

**SUPERIOR CHARTER TOWNSHIP
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198**

August 15, 2011

7:30 p.m.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of June 20, 2011
 - b. Special Meeting of August 2, 2011
6. CITIZEN PARTICIPATION
 - a. Amy Malmer, SEMCOG
 - b. Fire Chief Jim Roberts, Retirement of Firefighter Don Sanford
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Marshal Report, Hospital False Alarm Report, Ordinance Officer, Park Commission Minutes, Sheriff's Report
 - c. Financial Reports, All Funds Period Ending June 30, 2011
8. COMMUNICATIONS
 - a. Daniel Smoke, Noise Complaint
 - b. The Ad Hoc Superior Township Pioneer Cemetery Study Committee
9. UNFINISHED BUSINESS
 - a. Parks Commission, Request for a Light at Community Park
10. NEW BUSINESS
 - a. Utility Department, Water and Sewer Rate Increase
 - b. Utility Department, Water and Sewer Connection to 1689 N. Prospect Road
 - c. Fire Department, Repair Parking Lot at Station #2
 - d. Contract for October 8, 2011 Cleanup Day
 - e. Township's Purchase of 8.80 Acres Thru the Washtenaw County Tax Sale
 - f. AATA, NE Governance Board Member Nomination
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on July 18, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green and Alex Williams. Lisa Lewis was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Green to adopt the agenda as presented.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JUNE 20, 2011

It was moved by McKinney, seconded by Caviston, to approve the minutes of the regular Board meeting of June 20, 2011, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. CITIZENS COMMENTS

Helen Bryant owns a home at 1575 Harvest Lane, which she rents out. She explained to the Board that the Township had cited her for the grass not being cut. She was prepared to cut the grass prior to the deadline, but the Township cut the grass prior to the deadline and billed her. She felt the Township was in error by cutting the grass prior to the deadline. She requested that the Township's bill for the cost of the grass cutting and the administrative fees be waived. Supervisor McFarlane responded that he would investigate her complaint and would follow-up with her.

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7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following:

Fairfax Manor recently had an eight acre parcel placed into tax foreclosure. Fairfax Manor is a total of 22 acres. The eight acres contains a creek, woodlands and other significant natural features. It is part of Fairfax's Planned Community Area Plan and during the rezoning it was restricted as a preservation zone. The Township is working with the Washtenaw County Treasurer for the Township to obtain ownership by exercising its right of first refusal. The Township would then enter into an agreement for Fairfax Manor to buy back the property so that the integrity of the Area Plan and preservation zone could be maintained. The Washtenaw County Treasurer's Office is changing to BS&A.net software. The Township will also purchase the software for use by the Assessing Dept., Building Dept. and for tax receipting. The Township recently received \$248,615 in State Shared Revenue payments for back-payment for the increase in Superior Township State Shared Revenue payments due to the increase in population. Beginning with FY 2011, the Township will receive an additional \$182,253 per year in State Shared Revenue. However, this increase in revenue will be somewhat negated. Since 2008, the Township has experienced a decrease in Taxable Value, which has decreased the amount of property taxes collected. In FY 2011 the Township will experience a decrease of \$10- \$15 million in taxable value. Due to numerous pending tax assessment appeals, it is expected that there will be additional reductions in Taxable Value in future years.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHAL, HOSPITAL FALSE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPT. REPORT

It was moved by McKinney, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. DAVID PHILLIPS, CLERK, FOIA COST

The Board received a memo dated July 1, 2011 from Clerk David Phillips about determining the costs of processing FOIA requests. He analyzed the costs involved in making copies and made the following recommendations: black and white Copies, 8 ½ x 11 and 8 ½ x 14- \$0.20 per copy, color copies-8 ½ x 11 and 8 ½ x 14- \$0.35 per copy, Research labor – assign the lowest paid

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employee who is capable of retrieving the necessary information to comply with the FOIA request; fees for all other materials and activities, i.e.: computer disks, e-mail search, text message search, envelopes, postage, copies larger than 8 ½ x 14, etc., shall be the same as the actual cost incurred by the Township. Clerk Phillips explained that if the Board accepts his recommendations, they will be incorporated into the Board Policies, which are also on tonight's agenda for Board consideration.

It was moved by McKinney, seconded by Caviston to accept Clerk Phillips', July 18, 2011 letter regarding charges for F.O.I.A. requests and to concur with his recommendations.

The motion carried by voice vote.

B. MICHIGAN LIQUOR CONTROL COMMISSION, NOTICE, DENIAL OF APPLICATION

The Michigan Liquor Control Commission (MLCC) carbon copied the Board a letter dated June 28, 2011 to ZJM, Inc., which informed ZJM, Inc., that their application to transfer ownership of the SDD & SDM liquor license for the Superior Party Store, 9049 MacArthur Blvd., was denied. They have 20 days from the date of the letter to request a hearing. Supervisor McFarlane explained that the Township had the Township attorney submit information to the MLCC to oppose the transfer and it looks like the MLCC used some of this information to deny the transfer.

It was moved by McKinney, seconded by Caviston, to receive the June 28, 2011 Notice: Denial of Application from the Michigan Liquor Control Commission to ZJM, Inc.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

A. UTILITIES DEPARTMENT, AUTUMN WOODS CONTRACT EXTENSION

Rick Church, Utilities Director, was present, and presented a Memorandum to the Board requesting to approve a three year extension of a contract which would allow Autumn Woods Development, L.L.C. to finance the unpaid balance of the Water and Sewer Availability Fees owned by them for the Autumn Woods development. The Board approved similar contracts in 2004 and 2008. Autumn Woods presently owes \$28,858.47. They would have to pay \$14,429.24 at the time they request connection to either of their two remaining un-built multiplex units. They

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would pay the Township 6% annual interest on the unpaid balance with due date scheduled in the contract.

It was moved by McKinney, seconded by Green, to approve the following contract with Autumn Woods L.L.C. and to approve the Supervisor to sign the contract:

CONTRACT

A CONTRACT BETWEEN THE CHARTER TOWNSHIP OF SUPERIOR AND AUTUMN WOODS DEVELOPMENT, LLC. TO PROVIDE FOR THE PAYMENT OF WATER AND SEWER AVAILABILITY FEES FOR AUTUMN WOODS CONDOMINIUM.

WHEREAS, Autumn Woods Condominium has been assessed \$115,433.90 for water and sewer availability fees to pay for their share of the costs of providing water and sewer service to their development, and

WHEREAS, Autumn Woods Development, L.L.C. ("Autumn Woods") has requested that the Township finance the payment of the unpaid fees over a three-year period at six per cent (6%) annual interest. As of the date of this contract the unpaid fees total \$28,858.47, and

WHEREAS, Autumn Woods Development, L.L.C. has proposed that the payoff (principal and interest) for each unit be prorated and due with the application for each utility connection permit, and

WHEREAS, Autumn Woods Development, L.L.C. has proposed that if no application for a Utility Department connection permit is made, they agree to pay six per cent (6%) annual interest on the unpaid balance according to the schedule below, and

WHEREAS the Superior Charter Township Board ("the Township") has approved this financing arrangement in principle,

NOW THEREFORE BE IT AGREED that:

1. Autumn Woods has paid \$86,575.43 as of the date of this contract and will continue to pay 1/8th of the \$115,433.90, or \$14,429.24, and the prorated interest to the Township's Utilities Department each time an application for a Utility Department connection permit is submitted. Or, if no connection permit is submitted, Autumn Woods will pay six percent (6%) annual interest on the unpaid balance according to the schedule below.
2. On August 1, 2011, the six per cent (6%) annual interest payment on the unpaid balance will be due and payable to the Utilities Department by Autumn Woods.

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3. On June 1, 2012 the six per cent (6%) annual interest payment on the unpaid balance will be due and payable to the Township's Utilities Department by Autumn Woods.
4. On June 1, 2013, the six per cent (6%) annual interest payment on the unpaid balance will be due and payable to the Township's Utilities Department by Autumn Woods.
5. Autumn Woods Development, L.L.C. agrees to install an eight (8') foot-wide asphalt non-motorized trail along the Prospect Road frontage of the Autumn Woods Condominium Development with the same design and construction as the non-motorized trail along Clark within twelve months of the issuance of the final utility connection permit for the development.
6. The Township may secure the obligations of Autumn Woods under this Contract by filing a lien against each condominium unit.
7. In the event Autumn Woods refuses, neglects or otherwise fails to meet its obligations under this Contract, the Township may apply any payments made by or on behalf of Autumn Woods to the Township for any reason to the obligations of this Contract before satisfying any other obligations.

AGREED TO ON THIS DAY _____ of 2011.

Martin A. Merk
Autumn Woods Development, L.L.C.

William McFarlane
Superior Charter Township

The motion carried by unanimous voice vote.

B. PARKS DEPARTMENT, LIGHTING IN COMMUNITY PARK

The Parks Department provided a resolution and Parks Commission Chairperson Jan Berry provided a memo both of which requested the Board approve and pay for the installation of a light at Community Park. Chairperson Berry indicated that Parks Dept. maintenance staff often finds evidence in the parking lot of drug and alcohol use and other undesirable behaviors. She indicated most of the other parks in Superior Township have lighting and that the Parks Commission feels that a light would decrease the loitering and undesirable behavior occurring in the park. Board members requested more information on the issue, such as an opinion from the Sheriff's Department, the cost for the light and the type and style of the light. They indicated they wanted this additional information before taking action on the request.

It was moved by Phillips, seconded by Green, to postpone action on the Parks Commission's request for the Board to approve and pay for the installation of a light at Community Park's

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parking lot until the Board's August 15 meeting so that the Parks Commission could provide the Board with additional information.

The motion carried by unanimous voice vote.

C. SALARY ADJUSTMENTS FOR ACHIEVING LEVEL III ASSESSOR CERTIFICATION

Paula Calopisis has been employed as a Level II Assessor for Superior Township for over seven years. She recently obtained her Level III Assessor Certification. She presented extensive information on the requirements she completed to obtain her Level III Assessor Certification, her other qualifications and pay rates in other communities for Level III Assessors. She requested her current salary of \$37,685.00 be increased to \$45,000.00. In a Memo dated July 18, 2011, Supervisor McFarlane recommended Ms. Calopisis' salary be increased to \$41,500.00. Supervisor McFarlane indicated that the current lead assessor is planning on retiring at the end of 2012 and that it is planned for Ms. Calopisis to take over as the lead assessor position at that time.

It was moved by McKinney, seconded by Caviston, for the Superior Township Board to concur with Supervisor McFarlane's recommendation and to approve the increase of the annual salary of Assessor Paula Calopisis to \$41,500.00.

The motion carried by unanimous voice vote.

D. RESOLUTION 2011-09, TEMPORARY MORATORIUM UPON THE ISSUANCE OF PERMITS, LICENSES AND APPROVALS FOR THE PRODUCTION FOR COMPENSATION, SALE OR DISPENSATION OF MEDICAL MARIJUANA

Fred Lucas, Township Attorney, provided a letter to the Board dated May 20, 2011, in which he recommended that the Board extend the current moratorium on medical marijuana until March of 2012. He said recent pronouncements by the federal government have him concerned about the potential for exposing township officials and staff to criminal liability for being involved in the legislation, regulation or enforcement of medical marijuana. He indicated that he felt it would be wise for the township to extend the moratorium to await further direction from both the state and federal governments regarding the appropriateness of such regulations. The Board received Mr. Lucas' letter at their June 20, 2011 meeting. The Board members concurred on extending the moratorium.

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The following Resolution was moved by McKinney, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
JULY 18, 2011
RESOLUTION 2011-09**

**A RESOLUTION TO IMPOSE A TEMPORARY MORATORIUM UPON THE
ISSUANCE OF PERMITS, LICENSES AND APPROVALS FOR THE PRODUCTION
FOR COMPENSATION, SALE OR DISPENSATION OF MEDICAL MARIHUANA**

WHEREAS, the production for compensation, sale or dispensation of medical marihuana was not envisioned when the current ordinances and amendments were adopted; and other than the general regulations relating to commercial and production activities, the growth and sale of medical marihuana is not regulated; and,

WHEREAS, Superior Charter Township desires to ascertain the best and safest path to compliance with the Michigan Medical Marihuana Act, PA 2008, MCLA 333.26421 *et seq.* in order to protect the public health, safety, and welfare.

WHEREAS, on September 20, 2010, the Superior Township Board of Trustees imposed a moratorium upon the issuance of any and all permits, licenses and approvals for the production for compensation, sale or dispensation of medical marihuana for twelve (12) months or until an amendment of all applicable codes, whichever occurs first. This moratorium is scheduled to expire on September 20, 2011.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees imposes a ten (10) month extension of the current moratorium upon the issuance of any and all permits, licenses and approvals for the production for compensation, sale or dispensation of medical marihuana. This extended moratorium shall expire on July 18, 2012 or until an amendment of all applicable codes, whichever occurs first.

BE IT FURTHER RESOLVED that this moratorium does not restrict or otherwise ban the lawful use of medical marihuana, as provided in the Michigan Medical Marihuana Act, PA 2008, Initiated Law, MCL 333.26421 *et seq.*

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on July 18, 2011 and

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that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk

The motion carried by a unanimous voice vote.

**E. RESOLUTION 2011-10, DESIGNATING THE OFFICIALS FOR THE JAYCEES,
“RUNNING THE RAILS RACE”**

Clerk Phillips explained that the numerous years the Ypsilanti Jaycees have conducted their “Running the Rails” running race. The race requires the temporary closure of several roads in the Township. In order to authorize the closure, the Township must adopt a resolution, which outlines the details of the race, responsibilities of the Jaycees and names the Jaycees designated representative(s).

The following Resolution was moved by McKinney, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2011-10**

**A RESOLUTION DESIGNATING THE OFFICIAL FOR THE
JAYCEES “RUNNING THE RAILS” RACE**

Resolution authorizing the temporary road closure of sections of Superior (from the Township border to Geddes Road), Geddes (from Superior Road to LeForge Road), LeForge (from Geddes Road to Clark Road), and Clark Road (from LeForge Road to N. River Road) on Sunday, August 21, 2011 from 7:30 am to 9:30 am for the Ypsilanti Area Jaycees “Running the Rails” Race.

WHEREAS, the Township of Superior has approved the temporary closure of Superior, Geddes, LeForge and Clark Roads as indicated; and,

WHEREAS, the Driveway’s Banners and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

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WHEREAS, the Ypsilanti Area Jaycees have agreed to provide adequate liability insurance coverage for the event, naming the Township as an additional insured, at no cost to the Township.

WHEREAS, the Ypsilanti Jaycees have agreed to provide adequate additional public safety coverage for the event by local police and fire departments, at no cost to the Township.

NOW THEREFORE, BE IT RESOLVED that the Township of Superior Board of Trustees approves of the event if the above conditions are met; and, designates and agrees that Tim Vroom and Jed Dreher of the Ypsilanti Area Jaycees be the authorized officials designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on July 18, 2011 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk

The resolution was adopted by unanimous voice vote.

F. ADOPT POLICIES OF THE SUPERIOR TOWNSHIP BOARD

Clerk Phillips explained that the Board has adopted numerous policies over the years, but they have never been compiled. Township Administrative staff and department heads met numerous times to review and revise the policies. They were then compiled into a document with a table of contents and index. Clerk Phillips explained that he researched requirements in the policies to make sure they were in compliance with the law. He indicated that the areas of conflict of interest; publication of notices, minutes and ordinances; and Freedom of Information Act were policies that required research and revision. Clerk Phillips indicated that he felt the package of policies would be a good reference tool for future board members or others interested in how the Township operates.

It was moved by McKinney, seconded by Williams for the Board to adopt the “Adopted Policies of the Superior Township Board of Trustees” as follows:

ADOPTED POLICIES
OF THE
SUPERIOR TOWNSHIP
BOARD OF TRUSTEES

July 18, 2011
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01- ORGANIZATION

01.01.001 BOARD BY-LAWS

1. Authority

These by-laws are adopted by the Board of the Charter Township of Superior pursuant to the provisions of section 42.7 (7) of the Compiled Laws of Michigan.

2. Meetings

2.1 Regular Schedule The Township Board shall meet monthly as designated on the adopted schedule on the first and/or the third Monday of each month in regular session. Any regularly scheduled meeting that falls on one of the legal holidays (New Year's Day, Presidents Birthday, Martin Luther King Birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve), shall be held on the next secular day that is not a holiday.

2.2 Special Meetings The Charter Township Board shall meet in special session at the call of the Township Clerk upon the written request of the Supervisor or two members of the Township Board. Notice shall be given at least 24 hours in advance of the special meeting to each Township Board member. Such notices shall be served personally or left at the member's usual place of residence by the Township Clerk or the Clerk's designee. The notice shall also contain the time, place and purpose of the meeting.

2.3 Place of Meeting Regularly scheduled meetings shall be held in the Township Hall. Whenever the regular meeting place of the Township Board shall appear to be inadequate for members of the public to attend, the Supervisor and Clerk may change the meeting to a larger facility located in the Township. A notice of such change shall be prominently posted on the door of the regular meeting place. The Clerk shall also post a notice of such change in the place of meeting at the Township Hall and on the Township website, not less than 24 hours before such a meeting is scheduled.

2.4 Time of Meetings Regularly scheduled meetings shall begin at 7:30 o'clock in the evening unless the Board shall by majority vote in session set a different starting time.

2.5 Change in Schedule Changes in the regular schedule shall not be made except upon the approval of a majority of the Board members in session. In the event the Board shall meet and a quorum is not present, the Board upon the action

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of a majority of those present may adjourn the meeting to another day provided that proper notice to members and public is given.

3. Public Notice of Meetings

The Township Clerk shall be responsible for providing the proper notice for all meetings of the Township Board. Such notification shall include but not necessarily be limited to the following:

3.1 Regular meeting The Clerk shall post, at the Township Hall, a notice within 10 days after the first meeting of the Township Board in each calendar year, indicating the dates, times and places of the Board's regular meeting schedule.

3.2 Schedule Change Whenever the Board shall change its regular schedule of meetings, the Clerk shall post, at the Township Hall, a notice of the change within 3 days following the meeting in which the change was made.

3.3 Rescheduled or Special Meetings If the Board shall reschedule a meeting under the provisions of Rule 2.5 or call a special meeting under Rule 2.2, the Clerk shall post a notice of such change immediately at the Township Hall and no meeting except emergency meetings shall be held until the notice shall have been posted at least 18 hours. An emergency meeting shall be held upon the consent of two-thirds of the members and only if a delay would pose severe and imminent danger to the health, safety and welfare of the public.

3.4 Notification to Media and Others The Clerk shall notify, without charge, any newspaper or radio of such meeting schedule, schedule changes or special meetings, whenever such newspapers or radio stations shall have filed with the Clerk a written request for such notice. The Clerk shall also notify such other parties of regular meeting schedules, changes in the schedule or special meetings upon their written request and agreement to pay the Township for printing and postage expenses. The Clerk shall mail all such notices pursuant to this rule by first class mail.

4. Quorum. Attendance. Call of the Township Board

4.1 Quorum Four members shall constitute a quorum for the transaction of business at all meetings of the Township Board.

4.2 Absent without Permission Any elected official who absents himself from a regularly scheduled meeting without timely notification to the Clerk shall be deemed absent without permission. Should this action occur three (3) times within the course of a 12 month period, such action shall be deemed misconduct of office.

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5. Regular Meeting Agenda

5.1 Agenda The Township Clerk shall prepare, for review and approval by the Supervisor, the agenda of business for all regularly scheduled Township Board meetings. Any other Board member or representative of Township committees, boards, or commissions desiring to place a matter on the agenda shall notify the Clerk of such item by noon on the Thursday preceding the next regular meeting. Such items shall be placed under the heading of "Pending Business" or "New Business" as appropriate. Items that the Clerk does not receive by the stated deadline may not be considered by the Board except upon the majority consent of the members present.

5.2 Special Meeting Agenda Whenever the Board shall be called into a special meeting (by the Supervisor or by two of its members), the matters to be considered shall be stated in the call of the meeting. No other matters shall be considered except when all members are present and a majority of the Board concurs.

5.3 Distribution of Agenda and Materials Upon completion of the agenda, the Clerk shall distribute copies of the agenda together with copies of reports, explanations, etc., that relate to the business matters coming to the Board by 5:00 p.m. on Friday preceding the meeting. The Clerk may distribute such materials by mail, electronically, place the materials in the Township Hall vestibule, or by personal delivery.

5.4 Order of Business The agenda shall be arranged in the following order of business:

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
6. Citizen Participation
7. Reports
8. Communications
9. Unfinished Business
10. New Business
11. Approval of Bills
12. Pleas and Petitions
13. Adjournment

6. Conduct of Meetings

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6.1 Chairperson The Township Supervisor shall moderate and chair all meetings of the Township Board. In the absence of the Supervisor the chairperson *pro tempore* shall assume the duties of the chair.

6.2 Approval of the Chair Board members wishing to speak shall first obtain the approval of the chair and each person who speaks shall address the chair. Other persons at the meeting shall not speak unless called on by the chair.

6.3 Disorderly Conduct at Meetings The Supervisor is responsible for the good order and discipline of Township meetings and shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities.

7. Citizen Participation

7.1 Citizen Participation Two portions of the agenda are set aside for citizen input. "Citizen Participation", held at the beginning of a meeting and "Pleas and Petitions", held at the end of each meeting. Persons wishing to express a view or concern at the beginning of a Township Board meeting will be allowed to do so under the following rules:

1. A maximum of three minutes is allowed to speak to the matter at this time, under the discretion of the Chair.
2. The Board is not obligated to respond to the concern at this time. The name of the person and area of concern will be noted in the minutes.
3. If the concern is a question, an official will call the questioner concerning the problem within a calendar week.

8. Record of Meetings

8.1 Clerk Responsibility The Township Clerk or a deputy shall be responsible for maintaining the official record and minutes of each meeting of the Board. The minutes shall include all the actions of the Board with respect to motions. The record shall include the names of the mover and supporter and the vote of the Board. The record shall also state whether the vote was by voice vote or by roll call, and when by roll call, the record shall show the yes, no, or abstention for each member.

8.2 Record of Discussion The Clerk shall not be responsible for maintaining a written record or summary written record of the discussion or comments of the Board members nor of comments made by members of the public.

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8.3 Request for Remarks to be Included Any member of the Board may request to have his or her comments printed as part of the record. If there are no objections by any member of the Board, the comments may be included. If there is an objection to such printing of the comments, the Board shall decide the matter by majority vote. Such comments requested to be included as part of the official record shall be provided in writing by the member.

8.4 Public Access to Meeting Records The Clerk shall make available to members of the public, records and minutes of Board meetings in accordance with the Freedom of Information Act. Minutes prepared by the Clerk, but not approved by the Board, shall be first reviewed and approved by the Supervisor and then made available for public inspection not more than 8 business days following the meeting. Minutes approved by the Board shall be available within 5 business days of the meeting at which they were approved. The Clerk shall also promptly send copies of the unapproved minutes to persons who have subscribed and paid the fee therefore at cost.

8.5 Publication of Minutes The Clerk shall be responsible for publication of a summary of the minutes on the Township Website with a notice of such summary in a newspaper of general circulation within 10 days after a meeting of the Board. However, the Supervisor shall approve the summary prior to publication.

8.6 Permanent Minutes After the minutes have been adopted by the Township Board, the Clerk shall record the approved minutes in the Official Permanent Minute Book, signed by the Supervisor and Clerk, and place the approved minutes on the Township Website. At the end of each year, all the meeting minutes for that year shall be recorded on a CD or other permanent electronic means, and a copy placed in the Township Hall Vault and in the Utility Department Safe.

9. Committees

9.1 Committee of the Whole Whenever a majority of the Board shall meet in working meetings, the Board shall meet as a committee of the whole. In the absence of the Supervisor, the Board shall designate one of its members to preside.

9.2 Public Notice Meetings of a committee of the whole shall conform to the requirements of the Open Meetings Act with respect to public notice except when the Board shall devolve into a committee of the whole at one of its regular meetings.

9.3 By-Laws Observed The By-laws of the Township Board shall be observed in meetings of a committee of the whole as far as they are applicable, except with respect to limiting debate, moving to vote immediately, and taking a roll call vote.

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9.4 Ordinances Ordinances referred to a committee of the whole, unless otherwise ordered by the committee, may be read through by the Township Clerk and then considered and adopted by sections. All amendments shall be offered in writing in duplicate and read by the Clerk. Whenever a committee of the whole shall have completed its deliberations, a member shall move that the committee rise and report to the Township Board. The motion to rise is always in order and shall be decided without debate. Motions recommending action by the Township Board shall take precedence in the same order as analogous motions in the Township Board. A motion to reconsider any matter of substance acted upon by the committee of the whole and made by a member of the voting majority shall always be in order.

10. Executive Sessions

10.1 Procedure The Township Board may meet in executive session, closed to the public, upon the motion of any member and concurrence of five members. The vote shall be recorded in the minutes of the meeting at which the decision to hold an executive session was made.

10.2 Purposes The Township Board shall hold executive sessions only for the following purposes:

To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.

For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this

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subdivision, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act. .

To consider material exempt from discussion or disclosure by state or federal statute.

10.3 Minutes At each executive session, the Clerk shall keep a separate record. These minutes can be approved prior to adjourning the closed meeting. Or, members may individually review and pass around the table a single copy of the minutes of the closed meeting at the next Board meeting for approval. This record of minutes shall not be disclosed to the public except upon court order. The Clerk may destroy said minutes after one year and one day have passed following the approval of the minutes of the meeting at which the Board approved the closed session.

11. Motions and Resolutions

Statement by Chair, written Motions and Resolutions No motion or resolution shall be adopted until the motion or resolution is stated by the person chairing the meeting. All motions, except procedural motions, and resolutions may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order. Each written motion or resolution in writing may be read by the Township Clerk before being debated.

12. Boards and Commissions

Appointments The Supervisor shall appoint, with Township Board confirmation, individuals to fill vacancies on the Township Planning Commission. All other Township Boards and commissions shall be appointed or filled by a majority vote of the Township Board.

13. Voting

13.1 Whenever a question is put by the chair, every member present shall vote on all questions decided by the Township Board. No member present shall abstain from voting "yes" or "no", unless there is a Conflict of Interest, or where a Board member wishes to be appointed to another public office.

According to the Charter Township Act, "...a member of the township board who is recorded as present shall vote on all questions decided by the board unless excused by unanimous consent of the other members present. If, at a meeting of the township board, a member of the township board states that he or she desires to be appointed by the township board to fill a vacancy in a

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township office, that member may abstain from voting on the appointment to fill the vacancy”.

Prior to participating in discussion, casting a vote, or participating in any deliberations on a matter on which any Township Board of Trustees member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the other members and request to abstain from voting on the matter. For the purposes of this policy, conflict of interest is defined as:

- a. The member or an immediate family member is involved in any request for which the Board is asked to make a decision. Immediate family member is defined as a spouse, mother, father, brother, sister, son, or daughter, including an adopted child, and a relative of any degree residing in the same household as the member.
- b. The member has a business or financial interest in the matter under consideration.
- c. The member owns or has a financial interest in property which neighbors property under consideration for rezoning, variance or other planning commission related action. Neighboring property is defined as within 300’ from the property under consideration for action.
- d. There is a reasonable appearance of a conflict of interest, as determined by a unanimous vote of the remaining members of the Board.

Upon the request for abstention being approved by the unanimous consent of the Board, the member with the conflict of interest will leave the meeting room until after all discussion of the matter in question is completed. The member shall not discuss, or in any way attempt to influence the actions of the other Board members.

Failure of a member of any Board, commission or committee to disclose a potential conflict of interest constitutes malfeasance of office.

13.2 On demand by any Township Board member the vote on any pending question shall be taken by a record roll call vote.

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13.2 When a record roll call vote is demanded on a question and after the chair has stated the question, the Township Clerk is directed to call the roll. No member of the Township Board is entitled to speak on the question, nor shall any motion be in order until such a roll call is completed and the results announced.

14. Parliamentary Authority

Roberts Rules of Order, newest revised edition, shall govern all questions of procedure that are not otherwise provided by these by-laws or by state law.

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01.01.002 PRINCIPLES OF GOVERNANCE

To maintain the highest standards and traditions of Michigan townships, we, the Superior Charter Township Board, embrace these principles to guide our stewardship, deliberations, and constituent services as we commit to safeguard our community's health, safety, and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor, and dignity to our public offices through collegial board deliberations, and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public on township issues, challenges, and successes, and welcome active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government, and freedom

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**01.01.003 FREEDOM OF INFORMATION ACT
POLICY AND GUIDELINES REGARDING FEES**

In calculating the costs of supplying or allowing inspection of public records pursuant to the Freedom of Information Act, Public Act 442 of 1976, the following guidelines and procedures are followed:

1. The costs of labor where allowable for copying, mailing, search, separation, examination, deletion, duplication and supervision of examination are limited to the Township's actual costs for such labor.
2. The most economical means available for providing copies or examination of public records will be employed.
3. Fees shall not be charged for the cost of search, separation, examination, deletion and supervision of examination unless failure to do so would result in unreasonably high costs for the Township. Unreasonably high costs are defined as any request that meets any of the following criteria:
 - a. The request results in 30 minutes, or more, of staff time to complete the search, review, examination, appropriate deletion of materials requested or any other task related to the processing of the request. This could be the result of the need to search for, collect, or appropriately examine or review a voluminous amount of separate and distinct public records pursuant to a single request. Or, the need to collect the requested public records from numerous field offices, facilities, or other establishments which are located apart from the particular office receiving or processing the request.
 - b. The request results in the Township incurring additional costs, which are over and above the Township's regular cost of doing business.
4. Superior Township's charge for a Freedom of Information Request under Public Act 442 of 1976 is as follows on the attached Fee Schedule.
5. If Township costs are estimated to exceed \$50.00, a deposit of not greater than one-half the estimated total costs will be required.
6. Upon submission of an affidavit that the requester is receiving public assistance, or upon submission of other facts showing an inability to pay, copies of the requested public record(s) shall be furnished at no charge up to the amount of \$20.00.

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01.01.003 Freedom of Information Act Fee Schedule for Requests

- I. Duplication
 - A. Copies (Township owned copier used)
8 ½ x 11 inch or 8 ½ x 14 inch paper, \$0.20 per page/side for black and white copy; \$0.35 per page/side for color copy.
Fee for oversize documents shall be at the rate of the actual costs incurred by the Township
 - B. Computer Disks
Actual cost incurred by the Township
- II. Mailing
Envelopes
Actual cost incurred by the Township
- III. Postage
Actual cost of postage or shipping
- IV. Hourly Labor Rate
The labor rate charged shall be the hourly wage of the lowest paid township employee capable of retrieving the information necessary to comply with a request under the Freedom of Information Act.
- V. Research Fee
The research fee charged shall be the hourly wage of the lowest paid township employee capable of retrieving the information necessary to comply with a request under the Freedom of Information Act. This fee shall be charged only if the request meets the definition of “Unreasonably high costs” as defined in Superior Township’s FOIA Policy and Guidelines Regarding Fees.
- VI. Other Charges
If the request includes or requires any other actions that result in additional charges to the Township, i.e.: text message searches and retrievals, e-mail search and retrievals or supervision of examination, the requestor will be charged the actual cost incurred by the Township.
- VII. Deposit
If the anticipated charges for a requested record will exceed \$50.00, a good faith deposit of one-half of the total anticipated charges will be required.
- V. Waiver of Fees .

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If an individual submits an affidavit stating that he or she is receiving public assistance or is able to state fact showing inability to pay fees because of indigence, a copy of a public record shall be furnished without charge for the first \$20.00 of the fee for each request.

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01.01.004 ELECTRONIC MAIL RETENTION

1. Purpose: The Superior Charter Township Board requires its employees to retain and destroy e-mail messages that are sent and received in the course of conducting official business in accordance with the following records Retention and Disposal Schedule:
2. Procedures
 - 2.1 Definitions:
 - a. **Electronic mail (e-mail)** is a means of exchanging messages and documents using telecommunications equipment and computers. A complete e-mail message not only includes the contents of the communication, but also the transactional information (dates and times that messages were sent, received, opened, deleted, etc.; as well as aliases and names of members of groups), and any attachments. Transactional information can be found and printed or saved from the e-mail system (see the software manual for instructions).
 - b. **Records Retention and Disposal Schedules** are listings of records or records series that are maintained by government agencies in the course of conducting their official business that identify how long the records must be kept, when they may be destroyed and when certain records can be sent to the Archives of Michigan for permanent preservation. In accordance with Michigan law, records cannot be destroyed unless their disposal is authorized by an approved Retention and Disposal Schedule. Retention and Disposal Schedules are developed by the Department of History, Arts and Libraries, Records Management Services, through consultation with an agency about its records. These schedules are then approved by the Michigan Historical Center, the Attorney General of the State of Michigan, the Auditor General of the State of Michigan, and the State Administrative Board.
 - 2.2 Employee Responsibilities:
 - a. Senders and recipients of e-mail messages shall evaluate each message to determine if they need to keep it as documentation of their role in a business process.
 - b. Senders are generally considered to be the person of record for an e-mail message. However, if recipients of the message take action as a result of the message, they should also retain it as a record.
 - c. It is recommended that employees retain only the final message in a communication string that documents the contents of all previous communications. This is preferable to retaining each individual message, containing duplicate content.

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- d. Shall evaluate the content and purpose of each e-mail message to determine which Retention and Disposal Schedule defines the message's approved retention period.
- e. Employees shall retain e-mail that has not fulfilled its legally-mandated retention period by printing the message and filing it with other paper records that document the business process.
- f. Shall retain transactional information (see definition of e-mail above) with the e-mail message if there is a substantial likelihood of relevancy to litigation.
- g. Shall organize their e-mail messages so they can be located and used.
- h. Shall dispose of transitory, non-record and personal e-mail messages from the e-mail system.
- i. Shall dispose of e-mail messages that document the official functions of the agency in accordance with an approved Retention and Disposal Schedule. Note: Records, including e-mail, shall not be destroyed if they have been requested under FOIA, or if they are part of on-going litigation, even if their retention period has expired.
- j. Shall provide access to their e-mail to the FOIA or Litigation Coordinator upon request.
- k. Shall retain all work-related appointments, tasks and notes stored in the e-mail system for 2 years.
- l. Recognizing that e-mail messages that are sent and received using the Township of Superior's e-mail system are not private, employees are encouraged to manually delete personal appointments (such as sick leave or annual leave) from the e-mail system after the event takes place.

2.3 Superior Charter Township Responsibilities:

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- a. Shall ensure that its records are listed on an approved records Retention and Disposal Schedule.
- b. Shall ensure that all employees with e-mail accounts are aware of and implement this policy.
- c. Shall notify the Clerk when the accounts of former employees can be closed.
- d. Shall ensure that the e-mail messages (and other records) of former employees are retained in accordance with approved Retention and Disposal Schedules.
- e. Shall notify the litigation or FOIA coordinator when an agency becomes involved in litigation or receives a FOIA request.
- f. Exceptions to the procedures in this document may be granted in writing by the Clerk.

2.4 Freedom of Information Act (FOIA) and Litigation Coordinator Responsibilities:

- a. Shall identify if the records that are requested by the public are stored in e-mail, even if the public does not specifically request e-mail.
- b. Shall notify affected employees that a FOIA request involving e-mail was received to prevent the destruction of relevant messages.
- c. May in appropriate instances notify the Clerk that a FOIA request involving e-mail was received to prevent the destruction of relevant messages.
- d. Shall identify all records relevant to litigation to which the agency is a party that are stored in e-mail.
- e. Shall notify the Clerk that e-mail related to litigation cannot be destroyed until after the case is closed.

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01.01.005 IDENTITY THEFT PROTECTION

1. Purpose

To establish an Identity Theft Prevention Program designed to detect, prevent, and mitigate identity theft in connection with the opening of a covered account or an existing covered account and to provide for continued administration of the Program in compliance with the Federal Trade Commission's Red Flags Rule (Part 681 of Title 16 of the Code of Federal Regulations) implementing Sections 114 and 315 of the Fair and Accurate Credit Transactions Act (FACTA) of 2003.

Under the Red Flag Rule, every financial institution and creditor is required to establish an "Identity Theft Prevention Program" tailored to its size, complexity, and the nature of its operation. Each program must contain reasonable policies and procedures to:

1. Identify relevant Red Flags for new and existing covered accounts and incorporate those Red Flags into the Program;
2. Detect Red Flags that have been incorporated into the Program;
3. Respond appropriately to any Red Flags that are detected to prevent and mitigate Identity Theft; and
4. Ensure the Program is updated periodically, to reflect changes in risks to customers or to the safety and soundness of the creditor from Identity Theft.

2. Definitions

2.1 Identifying Information: Identifying information means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including: name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number, unique electronic identification number, computer's Internet Protocol address, or routing code.

2.2 Identify Theft: Identify theft means fraud committed or attempted using the identifying information another person without authority.

2.3 Covered Account: A covered account means:

1. An Account that a financial institution or creditor offers or maintains, primarily for personal, family, or household purposes that involves or is designed to permit multiple payments or transactions. Covered accounts include credit card accounts, mortgage loans, automobile loans, margin

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accounts, cell phone accounts, utility accounts, checking accounts and savings accounts.

2. Any other account that the financial institution or creditor from identify theft, including financial, operation, compliance, reputation or litigation risks.

2.4 Red Flag: A Red Flag means a pattern, practice or specific activity that indicates the possible existence of identity theft.

3. Policy

3.1 Identification of Red Flags. The Township identifies the following red flags, in each of the listed categories:

1. Suspicious Documents

- a. Identification document or card that appears to be forged, altered, or inauthentic;
- b. Identification document or card on which a person's photograph or physical description is not consistent with the person presenting the document;
- c. Other document with information that is not consistent with existing customer information (such as if a person's signature on and check appears forged) and
- d. Application for service that appears to have been altered or forged.

2. Suspicious personal Identifying Information

- a. Identifying information presented that is inconsistent with other information the customer provides (example: inconsistent birth dates);
- b. Identifying information presented that is inconsistent with other sources of information (for instance, an address not matching an address on a credit report);
- c. Identifying information presented that is the same information shown on other applications that were found to be fraudulent;
- d. Identifying information presented that is consistent with fraudulent activity (such as an invalid telephone number or fictitious billing address);
- e. Social security number presented that is the same one given by another customer;

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- f. An address or telephone number presented that is the same as that of another person;
 - g. A person fails to provide complete personal identifying information on an application when reminded to do so (however, by law, social security numbers must not be required); and
 - h. A person's identifying information is not consistent with the information that is on file for the customer.
3. Suspicious Account Activity or Unusual Use of Account
- a. Change of address for an account followed by a request to change the account holder's name;
 - b. Payments stop on an otherwise consistently up-to-date account;
 - c. Account used in a way that is not consistent with prior use (example: very high activity);
 - d. Mail sent to the account holder is repeatedly returned as undeliverable;
 - e. Notice to the Township that an account has unauthorized activity;
 - f. Breach in the Township's computer system security;
 - g. Unauthorized access to or use of customer account information.
4. Alerts from others
- a. Notice to the Township from a customer, identity theft victim, law enforcement or other person that it has opened or is maintaining a fraudulent account for a person engaged in Identity Theft.
- 3.2 Detecting Red Flags
- 1. New Accounts: In order to detect any of the Red Flags identified above associated with the opening of a new account, Township personnel will take the following steps to obtain and verify the identity of the person opening the account:
 - a. Require certain identifying information such as name, date of birth, residential or business address, principal place of

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- business for an entity, driver's license, or other identification;
- b. Verify the customer's identity (for instance, review a driver's license or other identification card);
- c. Review documentation showing the existence of a business entity; and/or
- d. Independently contact the customer.

2. Existing Accounts: In order to detect any of the Red Flags identified about for an existing account, Township personnel will take the following steps to monitor transactions with an account:

- a. Verify the identification of customers if they request information (in person, via telephone, via facsimile, via email);
- b. Verify the validity of requests to change billing addresses; and
- c. Verify changes in banking information given for billing and payment purposes.

3.3 Preventing and Mitigating Identify Theft

In the event Township personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

- 1. Prevent and Mitigate:
 - a. Continue to monitor an account for evidence of Identify Theft;
 - b. Contact the customer;
 - c. Change any passwords or other security devices that permit access to accounts;
 - d. Not open a new account' Close an existing account;
 - e. Reopen an account with a new number;
 - f. Notify the Township Supervisor for determination of the appropriate step(s) to take;
 - g. Notify law enforcement; and/or
 - h. Determine that no response is warranted under the particular circumstances.
- 2. Protect Customer Identifying Information

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- a. In order to further prevent the likelihood of identity theft occurring with respect to Township accounts, the Township will take the following steps with respect to its internal operating procedures to protect customer identifying information:
- b. Ensure that its website is secure or provide clear notice that the website is not secure;
- c. Ensure complete and secure destruction of paper documents and computer files containing customer information;
- d. Ensure that office computers are password protected and that computer screens lock after a set period of time;
- e. Keep offices clear of papers containing customer information;
- f. Request only the last 4 digits of social security numbers (if any);
- g. Ensure computer virus protection is up-to-date; and
- h. Require and keep only the kinds of customer information that are necessary for utility purposes.

3.4 Program Updates

This program will be periodically reviewed and updated to reflect changes in risks to customers and the soundness of the Township from Identity Theft. The Township Supervisor will consider the Township's experiences with Identity Theft situation, changes in Identity Theft methods, Changes in types of accounts the Township maintains, and changes in the Township's business arrangements with other entities. After considering these factors, the Township Supervisor will determine whether changes to the program, including the listing of Red Flags, are warranted. If warranted, the Township Supervisor will present the Township Board with his/her recommended changes and the Board will make a determination of whether to accept, modify, or reject those changes to the program.

3.5 Program Administration

1. Oversight. Responsibility for developing, implementing and updating this program lies with an Identity Theft Committee for the Township. The Committee is headed by the Township Manager, with the Township Clerk and Township Treasurer comprising the remainder of the committee membership. The Township Supervisor will be responsible for the program

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administration, for ensuring appropriate training of Township staff on the program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances and considering periodic changes to the program.

2. Staff Training and Reports. Township staff responsible for implementing the program shall be trained either by or under the direction of the Township Supervisor in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected. Township staff is required to provide reports to the Township Supervisor on incidents of Identity Theft, the Township's compliance with the program, and the effectiveness of the program.
3. Specific Program Elements and Confidentiality. For the effectiveness of Identity Theft prevention program, the Red Flag Rule envisions a degree of confidentiality regarding the Township's specific practices relating to Identity Theft detection, prevention and mitigation. Therefore, under this program, knowledge of such specific practices is limited to the Identity Theft Committee and those employees who need to know them for purposes of preventing Identity Theft. Because this program is to be adopted by a public body and thus publicly available, it would be counterproductive to list these specific practices here. Therefore only the program's general Red Flag detection, implementation, and prevention practices are listed in this document.

4. Authority and Revisions

This policy is enacted immediately upon approval of the Township Board, as reflected in the regular meeting minutes dated April 6, 2009. Revisions to this policy shall only be enacted with approved by the Township Board and reflected in the applicable meeting minutes. This policy shall be reviewed at least biennially by the Township Supervisor and updated as appropriate.

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**01.01.006 POLICY AND PROCEDURE FOR USE AND OPERATION OF
TOWNSHIP POOL VEHICLES, TOWNSHIP OWNED VEHICLES AND
PRIVATELY OWNED VEHICLES FOR TOWNSHIP BUSINESS**

1. Purpose

To establish the policies and procedures for the use and operation of the Township pool vehicles, Township owned vehicles and the use of privately owned vehicles for Township Business.

2. Vehicle Use:

2.1 The Township pool vehicles and Township owned vehicles shall only be used for legitimate Township business. The vehicles shall not be used for lunch breaks or personal errands. Exceptions for lunch breaks shall be made only when the vehicle is needed for extended field use. When employees are required to be in the field more than three hours, lunch breaks may be taken using the Township pool vehicles and Township owned vehicles.

2.2 All Township owned vehicles are smoke free. No smoking shall be allowed inside the pool vehicles or Township owned vehicles.

2.3 The Assessing Department shall be responsible for fueling and maintaining the Township pool vehicles.

3. Authorized Drivers:

3.1 Prior to operating any Township owned vehicle, or operating a privately owned vehicle for Township business, the driver shall be recognized by the Township Administration prior to use and will be subject to periodic driver's license history checks at the Township's expense.

3.2 Drivers of any Township vehicle, or privately owned vehicle for Township business, shall obey all traffic laws. Township owned vehicles shall not be driven in a manner or to locations that may subject the vehicle to harm or civil liability. A reasonable expectation of proper use shall be required. Intentional harming or improper use of any Township owned vehicle shall be grounds for discipline.

3.3 Drivers of any Township vehicle, or privately owned vehicle for Township use, must have a current and valid driver's license, free of any restrictions which would prohibit them operating a Township owned vehicle or privately owned vehicle for Township use.

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3.4 Prior to operating a Township vehicle, or privately owned vehicle for Township use, the driver must inform Township Administration of any restrictions on their driver's license, which may prohibit them for operating a vehicle for such use.

3.5 Privately owned vehicles used for Township business must meet all legal requirements for insurance.

4. Procedure for Use of Township Pool Vehicle:

4.1 The vehicles' keys shall be maintained by the Township Clerk's office. A clipboard with a request for authorized use shall also be maintained in the Township Clerk's office and shall be accessible to the Supervisor and Treasurer in the absence of the Clerk.

4.2 A mileage log shall be maintained in each vehicle indicating the starting and ending mileage of each trip. The destination and purpose of each trip shall also be documented.

4.3 Employees requesting use of the vehicles shall coordinate with other vehicle users in advance whenever possible. Otherwise, the first employee to sign up will be the authorized user. Disputes shall be presented to the Township Supervisor for resolution.

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01.01.007 PUBLICATION OF NOTICES, ORDINANCES AND SYNOPSES

In compliance with Section 42.8 of the Charter Township Act, Act 359 of 1947, the Superior Charter Township Board shall publish by posting all notices, ordinances and synopses of meetings for which the method of publication is not prescribed by other laws. Publication by posting is defined as the entire notice, ordinance or proceedings shall be posted in the office of the clerk and on the Township Website. Within seven days of the posting, a notice of the posting describing the purpose or nature of the notice, ordinance, or proceeding and the location of the places where posted, shall be published at least once in the *Ypsilanti Courier*, or other qualified newspaper.

Notices of public hearings before the Planning Commission and the Zoning Board of Appeals shall be published according to the requirements of the Superior Township Zoning Ordinance in effect.

When other boards, commissions or departments want to publish notices or proceedings, they may also publish by posting, unless the method of publication is prescribed by other laws.

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01.01.008 COMMUNICATING WITH THE MEDIA

WHEREAS the media, i.e. newspapers, radio, television reporters, etc., often call for information concerning events or items dealing with the Township; and

WHEREAS often employees do not have full knowledge of the situation;

NOW, THEREFORE, BE IT RESOLVED that all requests for information from the media concerning matters pertaining to Superior Charter Township shall be addressed by an elected official with the following exceptions:

1. The Fire Chief and Captains may report and answer questions pertaining to fires, rescues, emergencies. etc.,
2. The Utility Department may issue emergency warnings and public service announcements pertaining to water and sewer service,
3. The Administrative Staff may authorize department heads to respond to a request for information on a case-by-case basis.

