

**SUPERIOR CHARTER TOWNSHIP
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
January 18, 2011
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of December 20, 2010
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Marshal Report, Hospital False Alarm Report, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Treasurer's Office False Alarm Report, Zoning
8. COMMUNICATIONS
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - a. Firefighter's Contract Years 2011-2012
 - b. Fire Department Apparatus Purchase
 - c. Fire Department Purchase of Computers
 - d. Utility Department Abatement of Bromley Community Utility Fee
 - e. Priority Health Insurance Renewal
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk

3040 N. Prospect, Ypsilanti, MI 48198

734-482-6099

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on December 20, 2010, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by McKinney to adopt the agenda with the addition of a memo from attorney James Fink, as item a. under Communications.

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF NOVEMBER 15, 2010

It was moved by Lewis, seconded by McKinney, to approve the minutes of the regular Board meeting of November 15, 2010, as presented.

The motion carried by a voice vote.

B. SPECIAL MEETING OF DECEMBER 14, 2010

It was moved by Lewis, seconded by McKinney, to approve the minutes of the Special Board meeting of December 14, 2010, as presented.

The motion carried by a voice vote.

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6. CITIZEN PARTICIPATION

A. CITIZENS COMMENTS

No citizens made comments.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: Ken Schwartz was recently appointed as the Washtenaw County Road Commissioner to replace Dave Rutledge, who resigned due to being elected as the State Representative in the 54th District. Supervisor McFarlane has an appointment with newly elected County Commissioner of the 2nd District, Dan Smith, to discuss issues important to the Township.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHAL, HOSPITAL FALSE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES AND SHERIFF'S REPORT

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. TREASURER'S INVESTMENT REPORTS OF SEPTEMBER 30, 2010

It was moved by Caviston, seconded by Green, to accept the Treasurer's Investment Reports as of September 30, 2010.

The motion carried by a voice vote.

D. FINANCIAL REPORTS, ALL FUNDS EXCEPT UTILITIES, PERIOD ENDING 9-30-2010

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It was moved by Caviston, seconded by Green, to accept the Financial Reports for all funds, except Utilities for the period ending September 30, 2010.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. ATTORNEY JAMES FINK MEMO DATED 12-15-2010

Attorney James Fink presented his memo, "Municipal Water Liens/Affidavit of Lessor" to the Board. State law indicates that if a landlord presents a legally executed lease, which assigns the water and sewer bill to the tenant and an affidavit giving notice of the tenant's responsibility, a lien cannot be placed on the property for any unpaid water and sewer bills. Mr. Fink recommended that in such situations, the Township assign the water and sewer bill to the tenant and for the Township to require a standard affidavit and establish a security deposit. Mr. Fink provided an affidavit that he recommended the Township adopt.

It was moved by Williams, seconded by Caviston to accept Mr. Fink's Memo.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

A. RESOLUTION ESTABLISHING AN AFFIDAVIT OF PROPERTY OWNER

At the November 15, 2010 Board Meeting, Rick Church, Utilities Director, requested approval of a Resolution Establishing an Affidavit of Property Owner. This affidavit is required by Ordinance No. 169, Utilities Ordinance, Section 169-297, which addresses a landlord's ability to have the water and sewer account assigned to the tenant. The Affidavit protects the Township from any liability if the water service is terminated due to the tenant's failure to make required payment for the water and sewer charges.

Board members questioned the procedure of assigning the water and sewer account to tenants. There were concerns about the Utility Department being able to collect unpaid water and sewer bills, the Utility Department turning-off the water for renters and other issues. Board members requested more information before taking action on the resolution and action was postponed until the meeting of December 20, 2010.

A motion was made by Lewis, seconded by Caviston, to remove the business from postponement and bring the business back before the Board.

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The motion carried by a voice vote.

Township Attorney, James Fink, was present and provided a memo and additional information. Utility Director Rick Church was present and also provided information. Based upon this additional information and Board discussion, Board members felt it was appropriate to take actions to concur with the recommendations of Mr. Fink and Mr. Church.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
December 20, 2010**

Resolution Establishing an Affidavit of Property Owner Making a Tenant Responsible for Bills Issued by the Township's Utility Department for Water and Sewer Services

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th of December, 2010, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by McKinney and seconded by Williams.

WHEREAS, Township Ordinance No. 169, Section 169-297(d), provides a means for Landlords/Homeowners to make their tenants responsible for bills for water and sewer services, and

WHEREAS, this Board finds an Affidavit of Property Owner is necessary to support the procedure for a landlord to make their tenant responsible for bills for water and sewer services;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approve the Affidavit of Property Owner as set forth as Attachment A for use by the Superior Township Utility Department.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The Resolution was adopted

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CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 20, 2010.

David Phillips, Township Clerk

Date Certified

ATTACHMENT A

AFFIDAVIT OF PROPERTY OWNER

_____ (property owner), being sworn, says:

1. My name is _____. I am the owner of the premises known as _____.
2. The premises are leased to _____.
3. The lease requires the tenant to pay the water and sewer charges for the premises and provides that the landlord is not responsible for the water and sewer charges.
4. The lease begins on _____ and ends on _____.

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5. I agree to provide the Superior Charter Township with 20 days notice of any cancellation, change in, or termination of the lease.

6. I request that the Superior Charter Township Utilities Department remove my name from the account as the responsible party and suspend water and sewer service to the premises unless the above tenant initiates service in his/her name.

7. I understand that the disconnection of utilities without the tenant's consent or other lawful authority may expose me to civil liability to the tenant pursuant to Michigan Compiled Laws § 600.2918 and, in consideration of Superior Charter Township complying with my instructions to disconnect water service at the above address, I hereby agree to hold harmless and indemnify Superior Charter Township, its departments, employees, agents, contractors, affiliates and attorneys (collectively, "Township Agents") from any and all demands, actions, causes of action or rights, including damages, which may hereafter be asserted by any person or entity with respect to the disconnection of water service at the above address, including expenses, attorneys' fees, and damages resulting from any such demands, actions, causes of action or rights asserted as a result of any activities by Superior Charter Township or Township Agents in acting in pursuit of this request.

8. A copy of the Lease is attached to this affidavit.

Signature

Date

Print Name

Address

Telephone #

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STATE OF _____

COUNTY OF _____

Signed and sworn to before me in _____ County, _____, on
_____.

Notary public, State of _____, County of _____.

Acting in the County of _____.

My commission expires _____.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
December 20, 2010**

**Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th of December, 2010, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by McKinney and seconded by Lewis.

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, it has been determined that the existing Tenant Security Deposit and Administrative Fees were not sufficient to cover the costs the Township and the community might incur if there was a problem with a rental property, and

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WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, this Board finds that the amended proposed schedule of security deposit and administrative fees are reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township, and

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the paragraph titled "Tenant Security Deposit and Administrative Fee" contained in Section 9, Special Rates/Fees, of Schedule A, which was adopted on February 27, 1996 and as amended through August 16, 2010, shall be removed in entirety and replaced with the following amended "Tenant Security Deposit and Administrative Fee" per the attached Schedule A. The remainder of the document remains unchanged, and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

Roll call vote:

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The Resolution was adopted

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 20, 2010.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

**SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH DECEMBER 20, 2010, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

9. Special Rates/Fees:

Tenant Security Deposit and Administrative Fee

In the event that a tenant is to be responsible for the payment of water and sewer charges as specified in the Superior Charter Township Ordinance No. 169, Utilities Ordinance, the required security deposit and administrative fee will be paid to the Superior Township Utility Department as follows:

Residential Accounts- The security deposit required for a residential account is \$1,000.00.

All Other Uses (includes Commercial, Manufacturing and Medical uses) – The Security deposit required will be one and one half times the average monthly water bill (based on the previous twelve months usage) of either that facility or of a like facility, at the Township's discretion.

The administrative fee for all accounts will be based on 15% of the deposit (Minimum \$75.00)

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10. **NEW BUSINESS**

A. UTILITY DEPARTMENT PURCHASE OF SNOW PLOW

Utilities Director Rick Church was present and explained to the Board that the Utilities Department has two plows. One of the plows is twelve years old and requires increasing maintenance and repair. He sent out three requests for bids on a new plow and received two bids back. Mr. Church recommended approval of the bid from Thesier Equipment Co., which was the lowest price.

It was moved by Caviston, seconded by Williams, for the Board to concur with Rick Church's recommendation and to approve the purchase and installation of a Boss Power-V XT 8'2" snow plow from the Thesier Equipment Co. at a cost not to exceed \$5,120.00.

The motion was approved by a unanimous voice vote.

B. UTILITY DEPARTMENT POSTAGE METER LEASE

Utilities Director Rick Church was present and explained that the lease on the Utilities Department postage meter was expiring soon. Pitney Bowes is the only supplier available to provide the required postage meter. Pitney Bowes provided a cost for the new lease, which is about \$50.00 less per month. This decrease is due to removing a feature on the machine, which was rarely used, and the Township using NASPO pricing.

It was moved by Caviston, seconded by Green, to concur with Rick Church's recommendation and to approve the Supervisor to sign a 48 month lease of a model DM-400 postage meter from Pitney Bowes at a cost not to exceed \$150.32 per month.

The motion carried by a unanimous voice vote.

C. LONGEVITY BONUSES FOR TOWNSHIP 'S NON-UNION EMPLOYEES

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Supervisor McFarlane provided a memo to the Board dated December 3, 2010, and he explained in person, that he has concerns over future budget projections. Although the General Fund, Building Fund and Utility Department as significant reserve funds, revenues for all funds are projected to decline. Supervisor McFarlane is concerned about the lack of new houses being built, the reduction in the Township's taxable value, a large decrease in interest income and the possible reduction of State Shared Revenues. After considerable discussion with other Township Administrative Staff, they decided to propose a reduction in the Longevity Bonuses for all non-union employees. As contained in Section 2.15 of the Superior Township Personnel Manual, the current longevity bonuses range from 1% to 6% of base pay. The proposal is to reduce these longevity bonuses by about 50%.

It was moved by Phillips, seconded by Green, to approve amending the longevity bonuses paid to Township non-union employees as follows:

Year 2-5:	1% of base pay
Year 6-15:	2% of base pay
Year 16 or above	3% of base pay

This schedule would become effective January 1, 2012. These changes will be incorporated into section 2.15 of the Superior Township Personnel Manual for non-union employees, which was last amended July 20, 2009.

Roll call vote:

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion was adopted.

Treasurer McKinney left the meeting at 8:20 p.m.

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**D. RESOLUTION TO AMEND THE RECORDED PLAT AND CHANGE
BETHANY COURT TO MYRTLE COURT AND HEATHER LEE COURT TO
CAMILLE COURT IN PROSPECT POINTE SUBDIVISION NO. 2**

The Township was recently notified that several of the names of two streets in the Prospect Pointe Subdivision No. 2 were changed from the recorded plat. Bethany Court was revised to Myrtle Court and Heather Lee Court was revised to Camille Court. The developer, Pulte Homes, requested that the Township initiate the name change to the recorded plat. The process requires the Township adopt a resolution and then forward a copy to State of Michigan, Department of Energy, Labor and Economic Growth, who will change the recorded plat.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A Resolution to Amend The Recorded Plat and Change Bethany Court to Myrtle
Court and Heather Lee Court to Camille Court in Prospect Pointe Subdivision No. 2
December 20, 2010**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the twentieth day of December 2010, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by Williams and seconded by Green:

WHEREAS, the Prospect Pointe Subdivision No. 2 Plat Map includes roads named Bethany Court and Heather Lee Court; and

WHEREAS, the Washtenaw County Road Commission has requested the Board approve a resolution amending the Prospect Pointe Subdivision No. 2 recorded plat to change the road named Bethany Court to Myrtle Court and Heather Lee Court to Camille Court.

NOW THEREFORE BE RESOLVED, that the Prospect Pointe Subdivision No. 2 recorded plat is amended to change the road named Bethany Court to Myrtle Court and Heather Lee Court to Camille Court.

BE IT FURTHER RESOLVED, that the Township Clerk shall record a certified copy of this resolution with the Washtenaw County Register of Deeds and send a copy to the State Treasurer as required by law.

Roll call vote:

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Ayes: Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: McKinney

Abstain: None

The motion was adopted.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a special meeting of the Superior Charter Township Board held on March 31, 2009.

David Phillips, Superior Charter Township Clerk

**E. CONSENT TO ASSIGN SOLID WASTE AGREEMENT DATED
SEPTEMBER 24, 2007 BETWEEN SUPERIOR TOWNSHIP AND REPUBLIC
SERVICES**

The Township's waste removal contractor, Republic Services of Michigan Hauling, LLC (RSMH) requested that the Charter Township of Michigan give written consent to an assignment of the waste removal contract to RSMH's affiliate, Allied Waste Systems, Inc. (AWSI). Both RSMH and AWSI are subsidiaries of Republic Parent. The reassignment of the contract to AWSI is requested for administrative purposes only. The current management and operations of the collection service will not be affected. The change is in the nature of being a name change. Supervisor McFarlane indicated that the Township and Republic/Allied Waste Removal have had some preliminary discussions about extending the contract for a year or two, if the costs are lowered.

It was moved by Caviston, seconded by Lewis, to approve the Assignment Letter, Republic Services of Michigan, LLC dated November 22, 2010 and to approve the Supervisor to sign the letter.

Roll call vote:

Ayes: Phillips, Caviston, Green, Lewis, Williams, McFarlane

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Nays: None

Absent: McKinney

The motion was adopted.

F. METRO ACT RIGHT OF WAY PERMIT EXTENSION

AT&T requested the Township extend the existing Metro Act Extension Permit which was first issued to the Michigan Bell Telephone Company d/b/a AT&T Michigan in 2003. The permit allows AT&T to work in the right of way to maintain and service their infrastructure.

It was moved by Phillips, seconded by Lewis, to approve the Metro Act Right of Way Permit Extension by AT&T dated November 5, 2010, which extends AT&T's existing Metro Act Permit from December 31, 2010 to December 31, 2013, and to approve the Supervisor to sign the extension.

The motion carried by a voice vote.

G. BOARD APPOINTMENTS FOR 2011

Clerk Phillips explained that several appointments were overlooked on the list of appointments that was approved by the Board at the November 15, 2010 Meeting. Supervisor McFarlane recommended the following appointments:

BOARD APPOINTMENTS

RECOMMENDED APPOINTMENTS

Zoning Board of Appeals

Daniel Deeds, 12/31/10
to 12/31/13
David Guenther, 2/28/2011

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to 2/28/2014 (Planning Commission Representative)

It was moved by Green, seconded by Caviston, to concur with Supervisor McFarlane's recommendations and approve the appointments as listed.

The motion carried by a voice vote.

K. BUDGET AMENDMENTS

The Board was presented with the following Budget Amendments:

LAW FUND BUDGET AMENDMENTS			12/20/2010
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
266-000-559-000	EECBG GRANT REVENUE	INCREASE	\$ 8,070.00
266-310-947-001	EECBG RENOVATIONS	\$ 12,500.00	INCREASE
266-000-403-052	PRIOR YEAR DELQ PERS PROP	INCREASE	\$ 2,363.00
266-000-660-000	FINES	\$ 8,000.00	DECREASE
266-310-703-003	SUMMER DEPUTY CHARGES	DECREASE	\$ 6,000.00
266-890-985-000	TAX CHARGEBACKS	\$ 10,000.00	INCREASE
266-890-890-000	CONTINGENCIES	DECREASE	\$ 5,000.00
266-000-699-000	APPROPR FROM FUND BALANCE		\$ 9,067.00
	TOTAL OF DEBITS/CREDITS	\$ 30,500.00	\$ 30,500.00

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PARK FUND BUDGET AMENDMENTS

12/20/10

BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
508-000-664-000	INTEREST	\$ 270.00	DECREASE
508-000-699-00	APPROP FROM RESERVES	\$ 24,573.00	DECREASE
508-751-702-001	SALARY COMMISSIONERS	DECREASE	\$ 771.00
508-751-801-000	PROF SERVICES ADMINISTRATION	DECREASE	\$ 1,095.00
508-751-850-000	TELECOMMUNICATIONS	DECREASE	\$ 2,000.00
508-751-851-000	INSURANCE	DECREASE	\$ 6,400.00
508-751-930-000	REPAIR & MAIT ADMIN DEPT	DECREASE	\$ 944.00
508-754-930-000	REPAIR & MAIT RECREATION	DECREASE	\$ 1,400.00
508-755-718-075	PENSION DAVE B.	DECREASE	\$ 679.00
508-754-740-000	OPER SUPP RECREATION DEPT	DECREASE	\$ 373.00
508-755-740-001	OPER SUPPLIES MAIT DEPT	DECREASE	\$ 3,000.00
508-755-740-004	SAND GRAVEL BARK	DECREASE	\$ 1,257.00
508-755-742-000	FUEL	\$ 700.00	INCREASE
508-755-920-000	UTILIITES	\$ 250.00	INCREASE
508-755-930-000	REPAIR & MAIT DEPT	\$ 600.00	INCREASE
508-755-975-000	SIGNAGE	DECREASE	\$ 838.00
508-756-740-000	OPER SUPPLIES PARK DEVELOPMENT	DECREASE	\$ 1,000.00
508-756-951-000	BEAUTIFICATION PARK DEVELOP	DECREASE	\$ 6,085.00
508-751-900-000	PRINTING & PUBLISHING	DECREASE	\$ 200.00
508-755-741-000	UNIFORMS	DECREASE	\$ 351.00

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TOTAL OF DEBITS/CREDITS \$ 26,393.00 \$ 26,393.00

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BUILDING FUND BUDGET AMENDMENTS		DECEMBER 20, 2010	
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
249.-000-610-000	CHARGES FOR SERVICES	INCREASE	\$ 16,000.00
249-371-258-000	COMPUTER SUPPORT/EQUIP	\$ 1,900.00	INCREASE
249-371-716-000	BLDG OFFICIAL HEALTH INSUR	\$ 1,005.00	INCREASE
249-371-851-000	INSUR & BONDS	DECREASE	\$ 1,500.00
249-000-699-025	APPROP FROM RESERVES	\$ 14,595.00	DECREASE
	TOTAL OF DEBITS/CREDITS	\$ 17,500.00	\$ 17,500.00

GENERAL FUND BUDGET AMMENDMENTS			12/20/2010
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
101-000-403-050	DELQ PERS PROP	INCREASE	\$ 1,697.00

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101-000-452-000	CABLE TV FEES AT&T	INCREASE	\$ 18,638.00
101-000-607-000	PLANNING ADMIN FEES	\$ 10,000.00	DECREASE
101-000-607-030	BASE FEES	\$ 26,000.00	DECREASE
101-000-607-033	ENG REVIEW FEES	\$ 5,000.00	DECREASE
101-000-607-074	CHARGES ABOVE BASE ADMIN FEES	\$ 3,500.00	DECREASE
101-000-607-075	CHARGES ABOVE BASE REIMBURSEMENTS	\$ 28,000.00	DECREASE
101-410-702-000	PLAN COMM SALARIES	DECREASE	\$ 3,000.00
101-410-801-010	PROJECT PLANNING & STAGE 1 ENG	DECREASE	\$ 26,000.00
101-410-801-013	PROJECT STAGE 2 ENG	DECREASE	\$ 5,000.00
101-410-801-020	PROJECT COSTS ABOVE BASE	DECREASE	\$ 28,000.00
101-000-609-050	BLDG FUND CONTRIBUTION	INCREASE	\$ 10,000.00
101-000-626-000	SUMMER TAX COLLECTION FEES	INCREASE	\$ 2,090.00
101-000-695-033	DELQ WATER BILLS ADMIN FEES	INCREASE	\$ 5,910.00
101-000-695-000	DONATIONS	INCREASE	\$ 8,652.00
101-266-947-017	CONSERVATION EASEMENT MONITORING	\$ 8,000.00	INCREASE
101-000-699-075	GRANT REVENUE NON-MOTOR TRAILS FOR 2009 NON-CONSTRUCTION EXPENSES RE HARRIS TRAIL.	INCREASE	\$ 6,000.00
101-000-699-075	GRANT REVENUE NON-MOTOR TRAILS 2010 NON-CONSTRUCTION EXPENSES RE HARRIS TRAIL.	INCREASE	\$ 16,000.00
101-266-947-013	GEDDES NON-MOTOR TRAIL EXPENSE	\$ 13,249.00	INCREASE
101-000-699-075	GRANT REVENUE FROM WASH CO PARKS	INCREASE	\$ 13,249.00
101-000-699-076	HECBG GRANT REVENUE	\$ 8,070.00	DECREASE
101-266-947-015	HARRIS NON-MOTOR TRAIL PROJECT COSTS	\$ 152,541.00	INCREASE

