

**SUPERIOR CHARTER TOWNSHIP
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198**

April 18, 2011

7:30 p.m.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of March 21, 2011
6. CITIZEN PARTICIPATION
 - a. Washtenaw County Road Commission Annual Meeting
 - b. Ric Lawson Huron River Watershed Council, 2011-2012 Contracts for the Middle Huron Partnership and Stormwater Advisory Group
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Marshal Report, Hospital False Alarm Report, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department, Zoning Report
8. COMMUNICATIONS
 - a. WATS, Countywide Transit Authority
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - a. Utility Department, Purchase of Cross Connection Control Software
 - b. Ordinance 181, Establishment of Superior Township's Planning Commission Under the Planning Enabling Act
 - c. Amendments to Employee Personnel Manual, Non-Union
 - d. Amendments to Union Firefighters Personnel Operating Procedures Work Rules
 - e. Parks Department Sale of Truck
 - f. Renewal of Vision Service Plan for Township Employees
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on March 21, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston and Lisa Lewis. Trustee Rodrick Green arrived at 7:45 p.m. and Trustee Alex Williams was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Caviston to adopt the agenda as presented.

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF FEBRUARY 22, 2011

It was moved by Caviston, seconded by McKinney, to approve the minutes of the regular Board meeting of February 21, 2011, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. CITIZENS COMMENTS

Ellen Kurath, Hickman Road, indicated she has concerns with the new laws that provide additional authority to Emergency Financial Managers.

Sandi Lopez, Vreeland Road, said that a recent wetland filling violation involved using soil obtained from a Washtenaw County Road Commission jobsite. She recommended that the Road Commission require that anyone who receives soil from them provide verification that it will be used for appropriate and legitimate purposes.

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7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: The Township newsletter, Superior Scenes, will be going out soon. The Road Commission recently installed a new sign at the corner of N. Prospect and Ford Roads. For about eight years, the only sign for Ford Road was a handmade sign. On April 18, 2011, the Road Commission will have their annual meeting with the Township Board. They will propose road improvement projects for 2011 and will be available to provide information and answer questions about road improvements and maintenance. On March 30, 2011, Township officials, members of the Road Committee and WCRC staff will drive around the entire Township to survey the condition of the roads. They will determine which roads they recommend for improvement in 2011. Mr. Harmon's sentencing in Washtenaw District Court for wetland's violations has been postponed.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHAL, HOSPITAL FALSE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT

It was noted by Supervisor McFarlane that there were no burglaries in Superior Township during the month of February 2011 and so far in March, there has only been one burglary.

It was moved by Caviston, seconded by Lewis, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. FINANCIALS, ALL FUNDS, PERIOD ENDING DECEMBER 31, 2011, POST AUDIT

It was moved by Caviston, seconded by Lewis, that the Superior Township Board receive the Financial Reports for all funds, period ending December 31, 2010, post audit.

The motion carried by a voice vote.

D. ACCOUNTANT'S YEAR END FINANCIAL REPORT FISCAL YEAR 2010

Supervisor McFarlane explained that this report was prepared by the Township's Accountant, Susan Mumm and that the Township Auditor will be providing a similar report when they address the Board in May. He noted that there were adequate funds in all reserve funds and the Township was good financial shape.

It was moved by Caviston, seconded by Lewis, that the Superior Township Board

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receive the Accountant's Year End Financial Report Fiscal Year 2010.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. KEN PALKA, PHP, CPA'S MARCH 14, 2011 LETTER

Mr. Ken Palka indicated in a letter dated March 14, 2011 that he will be at the May 16th Board meeting to present the 2010 audit. He indicated the Township is in very good financial shape and there are no major issues which need addressing prior to the May 16, 2011 meeting.

It was moved by Caviston, seconded by Lewis, for the Board to receive the communication from Mr. Palka.

The motion carried by a voice vote.

B. WASHTENAW COUNTY ROAD COMMISSION EMAIL, RE; ANNUAL MEETING

The Washtenaw County Road Commission forwarded an email to Supervisor McFarlane indicating their annual meeting with the Township is scheduled for the April 18, 2011 Township Board meeting.

It was moved by Caviston, seconded by McKinney, for the Board to receive the communication from the Road Commission.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

A. ORDINANCE NO. 174-05, ZONING ORDINANCE TEXT AMENDMENTS

On January 26, 2011, the Superior Township Planning Commission held a public hearing on the amendments, after which they voted to recommend approval of the changes. On February 22, 2011 the Township Board approved the first reading of Ordinance 174-05. No changes were made to Ordinance 174-05 since its first reading.

It was moved by Phillips, seconded by McKinney, to approve the second reading and adoption of Ordinance No. 174-05, Zoning Ordinance Text Amendments.

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WASHTENAW COUNTY, MICHIGAN

ORDINANCE NO. 174-05

[An ordinance to amend the Superior Charter Township Zoning Ordinance No. 174 by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

**ARTICLE 4
 LAND USE TABLE**

[INSERT veterinary clinic or animal hospital as a conditional use in the A-1, C-1, O-1, NSC, and VC zoning districts; and REVISE temporary outdoor sales from a conditional use to a principal use permitted in the C-1, C-2, NSC, and VC zoning districts, as follows]

Section 4.02 Table of Permitted Uses by District.

Uses	Districts															Use Standards	
	Rural			Residential				Business			Other	Special					
	R-C	A-1	A-2	R-1, R-2	R-3, R-4	R-6	R-7	C-1	C-2	O-1	PSP	PC	NSC	VC	MS		PM
RURAL USES																	
Veterinary Clinic or Animal Hospital		C	C					C	C	C			C	C			Section 5.110
COMMERCIAL USES																	
Outdoor Sales, Temporary								P	P				P	P			Section 5.412

**ARTICLE 5
 USE STANDARDS**

[DELETE and REPLACE the text of Section 5.412 to replace Planning Commission approval with administrative approval by the Zoning Inspector, as follows]

Section 5.412 Temporary Outdoor Sales.

Such sales shall be accessory to the principal use and permanent business on the premises.

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1. No part of such sales operation shall be located within any road right-of-way or corner clearance area.
2. Temporary outdoor sales shall not be located within a required yard setback, landscape strip or transition buffer, except as permitted within an existing parking lot or developed area of a nonconforming site with the approval of the Zoning Inspector.
3. The sales operation shall not impede or adversely affect vehicular or pedestrian traffic flow or parking maneuvers.
4. Merchandise, equipment, and materials used in or resulting from such sales shall be removed from the premises within three (3) days of termination of the sale.
5. Temporary outdoor sales accessory to a business operation shall not exceed a maximum of 30 days per calendar year. Where multiple businesses occupy a single building or zoning lot (such as in a shopping center), such sales shall not exceed a maximum total for all businesses of 60 days per calendar year.
6. To inform the Township of specific sales dates during a particular calendar year, the property or business owner shall apply for administrative approval per Section 1.07 (Certificates of Zoning Compliance).
7. The Zoning Inspector may require a cash bond of two hundred fifty dollars (\$250) to be provided to the Township prior to the start of an approved sale to guarantee site cleanup.
8. Temporary outdoor sales shall comply with all applicable requirements of this Ordinance and other Township ordinances, such as noise restrictions, exterior lighting standards, etc.

**ARTICLE 6
GENERAL PROVISIONS**

[DELETE and REPLACE the text of subsection "B.2." to INSERT provisions for fences on corner lots, and ornamental and rail fences in front yards in the Rural Residential Districts, as follows]

Section 6.01 Fence Regulations.

All fences and similar enclosures shall conform to the following:

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B. Fence Standards by Use.

Fences shall be subject to the following additional standards by zoning district or associated use:

1. **Rural fences.** Fences accessory to permitted farms, agricultural operations, and other RURAL USES governed by the Right to Farm Act (P.A. 93 of 1981, as amended) on lots of record not included within the boundaries of a recorded plat and having an area in excess of two (2) acres and a minimum road frontage of 200 feet shall conform to the requirements of Section 6.01A (General Standards), but shall not require Township approval prior to installation.
2. **Residential fences.** Fences in the Rural Residential and Urban Residential Districts, in Special Districts which include RESIDENTIAL USES, or that are accessory to RESIDENTIAL USES in any zoning district, shall be subject to the following:
 - a. **Rear and interior side yards.** Fences which are located in a rear or interior side yard shall not exceed six (6) feet in height, and shall not extend toward the front of the lot nearer than the front wall of the house or the required minimum front yard, whichever is greater.
 - b. **Front yards.** Fences located in the required front yard, or within any yard area between a road right-of-way and a front building line of the dwelling, shall not exceed three (3) feet in height except as follows:
 - (1) On corner lots, an ornamental, rail, or privacy fence, as defined in Section 17.03 (Definitions), shall be permitted within the area of the second front yard located between the rear lot line and the rear building line of the dwelling extended to the road right-of-way. Such fences shall not exceed six (6) feet in height.
 - (2) For RESIDENTIAL USES in any Rural Districts or Rural Residential Districts, an ornamental or rail fence, as defined in Section 17.03 (Definitions), shall be permitted in the required front yard, or within any yard area between a road right-of-way and a front building line of the dwelling. Such fences shall not exceed six (6) feet in height.
 - c. **Orientation.** Where one side of a fence or wall in the Urban Residential Districts has a more finished appearance than the

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other, the side with the more finished appearance shall face the road or adjacent lots (see illustration).

- d. **Approval required.** Construction, alteration or relocation of fences exceeding ten (10) feet in length in the Rural Residential and Urban Residential Districts, or accessory to RESIDENTIAL USES, shall be subject to Zoning Inspector approval per Section 1.07 (Certificates of Zoning Compliance). Township approval shall not be required for alteration or relocation of fences of ten (10) feet or less in length, provided that such fences shall conform to the requirements of this Section.

**ARTICLE 17
DEFINITIONS**

[INSERT the sub-definitions for various types of fences into Section 17.03 as follows]

Section 17.03 Definitions.

78. **Fence.** Linear structures or partitions of definite height and location erected upon or near the dividing line between adjoining owners intended to serve as: a physical barrier to ingress or egress; a screen from objectionable vista or noise; a marker; an enclosure in carrying out the requirements of this Ordinance; or for decorative use.
- a. **Chain-link fence.** A fence constructed of galvanized steel or similar materials as approved by the Building Inspector for the purpose of enclosing or securing an area.
- b. **Ornamental fence.** A fence consisting of wrought iron, galvanized steel, aluminum, vinyl, wood or similar materials fabricated into a design with specific pattern elements or ornamentation, and which does not block vision to an extent greater than fifty percent (50%). Ornamental fences shall not include chain-link or wire fences or fences of similar construction.
- c. **Privacy fence.** A fence constructed of wood, vinyl or similar materials that blocks vision to an extent greater than fifty percent (50%) for the purpose of obscuring or screening an area from public view.
- d. **Rail fence.** A fence constructed of wood, vinyl or similar materials and consisting of one (1) to four (4) horizontal rails connecting to vertical posts spaced a minimum of six (6) feet

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apart, and which does not block vision to an extent greater than fifty percent (50%).

- e. **Temporary fence.** A fence constructed of canvas, plastic, chain-link, wood or similar material for the purpose of enclosing or securing an area for a limited period of time; for securing a construction site against unauthorized access; or for public safety at a special event.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Lewis

Nays: None

Absent: Green, Williams

10. NEW BUSINESS

A. FIREFIGHTER'S CONTRACT 2011-2012

The Township has reached tentative contract agreement with the Superior Township Firefighters Local 3292 of the International Association of Fire Fighters for years 2011 and 2012. Supervisor McFarlane and Clerk Phillips both represented the Township in the contract negotiations. They both recommend the proposed contract be approved by the Township Board.

Contract changes include:

- 1) The term of the contract is two years. Previous contracts have been three years
- 2) Page 8, Article XII, Section 1, Educational Incentives was removed and moved to Attachment A, Article A-XII; language was added to indicate the incentive was paid the first pay-period of the calendar year.
- 3) Page 14, Article A-I, Section 7, Pay for Acting Rank was added. This results in additional compensation of 5% above their current rate of pay to firefighters who perform the duties of a rank higher than their current rank for more than a 12 hour period in any shift.
- 4) Page 18, Article A-V, Section 2, language was added to indicate sick days will accrue on the first day of every month after the date of hire.
- 5) Page 20, Article A-VIII, Section 2, uniform allowance was increased from \$564.86 in 2010 to \$570.00 in 2011 and \$576.00 in 2012.
- 6) Page 20, Article A-XI, Section 1, language was added to describe the terms of the MERS pension plan.
- 7) Page 21, Attachment "B", Article B-1, wages for all firefighters and Command Officers were increased 2% for 2011 and 2% for 2012.

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- 8) Page 21, Attachment "B", Article B-II, the Longevity Pay was increased; however, longevity shall not be paid to employees hired after 1-1-2011
The 2008-2010 contract included longevity as:
10 Years-\$900 15 Years-\$1,300 20 Years-\$1,500
The 2011-2012 contract includes longevity as:
5 Years-\$1,200 15 Years-\$1,600 20 Years- \$1,800
- 8) Page 21, Attachment "B", Article B-II, Health Care Savings Plan Township Contribution is increased as follows:
2010 HCSP is \$115 per month 2011 and 2012 HCSP is \$120 per month

Except for some minor typos and new dates relating to the contract term and signing date, the remaining sections of the contract are unchanged.

See Attachment A, Superior Charter Township Firefighter's Contract for 2011-2012

It was moved by McKinney, seconded by Caviston, that the Superior Township Board approve the contract for the Superior Township Firefighters for the contract years of 2011-2012.

Roll call vote:

Ayes: McKinney, Phillips, Caviston, Green, Lewis, McKinney

Nays: None

Absent: Williams

B. AGREEMENT WITH MR. SWANSON FOR STREET-SIDE MAINTENANCE AGREEMENT FOR 2011

In 2001 the Township Board approved a special assessment district for all parcels in the Oakbrook and Washington Square subdivisions. Each parcel was levied an amount to be used to cut the grass and perform other maintenance in the common areas of the subdivision. Since 2001, the Township has contracted with Mr. Swanson to perform the work. Township officials and residents have been extremely satisfied with Mr. Swanson's work. The proposed 2011 agreement includes the following changes from the 2010 agreement: the amount of insurance was increased from \$100,000 to \$1,000,000; it includes an additional \$700.00 for maintaining the Oakbrook Island; the total cost for 2010 was \$14,700, the cost for 2011 is \$14,994, a two-percent increase.

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**AGREEMENT BETWEEN
CHARTER TOWNSHIP OF SUPERIOR AND CHARLES E. SWANSON**

This agreement made this _____ day of _____, 2011, by and between the Charter Township of Superior, hereafter referred to as the Township, and Charles E. Swanson, hereafter referred to as contractor.

Whereas the Township desires to secure the services of a contractor for street-side maintenance,

Now therefore, in consideration of the promises and covenants hereinafter contained, the parties hereto mutually agree as follows:

1. The relationship of the contractor to the Township is and shall continue to be that of an independent contractor and no liability of benefits such as Worker's Compensation, Pension, unemployment benefits or other rights or liabilities arising out of or related to a contract for hire or employee/employer relationship shall arise or accrue to either party as a result of the performance of this contract. The contractor has signed the Township's Independent Contractor Release Agreement
2. The contractor shall maintain general liability insurance in the amount of at least \$1,000,000 naming Superior Charter Township as an additional insured and provide the Clerk with a copy of the policy within ten (10) days of signing the contract.
3. The contractor shall maintain the following street sides for the 2011 Summer Season, including lawn cutting and trimming weekly, brush and tree trimming as needed, and litter removal along the street sides as needed:
 - a. Berkshire east of Prospect – south side – from entrance to Lakeview Estates - @ 2/10 mile strip 12 feet wide
 - b. MacArthur Blvd. – west side – from Fireman's Park to Stamford - @ 800 foot strip 12 feet wide
 - c. MacArthur Blvd. – both sides – from Stamford to Clark - @ 6/10 mile strip 42 feet wide (from fences to street)
 - d. MacArthur Court Island - @ one acre
 - e. Heather Island – from MacArthur - @ 500 feet
 - f. Nottingham Island – from Clark - @ 500 feet
 - g. Clark Drive Island – north from Clark Road @ 100 feet
 - h. MacArthur Drive east along Clark Road to Clark Drive Island @ 1.5/10 mile 36 feet wide strip to fences
 - i. MacArthur Blvd. tree trimming and clean up

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- j. Maintenance described in item #3., shall begin on or before May 1, 2011, weather permitting.
- k. Oakbrook entrance island.
- 4. The Township shall pay the contractor \$ 14,994.00 for the 2011 Summer Season ending in November 15, 2011, and the contractor will bill the Township biweekly for services rendered.
- 5. This contract may be terminated with 10 days' notice by either party.

In witness whereof, the undersigned have set their hands this ____ _day of _____, 2011.

Contractor: _____ Date:

Township Supervisor _____ Date:

The following resolution was moved by _____, and seconded by _____.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL FOR ENTERING INTO A STREET-SIDE
MAINTENANCE AGREEMENT WITH MR. SWANSON FOR THE
OAKBROOK AND WASHINGTON SQUARE SUBDIVISION COMMON AREAS**

RESOLUTION NUMBER: 2011-05

DATE: March 21, 2011

WHEREAS, Superior Charter Township is a Michigan municipal corporation that provides public services to residents of Superior Charter Township, and

WHEREAS, a Special Assessment District was created to provide funding for street-side maintenance in the Oakbrook and Washington Square subdivisions located in the Township, which includes cutting the grass and other maintenance of the common areas, and

WHEREAS, the Township Board has the responsibility to approve, execute and administer agreements to provide for such street-side maintenance, and

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WHEREAS, Mr. Swanson was awarded the contract in 2001 after the Township received at least three other bids, and

WHEREAS, the Township has been extremely satisfied with the performance of Mr. Swanson;

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board approves the Agreement for 2011 with Mr. Swanson and authorizes the Township Supervisor to sign the Agreement, and that the cost of this agreement is to be taken from the Side Street Maintenance Fund, G.L. Account No. 220.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: Williams

The resolution was adopted.

C. SANITARY SEWER CONNECTION TO THE STINEDURF PROPERTY ON LEFORGE ROAD

Rick Church, Utility Dept. Director, was present and explained that Mr. Stinedurf of LeForge Road has requested to connect to the sanitary sewer along LeForge Road. The Township's charge for connecting includes a minimum \$2,500 tap fee. This \$2,500 usually covers the cost of the tap. When the sewer was installed in the early 1970's, they did not install a lead from the sewer main, to the property lines of the existing homes along LeForge. Because there is no lead, this will result in a higher cost to actually make the tap. Mr. Church obtained an estimate for the tap of \$7,500. He is recommending the Utility Department split the portion of the \$7,500 tap fee that exceeds \$2,500. This would result in Mr. Stinedurf paying a \$5,000 for the tap fee and the Utility Department absorbing the remaining \$2,500.

It was moved by Caviston, seconded by Green, for the Superior Township Board to approve the Utility Department to split the portion of Mr. Stinedurf's tap fee that exceeds \$2,500. This would result in Mr. Stinedurf paying \$5,000 for the tap fee and the Utility Department absorbing the remaining \$2,500.

Roll call vote:

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Ayes: McKinney, Phillips, Caviston, Green, Lewis, McFarlane

Nays: None

Absent: Williams

The motion carried.

D. OCE COPIER CONTRACT EXTENSION

Clerk Phillips explained that the lease on the Oce Copy machine has been completed. The lease was for 48 months at a cost of \$163.72 per month. Oce has offered to cover the machine with a 12 month service agreement at a cost of \$0.0108 per copy. This includes all toner, but does not include staples and paper. The machine has about 500,000 copies on it. It is working fine and the Oce repairman said these machines can go over 2,000,000 copies. Clerk Phillips recommended the Township approve the service agreement.

It was moved by Phillips, seconded by McKinney, that the Superior Township Board approve the 12 month service agreement for the Oce copy machine at a cost of \$0.01080 per copy and to authorize the Supervisor to sign the agreement.

The motion carried by a voice vote.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Caviston, that the bills be paid as submitted in the following amounts:
General - \$1,072.50, for a total of \$1,072.50. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by McKinney, seconded by Caviston, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:10 p.m.

Respectfully submitted,

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David Phillips, Clerk

William McFarlane, Supervisor



SUPERIOR CHARTER TOWNSHIP

AND

**FIRE FIGHTERS UNION LOCAL 3292
INTERNATIONAL ASSOCIATION
OF FIRE FIGHTERS**

APPROVED CONTRACT AGREEMENT

FOR PERIOD

JANUARY 1, 2011 THROUGH DECEMBER 31, 2012

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SUPERIOR TOWNSHIP FIRE DEPARTMENT AGREEMENT

This Agreement entered into this _____ day of _____, 2011 between The Charter Township of Superior, Washtenaw County, Michigan/hereinafter called the "Township", and Local 3292 of the International Association of Fire Fighters, hereinafter called the "Union".

WITNESSETH: That the parties hereto, in consideration of the mutual covenants and agreements hereinafter contained, do hereby agree as follows:

**ARTICLE I
PURPOSE**

SECTION 1: The parties hereto have entered into this Agreement pursuant to the authority of Act 366 of the Public Acts reached, and other matters, into a formal contract; to promote harmonious relations between the Township and the Union, in the best interests of the community; to improve the public firefighting services; and to provide an orderly and equitable means of resolving differences between the parties.

The parties acknowledge that, during the negotiation resulting in this agreement, each had unlimited right and opportunity to make demands and proposals with respect to any and all subject matters not removed by law from the area of collective bargaining, so that the understanding and agreement arrived at by the parties after exercise of that right and opportunity are set forth in this agreement.

This Agreement constitutes the entire agreement between the parties and concludes bargaining for its term; subject only to a desire by both parties to mutually agree to amend or supplement at any time.

SECTION 2, DEFINITIONS: The word "TOWNSHIP" shall include the elected or appointed representatives of the TOWNSHIP BOARD OF SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

The word "DAY" shall, except as this context indicates otherwise, mean a twenty-four (24) consecutive hour workday for the career employees of the Fire Department.

The word 'UNION' shall include all personnel, the officers or representatives of the Union who have been certified by the Michigan Employment Commission (MERC). Whenever the singular is used, it shall include the plural.

The word "EMPLOYEE" shall mean all career Firefighters employed by the Fire Department, except the Fire Chief.

**ARTICLE II
COVERAGE**

This agreement shall be applicable to all career employees of the Fire Department, except the Chief thereof.

The Township agrees to hold the Union harmless for any actual or incidental damages by the exclusion of the Fire Chief as a member of the bargaining unit as defined by this Agreement.

**ARTICLE III
RECOGNITION**

The Township recognizes the Union as the sole and exclusive bargaining representative of the employees of the Fire Department.

**ARTICLE IV
AGENCY SHOP**

SECTION 1: The parties recognize that all employees covered by this Agreement must pay their fair share of the cost of negotiating and administering the Agreement.

SECTION 2: It shall be a continuing condition of employment that all employees covered by this Agreement shall either maintain membership in the Union by paying the Unions uniform dues, fees and assessments, or shall pay a collective bargaining service fee for the cost of negotiating and administering this and succeeding Agreements; provided, however, that a monthly service fee deduction certified to the Township shall not change for the remainder of the fiscal year.

SECTION 3: Any employee who has failed to either maintain membership or pay the requisite Agency fee shall not be retained in the bargaining unit covered by this Agreement; provided, however, no employee shall be terminated under this Article unless:

- (a) The Union has notified him/her by letter addressed to his/her address last known to the Union, spelling out that he is delinquent in payment of dues or fees, specifying the current amount of the delinquency, and warning the employee that unless such amount is tendered within ten (10) calendar days, he/she will be reported to the Township for termination from employment as provided for herein, and
- (b) The Union has furnished the Township with written proof that the foregoing procedure has been followed or has supplied the Township with a copy of the notice that the employee has not complied with such request. The Union must further provide the Township with written demand that the Superior Township Firefighters Contract Years 2011-2012 employee be discharged in accordance

with this Article and provide to the Township, in affidavit form, signed by the Union Chief Steward, a certification that the amount of the delinquency does not exceed the collective bargaining service fee, including, but not limited to, the cost of administering and negotiating this and succeeding agreements.

**ARTICLE V
DUES DEDUCTION**

SECTION 1:

- (a) The Township agrees to deduct from the pay of each employee from whom it received an authorization to do so, the amount specified upon the authorization. Each employee utilizing the Township deduction from pay for the remittance of sums to the Union shall provide to the Township an authorization. The form shall include an agreement by the employee to hold the Township harmless against any and all claims, demands, law suits or other forms of liability that may arise out of, or by reason of, action taken or not taken by the Township for the purpose of providing the deduction service. Furthermore, the employee shall agree that in the event a refund is due to the employee for any reason, such employee shall seek refund from the Union.
- (b) Such sums deducted from an employees pay, accompanied by a list of employees from whose pay they have been deducted and the amount deducted from each, and by a list of employees who had the authorized sick deduction and from whom no deductions were made and the reasons thereof shall be forwarded to the Superior Township Associated Fire Fighters within thirty (30) days after such collections have been made.
- (c) In the event that a refund is due any employee for any sums deducted from wages and paid to the Union, it shall be the responsibility of such employee to obtain appropriate refund from the Union.
- (d) The Union shall indemnify and save the Township harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the Township for the purpose of complying with any of the provisions of this article.
- (e) The Township shall not be liable for the remittance of payment of any sums other than those constituting actual deductions made; and if for any reason it fails to make a deduction for an employee as above provided, it shall make that deduction from the employee's next pay in which such deduction is normally deducted after the error has been called to its attention by the employee or the Union.

**ARTICLE VI
ACTIVITIES**

SECTION 1, GENERAL: Employees and their Union representatives employed by the Township have the right to join the Union, to engage in lawful activity for the purpose of collective negotiation or bargaining or other mutual aid and protection as prescribed by law.

SECTION 2, BULLETIN BOARD AREA: The Township shall provide a suitable bulletin board, including at least one at each fire station for the posting of Union notices or other materials. Such boards shall be identified with the name of the Union and the Union shall designate persons responsible thereof.