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01.01.009 RECEIVING SERVICE FOR LAWSUITS

1. The Township Supervisor may authorize the Township Attorney to receive service of the summons/complaint.
2. Individuals shall be provided a copy of the summons/complaint when named as a party to the suit.
3. Individuals will be represented by the duly appointed Township Attorney in the pending lawsuit.
4. If an individual wishes to be represented individually, that individual may be represented by an attorney engaged by the individual, but only at that individual's expense.
5. The Township Supervisor and/or Clerk shall notify all listed parties involved in litigation of settlements or results thereof.
6. The Township retains the right to negotiate, compromise, and settle all disputes or claims with regard to pending litigation.

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01.01.010 CONFLICT OF INTEREST, ABSTAINING FROM VOTING

According to the Charter Township Act, Section 42.7(6), "...a member of the township board who is recorded as present shall vote on all questions decided by the board unless excused by unanimous consent of the other members present. If, at a meeting of the township board, a member of the township board states that he or she desires to be appointed by the township board to fill a vacancy in a township office, that member may abstain from voting on the appointment to fill the vacancy".

Prior to participating in discussion, casting a vote, or participating in any deliberations on a matter on which any Township Board of Trustees member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the other members and request to abstain from voting on the matter. For the purposes of this policy, conflict of interest is defined as:

- a. The member or an immediate family member is involved in any request for which the Board is asked to make a decision. Immediate family member is defined as a spouse, mother, father, brother, sister, son, or daughter, including an adopted child, and a relative of any degree residing in the same household as the member.
- b. The member has a business or financial interest in the matter under consideration.
- c. The member owns or has a financial interest in property which neighbors property under consideration for rezoning, variance or other planning commission related action. Neighboring property is defined as within 300' from the property under consideration for action.
- d. There is a reasonable appearance of a conflict of interest, as determined by a unanimous vote of the remaining members of the Board.

Upon the request for abstention being approved by the unanimous consent of the Board, the member with the conflict of interest will leave the meeting room until after all discussion of the matter in question is completed and voting is finished. The member shall not discuss, or in any way attempt to influence the actions of the other members.

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Other Township boards, commissions and committees may have additional requirements for conflicts of interest and abstaining from voting contained in their by-laws. Such additional requirements supersede the requirements of this Board policy.

Failure of a member of any board, commission or committee to disclose a potential conflict of interest constitutes malfeasance of office.

02- HUMAN RESOURCES

02.01.001 Personnel Manual, There are separate Personnel Manuals for Township Union and Non-Union Employees

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02.01.002 MERS HEALTH CARE SAVINGS PLAN

1. Enrollment in Health Care Savings Plan

Effective 5/1/05 Superior Township shall enroll all of its full-time non-union employees in the MERS Health Savings Plan with the following plan benefits:

Mandatory Employee Contribution:	2%
Employer Contribution:	\$100/month

The employer contribution shall be reviewed annually by the Board of Trustees. The Board, at its discretion, shall increase the employer annual contribution to compensate for inflation or increases in health care costs. The Board shall also maintain the right to decrease the amount, or freeze any raises, based on the financial position of the Township, or in light of expanded health care coverage by the federal or state government.

2. Vesting for Employer Money:

After six years of full-time employment:	25%
After nine years of full-time employment:	50%
After twelve years of full-time employment:	75%
After fifteen years of full-time employment:	100%

The date of hire used to determine vesting schedule shall be the day the employee began full-time regular employment with Superior Township. This date may differ from the hire date used for sick and vacation day benefits for people who converted from part-time status or temporary status to regular full-time status.

Current full-time employees who enter into release agreements shall have a lump sum of start-up money deposited in their accounts according to the following schedule, based on years of service as of 12/31/05.

Years 1-14 of Service	\$ 1,200.00/year
Years 15-19 of Service	\$ 8,000.00/year
Years 20-25 of Service	\$ 11,000.00/year

This plan start-up money shall be deposited within 10 working days from the date of adoption of this plan.

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There shall be no additional deposit for the fiscal year 2005.

In order to receive the start-up money, employees must sign a Release in Settlement of Disputed Claims in a form approved by Township legal counsel, which states that in consideration of the start-up money being deposited in the employees account, the employee unconditionally releases the Township from future claims or litigation regarding this matter.

The Superior Township Board of Trustees hereby declares that the agreed upon vesting schedule of fifteen years shall be a binding contract between the Township and all non-union full-time employees actively employed by the Township as of 4/1/05 not to be amended by future Board action. The Board reserves the right to change the vesting schedule applicable to employees hired after 4/1/05.

The Township shall add the "30 Years of Service-No Age Requirement for Retirement" rider to the MERS Defined Benefit pension plan for non-union employees as part of this Retirement Health Care Plan Transition Agreement. The increased cost of this addition (estimated to be about ½%) shall be split between employee/employer in the same manner the regular pension plan cost is split.

3. Individual participation Agreements

Employees covered under the MERS Healthcare Savings Plan have individual participation agreements; these participation agreements define employee groups by date of hire and will stipulate the mandatory salary deduction applicable to each employee. The employer contribution is uniform for all employees.

4. Mandatory Leave Conversion

All employees who elect to have Mandatory Leave Conversion as part of the MERS Health Care Savings Plan Participation Agreements shall fill out a "default" election form stating what percentage they want be paid in cash for their sick, vacation and personal time, which shall be also signed by the Township Clerk. A copy of this signed election form shall be given to the employee and one kept in the employee's personnel file. Employees may fill out as many subsequent election forms as they choose to change their designation of how much they want to receive in cash up until 4:30 p.m. of their last day worked for Superior Township.

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Employees shall only be permitted to change the percentage of their deduction, or the types of pay this deduction shall apply to, during an “open enrollment period” which shall be November 1st - November 15th each year.

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02.01.003 SMOKE FREE ENVIRONMENT

1. Purpose:

It is the intention of the Superior Township Board of Trustees to provide a smoke free environment for all who use Superior Township Facilities and a healthier workplace for all employees, with support for employees in implementing this policy.

2. Application:

A. This policy applies to ALL employees, vendors, guests and customers. It applies, also, to all Superior Township-sponsored meetings, regardless of location.

B. This policy shall be included in any lease or extension of lease of Superior Township-owned space in the future.

3. General Policy:

A. Smoking shall be prohibited in all Township buildings and vehicles, either owned or leased.

B. Smoking shall be allowed outside building/vehicles unless the smoke enters the facility or vehicle through open doors/windows. Smokers may not interfere with the normal entrance area to any building and shall use adequate disposal containers provided and maintained by the Township.

C. Signs designating "smoke-free" shall be posted at all entrances and in all Superior Township buildings and vehicles.

4. Accountability and Assistance:

All employees share in the responsibility for adhering to the policy. The implementation and enforcement of this policy unintentionally and may require Township employees to curtail or stop smoking, at least during working hours.

5. Enforcement:

A. Complaints: Persons observing a violation of this policy should bring it to the attention of the Township Supervisor.

B. Investigation: The Township Supervisor will investigate the complaint and

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take action to resolve the issue as soon as possible.

- C. Violators: Persons found to have violated this policy will be subject to disciplinary action(s) in same matter and magnitude as violations of other Township policies.
6. Disputes: Disputes other than disciplinary issues, arising from this policy shall be presented to the Superior Charter Township Board for resolution.

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02.01.004 HEALTH EMERGENCIES

Washtenaw County Public Health is authorized to use the Township Hall, the Fire Halls, or other Township facilities as necessary upon notification of the Supervisor, or, in the absence of the Supervisor, the Clerk, Treasurer, or Fire Chief in case of a health emergency in the area for Mass Vaccinations, Dispensing of Pharmaceuticals, or Other Public Health Emergencies in the event of such emergencies subject of the Laws of the State of Michigan or the United States of America.

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02.01.005 Drug-Free Work Place

Illegal drugs in the work place impair safety and health, promote crime, lower productivity and work quality, and undermine public confidence. Superior Charter Township will not tolerate the illegal use of drugs. As a Superior Charter Township employee, you are required to abide by the following policies and guidelines regarding use of illegal drugs in the work place. These guidelines are congruent with the Federal Drug-Free Work Place Act of 1988.

All Superior Charter Township premises, including work sites and all Superior Townships vehicles are declared to be drug-free workplaces. As such:

All employees are absolutely prohibited from unlawfully manufacturing, distributing, dispensing, possessing, using, or being under the influence of controlled substances in the work place.

Employees found to be in violation of this policy will be subject to appropriate personnel/disciplinary action, up to and including termination for the first offense, and/or other remedial measures as the individual circumstances warrant.

Employees have the right to know the dangers of drug abuse in the work place, Superior Charter Township's policy regarding drug use, and what help is available to combat drug problems. Superior Charter Township will provide a drug awareness program for all employees on the dangers of drug abuse in the work place. To assist employees in overcoming drug abuse problems, Superior Charter Township may offer an Employee Assistance Program. See the Human Resources Administrator for information regarding this.

Any employee charged with violating any criminal drug statute in the work place must inform Superior Charter Township of the arrest, arraignment and outcome of the charges, including dismissed charges, convictions, or pleas of guilty and nolo contendere within five days of any such action. Failure to so inform Superior Township subjects the employee to disciplinary action, up to and including termination for the first offense. If Superior Township is receiving any Federal Grants, Superior Township shall inform any granting agencies of any convictions or pleas of guilty or nolo contendere of its employees within 10 days of receipt of such notice.

Superior Charter Township reserves the right to offer employees convicted of violating a criminal drug statute in the workplace participation in an approved rehabilitation or drug abuse assistance program as an alternative to discipline. If such program is offered and accepted by the employee, then the employee must satisfactorily participate in and complete the program as a condition of continued employment.

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Superior Charter Township supports the purpose and goals of the Drug-Free Work Place Act and by this policy announce its intention to comply with the Act and make continuing "good faith" efforts to provide a drug-free work place. All employees are expected to cooperate and give this policy their full support.

Employee Signature: _____ Date:

03- FISCAL POLICIES

GENERAL POLICIES

03.01.001 PURCHASING POLICY

1. Purpose:

The Superior Charter Township Board recognizes their public accountability for the expenditure of all Township funds, and P.A. 621 of 1978 prohibits the expenditure of Township funds that exceed the approved budget.

2. Policy:

2.1 Except as otherwise provided for in this policy, all purchases for services (unskilled, skilled and professional) require a written contract detailing the nature of such services and their associated costs prior to their purchase. Such service contracts/agreements must be initially approved by the Board and renewed by the Board as needed.

2.2 Except as otherwise provided for in this policy, all contracts/agreements that result in a one-time expenditure, or expenditures that are recurring (i.e.: refilling the postage meter, fuel for Township vehicles, health care plans, pension plans, etc.) must be initially approved by the Board and renewed by the Board as needed.

2.3 The purchase of supplies, materials, equipment, and services is the responsibility of the Board Officers (Supervisor, Clerk, and Treasurer) and should ensure the efficient operation of the Township government. Such purchases include normal items and services that are required to conduct these operations. If these purchases are within the approved budget, do not exceed \$1000.00 and are not an unusual acquisition, they may be approved by the appropriate Department Head, Township Supervisor, Clerk or Treasurer and do not require approval by the full Township Board.

2.4 All material purchases must be preceded by a Purchase Request, must be within the approved budget, and must be approved by the appropriate Department Head or the Township Supervisor, Clerk or Treasurer.

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2.5 Purchases that are part of an approved contract, do not require Board approval, but must be approved by the appropriate Department Head or the Township Supervisor, Clerk or Treasurer.

2.6 In the event of emergencies, in order to protect the health, welfare, safety and well-being of the community, the Supervisor may make or authorize an expenditure exceeding \$1,000.00, after receiving the consent of one other member of the Board of Trustees. In the event the Supervisor is not available, the Clerk or Treasurer may authorize such an emergency expenditure exceeding \$1,000.00, after receiving the consent of at least one other member of the Board of Trustees. Such expenditures shall be reported to the Board of Trustees at the next scheduled Board meeting.

3. Utility Department:

3.1 Due to the nature of the Utility Department and its operations, the Utility Department Manager is authorized to purchase supplies, materials, equipment and services costing up to \$1,000.00 when necessary without prior Board approval. The Utility Department Director shall, however, request approval from the Board for such amounts in excess of \$1,000.00, when possible. If the expenditure is required to respond to an emergency, the Utility Department Manager may obtain approval of the expenditure as indicated in Section 2.6 of this policy. Such expenditures shall be reported to the Board of Trustees at the next scheduled Board meeting.

4. Competitive Bids:

4.1 Notwithstanding the above exceptions, purchases of more than \$1,000.00 require approval of the Township Board and may require competitive bidding in accordance with the following procedure:

- A. Competitive bids require a material specification (prepared by or for the Township)
- B. Request for quotations/bids shall be sent to at least two qualified bidders or suppliers, when possible (see #4 below);
- C. Quotations and bids must be received from at least two such bidders, when possible;
- D. The Board shall award the bid or accept the quotation, or may reject bids and quotations as it deems appropriate.
- E. All requests for bids shall include a statement that the Superior Charter Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids that are not for the lowest amount.
- F. The Board shall award the bid or accept the quotation, or may reject bids and quotations as it deems appropriate.

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G. Where the anticipated obligation to the Township is \$20,000.00 or more, the Township may solicit sealed competitive bids as indicated in Board Policy 03.02.002, Competitive Bidding.

4.2 Competitive bids are not required where the materials or services are provided by a "single-source supplier." Single-source supplier procedure requires that the requester document the reason for using a single-source supplier.

5. Reporting:

Expenditures requiring approval by the Township Board shall be addressed by the Board of Trustees as a separate agenda item, or included with the Bills for Payment. Expenditures that, as described above, do not require Board approval will be reported to the Township Board with the Record of Disbursements, which shall contain a listing of all checks written since the last Record of Disbursements was received by the Board. Emergency expenditures will be reported to the Board as a separate agenda item at the next Board meeting following the emergency expenditure.

6. Deviations:

Deviations from this policy require explicit justification to the Board.

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03.01.002 COMPETITIVE BIDDING

1. Sealed Bids

1.1 Size of Project The Superior Charter Township Board may solicit sealed bids for all contracts or which the Township Board anticipates a total township obligation of \$20,000 or more. The requirement for sealed competitive bids shall not apply to intergovernmental contracts, contracts for professional services or emergency repairs, and contracts in which one or more developers agree to fully reimburse the Township for the costs of design and/or construction of utility services. At such time as the solicitation of bids is authorized by the Township Board, the Board shall determine if the authority to award a bid shall be delegated to a named official, or if the Board reserves to itself the authority to award the bid.

1.2 Information Required When sealed bids are required, a Request for Bids shall be developed by the department head responsible for the purchase, which shall be approved by the Township Supervisor and/or the Township Board. The Request for Bids shall require interested bidders to provide the following information as appropriate:

- description of service or goods desired
- delivery date or commencement date desired
- termination date
- bidder's qualifications
- warranties
- references
- performance bonds
- acquisition cost, fees, or other township financial obligation.

The Request for Bids shall also indicate the following information:

- deadline to submit bids
- date, time and place that bids will be publicly opened
- address to which bids are to be submitted.

1.3 Right of Refusal All requests for bids shall include a statement that the Superior Charter Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids that are not for the lowest amount.

1.4 Receiving Bids Sealed bids shall be submitted to the township clerk unless otherwise specified, by a date and time specified, and shall be marked on the outside

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"sealed bid for (indicate goods or services)." The township clerk and one department head/supervisor shall publicly open all bids submitted at the date and time indicated on the request for bids. All bidders shall be notified of the contract award in a timely manner.

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3.01.003 MILEAGE REIMBURSEMENTS

The Superior Charter Township Board shall follow the Internal Revenue Service and United States Treasury Department standard mileage rates for mileage reimbursement requests by Superior Charter Township Officials and Employees when such requests are approved by the Township Supervisor. Employees and Officials shall only record mileage for official Township business. The reason for the trip, the location of the destination, and the specific mileage shall accompany the request for reimbursement.

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03.01.004 PETTY CASH FUND

1. Purpose: To enable Township employees and/or representatives to make cash purchases of items necessary to fulfill their duties and responsibilities.
2. Guidelines:
 1. Petty cash items should generally be under \$100.00.
 2. The items purchased through the petty cash fund should be ones that cannot be purchased on credit through one of the Department's usual suppliers.
3. Procedures:
 1. The Administrative Staff or Department Head shall authorize the request for petty cash in advance or approve a request for reimbursement.
 2. The funds expended shall be accounted for through a petty cash form that is filled out so that it contains a description of the item(s) purchased and includes the cost of the item.
 3. A receipt or document must accompany the request for reimbursement.
4. Accounting:
 1. The Petty Cash Fund will be recorded as part of Cash on Hand.
 2. Petty Cash will be reviewed weekly.
 3. Ultimate accountability for the Petty Cash Fund rests with the Township Treasurer.
 4. The monthly Petty Cash balance will be shown on the financials.
5. Responsibility
 1. The General Fund Petty Cash shall be the responsibility of the Treasurer/Deputy Treasurer.
 2. The Utility Fund Petty Cash shall be the responsibility of the Utility Director/Utility Office Manager.
 3. The Building Fund Petty Cash shall be the responsibility of the Building Official.

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03.01.005 INDEPENDENT CONTRACTORS

1. Purpose

The purpose of this policy is to establish a consistent method for all Township Departments to follow regarding the signing of the Superior Township Release Agreement, prior to hiring independent contractors to perform work for the Township. It is also to insure that the Township has proof that all independent contractors doing work for the Township have workers' compensation insurance, when appropriate, and liability insurance.

2. Guidelines

A Release Agreement (Attachment A) must be signed by both the independent contractor and the Township prior to awarding the work to that contractor. The Township also must be provided with proof that the contractor carries both workers' compensation insurance and liability insurance.

If the independent contractor is a sole proprietor, with no employees, the contractor must fill out a Sole Proprietor Form (Attachment B) in lieu of a release agreement. The Township must also be provided with proof that the contractor carries liability insurance.

3. Procedures

Once pricing has been established and/or an independent contractor has been chosen to perform a specific task, a set of tasks, or a project for the Township, a Release Agreement (Attachment A) will be filled out and provided to that contractor for the contractor's signature. Once the contractor has signed the Agreement and returned it to the Township, upon review and approval, it will be signed by an authorized Township representative prior to the commencement of the work. The original of the Agreement will be retained by the Township along with a copy of the contractor's proof of workers' compensation insurance and liability insurance.

Township personnel who are authorized to sign the agreement are:

The Supervisor, Clerk, or Treasurer for any department within the Township,
The Fire Chief for the Fire Department,
The Utility Director for the Utility Department

If the Independent Contractor is a Sole Proprietor, with no employees, the contractor will be provided with a copy of the Sole Proprietor Form (Attachment

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B). Prior to the commencement of the work the contractor will be required to complete the form, have it notarized, and return it to the Township also with proof that the contractor carries liability insurance.

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ATTACHMENT A RELEASE AGREEMENT

This agreement is made by and between _____
(Vendor) and Superior Charter Township, 3040 North Prospect Road, Ypsilanti, MI
48198 on _____, 20 _____.

1.0 Acknowledgments

1.1 Superior Charter Township will issue to Vendor an Acceptance of Proposal under which the Vendor will perform certain services on and/or deliver certain goods to the premises of Superior Charter Township, in consideration for which Superior Charter Township has promised to pay to Vendor the sum of \$ _____.

1.2 Vendor is aware of the nature of Superior Charter Township's work, purpose, and premises and all hazards to the Vendor, its employees, agents, or subcontractors arising therefrom and out of the nature of the work to be performed by the Vendor on Superior Charter Township's premises.

1.3 It is the intention of the Vendor and Superior Charter Township that Superior Charter Township, its officers, agents, employees, attorneys, property owners and residents shall not be liable or in any way responsible for damage, loss, or expense resulting to the Vendor, its employees, agents, subcontractors, or any other party, due to accidents, mishaps or injuries, either to person or property, of any kind, arising from any cause whatsoever, except such damage, loss, or expense arising from intentional misconduct by Superior Charter Township, occurring during or in relation to the Vendor's performance of the work specified in the accepted proposal. This provision is not intended and shall not be construed to waive, diminish or abrogate immunity from liability granted by law to Superior Charter Township, its officers, agents, employees, attorneys, property owners and residents.

2.0 Agreement

In consideration of Superior Charter Township's agreement to retain and hire the Vendor, and Superior Charter Township's promise to pay the Vendor as specified and as specified in said proposals, Superior Charter Township and the Vendor agree as follows:

2.1 Vendor will comply with and will cause its employees, agents and subcontractors to comply with all Superior Charter Township safety rules and all rules and standards of applicable state and federal occupational safety and health acts while on Superior Charter Township's premises.

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2.2 Vendor expressly releases Superior Charter Township, its officers, agents, employees, attorneys, property owners and residents from all liability or responsibility of any kind arising from the death or injury to persons or the destruction of property resulting from actions or inactions of Vendor or its employees, agents, or subcontractors while performing under said work specified in accepted Proposal. This Release includes, but is not limited to, falls from scaffolding, ladders, catwalks, beams or other high places; mishaps involving equipment; injuries from electric shock; and, injuries from defects in equipment, instruments or devices.

2.3 Vendor and all subcontractors/independent contractors shall carry liability insurance and workers' compensation insurance as required by law and shall deliver evidence of that insurance to Superior Charter Township on demand.

2.4 If Vender is a sole proprietor they shall carry liability insurance as required by law and shall deliver evidence of that insurance to Superior Charter Township on demand.

2.5 Vendor agrees to indemnify Superior Charter Township and its officers, agents, employees, and community from any claim, damage or liability which Vendor, its employees, agents, subcontractors, or any other party may sustain due to the death or injury to persons or the destruction of property from actions or inactions of Vendor or its employees, agents, or subcontractors arising out of Vendor's or their performance of work specified in the accepted Proposal. Vendor agrees to reimburse Superior Charter Township any costs incurred as a result of Vendor's failure to carry or provide proof of required or adequate insurance. Such costs include, but are not limited to, actual damages, claims for damages, insurance premiums imposed by Superior Charter Township's carrier or underwriter and attorney fees resulting from Vendor's breach.

2.6 Vendors will use all reasonable means, including E-Verify or any successor program implemented by the Federal Department of Homeland Security and the Social Security Administration when hiring their employees in order to ensure that all of their employees are legally documented workers.

2.7 This Release Agreement is supplemental to said accepted Proposal, which is made a part of this Release.

In witness to and in agreement, the parties execute this Release Agreement as of the date written above.

DATED: _____

VENDOR

By:

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Its:

DATED: _____

SUPERIOR CHARTER TOWNSHIP

By:

Its:

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ATTACHMENT B, SOLE PROPRIETOR FORM

FOR SOLE PROPRIETOR'S WITH NO EMPLOYEES

For workers compensation purposes, we are required to maintain verification regarding workers' compensation coverage for all of our independent contractors.

You must complete this form if you:

- a. Are a sole proprietor without employees, or
- b. Do not carry workers' compensation insurance.

Name of Sole Proprietor

Social Security Number or Federal Tax Identification Number

I am doing business as:

Please attach one of the following:

- A copy of the assumed name certificate you filed with the county, or
- Your business card, or
- A copy of your advertisement (Yellow Pages, Newspaper, etc.), or
- List one other business or private homeowner that you have worked for during the past year, including name and address.

Please complete the following statement:

I, _____, a sole Proprietor with no employees will provide _____ services to _____ on a periodic basis. I do understand that I am not entitled to worker's compensation benefits under Michigan Law, therefore, I am personally responsible for any injuries/illnesses I may sustain while performing my services to said entity.

Dated at: _____, on this _____ day of _____, 20__

Signed _____

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Sole Proprietor

STATE OF MICHIGAN, COUNTY OF _____
One this ____ day of _____, 20 ____, before me personally appeared _____ being by me duly sworn did state that s/he is not entitled to worker's compensation benefits indicated under Michigan's Law, and will not responsible the above named entity for any injury(ies) or illness(es) s/he may sustain while performing services to the Township.

Seal/Stamp

Notary Public, _____ County
My Commission expires _____

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03.01.006 TRAVEL POLICY

1. General Policies
2. It is the intent of the Superior Township Board to pay the expenses of the Township Board or the Township staff when they participate in conferences, conventions or staff training, provided the Township board has approved of the Township's participation in the given activity.
 - 2.1 Responsibility: The Township Supervisor shall insure compliance with these policies.
 - 2.2 Authority for Travel. Authority for travel - All request for travel must be made in writing and approved by the supervisor prior to such travel. Travel shall be restricted to essential trips for the provision of Township services or conduct of Township business.
 - 2.3 Degree of Care - All officials and staff traveling on official business are expected to exercise the same care in incurring expenses that a prudent person would exercise if traveling on personal business.
3. Definitions
 - 3.1 Travel - A trip made by a Township official or staff member which is authorized and is recognized as an integral part of his duties, or required for the execution of Township business.
 - 3.2 Conference or Convention - Meeting of professional associations or associations of public officials and other similar organizations which the official or staff member is attending as an official representative of the Township. This includes meetings on a local, regional, state, or national level.
 - 3.3 Training and Improvement - Activities associated with training and improvement of Township staff such as seminars, formal training programs or courses sponsored by private organizations, professional organizations or educational institutions. Such activities must be authorized by the Supervisor and/or the Township Clerk, Township Treasurer, or Department Heads of staff directly under the supervision of the Official. All such activities should be directly related to the requestor's job responsibilities.
4. Transportation Policy
 - 3.1 Public Carrier - If travel becomes necessary by public carrier, the expense of traveling by public carrier will be allowed on the basis of

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actual cost. All travelers are expected to travel by the most economical mode of transportation.

- 3.2 Private Automobiles - Private Automobiles - When travel is by automobile, the allowance will be the established mileage rate set by the Township Board. No mileage shall be paid for attendance at general purpose meetings or banquets which are attended for the information of the individual elected official only, even if they would not have attended if they were not an official of the Township. No mileage shall be paid for meetings held within the Township except for meetings at a place within the Township that is not the requestor's normal place of work.

5. Meals Policy

- 4.1 Meal Allowance - The maximum daily meal allowance for staff on official Township business is shown in the following table:

<u>Meal</u>	<u>Maximum Allowance</u>	<u>15% Tip</u>	<u>Total Maximum Allowance</u>
Breakfast	\$ 5.00	\$.75	\$ 5.75
Lunch	10.00	1.50	11.50
Dinner	15.00	2.25	17.25
Daily Total	\$30.00	\$4.50	\$34.50

- 4.2 Guest Meals - The cost of guest meals shall be allowable only in conjunction with the transactions of official Township business. The Township Board authorizes the cost of guest meals only for the Supervisor, Clerk and Treasurer. The amount allowed shall be in conformity with Section IV A. Reimbursement for meals of Township officials attending said meals shall be allowed. Full accountability must be given when requesting reimbursement, including the name and position held by the guest, purpose of the meal/ meeting, location, and date.

- 4.3. Alcoholic Beverages - The cost of alcoholic beverages is **not** a reimbursable expense.

- 4.4 Lodging Policy - Necessary overnight lodging associated with travel is reimbursable when authorized in advance by the Superior Charter Township Board. Employees must use discretion as to rates in choosing lodging.

6. Miscellaneous Expenses Policy

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It is expected that miscellaneous expenses incidental to official Township travel will be held to the minimum required for essential and efficient conduct of Township business.

Reimbursement is allowable for parking charges, ground transportation associated with air travel, valet tips, and telephone calls.

Items not specifically outlined in this policy must get Supervisor approval prior to receiving reimbursement.

Reimbursement is NOT allowed for parking violations, traffic violations, or any infractions of the laws of the State of Michigan or the United States of America.

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03.01.007 POVERTY EXEMPTION GUIDELINES

1. Purpose:

The adoption of guidelines for poverty exemptions is within the purview of the Township Board for the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges per PA 390, 1994. The guidelines shall include but are not limited to the specific income and asset levels of the claimant and all persons residing in the household, including property tax credit returns, filed in the current or immediately preceding year.

2. Guidelines:

The Board of Review shall follow guidelines listed below and the stated policy and Federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and Federal guidelines and these are communicated in writing to the claimant:

A. In granting hardship exemptions, the Board of Review realizes this to represent a shift of the portion of the tax burden to the other taxpayers of the community and state.

B. The exemption shall only apply to the homestead, and the applicant must own and reside in the homestead property.

C. Any relief granted is a reduction over and above the \$1,200 maximum Homestead Property Tax Credit granted by the State of Michigan.

D. A copy of the applicant's and spouse's completed and signed FEDERAL INCOME TAX RETURN (IF REQUIRED TO FILE), and MICHIGAN HOMESTEAD PROPERTY TAX CREDIT CLAIM (I040CR) for the prior year must be submitted for the application to be considered. Additionally, a copy of the prior year FEDERAL INCOME TAX RETURN for any other occupant of the homestead is required. (This does not include tenants renting rooms, etc. as the applicant must show rent as income.)

E. The Board, without the applicant being present, may review applications. However, the Board may request that any or all applicants are physically present to respond to any questions the Supervisor, Board or Assessor may have.

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F. Hardship exemptions must be applied for each and every year on the application form approved by the Township. If an exemption is granted, it is for one year only.

G. Homestead properties whose total taxable value exceeds \$90,000 are not eligible for any poverty exemption relief.

H. Applicant's assets other than homestead cannot exceed \$10,000. Assets will include but are not limited to the following: Real estate holdings other than the homestead, in excess of one car per household, pleasure boats, motor homes, bank accounts and or other valuables.

I. The guidelines for maximum income exceed the federal income standards and will be based on the number of individuals in the household and total household income, as shown in Exhibit A.

3. Poverty Thresholds:

The following are the poverty thresholds as of November 19, 2007 which will be used in setting poverty exemption guidelines.

Number of persons residing in homestead	Annual allowable income
1 person if age is not considered	22,000.
1 person under 65 years	22,000.
1 person 65 years and over	21,000.
2 persons if age is not considered	24,000.
2 persons with householder under 65 years	25,000.
2 persons with householder 65 years and older	22,900.
3 persons	28,000.
4 persons	31,600.
5 persons	34,360.
6 persons	37,736.
7 persons	40,736.
8 persons	44,409.
9 persons or more	48,450.

TREASURER'S OFFICE

03.02.001 INVESTMENT POLICY

1. Purpose:

It is the policy of the Charter Township of Superior to invest public funds in a manner which will provide the safest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state statutes and local ordinances governing the investment of public funds.

2. Scope:

This investment policy applies to all transactions involving the financial assets and related activity of the Township except for its employee pension funds and its employee deferred compensation funds which are organized and administered separately. These funds are accounted for in the annual financial report and include the following funds:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds (Water and Sewer funds)
- Debt Service Funds
- Special Assessment Funds
- Internal Service Funds
- Trust and Agency Funds
- Any new fund created by the governing body, unless specifically exempted by the governing body.

3. Objectives:

Funds of the Township will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objectives in order of priority.

3.1 Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

3.2 Diversification The investments shall be diversified by specific maturity dates, individual financial institution(s) or a specific class of securities in order that

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potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

3.3 Liquidity The investment portfolio will remain sufficiently liquid to meet all operating requirements which might be reasonably anticipated.

3.4 Return on Investment The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and cash flow characteristics of the portfolio.

4. Delegation of Authority

Authority to manage the investment program is derived from MCL 41.76 management responsibility for the investment program is hereby delegated to the Township Treasurer (investment officer), who shall establish procedures and internal controls for the operation of the investment program, consistent with the investment policy. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and shall establish a system of controls to regulate the activities of subordinate officials.

The Treasurer shall reconcile all bank accounts each month and provide the Clerk with a copy of all reconciliations.

All checks written and bank transfers shall require two signatures.

The Treasurer shall provide all financial institutions investing for Superior Township with a copy of the Township's investment policy. The financial institutions must acknowledge receipt of the Township's investment policy and agree to comply with the policy terms.

5. Authorized Instruments

In Accordance with Public Act 20 of the Public Acts of 1943, as amended, the surplus funds of the Township may be invested as follows:

(a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.

(b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution that is eligible to be a depository of funds

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belonging to the state under a law or rule of this state or the United States. Financial institution, means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and that maintains a principal office or branch office located in this state under the laws of this state or the United States.

(c) Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.

(d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with which the Township has negotiated a Master Repurchase Agreement. Repurchase Agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public Security Association's model Master Repurchase Agreement

(e) Bankers' acceptances of United States banks.

(f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.

(g) Mutual funds registered under the investment company act of 1940 with the intention to maintain a \$1.00 per share net asset value and purchase only investment vehicles that are legal for direct investment by a public corporation

(h) Obligations described in subdivisions (a) through (g), as named above, if purchased through an interlocal agreement under the urban cooperation act of 1967.

(i) Investment pools organized under the surplus funds investment act, P.A. 367 of 1982.

(j) Investment pools organized under the local government investment pool act, 121 of 1985.

6. Safekeeping and Custody:

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Township shall be on a cash basis. Securities may be held by a third party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the investment officer.

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7. Prudence:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

8. Reports

The Treasurer shall provide the Township Board with a quarterly investment report of all funds.

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03.02.002 NON-SUFFICIENT FUND CHECKS

The Township Treasurer is authorized to charge a \$25.00 fee for any check returned because of non-sufficient funds in the payee's account. The charged fees shall be deposited in the General Fund.

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**03.02.003 FEES RELATED TO THE TREASURER'S OFFICE PLACING
UNPAID BALANCES ON THE TAX ROLL**

WHEREAS, this Board is authorized by statute and by the provisions of various Township Ordinances to determine by resolution rates, fees and charges for services and actions provided by the Township; and

WHEREAS, placing unpaid balances, which are owed to the Township, on the Tax Roll, results in costs to the Township, including staff wages and costs of materials; and

WHEREAS, if these costs are not reimbursed by the party responsible for creating the unpaid balances, the costs will have to be paid for by all other taxpayers of the Township; and

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that Tax Rolled Accounts will be charged an administrative fee of \$30.00; and

BE IT FURTHER RESOLVED, that the administrative fee of \$30.00 shall be applied each time the Treasurer's Office places an unpaid balance on the Tax Roll regardless of the nature of the debt, or which Township Department assessed the debt, or whether other debts and administrative fees are assessed to the same parcel; and

BE IT FURTHER RESOLVED, this Resolution is also adopted as a Policy of the Township Board and shall be entered into the Township Board Policy Manual and numbered accordingly; and

BE IT FURTHER RESOLVED, this Resolution shall be published pursuant to Section 8 of the Charter Township Act, being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website -- www.superior-twp.org -- with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township, qualified under state law to publish legal notices. The fee determined by this Resolution shall be effective immediately upon publication thereof.

04 – RESIDENT RELATIONS

04.01.001 MAILINGS TO RESIDENTS

1. Purpose:

A policy to regulate mass mailings to residents, to require prior approval of such mailings by a majority vote of the Superior Charter Township Board, and to provide for penalties for violation.

2. Mass Mailings: "Mass mailings" are hereby defined as any communication which is sent to fifteen (15) or more Township residents. Mass mailings which are exempt from this policy include mailings which are routinely sent to conduct necessary Township business, such as tax bills, the Township Newsletter, and voter registration information. Parks and Recreation Department bulletins and brochures, monthly Neighborhood Watch reports, and utility Department mailings of utility bills and notices are also exempt from this policy.

3. Intent:

This policy is intended to ensure that:

- A. Mailings accurately represent Township Board actions, inquiries, and/or philosophies;
- B. Mailings do not inconvenience residents with confusing or misleading information;
- C. Township funds and staff time expended for mailings shall be appropriate and necessary;
- D. Township Board members are aware and informed, of all such mailings, and are able to respond to questions and/or comments from residents.

It is further the intent of this policy that all members of the Superior Charter Township Board shall respect and abide by the spirit, as well as the letter, of this policy, and shall cooperate to achieve its objectives.

4. Penalty:

The penalty for violations of this policy shall be that all costs of the unauthorized mailing, including stationary, envelopes, postage and staff time, shall be reimbursed to the Township by the violator. Further penalties may be applied if an unauthorized

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mailing requires a subsequent mailing to correct or clarify the unauthorized mailing, in which case the violator shall also be required to reimburse the Township for all expenses associated with the corrective mailing.

05 – UTILITY DEPARTMENT

05.01.001 SEWER BACKUPS

The Utility Department responds to all reported sanitary sewer backups on a 24- hour basis. The Superior Township telephone answering service has been instructed to immediately notify on-call Utility Department personnel when they receive a report of any type of sewage backup. Utility Department personnel will respond as soon as possible and check the Township's sanitary sewer main line that the complaint is connected to.

If Superior Township's sanitary sewer main line is found to be obstructed and causing sewage to backup into homes or businesses, personnel will work to remove the obstruction and reinstate proper flow in the system. If the problem causing the backup is determined to be located in Superior's Township's sanitary sewer main and the customer has made a request to file a claim for damages, the Township will notify its insurance claims office for any damage consideration.

The Superior Township Utility Department has implemented a procedure to help meet the needs of any customer who has reported a sanitary sewage backup into their home or business.

1. Superior Township personnel will respond to the reported backup and determine if the main line is the cause of the backup. If it is determined that the main line is not causing the backup, the customer will be notified that the obstruction causing the backup is located in the plumbing or lead line of the home or business. As indicated in Superior Township's Utilities Ordinance No. 169, Section 169-02, the property owner is responsible for all maintenance, repair and replacement of the lead line and plumbing.
2. If the backup is the result of a sanitary sewer main obstruction, the obstruction will be removed and proper flow reinstated.
3. If it is determined that a main line obstruction caused the backup, Superior Township may offer to have a company certified in water/sanitary sewer cleanup respond. The cleanup will only be considered if the customer signs a Superior Township supplied agreement authorizing the Township's representative to enter and do the cleanup. If the Utility Department has authorized a company to do a cleanup at the location of a backup, the Township may request reimbursement from the Township's insurance carrier.

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4. If a claim is made against the Township for damages related to a backup, an incident report will be submitted to the Township's insurance claims office for further resolution.
5. When a backup occurs the resident will be advised of Public Act. 222, its contents and notification requirements outlined in the public notice below:

TO SUPERIOR CHARTER TOWNSHIP PROPERTY OWNERS OR OCCUPANTS: If you experience an overflow or backup of a public sewage disposal system, you must file a written claim with Superior Charter Township within 45 days after the overflow or backup was discovered. Notice must be mailed to the Utilities Department Director at 575 E. Clark Rd. Ypsilanti, MI. 48198 Failure to provide the required notice will prevent recovery of damages. Contact Superior Charter Township immediately upon discovery of an overflow or backup to obtain a claim form. However, you do not need to use the Township's form to file a written claim. The written claim should include your name and address, the address of the affected property, the dates of the overflow or back up, the date the back up or overflow was discovered, and a brief description of the overflow or back up.

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05.01.002 UTILITY BILLS ON TAX ROLL

Annually, at an October Board of Trustees Meeting, the Board will review a list of water/sewer billing accounts that have unpaid balances that remain delinquent from the previous year. It is the policy of the Board to authorize the Treasurer to place these unpaid delinquent balances onto the next Winter Tax Roll.

1. In an effort to collect the delinquent balances, prior to their being placed on the Winter Tax Roll, Utility Department personnel will:
 - Notify the affected property owners, by letter, that the outstanding amounts from the previous year are scheduled to be added to their property taxes, unless they are paid
 - Provide a payment deadline as part of the letter
 - Track all payments toward these balances that are received by the Utility Department by the deadline. (Note: Payments that are received after the deadline will be applied to the water/sewer account as a credit toward the following year's tax roll list.)

2. The list that is provided to the Board will include the following information:
 - Property Sidwell Numbers
 - Property Owner(s) Name(s)
 - Street Addresses
 - Delinquent Balances Owed for the Period Described Above

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05.01.003 UTILITIES DEPARTMENT - UNIFORM ALLOWANCE

1. Uniform Allowance shall be \$600.00 per year for all Field Employees.
2. Uniforms are ordered and paid for through the Department. All costs are clearly noted in Accounts Payable
3. If during the course of the year, the employee terminates employment with the Utility Department, all uniforms issued for that year will be returned to the Department.

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05.01.004 COMPENSATION FOR STATE CERTIFICATION

As the Utility Department of Superior Township must have State Certification to operate as a Water and Sewer Company, the following policy was established.

If an employee of the department is willing to take the schooling and passes the testing for State Certification, they will be given a \$300.00 bonus upon receipt of the Certification from the State Health Department.

The Township will pay the school fee.

The Township will not reimburse for mileage.

The Township will not pay salary for the hours spent in class.

The Township will pay a \$300.00 bonus for an upgrade of Certification.

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G. UNCOLLECTIBLE PLANNING ACCOUNTS

In a memo dated July 13, 2011, Deborah Kuehn, Planning Administrator, explained that there are several planning accounts that are long overdrawn. These accounts are the result of consultant's fees being charged to the applicant for review of a planning commission related activity. The consultant was paid by the Township and the Township billed the applicant. However, the applicant failed to pay the Township. The Township has attempted to contact the applicants to arrange payment, but has been unsuccessful. Superior Mini-Storage's overdrawn invoices total \$1,436.50. Supervisor McFarlane indicated these charges resulted from a rezoning petition in 2002 that was denied, the property has been sold to a new owner and that the L.L.C. that made the application is probably dissolved. Corlina Condominiums' overdrawn invoices are the result of a rezoning request in 2006-2007, which the petitioner withdrew. The property has also been sold to a new owner and it is believed the L.L.C. is also dissolved. Supervisor McFarlane recommended that the Board approve the Township to write-off the overdrawn accounts if Administrative Staff determines the applicant no longer has an interest in the property, the L.L.C. has been dissolved or it is otherwise determined the account is uncollectible.

Supervisor McFarlane explained this problem should not occur again as procedures have been implemented to prevent an applicant's planning account from getting overdrawn. Applicants are required to keep an adequate amount in their escrow to cover payment to the Township's consultants for their review.

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It was moved by McKinney, seconded by Caviston, for Township Administrative staff to attempt collection of the overdrawn planning accounts for Superior Mini-Storage and Corlina Condominiums. If the Administrative Staff determines the accounts are uncollectible, the Township is approved to write-off the overdrawn accounts.

H. SEMCOG ANNUAL MEMBERSHIP DUES, 2011-2012

SEMCOG submitted an invoice to the Township for the 2011-2012 membership dues in the amount of \$1,555.00. Supervisor McFarlane explained that SEMCOG reviews all submittals for federal grants for roads and other infrastructure. Trustees Green is Superior Township's representative to SEMCOG. He agreed that the Township should maintain its membership in SEMCOG.

It was moved by Green, seconded by McKinney, for the Board to approve the 2011-2012 annual dues for SEMCOG in the amount of \$1,555.00.

The motion carried by a unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Green, that the bills be paid as submitted in the following amounts: Utilities - \$1,100.00 a total of \$1,100.00. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:20 p.m.

Respectfully submitted,

David Phillips, Clerk

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William McFarlane, Supervisor

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1. CALL TO ORDER

The special meeting of the Superior Charter Township Board was called to order by the Supervisor at 4:00 p.m. on August 2, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Lisa Lewis and Alex Williams. Nancy Caviston arrived at 4:15 p.m. Trustee Rodrick Green was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Lewis, to adopt the agenda as presented

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

No minutes were approved.

6. CITIZEN PARTICIPATION

A. NON-AGENDA ITEMS

There were none.

7. REPORTS

A. SUPERVISOR

The Supervisor did not provide a report.

B. DEPARTMENT REPORTS:

There were none.

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8. COMMUNICATIONS

There were none.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. HIRE FIREFIGHTER

Fire Chief Jim Roberts provided the Board with a memo and was present. Supervisor McFarlane explained that Firefighter Don Sanford is retiring on August 15, 2011 after completing 25 years of service and the Township is hiring a new firefighter to replace him. The Township advertised in the Ypsilanti Courier, the Michigan Chronicle and with all Washtenaw County and Southeast Michigan fire departments. Supervisor McFarlane explained the selection process, which resulted in the panel's first choice being Timothy Gonzales. Supervisor McFarlane concurred with Chief Roberts' recommendation and congratulated Mr. Gonzales. Fire Chief Jim Roberts explained that the Township received 176 applications for the position. He congratulated Mr. Gonzales on being selected. Chief Roberts explained that Mr. Gonzales has almost seven years of experience as a full-time firefighter. Much of his firefighter experience is similar to the duties he will be responsible for in Superior Township. Mr. Gonzales successfully completed the physical exam, psychological exam and background check. He is currently on lay-off status from the Jackson Fire Department. Mr. Gonzales was present and conveyed his appreciation to everyone involved in the hiring process.

It was moved by McKinney, seconded by Williams, for the Superior Township Board to concur with Fire Chief Jim Roberts' recommendation and to approve the hiring of Timothy Gonzales as a Superior Township Firefighter with a start date of August 11, 2011.

The motion carried by a unanimous voice vote. Trustees Caviston and Green were absent.

B. RESOLUTION 2011-11, A RESOLUTION RECOGNIZING THE RETIREMENT OF DONALD SANFORD AND HIS HONORABLE SERVICE WITH THE SUPERIOR TOWNSHIP FIRE DEPARTMENT

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PROPOSED MINUTES
PAGE 3**

Firefighter Don Sanford is retiring from the Superior Township Fire Department on August 15, 2011 after completing 25 years of service. Chief Roberts related some of Firefighter Sanford's career highlights. Firefighter Sanford worked extensively at Station No. 2, which is a single person station on MacArthur Boulevard. Firefighter Sanford completed training as a fire inspector and worked on a number of significant fire investigations. Firefighter Sanford is an excellent mechanic and has saved the Township considerable money by contributing his mechanic skills to help to maintain and repair equipment and apparatus. Chief Roberts said Firefighter Sanford was liked and respected by all and would be greatly missed.

The following Resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2011-11**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF DONALD
SANFORD AND HIS YEARS OF HONORABLE SERVICE WITH THE
SUPERIOR TOWNSHIP FIRE DEPARTMENT**

WHEREAS, on July 26, 1986, Don Sanford began his career as firefighter with the Superior Township Fire Department; and,

WHEREAS, Don Sanford has observed and help to facilitate the transition of the Superior Township Fire Department from a small fire department with limited staff and equipment to a modern, well-equipped, full-time fire department that provides coverage to the community 24 hours a day, 365 days a year; and,

WHEREAS, while employed as a Superior Township Firefighter, Don Sanford has helped to protect the lives and property of Superior Township citizens by responding to thousands of requests for service where he has assisted with saving lives, assisting injured persons, fighting fires and saving property from destruction; and,

WHEREAS, Don Sanford has applied his skills as a mechanic to Superior Township Fire Department's equipment and apparatus to help keep them in top operational condition and has resulted in significant cost savings to the Fire Department; and,

**SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
AUGUST 2, 2011
PROPOSED MINUTES
PAGE 4**

WHEREAS, Don Sanford has earned the respect and admiration of his fellow firefighters for his dedication, professionalism and hard work; and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees recognizes the over twenty-five years of firefighter service Don Sanford has dedicated to the Superior Township Fire Department and the community of Superior Township; and,

BE IT FURTHER RESOLVED that the Superior Township Board of Trustees takes great pleasure in congratulating Don Sanford on this retirement from the Superior Township Fire Department and herewith expresses its sincere gratitude for the invaluable contributions Don Sanford has made to the Superior Township Fire Department and the community of Superior Township.