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101-000-699-075	GRANTS -- NON-MOTOR TRAILS RE HARRIS TRAIL	INCREASE	\$ 153,000.00
101-101-702-000	BOARD OF TRUSTEES SALARY	DECREASE	\$ 1,600.00
101-101-707-000	PART-TIME WAGES	\$ 700.00	INCREASE
101-101-719-000	MESU UNEMPLOYMENT BENEFITS	DECREASE	\$ 10,000.00
101-101-727-050	POSTAGE	DECREASE	\$ 4,800.00
101-101-860-000	TELECOMMUNICATIONS	DECREASE	\$ 1,400.00
101-101-851-000	INSUR & BONDS	DECREASE	\$ 8,500.00
101-101-900-000	PRINTING & PUBLISHING	\$ 2,500.00	INCREASE
101-101-900-050	PRINT & PUBLISH NEWS LETTER	DECREASE	\$ 2,400.00
101-101-958-000	MEMBERSHIP & DUES	\$ 5,000.00	INCREASE
101-265-980-050	EQUIP UNDER \$5,000	\$ 1,403.00	INCREASE
101-210-801-050	ATTORNEYS, OTHER	\$ 2,000.00	INCREASE
101-215-707-000	DEPUTY CLERK SALARY	DECREASE	\$ 1,500.00
101-253-717-050	DEPUTY TREASURER TAXB BENE	\$ 322.00	INCREASE
101-253-740-000	TREASURER OPERATING SUPPLIES	\$ 700.00	INCREASE
101-253-702-050	DEPUTY TREASURER SALARY	\$ 2,000.00	INCREASE
101-253-702-055	LINDA IN TRASURER'S DEPT	\$ 700.00	INCREASE
101-258-801-000	PROF SERVICES COMPUTER DEPT	\$ 8,000.00	INCREASE
101-265-702-000	CARL MAIT DEPT SALARY	\$ 1,300.00	INCREASE
101-265-978-000	BLDGS/LAND	\$ 5,410.00	INCREASE
101-278-702-033	ORD OFFICER SALARY	\$ 2,100.00	INCREASE
101-266-947-006	ROUGE/HURON GENERAL PERMIT	DECREASE	\$ 2,000.00

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 20, 2010
PROPOSED MINUTES
PAGE 21**

101-890-985-000	TAX CHARGEBACKS	\$ 16,000.00	INCREASE
101-000-699-000	APPROP FROM FUND BALANCE	\$ 40,257.00	DECREASE
101-446-866-000	ROAD MAIT & REPAIR	DECREASE	\$ 13,316.00
TOTAL OF DEBITS/CREDITS		\$ 342,752.00	\$ 342,752.00

SIDE STREET MAIT BUDGET AMENDMENTS 12/20/10

BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
220-222-740-000	OPERATING SUPPLIES	\$ 260.00	INCREASE
220-222-947-000	PROJECT COSTS	\$ 700.00	INCREASE
220-000-669-000	APPROP FROM FUND BALANCE		\$ 1,002.00
220-000-664-000		\$ 42.00	DECREASE
TOTAL OF DEBITS/CREDITS		\$ 1,002.00	\$ 1,002.00

FIRE FUND BUDGET AMENDMENTS			12/20/10
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
206-336-702-000	FULL TIME SALAREIS	DECREASE	\$ 13,000.00
206-336-702-001	FULL TIME FIREFIGHTERS OVERTIME	\$ 37,000.00	INCREASE
206-336-702-005	FIRE CHIEF SALARY	\$ 5,800.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 20, 2010
PROPOSED MINUTES
PAGE 22**

206-336-702-006	FIRE MARSHALL SALARY	\$ 3,503.00	INCREASE
206-336-851-000	INSURANCE & BONDS	\$ 1,500.00	INCREASE
206-336-850-000	TELECOMMUNICATIONS	DECREASE	\$ 5,653.00
206-336-801-000	PROF SERVICES	DECREASE	\$ 3,000.00
206-336-740-000	OPERATING SUPPLIES	DECREASE	\$ 15,000.00
206-336-920-000	UTILITIES	DECREASE	\$ 7,000.00
206-336-930-000	REPAIR & MAIT	\$ 31,000.00	INCREASE
206-336-715-000	SOC SEC FULL TIME STAFF	\$ 4,000.00	INCREASE
206-336-718-000	PENSION FULL TIME STAFF	\$ 5,000.00	INCREASE
206-336-716-000	HEALTH INSUR FULL TIME STAFF	\$ 10,000.00	INCREASE
206-336-717-000	TAXABLE BENEFITS FULL TIME STAFF	\$ 2,600.00	INCREASE
206-000-403-050	PRIOR YEAR DELQ PERS PROP TAX	INCREASE	\$ 3,051.00
206-000-695-000	FALSE ALARMS	INCREASE	\$ 2,000.00
206-890-890-00	CONTINGENCIES	DECREASE	\$ 15,920.00

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 20, 2010
PROPOSED MINUTES
PAGE 23**

206-890-985-000	TAX CHARGEBACKS	\$ 10,000.00	INCREASE
206-965-965-010	TRANS TO BLDG CONSTRUCTION RESERVE	DECREASE	\$ 45,779.00
	TOTAL OF DEBITS/CREDITS	\$ 110,403.00	\$ 110,403.00

It was moved by Caviston, seconded by Green, to approve the Budget Amendments as presented.

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Green, that the bills be paid as submitted in the following amounts: General - \$1,546.49; Law - \$7,896.69; Utilities - \$2,520.00 for a total of \$11,963.18. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:55 p.m.

Respectfully submitted,

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 20, 2010
PROPOSED MINUTES
PAGE 24**

David Phillips, Clerk

William McFarlane, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 MONTH-END REPORT
 DECEMBER 2010**

Category	Estimated Cost	Permit Fee	Number of Permits
ADDITIONS	\$35,000	\$200.00	1
DEMOLITIONS	\$0	\$100.00	1
ELECTRIC PERMITS	\$0	\$903.00	9
MECHANICAL PERMIT	\$0	\$3,860.00	40
OTHER	\$0	\$302.00	1
PLUMBING PERMITS	\$0	\$813.00	6
REMODEL/REPAIRS	\$66,870	\$473.00	3
SINGLE FAMILY DWELLINGS	\$948,415	\$4,368.00	2
Totals	\$1,050,285	\$11,019.00	63

INSPECTIONS

REIMBURSEMENTS

BUILDING OFFICIAL

117

ELECTRICAL INSPECTOR
 (CONTRACTOR)

18 @ \$30.00

\$540.00

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 YEAR-TO-DATE REPORT
 2010**

Category	Estimated Cost	Permit Fee	Number of Permits
ADDITIONS	\$645,000	\$6,369.00	40
BUSINESS/COMMERCIAL	\$242,821	\$662.00	2
DEMOLITIONS	\$0	\$825.00	7
DETACHED ACCESSORY STRUCTURES	\$221,886	\$1,322.00	5
ELECTRIC PERMITS	\$0	\$13,975.00	109
HOSPITAL	\$6,031,897	\$27,344.00	6
MECHANICAL PERMIT	\$0	\$32,025.25	311
MOBILE HOMES	\$0	\$365.00	4
OTHER	\$185,650	\$1,827.00	8
PLUMBING PERMITS	\$0	\$10,106.00	83
REMODEL/REPAIRS	\$865,841	\$11,221.00	90
SINGLE FAMILY DWELLINGS	\$5,797,867	\$34,004.00	12
Totals	\$13,990,962	\$140,045.25	677

INSPECTIONS

REIMBURSEMENTS

BUILDING OFFICIAL	1,103	
ELECTRICAL INSPECTOR (CONTRACTOR - ED MANIER)	201 @ \$30.00	\$6,030.00
ELECTRICAL INSPECTOR (CONTRACTOR - RON LEONARD)	1 @ \$30.00	\$ 30.00
MECHANICAL & PLUMBING INSPECTOR (CONTRACTOR - LENNY CZINSKI)	22 @ \$30.00	\$ 660.00

SUPERIOR TOWNSHIP

Permit by Category with Details

SINGLE FAMILY DWELLINGS

Permit No.	Owner	Const. Value	Work Description	Contractor
PB10-0166 12/10/2010	SESI JOSEPH A & YVONNE T 5522 GEDDES RD	\$734,471	New One Story; Four Bedroom; Four Full Bath; 3-1/2 Bath; SF D On Full Partially Finished Basement With Attached Garage - Demolition Of Existing Dwelling, Pool And Shed Included.	Donald A. Bosco Building Inc.
PB10-0168 12/22/2010	ALIZADEH HORMOZ & AZAR 2216 HICKMAN RD	\$213,944	2 Story; 3 Bedroom; 2 1/2 Bath; SFD On A Crawlspace With A One Car Attached Garage Including Deck And Balcony. Preli minary HERS Index Rating Of 67 - Blower Door Test Required	Green Building Services PLLC
Totals		\$948,415	Total Permit Fees	Total Permits
			\$4,368.00	2

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: December 1, 2010

Ref: Fire Marshal Report for December 2010

12/1/10

Pick up parts in New Hudson
Did hydro pressure test sprinkler system AP Lab at St Joe

12//2/10

Did final inspection at the AP Lab for sprinkler system

12/4/10

Responded to a structure fire on Cherry Hill Road started investigation 8.5 hours

12/6/10

Talked with Rick from building department about fire on Cherry Hill road
Interviewed owner of structure fire on Cherry Hill road
Meeting with investigators from State --Wide about fire at party store

12/07/10

Did fire scene investigation of structure fire

12/08/10

Worked on structure fire investigation
Did fire code inspection at Fresenius Medical Care
Talked with insurance company about structure fire

12/9/10

Did investigation on vehicle fire at 5960 Cherry Hill Rd
Had meeting with insurance investigator about structure fire

12/10/10

Attended MDFIS and Southeastern fire inspector meeting in Farmington Hills

12/13/10

Worked on structure fire investigation
Responded to CPR run at Fairfax Manor

12/14/10

Worked on drawing for structure fire on Cherry Hill road
Fire alarm testing St Joe AP lab

12/15/10

Did fire code inspection Arborwoods Club House
Worked on drawing of structure fire

12/16/10

Finished drawing of structure fire and finish fire investigation report
Started working on vehicle fire investigation

12/20/10

Worked on vehicle fire investigation report

12/21/10

Logged in samples taken from vehicle fire on Cherry Hill road
Filled out forms for crime to have samples tested
Started working on inspection violation letter to Arbor woods
Talked with Mark from Metro Alarms about gates for Red Fox Run

12/22/10

Worked on inspection notice for Arbor woods

12/23/10

Took five hours comp time

12/24/10

Holiday

12/27/10

Holiday

12/28/10

Holiday

12/29/10

Personal time

12/30/10

Sick time

Total Inspections to date: 44
Total Fire Investigations to date: 10
Structure Fire Investigation: 8
Grass Fire Investigation: 2
Vehicle fire investigation: 2
Total Hours for December 2010: 81 hrs
Total Hour to Date: 1295.5

Respectfully Submitted:

A handwritten signature in cursive script that reads "Wayne Dickinson".

Wayne Dickinson, Fire Marshal
Superior Township Fire Department

Cc. Dave Phillips, Clerk

Date: January 18, 2011
To: Superior Charter Township Board
From: Brenda L. McKinney, Treasurer
Subject: Ordinance Violations

False Alarms Status Report

Ordinance No. 167, known as the Superior Township False Alarms Ordinance has been established to charge a fee for all false alarms that require police response. The Township has recognized that a substantial amount of Police resources are being consumed by time spent responding to false alarms. Therefore Ordinance No. 167 was adopted in order to resolve the issue. Each month an inventory is taken and invoices are sent to the Business's and Residence's whose false alarms have required two or more police responses throughout the month. The fees have been established as follows:

- 1st Alarm is free of charge
- 2nd Alarm is \$25.00 or \$35.00 if not paid within 30 days
- 3rd Alarm is \$100.00 or \$120.00 if not paid within 30 days
- Any and all subsequent false alarms will be charged \$200.00 or \$240.00 if not paid within 30 days.

Addresses that have been invoiced to date are as follows:

July 2009

Jeffrey & Ok Pun
1878 Beechlawn
Ypsilanti, MI 48198
Not Paid-\$200.00-*TAX ROLLED

January 2010

Tenaya K. Taylor
1650 Wiard Blvd
2 false alarms
Paid in Full

Zein A. Shamma Revocable Trust
1960 Valleyview Dr.
2 false alarms
Not Paid-\$25.00-*TAX ROLLED

February 2010

NO INVOICES

March 2010

Trinity Presbyterian Church
 10101 W. Plymouth-Ann Arbor Rd.
 2 False Alarms
Paid in Full

Lindsey B. & Ivy A. Hunter
 4355 Hickory Ridge Ln.
 2 False Alarms
Not Paid-\$25.00-*TAX ROLLED

James & Yolanda Patterson
 8329 Berkshire Dr.
 2 False Alarms
Paid in Full

Marvin N. & Carolyn Miles
 9401 Warren Rd.
 2 False Alarms
Not Paid-\$25.00-*TAX ROLLED

Freeman School
 3540 Dixboro Ln.
 4 False Alarms
Paid in Full

Curt & Laurie Schultz
 5640 Overbrook Ct.
 2 False Alarms
Not Paid-\$25.00-*TAX ROLLED

Laura Czerwonka
 8900 Joy Rd.
 2 False Alarms
Paid in Full

April 2010NO INVOICESMay 2010

Sunil & Madhu Bhatia
 1010 Towsley Ln
 Ann Arbor, MI 48105
VOID per Bill McFarlane
06-28-2010

Detroit Edison
 Property Tax 876 WCB
 200 Second Ave
 Detroit, MI 48226
Not Paid-\$25.00-*TAX ROLLED

June 2010NO INVOICESJuly 2010

Ralph & Mary Blaiser
 5759 Fox Hollow Ct
 Ann Arbor, MI 48105
Paid in Full

Deepak Ramaswamy
 7958 Hallie Ct
 Ypsilanti, MI 48198
Paid in Full

August 2010

Jennie Stump
 9675 W Avondale Cir
 Ypsilanti, MI 48198
Paid in Full

September 2010

Diana Nistor Trust
 3788 Quail Run
 Ann Arbor, MI 48105
Paid in Full-\$25.00

Gwenevere J. Holly
 9157 Panama Ct.
 Ypsilanti, MI 48198
Not Paid-\$100.00

October 2010

Richard & Jane Dorr
 2380 Gale Rd
 Ann Arbor, MI 48105
Paid in Full-\$25.00

Timothy Talbert
 3442 Cherokee Trl
 Ypsilanti, MI 48198
Not Paid

November 2010

Sam Malcheff
 10191 E. Avondale Circle
 Ypsilanti, MI 48198
Not Yet Due-\$100.00

Ross School Property
 1500 Stamford Rd
 Ypsilanti, MI 48198
Not Yet Due-\$25.00

Christian Love Fellowship
 1601 Stamford Rd
 Ypsilanti, MI 48198
Not Yet Due-\$25.00

December 2010

Midwest Memorial Group
 262 Upper Ferry Rd
 Ewing, NJ 08628
 Re: 4800 Curtis Rd
Not Yet Due-\$25.00

Albert & Patricia Nagle
 8498 Berkshire Dr
 Ypsilanti, MI 48198
Not Yet Due-\$25.00

SUMMARY BREAKDOWN
2010

- 24 invoices have been sent out
- 10 invoices have been paid

Two invoices were sent out for the month of January, one of which has been paid. There were no invoices for the month of February. Seven invoices were sent out for the month of March, four of which have been paid. There were no invoices for the month of April. Two invoices were sent out for the month of May, one of which has been Voided by Bill McFarlane. There were no invoices for the month of June. Two invoices were sent out for the month of July, both of which have been paid. One invoice was sent out for the month of August and has been paid. Two invoices have been sent out for the month of September, one of which has been paid. Two invoices were sent out for the month of October, one of which has been paid. Three invoices have been sent out for the month of November but are not yet due. Two invoices have been sent out for the month of December, but are not yet due.

We believe that this ordinance will help to resolve future incidents as well as free up a substantial amount of the Township's Police Services.

Superior Township Ordinance Report

December 2010 to January 2011

Landscape Debris-Blight

Ordinance 165

Prospect, Geddes, Harris	Signs removed
8549 Liverpool	Dead tree overhanging yard. court hearing 12-8 adj to 1-26-11; bank agreed at court hearing to cut the branches. Their contractor notified them that the branches were cut but they were not. Court date set for 1-26-11
Glennborough Conservation area	Ongoing complaint of dead trees in area facing Ford Rd. Township will permit removal by Homeowner's Association at HOA expense.
undeveloped lots Brookside	Complaint of debris left on lots. Unable to locate To monitor
8768 Nottingham	broken front window with cardboard over it. 1 st letter sent
8752 Nottingham	junk on side of house. Letter sent
Prospect Point east	report of debris on site. None found, pending
976 Stamford	complaint of junk in front yard. Cleared upon Township request
9156 Ascot	Junk left out, letter sent, removed.

Noise Complaints

Animals

Vehicles

1746 Sheffield	Inoperable/unlicensed car in drive. Violation issued.
9296 Panama	unlicensed vehicle in drive. citation issued.
1171 Stamford	unlicensed vehicle in drive. citation issued.
1729 Hamlet	Boat on block in drive. 1 st letter sent.
1512 Dawn	Trailer in street. Notified WCSO
9072 Ascot.	Trailer blocking sidewalk. Notified WCSO
Bromley Clubhouse	Tractor left in front pending.

Miles: 193

Time: 38

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD



PARKS & RECREATION
SUPERIOR TOWNSHIP PARK COMMISSION
 Regular Meeting – November 22, 2010
 Old Township Hall
 7:30 p.m.
ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at Old Township Hall by the Chair, Jan Berry.

2) ROLL CALL: Allen, Berry, Kern-Boprie, Lansing, Lopez, Morris, Wilbanks
 PRESENT: Allen, Berry, Kern-Boprie, Lansing, Lopez, Morris, Wilbanks

ABSENT: No Commissioners were absent.

STAFF: Keith Lockie, Parks Administrator, Alex Williams, Township Liaison and Greg Secord, Maintenance Supervisor were also in attendance.

3) FLAG SALUTE

The flag salute was led by Berry

4) APPROVAL OF AGENDA

It was moved by Allen supported by Wilbanks that the agenda be approved. Berry added Commissioner Nominations to the agenda under New Business.

5) APPROVAL OF MINUTES OF October 25, 2010

It was moved by Morris, supported by Wilbanks, that the minutes of the regular meeting of October 25, 2010 be corrected and accepted. The minutes were accepted as corrected.

6) CITIZEN PARTICIPATION

None

7) TOWNSHIP LIAISON

Williams reported that there have been several complaints about people hunting on private land. He informed the commissioners that there is a special sheriff in charge of such complaints and any time this occurs the sheriff should be contacted. Williams also mentioned that a public meeting will be held in January to discuss the proposed road development at the intersection of Cherry Hill and Plymouth Road. The Liaison also reported that Supervisor MacFarlane and Treasurer McKinney have walked the new non-motorized trail and are pleased with the finished project and are happy that it is being used. He reported that there may be a new non-motorized trail constructed along the east side of Prospect Road north of Clark Road. The trail will be built with county, state and federal funds. Lastly, Williams stated that there has been an amendment to the settlement to allow a pole barn to be built on the Superior Farms property.

8) REPORTS

A. Chairperson:
None

B. Administrator:
Attached to these minutes.

C. Board Meeting Attendees:

Lopez attended the last Board Meeting and she reported that a lot of good things were said about the non-motorized trail.

D. Park Steward:

The clearing of brush at Cherry Hill Nature Preserve has not taken place

E. Safety:

Secord reported that there had been no injuries in the last month.

Wilbanks moved, supported by Kern-Boprie, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached to this report.

Wilbanks moved, supported by Morris, to accept the Communications. The motion carried.