SECTION 3, MEETINGS: The Union may schedule monthly meetings on Fire Department property, insofar as such meetings are not disruptive of the duties of the employees or the efficient operation of the Department, nor result in the temporary closing of a fire station for more than ninety (90) minutes.

SECTION 4, REPRESENTATION: (A) Legal counsel and representatives from the I.A.F.F. may be present at meetings between the Township and the Union. (B) Officers of the Union shall be afforded reasonable time off during their working hours, without loss of pay, to fulfill their Union responsibilities, including negotiations with the Township and processing grievances, insofar as such activities are not disruptive of the duties of the employees or of the efficient operation of the Fire Department.

SECTION 5, RELEASE TIME: A Union officer or his representative collectively may receive up to a maximum of one hundred forty-four (144) hours per year with pay to attend a function of the I.A.F.F., such as conventions or educational conferences.

ARTICLE VII OTHER AGREEMENTS AND ORGANIZATIONS

SECTION 1: The Township shall not enter into any agreements with its employees, individually or collectively, or both, or with any other organization which in any way conflicts with the provisions hereof.

SECTION 2: Employees may belong to other organizations, but not as a condition of employment with the Township, nor may such other organizations represent any employee with respect to wages, hours or conditions of employment, or in derogation of the exclusive bargaining agency of this Union.

ARTICLE VIII MANAGEMENT RIGHTS

SECTION 1: The Township retains the sole right to manage operations and services, including but not limited to: the right to plan, direct and control its operations; determine the location of its facilities; to determine and re-determine all machines and equipment to be use; to determine and re-determine the services to be provided; to determine and re-determine the method, location and manner of providing such service; to determine and re-determine the utilization of paid on-call fire fighters; to determine

and re-determine methods, standards and quality of service; to determine and re-determine whether and to what extent any work shall be performed by employees; to determine and re-determine the extent and manner the various firefighting and rescue services, locations and equipment shall be operated or shut down; to determine and re-determine the qualifications of employees; to determine and re-determine the number and composition of the work force; to maintain order and efficiency in the department and its operations; to promulgate and re-promulgate operating procedures; to hire, layoff, assign and promote employees, in accordance with needs as determined and re-determined by the Township; and the township shall have all other rights and prerogatives, including those exercised in the past, subject to specific terms and provisions of this agreement.

SECTION 2:

(a) The Township shall not eliminate nor change existing personal equipment such as but not limited to, the following without mutual agreement of the parties:

Helmets	Helmet liners
Helmet ear flaps	Helmet chin straps
Turnout coats	Leather Boots
Gloves	Self-contained breathing apparatus
Face Shields	Eye Shields
Turnout pants	Personal SCBA Masks
EMS Jackets (compliant with NFPA, Blood borne standards)	

(b) It is understood and agreed that items may be added to the list or deleted from the list upon mutual agreement of the Township and the Union.

(c) It is further understood and agreed that this section shall not be utilized to eliminate brand or price competition for items of the same or higher physical specification.

(d) The Township and the Union agree that equipment must meet Federal and State laws and N.F.P.A. standards.

**ARTICLE IX
GRIEVANCES**

SECTION 1: A grievance under this Agreement is a written dispute, claim or complaint arising under and during the term of this Agreement and filed by either the Union, an employee in the bargaining unit or the Township. Grievances are matters of differences, disputes or complaints as to the meaning or application of specific provisions of this Agreement. The parties recognizing that an orderly grievance procedure is necessary and agree that each step must be adhered to as set forth herein or the grievance is forfeited.

All grievances must be filed within ten (10) consecutive days after occurrences of the circumstances giving rise to the grievance; otherwise, the right to file a grievance is forfeited and no grievance shall be deemed to exist.

SECTION 2: The following shall be the grievance procedure:

STEP 1: The employee through his/her Union representative shall, within ten (10) consecutive calendar days of the event complained of, file with the Chief a written form signed by the aggrieved employee of the Union stating the name of the employee or employees involved, the facts giving rise to the grievance, the contention of the grieving party and the relief requested. Within ten (10) consecutive calendar days after the receipt of the grievance, the Chief shall give his answer in writing.

STEP 2: If the grievance is not resolved in step one, the Union may, within ten (10) consecutive calendar days of receipt of the Chief's answer, appeal the grievance to the Township Supervisor. Upon receipt of a timely written appeal, the Township Supervisor shall meet with the aggrieved employee and the Union within ten (10) calendar days to attempt to resolve the grievance. The Township Supervisor shall give the Union an answer in writing within ten (10) calendar days following the date of the meeting with the aggrieved employee and the Union.

STEP 3: If a satisfactory disposition of the grievance is not made in Step Two, either the Township Supervisor or the Union shall have the right to appeal the dispute to the American Arbitration Association as hereinafter provided, such appeal must be taken within forty-five (45) consecutive calendar days from the date of the Township Supervisors answer provided for in Step Two above.

SECTION 3: Any and all grievances settled by the Township and the Union at any step of the Grievance Procedure as contained in this Agreement shall be final and binding in that particular case on the Township, the Union and the members of the bargaining unit.

SECTION 4: The Township shall not be required to pay back wages for periods exceeding thirty (30) days prior to the time a written grievance is filed; provided, that in the case of a pay shortage, of which the employee had not been aware before receiving (his-her) pay, any adjustments made shall be retroactive to the beginning of that pay period.

SECTION 5: All claims for back wages from layoff and/or suspension shall be limited to the amount of regular time wages, holiday pay and allowances that the employee would have otherwise earned at the time the grievance was filed, less any unemployment compensation or compensation for personal services that (he-she) may have received.

SECTION 6: The Union shall have authority to initiate, prosecute and adjust grievances under this Article.

SECTION 7: All grievances shall be considered settled in the Unions favor if there is no timely answer from the Chief or the Supervisor as described in Section 1 and 2 of this Article.

ARTICLE X ARBITRATION

SECTION 1: Either party may request arbitration of an unsettled grievance. The party desiring arbitration must notify the other party in writing of such desire within ten (10) working days of the day the written disposition was given under the last step of the grievance procedure provided for in this Agreement and circumstances giving rise to the grievance. In the event that either party should fail to serve such written notice, the matter shall be considered as settled on the basis of the written disposition made in the last step of the grievance procedure.

Upon receipt of timely notice to arbitrate, the parties shall attempt to agree on an arbitrator. If the parties are unable to so agree within five (5) working days or within a longer period if mutually agreed upon, either party may submit the matter to the American Arbitration Association, requesting that an arbitrator be selected under the rules of the American Arbitration Association.

SECTION 2: Excluded from arbitration are disputes and unresolved grievances concerning discipline or discharge of strikers who struck in violation of the no strike pledge in this Agreement of the Public Employment Relations Act, as amended. Excluded from arbitration but in no manner waived in any other form, are any monetary claims by the Township against the Union, its officers or members for breach of the no strike pledge in the Agreement.

SECTION 3: The arbitrator shall have no power to add nor subtract nor modify any of the terms of this Agreement, nor any supplementary agreement.

The arbitrator shall have no power to establish wage scales, or to change any wage rate unless it is provided for in this Agreement.

In the event a case is appealed to an arbitrator and he finds that he has no power to rule in such a case, the matter shall be referred back to the parties without decision or recommendation on the merits of the case.

SECTION 4: The expenses of the arbitrator shall be shared equally by the parties. Each party shall make arrangements for and pay the expenses of their representatives and witnesses who are called by them and such other expenses as that party may incur.

SECTION 5: There shall be no appeal from an arbitrator's decision. Decisions rendered in accordance with this Agreement shall be final and binding on the Union, on all bargaining unit employees and on the Township.

SECTION 6: The decision of the arbitrator in any one case shall not require a retroactive wage adjustment in any other case.

**ARTICLE XI
NO STRIKE-NO LOCKOUT**

SECTION 1: The Township will not lock out employees during the term of this Agreement.

SECTION 2: The parties to this Agreement mutually recognize and agree that the services performed by employees covered by this Agreement are services essential to the public health, safety and welfare. Under no circumstances will the Union cause or permit its members to cause, nor will any member of the bargaining unit take part in any strike, sit-down, stay-in or slow-down or any curtailment of work or restrictions of fire service or the fire operations of the Township during the term of this Agreement.

In the event of a work stoppage or any other curtailment of service by the Union or the employees covered hereunder during the term of this Agreement, the Union shall immediately declare such work stoppage to be illegal and unauthorized in writing to the employees and direct the employees to return to work. Copies of the written notice should be served on the Township.

In the event that the Union performs the obligations of this section in good faith, it shall not be liable for damages from the unauthorized actions of individual members of the bargaining unit.

Nothing in this section however, shall be construed to limit the liability of individual members of the bargaining unit if the Township is found liable in damages to any third party wherein action prohibited by this section is in part the cause.

SECTION 3: The Union specifically agrees it will not sanction nor condone a strike, nor other curtailment of work or refusal to come to work in sympathy with any other Union or organization directed at the Township, and further agrees that any employee participating in any action prohibited by this section shall be conclusively presumed to be engaged in an illegal work stoppage in violation of this Article.

**ARTICLE XII
HOURS AND FRINGE BENEFITS**

Attached hereto as Attachment "A" and incorporated herein by reference is Attachment "A" which contains the statement of hours and fringe benefits agreed to between the parties.

**ARTICLE XIII
WAGES**

Attached hereto as Attachment "B" and incorporated herein by reference is Attachment "B" which contains the wage rates agreed to between the parties.

**ARTICLE XIV
DISCIPLINE**

SECTION 1:

(a) The Township shall not discipline without cause.

(b) In the event an employee's conduct is found by an arbitrator not to have warranted discipline, such employee may be reinstated by the arbitrator and compensation with back pay, without back pay, or with partial back pay may be awarded at the discretion of the arbitrator.

(c) Nothing in this Section or Article shall require a grievant or the Union to seek arbitration.

SECTION 2: The Township will provide the Union with a copy of its operating procedures and any changes thereto at least fifteen (15) calendar days prior to the effective date of the rules. The Union reserves the right to argue the reasonableness and application of any operating procedures.

SECTION 3: No employee shall be removed, discharged, reduced in rank or pay, suspended or otherwise punished, except for legally sufficient cause, and in no event until he/she shall have been furnished a written statement of the charges and the reasons for such action, and all charges shall be void unless there is notice of intent to take disciplinary action filed with the Union within thirty (30) days of the occurrence of the alleged violation; provided that, if the event complained of is a crime, the appropriate statute of limitations shall control.

In the event a grievance thereon is filed by the employee, as elsewhere provided in this agreement, the burden shall be upon the Township to justify the action complained of. In a disciplinary proceeding, the employee shall have reasonable time to prepare for the defense against charges preferred, and shall have the right to counsel, and must have Union representation, and shall be afforded such due process as is provided for by law.

**ARTICLE XV
EMPLOYEE HEALTH**

SECTION 1:

(a) All employees may be given and must pass a medical examination to determine the employee's fitness for the normal and recurring duties of the job. In the event an employee fails to pass the test, such employee will be subject to the provisions of Subsection (b) and (c). The Township will provide the Union with a copy of the normal and recurring duties the Township submits to the physician for examination

purposes.

Medical examinations, if required, are to be given by the Township without cost to the employee.

(b) In the event the Township has cause, the Township shall have the right to require all employees to take medical examinations and the employees shall take and pass all Township provided medical examinations concerning fitness of the employee for the normal recurring duties of the employee's job. In the event the employee fails a Township provided medical examination, the employee may secure, at the employees own expenses, a medical opinion from the physician of the employees choice. In the event the two medical opinions differ, the Union or the employee may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician be binding on the parties. The cost of the opinion of the third physician shall be borne equally by the parties.

(c) The Township reserves the right to have any employee, absent three (3) consecutive work days or more due to a claimed illness, be examined by the physician of the Township's choice, at the Township's expense, to determine and re-determine ability to work. In the event the employee fails a Township provided medical examination, the employee may secure, at the employee's own expense, a medical opinion from the physician of the employee's choice. In the event the two medical opinions differ, the Union may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician shall be binding on the parties. The cost of the third physician shall be borne equally by the parties. In the event that the employee is deemed medically unable to perform his/her duties and the condition is not corrected, he may be subject to termination.

ARTICLE XVI SENIORITY

SECTION 1: An employee's seniority shall date from such employee's last date of hire by the Township as a career firefighter.

SECTION 2: Each new employee shall serve a probationary period of one year from the date of last hire as a career firefighter. Said probationer shall be evaluated after each three month period by a Review Board comprised of the Fire Chief and two career firefighters (one or both of which may be officers). Said probationer may be terminated after examination by the Review Board. The Township Board shall have the right to final determination.

SECTION 3: In the event a layoff is necessary, or a reduction of the Township budgeted positions occurs, the least senior employee in the rank selected for reduction or layoff shall be laid off. The reverse order shall be followed on recall.

SECTION 4: Seniority and employment may be terminated by the Township Board for any of the following reasons:

- (a) The employee quit, or
- (b) The employee is discharged, or
- (c) The employee is absent from work for two (2) consecutive working days without advising the Township, or
- (d) The employee fails to return to work within six (6) working days after delivery notice of recall by registered letter to the last known address of such employee as shown on the Township's records, or
- (e) The employee overstays a leave of absence or engages in other employment during such leave, or
- (f) A settlement has been made with the employee for total disability, or
- (g) The employee has retired, or
- (h) The employee has been on layoff for a continuous period of three (3) years unless waived by the Township.

SECTION 5: It shall be the responsibility of each employee to provide the Township with a current address and telephone number.

SECTION 6: Township required changes in the duty schedule such as transfer between stations, shifts or platoons shall be by seniority with the Township asking down the seniority list, most senior employee first, and requiring up the seniority list, least senior employee first.

SECTION 7: Quarterly, the employees shall be allowed to select their stations for duty assignments. Selections shall be on the basis of seniority.

ARTICLE XVII MAINTENANCE OF CONDITION

SECTION 1: Wages, hours and conditions of employment in effect at the time of execution of this agreement, except as modified, herein, shall be maintained during the term of this agreement.

No employee shall suffer a reduction of benefits as a consequence of the execution of this agreement.

SECTION 2: The Township will make no unilateral change in wages, hours, and conditions of employment during the term of this agreement contrary to the provisions of this agreement, or otherwise.

ARTICLE XVIII SEVERABILITY

Should any part of this Agreement be rendered or declared illegal or invalid by legislation, decree of competent jurisdiction, Michigan Employment Relation

Commission, or other tribunal, such invalidation shall not affect the remaining portion of this Agreement. Accordingly, the terms of this contract are severable.

**ARTICLE XIX
PAID-ON-CALL SERVICES**

The Union recognizes that there are paid-on-call firefighters performing services for the Township. It is agreed that paid-on-call services shall only be supplementary service to the career paid firefighters. It is understood that paid-on-call fire fighters shall be notified and simultaneously respond to each emergency run in accordance with current practice.

**ARTICLE XX
TERMINATION**

This Agreement shall commence on January 1, 2011 and shall continue in full force and effect until the 31st day of December, 2012. In the event that negotiations for a renewal agreement extend beyond the expiration date of this Agreement, the terms and provisions of the Agreement shall remain in full force and effect pending agreement upon such renewal agreement. I.A.F.F. Local #3292.

By:

Superior Charter Township Supervisor

Date

By:

Witness

Date

By:

Firefighters President

Date

By:

Witness

Date

ATTACHMENT "A"
HOURS AND FRINGE BENEFITS
ARTICLE A-I
HOURS

SECTION 1: The work schedule for employees subject to this Agreement engaged in firefighting and not exempt from the provisions of Act No. 125 shall be in accordance with the provisions of Act No. 125 of the Public Acts of 1925, as amended (MCLA 123.841 et seq.) including the twenty four (24) hour work day, so long as the Act imposes statutorily mandatory requirements on the Township.

SECTION 2: Upon filing of a trade-time form with an officer, employees shall be permitted to trade work or leave days voluntarily. These forms will be initialed by the officer receiving them, and will be kept with the overtime log.

SECTION 3: OVERTIME PAY: Employees who work in excess of their regularly scheduled work day of twenty-four (24) consecutive hours, or the State designated work week of fifty-three (53) hours, shall be paid overtime at one and one-half (1 1/2) times the employee's straight time hourly rate. For the purpose of this Agreement, the employee's annual salary shall be divided by 2,756 hours.

SECTION 4: CALL-INS: For call-ins, all employees will receive time and one half (1 1/2) times' hourly pay with a minimum of two (2) hours.

(a) All employees attending official department training, mandatory, or authorized department functions, as determined by the Fire Chief, shall receive one and one half (1 1/2) times hourly pay for each hour attending off- duty.

SECTION 5: OVERTIME DISTRIBUTION: Whenever overtime is required, the person with the least number of overtime hours will be called first and so on down the seniority list in an attempt to equalize the overtime hours. For the purpose of this clause, time charged to the refusing employee at the maximum number of hours of any employee working during that period. The equalization period shall commence anew each January 1 and terminate December 31. On January 1, the equalization list shall be reestablished with each employee subject to the equalization process being placed on the list in the relative position (he/she) occupied on December 31, with the low person placed at zero and the other persons credited with the number of hours in excess of the zero person, that is to say; the person who ended the previous equalization period with the least number of overtime hours shall be the first person called in the new equalization period, and so on. Any discrepancies or inequities in the equalization process shall be remedied by scheduling overtime hours to be worked. In the event of a tie in hours, the senior most employee has the first right of refusal or acceptance of hours. If the senior employee refuses, and the rest of the employees on the list refuse, then the junior employee must work the hours.

SECTION 6: In the event overtime is required, the following guidelines shall be followed:

(a) Employees newly entered in the equalization group shall be credited with the highest number of hours of the equalization group, which (he/she) enters.

(b) Employees accepting overtime work, but not appearing for such work, will be charged with two (2) times the maximum number of hours worked by any employee during the period.

(c) Any employee who is excused from work due to illness shall not be eligible to be called or scheduled for overtime work until the employee returns to work following such absence and completes at least one (1) complete work day.

(d) Any employee who is on scheduled vacation shall not be eligible to be scheduled for overtime work until that employee returns to work following such vacation and completed at least one (1) complete work day; provided an employee on scheduled vacation may respond to general alarms.

(e) The parties recognize and agree that the equalization process applies to overtime and that there are occasions due to the nature of the service that employees may be held over from a previous shift to complete tasks in progress.

(f) An employee accepting overtime must work all of the hours offered, unless the employee can work out a mutually agreeable division of hours with another employee.

(g) Employees shall be personally contacted for such overtime work by the on-duty firefighter whose word shall be conclusive as to whether contact was or was not made, and overtime accepted or not accepted.

(h) Initially the equalization process shall commence with the most senior person.

(i) Whenever insufficient numbers of employees respond to an equalization request, the Township shall have the right to require the overtime be worked commencing with the least senior employee.

(j) Overtime records will be maintained and kept in the radio room at Station One. They shall be open to the Chief, and Township officials, at any time.

SECTION 7: PAY FOR ACTING RANK: In the event a Firefighter or Officer performs the duties of any higher rank, the following guidelines shall be followed:

(a) If a firefighter performs the duties of any rank higher than their current rank for more than a 12 hour period in any shift, they will be compensated at a rate of 5% above their current rate of pay. This increased compensation will be made only for those hours they actually worked at the higher rank. The position of Acting Officer will be filled by the highest seniority employee who is on duty for the required time period in

question. This section shall not prejudice the contractual rights, promotional or otherwise, of any employee who refuses to perform the duties of the higher rank.

(b) If a Captain or Lieutenant is appointed to perform the duties of Acting Chief, they will be compensated from the first hour worked at a rate of 5% above their current hourly rate of pay. This increased compensation will be made only for those hours they actually worked at the appointed higher rank. The position of Acting Chief will be filled by appointment by the Supervisor for up to thirty (30) days. Appointments longer than thirty (30) days shall be approved by the Township Board. This section shall not prejudice the contractual rights, promotional or otherwise, of any employee who refuses to perform the duties of the higher rank.

ARTICLE A-II HOLIDAY PAY

SECTION 1: Any employee not scheduled to work on a holiday listed below who is called in to work shall receive double time pay for those hours worked. These holidays shall be the observed holidays as opposed to the legal holidays.

New Year's Day	Martin Luther King Day (Observed)
Easter	Memorial Day (Observed)
July 4 th	Labor Day (Observed)
Thanksgiving Day	Christmas Eve
Christmas Day	

ARTICLE A-III VACATION

SECTION 1, VACATION ACCRUAL LANGUAGE: Employees receive six days (144 hours) of vacation time on the first annual anniversary of their date of hire. On the first day of the subsequent month of service, employees receive 3/4 day (18 hours) on the first of each month through their 48th month of service. Beginning the first day of the month following the 48th month of service, employees receive 1 and 1/4 days (30 hours) vacation. Employees are awarded this 1 1/4 days (30 hours) the first day of each month.

SECTION 2: A current record of the employees accumulated unused vacation days shall be shown on each payroll record that the employees receive with their paychecks.

SECTION 3: Vacations shall be approved in advance by the Chief or his delegate.

SECTION 4: There shall be no leaves of absence without pay in conjunction with vacations.

SECTION 5: An employee may elect to be paid in lieu of taking vacation days,

provided that the election is in writing. An employee may elect to accumulate vacation time up to one year's worth as per vacation schedule. Any unused vacation time will be paid in full when an employee quits, dies or is disabled.

SECTION 6: In the event an employee suffers an illness, certified by a Medical Doctor (M.D.) or a Doctor of Osteopathy (D.O.), during that employee's vacation, such days of illness shall not be charged against that employee's vacation time but shall be charged against that employee's sick time.

ARTICLE A-IV INSURANCE

SECTION 1:

(a) Medical, Dental and Vision are provided to eligible full-time employees and their families. An employee becomes eligible for health insurance the first day of the month following month of hire. If insurance cost escalate to a level that the Township Board or Administration determines it endangers the financial stability of the Township Fire Fund, both parties agree to engage in good faith discussion to reach a mutually agreeable solution. Discussion will begin not less than 30 days prior to any implementation.

(b) Option for Cash Payment in Lieu of Medical Insurance: A full-time employee who is eligible for the Township's Insurance plan may opt-out of the plan if he/she is covered under the health insurance plan of his/her spouse. The employee must provide proof of coverage under his/her spouse's health insurance plan. The employee shall be compensated 40% of the cost of the family plan he/she is eligible for. This amount shall be paid in (26) equal payments each pay period as a taxable benefit. Employees choosing to opt-out of the plan must state so in writing. Employees who opt-out may rejoin the Township insurance plan at a future date under various circumstances: divorce, loss of employment by spouse resulting in loss of coverage, and during insurance open enrollment period each year.

(c) The Township shall provide each career Fire Fighter the current \$50,000 term life insurance policy at no cost to the Fire Fighters. This policy shall be only for the term of employment.

(d) When employment or seniority is interrupted by discharge, quit, strike or leave of absence, all insurance coverage continues only for the balance of the month in which the termination occurs or until the next premium is due, whichever is sooner.

(e) The employer will provide thirty (30) days' notice of layoff or thirty (30) days hospitalization insurance coverage following layoff.

SECTION 2:

Retirement Health Benefits (MERS Health Care Savings Plan)

(a) All newly hired, full-time fire fighters shall be enrolled in the MERS Health Care Savings Plan the first day of the month following their month of hire. The Township shall contribute monthly according to Attachment B, Health Care Saving Plan Monthly Contribution.

(b) The mandatory minimum employee contribution is currently set at two percent (2%). This percentage can be changed by mutual agreement of the firefighters' union and the Superior Township Board of Trustees. This employee contribution may also be greater than 2%, if so outlined in the individual employee's sub-plan, and shall be deducted from any or all of the following depending on the sub-plan enrolled in: regular pay, overtime, longevity, and cashed sick and vacation days. The Township shall contribute monthly according to Attachment B, Health Care Saving Plan Monthly Contribution. The employer contribution shall be reviewed by the Board of Trustees during future Union Firefighter contract negotiations. The board may (but shall not be obligated to) propose to increase the Township's annual contribution to compensate for inflation or increases in health care costs. The board shall also maintain the right to propose decreasing the Township's contribution, or freezing any increases, based on the financial position of the Township, or in light of expanded health care coverage by the federal or state government.

(c) The employer portion of the employee's MERS Health Care Savings Plan account shall be subject to the following vesting schedule: After six completed years of employment as a firefighter, twenty-five percent (25%), after nine years of such employment fifty percent (50%), after twelve years of such employment seventy-five percent (75%), after fifteen years of such employment one hundred percent (100%).

(d) The guidelines for how money in employees' accounts can be used is set by MERS and the Internal Revenue Service, and is outlined in the MERS Health Care Savings Plan Participation Agreement, a copy of which will be given to each employee upon enrollment in the plan. One hundred percent (100%) of the employee portion, including interest earned, together with the vested portion of the employer contributions including interest earned, becomes accessible to an employee (for eligible health care costs for both him/herself, spouse, and eligible dependents) upon separation from employment with Superior Township Fire Department, whether by retirement or otherwise.

SECTION 3:

(a) The Township may select or change the insurance carrier at its discretion upon prior notification to the Union, provided there is no lapse in coverage and that equivalent benefit levels are maintained and the Township shall be entitled to receive any dividends or rebates earned without condition or limit.

(b) Benefits for otherwise eligible full-time employees will become effective in accordance with the insurance policy providing the benefit.

(c) With the exception of employee-paid life insurance, the Township shall have no obligation to duplicate any benefit an employee receives under any other policy with any other employer notwithstanding the circumstances of eligibility, amount or duration of benefit, and it shall be the obligation of the employee to inform the Township of any and all insurance coverage enjoyed by said employee other than coverage provided by the Township.

(d) Should the Township be obligated by law to contribute to a governmentally sponsored insurance program, national or otherwise, which duplicates the benefits provided by the Township under insurance policies currently in effect as a result of this Agreement, it is the intent of the parties that the Township not be obligated to provide double coverage and to escape such double payments the Township shall be permitted to cancel benefits or policies which duplicate, in whole or in part compulsory governmental sponsored insurance programs.