BE IT FUTHER RESOLVED that this resolution will be recorded in the permanent minutes of the Superior Township Board of Trustees and that copies will be sent to Firefighter Don Sanford to share with his family.

The Resolution was adopted by a unanimous voice vote. Trustees Caviston and Green were absent.

11. PAYMENT OF BILLS

There were no bills for payment.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by McKinney, supported by Lewis, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 4:20 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor

**SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
AUGUST 2, 2011
PROPOSED MINUTES
PAGE 5**

SEMCOG . . . *Creating Success in Southeast Michigan*

Southeast Michigan Council of Governments • 535 Griswold Street, Suite 300 • Detroit, Michigan 48226-3602 • 313-961-4266 • Fax 313-961-4869
www.semco.org

July 27, 2011

Supervisor William McFarlane
Superior Township
3040 N Prospect Rd
Ypsilanti, MI 48198-9426

Dear Supervisor McFarlane:

As you know, Superior Township is a long-standing member of SEMCOG having joined when the organization was established in 1968. SEMCOG is now conducting a broader range of services than ever before, including a robust set of direct services and assistance available only to our member communities.

At your convenience, I would like the opportunity to appear before the Board of Trustees to provide an update of SEMCOG's activities on behalf of Superior Township and Southeast Michigan.

Sincerely,



Amy Malmer
Membership Manager

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION 2011-11**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF DONALD SANFORD AND HIS
YEARS OF HONORABLE SERVICE WITH THE SUPERIOR TOWNSHIP FIRE
DEPARTMENT**

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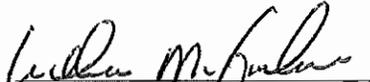
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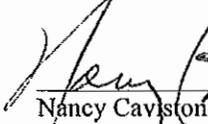
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BE IT FUTHER RESOLVED that this resolution will be recorded in the permanent minutes of the Superior Township Board of Trustees and that copies will be sent to Firefighter Don Sanford to share with his family.


William McFarlane

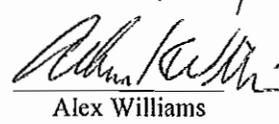

Dave Phillips


Brenda McKinney


Nancy Caviston


Bodrick Green


Lisa Lewis


Alex Williams

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 MONTH-END REPORT
 JULY 2011**

Category	Estimated Cost	Permit Fee	Number of Permits
ADDITIONS	<i>\$22,632.00</i>	<i>\$500.00</i>	<i>5</i>
DETACHED ACCESSORY STRUCTURES	<i>\$29,998.00</i>	<i>\$135.00</i>	<i>1</i>
ELECTRIC PERMITS	<i>\$0.00</i>	<i>\$1,881.00</i>	<i>9</i>
HOSPITAL	<i>\$635,706.00</i>	<i>\$2,861.00</i>	<i>1</i>
MECHANICAL PERMIT	<i>\$0.00</i>	<i>\$1,551.00</i>	<i>16</i>
PLUMBING PERMITS	<i>\$0.00</i>	<i>\$786.00</i>	<i>8</i>
REMODEL/REPAIRS	<i>\$0.00</i>	<i>\$560.00</i>	<i>5</i>
SINGLE FAMILY DWELLINGS	<i>\$2,383,160.00</i>	<i>\$10,724.00</i>	<i>3</i>
Totals	<i>\$3,071,496.00</i>	<i>\$18,998.00</i>	<i>48</i>

INSPECTIONS

REIMBURSEMENTS

RICHARD MAYERNIK

110

**ELECTRICAL INSPECTOR
 (CONTRACTOR)**

16 @ \$30.00

\$480.00

**BUILDING INSPECTOR
 (CONTRACTOR)**

8 @ \$30.00

\$240.00

**MECH & PLU INSPECTOR
 (CONTRACTOR)**

1 @ \$30.00

\$ 30.00

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 MONTH-END REPORT
 JULY 2011**

Category	Estimated Cost	Permit Fee	Number of Permits
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MECHANICAL PERMIT	\$0.00	\$1,551.00	16
PLUMBING PERMITS	\$0.00	\$786.00	8
REMODEL/REPAIRS	\$0.00	\$560.00	5
SINGLE FAMILY DWELLINGS	\$2,383,160.00	\$10,724.00	3
Totals	\$3,071,496.00	\$18,998.00	48

INSPECTIONS

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\$240.00

MECH & PLU INSPECTOR
 (CONTRACTOR)

1 @ \$30.00

\$ 30.00

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 YEAR-TO-DATE REPORT**

Category	2011 Estimated Cost	Permit Fee	Number of Permits
ADDITIONS	\$738,714.00	\$5,863.00	28
BUSINESS/COMMERCIAL	\$219,432.00	\$1,538.00	2
DEMOLITIONS	\$34,000.00	\$353.00	3
DETACHED ACCESSORY STRUCTURES	\$244,359.00	\$1,135.00	5
ELECTRIC PERMITS	\$0.00	\$8,098.00	61
HOSPITAL	\$1,451,003.00	\$7,728.00	4
MECHANICAL PERMIT	\$0.00	\$12,309.75	110
OTHER	\$74,000.00	\$1,052.00	5
PLUMBING PERMITS	\$0.00	\$5,905.00	49
REMODEL/REPAIRS	\$332,626.00	\$4,293.00	34
SINGLE FAMILY DWELLINGS	\$2,844,002.00	\$15,330.00	5
Totals	\$5,938,136.00	\$63,604.75	306

INSPECTIONS

REIMBURSEMENTS

RICHARD MAYERNIK
 (BUILDING OFFICIAL)

617

ELECTRICAL INSPECTOR
 (CONTRACTOR)

111 @ \$30.00

\$3,330.00

BUILDING INSPECTOR
 (CONTRACTOR)

15 @ \$30.00

\$ 450.00

MECH & PLU INSPECTOR
 (CONTRACTOR)

9 @ \$30.00

\$ 270.00

SUPERIOR TOWNSHIP

Permit by Category with Details

SINGLE FAMILY DWELLINGS

Permit No.	Owner	Const. Value	Work Description	Contractor
PB11-0073 07/05/2011	CHOLAK TIMOTHY & AMANDA 8851 PLYMOUTH-ANN ARBOR RD	\$383,262	One Story; 3 Bedroom; 2 1/2 Bath SFD On Full Unfinished Basement With 3 Car Attached Garage With Unfinished Attic Space Above - Rescheck	Homeowner
PB11-0081 07/18/2011	NESBITT CLAUDIA E TRUSTEE 6900 FORD RD	\$1,794,918	2 Story, 5 Bedroom, 11 Bath Single Family Dwelling On Full Finished Basement With Attached Pool Room, Green House, 2 Garages, Covered Porches, Screen Room, Covered Terraces And Bonus Rooms - Pool By Others	Menard Premiere Builders LLC
PB11-0082 07/20/2011	FLANAGAN DANIEL & MARY 6870 JOY RD	\$204,980	2 Story; 3 Bedroom; 2 1/2 Bath SFD On Full Unfinished Basement With 2 Car Attached Garage - Fire Marshal Approval Of Private Road Required Prior To Occupancy.	Leoson Construction
Totals		\$2,383,160	Total Permit Fees	Total Permits
			\$10,724.00	3

2011 Fire Department Responses July

Structure Fires: 2

Location: 6060 Geddes Rd
Property Value: \$1,590,000.00
Property Loss: \$2,500.00
Content Value: Not Reported
Content Loss: Not Reported
Cause: Stove Malfunction

Location:
Property Value:
Property Loss:
Content Value:
Content Loss:
Cause: No Information on Report

Vehicle Fires: 0

Brush Fires: 3

Trash Fires: 1

Medical Emergencies: 42

Personal Injury Accidents: 3

1. 7-1-11 10250 Geddes
2. 7-5-11 Prospect/Cherry Hill
3. 7-16-11 Sixteen Corners

Property Damage Accidents: 3

Residential Fire Alarm: 3

Commercial Fire Alarm: 0

St. Joseph Mercy Hospital Alarms: 1

Utility Emergency: 2

Public Service Request: 2

Good Intent: 6

Carbon Monoxide Alarms: 3

Mutual Aid: 3

7-22-11 EMS Ann Arbor Twp.
7-28-11 Structure Fire Ann Arbor
7-28-11 Station Coverage Ann Arbor Twp.

All Other Incidents: 0

Total Alarms: 74

Burn Permits: 36

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: August 1, 2011

Ref: Fire Marshal Report for July 2011

7/4/11

Independence Day

7/5/11

Did fire marshal report for June 2011

Meeting with Randy from John Green about sprinkler problems

Did office paper work

7/6/11

Conducted fire code inspection Core Lab Alt-4

Reviewed sprinkler plans

7/7/11

Had meeting with builder about private driveway requirements

7/11/11

Vacation day

7/12/11

Researched hydrant requirements

Researched requirements for aboveground fuel storage tank

7/13/11

Faxed fire investigation report to detective Rasianen at WCS

Emailed fire code violation notice to Rory Clark at St Joe Hospital

7/14/11

Meeting with Bruce about requirements for aboveground fuel storage

Talked with Ms. Stein about hood system for gas stove for their church

Did office paper work

7/18/11

Reviewed sprinkler plans for Chapel at St Joe Hospital
Reviewed sprinkler plans for One North Market Place
Started investigation into cause of house fire on Cedar Ct

7/19/11

Worked on structure fire investigation report
Talked with Mark Neumann from WCS about fire on MacArthur in October 2009

7/20/11

Worked on fire investigation report
Faxed copy of fire investigation report to WCS for 8906 MacArthur
Took part in 9/11 patriot flag raising ceremony at EMU convocation center

7/21/11

Reviewed sprinkler plans for Hyundai
Assisted Saline Fire Department in a structure fire investigation

7/24/11

Worked on fire investigation report

7/25/11

Did open ceiling inspection ESD Lab at Hyundai-Kie
Took photos of fire hydrant at St Joe for code violation

7/26/11

Did office paper work
Worked on fire investigation report

7/27/11

Worked on fire investigation report
Responded on EMS call on Glenhill Dr.

7/28/11

Worked on fire investigation report
Did office paper work
Responded to AA Twp. Fire Department mutual aid on a Structure fire

Total Inspection to date: 5

Total Fire Investigations to date: 7

Structure Fire Investigation: 5

Grass Fire Investigation: 1

Vehicle fire investigation: 1

Total Hours for July 86.5 2011:

Total Hour to Date: 691.5 hrs.

Respectfully Submitted:

Wayne Dickinson

Wayne Dickinson, Fire Marshal
Superior Township Fire Department

Cc. Dave Phillips, Clerk

INTEROFFICE MEMORANDUM

TO: BILL MCFARLANE SUPERVISOR
FROM: RONALD SMITH CAPTAIN
SUBJECT: HOSPITAL ALARMS
DATE: 8/1/11

SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO SAINT JOSEPH HOSPITAL
FOR JULY 2011

TOTAL FALSE ALARMS: 1
1ST. ALARM: NO CHARGE
TOTAL: \$0.00

ALARM LOCATIONS:
5305 ELLIOTT (1)

Superior Township Ordinance Report

July to August 2011

Landscape Debris-Blight

Ordinance 165

.
.
1608 Harvest Lane Grass notice: cut by Township
8564 Windsor Ct. Grass notice: cut by Township

8768 Nottingham Grass notice: cut by Township
8752 Nottingham Grass notice: cut by Township
1594 Stephens junk in back, cleared.
6645 Warren materials accumulated on lawn, several tarps covering.
2nd notice. Response by Atty. Bartold. pending
9225 Arlington complaint of junk on property. Cleared
1653 Harvest dead tree branches over neighbor's property – letter sent,
pending
9241 Cherry Hill trees over traffic – referred to County Road Commission
9565 Cherry Hill
Gottfredson NW junk along road – contacted Republic, removed
Of Geddes
1794 Hamlet stagnant water in pool, junk around yard, ripped liner
Court order obtained to remedy, pending
5426 Plymouth Grass notice, no response, Township to cut
8653 Nottingham Ripped fence facing Macarthur. 1st notice
1701 Dover Ct. Grass notice: cut by Township
1653 Hamlet Grass notice: cut by Township
9045 Macarthur Grass notice: cut by Township
1630 Weeping Willow: Grass notice: cut by Township

Noise Complaints

Animals

Vehicles

9848 High Meadow Car with flats, covered. Covered, tires inflated.

1780 Sheffield Vehicle inoperable, no plates. Resident moved car into garage. pending

5665 Plymouth Junk car in front yard. Citation issued. Awaiting Court date

6564 Ford Road junk boat, junk car, junk trailer on property. Pending

10175 E. Avondale Large trailer in street, referred to WCSO, moved.

1709 Dover unlicensed car in drive, house empty. Citation filed, court set for August 16

1645 Harvest Lane Unlicensed car in drive. Citation issued, await court date.

1540 Wiard Blvd. Unlicensed car in drive. Citation issued, await court date.

1622 Harvest Lane Unlicensed car in drive. Citation issued, await court date.

9296 Panama boat in driveway over 72 hrs. 1st notice, pending

8487 Berkshire Truck left on street for week, referred to WCSO

9745 Ravenshire Boat parked for two days, 1st attempt to contact. Boat moved

Miles: 281

Time: 41

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD



PARKS & RECREATION
SUPERIOR TOWNSHIP PARK COMMISSION
 Regular Meeting – June 27, 2011
 Old Township Hall
 7:30 p.m.
ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at Old Township Hall by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

PRESENT: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

ABSENT: None

STAFF: Keith Lockie, Parks Administrator, Alex Williams, Township Liaison, and Greg Secord, Parks Maintenance Supervisor, were also in attendance

3) FLAG SALUTE

The flag salute was led by Berry.

4) APPROVAL OF AGENDA

It was moved by Wilbanks, supported by Morris, that the agenda be approved. Berry added one new business item to the agenda regarding ITC planting fund.

5) APPROVAL OF MINUTES OF

It was moved by Wilbanks, supported by Kern-Boprie, that the minutes of the regular meeting of May 16, 2011 be accepted as corrected. The minutes were corrected and accepted.

6) CITIZEN PARTICIPATION

Ellen Kurath attended the meeting and her contributions can be found in the area of these minutes regarding the ITC Planting Fund.

7) TOWNSHIP LIAISON

Williams attended two Board Meetings since our last Parks Meeting. Williams said the Board approved the Dixboro Fair at their last meeting. Williams also reported that St. Joe's Hospital is improving the west entrance of the hospital with construction and plantings, there are county-wide transit and road improvements under way, and the Township is considering extending the moratorium regarding medical marijuana growth and sales. Williams was unable to attend the Green Fair.

8) REPORTS

A. Chairperson:

Berry reported that the park Steward discovered a class from Washtenaw Community College in Cherry Hill Nature Preserve. The class is writing an article for a Superior Land Preservation publication.

B. Administrator:

Attached

C. Board Meeting Attendees:

None

D. Park Steward:

None

E. Safety:

Secord reported that there have been no injuries in the last month. There have, however, been several cases of poison ivy.

Wilbanks moved, supported by Allen, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached

Morris moved, supported by Lansing to accept the Communications. The motion carried.

9) OLD BUSINESS

A. **2011 Summer/Fall Programs** – Kern-Boprie will be the contact person for the Kite and Rocket event on July 16. Allen announced that he would need to purchase some supplies for the rocket activity and Lockie said to purchase the items and that Allen will be reimbursed. The kites were purchased from The Rocket.

B. **Community Park Lighting** – A resolution regarding the lighting of the parking area at Community Park will be submitted to The Board this week as follows:-

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

A RESOLUTION FOR APPROVAL OF THE LIGHTING OF THE PARKING AREA AT COMMUNITY PARK

Resolution Number: 2011-01

Date: May 16, 2011

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Park and Recreation Department has the power, privilege and authority to maintain and operate the Superior Township Parks providing safe recreational areas and opportunities for the residents of Superior Township; and

WHEREAS, there have been several requests for lighting the parking area of Community Park; and

WHEREAS, the Superior Township Park Commission believes that lighting would improve the safety in this park; and

NOW, THEREFORE BE IT RESOLVED: That the Superior Township Park Commission requests that the Superior Township Board of Trustees install lights in the parking area at Community Park.

OFFERED BY Jan Berry

SECONDED BY Martha Kern-Boprie

YES 6 NO 0 ABSENT 1 VOTE

C. **Schroeter Park fence Bids** – Secord presented bids to the Commissioners and recommended tabling, for the time being, not continuing with the fencing project at Schroeter Park. The three bids were between \$3,320.00 (three thousand three hundred twenty dollars) and \$5,320.00 (five thousand three hundred twenty dollars). Lopez made a motion to table this issue for now, Kern-Boprie seconded, and the motion carried unanimously.

D. **Toro Brush Bids** – The bid for the rotating brush attachment for the Toro was \$8,275.00 (eight thousand two hundred seventy-five dollars) and \$595.00 (five hundred ninety-five dollars) for installation. The rotating brush would be used to clean the non-motorized trail. Williams recommended contacting OHM to see the weight limits on the non-motorized trail. Berry said she would contact McFarlane about what weight the machines are that contractors have used in the past to clean the trails.

10) NEW BUSINESS

A. **2011 Dixboro Fair** – The Dixboro Fair is scheduled for August 6. Wilbanks can cover the Parks Booth in the morning but has to leave by 10:00 am. Lansing said that she would be able to help with the staffing.

B. **ITC Tree Planting Fund** – There has been a \$5,000 (five thousand dollar) donation to The Township from ITC for planting. Ellen Kurath reported that they have used a powerful, long-lasting herbicide in the past under power lines that has damaged some of her plantings in the past. Kurath is concerned about appropriate allocation of the funds for the plantings. She wants careful consideration about what plantings go where. Berry recommended establishing an advisory panel to explore the potential plantings.

11) BILLS FOR PAYMENT

Allen moved, supported by Wilbanks, to pay the bills totaling \$ 4,296.16 (four thousand two hundred ninety-six dollars and sixteen cents). The motion carried unanimously.

12) FINANCIAL STATEMENTS

Wilbanks moved, supported by Lopez, to accept the May, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS -

None

15) ADJOURNMENT

It was moved by Wilbanks supported by Lansing that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Dan Allen, Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashlenaw.org

MARK A. PTASZEK
UNDERSHERIFF

August 10th, 2011

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of July 2011. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of July which has already been forwarded to your billing department.

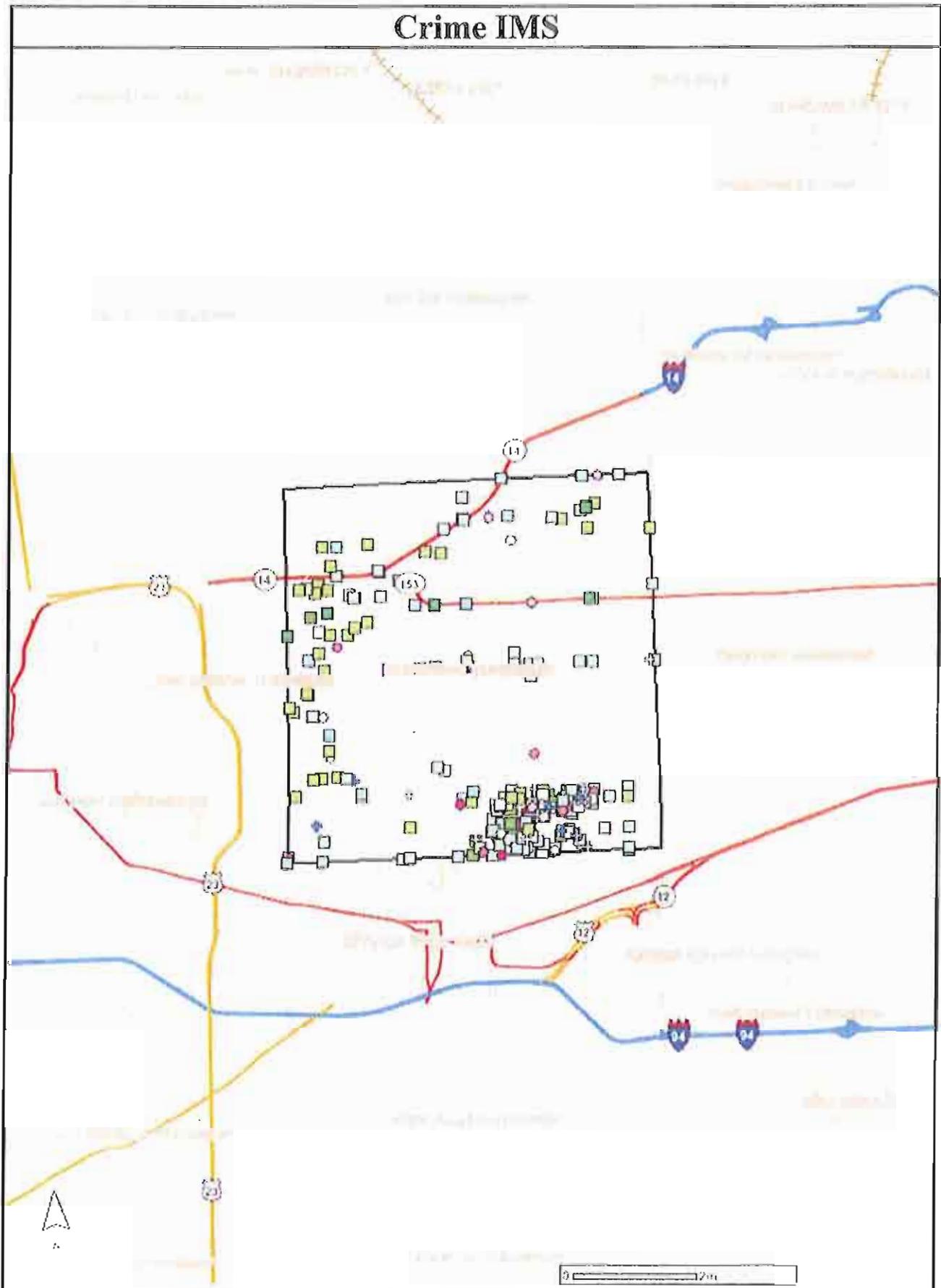
We continue to dedicate staff to the region South of Geddes Rd. and East of Prospect Rd. to provide the highest degree of service and responsiveness possible. These efforts are reaping their rewards with noticeable downturns in activity and types of incidents reported in these areas. We continue to follow through with every reported incident to determine not only the perpetrator but the best way to prevent similar incidents from occurring on a "total policing" model not only for these Communities but the entire Township.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Cook".

Sergeant P. Cook
Station #6



Incident Data		Legend	
Part-A Group 100	Part-A Group 1700	Part-C Group 3100	Part-D Group 4300
Part-A Group 200	Part-A Group 1800	Part-C Group 3200	Part-E Group 5000
Part-A Group 300	Part-A Group 1900	Part-C Group 3300	Part-E Group 5100
Part-A Group 350	Part-A Group 1950	Part-C Group 3400	Other
Part-A Group 400	Part-D Group 1150	Part-C Group 3500	Railroad
Part-A Group 450	Part-D Group 1750	Part-C Group 3600	Highway and Freeway
Part-A Group 500	Part-D Group 2000	Part-C Group 3700	Interstates
Part-A Group 550	Part-D Group 2050	Part-C Group 3750	I4
Part-A Group 600	Part-D Group 2100	Part-C Group 3800	US Highways
Part-A Group 700	Part-D Group 2200	Part-C Group 3900	State Highways
Part-A Group 800	Part-D Group 2300	Part-C Group 3950	CLEMIS Roads
Part-A Group 900	Part-D Group 2400	Part-D Group 4000	Municipal Boundary
Part-A Group 1000	Part-D Group 2500	Part-D Group 4100	Recreation Land
Part-A Group 1100	Part-D Group 2600	Part-D Group 4200	Schools
Part-A Group 1200	Part-D Group 2700	Part-D Group 4300	Private Recreation Land
Part-A Group 1300	Part-D Group 2800	Part-D Group 4400	Public Recreation Land
Part-A Group 1400	Part-D Group 2900	Part-D Group 4500	
Part-A Group 1500	Part-C Group 2600	Part-D Group 4600	
Part-A Group 1600	Part-C Group 2650	Part-D Group 4700	
Part-A Group 1700	Part-C Group 3000	Part-D Group 4800	

Disclaimer: The information provided in this system has been compiled from recorded deeds, plats, tax maps, surveys and other public records and data. It is not a legally recorded map or survey and is not intended to be used as one. Users of this data are hereby notified that the information sources mentioned above should be consulted for verification of the information.

Map Printed on: 8/8/2011



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 971-9248 ♦ EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE JULY 2011

ASSAULT & BATTERY /DOMESTIC

9300 block of Macarthur Blvd
8900 block of Macarthur Blvd
9200 block of Macarthur Blvd
8200 block of S. Warwick Ct
9200 block of Macarthur Blvd
8600 block of Macarthur Blvd
7900 block of Hallie Ct
5300 block of E. Huron River Dr
9100 block of Arlington Dr

BURGLARY

8700 block of Macarthur Blvd
9100 block of Macarthur Blvd
1500 block of Wiard Blvd
4300 block of Mario Dr
5300 block of E. Huron River Dr
1700 block of Savannah Ln
8900 block of Macarthur Blvd
8700 block of Macarthur Blvd
9100 block of Macarthur Blvd
10000 block of Joy Rd
5300 block of E. Huron River Dr

LARCENY

5300 block of E. Huron River Dr
Andora Dr & Waldenhill Ct
1500 block of Devon St
1900 block of White Oak Ln
1700 block of Hamlet Dr
2200 block of N. Harris Rd
9900 block of W. Avondale Cir
1800 block of Manchester Dr
8700 block of Macarthur Blvd
5300 block of E. Huron River Dr
8100 block of Autumn Woods Trl
5300 block of E. Huron River Dr

LARCENY FROM AUTO

2200 block of N. Harris Rd
1600 block of Knollwood Bnd
Knollwood Bnd & Evergreen Ln
1900 block of Arbor Woods Blvd
1500 block of Ridge Rd
8387 block of Lakeview Ct

UDAA

8300 block of N. Warwick Ct
E. Clark & Macarthur Blvd

FRAUD

None

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 8

FAMILY TROUBLE 20

DISORDERLY 30

SUSPICIOUS INCIDENTS 38

TRAFFIC CRASH 22

PUBLIC NUISANCE 34



Washtenaw County Sheriff's Activity Log

08/08/2011

11:03:06AM

Activity Log Area Summary Report

Area: 16 - Superior Twp.
Date Range: 7/1/2011 - 7/31/2011

CSO/ACO/Support Staff Log

Total Administrative Duty:	2	for a total of	125	minutes
Total Community Relations:	1	for a total of	30	minutes
Total Follow-Up:	6	for a total of	250	minutes
Total Proactive Patrol:	3	for a total of	140	minutes
Total Service Requests:	5	for a total of	170	minutes

Total Records, Minutes and equivalent Hours:	17		715	= 11 hours 55 minutes
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Deputy Log

Total Traffic Stop:	174	for a total of	2500	minutes
Total Administrative Duty:	363	for a total of	7500	minutes
Total Briefing:	117	for a total of	2910	minutes
Total Court (Regular Time):	4	for a total of	470	minutes
Total Court (Overtime):	2	for a total of	240	minutes
Total Community Relations:	124	for a total of	3745	minutes
Total Deputy Joined Shift:	47	for a total of	0	minutes
Total Deputy Left Shift:	50	for a total of	0	minutes
Total Follow-Up:	152	for a total of	6285	minutes
Total Out of Service:	85	for a total of	160	minutes
Total Proactive Patrol:	440	for a total of	11978	minutes
Total Special Detail:	17	for a total of	525	minutes
Total Selective Enforcement:	390	for a total of	8310	minutes
Total Self-Initiated Activity:	18	for a total of	750	minutes
Total Service Requests:	385	for a total of	14717	minutes
Total Training:	21	for a total of	1250	minutes
Total Other:	4	for a total of	35	minutes
Total Service Request Assist:	78	for a total of	3385	minutes
Total Property Check:	289	for a total of	5070	minutes
Total Court Off-Duty:	5	for a total of	660	minutes

Total Records, Minutes and equivalent Hours:	2,765		70,490	= 1174 hours 50 minutes
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Detective Log

Total Administrative Duty:	1	for a total of	45	minutes
Total Follow-Up:	24	for a total of	2830	minutes

Total Records, Minutes and equivalent Hours:	25		2,875	= 47 hours 55 minutes
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Dispatch

Total Community Relations:	1	for a total of	30	minutes
Total Selective Enforcement:	2	for a total of	60	minutes
Total Service Requests:	5	for a total of	120	minutes
Total Training:	1	for a total of	60	minutes
Total Service Request Assist:	1	for a total of	25	minutes
Total Property Check:	3	for a total of	80	minutes

Total Records, Minutes and equivalent Hours:	13	375	=	6 hours 15 minutes
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General Fund Patrol

Total Traffic Stop:	1	for a total of	10 minutes
Total Administrative Duty:	1	for a total of	20 minutes
Total Proactive Patrol:	2	for a total of	25 minutes
Total Selective Enforcement:	1	for a total of	5 minutes
Total Service Requests:	1	for a total of	10 minutes
Total Service Request Assist:	1	for a total of	70 minutes

Total Records, Minutes and equivalent Hours:	7	140	=	2 hours 20 minutes
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Secondary Road Patrol Log

Total Traffic Stop:	1	for a total of	15 minutes
Total Follow-Up:	2	for a total of	50 minutes
Total Proactive Patrol:	8	for a total of	80 minutes
Total Service Requests:	2	for a total of	360 minutes

Total Records, Minutes and equivalent Hours:	13	505	=	8 hours 25 minutes
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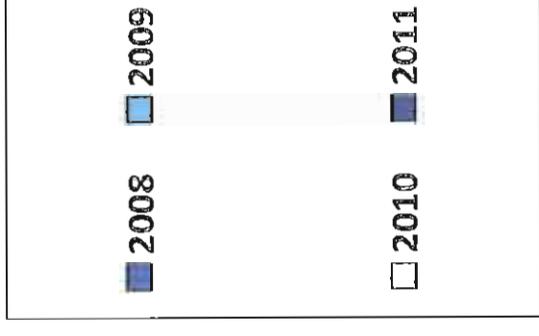
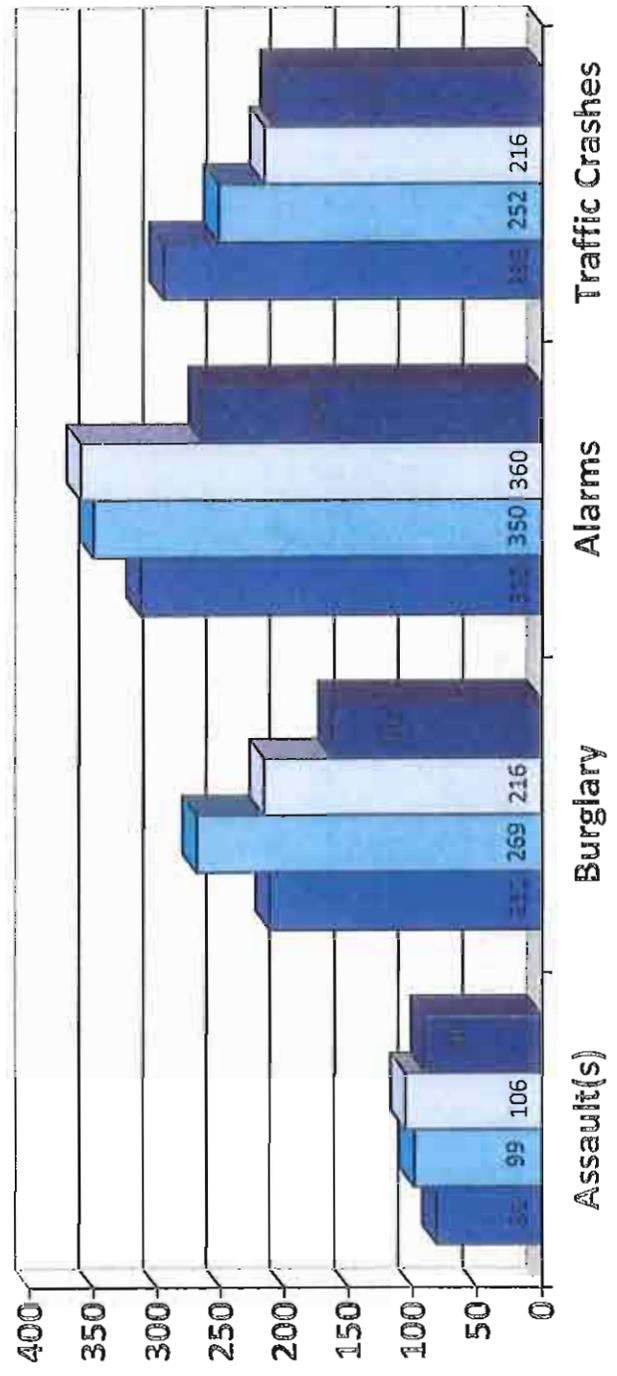
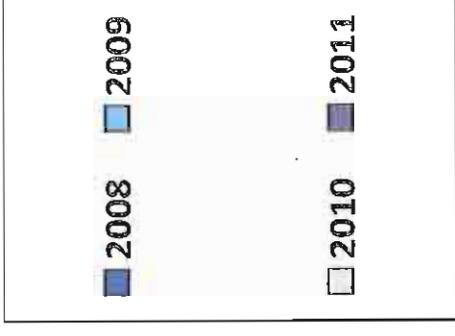
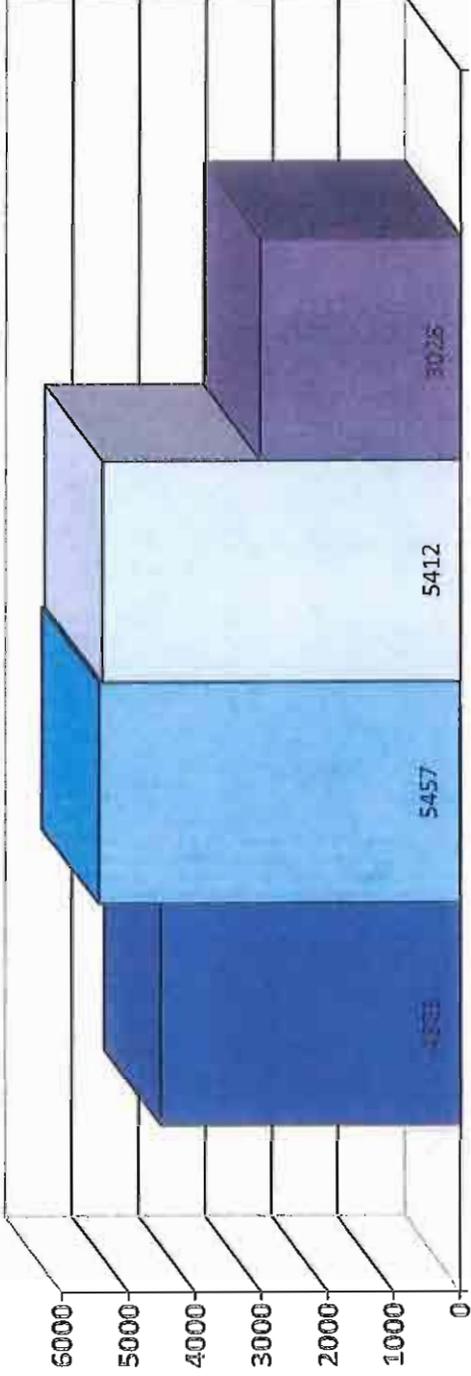
Supervisor Log

Total Traffic Stop:	1	for a total of	10 minutes
Total Administrative Duty:	77	for a total of	2090 minutes
Total Briefing:	7	for a total of	130 minutes
Total Community Relations:	2	for a total of	60 minutes
Total Follow-Up:	2	for a total of	30 minutes
Total Proactive Patrol:	18	for a total of	265 minutes
Total Special Detail:	3	for a total of	75 minutes
Total Self-Initiated Activity:	5	for a total of	160 minutes
Total Service Requests:	4	for a total of	140 minutes
Total Service Request Assist:	15	for a total of	580 minutes
Total Property Check:	2	for a total of	50 minutes

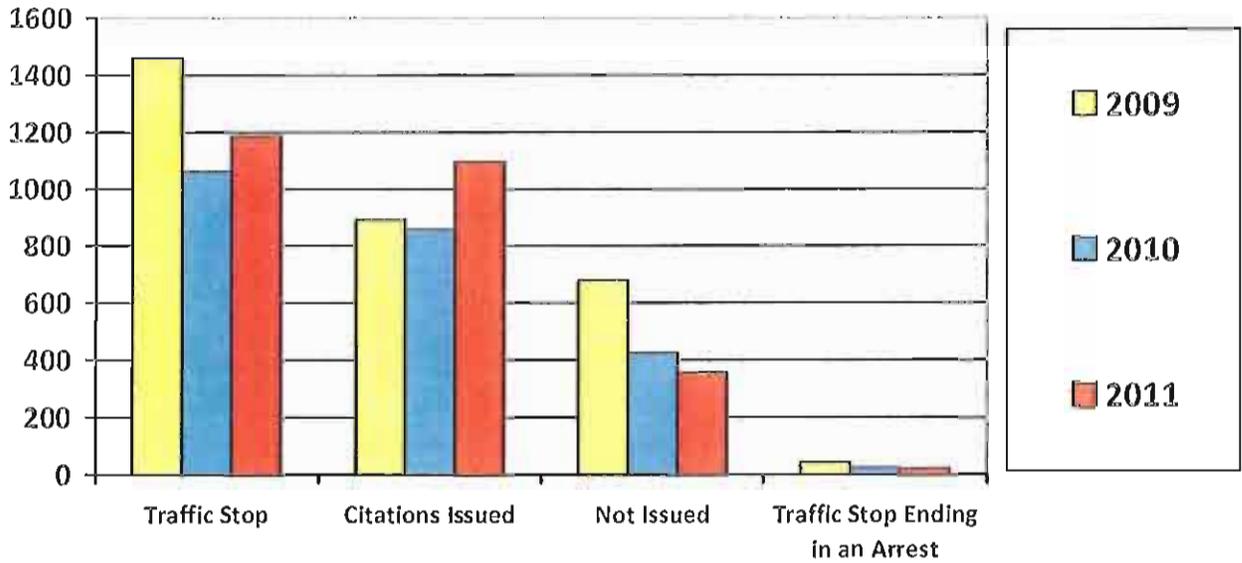
Total Records, Minutes and equivalent Hours:	136	3,590	=	59 hours 50 minutes
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Combined Total Records, Minutes and equivalent Hours:	2,976	78,690	=	1311 hours 30 minutes
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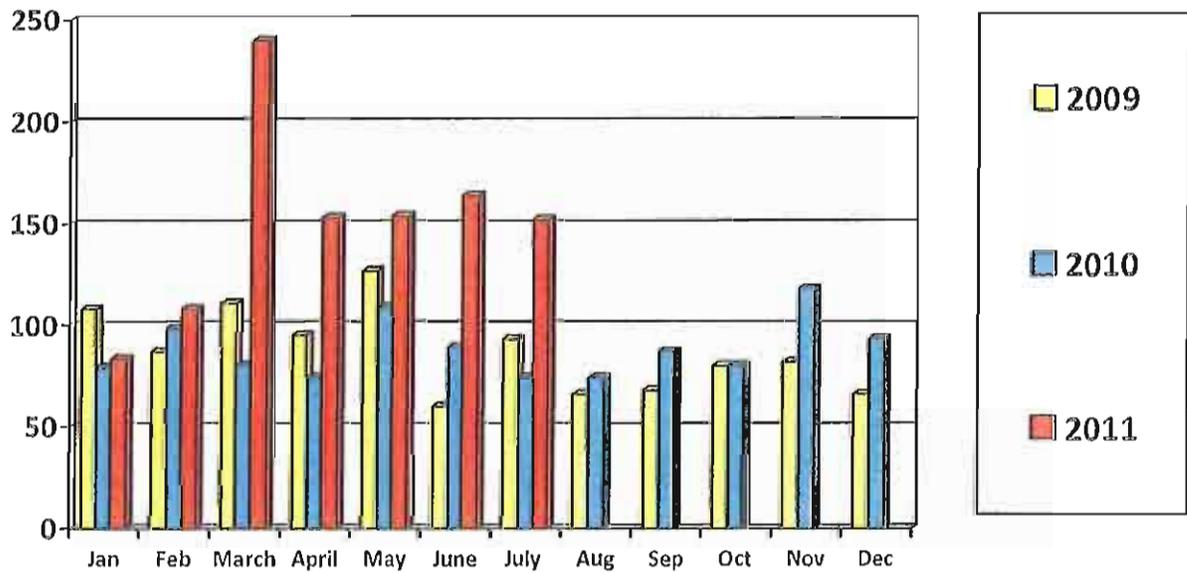
Superior Township Four Year Activity Report



Superior Twp



Citations by Month



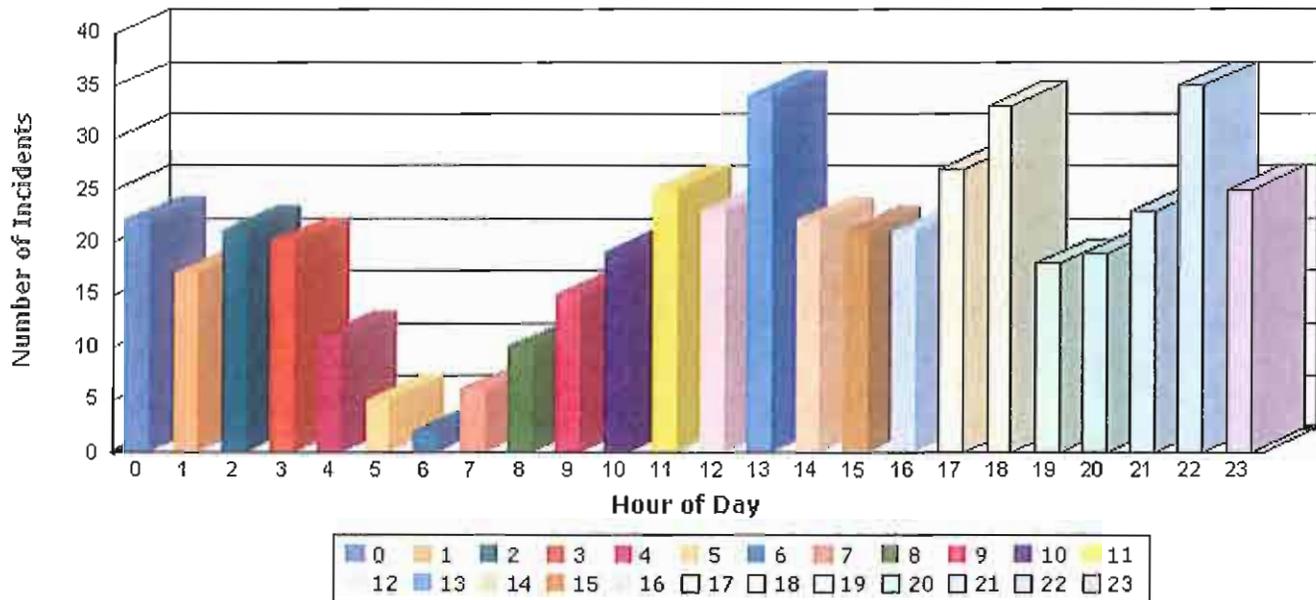
Number of Incidents by Time

Report Description

Timeframe : From 2011-07-01 00:00:00 To 2011-07-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Hour of Day	Count
0:00	22
1:00	17
2:00	21
3:00	20
4:00	11
5:00	5
6:00	2
7:00	6
8:00	10
9:00	15
10:00	19
11:00	25
12:00	23
13:00	34
14:00	22
15:00	21
16:00	21
17:00	27
18:00	33
19:00	18
20:00	19
21:00	23
22:00	35
23:00	25
Total	474

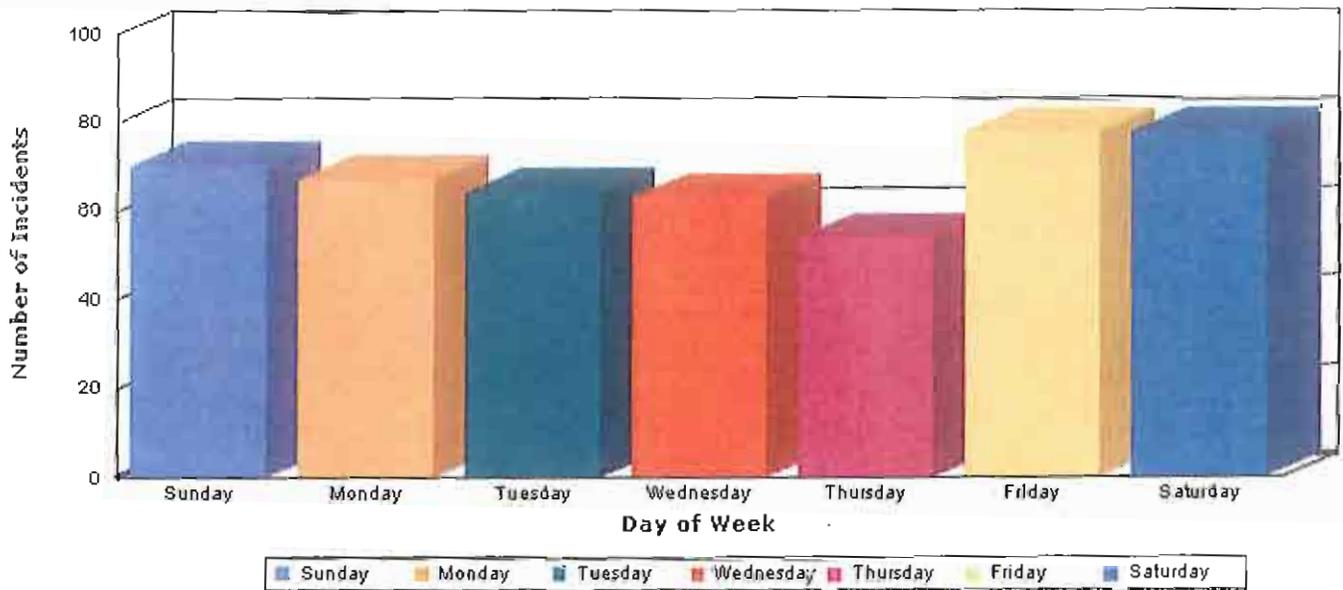
Number of Incidents by Day

Report Description

Timeframe : From 2011-07-01 00:00:00 To 2011-07-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Day of Week	Count
Sunday	70
Monday	67
Tuesday	64
Wednesday	63
Thursday	54
Friday	78
Saturday	78
Total	474

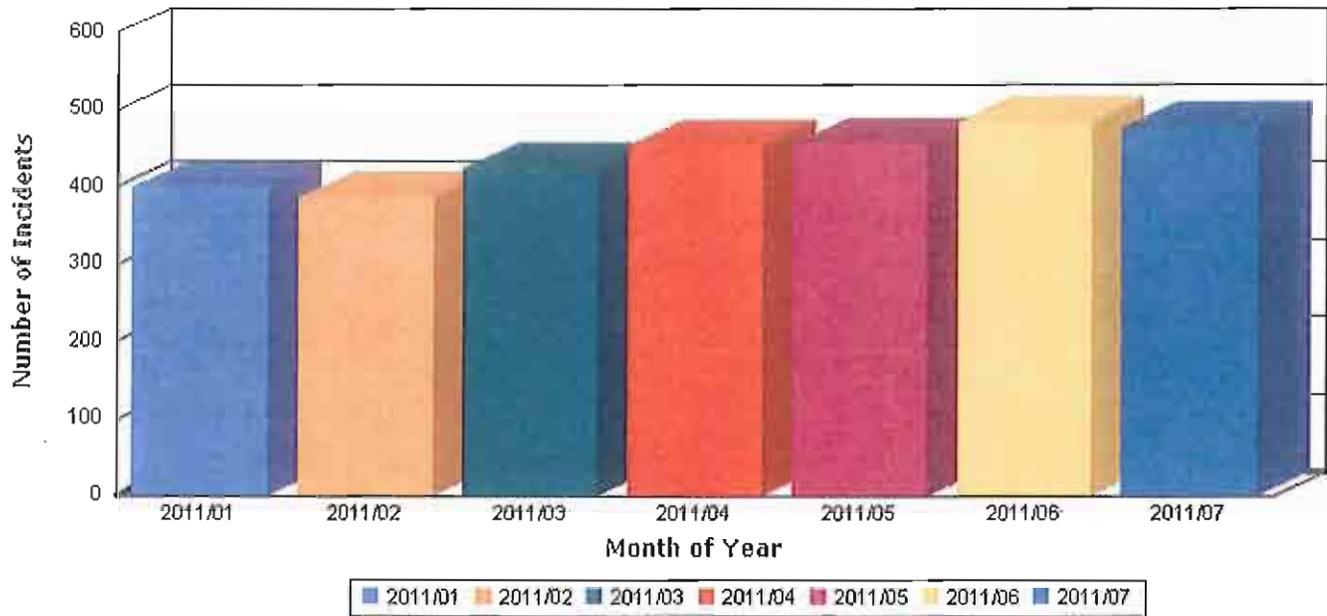
Number of Incidents by Month

Report Description

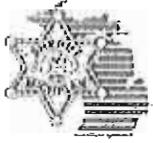
Timeframe : From 2011-01-01 00:00:00 To 2011-07-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Month of Year	Count
January, 2011	399
February, 2011	387
March, 2011	424
April, 2011	452
May, 2011	456
June, 2011	483
July, 2011	474
Total	3,075



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

8/8/2011

11:04:44

Assistance Into Area: Superior Twp/Ann Arbor Twp
7/1/2011 - 7/31/2011

Log #	Deputy ID / Name	Date/Time	Minutes	Assisted Into
274386	1807 WION, JESSICA M	7/4/11 3:00	20	MacArthur Blvd
Type: Service Request Assist Location: 9100 MACARTHUR BLVD Assignment Area: Ypsilanti Twp				
Comments: 11-31241 - trouble - assist 7				
274453	1763 GEBAUER, JOEL J	7/4/11 3:00	15	MacArthur Blvd
Type: Service Request Assist Location: 9100 BLK MACARTHUR Assignment Area: Ypsilanti Twp				
Comments: ASSIST B7 LARGE CROWDS ALL ADVISED				
274467	1810 CARTER, ANDREW N	7/4/11 3:00	20	MacArthur Blvd
Type: Service Requests Location: 9100 MACARTHUR Assignment Area: Ypsilanti Twp				
Comments: DISP: BACK-UP 1B7 / 1B27 / PER 427 - DISORDERLY PERSON(S) SECURE ALL QUIET				
275025	1786 KRINGS, NICHOLAS J	7/7/11 10:00	60	Superior Twp.
Type: Special Detail Location: Assignment Area: Ypsilanti Twp				
Comments: 1556 STRATFORD CT - LAWNET SW (419 APPROVED)				
275136	756 HENDRICKS, AARON SCOTT	7/8/11 0:45	90	Superior Twp.
Type: Service Request Assist Location: 1698 KNOLLWOOD BND Assignment Area: Ypsilanti Twp				
Comments: assisted superior units				
275161	1749 CRATSENBURG, JOHN A	7/8/11 0:55	120	Superior Twp.
Type: Service Request Assist Location: 1698 KNOLLWOOD BND Assignment Area: Ypsilanti Twp				
Comments: ASSIST SUPERIOR UNITS WITH FOOT CHASE				
275336	1749 CRATSENBURG, JOHN A	7/9/11 0:20	20	MacArthur Blvd
Type: Service Request Assist Location: 8900 BLOCK MACARTHUR Assignment Area: Ypsilanti Twp				
Comments: REPORTED MULTIPLE SUBJECTS SHOOTING AT EACH OTHER				
275903	45 BLANCHARD, KEVIN WAYNE	7/12/11 15:35	15	Superior Twp.
Type: Service Requests Location: 5301 E HURON RIVER Assignment Area: Ypsilanti Twp				
Comments: Disp-Assist B-6				
278356	586 HAUSE, KEVIN PATRICK	7/25/11 8:00	0	Superior Twp.
Type: Other Location: Assignment Area: Ypsilanti Twp				
Comments: ****NOTE: 0700-0800 ASSIGNED TO SUPERIOR TWP PER 427****				
278403	1123 WALLACE, SAMUEL D	7/25/11 9:55	75	Ann Arbor Twp.
Type: Service Requests Location: E. CLARK/GOLFSIDE Assignment Area: Ypsilanti Twp				
Comments: Dispo: E-Crash #11-35158				
278552	1810 CARTER, ANDREW N	7/26/11 10:05	15	MacArthur Blvd
Type: Service Requests Location: 8884 MACARTHUR Assignment Area: Ypsilanti Twp				
Comments: DISP: PER 429 / BACK-UP 2B6 / UNFOUNDED - SECURE				
278578	754 CAREK, JEFFREY D	7/26/11 13:00	90	Superior Twp.
Type: Court (Regular Time) Location: Assignment Area: Ypsilanti Twp				
Comments: Preliminary Exam- adjourned MDOC failed to produce the suspect on writ				
279366	1125 ELZINGA, MARK G	7/30/11 9:00	90	Superior Twp.
Type: Service Request Assist Location: Assignment Area: Ypsilanti Twp				
Comments: 7964 hallie dr. 11-36176 a and b/disorderly/civil stand by , ass. b8, secure.				