10) OLD BUSINESS

None

11) NEW BUSINESS

A. **2011 Board Meeting Attendees** – Commissioners signed up to attend 2011 Board Meetings.

B. **2011 Commission Meeting Schedule** – The Commission reviewed the 2011 meeting schedule. The Commission meeting on December 20 will take place at 6:30 so Allen can attend the Board meeting.

C. **Picnic Table Maintenance** – Secord said that there are fifteen picnic tables to be maintained and suggested that we purchase composite material slats in order to replace any damaged or missing ones. Lockie mentioned that the funds would come from the Beautification Fund. Kern-Boprie moved that we authorize up to \$4,000 (four thousand dollars) for replacing picnic table tops. The Commission agreed unanimously.

D. **Commissioner Nominations** - Commissioner Nominations were made, a vote was taken and Berry will continue as Chair Person, Wilbanks will continue as Vice-Chair and Allen will continue as Secretary.

12) BILLS FOR PAYMENT

Wilbanks moved, supported by Lansing, to pay the bills totaling \$4,516.34 (four thousand five hundred sixteen dollars and thirty-four cents). The motion carried unanimously.

13) FINANCIAL STATEMENTS

Wilbanks moved, supported by Kern-Boprie, to accept the October, 2010 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS –

Berry reminded the commission that we were all invited to the Christmas Party.

15) ADJOURNMENT

It was moved by Wilbanks supported by Morris that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 7:52 p.m.

Respectfully submitted,
Dan Allen, Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road → Ann Arbor, Michigan 48105-9732 → OFFICE (734) 971-8400 → FAX (734) 973-4624 → EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

January 10th, 2011

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of December 2010. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of December which has already been forwarded to your billing department.

Reviewing statistics for the year, I observe a reasonable degree of consistency with preceding years. Notably, break-ins are down and traffic crashes in the Township have declined four years running. I would in-part attribute this reduction in crashes to effective enforcement. I would direct your attention to enforcement statistics and that although fewer traffic stops are conducted, a higher percentage of those being stopped are being cited. This is consistent with our efforts to be more efficient and dedicate unprecedented effort to the resolution of other crimes, particularly break-ins. In just the past month we obtained warrants on three persons for break-ins in the Township. The annual collaboration report with Ann Arbor Township is forthcoming.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Sergeant P. Cook
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road → Ann Arbor, Michigan 48105-9732 → OFFICE (734) 971-8400 → FAX (734) 971-9248 → EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE DECEMBER 2010

ASSAULT & BATTERY /DOMESTIC

9400 block of Macarthur Blvd
1700 block of Devon St
1500 block of Ridge Rd
8600 block of Hemlock Ct
9800 block of Stamford Rd
1600 block of Knollwood Bnd
9100 block of Panama Ave
8600 block of Macarthur Blvd
3500 block of Dixboro Ln
9000 block of Macarthur Blvd
8700 block of Macarthur Blvd
9000 block of Macarthur Blvd
1500 block of Ridge Rd
1800 block of Forestview Dr
9100 block of Macarthur Blvd

BURGLARY

8900 block of Macarthur Blvd
4100 block of Napier Rd
9300 block of Macarthur Blvd
1700 block of Devon St
1700 block of Devon St
8600 block of Macarthur Blvd
8600 block of Heather Ct
8800 block of Macarthur Blvd
6600 Vreeland Rd
1900 block of Andover Dr
9100 block of Macarthur Blvd

LARCENY

1500 block of Stamford Rd
5300 block of E. Huron River Dr
8900 block of Macarthur Blvd
5300 block of E. Huron River Dr
5300 block of E. Huron River Dr
1800 block of Macarthur Blvd

LARCENY FROM AUTO

5300 block of E. Huron River Dr
9700 block of Edgewood Ct
1600 Golden Ln
5300 block of Betheny Cir

UDAA

1500 block of Devon St
1700 block of Dover Ct
8800 block of Nottingham Dr
9300 block of Macarthur Blvd
8900 block of Nottingham Dr
5300 block of E. Huron River Dr
1700 block of Stephens Dr
8300 block of N Warwick Ct
1500 block of Ridge Rd

FRAUD

None

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 6

FAMILY TROUBLE 10

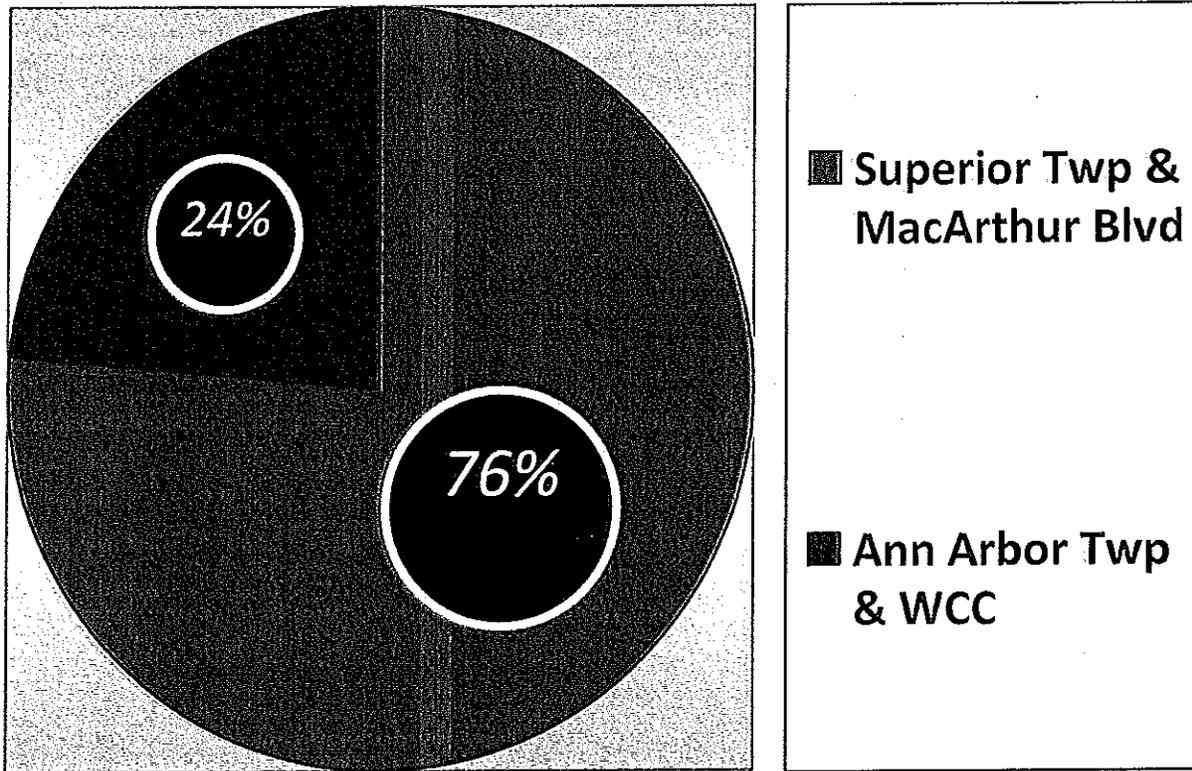
DISORDERLY 15

SUSPICIOUS INCIDENTS 44

TRAFFIC CRASH 59

PUBLIC NUISANCE 9

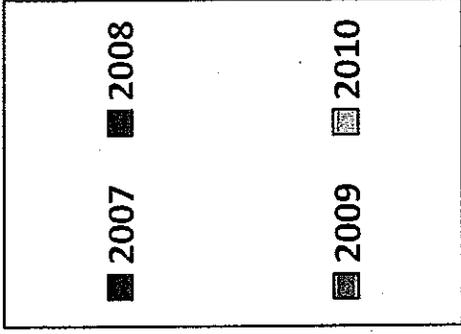
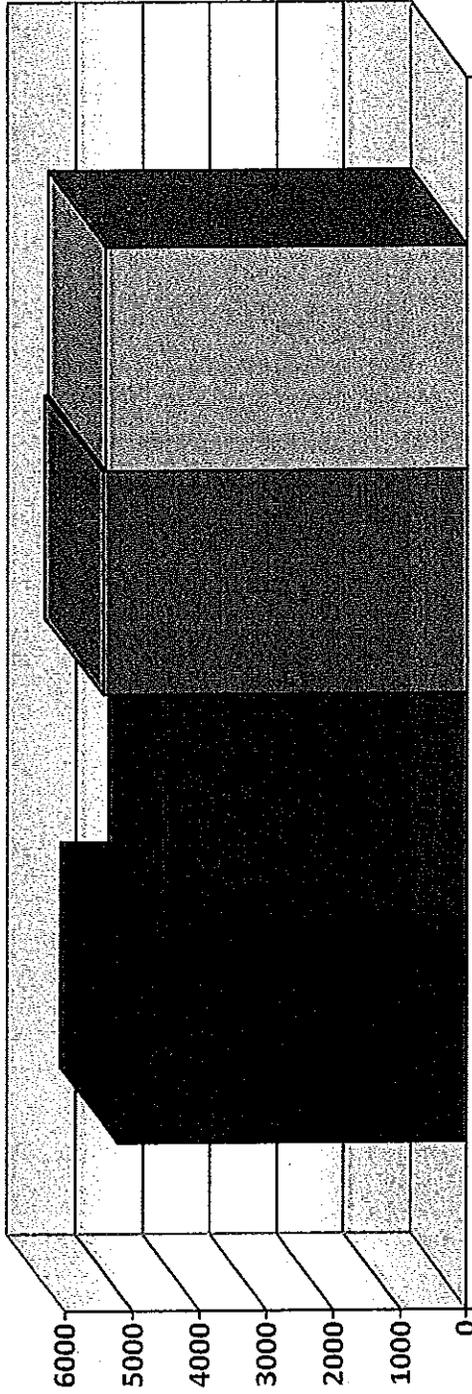
January – December 2010



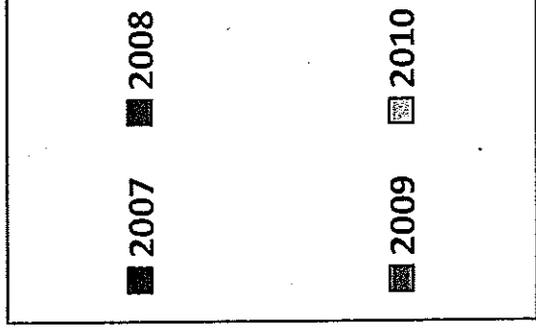
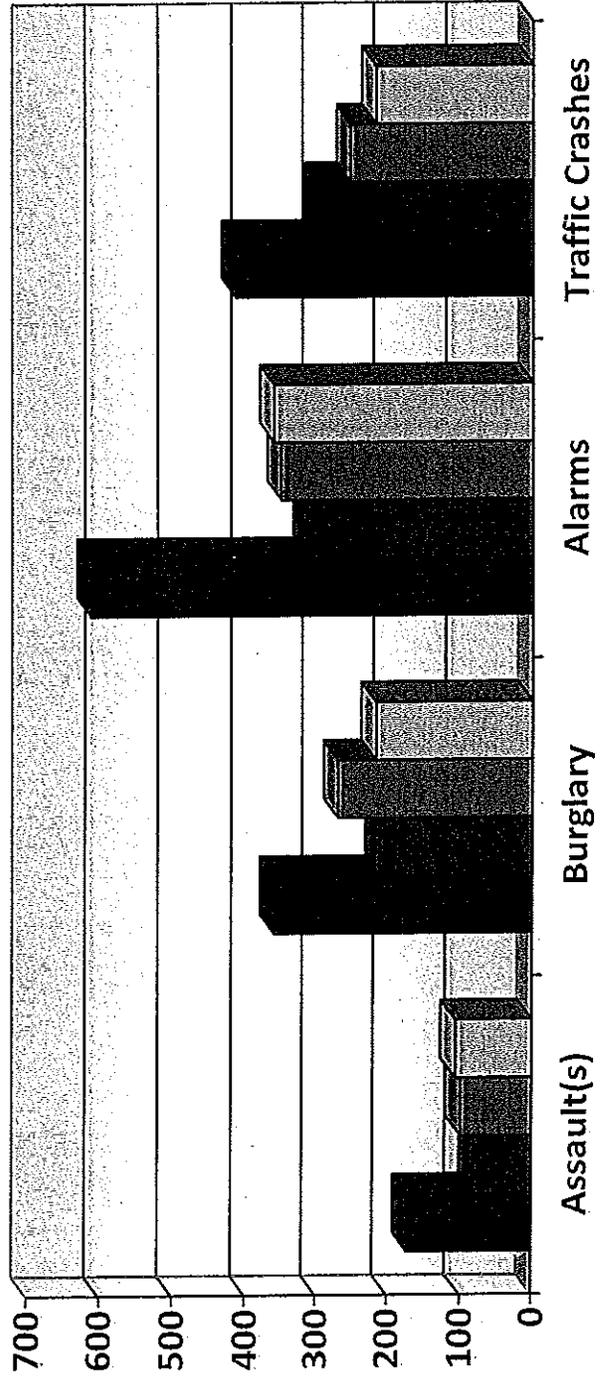
Superior Twp & MacArthur Blvd Total time =
903,015 Minutes / 15,050hr 15min

Ann Arbor Twp & WCC Total Time =
281,165 Minutes / 4,686hr 5min

Superior Township Four Year Activity Report



Total Incidents



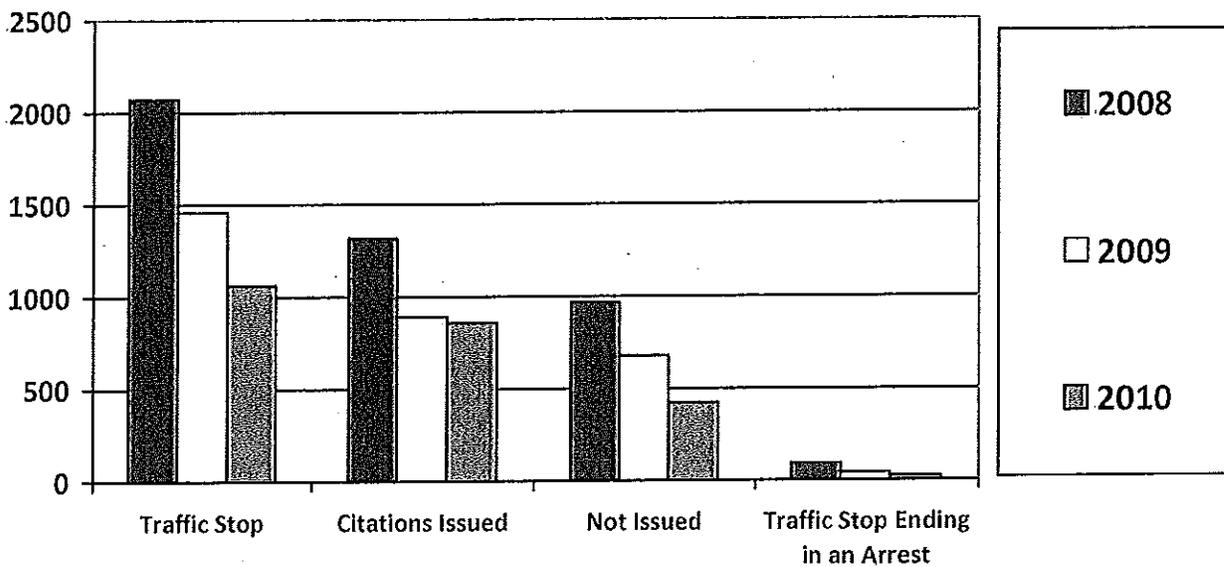
Assault(s)

Burglary

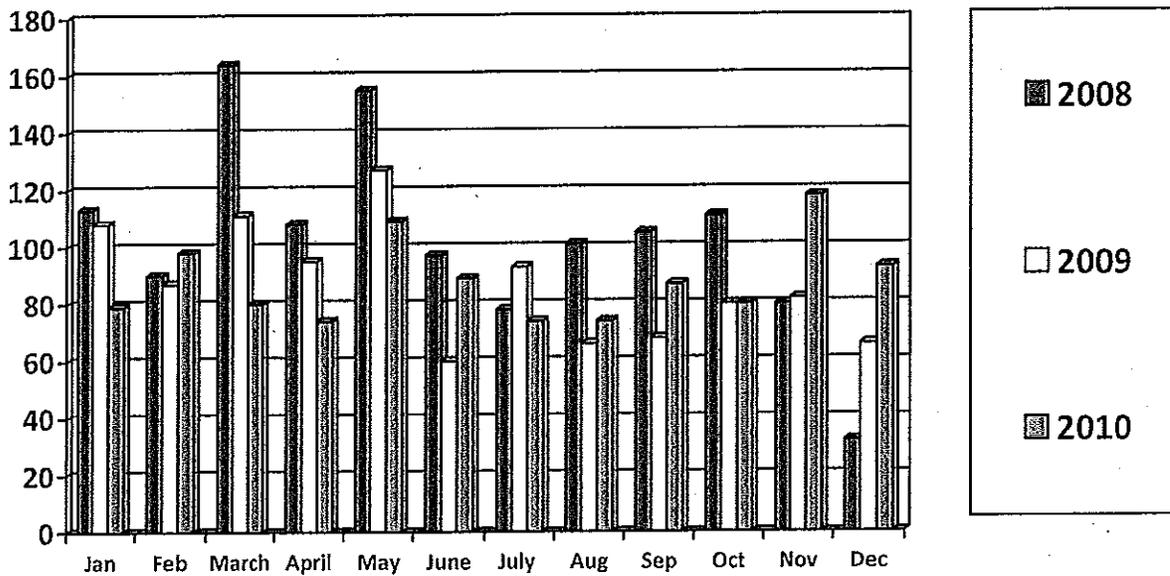
Alarms

Traffic Crashes

Superior Twp



Citations by Month



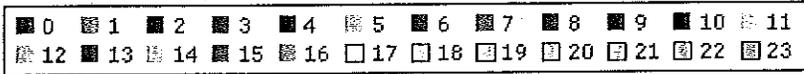
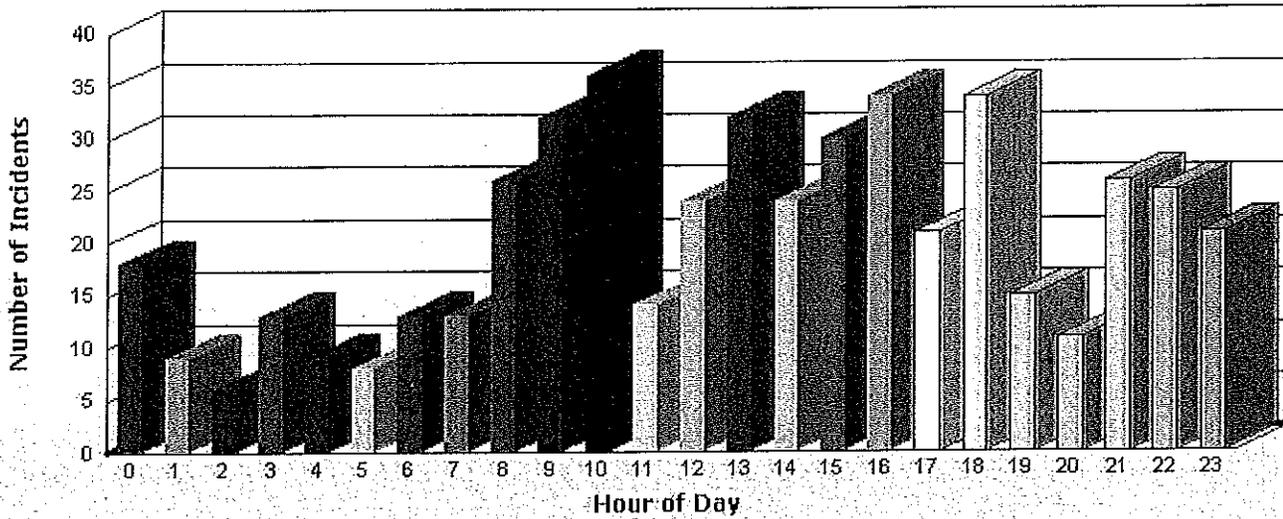
Number of Incidents by Time

Report Description

Timeframe : From 2010-12-01 00:00:00 To 2010-12-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Hour of Day	Count
0:00	18
1:00	9
2:00	6
3:00	13
4:00	9
5:00	8
6:00	13
7:00	13
8:00	26
9:00	32
10:00	36
11:00	14
12:00	24
13:00	32
14:00	24
15:00	30
16:00	34
17:00	21
18:00	34
19:00	15
20:00	11
21:00	26
22:00	25
23:00	21
Total	494