(e) With the exception of employee-paid life insurance, all insurance coverage shall be subject to a non-duplication of benefits provision.

(f) If an employee covered by this Agreement is working for another employer, such employee will utilize the insurance coverage of such employer for all injuries, accidents and sickness incurred while in the employ of such other employer.

ARTICLE A-V SICK DAYS

SECTION 1: Any career officer or career firefighter who has been on the active payroll of the Superior Charter Township Fire Department and is unable to work because of bona-fide non- occupational personal illness or injury shall be entitled to sick pay in accordance with the provisions herein set forth.

SECTION 2: Sick days shall accrue at the rate of one shift day per month and will accrue on the first day of every month after date of hire.

SECTION 3: No employee may draw against paid sick days not yet earned.

SECTION 4: An employee or beneficiary shall be paid for all unused accumulated sick days upon death, retirement or discharge. Upon request after one hundred ten (110) accumulated days employees may receive pay for unused sick days.

SECTION 5: The maximum number of accrued sick days an employee may accumulate shall not exceed one hundred thirty-four (134) days for the term of this agreement.

(a) A current record of the employees accumulated unused sick days shall be shown on each payroll record that the employee receives with their paycheck.

SECTION 6: If an employee becomes ill while on duty, said employee shall be

charged with only the number of hours remaining of the work shift.

SECTION 7: An employee who is absent from work because of occupational injury or disease arising out of and in the course of employment (compensable under the Worker's Compensation Act of Michigan), will be paid straight hourly wages for the loss of all scheduled work hours caused by such injury or disease, less the amount of payments made under Worker's Compensation Act. The two payments combined will not exceed net take home pay, based upon an employee's normal fifty-six (56) hour work week. Any obligation of the Township payment shall be limited to sixty (60) calendar months.

SECTION 8: An employee shall not be charged sick time if injured on the job.

ARTICLE A-VI FUNERAL LEAVE

SECTION 1: A firefighter shall be allowed, upon request, up to three (3) consecutive work days off for death in the family (spouse, child, parent, grandparents, grandchildren, siblings, parent's siblings, mother-in-law, father-in-law, grandparents-in-law, step-children, and step-parents). One additional day will be afforded if the funeral is six hundred (600) or more miles away.

SECTION 2: If funeral leave is scheduled while employee is on vacation, vacation time will be rescheduled as appropriate.

SECTION 3: The bereaved employee shall be paid at the regular hourly rate for any of his/her regularly scheduled workdays falling within the specified leave period. This clause is intended to compensate for lost work time and is not a death bonus.

SECTION 4: The Township may require evidence of death and relationship of the deceased to the fire fighter.

ARTICLE A-VII JURY DUTY

Any firefighter required to be absent because of jury duty will be compensated for the difference between his regular salary and any compensation received for said jury duty with the exception of mileage and parking fees. The Township may require documentation.

ARTICLE A-VIII UNIFORM ALLOWANCE

SECTION 1: The Township shall furnish all turnout gear, boots, coats, helmets, and other gear as required by the Fire Chief for the safety of the employee in accordance with Federal and State laws and N.F.P.A. standards.

SECTION 2: The Township shall pay the uniform allowance on the first payroll week of January after withholding state and federal taxes. The employee shall maintain a

full dress uniform. The employee shall also maintain properly fitted, maintained uniforms. The base amount for uniform and maintenance will be as follows:

2011: \$570.00

2012: \$576.00

SECTION 3: New employees shall be prorated.

SECTION 4: If employment is terminated, that portion of the allowance, which has been paid in advance, shall be prorated and returned to the Township.

ARTICLE A-IX VALUABLES

The Township will repair or replace valuables that are lost or damaged when a firefighter is on duty, at no cost to the employee. Valuables include eyeglasses, contacts, watches, and wedding rings. Valuables must be registered with the Chief prior to making a claim, stating make, style, and cost. Claims must be made in writing to the Chief. The Townships liability will not exceed a maximum of \$1,000.00 (one thousand dollars) per year regardless of the number of claims or claimants.

ARTICLE A-X PENSION

SECTION 1: The Township shall provide a retirement pension plan for all firefighters, under the terms and conditions of the MERS (Michigan Municipal Employees Retirement System) pension plan with the following benefits: Multiplier of 2.25%, vesting after 10 years, full retirement at age 50 with 25 years of service, Final Average Compensation (FAC) of five (5) years, employee contributions of 6%, remaining required contribution paid by the Township.

ARTICLE A-XI EARLY OUT

An employee in their twenty-fifth year of retirement credited service may have an "early out" option of using all or part of their accumulated sick leave and/or banked vacation days immediately prior to their approved retirement date for their last scheduled duty days. The employee shall notify the employer of their intent at least sixty (60) Township business days prior to utilization of these sick leave credits and/or banked vacation days in this manner so that the employer may make scheduling arrangements. While on this leave the employee shall be eligible for health care benefits associated with full time employment. All other fringe benefits shall cease. An employee who chooses this option may not return to service (work) without the approval of the Fire Chief, and Township Supervisor.

**ARTICLE A-XII
EDUCATIONAL INCENTIVE**

The Township shall pay an annual educational incentive of three percent (3%) of the base wage for a Bachelor Degree related to the fire service. The Township shall pay two percent (2%) of base wage for an Associate's Degree related to the fire service. The Fire Chief shall determine if degree is related to fire service.

The educational incentive shall be paid on the first payroll week of January.

Attachment "B"					
ARTICLE-B-1					
Wages					
	2011		2012		
	2%		2%		
Start	\$41,705.59		\$42,539.70		
	\$15.13	\$22.70	\$15.44	\$23.15	
Year One	\$45,261.90		\$46,167.14		
	\$16.42	\$24.63	\$16.75	\$25.13	
Year Two	\$48,240.95		\$49,205.77		
	\$ 17.50	\$ 26.26	\$ 17.85	\$ 26.78	
Year Three	\$50,981.59		\$52,001.22		
	\$ 18.50	\$ 27.75	\$ 18.87	\$ 28.30	
Year Four	\$52,483.80		\$53,533.48		
	\$ 19.04	\$ 28.57	\$ 19.42	\$ 29.14	
Command Officer Adjustment					
	2011		2012		
Lieutenant	\$3,865.36		\$3,942.67		
	\$1.40	\$2.10	\$1.43	\$2.15	
Captain	\$5,185.47		\$5,289.18		
	\$1.88	\$2.82	\$1.92	\$2.88	
Article B-II					
Longevity Pay					
Longevity Shall be paid on completion of each anniversary date (First payroll after completion year)					
Employees hired prior to 1/1/2011 shall be paid Longevity as follows :					
Employees hired after 1/1/2011 shall not be paid Longevity.					
FIVE YEARS (5) TO FOURTEEN YEARS (14) \$1200 AFTER EACH YEAR					
FIFTEEN YEARS (15) TO NINETEEN YEARS (19) \$1,600 AFTER EACH YEAR					
TWENTY YEARS (20) OR MORE \$1,800 AFTER EACH YEAR					
Health Care Saving Plan Township Contribution					
	2011		2012		
	\$120 Per Month		\$120 Per Month		

* The terms of this agreement shall be retroactive from 1/1/2011



Protecting the river since 1965

1100 N. Main Street Suite 210
Ann Arbor, MI 48104
(734) 769-5123
www.hrwc.org

March 28, 2011

William McFarlane
Supervisor
Superior Charter Township
3040 N. Prospect Rd.
Ypsilanti, MI 48198

RE: 2011-12 Contracts for the Middle Huron Partnership and Stormwater Advisory Group

Dear Mr. McFarlane:

For the past fifteen years, the Huron River Watershed Council (HRWC) has provided support to partner municipalities and agencies through the Middle Huron Partnership to address stormwater and other pollution sources to the Huron River system. The Middle Huron Partnership has been the forum for watershed partners to work together to successfully meet state and federal requirements to reduce pollution in the middle Huron River and its tributaries. For most of this time, the effort has been funded by the partners themselves who see the value in working collaboratively and demonstrate their commitment to the goals of the Partnership through financial support.

In 2009, some of these partners came together to additionally form the Stormwater Advisory Group (SAG) to comply with requirements under the General Watershed Permit for Stormwater (Phase I and II) issued by the Michigan Department of Environmental Quality (DEQ). HRWC is now providing services for both efforts. These services include preparation of group deliverable products, development and implementation of monitoring and education programs, and group representation in discussions with the DEQ. A two-year work plan (see enclosed) covering the calendar years 2011 and 2012 was developed and approved by partner representatives. Ongoing support from the partners is essential if we are to continue pollution reduction efforts to the Huron River and its tributaries, such as Mill, Boyden, Honey, Malletts, Allens, Traver, Fleming, Swift and Miller creeks.

In order to fulfill these services, I am requesting the financial support of the Township in the amount of \$1,398 for services to be performed over the **two-year** period. Other partner organizations also are being asked to contribute to the Initiative (see enclosed budget allocation). Included you will find a contract to support these services and an invoice for your organization's allocation. The invoice may be for a proportional quarterly or annual amount, if that was requested.

Please review and sign both copies of the enclosed service agreement and return one copy to me (the other is for your records). We would appreciate prompt payment on the invoice so that we may continue to provide services without delay.

If you have any questions or concerns, please contact me directly or your designated representative. Thank you for your past support, as well as your efforts to improve Huron River water quality.

Yours truly,

A handwritten signature in black ink, appearing to read "Ric Lawson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Ric Lawson
Middle Huron Program and SAG Coordinator
rlawson@hrwc.org
734.769.5123 ext. 609

enclosures

Copy: Ms. Deborah Kuehn, Planning Coordinator

PROFESSIONAL SERVICE CONTRACT
Project: Middle Huron Watershed Initiative

Agreement is made this twenty-fourth of March, 2011 by the Superior Charter Township (Township), 3040 N. Prospect Rd., Ypsilanti, MI 48198, and the Huron River Watershed Council (Council), 1100 North Main, Suite 210, Ann Arbor, Michigan, 48104.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I – SCOPE OF SERVICES

The Council will provide services as described in the Statement of Work (Middle Huron Partnership and Stormwater Advisory Group Work Plan).

ARTICLE II – COMPENSATION

For services provided, the Township will pay the Council one thousand three hundred ninety eight dollars and zero cents (\$1,398).

ARTICLE III – REPORTING OF CONSULTANT

Section 1 - The Council is to coordinate activities with the Township and will cooperate and confer with individuals as necessary to ensure satisfactory work.

Section 2 – When applicable, the Council will submit annual reports and a final written report to the Township.

ARTICLE IV – TERM

This contract begins on January 1, 2011 and ends on December 31, 2012.

ARTICLE V – PERSONNEL

The parties agree that the Council is neither an employee nor an agent of the Township for any purposes.

ARTICLE VI – INSURANCE REQUIREMENTS

The Council will maintain at its own expense during the term of this contract, the following insurance:

1. Worker's Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Comprehensive/Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage.
3. Council will indemnify the Township and its officers, employees and agents from all liability of any sort that may result from injury or death to any person or loss or damage to any property in the performance of any services funded in whole or in part under this Agreement.

ARTICLE VIII – COMPLIANCE WITH LAWS AND REGULATIONS

The Council will comply with all federal, state, and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the American Disabilities Act.

ARTICLE IX- EQUAL EMPLOYMENT OPPORTUNITY

The Council will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of business).

PROFESSIONAL SERVICE CONTRACT
Project: Middle Huron Watershed Initiative

The Council will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Council agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Council, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion or political belief.

ARTICLE X – ASSIGNS AND SUCCESSORS

This contract is binding on the Township and Council, their successors and assigns. Neither the Township nor the Council will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE XI – TERMINATION OF CONTRACT

Either party may terminate the contract by giving thirty (30) days written notice to the other party. In the event of termination of contract by either party, any Township funds not disbursed at that time will be returned by the Council to the Township.

ARTICLE XII – EQUAL ACCESS

The Council shall provide the services set forth in the Statement of Work without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XIII – OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public.

ARTICLE XIV – PAYROLL TAXES

The Council is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the Township against such liability

ARTICLE XV – CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the Township and the Council will be incorporated into this contract by written amendments signed by both parties.

Superior Charter Township

HURON RIVER WATERSHED COUNCIL

By: _____
William McFarlane (date)
Supervisor

By: _____
Laura Rubin, (date)
Executive Director



Huron
River
Watershed
Council

Protecting the river since 1965

1100 N. Main Street Suite 210
Ann Arbor, MI 48104
(734) 769-5123
www.hrwc.org

TO: Middle Huron Initiative Partners and
Stormwater Advisory Group
FROM: Ric Lawson, Watershed Planner
RE: 2011-12 Work Plan and Budget
DATE: January 31, 2011

HRWC is currently providing services to Middle Huron communities for two projects with similar missions: the Middle Huron Initiative Partnership (Partnership) to reduce phosphorus contributions to meet the Total Maximum Daily Load (TMDL) for Ford and Belleville Lakes, and the Stormwater Advisory Group (SAG) to address watershed-wide compliance with state stormwater regulations. At previous meetings, the groups agreed to combine meetings and work towards a merger, since the 2008 stormwater permit included provisions to address TMDLs. While the 2008 permit has been removed by the Michigan Department of Natural Resources and Environment (DNRE), the communities have all submitted Storm Water Pollution Prevention Initiatives (SWPPIs), which remain in effect. The current contracts and budgets for both initiatives expired at the end of calendar year 2010, thus a new work plan is needed for 2011-2012.

The proposed work plan below includes tasks to address both initiatives for two years. Since a few organizations are members in only one group, I have identified the project associated with each task. The proposed work plan includes activities that are essential to fulfilling the expectations set forth in the Cooperative Agreement for the MHI Partnership and Phase I or II. This proposed work plan begins January 1, 2011 and ends December 31, 2012.

Tasks for both groups:

Task 1: Coordinate and facilitate meetings of the SAG and Partnership
Description: The groups generally meet on a quarterly basis. HRWC will prepare communications for quarterly meetings including agenda, agenda item materials, and follow-up items; facilitate meetings; and coordinate with guest speakers.
Hours: 160
Cost: \$9,600
Rationale: Meetings are required for SAG and necessary for planning overall.

Task 2: Prepare program reports
Description: Several reports are needed between the two programs. HRWC will compile information, write and design two Annual Summary Reports (2010 and 2011) for the Partnership, and summaries of watershed progress for SAG member SWPPI reports (2011 and 2012). All reports will be published and distributed through the HRWC website.
Hours: 180
Cost: \$10,800
Rationale: Annual reports are a commitment in the Cooperative Agreement for the Partnership and required for the stormwater permit. They also provide the basis for measuring and reporting progress.

Task 3: Conduct monitoring of Middle Huron tributaries

Description: Continue monitoring and stormwater investigation for the 2011 and 2012 field seasons (April to Sept) following the program's Quality Assurance Project Plan, including the following steps: measure stream discharge (Q) at 10 long-term monitoring sites during dry and wet weather conditions; monitor key water quality indicators at long-term sites and additional stormwater investigative sites during dry and wet weather conditions; obtain and maintain equipment; train field crew; deliver water samples to lab; obtain lab results and enter into database; analyze and synthesize data; communicate monitoring results in report form for a general audience; present results to Partners at semi-annual meetings; and disseminate monitoring reports to members and post on HRWC website.

Grab samples will be taken at each of the study sites twice monthly. Additional samples will be taken during extreme wet weather events, when feasible. Parameters to be measured are Total Phosphorus, Total Suspended Solids, Nitrate, Nitrite, E. coli, Dissolved Oxygen, conductivity, pH, and temperature. Water samples will be collected and analyzed in a lab according to US EPA accepted procedures (City of Ann Arbor WTP).

Hours: 600

Cost: \$36,000

Equip. Cost: \$2,000 maintenance of existing monitoring equipment and purchase of new equipment, as needed.

Rationale: The TMDL Implementation grant covers time and effort for coordination and collection of monitoring data through 2011. Only hours required for 2012 and to match the grant in 2011 are included. Monitoring is required by both programs to help determine hot spots and assess progress.

Task 4: Update and revise the Watershed Management Plan (WMP)

Description: The Middle Huron WMP is due to be revised to comply with SWPPI commitments. TMDL Implementation Plans are being developed under grant (hours not included in this work plan) that will be integrated into the WMP. Included in these are the point and non-point source Reduction Implementation Plans (RIP), which are Partnership commitments. HRWC will work with all stakeholders and the DNRE to engage a public process to revise the WMP to meet requirements, and will finalize and submit to MDNRE all necessary documentation.

Hours 150

Cost: \$9,000

Rationale: An updated WMP is needed to meet SWPPI commitments. The RIP documents are commitments under the Cooperative Agreement.

Task 5: Develop project proposals for implementation projects

Description: HRWC will seek out funding opportunities and draft and submit 2-3 project proposals that are consistent with WMP and other priorities on behalf of member municipalities. If fewer proposals are submitted, funds will be held over for the following work plan.

Hours 120

Cost: \$7,200

Rationale: Successful proposals will leverage the group budget, keep overall costs down and provide on-the-ground projects to achieve group goals.

**Middle Huron Partnership and SAG
Proposed Cost Allocation
HRWC 2011-12 Work Plan**

Total Budget \$ 209,877
Partnership \$ 39,971
SAG \$ 169,906

Community Name	Total Area (acres)	Total Population	% Total Watershed Population	% Total Watershed Area	Partnership Point Source Assessment	Partnership NPS Assessment	Total Partnership Assessment	SAG Assessment	Total 2-year Assessment
Ann Arbor	17,490	109,346	52.8	16.9	\$ 3,997	\$ 6,331	\$ 10,328	\$ 54,647	\$ 64,975
Ann Arbor Twp	11,398	4,882	2.4	11.0	\$ -	\$ 1,187	\$ 1,187	\$ -	\$ 1,187
Barton Hills		323	0.2	0.0	\$ -	\$ 300	\$ 300	\$ -	\$ 300
Belleville	746	4,400	0.9	0.3	\$ -	\$ 300	\$ 300	\$ -	\$ 300
Chelsea	1,487	5,002	2.4	1.4	\$ 1,599	\$ 320	\$ 1,919	\$ -	\$ 1,919
Dexter	931	3,525	1.7	0.9	\$ 1,599	\$ 206	\$ 1,805	\$ 2,048	\$ 3,853
Dexter Twp	21,174	6,633	1.0	6.2	\$ -	\$ 621	\$ 621	\$ -	\$ 621
Loch Alpine			0.0	0.0	\$ 799	\$ -	\$ 799	\$ -	\$ 799
Lodi Twp	22,070	5,872	0.6	4.8	\$ -	\$ 468	\$ 468	\$ -	\$ 468
Northfield Twp	23,470	9,351	0.4	2.0	\$ -	\$ 300	\$ 300	\$ -	\$ 300
Pittsfield Twp	17,870	37,224	2.8	2.7	\$ -	\$ 473	\$ 473	\$ 4,342	\$ 4,815
Scio Twp	21,187	16,261	7.9	20.5	\$ -	\$ 2,562	\$ 2,562	\$ -	\$ 2,562
Superior Twp	22,734	13,548	3.6	12.1	\$ -	\$ 1,398	\$ 1,398	\$ -	\$ 1,398
Van Buren Twp	23,084	27,377	4.3	7.3	\$ -	\$ 1,033	\$ 1,033	\$ -	\$ 1,033
Webster Twp	22,941	6,672	0.5	3.6	\$ -	\$ 341	\$ 341	\$ -	\$ 341
Ypsilanti	3,027	19,419	8.6	2.7	\$ -	\$ 995	\$ 995	\$ 8,825	\$ 9,820
Ypsilanti Twp	20,187	53,037	9.9	7.6	\$ -	\$ 1,568	\$ 1,568	\$ 13,745	\$ 15,313
Community Subtotal	229,796	322,872	100	100	\$ 7,994	\$ 18,404	\$ 26,397	\$ 83,607	\$ 110,004
WCWRC					\$ -	\$ 4,535	\$ 4,535	\$ 39,227	\$ 43,762
WCRC					\$ -	\$ 4,535	\$ 4,535	\$ 39,227	\$ 43,762
Ann Arbor Schools					\$ -	\$ 881	\$ 881	\$ 7,845	\$ 8,726
University of Michigan					\$ -	\$ 3,622	\$ 3,622	\$ -	\$ 3,622
Totals					\$ 7,994	\$ 31,977	\$ 39,970	\$ 169,906	\$ 209,876

Data sources:
Population estimates were provided by SEMCOG in July 2010 and are based on the 2000 US Census
Areas are based on a GIS analysis of municipality and Middle Huron Watershed boundaries by the Huron River Watershed Council



HURON RIVER WATERSHED COUNCIL

1100 N. Main St. Suite 210
Ann Arbor, MI 48104

Phone # (734) 769-5123

Invoice

BILL TO
SUPERIOR TOWNSHIP ATTN: WILLIAM MCFARLANE 3040 N. PROSPECT RD. YPSILANTI, MI 48198

DATE	3/28/2011
------	-----------

INVOICE #	1403
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TERMS

NET 30

DESCRIPTION	AMOUNT
Facilitation services and watershed planning assistance pursuant to The Middle Huron Cooperative Agreement for reduction of Phosphorus Loading to the Middle Huron River Watershed. Term of service begins January 1, 2011 and ends December 31, 2012.	1,398.00
Total	\$1,398.00

**NORTHEAST COMMUNITIES COUNTYWIDE TRANSIT AUTHORITY SELECTION
ACT 7 INTERLOCAL AGREEMENT**

WHEREAS, the Urban Cooperation Act, PA7 of 1967, Extra Session (Act 7), provides that a public agency may enter into interlocal agreements with other public agencies to exercise jointly any power, privilege, or authority that the agencies share to in common and that each might exercise separately; and

WHEREAS, the Townships of Ann Arbor, Northfield, Salem, and Superior (North East County Communities) are local government units in the County of Washtenaw under Act 7 of 1967; and

WHEREAS, it is anticipated that a new countywide transit authority will be incorporated under Public Act 196 of 1987 to provide public transit service to all of Washtenaw County; and

WHEREAS, it is anticipated that the Public Act 55 of 1963 transit authority will be dissolved upon passage of a countywide ballot funding proposal and all assets transferred to the new 196 authority; and

WHEREAS, the new Act 196 Authority board will have 15 seats that are allocated based on charter millage and population providing one seat to the North East County Communities; and

WHEREAS, the North East County Communities wish to work cooperatively to select an Act 196 countywide transit authority board representative; and

THEREFORE, the Townships of Ann Arbor, Northfield, Salem, and Superior agree to select their countywide transit authority board representative as follows:

1. A Transit Selection Committee shall be created and comprised of one representative each from Ann Arbor, Northfield, Salem and Superior Township.
2. The Transit Selection Committee shall develop and undertake the solicitation of applications for countywide transit authority board representative.
3. The Transit Selection Committee shall consider potential representatives and provide a recommendation to the Board of Trustees of Ann Arbor, Northfield, Salem and Superior Townships

The recommended countywide transit authority board representative shall be selected by:

1. One vote per community
2. In the event of a tie vote, the communities' votes will be weighted based on proportion of the total area population for the North East Area.

The communities shall use the same process when replacing the board representative whether it is to replace a for-cause removal or at the end of the representative's term. If the representative is a resident of a community that opts out of the countywide transit authority, the remaining

communities may select another representative and the opt out shall be considered a for-cause removal.

Any community that opts out of the countywide transit authority shall be provided no rights or participation in the Transit Selection Committee or countywide transit authority board representative selection nor transit service or included in the county ballot funding proposal.

Effective Date. The Agreement shall commence upon its approval by the legislative bodies of the Townships of Ann Arbor, Northfield, Salem, and Superior, and duly executed by their authorized representatives and filed with the Washtenaw County Clerk and Secretary of State of the State of Michigan as required by Act 7.

Severability. To the extent that any provisions contained in this Agreement is deemed enforceable, to the extent possible, the remaining terms shall remain in effect.

The Townships of Ann Arbor, Northfield, Salem and Superior by their authorized representatives, have executed this Agreement as indicated on the attached signature pages:

The **Ann Arbor Township Board** approved this agreement. The Board authorized the Supervisor to sign this Agreement on the ___ day of ___, 2011 and the President executed it on the ___ day of _____, 2011.

Witnesses

ANN ARBOR TOWNSHIP

Michael Moran, Supervisor

Subscribed and sworn before me on this _____ day of _____, 2011.

Notary Public, Washtenaw County

My commission expires:_____

The **Northfield Township Board** approved this agreement. The Township Board authorized the Supervisor to sign this Agreement on the ___ day of ___, 2011 and the Supervisor executed it on the ___ day of ___, 2011.

Witnesses

NORTHFIELD TOWNSHIP

Deb Mozurkewich, Supervisor

Subscribed and sworn before me on this ___ day of ___, 2011.

Notary Public, Washtenaw County

My commission expires: _____

The **Salem Township Board** approved this agreement. The Township Board authorized the Supervisor to sign this Agreement on the ___ day of ___, 2011 and the Supervisor executed it on the ___ day of ___, 2011.

Witnesses

SALEM TOWNSHIP

Robert Heyl, Supervisor

Subscribed and sworn before me on this ___ day of ___, 2011.

Notary Public, Washtenaw County

My commission expires: _____

The **Superior Township Board** approved this agreement. The Township Board authorized the Supervisor to sign this Agreement on the ___ day of ___, 2011 and the Supervisor executed it on the ___ day of ___, 2011.

