April 1, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that in order to allow time to complete enrollment and transition to the new BCBS PPO medical benefits plan, the Superior Charter Township Board of Trustees does approve that the current medical benefits plan, Priority HMO, purchased through the Hylant Agency, be extended for one month at a cost of \$29,752, which is \$4,986 above the monthly cost of the 2012 plan year. Funds for this purchase are to be taken from the regular General Ledger numbers for health care insurance for each department. Budget amendments will be made later in the year once we have finalized costs for the BCBS PPO medical benefits plan.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO
PURCHASE BLUE CROSS BLUE SHIELD'S SIMPLY BLUE PPO HSA –PLAN
3,000/0% MEDICAL COVERAGE FOR EMPLOYEES**

RESOLUTION NUMBER: 2013-06

DATE: FEBRUARY 19, 2013

WHEREAS, as a benefit of employment, the Charter Township of Superior provides medical plan benefits to all full-time Township employees; and

WHEREAS, the cost for the Township to provide the same medical plan benefits to employees increased in 2011 by 15%, 12.9% in 2012 and was quoted as increasing by 20% for 2013; and

WHEREAS, in order to reduce costs to the Township, during 2013 the Township investigated numerous options of providing medical plan benefits for employees; and

WHEREAS, after conducting due diligence, Township officials and staff were able to locate the Blue Cross Blue Shield Simply Blue PPO HSA- Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan (BCBS SB PPO HSA), which would provide the same level of benefits to the employees and even when the Township paid the employees' annual deductible, would keep costs to the Township at about the same amount as 2012 costs; and

WHEREAS, as indicated in the Rate Quote, to purchase the BCBS SB PPO HSA medical benefits plan for one year and start on April 1, 2013, the cost will be \$195,128.00 for premiums, plus the Township will agree to contribute funds to each enrolled employee's Health Savings Account (HSA) to cover their deductibles, which results in an additional cost of \$108,000 for a total cost of \$303,128.04 for the year. This is a 1% increase over the 2012 cost of the Priority Health HMO plan. This is not an exact quote because when you switch to a new carrier, the final price are not determined until enrollment is complete, and

NOW THEREFORE BE IT RESOLVED, as recommended by the Charter Township of Superior's administrative staff, the Charter Township of Superior Board of Trustees does hereby approve the Charter Township of Superior to purchase the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan from Marwil and Associates L.L.C., Farmington Hills, Michigan as outlined in the Group Enrollment and Coverage Agreement and Rate Quote for a period of one year to start on April 1, 2013 and also approves the Township officials to take any and all actions necessary to execute the purchase; and

NOW THEREFORE BE IT FURTHER RESOLVED, as recommended by the Charter Township of Superior's administrative staff, the Charter Township of Superior will pay the entire plan year

deductible for enrolled employees in the amount of \$3,000 for an individual plan and \$6,000 for couple and family plans, with these funds to be contributed by the Township to the employee's Health Savings Account; and

NOW THEREFORE BE IT FURTHER RESOLVED, the cost of purchasing the plan may increase slightly from the cost on the Rate Quote. Funds for this purchase are to be taken from the regular General Ledger numbers for health care insurance for each department. Budget amendments will be made later in the year once the Township receives the finalized costs for the BCBS PPO medical benefits plan; and

NOW THEREFORE BE IT FURTHER RESOLVED, the Blue Cross Blue Shield Simply Blue PPO Health Savings Plan (HSA)-Plan 3,000/0% Medical Coverage with Prescription Drug Coverage medical benefits plan will be the medical benefits plan offered for enrollment in medical benefits plan year 2013 to all eligible Charter Township of Superior employees, with additional terms and conditions to be determined by the Charter Township Board of Trustees.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE CHARTER TOWNSHIP OF SUPERIOR TO OPT
OUT OF THE RESTRICTIONS MANDATED BY PUBLIC ACT 152 OF 2011
ON PUBLIC EMPLOYER'S PAYMENTS FOR MEDICAL BENEFITS PLANS**

RESOLUTION NUMBER: 2013-07

DATE: FEBRUARY 19, 2013

WHEREAS, on September 28, 2011, Governor Rick Snyder signed Senate Bill 7 into law, which created Public Act 152 of 2011; and

WHEREAS, Public Act 152 of 2011 provides for certain limitations on the amount that public employers may contribute toward the annual cost of medical benefit plans that cover their employees as follows:

- for plans beginning on or after January 1, 2013, restricts public employers from paying an aggregate annual amount (hard cap) of no more than \$15,525 per family, \$11,385 per couple and \$5,692.50 for individuals for employee plans; and
- allows that a governing body may choose to implement a 20 percent employee copayment for the total cost of the plan instead of the hard cap; and
- allows that by a two-thirds majority vote, the governing body may opt out of the hard cap and 20 percent copayment required by the Act and not incur any penalties; and

WHEREAS, Public Act 152 of 2011 provides for penalties of withholding Economic Vitality Incentive Program Funds (EVIPIF) issued by the State for public employers who fail to follow the law; and

WHEREAS, the Charter Township of Superior has not received any EVIPF in many years; and

WHEREAS, the Charter Township of Superior Board of Trustees approved providing medical benefit plans to Township employees at a cost that exceeds the hard cap and does not meet the 20% copayment requirement; and

NOW, THEREFORE, BE IT RESOLVED, as recommended by the administrative staff of the Charter Township of Superior, the Charter Township of Superior Board of Trustees does hereby approve that for the medical benefits plan year starting in 2013, the Township opt out of the employer costs mandated by Public Act 152 of 2011 relating to the employer's payments towards medical benefits plans.



Nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association

New Business Check List for Small Group 2-49 and ERS 50-99

Federal Tax Id

Grid for Federal Tax ID number

- Group Enrollment and Coverage Agreement (Part A, B & C)
Group Reimbursement Acknowledgement form
Premium binder check payable to BCBSM or BCN
Proof of Federal Identification (if not pre printed on QWDR)
Underwriting roster
Enrollment forms (ECOS) for all enrolling employees.
Waiver forms for full time employees not enrolling
ERS Plan Sponsor's Certification Form (ERS Only)
Current MESC 1017 (Quarterly Wage Detail Report)
Leasing Agreement with payroll invoice (if applicable)
Union Contract (if applicable)
Copy of final Rate Quote
Alternate Plan Agreement (if applicable)
Multiple location survey (if applicable)
Patient Protection and Affordable Care Act Employer Group Pharmacy Insurance Carrier Information Sheet (if applicable)

Requested Effective Date 4 / 1 / 2013

Signature of Group Executive on behalf of the Group and the Group Health Plan: _____ Date: _____

Group Executive Email Address: _____

Signature of Agent: _____ Date: _____

Coverage will begin on the effective date, contingent upon approval from BCBSM/BCN Underwriting. BCBSM/BCN will send an acceptance letter to the group upon approval.



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Group Enrollment and Coverage Agreement Terms and Conditions - Part A New Group

Federal Tax Id

____ - _____

Blue Cross Blue Shield of Michigan (BCBSM) will provide health care coverage to Members, i.e., eligible persons enrolled through the group identified below (Group) and participating in Group's employee welfare benefit plan providing health benefits (Group Health Plan or GHP), subject to the terms of applicable certificates and riders (Certificates and Riders), BCBSM's administrative and underwriting requirements, the Group Administrative Guide (Guide) and the following terms and conditions of the Group Enrollment & Coverage Agreement consisting of Part A-Terms and Conditions, Part B-Group Information, and Part C-Coverage Selection (Agreement):

1. **Effective Date; Plan Year.** This Agreement will become effective on the date established by BCBSM ("Effective Date") and only after applicable premiums are paid, and it will continue unless terminated as provided in Section 13. Coverage is renewable annually if Group continues to meet eligibility requirements.

If Group entered into this Agreement on or after January 1, 2014, the GHP's Plan Year, as that term is defined in the Patient Protection and Affordable Care Act, as amended, and applicable regulations (collectively, "PPACA"), is the one year period beginning on the Effective Date and ending one year (or less) later on the last day of the month immediately preceding the month in which the Effective Date falls ("Effective Date Month"). Each Plan Year thereafter shall begin on the first day of the Effective Date Month and end one year later.

If Group entered into this Agreement prior to 2014, the GHP's first Plan Year on or after January 1, 2014 ("2014 Plan Year") is the one year period beginning on the first day of the month in which GHP's 2014 Renewal Date (as defined below) falls and each year thereafter. "Renewal Date" is the designated date upon which Group annually renews coverage and on which BCBSM's rate re-determination for the next annual coverage period becomes effective.

If the GHP has a Plan Year that is not consistent with that reflected in the preceding paragraphs, Group will promptly notify BCBSM in writing either on the Effective Date or, if this Agreement was entered into before 2014, at least six months before the earlier of (a) the GHP's 2014 Renewal Date or (b) the beginning of the GHP's 2014 Plan Year. Group will notify BCBSM at least 90 days in advance of any change in the GHP Plan Year.

2. **Group as Agent.** For all purposes of this Agreement, including the payment of premiums, Group is agent for all Members. Notice by or to Group will satisfy any notice requirements of this Agreement and applicable Certificates and Riders.

3. **Premiums.** Group must pay all premiums at least one-month in advance of the relevant monthly period. Group must pay all premiums related to any retroactive adjustments expressly permitted by BCBSM's underwriting rules. Refunds or retroactive credits of premium payments or retroactive additions or deletions of Members are not otherwise permitted under this Agreement. All premium rates are guaranteed for the applicable benefit period then in effect except for any government-mandated surcharges or subsidies and except if incorrect rates are identified for an area rated group. In the latter case, BCBSM will notify Group in writing that the rates will be corrected on the next available bill, 90 days following receipt of the notice of incorrect rates. At its discretion, BCBSM may terminate this Agreement immediately if premiums are more than thirty (30) days past due, with termination of coverage retroactive to the last date through which premiums were paid in full.

4. **Eligibility.** In order to be a Member, an enrolled individual must (A) meet the eligibility requirements set by Group and the requirements of BCBSM's underwriting rules, Certificates and Riders, and Part B of this Agreement and (B) be either (i) a proprietor, partner or shareholder actively managing Group's business, or (ii) a full time active employee of Group working at least thirty (30) hours per week or 17.5 to 30 hours per week, if that is the normal workweek for a full time employee and such policy is applied uniformly among all of Group's employees and without regard to health status-related factors. Deviation from 30 hours a week requires prior approval and must be noted in the exception area on Part B. A dependent of a Member shall also be deemed to be a Member if the dependent meets the requirement of (A) above.

Group warrants that all enrolled individuals meet the above requirements and that it will not enroll any ineligible individual. If an ineligible individual is enrolled, Group agrees to indemnify and hold BCBSM harmless and reimburse BCBSM for all benefit payments made on behalf of such individual and any judgment, settlement, costs, expenses and reasonable attorney fees in connection therewith.

Continued on Page 3

Group agrees with all terms as stipulated in this Group Enrollment and Coverage Agreement (Parts A, B & C), on the Enrollment/ Change of Status Form, and in the specified Blue Cross Blue Shield of Michigan Health Care Certificate(s) and Rider(s).

Company Name

S U P E R I O R T O W N S H I P

Group Number:

Signature of Group Executive on behalf of the Group and the Group Health Plan: _____ Date: _____

Signature of BCBSM Rep: _____ Mail code: _____ Date: _____

Signature of Agent: _____ Date: _____

Signature of Underwriter/Group Administration: _____ Date: _____



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Association

Group Enrollment and Coverage Agreement
Terms and Conditions - Part A New Group

Group Exec Initials

Federal Tax Id

5. **Enrollment Requirements.** Group will offer the coverage described in Part C of this Agreement to all eligible individuals as described in Section 4. To continue coverage, the number of eligible individuals enrolled in a Blue Family Benefit Program (Blue Care Network or Traditional, PPO, or any other program that BCBSM may establish) must at all times equal or exceed BCBSM enrollment, participation and underwriting requirements. The Group agrees to provide BCBSM or its designee with all information required to conduct an annual underwriting review and a payroll audit. Under no circumstances will coverage be available if fewer than two eligible individuals are enrolled in medical coverage and, if available, prescription drug coverage. A husband and wife may be enrolled as a group only if a valid employee/employer relationship exists and can be documented by FICA and employee income tax withholding payroll records; otherwise, they must be enrolled as a single contract (two person or family).

6. **Eligibility Information.** Group shall provide timely and accurate eligibility information, including Medicare status, and identify all persons subject to the Medicare Secondary Payer statutes and regulations. Group acknowledges that BCBSM will rely upon the accuracy of all eligibility information Group provides, and Group shall indemnify and hold BCBSM harmless against loss, claim or action, including costs, penalties and reasonable attorney fees, arising from the provision of inaccurate eligibility information.

7. **Enrollment Applications.** Member applications for coverage shall only be submitted according to BCBSM's procedures that are set forth in the Guide. Rehires and persons renewing terminated memberships will be enrolled as new employees/Members. All applicable premiums, including those for any retroactive periods, must be paid before such persons shall be deemed to be eligible for coverage.

8. **PA 350 Claims Dispute Procedures.** A Member who disagrees with how a claim was processed may take advantage of BCBSM's routine inquiry procedures. A Member who is still dissatisfied must exhaust all steps of the internal grievance procedures established pursuant to Part 4 of 1980 PA 350 (MCL 550.1401 et seq., as amended) or, if the GHP is subject to the Employee Retirement Income Security Act of 1974 (ERISA), the procedures established pursuant to 29 CFR Part 2560, before seeking other remedies. A Member dissatisfied with the results of the internal grievance procedures may be entitled to request an external review from the Office of Financial and Insurance Regulation as provided in 2000 PA 251 (MCLA 550.1901 et seq., as amended), or may file suit in a court having jurisdiction as set forth in Section 12. If the GHP is subject to ERISA, a Member may also have a right to file a claim under § 502(a) of ERISA.

9. **ERISA Fiduciaries.** If the GHP is subject to ERISA, Group or its designee (other than BCBSM) shall be the Plan Administrator of the GHP under ERISA and shall have all of the responsibilities and authority of that position including ensuring compliance with ERISA, preparing and distributing summary plan descriptions, and advising all eligible individuals of: (i) available benefits and any changes in benefits, (ii) termination of coverage for any reason, including the failure to make any payments when due, and (iii) COBRA rights, if any. Group delegates the responsibility and discretionary authority to process and pay claims to BCBSM as "claims administrator" and retains all other responsibilities and duties under ERISA not specifically delegated to BCBSM. BCBSM agrees to assume such responsibility and authority, including any responsibility it may have as a "named fiduciary" (as defined under ERISA §402) for purposes of its claims administration duties, to the extent that under the GHP and ERISA it meets the definition of a "named fiduciary." As the named claims administrator, BCBSM shall have the power and discretion to construe the terms of this Agreement and to determine all questions pertaining to the administration, interpretation, and application of this Agreement and any Certificates and Riders that involve eligibility for benefits and the payment or denial of claims. In addition, the parties agree that BCBSM shall have the responsibility for ensuring that its claims procedures comply with the Department of Labor's Claims Procedures described in 29 C.F.R. Part 2560 and for handling all levels of appeal.

10. **HIPAA Privacy Notices; Certification of Creditable Coverage.** BCBSM and the GHP are an "organized health care arrangement" with respect to protected health information (PHI), as those terms are defined in 45 C.F.R. § 164.50, created or received by BCBSM that relates to individuals who are or who have been participants or beneficiaries in the GHP. BCBSM will comply with the administrative requirements under 45 C.F.R. Parts 160 and 164 and prepare and distribute Notices of Privacy Practices appropriate for Group under 45 C.F.R. § 164.520. Group shall maintain the confidentiality of any PHI that may be disclosed by BCBSM.

Unless Group otherwise notifies BCBSM in writing, BCBSM will issue certificates of creditable coverage to terminated Members as required by HIPAA and further agrees to respond to any requests for such certificates and related inquiries. If applicable, Group will retain responsibility for issuing certificates of creditable coverage to persons entitled to elect COBRA no later than when Group provides the COBRA notice.

11. **Licensee Status of BCBSM.** This Agreement is between Group and BCBSM, an independent corporation licensed by the Blue Cross and Blue Shield Association (BCBSA), an association of independent Blue Cross and Blue Shield Plans, to use the Blue Cross and Blue Shield names and service marks in Michigan. However, BCBSM is not an agent of BCBSA and, by entering into this Agreement, Group agrees that it made this Agreement based solely on its relationship with BCBSM or its agents. The Group further agrees that BCBSA is not a party to, nor has any obligations under this Agreement, and that no obligations are created or implied by this language.

12. **Litigation.** Any suit arising out of this Agreement or any Certificates and Riders must be filed within 2 years after the cause of action arose and, unless pre-empted by ERISA, shall be brought in a Michigan court of competent jurisdiction. Under no circumstances may Group, the GHP, or a Member file suit before exhausting the internal BCBSM-administered steps of the applicable grievance procedure set forth in Part 4 of 1980 PA 350 referenced in Section 8. However, exercising any rights under PA 350, as also described in Section 8, shall not extend the 2-year period in which any suit may be filed.

13. **Termination.** Upon thirty (30) days written notice, either party may terminate this Agreement for any reason consistent with applicable law. BCBSM may also terminate this Agreement as described in Section 3 above.



Blue Cross
Blue Shield
of Michigan

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the Blue Cross Blue Shield
Association

Terms and Conditions - con't
Part A New Group

Federal Tax Id

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14. **Assignment and Waiver.** Neither party may assign this Agreement without the written permission of the other party. Any assignment by Group without BCBSM's written permission shall be deemed a voluntary termination of this Agreement by Group. The waiver by a party of any breach of this Agreement by the other party shall not constitute a waiver of any subsequent breach of this Agreement.