Total Minutes: 630 (Hours Equivalent: 10.50)

Ypsilanti Twp.: 13 trips totaling 630 minutes



Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

8/8/2011

11:06:41

Assignment Area: Superior Twp/Ann Arbor Twp

7/1/2011 - 7/31/2011

Log #	Deputy ID / Name	Date/Time	Minutes
274094	746 MERCURE, THOMAS DELAND	7/1/11 20:05	85
Type: Service Requests Location: 2201 HOGBACK		Area: County Wide	
Comments: ASSISTED--- DISPATCHED TO CALL PER 419			
276217	1094 BALLOU, DOUGLAS R	7/13/11 16:30	25
Type: Service Requests Location: 215 S.FORD		Area: Ypsilanti Twp.	
Comments: ASSIST B19			
276476	1793 URBAN, SEAN G	7/15/11 0:45	165
Type: Service Request Assist Location: 2950 WASHTENAW APT 1B		Area: Ypsilanti Twp.	
Comments: 11-33255 ASSIST YPSI TWP (HOME INVASION/POSS SUBJECT W/GUN)			
276467	1775 FARMER, HOLLY C	7/15/11 0:50	15
Type: Service Requests Location: 3031 INTERNATIONAL		Area: Ypsilanti Twp.	
Comments: 3031 international check wellbeing			
276467	1775 FARMER, HOLLY C	7/15/11 1:05	20
Type: Service Requests Location: 1318 FORREST		Area: Ypsilanti Twp.	
Comments: 1318 forrest disturbance			
276467	1775 FARMER, HOLLY C	7/15/11 2:00	15
Type: Service Requests Location: 1396 FORREST		Area: Ypsilanti Twp.	
Comments: 1396 forrest disorderly			
276467	1775 FARMER, HOLLY C	7/15/11 2:15	40
Type: Service Requests Location:		Area: Ypsilanti Twp.	
Comments: 6063 lake drive disorderly subjects			
276630	1788 VANTUYL, MARK A	7/15/11 17:20	80
Type: Service Request Assist Location: 2960 INTERNATIONAL		Area: Ypsilanti Twp.	
Comments: DISP: ASSISTED YPT UNITS WITH CALL OF FEMALE WITH A GUN. CLEARED TO ASSIST PER 419.			
276634	131 MESKO, MARK DOUGLAS	7/15/11 17:40	25
Type: Service Request Assist Location: 2960 INTERNATIONAL DR		Area: Ypsilanti Twp.	
Comments: Assist B-22, and B-17 w/ a subject w/ a gun, Secure, appears to be an unfounded complaint, 10-24			
276630	1788 VANTUYL, MARK A	7/15/11 19:25	100
Type: Service Request Assist Location: HOLMES/WENDELL		Area: Ypsilanti Twp.	
Comments: DISP: DISPATCHED TO SAINT JOSEPHS HOSPITAL PER 419 TO MAKE CONTACT WITH STABBING VICTIM AND WITNES			
276791	1763 GEBAUER, JOEL J	7/16/11 21:45	55
Type: Service Request Assist Location: JAIL		Area: Ypsilanti Twp.	
Comments: Disp: Assist Holt w/ Datamaster			
276889	1793 URBAN, SEAN G	7/17/11 9:00	20
Type: Traffic Stop Location: PROSPECT/HOLMES		Area: Ypsilanti Twp.	
Comments: TICKET ISSUED			
276963	1185 HUNT, CHARLES ALAN	7/18/11 2:10	10
Type: Traffic Stop Location: CROSS / SUMMIT		Area: Ypsilanti (city)	
Comments: Disp: SH272738 - Seatbelt / Exp. Plate			
277826	1695 ARTS, JOSHUA A	7/22/11 5:30	30
Type: Service Request Assist Location: DORSET/BYPASS		Area: Ypsilanti Twp.	
Comments: ASSIST A21 WITH PIA INVOLVING SEVERAL VEHICLES AT BAD INTERSECTION- PER 427 ASSIST W/ TRAFFIC			
277955	1788 VANTUYL, MARK A	7/22/11 23:00	10
Type: Service Request Assist Location: 534 N HURON		Area: Ypsilanti (city)	
Comments: DISP: EN ROUTE TO TAKE 10-41 AND WAS FLAGGED DOWN AT HURON AND FOREST. SUBJECT ADVISED THAT A W			
278190	1775 FARMER, HOLLY C	7/24/11 2:15	15
Type: Service Requests Location: RUSSELL/KANSAS		Area: Ypsilanti Twp.	
Comments: russell/kansas assist other unit			

Log #	Deputy ID / Name	Date/Time	Minutes
278165	1094 BALLOU, DOUGLAS R	7/24/11 2:25	35
Type: Service Requests Location: RUSSELL / KANSAS		Area: Ypsilanti Twp.	
Comments: ASSIST A29			
278190	1775 FARMER, HOLLY C	7/24/11 2:30	30
Type: Service Requests Location: 2200 ELLSWORTH		Area: Ypsilanti Twp.	
Comments: 2200 ellsworth assault battery report			
278796	267 STANTON, ROBERT DAVID	7/27/11 13:30	20
Type: Service Requests Location: 770 ALLEN		Area: Ypsilanti Twp.	
Comments: back 16 on shots just fired			
278922	1094 BALLOU, DOUGLAS R	7/28/11 0:15	15
Type: Service Requests Location: 2960 WASHTENAW		Area: County Facilities	
Comments: ALARM AT COUNTY BUILDING. 422 CANCELLED ME			
279469	1094 BALLOU, DOUGLAS R	7/31/11 0:30	15
Type: Service Request Assist Location: APPLE RIDGE		Area: Ypsilanti Twp.	
Comments: ADVISED			

Total Minutes: 825 (13 hours 45 minutes)

County Wide:	1	trips totaling	85	minutes
Ypsilanti City:	2	trips totaling	20	minutes
Ypsilanti Twp.:	17	trips totaling	705	minutes



Washenaw County Sheriff's Activity Log

08/08/2011

11:10:47AM

Individual Deputy Statistical Report

Assignment Area: Superior Twp/Ann Arbor Twp

Date Range: 7/1/2011 - 7/31/2011

	SHITS	Service Requests	Traffic Stops	Reports Written	DP-10's	SP & AS Findings In Arrest	Misdemeanor Arrest (S)	Relay Arrest (S)	Self Injured	Violent Offenses	Motor Vehicle /	Misdemeanor Citations	Civil Infractions	Parking Citations	OUT Arrests
1695 ARTS, JOSHUA A	7	8	23	5	2	3	1	2	2	2	2	2	17		
628 BALL, CHARLES ALEXANDRO	15	40		8											
1094 BALLOU, DOUGLAS R	15	40	6	7	1	3						1	6		
45 BLANCHARD, KEVIN WAYNE	2	1													
991 CAMPBELL, JOHN WILLIAM	21	39	9	1		1							17		
1810 CARTER, ANDREW N	1	2	1												
342 COGGINS, WILLIAM THOMAS	3	4	3												1
1125 ELZINGA, MARK G	4	11													
1775 FARMER, HOLLY C	21	36	8	5	2	2	2	2	1						6
1763 GEBAUER, JOEL J	16	56	13	13	2	1						2	13		
33 HENDRICKS, TODD ALAN	1	2													
1755 HOLT, ANDREW M	1	7	2	1											6
353 HOWELL, BRIAN LEE	1	2		1											
1185 HUNT, CHARLES ALAN	8	25	12	2	1	1	1	1	1			3	10		
736 KOVACH, EDWARD LOUIS	1														
1582 LOWE, GARY C	1	1													
1354 MCDONAGH, MICHELLE J	1	1		1											
746 MERCURE, THOMAS DELAND	13	27	13	2	1	1	1	1	1			1	18		
131 MESKO, MARK DOUGLAS	1	4													
778 MOBBS, PAUL ANTHONY	1														
1803 MONTGOMERY, JOSEPH J	20	61	58	26	2	2	1	1				1	17		
952 REX, BRIAN ANDREWS	19	31	17	9	2	2		2				3	19		



Washenaw County Sheriff's Activity Log

08/08/2011 11:10:47AM

Individual Deputy Join Statistical Report
 Assignment Area: Superior Twp/Ann Arbor Twp
 Date Range: 7/1/2011 - 7/31/2011

	Suits w/ Partner	Service Requests	Traffic Stops	Reports Written	DR-10's	SR & IS Bindings	Miscellaneous Arrest (S)	Self Injurious Behavior Arrests	Warrant Arrests	Warrant Fees / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	Out Arrests
966 ADKINS JR, PAUL BLAKE	1	4	1	1										1
1695 ARTS, JOSHUA A	3	5	9	2							3			10
1094 BALLOU, DOUGLAS R	17	60	21	9	1						8			24
792 BOURDEAU, KATRINA ANNE	1	2												
1775 FARMER, HOLLY C	2	10	4	2										1
1763 GEBAUER, JOEL J	3	7	6	2										9
1177 GORNEY, JOHN ARTHUR	1	2												
1185 HUNT, CHARLES ALAN	15	39	23	5	1						2			12
746 MERCURE, THOMAS DELAND	4	13	5	5							2			10
952 REX, BRIAN ANDREWS	2	4	1	2										
570 STUCK, RYAN JOSEPH	1	6		1										
1805 TEETS, CHAD M	7	12	18	8	1						4			4
1793 URBAN, SEAN G	7	8	19	4	3						4			17
1788 VANTUYL, MARK A	2	12	8	2							2			4
Grand Total:	66	184	115	43	6	0	0	0	0	0	25	92	0	0

***** End of Individual Deputy Join Statistical Report *****



Washtenaw County Sheriff's Activity Log

08/08/2011

11:03:41AM

Activity Log Area Summary Report

Area: 95 - MacArthur Blvd Contract

Date Range: 7/1/2011 - 7/31/2011

Deputy Log

Total Traffic Stop:	7	for a total of	80	minutes
Total Administrative Duty:	9	for a total of	340	minutes
Total Briefing:	8	for a total of	160	minutes
Total Community Relations:	8	for a total of	300	minutes
Total Deputy Joined Shift:	5	for a total of	0	minutes
Total Deputy Left Shift:	3	for a total of	0	minutes
Total Follow-Up:	12	for a total of	555	minutes
Total Out of Service:	1	for a total of	0	minutes
Total Proactive Patrol:	45	for a total of	990	minutes
Total Special Detail:	1	for a total of	15	minutes
Total Selective Enforcement:	45	for a total of	1160	minutes
Total Self-Initiated Activity:	8	for a total of	450	minutes
Total Service Requests:	58	for a total of	1990	minutes
Total Training:	2	for a total of	175	minutes
Total Service Request Assist:	14	for a total of	325	minutes
Total Property Check:	70	for a total of	1815	minutes

Total Records, Minutes and equivalent Hours:	296		8,355	= 139 hours 15 minutes
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Dispatch

Total Briefing:	1	for a total of	30	minutes
Total Selective Enforcement:	2	for a total of	45	minutes
Total Property Check:	2	for a total of	30	minutes

Total Records, Minutes and equivalent Hours:	5		105	= 1 hours 45 minutes
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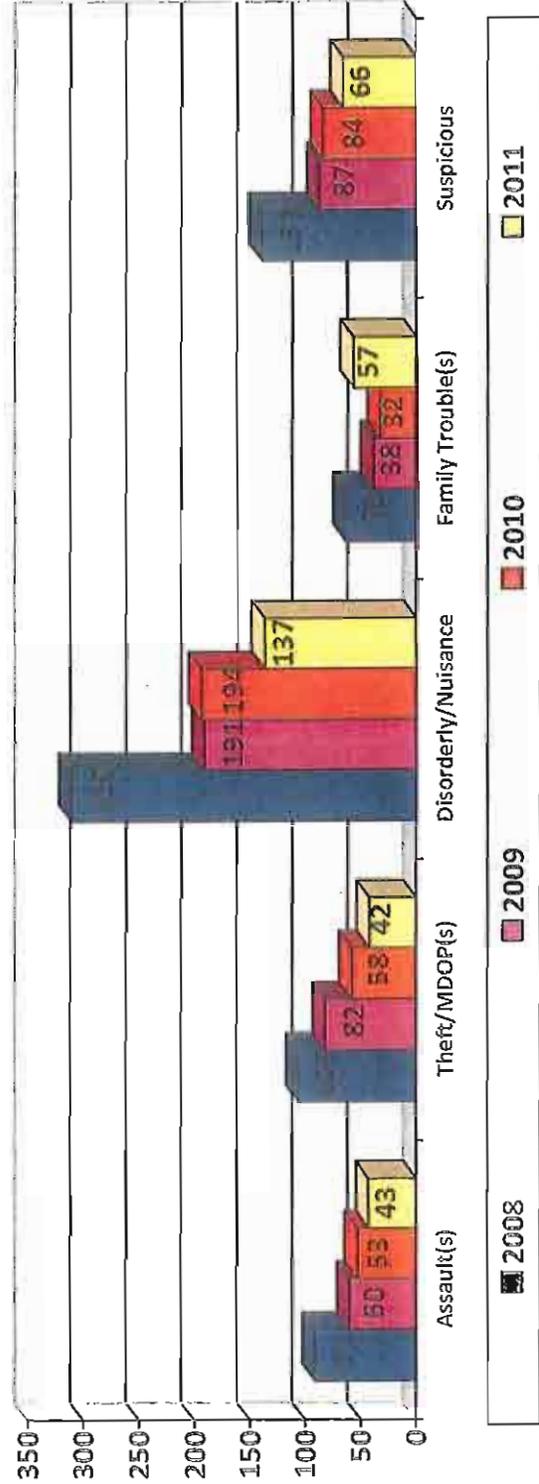
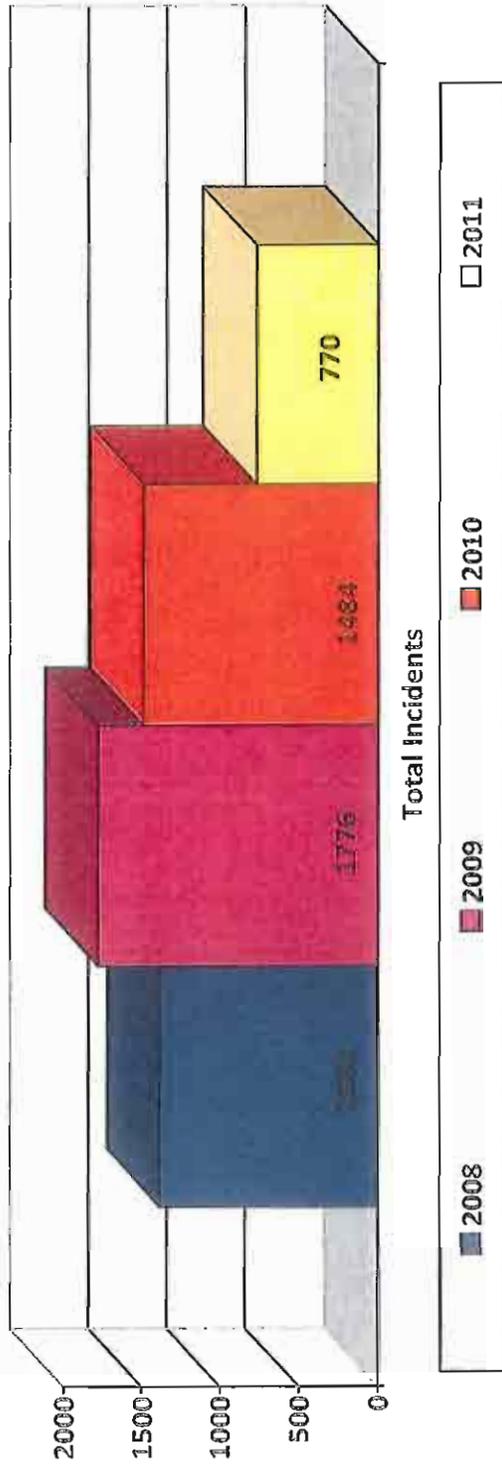
Supervisor Log

Total Administrative Duty:	4	for a total of	100	minutes
Total Proactive Patrol:	3	for a total of	45	minutes
Total Self-Initiated Activity:	2	for a total of	30	minutes
Total Service Request Assist:	10	for a total of	235	minutes
Total Property Check:	5	for a total of	320	minutes

Total Records, Minutes and equivalent Hours:	24		730	= 12 hours 10 minutes
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Combined Total Records, Minutes and equivalent Hours:	325		9,190	= 153 hours 10 minutes
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MacArthur Blvd Four Year Activity Report



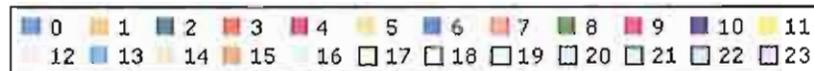
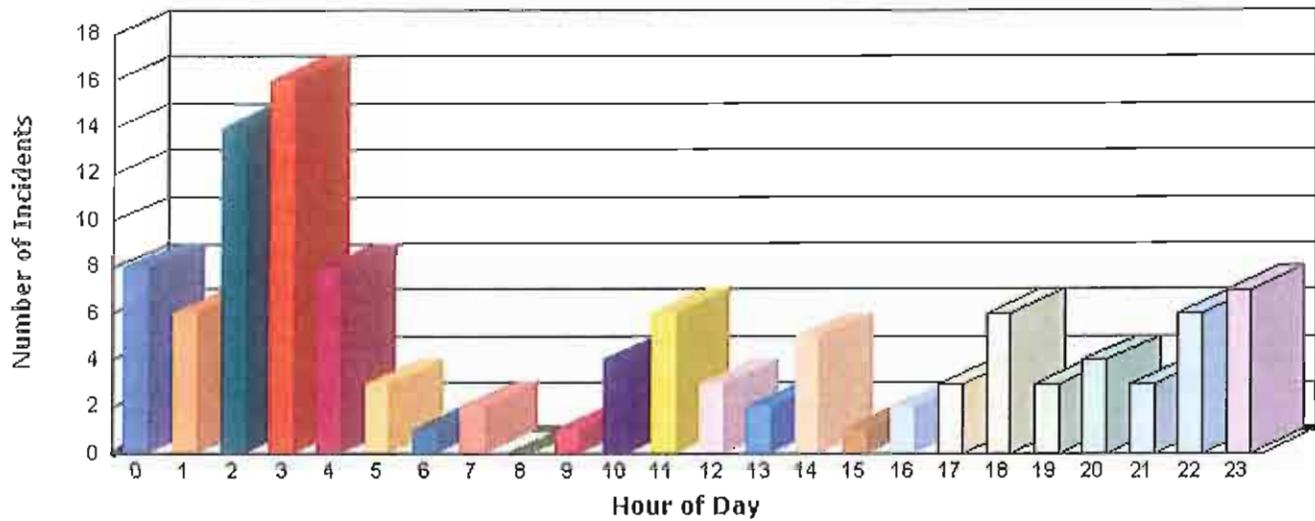
Number of Incidents by Time

Report Description

Timeframe : From 2011-07-01 00:00:00 To 2011-07-31 23:59:00

Location : 6

User Comments : N/A



Hour of day	Count
0:00	8
1:00	6
2:00	14
3:00	16
4:00	8
5:00	3
6:00	1
7:00	2
8:00	0
9:00	1
10:00	4
11:00	6
12:00	3
13:00	2
14:00	5
15:00	1
16:00	2
17:00	3
18:00	6
19:00	3
20:00	4
21:00	3
22:00	6
23:00	7
Total	114

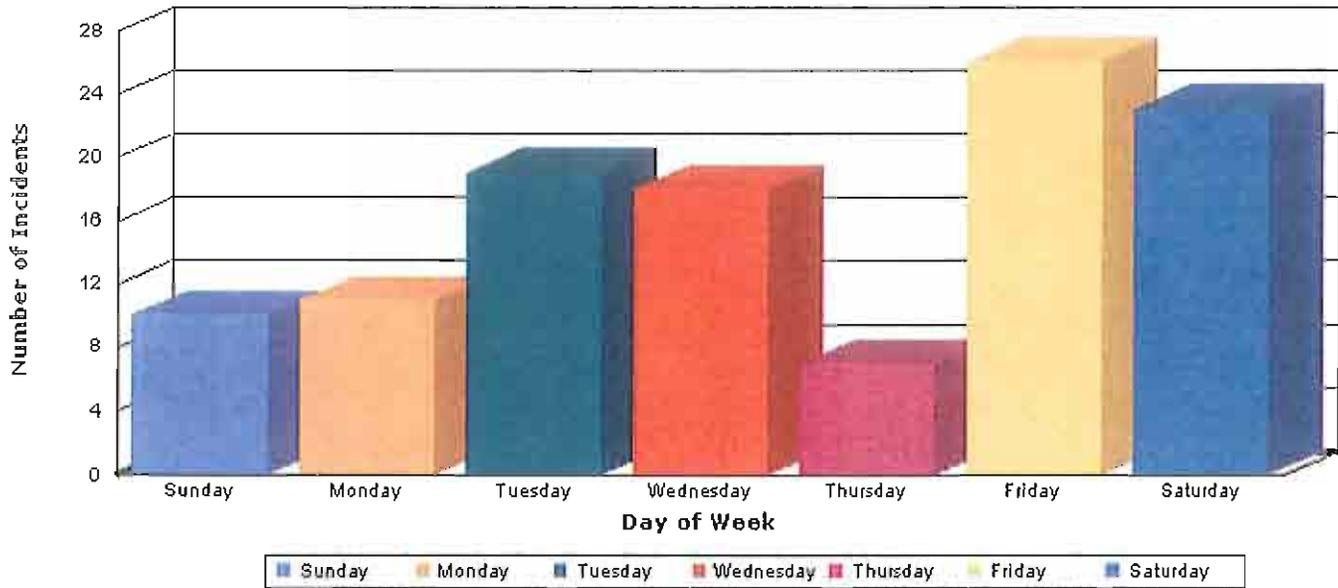
Number of Incidents by Day

Report Description

Timeframe : From 2011-07-01 00:00:00 To 2011-07-31 23:59:00

Location : 6

User Comments : N/A



Day of Week	Count
Sunday	10
Monday	11
Tuesday	19
Wednesday	18
Thursday	7
Friday	26
Saturday	23

Total 114

*** ASSETS ***

101-000-012.000	PETTY CASH	100.00
101-000-012.025	CASH REGISTER DRAWER	300.00
101-000-013.000	INTEREST BEARING CHECKING	800,704.07
101-000-013.025	PRESCRIPTION REIMBURSE CASH	0.00
101-000-013.050	DEPOSITS IN TRANSIT	0.00
101-000-015.000	CASH - CD	251,497.64
101-000-015.050	CASH-CD-RESERVES	7,014.86
101-000-016.000	RES GOVT OP COMERICA ACCRD ABSC	26,179.24
101-000-016.025	GOVT OP REGULAR CHASE	0.00
101-000-016.026	REG GOVT OP TRUST #2 COMERICA	0.00
101-000-016.050	INVESTMENT POOL	0.00
101-000-016.075	INVESTMENT POOL-RESERVE FUNDS	0.00
101-000-017.000	OTHER ASSETS	0.00
101-000-022.000	GRANTS RECEIVABLE	0.00
101-000-023.000	A/R STATE OF MICHIGAN	228,957.68
101-000-025.000	A/R CABLE FEES	33,450.49
101-000-026.000	A/R OTHER	3,000.00
101-000-026.025	A/R ORDINANCE VIOLATIONS	0.00
101-000-026.033	A/R BANK REFUNDS DUE	0.00
101-000-026.075	A/R CHARGES ABOVE BASE PLANNING DEPT	29,025.42
101-000-026.076	MICH TAX TRIBUNAL REFUNDS	0.00
101-000-027.000	HEALTH INSURANCE CO-PAYS & COBRA	0.00
101-000-029.000	ACCURED INTEREST RECEIVABLE	0.00
101-000-031.001	A/R UNCOLLECTED CURRENT TAXES	0.00
101-000-031.002	A/R - SUMMER TAX COLLECT	0.00
101-000-033.000	A/R SIDEWALK REIMBURSABLE	0.00
101-000-033.001	A/R ORDINANCE VIOLATION TAX ROLL	0.00
101-000-049.000	DUE FROM FIRE RESERVE FUND	0.00
101-000-062.000	DUE FROM BUILDING FUND	36,198.27
101-000-063.000	DUE FROM LEGAL DEFENSE FUND	0.00
101-000-064.000	DUE FROM BUILDING FUND-LOAN	0.00
101-000-065.000	DUE FROM UTIL	0.00
101-000-066.000	DUE FROM FIRE FUND	0.00
101-000-067.000	DUE FROM LAW FUND	0.00
101-000-068.000	DUE FROM TAX FUND-COLLECTED TAXES	0.00
101-000-068.050	DUE FROM TAX FUND UNDISPURSED INTRS	4,261.37
101-000-069.000	DUE FROM PARK FUND	0.00
101-000-070.000	DUE FROM PAYROLL FUND	5,000.00
101-000-072.000	DUE FROM TRUST & AGENCY	219.76
101-000-072.050	DUE FROM T&A OVERDRAW ESCROW MONEY	5,000.00
101-000-074.000	DUE FROM STREET LIGHT FUND	0.00
101-000-123.000	PRE-PAID EXPENSES MISC.	0.00
101-000-123.050	PREPAID INSURANCE	14,923.03

TOTAL ASSETS

1,445,831.83

*** LIABILITIES ***

101-000-201.000	ACCOUNTS PAYABLE	3,687.44
101-000-201.100	DUE TO TRUST & AGENCY FUND	0.00
101-000-203.000	AATA CONTRACT	0.00
101-000-204.000	ACCURED ROAD MAIT CONTRACT	34,261.62
101-000-208.000	DUE TO OTHERS	0.00
101-000-208.001	PREPAID ENG REVIEW FEES	0.00
101-000-208.002	PREPAID PLANNING FEES	0.00
101-000-225.000	MISC. ACCURED EXPENSES	0.00
101-000-281.000	DUE TO LEGAL DEFENSE FUND	0.00
101-000-282.000	DUE TO STREETLIGHT FUND	0.00
101-000-283.000	DUE TO BUILDING FUND	260.01
101-000-284.000	DUE TO LAW FUND	0.00
101-000-285.000	DUE TO UTILITY FUND	0.00
101-000-286.000	DUE TO FIRE FUND	0.00
101-000-286.050	DUE TO PARK FUND	0.00

*** LIABILITIES ***

101-000-286.075	DUE TO SUP TWP TAX FUND	0.00
101-000-287.000	DEFERRED REVENUE	230,445.96
101-000-287.001	DEFERRED REVENUE PILOT	1,710.22
101-000-287.002	DEFERRED REVENUE IFT TAXES	6,353.22
101-000-289.000	DUE TO PAYROLL FUND	0.01
101-000-289.033	DUE TO PAYROLL-BANK FEES	0.00
TOTAL LIABILITIES		<u>276,718.48</u>

*** CAPITAL ***

101-000-390.000	FUND BALANCE	1,093,196.84
101-000-390.025	BUILDING ADDITION/IMPROVEMENTS	0.00
101-000-390.026	NON-MOTORIZED TRAILS UPKEEP RESERVE	7,011.51
101-000-390.030	ACCRUED ABSENCES RESERVE	26,166.29
BEG. FUND BALANCE		<u>1,126,374.64</u>
NET OF REVENUES VS. EXPENDITURES		42,738.71
TOTAL CAPITAL		1,169,113.35
TOTAL LIABILITIES AND CAPITAL		<u>1,445,831.83</u>

GENERAL FUND ACCOUNTS PAYABLE TIE-OUT
 JUNE 2011

JOHN HUDSON					82.62
AUTOMATED RESOURCE MANAGEMENT			MILEAGE HUDSON 6/20--7/1	\$	
FLEET SERVICES			PAYROLL PREP JUNE	\$	205.90
ABSOPURE WATER COMPANY			JUNE GASOLINE	\$	61.35
COMCAST			JUNE WATER COOLER RENTAL	\$	36.00
DTE ELECTRIC			JUNE INTERNET SERVICES	\$	63.95
REPUBLIC WASTE SERVICES #241			JUNE ELECTRICITY	\$	566.98
GORDON FOOD SERVICE, INC.			100 GARBAGE TAGS	\$	191.00
GORDON FOOD SERVICE, INC.			GREEN FAIR SUPPLIES	\$	405.70
FINK & VALVO PLLC			GREEN FIAR SUPPLIES PART 2	\$	110.01
FINK & VALVO PLLC			LEGAL SERV RE 10483 CHERRY HILL	\$	32.00
FINK & VALVO PLLC			MISC LEGAL SERV	\$	40.00
GORDON FOOD SERVICE, INC.			MISC LEGAL SERV	\$	80.00
DONALD PENNINGTON			FOOD FOR GREEN FAIR	\$	405.70
ROGERS JOHNSON			JUNE PLANNING SERVICES	\$	812.50
PAETEC			DUMP TICKET REIMBURSEMENT	\$	22.00
YPSILANTI TOWNSHIP			JUNE TELEPHONES	\$	336.40
YPSILANTI TOWNSHIP			06/06/11-06/10/11 COMPOST	\$	97.75
STANDARD PRINTING			06/13/11-06/17/11 COMPOST	\$	80.50
			BUSINESS CARDS FOR MCKINNEY	\$	56.60
				\$	3,686.96

GENERAL FUND				AS OF 6/30/11
BREAKDOWN OF ASSET & LIABILITY ACCOUNTS				
G/L LINE NUMBER	LINE TOTAL	BREAKDOWN	DESCRIPTION	
101-000-023-000 A/R STATE SHARED REVENUE	\$ 228,957.68	\$ 228,957.68	JAN-JUNE ACCRUALS MINUS PAYMENTS \$57,239.42/MONTH	
101-00-000-025-000 A/R CABLE	\$ 33,450.49	\$ 33,450.99	APRIL-JUNE ACCRUAL	
101-000-026-000 DUE FROM OTHERS	\$ 3,000.00	\$ 3,000.00	ACCOUNTING ERROR RE MAJESTIC OAKS	
101-000-000-062-000	\$ 36,198.27	\$ 33,071.50	JUNE 6TH DEPOSIT MISTAKE TAX REVENUE	
		\$ 38.20	JUNE 6TH DEPOSIT MISTAKE TRASH BAG REVENUE	
		\$ 1,340.14	JUNE % OF OVERHEAD	
		\$ 1,748.43	MAY % OF OVERHEAD	
101-000-065-000 DUE FROM UTIL FUND		\$ 36,198.27		
101-000-000-070-000 DUE FROM PAYROLL	\$ 5,000.00	\$ 5,000.00	LOAN TO OPERATE FUND	
101-000-072-000 DUE FROM TRUST & AGENCY	\$ 219.76	\$ 210.01	JUNE PLANNING ADMIN FEES	
		\$ 9.75	MAY PLANNING ADMIN FEES	
		\$ 219.76		
101-000-072-050 DUE FROM TRUST & AGENCY OVERDRAW ESCROW MONEY	\$ 5,000.00	\$ 5,000.00	LOAN TO OPERATE FUND	
101-000-123-000 PREPAID EXPENSES				
101-000-000-123-050 PRE-PAID INSURANCE	\$ 14,923.03	\$ 141.87	JULY LIFE INSUR	
		\$ 4,992.91	JULY PRIORITY HEALTH	
		\$ 178.12	JULY VISION	
		\$ 691.63	JULY DENTAL INSUR	
		\$ 3,056.70	JULY 11 --JUNE 12 WORKERS COMP	
		\$ 5,861.80	JULY-DEC MUNICIPAL	
		\$ 14,923.03		
101-000-201-00 DUE TO TRUST & AGENCY				

101-000-026-075				Number
A/R PROF FEES	\$ 29,025.42	\$ 709.00	VILLAS AT HONEY CREEK	1987
		\$ 112.13	PROSPECT POINTE EAST	1983
		\$ 707.25	VILLAS AT HONEY CREEK INV 1973	1973
		\$ 261.63	CORLINIA INV 1932	1932
		\$ 74.75	CORLINIA INV 1928	1928
		\$ 37.38	CORLINIA INV 1924	1924
		\$ 324.30	CORLINIA CONDOS INV 1860	1860
		\$ 148.35	CORLINIA CONDOS INV 1854	1854
		\$ 519.23	CORLINIA CONDOS INV #	1846
		\$ 635.38	CORLINIA CONDOS INV 1842	1842
		\$ 645.15	CORLINIA CONDOS INV 1840	1840
		\$ 373.75	CORLINA CONDOS INV 1826	1826
		\$ 3,252.49	CORLINA CONDOS INV 1822	1822
		\$ 186.88	CORLINA CONDOS INV 1803	1803
		\$ 224.25	CORLINIA CONDOS INV 1787	1787
		\$ 284.63	TIMBERCREEK INV 1777	1777
		\$ 299.00	CORLINA CONDOS INV 1772	1772
		\$ 336.38	CORLINA CONDOS INV 1752	1752
		\$ 392.44	CORLINA CONDOS INV 1736	1736
		\$ 74.75	CORLINA CONDOS INV 1698	1698
		\$ 1,562.28	WOODLANDS AT GEDDES INV 1687	1687
		\$ 3,326.38	CORLINIA CONDOS INV 1669-B	1669
		\$ 1,530.65	TIMBERCREEK INV 1661	1661
		\$ 261.63	TIMBERCREEK INV 1660	1660
		\$ 94.88	MAJESTIC OAKS INV 1647	1647
		\$ 224.25	MAJESTIC OAKS INV 1643	1643
		\$ 348.45	MAJESTIC OAKS INV 1639	1639
		\$ 261.63	MAJESTIC OAKS INV 1621	1621
		\$ 1,362.75	TIMBERCREEK INV 1603	1603
		\$ 2,052.18	MAJESTIC OAKS INV 1454	1454
		\$ 63.50	ACO DEVELOPMENT INV 1350	1350
		\$ 454.25	ACO DEVELOPMENT INV 1343	1343
		\$ 4,771.00	FAIRFAX WATER MAIN INV 1337	1337
		\$ 1,706.25	MICH MEMORIAL PARK INV 1232	1232
		\$ 37.50	ACO DEVELOPMENT INV 1204	1204
		\$ 487.50	GOODE INVESTMENT INV 1175	1175
		\$ 881.25	ACO DEVELOPMENT INV 1169	1169
		\$ 29,025.45		
101-000-203-000				
AATA ACCRUED EXPENSES				

101-000-204-000	\$ 34,261.62	\$ 34,261.62	JAN-JUNE ACCRUALS MINUS PAYMENTS
ACCRUED ROAD MAIT EXPENSES			
101-000-283-000	\$ 260.01	\$ 260.01	6/3 DEPOSIT MISTAKE
DUE TO BLDG FUND			
101-000-286-000			
DUE TO FIRE FUND			
101-000-286-050			
DUE TO PARK FUND			
101-000-287-000	\$ 230,445.96	\$ 230,445.96	2011 TAX REVENUE JULY -DEC
DEFFERED REVENUE			
101-000-287-001	\$ 1,710.22	\$ 1,710.22	2012 PILOT TAXES
DEFFERED REVENUE PILOT			
101-000-287-002	\$ 6,353.22	\$ 6,353.22	IFT TAX REVENUE JULY-DEC
DEFERRED ITF TAXES			
101-000-289-000			
DUE TO PAYROLL			

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
Month Ended 06/30/2011

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FUND 101 GENERAL

ACCOUNT	DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Revenues							
Dept 000:							
402.000	REVENUE	462,950.00	462,950.00	237,043.05	44,147.20	225,906.95	51.20
402.000	CURRENT REAL/PEPS PROPERTY TAX	13,450.00	13,450.00	6,724.98	1,120.83	6,725.02	50.00
402.033	LIFT TAXES	1,708.00	1,708.00	1,674.96	0.00	33.04	98.07
402.050	PILOT PROGRAM TAXES	0.00	0.00	570.00	0.00	(570.00)	100.00
403.050	PRIOR YEAR(S) TAX-REVENUE	0.00	0.00	82.67	0.00	(82.67)	100.00
404.000	PRIOR YEARS DELQ PERS PROP TRAILER FEES	3,424.00	3,424.00	1,665.00	276.00	1,759.00	48.63
451.000	ELECTION REIMBURSEMENTS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
452.000	CABLE TV FRANCHISE FEES COMCAST	133,810.00	133,810.00	67,907.15	12,152.00	65,902.85	50.75
452.001	CABLE TV FRANCHISE FEES AT&T	17,140.00	17,140.00	10,680.39	0.00	6,459.61	62.31
480.000	FRANCHISE FEES	0.00	0.00	0.00	0.00	0.00	0.00
574.000	STATE SHARED REVENUES	686,873.00	686,873.00	347,169.68	57,239.42	339,703.32	50.54
574.050	STATE REIMBURSEMENTS FOR ROWS	9,126.00	9,126.00	8,368.39	8,368.39	757.61	91.70
605.000	ORDINANCE VIOLATION REIMBURSEMENT	2,000.00	2,000.00	1,210.00	0.00	790.00	60.50
605.025	CIVIL INFRACTION FINES	0.00	0.00	100.00	0.00	(100.00)	100.00
606.000	PRINTED MATERIALS SALES	50.00	50.00	35.00	0.00	15.00	70.00
607.000	PLANNING DEPT ADMIN FEES	2,000.00	2,000.00	2,192.51	210.01	(192.51)	109.63
607.030	PLANS & PERMITS BASE FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
607.033	ENG REVIEWS--BASE FEE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
607.040	MISC PLANNING PETITIONS, FEES, E	100.00	100.00	0.00	0.00	100.00	0.00
607.050	WETLANDS/SOIL MOVING/PRIVATE ROA	100.00	100.00	0.00	0.00	100.00	0.00
607.074	CHARGES ABOVE BASE -- ADMIN FEES	200.00	200.00	0.00	0.00	200.00	0.00
607.075	CHARGES ABOVE BASE--REIMBURSEMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
607.076	CHARGES ABOVE BASE NO ADMIN FEES	0.00	0.00	0.00	0.00	0.00	0.00
607.085	REIM, MEETINGS, COURT, NOTICES,	100.00	100.00	862.50	0.00	(762.50)	862.50
609.000	ACCOUNTING SERVICES/AUDITING	19,200.00	19,200.00	9,600.00	1,600.00	9,600.00	50.00
609.050	BUILDING FUND CONTRIBUTION	20,000.00	20,000.00	10,271.25	1,340.14	9,728.75	51.36
626.000	SUMMER TAX COLLECTION FEES	21,090.00	21,090.00	0.00	0.00	21,090.00	0.00
630.000	SOLID WASTE REVENUE	4,500.00	4,500.00	1,814.50	448.85	2,685.50	40.32
630.001	RECYCLING EDUCATION	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
664.000	INTEREST	2,000.00	2,000.00	460.45	0.00	1,539.55	23.02
664.050	INTEREST ON RESERVES	200.00	200.00	16.32	2.15	183.68	8.16
664.075	TAX COLLECTION INTEREST	5,669.00	5,669.00	261.09	0.00	5,407.91	4.61
664.085	DELINQUENT INTEREST & PENALTIES	150.00	150.00	0.00	0.00	150.00	0.00
670.000	TAX ADMIN FEES	0.00	0.00	0.00	0.00	0.00	0.00
671.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
671.015	NSF CHECK FEES	0.00	0.00	0.00	0.00	0.00	0.00
671.025	DOG LICENSE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
671.050	PENSION/HOSP/INSUR REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
671.075	INSUR REIMBURSEMENTS/DIVIDENDS	0.00	0.00	0.00	0.00	0.00	0.00
671.085	REFUNDS FROM PREVIOUS YEARS	0.00	0.00	0.00	0.00	0.00	0.00
672.000	2% COBRA ADMIN FEES	0.00	0.00	0.00	0.00	0.00	0.00
673.075	CELL TOWER REVENUE	17,140.00	17,140.00	9,192.24	3,072.96	7,947.76	53.63