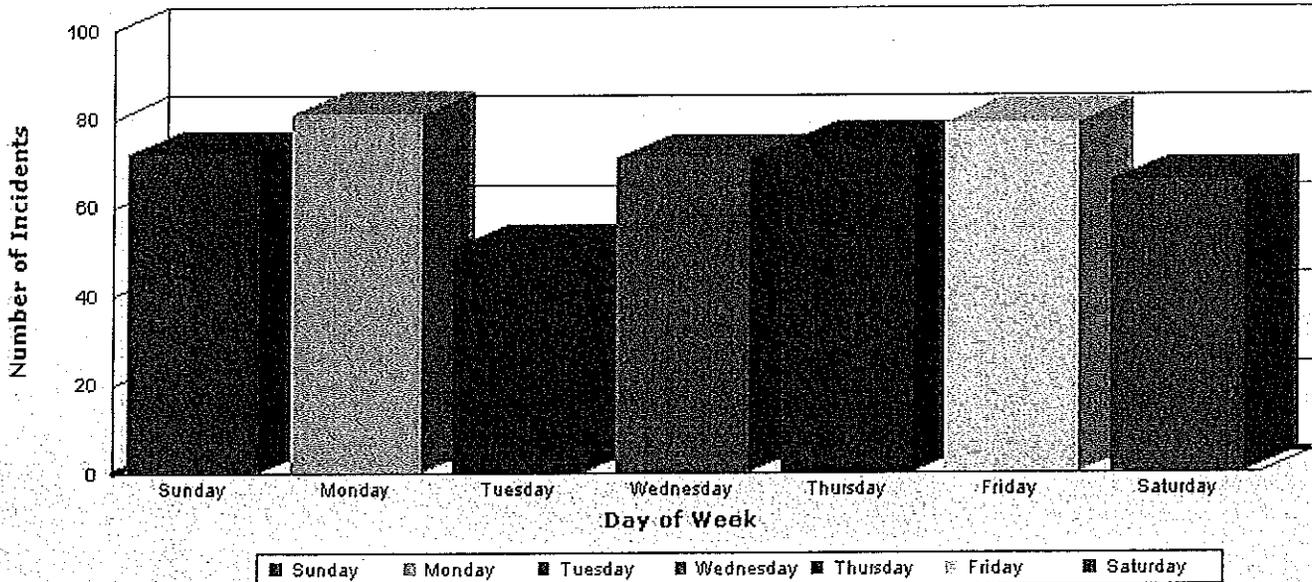
Number of Incidents by Day

Report Description

Timeframe : From 2010-12-01 00:00:00 To 2010-12-31 23:59:00

Location : MunicipalArea | SUPERIOR TOWNSHIP

User Comments : N/A



Day of Week	Count
Sunday	72
Monday	81
Tuesday	51
Wednesday	71
Thursday	74
Friday	79
Saturday	66

Total 494



Washenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

01/03/2011 11:44:34AM

Assignment Area: Superior Twp/Ann Arbor Twp
 Date Range: 12/1/2010 - 12/31/2010

	SLEPS	Service Requests	Traffic Stops	Reports Written	MD-10's	Sr & IS Endings In Arrest	Miscellaneous Arrest (S)	Relay Arrest (S)	Sr In Large Warrant Arrests	Warrant Arrests	Major Tips	Miscellaneous Citations	Civil Infractions	Parking Citations	CHL Arrests
1695 ARTS, JOSHUA A	4	11	7	3	1				1						
1094 BALLOU, DOUGLAS R	11	22	4	4	3	2									5
964 BRUNEAU, TIMOTHY DAVID	14	40	8	9											4
991 CAMPBELL, JOHN WILLIAM	19	61	18	6	6	1		1							31
754 CAREK, JEFFREY D	12	50	1	13											1
342 COGGINS, WILLIAM THOMAS	2	5	1	3											
1125 ELZINGA, MARK G	1	5													
1775 FARMER, HOLLY C	21	45	7	1		2									1
1763 GEBAUER, JOEL J	15	34	2	11	2	1	1	1							
756 HENDRICKS, AARON SCOTT	3	5	5	1	1										4
1755 HOLT, ANDREW M	1	2													
353 HOWELL, BRIAN LEE	2	3													
1745 HUGHES, DONALD ROY	1														
1185 HUNT, CHARLES ALAN	12	20	4	6		1			1						4
1786 KRINGS, NICHOLAS J	2														
1802 MCGRADY, PATRICK T	1	2													
746 MERCURE, THOMAS DELAND	16	49	22	24	8		1	1							26
131 MESKO, MARK DOUGLAS	2	5		4											
1360 REICH, DEAN A	1	2		1											
952 REX, BRIAN ANDREWS	11	17	8	4	1										13
1137 RISHA, MATTHEW	1														
1050 ROSS, JEREMY DAVID	1	4		1											

1750	ROY, JAMES M	1	2																	
1140	SAYDAK, SHARON ANN	1	2			1														
267	STANTON, ROBERT DAVID	9	19	13	8	2												14	27	
1805	TEETS, CHAD M.	14	18	19	23	2	1	2	1	6	6	5								
1793	URBAN, SEAN G	14	18	25	9				1	1	6	11								
1788	VANTUYL, MARK A	18	51	8	13	5	2	3		1		4								
1807	WION, JESSICA M	2	7	5	3	1		2			1	6								
956	ZACHARIAH, DAWN MICHELLE	2	5	7	2							6								
Grand Total:		214	504	164	150	32	7	12	6	10	0	17	138	27	0					

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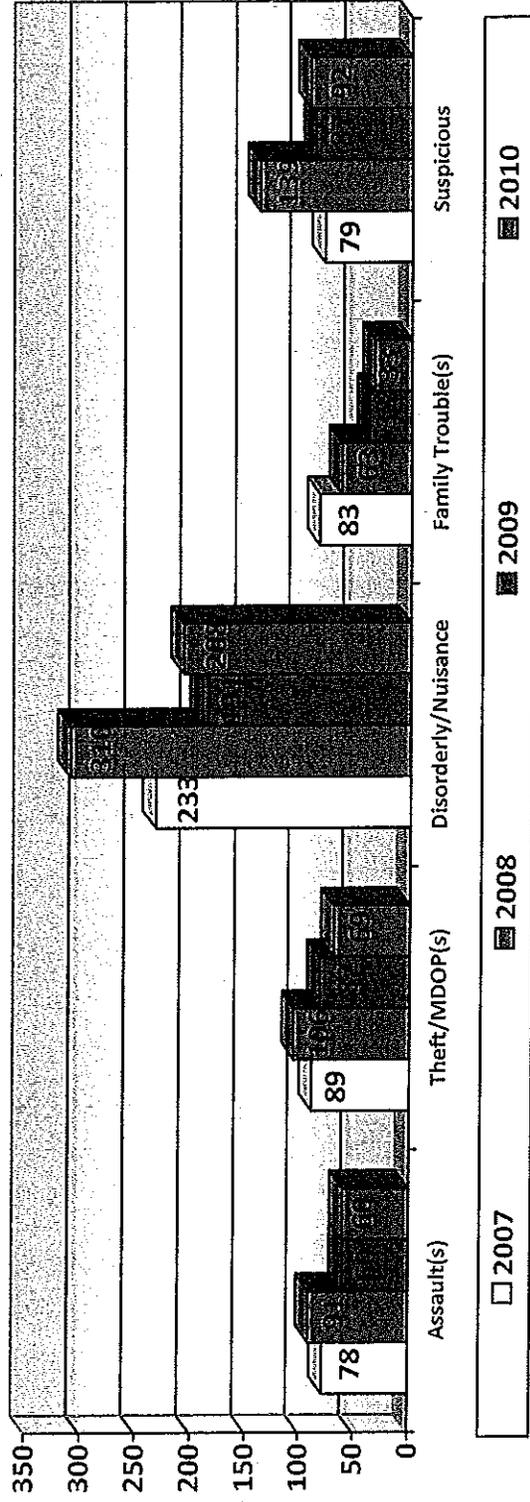
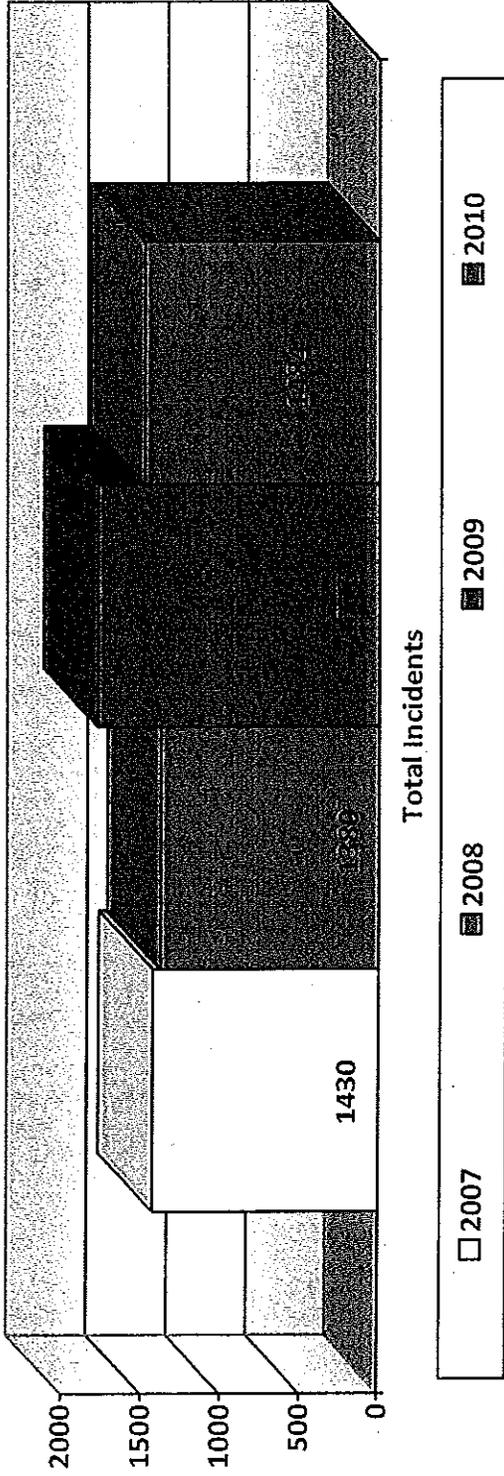
Page 2 of 2

1/3/2011

11:44:34AM

***** End of Individual Deputy Statistical Report *****

MacArthur Blvd Four Year Activity Report



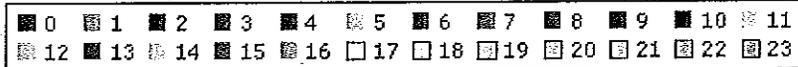
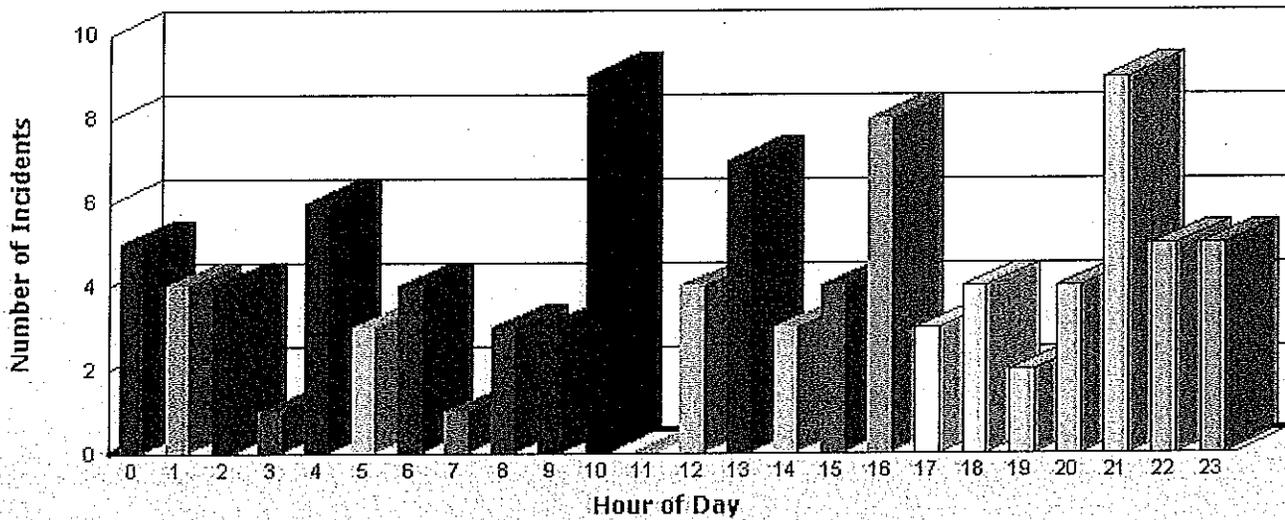
Number of Incidents by Time

Report Description

Timeframe : From 2010-12-01 00:00:00 To 2010-12-31 23:59:00

Location : 6

User Comments : N/A



Hour of Day	Count
0:00	5
1:00	4
2:00	4
3:00	1
4:00	6
5:00	3
6:00	4
7:00	1
8:00	3
9:00	3
10:00	9
11:00	0
12:00	4
13:00	7
14:00	3
15:00	4
16:00	8
17:00	3
18:00	4
19:00	2
20:00	4
21:00	9
22:00	5
23:00	5
Total	101

Zoning Report

January 14, 2011

Fairway Glens (Golfside Village) – This three phase development was originally begun in 2002 by Steuer and Canvasser Construction Co. and was subsequently lost to the bank in foreclosure. The bank has recently sold the property and I have met on site with a representative of the owners to review the condition of incomplete homes at the site. The new owners intend to finish the construction of two incomplete units and obtain full Certificates of Occupancy for these homes as well as for three other homes which currently have expired Temporary Certificates of Occupancy. The owners are also interested in discussing other possible uses for the two vacant phases of this project. The owners have scheduled to meet with the Township Planning Consultant, Officials, and staff on January 19, 2011.

St. Joseph Mercy Hospital- I have been in contact with hospital staff relating to recent complaints about a new bright light on the roof of the East Tower. The light illuminates a rooftop mounted windsock which is intended to assist Med Flight helicopter pilots as they approach the hospital landing area. Hospital staff has indicated that the windsock has always been illuminated however, the bulb had been recently changed and the bulbs wattage was significantly increased. Hospital staff has indicated that the higher wattage light has now been replaced by a reduced wattage L.E.D. light which has a directed beam reflector. This light should confine the light to the windsock and minimize it's visibility to adjoining properties. Additionally, hospital staff has indicated the windsock light cannot be connected to the lighting system which approaching pilots activate due to conditions of a that systems approval. Reviewing our Zoning Ordinance, it is my finding that section 14.11(A)(5) exempts this windsock light from the Township's exterior lighting standards since its purpose is to assist the safe operation of emergency helicopters and FAA regulation (AC 150/5390-2B Section 406) requires that windsocks be illuminated for night operations.

Bromley Park Condominium- In my November zoning report, I indicated that I had met with a representative from Brown-Schroeder & Company and that they were purchasing the foreclosed portion of the development and intended to close on the property within 30 days. The condominium property manager recently informed me that Brown-Schroeder & Company has backed out of the deal and will not purchase the property.

Washtenaw Community College- In my April, 2010 zoning report, I indicated the College's plans to expand parking on their campus which would include a four story parking structure. The project will include some minor asphalt work at an internal drive west of the Morris J. Lawrence Building. Since this small portion of the project is within Superior Township, I have requested that the project designers submit copies of the Final Site Plan approved by the Ann Arbor Township Planning Commission for administrative review by the Superior Township Engineering Consultant. Those plans were submitted for review earlier this week.

National Flood Insurance Program (NFIP) - As indicated in my August zoning report, the Township Board has applied to join the NFIP which will allow Township residents to purchase federal flood insurance. The Township's participation was approved and became effective on December 21, 2010 (see attached press release).

2490 Ridge Road- As previously reported the owners of this property entered into a Consent Order requiring the demolition of blighted buildings at this property. Those buildings were to be demolished no later than 6/30/10 but, have not been demolished as of today. The property is in foreclosure and was sold on Sherriff's deed on 8/26/10. I am currently consulting with the Township Attorney relating to proposed action against the bank.

Richard Mayernik, Building/Zoning Official

A handwritten signature in black ink, appearing to be the initials 'RM' enclosed in a circle, with a long horizontal stroke extending to the right.

FEDERAL FLOOD INSURANCE NOW AVAILABLE
IN THE TOWNSHIP OF SUPERIOR

Washington, D.C. -- The Township of Superior has joined over 21,000 communities nationwide that are allowed to purchase federally backed flood insurance. This availability follows the community's adoption and enforcement of ordinances to reduce flood losses and acceptance by the National Flood Insurance Program (NFIP).

The Township of Superior is now a participant in the NFIP effective on December 21, 2010. Residents of the Township of Superior will be able to purchase flood insurance up to the limits under the Emergency Phase of the program. However, there is a 30-day waiting period before flood insurance coverage goes into effect. For single-family dwellings, the building coverage limit is \$35,000, and the contents coverage limit is \$10,000. Renters can also protect their belongings by purchasing contents coverage. For commercial properties, the building and contents coverage limits are both \$100,000. Higher limits of coverage will be available after the initial Emergency Phase.

Lenders must require borrowers whose properties are located in a designated flood hazard area to purchase flood insurance as a condition of receiving a federally backed mortgage loan in accordance with the Federal Disaster Protection Act of 1973.

The NFIP is implemented through the Federal Emergency Management Agency. There are over 5.5 million flood insurance policies in more than 21,000 participating communities nationwide.

Memo to: The Superior Charter Township Board
From: David M. Phillips, Clerk
Date: January 14, 2011
Re: Firefighter's Contract 2011-2012

The Township has reached tentative contract agreement with the Superior Township Firefighters Local 3292 of the International Association of Fire Fighters for years 2011 and 2012.

Contract changes include:

- 1) The term of the contract is two years. Previous contracts have been three years
- 2) Page 8, Article XII, Section 7, was changed to "The Township shall pay an annual bonus of".
- 3) Page 14, Section 7, Pay for Acting Rank was added. This results in additional compensation to firefighters who perform the duties of a rank higher than their current rank.
- 4) Page 20, Section 2, uniform allowance was increased from \$564.86 in 2010 to \$570.00 in 2011 and \$576.00 in 2012.
- 5) Page 20, Section 1, language was added to describe the terms of the MERS pension plan.
- 6) Page 21, Attachment "B", wages for all firefighters were increased 2% for 2011 and 2% for 2012.
- 7) Page 21, Attachment "B", the Longevity Pay was increased; however, longevity shall not be paid to employees hired after 1-1-2011
The 2008-2010 contract included longevity as:
10 Years-\$900 15 Years-\$1,300 20 Years-\$1,500
The 2011-2012 contract includes longevity as:
5 Years-\$1,200 15 Years-\$1,600 20 Years- \$1,800
- 8) Page 21, Attachment "B", Health Care Savings Plan Township Contribution is increased as follows:
2010 HCSP is \$115 per month 2011 and 2012 HCSP is \$120 per month

Except for some minor typos and new dates relating to the contract term and signing date, the remaining sections of the contract are unchanged.

SUPERIOR CHARTER TOWNSHIP

AND

FIRE FIGHTERS UNION LOCAL 3292 IAFF

APPROVED CONTRACT AGREEMENT

FOR PERIOD

JANUARY 1, 2011 THROUGH DECEMBER 31, 2012

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SUPERIOR TOWNSHIP FIRE DEPARTMENT AGREEMENT

This Agreement entered into this _____ day of _____, 2011 between The Charter Township of Superior, Washtenaw County, Michigan/hereinafter called the "Township", and Local 3292 of the International Association of Fire Fighters, hereinafter called the "Union".

WITNESSETH: That the parties hereto, in consideration of the mutual covenants and agreements hereinafter contained, do hereby agree as follows:

**ARTICLE I
PURPOSE**

SECTION 1: The parties hereto have entered into this Agreement pursuant to the authority of Act 366 of the Public Acts reached, and other matters, into a formal contract; to promote harmonious relations between the Township and the Union, in the best interests of the community; to improve the public firefighting services; and to provide an orderly and equitable means of resolving differences between the parties.