The Group will immediately notify BCBSM in writing of any Change in Control, any change in Group's name, identity, ownership, or legal organizational structure, any change in, or addition to, a location of Group's place of business, and any merger, combination, sale of assets, or other similar material transaction in which Group is involved. For purposes of this Agreement, a "Change in Control" shall be deemed to be an assignment requiring BCBSM's consent and shall mean an event resulting in a change in the beneficial ownership of Group of 50% or more immediately after the event compared to one year before the event. "Beneficial ownership" means actual ownership or the right, directly or indirectly, to control voting power associated with ownership interests in Group.

15. **Exclusions.** Notwithstanding anything contained in this Agreement, BCBSM will have no obligation to Group for any coverage not specified in the applicable Certificate and Riders, nor for any coverage that Group, in whole or in part, contracts with other carriers to provide on behalf of Group. The Group agrees to indemnify and hold BCBSM harmless against any loss, claims, actions, and damages, including costs and reasonable attorneys' fees, that may arise from any coverage not so provided by BCBSM.

16. **Entire Agreement.** This Agreement, which, as defined, includes Parts A, B and C, together with any attachments, is the entire agreement between BCBSM and Group and supersedes all other agreements, oral or written, between the parties regarding the same subject matter. This Agreement may only be amended by written document signed by the parties, provided, however that this Agreement may be amended by BCBSM upon written notice to Group in order to facilitate compliance with applicable regulatory requirements, changes in regulations, or reporting requirements or data disclosure provided such amendment is applicable to all BCBSM Groups that would be similarly affected by the regulation in question.

BCBSM will provide thirty (30) calendar days notice of any such amendment and regulatory provision, unless a shorter notice is necessary in order to accomplish regulatory compliance.

Upon request by Group BCBSM will consult with Group regarding the regulatory basis for any amendment to this Agreement as a result of regulatory requirements.

17. **Severability.** If any provision of this Agreement is found invalid or unenforceable, the remaining provisions shall remain in full force and effect.

18. **Governing Law.** This Agreement is entered into in Michigan and, except as may be pre-empted by ERISA, shall be construed according to the laws of Michigan.

19. **Physician Group Incentive Plan:** If Group is experience rated, Group acknowledges that BCBSM or a Blue Cross and Blue Shield Plan may have programs with providers such as quality improvement programs, incentive compensation arrangements, or other similar programs for which some portion of the cost may be payable from the amounts paid to providers in which the provider is subject to performance or risk-based compensation, including but not limited to withholds, bonuses, incentive payments, provider credits, and member management fees. Often the compensation amount is determined after the medical service has been performed and after Group has been invoiced.

20. **Group Conversion.** If Group's coverage is underwritten by BCBSM, state law (MCL 550.1410a) requires Group to notify any BCBSM subscriber whose Group coverage is cancelled of the right to convert to BCBSM group conversion coverage. This notice must be provided within fourteen (14) days of the cancellation of Group BCBSM coverage. BCBSM will provide this group conversion option for thirty (30) days from the date of termination of the subscriber's coverage through Group.



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Terms and Conditions - con't
Part A - New Group

Federal Tax Id

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- 8. **Group Internal Intranet Website.** Group agrees that if it provides participants and beneficiaries access in an electronic medium to BCBSM SBCs through Group's internal intranet or by similar means that electronic access will be to a "read-only" SBC but in a readily accessible form which can be retained and printed, and that it will timely post updated SBCs as may be provided by BCBSM and to timely remove previous versions which have been updated.
- 9. **Group Receipt of SBC.** Group acknowledges that SBCs for applicable BCBSM coverage have been provided either prior to or concurrently with BCBSM's delivery of this Agreement for signature by Group.
- 10. **Indemnity.** Group shall indemnify and hold BCBSM harmless against loss, claim or action, including costs, penalties and reasonable attorney fees, arising from Group's failure to deliver the SBCs as described above.
- 11. **Notice of Material Modification.** Group has sole responsibility to provide written notice to enrollees of any material modification in any of the terms of the plan or coverage that would affect the content of the SBC, that is not reflected in the most recently provided SBC, and that occurs other than in connection with a renewal or reissuance of coverage, and Group agrees that such notice will be provided not later than 60 days prior to the date on which the modification will become effective.
- 30. **Copayments - BlueCard Program.** Exhibit 1 attached to this Agreement describes the BlueCard Program available through the BCBSA. If the BCBSA revises the disclosure in Exhibit 1, BCBSM will give Group notice with a new Exhibit 1, which will automatically become part of this Agreement sixty (60) days after notice has been given.



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Association

Terms and Conditions - Part New Group
Exhibit 1
BlueCard Program - con't

Federal Tax Id

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B. Non-Participating Healthcare Providers Outside BCBSM's Service Area

1. Member Liability Calculation

When covered healthcare services are provided outside of BCBSM's service area by non-participating healthcare providers, the amount(s) a Member pays for such services will generally be based on either the Host Blue's non-participating healthcare provider local payment or the pricing arrangements required by applicable state law. In these situations, the Member may be responsible for the difference between the amount that the non-participating healthcare provider bills and the payment BCBSM will make for the covered services as set forth in this paragraph.

2. Exceptions

In some exception cases, BCBSM may pay claims from non-participating healthcare providers outside of BCBSM's service area based on the provider's billed charge, such as in situations where a Member did not have reasonable access to a participating provider, as determined by BCBSM in BCBSM's sole and absolute discretion or by applicable state law. In other exception cases, we may pay such a claim based on the payment we would make if BCBSM were paying a non-participating provider inside of BCBSM's service area, as described elsewhere in this Agreement, where the Host Blue's corresponding payment would be more than BCBSM's in-service area non-participating provider payment, or in our sole and absolute discretion, we may negotiate a payment with such a provider on an exception basis. In any of these exception situations, the Member may be responsible for the difference between the amount that the non-participating healthcare provider bills and payment BCBSM will make for the covered services as set forth in this paragraph.



Blue Cross
Blue Shield
Blue Care Network
of Michigan

Group Exec Initials

Federal Tax ID Number

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New Group - Part B

Nonprofit corporations and a select number of members of the Blue Cross and Blue Shield Association

Sponsored Plan Acronym	Customer ID(BCBSM), Group ID(BCN)	SubGroupID	ClassID	BCBSM Group Number	Group Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Leasing Company Acronym	Leasing Company Name	Effective Date
<input type="text"/>	<input type="text"/>	4 / 1 / 2013

Company Name

S U P E R I O R T O W N S H I P

Phone 734 - 482 - 6099

Physical Address

W A S H T E N A W

County

City

Y P S I L A N T I

State Zip Code

M I 48198 -

Primary Nature Of Business

Doing Business As

DBA S U P E R I O R T O W N S H I P

Company Fax

734 - 482 - 3842

Check here if this group is ERISA Exempt

Are you currently in bankruptcy? Yes No

Do you have any leased employees? Yes No

Does this group have subsidiaries, offices, or branches located at other physical locations? Yes No

If yes, submit multiple location report

Is Work Force Unionized?	Number of Employees Represented	Local Number	Contract Expiration Date	National/International Name
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Local Representative Name	Retiree Group: Is there a surviving spouse option? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Employer Monthly Contribution:
<input type="text"/>	Medical <input type="checkbox"/> \$ <input type="checkbox"/> %	Dental <input type="checkbox"/> \$ <input type="checkbox"/> %
	Vision <input type="checkbox"/> \$ <input type="checkbox"/> %	

- A. To be eligible for coverage an employee must work a minimum of 30 hours per week.
- B. Eligible Dependent coverage will be effective on date of event, e.g., spouse, newborn, if written notification is received within 30 days thereof with billing prorated. If after 30 days, coverage will be effective at group's next annual reopening date.
- C. Newly hired full-time, or part-time employees who become full-time are to be effective on the 1st billing following 30 60 90 calendar days of employment. (check one)
OR Other, enter appropriate BCBSM/BCN code selected from page 7 of this agreement:
- D. Employees hired with an active BCBSM/BCN contract may transfer to this group without regard to above schedule (item C, above).
- E. Exceptions:

ID cards will be mailed directly to the subscriber unless the box below is checked.

Mail to group Yes

Managing Agent Name MA Code Agent Code 13526

Agent Name: (first and last) D E N W I S D O E L L E



Blue Cross
Blue Shield
Blue Care Network
of Michigan

Nonprofit corporations and independent licensees
of the Blue Cross and Blue Shield Association

New Group - Part B

Group Exec Initials

Federal Tax ID Number

 -

Previous BCBSM/BCN Coverage? Yes No

If Yes, Former Group Number

 -

Previous Carrier

BCBSM/BCN Cancellation Date

 / /

Workers Comp Information

Workers Comp Carrier

Workers Comp Policy Number

Workers Comp Renewal Date

 / /

Billing Contact Information

Billing Contact - First Name

Last Name

Billing Phone Number

Billing Contact - Job Title

Billing Address-If other than Physical Address

Billing Address County

City

State

Zip Code

Administrative Contact Information

Administrative Contact Person - First Name

Last Name

Contact Person's Phone Number

Administrative Contact Job Title

Mailing Address

Mailing Address County

City

State

Zip Code

Chief Executive Contact Information

Chief Executive - First Name

Last Name

Chief Executive's Phone Number



Blue Cross
Blue Shield
of Michigan

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

New Small Group and ERS - Part C
Simply Blue, Healthy Blue Outcomes, and
Community Blue 3A, 4A, & 12A

Group Exec Initials

Federal Tax Id

 -

Requested Effective Date

 4 / 1 / 2013

Group Name (Full Legal Name)

S U P E R I O R T O W N S H I P

Group Number

Suffix Number

Product	Plans	Deductible	Co-Insurance	Co-Insurance Maximum	Office Visit	Emergency Room	Options
Community Blue	<input type="checkbox"/> Plan 3A	\$250	20%	\$1,000	\$20	\$150	<input type="checkbox"/> OV30 (3A & 4A only) <input type="checkbox"/> OV40 UC40 ER250 (12A only)
	<input type="checkbox"/> Plan 4A	\$500	20%	\$1,500	\$20	\$150	
	<input type="checkbox"/> Plan 12A	\$1,000	20%	\$2,500	\$30	\$150	
Healthy Blue Outcomes	<u>Healthy Reward/ Benefit Plan</u>						
	<input type="checkbox"/> Healthy Reward 250 (ERS only)	\$250/\$1,000	20%	\$2,500	\$20/\$40	\$150/\$250	Not Applicable
	<input type="checkbox"/> Healthy Reward 500	\$500/\$1,500	20%	\$2,500	\$20/\$40	\$150/\$250	
	<input type="checkbox"/> Healthy Reward 1000	\$1,000/\$2,500	20%	\$2,500	\$20/\$40	\$150/\$250	
Simply Blue	<input type="checkbox"/> SB 250 (ERS only)	\$250	20%	\$2,500	\$20	\$150	SB 250 & 500 <input type="checkbox"/> OV20, Spec40, UC60, ER150 <input type="checkbox"/> OV40, Spec60, UC60, ER250 <input type="checkbox"/> \$1500 Copay Max (ERS only)
	<input type="checkbox"/> SB 500	\$500	20%	\$2,500	\$20	\$150	
	<input type="checkbox"/> SB 1000	\$1,000	20%	\$2,500	\$30	\$150	SB 1000, 1500, 2500 & 4000 <input type="checkbox"/> OV30, Spec50, UC60, ER150 <input type="checkbox"/> OV40, Spec60, UC60, ER250
	<input type="checkbox"/> SB 1500	\$1,500	20%	\$2,500	\$30	\$150	
	<input type="checkbox"/> SB 2500	\$2,500	20%	\$2,500	\$30	\$150	
	<input type="checkbox"/> SB 4000	\$4,000	30%	\$2,500	\$30	\$150	
Simply Blue HRA	<input type="checkbox"/> SBHRA 1000	\$1,000	20%	\$2,500	\$30	\$150	<input type="checkbox"/> OV30, Spec50, UC60, ER150 <input type="checkbox"/> OV40, Spec60, UC60, ER250
	<input type="checkbox"/> SBHRA 1500	\$1,500	20%	\$2,500	\$30	\$150	
	<input checked="" type="checkbox"/> SBHRA 2500	\$2,500	20%	\$2,500	\$30	\$150	
	<input type="checkbox"/> SBHRA 4000	\$4,000	20%	\$2,500	\$30	\$150	
Simply Blue HSA	<input type="checkbox"/> SBHSA 1250/0%	\$1,250	0%	\$0/\$1,000 w/drug	-	-	Not Applicable
	<input type="checkbox"/> SBHSA 1250/20%	\$1,250	20%	\$1,000	-	-	
	<input type="checkbox"/> SBHSA 2000/0%	\$2,000	0%	\$0/\$1,000 w/drug	-	-	
	<input type="checkbox"/> SBHSA 2000/20%	\$2,000	20%	\$1,000	-	-	
	<input checked="" type="checkbox"/> SBHSA 3000/0%	\$3,000	0%	\$0/\$1,000 w/drug	-	-	
	<input type="checkbox"/> SBHSA 3000/20%	\$3,000	20%	\$1,000	-	-	



Blue Cross
Blue Shield
Blue Care Network
of Michigan

Nonprofit corporations and independent licensors
of the Blue Cross and Blue Shield Association

Group Exec Initials

Federal Tax Id

____ - _____

New Group - Part C (cont)

Complete the applicable section for all New Business or previously unenrolled

Total Group Census	Medical Enrolling	Medical Not Enrolling	Dental Enrollment	Vision Enrollment
Total Employees: <input type="text"/>	Blue Enrolled - Active: <input type="text"/>	Other: <input type="text"/>	Enrolling: <input type="text"/>	Enrolling: <input type="text"/>
Ineligible - Part Time: <input type="text"/>	Other/Segment: <input type="text"/>	Identify Segment: Le., Union/NHWP	Other/Segment: <input type="text"/>	Other/Segment: <input type="text"/>
Seasonal: <input type="text"/>	Identify Segment: _____	Enrolled, Other Carrier: <input type="text"/>	Identify Segment: _____	Identify Segment: _____
Eligible Employees: <input type="text"/>	COBRA: <input type="text"/>	Hases: <input type="text"/>	COBRA: <input type="text"/>	COBRA: <input type="text"/>
* Note: Enrolling plus Not Enrolling segments equal "Eligible Employees". Segments not enrolling (ie Union/NHWP) captured in the "Not Enrolling" section are still counted towards determining group's rating type.	Retirees: <input type="text"/>	Waiving Coverage: <input type="text"/>	Retirees: <input type="text"/>	Retirees: <input type="text"/>
			Hases: <input type="text"/>	Hases: <input type="text"/>

For BCBSM/BCN Managing Agent Use Only

Effective Date: <u>0 4</u> - <u>0 1</u> - <u>2 0 1 3</u>	Sales Office Code: _____	Control Code: _____
Billing Cycle Date: <u>0 1</u>	Mail Code: _____	SIC Code: <u>9 1 1 1</u>
Rate Renewal Date: <u>0 4</u> - <u>0 1</u> - <u>2 0 1 3</u>	Territory Code: _____	County Code: <u>0 8 1</u>
Inventory Date: <u>0 4</u> - <u>0 1</u> - <u>2 0 1 4</u>		Cluster Code: _____
Group has a Retiree Segment? <input type="checkbox"/> Yes <input type="checkbox"/> No	MA Contact Person: _____	Phone Number: _____
Comments: _____ _____		
Rating Type: <input type="checkbox"/> Reform <input type="checkbox"/> Non Reform <input type="checkbox"/> 50 - 99 ERS <input type="checkbox"/> ERS <input type="checkbox"/> ASC		

BCBSM 50 to 99 ERS Only - Group Authorizes PHI release to: Agent Consultant TPA (Authorization letter required)



Nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association

Federal Tax Id

Form for Federal Tax Id with a grid of boxes.

GROUP REIMBURSEMENT POLICY ACKNOWLEDGEMENT

Group Name SUPERIOR TOWNSHIP

By signing this document, Group agrees that deductibles, coinsurance, and copayments under

- List of insurance plans: Simply Blue, Simply Blue HSA, Healthy Blue Outcomes, BlueCore Plus, Community Blue Plan 19, Community Blue Plan 20, All BCN plans, except: BCN HRA, BCN HSA, Any BCN prescription drug coverage, Any BCBSM prescription drug coverage*.

* applies to groups under 100 only

will not be reimbursed by any third party administrator, any employer-funded reimbursement arrangement or any fully-insured plan (whether employer or employee funded). Rules for Flexible Spending Accounts (FSAs): Employee-funded FSAs are allowed for all plans. Employer FSA contributions of up to \$250 per contract are allowed, with the following exceptions: BCBSM's Healthy Blue Outcomes and BCN's Healthy Blue Living and Healthy Blue Living Rewards.

Group understands that failure to adhere to this agreement could result in Blue Cross Blue Shield of Michigan or Blue Care Network taking either of the following actions: (1) refuse to renew the group's coverage; or (2) terminate the group's coverage. BCN may adjust the premiums for the coverage.

Group Decision Maker signature _____ Date _____

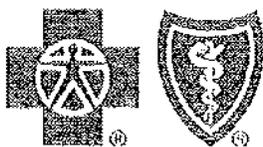
Group Decision Maker Name (Print) _____

BCBSM Group number/suffixes; BCN Group number/subgroups/classes T.D.S

As agent of this group, in addition to the statement above, I also certify that I am not offering and will not offer any of the above described reimbursement arrangements for this customer when the customer has purchased one of the above plans. I understand that failure to adhere to this certification can result in termination of the agent's contract with BCBSM/BCN; nonpayment of commissions; or other penalties identified by BCBSM/BCN.

Agent signature [Signature] Date _____

Agent name (Print) JENNIS DOELLE



Simply BlueSM PPO HSA – Plan 3000/0% Medical Coverage with Prescription Drug Coverage Benefits-at-a-Glance

The information in this document is based on BCBSM's current interpretation of the Patient Protection and Affordable Care Act (PPACA). Interpretations of PPACA vary and the federal government continues to issue guidance on how PPACA should be interpreted and applied. Efforts will be made to update this document as more information about PPACA becomes available. This BAAG is only an educational tool and should not be relied upon as legal or compliance advice. Additionally, some PPACA requirements may differ for particular members enrolled in certain programs, and those members should consult with their plan administrators for specific details.