FUND 101 GENERAL

ACCOUNT	DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Revenues							
Dept 000:	REVENUE						
674.000	DEPARTMENTAL INCOME	100.00	100.00	100.00	0.00	0.00	100.00
674.050	INFORMATION REQUESTS	0.00	0.00	6.00	0.00	(6.00)	100.00
695.000	FALSE ALARM CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
695.033	DELO WATER BILLS ADMIN FEE	0.00	0.00	0.00	0.00	0.00	0.00
695.050	DONATIONS	500.00	500.00	0.00	0.00	500.00	0.00
695.075	GRANTS -- NON MOTOR TRAILS	0.00	0.00	0.00	0.00	0.00	0.00
695.076	GRANTS -- EECBG	0.00	0.00	0.00	0.00	0.00	0.00
695.077	GRANT- URBAN COUNTY ROAD PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
699.000	APPROPRIATION F/FUND BALANCE	23,794.00	23,794.00	0.00	0.00	23,794.00	0.00
699.005	PROCEEDS FROM DEBT	0.00	0.00	0.00	0.00	0.00	0.00
699.025	APPROPRIATION FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 000		1,463,874.00	1,463,874.00	719,508.13	130,547.95	744,365.87	49.15
Total Revenues		1,463,874.00	1,463,874.00	719,508.13	130,547.95	744,365.87	49.15
Expenditures							
Dept 101: TOWNSHIP BOARD/GENL ADMIN							
702.000	SALARIES BOARD OF TRUSTEES	8,000.00	8,000.00	2,200.00	0.00	5,800.00	27.50
702.007	SALARY SENIOR ASSISTANT	24,388.00	24,388.00	11,678.87	1,785.76	12,709.13	47.89
702.050	SALARY RECEPTIONIST/SECRETARY	16,661.00	16,661.00	8,239.81	1,241.03	8,421.19	49.46
703.000	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
707.000	PART-TIME WAGES	300.00	300.00	0.00	0.00	300.00	0.00
710.000	TRAINING	1,000.00	1,000.00	110.00	0.00	890.00	11.00
715.000	SOCIAL SECURITY BOARD	612.00	612.00	168.30	0.00	443.70	27.50
715.007	SOC SEC SENIOR ASSISTANT	1,997.00	1,997.00	875.86	133.92	1,121.14	43.86
715.050	SOC SEC RECEPTIONIST/SECRETARY	1,326.00	1,326.00	784.24	92.98	541.76	59.14
715.075	SOC SEC OTHER STAFF	23.00	23.00	0.00	0.00	23.00	0.00
716.000	LIFE INSURANCE BOARD MEMBERS	600.00	600.00	272.40	45.40	327.60	45.40
716.007	HEALTH/LIFE INSUR SENIOR ASSISTA	3,224.00	3,224.00	1,631.46	287.46	1,592.54	50.60
716.033	PAST MONTH INSURANCE ADJUSTS	0.00	0.00	0.00	0.00	0.00	0.00
716.050	HEALTH INSUR RECEPTIONIST/SECRET	6,921.00	6,921.00	2,833.46	281.82	4,087.54	40.94
716.051	RETIRE HEALTH SECRETARY	720.00	720.00	372.74	60.00	347.26	51.77
716.052	RETIRE HEALTH SENIOR ASSISTANT	720.00	720.00	360.00	60.00	360.00	50.00
716.075	PRESCRIPTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
717.007	TAXE BENEFITS SENIOR ASSISTANT	1,707.00	1,707.00	0.00	0.00	1,707.00	0.00
717.050	TAXE BENE RECEPTIONIST/SECRETARY	833.00	833.00	831.68	0.00	1.32	99.84
718.000	PENSION BOARD OF TRUSTEES	800.00	800.00	110.00	0.00	690.00	13.75
718.007	PENSION SENIOR ASSISTANT	2,609.00	2,609.00	1,178.62	181.26	1,430.38	45.18
718.050	PENSION RECEPTIONIST/SECRETARY	1,749.00	1,749.00	1,213.71	150.35	535.29	69.39
719.000	MESC UNEMPLOYMENT BENEFITS	0.00	0.00	56.10	0.00	(56.10)	100.00

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FUND 101 GENERAL

ACCOUNT	DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures							
Dept 101: TOWNSHIP BOARD/GENL ADMIN							
727.000	OFFICE SUPPLIES	3,000.00	3,000.00	893.44	182.54	2,106.56	29.78
727.050	POSTAGE	13,000.00	13,000.00	7,476.20	1,085.92	5,523.80	57.51
801.000	PROFESSIONAL SERVICES	4,000.00	4,000.00	2,204.30	623.40	1,795.70	55.11
801.050	PROFESSIONAL SERVICES-OTHER	9,032.00	9,032.00	8,945.00	0.00	87.00	99.04
850.000	TELECOMMUNICATIONS	6,000.00	6,000.00	2,495.53	464.30	3,504.47	41.59
851.000	INSURANCE & BONDS	25,000.00	25,000.00	7,460.63	1,243.44	17,539.37	29.84
860.000	GAS, MILEAGE, VEHICLE MAINT	3,000.00	3,000.00	922.83	61.35	2,077.17	30.76
860.050	MEALS, LODGING, PARKING, ETC.	500.00	500.00	6.25	0.00	493.75	1.25
900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	662.57	12.80	337.43	66.26
900.025	PRINTING FOR RESALE	100.00	100.00	0.00	0.00	100.00	0.00
900.050	PRINT & PUBLISH-NEWSLETTER	4,000.00	4,000.00	1,698.00	0.00	2,302.00	42.45
930.000	REPAIR & MAINTENANCE	1,000.00	1,000.00	1,120.49	282.79	(120.49)	112.05
954.000	EQUIPMENT RENTAL	9,600.00	9,600.00	4,080.55	623.70	5,519.45	42.51
957.000	BOOKS & PERIODICALS	220.00	220.00	223.00	0.00	(3.00)	101.36
958.000	MEMBERSHIPS & DUES	8,000.00	8,000.00	6,117.82	5,429.32	1,882.18	76.47
963.000	BANK FEES & CHARGES	1,000.00	1,000.00	108.12	0.00	891.88	10.81
980.000	EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00
980.050	EQUIPMENT UNDER \$5,000	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
Total - Dept 101		169,842.00	169,842.00	77,331.98	14,329.54	92,510.02	45.53
Dept 171: TOWNSHIP SUPERVISOR							
702.000	TOWNSHIP SUPERVISOR SALARY	70,410.00	70,410.00	35,204.00	5,416.00	35,206.00	50.00
715.000	TOWNSHIP SUPERVISOR SOC SEC	5,726.00	5,726.00	2,832.82	437.07	2,893.18	49.47
716.000	HEALTH/LIFE INSUR SUPERVISOR	1,463.00	1,463.00	687.00	114.50	776.00	46.96
716.001	TOWNSHIP SUPERVISOR RETIRE HEALTH	1,440.00	1,440.00	720.00	120.00	720.00	50.00
717.000	TOWNSHIP SUPERVISOR TAXB BENEFIT	4,951.00	4,951.00	2,530.47	405.58	2,420.53	51.11
718.000	TOWNSHIP SUPERVISOR PENSION	5,935.00	5,935.00	2,969.81	456.57	2,965.19	50.04
Total - Dept 171		89,925.00	89,925.00	44,944.10	6,949.72	44,980.90	49.98
Dept 191: ELECTIONS							
702.000	SALARIES	1,000.00	1,000.00	902.99	0.00	97.01	90.30
702.037	FICA EXEMPT SALARY	0.00	0.00	0.00	0.00	0.00	0.00
703.000	CONTRACT SERVICES	3,000.00	3,000.00	2,965.00	0.00	35.00	98.83
715.000	SOCIAL SECURITY	80.00	80.00	61.34	0.00	18.66	76.68
718.000	PENSION ELECTION DEPT	0.00	0.00	18.58	0.00	(18.58)	100.00
727.000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
727.050	POSTAGE	300.00	300.00	0.00	0.00	300.00	0.00
740.000	OPERATING SUPPLIES	400.00	400.00	901.68	0.00	(501.68)	225.42
801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
860.000	TRANSPORTATION	0.00	0.00	30.60	0.00	(30.60)	100.00

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

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FUND 101 GENERAL

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 191: ELECTIONS						
900.000 PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	300.00	0.00
980.000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 191	6,080.00	6,080.00	4,880.19	0.00	1,199.81	80.27
Dept 201: ACCOUNTING/HUMAN RESOURCES ADMIN						
702.000 ACCOUNTANT SALARY	46,051.00	46,051.00	23,027.55	3,542.70	23,023.45	50.00
702.050 ACT/HR ASSISTANT SALARY	0.00	0.00	0.00	0.00	0.00	0.00
707.000 PART-TIME WAGES	0.00	0.00	0.00	0.00	0.00	0.00
710.000 TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
715.000 ACCOUNTANT SOC SEC	3,804.00	3,804.00	2,008.21	265.60	1,795.79	52.79
715.075 ACT/HR ASSISTANT SOC SEC	0.00	0.00	0.00	0.00	0.00	0.00
716.000 ACCOUNTANT HEALTH/LIFE INSUR	6,449.00	6,449.00	3,251.60	563.64	3,197.40	50.42
716.001 ACCOUNTANT RETIRE HEALTH	1,440.00	1,440.00	720.00	120.00	720.00	50.00
716.050 ACT/HR ASSISTANT HEALTH/LIFE INS	0.00	0.00	0.00	0.00	0.00	0.00
716.051 ACT/HR ASSISTANT RETIRE HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
717.000 ACCOUNTANT TAXABLE BENEFITS	3,684.00	3,684.00	3,683.80	0.20	0.00	99.99
717.050 ACT/HR ASSISTANT TAXB BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
718.000 ACCOUNTANT PENSION	4,973.00	4,973.00	2,898.57	384.44	2,074.43	58.29
718.050 ASST/DEPUTY PENSION	0.00	0.00	0.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	700.00	700.00	463.98	0.00	236.02	66.28
Total - Dept 201	67,301.00	67,301.00	36,053.71	4,876.38	31,247.29	53.57
Dept 209: ASSESSOR						
702.000 SENIOR ASSESSOR SALARY	59,352.00	59,352.00	29,961.75	4,565.60	29,390.25	50.48
702.050 ASSISTANT ASSESSOR SALARY	12,561.00	12,561.00	6,362.65	965.50	6,198.35	50.65
702.075 FIELD APPRAISER SALARY	37,685.00	37,685.00	18,827.25	2,896.50	18,857.75	49.96
703.000 CONTRACT SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
707.000 PART-TIME WAGES	0.00	0.00	0.00	0.00	0.00	0.00
710.000 TRAINING	800.00	800.00	0.00	0.00	800.00	0.00
715.000 SENIOR ASSESSOR SOC SEC	4,767.00	4,767.00	2,255.11	328.32	2,511.89	47.31
715.050 ASSISTANT ASSESSOR SOC SEC	1,008.00	1,008.00	525.58	120.40	482.42	52.14
715.075 FIELD APPRAISER SOC SEC	2,969.00	2,969.00	1,518.92	218.69	1,450.08	51.16
716.000 SENIOR ASSESSOR HEALTH/LIFE INSU	6,449.00	6,449.00	3,398.36	563.64	3,050.64	52.70
716.001 SENIOR ASSESSOR RETIRE HEALTH	1,440.00	1,440.00	720.00	120.00	720.00	50.00
716.050 ASSISTANT ASSESSOR HEALTH/LIFE I	2,149.00	2,149.00	1,184.64	173.96	964.36	55.13
716.051 ASSISTANT ASSESSOR RETIRE HEALTH	480.00	480.00	253.91	40.00	226.09	52.90
716.055 FIELD APPRAISER HEALTH/LIFE INSU	17,678.00	17,678.00	8,766.86	1,545.30	8,911.14	49.59
716.076 FIELD APPRAISER RETIRE HEALTH	1,440.00	1,440.00	720.00	120.00	720.00	50.00
717.000 SENIOR ASSESSOR TAXB BENEFITS	2,967.00	2,967.00	1,160.41	0.00	1,806.59	39.11
717.050 ASSISTANT ASSESSOR TAXB BENEFITS	628.00	628.00	627.57	0.43	0.00	99.93

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

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FUND 101 GENERAL

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 209: ASSESSOR						
717.075 FIELD APPRAISER TAXB BENEFITS	1,370.00	1,370.00	1,404.45	20.00	(34.45)	102.51
718.000 SENIOR ASSESSOR PENSION	5,253.00	5,253.00	2,623.61	384.88	2,629.39	49.94
718.050 ASSISTANT ASSESSOR PENSION	1,111.00	1,111.00	479.81	134.30	631.19	43.19
718.075 FIELD APPRAISER PENSION	3,272.00	3,272.00	1,694.55	244.17	1,577.45	51.79
740.000 OPERATING SUPPLIES	2,500.00	2,500.00	959.01	0.00	1,540.99	38.36
850.000 TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00
860.000 GAS, MILEAGE VEHICLE MAINT	600.00	600.00	0.00	0.00	600.00	0.00
860.050 MEALS, LODGING, PARKING, ETC.	500.00	500.00	0.00	0.00	500.00	0.00
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
958.000 MEMBERSHIPS & DUES	700.00	700.00	150.00	0.00	550.00	21.43
980.000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 209	168,679.00	168,679.00	83,594.44	13,068.83	85,084.56	49.56
Dept 210: ATTORNEY'S						
801.000 PROFESSIONAL SERVICES	12,000.00	12,000.00	3,122.00	0.00	8,878.00	26.02
801.050 PROFESSIONAL SERVICES-OTHER	12,000.00	12,000.00	1,705.04	47.12	10,294.96	14.21
801.075 LEGAL FEES PKG SEWER ENV IMPACT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 210	24,000.00	24,000.00	4,827.04	47.12	19,172.96	20.11
Dept 215: CLERK						
702.000 CLERK SALARY	62,365.00	62,365.00	31,182.84	4,797.36	31,182.16	50.00
702.050 CLERK'S OFFICE ADMIN ASSISTANT S	12,561.00	12,561.00	6,608.86	965.50	5,952.14	52.61
707.000 DEPUTY CLERK SALARY	800.00	800.00	0.00	0.00	800.00	0.00
715.000 CLERK SOC SEC	5,139.00	5,139.00	2,531.34	390.68	2,607.66	49.26
715.050 CLERK'S OFFICE ADMIN ASSIST SOC	1,008.00	1,008.00	543.96	120.38	464.04	53.96
715.075 DEPUTY CLERK SOC SEC	62.00	62.00	0.00	0.00	62.00	0.00
716.000 CLERK HEALTH/LIFE INSURANCE	1,463.00	1,463.00	708.44	114.50	754.56	48.42
716.001 CLERK RETIRE HEALTH	1,440.00	1,440.00	720.00	120.00	720.00	50.00
716.050 CLERK'S OFFICE ADMIN ASSIST HEAL	2,149.00	2,149.00	909.93	35.37	1,239.07	42.34
716.051 ADMIN ASSIST RETIREMENT HEALTH C	480.00	480.00	406.43	206.43	73.57	84.67
717.000 CLERK TAXABLE BENEFITS	4,951.00	4,951.00	2,530.47	405.58	2,420.53	51.11
717.050 CLERK'S OFFICE ADMIN ASSIST TAXE	628.00	628.00	627.57	627.57	0.43	99.93
718.000 CLERK PENSION	5,257.00	5,257.00	2,634.21	404.42	2,622.79	50.11
718.050 ADMIN ASSISTANT PENSION	1,111.00	1,111.00	608.41	134.30	502.59	54.76
Total - Dept 215	99,414.00	99,414.00	50,012.46	8,322.09	49,401.54	50.31
Dept 247: BOARD OF REVIEW						
702.000 SALARIES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
703.000 CONTRACT SERVICES	400.00	400.00	765.00	0.00	(365.00)	191.25

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

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FUND 101 GENERAL

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 247: BOARD OF REVIEW						
710.000 TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
715.000 SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
860.000 TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00
900.000 PRINTING & PUBLISHING	200.00	200.00	0.00	0.00	200.00	0.00
Total - Dept 247	1,900.00	1,900.00	765.00	0.00	1,135.00	40.26
Dept 253: TOWNSHIP TREASURER						
702.000 TREASURER SALARY	62,365.00	62,365.00	31,484.34	4,797.36	30,880.66	50.48
702.050 DEPUTY TREASURER SALARY	32,460.00	32,460.00	16,904.10	2,523.00	15,555.90	52.08
702.055 TREASURER'S ASSISTANT SALARY	12,561.00	12,561.00	6,565.40	965.50	5,995.60	52.27
703.000 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
707.000 PART-TIME WAGES	0.00	0.00	0.00	0.00	0.00	0.00
710.000 TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
715.000 TREASURER SOC SEC	5,139.00	5,139.00	2,531.36	390.68	2,607.64	49.26
715.050 DEPUTY TREASURER SOC SEC	2,507.00	2,507.00	1,268.07	189.15	1,238.93	50.58
715.055 TREAS ASSIST SOCIAL SEC	1,008.00	1,008.00	540.78	120.40	467.22	53.65
716.000 TREASURER HEALTH/LIFE INSURANCE	1,463.00	1,463.00	847.90	114.50	615.10	57.96
716.001 TREASURER RETIREMENT HEALTH CARE	1,440.00	1,440.00	720.00	120.00	720.00	50.00
716.050 DEPUTY TREAS HEALTH/LIFE INSURAN	17,678.00	17,678.00	8,752.72	1,545.30	8,925.28	49.51
716.051 DEPUTY RETIREMENT HEALTH	1,440.00	1,440.00	720.00	120.00	720.00	50.00
716.055 TREASURER'S ASSISTANT HEALTH/LIF	2,149.00	2,149.00	1,083.86	187.88	1,065.14	50.44
716.076 TREASURER'S ASSISTANT RETIRE HEA	480.00	480.00	240.00	40.00	240.00	50.00
717.000 TREASURER TAXABLE BENEFITS	4,951.00	4,951.00	2,530.47	405.58	2,420.53	51.11
717.050 DEPUTY TREASURER TAXB BENEFITS	324.00	324.00	0.00	0.00	324.00	0.00
717.055 TREASURER ASSISTANT TAXB BENEFIT	628.00	628.00	627.59	627.59	0.41	99.93
718.000 TREASURER PENSION	5,257.00	5,257.00	2,628.73	404.42	2,628.27	50.00
718.050 DEPUTY TREASURER PENSION	2,763.00	2,763.00	1,425.02	212.69	1,337.98	51.58
718.055 TREASURER ASSISTANT PENSION	1,111.00	1,111.00	608.41	134.30	502.59	54.76
718.075 PENSION OTHER STAFF	0.00	0.00	0.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	2,500.00	2,500.00	1,026.32	175.13	1,473.68	41.05
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
980.000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 253	158,224.00	158,224.00	80,505.07	13,073.48	77,716.93	50.88
Dept 258: COMPUTER SERVICE SUPPORT						
702.000 SALARY TECHNOLOGY ADMINISTRATOR	3,917.00	3,917.00	1,658.25	301.50	2,258.75	42.33
710.000 TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
715.000 SOC SEC TECHNOLOGY ADMINISTRATOR	323.00	323.00	170.89	22.60	152.11	52.91
717.000 TAXB BENE TECENOLGY ADMIN	313.00	313.00	313.56	0.00	(0.56)	100.16
718.000 PENSION	423.00	423.00	0.00	0.00	423.00	0.00

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ACCOUNT	DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures							
Dept 258: COMPUTER SERVICE SUPPORT							
740.000	OPERATING SUPPLIES/SMALL EQUIPME	11,500.00	11,500.00	7,307.33	0.00	4,192.67	63.54
801.000	PROFESSIONAL SERVICES	10,000.00	10,000.00	6,002.50	50.00	3,997.50	60.03
980.000	EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 258		26,476.00	26,476.00	15,452.53	374.10	11,023.47	58.36
Dept 265: BUILDINGS & GROUNDS							
702.000	SALARY BLDG MAINT COORDINATOR	13,790.00	13,790.00	6,895.20	1,060.80	6,894.80	50.00
703.000	CONTRACT SERVICES	1,500.00	1,500.00	130.00	0.00	1,370.00	8.67
707.000	PART-TIME WAGES	0.00	0.00	0.00	0.00	0.00	0.00
715.000	SOC SEC BULD MAINT COORDINATOR	1,107.00	1,107.00	527.48	81.15	579.52	47.65
717.000	TAXABLE BENEFITS	689.00	689.00	0.00	0.00	689.00	0.00
718.000	PENSION BULD MAINT COORDINATOR	1,447.00	1,447.00	689.52	106.08	757.48	47.65
740.000	OPERATING SUPPLIES	6,000.00	6,000.00	2,312.81	465.11	3,687.19	38.55
740.050	FURNITURE/SMALL EQUIP	0.00	0.00	549.99	549.99	(549.99)	100.00
860.000	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
919.000	TAXES-TWP PARCELS	0.00	0.00	0.00	0.00	0.00	0.00
920.000	UTILITIES	15,000.00	15,000.00	5,904.07	566.98	9,095.93	39.36
920.050	UTILITIES-STREET LIGHTING	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00
920.075	DRAINS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
930.000	REPAIR & MAINTENANCE	8,000.00	8,000.00	487.84	105.00	7,512.16	6.10
930.025	MAINTENANCE CHERRY HILL PRESV	0.00	0.00	0.00	0.00	0.00	0.00
976.000	BUILDING ADDITIONS & IMPS.	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
978.000	BUILDINGS/LAND	0.00	0.00	0.00	0.00	0.00	0.00
980.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
980.050	EQUIPMENT UNDER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 265		63,833.00	63,833.00	17,496.91	2,935.11	46,336.09	27.41
Dept 266: SPECIAL PROJECTS							
947.000	PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
947.001	ECEBG GRANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
947.002	ORDNANCE COMPILATION	0.00	0.00	0.00	0.00	0.00	0.00
947.003	SIDEWALK REPLACEMENT TWP PORTION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
947.006	ROUGE/HURON GENERAL PERMIT	0.00	0.00	0.00	0.00	0.00	0.00
947.007	HURON WATERSHED COUNCIL	2,200.00	2,200.00	2,142.31	744.31	57.69	97.38
947.009	ROUGE WATERSHED	0.00	0.00	0.00	0.00	0.00	0.00
947.010	YPSILANTI MEALS ON WHEELS	2,150.00	2,150.00	0.00	0.00	2,150.00	0.00
947.011	GROWTH MANAGEMENT PLAN	0.00	0.00	0.00	0.00	0.00	0.00
947.013	GEDDES NON-MOTOR TRAIL	0.00	0.00	0.00	0.00	0.00	0.00
947.014	NON-MOTORIZED TRAILS ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00
947.015	HARRIS ROAD NON-MOTOR TRAIL	0.00	0.00	1,987.25	0.00	(1,987.25)	100.00

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

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FUND 101 GENERAL

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 266: SPECIAL PROJECTS						
947.017 CONSERVATION EASMENT MONITORING	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 266	9,350.00	9,350.00	4,129.56	744.31	5,220.44	44.17
Dept 277: CEMETARY						
777.000 CEMETARY UPKEEP	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total - Dept 277	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Dept 278: ORDINANCE ENFORCEMENT						
702.033 SALARY ORDINANCE OFFICER	8,400.00	8,400.00	4,346.30	699.60	4,053.70	51.74
702.088 SALARY ZONING OFFICIAL	6,626.00	6,626.00	3,313.05	509.70	3,312.95	50.00
703.000 CONTRACT SERVICES	2,000.00	2,000.00	620.00	620.00	1,380.00	31.00
703.025 CONTRACT LABOR SIDEWALKS	0.00	0.00	0.00	0.00	0.00	0.00
715.033 SOC SEC ORDINANCE OFFICER	662.00	662.00	390.98	53.51	271.02	59.06
715.088 SOC SEC ZONING OFFICER	532.00	532.00	187.58	38.99	344.42	35.26
717.000 ZONING OFFICIAL TAXABLE BENEFITS	252.00	252.00	84.10	0.00	167.90	33.37
717.075 ORD OFFICER TAX BENEFIT	331.00	331.00	0.00	0.00	331.00	0.00
718.088 PENSION ZONING OFFICER	695.00	695.00	280.34	50.97	414.66	40.34
740.000 OPERATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
743.000 DUMP CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
860.000 MILEAGE ORDINANCE OFFICER	1,600.00	1,600.00	915.74	156.57	684.26	57.23
Total - Dept 278	21,198.00	21,198.00	10,138.09	2,129.34	11,059.91	47.83
Dept 410: PLANNING DEPARTMENT						
702.000 SALARIES PLANNING COMMISSION	6,000.00	6,000.00	455.00	0.00	5,545.00	7.58
702.050 PLAN ADMIN SALARY	24,388.00	24,388.00	11,839.60	1,785.76	12,548.40	48.55
703.000 CONTRACT SERVICES	100.00	100.00	0.00	0.00	100.00	0.00
710.000 TRAINING	600.00	600.00	0.00	0.00	600.00	0.00
715.000 PLAN COMMISSION SOC SEC	459.00	459.00	34.72	0.00	424.28	7.56
715.050 PLAN ADMIN SOC SEC	1,996.00	1,996.00	887.85	133.92	1,108.15	44.48
716.050 PLAN ADMIN HEALTH/LIFE INSUR	3,224.00	3,224.00	1,614.50	276.19	1,609.50	50.08
716.051 PLAN ADMIN RETIRE HEALTH	720.00	720.00	365.68	60.00	354.32	50.79
717.050 PLAN ADMIN TAX BENEFITS	1,707.00	1,707.00	0.00	0.00	1,707.00	0.00
718.050 PLAN ADMIN PENSION	2,609.00	2,609.00	1,178.60	181.26	1,430.40	45.17
718.075 PENSION OTHER STAFF	68.00	68.00	0.00	0.00	68.00	0.00
740.000 OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
801.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
801.010 PROJECT PLANNING/STAGELENG COSTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
801.011 NON-PROJECT ENGINEERING COSTS	4,000.00	4,000.00	300.00	0.00	3,700.00	7.50
801.012 STAGE 2 ENG REVIEW COSTS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

FUND 101 GENERAL

01:59 pm

ACCOUNT DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET				
Expenditures						
Dept 446: ROADS/NON-MOTORIZED TRAILS						
866.000 ROAD MAINT	176,000.00	176,000.00	88,000.02	14,666.67	87,999.98	50.00
867.000 NON-MOTOR TRAILS MAINT	0.00	0.00	0.00	0.00	0.00	0.00
868.000 SPEC PROJECT- RESURFACE STEVENS	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 446	176,000.00	176,000.00	88,000.02	14,666.67	87,999.98	50.00
Dept 528: SOLID WASTE MANAGEMENT						
703.000 CONTRACT SERV- ROADSIDE TRASH RE	600.00	600.00	0.00	0.00	600.00	0.00
824.000 RECYCLING/HAZARDOUS WASTE	0.00	0.00	243.50	178.25	(243.50)	100.00
824.001 RECYCLING EDUCATION	1,500.00	1,500.00	1,377.98	1,377.98	122.02	91.87
826.000 GARRAGE AND YARD WASTE TAGS	4,500.00	4,500.00	1,146.00	191.00	3,354.00	25.47
828.000 REIMBURSEMENTS FOR DUMP USAGE	5,000.00	5,000.00	1,386.75	408.00	3,613.25	27.74
Total - Dept 528	11,600.00	11,600.00	4,154.23	2,155.23	7,445.77	35.81
Dept 550: TRANSPORTATION SYSTEM						
864.000 A.A.T.A. FIXED ROUTE	20,929.00	20,929.00	10,464.48	1,744.08	10,464.52	50.00
864.025 DEMAND RESPONSE	10,501.00	10,501.00	5,250.48	875.08	5,250.52	50.00
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 550	31,430.00	31,430.00	15,714.96	2,619.16	15,715.04	50.00
Dept 728: ECONOMIC DEVELOPMENT						
728.000 ECONOMIC DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total - Dept 728	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Dept 890: CONTINGENCIES						
890.000 CONTINGENCIES	18,282.00	18,282.00	0.00	0.00	18,282.00	0.00
890.050 HEALTH INSURANCE INCREASES	0.00	0.00	0.00	0.00	0.00	0.00
895.000 BAD DEBT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
955.000 MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
985.000 TAX CHARGEBACKS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
990.000 DEBT REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 890	31,282.00	31,282.00	0.00	0.00	31,282.00	0.00
Dept 965: TRANSFER OF FUNDS						
964.000 TRANSFER TO LAW ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00
965.000 TRANSFER TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
965.050 TRANSFER ACCRUED COMP ABSENCES	0.00	0.00	0.00	0.00	0.00	0.00
965.051 TRANSFER TO NON-MOTORIZED TRAILS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00

01:59 pm

FUND 101 GENERAL

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 965: TRANSFER OF FUNDS						
Total - Dept 965	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Dept 966: TRANSFER OUT TO OTHER FUNDS						
754.000 TRANS OUT TO PARK FUND SPECIAL #	0.00	0.00	0.00	0.00	0.00	0.00
755.000 TRANS OUT TO PARK FUND SPECIAL #	0.00	0.00	0.00	0.00	0.00	0.00
966.000 PARK MAINTENANCE	223,347.00	223,347.00	111,730.50	18,621.75	111,616.50	50.03
966.001 TRANS OUT TO BLDG FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 966	223,347.00	223,347.00	111,730.50	18,621.75	111,616.50	50.03
Total Expenditures	1,463,874.00	1,463,874.00	676,769.42	108,593.82	787,104.58	46.23
NET OF REVENUES AND EXPENDITURES	0.00	0.00	42,738.71	21,954.13	(42,738.71)	

*** ASSETS ***

224-000-013.001	CHECKING--SPECIAL ASSESSMENT HYD ROAD	43,952.38
224-000-013.002	CHECKING-- BOND CONSTRUCTION HYD ROAD	0.00
224-000-015.050	CASH-CD-RESERVES	189,095.10
224-000-026.000	A/R OTHER	0.00
224-000-031.001	A/R UNCOLLECTED CURRENT TAXES	570,000.00
224-000-068.000	A/R TAX FUND-COLLECTED TAXES	0.00
224-000-072.000	DUE FROM TRUST & AGENCY	0.00
TOTAL ASSETS		803,047.48

*** LIABILITIES ***

224-000-201.000	ACCOUNTS PAYABLE	0.00
224-000-208.000	DUE TO OTHERS	0.00
224-000-287.000	DEFERRED REVENUE	570,000.00
TOTAL LIABILITIES		570,000.00

*** CAPITAL ***

224-000-390.000	FUND BALANCE	28,226.75
224-000-390.015	REFUND DUE TO HYUNDAI IN YEAR 2018	186,486.27
BEG. FUND BALANCE		214,713.02
NET OF REVENUES VS. EXPENDITURES		18,334.46
TOTAL CAPITAL		233,047.48
TOTAL LIABILITIES AND CAPITAL		803,047.48

10:07 am

FUND 224 HYUNDAI SAD FUND

ACCOUNT	DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Revenues							
Dept 000:	REVENUE						
402.002	SPECIAL ASSESSMENT HYUNDAI ROAD	177,500.00	177,500.00	177,500.00	0.00	0.00	100.00
664.000	INTEREST	400.00	400.00	43.41	5.41	356.59	10.85
664.050	INTEREST ON RESERVES	500.00	500.00	191.05	96.60	308.95	38.21
699.000	APPROPRIATION F/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
699.004	TRANSFER FROM SAVINGS	1,975.00	1,975.00	0.00	0.00	1,975.00	0.00
699.005	PROCEEDS FROM DEBT	0.00	0.00	0.00	0.00	0.00	0.00
699.006	FEES FOR PREMIUM LEVEL BOND RATI	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 000		180,375.00	180,375.00	177,734.46	102.01	2,640.54	98.54
Total Revenues		180,375.00	180,375.00	177,734.46	102.01	2,640.54	98.54
Expenditures							
Dept 228:	CONSTRUCTION BOND DEPT						
730.000	CONSTRUCTION EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
735.000	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
736.000	FEES	600.00	600.00	0.00	0.00	600.00	0.00
801.000	PROFESSIONAL SERVICES	0.00	0.00	325.00	0.00	(325.00)	100.00
900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
963.000	BANK FEES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
963.055	TRANS TO SAVINGS	0.00	0.00	0.00	0.00	0.00	0.00
982.000	DEBT PRINCIPLE	135,000.00	135,000.00	135,000.00	0.00	0.00	100.00
983.000	DEBT INTEREST	44,775.00	44,775.00	24,075.00	0.00	20,700.00	53.77
Total - Dept 228		180,375.00	180,375.00	159,400.00	0.00	20,975.00	88.37
Dept 890:	CONTINGENCIES						
895.000	DELQ PERS PROP TAXES EAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 890		0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		180,375.00	180,375.00	159,400.00	0.00	20,975.00	88.37
NET OF REVENUES AND EXPENDITURES		0.00	0.00	18,334.46	102.01	(18,334.46)	

BALANCE SHEET FOR SUPERIOR TOWNSHIP
PERIOD ENDED 06/30/2011
FUND 204 - LEGAL DEFENSE FUND

*** ASSETS ***

204-000-013.000	INTEREST BEARING CHECKING	119,407.88
204-000-013.015	CHECKING-NON INTEREST BEARING	0.00
204-000-026.000	A/R OTHER	0.00
204-000-031.001	A/R UNCOLLECTED CURRENT TAXES	0.00
204-000-068.000	A/R TAX FUND-COLLECTED TAXES	0.00
204-000-071.000	DUE FROM GENERAL FUND	0.00
TOTAL ASSETS		<u>119,407.88</u>

*** LIABILITIES ***

204-000-201.000	ACCOUNTS PAYABLE	0.00
204-000-205.001	DUE TO GENERAL FUND	0.00
204-000-287.000	DEFERRED REVENUE	0.00
204-000-287.001	DEFERRED REVENUE PILOT	0.00
TOTAL LIABILITIES		<u>0.00</u>

*** CAPITAL ***

204-000-390.000	FUND BALANCE	120,756.64
BEG. FUND BALANCE		<u>120,756.64</u>
NET OF REVENUES VS. EXPENDITURES		(1,348.76)
TOTAL CAPITAL		119,407.88
TOTAL LIABILITIES AND CAPITAL		119,407.88

09:57 am

FUND 204 LEGAL DEFENSE FUND

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Revenues						
Dept 000: REVENUE						
402.001 SPECIAL ASSESSMENT LEGAL DEFENSE	0.00	0.00	0.00	0.00	0.00	0.00
402.050 PILOT PROGRAM TAXES	0.00	0.00	0.00	0.00	0.00	0.00
403.050 PRIOR YEARS DELQ PERS PROP	0.00	0.00	0.00	0.00	0.00	0.00
664.000 INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
699.000 APPROPRIATION F/FUND BALANCE	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Total - Dept 000	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Total Revenues	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Expenditures						
Dept 244: DEVELOPMENT RIGHTS/LAND PURCHASES						
801.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
802.050 PURCHASES OF DEVELOPMENT RIGHTS	0.00	0.00	0.00	0.00	0.00	0.00
802.051 LAND PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 244	0.00	0.00	0.00	0.00	0.00	0.00
Dept 245: LEGAL DEFENSE						
740.000 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
802.000 LEGAL SERV RE GROWTH MGT PLAN	5,000.00	5,000.00	1,350.00	0.00	3,650.00	27.00
802.025 LEGAL SERV RE ZONING ORDINANCES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
963.000 BANK FEES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 245	10,000.00	10,000.00	1,350.00	0.00	8,650.00	13.50
Dept 890: CONTINGENCIES						
895.000 DELQ PERS PROP TAXES BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00
985.000 TAX CHARGEBACKS	500.00	500.00	(1.24)	0.00	501.24	(0.25)
Total - Dept 890	500.00	500.00	(1.24)	0.00	501.24	(0.25)
Dept 965: TRANSFER OF FUNDS						
965.000 TRANSFER TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 965	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	10,500.00	10,500.00	1,348.76	0.00	9,151.24	12.85
NET OF REVENUES AND EXPENDITURES	0.00	0.00	(1,348.76)	0.00	1,348.76	

*** ASSETS ***

206-000-012.000	PETTY CASH	0.00
206-000-013.000	INTEREST BEARING CHECKING	965,870.64
206-000-013.050	DEPOSITS IN TRANSIT	0.00
206-000-015.000	CASH - CD	0.00
206-000-015.050	CASH-CD-RESERVES	0.00
206-000-016.000	GOVT OPERATING FUND-TRUST	362,871.45
206-000-016.001	GOVT OP --CHECKING	397.70
206-000-016.025	OTHER ASSETS	0.00
206-000-016.050	INVESTMENT POOL	0.00
206-000-016.075	MUNICIPAL BONDS	145,000.00
206-000-017.000	COMERICA BOND MONEY MARKET	56,580.88
206-000-017.050	RESERVE MONEY MARKET	0.00
206-000-026.000	A/R OTHER	0.00
206-000-026.002	A/R ST JOSEPH HOSPITAL	0.00
206-000-027.000	HEALTH INSURANCE RETIRE CO-PAYS	0.00
206-000-029.000	ACCURED INTEREST RECEIVABLE	0.00
206-000-031.000	DELQ PERS PROP PRE 1997	0.00
206-000-031.001	A/R UNCOLLECTED CURRENT TAXES	1,149.77
206-000-031.003	DELQ PERS PROP/MANUHONES 2003 ROLL	0.00
206-000-031.004	DELQ MANUHONES/PERS PROP 2004 ROLL	0.00
206-000-031.005	1998 DELQ PERS PROPERTY TAX	0.00
206-000-031.006	1999 DELQ PERS PROPERTY	0.00
206-000-031.007	DELQ PERS 2000	0.00
206-000-031.008	2001 DELQ PERS PROP	0.00
206-000-031.009	DELQ PERS PROP 2002	0.00
206-000-049.000	DUE FROM FIRE RESERVE FUND	0.00
206-000-065.000	DUE FROM UTIL	0.00
206-000-068.000	DUE FROM TAX FUND-COLLECTED TAXES	0.00
206-000-070.000	DUE FROM PAYROLL FUND	0.00
206-000-071.000	DUE FROM GENERAL FUND	0.00
206-000-123.000	PRE-PAID EXPENSES MISC.	32,626.00
206-000-123.050	PREPAID INSURANCE	48,173.50
TOTAL ASSETS		<u>1,612,669.94</u>

*** LIABILITIES ***

206-000-201.000	ACCOUNTS PAYABLE	3,722.51
206-000-205.001	DUE TO GENERAL FUND	0.00
206-000-207.001	DUE TO FIRE RESERVE FUND	0.00
206-000-208.000	DUE TO OTHERS	1,642.00
206-000-220.000	ACCURED COMPENSATION ABSENCES	0.00
206-000-225.000	MISC. ACCURED EXPENSES	0.00
206-000-227.000	PREPAID COBRA & CO-PAYS	0.00
206-000-250.000	ACCURED PAYROLL TAX & W/H	0.00
206-000-257.000	ACCURED WAGES PAYABLE	0.00
206-000-260.000	ACCURED DEBT INTEREST	0.00
206-000-261.000	ACCURED DEBT PRINCIPAL	0.00
206-000-284.000	DUE TO LAW FUND	0.00
206-000-285.000	DUE TO UTILITY FUND	397.71
206-000-286.033	DUE TO FIRE RESERVE FUND	0.00
206-000-286.050	DUE TO PARK FUND	0.00
206-000-287.000	DEFERRED REVENUE	801,794.27
206-000-287.001	DEFERRED REVENUE PILOT	5,949.86
206-000-287.002	DEFERRED REVENUE IFT TAXES	22,019.64
206-000-289.000	DUE TO PAYROLL FUND	0.00
TOTAL LIABILITIES		<u>835,525.99</u>

*** CAPITAL ***

206-000-390.000	FUND BALANCE	711,575.00
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BALANCE SHEET FOR SUPERIOR TOWNSHIP
PERIOD ENDED 06/30/2011
FUND 206 - FIRE-----
*** CAPITAL ***

206-000-393.000	FUND BALANCE GENERAL RESERVE	0.00
206-000-393.010	FB RESERVED--BUILD IMPRV	0.00
206-000-393.015	FB RESERVED TRUCK REPLACEMENT	0.00
206-000-393.020	FB RESERVES RETIREMENT HEALTH	0.00
206-000-393.050	FB RESERVED ACCRUED ABSENCES	0.00
206-000-393.075	UTIL TAX CHARGEBACK RESERVE	0.00
		<hr/>
BEG. FUND BALANCE		711,575.00
NET OF REVENUES VS. EXPENDITURES		65,568.95
TOTAL CAPITAL		777,143.95
TOTAL LIABILITIES AND CAPITAL		1,612,669.94

FIRE FUND		AS OF 6/30/11		SUMMARY OF VARIOUS ACCOUNTS	
G/L LINE NUMBER	ACCOUNT TOTAL	AMOUNT	DESCRIPTION		
206-000-000-026-002 DUE FROM ST JOE					
PREPAID INSURANCE	\$ 48,173.50	\$ 119.40	JULY DENTAL INSUR RETIREES		
206-000-000-123-050		\$ 951.77	JULY DENTAL INSUR ACTIVE EMPLOYEES		
		\$ 102.15	JULY LIFE INSUR		
		\$ 229.41	JULY VISION INSUR ACTIVE EMPLOYEES		
		\$ 36.75	JULY VISION INSUR RETIREES		
		\$ 23,201.43	WORKERS COMP JUNE 11-JULY 12		
		\$ 10,660.36	JULY PRIORITY INSUR ACTIVE EMPLOYEES		
		\$ 1,597.73	JULY PRIORITY INSUR RETIREES		
		\$ 11,274.50	MUNICIPAL JULY-DEC		
		\$ 48,173.50			
PREPAID EXPENSES	\$ 32,626.00	\$ 32,626.00	BOND PRINCIPAL JULY-DEC (\$5,357.08/MONTH)		
206-000-123-000		\$ 27,268.92			
206-000-208-000 DUE TO OTHERS	\$ 1,642.00	\$ 1,642.00	VETTESE ORD VIOLATION		
206-000-287-000 DEFERRED REVENUE	\$ 801,794.27	\$ 801,794.27	JULY-DEC 2011 TAX REVENUE		
206-000-287-001 DEFERRED REVENUE PILOT	\$ 5,949.86	\$ 5,949.86	2012 PILOT REVENUE		
206-000-287-002 DEFERRED REVENUE IFT TAXES	\$ 22,019.64	\$ 22,019.64	JULY-DEC DEFERRED IFT TAX REVENUE		
206-000-289-000 DUE TO PAYROLL FUND					

09:56 am

FUND 206 FIRE

ACCOUNT DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET				
Revenues						
Dept 000: REVENUE						
402.000 CURRENT REAL/PERS PROPERTY TAX	1,610,605.00	1,610,605.00	805,302.48	134,217.08	805,302.52	50.00
402.033 IFT TAXES	46,959.00	46,959.00	23,479.50	3,913.25	23,479.50	50.00
402.050 PILOT PROGRAM TAXES	6,047.00	6,047.00	5,929.40	0.00	117.60	98.06
403.000 PRIOR YEAR(S) TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
403.050 PRIOR YEARS DELQ PERS PROP	0.00	0.00	279.15	0.00	(279.15)	100.00
590.000 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
607.085 REIM FOR OUR LABOR COSTS	0.00	0.00	539.62	192.50	(539.62)	100.00
664.000 INTEREST	1,000.00	1,000.00	1,109.80	(120.21)	(109.80)	110.98
664.050 INTEREST ON RESERVES	0.00	0.00	319.34	0.00	(319.34)	100.00
664.225 CAPITALIZED BOND INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
671.000 MISCELLANEOUS INCOME	500.00	500.00	400.00	0.00	100.00	80.00
671.001 RETIRE HEALTH INSURANCE CO-PAYS	1,030.00	1,030.00	522.24	51.57	507.76	50.70
671.075 INSUR REIMBURSEMENTS/DIVIDENDS	0.00	0.00	0.00	0.00	0.00	0.00
671.085 REFUNDS FROM PREVIOUS YEARS	0.00	0.00	0.00	0.00	0.00	0.00
671.100 DISPOSITION OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
672.000 2% COBRA ADMIN FEES	0.00	0.00	0.00	0.00	0.00	0.00
695.000 FALSE ALARM CHARGES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
695.050 DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
699.000 APPROPRIATION F/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
699.025 APPROPRIATION FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
699.026 TRANS IN FROM GENL FUND	0.00	0.00	0.00	0.00	0.00	0.00
699.027 TRANS IN FROM LAW FUND	0.00	0.00	0.00	0.00	0.00	0.00
699.028 TRANSFER IN FROM FIRE BOND FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 000	1,667,141.00	1,667,141.00	837,881.53	138,254.19	829,259.47	50.26
Total Revenues	1,667,141.00	1,667,141.00	837,881.53	138,254.19	829,259.47	50.26
Expenditures						
Dept 266: SPECIAL PROJECTS						
947.017 GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 266	0.00	0.00	0.00	0.00	0.00	0.00
Dept 336: FIRE OPERATIONS						
702.000 SALARIES FULL-TIME FIREFIGHTERS	498,239.00	498,239.00	243,515.84	37,558.32	254,723.16	48.88
702.001 OVERTIME FULL TIME FIREFIGHTERS	268,213.00	268,213.00	130,550.13	17,703.90	137,662.87	48.67
702.005 SALARY FIRE CHIEF	50,000.00	50,000.00	28,090.81	4,443.85	21,909.19	56.18
702.006 SALARY FIRE MARSHAL	29,529.00	29,529.00	16,196.81	2,900.93	13,332.19	54.85
703.000 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
707.000 SALARIES ON CALL STAFF	3,000.00	3,000.00	6,580.00	560.00	(3,580.00)	219.33