The parties acknowledge that, during the negotiation resulting in this agreement, each had unlimited right and opportunity to make demands and proposals with respect to any and all subject matters not removed by law from the area of collective bargaining, so that the understanding and agreement arrived at by the parties after exercise of that right and opportunity are set forth in this agreement.

This Agreement constitutes the entire agreement between the parties and concludes bargaining for its term; subject only to a desire by both parties to mutually agree to amend or supplement at any time.

SECTION 2, DEFINITIONS: The word "TOWNSHIP" shall include the elected or appointed representatives of the TOWNSHIP BOARD OF SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

The word "DAY" shall, except as this context indicates otherwise, mean a twenty-four (24) consecutive hour workday for the career employees of the Fire Department.

The word 'UNION' shall include all personnel, the officers or representatives of the Union who have been certified by the Michigan Employment Commission (MERC). Whenever the singular is used, it shall include the plural.

The word "EMPLOYEE" shall mean all career Firefighters employed by the Fire Department, except the Fire Chief.

**ARTICLE II
COVERAGE**

This agreement shall be applicable to all career employees of the Fire Department, except the Chief thereof.

The Township agrees to hold the Union harmless for any actual or incidental damages by the exclusion of the Fire Chief as a member of the bargaining unit as defined by this Agreement.

ARTICLE III RECOGNITION

The Township recognizes the Union as the sole and exclusive bargaining representative of the employees of the Fire Department.

ARTICLE IV AGENCY SHOP

SECTION 1: The parties recognize that all employees covered by this Agreement must pay their fair share of the cost of negotiating and administering the Agreement.

SECTION 2: It shall be a continuing condition of employment that all employees covered by this Agreement shall either maintain membership in the Union by paying the Unions uniform dues, fees and assessments, or shall pay a collective bargaining service fee for the cost of negotiating and administering this and succeeding Agreements; provided, however, that a monthly service fee deduction certified to the Township shall not change for the remainder of the fiscal year.

SECTION 3: Any employee who has failed to either maintain membership or pay the requisite Agency fee shall not be retained in the bargaining unit covered by this Agreement; provided, however, no employee shall be terminated under this Article unless:

- (a) The Union has notified him/her by letter addressed to his/her address last known to the Union, spelling out that he is delinquent in payment of dues or fees, specifying the current amount of the delinquency, and warning the employee that unless such amount is tendered within ten (10) calendar days, he/she will be reported to the Township for termination from employment as provided for herein, and
- (b) The Union has furnished the Township with written proof that the foregoing procedure has been followed or has supplied the Township with a copy of the notice that the employee has not complied with such request. The Union must further provide the Township with written demand that the Superior Township Firefighters Contract Years 2008-2010 employee be discharged in accordance with this Article and provide to the Township, in affidavit form, signed by the Union Chief Steward, a certification that the amount of the delinquency does

not exceed the collective bargaining service fee, including, but not limited to, the cost of administering and negotiating this and succeeding agreements.

**ARTICLE V
DUES DEDUCTION**

SECTION 1:

- (a) The Township agrees to deduct from the pay of each employee from whom it received an authorization to do so, the amount specified upon the authorization. Each employee utilizing the Township deduction from pay for the remittance of sums to the Union shall provide to the Township an authorization. The form shall include an agreement by the employee to hold the Township harmless against any and all claims, demands, law suits or other forms of liability that may arise out of, or by reason of, action taken or not taken by the Township for the purpose of providing the deduction service. Furthermore, the employee shall agree that in the event a refund is due to the employee for any reason, such employee shall seek refund from the Union.
- (b) Such sums deducted from an employees pay, accompanied by a list of employees from whose pay they have been deducted and the amount deducted from each, and by a list of employees who had the authorized sick deduction and from whom no deductions were made and the reasons thereof shall be forwarded to the Superior Township Associated Fire Fighters within thirty (30) days after such collections have been made.
- (c) In the event that a refund is due any employee for any sums deducted from wages and paid to the Union, it shall be the responsibility of such employee to obtain appropriate refund from the Union.
- (d) The Union shall indemnify and save the Township harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the Township for the purpose of complying with any of the provisions of this article.
- (e) The Township shall not be liable for the remittance of payment of any sums other than those constituting actual deductions made; and if for any reason it fails to make a deduction for an employee as above provided, it shall make that deduction from the employee's next pay in which such deduction is normally deducted after the error has been called to its attention by the employee or the Union.

**ARTICLE VI
ACTIVITIES**

SECTION 1, GENERAL: Employees and their Union representatives employed by the Township have the right to join the Union, to engage in lawful activity for the purpose of collective negotiation or bargaining or other mutual aid and protection as prescribed by

law.

SECTION 2, BULLETIN BOARD AREA: The Township shall provide a suitable bulletin board, including at least one at each fire station for the posting of Union notices or other materials. Such boards shall be identified with the name of the Union and the Union shall designate persons responsible thereof.

SECTION 3, MEETINGS: The Union may schedule monthly meetings on Fire Department property, insofar as such meetings are not disruptive of the duties of the employees or the efficient operation of the Department, nor result in the temporary closing of a fire station for more than ninety (90) minutes.

SECTION 4, REPRESENTATION: (A) Legal counsel and representatives from the I.A.F.F. may be present at meetings between the Township and the Union. (B) Officers of the Union shall be afforded reasonable time off during their working hours, without loss of pay, to fulfill their Union responsibilities, including negotiations with the Township and processing grievances, insofar as such activities are not disruptive of the duties of the employees or of the efficient operation of the Fire Department.

SECTION 5, RELEASE TIME: A Union officer or his representative collectively may receive up to a maximum of one hundred forty-four (144) hours per year with pay to attend a function of the I.A.F.F., such as conventions or educational conferences.

ARTICLE VII OTHER AGREEMENTS AND ORGANIZATIONS

SECTION 1: The Township shall not enter into any agreements with its employees, individually or collectively, or both, or with any other organization which in any way conflicts with the provisions hereof.

SECTION 2: Employees may belong to other organizations, but not as a condition of employment with the Township, nor may such other organizations represent any employee with respect to wages, hours or conditions of employment, or in derogation of the exclusive bargaining agency of this Union.

ARTICLE VIII MANAGEMENT RIGHTS

SECTION 1: The Township retains the sole right to manage operations and services, including but not limited to: the right to plan, direct and control its operations; determine the location of its facilities; to determine and re-determine all machines and equipment to be use; to determine and re-determine the services to be provided; to determine and re-determine the method, location and manner of providing such service; to determine and re-determine the utilization of paid on-call fire fighters; to determine and re-determine methods, standards and quality of service; to determine and re-determine whether and to what extent any work shall be performed by employees; to determine and re-determine the extent and manner the various firefighting and rescue

services, locations and equipment shall be operated or shut down; to determine and re-determine the qualifications of employees; to determine and re-determine the number and composition of the work force; to maintain order and efficiency in the department and its operations; to promulgate and re-promulgate operating procedures; to hire, layoff, assign and promote employees, in accordance with needs as determined and re-determined by the Township; and the township shall have all other rights and prerogatives, including those exercised in the past, subject to specific terms and provisions of this agreement.

SECTION 2:

(a) The Township shall not eliminate nor change existing personal equipment such as but not limited to, the following without mutual agreement of the parties:

Helmets	Helmet liners
Helmet ear flaps	Helmet chin straps
Turnout coats	Leather Boots
Gloves	Self-contained breathing apparatus
Face Shields	Eye Shields
Turnout pants	Personal SCBA Masks
EMS Jackets (compliant with NFPA, Blood borne standards)	

(b) It is understood and agreed that items may be added to the list or deleted from the list upon mutual agreement of the Township and the Union.

(c) It is further understood and agreed that this section shall not be utilized to eliminate brand or price competition for items of the same or higher physical specification.

(d) The Township and the Union agree that equipment must meet Federal and State laws and N.F.P.A. standards.

**ARTICLE IX
GRIEVANCES**

SECTION 1: A grievance under this Agreement is a written dispute, claim or complaint arising under and during the term of this Agreement and filed by either the Union, an employee in the bargaining unit or the Township. Grievances are matters of differences, disputes or complaints as to the meaning or application of specific provisions of this Agreement. The parties recognizing that an orderly grievance procedure is necessary and agree that each step must be adhered to as set forth herein or the grievance is forfeited.

All grievances must be filed within ten (10) consecutive days after occurrences of the circumstances giving rise to the grievance; otherwise, the right to file a grievance is forfeited and no grievance shall be deemed to exist.

SECTION 2: The following shall be the grievance procedure:

STEP 1: The employee through his/her Union representative shall, within ten (10) consecutive calendar days of the event complained of, file with the Chief a written form signed by the aggrieved employee of the Union stating the name of the employee or employees involved, the facts giving rise to the grievance, the contention of the grieving party and the relief requested. Within ten (10) consecutive calendar days after the receipt of the grievance, the Chief shall give his answer in writing.

STEP 2: If the grievance is not resolved in step one, the Union may, within ten (10) consecutive calendar days of receipt of the Chief's answer, appeal the grievance to the Township Supervisor. Upon receipt of a timely written appeal, the Township Supervisor shall meet with the aggrieved employee and the Union within ten (10) calendar days to attempt to resolve the grievance. The Township Supervisor shall give the Union an answer in writing within ten (10) calendar days following the date of the meeting with the aggrieved employee and the Union.

STEP 3: If a satisfactory disposition of the grievance is not made in Step Two, either the Township Supervisor or the Union shall have the right to appeal the dispute to the American Arbitration Association as hereinafter provided, such appeal must be taken within forty-five (45) consecutive calendar days from the date of the Township Supervisors answer provided for in Step Two above.

SECTION 3: Any and all grievances settled by the Township and the Union at any step of the Grievance Procedure as contained in this Agreement shall be final and binding in that particular case on the Township, the Union and the members of the bargaining unit.

SECTION 4: The Township shall not be required to pay back wages for periods exceeding thirty (30) days prior to the time a written grievance is filed; provided, that in the case of a pay shortage, of which the employee had not been aware before receiving (his-her) pay, any adjustments made shall be retroactive to the beginning of that pay period.

SECTION 5: All claims for back wages from layoff and/or suspension shall be limited to the amount of regular time wages, holiday pay and allowances that the employee would have otherwise earned at the time the grievance was filed, less any unemployment compensation or compensation for personal services that (he-she) may have received.

SECTION 6: The Union shall have authority to initiate, prosecute and adjust grievances under this Article.

SECTION 7: All grievances shall be considered settled in the Unions favor if there is no timely answer from the Chief or the Supervisor as described in Section 1 and 2 of this Article.

**ARTICLE X
ARBITRATION**

SECTION 1: Either party may request arbitration of an unsettled grievance. The party desiring arbitration must notify the other party in writing of such desire within ten (10) working days of the day the written disposition was given under the last step of the grievance procedure provided for in this Agreement and circumstances giving rise to the grievance. In the event that either party should fail to serve such written notice, the matter shall be considered as settled on the basis of the written disposition made in the last step of the grievance procedure.

Upon receipt of timely notice to arbitrate, the parties shall attempt to agree on an arbitrator. If the parties are unable to so agree within five (5) working days or within a longer period if mutually agreed upon, either party may submit the matter to the American Arbitration Association, requesting that an arbitrator be selected under the rules of the American Arbitration Association.

SECTION 2: Excluded from arbitration are disputes and unresolved grievances concerning discipline or discharge of strikers who struck in violation of the no strike pledge in this Agreement of the Public Employment Relations Act, as amended. Excluded from arbitration but in no manner waived in any other form, are any monetary claims by the Township against the Union, its officers or members for breach of the no strike pledge in the Agreement.

SECTION 3: The arbitrator shall have no power to add nor subtract nor modify any of the terms of this Agreement, nor any supplementary agreement.

The arbitrator shall have no power to establish wage scales, or to change any wage rate unless it is provided for in this Agreement.

In the event a case is appealed to an arbitrator and he finds that he has no power to rule in such a case, the matter shall be referred back to the parties without decision or recommendation on the merits of the case.

SECTION 4: The expenses of the arbitrator shall be shared equally by the parties. Each party shall make arrangements for and pay the expenses of their representatives and witnesses who are called by them and such other expenses as that party may incur.

SECTION 5: There shall be no appeal from an arbitrator's decision. Decisions rendered in accordance with this Agreement shall be final and binding on the Union, on all bargaining unit employees and on the Township.

SECTION 6: The decision of the arbitrator in any one case shall not require a retroactive wage adjustment in any other case.

**ARTICLE XI
NO STRIKE-NO LOCKOUT**

SECTION 1: The Township will not lock out employees during the term of this Agreement.

SECTION 2: The parties to this Agreement mutually recognize and agree that the services performed by employees covered by this Agreement are services essential to the public health, safety and welfare. Under no circumstances will the Union cause or permit its members to cause, nor will any member of the bargaining unit take part in any strike, sit-down, stay-in or slow-down or any curtailment of work or restrictions of fire service or the fire operations of the Township during the term of this Agreement.

In the event of a work stoppage or any other curtailment of service by the Union or the employees covered hereunder during the term of this Agreement, the Union shall immediately declare such work stoppage to be illegal and unauthorized in writing to the employees and direct the employees to return to work. Copies of the written notice should be served on the Township.

In the event that the Union performs the obligations of this section in good faith, it shall not be liable for damages from the unauthorized actions of individual members of the bargaining unit.

Nothing in this section however, shall be construed to limit the liability of individual members of the bargaining unit if the Township is found liable in damages to any third party wherein action prohibited by this section is in part the cause.

SECTION 3: The Union specifically agrees it will not sanction nor condone a strike, nor other curtailing of work or refusal to come to work in sympathy with any other Union or organization directed at the Township, and further agrees that any employee participating in any action prohibited by this section shall be conclusively presumed to be engaged in an illegal work stoppage in violation of this Article.

ARTICLE XII HOURS AND FRINGE BENEFITS

SECTION 1, EDUCATIONAL INCENTIVES: The Township shall pay an annual bonus of three percent (3%) of the base wage for a fire-related Bachelor of Science Degree related to the fire service. The Township shall pay an annual bonus of two percent (2%) of base wage for a fire-related Associates Degree. The Fire Chief shall determine if degree is related to fire service.

Attached hereto as Attachment "A" and incorporated herein by reference is Attachment "A" which contains the statement of hours and fringe benefits agreed to between the parties.

ARTICLE XIII WAGES

Attached hereto as Attachment "B" and incorporated herein by reference is Attachment "B" which contains the wage rates agreed to between the parties.

**ARTICLE XIV
DISCIPLINE**

SECTION 1:

(a) The Township shall not discipline without cause.

(b) In the event an employee's conduct is found by an arbitrator not to have warranted discipline, such employee may be reinstated by the arbitrator and compensation with back pay, without back pay, or with partial back pay may be awarded at the discretion of the arbitrator.

(c) Nothing in this Section or Article shall require a grievant or the Union to seek arbitration.

SECTION 2: The Township will provide the Union with a copy of its operating procedures and any changes thereto at least fifteen (15) calendar days prior to the effective date of the rules. The Union reserves the right to argue the reasonableness and application of any operating procedures.

SECTION 3: No employee shall be removed, discharged, reduced in rank or pay, suspended or otherwise punished, except for legally sufficient cause, and in no event until he/she shall have been furnished a written statement of the charges and the reasons for such action, and all charges shall be void unless there is notice of intent to take disciplinary action filed with the Union within thirty (30) days of the occurrence of the alleged violation; provided that, if the event complained of is a crime, the appropriate statute of limitations shall control.

In the event a grievance thereon is filed by the employee, as elsewhere provided in this agreement, the burden shall be upon the Township to justify the action complained of. In a disciplinary proceeding, the employee shall have reasonable time to prepare for the defense against charges preferred, and shall have the right to counsel, and must have Union representation, and shall be afforded such due process as is provided for by law.

**ARTICLE XV
EMPLOYEE HEALTH**

SECTION 1:

(a) All employees may be given and must pass a medical examination to determine the employee's fitness for the normal and recurring duties of the job. In the event an employee fails to pass the test, such employee will be subject to the provisions of Subsection (b) and (c). The Township will provide the Union with a copy of the normal and recurring duties the Township submits to the physician for examination

purposes.

Medical examinations, if required, are to be given by the Township without cost to the employee.

(b) In the event the Township has cause, the Township shall have the right to require all employees to take medical examinations and the employees shall take and pass all Township provided medical examinations concerning fitness of the employee for the normal recurring duties of the employee's job. In the event the employee fails a Township provided medical examination, the employee may secure, at the employees own expenses, a medical opinion from the physician of the employees choice. In the event the two medical opinions differ, the Union or the employee may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician be binding on the parties. The cost of the opinion of the third physician shall be borne equally by the parties.

(c) The Township reserves the right to have any employee, absent three (3) consecutive work days or more due to a claimed illness, be examined by the physician of the Township's choice, at the Township's expense, to determine and re-determine ability to work. In the event the employee fails a Township provided medical examination, the employee may secure, at the employee's own expense, a medical opinion from the physician of the employee's choice. In the event the two medical opinions differ, the Union may at its option request that the conflict be resolved by referring the dispute to a mutually agreeable physician, within whose specialty the symptoms lie, and the opinion of the third physician shall be binding on the parties. The cost of the third physician shall be borne equally by the parties. In the event that the employee is deemed medically unable to perform his/her duties and the condition is not corrected, he may be subject to termination.

ARTICLE XVI SENIORITY

SECTION 1: An employee's seniority shall date from such employee's last date of hire by the Township as a career firefighter.

SECTION 2: Each new employee shall serve a probationary period of one year from the date of last hire as a career firefighter. Said probationer shall be evaluated after each three month period by a Review Board comprised of the Fire Chief and two career firefighters (one or both of which may be officers). Said probationer may be terminated after examination by the Review Board. The Township Board shall have the right to final determination.

SECTION 3: In the event a layoff is necessary, or a reduction of the Township budgeted positions occurs, the least senior employee in the rank selected for reduction or layoff shall be laid off. The reverse order shall be followed on recall.

SECTION 4: Seniority and employment may be terminated by the Township Board for any of the following reasons:

- (a) The employee quit, or
- (b) The employee is discharged, or
- (c) The employee is absent from work for two (2) consecutive working days without advising the Township, or
- (d) The employee fails to return to work within six (6) working days after delivery notice of recall by registered letter to the last known address of such employee as shown on the Township's records, or
- (e) The employee overstays a leave of absence or engages in other employment during such leave, or
- (f) A settlement has been made with the employee for total disability, or
- (g) The employee has retired, or
- (h) The employee has been on layoff for a continuous period of three (3) years unless waived by the Township.

SECTION 5: It shall be the responsibility of each employee to provide the Township with a current address and telephone number.

SECTION 6: Township required changes in the duty schedule such as transfer between stations, shifts or platoons shall be by seniority with the Township asking down the seniority list, most senior employee first, and requiring up the seniority list, least senior employee first.

SECTION 7: Quarterly, the employees shall be allowed to select their stations for duty assignments. Selections shall be on the basis of seniority.

ARTICLE XVII MAINTENANCE OF CONDITION

SECTION 1: Wages, hours and conditions of employment in effect at the time of execution of this agreement, except as modified, herein, shall be maintained during the term of this agreement.

No employee shall suffer a reduction of benefits as a consequence of the execution of this agreement.

SECTION 2: The Township will make no unilateral change in wages, hours, and conditions of employment during the term of this agreement contrary to the provisions of this agreement, or otherwise.

ARTICLE XVIII SEVERABILITY

Should any part of this Agreement be rendered or declared illegal or invalid by legislation, decree of competent jurisdiction, Michigan Employment Relation

Commission, or other tribunal, such invalidation shall not affect the remaining portion of this Agreement. Accordingly, the terms of this contract are severable.

**ARTICLE XIX
PAID-ON-CALL SERVICES**

The Union recognizes that there are paid-on-call firefighters performing services for the Township. It is agreed that paid-on-call services shall only be supplementary service to the career paid firefighters. It is understood that paid-on-call fire fighters shall be notified and simultaneously respond to each emergency run in accordance with current practice.

**ARTICLE XX
TERMINATION**

This Agreement shall commence on January 1, 2011 and shall continue in full force and effect until the 31st day of December, 2012. In the event that negotiations for a renewal agreement extend beyond the expiration date of this Agreement, the terms and provisions of the Agreement shall remain in full force and effect pending agreement upon such renewal agreement. I.A.F.F. Local #3292.