This is intended as an easy-to-read summary and provides only a general overview of your benefits. It is not a contract. Additional limitations and exclusions may apply. Payment amounts are based on BCBSM's approved amount, less any applicable deductible, copay and/or coinsurance. For a complete description of benefits please see the applicable BCBSM certificates and riders, if your group is underwritten or any other plan documents your group uses, if your group is self-funded. If there is a discrepancy between this Benefits-at-a-Glance and any applicable plan document, the plan document will control.

In-network

Out-of-network *

Member's responsibility (deductibles, copays, coinsurance and dollar maximums)

Note: If a PPO provider refers you to a non-network provider, all covered services obtained from that non-network provider will be subject to applicable out-of-network cost-sharing.

	In-network	Out-of-network *
Deductibles Note: Your deductible combines deductible amounts paid under your Simply Blue HSA medical coverage and your Simply Blue prescription drug coverage. Note: The full family deductible must be met under a two-person or family contract before benefits are paid for any person on the contract.	\$3,000 for a one-person contract or \$6,000 for a family contract (2 or more members) each calendar year (no 4 th quarter carry-over)	\$6,000 for a one-person contract or \$12,000 for a family contract (2 or more members) each calendar year (no 4 th quarter carry-over)
	Deductibles are based on amounts defined annually by the federal government for Simply Blue HSA-related health plans. Please call your customer service center for an annual update.	
Fixed dollar copays	Based on prescription drug copay rider selected	Based on prescription drug copay rider selected
Coinsurance amounts Note: Coinsurance amounts apply once the deductible has been met.	None	20% of approved amount
Annual coinsurance/copay dollar maximums Note: Your coinsurance/copay dollar maximum combines coinsurance/copay amounts paid under your Simply Blue HSA medical coverage and your Simply Blue prescription drug coverage.	\$1,000 for a one-person contract or \$2,000 for a family contract (2 or more members) each calendar year – applies to prescription drug copays	\$2,000 for a one-person contract or \$4,000 for a family contract (2 or more members) each calendar year
Lifetime dollar maximum	None	
Preventive care services		
Health maintenance exam – includes chest x-ray, EKG, cholesterol screening and other select lab procedures	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Gynecological exam	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Pap smear screening – laboratory and pathology services	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered

Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association.

* Services from a provider for which there is no Michigan PPO network and services from a non-network provider in a geographic area of Michigan deemed a "low-access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.
Simply Blue PPO HSA – Plan 3000/0% with prescription drugs, MAY 2011



In-network

Out-of-network *

Preventive care services, continued

Well-baby and child care visits	100% (no deductible or copay/coinsurance) • 6 visits, bldh through 12 months • 6 visits, 13 months through 23 months • 6 visits, 24 months through 35 months • 2 visits, 36 months through 47 months • Visits beyond 47 months are limited to one per member per calendar year under the health maintenance exam benefit	Not covered
Adult and childhood preventive services and immunizations as recommended by the USPSTF, ACIP, HRSA or other sources as recognized by BCBSM that are in compliance with the provisions of the Patient Protection and Affordable Care Act	100% (no deductible or copay/coinsurance)	Not covered
Fecal occult blood screening	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Flexible sigmoidoscopy exam	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Prostate specific antigen (PSA) screening	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Routine mammogram and related reading	100% (no deductible or copay/coinsurance) Note: Subsequent medically necessary mammograms performed during the same calendar year are subject to your deductible and coinsurance.	80% after out-of-network deductible Note: Non-network readings and interpretations are payable only when the screening mammogram itself is performed by a network provider.
One per member per calendar year		
Routine screening colonoscopy	100% (no deductible or copay/coinsurance) for routine colonoscopy Note: Medically necessary colonoscopies are subject to your deductible and coinsurance.	80% after out-of-network deductible
One routine colonoscopy per member per calendar year		

Physician office services

Office visits	100% after in-network deductible	80% after out-of-network deductible
Outpatient and home medical care visits	100% after in-network deductible	80% after out-of-network deductible
Office consultations	100% after in-network deductible	80% after out-of-network deductible
Urgent care visits	100% after in-network deductible	80% after out-of-network deductible

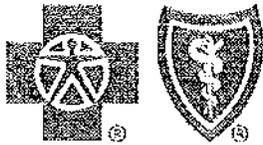
Emergency medical care

Hospital emergency room	100% after in-network deductible	100% after in-network deductible
Ambulance services – must be medically necessary	100% after in-network deductible	100% after in-network deductible

Diagnostic services

Laboratory and pathology services	100% after in-network deductible	80% after out-of-network deductible
Diagnostic tests and x-rays	100% after in-network deductible	80% after out-of-network deductible
Therapeutic radiology	100% after in-network deductible	80% after out-of-network deductible

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Simply Blue PPO HSA -- Plan 3800/0% with prescription drugs, MAY 2011



In-network

Out-of-network *

Maternity services provided by a physician

Prenatal and postnatal care	100% after in-network deductible Includes covered services provided by a certified nurse midwife	80% after out-of-network deductible
Delivery and nursery care	100% after in-network deductible Includes covered services provided by a certified nurse midwife	80% after out-of-network deductible

Hospital care

Semiprivate room, inpatient physician care, general nursing care, hospital services and supplies Note: Nonemergency services must be rendered in a participating hospital.	100% after in-network deductible	80% after out-of-network deductible
Unlimited days		
Inpatient consultations	100% after in-network deductible	80% after out-of-network deductible
Chemotherapy	100% after in-network deductible	80% after out-of-network deductible

Alternatives to hospital care

Skilled nursing care – must be in a participating skilled nursing facility	100% after in-network deductible	100% after in-network deductible Limited to a maximum of 90 days per member per calendar year
Hospice care – must be provided through a participating hospice program	100% after in-network deductible	100% after in-network deductible Up to 28 pre-hospice counseling visits before electing hospice services; when elected, four 90-day periods – provided through a participating hospice program only; limited to dollar maximum that is reviewed and adjusted periodically (after reaching dollar maximum, member transitions into individual case management)
Home health care – must be medically necessary and provided by a participating home health care agency	100% after in-network deductible	100% after in-network deductible
Home infusion therapy – must be medically necessary and given by participating home infusion therapy providers	100% after in-network deductible	100% after in-network deductible

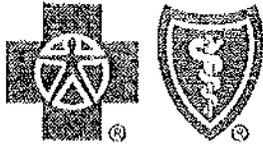
Surgical services

Surgery – includes related surgical services and medically necessary facility services by a participating ambulatory surgery facility	100% after in-network deductible	80% after out-of-network deductible
Presurgical consultations	100% after in-network deductible	80% after out-of-network deductible
Voluntary sterilization	100% after in-network deductible	80% after out-of-network deductible

Human organ transplants

Specified human organ transplants – in designated facilities only, when coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	100% after in-network deductible	100% after in-network deductible – in designated facilities only
Bone marrow transplants – when coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	100% after in-network deductible	80% after out-of-network deductible
Specified oncology clinical trials	100% after in-network deductible	80% after out-of-network deductible
Kidney, cornea and skin transplants	100% after in-network deductible	80% after out-of-network deductible

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Simply Blue PPO HSA – Plan 3000/0% with prescription drugs, MAY 2011



In-network

Out-of-network *

Mental health care and substance abuse treatment

Note: If your employer has 51 or more employees (including seasonal and part-time) and is subject to the MHP law, covered mental health and substance abuse services are subject to the following coinsurance amounts. Mental health and substance abuse coinsurance amounts are included in the annual coinsurance maximums for all covered services. See "Annual coinsurance maximums" section for this amount. If you receive your health care benefits through a collectively bargained agreement, please contact your employer and/or union to determine when or if this benefit level applies to your plan.

Inpatient mental health care and inpatient substance abuse treatment	100% after in-network deductible	80% after out-of-network deductible
	Unlimited days	
Outpatient mental health care:		
• Facility and clinic	100% after in-network deductible	100% after in-network deductible, in participating facilities only
• Physician's office	100% after in-network deductible	80% after out-of-network deductible
Outpatient substance abuse treatment -- in approved facilities only	100% after in-network deductible	80% after out-of-network deductible (in-network cost-sharing will apply if there is no PPO network)

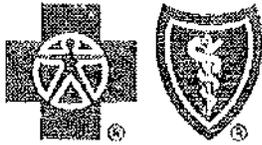
Note: If your employer has 50 or fewer employees (all employees, not just eligible employees), covered mental health and substance abuse services are subject to the following coinsurance amounts. Mental health and substance abuse coinsurance amounts are not limited to a coinsurance maximum.

Inpatient mental health care	100% after in-network deductible	80% after out-of-network deductible
	Limited to a maximum of 60 days per member per calendar year	
Inpatient substance abuse treatment	100% after in-network deductible	80% after out-of-network deductible
	Limited to a maximum of 60 days per member per calendar year	
Outpatient mental health care:		
• Facility and clinic	100% after in-network deductible	100% after in-network deductible, in participating facilities only
• Physician's office	100% after in-network deductible	80% after out-of-network deductible
	Limited to a maximum of 120 visits per member per calendar year	
Outpatient substance abuse treatment -- in approved facilities only	100% after in-network deductible	80% after out-of-network deductible (in-network cost-sharing will apply if there is no PPO network)

Other covered services

Outpatient Diabetes Management Program (ODMP) Note: Effective July 1, 2011, when you purchase your diabetic supplies via mail order you will lower your out-of-pocket costs.	100% after in-network deductible for diabetes medical supplies; 100% (no deductible or copay/coinsurance) for diabetes self-management training	80% after out-of-network deductible
Allergy testing and therapy	100% after in-network deductible	80% after out-of-network deductible
Chiropractic spinal manipulation and osteopathic manipulative therapy	100% after in-network deductible	80% after out-of-network deductible
	Limited to a combined maximum of 12 visits per member per calendar year	
Outpatient physical, speech and occupational therapy -- provided for rehabilitation	100% after in-network deductible	80% after out-of-network deductible
		Note: Services at nonparticipating outpatient physical therapy facilities are not covered.
	Limited to a combined maximum of 30 visits per member per calendar year	
Durable medical equipment	100% after in-network deductible	100% after in-network deductible
Prosthetic and orthotic appliances	100% after in-network deductible	100% after in-network deductible
Private duty nursing	100% after in-network deductible	100% after in-network deductible

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Simply Blue PPO HSA – Plan 3000/0% with prescription drugs, MAY 2011



Optional riders

<p>Rider SB-HSA-CSR, cost sharing requirements</p>	<p>Changes the member's cost sharing requirements for out-of-state services. Covered services obtained outside the state of Michigan are paid at the approved amount for covered services provided by a Michigan non-network provider; exceptions apply. Special guidelines apply to "Out-of-area services." Note: This rider is available only to groups in the Upper Peninsula.</p>
<p>Rider XVA, excludes voluntary abortions</p>	<p>Excludes benefits for voluntary abortions.</p>
<p>Prescription drug copay riders</p> <ul style="list-style-type: none"> • Riders PD-TTC \$6/\$25/\$50 and PD-RX-CM (open formulary) • Riders PD-TTC \$15/\$30/\$60 and PD-RX-CM (open formulary) • Rider PD-TTC \$7/\$35/\$70-RXCM (open formulary) • Rider PD-TTC \$10/\$40/\$80-RXCM (open formulary) • Rider PD-TTC \$15/\$50/50%/\$70/\$100-RXCM (open formulary) • Rider PD-TTC \$20/\$60/50%/\$80/\$100-RXCM (open formulary) 	<p>You must select one of the following triple-tier copay riders: Imposes a triple-tier copay for prescription drugs. Included are provisions for up to a 90-day supply of prescription drugs, a revised MAC program and the mail-order program.</p>
<p>Rider CI, contraceptive injections Rider PCD, prescription contraceptive devices Rider PD-CM, prescription contraceptive medications</p>	<p>Adds coverage for contraceptive injections, physician-prescribed contraceptive devices such as diaphragms and intrauterine devices, and FDA-approved oral, or self-injectable contraceptive medications as identified by BCBSM (non-self-administered drugs and devices are not covered). Note: These riders are only available as part of a prescription drug package. Riders CI and PCD are part of your medical-surgical coverage, subject to the same deductible and copay, if any, you pay for medical-surgical services. (Rider PCD waives the copay for services provided by a network provider.) Rider PD-CM is part of your prescription drug coverage, subject to the same copay you pay for prescription drugs.</p>
<p>Rider PD-XED, excludes elective drugs</p>	<p>Excludes coverage for all elective lifestyle drugs. Note: Elective lifestyle drugs are lifestyle drugs such as those that treat sexual impotency or infertility or help in weight loss or help to stop smoking. They are not designed to treat acute or chronic illnesses or prescribed for medical conditions that have no demonstrable physical harm if not treated. Note: This rider is not available for MHP impacted groups.</p>
<p>Rider PD-XED-MHP, excludes elective drugs</p>	<p>Excludes coverage for elective lifestyle drugs. Note: Elective lifestyle drugs are lifestyle drugs such as those that treat sexual impotency or infertility or help in weight loss. They are not designed to treat acute or chronic illnesses or prescribed for medical conditions that have no demonstrable physical harm if not treated. (Smoking cessation drugs are not considered an elective lifestyle drug and are a payable benefit when members are enrolled in this rider.) Note: If your employer has 51 or more employees (including seasonal and part-time) and is subject to the MHP law, this rider must be taken to be MHP compliant.</p>

See Prescription Drug Coverage Benefits-at-a-Glance for prescription drug benefits.

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 Simply Blue PPO HSA - Plan 3000/0% with prescription drugs, MAY 2011

Blue Cross Blue Shield of Michigan Rate Quote

New Policy, Reform

Agency: DENNIS DOELLE	Client: SUPERIOR TOWNSHIP	<u>Group/Subgroup/Suffix(Class) Specific Data</u>	
Agent: DENNIS DOELLE		Group/Suffix: 0 000	Effective Date: 4/1/2013
Assoc: None	Ypsilanti MI 48198	BCBSM Area: 2	Renewal Date: 4/1/2013
Group SIC: 9111 Executive offices	BCBSM: Class4	County: Washtenaw	Total Eligibles: 32
Sponsorship: Association	Average Age: 47.7	Zip: 48198	Customer Size: 23
			Suffix/Class Size: 23

Quoted Benefits	One Person	Two Person	Family	Med Suppl.
Simply Blue HSA \$3000/0% w/Rx 10/40/80 RXCM	296.02	710.46	888.06	356.21
HCR-PCB Preventive Care Benefits	20.05	48.12	60.15	1.06
HCR-Medicare Supplemental Women's Contra Benefits	0.00	0.00	0.00	0.00
Rx \$10/\$40/\$80 (RXCM) Integrated	<u>44.32</u>	<u>106.38</u>	<u>132.97</u>	<u>260.62</u>
Total Medical and Drug Rate	360.39	864.95	1081.18	617.89
Advantage Pricing - Drug Coverage	<u>-8.82</u>	<u>-21.17</u>	<u>-26.46</u>	<u>-6.93</u>
Adjusted Medical and Drug Total	351.57	843.79	1054.72	610.96
Medical and Drug Enrollment	<u>10</u>	<u>4</u>	<u>2</u>	<u>0</u>
Total Plan Rate	351.57	843.79	1054.72	610.96
Monthly Premium				\$16,383.41
Estimated Monthly Michigan Claims Tax Assessment				\$122.88
Estimated Monthly Amount Due				\$16,506.29

A Summary of Benefits and Coverage corresponding to the coverage being quoted has been provided to your agent by Blue Cross Blue Shield of Michigan. Your Agent is providing an SBC to you with this quote. A paper copy is available free of charge by contacting your agent that has provided the quote.

The figures do not include federal and state taxes, fees or assessments that will be included in your future bills. Please submit quote with enrollment documentation. This quote may NOT include the impact of Mental Health Parity (MHP) which is required with 51+ employees. BCBSM reserves the right to adjust rates if any of the assumptions or calculations used in the quoting process are incorrect. Final rates will be determined by BCBSM underwriting based on actual group enrollment and participation. Cross CCF = 1.0260, Shield CCF = 1.0260 Drug CCF = 1.1709, Dental CCF = 1.0000, Vision CCF = 1.0000

To comply with new requirements in the Patient Protection and Affordable Care Act (PPACA)(also referred to as health care reform) groups may be required to make changes to their health insurance coverage. If necessary, this may result in an adjustment to the rates. To learn more about the PPACA, please visit our webpage, <http://www.bcbsm.com/healthreform/>. You should also consult with your legal counsel on how you may comply with the law and regulations and the applicability to your plan.