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

Month Ended 06/30/2011

FUND 206 FIRE

09:56 am

ACCOUNT	DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
		ORIG BUDGET	AMENDED BUDGET				
Expenditures							
Dept 336: FIRE OPERATIONS							
710.000	TRAINING	8,000.00	8,000.00	2,183.20	723.20	5,816.80	27.29
715.000	SOC SECURITY FULL TIME STAFF	59,641.00	59,641.00	28,949.16	4,037.76	30,691.84	48.54
715.005	SOCIAL SECURITY-FIRE CHIEF	3,885.00	3,885.00	2,209.12	339.95	1,675.88	56.86
715.006	SOC SEC FIRE MARSHAL	2,358.00	2,358.00	1,146.29	221.92	1,211.71	48.61
715.075	SOC SEC ON-CALL STAFF	230.00	230.00	597.57	42.84	(367.57)	259.81
716.000	HEALTH/LIFE INSURANCE	126,628.00	126,628.00	70,267.65	11,943.19	56,360.35	55.49
716.001	RETIREMENT HEALTH CARE PLAN	12,960.00	12,960.00	6,480.00	1,080.00	6,480.00	50.00
716.025	HEALTH INSUR-RETIREES	19,543.00	19,543.00	8,717.15	1,753.88	10,825.85	44.60
716.075	PRESCRIPTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
717.000	TAXABLE BENEFITS FULL TIME STAFF	13,179.00	13,179.00	21,886.27	221.22	(8,707.27)	166.07
717.005	TAXABLE BENEFIT CHIEF	786.00	786.00	786.65	0.00	(0.65)	100.08
717.006	TAXB BENEFITS FIRE MARSHAL	1,302.00	1,302.00	0.00	0.00	1,302.00	0.00
717.033	BENEFIT TIME CASH OUTS	4,000.00	4,000.00	2,102.88	114.24	1,897.12	52.57
718.000	PENSION FULL TIME STAFF	77,236.00	77,236.00	37,953.99	5,504.42	39,282.01	49.14
718.005	PENSION-FIRE CHIEF	5,078.00	5,078.00	2,887.76	444.40	2,190.24	56.87
718.006	PENSION FIRE MARSHAL	3,083.00	3,083.00	1,619.70	290.10	1,463.30	52.54
719.000	PRIOR YR MESC LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00
720.005	UNIFORM ALLOWANCE CHIEF	500.00	500.00	0.00	0.00	500.00	0.00
720.006	UNIFORM ALLOWANCE FIRE MARSHAL	500.00	500.00	130.00	0.00	370.00	26.00
721.000	FOOD ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
727.000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00	0.00
740.000	OPERATING SUPPLIES	40,000.00	40,000.00	20,275.84	6,015.94	19,724.16	50.69
750.000	TURN-OUT GEAR	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
775.000	REPAIR & MAINTENANCE SUPPLIES	1,000.00	1,000.00	92.02	92.02	907.98	9.20
801.000	PROFESSIONAL SERVICES	6,000.00	6,000.00	2,810.22	(429.00)	3,189.78	46.84
801.025	PROF LEGAL FEES #1	0.00	0.00	152.00	152.00	(152.00)	100.00
801.050	PROF LEGAL FEES #2	0.00	0.00	816.00	816.00	(816.00)	100.00
803.000	PROFESSIONAL SERV.-ACCOUNTANT	10,000.00	10,000.00	4,999.98	833.33	5,000.02	50.00
850.000	TELECOMMUNICATIONS	27,188.00	27,188.00	23,022.24	2,730.09	4,165.76	84.68
851.000	INSURANCE & BONDS	70,000.00	70,000.00	23,560.26	3,926.71	46,439.74	33.66
860.000	TRANSPORTATION	5,000.00	5,000.00	1,267.86	0.00	3,732.14	25.36
860.050	MEALS, LODGING, PARKING, ETC.	1,000.00	1,000.00	419.50	0.00	580.50	41.95
880.000	FIRE PREVENTION EXPENDITURES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
920.000	UTILITIES	27,000.00	27,000.00	12,788.96	1,073.01	14,211.04	47.37
930.000	REPAIR & MAINTENANCE	50,000.00	50,000.00	12,364.45	697.80	37,635.55	24.73
954.000	EQUIPMENT RENTAL	2,992.00	2,992.00	1,475.81	241.20	1,516.19	49.33
957.000	BOOKS & PERIODICALS	400.00	400.00	213.66	94.01	186.34	53.42
958.000	MEMBERSHIPS & DUES	500.00	500.00	2,467.80	1,663.80	(1,967.80)	493.56
963.000	BANK FEES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
976.000	BUILDING ADDITIONS & IMPS.	0.00	0.00	0.00	0.00	0.00	0.00
978.000	BUILDINGS/LAND	0.00	0.00	0.00	0.00	0.00	0.00
980.000	EQUIPMENT	0.00	0.00	799.00	0.00	(799.00)	100.00

09:56 am

FUND 206 FIRE

ACCOUNT DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR		% OF BUDGET USED
	ORIG BUDGET	2011 AMENDED BUDGET		MONTH ENDED 06/30/2011	AVAILABLE BALANCE	
Expenditures						
Dept 336: FIRE OPERATIONS						
980.050 EQUIPMENT UNDER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00
982.000 DEBT PRINCIPLE	64,285.00	64,285.00	32,142.48	5,357.08	32,142.52	50.00
983.000 DEBT INTEREST	39,587.00	39,587.00	19,793.52	3,298.92	19,793.48	50.00
Total - Dept 336	1,542,042.00	1,542,042.00	772,312.58	116,447.03	769,729.42	50.08
Dept 890: CONTINGENCIES						
890.000 CONTINGENCIES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
890.050 HEALTH INSURANCE INCREASES	0.00	0.00	0.00	0.00	0.00	0.00
895.000 BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00
955.000 MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
985.000 TAX CHARGEBACKS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total - Dept 890	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Dept 965: TRANSFER OF FUNDS						
965.000 TRANSFER TO GENERAL RESERVE	10,099.00	10,099.00	0.00	0.00	10,099.00	0.00
965.010 TRANS TO BLDG CONSTRUCT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
965.015 TRANSFER TO FB - TRUCK REPLACE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
965.020 TRANS TO FB RETIREMENT HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
965.050 TRANSFER ACCRUED COMP ABSENCES	0.00	0.00	0.00	0.00	0.00	0.00
965.055 BOND PAYMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 965	110,099.00	110,099.00	0.00	0.00	110,099.00	0.00
Total Expenditures	1,667,141.00	1,667,141.00	772,312.58	116,447.03	894,828.42	46.33
NET OF REVENUES AND EXPENDITURES	0.00	0.00	65,568.95	21,807.16	(65,568.95)	

*** ASSETS ***

207-000-013.000	INTEREST BEARING CHECKING	175.00
207-000-013.033	CITIZENS US TREAS SWEEP - ACCRD ABS RES	360,721.88
207-000-015.050	CASH-CD-RESERVES	0.00
207-000-016.000	CITIZENS MNY MKT GENL RES	485,563.62
207-000-016.004	CHASE BOND PAY RES GOVT OF TRUST	110,245.47
207-000-016.005	GOVT OF TRUST BLDG CONSTRUCT RES	370,565.78
207-000-016.006	COMERICA GOVT OF TRUST TRUCK REPLACE RES	38,703.99
207-000-016.007	COMERICA BOND TRUCK REPLACE RESER	150,000.00
207-000-016.008	COMERICA TRUCK BOND RES MNY MKT	988.34
207-000-016.075	INVESTMENT POOL-RESERVE FUNDS	0.00
207-000-017.000	MONEY MARKET RESERVE CITIZENS	0.00
207-000-017.050	RESERVE MONEY MARKET-COMERICA	0.00
207-000-066.000	DUE FROM FIRE FUND	0.00
TOTAL ASSETS		1,516,964.08

*** LIABILITIES ***

207-000-205.001	DUE TO GENERAL FUND	0.00
207-000-208.000	DUE TO OTHERS	0.00
207-000-286.000	DUE TO FIRE FUND	0.00
TOTAL LIABILITIES		0.00

*** CAPITAL ***

207-000-390.000	FUND BALANCE	175.00
207-000-393.000	FUND BALANCE GENERAL RESERVE	386,115.99
207-000-393.010	FB RESERVED--BUILD IMPRV	370,469.80
207-000-393.015	FB RESERVED TRUCK REPLACEMENT	646,045.68
207-000-393.050	FB RESERVED ACCRUED ABSENCES	441,121.11
207-000-393.085	BOND PAYMENT RESERVE	110,216.89
BEG. FUND BALANCE		1,954,144.47
NET OF REVENUES VS. EXPENDITURES		(437,180.39)
TOTAL CAPITAL		1,516,964.08
TOTAL LIABILITIES AND CAPITAL		1,516,964.08

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

FUND 207 FIRE RESERVES FUND

09:56 am

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Revenues						
Dept 000: REVENUE						
583.000 TRANSFERS IN--REG FIRE FUND	110,169.00	110,169.00	0.00	0.00	110,169.00	0.00
564.050 INTEREST ON RESERVES	0.00	0.00	2,894.61	320.78	(2,894.61)	100.00
699.025 APPROPRIATION FROM RESERVES	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
Total - Dept 000	610,169.00	610,169.00	2,894.61	320.78	607,274.39	0.47
Total Revenues	610,169.00	610,169.00	2,894.61	320.78	607,274.39	0.47
Expenditures						
Dept 337: RESERVE EXPENDITURES						
717.000 TAXABLE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
963.000 BANK FEES & CHARGES	0.00	0.00	0.00	(25.00)	0.00	0.00
978.000 BUILDINGS/LAND	0.00	0.00	0.00	0.00	0.00	0.00
980.000 EQUIPMENT	500,000.00	500,000.00	458,075.00	0.00	41,925.00	91.62
Total - Dept 337	500,000.00	500,000.00	458,075.00	(25.00)	41,925.00	91.62
Dept 965: TRANSFER OF FUNDS						
965.000 TRANSFER TO RESERVE FUND	10,169.00	10,169.00	0.00	0.00	10,169.00	0.00
965.010 TRANS TO BLDG CONSTRUCT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
965.015 TRANSFER TO FB - TRUCK REPLACE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
965.050 TRANSFER ACCRUED COMP ABSENCES	0.00	0.00	(18,000.00)	0.00	18,000.00	100.00
965.055 BOND PAYMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 965	110,169.00	110,169.00	(18,000.00)	0.00	128,169.00	(16.34)
Total Expenditures	610,169.00	610,169.00	440,075.00	(25.00)	170,094.00	72.12
NET OF REVENUES AND EXPENDITURES	0.00	0.00	(437,180.39)	345.78	437,180.39	

*** ASSETS ***

219-000-013.000	INTEREST BEARING CHECKING	46,865.08	
219-000-013.050	DEPOSITS IN TRANSIT	0.00	
219-000-016.000	GOVT OPERATING FUND	0.00	
219-000-026.000	A/R OTHER	0.00	
219-000-031.001	A/R UNCOLLECTED CURRENT TAXES	0.00	
219-000-032.000	DUE FROM YPSI TOWNSHIP	0.00	
219-000-068.000	A/R TAX FUND-COLLECTED TAXES	0.00	
219-000-071.000	DUE FROM GENERAL FUND	0.00	
TOTAL ASSETS			<u>46,865.08</u>

*** LIABILITIES ***

219-000-201.000	ACCOUNTS PAYABLE	7,505.60	
219-000-205.001	DUE TO GENERAL FUND	0.00	
219-000-208.000	DUE TO OTHERS	0.00	
219-000-287.000	DEFERRED REVENUE	0.00	
TOTAL LIABILITIES			<u>7,505.60</u>

*** CAPITAL ***

219-000-390.000	Fund Balance	83,231.52	
219-000-393.000	FUND BALANCE GENERAL RESERVE	0.00	
BEG. FUND BALANCE			<u>83,231.52</u>
NET OF REVENUES VS. EXPENDITURES			(43,872.04)
TOTAL CAPITAL			39,359.48
TOTAL LIABILITIES AND CAPITAL			<u>46,865.08</u>

FUND 219 STREET LIGHT FUND

09:55 am

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Revenues						
Dept 000: REVENUE						
402.000 CURRENT REAL/PERS PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00
608.000 STREET LIGHT SPEC ASSESSMENT	91,013.74	91,013.74	2.90	2.90	91,010.84	0.00
664.000 INTEREST	20.00	20.00	4.31	0.00	15.69	21.55
671.000 MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 000	91,033.74	91,033.74	7.21	2.90	91,026.53	0.01
Total Revenues	91,033.74	91,033.74	7.21	2.90	91,026.53	0.01
Expenditures						
Dept 223: STREETLIGHTS						
801.000 PROFESSIONAL SERVICES	510.00	510.00	515.00	0.00	(5.00)	100.98
801.050 PROFESSIONAL SERVICES-OTHER	228.00	228.00	0.00	0.00	228.00	0.00
920.050 UTILITIES-STREET LIGHTING	90,295.74	90,295.74	43,364.25	7,505.60	46,931.49	48.02
955.000 MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
963.000 BANK FEES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
965.000 TRANSFER TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 223	91,033.74	91,033.74	43,879.25	7,505.60	47,154.49	48.20
Total Expenditures	91,033.74	91,033.74	43,879.25	7,505.60	47,154.49	48.20
NET OF REVENUES AND EXPENDITURES	0.00	0.00	(43,872.04)	(7,502.70)	43,872.04	

*** ASSETS ***

220-000-013.000	INTEREST BEARING CHECKING	19,985.05	
220-000-026.000	A/R OTHER	0.00	
220-000-031.001	A/R UNCOLLECTED CURRENT TAXES	0.00	
220-000-068.000	A/R TAX FUND-COLLECTED TAXES	0.00	
220-000-071.000	DUE FROM GENERAL FUND	0.00	

TOTAL ASSETS			<u>19,985.05</u>
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*** LIABILITIES ***

220-000-201.000	ACCOUNTS PAYABLE	0.00	
220-000-205.001	DUE TO GENERAL FUND	0.00	
220-000-287.000	DEFERRED REVENUE	0.00	

TOTAL LIABILITIES			<u>0.00</u>
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*** CAPITAL ***

220-000-390.000	Fund Balance	5,776.69	
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BEG. FUND BALANCE			<u>5,776.69</u>
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NET OF REVENUES VS. EXPENDITURES			14,208.36
TOTAL CAPITAL			19,985.05
TOTAL LIABILITIES AND CAPITAL			19,985.05

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

Month Ended 06/30/2011

09:55 am

FUND 220 SIDE STREET MAINTENANCE

ACCOUNT DESCRIPTION	2011		2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET	2011	2011				
Revenues								
Dept 000: REVENUE								
402.000 CURRENT REAL/PERS PROPERTY TAX	17,420.00	17,420.00	17,420.00	17,420.00	0.00	0.00	100.00	
403.000 PRIOR YEAR(S) TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
664.000 INTEREST	10.00	10.00	10.00	1.36	0.00	8.64	13.60	
699.000 APPROPRIATION F/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total - Dept 000	17,430.00	17,430.00	17,430.00	17,421.36	0.00	8.64	99.95	
Total Revenues	17,430.00	17,430.00	17,430.00	17,421.36	0.00	8.64	99.95	
Expenditures								
Dept 222: MAINTENANCE								
703.000 CONTRACT SERVICES	15,600.00	15,600.00	15,600.00	3,213.00	3,213.00	12,387.00	20.60	
740.000 OPERATING SUPPLIES	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
803.000 PROFESSIONAL SERV.-ACCOUNTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total - Dept 222	16,600.00	16,600.00	16,600.00	3,213.00	3,213.00	13,387.00	19.36	
Dept 965: TRANSFER OF FUNDS								
965.000 TRANSFER TO RESERVE FUND	830.00	830.00	830.00	0.00	0.00	830.00	0.00	
Total - Dept 965	830.00	830.00	830.00	0.00	0.00	830.00	0.00	
Total Expenditures	17,430.00	17,430.00	17,430.00	3,213.00	3,213.00	14,217.00	18.43	
NET OF REVENUES AND EXPENDITURES	0.00	0.00	0.00	14,208.36	(3,213.00)	(14,208.36)		

*** ASSETS ***

249-000-012.000	PETTY CASH	100.00
249-000-013.000	INTEREST BEARING CHECKING	132,351.13
249-000-013.050	DEPOSITS IN TRANSIT	0.00
249-000-015.000	CASH - CD	0.00
249-000-015.050	CASH-CD-RESERVES	19,483.00
249-000-016.050	INVESTMENT POOL	0.00
249-000-016.075	INVESTMENT POOL-RESERVE FUNDS	0.00
249-000-017.050	RESERVE MONEY MARKET COMERICA	214,331.85
249-000-026.000	A/R OTHER	0.00
249-000-029.000	ACCURED INTEREST RECEIVABLE	0.00
249-000-067.000	DUE FROM LAW FUND	0.00
249-000-070.000	DUE FROM PAYROLL FUND	0.00
249-000-071.000	DUE FROM GENERAL FUND	260.01
249-000-123.000	PRE-PAID EXPENSES MISC.	0.00
249-000-123.050	PREPAID INSURANCE	3,017.49
249-371-026.000	A/R OTHER	0.00
TOTAL ASSETS		<u>369,543.48</u>

*** LIABILITIES ***

249-000-201.000	ACCOUNTS PAYABLE	840.00
249-000-201.100	DUE TO TRUST & AGENCY FUND	0.00
249-000-205.001	DUE TO GENERAL FUND	36,198.27
249-000-205.003	DUE TO GENERAL FUND-START LOAN	0.00
249-000-208.000	DUE TO OTHERS	0.00
249-000-289.000	DUE TO PAYROLL FUND	0.00
TOTAL LIABILITIES		<u>37,038.27</u>

*** CAPITAL ***

249-000-390.000	FUND BALANCE	24,101.78
249-000-390.020	RETIREMENT HEALTH BENEFITS	0.00
249-000-393.000	FUND BALANCE GENERAL RESERVE	333,982.81
249-000-393.050	FB RESERVED ACCRUED ABSENCES	19,473.40
BEG. FUND BALANCE		<u>377,557.99</u>
NET OF REVENUES VS. EXPENDITURES		(45,052.78)
TOTAL CAPITAL		332,505.21
TOTAL LIABILITIES AND CAPITAL		369,543.48

BUILDING FUND ACCOUNTS PAYABLE TIE-OUT
JUNE 2011

EDWIN MANIER	ELECTRICAL INSPECTIONS JUNE	\$	600.00
ANN ARBOR TOWNSHIP	ELECTRICAL INSPECTIONS 6/6--6/8	\$	240.00
		\$	840.00

SUMMARY OF VARIOUS ACCOUNTS

BUILDING FUND

AS OF 6/30/11

G/L LINE NUMBER	ACCOUNT TOTAL	AMOUNT	DESCRIPTION
249-000-071-000	\$ 260.00	\$ 260.00	DEPOSIT MISTAKE JUNE
DUE FROM GENERAL FUND			
249-000-123-000			
PRE PAID EXPENSES			
PREPAID INSURANCE	\$ 3,017.49	\$ 17.03	JULY LIFE INSUR
249-000-000-123-050		\$ 31.12	JULY VISION INSUR
		\$ 98.53	JULY DENTAL INSUR
		\$ 1,348.09	JULY PRIORITY INSUR
		\$ 1,522.72	JULY 11-JUNE 12 WORKERS COMP
		\$ 3,017.49	
249-000-205-001	\$ 36,198.27	\$ 33,071.50	JUNE 6TH DEPOSIT MISTAKE TAX COLLECTION MONEY
		\$ 38.20	JUNE 6TH DEPOSIT MISTAKE TRASH BAG REVENUE
DUE TO GEN FUND			
		\$ 1,340.14	% OF OVERHEAD JUNE
		\$ 1,748.43	% OF OVERHEAD MAY
		\$ 36,198.27	
249-000-289-000			
DUE TO PAYROLL			

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 Month Ended 06/30/2011

02:02 pm

FUND 249 BLDG

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 371: SAFETY INSPECTION						
718.050 BUILD SECRETARY PENSION	1,749.00	1,749.00	623.81	105.57	1,125.19	35.67
719.000 PRIOR YR MISC LIABILITY	0.00	0.00	4,815.00	0.00	(4,815.00)	100.00
727.000 OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00
727.050 POSTAGE	260.00	260.00	149.51	21.71	110.49	57.50
740.000 OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
740.050 FURNITURE/SMALL EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
801.000 PROFESSIONAL SERVICES	1,000.00	1,000.00	2,024.49	774.80	(1,024.49)	202.45
801.025 PROF LEGAL FEES	500.00	500.00	0.00	0.00	500.00	0.00
850.000 TELECOMMUNICATIONS	766.00	766.00	299.44	55.71	466.56	39.09
851.000 INSURANCE & BONDS	4,500.00	4,500.00	1,700.82	283.47	2,799.18	37.80
860.000 TRANSPORTATION	1,000.00	1,000.00	525.96	129.84	474.04	52.60
860.050 MEALS, LODGING, PARKING, ETC.	200.00	200.00	0.00	0.00	200.00	0.00
900.000 PRINTING & PUBLISHING	400.00	400.00	(190.68)	0.00	590.68	(47.67)
920.000 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
930.000 REPAIR & MAINTENANCE OTHER	2,000.00	2,000.00	134.44	33.93	1,865.56	6.72
954.000 EQUIPMENT RENTAL	800.00	800.00	262.12	36.92	537.88	32.77
957.000 BOOKS & PERIODICALS	750.00	750.00	1,234.00	0.00	(484.00)	164.53
958.000 MEMBERSHIPS & DUES	500.00	500.00	335.00	45.00	165.00	67.00
963.000 BANK FEES & CHARGES	0.00	0.00	108.12	0.00	(108.12)	100.00
965.010 TRANS TO BLDG CONSTRUCT FUND	0.00	0.00	0.00	0.00	0.00	0.00
980.000 EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0.00	0.00	0.00
980.050 EQUIPMENT UNDER \$5,000	0.00	0.00	2,975.00	0.00	(2,975.00)	100.00
Total - Dept 371	183,231.00	183,231.00	101,955.31	14,110.09	81,275.69	55.64
Dept 372: CONSTRUCTION BOARD OF APPEALS						
703.000 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
707.000 PART-TIME WAGES	0.00	0.00	0.00	0.00	0.00	0.00
715.000 SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 372	0.00	0.00	0.00	0.00	0.00	0.00
Dept 890: CONTINGENCIES						
890.000 CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00
890.050 HEALTH INSURANCE INCREASES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 890	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965: TRANSFER OF FUNDS						
965.000 TRANSFER TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
965.020 TRANS TO FB RETIREMENT HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
965.050 TRANSFER ACCRUED COMP ABSENCES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 965	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	183,231.00	183,231.00	101,955.31	14,110.09	81,275.69	55.64
NET OF REVENUES AND EXPENDITURES	0.00	0.00	(45,052.78)	6,817.82	45,052.78	

*** ASSETS ***

266-000-013.000	INTEREST BEARING CHECKING	919,475.73
266-000-013.025	LAW FUND RESERVE COMM CHECKING	0.00
266-000-013.050	DEPOSITS IN TRANSIT	0.00
266-000-015.000	CASH - CD	0.00
266-000-015.050	CASH-CD-RESERVES	0.00
266-000-016.000	RESERVE GOVT OPERATING FUND CHASE	251,379.98
266-000-016.025	OTHER ASSETS	0.00
266-000-016.050	MUNICIPAL BONDS	267,000.00
266-000-017.000	MUNICIPAL BONDS MONEY MKT	61,946.64
266-000-026.000	A/R OTHER	0.00
266-000-026.025	BANK CHARGE REFUNDS/ERRORS DUE	0.00
266-000-026.050	A/R FINES AND FORFEITS	5,759.83
266-000-031.000	DELQ PERS PROP PRE 1997	0.00
266-000-031.001	A/R UNCOLLECTED CURRENT TAXES	697.63
266-000-031.003	DELQ MANUHOMES/PERS PROP 2003 ROLL	0.00
266-000-031.004	DELQ MANUHOMES/PERS PROP 2004 ROLL	0.00
266-000-031.005	1998 DELQ PERS PROPERTY TAX	0.00
266-000-031.006	1999 DELQ PERS PROPERTY	0.00
266-000-031.007	DELQ PERS 2000	0.00
266-000-031.008	2001 DELQ PERS PROP	0.00
266-000-031.009	DELQ PERS PROP 2002	0.00
266-000-036.000	A/R - SYCAMORE REG PATROLS	0.00
266-000-036.001	A/R - DANBURY REG PATROLS	0.00
266-000-037.000	A/R SYCAMORE SUMMER DEPUTY CHARGES	0.00
266-000-037.001	A/R DANBURY SUMMER DEPUTY CHARGES	0.00
266-000-068.000	DUE FROM TAX FUND-COLLECTED TAXES	0.00
266-000-071.000	DUE FROM GENERAL FUND	0.00
266-000-123.000	PRE-PAID EXPENSES MISC.	0.00
TOTAL ASSETS		<u>1,506,259.81</u>

*** LIABILITIES ***

266-000-201.000	ACCOUNTS PAYABLE	7,447.06
266-000-205.001	DUE TO GENERAL FUND	0.00
266-000-206.025	2000 UTIL DEPREC TAX CHARGEBAK	0.00
266-000-206.050	DUE TO MANULIFE-EMPLOYER	0.00
266-000-208.000	DUE TO OTHERS	0.00
266-000-225.000	MISC. ACCURED EXPENSES	0.00
266-000-283.000	DUE TO BUILDING FUND	0.00
266-000-287.000	DEFERRED REVENUE	602,958.73
266-000-287.001	DEFERRED REVENUE PILOT	4,467.62
266-000-287.002	DEFERRED REVENUE IFT TAXES	17,082.26
266-000-287.050	DEFERRED REVENUE MISC	0.00
266-000-289.000	DUE TO PAYROLL FUND	0.00
TOTAL LIABILITIES		<u>631,955.67</u>

*** CAPITAL ***

266-000-390.000	FUND BALANCE	201,453.88
266-000-393.000	FUND BALANCE GENERAL RESERVE	577,287.24
BEG. FUND BALANCE		<u>778,741.12</u>
NET OF REVENUES VS. EXPENDITURES		95,563.02
TOTAL CAPITAL		874,304.14
TOTAL LIABILITIES AND CAPITAL		<u>1,506,259.81</u>

LAW FUND ACCOUNTS PAYABLE TIE-OUT
JUNE 2011

JUNE ELECTRIC	DTE ELECTRIC	\$	537.04
LEGAL SERVICES JUNE	STEFANI CARTER J.D. P.C.	\$	712.75
JUNE OVERTIME	WASHTENAW COUNTY TREASURER	\$	6,197.27
	TOTAL OUTSTANDING A/P JUNE	\$	7,447.06

LAW FUND		AS OF 6/30/11		SUMMARY OF VARIOUS ACCOUNTS	
G/L LINE NUMBER	ACCOUNT TOTAL	AMOUNT	DESCRIPTION		
266-000-026-050	\$ 5,759.83	\$ 3,187.58	JUNE FINES		
A/R FINES AND FORFEITS		\$ 2,572.25	MAY FINES		
		\$ 5,759.83			
266-000-036-000					
A/R SYCAMORE REG PATROLS					
266-000-036-001					
A/R DANBURY REG PATROLS					
266-000-031-000					
A/R UNCOLLECTED 2011 TAX REVENUE					
206-000-068-000					
DUE FROM TAX FUND					
PREPAID EXPENSES					
206-000-123-000					
206-000-287-000	\$ 602,958.73	\$ 602,958.73	2011 TAX REVENUE JULY-DEC		
DEFERRED REVENUE					
206-000-287-001	\$ 4,467.62	\$ 4,467.62	2012 PILOT REVENUE		
DEFERRED REVENUE PILOT					
206-000-287-002	\$ 17,082.26	\$ 17,082.26	2011 IFT TAX REVENUE JULY-DEC		
DEFERRED REVENUE IFT TAXES					
206-000-289-000					
DUE TO PAYROLL FUND					

09:56 am

FUND 266 LAW ENFORCEMENT FUND

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 310: CRIME CONTROL						
900.000 PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
920.000 UTILITIES	8,000.00	8,000.00	4,044.07	537.04	3,955.93	50.55
930.000 REPAIR & MAINTENANCE	500.00	500.00	600.00	0.00	(100.00)	120.00
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
947.001 EECBG GRANT RENOVATIONS	0.00	0.00	0.00	0.00	0.00	0.00
963.000 BANK FEES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
976.000 BUILDING ADDITIONS & IMPS.	0.00	0.00	0.00	0.00	0.00	0.00
980.050 EQUIPMENT UNDER \$5,000	0.00	0.00	2,975.00	0.00	(2,975.00)	100.00
Total - Dept 310	1,520,854.00	1,520,854.00	626,452.76	16,235.06	894,401.24	41.19
Dept 346: NEIGHBORHOOD WATCH						
702.000 SALARIES	900.00	900.00	474.30	152.83	425.70	52.70
715.000 SOCIAL SECURITY	70.00	70.00	36.29	11.70	33.71	51.84
727.050 POSTAGE	175.00	175.00	0.00	0.00	175.00	0.00
740.000 OPERATING SUPPLIES	25.00	25.00	0.00	0.00	25.00	0.00
860.000 TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00
900.000 PRINTING & PUBLISHING	50.00	50.00	0.00	0.00	50.00	0.00
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 346	1,320.00	1,320.00	510.59	164.53	809.41	38.68
Dept 890: CONTINGENCIES						
890.000 CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00
895.000 DELQ PERS PROP TAXES BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00
955.000 MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
985.000 TAX CHARGEBACKS	3,345.00	3,345.00	0.00	0.00	3,345.00	0.00
Total - Dept 890	3,345.00	3,345.00	0.00	0.00	3,345.00	0.00
Dept 965: TRANSFER OF FUNDS						
965.000 TRANSFER TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
965.060 TRANS TO FIRE OPER FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 965	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	1,525,519.00	1,525,519.00	626,963.35	16,399.59	898,555.65	41.10
NET OF REVENUES AND EXPENDITURES	0.00	0.00	95,563.02	103,317.76	(95,563.02)	

*** ASSETS ***

508-000-012.000	PETTY CASH	0.00
508-000-013.000	INTEREST BEARING CHECKING	137,255.05
508-000-013.050	DEPOSITS IN TRANSIT	0.00
508-000-015.000	CASH - CD	0.00
508-000-015.050	CASH-CD-RESERVES	32,082.91
508-000-015.075	CASH CD RESERVE RESTRICTED	7,612.98
508-000-017.000	COMERICA MONEY MARKET FUND	479,998.44
508-000-017.025	FIFTH THIRD BANK MONEY MKT	0.00
508-000-018.000	FIFTH THIRD US CALLABLE GOVT AGENCY BOND	0.00
508-000-026.000	A/R OTHER	0.04
508-000-029.000	ACCURED INTEREST RECEIVABLE	0.00
508-000-065.000	DUE FROM UTIL	0.00
508-000-070.000	DUE FROM PAYROLL FUND	0.00
508-000-071.000	DUE FROM GENERAL FUND	0.00
508-000-123.000	PRE-PAID EXPENSES MISC.	0.00
508-000-123.050	PREPAID INSURANCE	3,454.74
508-372-026.000	A/R OTHER	0.00
TOTAL ASSETS		<u>660,404.16</u>

*** LIABILITIES ***

508-000-201.000	ACCOUNTS PAYABLE	1,733.65
508-000-205.001	DUE TO GENERAL FUND	0.00
508-000-205.004	DUE TO GENL- NEW BLDG LOAN	0.00
508-000-208.000	DUE TO OTHERS	0.00
508-000-225.000	MISC. ACCURED EXPENSES	0.00
508-000-285.000	DUE TO UTILITY FUND	0.00
508-000-287.000	DEFERRED REVENUE	0.00
508-000-289.000	DUE TO PAYROLL FUND	0.00
TOTAL LIABILITIES		<u>1,733.65</u>

*** CAPITAL ***

508-000-390.000	FUND BALANCE	167,803.87
508-000-390.001	LAND/BUILDING RESERVE	28,640.03
508-000-390.002	LAND/BUILDINGS RESTRICTED	484,545.87
508-000-390.004	GENERAL RESERVE	0.00
508-000-390.005	ACCURED ABSENCES RESERVE	3,419.48
BEG. FUND BALANCE		<u>624,409.25</u>
NET OF REVENUES VS. EXPENDITURES		34,261.26
TOTAL CAPITAL		658,670.51
TOTAL LIABILITIES AND CAPITAL		<u>660,404.16</u>

PARK FUND					
SUMMARY OF VARIOUS ACCOUNTS					
AS OF 6/30/11					
G/L LINE NUMBER	AMOUNT	AMOUNT	DESCRIPTION	AMOUNT	
508-000-123-000					
PRE-PAID EXPENSES					
508-000-123-050	\$ 3,454.74	\$ 5.63	JULY VISION INSURANCE		
PRE-PAID INSURANCE		\$ 5.68	JULY LIFE INSUR		
		\$ 20.87	JULY DENTAL INSUR		
		\$ 249.65	JULY PRIORITY INSUR		
		\$ 1,902.41	WORKERS COMP JULY 11-JUNE 2012		
		\$ 1,270.50	MUNICIPAL JULY-DEC 2011		
		\$ 3,454.74			
508-000-205-001					
DUE TO GEN FUND					
508-000-285-000					
DUE TO UTIL FUND					
508-000-289-000					
DUE TO PAYROLL FUND					

REVENUE & EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

Month Ended 06/30/2011

09:22 am

FUND 508 PARKS & RECREATION

ACCOUNT	DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	% OF BUDGET USED
		ORIG BUDGET	AMENDED BUDGET			
Revenues						
Dept 000:	REVENUE					
587.000	GENERAL FUND CONT- SPECIAL #1	223,461.00	0.00	0.00	0.00	0.00
588.000	GENERAL FUND CONT - SPECIAL #2	0.00	0.00	0.00	0.00	0.00
588.025	GENERAL FUND CONT PARK MAINT	223,461.00	0.00	111,730.50	18,621.75	50.00
588.050	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
605.000	ORDINANCE VIOLATION REVENUE	0.00	0.00	0.00	0.00	0.00
607.085	REIMBURSEMENT FOR COURT/MEETINGS	0.00	0.00	163.36	81.68	100.00
651.000	USER FEES DANCE	0.00	0.00	0.00	0.00	0.00
651.001	USER FEES-BASKETBALL	0.00	0.00	0.00	0.00	0.00
651.002	USER FEES-PIANO	0.00	0.00	0.00	0.00	0.00
651.003	USER FEES-HAKIDO	0.00	0.00	0.00	0.00	0.00
651.004	USER FEES-DAY CAMP	0.00	0.00	0.00	0.00	0.00
651.005	USER FEES-LANGUAGE CLASSES	0.00	0.00	0.00	0.00	0.00
653.000	AMUSEMENT TICKETS	0.00	0.00	0.00	0.00	0.00
664.000	INTEREST	100.00	100.00	32.04	3.42	32.04
664.050	INTEREST ON RESERVES	12,000.00	12,000.00	3,090.34	128.29	25.75
671.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
671.075	INSUR REIMBURSEMENTS/DIVIDENDS	0.00	0.00	0.00	0.00	0.00
671.100	DISPOSITION OF ASSETS	0.00	0.00	3,291.03	3,291.03	100.00
672.000	ADVERTISEMENTS	0.00	0.00	0.00	0.00	0.00
673.000	ATM LEASE/MAINT	3,213.00	3,213.00	1,901.76	543.36	59.19
673.050	PUBLIC PHONE REVENUE	0.00	0.00	0.00	0.00	0.00
695.025	DONATION REVENUE-OTHER	0.00	0.00	0.00	0.00	0.00
695.050	DONATIONS	500.00	500.00	411.53	0.00	82.31
696.000	FUND RAISER PROJECTS	0.00	0.00	0.00	0.00	0.00
697.000	SPONSORSHIPS	0.00	0.00	0.00	0.00	0.00
698.000	PROCEEDS FROM LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00
699.000	APPROPRIATION F/FUND BALANCE	0.00	0.00	0.00	0.00	0.00
699.025	APPROPRIATION FROM RESERVES	0.00	0.00	0.00	0.00	0.00
Total - Dept 000		239,274.00	239,274.00	120,620.56	22,669.53	50.41
Total Revenues						
		239,274.00	239,274.00	120,620.56	22,669.53	50.41
Expenditures						
Dept 751: PARK & REC. ADMINISTRATION						
702.001	SALARIES, COMMISSION	6,000.00	6,000.00	2,920.00	0.00	48.67
702.002	SALARIES, ADMINISTRATOR	31,356.00	31,356.00	15,678.00	2,412.00	50.00
702.003	SALARIES-JANITORIAL	0.00	0.00	0.00	0.00	0.00
703.000	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
715.001	SOC SEC-COMMISSION	458.00	458.00	223.39	0.00	48.78
715.002	SOC SECURITY- ADMINISTRATOR	2,591.00	2,591.00	1,290.60	180.82	49.81
Total Expenditures		6,000.00	6,000.00	2,920.00	2,412.00	48.67
Total		239,274.00	239,274.00	120,620.56	22,669.53	50.41

09:22 am

FUND 508 PARKS & RECREATION

ACCOUNT DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET				
Expenditures						
Dept 754: RECREATION						
755.000 ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
850.000 TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00
855.000 ADMISSION FEES-REC ACTIVITIES	0.00	0.00	0.00	0.00	0.00	0.00
860.000 TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00
890.000 CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00
901.000 BROCHURES & FLIERS	0.00	0.00	0.00	0.00	0.00	0.00
920.000 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
930.000 REPAIR & MAINTENANCE	1,400.00	1,400.00	858.60	0.00	541.40	61.33
940.000 GYM RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
945.000 SCHOLARSHIPS	0.00	0.00	0.00	0.00	0.00	0.00
950.000 CONCERTS	0.00	0.00	0.00	0.00	0.00	0.00
952.000 SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00	0.00
961.002 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
977.000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 754	7,445.00	7,445.00	4,451.54	3,290.96	2,993.46	59.79
Dept 755: PARK MAINTENANCE						
702.000 SALARY PARK MAINT MANAGER	39,767.00	39,767.00	16,021.51	2,949.75	23,745.49	40.29
703.000 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
704.000 SALARIES SEASONAL STAFF	38,203.00	38,203.00	15,083.17	3,658.36	23,119.83	39.48
710.000 TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
715.000 SOC SEC PARK MAINT MANAGER	3,115.00	3,115.00	1,259.77	225.66	1,855.23	40.44
715.075 SOC SEC SEASONAL STAFF	2,923.00	2,923.00	1,174.56	279.87	1,748.44	40.18
716.000 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
716.001 RETIREMENT HEALTH CARE PLAN	0.00	0.00	0.00	0.00	0.00	0.00
716.075 PRESCRIPTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
717.000 TAXABLE BENEFITS	947.00	947.00	388.81	0.00	558.19	41.06
717.050 TAXABLE BENEFITS PERM PART TIME	4,071.00	4,071.00	230.41	0.00	(230.41)	100.00
718.000 PENSION	0.00	0.00	1,755.75	398.76	2,315.25	43.13
718.075 PENSION OTHER STAFF	0.00	0.00	896.35	217.62	(896.35)	100.00
740.001 OPERATING SUPPLIES	7,000.00	7,000.00	1,547.30	581.25	5,452.70	22.10
740.002 FERTILIZER/HERBICIDE	0.00	0.00	0.00	0.00	0.00	0.00
740.003 HERBICIDE (NON-SELECTIVE)	500.00	500.00	19.98	0.00	480.02	4.00
740.004 SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	256.00	256.00	1,244.00	17.07
741.000 UNIFORMS	500.00	500.00	88.28	0.00	411.72	17.66
742.000 FUEL-LUBRICANTS	4,000.00	4,000.00	3,006.60	1,011.97	993.40	75.17
801.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
802.000 PARKS PLANNING	0.00	0.00	0.00	0.00	0.00	0.00
850.000 TELECOMMUNICATIONS	1,200.00	1,200.00	559.11	84.48	640.89	46.59
860.000 TRANSPORTATION	50.00	50.00	0.00	0.00	50.00	0.00
867.000 NON-MOTOR TRAILS MAINT	600.00	600.00	0.00	0.00	600.00	0.00

09:22 am

FUND 508 PARKS & RECREATION

ACCOUNT DESCRIPTION	2011		YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	% OF BUDGET USED
	ORIG BUDGET	AMENDED BUDGET			
Expenditures					
Dept 755: PARK MAINTENANCE					
890.000 CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
920.000 UTILITIES	425.00	425.00	191.51	0.00	0.00
930.000 REPAIR & MAINTENANCE	7,500.00	7,500.00	2,158.56	391.88	45.06
930.001 CONTROLLED BURNS	3,500.00	3,500.00	0.00	0.00	28.78
930.002 REPAIR & MAINTENANCE TRUCK	0.00	0.00	0.00	0.00	0.00
951.000 BEAUTIFICATION PROJECT	0.00	0.00	0.00	0.00	0.00
951.025 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
961.001 CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
961.002 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00
961.003 PARK DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
974.000 SMALL TOOLS/EQUIP UNDER \$5,000	2,000.00	2,000.00	1,124.90	99.00	56.25
975.000 SIGNAGE	1,000.00	1,000.00	173.09	0.00	17.31
977.000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
977.001 PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00
977.050 LEASE PRINCIPLE	0.00	0.00	0.00	0.00	0.00
977.075 LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
991.000 PRINCIPAL REDUCTION	0.00	0.00	0.00	0.00	0.00
995.000 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total - Dept 755	118,801.00	118,801.00	45,935.66	10,154.60	38.67
Dept 756: PARK DEVELOPMENT/IMPROVEMENT					
702.000 SALARIES	0.00	0.00	0.00	0.00	0.00
703.000 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
715.000 SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
716.000 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
718.000 PENSION	0.00	0.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	0.00
801.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
860.000 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
900.000 PRINTING & PUBLISHING	500.00	250.00	0.00	0.00	0.00
947.000 PROJECT COSTS--GENERAL	0.00	0.00	0.00	0.00	0.00
951.000 BEAUTIFICATION PROJECT	15,000.00	23,250.00	1,564.88	0.00	6.73
961.001 CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
977.000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total - Dept 756	17,500.00	25,500.00	1,564.88	0.00	6.14
Dept 760: SUMMER LEARNING CAMP					
702.000 SALARIES	0.00	0.00	0.00	0.00	0.00
715.000 SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00

09:22 am

FUND 508 PARKS & RECREATION

ACCOUNT DESCRIPTION	2011 ORIG BUDGET	2011 AMENDED BUDGET	2011 YEAR-TO-DATE THRU 06/30/11	ACTIVITY FOR MONTH ENDED 06/30/2011	AVAILABLE BALANCE	% OF BUDGET USED
Expenditures						
Dept 760: SUMMER LEARNING CAMP						
855.000 ADMISSION FEES-REC ACTIVITIES	0.00	0.00	0.00	0.00	0.00	0.00
860.000 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 760	0.00	0.00	0.00	0.00	0.00	0.00
Dept 890: CONTINGENCIES						
890.050 HEALTH INSURNACE INCREASES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 890	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965: TRANSFER OF FUNDS						
965.000 TRANSFER TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
965.010 TRANS TO BLDG RESERVE (INTEREST	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
965.050 TRANSFER ACCRUED COMP ABSENCES	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 965	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
Total Expenditures	239,274.00	239,274.00	86,359.30	17,644.28	152,914.70	36.09
NET OF REVENUES AND EXPENDITURES	0.00	0.00	34,261.26	5,025.25	(34,261.26)	

*** ASSETS ***

701-000-013.000	INTEREST BEARING CHECKING	264.22
701-000-013.015	CHECKING-NON INTEREST BEARING	177,944.73
701-000-013.050	DEPOSITS IN TRANSIT	0.00
701-000-026.000	A/R OTHER	0.00
701-000-071.000	DUE FROM GENERAL FUND	0.00
701-000-072.050	DUE FROM T&A OVERDRAW ESCROW MONEY	0.00

TOTAL ASSETS

178,208.95

*** LIABILITIES ***

701-000-201.000	ACCOUNTS PAYABLE	0.00
701-000-201.001	BROMLEY # PLANNING STAGE 1	0.00
701-000-201.002	BROMLEY PARK CONDOS OLD BONDS ESCROW	0.00
701-000-201.003	MIDWEST TOWER PLANNING STAGE 1	340.00
701-000-201.004	PLYMOUTH NURSERY PLANNING STAGE 1	0.00
701-000-201.005	CLOMR ANN ARBOR WASTE WATER	0.00
701-000-201.006	WOODSIDE PLANNING STAGE 1	0.00
701-000-201.007	HUMANE SOCIETY AREA PLAN	0.00
701-000-201.008	ROLLING OAKS PSP FSP	0.00
701-000-201.009	ST JOE MRI BLDG PSP FSP	0.00
701-000-201.010	ST JOE OPHTHAMOLOGY	0.00
701-000-201.011	HURON EYE STAGE 1	0.00
701-000-201.012	WASH CO 800 MHZ TOWER	0.00
701-000-201.013	WCC SOCCER FIELD STAGE 1	0.00
701-000-201.014	CARING HANDS DAYCARE	0.00
701-000-201.015	WCC ATHLETIC FIELDS	0.00
701-000-201.016	VILLAS AT HONEY CREEK STAGE 1	0.00
701-000-201.017	ST JOE TOWER PHASE 3C STAGE 1	0.00
701-000-201.018	HATCI DYNAMOMETER	0.00
701-000-201.019	FLO TV STAGE 1	0.00
701-000-201.020	LEFORGE CLARK ESTATES	0.00
701-000-201.021	MARTIN DAY CARE	0.00
701-000-201.022	AVAILALBE XXX	400.00
701-000-201.023	AVAILABLE Y	0.00
701-000-201.024	AVAILABLE YY	0.00
701-000-201.061	BROOKSIDE #2 ENG REVIEW	0.00
701-000-201.062	MEADOWS ENG REVIEW	0.01
701-000-201.063	PROSPECT POINTE PHASE 2 ENG REVIEW	0.00
701-000-201.064	CVS ENG REVIEW	0.00
701-000-201.067	T MOBILE ENG REVIEW	0.00
701-000-201.068	PLYMOUTH NURSERY ENG REVIEW	0.00
701-000-201.069	ST JOE CRITICAL CARE TOWER PHASE B	0.00
701-000-201.070	ST JOE MRI BLDG ENG REVIEW	0.00
701-000-201.072	HUMANE SOCIETY ENG REVIEW	0.00
701-000-201.073	DTE SUPERIOR BIOSWALE	(0.10)
701-000-201.074	HATCI DYNAMOMETER ENG REVIEW	0.00
701-000-201.075	ST JOE CTITICIAL CARE TOWER PHASE 3C	1,690.25
701-000-201.076	WCC ATHLETIC FIELDS STAGE 2	0.00
701-000-201.077	FLO TV STAGE 2 ESCROW	0.00
701-000-201.078	AVAILALBE 078	0.00
701-000-201.079	AVAILALBE 079	0.00
701-000-201.080	AVAILALBE 080	0.00
701-000-201.099	PRE-APPLICATION PLANNING CHARGES	0.00
701-000-201.101	PLANNING DEPT UNRECONCILED MONEY	0.00
701-000-202.001	CONSTRUCTION BONDS	1,000.00
701-000-202.002	MISC BONDS	1,250.00
701-000-202.003	DELQINQUENT PERSONAL/MANUF PROP TAX	7,255.06
701-000-202.004	UNRECONCILED TAX COLLECTION MONEY	0.00
701-000-202.005	TEMPORARY BOND SIGNS	300.00
701-000-202.006	FAIRFAX WATER MAIN EXTENSION	0.00
701-000-202.007	BROOKSIDE-3	607.80
701-000-202.008	HYUNDAI-MEETINGS	0.00