By:

Superior Charter Township Supervisor

Date

By:

Witness

Date

By:

Fire Fighters President

Date

By:

Witness

Date

ATTACHMENT "A"
HOURS AND FRINGE BENEFITS
ARTICLE A-I
HOURS

SECTION 1: The work schedule for employees subject to this Agreement engaged in firefighting and not exempt from the provisions of Act No. 125 shall be in accordance with the provisions of Act No. 125 of the Public Acts of 1925, as amended (MCLA 123.841 et seq.) including the twenty four (24) hour work day, so long as the Act imposes statutorily mandatory requirements on the Township.

SECTION 2: Upon filing of a trade-time form with an officer, employees shall be permitted to trade work or leave days voluntarily. These forms will be initialed by the officer receiving them, and will be kept with the overtime log.

SECTION 3: OVERTIME PAY: Employees who work in excess of their regularly scheduled work day of twenty-four (24) consecutive hours, or the State designated work week of fifty-three (53) hours, shall be paid overtime at one and one-half (1 1/2) times the employee's straight time hourly rate. For the purpose of this Agreement, the employee's annual salary shall be divided by 2,756 hours.

SECTION 4: CALL-INS: For call-ins, all employees will receive time and one half (1 1/2) times' hourly pay with a minimum of two (2) hours.

(a) All employees attending official department training, mandatory, or authorized department functions, as determined by the Fire Chief, shall receive one and one half (1 1/2) times hourly pay for each hour attending off- duty.

SECTION 5: OVERTIME DISTRIBUTION: Whenever overtime is required, the person with the least number of overtime hours will be called first and so on down the seniority list in an attempt to equalize the overtime hours. For the purpose of this clause, time charged to the refusing employee at the maximum number of hours of any employee working during that period. The equalization period shall commence anew each January 1 and terminate December 31. On January 1, the equalization list shall be reestablished with each employee subject to the equalization process being placed on the list in the relative position (he/she) occupied on December 31, with the low person placed at zero and the other persons credited with the number of hours in excess of the zero person, that is to say; the person who ended the previous equalization period with the least number of overtime hours shall be the first person called in the new equalization period, and so on. Any discrepancies or inequities in the equalization process shall be remedied by scheduling overtime hours to be worked. In the event of a tie in hours, the senior most employee has the first right of refusal or acceptance of hours. If the senior employee refuses, and the rest of the employees on the list refuse, then the junior employee must work the hours.

SECTION 6: In the event overtime is required, the following guidelines shall be followed:

(a) Employees newly entered in the equalization group shall be credited with the highest number of hours of the equalization group, which (he/she) enters.

(b) Employees accepting overtime work, but not appearing for such work, will be charged with two (2) times the maximum number of hours worked by any employee during the period.

(c) Any employee who is excused from work due to illness shall not be eligible to be called or scheduled for overtime work until the employee returns to work following such absence and completes at least one (1) complete work day.

(d) Any employee who is on scheduled vacation shall not be eligible to be scheduled for overtime work until that employee returns to work following such vacation and completed at least one (1) complete work day; provided an employee on scheduled vacation may respond to general alarms.

(e) The parties recognize and agree that the equalization process applies to overtime and that there are occasions due to the nature of the service that employees may be held over from a previous shift to complete tasks in progress.

(f) An employee accepting overtime must work all of the hours offered, unless the employee can work out a mutually agreeable division of hours with another employee.

(g) Employees shall be personally contacted for such overtime work by the on-duty firefighter whose word shall be conclusive as to whether contact was or was not made, and overtime accepted or not accepted.

(h) Initially the equalization process shall commence with the most senior person.

(i) Whenever insufficient numbers of employees respond to an equalization request, the Township shall have the right to require the overtime be worked commencing with the least senior employee.

(j) Overtime records will be maintained and kept in the radio room at Station One. They shall be open to the Chief, and Township officials, at any time.

SECTION 7: PAY FOR ACTING RANK: In the event a Firefighter or Officer performs the duties of any higher rank, the following guidelines shall be followed:

(a) If a firefighter performs the duties of any rank higher than their current rank for more than a 12 hour period in any shift, they will be compensated at a rate of 5% above their current rate of pay. This increased compensation will be made only for those hours they actually worked at the higher rank. The position of Acting Officer will be filled by the highest seniority employee who is on duty for the required time period in

question. This section shall not prejudice the contractual rights, promotional or otherwise, of any employee who refuses to perform the duties of the higher rank.

(b) If a Captain or Lieutenant is appointed to perform the duties of Acting Chief, they will be compensated from the first hour worked at a rate of 5% above their current hourly rate of pay. This increased compensation will be made only for those hours they actually worked at the appointed higher rank. The position of Acting Chief will be filled by appointment by the Supervisor for up to thirty (30) days. Appointments longer than thirty (30) days shall be approved by the Township Board. This section shall not prejudice the contractual rights, promotional or otherwise, of any employee who refuses to perform the duties of the higher rank.

ARTICLE A-II HOLIDAY PAY

SECTION 1: Any employee not scheduled to work on a holiday listed below who is called in to work shall receive double time pay for those hours worked. These holidays shall be the observed holidays as opposed to the legal holidays.

New Year's Day
Easter
July 4th
Thanksgiving Day
Christmas Day

Martin Luther King Day (Observed)
Memorial Day (Observed)
Labor Day (Observed)
Christmas Eve

ARTICLE A-III VACATION

SECTION 1, VACATION ACCRUAL LANGUAGE: Employees receive six days (144 hours) of vacation time on the first annual anniversary of their date of hire. On the first day of the subsequent month of service, employees receive 3/4 day (18 hours) on the first of each month through their 48th month of service. Beginning the first day of the month following the 48th month of service, employees receive 1 and 1/4 days (30 hours) vacation. Employees are awarded this 1 1/4 days (30 hours) the first day of each month.

SECTION 2: A current record of the employees accumulated unused vacation days shall be shown on each payroll record that the employees receive with their paychecks.

SECTION 3: Vacations shall be approved in advance by the Chief or his delegate.

SECTION 4: There shall be no leaves of absence without pay in conjunction with vacations.

SECTION 5: An employee may elect to be paid in lieu of taking vacation days,

provided that the election is in writing. An employee may elect to accumulate vacation time up to one year's worth as per vacation schedule. Any unused vacation time will be paid in full when an employee quits, dies or is disabled.

SECTION 6: In the event an employee suffers an illness, certified by a Medical Doctor (M.D.) or a Doctor of Osteopathy (D.O.), during that employee's vacation, such days of illness shall not be charged against that employee's vacation time but shall be charged against that employee's sick time.

ARTICLE A-IV INSURANCE

SECTION 1:

(a) Medical, Dental and Vision are provided to eligible full-time employees and their families. An employee becomes eligible for health insurance the first day of the month following month of hire. If insurance cost escalate to a level that the Township Board or Administration determines it endangers the financial stability of the Township Fire Fund, both parties agree to engage in good faith discussion to reach a mutually agreeable solution. Discussion will begin not less than 30 days prior to any implementation.

(b) Option for Cash Payment in Lieu of Medical Insurance: A full-time employee who is eligible for the Township's Insurance plan may opt-out of the plan if he/she is covered under the health insurance plan of his/her spouse. The employee must provide proof of coverage under his/her spouse's health insurance plan. The employee shall be compensated 40% of the cost of the family plan he/she is eligible for. This amount shall be paid in (26) equal payments each pay period as a taxable benefit. Employees choosing to opt-out of the plan must state so in writing. Employees who opt-out may rejoin the Township insurance plan at a future date under various circumstances: divorce, loss of employment by spouse resulting in loss of coverage, and during insurance open enrollment period each year.

(c) The Township shall provide each career Fire Fighter the current \$50,000 term life insurance policy at no cost to the Fire Fighters. This policy shall be only for the term of employment.

(d) When employment or seniority is interrupted by discharge, quit, strike or leave of absence, all insurance coverage continues only for the balance of the month in which the termination occurs or until the next premium is due, whichever is sooner.

(e) The employer will provide thirty (30) days' notice of layoff or thirty (30) days hospitalization insurance coverage following layoff.

SECTION 2:

Retirement Health Benefits (MERS Health Care Savings Plan)

(a) All newly hired, full-time fire fighters shall be enrolled in the MERS Health Care Savings Plan the first day of the month following their month of hire. The Township shall contribute monthly according to Attachment B, Health Care Saving Plan Monthly Contribution.

(b) The mandatory minimum employee contribution is currently set at two percent (2%). This percentage can be changed by mutual agreement of the firefighters' union and the Superior Township Board of Trustees. This employee contribution may also be greater than 2%, if so outlined in the individual employee's sub-plan, and shall be deducted from any or all of the following depending on the sub-plan enrolled in: regular pay, overtime, longevity, and cashed sick and vacation days. The Township shall contribute monthly according to Attachment B, Health Care Saving Plan Monthly Contribution. The employer contribution shall be reviewed by the Board of Trustees during future Union Firefighter contract negotiations. The board may (but shall not be obligated to) propose to increase the Township's annual contribution to compensate for inflation or increases in health care costs. The board shall also maintain the right to propose decreasing the Township's contribution, or freezing any increases, based on the financial position of the Township, or in light of expanded health care coverage by the federal or state government.

(c) The employer portion of the employee's MERS Health Care Savings Plan account shall be subject to the following vesting schedule: After six completed years of employment as a firefighter, twenty-five percent (25%), after nine years of such employment fifty percent (50%), after twelve years of such employment seventy-five percent (75%), after fifteen years of such employment one hundred percent (100%).

(d) The guidelines for how money in employees' accounts can be used is set by MERS and the Internal Revenue Service, and is outlined in the MERS Health Care Savings Plan Participation Agreement, a copy of which will be given to each employee upon enrollment in the plan. One hundred percent (100%) of the employee portion, including interest earned, together with the vested portion of the employer contributions including interest earned, becomes accessible to an employee (for eligible health care costs for both him/herself, spouse, and eligible dependents) upon separation from employment with Superior Township Fire Department, whether by retirement or otherwise.

SECTION 3:

(a) The Township may select or change the insurance carrier at its discretion upon prior notification to the Union, provided there is no lapse in coverage and that equivalent benefit levels are maintained and the Township shall be entitled to receive any dividends or rebates earned without condition or limit.

(b) Benefits for otherwise eligible full-time employees will become effective in accordance with the insurance policy providing the benefit.

(c) With the exception of employee-paid life insurance, the Township shall have no obligation to duplicate any benefit an employee receives under any other policy with any other employer notwithstanding the circumstances of eligibility, amount or duration of benefit, and it shall be the obligation of the employee to inform the Township of any and all insurance coverage enjoyed by said employee other than coverage provided by the Township.

(d) Should the Township be obligated by law to contribute to a governmentally sponsored insurance program, national or otherwise, which duplicates the benefits provided by the Township under insurance policies currently in effect as a result of this Agreement, it is the intent of the parties that the Township not be obligated to provide double coverage and to escape such double payments the Township shall be permitted to cancel benefits or policies which duplicate, in whole or in part compulsory governmental sponsored insurance programs.

(e) With the exception of employee-paid life insurance, all insurance coverage shall be subject to a non-duplication of benefits provision.

(f) If an employee covered by this Agreement is working for another employer, such employee will utilize the insurance coverage of such employer for all injuries, accidents and sickness incurred while in the employ of such other employer.

ARTICLE A-V SICK DAYS

SECTION 1: Any career officer or career firefighter who has been on the active payroll of the Superior Charter Township Fire Department and is unable to work because of bona-fide non- occupational personal illness or injury shall be entitled to sick pay in accordance with the provisions herein set forth.

SECTION 2: Sick days shall accrue at the rate of one shift day per month.

SECTION 3: No employee may draw against paid sick days not yet earned.

SECTION 4: An employee or beneficiary shall be paid for all unused accumulated sick days upon death, retirement or discharge. Upon request after one hundred ten (110) accumulated days employees may receive pay for unused sick days.

SECTION 5: The maximum number of accrued sick days an employee may accumulate shall not exceed one hundred thirty-four (134) days for the term of this agreement.

(a) A current record of the employees accumulated unused sick days shall be shown on each payroll record that the employee receives with their paycheck.

SECTION 6: If an employee becomes ill while on duty, said employee shall be charged with only the number of hours remaining of the work shift.

SECTION 7: An employee who is absent from work because of occupational injury or disease arising out of and in the course of employment (compensable under the Worker's Compensation Act of Michigan), will be paid straight hourly wages for the loss of all scheduled work hours caused by such injury or disease, less the amount of payments made under Worker's Compensation Act. The two payments combined will not exceed net take home pay, based upon an employee's normal fifty-six (56) hour work week. Any obligation of the Township payment shall be limited to sixty (60) calendar months.

SECTION 8: An employee shall not be charged sick time if injured on the job.

ARTICLE A-VI FUNERAL LEAVE

SECTION 1: A firefighter shall be allowed, upon request, up to three (3) consecutive work days off for death in the family (spouse, child, parent, grandparents, grandchildren, siblings, parent's siblings, mother-in-law, father-in-law, grandparents-in-law, step-children, and step-parents). One additional day will be afforded if the funeral is six hundred (600) or more miles away.

SECTION 2: If funeral leave is scheduled while employee is on vacation, vacation time will be rescheduled as appropriate.

SECTION 3: The bereaved employee shall be paid at the regular hourly rate for any of his/her regularly scheduled workdays falling within the specified leave period. This clause is intended to compensate for lost work time and is not a death bonus.

SECTION 4: The Township may require evidence of death and relationship of the deceased to the fire fighter.

ARTICLE A-VII JURY DUTY

Any firefighter required to be absent because of jury duty will be compensated for the difference between his regular salary and any compensation received for said jury duty with the exception of mileage and parking fees. The Township may require documentation.

ARTICLE A-VIII UNIFORM ALLOWANCE

SECTION 1: The Township shall furnish all turnout gear, boots, coats, helmets, and other gear as required by the Fire Chief for the safety of the employee in accordance with Federal and State laws and N.F.P.A. standards.

SECTION 2: The Township shall pay the uniform allowance on the first payroll week of January after withholding state and federal taxes. The employee shall maintain a

full dress uniform. The employee shall also maintain properly fitted, maintained uniforms. The base amount for uniform and maintenance will be as follows:

2011: \$570.00

2012: \$576.00

SECTION 3: New employees shall be prorated.

SECTION 4: If employment is terminated, that portion of the allowance, which has been paid in advance, shall be prorated and returned to the Township.

ARTICLE A-IX VALUABLES

The Township will repair or replace valuables that are lost or damaged when a firefighter is on duty, at no cost to the employee. Valuables include eyeglasses, contacts, watches, and wedding rings. Valuables must be registered with the Chief prior to making a claim, stating make, style, and cost. Claims must be made in writing to the Chief. The Townships liability will not exceed a maximum of \$1,000.00 (one thousand dollars) per year regardless of the number of claims or claimants.

ARTICLE A-X PENSION

SECTION 1: The Township shall provide a retirement pension plan for all firefighters, under the terms and conditions of the MERS (Michigan Municipal Employees Retirement System) pension plan with the following benefits: Multiplier of 2.25%, vesting after 10 years, full retirement at age 50 with 25 years of service, Final Average Compensation (FAC) of five (5) years, employee contributions of 6%, remaining required contribution paid by the Township.

ARTICLE A-XI EARLY OUT

An employee in their twenty-fifth year of retirement credited service may have an "early out" option of using all or part of their accumulated sick leave and/or banked vacation days immediately prior to their approved retirement date for their last scheduled duty days. The employee shall notify the employer of their intent at least sixty (60) Township business days prior to utilization of these sick leave credits and/or banked vacation days in this manner so that the employer may make scheduling arrangements. While on this leave the employee shall be eligible for health care benefits associated with full time employment. All other fringe benefits shall cease. An employee who chooses this option may not return to service (work) without the approval of the Fire Chief, and Township Supervisor.

SUPERIOR TOWNSHIP FIREFIGHTERS CONTRACT YEARS 2011-2012

Attachment "B"					
ARTICLE-B-1					
Wages					
	2011		2012		
	2%		2%		
Start	\$41,705.59		\$42,539.70		
	\$15.13	\$22.70	\$15.44	\$23.15	
Year One	\$45,261.90		\$46,167.14		
	\$16.42	\$24.63	\$16.75	\$25.13	
Year Two	\$48,240.95		\$49,205.77		
	\$ 17.50	\$ 26.26	\$ 17.85	\$ 26.78	
Year Three	\$50,981.59		\$52,001.22		
	\$ 18.50	\$ 27.75	\$ 18.87	\$ 28.30	
Year Four	\$52,483.80		\$53,533.48		
	\$ 19.04	\$ 28.57	\$ 19.42	\$ 29.14	
Command Officer Adjustment					
	2011		2012		
Lieutenant	\$3,865.36		\$3,942.67		
	\$1.40	\$2.10	\$1.43	\$2.15	
Captain	\$5,185.47		\$5,289.18		
	\$1.88	\$2.82	\$1.92	\$2.88	
Article B-II					
Longevity Pay					
Longevity Shall be paid on completion of each anniversary date (First payroll after completion year)					
Employees hired prior to 1/1/2011 shall be paid Longevity as follows :					
Employees hired after 1/1/2011 shall not be paid Longevity.					
FIVE YEARS (5) TO FOURTEEN YEARS (14) \$1200 AFTER EACH YEAR					
FIFTEEN YEARS (15) TO NINETEEN YEARS (19) \$1,600 AFTER EACH YEAR					
TWENTY YEARS (20) OR MORE \$1,800 AFTER EACH YEAR					
Health Care Saving Plan Township Contribution					
	2011		2012		
	\$120 Per Month		\$120 Per Month		

* The terms of this agreement shall be retroactive from 1/1/2011

REQUEST FOR LEGISLATION

January 10, 2011

TO: David Phillips, Superior Township Clerk
FROM: James D. Roberts, Fire Chief
SUBJECT: Department Apparatus Purchase

Background

Our department apparatus fleet consists of the following:

	Apparatus	Make	Year in Service
1.	Tanker 11-1	American LaFrance	2006
2.	Utility 11-1	Ford P/U	2004
3.	Ladder 11-1	American LaFrance	2000
4.	Engine 11-1	FMC	1990
5.	Engine 11-2	FMC	1990

Our two engines are over 21 years of age and are used on virtually all emergency responses and totals over 1200 plus runs each year. The engines were purchased at the same time and have greater than 115,000 miles on each apparatus.

We spend thousands of dollars each year on repairing and maintaining these engines with the cost escalating every year due to the advanced aging condition of each truck. Both are in serviceable condition and we are in the process of replacing one apparatus with the hopes that the other one will last two more years before being replaced so that we will not have to purchase two apparatus at the same time in the distant future.

The purchasing committee viewed five bids received and was unanimous in the selection of the bid that most closely matched the criteria established in the bidding process.

Recommended Action

It is recommended that the Charter Township of Superior approve the resolution allowing purchase of a KME Predator Custom Engine from KME Apparatus in the amount of \$473,870.00 and that the money be taken from line item 207-000-393.015 FB Reserved Truck Replacement.

Attachments: Resolution

Agenda Date: _____

Township Supervisor Approval _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF A KME
PREDATOR FIRE ENGINE FOR THE SUPERIOR TOWNSHIP FIRE
DEPARTMENT**

RESOLUTION NUMBER: 2011-01

DATE: JANUARY 18, 2011

WHEREAS, The Superior Charter Township is a Michigan Charter Township;
and

WHEREAS, The Superior Township Fire Department has the power, privilege
and authority to maintain and operate a fire department providing fire protection, fire
suppression, emergency medical services, technical rescue, hazardous incidence response
and other emergency response services ("Fire Services"); and

WHEREAS, The department is in the process of replacing a 1990 fire engine;
and

WHEREAS, A committee was formed to pursue specifications for a new
apparatus and to conduct a bidding process; and

WHEREAS, It was a unanimous decision of the committee that KME Fire
Apparatus most closely matched the criteria established by the committee in the bidding
process; and

WHEREAS, The cost of this new engine will be \$473,870.00; and

NOW, THEREFORE BE IT RESOLVED: That Superior Township Fire Department is
allowed to enter into an agreement with Payette Sales and Service, Inc. for the purchase
of a new KME Predator fire engine and that the cost of this purchase is to be taken from
line item No. 207-000-393-015.