**HEALTH INSURANCE OPTIONS
FOR SUPERIOR TOWNSHIP**

PLAN YEAR: MARCH 2013-- FEB 2014

**ANALYSIS OF COSTS
TO TOWNSHIP AND EMPLOYEES**

PREPARED BY: SUSAN MUMM ACCOUNTANT/HR ADMINISTRATOR

KEEP CURRENT PRIORITY HMO PLAN EVEN WITH 20% INCREASE

RENEWAL OF 100% HMO

**TOWNSHIP PAY WHAT IT IS PAYING IN 2012
EMPLOYEES PAY THE 20% INCREASE**

EMPLOYEE			MONTHLY EMPLOYEE SHARE OF PREMIUM	POSSIBLE OUT-OF-POCKET & DEDUCTIBLES EXCLUDING COPAYS	CO-PAY EXPENSES TO EMPLOYEES UNDER THIS PLAN
PREMIUM	2012 RATE				
SINGLE	\$ 683.00	\$ 568.00	\$ 115.00		
COUPLE	\$ 1,502.00	\$ 1,251.00	\$ 251.00	ZERO	OFFICE VISIT \$15.00
FAMILY	\$ 1,878.00	\$ 1,563.00	\$ 315.00	ZERO	SPECIALIST: \$15.00
POTENTIAL MAXIMUM COST PER YEAR FOR EMPLOYEES CALULATED MONTHLY:					PRESCRIPTIONS:
PREMIUM		SINGLE	\$ 115.00		\$10.00 / \$30.00
PREMIUM		COUPLE	\$ 251.00		
PREMIUM		FAMILY	\$ 315.00		ER: \$50.00
					URGENT CARE: \$15.00
EMPLOYEES WOULD ALSO PAY WHATEVER CO-PAYS THEY INCURRED THROUGHOUT THE PLAN YEAR.					
PRESENTED BY OUR CURRENT AGENT: DEANNA ISH FROM HYLANT GROUP					

PRIORITY HMO 100-5 ALTERNATIVE # 2

**TOWNSHIP PAY WHAT IT IS PAYING IN 2012
EMPLOYEES PAY DIFFERENCE**

**POSSIBLE OUT-OF-POCKET
& DEDUCTIBLES
EXCLUDING COPAYS**

**CO-PAY AMOUNTS
UNDER THIS PLAN**

	2013 PREMIUM	2012 COST	DIFFERENCE PAID BY EMPLOYEES
SINGLE	\$ 582.17	568.68	\$ 13.49
COUPLE	\$ 1,280.78	1251.1	\$ 29.68
FAMILY	\$ 1,600.97	1563.87	\$ 37.10

\$500 OOPM
\$1,000 OOPM
\$1,000 OOPM

PRESCRIPTIONS:
\$15, \$50, \$80, 20%/20%
OFFICE VISITS \$20
SPECIALIST: \$35

POSSIBLE MAXIMUM MONTHLY COST TO EMPLOYEE EXCLUDING CO-PAYS

ER: \$150
URGENT CARE: \$75

	SINGLE	COUPLE	FAMILY
PREMIUM	\$ 13.49	\$ 29.68	\$ 37.10
DEDUCTIBLE*	\$ 41.67	\$ 83.33	\$ 83.33
CALCULATED AS ANNUAL / 12 MONTHS			
TOTAL	\$ 55.16	\$ 113.01	\$ 120.43

*DEDUCTIBLE APPLIES TO THINGS LIKE OUT PATENT PROCEDURES, HOSPITALIZATIONS, SOME DIAGNOSTIC TESTING
ANY MEDICAL EXPENSES NOT LISTED UNDER THE CO-PAYS. EMPLOYEES MAY OR MAY NOT HAVE ANY DEDUCTIBLE CHARGES DURING THE YEAR.

IN ADDITION TO THE TOTALS ABOVE, EMPLOYEE WOULD HAVE CO-PAYS FOR THINGS LIKE OFFICE VISITS, ER OR URGENT CARE, PHYSICAL THERAPY, MENTAL HEALTH ETC., WHICH WOULD START ON DAY ONE OF THE PLAN AND CONTINUE THROUGHOUT THE PLAN YEAR.

PRESENTED BY OUR CURRENT AGENT: DEANNA ISH FROM HYLANT GROUP

**PRIORITY HMO 100-1 ALTERNATIVE # 3
WITH TOWNSHIP PAYING WHAT IT PAID IN 2012**

	PLAN COST	2012 RATES	EMPLOYEE MONTHLY RESPONSIBILITY	POSSIBLE OUT-OF-POCKET & DEDUCTIBLES EXCLUDING CO-PAYS	CO-PAY COSTS TO EMPLOYEES WITH THIS PLAN
SINGLE	\$ 554.16	\$ 568.00	ZERO	\$1,000 OOPM	PRESCRIPTIONS: \$15, \$50/ \$80/ 20%/20%
COUPLE	\$ 1,219.15	\$ 1,251.00	ZERO	\$2,000 OOPM	
FAMILY	\$ 1,523.94	\$ 1,563.00	ZERO	\$2,000 OOPM	OFFICE VISTS \$20 SPECIALIST: \$35
POSSIBLE MAXIMUM MONTHLY COST TO EMPLOYEE EXCLUDING CO-PAYS					
		SINGLE	COUPLE	FAMILY	ER: \$150
PREMIUM DEDUCTIBLE*	\$	83.33	\$ 166.67	\$ 166.67	URGENT CARE: \$75
CALCULATED AS ANNUAL / 12MONTHS					
	TOTAL	\$ 83.33	\$ 166.67	\$ 166.67	
IN ADDITION TO THE TOTALS ABOVE, EMPLOYEES WOULD HAVE CO-PAYS FOR THINGS LIKE OFFICE VISISTS, ER OR URGENT CARE, PHYSICAL THERAPY, MENTAL HEALTH ETC., WHICH WHICH WOULD START ON DAY ONE OF THE PLAN AND CONTINUE THROUGHOUT THE PLAN YEAR.					
*DEDUCTIBLE APPLIES TO THINGS LIKE OUT PATENT PROCEDURES, HOSPITALIZATIONS, SOME DIAGNOSTIC TESTING ANY MEDICAL EXPENSES NOT LISTED UNDER THE CO-PAYS. EMPLOYEES MAY OR MAY NOT HAVE ANY DEDUCTIBLE CHARGES DURING THE YEAR.					
PRESENTED BY OUR CURRENT AGENT: DEANNA ISH FROM HYLANT GROUP					

**PRIORITY HEALTH PLAN # 100-4 ALTERNATIVE # 1
 WITH TOWNSHIP PAYING WHAT IT PAID IN 2012
 EMPLOYEES PAY DIFFERENCE**

	PLAN COST	2012 RATES	EMPLOYEE MONTHLY RESPONSIBILITY	POSSIBLE OUT-OF-POCKET & DEDUCTIBLES EXCLUDING COPAYS	CO-PAY COSTS TO EMPLOYEE UNDER THIS PLAN
SINGLE	\$ 619.00	\$ 568.00	\$ 51.00	POSSIBLE OOPM = \$250	PRESCRIPTIONS:
COUPLE	\$ 1,362.00	\$ 1,251.00	\$ 111.00	POSSIBLE OOPM = \$500	\$10,\$40,\$80, 20%/20%
FAMILY	\$ 1,703.00	\$ 1,563.00	\$ 140.00	POSSIBLE OOPM = \$500	OFFICE VISTS \$20 SPECIALIST: \$35

POSSIBLE MAXIMUM MONTHLY COST TO EMPLOYEE EXCLUDING CO-PAYS

	SINGLE	COUPLE	FAMILY	
PREMIUM	\$ 51.00	\$ 111.00	\$ 140.00	ER: \$150
DEDUCTIBLE	\$ 20.83	\$ 41.67	\$ 41.67	URGENT CARE: \$75
CALCULATED AS ANNUAL / 12 MONTHS				
TOTAL	\$ 71.83	\$ 152.67	\$ 181.67	

IN ADDITION TO THE TOTALS ABOVE, EMPLOYEES WOULD HAVE CO-PAYS FOR THINGS LIKE OFFICE VISISTS, ER OR URGENT CARE, PHYSICAL THERAPY, MENTAL HEALTH ETC. WHICH WHICH WOULD START ON DAY ONE OF THE PLAN AND CONTINUE THROUGHOUT THE PLAN YEAR.

*DEDUCTIBLE APPLIES TO THINGS LIKE OUT PATENT PROCEDURES, HOSPITALIZATIONS. SOME DIAGNOSTIC TESTING ANY MEDICAL EXPENSES NOT LISTED UNDER THE CO-PAYS. EMPLOYEES MAY OR MAY NOT HAVE ANY DEDUCTIBLE CHARGES DURING THE YEAR.

PRESENTED BY OUR CURRENT AGENT: DEANNA ISH FROM HYLANT GROUP

BCBS-PPO SIMPLY BLUE \$3,000/\$6,000 HIGH DEDUCTIBLE HSA HEALTH PLAN WITH PRESCRIPTION DRUG CARD

	PLAN COST	OUR 2012 RATES	PREMIUM SAVINGS GETS PUT INTO EMPLOYEES' HSA ACCOUNTS	ADDITIONAL AMOUNT NEEDED FOR HSA ACCOUNTS PAID BY TWP OR IN CASE OF FAMILY EXTRA MONEY	COST TO TOWNSHIP WHEN ALL IS SAID & DONE BASICALLY THE SAME COST AS 2012. BALANCES OUT TO BE ONLY ONLY \$433.20 MORE IN COST FOR ENTIRE PLAN YEAR	COST TO EMPLOYEES ADMINISTRATIVE FEE CHARGED BY TWP SINGLE = \$20.00/MONTH COUPLE = \$25.00/MONTH FAMILY = \$30.00/MONTH
SINGLE	\$ 338.78	\$ 568.00	\$ 229.22	\$ 20.78		
COUPLE	\$ 813.06	\$ 1,251.00	\$ 437.94	\$ 62.06		
FAMILY	\$ 1,016.34	\$ 1,563.00	\$ 546.66	\$ (46.66)		

A few or deductible is needed.

THIS IS A COMPLETELY DIFFERENT KIND OF PLAN. THERE ARE NO CO-PAYS EXCEPT FOR PRESCRIPTIONS. THE EMPLOYEE PAYS FOR ALL MEDICAL EXPENSES FROM DAY 1 OF THIS PLAN OUT OF THE \$3,000/\$6,000 THAT WAS DEPOSITED IN HIS/HER HSA ACCOUNT BY THE TOWNSHIP.

ONCE THAT \$3,000/\$6,000 IS SPENT, BLUE CROSS BLUE SHIELD PAYS 100% OF ALL EXPENSES EXCEPT FOR PRESCRIPTIONS. AFTER DEDUCTIBLE IS MET, EMPLOYEE PAYS \$10/\$40 FOR PRESCRIPTIONS.

IN THIS PLAN, THERE IS ALSO A \$1,000/\$2,000 OUT OF POCKET MAXIMUM FOR THE PRESCRIPTION CO-PAYS. AS A PROTECTIVE MEASURE AGAINST VERY EXPENSIVE PRESCRIPTIONS.

MAXIMUM MONTHLY COST TO EMPLOYEE EXCLUDING PRESCRIPTION CO-PAYS

	SINGLE	COUPLE	FAMILY
ADMIN FEE	\$ 20.00	\$ 25.00	\$ 30.00
TOTAL	\$ 20.00	\$ 25.00	\$ 30.00

THE ONLY CO-PAYS UNDER THIS PLAN ARE DRUG CO-PAYS AFTER THE \$3,000/\$6,000 HSA ACCOUNT IS DEPLETED UP TO A MAXIMUM DRUG CARD CHARGE OF \$1,000/\$2,000

PRESENTED BY A NEW AGENT: DENNIS DOELLE FROM MARWIL ASSOCIATES

NOTICE OF PUBLIC HEARING

**SUPERIOR CHARTER TOWNSHIP
BOARD OF TRUSTEES
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198**

**Tuesday
FEBRUARY 19, 2013
7:30 p.m.**

Please take notice that a public hearing is scheduled for the regular meeting of the Superior Charter Township Board of Trustees on Tuesday, February 19, 2013 at the Superior Charter Township Hall located at 3040 N. Prospect Road, Ypsilanti, MI 48198. The purpose of the hearing is to present the first reading of Ordinance No. 185 –Burning Ordinance, Which Repeals and Replaces Ordinance No. 105- Burning Ordinance. The Ordinance will be considered for second reading and adoption at the regular meeting of the Superior Charter Township Board meeting of March 18, 2013. Ordinance No. 185 repeals and replaces Ordinance No. 105, “Burning Ordinance”. Ordinance 185 addresses the type and manner in which open burning is allowed or prohibited in Superior Township. Ordinance No. 185 includes the purpose and scope of the ordinance; definitions of open burning and other terms included in the ordinance; lists prohibited and permissible fires; provides requirements for obtaining a permit to open burn; addresses liability, enforcement, penalties, conflict of authority; repeal and effective date.

Complete copies of the proposed Ordinance No. 185 Burning Ordinance are available for inspection or copying at the Township Hall, 3040 N. Prospect, 9:00 a.m. – 4:00 p.m. weekdays. A complete copy is also available on the Superior Township website www.superior-twp.org and copies will be available for public inspection at the public hearing.

Persons wishing to express their views may do so in person at the public hearing, or in writing addressed to the Township Board at the above address. Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township by writing the Township Clerk.

This notice is posted in compliance with Public Act 267 of 1976, as amended, the Open Meetings Act, MCLA 41.72a (2)(3) and the Americans with Disabilities Act.

David M. Phillips, Clerk
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

“NEWS YOU CAN USE”
MAILED FEBRUARY 4, 2013

Township to Adopt Revised Open Burning Ordinance

On Tuesday, February 19, 2013, 7:30 p.m. at the Township Hall, the Superior Township Board of Trustees will conduct a public hearing and first reading of the revised Burning Ordinance. The proposed ordinance does NOT apply to the outdoor grilling or cooking of food in a grill, barbeque or other cooking appliances. It does apply to other types of outdoor burning. The public hearing is your opportunity to voice your opinion. Copies of the draft ordinance are available at the Township Hall and on the Township website www.superior-twp.org.

Republic Waste to Start New Pick-Up Schedule for Recycled Materials

In October 2012, the Township signed a new contract with Republic Waste to provide exclusive collection of household waste in Superior Township. The cost to customers will decrease for years 2013 and 2014. Beginning in April 2013, Republic Waste will supply customers with either a 65 gal. or 95 gal. curb cart for recyclables that will be picked-up every other week. The cart and collection of regular household waste will remain the same. Further information will be provided to all Republic Waste customers. Please call Republic Waste at 877-264-5544 with any questions.

Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198
education@superior-twp.org
734-482-6099 Fax 734-482-3842

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Superior Township News You Can Use

Ten Tips for Fireplace Safety

The following ten tips for fireplace safety are provided from the Chimney Safety Institute of America (CSIA.) If you have any questions, Fire Marshall Dickinson may be reached at 734-484-1996 and Building Official Mr. Mayernik may be reached at 734-482-6099.

1. **Get an annual chimney check.** Have chimneys inspected annually, and cleaned as necessary by a qualified professional chimney service technician.
2. **Keep it clear.** Keep tree branches and leaves at least 15 feet away from the top of the chimney.
3. **Install a chimney cap to keep debris and animals out of the chimney.**
4. **Choose the right fuel.** Choose well-seasoned wood that has been split for a minimum of 6 months to 1 year and stored in a covered location. Burning unseasoned wood will cause a build up of creosote in the flue pipe. Never burn Christmas trees or treated wood in your fireplace or woodstove.
5. **Build it right.** Place firewood or fire logs at the rear of the fireplace on a supporting grate. Never use flammable liquids to start the fire.
6. **Keep the hearth area clear.** Keep furniture and other combustible material at least 3 feet away from the hearth.
7. **Use a fireplace screen.** Use metal mesh or a screen in front of the fireplace to catch flying sparks that can ignite or burn holes in the carpet or flooring.
8. **Install smoke and carbon monoxide detectors.** Place detectors throughout the house and check batteries in the spring and fall. When you change your clocks for Daylight Savings Time, remember to check your batteries.
9. **Never leave a fire unattended.** Before turning in for the evening, be sure that the fire is fully extinguished. Supervise children and pets closely around wood stoves and fireplaces.
10. **The CSIA recommends annual inspections performed by CSIA Certified Chimney Sweeps.** These chimney sweeps have earned the industry's most respected credential by passing an intensive examination based on fire codes, clearances and standards for the construction and maintenance of chimney and venting systems. The National Fire Protection Association also recommends that all Chimneys be inspected on an annual basis.

New Bookmobile Stop in Bromley Park

The Ypsilanti District Library Bookmobile has added a stop in Superior Township. Every Wednesday, the Bookmobile stops in the Bromley Park subdivision from 4:50-5:30 p.m. (E. Avondale and Gotfredson). The Bookmobile continues its Wednesday stop on Berkshire at Oakbrook Park from 5:40-6:20 p.m. The Bookmobile carries, books, DVDs, CDs for all ages and two public computers. Library card registration is available on-board.

Please call (734) 482-4110, extension#1359 with any questions.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 185

**BURNING ORDINANCE,
WHICH REPEALS AND REPLACES
ORDINANCE NO. 105 BURNING ORDINANCE**

**THE TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, STATE OF
MICHIGAN, ORDAINS:**

Section 185.01. Purpose

The purpose of this ordinance is to provide for the protection of the health, safety, and welfare of Township residents; to protect property from exposure to the dangers of fire; to minimize unnecessary runs by the Township Fire Department; to provide for the enforcement of this ordinance; and to establish penalties and fines for violations of the provisions of this ordinance. Township residents are strongly encouraged to consider recycling, composting and curbside pick-up as alternatives to open burning.

Section 185.02. Scope

1. This ordinance shall apply to open burning, prescribed burns, burn barrels, outdoor wood furnaces/boilers, and patio wood burning units.
2. This ordinance shall not apply to outdoor grilling or cooking food using charcoal, wood, propane or natural gas in a cooking/grilling appliance or in an approved container.
3. This ordinance shall not apply to the use of propane, natural gas, kerosene, gasoline, or acetylene in a device intended for agricultural or construction heating and maintenance activities.
4. This ordinance shall not apply to agricultural flame weeding or flame sanitizers.
5. This ordinance shall not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.

Section 185.03. Definitions

"Brush" means loose branches and twigs generated by trimming or storms on the property.

"Clean wood" means natural wood which has not been painted, varnished or coated with a similar material; has not be pressure treated with preservatives; and does not contain resins or glues as in plywood or other composite wood products.

"Food waste" means rejected food wastes including waste accumulations of animal, fruit, or vegetable matter used or intended for food; or wastes that attend the preparation, use, cooking, dealing in, or storing of meat, fowl, fish, fruit, or vegetable matter.

"Open burning" means kindling or maintaining a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or chimney. This includes burning in a burn barrel.

"Patio wood burning unit" means a chimenea, patio warmer, or other portable wood-burning device used for outdoor recreation and/or heating.

"Prescribed burn" means open burning of a continuous cover of fuels, in compliance with an approved prescription to meet planned land management objectives. "Prescription" means a written plan establishing the criteria and elements necessary for starting, controlling, and extinguishing a specific prescribed burn.