*** LIABILITIES ***

701-000-202.009	BILTMORE ESCROW	0.00
701-000-202.010	BROMLEY PARK GEDDES WATER MAIN	0.00
701-000-202.011	HEAD START SCHOOL	0.00
701-000-202.012	CLARK ROAD GRAVEL PIT	0.00
701-000-202.013	BROMLEY PARK SUB #2	0.00
701-000-202.014	FAIRWAY GLENS ESCROW	0.00
701-000-202.015	PROSPECT POINTE #1 INSPECTION	(1,665.01)
701-000-202.016	BROMLEY PARK ACCESS ROAD	0.00
701-000-202.017	LEFORGE LCARK ASOC WETLANDS	0.00
701-000-202.018	AVAILABLE	0.00
701-000-202.019	BROOKSIDE PHASE 1	0.00
701-000-202.020	TEMPORARY OCCUPANCY	30,875.26
701-000-202.021	WOODSIDE VILLAGE	5,655.75
701-000-202.022	HICKORY CREEK	(0.10)
701-000-202.023	ARBOR HILLS WETLANDS ESCROW	1,396.85
701-000-202.024	FERRIS WETLANDS ESCROW	0.00
701-000-202.025	MILES BRASCH WETLANDS ESCROW	2,175.00
701-000-202.026	PROSPECT POINTE EAST INSPECTION ESCROW	(2,997.49)
701-000-202.027	SCHULTZ WETLANDS ESCROW	0.00
701-000-202.028	BROOKSIDE-3-TREES	42,000.00
701-000-202.029	ROLLING OAKS WETLANDS ESCROW	0.00
701-000-202.030	AMBERWOOD SEWER ESCROW	0.00
701-000-202.031	ST JOE DIGESTIVE CARE ESCROW	0.00
701-000-202.032	WOODSIDE WETLANDS ESCROW	0.00
701-000-202.033	AMBERWOOD SPEC PROJECT ESCROW	0.00
701-000-202.034	HXUNDAI DEVELOPMENT ESCROW	0.00
701-000-202.035	REI-WOODSIDE SECT 36 ENG	0.00
701-000-202.036	BILTMORE-AMBERWOOD SECT 36 ENG	0.00
701-000-202.037	GEDDES PARTNERS LLC WETLAND	0.00
701-000-202.038	SARNECKY SOIL REMOVAL ESCROW	0.00
701-000-202.039	CROSSROADS WETLANDS ESCROW	0.00
701-000-202.040	PROSPECT POINTE 1 SIDEWALK REPLACE	28,080.00
701-000-202.041	AKUNE WARREN RD WETLANDS ESCROW	242.00
701-000-202.042	JOHNSON WETLANDS ESCROW	(32.50)
701-000-202.043	LUCAS NURSERY INSPECTION ESCROW	0.00
701-000-202.044	MEADOWS POINTE WETLANDS ESCROW	0.00
701-000-202.045	BROOKSIDE PHASE II	0.00
701-000-202.046	WAYNE DISPOSAL WETLANDS	4,411.56
701-000-202.047	MACEK SOIL REMOVAL PERMIT	0.00
701-000-202.048	ST. JOE COURTYARD EXPANSION	0.00
701-000-202.049	WETLANDS ESCROW AVAIL-D	0.00
701-000-202.050	WETLANDS ESCROW AVAIL-E	0.00
701-000-202.051	WETLANDS ESCROW AVAIL-F	0.00
701-000-202.052	BROOKSIDE PHASE 4	0.00
701-000-202.053	BROMLEY PARK SUBDIVISION #1	0.00
701-000-202.054	PROPSECT POINTE	0.00
701-000-202.055	BROMLEY PARK CONDOS PHASE I	(3,401.62)
701-000-202.056	AUTUMN WOODS INSPECTION ESCROW	560.12
701-000-202.057	LEO GONZALEZ WETLAND ESCROW	(10.29)
701-000-202.058	LUCUS NURSERY WETLAND ESCROW	0.00
701-000-202.059	AUTUMN WOODS STREET TREE ESCROW	1,600.00
701-000-202.060	HYUNDAI WETLANDS ESCROW	0.00
701-000-202.061	AMBERWOOD WETLANDS ESCROW	0.00
701-000-202.062	WOODSIDE VILLAGE OFFSITE UTIL	111.75
701-000-202.063	WETLANDS ESCROW AVAIL-G	0.00
701-000-202.064	PROPSECT POINTE #1 OFFSITE UTIL	0.00
701-000-202.065	HYUNDAI INSPECTION ESCROW	0.00
701-000-202.066	SJM CRITICAL CARE TOWER	0.00
701-000-202.067	CHRISTIAN LOVE	68.61
701-000-202.068	EYDE 440 UTILITY INSPECTION ESCROW	0.00
701-000-202.069	PROSPECT POINTE PHASE II	11,199.11
701-000-202.070	PROSPECT POINTE BIKE PATH	0.00
701-000-202.071	PROSP & CLARK WETLANDS ESCROW	0.00
701-000-202.072	ARBOR HILLS INSPECTION ESCROW	(0.30)

*** LIABILITIES ***

701-000-202.073	ENCLAVE WETLANDS ESCROW	0.00
701-000-202.074	VILLAGE GREEN	(1,322.50)
701-000-202.075	MAPLE VILLAGE MARKETPLACE	0.00
701-000-202.076	LAKESIDE OAKLANDS WETLANDS BANK	0.00
701-000-202.077	NEXTEL TOWER FRAINS LAKE ROAD	0.00
701-000-202.078	T-MOBILE	0.00
701-000-202.079	REGIONAL POLICE FEASIBILITY STUDY	0.00
701-000-202.080	BERG MEDICAL OFFICE STAGE 3	0.00
701-000-202.081	PLYMOUTH NURSERY INSPECTION ESCROW	8,712.82
701-000-202.082	ST JOE MRI STAGE 3 INSPECTION	0.00
701-000-202.083	ST JOE CRIT CARE TOWER STAGE 3B	24,067.91
701-000-202.084	LAKESIDE OAKLAND WETLANDS STAGE 3	1,286.00
701-000-202.085	HYUNDAI-LEFORGE SPEC ASSESS	0.00
701-000-202.086	HURON EYE STAGE 3	0.00
701-000-202.087	UNITED MEMORIAL STAGE 3	0.00
701-000-202.088	HUMANE SOCIETY STAGE 3	0.00
701-000-202.089	FAIRFAX MANOR SANITARY SEWER EXTENDI	(4,864.62)
701-000-202.090	WCC ATHLETIC FIELDS EXTENSION STAGE 3	0.00
701-000-202.091	ST JOE CC TOWER PHASE 3C STAGE 3	6,246.70
701-000-202.092	FLO TV STAGE 3	0.00
701-000-202.093	AVAIL-R	1,459.20
701-000-202.094	AVAIL-S	0.00
701-000-202.095	AVAIL-T	0.00
701-000-203.025	UNITED MEMORIAL SPEC LEGAL ESCROW	0.00
701-000-203.026	HYUNDAI BOND PERFORMANCE ESCROW	0.00
701-000-205.001	DUE TO GENERAL FUND	210.01
701-000-205.002	PRE-APPLIC CHARGES/ OVERDRAWS	5,000.00
701-000-205.004	UNRECONCILED MONEY-PLAN & OTHERS	96.43
701-000-205.006	DUE TO GENERAL PLAN DEPT ADMIN FEES	35.75
701-000-208.000	DUE TO OTHERS	1,000.00
701-000-208.003	DUE TO OTHERS-TRAILER FEES	0.00
701-000-208.025	ESCHEATS	3,169.53
701-000-230.000	DUE TO OTHERS UNRECONCILED	0.00
701-000-281.000	DUE TO LEGAL DEFENSE FUND	0.00
701-000-283.000	DUE TO BUILDING FUND	0.00
701-000-284.000	DUE TO LAW FUND	0.00
701-000-286.000	DUE TO FIRE FUND	0.00

TOTAL LIABILITIES

178,208.95

*** CAPITAL ***

701-000-390.000	Fund Balance	0.00
BEG. FUND BALANCE		0.00
NET OF REVENUES VS. EXPENDITURES		0.00
TOTAL CAPITAL		0.00
TOTAL LIABILITIES AND CAPITAL		178,208.95

*** ASSETS ***

751-000-014.000	CASH - PAYROLL	20,942.52
751-000-014.050	DEPOSITS IN TRANSIT	0.00
751-000-026.000	A/R OTHER	0.00
751-000-026.001	COL LIFE INSUR DEDUCTIONS	0.00
751-000-026.033	A/R BANK REFUNDS DUE	0.00
751-000-062.000	DUE FROM BUILDING FUND	0.00
751-000-065.000	DUE FROM UTIL	0.00
751-000-066.000	DUE FROM FIRE FUND	0.00
751-000-067.000	DUE FROM LAW FUND	0.00
751-000-069.000	DUE FROM PARK FUND	0.00
751-000-071.000	DUE FROM GENERAL FUND	0.00
751-000-071.033	DUE FROM GENL FOR BANKS FEES	0.00
751-000-073.000	DUE FROM OTHER FUNDS--UNRECONCILED	413.37
751-000-123.000	PRE-PAID EXPENSES MISC.	0.00
751-000-123.050	PREPAID INSURANCE	0.00
751-000-123.085	Prepaid Fed With & FICA	0.00
751-000-123.086	Prepaid State With	0.00
TOTAL ASSETS		<u>21,355.89</u>

*** LIABILITIES ***

751-000-201.000	ACCOUNTS PAYABLE	0.00
751-000-205.001	DUE TO GENERAL FUND	0.00
751-000-205.003	DUE TO GENERAL FUND-START LOAN	5,000.00
751-000-206.000	DUE TO JOHN HANCOCK-EMPLOYEE	0.00
751-000-206.050	DUE TO JOHN HANCOCK-EMPLOYER	0.00
751-000-206.075	DUE TO JOHN HANCOCK EXTRA PENSIO	0.00
751-000-207.000	DUE TO MERS #1 FIRE MERS-EMPLOYEE	0.00
751-000-207.025	DUE TO MERS#1 FIRE -EMPLOYER	0.00
751-000-207.050	DUE TO MERS#2-EMPLOYEE	3,046.58
751-000-207.055	DUE TO MERS#2-EMPLOYER	5,136.54
751-000-208.000	DUE TO OTHERS	0.00
751-000-209.000	FEDERAL & FICA 941 TAXES	0.00
751-000-210.000	STATE WITHHOLDING	0.00
751-000-211.000	GARNISHMENT	0.00
751-000-212.000	UNION DUES	0.00
751-000-213.000	INSUR DEDUCTION	0.00
751-000-214.000	SCAMM	0.00
751-000-215.000	BANKRUPTCY DEDUCTION	0.00
751-000-216.000	ING DEFERRED COMP	0.00
751-000-218.000	DUE TO HCSP NON-UNION--EMPLOYEE	1,876.05
751-000-218.050	DUE TO HCSP FIRE UNION --EMPLOYEE	2,816.72
751-000-218.075	DUE TO HCSP-NON-UNION-EMPLOYER	2,400.00
751-000-218.076	DUE TO HCSP - UNION--EMPLOYER	1,080.00
751-000-230.000	DUE TO OTHERS FUNDS UNRECONCILED	0.00
751-000-286.025	DUE TO BLDG FUND	0.00
751-000-286.033	DUE TO WATER/SEWER FUND	0.00
751-000-286.050	DUE TO PARK FUND	0.00
751-000-286.100	DUE TO FIRE FUND	0.00
TOTAL LIABILITIES		<u>21,355.89</u>

*** CAPITAL ***

751-000-390.000	Fund Balance	0.00
751-000-399.999	MISCELLANEOUS	0.00
BEG. FUND BALANCE		<u>0.00</u>
NET OF REVENUES VS. EXPENDITURES		0.00
TOTAL CAPITAL		0.00
TOTAL LIABILITIES AND CAPITAL		<u>21,355.89</u>

PAYROLL FUND		SUMMARY OF VARIOUS ACCOUNTS	
AS OF 6/30/11			
G/L LINE NUMBER	AMOUNT	AMOUNT	DESCRIPTION
751-000-073-000	\$ 413.37	\$ 413.37	CUMULATIVE TOTAL
DUE FROM OTHER FUNDS UNRECONCILED			
751-000-205-003	\$ 5,000.00	\$ 5,000.00	LOAN TO START FUND
751-000-207-050	\$ 3,046.58	\$ 3,046.53	JUNE EMPLOYEE
MERS #2 EMPLOYEE			
751-000-207-055	\$ 5,136.54	\$ 5,136.54	JUNE EMPLOYER
MERS#2 EMPLOYER			
751-000-209-000			
FED & FICA 941 TAXES			
751-000-218-000	\$ 1,873.79	\$ 1,873.79	
NON-UNION HCSP EMPLOYEE			
751-000-218-050	\$ 3,051.06	\$ 3,051.06	
UNION HCSP EMPLOYEE			
751-000-218-075	\$ 2,400.00	\$ 2,400.00	
NON-UNION HCSP EMPLOYER			
751-000-218-076	\$ 1,080.00	\$ 1,080.00	
UNION HCSP EMPLOYER			

8:06 AM
07/21/11
Accrual Basis

Superior Township Utility Department

Balance Sheet

As of June 30, 2011

	Jun 30, 11	May 31, 11	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · O&M Checking - Chase	195,510.66	208,847.37	(13,336.71)
103 · O&M Cash in Register	300.00	300.00	0.00
104 · O&M Petty Cash	100.00	100.00	0.00
112 · O&M Money Mkt. - Comerica	756,449.85	756,294.45	155.40
113 · O&M Genesee Cty Bonds-Come...	201,784.77	201,603.23	181.54
Total 100 · CASH - O&M	1,154,145.28	1,167,145.05	(12,999.77)
115 · CASH - SYSTEM REPAIR RESER...			
114 · SR Gen. Cty.-Comerica	201,825.68	201,623.20	202.48
119 · SR Money Mkt. - Comerica	400,263.68	400,181.45	82.23
Total 115 · CASH - SYSTEM REPAIR R...	602,089.36	601,804.65	284.71
120 · CASH - CAPITAL RESERVE			
125 · CR Checking - Chase	2,536,335.52	2,536,385.52	(50.00)
126 · CR Savings - Chase	8,507.10	8,519.31	(12.21)
127 · CR Genesee Cty Bonds-Comerica	623,499.98	622,890.98	609.00
Total 120 · CASH - CAPITAL RESERVE	3,168,342.60	3,167,795.81	546.79
140 · CASH - DEBT SERVICE RESERVE			
146 · DS FHLB - Comerica	996,979.59	993,860.98	3,118.61
Total 140 · CASH - DEBT SERVICE RE...	996,979.59	993,860.98	3,118.61
Total Checking/Savings	5,921,556.83	5,930,606.49	(9,049.66)
Accounts Receivable			
160 · A/R - Due From Other Funds	0.00	2,592.82	(2,592.82)
161 · A/R - Other Customers	2,998.20	21,752.10	(18,753.90)
162 · A/R - Water/Sewer Bills	578,061.66	543,482.75	34,578.91
Total Accounts Receivable	581,059.86	567,827.67	13,232.19
Other Current Assets			
164 · Undeposited Funds	27,362.58	50,773.96	(23,411.38)
166 · Prepaid Expenses	21,420.80	16,013.49	5,407.31
170 · Inventory - Meters & Parts	57,752.94	56,772.94	980.00
Total Other Current Assets	106,536.32	123,560.39	(17,024.07)
Total Current Assets	6,609,153.01	6,621,994.55	(12,841.54)
Fixed Assets			
174 · Buildings	3,175,749.44	3,175,749.44	0.00
175 · Acc. Dep. - Buildings	(415,231.98)	(405,974.15)	(9,257.83)
176 · Water & Sewer System	19,004,018.15	19,004,018.15	0.00
177 · Acc. Dep. - Water & Sewer Sys.	(3,999,703.73)	(3,957,692.56)	(42,011.17)
178 · Improvements & Equipment	849,254.56	849,254.56	0.00
179 · Acc. Dep - Imp. & Equipment	(579,756.25)	(576,981.83)	(2,774.42)
180 · Office Improvements	113,030.12	113,030.12	0.00
181 · Acc. Dep. - Office Improvements	(4,252.98)	(3,932.15)	(320.83)
182 · Office Furniture & Equipment	138,884.34	138,884.34	0.00
183 · Acc. Dep. - Off. Furn. & Equip.	(81,488.48)	(79,872.40)	(1,616.08)
184 · Vehicles	522,213.35	522,213.35	0.00
185 · Acc. Dep. - Vehicles	(328,056.52)	(321,670.60)	(4,385.92)
186 · Metering Program	110,008.00	110,008.00	0.00

Superior Township Utility Department
 O&M Profit & Loss - Budget to Actual
 January through June 2011

8:06 AM
 07/21/11
 Accrual Basis

	Jan - Jun 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · Water & Sewer Income				
401 · Water & Sewer Sales	1,593,966.00		(945,717.96)	40.7%
404 · Water Sales	870,742.00		(443,522.24)	49.1%
405 · Sewer Sales				
Total 401 · Water & Sewer Sales	1,075,467.80	2,464,708.00	(1,389,240.20)	43.6%
408 · Penalty Income	23,394.40	51,000.00	(27,605.60)	45.9%
Total 400 · Water & Sewer Income	1,098,862.20	2,515,708.00	(1,416,845.80)	43.7%
410 · Meter Sales Income	3,775.00			
420 · Miscellaneous Income				
421 · Fees	2,955.87	5,000.00	(2,044.13)	59.1%
423 · Customer Call Out Income	697.84	1,000.00	(302.16)	69.8%
424 · Lift Station Income	0.00	6,954.00	(6,954.00)	0.0%
425 · Other Miscellaneous Income	2,960.29	3,000.00	(39.71)	98.7%
Total 420 · Miscellaneous Income	6,614.00	15,954.00	(9,340.00)	41.5%
440 · Interest Income				
441 · Interest on Bank Accounts	2,831.69	5,000.00	(2,168.31)	56.6%
450 · Interest on Loans to Developers	0.00	1,732.00	(1,732.00)	0.0%
Total 440 · Interest Income	2,831.69	6,732.00	(3,900.31)	42.1%
Total Income	1,112,082.89	2,538,394.00	(1,426,311.11)	43.8%
Gross Profit	1,112,082.89	2,538,394.00	(1,426,311.11)	43.8%
Expense				
550 · Water & Sewer Purchased	383,273.90	872,761.00	(489,487.10)	43.9%
555 · Water Purchased	255,657.51	596,758.00	(341,100.49)	42.8%
560 · Sewer Purchased				
Total 550 · Water & Sewer Purchased	638,931.41	1,469,519.00	(830,587.59)	43.5%
600 · Payroll Expenses				
601 · Salaries	211,993.97	423,592.00	(211,598.03)	50.0%
602 · Overtime Premium	2,486.48	4,675.00	(2,188.52)	53.2%
603 · Longevity/Tax. Benefits	19,346.45	27,414.00	(8,067.55)	70.6%
605 · FICA/Medicare	17,569.66	33,817.00	(16,247.34)	52.0%
607 · Employee Insurance	49,238.12	97,663.00	(48,424.88)	50.4%
608 · Prescription Reimbursements	0.00	0.00	0.00	0.0%

Superior Township Utility Department

O&M Profit & Loss - Budget to Actual January through June 2011

8:06 AM
07/21/11

Accrual Basis

	Jan - Jun 11	Budget	\$ Over Budget	% of Budget
630 · Professional Services				
631 · PS - Engineers (OHM)	3,909.00	30,000.00	(26,091.00)	13.0%
632 · PS - Auditors (PHP)	5,570.00	5,680.00	(110.00)	98.1%
634 · PS - Twp. Accountant	1,000.02	2,000.00	(999.98)	50.0%
635 · PS - Attorneys	499.20	2,000.00	(1,500.80)	25.0%
638 · PS - MW Fees	194.91	500.00	(305.09)	39.0%
636 · PS - Other	0.00	500.00	(500.00)	0.0%
Total 630 · Professional Services	11,173.13	40,680.00	(29,506.87)	27.5%
650 · Employee Related Expenses				
651 · Uniforms	958.06	3,000.00	(2,041.94)	31.9%
652 · Transportation & Mileage	686.46	2,000.00	(1,313.54)	34.3%
653 · Employee Training	902.50	3,000.00	(2,097.50)	30.1%
656 · Misc. Employee Expenses	306.00	600.00	(294.00)	51.0%
Total 650 · Employee Related Expen...	2,853.02	8,600.00	(5,746.98)	33.2%
671 · Meters & Supplies	13,449.62	10,000.00	3,449.62	134.5%
672 · Fuel	4,781.38	7,000.00	(2,218.62)	68.3%
673 · Insurance & Bonds	13,362.56	32,000.00	(18,637.44)	41.8%
676 · Postage	1,474.48	5,000.00	(3,525.52)	29.5%
701 · Bad Debt Expense	2,960.29	3,015.00	(54.71)	98.2%
709 · Printing & Publishing	1,829.57	5,000.00	(3,170.43)	36.6%
711 · Memberships, Dues & Licenses	2,928.33	5,750.00	(2,821.67)	50.9%
712 · Miscellaneous Expense	0.01	1,500.00	(1,499.99)	0.0%
Total 670 · Other Expenses	57,069.10	153,545.00	(96,475.90)	37.2%
Total Expense	1,082,642.61	2,384,949.00	(1,302,306.39)	45.4%
Net Ordinary Income	29,440.28	153,445.00	(124,004.72)	19.2%
Other Income/Expense				
Other Expense				
850 · Transfers OUT	60,000.00	153,445.00	(93,445.00)	39.1%
856 · Trans. Out to Capital Reserve	60,000.00	153,445.00	(93,445.00)	39.1%
Total 850 · Transfers OUT	120,000.00	306,890.00	(186,890.00)	39.1%
Total Other Expense	120,000.00	306,890.00	(186,890.00)	39.1%
Net Other Income	(60,000.00)	(153,445.00)	93,445.00	39.1%
Net Income	(30,559.72)	0.00	(30,559.72)	100.0%

Superior Township Utility Department
A/R - Due From Other Funds (Acct. 160)
As of June 30, 2011

Type	Date	Num	Name	Memo	Open Bala...
Current					
Total Current					
1 - 99					
Total 1 - 99					
> 99					
Total > 99					
TOTAL					

Prepaid Expenses (Acct. 166)

Month of: JUNE, 2011



Type	Date	Number	Name	Memo	Amount	Balance	Left
Bill	06/15/10	7000234720	American Water Works Ass'n	Annual Membership - 09/10-08/11	\$295.00		
JE	Various	Various		Sep. 10 - Jun. 11 Expense	(\$245.84)	\$49.16	2
Bill	08/13/10	173449	Tyler Technologies, Inc.	UB Maint. Cont. - 11/10-10/11	\$1,377.20		
JE	Various	Various		Nov. 10 - Jun. 11 Expense	(\$918.12)	\$459.08	4
Bill	10/27/10	SV9042-10	Michigan Rural Water Ass'n	Annual Dues - 2011	\$425.00		
JE	Various	Various		Jan. - Jun. 11 Expense	(\$212.48)	\$212.52	6
Bill	11/01/10	651811	State of Michigan	Comm. Pub. Water Supp. Ann. Dues - 2011	\$4,274.43		
JE	Various	Various		Jan. - Jun. 11 Expense	(\$2,137.23)	\$2,137.20	6
Bill	11/22/10	2011207	Miss Dig Systems	Annual Dues - 2011	\$392.28		
JE	Various	Various		Jan. - Jun. 11 Expense	(\$196.14)	\$196.14	6
Bill	11/23/10	92260736	Environmental Systems	ArcView Maint. Fee - 2011	\$800.00		
JE	Various	Various		Jan. - Jun. 11 Expense	(\$400.06)	\$399.94	6
Bill	12/01/10	ZA11008607	Sensus USA	Annual Maintenance - 2011	\$1,320.00		
JE	Various	Various		Jan. - Jun. 11 Expense	(\$660.00)	\$660.00	6
Bill	01/01/11		Superior Twp. General Fund	Municipal Insurance -2011	\$17,864.00		
JE	Various	Various		Jan. - Jun. 11 Expense	(\$8,931.98)	\$8,932.02	6
Bill	06/16/11		Superior Twp. General Fund	Worker's Comp. Insurance - 07/11-06/12	\$8,374.74		
JE	Various	Various			\$0.00	\$8,374.74	12
Total 166 Prepaid Expenses						\$21,420.80	

Superior Township Utility Department

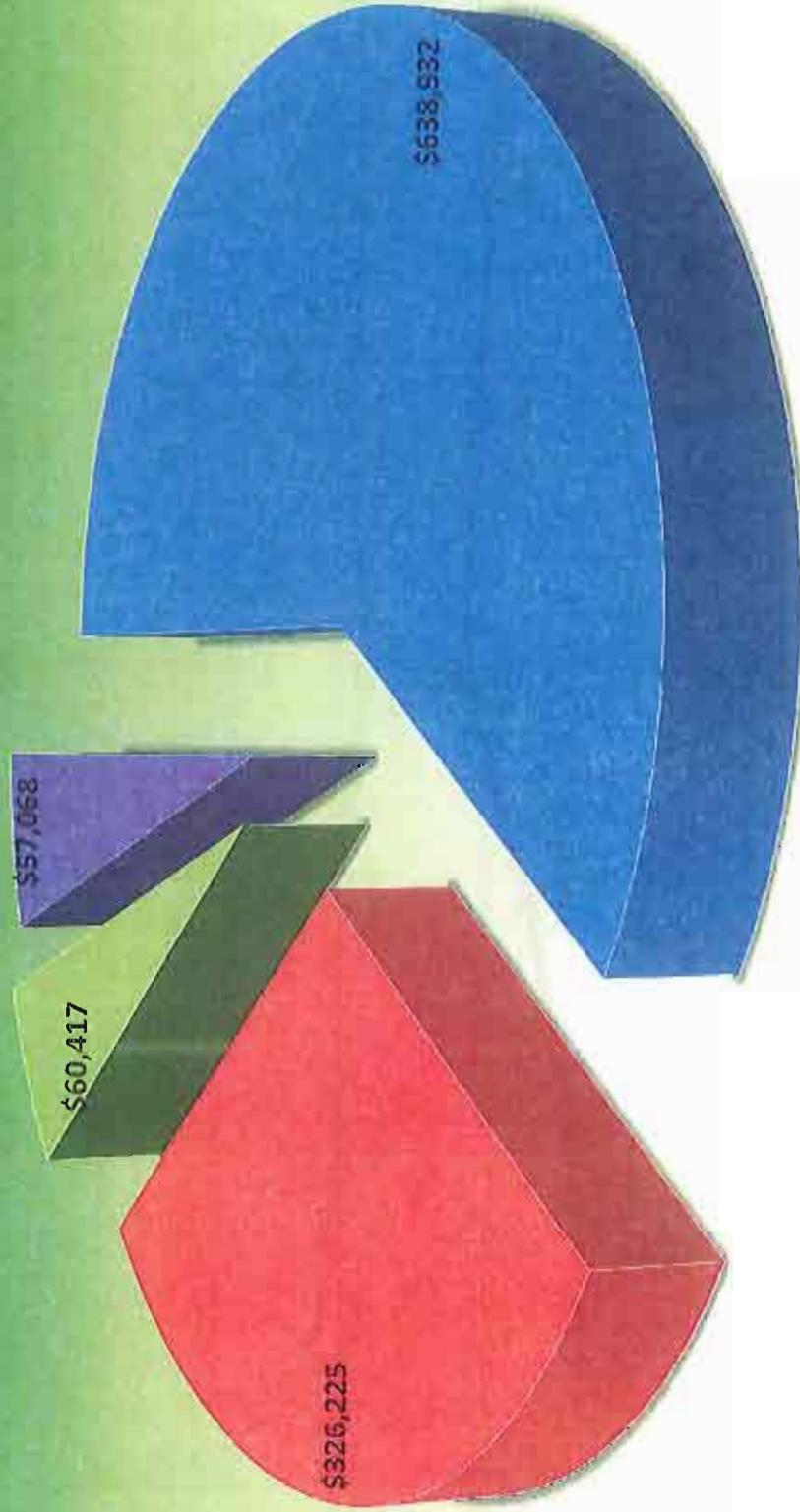
A/P - Vendors (Acct. 205)

As of June 30, 2011

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07/21/11

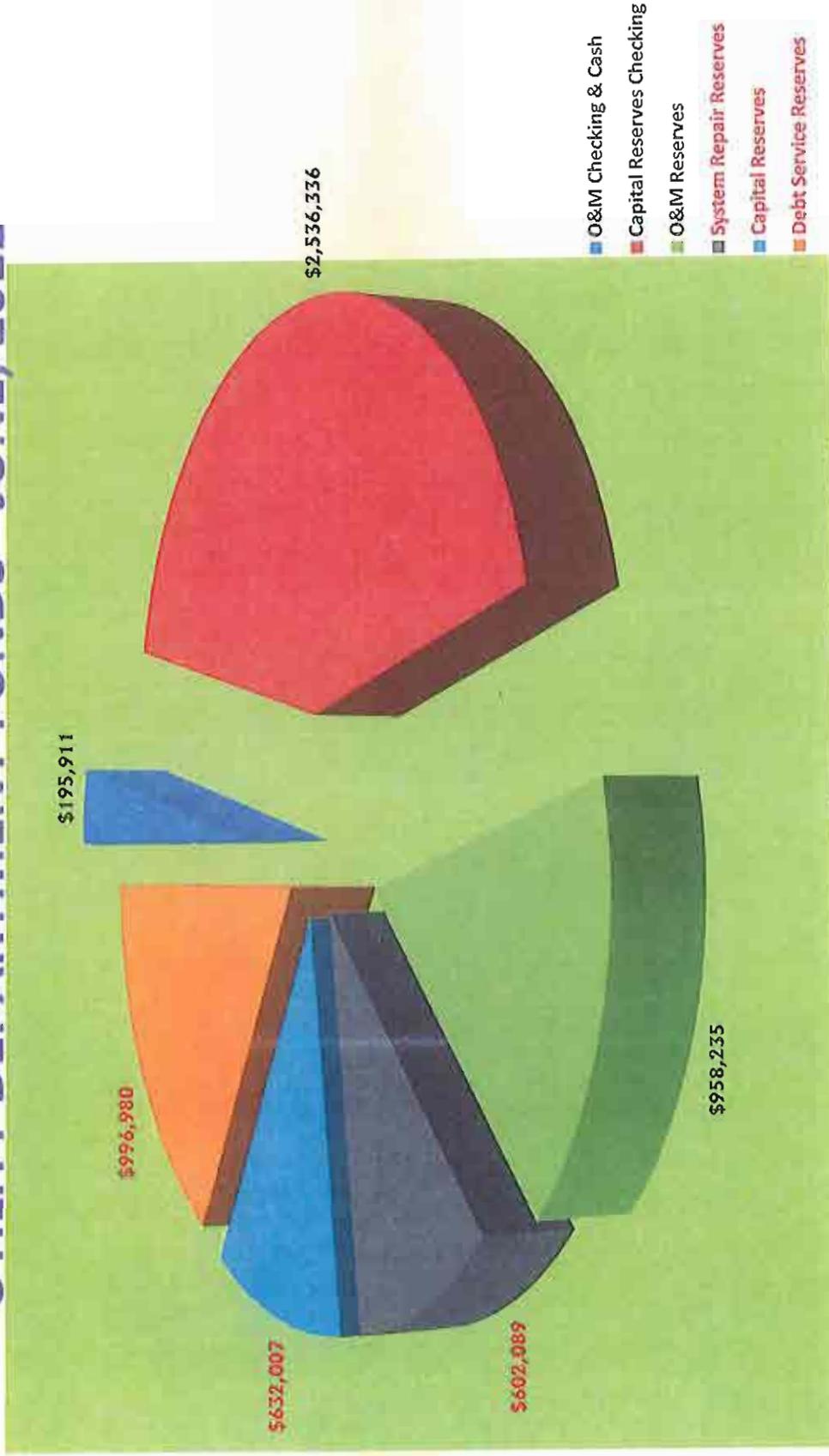
Date	Num	Name	Memo	Open Bala...
Current				
6/30/11	Barr-8455-02	Donald Jana	Refund W/S Overpayment - 8455 Barrington	49.70
6/30/11	146980	Magic-Wrighter	Monthly Fee - 06/11	39.89
6/30/11	3389735	East Jordan Iron Works	Hydrant Extension	226.10
6/30/11	09588 303056-0...	Comcast	Internet - Adm. Bldg. - 06/11	63.95
6/30/11	412790990	Ricoh Americas Corporation #2	Color Copies - 2nd/11	262.50
6/30/11	8161411	New Horizons CLC of Michigan	Excel 2010 Training - Allen	225.00
6/30/11	530337747	UIS Programmable Services	Service @ Prospect Pte. Generator	447.00
6/30/11	8000-9000-0753-...	Purchase Power	Postage Meter Refill	350.00
6/30/11	239581	SLC Meter Service Inc.	1-1/2 " Sensus Meters (2)	980.00
6/30/11	2-037-354100-01	Ypsilanti Comm. Utilities Authority	Water - Adm. Bldg. - 05+06/11	40.16
6/30/11	5-500-400006-01	Ypsilanti Comm. Utilities Authority	W/S Purch. - Riverbend - 06/11	127.82
6/30/11	5-500-400004-01	Ypsilanti Comm. Utilities Authority	W/S Purch. - 06/11	147,395.27
Total Current				150,207.39
> 0				
6/1/11	82359	Parhelion Technologies	Anti-Spam - 05/11	32.50
6/1/11	82394	Parhelion Technologies	Anti-Spam - 06/11	32.50
6/1/11	8740628	Work 'n Gear	Workpants	98.60
6/21/11	N11-1373	Enmet Corporation	Recalibrate Gas Detector	85.00
6/22/11	6746	American United Life Insurance Company	Life Insurance - 07/11	(96.47)
6/22/11	6749	Delta Dental Plan of Michigan	Dental Insurance - 07/11	(707.64)
6/22/11	6754	Priority Health	Medical Insurance - 07/11	(7,584.26)
6/22/11	6760	Vision Service Plan	Vision Insurance - 07/11	(166.86)
6/23/11	287847000067	DTE	Elect. @ 810 W. Clark - 06/11	416.47
6/23/11	26429791	Fleet Services	Fuel Charges - 06/11	658.30
6/24/11	287847000059	DTE	Gas & Elect. @ Maint. Fac. - 06/11	999.40
6/29/11	134123	OHM Engineering Advisors	GIS Consulting	400.00
6/29/11	134122	OHM Engineering Advisors	General Services	1,100.00
6/29/11	330595900078	DTE	Gas & Elect. @ 1799 N. Prospect - 06/11	145.56
Total > 0				(4,566.90)
TOTAL				145,640.49

2011 Year-to-Date O&M Expenses - JUNE



- Water/Sewer Purchased 59.0%
- Payroll 30.1%
- Building & Equipment 5.6%
- Other 5.3%

UTILITY DEPARTMENT FUNDS - JUNE, 2011



Daniel J. SMOKE
PO BOX 130511
ANN ARBOR, MI 48113

July 26, 2011

Mr. William McFarlane, and
Mr. Richard Mayernik
Superior Charter Township
3040 North Prospect Road
Ypsilanti, MI 48198

Dear Mr. McFarlane and Mr. Mayernik:

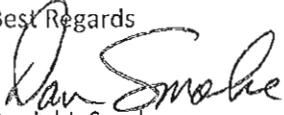
We spoke on the phone two weeks ago regarding the barking dog noise emanating from the Humane Society shelter on Cherry Hill Road. My wife and I also spoke to Rick Mayernik of the Building Department regarding this issue and he suggested that we write a letter. We have lived at Matthael Farm for over 12 years and the noise from barking dogs has never been as loud or frequent as it has been in the past 6-12 months. We have heard barking continuously every single evening and every morning that we have a window open. The barking reaches a crescendo sometime between 7 AM and 7:40 AM when we assume staff arrives, the dogs are let out or they are fed. It is particularly annoying at night when we would like to open a window for fresh air and cannot due to the noise. This morning I was in my yard from 7:30 AM until approximately 10:30 AM and there was a constant barking by multiple dogs. At about 11:00 AM, I parked along Cherry Hill Road and called Rick Mayernik as a follow up to the call my wife, Mary Vincent, made earlier in the morning. While we were talking, he could hear the barking on my cell phone and I was a good 100 yards south of the shelter. The barking seemed to come from inside the shelter and perhaps the west end whenever anyone, most particularly the landscape crew, walked in that area. The barking was not from dogs in the pen area or the dogs that were being walked but rather from multiple dogs inside the building structure leading us to believe that noise abatement has not been adequately addressed. We were told by Mr. McFarlane when this project was initiated that the architect had designed the structure so that its placement would eliminate any noise concerns. This is absolutely not the case so it seems that the architect needs to be consulted again and forced to resolve this issue in conjunction with the shelter management team.

Over the years, the barking has been noticeable from time to time and we tended to chalk it off to "this week's batch of bad dogs" and have not made a big deal of it. Since the new building was constructed, the noise has continued to get worse, particularly this spring and summer. Perhaps there are too many dogs for the facility or they are doing something different with them while they are penned up. We have called the shelter on a couple of occasions when the dogs were particularly loud and received a very un-satisfactory response – "too bad, dogs will bark sometimes".

We understand that there is some type of a noise ordinance in the township and it would seem that the shelter would have to abide by it just as any resident would if their dog was disturbing neighbors.

I would appreciate it if you could look into this and put some pressure on the people running the shelter to do something, either architecturally or with their containment policies, to reduce the noise from the barking dogs. This is an intolerable situation and very irresponsible on the part of the shelter's management.

Best Regards



Daniel J. Smoke

MEMO TO The Superior Charter Township Board
FROM The Ad hoc Superior Township Pioneer Cemetery Study Committee
DATE August 15, 2011
RE Request that the Township Board begin the process of establishing
ownership of Free Church and Pray Pioneer Cemeteries

The Ad hoc Superior Township Pioneer Cemetery Study Committee met on June 21, 2011, at the home of Betty and Bill Fishbeck to discuss the future status of the four pioneer cemeteries in the Township. (The minutes of that meeting are attached.)

As the titles of the land for Free Church and Pray Cemeteries are not readily available, the committee requests that the Township commence the process of establishing ownership of the two properties.

The Township may wish to resolve the question of the title of the land for the Cross-Pettibone Cemetery at this time as well.

Oak Grove Cemetery Association in Dixboro is functioning well and has title to all the land.

Again, please begin the process of establishing ownership of Free Church and Pray Cemeteries, and, if necessary, the ownership of Cross-Pettibone.

Ad-hoc Committee to determine the future status of the four pioneer cemeteries in Superior Township regarding maintenance and/or future burials.

The meeting was held at the home of Betty and Bill Fishbeck.

Present at the meeting were Betty and Randy Meyer, Betty and Bill Fishbeck, Ron Smith, Marion Morris, Bill Secrest, and Karl and Kay Williams.

It was decided at the beginning of the meeting that we would not be concerned with the Cross-Pettibone Cemetery at this time.

Ron Smith, Sexton of Oak Grove Cemetery in Dixboro, explained the workings of the Oak Grove Association which maintains the cemetery. In the 1950's the Association researched the old deeds (every lot, of seven or eight plots, has its own deed), determined which lots had been abandoned, conducted a survey of each lot, set up records for each lot, reclaimed the abandoned lots, and set up the system to maintain the cemetery in its excellent condition.

As Sexton, Ron can sell as many lots per year as needed, however he can only sell four to any one individual without board approval. The cost of the lots has risen over the years to the present cost of \$2,000 per lot. That includes the cost of perpetual care. It costs @ \$4,500 to maintain the grounds, which includes mowing as necessary (usually every 10-14 days), leaf collection in the fall and spring, and minor grave repair. At times there will be storm damage, which adds to the cost.

Free Church Cemetery is presently maintained by the Meyer family. Betty Meyer is the last remaining member of the Association. There have been no burials since 1952. The records of burials has been lost. Betty does have a plot plan which may not be accurate. The lots were sold by contract, not deeds.

Pray Cemetery does not currently have an association but is maintained by the Fishbeck family. Betty Fishbeck has a plot plan, and again, the lots were sold by contract.

The committee then discussed a set of proposed options:

1. Do nothing - leave things as they are at present with the Meyer family and the Fishbeck family maintaining the cemeteries with a partial subsidy from the Township (currently \$500 annually)
2. Get titles of the land for the Township records and do nothing else except as above
3. Get titles of the land for the Township records, determine the existing graves, and do nothing else
4. Expand the Free Church Association by adding new members for record keeping and grounds maintenance only
5. Expand the Free Church Association by adding new members and include the Pray Cemetery for record keeping and grounds maintenance only

6. Allow the Association to authorize new burials and collect fees for same
7. Petition the Township Board to adopt a Cemetery Ordinance and offer to become members of a Cemetery Commission to administer the Ordinance:
 - a. Allow new burials
 - b. Not allow new burials

The Meyer and Fishbeck families said that Option 1 - do nothing - would suffice for the present as they were willing to continue to maintain the respective cemeteries for the immediate present, but that a long term solution needed to be established.

Option 2 - get titles of the land - should be done as soon as possible.

Option 3 - determine the existing graves - should be done after the titles of the land were established.

The committee wanted to find out what other local cemetery associations did (Leland in Northfield Township and Salem-Walker in Salem Township). The committee also wanted to know how Canton Township, which owns its cemeteries, works.

Kay has made a working copy of the Michigan Townships Association sample Cemetery Ordinance and will send copies to the committee.

The committee will meet at an unspecified date in the future when there is more information to discuss. In the meantime and documents and materials that have been gathered will be distributed to the members as they become available.

FOOTNOTE: June 22, 2011

Kay called the Township officials, McFarlane, Phillips, and McKinney, to report the results of the meeting, to keep them apprised of events, and to receive permission to use Township copy machines to distribute information to committee members.

The officials requested that they receive all minutes of our meetings and also that the committee attend the August Township Board meeting on August 15 to let the entire Board know what is happening in regard to cemeteries.

The officials asked that the committee officially request that the Township begin the process to establish ownership of Free Church and Pray (Option 2). Karl is able to attend the meeting with any other members who can attend. Kay will write the letter asking the Board to commence the legal actions necessary to obtain the necessary deeds for Free Church and Pray cemeteries. Kay will be sure that you see the letter for input before it goes to the Board.

Respectfully submitted,
Kay Williams

REQUEST FOR LEGISLATION

August 15, 2011

To: David Phillips, Superior Township Clerk
From: Rick Church, Utility Director and Diana Ravis, Office Manager
Subject: Water and Sewer Rate Increases

Background

The Township recently received notifications of water and sewer rate increases from both the Ypsilanti Community Utilities Authority (YCUA) and Ann Arbor Township, who are our suppliers. As a direct result, it will be necessary for us to pass along rate increases to our residents.

Attached is a Resolution amending (increasing) the rates, fees and charges related to sewer and water services provided by the Township through the Utility Department. Also attached are a press release and a Schedule A showing the new rates.

The amendment addresses price increases for our residents who receive their water/sewer services from Superior Township through the YCUA (the bulk of our residents). It also addresses rate increases for residents in the far Western side of the Township who receive their water/sewer services from us through Ann Arbor Township (property owners on Towsley Lane, Valleyview Court and Valleyview Drive only).

For the second year in a row we are passing along smaller percentage increases than we have received. This year, we were able to hold the increases to our residents to only approximately 73% of what the Township is receiving. Detailed information regarding the percentages and rates is as follows:

YCUA Provided Water/Sewer Services (Note: All rates are in Hundred Cubic Feet (ccf))

- Water Rate Increase to the Township = 6.9%
- Water Rate Increase to Our Residents = 5.0%

- Sewer Rate increase to the Township = 3.5%
- Sewer Rate Increase to Our Residents = 2.5%

The new rate for YCUA provided water will be \$4.08 per ccf and for sewer services will be \$2.723 per ccf, for a total of \$6.80 per ccf. An average quarterly residential bill of 2,600 cubic feet will increase by \$6.76. A minimum billing of 1,000 cubic feet will go from \$65.43 to \$68.03 per quarter. The increase will affect bills to customers dated August 26, 2011, or later.

**Request for Legislation
Water and Sewer Rate Increases
August 15, 2011
Page 2**

Ann Arbor Township Provided Water and Sewer Services (Note: All rates are in Hundred Cubic Feet (ccf))

- Water Rate Increase to the Township = 16.5%
- Water Rate Increase to the Residents = 12.0%

- Sewer Rate Increase to the Township = 16.9%
- Sewer Rate Increase to the Residents = 12.0%

The new rate for Ann Arbor Township provided water will be \$6.80 per ccf and for sewer services will be \$6.62 per ccf, for a total of \$13.42 per ccf. An average quarterly residential bill of 2,600 cubic feet will increase by \$48.93. A minimum billing of 1,000 cubic feet will go from \$115.38 to \$134.20 per quarter. The increase will affect bills to customers dated August 26, 2011, or later.

Recommended Action

It is recommended that the Charter Township of Superior approve the Resolution to increase the water and sewer rates.

/attachments (Resolution, Press Release, Schedule A)

Agenda Date: August 15, 2011

Township Supervisor Approval: _____

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
August 15, 2011
Resolution 2011-12

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 15th of August, 2011, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by _____ and supported by _____.

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for water by 6.9% and for sewer by 3.5%, and

WHEREAS, Ann Arbor Township has increased the charge for water by 16.5% and for sewer by 16.9%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our rates by only approximately 73% of the increase the Township would be receiving, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on August 15, 2011.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

**SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH AUGUST 15, 2011, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

1. Service Rates:

- A. Water and sewer (including wastewater treatment) rates for Township customers served from the YCUA system.

Effective August 1, 2011

Water	\$4.080 per 100 cubic feet
Minimum quarterly billing	\$40.80 (1000 cubic feet)

Effective August 1, 2011

Sewer	\$2.723 per 100 cubic feet
Minimum quarterly billing	\$27.23 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.

2. Service Rates:

- B. Water and sewer (including wastewater treatment) rates for Township customers served from the Ann Arbor Charter Township system.

Effective July 1, 2011

Water	\$6.80 per 100 cubic feet
Minimum quarterly billing	\$68.00 (1000 cubic feet)

Effective July 1, 2011

Sewer	\$6.62 per 100 cubic feet
Minimum quarterly billing	\$66.20 (1000 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.



PRESS RELEASE

On August 15, 2011, the Board of Trustees for the Charter Township of Superior approved water and sewer rate increases for both residential and commercial users. The increases will affect bills to customers that are dated August 26, 2011, or later.

A large percentage of the water/sewer services in Superior Township are purchased through the Ypsilanti Community Utilities Authority (YCUA). For residents of the far Western area of the Township, the water/sewer services are purchased through Ann Arbor Township. Superior received price increases from both suppliers and, for the second year in a row, passed along smaller percentage increases than they received.

The combined rate for YCUA provided water and sewer services will go from \$6.54 to \$6.80 per hundred cubic foot. An average quarterly residential bill of 2,600 cubic feet will increase by \$6.76. A minimum billing of 1,000 cubic feet will go from \$65.43 to \$68.03 per quarter.

The combined rate for Ann Arbor Township provided water and sewer services (affecting Towsley Lane, Valleyview Court and Valleyview Drive only) will go from \$11.538 to \$13.42 per hundred cubic foot. An average quarterly residential bill of 2,600 cubic feet will increase by \$48.93. A minimum billing of 1,000 cubic feet will go from \$115.38 to \$134.20 per quarter.

For further information, contact the Superior Township Utility Department at 734-480-5500.

NOTICE OF PUBLICATION BY POSTING

SUPERIOR CHARTER TOWNSHIP

WATER AND SEWER RATE INCREASE FOR SUPERIOR TOWNSHIP'S
CUSTOMERS SUPPLIED BY YPSILANTI COMMUNITY UTILITY AUTHORITY
(YCUA) AND THE ANN ARBOR CHARTER TOWNSHIP SYSTEM

Please take notice that at their regular meeting on August 15, 2011 at the Superior Charter Township Hall located at 3040 N. Prospect Road, Ypsilanti, MI 48198, the Superior Township Board of Trustees adopted Resolution 2011-12, which approved changes to SCHEDULE A, Superior Charter Township Utility Department Fees, which resulted in the following increased rates for Superior's Ypsilanti Community Utility Authority supplied customers: 5.0 % for water and 2.5% for sewer. An average quarterly residential bill of 2,600 cubic feet will increase by \$6.76. The new rates will be effective on customer's bills dated August 26, 2011, or later. The rates for Superior's Ann Arbor Township supplied customers increased as followed: 12.0% for water and 12.0% for sewer. An average quarterly residential bill of 2,600 cubic feet will increase by \$48.93. The new rates will be effective on customer's bills dated August 26, 2011, or later. Publication of adopted Resolution 2011-12 and revised Schedule A was made by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b).