OFFERED BY _____

SECONDED BY _____

YES _____ NO _____ ABSENT _____ VOTE

REQUEST FOR LEGISLATION

December 21, 2010

FROM: James D. Roberts, Fire Chief
SUBJECT: Department Computer Purchases

Background

Our department computer system consists of five computers with monitors and is approximately six years old. David Donoghue of Parhelion has tried to speed up the system but due to its age, constant use and being on 24/7, advised we replace the system in its entirety if our budget would allow.

He has recommended a Dell Slim Tower, 4 Gig Main System memory, Win 7 Pro, Office 2010 Business (Word, Excel, Outlook) Keyboard, wireless mouse, 1 Gig Ethernet, STAT Hard Drive, DVDRW/CDRW, and a one year warranty.

We currently have five monitor screens that still work and we will keep them for replacements here or at the Township Hall. Dave recommended purchasing completely new units as the price decreases with the higher numbers. Costs for the new system and software will be in the neighborhood of \$4,500-\$5,000.00 depending on the brands purchased.

To continue operating with the old computers costs time and money with near constant repairs and the lost productivity of waiting long periods of time for the computers to complete the process. Putting more money into fixing them is counterproductive and certainly not the best use of Superior Township dollars.

Recommended Action:

It is recommended that the Charter Township of Superior approve the resolution allowing purchase of five new computer systems at a cost not to exceed \$5,000.00.

Attachments: Resolution

Agenda Date: _____

Township Supervisor Approval: _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF FIVE COMPUTER
SYSTEMS TO INCLUDE NEW SOFTWARE FOR THE SUPERIOR TOWNSHIP
FIRE DEPARTMENT**

RESOLUTION NUMBER: 2011-02

DATE: JANUARY 18, 2011

WHEREAS, The Superior Charter Township is a Michigan Charter Township;
and

WHEREAS, The Superior Township Fire Department has the power, privilege
and authority to maintain and operate a fire department providing fire protection, fire
suppression, emergency medical services, technical rescue, hazardous incidence response
and other emergency response services ("Fire Services"); and

WHEREAS, The current computer system is over six years old and in need of
replacement of the five hard drive systems and the updating of the software; and

WHEREAS, The current systems administrator has recommended purchase of
these new systems; and

WHEREAS, The cost to replace this system with new computers and installed
software is not to exceed \$5,000.00; and

NOW, THEREFORE BE IT RESOLVED: That Superior Township Fire
Department is allowed to enter into an agreement with Parhelion, Inc. to purchase the five
computer systems; and the cost of this purchase is to be taken from line item No. 206-
336-740-000.

OFFERED BY _____

SECONDED BY _____

YES _____ NO _____ ABSENT _____ VOTE



Memorandum

To: Superior Township Board of Trustees
From: Rick Church
Date: January 13, 2011
Re: Bromley Park – Request for Abatement – Annual
Utility Maintenance Fee

When the Bromley Park Community Development Agreement was approved, it included the assessment of a fee to maintain a non-motorized pathway. This pathway provides access to underground utilities and to one section of sewer pipe for additional cleaning.

Attached is a copy of the invoice issued to the Bromley Park Community Association for the annual fee for 2011. Also attached is a copy of a letter to the Township from the President of the Association requesting abatement of that same fee. It is my recommendation that the Township Board waive the assessment for this calendar year based on the fact that the sanitary sewer pipe in question has been functioning well and has not required additional cleaning as had originally been anticipated.

/attachments



575 E. Clark Road
Ypsilanti, MI 48198

Invoice

Date	Number
1/4/11	2011-01

Bill To
Bromley Park Community Association c/o Mr. Paul Blasch 10149 E. Avondale Circle Ypsilanti, MI 48198

P.O. No.	Terms	Due Date	Location
		3/1/11	Bromley Park

Description	Qty	U/M	Rate	Amount
Annual Utility Access Maintenance Fee - Prior Year's Amt.	1		2,926.92	2,926.92
September, 2010 All Urban Consumers CPI - 1.14%	2,926.92		0.0114	33.37

		Total	\$2,960.29
		Payments/Credits	\$0.00
		Balance Due	\$2,960.29

White - Customer Copy
Yellow - Remittance Copy
Green - Accounting Copy

Phone #	Web Site	E-mail
734-480-5500	www.superior-twp.org	klockie@superior-twp.org

Bromley Park Community Association
Superior Township, MI 48198

January 5, 2011

Mr. William McFarlane
Superior Township Supervisor
Superior Township
3040 North Prospect
Superior Township, MI 48198

Re: Annual Utility Maintenance Fee – Sanitary Sewer System

When the Bromley Park Community was approved by the Township, an Annual Utility Maintenance Fee was agreed between the Developer and the Township in connection with the maintenance of the Bicycle Path/Utility Access Road located on Township property south of the Condominium Development.

The Community Association financial condition is directly impacted by the lack of completion of the Condominium portion of the project. It seems unlikely that any more Condominium units will be built in the foreseeable future. Requirements in the Declaration of Covenants, Conditions, and Restrictions on the procedures and limits still prevents increases and restrict the Association's ability to generate enough funds to handle the financial obligations facing the Association.

We therefore request abatement of the annual fees owed for 2011.

Your kind consideration of this request will be most appreciated.

Very truly yours,

BROMLEY PARK COMMUNITY ASSOCIATION



Paul Blasch, President
10149 E Avondale Circle
Superior Township, MI 48198
Phone 734-481-0395

TO: SUPERIOR TWP BOARD OF TRUSTEES
FROM: SUSAN MUMM
DATE: 1/18/11
RE: HEALTH INSURANCE RENEWAL

We have received our quotes for health insurance renewal options from our agent, Hylant Group. I have met with William McFarlane and Brenda McKinney regarding the various plans and we have gone over them in detail.

To renew our current plan with Priority Health, will be a 15% increase. This is the largest increase we have had, however, we have been extremely lucky over the past six years and have had very modest increases each year, and once we even had a decrease. Therefore overall, our health insurance increases are much lower than the average.

Our agent also explained to me that if we were to discontinue our current plan, we could never go back to it in the future. In the future, we could only buy plans that have deductibles which we have never had.

The other plans presented to us, which were through both Priority Health and Blue Care Network, were lower in cost, but all had deductibles/out of pocket annual expenses ranging from :

\$1,000/single coverage \$2000/family coverage

To

\$2,000/single \$4,000/ family.

We feel this would be an unexpected financial hardship to employees, particularly since we have just announced a 50% decrease in longevity pay. We therefore think we should renew our current contract for the year March 2011-Feb 2012. We will make employees aware that we make no guarantees for the next contract, so they have time to prepare for a possible increase in their out-of-pocket expenses in the future.

We also think we should renew our current contract because of the firemen's contract.

Their contract states:

- (1) Medical, Dental and Vision are provided to eligible full-time employees and their families. An employee becomes eligible for health insurance the first day of the month following month of hire. If insurance cost escalate to a level that the Township Board or Administration determines it endangers the financial stability of the Township Fire Fund both parties agree to engage in good faith discussion to reach a mutually agreeable solution. Discussion will begin not less than 30 days prior to any implementation ..

It would be difficult to argue that a onetime increase of 15% increases the financial stability of the Fire Fund. If we were to split the Union and Non-Union employees into two separate groups, we would get more expensive rates because you get better rates the large your group is as a general rule.

Please find attached the quotes we received and how this increase would affect each fund.

PRIORITY HEALTH INSURANCE ANNUAL COST INCREASE PER FUND

	2010	2011	INCREASE IN DOLLARS	
GENERAL	\$ 55,226.16	\$ 63,509.76	\$ 8,283.60	
FIRE ACTIVE EMPLOYEES	\$ 111,233.40	\$ 127,918.32	\$ 16,684.92	
FIRE RETIREES	\$ 16,671.96	\$ 19,172.76	\$ 2,500.80	
BLDG	\$ 17,192.88	\$ 19,771.92	\$ 2,579.04	
PARK	\$ 2,605.08	\$ 2,995.68	\$ 390.60	
UTIL	\$ 78,931.56	\$ 90,771.00	\$ 11,839.44	
TOTALS ALL FUNDS	\$ 281,861.04	\$ 324,139.44	\$ 42,278.40	15% INCREASE

Superior Township

Medical / Rx

Effective Date: March 1, 2011

Headcounts are based on: 3/15/09 Census

Option Vendor	Current	Renewal	Alternate #1	Alternate #2	Alternate #3	Alternate #4
	Priority Health 100% HMO	Priority Health 100% HMO	Priority Health 100% HMO	Priority Health 80% HMO	BCN BCN 5	BCN BCN 10, IP10 \$500 deductible
Headcounts	TOTAL 8 7 10 25 TOTAL ³	TOTAL 8 7 10 25 TOTAL ³	TOTAL 8 7 10 25 TOTAL ³	TOTAL 8 7 10 25 TOTAL ³	TOTAL 8 7 10 25 TOTAL ³	TOTAL 8 7 10 25 TOTAL ³
Rates	\$ 434.17 \$ 955.16 \$ 1,193.96 \$ 22,099	\$ 499.29 \$ 1,098.44 \$ 1,373.05 \$ 25,414	\$ 395.98 \$ 871.15 \$ 1,088.94 \$ 20,155	\$ 381.71 \$ 839.76 \$ 1,049.70 \$ 19,429	\$ 457.85 \$ 1,053.05 \$ 1,190.41 \$ 22,938	\$ 394.54 \$ 907.45 \$ 1,025.81 \$ 19,767
Monthly Premium	\$ 255,189	\$ 304,967	\$ 241,863	\$ 233,148	\$ 275,259	\$ 237,199
Annual Premium	\$ 2,851,899	\$ 3,659,604	\$ 2,902,356	\$ 2,797,776	\$ 3,283,108	\$ 2,846,388
Annual Dollar Difference						
Percentage Change	15.0%	15.0%	-8.8%	-12.1%	3.8%	-10.6%
Plan Design Summary²						
Deductible (Individual/Family)	None	None	\$1,000 / \$2,000	\$500 / \$1,000	None	\$500 / \$1,000
Coinsurance (In Network / Out-of-Network)	100%	100%	100%	80%	100%	90%
OOP/Maximum (Includes Deductible) (Individual/Family)	None	None	\$1,000 / \$2,000	\$2,000 / \$4,000	\$750 / \$1,000	\$2,000 / \$4,000
Office Visit Copay / Specialist Copay	\$15 copay (\$15 copay / 30 visits /centyr)	\$15 copay (\$15 copay / 30 visits /centyr)	\$20 copay / \$35 copay (\$20 copay / 30 visits /centyr)	\$20 copay (\$20 visits /centyr)	\$15 copay (\$15 copay)	\$15 copay (\$15 copay)
Chiropractic Office Visit Copay	\$50 copay	\$50 copay	\$150 copay	\$150 copay	\$100 copay	\$100 copay
ER Copay	\$15 copay	\$15 copay	\$75 copay	\$75 copay	\$35 copay	\$35 copay
Urgent Care Copay	\$10	\$10	\$15	\$15	\$10	\$10
Prescription Drugs						
Generic	Included	Included	Included	Included	Included	Included
Brand (Formulary / Non-Formulary)	\$30	\$30	\$50 / \$80	\$50 / \$80	\$40	\$40
Oral Contraceptives	Included	Included	Included	Included	Included	Included
Mail Order Program	2x Retail copay	2x Retail copay	2x Retail copay	2x Retail copay	2x Retail copay	2x Retail copay
90 Day Retail	Included	Included	Included	Included	Included	Included

DISCLAIMER: The rates provided are estimates and may vary due to rounding and group demographics at final enrollment.



SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: JANUARY 18, 2011

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

GENERAL		
LEGAL DEFENSE		NONE TO SUBMIT
FIRE		
LAW	\$	6,537.46
PARK		NONE TO SUBMIT
BUILDING		NONE TO SUBMIT
UTILITIES		
GRAND TOTAL	\$	6,537.46

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: JANUARY 18, 2011

AMOUNT	TO WHOM	DESCRIPTION
GENERAL FUND		

AMOUNT	TO WHOM	DESCRIPTION
LEGAL DEFENSE FUND		
\$	-	TOTAL

AMOUNT	TO WHOM	DESCRIPTION
FIRE FUND		
TOTAL		

AMOUNT	TO WHOM	DESCRIPTION
LAW FUND		
\$	6,537.46	WASH CO TREASURER
\$	6,537.46	SHERIFF'S OVERTIME NOV
TOTAL		

AMOUNT	TO WHOM	DESCRIPTION
PARK FUND		
TOTAL		

AMOUNT	TO WHOM	DESCRIPTION
BUILDING FUND		
TOTAL		

NONE TO SUBMIT

Record of Disbursements

Date: JANUARY 18, 2011

*Contains all checks written since last report was submitted for the following funds:

- General
- Fire
- Law
- Park
- Building
- Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND

CHECK DATE FROM 12/16/2010 - 01/13/2011

Check Date	Bank/Check #	Name	Amount	Voided?
12/16/2010	GENL 32181	SHARED SERVICES, LLC	51.20	
12/17/2010	GENL 32182	CAVALIER TELEPHONE	339.38	
12/17/2010	GENL 32183	KENNETH TAYLOR	50.00	
12/17/2010	GENL 32184	STAPLES ADVANTAGE	101.79	
12/17/2010	GENL 32185	STEVE TAYLOR	38.00	
12/17/2010	GENL 32186	DIANA RIVIS	200.00	
12/17/2010	GENL 32187	KAREN TYLER	15.00	
12/20/2010	GENL 32188	DONALD DUGAS	10.00	
12/20/2010	GENL 32189	DONALD PENNINGTON	780.00	
12/20/2010	GENL 32190	DONALD PENNINGTON	97.50	
12/20/2010	GENL 32191	FINK & VALVO PLLC	240.00	
12/20/2010	GENL 32192	JAMES SWITALA	10.00	
12/20/2010	GENL 32193	JOHN MACNICOL	10.00	
12/20/2010	GENL 32194	PATRICK MCGILL	130.00	
12/20/2010	GENL 32195	RHONDA MCGILL	10.00	
12/20/2010	GENL 32196	RICOH AMERICAS CORPORATION	307.70	
12/20/2010	GENL 32197	WASHTENAW COUNTY ROAD COMM	30,741.15	
12/20/2010	GENL 32198	SUSAN MUMM	34.00	
12/20/2010	GENL 32199	SUPERIOR TWP PAYROLL FUND	22,681.04	
12/21/2010	GENL 32200	JOHN HUDSON	51.00	
12/21/2010	GENL 32201	READING & ETTER	1,546.49	
12/21/2010	GENL 32202	READING & ETTER	195.00	
12/22/2010	GENL 32203	PARHELION TECHNOLOGIES	7,537.50	
12/22/2010	GENL 32204	FINK & VALVO PLLC	448.00	
12/22/2010	GENL 32205	FINK & VALVO PLLC	280.00	
12/22/2010	GENL 32206	PARHELION TECHNOLOGIES	143.50	
12/22/2010	GENL 32207	PARHELION TECHNOLOGIES	160.00	
12/22/2010	GENL 32208	PARHELION TECHNOLOGIES	150.00	
12/22/2010	GENL 32209	PARHELION TECHNOLOGIES	166.25	
12/22/2010	GENL 32210	PITNEY BOWES INC.	316.00	

12/22/2010	GENL 32211	YPSILANTI MEALS ON WHEELS	2,150.00
12/28/2010	GENL 32212	SUPERIOR TWP PAYROLL FUND	2,700.93
12/28/2010	GENL 32213	SUPERIOR TWP PAYROLL FUND	1,101.96
12/28/2010	GENL 32214	SUPERIOR TWP PAYROLL FUND	1,150.00
12/28/2010	GENL 32215	ALICIA MCCOLLUM	11.50
12/28/2010	GENL 32216	ANN ARBOR CLEANING SUPPLY	70.38
12/28/2010	GENL 32217	SUSAN MUMM	34.00
12/28/2010	GENL 32218	AMERICAN UNITED LIFE INSURANCE CO.	153.22
12/28/2010	GENL 32219	DELTA DENTAL	709.59
12/28/2010	GENL 32220	PRIORITY HEALTH	4,602.18
12/28/2010	GENL 32221	VISION SERVICE PLAN	185.23
1/4/2011	GENL 32222	JOHN HUDSON	70.00
1/4/2011	GENL 32223	MCM GROUP	11,699.00
1/4/2011	GENL 32224	MCM GROUP	17,864.00
1/4/2011	GENL 32225	SUPERIOR TWP PAYROLL FUND	25,230.57
1/5/2011	GENL 32226	CHARLES WILSON	22.00
1/5/2011	GENL 32227	DTE GAS	396.42
1/5/2011	GENL 32228	DTE GAS	141.45
1/5/2011	GENL 32229	GORDON FOOD SERVICE, INC.	219.46
1/5/2011	GENL 32230	GORDON FOOD SERVICE, INC.	28.24
1/5/2011	GENL 32231	R.E. BISARO	28.75
1/5/2011	GENL 32232	STAPLES ADVANTAGE	475.71
1/5/2011	GENL 32233	U.S. POSTAL SERVICE	1,000.00
1/5/2011	GENL 32234	SUPERIOR TOWNSHIP BUILDING FUND	587.97
1/6/2011	GENL 32235	DTE ELECTRIC	569.33
1/6/2011	GENL 32236	DTE GAS	431.13
1/6/2011	GENL 32237	ORCHARD, HILTZ & MCCLIMENT	6,558.00
1/6/2011	GENL 32238	ORCHARD, HILTZ & MCCLIMENT	1,102.00
1/6/2011	GENL 32239	ORCHARD, HILTZ & MCCLIMENT	645.00
1/6/2011	GENL 32240	AVAYA, INC.	102.01
1/11/2011	GENL 32241	SOIL ENGINEERS INC.	1,671.85
1/11/2011	GENL 32242	BRENDA MCKINNEY	62.00
1/11/2011	GENL 32243	WASHTENAW COUNTY TREASURER	0.72
1/11/2011	GENL 32244	READING & ETTER	120.00
1/11/2011	GENL 32245	MICHIGAN MUNICIPAL TREASURER'S ASSC	50.00
1/11/2011	GENL 32246	CIT TECHNOLOGY FIN SERV, INC.	163.72
1/11/2011	GENL 32247	AUTOMATED RESOURCE MANAGEMENT	242.95

1/12/2011	GENL 32248	COMCAST	63.95
1/12/2011	GENL 32249	DAROLD NAGEL	33.00
1/12/2011	GENL 32250	FLEET SERVICES	45.22
1/12/2011	GENL 32251	SPEARS FIRE & SAFETY	52.00
1/12/2011	GENL 32252	STAPLES ADVANTAGE	285.20
1/12/2011	GENL 32253	SUPERIOR TOWNSHIP BUILDING FUND	1,896.10
1/12/2011	GENL 32254	ANN ARBOR TRANSPORTATION AUTHORITY	7,857.48

TOTAL OF 74 Checks: 159,424.72

FIRE FUND

CHECK DATE FROM 12/16/2010 - 01/13/2011

Check Date	Bank/Check #	Name	Amount	Voided?
12/17/2010	FIRE 19520	AMERICAN AQUA, INC.	93.00	
12/17/2010	FIRE 19521	BATTERIES PLUS - 389	64.99	
12/17/2010	FIRE 19522	CORRIGAN OIL COMPANY	351.76	
12/17/2010	FIRE 19523	FIRE ENGINEERING	21.00	
12/17/2010	FIRE 19524	GENPOWER PRODUCTS, INC.	132.36	
12/17/2010	FIRE 19525	JAMES ROBERTS	435.00	
12/17/2010	FIRE 19526	JAMES ROBERTS	148.00	
12/17/2010	FIRE 19527	JEFFREY KUJAWA	19.50	
12/17/2010	FIRE 19528	LUCAS NURSERY & LANDSCAPING	139.98	
12/17/2010	FIRE 19529	NFPA	390.00	
12/17/2010	FIRE 19530	PHILIP W. DICKINSON	178.50	
12/20/2010	FIRE 19531	SUPERIOR TWP PAYROLL FUND	32,009.02	
12/21/2010	FIRE 19532	COMERICA BANK	200,203.56	
12/22/2010	FIRE 19533	PARHELION TECHNOLOGIES	94.00	
12/22/2010	FIRE 19534	PARHELION TECHNOLOGIES	150.00	
12/28/2010	FIRE 19535	SUPERIOR TWP PAYROLL FUND	611.84	
12/28/2010	FIRE 19536	SUPERIOR TWP PAYROLL FUND	5,647.66	
12/28/2010	FIRE 19537	SUPERIOR TWP PAYROLL FUND	1,035.00	
12/28/2010	FIRE 19538	CAVALIER TELEPHONE	112.88	
12/28/2010	FIRE 19539	COMCAST	176.69	
12/28/2010	FIRE 19540	CORRIGAN OIL COMPANY	616.10	
12/28/2010	FIRE 19541	HOME DEPOT CREDIT SERVICES	154.34	
12/28/2010	FIRE 19542	RICOH AMERICAS CORPORATION	241.20	
12/28/2010	FIRE 19543	SPEARS FIRE & SAFETY	149.25	
12/28/2010	FIRE 19544	SUPERIOR UNIFORM SALES, INC.	1,217.38	
12/28/2010	FIRE 19545	ANNARBOR.COM	65.70	
12/28/2010	FIRE 19546	AUTO VALUE YPSILANTI	36.00	
12/28/2010	FIRE 19547	CAVALIER TELEPHONE	75.78	
12/28/2010	FIRE 19548	AMERICAN UNITED LIFE INSURANCE CO.	102.15	
12/28/2010	FIRE 19549	DELTA DENTAL	951.77	
12/28/2010	FIRE 19550	DELTA DENTAL	119.40	