Witnesses

SUPERIOR TOWNSHIP

William McFarlane, Supervisor

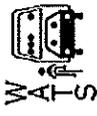
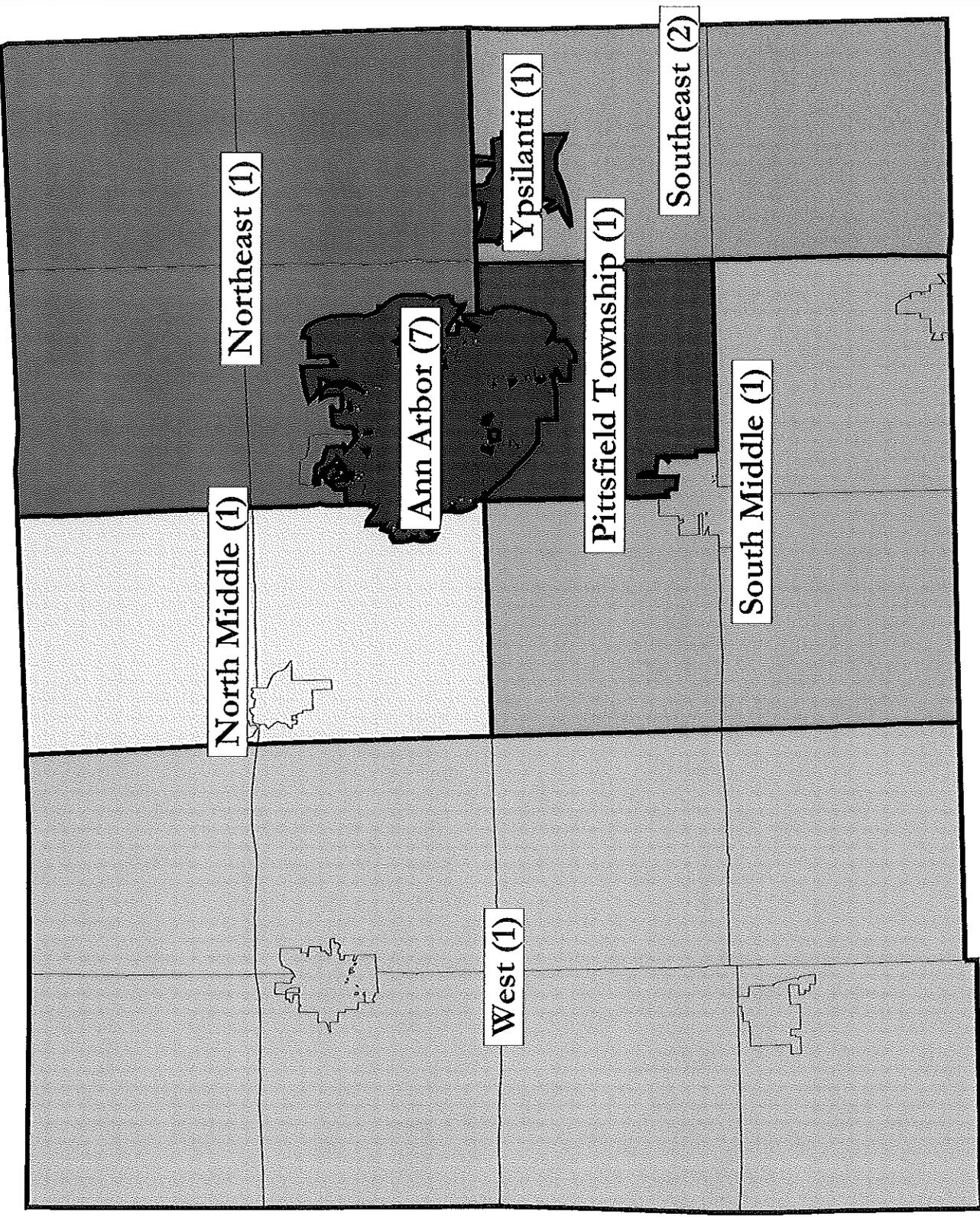
Subscribed and sworn before me on this ___ day of ___, 2011.

Notary Public, Washtenaw County

My commission expires: _____

Community	July 2010 Est. from SEMCOG	2010 Census	Board Seats
Charter Millage Communities			
Ann Arbor City	109,346	113,934	7
Ypsilanti City	19,419	19,435	1
Northeast			
Ann Arbor Township	4,882	4,067	
Barton Hills	323	294	
Superior Township	13,548	13,058	
Northfield	9,351	8,245	
Salem	6,935	5,627	
Total	35,039	31,291	1
Pittsfield Township	37,224	34,663	1
Southeast			
Ypsilanti Township	53,037	53,362	
Augusta	6,980	6,745	
Total	60,017	60,107	2
West			
Chelsea	5,002	4,944	
Dexter	6,633	6,042	
Lyndon	2,917	2,720	
Lima	3,173	3,307	
Sylvan	3,592	2,833	
Bridgewater	1,834	1,674	
Freedom	1,840	1,428	
Manchester	2,561	2,478	
Sharon	1,712	1,737	
Manchester Village	2,247	2,091	
Total	31,511	29,254	1
South Middle			
Milan	3,170	3,770	
York	9,190	8,708	
Saline City	8,369	8,810	
Lodi Township	5,872	6,058	
Saline Township	2,084	1,896	
Total	28,685	29,242	1
North Middle			
Dexter Village	3,525	4,067	
Scio	16,261	16,470	
Webster	6,672	6,328	
Total	26,458	26,865	1
Totals	347,699	344,791	15
Non-Charter Millage Population	218,934	211,422	
Non-Charter Millage Pop. Divided by 7	31,276	30,203	

Proposed Countywide AATA Board Structure



**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 MONTH-END REPORT
 MARCH 2011**

Category	Estimated Cost	Permit Fee	Number of Permits
ADDITIONS	\$36,341.00	\$336.00	3
DEMOLITIONS	\$0.00	\$200.00	2
DETACHED ACCESSORY STRUCTURES	\$62,496.00	\$281.00	1
ELECTRIC PERMITS	\$0.00	\$592.00	7
MECHANICAL PERMIT	\$0.00	\$1,979.25	20
OTHER	\$40,000.00	\$180.00	1
PLUMBING PERMITS	\$0.00	\$490.00	6
REMODEL/REPAIRS	\$30,500.00	\$228.00	2
Totals	\$169,337.00	\$4,286.25	42

INSPECTIONS

REIMBURSEMENTS

RICHARD MAYERNIK

124

ELECTRICAL INSPECTOR
 (CONTRACTOR)

17 @ \$30.00

\$510.00

MECH & PLU INSPECTOR
 (CONTRACTOR)

8 @ \$30.00

\$240.00

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 YEAR-TO-DATE REPORT**

2011

Category	Estimated Cost	Permit Fee	Number of Permits
ADDITIONS	\$36,341.00	\$336.00	3
DEMOLITIONS	\$34,000.00	\$353.00	3
DETACHED ACCESSORY STRUCTURES	\$62,496.00	\$281.00	1
ELECTRIC PERMITS	\$0.00	\$3,588.00	26
HOSPITAL	\$767,297.00	\$3,616.00	2
MECHANICAL PERMIT	\$0.00	\$6,365.50	59
OTHER	\$40,000.00	\$180.00	1
PLUMBING PERMITS	\$0.00	\$1,872.00	14
REMODEL/REPAIRS	\$49,500.00	\$528.00	5
Totals	\$989,634.00	\$17,119.50	114

INSPECTIONS

REIMBURSEMENTS

BUILDING OFFICIAL

235

**ELECTRICAL INSPECTOR
 (CONTRACTOR)**

38 @ \$30.00

\$1,140.00

**MECH & PLU INSPECTOR
 (CONTRACTOR)**

8 @ \$30.00

\$ 240.00

2011 Fire Department Responses

March

Structure Fires: 0

Residential Fire Alarm: 1

Vehicle Fires: 0

Commercial Fire Alarm: 2

Brush Fires: 1

St. Joseph Mercy Hospital Alarms: 1

Trash Fires: 0

Utility Emergency: 0

Medical Emergencies: 64

Public Service Request: 2

Personal Injury Accidents: 5

Good Intent: 3

1. 3-5-11 Geddes/Superior
2. 3-14-11 M-14/Curtis
3. 3-15-11 Ford/Gotfredson
4. 3-23-11 9745 Geddes
5. 3-24-11 Clark/Emergency

Carbon Monoxide Alarms: 1

Mutual Aid: 0

Property Damage Accidents: 6

All Other Incidents: 1

Total Alarms: 87

Burn Permits: 13

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: March 1, 2011

Ref: Fire Marshal Report for March 2011

3/1/11

Finished fire marshal report for February 2011

Started reviewing Contingency plan for Saint Joseph Health Systems

3/2/11

Did second fire code inspection at BP Gas Station

Worked on reviewing Saint Joseph Health System Contingency plan

3/3/11

Talked with Renee Smith from Cheney School about inspections

Type inspection letter to Gabby's Mobile

Updated preplan information into lap top computer on engine 11-1

3/7/11

Inspection Cheney School

3/8/11

Worked on fire violation letter for Cheney School fax a copy to the Principal

Started updating information for Cheney School in to computers

3/9/11

Finished updating information into main computer for Cheney School

Typed fire code violation letter to Fuller Hill Child Care Center

Added updated inspection information for Superior Food Mart and Fuller Child Care Center into main computer

3/10/11

Finished updating pre-plan information for Superior Food Mart, Fuller Hill Child Care Center and Cheney School in to computer on Engine 11-1

3/14/11

Had meeting at Reichert Health Building

Worked on updated preplan information in main computer for Spiritus Sanctus Academy

Typed and sent inspection notice to Spiritus Sanctus Academy

3/15/11

Conducted fire testing at St Joe Hospital

Did inspection sprinkler system lower level at St Joe Hospital

3/16/11

Reviewed sprinkler plans for Reichert Health Building Suite 6109

Reviewed fire systems inspection reports for St Joe Complex

Did second fire code inspection at Superior food mart

3/17/11

Personnel time off

3/21/11

Reviewed fire pump test results for St Joe complex

Talk with Mrs. Smith from Cheney School about fire code violations

3/22/11

Set in on meeting about changes to new fire truck

Sent inspection report to Ypsilanti Township Fire Department

Talked with owner of Superior Food Mart about final inspection

3/23/11

Did second inspection at Cheney School

Did Final Fire code inspection at Superior Food Mart

Responded on a MVA with injury's

3/24/11

Started reviewing fire alarm plans for suite 6109 at Reichert Health Building

3/28/11

Finished reviewing fire alarms plans for suite 6109 at RHB

Did final sprinkler inspection second and third floor remodel project old building at St Joe.

3/29/11

Typed and sent inspection notice to Superior Stables

Reviewed Contingency Plan from St Joe Hospital

3/30/11

Inventory evidence locker destroyed old evidence

Typed and sent letter to Manager Arbor Woods about inspection

3/31/11

Investigated fire code violation at St Joe had meeting with John from the Christman Company about violations

Total Inspection to date: 14
Total Fire Investigations to date: 1
Structure Fire Investigation: 0
Grass Fire Investigation: 0
Vehicle fire investigation: 1
Total Hours for March 2011: 102.5 hrs.
Total Hour to Date: 292 hrs.

Respectfully Submitted:



Wayne Dickinson, Fire Marshal
Superior Township Fire Department

Cc. Dave Phillips, Clerk

INTEROFFICE MEMORANDUM

TO: BILL MCFARLANE SUPERVISOR
FROM: RONALD SMITH CAPTAIN
SUBJECT: HOSPITAL ALARMS
DATE: 4/8/11

SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO SAINT JOSEPH HOSPITAL
FOR MARCH 2011

TOTAL FALSE ALARMS: 1
1ST. ALARM: NO CHARGE
TOTAL: \$0.00

ALARM LOCATIONS:
5301 MCAULEY

Superior Township Ordinance Report

March to April 2011

Landscape Debris-Blight

Ordinance 165

1780 Sheffield	Bags stacked in front of garage Owners contacted, removed
1183 Stamford	Couch left in front of house, Contacted Republic to remove
1513 Harvest	Junk left at curb; contact, removed
1562 Stratford Ct.	Tree fallen onto porch. Attempting to contact owners, house not occupied
Geddes, Harris, Berkshire Ridge, Clark	Signs removed
1558 Wiard	Junk left at curb; contact, removed
8259 Berkshire	Junk left at curb; contact, removed
1624 Sheffield	Complaint of unkempt yard no obvious blight
1889 Ashley	dead tree branches hanging over yard at 1927 Andover No response from owner to date
8968 Nottingham	Junk left at curb; Removed
976 Stamford	Junk left at curb; Removed
976 Stamford	Additional junk at curb; contacted Republic to remove

Noise Complaints

1624 Sheffield Complaint of excess noise
Met with neighbor; no evidence of noise

Animals

1515 Ridge #177 Uncontrolled dog, owner contacted, no new issue

1834 Norfolk Dogs jumped fence into neighbor's yard. Letter sent,
pending

Vehicles

9534 Glenhill vehicle left in street for extended period.
Moved

1824 Hamlet Possible abandoned car in street. Referred to WCSO

1163 Stamford Inoperable vehicle in drive. Violation issued.

5665 Plymouth Junk car in front yard. Citation issued. Awaiting Court date

8650 Cedar vehicle left in street for extended period.
Referred to WCSO

6564 Ford Road junk boat, junk car, junk trailer on property. 1st letter sent

9208 Panama unlicensed vehicle in drive, citation filed. Awaiting Court date

955 E. Clark unlicensed vehicles in drive, citation filed. Vehicles plated.

1515 Ridge 176 unlicensed vehicle in drive, citation filed. Awaiting Court date

1171 Stamford vehicle in drive with no wheels and no plate. Contact made,
plates and wheels on vehicle.

Miles: 253

Time: 38.5

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSO



PARKS & RECREATION
SUPERIOR TOWNSHIP PARK COMMISSION
 Regular Meeting – February 28, 2011
 Utility Administrative Building
 7:30 p.m.
ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at the Utility Administration Building by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Allen, Lopez

PRESENT: Lansing, Kern-Boprie, Berry, Morris, Allen, Lopez

ABSENT: Wilbanks

STAFF: Keith Lockie, Parks Administrator, Alex Williams, Township Liaison, and Dave Buterbaugh, Parks Maintenance Staff, were also in attendance.

3) FLAG SALUTE

The flag salute was led by Berry

4) APPROVAL OF AGENDA

It was moved by Morris supported by Lansing that the agenda be approved.

5) APPROVAL OF MINUTES OF

It was moved by Allen, supported by Kern-Boprie, that the minutes of the regular meeting of January 24, 2011 be corrected and accepted. The minutes were accepted as corrected.

6) CITIZEN PARTICIPATION

None

7) TOWNSHIP LIAISON

From attending the last Board meeting, Williams reported that Kern-Boprie's report, attached to these minutes, is very thorough and could be referred to for any Park's Commission content discussed during the meeting.

8) REPORTS

A. Chairperson:

Berry distributed the Board by-laws and Parks Commission by-laws and recommended that the Commission review and compare the two documents.

B. Administrator:

Attached to these minutes.

C. Board Meeting Attendees:

Kern-Boprie attended and the report is attached to these minutes.

D. Park Steward:

None

E. Safety:

Buterbaugh reported that there have been no accidents in the last month.

Allen moved, supported by Morris, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached to this report.

Morris moved, supported by Lansing, to accept the Communications. The motion carried.

10) NEW BUSINESS

A. **Eagle Scout Proposal for Cherry Hill Nature Preserve** – Eagle Scout Candidate Ryan Silvester distributed packets to the Commission outlining his Eagle Scout project in Cherry Hill Nature Preserve. His proposed project is the construction of a footbridge from mid-July to August along High Bluff Trail in Cherry Hill Nature Preserve. Lopez moved that the Commission accept the Eagle Scout Foot Bridge Project, Morris supported and the Commission was unanimous in support for the project.

B. **Conservation Easement for Schroeter Park** – Morris suggested that Lopez contact Dave Phillips before proceeding with this subject and the issue was tabled until the next meeting.

11) OLD BUSINESS

A. **2011 Summer Programs** – Kern-Boprie and Lansing proposed dates for the summer activities. Kickball June 18 at Oakbrook Park, Kite and Rockets July 16 at Fireman's Park, 3 on 3 Basketball August 13 at Community Park and Pumpkin Carving October 22 at Norfolk Park. Allen moved to accept the dates proposed and Morris seconded. The motion was unanimous.

12) BILLS FOR PAYMENT

Allen moved, supported by Kern-Boprie, to pay the bills totaling \$1,373.01 (one thousand three hundred seventy-three dollars and one cent). The motion carried unanimously.

13) FINANCIAL STATEMENTS

Allen moved, supported by Morris, to accept the January, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS -

None.

15) ADJOURNMENT

It was moved by Allen supported by Kern-Boprie that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Dan Allen, Secretary

MEMORANDUM

To: Superior Township Board
From: Rick Church
Date: April 12, 2011
Re: Utility Department Report

- The Utility Department has completed and submitted our Cross Connection and Pumpage/Usage Reports as part of the State of Michigan's Department of Natural Resources and Environment (DNRE) and the Michigan Safe Drinking Water Act annual requirements.
- The Superior Township Utility Department Office Manager has been working with the Ypsilanti Community Utilities Authority and with other communities, such as Pittsfield and Augusta Townships in a joint effort to compile information needed to produce the annual Consumer Confidence Report. This report is a requirement of the DNRE and is due to our customers, our local health department and to the DNRE by July 1st of every year.
- Maintenance personnel reported and repaired a damaged fire hydrant located along Geddes Road, between Harris Road and the Arbor Woods Development. This hydrant was struck by a vehicle and was sheared off at ground level. The hydrant is now back in service.
- Maintenance staff also repaired a broken fire hydrant along Wiard Road. This hydrant had been struck by a plow truck from the Washtenaw County Road Commission while it was clearing the shoulder of snow. The hydrant is now back in service.
- Maintenance staff responded to the homeowner's report of a large sunken area at or near the driveway at 1623 Pine Court. Since this sink hole was in close proximity to our sanitary sewer main that runs along the court, both the main line and the lead line were televised and the lead line was die tested. No evidence was found to indicate that our sewer was the cause of this issue. The homeowner was advised to follow up with the Washtenaw County Road Commission for further investigation.
- The Maintenance Supervisor and the Crew Leader for the Maintenance Department have been jointly investigating new software for our required Cross Connection Control Program. A recommendation for a software purchase will be presented at the April, 2011 Board Meeting.

- A small leak was found in the piping at our Clark Road water booster station. This pinhole leak, which was located on the suction header (16" main line), will require that the station be taken out of service in order to make the repair, which will include welding the outside and recoating the inside of the pipe. We will be working with EFI (the station designer) to correct this problem as part of the warranty agreement. The repair will be scheduled and made in the near future.
- Using our camera equipment, Maintenance personnel did video inspections at the corner of Berkshire and Stamford Roads and along MacArthur Boulevard between Windsor Court and Heather Drive. Both of these locations had sanitary sewer liners installed approximately one year ago and both liners look good.
- Using our vactor equipment, Maintenance staff cleaned a sewer line located in front of 1600 Stephens that had been found to be partially blocked. The blockage was discovered during our weekly sewer inspection process. No sewage had backed up into any homes.
- The Maintenance crew excavated a leaking water service line located at 9113 Arlington Drive. A four foot section, along with the shut-off valve and box had to be replaced.
- The Maintenance Supervisor and I responded to a cloudy water complaint at 1979 White Oak Lane. A chlorine residual test was performed and, after communicating with the homeowner, it was determined that the cloudy water was due to small air bubbles in the water that are caused by the difference in the temperature between the house and the water being transported underground. This is a common occurrence in the winter.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@washtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

April 11th, 2011

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of March, 2011. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of March which has already been forwarded to your billing department.

Please note the soaring traffic enforcement statistics. I would suggest that this is attributable in part to the overall stability of other enforcement efforts and moderate declines in other regularly reported crimes requiring investigation. The team of Deputies working in the collaborative support each other well and all credit is due them directly for their conscientious, well balanced efforts.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Sergeant P. Cook
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 971-9248 ♦ EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE MARCH 2011

ASSAULT & BATTERY /DOMESTIC

9200 block of Macarthur Blvd
1000 block of Stamford Rd
8700 block of Macarthur Blvd
1800 block of Hemlet Dr
9100 block of Macarthur Blvd
1900 block of Ridge Rd
9300 block of Macarthur Blvd
5500 block of Overbrook Dr
8600 block of Macarthur Blvd
9100 block of Macarthur Blvd
9200 block of Macarthur Blvd
1600 block of Wiard Blvd
3700 block of Creekside Ct
3700 block of Creekside Ct
9000 block of Macarthur Blvd
8900 block of Nottingham Dr
8300 block of Glendale Dr
9000 block of Macarthur Blvd

BURGLARY

1500 block of Wiard Blvd
8300 block of Lakeview Ct
1800 block of Sheffield Dr
1200 block of Stamford Dr
8400 block of Preston Ct
1600 block of Sheffield Dr
6800 block of Cherry Hill Rd
3600 block of Deer Ridge Ct

LARCENY

3000 block of N. Prospect Rd
1500 block of Ridge Rd
N. Prospect Rd & Geddes Rd
9200 block of Macarthur Blvd

LARCENY FROM AUTO

8600 block of Hemlock Ct

UDAA

8600 block of Macarthur Blvd

FRAUD

3100 block of Andora Dr

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 4

FAMILY TROUBLE 19

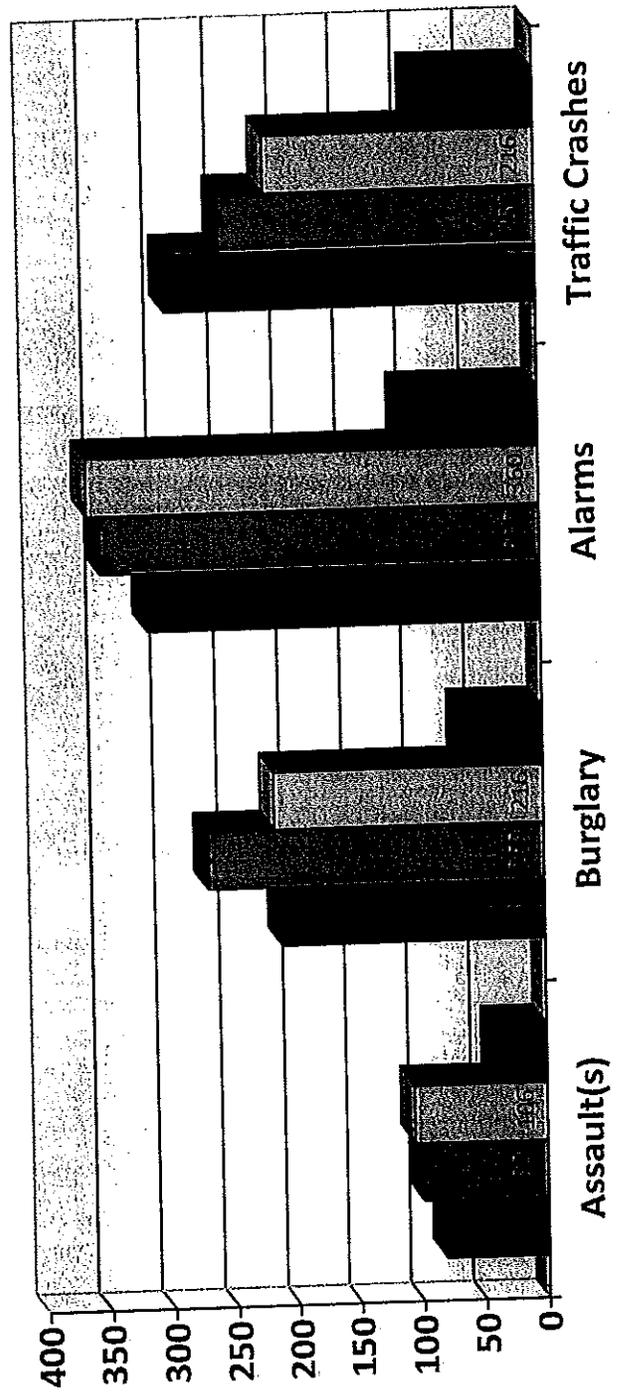
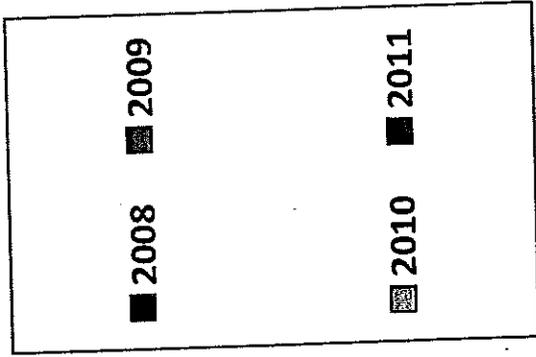
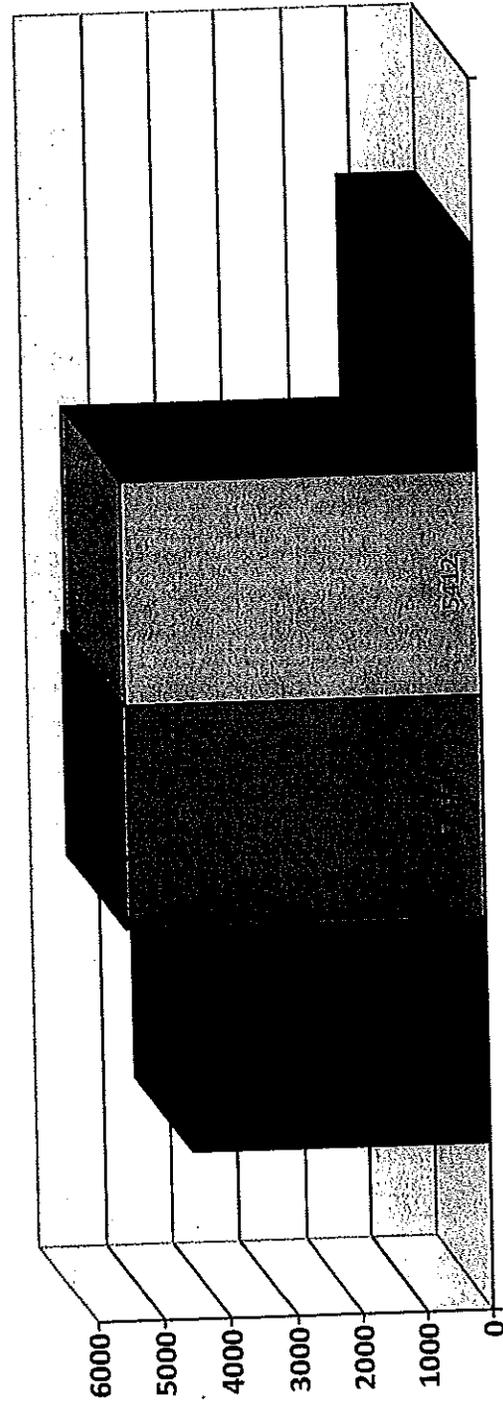
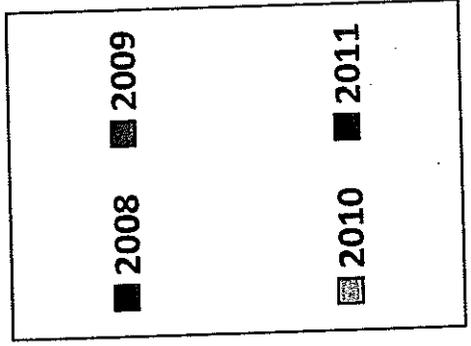
DISORDERLY 14