"Property" means one or more adjacent real estate parcels under common ownership or lease agreement.

"Recreational fire" means a small outdoor fire burning materials permitted by section 185.05 that has a total fuel area of 3 feet or less in diameter and 2 feet or less in height. Recreational fires include, but are not limited to fires for pleasure, ceremonial, cooking, warmth, or similar purposes.

Section 185.04. Prohibited Fires

1. Open burning of leaves and grass clippings is prohibited as per PA 102 of 2012 except when such burning is incidental to a permitted open or prescribed burn.
2. Open burning of animal carcasses and manure is prohibited.
3. Open burning of food waste is prohibited.
4. Open burning of household waste that contains plastic, rubber, foam, chemically treated wood, textiles, electronics, chemicals, or hazardous materials is prohibited as per PA 102 of 2012.
5. Open burning of construction and demolition waste is prohibited.
6. Open burning of waste from a commercial or industrial establishment is prohibited.

Section 185.05. Permissible Fires

A person shall not ignite, cause or permit to be ignited, allow or maintain an open burn or outdoor fire except as provided in this section. All open burning requires compliance with all applicable provisions of this section and any additional special restrictions deemed necessary by the Fire Chief or other authorities having jurisdiction. The Fire Chief may deny or suspend burning permits when weather or other conditions warrant. All open burning shall be conducted in a safe nuisance-free manner, when wind and weather

conditions minimize adverse effects and do not create a health or visibility hazard.

- I. After first obtaining a burn permit, open burning of logs, stumps, trees, agricultural and beekeeping waste is permitted if conducted in accordance with the following:
 - A. The property owner or owner's authorized representative shall submit an open burning permit application to the Township Clerk's office on such form as may be approved by the Township Board. The application will be accepted after administrative review confirms that the property size and location meets the requirements of the ordinance. Upon acceptance, the application will be forwarded to the Fire Department for review and approval or denial by the Superior Township Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent, similar burn permit requests may be phoned into the Fire Department for verbal approval. In all cases, on the day of the intended burn, the applicant shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address and phone number, a description of the materials to be burned and the time of the intended burning. The Fire Department will either authorize or deny the burn permit depending upon Fire Department resources, weather, or other factors.
 - B. No material may be brought onto a property for the express purpose of burning it, except seasoned dry firewood for recreational fires.
 - C. Burning is permitted only during daylight hours except when a special permit has been issued. The Fire Chief or his/her representative may issue special permits for agricultural open burns that will last more than one day.
 - D. Adult supervision of open fires is required.
 - E. Open fires must be located fifty (50) feet or more from any structure or property line.
 - F. The fuel area of open fires shall not exceed 15 feet in diameter and 15 feet in height without approval of the Fire Chief or his/her representative.
 - G. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in the northeast quarter section of Section 33 or any portion

of Sections 34 or 35 of the Township.

- H. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any property less than one acre in size.
2. After first obtaining a burn permit, prescribed burning for forest, prairie, habitat management and agricultural purposes is permitted if conducted in accordance with the following:
- A. The property owner or owner's authorized representative shall submit a prescribed burn permit application to the Fire Chief's office on such form as may be approved by the Township Board. Upon receipt, the application shall be reviewed by, and approved or denied by the Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent similar prescribed burn permit requests may be issued based upon the initially submitted application and plan.
 - B. On the day of the intended prescribed burn, the applicant or his/her representative shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address, and phone number and the time of the intended burn. The Fire Department will either authorize or deny the prescribed burn permit depending upon Fire Department resources, weather, or other factors.
 - C. The Township Board may, by resolution, set reasonable application fees and insurance requirements as deemed appropriate.
3. The following types of fires are permitted without obtaining a burn permit if they occur on property of one half acre or more and are placed more than twenty-five feet from any structure or property line.
- A. A recreational fire.
 - B. Burning of small amounts of household dry waste paper in an enclosed burn barrel or container constructed of metal or masonry that has a metal covering device and does not have an opening larger than $\frac{3}{4}$ of an inch.
4. Patio wood burning units may be used without obtaining a burn permit if they burn clean wood, are used in accordance with the manufacturer's instructions, and are placed not less than 15 feet from a structure.

5. Outdoor wood furnaces/boilers installed on or after the effective date of this ordinance may be installed and operated without obtaining a burn permit but shall:
 - A. Have a permanently attached stack with a minimum height of 15 feet above the ground that also extends at least two feet about the highest peak of any residence not served by the furnace/boiler located within 300 feet.
 - B. Be located on the property in accordance with the Township Zoning Ordinance and no closer than 100 feet from the nearest property line.
 - C. Not be installed unless a mechanical permit has been obtained from the Township Building Department prior to commencing installation.
 - D. Only burn clean wood or other listed fuels specifically permitted by the manufacturer's installation/operation instructions.

6. Notwithstanding section 185.05. of this ordinance, structures and other materials may be burned without permit for fire prevention training so long as conducted in accordance with the National Fire Protection Association (NFPA) Standard 1403 as it may from time to time be amended, and in compliance with rules and regulations of other authorities having jurisdiction. Such burning shall be outlined in writing and approved by the Fire Chief at least 48 hours prior to the training burn.

Section 185.06. Appeals

Whenever the Chief of the Fire Department or his/her representative shall refuse to grant a permit applied for, or when it is claimed that the provisions of the ordinance do not apply or that the true intent and meaning of the ordinance has been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Chief of the Fire Department or his/her representative to the Charter Township of Superior Board of Trustees.

Such an appeal shall be in writing, citing the nature of the original request, the reason such request was denied a permit, and the remedy sought through the appeal. The appeal shall be made within seven (7) days of the denial, and the Board shall receive and respond to the appeal at their next regularly scheduled Township Board meeting.

Section 185.07. Liability

A person utilizing or maintaining an outdoor fire regulated by this ordinance may be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

Section 185.08. Right of Entry and Inspection

The Fire Chief or any authorized officer, employee, or representative of Superior Township carrying proper identification may inspect any property in order to ascertain compliance with, and enforce the provisions of this ordinance.

Section 185.09. Enforcement

This ordinance shall be deemed an exercise of the police powers of Superior Charter Township for the preservation and protection of the public health, safety, and welfare. It shall be the duty of the Fire Chief or his/her representative to enforce the provisions of this ordinance. Citizen complaints and reports of violations shall be directed to the Fire Department.

Section 185.10. Penalties and Remedies for Violations

1. Any person violating any provision of this Ordinance shall be deemed:
 - A. Guilty of a misdemeanor. Penalties may be imposed including up to ninety (90) days incarceration in the Washtenaw County Jail and/or fines up to five hundred (\$500.00) dollars plus the cost of prosecution.
 - B. Responsible for a civil infraction. Penalties may be imposed in fines as set forth in Section 162.07 of Superior Charter Township Ordinance 162, Civil Infraction Penalty Ordinance, which assesses fines for a first offense of a minimum of one hundred (\$100.00) and a maximum of five hundred (\$500.00).

In addition to the penalties, any person deemed responsible for a civil infraction shall also be liable for the cost to the Township to prosecute any such violation

2. The decision to charge the alleged violator with a misdemeanor and/or civil infraction as a result of a violation of this Ordinance shall be at the sole discretion of the Township.
3. In addition to the foregoing, any violation of the Ordinance shall be deemed a nuisance per se, permitting the Township Board, its officers, agents or any private citizen to take such action in any court of competent jurisdiction to cause the abatement of such nuisance, including injunctive relief. Further, upon a determination by a court that a person has violated this Ordinance, thereby creating a nuisance per se, the Township shall be entitled to its actual attorney fees incurred in seeking abatement of the nuisance.

Section 185.11. Abrogation and Conflict of Authority

Nothing in this Ordinance shall be interpreted to conflict with present or future State statutes in the same subject matter; conflicting provisions of this Ordinance shall be abrogated to, but only to, the extent of the conflict. Moreover, the provisions of this Ordinance shall be construed, if possible, to be consistent with relevant State regulations and statutes. If any part of this Ordinance is found to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision. Such holding shall not affect the validity of the remaining portions thereof, and the remainder of the Ordinance shall remain in force. Rights and duties which have matured, penalties which have been incurred, proceedings which have begun and prosecutions for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

Section 185.12. Repeal

All ordinances or parts of an ordinance in conflict with this ordinance are hereby repealed. The existing Ordinance No. 105, being an ordinance for the regulation of burning in the Township effective August 31, 1989 and amended effective November 3, 2008 and January 17, 2012 is hereby repealed. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

Section 185.13. Effective Date; Publication

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect Rd., Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within 30 days following the final adoption thereof. This Ordinance shall become effective immediately upon said publication and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 185

**BURNING ORDINANCE,
WHICH REPEALS AND REPLACES
ORDINANCE NO. 105 BURNING ORDINANCE**

**THE TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, STATE OF
MICHIGAN, ORDAINS:**

Section 185.01. Purpose

The purpose of this ordinance is to provide for the protection of the health, safety, and welfare of Township residents; to protect property from exposure to the dangers of fire; to minimize unnecessary runs by the Township Fire Department; to provide for the enforcement of this ordinance; and to establish penalties and fines for violations of the provisions of this ordinance. Township residents are strongly encouraged to consider recycling, composting and curbside pick-up as alternatives to open burning.

Section 185.02. Scope

1. This ordinance shall apply to open burning, prescribed burns, burn barrels, outdoor wood furnaces/boilers, and patio wood burning units.
2. This ordinance shall not apply to outdoor grilling or cooking food using charcoal, wood, propane or natural gas in a cooking/grilling appliance or in an approved container.
3. This ordinance shall not apply to the use of propane, natural gas, kerosene, gasoline, or acetylene in a device intended for agricultural or construction heating and maintenance activities.
4. This ordinance shall not apply to agricultural flame weeding or flame sanitizers.
5. This ordinance shall not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.

Section 185.03. Definitions

"Brush" means loose branches and twigs generated by trimming or storms on the property.

"Clean wood" means natural wood which has not been painted, varnished or coated with a similar material; has not be pressure treated with preservatives; and does not contain resins or glues as in plywood or other composite wood products.

"Food waste" means rejected food wastes including waste accumulations of animal, fruit, or vegetable matter used or intended for food; or wastes that attend the preparation, use, cooking, dealing in, or storing of meat, fowl, fish, fruit, or vegetable matter.

"Open burning" means kindling or maintaining a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or chimney. This includes burning in a burn barrel.

"Patio wood burning unit" means a chimney, patio warmer, or other portable wood-burning device used for outdoor recreation and/or heating.

"Prescribed burn" means open burning of a continuous cover of fuels, in compliance with an approved prescription to meet planned land management objectives. "Prescription" means a written plan establishing the criteria and elements necessary for starting, controlling, and extinguishing a specific prescribed burn.

"Property" means one or more adjacent real estate parcels under common ownership or lease agreement.

"Recreational fire" means a small outdoor fire burning materials permitted by section 185.05 that has a total fuel area of 3 feet or less in diameter and 2 feet or less in height. Recreational fires include, but are not limited to fires for pleasure, ceremonial, cooking, warmth, or similar purposes.

Section 185.04. Prohibited Fires

1. Open burning of leaves and grass clippings is prohibited as per PA 102 of 2012 except when such burning is incidental to a permitted open or prescribed burn.
2. Open burning of animal carcasses and manure is prohibited.
3. Open burning of food waste is prohibited.
4. Open burning of household waste that contains plastic, rubber, foam, chemically treated wood, textiles, electronics, chemicals, or hazardous materials is prohibited as per PA 102 of 2012.
5. Open burning of construction and demolition waste is prohibited.
6. Open burning of waste from a commercial or industrial establishment is prohibited.

Section 185.05. Permissible Fires

A person shall not ignite, cause or permit to be ignited, allow or maintain an open burn or outdoor fire except as provided in this section. All open burning requires compliance with all applicable provisions of this section and any additional special restrictions deemed necessary by the Fire Chief or other authorities having jurisdiction. The Fire Chief may deny or suspend burning permits when weather or other conditions warrant. All open burning shall be conducted in a safe nuisance-free manner, when wind and weather

conditions minimize adverse effects and do not create a health or visibility hazard.

1. After first obtaining a burn permit, open burning of logs, stumps, trees, agricultural and beekeeping waste is permitted if conducted in accordance with the following:
 - A. The property owner or owner's authorized representative shall submit an open burning permit application to the Township Clerk's office on such form as may be approved by the Township Board. The application will be accepted after administrative review confirms that the property size and location meets the requirements of the ordinance. Upon acceptance, the application will be forwarded to the Fire Department for review and approval or denial by the Superior Township Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent, similar burn permit requests may be phoned into the Fire Department for verbal approval. In all cases, on the day of the intended burn, the applicant shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address and phone number, a description of the materials to be burned and the time of the intended burning. The Fire Department will either authorize or deny the burn permit depending upon Fire Department resources, weather, or other factors.
 - B. No material may be brought onto a property for the express purpose of burning it, except seasoned dry firewood for recreational fires.
 - C. Burning is permitted only during daylight hours except when a special permit has been issued. The Fire Chief or his/her representative may issue special permits for agricultural open burns that will last more than one day.
 - D. Adult supervision of open fires is required.
 - E. Open fires must be located fifty (50) feet or more from any structure or property line.
 - F. The fuel area of open fires shall not exceed 15 feet in diameter and 15 feet in height without approval of the Fire Chief or his/her representative.
 - G. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in the northeast quarter section of Section 33 or any portion

- of Sections 34 or 35 of the Township.
- H. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any property less than one acre in size.
2. After first obtaining a burn permit, prescribed burning for forest, prairie, habitat management and agricultural purposes is permitted if conducted in accordance with the following:
- A. The property owner or owner's authorized representative shall submit a prescribed burn permit application to the Fire Chief's office on such form as may be approved by the Township Board. Upon receipt, the application shall be reviewed by, and approved or denied by the Fire Chief or his/her representative. If denied, a reason for the denial must be given. If approved, the application will be retained on file at the Fire Department and subsequent similar prescribed burn permit requests may be issued based upon the initially submitted application and plan.
- B. On the day of the intended prescribed burn, the applicant or his/her representative shall contact the Fire Department for a burn permit by calling 734-484-1996. The applicant shall give his/her name, address, and phone number and the time of the intended burn. The Fire Department will either authorize or deny the prescribed burn permit depending upon Fire Department resources, weather, or other factors.
- C. The Township Board may, by resolution, set reasonable application fees and insurance requirements as deemed appropriate.
3. The following types of fires are permitted without obtaining a burn permit if they occur on property of one half acre or more and are placed more than twenty-five feet from any structure or property line.
- A. A recreational fire.
- B. Burning of small amounts of household dry waste paper in an enclosed burn barrel or container constructed of metal or masonry that has a metal covering device and does not have an opening larger than $\frac{3}{4}$ of an inch.
4. Patio wood burning units may be used without obtaining a burn permit if they burn clean wood, are used in accordance with the manufacturer's instructions, and are placed not less than 15 feet from a structure.

5. Outdoor wood furnaces/boilers installed on or after the effective date of this ordinance may be installed and operated without obtaining a burn permit but shall:
 - A. Have a permanently attached stack with a minimum height of 15 feet above the ground that also extends at least two feet about the highest peak of any residence not served by the furnace/boiler located within 300 feet.
 - B. Be located on the property in accordance with the Township Zoning Ordinance and no closer than 100 feet from the nearest property line.
 - C. Not be installed unless a mechanical permit has been obtained from the Township Building Department prior to commencing installation.
 - D. Only burn clean wood or other listed fuels specifically permitted by the manufacturer's installation/operation instructions.

6. Notwithstanding section 185.05. of this ordinance, structures and other materials may be burned without permit for fire prevention training so long as conducted in accordance with the National Fire Protection Association (NFPA) Standard 1403 as it may from time to time be amended, and in compliance with rules and regulations of other authorities having jurisdiction. Such burning shall be outlined in writing and approved by the Fire Chief at least 48 hours prior to the training burn.

Section 185.06. Appeals

Whenever the Chief of the Fire Department or his/her representative shall refuse to grant a permit applied for, or when it is claimed that the provisions of the ordinance do not apply or that the true intent and meaning of the ordinance has been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Chief of the Fire Department or his/her representative to the Charter Township of Superior Board of Trustees.

Such an appeal shall be in writing, citing the nature of the original request, the reason such request was denied a permit, and the remedy sought through the appeal. The appeal shall be made within seven (7) days of the denial, and the Board shall receive and respond to the appeal at their next regularly scheduled Township Board meeting.

Section 185.07. Liability

A person utilizing or maintaining an outdoor fire regulated by this ordinance may be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

Section 185.08. Right of Entry and Inspection

The Fire Chief or any authorized officer, employee, or representative of Superior Township carrying proper identification may inspect any property in order to ascertain compliance with, and enforce the provisions of this ordinance.

Section 185.09. Enforcement

This ordinance shall be deemed an exercise of the police powers of Superior Charter Township for the preservation and protection of the public health, safety, and welfare. It shall be the duty of the Fire Chief or his/her representative to enforce the provisions of this ordinance. Citizen complaints and reports of violations shall be directed to the Fire Department.

Section 185.10. Penalties and Remedies for Violations

1. Any person violating any provision of this Ordinance shall be deemed:
 - A. Guilty of a misdemeanor. Penalties may be imposed including up to ninety (90) days incarceration in the Washtenaw County Jail and/or fines up to five hundred (\$500.00) dollars plus the cost of prosecution.
 - B. Responsible for a civil infraction. Penalties may be imposed in fines as set forth in Section 162.07 of Superior Charter Township Ordinance 162, Civil Infraction Penalty Ordinance, which assesses fines for a first offense of a minimum of one hundred (\$100.00) and a maximum of five hundred (\$500.00).