David M. Phillips, Clerk
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

RATES FOR OUR YCUA SERVICE RESIDENTS REFLECTING WATER AND SEWER RATES AS OF 08/01/11

CU FT	WATER	SEWER	WASTE TRT	TOTAL	CU FT	WATER	SEWER	WASTE TRT	TOTAL
100	4.080	2.723	0.000	6.80	3300	134.640	89.859	0.000	224.50
200	8.160	5.446	0.000	13.61	3400	138.720	92.582	0.000	231.30
300	12.240	8.169	0.000	20.41	3500	142.800	95.305	0.000	238.11
400	16.320	10.892	0.000	27.21	3600	146.880	98.028	0.000	244.91
500	20.400	13.615	0.000	34.02	3700	150.960	100.751	0.000	251.71
600	24.480	16.338	0.000	40.82	3800	155.040	103.474	0.000	258.51
700	28.560	19.061	0.000	47.62	3900	159.120	106.197	0.000	265.32
800	32.640	21.784	0.000	54.42	4000	163.200	108.920	0.000	272.12
900	36.720	24.507	0.000	61.23	4100	167.280	111.643	0.000	278.92
1000	40.800	27.230	0.000	68.03	4200	171.360	114.366	0.000	285.73
1100	44.880	29.953	0.000	74.83	4300	175.440	117.089	0.000	292.53
1200	48.960	32.676	0.000	81.64	4400	179.520	119.812	0.000	299.33
1300	53.040	35.399	0.000	88.44	4500	183.600	122.535	0.000	306.14
1400	57.120	38.122	0.000	95.24	4600	187.680	125.258	0.000	312.94
1500	61.200	40.845	0.000	102.05	4700	191.760	127.981	0.000	319.74
1600	65.280	43.568	0.000	108.85	4800	195.840	130.704	0.000	326.54
1700	69.360	46.291	0.000	115.65	4900	199.920	133.427	0.000	333.35
1800	73.440	49.014	0.000	122.45	5000	204.000	136.150	0.000	340.15
1900	77.520	51.737	0.000	129.26	5100	208.080	138.873	0.000	346.95
2000	81.600	54.460	0.000	136.06	5200	212.160	141.596	0.000	353.76
2100	85.680	57.183	0.000	142.86	5300	216.240	144.319	0.000	360.56
2200	89.760	59.906	0.000	149.67	5400	220.320	147.042	0.000	367.36
2300	93.840	62.629	0.000	156.47	5500	224.400	149.765	0.000	374.17
2400	97.920	65.352	0.000	163.27	5600	228.480	152.488	0.000	380.97
2500	102.000	68.075	0.000	170.08	5700	232.560	155.211	0.000	387.77
2600	106.080	70.798	0.000	176.88	5800	236.640	157.934	0.000	394.57
2700	110.160	73.521	0.000	183.68	5900	240.720	160.657	0.000	401.38
2800	114.240	76.244	0.000	190.48	6000	244.800	163.380	0.000	408.18
2900	118.320	78.967	0.000	197.29	6100	248.880	166.103	0.000	414.98
3000	122.400	81.690	0.000	204.09	6200	252.960	168.826	0.000	421.79
3100	126.480	84.413	0.000	210.89	6300	257.040	171.549	0.000	428.59
3200	130.560	87.136	0.000	217.70	6400	261.120	174.272	0.000	435.39

RATES FOR OUR YCUA SERVICE RESIDENTS REFLECTING WATER AND SEWER RATES AS OF 08/01/11

CU FT	WATER	SEWER	WASTE TRT	TOTAL	CU FT	WATER	SEWER	WASTE TRT	TOTAL
6500	265.200	176.995	0.000	442.20	9600	391.680	261.408	0.000	653.09
6600	269.280	179.718	0.000	449.00	9700	395.760	264.131	0.000	659.89
6700	273.360	182.441	0.000	455.80	9800	399.840	266.854	0.000	666.69
6800	277.440	185.164	0.000	462.60	9900	403.920	269.577	0.000	673.50
6900	281.520	187.887	0.000	469.41	10000	408.000	272.300	0.000	680.30
7000	285.600	190.610	0.000	476.21	10100	412.080	275.023	0.000	687.10
7100	289.680	193.333	0.000	483.01	10200	416.160	277.746	0.000	693.91
7200	293.760	196.056	0.000	489.82	10300	420.240	280.469	0.000	700.71
7300	297.840	198.779	0.000	496.62	10400	424.320	283.192	0.000	707.51
7400	301.920	201.502	0.000	503.42	10500	428.400	285.915	0.000	714.32
7500	306.000	204.225	0.000	510.23	10600	432.480	288.638	0.000	721.12
7600	310.080	206.948	0.000	517.03	10700	436.560	291.361	0.000	727.92
7700	314.160	209.671	0.000	523.83	10800	440.640	294.084	0.000	734.72
7800	318.240	212.394	0.000	530.63	10900	444.720	296.807	0.000	741.53
7900	322.320	215.117	0.000	537.44	11000	448.800	299.530	0.000	748.33
8000	326.400	217.840	0.000	544.24	11100	452.880	302.253	0.000	755.13
8100	330.480	220.563	0.000	551.04	11200	456.960	304.976	0.000	761.94
8200	334.560	223.286	0.000	557.85	11300	461.040	307.699	0.000	768.74
8300	338.640	226.009	0.000	564.65	11400	465.120	310.422	0.000	775.54
8400	342.720	228.732	0.000	571.45	11500	469.200	313.145	0.000	782.35
8500	346.800	231.455	0.000	578.26	11600	473.280	315.868	0.000	789.15
8600	350.880	234.178	0.000	585.06	11700	477.360	318.591	0.000	795.95
8700	354.960	236.901	0.000	591.86	11800	481.440	321.314	0.000	802.75
8800	359.040	239.624	0.000	598.66	11900	485.520	324.037	0.000	809.56
8900	363.120	242.347	0.000	605.47	12000	489.600	326.760	0.000	816.36
9000	367.200	245.070	0.000	612.27	12100	493.680	329.483	0.000	823.16
9100	371.280	247.793	0.000	619.07	12200	497.760	332.206	0.000	829.97
9200	375.360	250.516	0.000	625.88	12300	501.840	334.929	0.000	836.77
9300	379.440	253.239	0.000	632.68	12400	505.920	337.652	0.000	843.57
9400	383.520	255.962	0.000	639.48	12500	510.000	340.375	0.000	850.38
9500	387.600	258.685	0.000	646.29	12600	514.080	343.098	0.000	857.18

RATES FOR ANN ARBOR TOWNSHIP WATER/SEWER CUSTOMERS - EFFECTIVE JULY 1, 2010 - BOARD APPROVED

CU FT	WATER	SEWER	TOTAL	CU FT	WATER	SEWER	TOTAL
100	6.800	6.620	13.42	3300	224.400	218.46	442.86
200	13.600	13.240	26.84	3400	231.200	225.08	456.28
300	20.400	19.860	40.26	3500	238.000	231.70	469.70
400	27.200	26.480	53.68	3600	244.800	238.32	483.12
500	34.000	33.100	67.10	3700	251.600	244.94	496.54
600	40.800	39.720	80.52	3800	258.400	251.56	509.96
700	47.600	46.340	93.94	3900	265.200	258.18	523.38
800	54.400	52.960	107.36	4000	272.000	264.80	536.80
900	61.200	59.580	120.78	4100	278.800	271.42	550.22
1000	68.000	66.200	134.20	4200	285.600	278.04	563.64
1100	74.800	72.820	147.62	4300	292.400	284.66	577.06
1200	81.600	79.440	161.04	4400	299.200	291.28	590.48
1300	88.400	86.060	174.46	4500	306.000	297.90	603.90
1400	95.200	92.680	187.88	4600	312.800	304.52	617.32
1500	102.000	99.300	201.30	4700	319.600	311.14	630.74
1600	108.800	105.920	214.72	4800	326.400	317.76	644.16
1700	115.600	112.540	228.14	4900	333.200	324.38	657.58
1800	122.400	119.160	241.56	5000	340.000	331.00	671.00
1900	129.200	125.780	254.98	5100	346.800	337.62	684.42
2000	136.000	132.400	268.40	5200	353.600	344.24	697.84
2100	142.800	139.020	281.82	5300	360.400	350.86	711.26
2200	149.600	145.640	295.24	5400	367.200	357.48	724.68
2300	156.400	152.260	308.66	5500	374.000	364.10	738.10
2400	163.200	158.880	322.08	5600	380.800	370.72	751.52
2500	170.000	165.500	335.50	5700	387.600	377.34	764.94
2600	176.800	172.120	348.92	5800	394.400	383.96	778.36
2700	183.600	178.740	362.34	5900	401.200	390.58	791.78
2800	190.400	185.360	375.76	6000	408.000	397.20	805.20
2900	197.200	191.980	389.18	6100	414.800	403.82	818.62
3000	204.000	198.600	402.60	6200	421.600	410.44	832.04
3100	210.800	205.220	416.02	6300	428.400	417.06	845.46
3200	217.600	211.840	429.44	6400	435.200	423.68	858.88

RATES FOR ANN ARBOR TOWNSHIP WATER/SEWER CUSTOMERS - EFFECTIVE JULY 1, 2010 - BOARD APPROVED

CU FT	WATER	SEWER	TOTAL	CF	WATER	SEWER	TOTAL
6500	442.000	430.300	872.30	9600	652.800	635.52	1,288.32
6600	448.800	436.920	885.72	9700	659.600	642.14	1,301.74
6700	455.600	443.540	899.14	9800	666.400	648.76	1,315.16
6800	462.400	450.160	912.56	9900	673.200	655.38	1,328.58
6900	469.200	456.780	925.98	10000	680.000	662.00	1,342.00
7000	476.000	463.400	939.40	10100	686.800	668.62	1,355.42
7100	482.800	470.020	952.82	10200	693.600	675.24	1,368.84
7200	489.600	476.640	966.24	10300	700.400	681.86	1,382.26
7300	496.400	483.260	979.66	10400	707.200	688.48	1,395.68
7400	503.200	489.880	993.08	10500	714.000	695.10	1,409.10
7500	510.000	496.500	1,006.50	10600	720.800	701.72	1,422.52
7600	516.800	503.120	1,019.92	10700	727.600	708.34	1,435.94
7700	523.600	509.740	1,033.34	10800	734.400	714.96	1,449.36
7800	530.400	516.360	1,046.76	10900	741.200	721.58	1,462.78
7900	537.200	522.980	1,060.18	11000	748.000	728.20	1,476.20
8000	544.000	529.600	1,073.60	11100	754.800	734.82	1,489.62
8100	550.800	536.220	1,087.02	11200	761.600	741.44	1,503.04
8200	557.600	542.840	1,100.44	11300	768.400	748.06	1,516.46
8300	564.400	549.460	1,113.86	11400	775.200	754.68	1,529.88
8400	571.200	556.080	1,127.28	11500	782.000	761.30	1,543.30
8500	578.000	562.700	1,140.70	11600	788.800	767.92	1,556.72
8600	584.800	569.320	1,154.12	11700	795.600	774.54	1,570.14
8700	591.600	575.940	1,167.54	11800	802.400	781.16	1,583.56
8800	598.400	582.560	1,180.96	11900	809.200	787.78	1,596.98
8900	605.200	589.180	1,194.38	12000	816.000	794.40	1,610.40
9000	612.000	595.800	1,207.80	12100	822.800	801.02	1,623.82
9100	618.800	602.420	1,221.22	12200	829.600	807.64	1,637.24
9200	625.600	609.040	1,234.64	12300	836.400	814.26	1,650.66
9300	632.400	615.660	1,248.06	12400	843.200	820.88	1,664.08
9400	639.200	622.280	1,261.48	12500	850.000	827.50	1,677.50
9500	646.000	628.900	1,274.90	12600	856.800	834.12	1,690.92



Memorandum

To: Superior Township Board of Trustees
From: Rick Church
Date: August 11, 2011
Re: Water and Sewer Service -1689 Prospect Road

The property owner of 1689 Prospect Road (Mr. Bob Maynard) recently approached the Utility Department regarding connecting his house to the Township's municipal water and sanitary sewer systems. The property is currently located within the water and sewer district. The infrastructure was extended across his frontage on Prospect Road in approximately 2005 in order to serve the residential developments to the north.

Based on the charges outlined in our Ordinance, we provided Mr. Maynard with a breakdown of the costs for him to connect his property to our system, which totaled \$25,880.00. We also worked with OHM to investigate the connections. OHM determined that, although there is no problem with the water connection, there is an issue with the sewer connection.

Based on the elevation of the sanitary sewer on the east side of Prospect Road and the location of a 24" high-pressure gas main on the west side of Prospect Road, we are unable to connect Mr. Maynard's property via a traditional gravity service lead. The problem is that the lead would be in direct conflict with the gas main.

We discussed with Mr. Maynard that the only means of providing him with service would be by using a grinder-pump and pressure sewer main that would discharge to the public sewer. The grinder pump and force main (lead) would be Mr. Maynard's responsibility to operate and maintain.

The Township's Ordinance requires that the Township install the portion of the sewer lead in the road R.O.W. as part of the tap fee that is paid. The low bid for completing the lead installation is approximately \$5,000. Once Mr. Maynard pays the fees, we will proceed with this installation. The same bid also includes the installation of a grinder pump and sewer lead on Mr. Maynard's property for an additional \$7,500.00.

It is my understanding that Mr. Maynard has contacted the Township and threatened litigation against us related to the Township's approval of the construction of a building on the property adjacent to his. He alleges that the construction has impacted his property and his septic system

(and its failure). While the Township denies responsibility for this, Supervisor McFarlane and I discussed with Mr. Maynard that the township would consider installing the grinder pump in exchange for release from any and all current and future claims and allegations from Mr. Maynard about this issue.

If the Township Board approves, we will have the Township attorney prepare the appropriate release document, which would outline the following:

- The Township will install the pump and sewer lead of the east side of Mr. Maynard's house
- Mr. Maynard will connect the pump with a power source
- Mr. Maynard will connect his house lead to the grinder pump
- Mr. Maynard will own, operate and maintain the grinder pump in perpetuity
- Mr. Maynard will release the Township from any current and future allegations and charges related to storm water runoff, seepage, sanitary sewer, or anything related to the home at 1693 Prospect Road.

I am requesting Board approval to proceed with the installation of the sewer lead and, if desired, the installation of the grinder pump on the terms outlined above, for a total of approximately \$12,500.



Washtenaw County
Public Works

705 N. Zeeb Rd. P.O. Box 8645
Ann Arbor, MI 48107
ph: (734) 222-6828
fax (734) 222-3930
<http://www.ewashtenaw.org>

INVOICE

Invoice Number: 0004

Date: August 1, 2011

Bill to:

Superior Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Remit to:

Washtenaw County Public Works Div.
P.O. Box 8645, 705 N. Zeeb Road
Ann Arbor, MI 48107-8645

ATTN: Janet K. Gilkey

Description	TOTAL
Contract services for waste disposal for October 8, 2011 Cleanup Day for Superior Township residents	\$2,000.00



Washtenaw County
Public Works

705 N. Zeeb Rd. P.O. Box 8645
Ann Arbor, MI 48107
ph: (734) 222-6828
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ATTN: Janet K. Gilkey

Description	TOTAL
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Washtenaw County Presents...

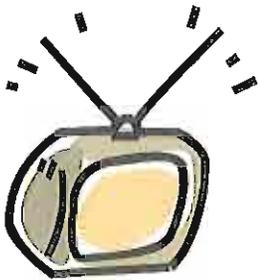
COUNTY CLEAN-UP DAY



The Washtenaw County Solid Waste Program will be holding a regional environmental clean-up day in your area on:

Saturday, October 8th, 2011, 9am-2pm

**Eastern Michigan University, Rynearson Stadium Parking Lot
799 N. Hewitt Rd, Ypsilanti, MI**



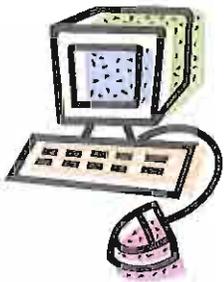
Acceptable Materials Include:

- Traditional recyclable materials – glass, cardboard, plastic, paper, scrap metal
- Freon appliances
- Household hazardous materials – cleaning supplies, motor oil, oil-based paints
- Furniture
- Old tires
- Electronic equipment



Suggested Donation of \$10.00

Residents may bring up to 4 tires for free, but will be asked for a \$5 donation for each additional tire. Residents may bring 1 of the following items for free: television, washer, dryer, Freon containing appliance or computer. Residents will be asked to donate \$10 for each additional item.



Businesses and out-of-county residents are restricted from attending.

No household garbage will be accepted!

Please contact 734.222.3827 for further information.

MEMORANDUM

TO: NORTHFIELD, SUPERIOR, AND ANN ARBOR TOWNSHIP BOARDS OF TRUSTEES
FROM: MICHAEL FORD
SUBJECT: PUBLIC ACT 7 INTERLOCAL AGREEMENT
DATE: 8/3/2011

TRANSIT FOR WASHTENAW COUNTY: GOVERNANCE

My agency, TheRide/Ann Arbor Transit Authority has just completed a master planning process exploring countywide transit services. Staff and I have been across the county attending hundreds of meetings; conducting surveys; and gathering input from citizens, human service agencies, economic development organizations, businesses, other transportation providers, and many more. Thank you to all of you who have participated in the process! I am proud of the results and very hopeful that our local communities can work together to create a system that works for the residents of Washtenaw County.

The resulting plan's 30-year vision is just a starting point—there are many transportation needs that require more immediate attention—workers struggling to find affordable transportation to jobs, commuters stuck in traffic, and a growing population of seniors who are no longer able to drive themselves.

We are now working with local governments to guide the implementation of the plan through an expanded **countywide transit board** that will develop a service plan, by-laws, and funding sources and levels.

In order to achieve representation from throughout the county, we have proposed a **countywide board** made up of 15 members. Based on population, the Northeast District, made up of Northfield, Salem, Superior, and Ann Arbor Townships, would get a transit board member.

To select the **board member**, you have begun the process by developing an Act 7 Interlocal agreement to establish how your representative would be selected for a new unincorporated board. Thank you for your work! Salem Township has chosen, for now, to not participate.

However, the board member is strongly encouraged to establish good communications with their township representatives.

A "selection committee" met last week to discuss good candidates for your representative and concluded that David Phillips, Clerk of Superior Township, would be a willing and suitable candidate.

Based on the consensus of the Northeast Selection Committee, I am asking you today to approve the motion to appoint David Phillips to be your representative on the unincorporated board for the future transit (Act 196) Authority.

We hope to have the unincorporated countywide transit board start meeting in October to start discussing near-term countywide service implementation and funding.

This board member will be expected to communicate regularly with the Supervisor of each Township, make at least one annual report in person, and will not be compensated. The full job description is attached.

It is important to note that sending a representative to the unincorporated board DOES NOT mean that a given community has to participate in the incorporated authority. Participating in the process to select a board member allows each community to be informed and to help make decisions about what kinds of transit services will be implemented in the county. It also helps establish local governments' ability to participate in the incorporated authority in the future, if they so desire.

All the best,
Michael Ford

Recommendation for Northeast Governance Board Member Nomination for Countywide Transportation

I make a motion to approve David Phillips as the representative for the Northeast Communities of Washtenaw County to the new Act 196 County Transportation Authority representing Ann Arbor, Northfield, Salem, and Superior Townships for 2011 through 2015. As the representative for the Northeast Communities, Mr. Phillips will provide the township Boards with regular written reports and an annual report to the board in person.

Sample Motion if you would like to remove the board member in the future.

I make a motion to remove xxxx as the Act 196 (change to Name upon incorporation) Transportation Authority representative for the Northeast Communities of Washtenaw County with concurrence of the Townships that approved them. I appoint yyyy to represent XXX Township as part of the Act 196 Transportation Authority selection Committee

Transit Board Member Job Description (Recommended)

Title: Member, unincorporated Countywide Transit System ("CW") Board of Directors

Reports To:

Chairperson, "CW" Transit Board of Directors and to elected officials of appointed area (District)

Personal Qualifications:

- Must be a resident or business owner in the District represented
- Have identified experience or skill(s) to provide to "CW" Board (transit user, financial, administrative, , facilities, operations, marketing, local government, personnel, etc)
- Have interest in Public Transit
- Have high ethical standards

Board Member Obligations:

- Participate in the development of the Vision, Mission, and Values of "CW" Transit
- To prioritize service development and determine funding levels of countywide transit
- To represent District and regional interests in the creation of countywide service

Term:

Four year term (except first term) from October to October. In order to stagger board members throughout a cycle the first term varies from 1 to 4 years. All board members will be appointed to 4 year terms after first term.

Proposed Staggering of Terms:

- 2011-2013 Terms – Ann Arbor (2), Pittsfield
- 2011-2014 Terms – Ann Arbor (1) Southeast (1), North Middle, West
- 2011-2015 Terms – Ann Arbor (2) South Middle and North East
- 2011-2016 Terms – Ann Arbor (2) South East (1) and Ypsilanti

Meeting Attendance:

- Twelve regular Board Meetings each year
- Board committee meetings (average one per month)
- New Board Member orientation training
- Other periodic meetings, including conference calls and Board retreats

Specific Duties:

- Attend meetings and demonstrate commitment to Board activities
- Maintain high ethical standards
- Disclose possible conflicts of interest
- Be well informed of current issues and meeting agenda items prior to the meetings
- Contribute skills, knowledge and experience, when needed
- Listen respectfully to other points of view

- Participate in Board discussions and decision making
- Represent “CW” Transit to the public and private industry
- Educate yourself about transit needs of the community
- Assume leadership roles in various Board activities, as needed
- Actively participate on at least one Board committee
- Communicate regularly to District Communities (monthly/quarterly/annually); Monthly or quarterly reports as indicated by District; Annually attend community board meetings

Upon Incorporation of the “CW” authority, board members will become voting members of the Act 196 Authority (new regional transit entity). They will have these additional powers and responsibilities:

- Will vote to confirm service and funding plan
- Will vote on funding mechanism

Upon passage of countywide funding, the Act 55 (current AATA)’s assets will be transferred to the Act 196 Authority, creating one “countywide” transit authority. Board members will have these additional powers and responsibilities:

- Support the Vision, Mission, and Values of “CW” Transit
- Establish Policy
- Supervise, evaluate, and if needed, hire CEO
- Lead the strategic planning initiatives
- Monitor finances and ensure adequate funding
- Update long-range plans

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: AUGUST 19, 2011

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL	\$	5,685.00	
LEGAL DEFENSE			NONE TO SUBMIT
FIRE			NONE TO SUBMIT
LAW	\$	6,197.27	
PARK			NONE TO SUBMIT
BUILDING			NONE TO SUBMIT
UTILITIES			NONE TO SUBMIT
GRAND TOTAL	\$	11,882.27	

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: AUGUST 19, 201

AMOUNT	TO WHOM	DESCRIPTION
GENERAL FUND		

\$ 2,955.00	BS&A	ANNUAL SUPPORT FOR ASSESSING, TAX, CASH RECEIPT
\$ 2,730.00	LUCAS & BAKER	LEGAL SERVICES JAN-JUNE

\$ 5,685.00	TOTAL	
-------------	-------	--

AMOUNT	TO WHOM	DESCRIPTION
LEGAL DEFENSE FUND		

FIRE FUND		
TOTAL		

AMOUNT	TO WHOM	DESCRIPTION
LAW FUND		

LAW FUND		
TOTAL		

\$ 6,197.27	WASH CO TREASURER	JUNE OVERTIME
-------------	-------------------	---------------

\$ 6,197.27	TOTAL	
-------------	-------	--

AMOUNT	TO WHOM	DESCRIPTION
PARK FUND		

PARK FUND		
TOTAL		

AMOUNT	TO WHOM	DESCRIPTION
BUILDING FUND		

BUILDING FUND		
TOTAL		

Record of Disbursements

Date: AUGUST 19, 2011

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND CHECK REGISTER

08:51 am

CHECK DATE FROM 07/15/2011 - 08/11/2011

Check Date	Bank/Check #	Name	Description	Amount	Voided?
7/15/2011	GENL 32747	RICOH AMERICAS CORP	COPIES APRIL - JUNE	208.47	
7/18/2011	GENL 32748	JOHN HUDSON	MILEAGE HUDSON 7/4--7/15	73.15	
7/18/2011	GENL 32749	RICOH AMERICAS CORP	JULY COLOR COPIER PAYMENT	307.70	
7/19/2011	GENL 32750	AMERICAN UNITED LIFE INSURANCE CO.	AUG LIFE INSUR	153.22	
7/19/2011	GENL 32751	DAVID FOSTER	DUMP TICKET REIMBURSEMENT	11.50	
7/19/2011	GENL 32752	DELTA DENTAL	AUG DENTAL INSUR	691.63	
7/19/2011	GENL 32753	MICHELLE ARKENS	DUMP TICKET REIMBURSEMENT	22.00	
7/19/2011	GENL 32754	PRIORITY HEALTH	AUG HEALTH INSUR	4,992.91	
7/19/2011	GENL 32755	TONY WALKER	DUMP TICKET REIMBURSEMENT	9.00	
7/19/2011	GENL 32756	VISION SERVICE PLAN	AUG VISION INSUR	178.12	V
7/19/2011	GENL 32757	YPSILANTI TOWNSHIP	MAY COMPOST	65.25	
7/19/2011	GENL 32758	YPSILANTI TOWNSHIP	06/06/11-06/10/11 COMPOST	97.75	
7/19/2011	GENL 32759	YPSILANTI TOWNSHIP	06/13/11-06/17/11 COMPOST	80.50	
7/19/2011	GENL 32760	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 7/21 PAYROLL	21,978.03	
7/20/2011	GENL 32761	VISION SERVICE PLAN	AUG VISION INSUR	178.12	
7/21/2011	GENL 32762	OCE IMAGISTICS INC.	COPIES APRIL-JUNE	178.62	
7/21/2011	GENL 32763	OCE IMAGISTICS INC.	COPIES FEB & MARCH	246.35	
7/22/2011	GENL 32764	SEMCOG	SEMCOG DUES JULY 11-JUNE 12	1,555.00	
7/25/2011	GENL 32765	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JULY	1,103.60	
7/25/2011	GENL 32766	SUPERIOR TWP PAYROLL FUND	JULY MERS #2	2,356.80	
7/25/2011	GENL 32767	DONALD DUGAS	JULY BOARD OF REVIEW	20.00	
7/25/2011	GENL 32768	JAMES SWITALA	JULY BOARD OF REVIEW	20.00	
7/25/2011	GENL 32769	JOHN MACNICOL	JULY BOARD OF REVIEW	20.00	
7/25/2011	GENL 32770	SUPERIOR TWP PAYROLL FUND	JULY HCSP	1,200.00	
7/26/2011	GENL 32771	BARBARA BACON	DUMP TICKET REIMBURSEMENT	22.00	
7/26/2011	GENL 32772	BARBARA WILLIS	DUMP TICKET REIMBURSEMENT	22.00	
7/26/2011	GENL 32773	FRED PRYOR SEMINARS	09/09/11 TRAINING SEMINAR FOR KUEHN	149.00	
7/26/2011	GENL 32774	RAYHAVEN GROUP, INC.	2 SOAP DISPENSERS	82.00	
7/26/2011	GENL 32775	STANDARD PRINTING	BUSINESS CARDS FOR MCKINNEY	56.60	
7/26/2011	GENL 32776	STANDARD PRINTING	LETTERHEAD AND BUSINESS CARDS	141.00	

7/26/2011	GENL 32777	U.S. POSTAL SERVICE	POSTAGE FOR METER	1,000.00
7/27/2011	GENL 32778	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT JULY	599.66
7/28/2011	GENL 32779	SUPERIOR TOWNSHIP BUILDING FUND	JUNE 6TH DEPOSIT MISTAKE	260.00
7/28/2011	GENL 32780	BRENDA MCKINNEY	MILEAGE BRENDA 7/12--7/27	68.82
7/28/2011	GENL 32781	MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIP PAULA MI ASSESS ASOC	75.00
7/28/2011	GENL 32782	DIANE AHO	MILEAGE AND MEALS MAR 2010--APRIL 2011	154.48
8/1/2011	GENL 32783	JOHN HUDSON	MILEAGE HUDSON 7/18--7/29	84.15
8/2/2011	GENL 32784	ABSOPURE WATER COMPANY	5 GALLON SPRING WATER	30.00
8/2/2011	GENL 32785	MARIA ROMERO	DUMP TICKET REIMBURSEMENT	40.25
8/2/2011	GENL 32786	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 8/4 PAYROLL	22,459.78
8/2/2011	GENL 32787	BETTY MEYER	CEMETERY LAWN CARE FREE CHURCH 2011	500.00
8/3/2011	GENL 32788	SUPERIOR TWP PARK FUND	AUG PARK TRANSFER	18,621.75
8/4/2011	GENL 32789	DTE GAS	JUNE & JULY GAS/HEATING BILL	50.00
8/4/2011	GENL 32790	DTE GAS	JUNE & JULY GAS/HEAT BILL	50.00
8/4/2011	GENL 32791	MALCOLM MUSCATO	DUMP TICKET REIMBURSEMENT	50.00
8/4/2011	GENL 32792	WILLIAM MCFARLANE	MILEAGE & PARKING REIMBURSEMENT	66.58
8/4/2011	GENL 32793	AVAYA, INC.	AUG PHONE MAIT	102.01
8/4/2011	GENL 32794	AUTOMATED RESOURCE MANAGEMENT	JULY PAYROLL PREP	185.45
8/4/2011	GENL 32795	SHARED SERVICES, LLC	NOTICES: MARCH 3RD AND JULY 24TH	106.44
8/4/2011	GENL 32796	DAVID PHILLIPS	REIM FOR RECORD FEE CHER HILL PRESERVE	89.00
8/5/2011	GENL 32797	DTE ELECTRIC	JULY ELECTRICITY BILL	607.74
8/5/2011	GENL 32798	DTE GAS	JUNE & JULY GAS/HEATING BILLS	25.00
8/5/2011	GENL 32799	STAPLES ADVANTAGE	SUPPLIES	214.47
8/9/2011	GENL 32800	WASHTENAW COUNTY ROAD COMMISSION	2ND BILLING ROAD MAIT & REPAIR	139,266.60
8/10/2011	GENL 32801	CORBET GRIFFITH	DUMP TICKET REIMBURSEMENT	22.00
8/10/2011	GENL 32802	EDWIN FERGUSON	DUMP TICKET REIMBURSEMENT	46.00
8/10/2011	GENL 32803	FLEET SERVICES	JULY GASOLINE	46.58
8/10/2011	GENL 32804	GORDON FOOD SERVICE, INC.	SUPPLIES	54.02
8/10/2011	GENL 32805	JOSHUA KISIA	DUMP TICKET REIMBURSEMENT	11.50
8/10/2011	GENL 32806	THADDEUS GIBSON	DUMP TICKET REIMBURSEMENT	5.75
8/10/2011	GENL 32807	CHARLES SWANSON	ORD VIOLATION CUTTING WEEK OF 8/7	725.00

TOTAL OF 60 Checks:

221,660.23

TOTAL OF 1 Void Checks:

178.12

TOTAL - 61 Checks:

221,838.35

FIRE FUND CHECK REGISTER

08:52 am

CHECK DATE FROM 07/15/2011 - 08/11/2011

Check Date	Bank/Check #	Name	Description	Amount	Voided?
7/19/2011	FIRE 19859	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 7/21 PAYROLL	31,878.95	
7/20/2011	FIRE 19860	AMERICAN UNITED LIFE INSURANCE CO.	AUG LIFE INSUR	102.15	
7/20/2011	FIRE 19861	DELTA DENTAL	AUG DENTAL INSUR	951.77	
7/20/2011	FIRE 19862	DELTA DENTAL	AUG DENTAL INSUR RETIREES	119.40	
7/20/2011	FIRE 19863	PRIORITY HEALTH	AUG HEALTH INSUR	10,659.86	
7/20/2011	FIRE 19864	PRIORITY HEALTH	AUG HEALTH INSUR RETIREES	1,597.73	
7/20/2011	FIRE 19865	VISION SERVICE PLAN	AUG VISION INSUR	229.41	
7/20/2011	FIRE 19866	VISION SERVICE PLAN	AUG VISION INSUR RETIREES	36.75	
7/25/2011	FIRE 19867	SUPERIOR TWP PAYROLL FUND	JULY JOHN HANCOCK	652.18	
7/25/2011	FIRE 19868	SUPERIOR TWP PAYROLL FUND	JULY MERS #1	6,026.23	
7/25/2011	FIRE 19869	SUPERIOR TWP PAYROLL FUND	JULY HCSP	1,080.00	
7/27/2011	FIRE 19870	APOLLO FIRE APPARATUS REPAIR	SUPPLIES	118.66	
7/27/2011	FIRE 19871	COMCAST	JULY CABLE & INTERNET SERVICE FOR #2	176.77	
7/27/2011	FIRE 19872	CORRIGAN OIL COMPANY	176.3 GALLONS OF DIESEL FUEL	603.06	
7/27/2011	FIRE 19873	ELITE TRAUMA CLEAN-UP	MEDICAL WASTE REMOVAL	39.00	
7/27/2011	FIRE 19874	JOHN DEERE LANDSCAPES	SUPPLIES	30.39	
7/27/2011	FIRE 19875	KELLOGG HOTEL & CONFERENCE CENTER	SEPTEMBER LODGING FOR DICKINSON	305.10	
7/27/2011	FIRE 19876	MICHIGAN STATE UNIVERSITY	SEPTEMBER SEMINAR FOR DICKINSON	325.00	
7/27/2011	FIRE 19877	PAETEC	TELEPHONE BILL FOR STATION #1	128.14	
7/27/2011	FIRE 19878	PAETEC	TELEPHONE BILL FOR MACARTHUR STATION	73.61	
7/27/2011	FIRE 19879	RICOH AMERICAS CORPORATION	JULY COPIER LEASE PAYMENT	241.20	
7/27/2011	FIRE 19880	SAXTONS GARDEN CENTER, INC.	LAWN MOWER REPAIR	112.50	
7/27/2011	FIRE 19881	WASHTENAW CO. HAZMAT AUTHORITY	2011 ANNUAL DUES	500.00	
8/2/2011	FIRE 19882	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 8/4 PAYROLL	38,999.56	
8/3/2011	FIRE 19883	SUPERIOR TWP GENERAL FUND	AUG ACCOUNTANT'S FEES	833.33	
8/4/2011	FIRE 19884	C.R. & ASSOCIATES	BACKGROUN CHECK GONZALES	500.00	
8/5/2011	FIRE 19885	BATTERIES PLUS - 389	BATTERY FOR FLASHLIGHT	24.29	
8/5/2011	FIRE 19886	CLASSIC T'S	SHIRTS FOR DICKINSON	40.00	
8/5/2011	FIRE 19887	COMCAST	AUGUST INTERNET SERVICES FOR ST. #1	63.95	
8/5/2011	FIRE 19888	DTE ENERGY	JULY ELECTRIC & GAS/HEATING FOR ST. #1	829.16	
8/5/2011	FIRE 19889	DTE ENERGY	JULY ELECTRIC & GAS/HEAT FOR ST. #2	436.78	

8/5/2011	FIRE 19890	OCCUPATIONAL HEALTH CENTERS OF MI	PHYSICAL EVALUATION FOR GONZALES	86.00
8/5/2011	FIRE 19891	EMPCO, INC.	ENTRY LEVEL FIRE EXAMS	468.00
8/5/2011	FIRE 19892	HOME DEPOT CREDIT SERVICES	SUPPLIES	141.34
8/5/2011	FIRE 19893	HURON VALLEY AMBULANCE	AUGUST FIRE DISPATCHING SERVICES	1,477.49
8/5/2011	FIRE 19894	HURON VALLEY AMBULANCE	JULY PAGER RENTAL	77.35
8/5/2011	FIRE 19895	NEXTEL	JULY CELL PHONES	211.08
8/5/2011	FIRE 19896	PSYBUS	PSYCHOLOGICAL EVALUATION FOR GONZALES	585.00

TOTAL OF 38 Checks: 100,761.19

TOTAL OF 38 Checks:

BUILDING FUND CHECK REGISTER

08:59 am

CHECK DATE FROM 07/15/2011 - 08/11/2011

Check Date	Bank/Check #	Name	Description	Amount	Voided?
7/18/2011	BUILD 7825	EDWIN MANIER	ELECTRICAL INSPECTIONS JUNE	600.00	
7/18/2011	BUILD 7826	ANN ARBOR TOWNSHIP	ELECTRICAL INSPECTIONS 6/6-6/8	240.00	
7/19/2011	BUILD 7827	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 7/21 PAYROLL	3,712.31	
7/20/2011	BUILD 7828	AMERICAN UNITED LIFE INSURANCE CO.	AUG LIFE INSUR	17.03	
7/20/2011	BUILD 7829	DELTA DENTAL	AUG DENTAL INSUR	98.53	
7/20/2011	BUILD 7830	PRIORITY HEALTH	AUG HEALTH INSUR	1,348.09	
7/20/2011	BUILD 7831	VISION SERVICE PLAN	AUG VISION INSUR	31.12	
7/25/2011	BUILD 7832	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JULY	688.68	
7/25/2011	BUILD 7833	SUPERIOR TWP PAYROLL FUND	HCSP JULY	120.00	
7/27/2011	BUILD 7834	SUPERIOR TWP GENERAL FUND	CARMEN COST SPLIT JULY	1,582.41	
7/28/2011	BUILD 7835	SUPERIOR TWP GENERAL FUND	JUNE 6TH DEPOSIT MISTAKE	33,109.70	
7/28/2011	BUILD 7836	SUPERIOR TWP GENERAL FUND	JUNE 6TH DEPOSIT MISTAKE	38.20	
8/2/2011	BUILD 7837	FLEET SERVICES	JULY GASOLINE	119.38	
8/2/2011	BUILD 7838	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/4 PAYROLL	3,712.32	
8/3/2011	BUILD 7839	SUPERIOR TWP GENERAL FUND	% OF OVERHEAD JUNE	1,340.14	
8/11/2011	BUILD 7840	LEONARD CZINSKI	MECH & PLUMB INSPECTIONS	60.00	
8/11/2011	BUILD 7841	ANN ARBOR TOWNSHIP	BUILDING INSPECTIONS	90.00	
TOTAL OF 17 Checks:				46,907.91	

LAW FUND CHECK REGISTER

09:00 am

CHECK DATE FROM 07/15/2011 - 08/11/2011

Check Date	Bank/Check #	Name	Description	Amount	Voided?
8/3/2011	LAW 2750	SUPERIOR TWP GENERAL FUND	AUGUST ACCOUNTANT'S FEE	100.00	
8/4/2011	LAW 2751	WASHTENAW COUNTY TREASURER	AUGUST REG SHERIFF'S CONTRACT	112,946.25	
8/4/2011	LAW 2752	WASHTENAW COUNTY TREASURER	SUMMER DEPUTY AUGUST	11,584.00	
8/4/2011	LAW 2753	STEFANI CARTER J.D. P.C.	JULY LEGAL SERVICES	749.00	
8/5/2011	LAW 2754	DTE ELECTRIC	JULY ELECTRICITY	575.06	
8/5/2011	LAW 2755	DTE GAS	JUNE & JULY GAS/HEATING BILLS	25.00	
TOTAL OF 6 Checks:				125,979.31	

PARK FUND CHECK REGISTER

09:01 am

CHECK DATE FROM 07/15/2011 - 08/11/2011

Check Date	Bank/Check #	Name	Description	Amount	Voided?
7/19/2011	PARK 10997	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 7/21 PAYROLL	4,400.76	
7/20/2011	PARK 10998	AMERICAN UNITED LIFE INSURANCE CO.	AUG LIFE INSUR	5.68	
7/20/2011	PARK 10999	DELTA DENTAL	AUG DENTAL INSUR	20.87	
7/20/2011	PARK 11000	PRIORITY HEALTH	AUG HEALTH INSUR	249.65	
7/20/2011	PARK 11001	VISION SERVICE PLAN	AUG VISION INSUR	5.63	
7/22/2011	PARK 11002	HARBOR FREIGHT TOOLS	MISC SHOP SUPPLIES	49.69	
7/22/2011	PARK 11003	O'REILLY AUTO PARTS	OIL FILTER TRANS FLUID	11.87	
7/22/2011	PARK 11004	PARKWAY SERVICES	PORTABEL TOLIET KITES ROCKETS PROGRAM	90.00	
7/22/2011	PARK 11005	PRINTING SYSTEMS, INC.	A/P CHECKS	174.31	
7/22/2011	PARK 11006	SUPERIOR TWP UTILITY DEPARTMENT	PARK PORTION OF PHONES JULY	68.28	
7/22/2011	PARK 11007	DTE ENERGY	JUNE ELECTRIC BARN	33.83	
7/25/2011	PARK 11008	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK JULY	580.86	
7/25/2011	PARK 11009	SUPERIOR TWP PAYROLL FUND	JULY MERS #2	2,033.33	V
7/25/2011	PARK 11010	SUPERIOR TWP PAYROLL FUND	JULY JOHN HANCOCK	203.33	
7/25/2011	PARK 11011	SUPERIOR TWP PAYROLL FUND	JULY HCSP	60.00	
7/27/2011	PARK 11012	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT JULY	2,592.82	
8/2/2011	PARK 11013	DISCOUNT TIRE	TIRE REPAIRS	40.98	
8/2/2011	PARK 11014	FLEET SERVICES	JULY GASOLINE	378.46	
8/2/2011	PARK 11015	VERIZON WIRELESS	JULY CELL PHONES	138.67	
8/2/2011	PARK 11016	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/4 PAYROLL	4,214.07	
8/3/2011	PARK 11017	SUPERIOR TWP GENERAL FUND	AUGUST ACCOUNTANT'S FEE	500.00	
8/5/2011	PARK 11018	DTE ELECTRIC	JULY ELECTRICITY - BARN	36.02	
8/11/2011	PARK 11019	TRACTOR SUPPLY CO.	SUPPLIES	179.97	
TOTAL OF 22 Checks:				14,035.75	
TOTAL OF 1 Void Checks:				2,033.33	
TOTAL - 23 Checks:				16,069.08	

6:58 AM
 08/11/11
 Accrual Basis

Superior Township Utility Department
Check Register
 July 19 through August 15, 2011

Date	Num	Name	Memo	Amount
100		CASH - O&M		
101		O&M Checking - Chase		
7/19/11	EFT	Superior Twp. Payroll Fund	Payroll - 07/21/11	(19,134.32)
7/20/11	6792	American Water Works Association	Annual Dues - 09/11 - 08/12	(295.00)
7/20/11	6793	Discount Tire	Repair of Toro Tire	(21.99)
7/20/11	6794	DTE	Gas & Elect. @ 1799 N. Prospect - 06/11	(145.56)
7/20/11	6795	Heikk's Decorated Apparel Studio	Embroidery for 4 Workshirts & 2 Caps	(42.00)
7/20/11	6796	Kelley Good	Ref. W/S Overpayment @ 9563 Glenhill	(137.41)
7/20/11	6797	OHM Engineering Advisors	General & GIS Services	(1,500.00)
7/20/11	6798	Paetec	Phones - Adm. Bldg. - 07/11	(313.13)
7/20/11	6799	Purchase Power	Postage Meter Refill	(350.00)
7/20/11	6800	SLC Meter Service Inc.	1-1/2 " Sensus Meters (2)	(980.00)
7/20/11	6801	UIS Programmable Services	Service @ Prospect Pte. Generator	(447.00)
7/20/11	6802	Work 'n Gear	Workpants	(98.60)
7/21/11	6803	Superior Twp. Payroll Fund	MERS Health Savings - 07/11	(1,020.00)
7/21/11	6804	Delta Dental Plan of Michigan	Dental Insurance - 08/11	(707.64)
7/21/11	6805	Priority Health	Medical Insurance - 08/11	(7,564.26)
7/21/11	6806	Vision Service Plan	Vision Insurance - 08/11	(166.86)
7/21/11	6807	American United Life Insurance Company	Life Insurance - 08/11	(96.47)
7/27/11	6808	Superior Twp. Payroll Fund	John Hancock Pension - 07/11	(384.64)
7/27/11	6809	Superior Twp. Payroll Fund	MERS Pension - 07/11	(2,392.32)
7/27/11	6810	AT&T	Booster Sta. Phone - 07/11	(44.11)
7/27/11	6811	Comcast	Internet - Maint. Fac. - 07/11	(79.95)
7/27/11	6812	Gempler's	All Purpose Tool - Allen	(69.85)
7/27/11	6813	Nextel Communications	Cell Phones - 07/11	(241.16)
7/27/11	6814	Ricoh Americas Corporation	Copier Lease - 07/11	(183.56)
7/27/11	6815	TruGreen	Lawn Service - Adm. Bldg. & Maint. Fac.	(226.58)
7/27/11	6816	Ypsilanti Comm. Utilities Authority	W/S Purch. - 06/11	(147,563.25)
7/31/11	EFT	Magic-Wrighter	Credit Card Fees - 07/11	(50.50)
8/2/11	EFT	Superior Twp. Payroll Fund	Payroll - 08/04/11	(18,736.34)
8/3/11	6817	Superior Twp. General Fund	Accountant - 08/11	(166.67)
8/3/11	6818	AI's Cleaning Service	Cleaning - Adm. Bldg. - 07/11 (4 weeks)	(140.00)
8/3/11	6819	All Seasons Landscaping Co., Inc.	Chains & Files	(68.30)
8/3/11	6820	Ann Arbor Cleaning Supply Co.	Bldg. Supplies - Maint. Fac.	(64.91)

Superior Township Utility Department

Check Register

July 19 through August 15, 2011

6:58 AM
08/11/11
Accrual Basis

Date	Num	Name	Memo	Amount
8/3/11	6821	Answering Service, Inc.	Answering Service - 08/11	(73.00)
8/3/11	6822	Delux Ternts & Events, LLC	Flag	(98.50)
8/3/11	6823	Fleet Services	Fuel Charges - 07/11	(441.80)
8/3/11	6824	MCI Worldcom	Office Fax Long Dist. - 07/11	(53.64)
8/3/11	6825	Poster Compliance Center	Labor Posters	(138.00)
8/3/11	6826	Sam's Club	Paper Towels	(49.76)
8/10/11	EFT	Magic-Wrighter	Monthly Fee - 07/11	(29.28)
8/10/11	6827	Ann Arbor Cleaning Supply Co.	Bldg. Supplies - Adm. Bldg.	(49.86)
8/10/11	6828	Comcast	Internet - Adm. Bldg. - 07/11	(63.95)
8/10/11	6829	DTE	Multiple Gas & Electric - 07/11	(1,907.30)
8/10/11	6830	Paetec	Phones - Maint. Fac. - 08/11	(222.47)
8/10/11	6831	Staples Business Advantage	Office Supplies	(146.91)
8/11/11	6832	FTL Construction Inc.	Demo Well Building Behind Harvest Moon Park	(4,970.40)
Total 101 - O&M Checking - Chase				(211,677.25)
Total 100 - CASH - O&M				(211,677.25)
TOTAL				(211,677.25)