SUSPICIOUS INCIDENTS 57

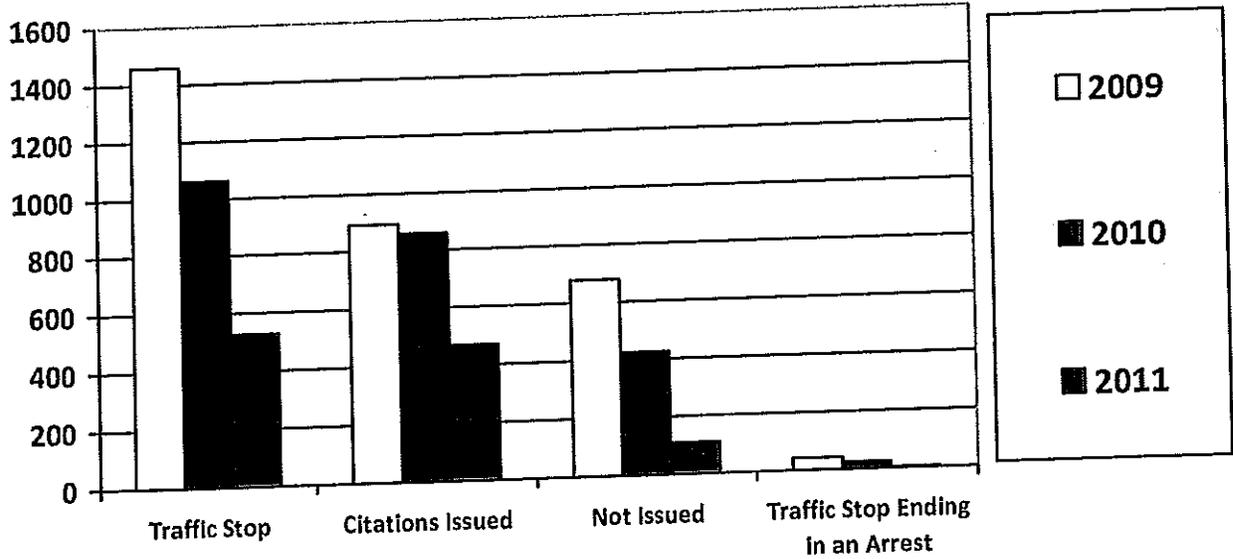
TRAFFIC CRASH 22

PUBLIC NUISANCE 14

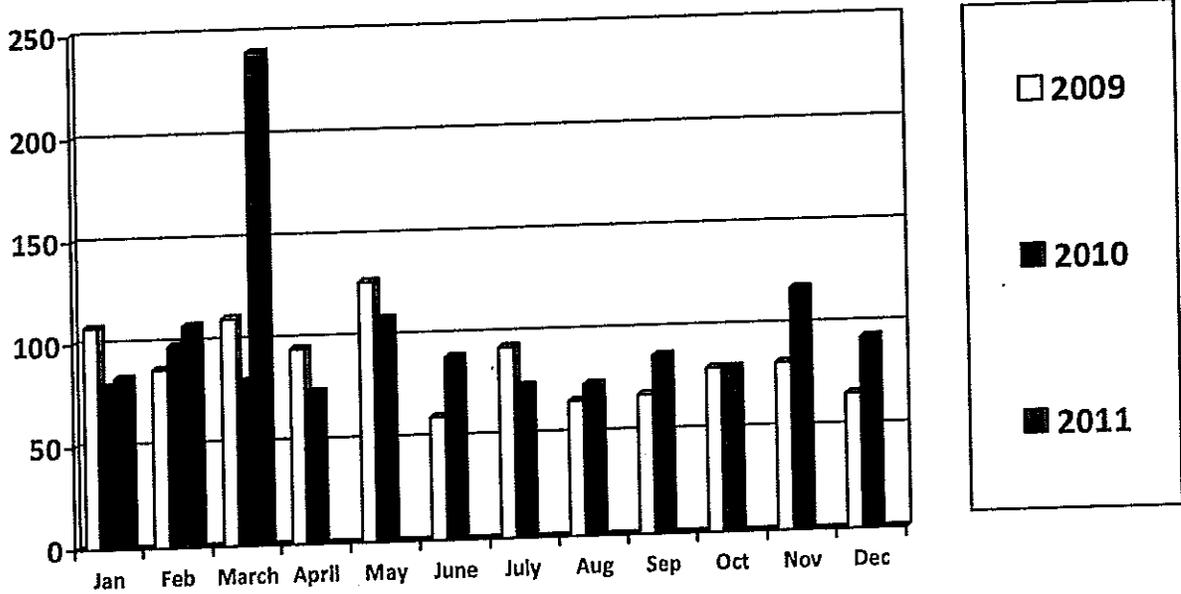
Superior Township Four Year Activity Report



Superior Twp



Citations by Month





Washtenaw County Sheriff's Activity Log

4/7/2011
14:14:46

Out of Area Report (Sorted by Date/Time, then Log ID)

Assignment Area: Superior Twp/Ann Arbor Twp
3/1/2011 - 3/31/2011

Log #	Deputy ID./Name	Type	Location	Date/Time	Minutes	Area
251735	964 BRUNEAU, TIMOTHY DAVID	Service Requests	2170 PACKARD	3/5/11 9:30	60	Ypsilanti Twp.
Comments: BOL-Leforge rivers edge, eastern highlands etc.						
252179	267 STANTON, ROBERT DAVID	Service Requests	883 ALLEN RD	3/8/11 9:10	60	Ypsilanti Twp.
Comments: back 16 on dv in progress						
252166	746 MERCURE, THOMAS DELAND	Service Requests	883 ALLEN	3/8/11 9:15	40	Ypsilanti Twp.
Comments: DOMESTIC ASSAULT IN PROGRESS/ COGGINS NEEDED BACK-UP. I WAS NEARBY AND WAS DISPATCHED TO ASSIST						
252179	267 STANTON, ROBERT DAVID	Service Requests	407 VILLA DR	3/8/11 11:25	35	Ypsilanti Twp.
Comments: back ypsi units on back to back man with gun calls						
252166	746 MERCURE, THOMAS DELAND	Service Requests	407 VILLA	3/8/11 11:35	40	Ypsilanti Twp.
Comments: APPROVED THROUGH 415--MAN W GUN...PROVIDED BACK-UP AND CLEARED RESIDENCE. CLEARED WHEN SCENE						
252201	991 CAMPBELL, JOHN WILLIAM	Service Request Assist	2989 PRESCOTT	3/8/11 12:00	60	Ypsilanti Twp.
Comments: TOT YPSI TWP						
252305	1763 GEBAUER, JOEL J	Service Request Assist	66 RILEY CT	3/9/11 0:45	30	Ypsilanti Twp.
Comments: ASSIST TWP UNITS B/E /ARMED ROBBERY BOL/PERIMETER PER 428						
252289	1094 BALLOU, DOUGLAS R	Service Request Assist	63 RILEY CT	3/9/11 2:00	30	Ypsilanti Twp.
Comments: 11-10846 BOL FOR SUSPECT VEHICLE						
253015	991 CAMPBELL, JOHN WILLIAM	Service Requests	10478 HOMESTEAD	3/12/11 10:45	60	Salem Twp.
Comments: ASSIST MSP/ TOT SAME						
253041	1805 TEETS, CHAD M	Service Request Assist	HARRIS/SHARE	3/12/11 15:45	20	Ypsilanti Twp.
Comments: 10-24 ASSIST YPSI TWP WITH LOCATING KIDNAPPING VEHICLE AND VICTIM VEHICLE, LOCATED AT ECORSE AND HA						
253559	746 MERCURE, THOMAS DELAND	Service Requests	STATION 1	3/15/11 18:25	90	County Wide
Comments: WARRANT ARREST--- dispatched to assist lawnet at station 1 by transporting the arrest						
253567	1793 URBAN, SEAN G	Service Request Assist	HARVEST LIQUOR	3/15/11 19:40	20	Ypsilanti Twp.
Comments: 11-11919 ASSIST YPSI TWP -LARGE FIGHT IN PARKING LOT (OFFICER SAFETY)						
253598	1763 GEBAUER, JOEL J	Service Request Assist	1209 LEXINGTON	3/16/11 5:15	20	Ypsilanti Twp.
Comments: ASSIST 1A30 DISORDERLY PER 412						
253729	1793 URBAN, SEAN G	Court (Regular Time)		3/16/11 16:00	240	Ypsilanti Twp.
Comments: 14a1 court 11-866 ypsilanti case---- Court Adj untl march 22						
253829	1094 BALLOU, DOUGLAS R	Service Requests	2850 WASHTEAW	3/17/11 0:15	20	Ypsilanti Twp.
Comments: assit b85 in Ypsi with an open door on a alarm						
254242	1763 GEBAUER, JOEL J	Service Request Assist	9919 JOAN CIR	3/19/11 4:00	35	Ypsilanti Twp.
Comments: ASSIST 418 DISORDERLY/121						

Log #	Deputy ID./Name	Date/Time	Minutes
254747	746 MERCURE, THOMAS DELAND Type: Service Requests Location: 7869 SALEM Comments: BACK B80//// VERY HEATED CIVIL STANDBY/ STAYED UNTIL SAFE FOR B80////APPROVED BY DUTY COMMAND	3/21/11 18:45	75
254854	267 STANTON, ROBERT DAVID Type: Service Requests Location: 3075 WASHTENAW Comments: clark/golfside bol	3/22/11 10:30	30
255024	1763 GEBAUER, JOEL J Type: Service Request Assist Location: 291 STEVENS Comments: ASSIST TWP UNITS HOME INVASION/GSW MEDICAL/ST. JOE SCENE SECURITY PER 428	3/23/11 1:50	65
255024	1763 GEBAUER, JOEL J Type: Service Request Assist Location: 1446 SHARE Comments: ASSIST 1B85 S1 CONTACT PER 428	3/23/11 2:55	15
255024	1763 GEBAUER, JOEL J Type: Service Request Assist Location: 771 CAMPBELL Comments: ASSIST 1B85 FAMILY TROUBLE PER 428	3/23/11 3:50	20
256140	952 REX, BRIAN ANDREWS Type: Service Request Assist Location: 957 HAWTHORNE Comments: Disp: Assist Ypsi Units w/poss barricaded gunman per 428.	3/29/11 3:50	60
256284	746 MERCURE, THOMAS DELAND Type: Service Requests Location: Comments: TERRITORAIL / CURTIS: ASSIST B80 TRAFFIC STOP 10-9 ARREST	3/29/11 21:45	20
256520	952 REX, BRIAN ANDREWS Type: Service Request Assist Location: RUSSELL/HARRIS Comments: Disp: Assist Ypsi Units	3/31/11 0:25	45
256570	267 STANTON, ROBERT DAVID Type: Court (Regular Time) Location: Comments: plead guilty	3/31/11 10:00	120

Total Minutes: 1,310 (21 hours 50 minutes)

County Wide:	1	trips totaling	90	minutes
Salem Twp.:	3	trips totaling	155	minutes
Ypsilanti Twp.:	21	trips totaling	1065	minutes



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

4/7/2011
14:32:21

Assistance Into Area: Superior Twp/Ann Arbor Twp
3/1/2011 - 3/31/2011

Log #	Deputy ID / Name	Date/Time	Minutes	Assisted Into	Assignment Area
251952	586 HAUSE, KEVIN PATRICK Type: Service Request Assist Location: 9060 MACARTHUR Comments: AREA CHECKED / SUBJECTS GOA	3/7/11 4:15	15	MacArthur Blvd	Ypsilanti Twp
252029	1745 HUGHES, DONALD ROY Type: Service Request Assist Location: UNITED MEMORIAL GARDENS Comments: UNITED MEMORIAL GARDENS/ FIGHT/ ASSIST SUP UNITS	3/7/11 13:00	30	Superior Twp.	Ypsilanti Twp
252031	1354 MCDONAGH, MICHELLE J Type: Service Request Assist Location: 4800 CURTIS Comments: REQUESTED TO BACK SUPERIOR REF A FIGHT IN PROGRESS AT A FUNERAL WITH 300 PEOPLE PRESENT	3/7/11 13:10	20	Superior Twp.	Ypsilanti Twp
251973	342 COGGINS, WILLIAM THOMAS Type: Service Request Assist Location: 4800 CURTIS RD Comments: assist superior twp units, fight at funeral with over 300 people attending.	3/7/11 13:15	35	Superior Twp.	Ypsilanti Twp
252147	1749 CRATSENBURG, JOHN A Type: Service Request Assist Location: 1892 PARKLAWN Comments: ASSIST BALLOU WITH LOCATING INFO ON A POSSIBLE ABDUCTION/CSC	3/8/11 0:15	85	Superior Twp.	Ypsilanti Twp
252132	1123 WALLACE, SAMUEL D Type: Service Request Assist Location: 9122 MACARTHUR BLVD Comments: Dispo: Backed Baker 9 w/ mental complaint.	3/8/11 4:00	30	MacArthur Blvd	Ypsilanti Twp
252491	1148 PARVIZ, KEVIN A Type: Self-Initiated Activity Location: Comments: CFS 11-10872: Concluded investigation into David Rutledge's complain, pulled a CFS and submitted a report.	3/9/11 8:45	180	Superior Twp.	Ypsilanti Twp
253434	131 MESKO, MARK DOUGLAS Type: Service Request Assist Location: 3551 TIMBERWOOD CT Comments: Assist B-9 and MSP ref: an attempt 10-10 p/u, approved by 428, 10-25 while en route, one in custody.	3/15/11 4:40	5	Superior Twp.	Ypsilanti Twp
254041	797 KITTLE, BRIAN SCOTT Type: Service Request Assist Location: 1988 RIDGE Comments: Secure, responded to assist with family trouble possible DV with a baseball bat.	3/18/11 1:00	30	Superior Twp.	Ypsilanti Twp
254008	1750 ROY, JAMES M Type: Service Request Assist Location: 8868 MCARTHUR Comments: LARGE PARTY BACK UP 65 428	3/18/11 2:20	15	MacArthur Blvd	Ypsilanti Twp
254041	797 KITTLE, BRIAN SCOTT Type: Service Request Assist Location: 8868 MAC ARTHUR BLVD Comments: Assisted B65 large party cleared to respond by Sgt. Mahalick	3/18/11 2:25	10	MacArthur Blvd	Ypsilanti Twp
254252	1695 ARTS, JOSHUA A Type: Service Request Assist Location: 8890 MACARTHUR Comments: ASSIST B9 W/ FAMILY TROUBLE- BAKER CAR IN SUP TWP- PER 428 BACK UP B9	3/19/11 4:50	20	MacArthur Blvd	Ypsilanti Twp
254252	1695 ARTS, JOSHUA A Type: Service Request Assist Location: 8890 MACARTHUR Comments: RECALLED TO FAMILY TROUBLE W/ B9	3/19/11 5:15	15	MacArthur Blvd	Ypsilanti Twp
254516	930 BALLARD, JOSEPH C Type: Service Requests Location: 2769 WAGNER Comments: accidental moving phone line	3/20/11 16:00	25	Superior Twp.	Scio
254724	1355 LARKIN, ERIN T Type: Service Request Assist Location: 1515 RIDGE #350 Comments: DISP: ASSIST B4. UNKNOWN TROB	3/21/11 19:00	30	Superior Twp.	Ypsilanti Twp
255488	966 ADKINS JR, PAUL BLAKE Type: Service Request Assist Location: 8954 MACARTHUR Comments: POSSIBLE DV---DISORDERLY SUBJECTS---ASSIST B6 CIVIL STANDBY	3/25/11 4:15	25	MacArthur Blvd	Ypsilanti Twp
255668	797 KITTLE, BRIAN SCOTT Type: Service Requests Location: 9228 MAC ARTHUR BLVD Comments: possible assault, Superior car at WCJ no county wide car, cleared to respond per Sgt. Mahalick Incident unfounded	3/26/11 4:45	20	MacArthur Blvd	Ypsilanti Twp
255819	1081 BUFFA, DANIEL P Type: Service Request Assist Location: 9234 ABEY LN Comments: assist b7 with family trouble. (no back up)	3/27/11 5:00	15	Superior Twp.	Ypsilanti Twp
255819	1081 BUFFA, DANIEL P Type: Service Request Assist Location: FORD AND PLYMOUTH Comments: family trouble (no back up) subject was utl at this location	3/27/11 7:00	20	Superior Twp.	Ypsilanti Twp

Log #	Deputy ID/Name	Date/Time	Minutes	Assisted Into
256291	346 DONNELLY, PAULA LYNN	3/29/11 21:55	95	Superior Twp.
Type: Service Request Assist Location: 8944 NOTTINGHAM				Assignment Area: Ypsilanti Twp
Comments: Dv and man with a gun ran into the house				
256269	1355 LARKIN, ERIN T	3/29/11 22:00	90	Superior Twp.
Type: Service Requests Location: NOTTINGHAM/DOVER CT				Assignment Area: Ypsilanti Twp
Comments: DISP: ASSIST SUPERIOR CARS W/ DV IN PROGRESS				
256274	1790 SHARROCK II, MARVIN G	3/29/11 22:00	95	Superior Twp.
Type: Service Request Assist Location: 8944 NOTTINGHAM				Assignment Area: Ypsilanti Twp
Comments: PER 426 BACK UP 3A7 DV GUN INSIDE / SUSPECT INSIDE WITH GUN/ TOOK POINT IN BACK YARD				
256272	1758 YEAGER, BRIAN S	3/29/11 22:05	85	Superior Twp.
Type: Service Requests Location: 8944 NOTTINGHAM				Assignment Area: Ypsilanti Twp
Comments: 8944 Nottingham DV				
256288	756 HENDRICKS, AARON SCOTT	3/29/11 22:05	40	Superior Twp.
Type: Service Request Assist Location: 8944 NOTTINGHAM				Assignment Area: Ypsilanti Twp
Comments: units secure and warrant arrest next entry resulting				
256288	756 HENDRICKS, AARON SCOTT	3/29/11 22:45	125	Superior Twp.
Type: Service Request Assist Location: 8944 NOTTINGHAM				Assignment Area: Ypsilanti Twp
Comments: warrant arrest tot wcj				
256588	1354 MCDONAGH, MICHELLE J	3/31/11 19:00	10	Superior Twp.
Type: Service Requests Location: 9046 MACARTHUR				Assignment Area: Ypsilanti Twp
Comments: DISP:ASSIST B-65/ DV IN PROGRESS/NO SUP TWP UNITS AVAILABLE				

Total Minutes: 1,165 (Hours Equivalent: 19.42)

Scio Twp.:	1	trips totaling	25	minutes
Ypsilanti Twp.:	25	trips totaling	1,140	minutes



Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Assignment Area: Superior Twp/Ann Arbor Twp
 Date Range: 3/1/2011 - 3/31/2011

04/07/2011 2:20:14PM

	Sales	Service Requests	Traffic Stops	Reports Written	LD 10's	SR & IS Referrals	Misdemeanor Arrest (S)	felony Arrest (S)	Self Initiated Arrests	Warrant Arrests / Ticket Fines	Misdemeanor Citations	CALL Letters	Parking Citations	OUTL Arrests
1695 ARTS, JOSHUA A	5	6	3	3					1	1		3		
1094 BALLOU, DOUGLAS R	14	26	19	6	1	3			1	1		16		
964 BRUNEAU, TIMOTHY DAVID	17	47	18	6					2	2		18		
1081 BUFFA, DANIEL P	1													
991 CAMPBELL, JOHN WILLIAM	29	59	24							1		40		
342 COGGINS, WILLIAM THOMAS	3	4		2										
1749 CRATSENBURG, JOHN A	1	1												
1125 ELZINGA, MARK G	4	8	5	2										1
1775 FARMER, HOLLY C	17	45	10	6								2		3
1165 FARST, LISA S	1	2												
1763 GEBAUER, JOEL J	17	25	6	5		1						2		4
756 HENDRICKS, AARON SCOTT	1	2												
1745 HUGHES, DONALD ROY	1													
1185 HUNT, CHARLES ALAN	6	10	20											1 20
958 LOSEY, ROBERT MICHAEL	1	3		1	2									
1802 MCGRADY, PATRICK T	1	3												
746 MERCURE, THOMAS DELAND	31	85	68	20	7	5			2			4		75
131 MESKO, MARK DOUGLAS	3	1	2	1										2
952 REX, BRIAN ANDREWS	20	23	29	6	2	1						6		38
1137 RISHA, MATTHEW	1	1												
1530 RUSH, HORACE E	1	4	2	1										
1279 SHAFFER JR, HOWARD PAUL	1													

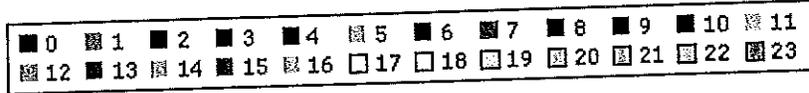
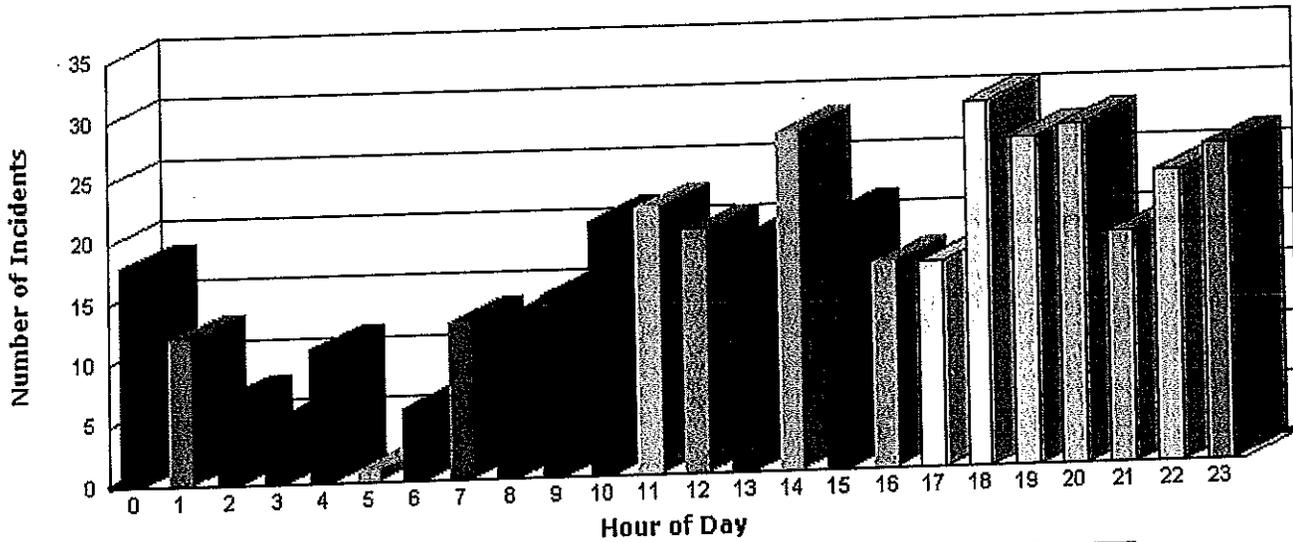
Number of Incidents by Time

Report Description

Timeframe : From 2011-03-01 00:00:00 To 2011-03-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Hour of Day	Count
0:00	18
1:00	12
2:00	7
3:00	5
4:00	11
5:00	1
6:00	6
7:00	13
8:00	13
9:00	15
10:00	21
11:00	22
12:00	20
13:00	19
14:00	28
15:00	21
16:00	17
17:00	17
18:00	30
19:00	27
20:00	28
21:00	19
22:00	24
23:00	26
Total	420

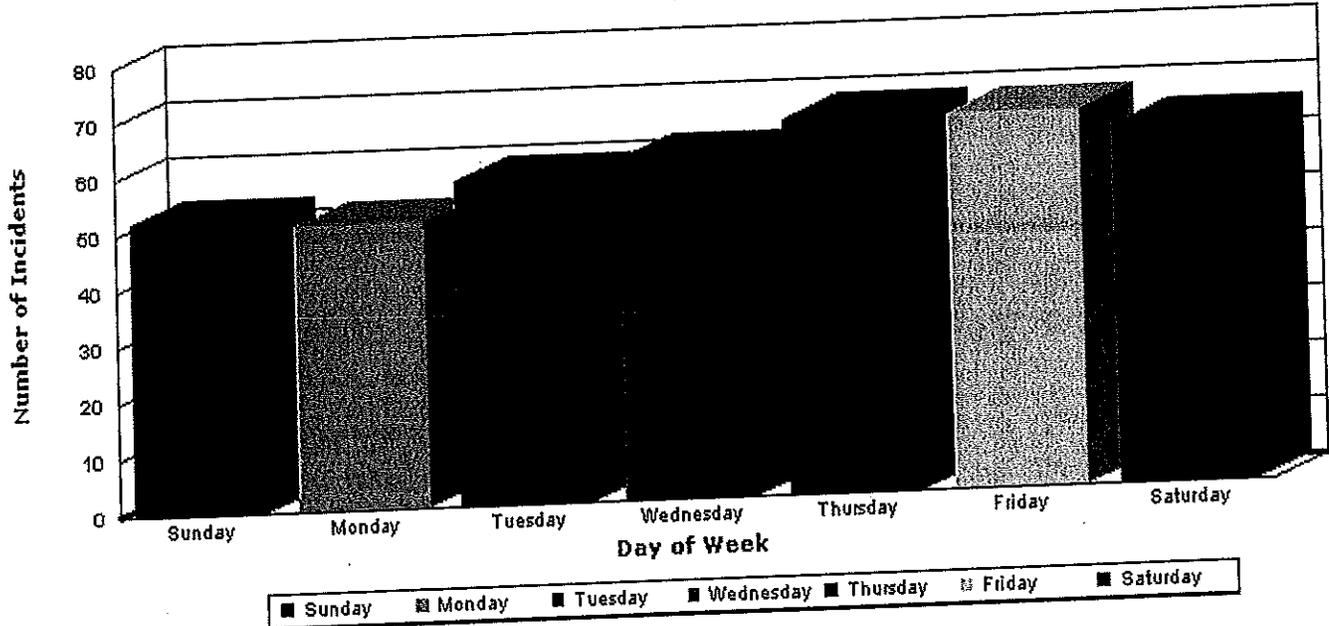
Number of Incidents by Day

Report Description

Timeframe : From 2011-03-01 00:00:00 To 2011-03-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Day of Week	Count
Sunday	52
Monday	51
Tuesday	58
Wednesday	61
Thursday	67
Friday	64
Saturday	67