In addition to the penalties, any person deemed responsible for a civil infraction shall also be liable for the cost to the Township to prosecute any such violation

2. The decision to charge the alleged violator with a misdemeanor and/or civil infraction as a result of a violation of this Ordinance shall be at the sole discretion of the Township.
3. In addition to the foregoing, any violation of the Ordinance shall be deemed a nuisance per se, permitting the Township Board, its officers, agents or any private citizen to take such action in any court of competent jurisdiction to cause the abatement of such nuisance, including injunctive relief. Further, upon a determination by a court that a person has violated this Ordinance, thereby creating a nuisance per se, the Township shall be entitled to its actual attorney fees incurred in seeking abatement of the nuisance.

Section 185.11. Abrogation and Conflict of Authority

Nothing in this Ordinance shall be interpreted to conflict with present or future State statutes in the same subject matter; conflicting provisions of this Ordinance shall be abrogated to, but only to, the extent of the conflict. Moreover, the provisions of this Ordinance shall be construed, if possible, to be consistent with relevant State regulations and statutes. If any part of this Ordinance is found to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision. Such holding shall not affect the validity of the remaining portions thereof, and the remainder of the Ordinance shall remain in force. Rights and duties which have matured, penalties which have been incurred, proceedings which have begun and prosecutions for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

Section 185.12. Repeal

All ordinances or parts of an ordinance in conflict with this ordinance are hereby repealed. The existing Ordinance No. 105, being an ordinance for the regulation of burning in the Township effective August 31, 1989 and amended effective November 3, 2008 and January 17, 2012 is hereby repealed. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

Section 185.13. Effective Date; Publication

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect Rd., Ypsilanti, 48198, and on the Township website — www.superior-twp.org — pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within 30 days following the final adoption thereof. This Ordinance shall become effective immediately upon said publication and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.



Ann Arbor Transportation Authority
2700 South Industrial Highway
Ann Arbor, Michigan 48104
734.973.6500 734.973.6338 f
theride.org

February 11, 2013

David Phillips
Superior Township
3040 North Prospect
Ypsilanti, Michigan 48198

Dear David:

On October 22, 2012, I sent you a letter concerning the FY 2013 Purchase of Service Agreement (POSA) with the AATA. It informed you that we were delaying sending it out because of uncertainty about the amount of operating assistance we would be receiving from the Michigan Department of Transportation. Since this amount directly affects the amount to be paid in the POSA, we decided to wait.

We expected this uncertainty to be resolved by the end of the calendar year. That did not happen, but it does appear likely that we will receive state operating assistance at a rate similar to last year rather than a substantial reduction.

As a result, we are going forward with a POSA based on the amount of state operating assistance we now expect to receive. The agreement is enclosed for your consideration and approval. If you have any questions or concerns, please contact me.

Once we have received an executed agreement, we will issue the invoice for the first six months of service. If you have any questions or concerns, please contact me.

Sincerely,

A handwritten signature in black ink that reads 'Michael Ford'.

Michael Ford
CEO

PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and Superior Township, (hereinafter referred to as "Purchaser"), 3040 North Prospect, Ypsilanti, Michigan 48198, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is October 1, 2012 through September 30, 2013.

2. SERVICE PROVIDED

The Authority will provide public transit service according to the map(s) and schedule(s) for route 10, and other service descriptions contained in the Ride Guide included as Exhibit #1, and made part hereof. Said route(s) and schedule(s) may be modified by the AATA, at its discretion, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.

3. DESIGNATED REPRESENTATIVES

The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Ann Arbor Transportation Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental unit.

4. FINANCIAL MANAGEMENT

4.1 Payments by Purchaser

Purchaser agrees that its total obligation will be \$33,872, unless otherwise agreed by the parties. The calculation of revenues is included as Exhibit #2.

Purchaser agrees to pay this amount in four equal payments. The Authority will submit invoices to the Purchaser quarterly, on or about the first of November, February, May, and August. The Authority will refund to the Purchaser any overpayment resulting from a reduction in service.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the Authority's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The annual service hours and expenses and the calculation of the projected revenues to meet these fixed-route and demand-response expenses are attached as Exhibit #2. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in Exhibit #2 without undue financial loss, the parties will renegotiate such hours and charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during this agreement subject to the procedures contained in Exhibit #3.

5. EQUIPMENT

The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. INDEMNIFICATION

The Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the Authority harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided, however, that Exhibit #2 and the terms set forth in Paragraph 4 will be

renegotiated. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 90 days notice in writing to the other party of intent to cancel.

11. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the Ann Arbor Transportation Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bonafide occupational qualification. The Ann Arbor Transportation Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

12. MODIFICATION OF AGREEMENT

This contract may be modified in writing by mutual agreement of the parties.

13. EVIDENCE OF INSURANCE

The Ann Arbor Transportation Authority shall obtain and maintain during the term of this Agreement the following insurance:

- a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of \$500,000 each accident.
- b. Public liability insurance with limits of no less than \$1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than \$5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Ann Arbor Transportation Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.
- c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of \$1,000,000 combined single limits bodily injury and/or property damage each accident. The policy of insurance must be current and must be accompanied by

a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

Executed in duplicate this 11th day of February, 2013.

ANN ARBOR TRANSPORTATION AUTHORITY

SUPERIOR TOWNSHIP



Michael Ford
Chief Executive Officer

SUPERIOR TOWNSHIP
Fixed Route Service
COST CALCULATION

	FY 2012	FY 2013	CHANGE
<u>EXPENSES</u>			
Service Hours	840	840	0.0%
Cost per Service Hour	\$112.43	\$118.24	5.2%
Total Cost	\$94,441	\$99,322	5.2%
<u>REVENUES</u>			
Categorical Federal / State Grants	\$13,043	\$14,893	14.2%
State Operating Assistance	\$29,664	\$30,442	2.6%
Passenger Fares	<u>\$27,664</u>	<u>\$30,217</u>	9.2%
Subtotal	\$70,372	\$75,552	7.4%
Local Share	<u>\$24,070</u>	<u>\$23,769</u>	-1.2%
Total Revenue	\$94,441	\$99,322	5.2%

Superior Township Payment	\$24,070	\$23,769	-1.2%
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SUPERIOR TOWNSHIP
A-Ride Service
COST CALCULATION

	2012 Budgeted	2013 Budgeted	CHANGE
EXPENSES			
Passenger Trips	2,508	2,651	5.7%
Cost per Trip	\$21.61	\$26.21	21.3%
Total Cost	\$54,198	\$69,476	28.2%
REVENUES			
Categorical Federal / State Grants	\$15,000	\$24,000	60.0%
State Operating Assistance	\$23,083	\$27,421	18.8%
Passenger Fares	<u>\$7,524</u>	<u>\$7,952</u>	5.7%
Revenue Subtotal	\$45,607	\$59,373	30.2%
Local Share	\$8,591	\$10,103	17.6%
Total Revenue	\$54,198	\$69,476	28.2%

\$8,591 **\$10,103** **17.6%**

Ann Arbor Transportation Authority

Public Input Policy for Service and Fare Changes

This policy supersedes the previous policy which was most recently revised in July, 2009.

The intention of this policy is to listen to and act on public input before the AATA makes a decision to change service or fares with the following goals:

1. To inform riders and others affected by a proposed change;
2. To provide affected people with opportunities to ask questions, and understand the reasons why changes are being proposed;
3. To provide AATA with a better understanding of how riders use service and the effects of a proposed change;
4. To encourage affected people to state objections to proposed changes and make suggestions for revisions;
5. To provide AATA with the opportunity to revise proposed changes based on public input to reduce negative effects.

The methods and level of effort to accomplish these goals depends on the size of the proposed change and the number of people affected.

Types of Service Changes

Major Service Change

- Change affecting more than 25% of riders of a route, or
- Change affecting more than 25% of the miles of a route, or
- Change on multiple routes affecting more than 10% of riders or route miles of overall fixed-route service.

Minor Service Change

- A change which is less than a major service change, but exceeds the threshold of a service adjustment, as defined below.

Social media are used to get the word out about proposed changes and direct people to sources of complete information and how to provide input.

- **Bus Stop Notices** – AATA posts notices at bus stops which would be affected by proposed changes. This is particularly useful for service adjustments which affect only a small number of bus stops.
- **Press Releases** – AATA issues a press release for all proposed major service changes and major fare changes which describe the proposed change and how to provide input. Press releases are distributed to all media outlets including those minority and non-English publications. Notification is also sent to more than 50 organizations including those serving housing, educational, civic, and social services, and senior, disabled, minority, and non-English speaking persons.
- **Individual Notice** – AATA evaluates locations affected by a proposed change and provides individual notice to significant generators such as high schools and colleges, senior citizen housing, apartment complexes, libraries, government offices, recreation centers and shopping centers.

All of these methods would be used for major service changes and major fare changes. For minor service and fare changes and service adjustments, the methods used will be tailored to the scale of the proposed change. In addition, paid media may be used for some proposed changes.

Opportunities for Public Input

AATA's intention is to make it possible for people to choose how they wish to provide input and whether they want to only comment or whether they desire a response or to engage in a conversation. As part of the notification methods above, people are provided with several possibilities for making comments and asking questions including:

- **E-Mail** – E-Mail goes to a mailbox set up specifically to receive input. E-mail has been the most frequently used method.
- **Telephone** – A hotline is set up to receive comments with a callback by AATA staff upon request.
- **Written** – Letters provide a means for more formal communication.
- **Social Media** – Facebook, Twitter, and other media will be used.
- **Face-to-Face** – At meetings and by appointment. For major service changes and fare changes, meetings are provided at multiple times and locations, with an emphasis on meeting locations in the area(s) affected by the proposed change. Meetings are typically scheduled as drop-in sessions for a 2-5 hour period to permit people to attend at their convenience and to encourage dialogue.

Whatever method is used, AATA staff provides a response to all comments except those that request to not receive a response. The nature of AATA's response depends on the comments. AATA answers questions, explains the rationale for the aspects of the proposed change that is the subject of the comments, and replies to suggestions. In some cases, AATA's response

SUPERIOR TOWNSHIP
Fixed Route Service
COST CALCULATION

	FY 2011	FY 2012	CHANGE
<u>EXPENSES</u>			
Service Hours	840	840	0.0%
Cost per Service Hour *	\$99.05	\$112.43	13.5%
Total Cost	\$83,202	\$94,441	13.5%
Cost per service hour increased to the fully-allocated cost in 2012			
<u>REVENUES</u>			
Federal Operating Assistance	\$11,911	\$13,043	9.5%
State Operating Assistance	\$26,034	\$29,664	13.9%
Passenger Fares	<u>\$24,327</u>	<u>\$27,664</u>	13.7%
Subtotal	\$62,273	\$70,372	13.0%
Local Share	<u>\$20,929</u>	<u>\$24,070</u>	15.0%
Total Revenue	\$83,202	\$94,441	13.5%

Superior Township Payment	\$20,929	\$24,070	15.0%
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**SUPERIOR TOWNSHIP
A-Ride Service
COST CALCULATION**



	2011 Budgeted	2012 Budgeted	CHANGE
EXPENSES			
Passenger Trips	2,181	2,508	15.0%
Cost per Trip	\$19.99	\$21.61	8.1%
Total Cost	\$43,599	\$54,198	24.3%
REVENUES			
Federal Operating Assistance	\$12,276	\$15,000	22.2%
State Operating Assistance	\$14,280	\$23,083	61.6%
Passenger Fares	<u>\$6,543</u>	<u>\$7,524</u>	15.0%
Revenue Subtotal	\$33,098	\$45,607	37.8%
Local Share	\$10,501	\$8,591	-18.2%
Total Revenue	\$43,599	\$54,198	24.3%
Superior Township Payment	\$10,501	\$8,591	-18.2%

Date: February 19, 2013

To: Superior Township Board

From: Brenda McKinney, Township Treasurer

Re: Hourly Salary for Mona McLain Deputy Treasurer

I respectfully request that the Superior Township Board authorize the salary to hire Mona McLain as my new Deputy Treasurer. The salary for this position will start at \$ 18.00 per hour. The previous Deputy Treasurer's salary was \$18.74. Mona will not need health insurance just dental and optical.

Mona worked for the Washtenaw County Treasurer's Office for five years as an accounting clerk. Retired from Washtenaw County after twenty years of service. After leaving the Treasurer's office, she worked as an Accountant for Washtenaw County Mental Health. She has a Bachelor's degree in accounting and a Master's degree in Business Information Technology. Mona has experience in using BS&A software, Quick Books and Accounts Payable. Mona will bring a wealth of knowledge and experience to the Township. Her date of hire was February 1, 2013. See attached resume.

Thank you.

OFFICE OF
WILLIAM McFARLANE
SUPERVISOR

TOWNSHIP HALL
3040 NORTH PROSPECT STREET
COR. PROSPECT & CHERRY HILL RDS.
YPSILANTI, MICHIGAN 48198
TELEPHONE: (734) 482-6099
FAX: (734) 482-3842

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

January 25, 2013

To: Superior Township Board of Trustees

FM: William McFarlane, Supervisor

RE: Appointments to Planning Commission

There are two positions on the Superior Township Planning Commission with terms expiring on February 28, 2013. Therefore, I am recommending the following two people be appointed to fill the terms beginning on February 28, 2013 and ending February 28, 2016:

1. Porshea Anderson - Re-appointment
2. Dr. Robert Steele - New appointment

William McFarlane
Supervisor
Superior Township
3040 North Prospect Rd.
Ypsilanti, MI 48198
williammcfarlane@superior-twp.org

Dear Bill:

I am interested in continuing to serve on the Township's Planning Commission. The perspective I bring is that of a Realtor, and real estate resource and representative of the "Urban District" as defined in the township's growth plan. My contributions to the Commission include views from this perspective, balanced intelligent growth, balanced environmental considerations and preservation, and generally supporting and promoting the Board of Trustee's vision of Superior Township in it's planning. I believe that I will continue to be an asset to the planning commission and will accept a second appointment if it meets with your goals.

Respectfully,
Porshea Anderson-Taylor
Resident Superior Township
porshea@comcast.net
734.276.2286

William McFarlane

From: rsteeleumich@gmail.com on behalf of Rob Steele [rsteele@umich.edu]
Sent: Saturday, January 19, 2013 5:37 PM
To: William McFarlane
Subject: Re: Opening on Superior Township Planning Commission
Follow Up Flag: Follow up
Flag Status: Red

Bill,

I hope you are healing nicely.

I would be happy to participate on the Planning Commission if the opportunity is still available. As you know, during my congressional campaign I used Superior Twp as an example of effective, common sense local govt on a regular basis.

I have lived on Superior Rd since 1990, and was in AA Twp prior to that.

Rob

On Wed, Jan 9, 2013 at 12:50 PM, William McFarlane <williammcfarlane@superior-twp.org> wrote:

: January 9, 2013

: Good Afternoon Dr. Steele the Superior Township Planning Commission will have an opening in February of 2013. The term would begin on March 1, 2013 and end on March 1, 2016. There is generally one meeting on the fourth Wednesday of each month. The Township Supervisor recommends and the Board of Trustee's confirm. I know you have an extremely busy schedule with little free time with your practice. However I would like to recommend you to our Board of Trustee's if you would be interested. If you are interested please submit an e-mail or letter of interest to me within the next two weeks.

: Thank you for taking the time to consider this appointment it is important to have a good cross section of Township Residents. Respectfully William McFarlane, Superior Township Supervisor

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: FEBRUARY 19, 2013

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL	\$	1,966.51
LEGAL DEFENSE		NONE TO SUBMIT
FIRE		NONE TO SUBMIT
LAW		NONE TO SUBMIT
PARK		NONE TO SUBMIT
BUILDING		NONE TO SUBMIT
UTILITIES		NONE TO SUBMIT
GRAND TOTAL	\$	1,966.51

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: FEBRUARY 19, 2013

GENERAL FUND

AMOUNT	TO WHOM	DESCRIPTION
\$ 1,966.51	STANDARD PRINTING	NEWS YOU CAN USEMAILED IN FEB 2013
\$ 1,966.51	TOTAL	

LEGAL DEFENSE FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

FIRE FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

LAW FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
\$ -	TOTAL	

PARK FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

BUILDING FUND

AMOUNT	TO WHOM	DESCRIPTION
	NONE TO SUBMIT	
	TOTAL	

Record of Disbursements

Date: FEBRUARY 19, 2013

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND CHECK REGISTR

CHECK DATE FROM 01/17/2013 - 02/14/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
01/23/2013	GENL	34358	DONALD PENNINGTON	NOV PLANNING SERVICES	1,235.00
01/23/2013	GENL	34359	DONALD PENNINGTON	DEC PLANNING SERVICES	975.00
01/25/2013	GENL	34360	SUPERIOR TWP PARK FUND	REPAY FOR KEITH JAN MISTAKE PRIORITY	281.83
01/25/2013	GENL	34361	CONSUMERS LIFE INSURANCE CO	FEB LIFE INSUR	153.22
01/25/2013	GENL	34362	DELTA DENTAL	FEB DENTAL INSUR	714.59
01/25/2013	GENL	34363	PRIORITY HEALTH	FEB PRIORITY INSUR	5,354.78
01/25/2013	GENL	34364	VISION SERVICE PLAN	FEB VISION INSUR	170.03
01/25/2013	GENL	34365	MCM GROUP	MUNICIPAL FEB-DEC	10,408.00
01/28/2013	GENL	34366	ARC	COPIES OF PROSPECT POINTE PLANS	44.94
01/28/2013	GENL	34367	DARILIS MOSLEY	DUMP TICKET REIMBURSEMENT	50.00
01/28/2013	GENL	34368	STAPLES ADVANTAGE	SUPPLIES	557.44
01/28/2013	GENL	34369	JOHN HUDSON	MILEAGE HUDSON 1/14-1/25	70.06
01/28/2013	GENL	34370	BRENDA MCKINNEY	MOTEL TAXES MTA CONFERENCE	24.66
01/28/2013	GENL	34371	WILLIAM MCFARLANE	MOELTAXES PARKING MTA CONFERENCE	74.66
01/29/2013	GENL	34372	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 1/31 PAYROLL	23,363.04
01/29/2013	GENL	34373	SUPERIOR TWP PAYROLL FUND	UTIL PORTION 1/31 PAYROLL	20,093.52
01/29/2013	GENL	34374	NICOLE SUMPTER	MILEAGE NICOLE 12/19-12/31	57.84
01/29/2013	GENL	34375	AUTOMATED RESOURCE MANAGEMENT	W'2'S PREP AND ARCHIVE	333.00
01/29/2013	GENL	34376	DAVID PHILLIPS	MILEAGE AND PARKING DAVE JAN 2013	85.06
01/29/2013	GENL	34377	LUTZ ROOFING INC	ROOF REPAIR DAVE'S OFFCIE	297.39
01/29/2013	GENL	34378	PARHELION TECHNOLOGIES	EMAIL HOSTING JAN	35.00
01/29/2013	GENL	34379	PARHELION TECHNOLOGIES	COMPUTER ENG SERVICE	47.50
01/29/2013	GENL	34380	PARHELION TECHNOLOGIES	ANTI SPAMWARE JAN	47.50
01/29/2013	GENL	34381	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT JAN	50.00
01/29/2013	GENL	34382	PITNEY BOWES INC	JAN POSTAGE METER RENTAL	272.00
01/29/2013	GENL	34383	RICOH AMERICAS CORP	JAN COPIER MAIT	260.41
01/29/2013	GENL	34384	ROBERT BUTLER	REIM FOR DUMPING TIRE NOT 1099	111.30
01/29/2013	GENL	34385	ROBERT BUTLER	REMOVE TIRES	22.00
02/05/2013	GENL	34386	STAPLES ADVANTAGE	SUPPLIES	358.56
02/05/2013	GENL	34387	STAPLES CREDIT PLAN	SUPPLIES	103.99
02/05/2013	GENL	34388	WEX BANK	JANUARY GASOLINE	52.87