Total 420

Incident Report

Report Description

Timeframe : From 2011-03-01 00:00:00 To 2011-03-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A

3902 BURGLARY ALARM

Incident Number	Occurrence Time	Address	City
WD110010892	3/9/11 12:48:00 PM	5009 Red Fox Run	SUPERIOR TOWNSHIP
WD110010956	3/9/11 08:30:00 PM	3629 Northbrooke Dr	SUPERIOR TOWNSHIP
WD110011008	3/10/11 09:45:00 AM	8316 JOY RD	SUPERIOR TOWNSHIP
WD110011165	3/11/11 06:51:00 AM	5460 GEDDES RD	SUPERIOR TOWNSHIP
WD110011283	3/11/11 08:03:00 PM	1904 SAVANNAH LN	SUPERIOR TOWNSHIP
WD110011310	3/11/11 11:52:00 PM	1511 DEVON ST	SUPERIOR TOWNSHIP
WD110011350	3/12/11 08:36:00 AM	3833 BERRY RD	SUPERIOR TOWNSHIP
WD110011538	3/13/11 04:02:00 PM	3620 N PROSPECT RD	SUPERIOR TOWNSHIP
WD110011715	3/14/11 03:42:00 PM	2037 HUNTERS CREEK DR	SUPERIOR TOWNSHIP
WD110011868	3/15/11 02:24:00 PM	8352 Lakeview Ct	SUPERIOR TOWNSHIP
WD110011963	3/16/11 04:45:00 AM	8434 BERKSHIRE DR	SUPERIOR TOWNSHIP
WD110011969	3/16/11 07:49:00 AM	10450 JOY RD	SUPERIOR TOWNSHIP
WD110012020	3/16/11 03:43:00 PM	1918 Valleyview Dr	SUPERIOR TOWNSHIP
WD110012344	3/18/11 10:16:00 AM	855 E CLARK RD	SUPERIOR TOWNSHIP
WD110012430	3/18/11 06:41:00 PM	3303 Woodhill Blvd	SUPERIOR TOWNSHIP
WD110012435	3/18/11 07:04:00 PM	2380 GALE RD	SUPERIOR TOWNSHIP
WD110012592	3/19/11 03:15:00 PM	2037 HUNTERS CREEK DR	SUPERIOR TOWNSHIP
WD110012690	3/19/11 11:53:00 PM	8621 DEERING ST	SUPERIOR TOWNSHIP
WD110013001	3/22/11 04:19:00 AM	4297 MARIO CT	SUPERIOR TOWNSHIP
WD110013029	3/22/11 10:58:00 AM	5405 WARREN RD	SUPERIOR TOWNSHIP
WD110013152	3/23/11 11:17:00 AM	1819 MANCHESTER DR	SUPERIOR TOWNSHIP
WD110013359	3/24/11 05:53:00 PM	5503 GREAT HAWK BLVD	SUPERIOR TOWNSHIP
WD110013528	3/25/11 06:00:00 PM	8720 Nottingham Dr	SUPERIOR TOWNSHIP
WD110013536	3/25/11 08:18:00 PM	3799 QUAIL RUN	SUPERIOR TOWNSHIP
WD110013593	3/26/11 03:34:00 AM	855 E CLARK RD	SUPERIOR TOWNSHIP
WD110013616	3/26/11 11:10:00 AM	8908 NOTTINGHAM DR	SUPERIOR TOWNSHIP
WD110013655	3/26/11 04:09:00 PM	8623 HEMLOCK CT	SUPERIOR TOWNSHIP
WD110013683	3/26/11 07:05:00 PM	10101 PLYMOUTH	SUPERIOR TOWNSHIP
WD110013835	3/27/11 07:21:00 PM	999 Towsley Ln	SUPERIOR TOWNSHIP
WD110014180	3/29/11 11:36:00 PM	6725 FLEMING CREEK DR	SUPERIOR TOWNSHIP
WD110014213	3/30/11 09:24:00 AM	9401 WARREN RD	SUPERIOR TOWNSHIP

Total: 36

3907 PANIC ALARM

Incident Number	Occurrence Time	Address	City
WD110011191	3/11/11 09:04:00 AM	9362 JOY RD	SUPERIOR TOWNSHIP
WD110012322	3/18/11 07:28:00 AM	952 STAMFORD RD	SUPERIOR TOWNSHIP
WD110013218	3/23/11 08:19:00 PM	1512 DAWN AVE	SUPERIOR TOWNSHIP
WD110013944	3/28/11 01:07:00 PM	8492 BERKSHIRE DR	SUPERIOR TOWNSHIP
WD110014461	3/31/11 08:25:00 PM	1820 STEPHENS DR	SUPERIOR TOWNSHIP

Total: 5

4054 FAIL TO STOP FOR SCHOOL BUS

Incident Number	Occurrence Time	Address	City
WD110010882	3/9/11 10:34:00 AM	FORD RD&N DIXBORO RD	ANN ARBOR TOWNSHIP
WD110014247	3/30/11 01:41:00 PM	GEDDES RD&GALE RD	SUPERIOR TOWNSHIP

Total: 2

Grand Total: 420

**Superior Twp Alarm Report
March 2011**

CALL DATE	CALL FOR SERVICE #	INCIDENT TYPE	DISPOSITION TYPE	STREET ADDRESS
3/26/2011	11-13683	B&E Alarm	Seccured / No Report	10101 PLYMOUTH RD
3/7/2011	11-10685	B&E Alarm	Seccured / No Report	10101 PLYMOUTH RD
3/16/2011	11-11969	B&E Alarm	Cancelled by Alarm Com./ No Contact made	10450 JOY RD
3/11/2011	11-11310	B&E Alarm	Accidentally Set Off/Made Contact w/ Homeowner	1511 DEVON ST
3/23/2011	11-13218	Panic Alarm	Accidentally Set Off/Made Contact w/ Homeowner	1512 DAWN AVE
3/23/2011	11-13152	B&E Alarm	Seccured / No Report	1819 MANCHESTER DR
3/31/2011	11-14461	Panic Alarm	Seccured / No Report	1820 STEPHENS DR
3/2/2011	2011-9777	B&E Alarm	Seccured / No Report	1854 KNOLLWOOD BND
3/11/2011	11-11283	B&E Alarm	Cancelled by Alarm Com./ No Contact made	1904 SAVANNAH LN
3/16/2011	11-12020	B&E Alarm	Seccured / No Report	1918 VALLEYVIEW DR
3/14/2011	11-11715	B&E Alarm	Seccured / No Report	2037 HUNTERS CREEK DR
3/19/2011	11-12592	B&E Alarm	Cancelled by Alarm Com./ No Contact made	2037 HUNTERS CREEK DR
3/18/2011	11-12435	B&E Alarm	Cancelled by Alarm Com./ No Contact made	2380 GALE RD
3/18/2011	11-12430	B&E Alarm	Cancelled by Alarm Com./ No Contact made	3303 WOODHILL BLVD
3/8/2011	11-10799	B&E Alarm	Seccured / No Report	3401 BERRY RD
3/7/2011	11-10657	B&E Alarm	Cleaning crew at location/everything secure	3540 DIXBORO LN
3/13/2011	11-11538	B&E Alarm	Cancelled by Alarm Com./ No Contact made	3620 N PROSPECT RD
3/9/2011	11-10956	B&E Alarm	Seccured / No Report	3629 NORTHBROOKE DR
3/25/2011	11-13536	B&E Alarm	Seccured / No Report	3799 QUAIL RUN
3/12/2011	11-11350	B&E Alarm	Cancelled by Alarm Com./ No Contact made	3833 BERRY RD
3/22/2011	11-13001	B&E Alarm	Seccured / No Report	4297 MARIO CT
			I was dispatched to the location for an alarm; I arrived and spoke to homeowner Susan Margaret Kornfield, wf, 042752 who advised her housekeeper set the alarm off by accident; Advised	
3/9/2011	11-10892	B&E Alarm	Back door open but everything appears secure	5009 Red Fox Run
3/22/2011	11-13029	B&E Alarm	Cancelled by Alarm Com./ No Contact made	5405 WARREN RD
3/11/2011	11-11165	B&E Alarm	Cancelled by Alarm Com./ No Contact made	5460 GEDDES RD
3/24/2011	11-13359	B&E Alarm	Cancelled by Alarm Com./ No Contact made	5503 GREAT HAWK BLVD
3/29/2011	11-14180	B&E Alarm	Cancelled by Alarm Com./ No Contact made	6725 FLEMING CREEK DR
3/10/2011	11-11008	B&E Alarm	Accidentally Set Off/Made Contact w/ Homeowner	8316 JOY RD
3/15/2011	11-11868	B&E Alarm	Seccured / No Report	8352 LAKEVIEW CT
3/16/2011	11-11963	B&E Alarm	Seccured / No Report	8434 BERKSHIRE DR

**Superior Twp Alarm Report
March 2011**

3/28/2011	11-13944	Panic Alarm	Seccured / No Report	8492 BERKSHIRE DR
3/18/2011	11-12344	B&E Alarm	Seccured / No Report	855 E CLARK RD
3/26/2011	11-13593	B&E Alarm	Seccured / No Report	855 E CLARK RD
3/19/2011	11-12690	B&E Alarm	Cancelled by Alarm Com./ No Contact made	8621 DEERING ST
3/26/2011	11-13655	B&E Alarm	Cancelled by Alarm Com./ No Contact made	8623 HEMLOCK CT
3/25/2011	11-13528	B&E Alarm	Cancelled by Alarm Com./ No Contact made	8720 NOTTINGHAM DR
3/6/2011	11-10466	B&E Alarm	Cancelled by Alarm Com./ No Contact made	8907 NOTTINGHAM DR
3/26/2011	11-13616	B&E Alarm	Seccured / No Report	8908 NOTTINGHAM DR
3/11/2011	11-11191	Panic Alarm	Cancelled by Alarm Com./ No Contact made	9362 JOY RD
3/30/2011	11-14213	B&E Alarm	Seccured / No Report	9401 WARREN RD
3/18/2011	11-12322	Panic Alarm	Seccured / No Report	952 STAMFORD RD
3/27/2011	11-13835	B&E Alarm	Cancelled by Alarm Com./ No Contact made	999 TOWSLEY LN



REQUEST FOR LEGISLATION

April 13, 2011

To: David Phillips, Superior Township Clerk
From: Rick Church, Utility Director
Subject: Cross Connection Control Program Software

Background

As a supplier of potable water to residents located in the Urban Service area of the Township, our department must comply with the State of Michigan Department of Natural Resources and Environment (DNRE) regulations for all water systems. A Cross Connection Control Program is the State requirement that drives the installation and periodic testing of equipment (backflow preventers) that protects the potable water supply from possible contamination of non-potable water.

Through a software program the Utility Department has utilized for a number of years, information is being kept for approximately 300 different backflow preventers. The data that is tracked includes the size and type of device, the degree of potential hazard, testing history, location, etc.

It was recently discovered that the current software has become corrupt and the provider (Specialized System, LLC) is no longer in business. We worked with Parhelion to save our existing data, but the current software needs to be replaced.

The Supervisor and the Crew Leader of the Maintenance Department worked together to review various Cross Connection programs. They selected a new software package for the Department based on the one that best suited our Cross Connection Control Program.

Recommended Action

It is recommended that the Charter Township of Superior approve the attached Resolution allowing the purchase of the Express Version (1 Concurrent User) of the XC2 Software from XC2 Software, LLC at a cost of \$1,750.00. Funds for this purchase are available in our Operation and Maintenance budget.

/attachments (Resolution and bids)

Agenda Date: _____

Township Supervisor Approval: _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL FOR PURCHASING THE XC2 EXPRESS VERSION OF CROSS CONNECTION CONTROL SOFTWARE FOR ONE CONCURRENT USER FOR THE UTILITY DEPARTMENT FROM XC2 SOFTWARE, LLC.

RESOLUTION NUMBER: 2011-06

DATE: April 18, 2011

WHEREAS, the Superior Township Utility Department is a Michigan Charter Township, and

WHEREAS, the Superior Township Utility Department has the power, privilege and authority to maintain and operate a utility department providing water and sewer services for the water and sewer district of the Township, and

WHEREAS, the Utility Department must have a Cross Connection Program as mandated by the State of Michigan Department of Natural Resources and Environment, and

WHEREAS, the Department received three service agreement prices from three qualified companies and has chosen the Express Version (1 Concurrent User) of the XC2 Software from XC2 Software, LLC at a price of \$1,750.00;

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board approves the Utility Department to purchase the abovementioned cross connection software from XC2 Software, LLC and that the cost is to be taken from the Department Operation and Maintenance Fund.

OFFERED BY _____

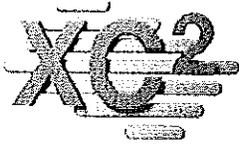
SECONDED BY _____

Roll call vote:

Ayes:

Nays:

Absent:



XC2 Software, LLC

122 Taylor Drive
 Fairfax, CA 94930
 800.761.4999 - 415.456.9200
 FAX: 415.258.9561
 Info@xc2software.com

Proposal

Proposal Date:	March 17, 2011
Honored Through:	May 16, 2011
Terms	NET 30
	New Customer

Quote For:

Superior Township Utilities Dept., MI XC2 Backflow Prevention Software Proposal

Kerry Bordine

Code	Item	Price
	<p><u>Backflow Express Software</u> -Ideal for Small Organizations -Simple Screens -Easy Navigation -More related information on a single screen.</p>	
	<p><u>Backflow PRO Software</u> -Full Featured -Advanced Configuration -Extensive Administrator Preferences</p>	
	<p><u>Client/Server-Backflow Prevention Management Software License Options</u> Server based program allows "Client" software to be installed on unlimited number of workstations. XC2 Server can be run as an application or as a Windows "Service" Concurrent Users limited by licensing</p> <p><i>Concurrent Users refers to the number of users able to log into XC2 Software at the same time</i></p>	
	<p><u>1 Concurrent User Options</u></p>	
XC2-0X-BFP-XPR -OR-	XC2@ Software License - <u>1 Concurrent User - Express Version</u>	\$1,750.00
XC2-0X-BFP-PRO	XC2@ Software License - <u>1 Concurrent User - PRO Version</u>	\$2,000.00
	<p><u>UNLIMITED Concurrent User Options</u></p>	
XC2-99-BFP-XPR -OR-	XC2@ Software License - <u>Unlimited Concurrent Users- Express</u>	\$3,900.00
XC2-99-BFP-PRO	XC2@ Software License - <u>Unlimited Concurrent Users - PRO Version</u>	\$5,200.00
TSX-XX-XXX	First Year Maintenance and Support Fees	Waived
SETUP	Installation-Setup-Configuration Fee	Waived
PROJ-MGMT	Project Management - Fee	Waived
<p>Please note: Anything NOT specifically stated or documented as being included as a feature or function of XC2 Software, may be not be included, or may be available at an additional cost or customization.</p>		
<p>Annual Maintenance and Support Costs are based on 20% of the cost of products purchased (excludes data conversion, training).</p>		

Note: All Pricing is based upon organization size or other factors, ie. service connections, # of tracked locations. Above Price Quote will be honored through: May 16, 2011. Thereafter, pricing may change without notice.

CONFIDENTIAL

PROPOSAL AND PRICING DETAILS ARE CONFIDENTIAL AND NOT TO BE SHARED WITH ANY 3RD PARTY



BPMS Backflow Prevention Management Software

4060 Irmin St.
Burnaby, BC
V5J 1X4

Toll Free (US & Canada): (877) 250-2698
International: (604) 419-1830
Fax: (604) 648-9785

E-Mail: bpms@bpms.net
Home Page: <http://www.bpms.net>

To: Kerry Bordine
Superior Twp. Utilities Dept. **From:** Dan Stanwyck

Fax: **Pages:** 1

Phone: 734-480-5500 **Date:** 3/17/2011

Re: BPMS Price Quote **CC:**

As Requested For Review For Approval Please Reply

Comments:

Hi Kerry:

Here is the price quote for up to 500 devices for the BPMS Administrator 6 version. If you have a database or spreadsheet you need to migrate to the BPMS database, we would be happy to do it. Data conversion charges range between \$300 and \$500, depending on the complexity.

Feature	Cost
BPMS Administrator 6, site license for up to 500 assemblies, including technical support for one year, free upgrades to version 6.x and free training sessions for one designated user.	\$660.00
CD ROM and User Manual - Shipping	\$20.00
Total	\$680.00 USD

We accept secure credit card payments over the Internet or purchase orders. If you choose the purchase order option, please fax your PO, including this page, to:

BPMS Software
4060 Irmin St.
Burnaby, BC V5J 1X4
Fax: 604-648-9785

Regards,

Dan Stanwyck



Date: March 14, 2011

Pages: 5

To: Kerry R. Bordine

Superior Township Utilities

From: Sue Brown

sue@tokay.com

CROSS-CONNECTION CONTROL : TOKAY NAVIGATOR 4

Welcome to Tokay Software. We believe in **simplicity of use and comprehensive accomplishment**. After over twenty years of experience we have found that successful Cross-Connection Control programs are a result of rich data – organization – clear goals – and intelligent software with versatile data management tools.

The first component of a good backflow program is Information. The program administrator needs to know where the water is going and how the water is being used. The second component is to make the information easily accessible in a comprehensive database designed for overseeing this specific task. The rules (your ordinances) will dictate how you run your backflow program. Your software should give you the tools and flexibility to carry out your program goals.

Most of our users have come to a shared understanding - to oversee water safety throughout the water distribution system all the water customers should be represented in the Cross-Connection Control database. We achieve this by linking your backflow database with your water-billing database. The integrity of the water records is never threatened because this is a remote link. The link keeps the names and addresses in your backflow database current; this insures short-term success and long-term viability.

A. When overseeing a **testing** program the software simplifies test date tracking, sending group notices and following up on non-compliance issues.

B. If your program requires **hazard assessment** you can conduct site surveys or utilize the built-in self-survey. The software will enable you to easily identify where and when surveys should be conducted and document the survey findings.

C. If you actively engaged in new **device installations** the software will enable you to identify where and when devices should be installed. Overseeing installation compliance is quick and easy.

D. If you are tracking **non-testable equipment** the **Navigator 4.1** will enable you to oversee both the testable and the non-testable records.

E. If you have additional, non-backflow related data you want to track the Navigator's flexibility and user customization capabilities (re-nameable fields and user defined pick-lists) will enable you to easily address your needs.

We have helped thousands of users setup comprehensive, effective backflow prevention programs. We have been listening to our users requests and identifying our users needs for many, many years. We know what your software should do to help you accomplish your goals.

Successful Cross-Connection Control programs result from rich raw data – organization – clear goals – intelligent software and versatile data management tools.



Our Users Enjoy Their Software

The story is really quite simple - our users are happy because their software does what they need it to do and we actively support their efforts to oversee a good backflow prevention program.

- **We give you all the information you need on one screen** (no screen hopping).
- We give you meaningful data management tools and exceptional database management simplicity.
- You can schedule up to five activities for every address.
- You can generate notices from Microsoft Word or the Tokay word processor.
- Multiple report templates and a seamless link to **Excel** enable you to generate summary reports.
- Our support is courteous, dependable and successful. Our user support is widely considered the best in the industry.
- Tokay Software is **100% Microsoft**. All icons and tool bars and navigational roadways match all standard Microsoft applications. The result is a very short learning curve.
- We can convert your data from your current record keeping system and we can link your backflow database to your water customer database.
- **We focus on education**. We use certified teachers and unlimited free phone training sessions to insure every users success. Our on-going support continues to guide you to a successful program.

We are invested in software that effectively meets all of your backflow program's tracking and planning needs. And support that meets your data management needs.

About Us

We are a small but mighty company. Backflow prevention has been our focus since 1986. Our main office is outside Boston, MA. We are open from 8 a.m. Atlantic time through 5 p.m. Pacific time, Monday through Thursday (and on Friday till 3 p.m. east coast time). We have thousands of users in 47 states, Europe, Asia, Australia, and Canada. We are all about good software and comfortable, competent users. We look forward to working with you.

Your Investment

When you purchase Tokay Software you join our community of users. You benefit from the experience of many backflow prevention professionals in your state and around the country. When you are a Tokay user your software is always evolving. We add new features on a monthly basis; they are easily available by downloading from our website.

We have the most comprehensive user support agreement in the industry. We put your training needs above all else. We support our users throughout the learning curve and beyond. We help you understand how to make your data work for you. Comfortable, competent users are our best references. We don't just know this - we invest the time to make it happen.

Live Web Tour

We strongly suggest you allow us to give you a live web tour of today's software (good software is always evolving). A live web tour will enable us to answer your questions and demonstrate the strengths of the application.



Quotation: Superior Township Utilities

NAVIGATOR LITE - Maximum Number of Assemblies 500	\$ 1,500.00
Multi-user License - unlimited workstations	875.00
Support Multi-user system - annual & optional (3 months included in purchase)	380.00
Total:	\$2,755.00

Date: March 14, 2011
Quotation: Valid for 60 days
Terms: Net 10 days
Prepared By: Sue Brown

OPTION DESCRIPTIONS

MULTI-USER SYSTEM

- Multi-user systems allow for an unlimited number of workstations.
- A user count is never required; additional licenses will never be necessary.
- Passwords allow you to set parameters on each user's capabilities.

SOFTWARE TRAINING

- Remote or standard phone training is free of charge and always available.
- Phone training is included in your purchase and your software agreement.
- All users have access to unlimited training at any time.

SUPPORT

- All users are supported under one, annual support agreement.
- A designated technical support contact person *is not* required.
- Phone training sessions are free and unlimited for all users.
- Toll-free telephone and e-mail support is available for all users.
- Free technical updates (downloadable from our website)
- Technical updates are free and downloadable from our website.
- New version upgrades are free and downloadable from our website (same platform).
- **Three months of support is included in the purchase.**

SETUP AND TRAINING WORKSHOP

All backflow prevention programs benefit from a Setup & Training Workshop. Our on-site Workshops are a gift of time - time that allows the group to focus on backflow prevention and the needs of your specific field program. In this way we can help you setup the most efficient, effective program possible.

- Install the Software
- Test the data
- Streamline the backflow program administration methods
- Customize the Navigator software to optimally serve system needs
- Customize report content and delivery
- Train users to make effective use of the new system

Setup & Training Workshop - 3 days – on-site

\$ 6,000.00

ADDITIONAL OPTIONS – *Contact us for more details*

- FOG – Fats, Oil, and Grease Program
- Navigator Web Test Data Entry
- Tokay SQL for Cross-Connection Control

NAVIGATOR SIZE

Grow your software as your Cross-Connection Control program grows. We offer an easy upgrade path between size levels. We give you full credit for each investment (current support assumed). This is the most cost effective way to purchase software. The data and any customizations will transfer from the current level to the next level. The user support fee reflects the current size level. Size upgrades are downloadable from our website.

SOFTWARE/HARDWARE SPECIFICATIONS

The Navigator has been in use for over ten years. This is a full featured, time and user tested application that has proven itself a strong, dependable backflow program administrative solution.

The Visual Studio front-end is a data-centric, object-oriented language utilizing a Microsoft Visual FoxPro database back-end. The Navigator program is typically installed on each workstation. The data is stored on an existing file server. None of the application needs to be installed on the file server.

Workstations:	Minimum	Better
Platform	Windows 2000*	Windows XP*
Processor	Pentium 4 - 2 GHz	Pentium 4 - 3+ GHz
RAM	256MB	512 MB
Disk Space	100 MB	100 MB
Network	100 MB	1000 MB

File Server:	Minimum	Better
Platform	Windows 2000*	Windows 2003 Server*
Disk Space	1 GB	(depends on # of records)
Network	100 Mbs	1000 Mbs

*Latest service packs required.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 181

AN ORDINANCE TO CONFIRM ESTABLISHMENT OF THE SUPERIOR CHARTER TOWNSHIP PLANNING COMMISSION UNDER THE MICHIGAN PLANNING ENABLING ACT (PUBLIC ACT 33 OF 2008, AS AMENDED; MCL 125.3801, ET. SEQ.)

SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

Section __.01. Purpose and Establishment

As authorized by the Michigan Planning Enabling Act (Public Act 33 of 2008, as amended; MCL 125.3801, et. seq.), and the Michigan Zoning Enabling Act (Public Act 110 of 2006, as amended; MCL 125.3101, et. seq.), the purpose of this Ordinance is to establish a Planning Commission for the Township with the authority, powers, and duties provided by those Acts and subject to the terms and conditions of this Ordinance.

The Planning Commission established by this Ordinance is hereby confirmed to be the successor to the Commission established by Township Board resolution under the former Township Planning Act (Public Act 168 of 1959, as amended; MCL 125.321, et. seq.).

Section __.02. Membership

- A. The Planning Commission shall consist of seven (7) members serving for terms of three (3) years and eligible for re-appointment. Members serving on the Planning Commission as of the effective date of this Ordinance shall continue to serve for the remainder of their existing terms so long as they continue to meet eligibility requirements.
- B. One member of the Township Board shall be appointed to the Planning Commission as an ex officio member and Township Board Representative, with full voting rights. An ex officio member's term shall expire with his or her term on the Township Board. No other elected Officer or employee of the Township is eligible to be a member of the Planning Commission. In the event another member is elected to the Township Board, increasing the number of Board members serving on the Commission to more than one (1), then such member's seat on the Planning Commission shall be deemed vacant.
- C. The Township Supervisor shall appoint all Planning Commission members, including the ex officio member, subject to Township Board approval. A Planning Commission member shall hold office until his or her successor is appointed. Vacancies shall be filled for the unexpired term in the same manner as the original appointment.
- D. Planning Commission members shall be qualified electors of the Township, except that one (1) member may be an individual with established business or property interests in

the Township who is a resident and qualified elector of another local unit of government in Michigan.

- E. Planning Commission membership shall be representative of major interests existing in the Township, including but not limited to agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the geography and population of the Township to the extent practicable. This provision shall be applied as new members are appointed to fill Commission vacancies, and shall not be construed to restrict the re-appointment of any member serving as of the effective date of this Ordinance.

Section __.03. Removal

The Township Board may remove a member of the Planning Commission for misfeasance, malfeasance or nonfeasance in office upon written charges and after a hearing. Not less than 15 days before the date of the hearing, notice of the date, time, and place of the hearing shall be posted at the Township Hall and mailed to the member subject to the hearing and to all other Planning Commissioners.

Section __.04. Compensation

The Planning Commission members may be compensated for their services as provided by Township Board resolution. The Planning Commission may request from the Township Board compensation for member travel, registration, and pre-authorized expenses when performing official activities authorized by the Township Board, including but not limited to attendance at conferences, workshops, and training programs.

Section __.05. Officers and Committees

The Planning Commission shall elect a Chair, Vice Chair, and Secretary from its membership, and may create and fill other offices as it considers advisable. The ex officio member of the Planning Commission shall not be eligible to serve as Chair. The term of each office shall be one (1) year, with opportunity for re-election as defined in the Planning Commission Bylaws.

There shall be no standing committees of the Planning Commission. The Planning Commission Chair may appoint special or ad-hoc advisory committees, as the Planning Commission shall deem necessary to carry on the work of the Commission. Advisory committee members may or may not be members of the Planning Commission. The Chair shall be an ex-officio member of all committees of the Commission.

Section __.06. Bylaws, Meetings, and Records

- A. The Planning Commission shall adopt Bylaws for the transaction of business. The Planning Commission shall hold a minimum of four (4) regular meetings per year, and shall determine the time, place, and schedule of regular meetings by resolution.

- B. Unless otherwise provided in the Planning Commission Bylaws, a special meeting may be called by the Chair or by two (2) other members upon written request to the Secretary.
- C. All Planning Commission business shall be conducted at a public meeting held in compliance with the Open Meetings Act (Public Act 267 of 1976, as amended; MCL 15.261, et. seq.).
- D. The Planning Commission shall keep a public record of its resolutions, transactions, findings, and determinations. At least one (1) copy of all documents and materials in any format that are prepared, owned, used, in the possession of or retained by the Planning Commission in the performance of its official functions shall be placed on file at the Township offices per State of Michigan retention guidelines and made available to the public in compliance with the Freedom of Information Act (Public Act 442 of 1976, as amended; MCL 15.231, et. seq.).

Section __.07. Conflicts of Interest

Before casting a vote on a matter on which a Planning Commission member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the Planning Commission. The member shall be disqualified from voting on the matter upon a concurring majority vote of the remaining members of the Planning Commission. Failure of a member to disclose a potential conflict of interest as required by this Ordinance constitutes malfeasance in office.

For the purposes of this Section, the Planning Commission shall define "conflict of interest" in the Planning Commission Bylaws. The Township Board may also adopt additional conflict of interest policies for the Township by resolution.

Section __.08. Master Plan

The Planning Commission shall be responsible for making and maintaining a Master Plan to promote public health, safety and general welfare; encourage the use of resources in accordance with their character and adaptability; preserve the rural and agricultural character of the Township; provide for planned and orderly land use and development; avoid the overcrowding of land by buildings or people; lessen congestion on public roads and streets; ensure that land uses will be situated in appropriate locations and relationships; and meet the needs of residents for food, fiber, and other natural resources, places of residence, recreation, industry, trade, service, and other uses of land within the Township's planning jurisdiction.

This Master Plan is intended to be the plan as provided for in the Michigan Planning Enabling Act, and incorporated within this Plan is the zoning plan referred to in the Michigan Zoning Enabling Act as the basis for the Township's Zoning Ordinance.

Section __.09. Zoning Commission Authority

The Township Board hereby confirms the transfer of all authority, powers, and duties provided for "zoning commissions" under the Michigan Zoning Enabling Act to the Superior Charter

Township Planning Commission. The Planning Commission shall be responsible for formulation of the Zoning Ordinance and amendments thereto, and reporting its findings and recommendations concerning the Zoning Ordinance or proposed amendments to Township Board. The Planning Commission shall also be responsible for holding hearings, reviewing, and making determinations regarding applications for approval as required by the Zoning Ordinance.

Section __.10. Capital Improvements Program

- A. In accordance with Section 65 of the Michigan Planning Enabling Act, the Township Board hereby exempts the Planning Commission from responsibility for preparation, approval, and updating of the Township's capital improvements program of public structures and improvements, and delegates this responsibility to the Township Supervisor, subject to final approval by the Township Board.
- B. Each Township department with authority for public structures or improvements shall furnish, annually or upon request by the Township Supervisor, updated lists, plans, and estimates of time and cost for recommended public structures and improvements to the Supervisor.
- C. The Planning Commission may make recommendations to the Board about programs and financing for public structures and improvements, and may advise the Board on the consistency of the Township's capital improvements program with the adopted Master Plan's goals, objectives, and policies.

Section __.11. Land Division Responsibilities

The Planning Commission may recommend to the Township Board amendments or revisions to the Township's Subdivision Ordinance and rules governing the subdivision of land. Before recommending such an Ordinance or rule, the Planning Commission shall hold a public hearing, giving notice of the date, time, and place of the hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the Township and posting at the Township Hall.

The Planning Commission shall review and make recommendations on any proposed plat before action thereon by the Township Board in accordance with the Township's Subdivision Ordinance and the state Land Division Act (Public Act 288 of 1967, as amended; MCL 560.101, et. seq.).

Section __.12. Annual Report

The Planning Commission shall make an annual written report to the Township Board concerning its operations and the status of its activities, including recommendations regarding actions by the Township Board related to the Planning Commission's scope of authority, powers, and duties under this Ordinance, the Michigan Planning Enabling Act, and the Michigan Zoning Enabling Act.

Section __.13. Repeal of Conflicting Provisions

All other Township ordinances, Township Board resolutions, and parts thereof that conflict with provisions of this Ordinance are hereby repealed and shall be of no further force or effect.

Section __.14. Severability

All sections, terms, provisions or clauses of this Ordinance shall be deemed independent and severable. Should a court of competent jurisdiction hold any section, term, provision or clause void or invalid, all remaining sections, terms, provisions and clauses not held void or invalid shall continue in full force and effect.

Section __.15. Effective Date

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within 30 days following the final adoption thereof. Publication of this ordinance shall also be made by causing a true copy thereof to be inserted once in the Ypsilanti Courier, a newspaper circulating within the Charter Township of Superior. This ordinance shall take effect 63 days after the ordinance is published.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

March 30, 2011

TO: Superior Township Board of Trustees
FROM: William McFarlane, Township Supervisor
RE: Employee Personnel Manual – Proposed Amendments

Attached are three proposed amendments to the Employee Personnel Manual. They address different issues.

1. Word change. The first is to change “longevity **bonus**” to “longevity **pay**,” and “education/certification **bonus**” to “education/certification **incentive**.” This is needed so these benefits can be included in the MERS calculations as part of an employee’s income. MERS does not allow “bonuses” to be included as when calculating benefits. However, in Superior Township, longevity and education pay is a regular, recurring part of an employee’s salary and not a bonus. The change reflects the policy’s true intention.
2. Drug Free Workplace. This is to simply add the Township’s Drug Free Workplace policy into the Personnel Manual. I
3. Sick Time Abuse. This is a new policy intended to address the abuse of sick time.

I respectfully request your approval of these changes.

2.21 Longevity Pay

The Township gives full and part-time employees longevity pay on the anniversary hire date as follows:

Year 2-3	1% of base pay	Year 8-9	4% of base pay
Year 4-5	2% of base pay	Year 10-19	5% of base pay
Year 6-7	3% of base pay	Year 20 +	6% of base pay

Beginning 1-1-12, Longevity Pay will be paid according to the following schedule:

Year 2-5	1% of base pay
Year 6-15	2% of base pay
Year 16 +	3% of base pay

If the due date for an employee's longevity pay falls during the time he/she is on unpaid leave, the longevity pay shall be prorated based on actual time worked plus paid service hours. (Service hours are defined as days for which you used paid benefit time.)

2.22 Education/Certification Incentives

The Township gives an annual education incentive for full-time employees with a Bachelor's degree from an accredited university. An official transcript must be provided to the Human Resources Administrator. The amount is 3% of base pay, paid on the anniversary date of hire. Various departments have separate pay incentives for certifications. If the due date for an employee's longevity/education pay falls during the time he/she is on unpaid leave, the longevity /education pay shall be prorated based on actual time worked plus paid service hours (Service hours are defined as days for which you used paid benefit time.)

Sick Time Abuse

10) Department heads and the administrative staff shall monitor the use of sick time. The abuse of sick time can result in the disruption of staffing levels, extra work and responsibilities for other employees, and create negative effect on workplace morale. Abuse of sick time includes, but is not limited to:

- a) Establishing a pattern, such as using sick time in conjunction with weekends, vacations or holidays.
- b) Excessive use of sick time. This is defined as maintaining fewer than thirty (30) hours of sick time in the employee's Sick Time Bank after the first year of full time service. The requirements for part-time employees shall be proportionally adjusted.

If it is determined that an employee has abused sick time, the employee may be subject to corrective action which includes: documented counseling, requiring the employee to provide a doctor's excuse for future sick time use; disciplinary action up to and including dismissal

SECTION 7.0 DRUG-FREE WORK PLACE POLICY

7.1 Illegal drugs in the work place impair safety and health, promote crime, lower productivity and work quality, and undermine public confidence. Superior Charter Township will not tolerate the illegal use of drugs. As a Superior Charter Township employee, you are required to abide by the following policies and guidelines regarding use of illegal drugs in the work place. This policy is congruent with the Federal Drug-Free Work Place Act of 1988.

7.1 All Superior Charter Township premises, including work sites and all Superior Townships vehicles are declared to be drug-free workplaces. As such:

- A.** All employees are absolutely prohibited from unlawfully manufacturing, distributing, dispensing, possessing, using, or being under the influence of controlled substances in the work place.
- B.** Employees found to be in violation of this policy will be subject to appropriate personnel/disciplinary action, up to and including dismissal for the first offense, and/or other remedial measures as the individual circumstances warrant as indicated in Sections 4.15 and 4.18 of the Work Rules.
- C.** Employees have the right to know the dangers of drug abuse in the work place, Superior Charter Township's policy regarding drug use, and what help is available to combat drug problems. Superior Charter Township will provide a drug awareness program for all employees on the dangers of drug abuse in the work place. To assist employees in overcoming drug abuse problems, Superior Charter Township may offer an Employee Assistance Program. See the Human Resources Administrator for information regarding this.
- D.** Any employee charged with violating any criminal drug statute in the work place must inform Superior Charter Township of the arrest, arraignment and outcome of the charges, including dismissed charges, convictions, or pleas of guilty and nono contendere within five days of any such action. Failure to so inform Superior Township subjects the employee to disciplinary action, up to and including dismissal for the first offense.
- E.** Superior Charter Township reserves the right to offer employees convicted of violating a criminal drug statute in the workplace participation in an approved rehabilitation or drug abuse assistance program as an alternative to discipline. If such program is offered and accepted by the employee, then the employee must satisfactorily participate in and complete the program as a condition of continued employment.
- F.** Superior Charter Township supports the purpose and goals of the Drug-Free Work Place Act and by this policy announces its intention to comply with the Act and make continuing "good faith" efforts to provide a drug-free work place. All employees are expected to cooperate and give this policy their full support.

Section 1.17 Sick Time

- A. See the adopted STF Union Contract in effect.
- B. Abuse of Sick Time. Department heads and the administrative staff shall monitor the use of sick time. The abuse of sick time can result in the disruption of staffing levels, extra work and responsibilities for other employees, and create negative effect on workplace morale. Abuse of sick time includes, but is not limited to:
 - 1) Establishing a pattern, such as using sick time in conjunction with weekends, vacations or holidays.
 - 2) Excessive use of sick time. This is defined as maintaining fewer than seven (7) days of sick time in the employee's Sick Time Bank after the first year of full time service.

If it is determined that an employee has abused sick time, the employee may be subject to corrective action which includes: documented counseling, requiring the employee to provide a doctor's excuse for future sick time use; disciplinary action up to and including dismissal.



PARKS & RECREATION
INTEROFFICE MEMO

DATE: April 18, 2011
TO: Superior Township Board of Trustees
FROM: Jan Berry/Parks Commission *JB*
RE: Disposal of Parks' Truck

At our last Parks meeting, March 28, 2011, a motion was made to submit our 1995 Ford Pick-up for auction, this year, in the City of Ann Arbor Auction, which occurs each June. The motion passed unanimously.

This truck was purchased from the Utility Department in 2008 for \$4,500.00, and was replaced in 2010 with a new truck. Any revenue received from this sale will be added to the Parks' operating funds.

TO: SUPERIOR TOWNSHIP BOARD OF TRUSTEES
FROM: SUSAN MUMM
DATE: 4/16/11
RE: RENEWAL OF VISION SERVICE PLAN INSURANCE

OUR TWO YEAR CONTRACT WITH VISION SERVICE PLAN EXPIRES ON 6/1/11.

OUR CURRENT RATES FOR VISION INSURANCE ARE:

SINGLE: \$11.26/MONTH

COUPLE/FAMILY \$25.49/MONTH

RATE OFFERED FOR JUNE 2011—MAY 2013 CONTRACT:

SINGLE: \$10.75

COUPLE/FAMILY: \$24.33

THIS IS A DECREASE OF 5%.

I RECOMMEND WE RENEW THIS CONTRACT.

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: APRIL 18, 2011

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL	\$	1,527.50
LEGAL DEFENSE		
FIRE		
LAW	\$	20,620.50
PARK		NONE TO SUBMIT
BUILDING		NONE TO SUBMIT
UTILITIES		NONE TO SUBMIT
GRAND TOTAL	\$	22,148.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: APRIL 18, 2011

GENERAL FUND

AMOUNT	TO WHOM	DESCRIPTION
\$ 1,527.50	DONALD PENNINGTON	MARCH PLANNING SERVICES

\$ 1,527.50 TOTAL

LEGAL DEFENSE FUND

AMOUNT	TO WHOM	DESCRIPTION
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TOTAL

FIRE FUND

AMOUNT	TO WHOM	DESCRIPTION
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TOTAL

LAW FUND

AMOUNT	TO WHOM	DESCRIPTION
\$ 12,167.62	WASH CO TREASURER	JAN SHERIFF'S OVERTIME
\$ 8,452.88	WASH CO TREASURER	FEB SHERIFF'S OVERTIME

\$ 20,620.50 TOTAL

PARK FUND

AMOUNT	TO WHOM	DESCRIPTION
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NONE TO SUBMIT

TOTAL

BUILDING FUND

AMOUNT	TO WHOM	DESCRIPTION
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NONE TO SUBMIT

Record of Disbursements

Date: APRIL 18, 2011

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND CHECK REGISTER

10:01 am

CHECK DATE FROM 03/18/2011 - 04/13/2011

Check Date	Bank/Check #	Name	Description	Amount	Voided?
3/18/2011	GENL 32388	DIANE AHO	REIM FOR BOARD OF REW SUPPLIES	69.50	V
3/18/2011	GENL 32389	CAVALIER TELEPHONE	TELEPHONE BILL	343.76	
3/18/2011	GENL 32390	DARREN VALERIO	DUMP TICKET REIMBURSEMENT	50.00	
3/18/2011	GENL 32391	STAPLES ADVANTAGE	SUPPLIES	215.79	
3/18/2011	GENL 32392	STAPLES ADVANTAGE	SUPPLIES	459.43	
3/18/2011	GENL 32393	TERMINIX PROCESSING CENTER	PEST CONTROL	67.00	V
3/18/2011	GENL 32394	TERMINIX PROCESSING CENTER	REPAIR & MAINTENANCE	67.00	
3/18/2011	GENL 32395	DIANE AHO	SUPPLIES FOR BOARD OF REVIEW	69.50	
3/22/2011	GENL 32396	SUPERIOR TWP PAYROLL FUND	FICA 3/17 PAYROLL	1,557.06	
3/23/2011	GENL 32397	VOID		0.00	V
3/23/2011	GENL 32398	VOID		0.00	V
3/23/2011	GENL 32399	VOID		0.00	V
3/23/2011	GENL 32400	VOID		0.00	V
3/23/2011	GENL 32401	VOID		0.00	V
3/23/2011	GENL 32402	VOID		0.00	V
3/23/2011	GENL 32403	VOID		0.00	V
3/23/2011	GENL 32404	VOID		0.00	V
3/23/2011	GENL 32405	VOID		0.00	V
3/23/2011	GENL 32406	VOID		0.00	V
3/23/2011	GENL 32407	VOID		0.00	V
3/23/2011	GENL 32408	VOID		0.00	V
3/23/2011	GENL 32409	VOID		0.00	V
3/23/2011	GENL 32410	VOID		0.00	V
3/23/2011	GENL 32411	VOID		0.00	V
3/23/2011	GENL 32412	VOID		0.00	V
3/23/2011	GENL 32413	VOID		0.00	V
3/23/2011	GENL 32414	VOID		0.00	V
3/23/2011	GENL 32415	VOID		0.00	V
3/23/2011	GENL 32416	AMERICAN UNITED LIFE INSURANCE CO.	APRIL LIFE INSUR	153.22	
3/23/2011	GENL 32417	DELTA DENTAL	APRIL DENTAL INSUR	709.59	

3/23/2011	GENL 32418	PRIORITY HEALTH	APRIL PRIORITY HEALTH INSUR	5,292.49
3/23/2011	GENL 32419	VISION SERVICE PLAN	APRIL VISION INSUR	185.23
3/23/2011	GENL 32420	ANN ARBOR TRANSPORTATION AUTHORITY	MARCH CHARGES FOR SERVICES	7,857.48
3/23/2011	GENL 32421	PITNEY BOWES INC.	OSTAGE MACHINE LEASE MARCH	316.00
3/23/2011	GENL 32422	SHARED SERVICES, LLC	PUBLIC NOTICE	32.00
3/23/2011	GENL 32423	BRENDA MCKINNEY	MILEAGE BRENDA 2/24--3/23	88.23
3/23/2011	GENL 32424	SUSAN MUMIM	MILEAGE SUSAN 1/4--2/2	45.90
3/25/2011	GENL 32425	RHONDA MCGILL	BOARD OF REVIEW PAY	220.00
3/25/2011	GENL 32426	DONALD DUGAS	BOARD OF REVIEW PAY	245.00
3/25/2011	GENL 32427	JOHN MACNICOL	BOARD OF REVIEW PAY	245.00
3/25/2011	GENL 32428	JAMES SWITALA	BOARD OF REVIEW PAY	55.00
3/28/2011	GENL 32429	DONALD PENNINGTON	FEB NON-PROJECT PLANNING	1,040.00
3/28/2011	GENL 32430	JOHN HUDSON	MILEAGE HUDSON 3/13--3/25	61.20
3/29/2011	GENL 32431	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 3/31 PAYROLL	22,180.42
3/29/2011	GENL 32432	BENNY CANTRELL	DUMP TICKET REIMBURSEMENT	22.00
3/29/2011	GENL 32433	TERMINIX PROCESSING CENTER	PEST CONTROL	69.00
3/30/2011	GENL 32434	S.E.C.M.A.A.	SE MICH ASSESSING ASSOC MEMBERSHIP	25.00
4/1/2011	GENL 32435	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT MARCH	899.49
4/1/2011	GENL 32436	SUPERIOR TWP PAYROLL FUND	MARCH HCSP	1,200.00
4/5/2011	GENL 32437	ABSOPURE WATER COMPANY	5 GALLON SPRING WATER	36.00
4/5/2011	GENL 32438	DAVID PHILLIPS	MILEAGE REIMBURSEMENT	42.33
4/5/2011	GENL 32439	GBS INC.	SUPPLIES	575.42
4/5/2011	GENL 32440	GERALD PUGEL	DUMP TICKET REIMBURSEMENT	4.50
4/5/2011	GENL 32441	PITNEY BOWES INC	SUPPLIES FOR POSTAGE MACHINE	56.05
4/5/2011	GENL 32442	SUPERIOR TWP PAYROLL FUND	MARCH JOHN HANCOCK	1,678.95
4/5/2011	GENL 32443	SUPERIOR TWP PAYROLL FUND	MARCH MERS #2	3,570.57
4/5/2011	GENL 32444	SUPERIOR TWP PARK FUND	MARCH PARK TRANSFER	18,612.25
4/5/2011	GENL 32446	VOID		0.00
4/6/2011	GENL 32445	SUPERIOR TWP TRUST & AGENCY	MISTKE FROM 2009 RE WCC SOCCER	227.50
4/6/2011	GENL 32447	SUPERIOR TWP TRUST & AGENCY	MISTAKE FROM 2009 RE WCC SOCCER	227.50
4/8/2011	GENL 32448	GORDON FOOD SERVICE, INC.	SUPPLIES	420.69
4/8/2011	GENL 32449	AUTOMATED RESOURCE MANAGEMENT	PAYROLL PREP MARCH 3 PAYROLLS	232.70
4/8/2011	GENL 32450	AVAYA, INC.	PHONE MAIT CONTRACT MARCH	102.01
4/8/2011	GENL 32451	FINK & VALVO PLLC	LEGAL SERVICES MARCH	192.00
4/8/2011	GENL 32452	PARHELION TECHNOLOGIES	ANTI SPAM WARE APRIL	47.50
4/8/2011	GENL 32453	PARHELION TECHNOLOGIES	ANTI SPAMWARE UTIL APRIL	52.50
4/8/2011	GENL 32454	PARHELION TECHNOLOGIES	BASIC SEVER SUPPORT APRIL	50.00

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4/8/2011	GENL 32455	PARHELION TECHNOLOGIES	PROF COMPUTER ENG SERVICES MARCH	546.25
4/8/2011	GENL 32456	PLANNING & ZONING CENTER, INC.	PLANNING & ZONING NEWS 2011	185.00
4/8/2011	GENL 32457	SHARED SERVICES, LLC	PUBLIC NOTICE 3/24	44.80
4/11/2011	GENL 32458	JOHN HUDSON	MILEAGE HUDSON 3/28--4/8	69.36
4/11/2011	GENL 32459	ABSOPURE WATER COMPANY	APRIL WATER COOLER RENTAL	36.00
4/11/2011	GENL 32460	COMCAST	APRIL INTERNET SERVICES	63.95
4/11/2011	GENL 32461	DTE GAS	MARCH GAS/HEATING BILL	94.66
4/11/2011	GENL 32462	DTE GAS	MARCH GAS/HEATING BILL	247.05
4/11/2011	GENL 32463	HARRINGTON'S STANDARD PRINTING	NEWSLETTER	1,698.00
4/11/2011	GENL 32464	STEPHEN VOKITS	DUMP TICKET REIMBURSEMENT	50.00
4/11/2011	GENL 32465	SUPERIOR TWP PARK FUND	JAN-APRIL PARK TRANSFERS ADJUSTS	38.00
4/11/2011	GENL 32466	SUSAN MUMM	REIM FOR SHREDDER BAGS	128.97
4/12/2011	GENL 32467	DTE ELECTRIC	MARCH ELECTRICITY BILL	466.52
4/12/2011	GENL 32468	DTE GAS	MARCH GAS/HEATING BILL	181.88
4/12/2011	GENL 32469	FLEET SERVICES	GASOLINE	14.30
4/12/2011	GENL 32470	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 4/14 PAYROLL	22,291.91
TOTAL OF 60 Checks:				95,762.41
TOTAL OF 23 Void Checks:				364.00
TOTAL - 83 Checks:				96,126.41