02/07/2013	GENL	34389	DTE GAS	JANUARY GAS/HEATING BILL	131.89
02/07/2013	GENL	34390	DTE GAS	JANUARY GAS/HEATING BILL	318.75
02/07/2013	GENL	34391	SPEARS FIRE & SAFETY	FIRE EXTINGUISHER MAINTENANCE	135.20
02/07/2013	GENL	34392	DTE ELECTRIC	JANUARY ELECTRICITY	473.97
02/07/2013	GENL	34393	DTE GAS	JANUARY GAS/HEATING BILL	105.29
02/07/2013	GENL	34394	SUPERIOR TWP PARK FUND	FEB PARK TRANSFER	18,996.41
02/07/2013	GENL	34395	SUPERIOR TWP PAYROLL FUND	JAN HSCP	1,350.00
02/07/2013	GENL	34396	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JAN	2,165.20
02/07/2013	GENL	34397	SUPERIOR TWP PAYROLL FUND	JAN MERS #2	2,244.74
02/08/2013	GENL	34398	SUPERIOR TWP PAYROLL FUND	MERS #2 JAN	3,816.03
02/12/2013	GENL	34399	JOHN HUDSON	MILEAGE HUDSON 1/28-2/8	67.23
02/12/2013	GENL	34400	COMCAST	JANUARY INTERNET SERVICES	70.95
02/12/2013	GENL	34401	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 2/14 PAYROLL	23,941.44
02/13/2013	GENL	34402	SUPERIOR TWP PARK FUND	FEB PARK TRANSFER	18,996.41
02/13/2013	GENL	34403	SUSAN MUMM	MILEAGE MUMM 1/2-2/13	68.36
02/13/2013	GENL	34404	SUPERIOR TOWNSHIP TAX FUND	DEPOSIT ERROR 2/13	47,817.67

GENL TOTALS:

Total of 47 Checks:	186,404.73
Less 1 Void Checks:	18,996.41
Total of 46 Disbursements:	<u>167,408.32</u>

BUILDING FUND CHECK REGISTER

CHECK DATE FROM 01/17/2013 - 02/14/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
01/23/2013	FIRE	20790	AMERICAN AQUA, INC.	WATER SOFTENER SALT	69.40
01/23/2013	FIRE	20791	BATTERIES PLUS - 389	BATTERIES	137.97
01/23/2013	FIRE	20792	CORRIGAN OIL COMPANY	239.9 GALLONS OF DIESEL FUEL	782.24
01/23/2013	FIRE	20793	JAMES ROBERTS	MILEAGE REIMBURSEMENT	641.60
01/23/2013	FIRE	20794	KELLOGG HOTEL & CONFERENCE CENTER	SEMINAR FOR DICKINSON	170.00
01/23/2013	FIRE	20795	KELLOGG HOTEL & CONFERENCE CENTER	LODGING FOR DICKINSON	214.00
01/23/2013	FIRE	20796	MY-LOR, INC.	BADGE HOLDERS AND TAGS	100.66
01/23/2013	FIRE	20797	PAETEC	DECEMBER TELEPHONES FOR ST. #2	85.28
01/23/2013	FIRE	20798	WASHTENAW COUNTY TREASURER	RADIOS	1,000.00
01/23/2013	FIRE	20799	ART VAN FURNITURE	MATTRESSES	3,500.00
01/25/2013	FIRE	20800	CONSUMERS LIFE INSURANCE CO	FEB LIFE INSUR	102.15
01/25/2013	FIRE	20801	DELTA DENTAL	FEB DENTAL INSUR RETIREES	123.23
01/25/2013	FIRE	20802	DELTA DENTAL	FEB DENTAL INSUR	885.57
01/25/2013	FIRE	20803	PRIORITY HEALTH	FEB PRIORITY INSUR	9,807.72
01/25/2013	FIRE	20804	PRIORITY HEALTH	FEB PRIORTIY INSUR RETIRES	1,803.72
01/25/2013	FIRE	20805	VISION SERVICE PLAN	FEB VISION INSUR	205.39
01/25/2013	FIRE	20806	VISION SERVICE PLAN	FEB VISION INSUR	35.08
01/25/2013	FIRE	20807	MCM GROUP	MUNICIPAK INSUR JAN	24,086.00
01/28/2013	FIRE	20808	AUTO VALUE YPSILANTI	MIRROR	47.33
01/28/2013	FIRE	20809	AUTO VALUE YPSILANTI	SUPPLIES	15.98
01/28/2013	FIRE	20810	COMCAST	FEBRUARY INTERNET & CABLE SERVICE ST.	183.69
01/28/2013	FIRE	20811	FIRST DUE FIRE SUPPLY	TURNOUT GEAR FOR ROBSON	1,999.44
01/28/2013	FIRE	20812	GENE BUTMAN FORD SALES, INC.	FORD PICKUP REPAIRS	2,083.31
01/28/2013	FIRE	20813	HOME DEPOT CREDIT SERVICES	SUPPLIES	376.73
01/28/2013	FIRE	20814	RICOH AMERICAS CORPORATION	JANUARY COPIER LEASE PAYMENT	250.39
01/28/2013	FIRE	20815	SAFETY- KLEEN CORP.	PARTS CLEANING SERVICE	251.45
01/28/2013	FIRE	20816	WITMER PUBLIC SAFETY GROUP, INC.	HELMET SHIELDS	168.99
01/29/2013	FIRE	20817	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 1/31 PAYROLL	30,304.93
01/29/2013	FIRE	20818	JEFF FRENCH	REPLACE CK 20635 FROM 2012	35.05
01/29/2013	FIRE	20819	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT JAN	50.00
01/29/2013	FIRE	20820	PARHELION TECHNOLOGIES	ANTI SPAMWARE JAN	30.00

01/29/2013	FIRE	20821	PARHELION TECHNOLOGIES	COMPUTER ENG SERVICES	142.50
01/29/2013	FIRE	20822	PARHELION TECHNOLOGIES	EMAIL HOSTING JAN	35.00
02/05/2013	FIRE	20823	COMCAST	FEBRUARY INTERNET SERVICES FOR ST. #1	70.95
02/05/2013	FIRE	20824	FIRST DUE FIRE SUPPLY	TURNOUT GEAR	1,368.86
02/05/2013	FIRE	20825	PAETEC	JANUARY TELEPHONES FOR ST. #1	122.75
02/05/2013	FIRE	20826	STAPLES CREDIT PLAN	SUPPLIES	303.91
02/07/2013	FIRE	20827	SUPERIOR TWP GENERAL FUND	JAN ACCOUNTING FEE	833.33
02/07/2013	FIRE	20828	SUPERIOR TWP PAYROLL FUND	HCSP JAN	1,080.00
02/07/2013	FIRE	20829	SUPERIOR TWP PAYROLL FUND	JAN MERS #1	8,663.74
02/07/2013	FIRE	20830	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JAN	362.22
02/08/2013	FIRE	20831	SUPERIOR TWP PAYROLL FUND	JAN MERS #1	8,663.74
02/12/2013	FIRE	20832	ANNARBOR.COM	3 MONTH SUBSCRIPTION	32.85
02/12/2013	FIRE	20833	AUTO VALUE YPSILANTI	SUPPLIES	37.72
02/12/2013	FIRE	20834	CORRIGAN OIL COMPANY	288.1 GALLONS OF DIESEL FUEL	962.44
02/12/2013	FIRE	20835	DTE ELECTRIC	JANUARY ELECTRICITY FOR ST. #1	985.49
02/12/2013	FIRE	20836	DTE ENERGY	JANUARY ELECTRIC & GAS/HEAT FOR ST. #1	853.31
02/12/2013	FIRE	20837	DTE GAS	JANUARY GAS/HEATING BILL FOR ST. #1	927.49
02/12/2013	FIRE	20838	EMERGENCY VEHICLES PLUS	PREVENTATIVE MAINTENANCE FOR TANKE	129.39
02/12/2013	FIRE	20839	HURON VALLEY AMBULANCE	FEBRUARY FIRE DISPATCHING SERVICES	1,495.44
02/12/2013	FIRE	20840	HURON VALLEY AMBULANCE	JANUARY PAGER RENTAL	65.45
02/12/2013	FIRE	20841	JAMES ROBERTS	MILEAGE REIMBURSEMENT	244.20
02/12/2013	FIRE	20842	SPRINT	JANUARY CELL PHONES	250.76
02/12/2013	FIRE	20843	WITMER PUBLIC SAFETY GROUP, INC.	SUPPLIES	59.85
02/12/2013	FIRE	20844	SUPERIOR TWP PAYROLL FUND	CASH TRNFERS 2/14 PAYROLL	<u>36,488.81</u>

FIRE TOTALS:

Total of 55 Checks:	144,227.50
Less 0 Void Checks:	<u>0.00</u>
Total of 55 Disbursements:	<u>144,227.50</u>

BUILDING FUND CHECK REGISTR

CHECK DATE FROM 01/17/2013 - 02/14/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND					
01/23/2013	BUILD	8159	SUPERIOR TWP GENERAL FUND	DEPOSIT ERROR NOV BAG & TAG RE CK 8124	19.10
01/23/2013	BUILD	8160	SUPERIOR TWP GENERAL FUND	DEPOSIT ERROR RE BAG & TAG DEC	19.10
01/25/2013	BUILD	8161	CONSUMERS LIFE INSURANCE CO	FEB LIFE INSUR	17.03
01/25/2013	BUILD	8162	DELTA DENTAL	FEB DENTAL INSUR	101.69
01/25/2013	BUILD	8163	PRIORITY HEALTH	FEB PRIORITY INSUR	1,521.89
01/25/2013	BUILD	8164	VISION SERVICE PLAN	VISION INSUR FEB	29.70
01/28/2013	BUILD	8165	SHYMANSKI & ASSOCIATES, L.L.C.	RADIO TOWER STRUCTURAL REVIEW	400.00
01/29/2013	BUILD	8166	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 1/31 PAYROLL	4,177.01
02/05/2013	BUILD	8167	WEX BANK	JANUARY GASOLINE	61.59
02/07/2013	BUILD	8168	SUPERIOR TWP PAYROLL FUND	JAN JOHN HANCOCK	702.44
02/07/2013	BUILD	8169	SUPERIOR TWP PAYROLL FUND	JAN HCSP	135.00
02/08/2013	BUILD	8170	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JAN	1,104.06
02/12/2013	BUILD	8171	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 2/14 PAYROLL	5,867.30
BUILD TOTALS:					
Total of 13 Checks:					14,155.91
Less 0 Void Checks:					0.00
Total of 13 Disbursements:					14,155.91

LAW FUND CHECK REGISTER

CHECK DATE FROM 01/17/2013 - 02/14/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank LAW LAW FUND					
01/25/2013	LAW	2898	MCM GROUP	MUNICIPAK FEB-DEC	1,200.00
02/07/2013	LAW	2899	DTE ELECTRIC	JANUARY ELECTRICITY	442.12
02/07/2013	LAW	2900	DTE GAS	JANUARY GAS/HEATING BILL	105.29
02/07/2013	LAW	2901	SUPERIOR TWP GENERAL FUND	JAN ACCOUNTING FEE	100.00 V
02/12/2013	LAW	2902	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 2/14 PAYROLL	179.38
02/13/2013	LAW	2903	SUPERIOR TWP GENERAL FUND	FEB ACCOUNTING FEE	<u>100.00</u>
LAW TOTALS:					
Total of 6 Checks:					2,126.79
Less 1 Void Checks:					<u>100.00</u>
Total of 5 Disbursements:					<u>2,026.79</u>

PARK FUND

CHECK DATE FROM 01/17/2013 - 02/14/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank PARK PARK FUND					
01/25/2013	PARK	11520	CONSUMERS LIFE INSURANCE CO	FEB LIFE INSUR	5.68
01/25/2013	PARK	11521	DELTA DENTAL	FEB DENTAL INSUR	21.54
01/25/2013	PARK	11522	VISION SERVICE PLAN	VISION INSUR FEB	5.38
01/25/2013	PARK	11523	MCM GROUP	MUNICIPAK JAN	2,522.00
01/28/2013	PARK	11524	SUPERIOR TWP UTILITY DEPARTMENT	REIMBURSEMENT FOR JANUARY TELEPHONES	55.91
01/28/2013	PARK	11525	SUPERIOR TWP UTILITY DEPARTMENT	REPLENISH POSTAGE BANK	50.00
01/28/2013	PARK	11526	VERIZON WIRELESS	JANUARY CELL PHONES	160.96
01/29/2013	PARK	11527	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 1/31 PAYROLL	1,803.00
02/05/2013	PARK	11528	CONGDON'S ACE HARDWARE	SUPPLIES	48.22
02/05/2013	PARK	11529	DTE ELECTRIC	DECEMBER & JANUARY ELECTRICITY - BARN	47.48
02/05/2013	PARK	11530	HOME DEPOT CREDIT SERVICES	SUPPLIES	88.06
02/05/2013	PARK	11531	WEX BANK	JANUARY GASOLINE	66.55
02/07/2013	PARK	11532	SUPERIOR TWP GENERAL FUND	JAN ACCOUNTING FEE	500.00
02/07/2013	PARK	11533	SUPERIOR TWP PAYROLL FUND	HCSF JAN	67.50
02/07/2013	PARK	11534	SUPERIOR TWP PAYROLL FUND	MERS #2 JAN	319.95
02/07/2013	PARK	11535	SUPERIOR TWP PAYROLL FUND	JAN JOHN HANCOCK	276.96
02/12/2013	PARK	11536	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 2/14 PAYROLL	2,408.86
02/13/2013	PARK	11537	SUPERIOR TWP GENERAL FUND	FEB ACCOUNTING FEE	500.00

PARK TOTALS:

Total of 18 Checks:	8,948.05
Less 1 Void Checks:	500.00
Total of 17 Disbursements:	<u>8,448.05</u>

7:36 AM
02/13/13
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
JANUARY 23 THROUGH FEBRUARY 18, 2013