FIRE FUND CHECK REGISTER

10:01 am

CHECK DATE FROM 03/18/2011 - 04/13/2011

Check Date	Bank/Check #	Name	Description	Amount Voided?
3/22/2011	FIRE 19666	SUPERIOR TWP PAYROLL FUND	FICA 3/17 PAYROLL	2,475.52
3/23/2011	FIRE 19667	AMERICAN UNITED LIFE INSURANCE CO.	APRIL LIFE INSUR	102.15
3/23/2011	FIRE 19668	DELTA DENTAL	APRIL DENTAL INSUR	951.77
3/23/2011	FIRE 19669	DELTA DENTAL	APRIL DENTAL INSUR RETIREES	119.40
3/23/2011	FIRE 19670	PRIORITY HEALTH	APRIL PRIORITY HEALTH INSUR	10,659.86
3/23/2011	FIRE 19671	PRIORITY HEALTH	APRIL PRIORITY HEALTH RETIREES	1,597.73
3/23/2011	FIRE 19672	VISION SERVICE PLAN	APRIL VISION INSUR	229.41
3/23/2011	FIRE 19673	VISION SERVICE PLAN	APRIL VISION INSUR RETIREES	36.75
3/25/2011	FIRE 19674	SUPERIOR TWP PAYROLL FUND	SPEC PAYROLL RE CONTRACT CHANGES	4,681.83
3/29/2011	FIRE 19675	SUPERIOR TWP PAYROLL FUND	SPEC PAYROLL FIRE CONTRACT ADJUSTS	5,574.44
3/29/2011	FIRE 19676	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 3/31 PAYROLL	33,519.84
3/29/2011	FIRE 19677	AMERICAN AQUA, INC.	WATER SOFTENER SALT	186.00
3/29/2011	FIRE 19678	ANN ARBOR CLEANING SUPPLY	SUPPLIES	215.66
3/29/2011	FIRE 19679	AUTO VALUE YPSILANTI	SUPPLIES	94.29
3/29/2011	FIRE 19680	CAVALIER TELEPHONE	TELEPHONE BILL FOR FORD ROAD STATION	112.33
3/29/2011	FIRE 19681	CAVALIER TELEPHONE	TELEPHONE BILL FOR MACARTHUR STATION	75.67
3/29/2011	FIRE 19682	COMCAST	CABLE & INTERNET SERVICES FOR MACARTHUR	176.67
3/29/2011	FIRE 19683	CORRIGAN OIL COMPANY	420.5 GALLONS OF DIESEL FUEL	1,359.92
3/30/2011	FIRE 19684	EMERGENCY VEHICLES PLUS	ENGINE REPAIRS	518.51
3/30/2011	FIRE 19685	FIREHOUSE MAGAZINE	ONE YEAR SUBSCRIPTION	24.95
3/30/2011	FIRE 19686	JEFF FRENCH	MILEAGE REIMBURSEMENT	169.32
3/30/2011	FIRE 19687	PHILIP W. DICKINSON	MILEAGE REIMBURSEMENT	237.15
3/30/2011	FIRE 19688	PHYSIO-CONTROL, INC.	CD UPGRADE FOR AED'S	99.00
3/30/2011	FIRE 19689	RICOH AMERICAS CORPORATION	MARCH COPIER LEASE PAYMENT	241.20
3/30/2011	FIRE 19690	GREAT LAKES TRUCK & TRAILER, INC.	REPAIR PARTS	796.56
3/30/2011	FIRE 19691	HANS AUTO ELECTRIC, INC.	ALTERNATOR	159.95
3/30/2011	FIRE 19692	JAMES ROBERTS	REIMBURSEMENT FOR FEBRUARY EXPENSES	122.49
4/1/2011	FIRE 19693	SUPERIOR TWP PAYROLL FUND	MARCH HCSP	1,170.00
4/5/2011	FIRE 19694	SUPERIOR TWP PAYROLL FUND	MERS #1 MARCH	8,937.69
4/5/2011	FIRE 19695	SUPERIOR TWP PAYROLL FUND	MARCH JOHN HANCOCK	1,101.06
4/5/2011	FIRE 19696	SUPERIOR TWP GENERAL FUND	APRIL ACCOUNTANT'S FEE	833.33

4/8/2011	FIRE 19697	SUPERIOR TWP UTILITY DEPARTMENT	BOND PAYMENT #1 2011	84,562.00
4/8/2011	FIRE 19698	PARHELION TECHNOLOGIES	BASIC SERVER SUPPORT APRIL	50.00
4/8/2011	FIRE 19699	PARHELION TECHNOLOGIES	ANTISPAM WARE APRIL	32.50
4/8/2011	FIRE 19700	FINK & VALVO PLLC	LEGAL SERV	88.00
4/11/2011	FIRE 19701	WASHTEAW COUNTY TREASURER	CENTRAL DISPATCH MAY 2010 BOOKS CLOSED	1,771.61
4/12/2011	FIRE 19702	COMCAST	APRIL INTERNET SERVICES FOR FORD ROAD	63.95
4/12/2011	FIRE 19703	CORRIGAN OIL COMPANY	217.7 GALLONS OF DIESEL FUEL	753.38
4/12/2011	FIRE 19704	DTE ENERGY	MARCH GAS/HEAT & ELECTRIC. FOR FORD ROAD	1,337.34
4/12/2011	FIRE 19705	DTE ENERGY	MARCH GAS/HEAT & ELECTRIC. FOR ST. #2	816.01
4/12/2011	FIRE 19706	FIRE ENGINEERING	1 YEAR SUBSCRIPTION	29.00
4/12/2011	FIRE 19707	HURON VALLEY AMBULANCE	MARCH PAGER RENTAL	77.35
4/12/2011	FIRE 19708	HURON VALLEY AMBULANCE	APRIL FIRE DISPATCH SERVICES	1,771.60
4/12/2011	FIRE 19709	SAFETY- KLEEN CORP.	PARTS AND WASTE REMOVAL	272.46
4/12/2011	FIRE 19710	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 4/14 PAYROLL	41,581.53

TOTAL OF 45 Checks:

209,787.18

BUILDING FUND CHECK REGSITER

10:02 am

CHECK DATE FROM 03/18/2011 - 04/13/2011

Check Date	Bank/Check #	Name	Description	Amount Voided?
3/18/2011	BUILD 7755	ARC	2072 VALLEYVIEW COPIES	23.00
3/18/2011	BUILD 7756	INTERNATIONAL CODE COUNCIL, INC.	CODE BOOKS	310.75
3/22/2011	BUILD 7757	SUPERIOR TWP PAYROLL FUND	FICA 3/17 PAYROLL	258.91
3/23/2011	BUILD 7758	AMERICAN UNITED LIFE INSURANCE CO.	APRIL LIFE INSUR	17.03
3/23/2011	BUILD 7759	DELTA DENTAL	APRIL DENTAL INSUR	116.49
3/23/2011	BUILD 7760	PRIORITY HEALTH	APRIL PRIORITY HEALTH INSUR	1,647.66
3/23/2011	BUILD 7761	VISION SERVICE PLAN	APRIL VISION INSUR	38.24
3/28/2011	BUILD 7762	LAKESIDE SERVICE CO.	REFUND ON MECHANICAL PERMIT	10.00
3/29/2011	BUILD 7763	FLEET SERVICES	GASOLINE	82.47
3/29/2011	BUILD 7764	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 3/31 PAYROLL	3,712.32
4/1/2011	BUILD 7765	SUPERIOR TWP GENERAL FUND	% OF OVERHEAD JAN 2011	2,751.43
4/1/2011	BUILD 7766	SUPERIOR TWP GENERAL FUND	CARMEN COST SPLIT MARCH	2,181.49
4/1/2011	BUILD 7767	SUPERIOR TWP PAYROLL FUND	MARCH HCSP	120.00
4/5/2011	BUILD 7768	SUPERIOR TWP PAYROLL FUND	MARCH JOHN HANCOCK	1,033.02
4/5/2011	BUILD 7769	EDWIN MANIER	MARCH ELECTRICAL INSPECTIONS	510.00
4/8/2011	BUILD 7770	RICHARD MAYERNIK	REIMBURSEMENT FOR SOM LICENSING	150.00
4/8/2011	BUILD 7771	BRYAN JONES	REFUND OF BUILDING PERMIT 0016	60.00
4/12/2011	BUILD 7772	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 4/14 PAYROLL	3,712.32
TOTAL OF 18 Checks:				16,735.13

LAW FUND CHECK REGISTER

10:03 am

CHECK DATE FROM 03/18/2011 - 04/13/2011

Check Date	Bank/Check #	Name	Description	Amount Voided?
4/5/2011	LAW 2718	SUPERIOR TWP GENERAL FUND	MARCH ACCOUNTANT'S FEE	100.00
4/5/2011	LAW 2719	STEFANI CARTER J.D. P.C.	MARCH LEGAL SERVICES	800.00
4/8/2011	LAW 2720	WASHTENAW COUNTY TREASURER	APRIL REG SHERIFF'S CONTRACT	112,946.25
4/12/2011	LAW 2721	DTE ELECTRIC	MARCH ELECTRICITY BILL	427.84
4/12/2011	LAW 2722	DTE GAS	MARCH GAS/HEATING BILL	181.88
4/12/2011	LAW 2723	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 4/14 PAYROLL	168.64
TOTAL OF 6 Checks:				114,624.61

PARK FUND CHECK REGISTER

10:04 am

CHECK DATE FROM 03/18/2011 - 04/13/2011

Check Date	Bank/Check #	Name	Description	Amount Voided?
3/18/2011	PARK 10885	CONGDON'S	SUPPLIES	62.27
3/18/2011	PARK 10886	O'REILLY AUTO PARTS	SUPPLIES	170.14
3/18/2011	PARK 10887	SUPERIOR TWP UTILITY DEPARTMENT	REIMBURSEMENT FOR TELEPHONES	70.02
3/22/2011	PARK 10888	SUPERIOR TWP PAYROLL FUND	FICA 3/17 PAYROLL	150.28
3/23/2011	PARK 10889	AMERICAN UNITED LIFE INSURANCE CO.	APRIL LIFE INSUR	5.68
3/23/2011	PARK 10890	DELTA DENTAL	APRIL DENTAL INSUR	20.87
3/23/2011	PARK 10891	PRIORITY HEALTH	APRIL PRIORITY HEALTH INSUR	249.65
3/23/2011	PARK 10892	VISION SERVICE PLAN	APRIL VISION INSUR	5.63
3/29/2011	PARK 10893	FLEET SERVICES	GASOLINE	92.23
3/29/2011	PARK 10894	GENE BUTMAN FORD SALES, INC.	NEW BRAKES FOR VAN	858.60
3/29/2011	PARK 10895	VERIZON WIRELESS	CELL PHONE BILL	187.41
3/29/2011	PARK 10896	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 3/31 PAYROLL	2,099.00
3/30/2011	PARK 10897	HOME DEPOT CREDIT SERVICES	SUPPLIES	111.33
3/30/2011	PARK 10898	SAM'S CLUB	SUPPLIES	46.64
3/30/2011	PARK 10899	LOWE'S COMPANIES, INC.	SUPPLIES	534.91
4/1/2011	PARK 10900	SUPERIOR TWP UTILITY DEPARTMENT	MARCH COST SPLIT KEITH	3,865.62
4/1/2011	PARK 10901	SUPERIOR TWP PAYROLL FUND	MARCH HCSP	60.00
4/5/2011	PARK 10902	KEITH LOCKIE	MILEAGE REIMBURSEMENT	73.44
4/5/2011	PARK 10903	SUPERIOR TWP PAYROLL FUND	MARCH MERS #2	516.42
4/5/2011	PARK 10904	SUPERIOR TWP PAYROLL FUND	MARCH JOHN HANCOCK	489.34
4/5/2011	PARK 10905	SUPERIOR TWP UTILITY DEPARTMENT	KEITH LONGEVITY SPLIT MARCH	2,646.87
4/5/2011	PARK 10906	SUPERIOR TWP GENERAL FUND	MARCH ACCOUNTANT'S FEE	500.00
4/8/2011	PARK 10907	BELLE TIRE DISTRIBUTORS	TIRES	36.08
4/8/2011	PARK 10908	DTE ELECTRIC	MARCH ELECTRICITY - BARN	36.65
4/8/2011	PARK 10909	GENE BUTMAN FORD SALES, INC.	DODGE TRANSMISSION REPAIR	915.60
4/8/2011	PARK 10910	TRACTOR SUPPLY CO.	SUPPLIES	96.96
4/8/2011	PARK 10911	PARHELION TECHNOLOGIES	APRIL ANTI SPAMWARE	10.00
4/12/2011	PARK 10912	SUPERIOR TWP PAYROLL FUND	CASH TRANSFERS 4/14 PAYROLL	3,866.00

TOTAL OF 28 Checks:

17,777.64

Superior Township Utility Department
Check Register
 March 22 through April 18, 2011

7:56 AM
 04/13/11
 Accrual Basis

Date	Num	Name	Memo	Amount
100		CASH - O&M		
101		O&M Checking - Chase		
3/22/11	6595	Superior Twp. General Fund	Anti-Spam Software - 03/11	(52.50)
3/22/11	6596	Superior Twp. Payroll Fund	MERS Health Savings - 03/11	(1,020.00)
3/22/11	6597	American United Life Insurance Company	Life Insurance - 04/11	(96.47)
3/22/11	6598	Ann Arbor Cleaning Supply Co.	Building Supplies	(72.55)
3/22/11	6599	Cavalier Telephone	Phones - Adm. Bldg. - 03/11	(321.64)
3/22/11	6600	Delta Dental Plan of Michigan	Dental Insurance - 04/11	(707.64)
3/22/11	6601	Grainger	Push Cam Couplings	(9.00)
3/22/11	6602	Occupational Health Centers of Michigan	Reg. Collect D/S Test - Harding	(23.00)
3/22/11	6603	Pitney Bowes	Postage Meter Lease - 1st/11	(606.00)
3/22/11	6604	Priority Health	Medical Insurance - 04/11	(7,564.26)
3/22/11	6605	Spartan Distributors	Drain Plugs & Washers	(20.83)
3/22/11	6606	Vision Service Plan	Vision Insurance - 04/11	(166.86)
3/22/11	6607	Home Depot	Misc. Maintenance Supplies	(223.98)
3/28/11	6608	Ann Arbor Charter Township	W/S Purch. - 12/10-02/11	(8,636.65)
3/28/11	6609	Ann Arbor Cleaning Supply Co.	Bldg. Supplies - Adm. Bldg.	(62.69)
3/28/11	6610	AT&T	Booster Sta. Phone - 03/11	(41.13)
3/28/11	6611	Comcast	Internet - Maint. Fac. - 03/11	(79.95)
3/28/11	6612	Gempler's	Bibs & Vest	(110.41)
3/28/11	6613	Harrington's Standard Printing	Receipts	(90.00)
3/28/11	6614	HD Supply Waterworks, Ltd.	Curb Box Lids	(137.04)
3/28/11	6615	Nextel Communications	Cell Phones - 03/11	(352.95)
3/28/11	6616	Ypsilanti Comm. Utilities Authority	W/S Purchased - 02/11	(93,685.34)
3/30/11	EFT	Superior Twp. Payroll Fund	Payroll - 03/31/11	(19,572.35)
3/31/11	EFT	Magic-Wrighter	Credit Card Fees - 03/11	(62.50)
4/5/11	6617	Superior Twp. Payroll Fund	MERS Pension - 03/11	(4,049.41)
4/5/11	6618	Superior Twp. General Fund	Accountant - 04/11	(166.67)
4/5/11	6619	Superior Twp. Payroll Fund	John Hancock Pension - 03/11	(926.96)
4/5/11	6620	Superior Twp. Util. Dept. Capital Reserve	Transfer Excess O&M Funds to Cap. Res.	(60,000.00)
4/5/11	6621	Al's Cleaning Service	Cleaning - Adm. Bldg. - 03/11 (5 weeks)	(175.00)
4/5/11	6622	Answering Service, Inc.	Answering Service - 04/11	(99.00)
4/5/11	6623	Auto-Wares Group (Auto Value)	Brake Cleaner, Oil, Headlamp	(140.07)
4/5/11	6624	Diana Ravis - Petty Cash	Recon. of 04/04/11	(62.02)

Superior Township Utility Department
Check Register
 March 22 through April 18, 2011

7:56 AM
 04/13/11
 Accrual Basis

Date	Num	Name	Memo	Amount
4/5/11	6625	DTE	Various Gas & Elect. - 03/11	(2,835.30)
4/5/11	6626	Fleet Services	Fuel Charges - 03/11	(231.84)
4/5/11	6627	HD Supply Waterworks, Ltd.	Curb Boxes & Stop Box Rods	(450.46)
4/5/11	6628	Jack Doherty Supplies	Push Cam Cable Repair	(900.85)
4/5/11	6629	Keith Lockie	Mileage - 02/09-03/31/11	(45.90)
4/5/11	6630	MC1 Worldcom	Office Fax Long Dist. - 03/11	(53.69)
4/5/11	6631	Spartan Distributors	Mower Blades	(59.15)
4/5/11	6632	Staples Business Advantage	Office Supplies	(81.72)
4/5/11	6633	Zee Medical, Inc.	First Aid Supplies	(49.00)
4/5/11	6634	Congdon's Ace Hardware	Hacksaws, Blades	(52.78)
4/5/11	6635	American Water Works Association	Standards Update	(520.00)
4/5/11	6636	Buck's Oil Co., Inc.	Waste Oil Removal	(95.00)
4/5/11	6637	Gross Electric, Inc.	Light Bulbs	(190.55)
4/8/11	EFT	Deluxe Business Checks & Solutions	O&M Deposit Tickets	(75.51)
4/11/11	EFT	Magic-Wrighter	Monthly Fee - 03/11	(39.89)
4/12/11	6638	Superior Twp. General Fund	Anti-Spam - 04/11	(52.50)
4/12/11	6639	Cavalier Telephone	Phones - Maint. Fac. - 04/11	(214.71)
4/12/11	6640	Comcast	Internet - Adm. Bldg. - 03/11	(63.95)
4/12/11	6641	DTE	Various Gas & Elect. - 03/11	(1,636.90)
4/12/11	6642	Fink & Valvo, PLLC	Legal Fees - 03/11	(289.60)
4/12/11	6643	Jack Doherty Supplies	Repair Sewer Cam Tractor	(253.00)
4/12/11	6644	New Horizons CLC of Michigan	Excel 2003 Training - Ravis	(212.50)
4/12/11	6645	Parhelion Technologies	Various Computer Related Issues - 03+04/11	(1,892.50)
4/12/11	6646	Ricoh Americas Corporation #2	Color Copies - 1st/11	(319.87)
4/12/11	6647	Spears Fire and Safety	Fire Ext. Insp. - Maint. Fac.	(213.65)
4/12/11	6648	Staples Business Advantage	Office Supplies	(92.55)
4/12/11	6649	Zee Medical, Inc.	First Aid Supplies	(52.10)
4/12/11	6650	Allied Substance Abuse Professionals	Random Drug Test - Harding	(35.00)
4/12/11	6651	Larry's Shoes and Boots	Work Boots	(170.00)
4/12/11	EFT	Superior Twp. Payroll Fund	Payroll - 04/14/11	(19,282.30)
Total 101 · O&M Checking - Chase				(229,797.64)
Total 100 · CASH - O&M				(229,797.64)

Superior Township Utility Department
Check Register
 March 22 through April 18, 2011

7:56 AM
 04/13/11
 Accrual Basis

Date	Num	Name	Memo	Amount
120 · CASH - CAPITAL RESERVE				
	125 · CR	Checking - Chase		
4/12/11	379	The Bank of New York Mellon	2003 Bond Principle & Interest Payment	(197,310.00)
4/12/11	380	Ypsilanti Comm. Utilities Authority	2000 Bond Interest Payment	(42,627.77)
Total 125 · CR Checking - Chase				(239,937.77)
Total 120 · CASH - CAPITAL RESERVE				
154 · GRANTS FUNDS				
	155 · EECBG	Grant Checking - Chase		
4/8/11	1009	Superior Twp. General Fund	EECBG Grant - Final Payment from State of MI	(5,224.36)
4/8/11	1010	Superior Twp. Util. Dept. Capital Reserve	Pay Back Cap. Res. for Funding EECBG Grant Checking	(30,859.61)
Total 155 · EECBG Grant Checking - Chase				(36,083.97)
Total 154 · GRANTS FUNDS				
TOTAL				(505,819.38)

**Public Hearing Notice
City of Ypsilanti Planning Commission
Wednesday, 20 April 2011**

FYI

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, 20 April 2011, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following application:

Map Amendment (Rezoning): 200 and 300 blocks of Ecorse Rd

The Planning Commission will hear a presentation, hold a public hearing, and make a recommendation to City Council regarding the rezoning of parcels along the west side of the 200, and 300 blocks of Ecorse for a potential rezoning. All parcels under consideration are currently zoned B1, Neighborhood Business. The Master Planned future land use for the properties is general business. The addresses, legal descriptions, and proposed zoning are as follows:

- **782 Ford**, 11-11-10-335-002, YP CITY 29E-3 W 40 FT OF LOT 3 AND W 40 FT OF N 1/2 OF LOT 4 PROSPECT GARDENS SUBDIVISION, to R2.
- **204 Ecorse**, 11-11-10-335-001, YP CITY 29E-4 E 92' LOTS 3 & 4 & W 40' OF S 1/2 LOT 4 PROSPECT GARDENS SUBDIVISION, to B2.
- **782 Mildred**, 11-11-10-345-002, YP CITY 29E-9 W 60FT OF LOT 7 PROSPECT GARDENS SUBDIVISION, to B2.
- **304 Ecorse**, 11-11-10-345-001, YP CITY 29E-8 E 72 FT OF LOT 7 PROSPECT GARDENS SUBDIVISION, to B2.
- **316 Ecorse**, 11-11-10-345-033, YPC 29E-10A-1 LOT 8 PROSPECT GARDENS SUBDIVISION ALSO N 100 FT OF S 280 FT OF E 231 FT OF A PARCEL OF LAND LYING AT NW COR OF EMERICK & DAVIS STS. SEC 10, T3S-R7E, to B2.
- **330 Ecorse**, 11-11-10-345-028, YP CITY 1E-166A LD COM AT PT ON W LINE EMERICK ST 90 FT N OF N LINEDAVIS ST, TH N ALONG W LINE EMERICK ST 45 FT, TH W PARALLEL DAVIS ST 70 FT, TH S PARALLEL EMERICK ST 45 FT, TH E 70 FT TO BEG. 330 ECORSE, to B2.
- **334 Ecorse**, 11-11-10-345-027, YP CITY 1E-166B-1 COM AT NW COR EMERICK & DAVIS STS TH N 1-59 W 70 FT FOR POB TH S 89-11-50 W 34.94 FT TH N 1-59 W 19.88 FT TH N 89-00 E 34.94 FT TH S 1-59 E 20.0 FT TO POB BEING PART OF SW 1/4 SEC 10 T3S R7E, to B2.
- **340 Ecorse**, 11-11-10-345-032, YP CITY 1E-165A & 167A BEG AT INTERSECTION OF N/LN DAVIS AND W/LN EMERICK STS, TH S 89-00-00 W 130.50 FT, TH N 01-59-00 W 135.00 FT, TH N 89-00-00 E 60.50 FT, TH S 01-59-00 E 45.00 FT, TH N 89-00-00 E 35.06 FT, TH S 01-59-00 E 19.88 FT, TH N 89-11-50 E 34.94 FT, TH S 01-59-00 E 70.00 FT TO POBPT OF SW 1/4 SEC 10, T3S-R7E, to B2.

The Master Plan future land use for the properties to be considered is general business.

The City invites all interested citizens to attend this meeting and to send written comments to the City of Ypsilanti, Planning and Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646.

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon two days notice to the City of Ypsilanti. Individuals with disabilities requiring auxiliary aids or services should contact the City of Ypsilanti by writing or calling the following:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.

FYI

**Public Hearing Notice
City of Ypsilanti Planning Commission
Wednesday, April 20, 2011**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, April 20, 2011, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following application:

**Planned Unit Development: 596 S. Hamilton, Hamilton Crossing
(formerly Parkview Apartments)**

The Planning Commission will hear a presentation, hold a public hearing, and make a recommendation to City Council to consider a Planned Unit Development rezoning for the redevelopment of 144 units at the multi-family housing development commonly known as Parkview Apartments located on the corner of Hamilton and Harriet Streets. The applicant, Revision Parkview, LLC, is proposing to demolish two buildings and rebuild them as barrier-free multi-family units, and to renovate existing buildings as well as expand the community building. Additionally, the applicant is requesting to alter parking requirements in order to provide improved landscaping. The subject site is currently zoned R4, Multiple-family high density residential district and the proposed zoning is Planned Unit Development. The Parcel identification number is 11-11-39-470-001.

The City invites all interested citizens to attend this meeting and to send written comments to the City of Ypsilanti, Planning and Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646.

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CITY OF ANN ARBOR, MICHIGAN

100 North Fifth Avenue, P.O. Box 8647, Ann Arbor, Michigan 48107-8647
www.a2gov.org

Administration	(734)794-6210
Community Development Services	(734) 622-9025
Parks & Recreation Services	(734) 794-6230
Planning & Development Services - Building	(734) 794-6267
Planning & Development Services - Planning	(734) 794-6265

March 18, 2011

NOTICE OF PUBLIC HEARING

TO: Citizens Interested in Planning Issues
FROM: Planning and Development Services

FYI

The Ann Arbor City Planning Commission will hold a public hearing in the County Building, 220 North Main Street, Board of Commissioners Public Conference Room, Ann Arbor, Michigan on Tuesday, April 5, 2011. The meeting begins at 7:00 p.m. and the following will be an item on the agenda:

Amendments to Chapter 8 (Organization of Boards and Commissions), Chapter 55 (Zoning Ordinance) and 57 (Subdivision and Land Control) to Require a Mandatory Review of Certain Projects in the Downtown Area by the Design Review Board.

The purpose of these requirements is to establish the Design Review Committee and provide guidance to petitioners on the design review process and requirements of the *Downtown Design Guidelines*. The amendment describes the locations and types of projects that must undergo design review, submittal requirements, required notice, and meeting procedures.

At this hearing, the City Planning Commission will consider all comments before making its advisory recommendation on the proposed amendments to the City Council. The City Council will hold its public hearing at a later date and make the final decision on these amendments. If you want to know the schedule for City actions after the Planning Commission public hearing, please contact us at Planning and Development Services.

City staff are reviewing the proposed amendments and will provide the City Planning Commission with a staff report prior to the public hearing. After 3:00 p.m. on the Friday prior to the public hearing, the staff report will be available at the Planning and Development Services office or you can view the electronic staff report at <http://a2gov.legistar.com/Calendar.aspx>.

The full text of the ordinance amendments may be found on the City's website, www.a2gov.org/planning. If you would like additional information, or would like to provide comments or suggestions to the staff, please call 734-794-6265, email planning@a2gov.org, prior to noon of the day of the public hearing, or visit our office on the fifth floor of the Guy C. Larcom, Jr. Municipal Building (8-5 weekdays). This is the only direct mail notice you will receive regarding Planning Commission consideration of these proposed amendments.

/mg

Free e-Waste recycling event

Recycle your e-waste: it's quick, easy, and earth-friendly!

For business & non-profits

Thursday, May 5 & Friday, May 6

9 a.m. - 2 p.m.

U-M Tennis & Gymnastics Parking Lot
2250 S. State Street Note new location!

For the public

Saturday, May 7

9 a.m. - 2 p.m.

Pioneer High School Parking Lot
601 W Stadium Blvd at Main St

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