DATE	NUM	NAME	MEMO	AMOUNT
100 CASH - O&M				
101 O&M CHECKING - CHASE				
2/11/13	EFT	MAGIC-WRIGHTER	MONTHLY FEE - 01/13	(29.63)
1/23/13	7790	AL WALTERS HEATING & AIR CONDITIONING	HVAC REPAIR - MAINT. FAC.	(531.00)
1/23/13	7791	ALLIED SUBSTANCE ABUSE PROFESSIONALS	RANDOM DRUG TESTS - BLANTON & FOSTER	(76.00)
1/23/13	7792	ANN ARBOR CLEANING SUPPLY CO.	BUILDING SUPPLIES	(96.30)
1/23/13	7793	AUTO-WARES GROUP (AUTO VALUE)	EPOXY	(6.58)
1/23/13	7794	CONSUMER'S LIFE INSURANCE COMPANY	LIFE INSURANCE - 02/13	(96.47)
1/23/13	7795	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - 02/13	(730.30)
1/23/13	7796	DTE	GAS & ELECT. @ 1799 N. PROSPECT - 11/12	(243.04)
1/23/13	7797	FTL CONSTRUCTION INC.	REPAIR OF WATER MAIN ON MACARTHUR	(3,783.50)
1/23/13	7798	GALETON GLOVES	GLOVES	(81.91)
1/23/13	7799	INTUIT INC.	RESTOCK OF O&M CHECKS (2000) & ENVELOPES	(668.96)
1/23/13	7800	JACK DOHENY SUPPLIES	PUSH CAM REPAIR	(1,179.64)
1/23/13	7801	MWEA	OPERATORS' DAY REG. - ALLEN, FOSTER, HARDING & BORDINE	(300.00)
1/23/13	7802	PRIORITY HEALTH	MEDICAL INSURANCE - 02/13	(8,257.65)
1/23/13	7803	PURCHASE POWER	POSTAGE METER REFILLS	(475.00)
1/23/13	7804	RICOH AMERICAS CORPORATION	COPIER LEASE - 01/13	(187.26)
1/23/13	7805	VISION SERVICE PLAN	VISION INSURANCE - 02/13	(159.27)
1/23/13	7806	WINDSTREAM	PHONES - ADM. BLDG. - 01/13	(128.08)
1/23/13	7807	SUPERIOR TWP. GENERAL FUND	PAYROLL - 01/17/13	(20,627.25)
1/23/13	7808	SUPERIOR TWP. PAYROLL FUND	MERS HEALTH SAVINGS - 01/13	(1,147.50)
1/25/13	7809	MCM GROUP	MUNICIPAL INSURANCE - 2013	(17,725.00)
1/30/13	7810	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 12/12	(109,039.59)
1/29/13	7811	WORK 'N GEAR	WINTER CLOTHING	(146.67)
1/29/13	7812	WENDY & GREG ADAMCZYK	REF. W/S OVERPAYMENT FOR 9747 RAVENSHIRE	(66.02)
1/29/13	7813	VERIZON	CELL PHONES - 01/13	(228.66)
1/29/13	7814	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	(420.47)
1/29/13	7815	STANDARD PRINTING	UTILITY BILLS	(230.00)
1/29/13	7816	OHM ENGINEERING ADVISORS	GENERAL SERV. & YCUA CONTRACT	(1,079.00)
1/29/13	7817	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN	RANDOM DRUG TEST - FOSTER	(79.50)
1/29/13	7818	MCCALLY TOOL & SUPPLY	DEWALT PAVEMENT BREAKER - HALF DOWN	(820.00)
1/29/13	7819	HOME DEPOT	REFRIGERATOR WATER FILTER	(44.96)
1/29/13	7820	GEMPLER'S	GLOVES	(44.80)
1/29/13	7821	ENMET CORPORATION	RECALIBRATE GAS DETECTOR	(85.00)
1/29/13	7822	DTE	MULT. GAS & ELECT. - 01/13	(4,494.91)
1/29/13	7823	COMCAST	INTERNET - MAINT. FAC. - 01/13	(86.95)
1/29/13	7824	AT&T	BOOSTER STA. PHONE - 01/13	(50.29)
2/6/13	7825	SUPERIOR TWP. GENERAL FUND	ACCOUNTANT -	(166.67)
2/6/13	7826	SUPERIOR TWP. GENERAL FUND	PAYROLL - 01/31/13	(20,093.52)
2/6/13	7827	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 01/13 (5 WEEKS)	(200.00)
2/6/13	7828	ANSWERING SERVICE, INC.	ANSWERING SERVICE - 02/13	(96.00)
2/6/13	7829	AUTO-WARES GROUP (AUTO VALUE)	OIL DRY	(41.96)
2/6/13	7830	DTE	ELECT. @ 1470 WIARD - 12/12+01/13	(65.14)
2/6/13	7831	ETNA SUPPLY	MXUS	(15,156.83)
2/6/13	7832	MCCALLY TOOL & SUPPLY	DEWALT PAVEMENT BREAKER - REMAINDER DUE	(820.00)
2/6/13	7833	MRWA	WATER METER SCHOOL	(230.00)
2/6/13	7834	WINDSTREAM	PHONES - MAINT. FAC. - 02/13	(141.27)
2/6/13	7835	WRIGHT EXPRESS FSC	FUEL CHARGES - 01/13	(276.76)
2/11/13	7836	SUPERIOR TWP. PAYROLL FUND	MERS PENSION - 01/13	(3,801.43)
2/11/13	7837	SUPERIOR TWP. PAYROLL FUND	JOHN HANCOCK PENSION - 01/13	(600.24)
2/13/13	7838	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 02/14/13	(22,492.80)

7:36 AM
02/13/13
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
JANUARY 23 THROUGH FEBRUARY 18, 2013

DATE	NUM	NAME	MEMO	AMOUNT
2/13/13	7839	ALLIED SUBSTANCE ABUSE PROFESSIONALS	RANDOM DRUG TEST - FOSTER	(36.00)
2/13/13	7840	COMCAST	INTERNET - ADM. BLDG. - 01/13	(70.95)
2/13/13	7841	DIANA RIVIS/PETTY CASH	RECON. OF 02/08/13	(48.00)
2/13/13	7842	DTE	GAS & ELECT. @ 1799 N. PROSPECT - 01/13	(305.29)
2/13/13	7843	ETNA SUPPLY	6" OMNI METER FOR HYUNDAI	(5,593.67)
2/13/13	7844	GEMPLER'S	UNIFORMS	(141.30)
2/13/13	7845	PURCHASE POWER	POSTAGE METER REFILLS	(100.00)
2/13/13	7846	WINDSTREAM	PHONES - ADM. BLDG. - 02/13	(180.48)
TOTAL 1013 O&M CHECKING - CHASE				<u>(244,107.47)</u>
TOTAL 1001 CASH - O&M				<u>(244,107.47)</u>
TOTAL				<u>(244,107.47)</u>



FYI

January 18, 2013

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

Previously, I notified you that Bounce will be added to Limited Basic channel 286, instead it will be added to channel 296.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton
Senior Manager, Government Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

WASHTENAW COUNTY ROAD COMMISSION

FYI

TO: Washtenaw County Board of Road Commissioners

FROM: Roy D. Townsend, P.E.
Managing Director

SUBJECT: Staff Report – 1-14-13 thru 1-27-13

DATE: February 5, 2013

TOWNSHIP REPORTS

A. Maintenance

Scraping of soft surfaced roads and patching of paved roads took place throughout the County. In addition, the following specific maintenance activities were performed in individual townships.

ANN ARBOR TOWNSHIP

- Pick-up Fallen Trees – Dixboro Road, Chalmers Road, Earhart Road, Ford Road, Huron River Drive, Warren Road, Woodridge Drive, Stein Road

AUGUSTA TOWNSHIP

- Repair Sinkhole – Oak Road
- Limestone Patch – Tuttle Hill Road, Hitchingham Road – 80 tons
- Pick-up Fallen Tree – Whittaker Road

BRIDGEWATER TOWNSHIP

- Pick-up Fallen Trees – Hogan Road, Sheridan Road

DEXTER TOWNSHIP

- Repair Guardrail – Dexter Town Hall Road
- Limestone Patch – McKinley Road, Winston Road, Island Lake Road, Madden Road – 34 tons

FREEDOM TOWNSHIP

- Grind Stumps – Pleasant Lake Road
- Pick-up Fallen Trees – Ellsworth Road, Bemis Road, Esch Road, Hieber Road, Parker Road, Peckins Road, Reno Road, Rentz Road

LIMA TOWNSHIP

- Gravel Patch – Easton Road – 10 tons
- Pick-up Fallen Trees – Lima Center Road, Scio Church Road
- Limestone Patch – Dancer Road – 11 tons
- Gravel Patch – Lima Center Road – 5 tons

LODI TOWNSHIP

- Limestone Patch – Textile Road, Zeeb Rd, Saline Waterworks Road, Dell Road, Ellsworth Road – 105 tons
- Boom Mow – Wagner Road

LYNDON TOWNSHIP

- Pick-up Fallen Tree – Roe Rd
- Grind Stumps – Beeman Road, Hadley Road, Waterloo Road
- Cut Dead Trees – Hadley Road
- Limestone Patch – Waterloo Road – 5 tons

MANCHESTER TOWNSHIP

- Repaired Guardrail – Henzie Road
- Pick-up Fallen Trees – Henzie Road, Herman Road, Noggles Road, Sooten Road

NORTHFIELD TOWNSHIP

- Limestone Patch – Jennings Road, Kearney Road, Hellner Road, Joy Road, Maple Road, Nollar Road, Rushton Road, Six Mile Road – 75 tons
- Pick-up Fallen Trees – Pontiac Trail, Seven Mile Road, Earhart Road, Jennings Road, Kearney Road, Lincoln Drive, Pontiac Trail, Spencer Road, Sutton Road, Maple Road, N. Territorial Road, Five Mile Road

PITTSFIELD TOWNSHIP

- Boom Mow – Maple Road, Ellsworth Road
- Limestone Patch Shoulders – Bemis Road, Ellsworth Road, Lohr Road, Maple Road, Moon Road, State Street – 6 tons
- Limestone Patch – Textile Road, Merritt Road, Morgan Road, Crane Road, Diamond Road, Ruby Road – 94 tons
- Pick-up Fallen Trees – Fosdick Road, Thomas Road, Marton Road

SALEM TOWNSHIP

- Limestone Patch – Salem Road, Tower Road, Vorhies Road – 30 tons
- Pick-up Fallen Trees – Currie Road, Dixboro Road, Pontiac Trail, Seven Mile Road, Six Mile Road

SCIO TOWNSHIP

- Limestone Patch – Staebler Road, Park Road, Liberty Road, Marshall Road, Strieter Road, E. Delhi Road, Pratt Road, Scio Road, N. Delhi Road – 263 tons
- Gravel Patch – Staebler Road, Park Road, Tubbs Road – 60 tons
- Boom Mow – Wagner Road

SHARON TOWNSHIP

- Cut Dead Trees – Sharon Valley Road
- Boom Mow – Bethel Church Road, Meyers Road, Parr Road, Sharon Valley Road
- Grind Stumps – Sylvan Road, Sharon Valley Road, Easudes Road
- Clean Culvert – Easudes Road
- Pick-up Fallen Trees – Bethel Church Road, Peckins Road, Sharon Hollow Road, Sylvan Road

SUPERIOR TOWNSHIP

- Repair Sinkhole – Prospect Road
- Repair Guardrail – Geddes Road
- Limestone Patch – Gotfredson Road, Warren Road – 30 tons
- Pick-up Fallen Trees – Dixboro Road, Albert Drive, Cherry Hill Road, Leforge Road, Plymouth Road, Stommel Road, Gotfredson Road, Geddes Road, Warren Road, Ford Road, Prospect Road, Ridge Road, Vorhies Road

SYLVAN TOWNSHIP

- Remove Dead Limbs – Old US-12, Pierce Road
- Grind Stumps – Sylvan Road, Pierce Road

WEBSTER TOWNSHIP

- Limestone Patch – Barker Road, Jennings Road, Merrill Road, Walsh Road, Valentine Road, Heim Road – 115 tons
- Gravel Patch – Jennings Road, Merkel Road, Merrill Road, Scully Road, Valentine Road – 61 tons

YORK TOWNSHIP

- Boom Mow – Carpenter Road, Crane Road, Stony Creek Road, Wright Road, Bolla Road, Judd Road, Willis Road, Finch Court, Lutz Drive, Platt Road
- Limestone Patch – Crane Road – 20 tons
- Removed Trees from River – Petersburg Road
- Pick-up Fallen Tree – Carpenter Road

YPSILANTI TOWNSHIP

- Limestone Patch – Merritt Road, Munger Road, Bemis Road – 87 tons
- Limestone Patch Shoulders – Wiard Road, Tyler Road, Rawsonville Road, Harris Road, Prospect Road, Ridge Road, Ford Boulevard, Textile Road – 60 tons
- Pick-up Fallen Trees – Wiard Road, Tuttle Hill Road, Huron River Drive, Merritt Road, Munger Road, Crestwood Avenue, Bemis Road

WINTER MAINTENANCE

- Crews Responded: 7 times to Winter Weather Events
- Total Salt Used: 3,349 tons
- Total Sand Used: 893 tons

STATE TRUNKLINE

- Patrol Patching – I-94, US-12, M-17

B. Project Development

Staff prepared the preliminary design for the superelevation correction on the curve at Austin Road and Eisman Road and prepared a preliminary engineer's estimate. Staff began research to determine the alignment and right-of-way of N. Delhi Road. Staff began preparing alignment and stationing drawings for the Michigan Avenue, Hewitt Road to Wallace Road resurfacing project. Staff negotiated the acquisition of permanent easements and other permits necessary for the Geddes Road/Ridge Road Roundabout project from two property owners. Staff secured temporary permits necessary for replacement of the Ridge Road Structure over the Fowler Creek in Superior Township. Staff performed three driveway permit inspections and completed the permit documentation. Staff completed the draft of the annual capital improvement plan booklet that includes photos and summaries of 2012 projects and began publishing the booklets. Staff continues drafting the necessary documentation for the Stormwater (MS4) Permit application and created a draft response for the IDEP program for Directors review. WCRC is included in the second group statewide that will be required to submit an application no later than April 1, 2013. The permit will be enforceable for a five-year period from the date of issuance.

C. Permits & Construction

Review & Permit Activities

Staff received 24 new right-of-way permit applications during this period for review. At this time there are 105 pending right-of-way permits (applied for but not issued); 30 residential, 42 commercial, 17 utility, and 16 miscellaneous permits. Staff responded to seven service requests, performed four motor carrier enforcement stops, and completed nine final inspections. Currently there are 496 active right-of-way permits (issued & awaiting completion); 189 residential, 46 commercial, 180 utility, and 81 miscellaneous permits. Staff issued seven residential driveway, one commercial driveway, two utility, and 31 transportation permits and receipted approximately \$14,100 in permit fees and surety during this period.



DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
NOTICE OF PUBLIC HEARING

Michigan Part 8- Electrical Code Rules (ORR# 2011-040 LR)
State Boundary Commission General Rules (ORR# 2011-041 LR)
Michigan Part 9a.-Mechanical Code (ORR# 2012-010 LR)

The Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, will hold a public hearing on Thursday, February 28, 2013, at 9:00 a.m. in Conference Room 3, 2501 Woodlake Circle, Okemos, MI 48864. The Part 8 Electrical Code rules are proposed to be effective 30 days after filing with the Secretary of State. The State Boundary Commission General rules are proposed to be effective 30 days after filing with the Secretary of State. The Part 9a. Mechanical Code is proposed to be effective 120 days after filing with the Secretary of State.

The public hearing is being held to receive public comments on the proposed amendments to the administrative rules noted above. Testimony will be taken for each rule set in the order the rules are listed above. Individuals who are not present during testimony for a particular rule set will be provided an opportunity to testify after final testimony on the Michigan Part 9a Mechanical Code.

The proposed revisions to Part 8 Electrical rules will adopt the 2011 edition of the National Electrical Code, a national industry standard, and provide Michigan-specific amendments. The hearing is being conducted by the Department under the authority of Section 4 of 1972 PA 230, MCL 125.1504, and Executive Reorganization Order Nos. 2003-1, 2008-4 and 2011-4, MCL 445.2011, 445.2025, and 445.2030.

The proposed revisions to the State Boundary Commission General rules will streamline the procedures specified in the rules that the State Boundary Commission follows to process petitions for incorporation or consolidation as well as petitions or resolutions for annexation and to reflect revisions to the State Boundary Commission Act. The hearing is being conducted by the Department under the authority of Section 4 of 1968 PA 191, MCL 123.1004 and Executive Reorganization Order Nos. 1973-2, 1980-1, 1996-2, 2003-1, 2008-4 and 2011-4, MCL 299.11, 16.732, 445.2001, 445.2011, 445.2025 and 445.2030.

The proposed Mechanical rules will adopt the 2012 edition of the International Mechanical Code with amendments, deletions, and additions deemed necessary for use in Michigan. The hearing is being conducted by the Department under the authority of Section 4 of 1972 PA 230, MCL 125.1504 and Executive Reorganization order Nos. 2003-1, 2008-20 and 2011-4, MCL 445.2011, 445.2025 and 445.2030.

The proposed rules will be published in the February 1, 2013 *Michigan Register*. Copies of the proposed Michigan amendments to the Michigan Electrical Code rules, the State Boundary Commission General rules and the Michigan Mechanical Code rules may be obtained for a fee of \$3.00 for each rule set by submitting a check or money order made payable to the State of Michigan, to the Bureau at the address below. You may download a free copy of the proposed amendments by



DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
NOTICE OF PUBLIC HEARING

Michigan Part 7 - Plumbing Code Rules (ORR# 2011-039 LR)
Survey and Remonumentation Rules (ORR# 2012-008 LR)

The Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, will hold a public hearing on Thursday, March 28, 2013, at 9:00 a.m. in Conference Room 3, 2501 Woodlake Circle, Okemos, MI 48864. The Part 7 Plumbing Code rules are proposed to be effective 120 days after filing with the Secretary of State. The Survey and Remonumentation rules are proposed to take immediate effect after filing with the Secretary of State.

The public hearing is being held to receive public comments on the proposed amendments to the administrative rules noted above. Testimony will be taken for each rule set in the order the rules are listed above. Individuals who are not present during testimony for a particular rule set will be provided an opportunity to testify after final testimony on the Survey and Remonumentation rules.

The proposed revisions to Part 7 Plumbing Code rules will adopt the 2012 edition of the International Plumbing Code with amendments, deletions, and additions deemed necessary for use in Michigan. The hearing is being conducted by the Department under Section 4 of 1972 PA 230, MCL 125.1504, and Executive Reorganization Order Nos. 2003-1, 2008-4 and 2011-4, MCL 445.2011, 445.2025 and 445.2030.

The Survey and Remonumentation rules were promulgated in 1992 and have not been revised since they were first promulgated. The current rules address only certain aspects of the process for administering the fund grant program, but no other provisions of the State Survey and Remonumentation Act. The hearing is being conducted by the Department under the authority of Section 17 of 1990 PA 345, and Reorganization Order Nos. 1996-2, 1997-12, 2003-1, 2008-20, 2011-4, MCL 445.2001, MCL 445.2002, MCL 54.277, MCL 445.2011, MCL 445.2025 and MCL 445.2030.

The proposed rules will be published in the March 1, 2013, *Michigan Register*. Copies of the proposed Michigan amendments to the Michigan Plumbing Code rules and the Survey and Remonumentation rules may be obtained for a fee of \$3.00 for each rule set by submitting a check or money order made payable to the State of Michigan, to the Bureau at the address below. You may download a free copy of the proposed amendments by visiting the Bureau's website at www.michigan.gov/bcc. The amendments are located under "What's New" on the front page of the website.

Oral or written comments may be presented in person at the hearing on March 28, 2013, or submitted in writing by mail, email, or facsimile no later than 5:00 p.m., March 28, 2013, to the address stated below. If your presentation at the public hearing is in written form, please provide a copy to the Rules Analyst, at the conclusion of your testimony at the hearing.

Department of Licensing and Regulatory Affairs