12/28/2010	FIRE 19551	PRIORITY HEALTH	9,269.45
12/28/2010	FIRE 19552	PRIORITY HEALTH	1,389.33
12/28/2010	FIRE 19553	VISION SERVICE PLAN	229.41
12/28/2010	FIRE 19554	VISION SERVICE PLAN	36.75
1/4/2011	FIRE 19555	MCM GROUP	22,551.00
1/4/2011	FIRE 19556	SUPERIOR TWP PAYROLL FUND	49,941.73
1/10/2011	FIRE 19557	ANN ARBOR CLEANING SUPPLY	164.52
1/10/2011	FIRE 19558	COMCAST	63.95
1/10/2011	FIRE 19559	CORRIGAN OIL COMPANY	909.86
1/10/2011	FIRE 19560	DTE ELECTRIC	826.40
1/10/2011	FIRE 19561	DTE ENERGY	996.63
1/10/2011	FIRE 19562	DTE GAS	1,000.95
1/10/2011	FIRE 19563	EMERGENCY VEHICLES PLUS	350.61
1/10/2011	FIRE 19564	HURON VALLEY AMBULANCE	1,848.95
1/10/2011	FIRE 19565	WITMER PUBLIC SAFETY GROUP, INC.	84.95
1/11/2011	FIRE 19566	WASHTENAW COUNTY TREASURER	2.55
TOTAL OF 47 Checks:			335,410.85

BUILDING FUND

CHECK DATE FROM 12/16/2010 - 01/13/2011

Check Date	Bank/Check #	Name	Amount	Voiced?
12/17/2010	BUILD 7708	STAPLES ADVANTAGE	37.58	
12/20/2010	BUILD 7709	SUPERIOR TWP PAYROLL FUND	3,639.73	
12/28/2010	BUILD 7710	SUPERIOR TWP PAYROLL FUND	675.16	
12/28/2010	BUILD 7711	SUPERIOR TWP PAYROLL FUND	115.00	
12/28/2010	BUILD 7712	AMERICAN UNITED LIFE INSURANCE CO.	17.03	
12/28/2010	BUILD 7713	DELTA DENTAL	116.49	
12/28/2010	BUILD 7714	PRIORITY HEALTH	1,432.74	
12/28/2010	BUILD 7715	VISION SERVICE PLAN	38.24	
12/30/2010	BUILD 7716	FLEET SERVICES	132.93	
1/4/2011	BUILD 7717	SUPERIOR TWP PAYROLL FUND	3,712.32	
1/5/2011	BUILD 7718	SUPERIOR TWP GENERAL FUND	1,539.81	
1/6/2011	BUILD 7719	EDWIN MANIER	540.00	
TOTAL OF 12 Checks:			11,997.03	

PARK FUND

CHECK DATE FROM 12/16/2010 - 01/13/2011

Check Date	Bank/Check #	Name	Amount	Voided?
12/17/2010	PARK 10813	VOID	0.00	V
12/20/2010	PARK 10811	SUPERIOR TWP PAYROLL FUND	1,737.55	
12/22/2010	PARK 10812	PARHELION TECHNOLOGIES	30.00	V
12/22/2010	PARK 10814	PARHELION TECHNOLOGIES	30.00	
12/28/2010	PARK 10815	SUPERIOR TWP PAYROLL FUND	269.90	
12/28/2010	PARK 10816	SUPERIOR TWP PAYROLL FUND	230.56	
12/28/2010	PARK 10817	SUPERIOR TWP PAYROLL FUND	57.50	
12/28/2010	PARK 10818	PROGRESSIVE SWEEPING CONTRACTORS	340.00	
12/28/2010	PARK 10819	SUPERIOR TWP UTILITY DEPARTMENT	69.85	
12/28/2010	PARK 10820	AMERICAN UNITED LIFE INSURANCE CO.	5.68	
12/28/2010	PARK 10821	DELTA DENTAL	20.87	
12/28/2010	PARK 10822	PRIORITY HEALTH	217.09	
12/28/2010	PARK 10823	VISION SERVICE PLAN	5.63	
12/30/2010	PARK 10824	ALL SEASONS LANDSCAPING CO. INC.	18.48	
12/30/2010	PARK 10825	FASTSIGNS	798.00	
12/30/2010	PARK 10826	KEITH LOCKIE	85.00	
12/30/2010	PARK 10827	LOWE'S COMPANIES, INC.	29.90	
12/30/2010	PARK 10828	VERIZON WIRELESS	126.63	
1/4/2011	PARK 10829	MCM GROUP	2,541.00	
1/4/2011	PARK 10830	SUPERIOR TWP PAYROLL FUND	2,081.57	
1/5/2011	PARK 10831	SUPERIOR TWP UTILITY DEPARTMENT	2,541.98	
1/6/2011	PARK 10832	FLEET SERVICES	186.89	
1/12/2011	PARK 10833	DTE ELECTRIC	41.50	
1/12/2011	PARK 10834	TRACTOR SUPPLY CO.	173.53	
TOTAL OF 22 Checks:			11,609.11	
TOTAL OF 2 Void Checks:			30.00	
TOTAL - 24 Checks:			11,639.11	

Superior Township Utility Department Check Register

December 21, 2010 through January 18, 2011

7:22 AM

01/13/11

Accrual Basis

Date	Num	Name	Memo	Amount
100		CASH - O&M		
101		O&M Checking - Chase		
12/21/10	6421	Superior Twp. Payroll Fund	MERS Health Savings - 12/10	(977.50)
12/21/10	6422	Superior Twp. Util. Dept. Capital Reserve	Transfer Excess O&M Funds to Cap. Res.	(50,000.00)
12/21/10	6423	Al's Cleaning Service	Cleaning - Adm. Bldg. - 11/10 (4 wks.)	(140.00)
12/21/10	6424	American United Life Insurance Company	Life Insurance - 01/11	(96.47)
12/21/10	6425	AT&T	Booster Sta. Phone - 12/10	(38.76)
12/21/10	6426	Bank of America	Refund W/S Overpayment on 8633 Deering	(86.95)
12/21/10	6427	Cavalier Telephone	Phones - Adm. Bldg. - 12/10	(320.84)
12/21/10	6428	Comcast	Internet - Maint. Fac. - 12/10	(79.95)
12/21/10	6429	Delta Dental Plan of Michigan	VOID: Dental Insurance - 01/11	0.00
12/21/10	6430	Environmental Systems Res. Inst.	ArcView Maint. Cont. - 2011	(1,200.00)
12/21/10	6431	Fink & Valvo, PLLC	Legal Fees - Westridge	(40.00)
12/21/10	6432	Printing Systems, Inc.	Invoices & Reminders	(405.11)
12/21/10	6433	Priority Health	Medical Insurance - 01/11	(6,577.63)
12/21/10	6434	Ricoh Americas Corporation	Copier Lease - 12/10	(180.26)
12/21/10	6435	Sensus USA	Annual Maintenance - 2011	(1,320.00)
12/21/10	6436	State of the Art	Circuit Breaker for F-250 Truck	(11.99)
12/21/10	6437	Vision Service Plan	Vision Insurance - 01/11	(166.86)
12/21/10	6438	Vogel's Lock & Safe Repairs, Inc.	Repair Safe Lock - Adm. Bldg.	(85.00)
12/29/10	6441	Superior Twp. Payroll Fund	MERS Pension - 12/10	(2,739.63)
12/29/10	6442	Superior Twp. General Fund	Anti-Spam Support - 10-12/10	(160.00)
12/29/10	6443	Superior Twp. Payroll Fund	John Hancock Pension - 12/10	(377.08)
12/29/10	6444	AI Walters Heating & Air Conditioning	Furnace Filter - Adm. Bldg.	(40.00)
12/29/10	6445	Arbor Valley Tree Service	Remove 4 Trees	(2,000.00)
12/29/10	6446	Centex Homes 2	Refund W/S Overpayments	(107.47)
12/29/10	6447	Delta Dental Plan of Michigan	Dental Insurance - 01/11	(707.64)
12/29/10	6448	DTE	Various Gas & Elect. - 12/10	(2,453.18)
12/29/10	6449	Gempler's	Work Pants & Gloves	(71.45)
12/29/10	6450	Home Depot	Misc. Shop Supplies	(283.99)
12/29/10	6451	John Deere Landscapes	Rock Salt	(225.40)
12/29/10	6452	Keith Lockie	Mileage - 10/21 - 12/31/10	(61.50)
12/29/10	6453	Lombardo Homes	W/S Overpayment	(22.88)
12/29/10	6454	Michigan Power Rodding	Clean Line - Adm. Bldg.	(213.00)

Superior Township Utility Department
 Check Register
 December 21, 2010 through January 18, 2011

7:22 AM
 01/13/11
 Accrual Basis

Date	Num	Name	Memo	Amount
12/29/10	6455	Nextel Communications	Cell Phones - 12/10	(237.64)
12/29/10	6456	Pitney Bowes	Postage Meter Lease 4th/10	(606.00)
12/29/10	6457	Reserve Account	Refill Postage Meter	(500.00)
12/29/10	6458	Ricoh Americas Corporation #2	Ink Cartridge	(11.50)
12/29/10	6459	Ypsilanti Comm. Utilities Authority	W/S Purch. - 11/10	(95,783.51)
12/30/10	EFT	Magic-Wrighter	Credit Card Fees - 12/10	(98.50)
1/4/11	EFT	Superior Twp. Payroll Fund	Payroll - 01/06/11	(19,136.32)
1/5/11	6460	AI's Cleaning Service	Cleaning - Adm. Bldg. - 12/10 (5 wks.)	(175.00)
1/5/11	6461	Ann Arbor Cleaning Supply Co.	Building Supplies - Maint. Fac.	(82.88)
1/5/11	6462	Answering Service, Inc.	Answering Service - 01/11	(106.78)
1/5/11	6463	Carlton Industries, L.P.	Stop Sign	(81.70)
1/5/11	6464	Congdon's Ace Hardware	Misc. Shop Supplies	(40.43)
1/5/11	6465	Diana Ravis	Mileage - 11+12/10	(30.65)
1/5/11	6466	DTE	Gas & Elect. @ 1799 N. Prospect - 12/10	(286.66)
1/5/11	6467	Fleet Services	Fuel Charges - 12/10	(365.20)
1/5/11	6468	Gempler's	12 Month Shipping Saver	(39.00)
1/5/11	6469	MCI Worldcom	Office Fax Long Dist. - 12/10	(52.49)
1/5/11	6470	Rick E. Church	Mileage - 11/02 - 12/31/10	(96.00)
1/5/11	6471	Sam's Club	Building Supplies - Adm. Bldg.	(19.76)
1/10/11	EFT	Magic-Wrighter	Monthly Fee - 12/10	(38.37)
1/11/11	6472	Superior Twp. General Fund	Municipak Insurance - 2011	(17,864.00)
1/11/11	6473	Superior Twp. General Fund	Accountant -	(166.67)
1/11/11	6474	Ann Arbor Charter Township	W/S Purch. - 09-11/10	(16,021.43)
1/11/11	6475	Cavalier Telephone	Phones - Maint. Fac. - 01/11	(208.59)
1/11/11	6476	Comcast	Internet - Adm. Bldg. - 12/10	(63.95)
1/11/11	6477	Diana Ravis - Petty Cash	Recon. of 12/31/10	(22.50)
1/11/11	6478	DTE	Various Gas & Elect. - 12/10	(2,226.69)
1/11/11	6479	Harrington's Standard Printing	Envelopes	(75.00)
1/11/11	6480	Parhelion Technologies	Computer Maint. & Move After Reno. - 2010	(1,343.75)
1/11/11	6481	Ricoh Americas Corporation #2	Color Copies - 4th/10	(194.78)
1/11/11	6482	Staples Business Advantage	Office Supplies	(34.74)

Superior Township Utility Department
Check Register
 December 21, 2010 through January 18, 2011

7:22 AM
 01/13/11
 Accrual Basis

Date	Num	Name	Memo	Amount
1/12/11	6483	Cueter Chrysler/Jeep/Dodge	Repair Part for Dodge	(97.20)
1/12/11	6484	Rick E. Church	Acctg. Records Destruction - 405 # @ \$.25	(101.25)
Total 101 · O&M Checking - Chase				(227,399.48)
Total 100 · CASH - O&M				(227,399.48)
120 · CASH - CAPITAL RESERVE				
125 · Cap. Res. Checking - Chase				
12/22/10	372	Thesier Equipment Company	New Snowplow	(5,120.00)
12/29/10	373	J.L. Geisler Corp.	Bronze Plaque for Adm. Bldg.	(1,070.00)
1/11/11	374	Parhelion Technologies	Move Back to Adm. Bldg. after Renovation	(3,182.50)
1/13/11	375	Antler Construction	EECBG - Construction - Non-Grant	(500.00)
Total 125 · Cap. Res. Checking - Chase				(9,872.50)
Total 120 · CASH - CAPITAL RESERVE				(9,872.50)
154 · GRANTS FUNDS				
155 · EECBG Grant Checking - Chase				
1/6/11	1008	Superior Twp. Util. Dept. Capital Reserve	Pay Back Cap. Res. for Funding New Checking Account	(10,000.00)
Total 155 · EECBG Grant Checking - Chase				(10,000.00)
Total 154 · GRANTS FUNDS				(10,000.00)
TOTAL				(247,271.98)

FYI

FEDERAL FLOOD INSURANCE NOW AVAILABLE
IN THE TOWNSHIP OF SUPERIOR

Washington, D.C. – The Township of Superior has joined over 21,000 communities nationwide that are allowed to purchase federally backed flood insurance. This availability follows the community's adoption and enforcement of ordinances to reduce flood losses and acceptance by the National Flood Insurance Program (NFIP).

The Township of Superior is now a participant in the NFIP effective on December 21, 2010. Residents of the Township of Superior will be able to purchase flood insurance up to the limits under the Emergency Phase of the program. However, there is a 30-day waiting period before flood insurance coverage goes into effect. For single-family dwellings, the building coverage limit is \$35,000, and the contents coverage limit is \$10,000. Renters can also protect their belongings by purchasing contents coverage. For commercial properties, the building and contents coverage limits are both \$100,000. Higher limits of coverage will be available after the initial Emergency Phase.

Lenders must require borrowers whose properties are located in a designated flood hazard area to purchase flood insurance as a condition of receiving a federally backed mortgage loan in accordance with the Federal Disaster Protection Act of 1973.

The NFIP is implemented through the Federal Emergency Management Agency. There are over 5.5 million flood insurance policies in more than 21,000 participating communities nationwide.



FEMA
JAN 10 2011

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

RYM

William McFarlane
Township Supervisor
Township of Superior
3040 North Prospect Road
Ypsilanti, Michigan 48198

Dear Mr. McFarlane:

I am happy to announce that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) has approved the Township of Superior's application to participate in the National Flood Insurance Program (NFIP). In accordance with Section 1336 of the National Flood Insurance Act of 1968, the Township of Superior is eligible to participate in the Emergency Phase of the NFIP effective on December 21, 2010. Flood insurance is now available to local property owners and may be purchased from any insurance agent or broker licensed to do business in the State where the insurable property is located.

I am enclosing a copy of the news release announcing the Township of Superior's eligibility to participate in the NFIP. I hope it assists you in your efforts to publicize the availability of this important coverage. The Township of Superior's property owners will want to know about this opportunity to obtain insurance protection against losses from future flooding. The buildings and contents coverage is now available to building owners and tenants.

There is a 30-day waiting period before a newly purchased flood insurance policy takes effect or for any additional coverage or endorsement that may increase policy limits. The waiting period ends and the policy takes effect at 12:01 a.m. on the 30th calendar day after the insurance policy application date and payment of premium.

There are 10 exceptions to the 30-day waiting period. However, I am only explaining the two most frequently used exceptions in this letter. The two most frequently used exceptions are: (1) when the initial purchase of flood insurance is in connection with the making, increasing, extension, or renewal of a loan, there is no waiting period and coverage is effective immediately; and (2) when the purchase of flood insurance is related to a revision or update of a Flood Hazard Boundary Map or Flood Insurance Rate Map (FIRM), there is a one-day waiting period. Flood insurance coverage takes effect at 12:01 a.m. on the day after the coverage is purchased for a structure located in a Special Flood Hazard Area (SFHA), an area subject to inundation by the base (1-percent-annual-chance) flood, on the revised flood map, which was not previously located in an SFHA prior to the revision. This exception is limited to a 13-month period and begins on the date the revised map is issued. The information on the remaining eight exceptions is contained in the enclosed NFIP "Policy Issuance 5-98" dated October 1, 1998.

William McFarlane

Page 2

Under the Flood Disaster Protection Act of 1973, as amended, flood insurance must be purchased by property owners seeking any Federal financial assistance for construction or acquisition of buildings in SFHAs. This financial assistance includes certain federally guaranteed mortgages and direct loans, federal disaster relief loans and grants, as well as other similarly described assistance from FEMA and other agencies.

In addition, all loans individuals obtain from Federally regulated, supervised, or insured lending institutions that are secured by improved real estate located in SFHAs are also contingent upon the borrower obtaining flood insurance coverage on the building. However, purchasing and maintaining flood insurance coverage on a voluntary basis is frequently recommended for properties located outside SFHAs.

If you need additional assistance or information, I recommend you contact Les Thomas, the NFIP State Coordinator, by telephone at (517) 335-3448, in writing at the Michigan Department of Environmental Quality, Post Office Box 30458, Lansing, Michigan 48909-7958, or by electronic mail at thomasl@michigan.gov. The FEMA Regional staff in Chicago, Illinois, is also available to assist you. You may contact the Regional staff by telephone at (312) 408-5500 or in writing. Please send your written inquiries to the Director, Federal Insurance and Mitigation Division, FEMA Region V, at 536 South Clark Street, Sixth Floor, Chicago, Illinois 60605.

Sincerely,



Sandra K. Knight, PhD, PE
Deputy Federal Insurance and
Mitigation Administrator, Mitigation

Enclosures

cc: Andrew Velasquez, III, Regional Administrator, FEMA Region V
Les Thomas, NFIP State Coordinator, Michigan Department of Environmental Quality
David M. Phillips, Floodplain Administrator/Township Clerk, Township of Superior



41112 Concept Dr.
Plymouth, MI 48170

December 21, 2010



Kay Williams, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Ms. Williams:

Comcast is continuing to make enhancements to our cable network and will be providing customers with additional digital channels and choices in digital equipment. We are notifying our customers who have subscribed to our standard cable package that as of February 1, 2010, this package will receive additional digital channels and be renamed the Digital Starter package at no additional cost.

The Digital Starter package includes a digital receiver (cable box) and remote or CableCARD for the primary TV. In addition, the Digital Starter package includes additional programming like *Style*, *CSPAN3*, *Sprout*, *Hallmark Movie channel*, *History International*, *Biography* and *Bloomberg TV*. More details on the Digital Starter package are available online at www.comcast.com/channellineup.

No action is required of our customers at this time. However, letters are being sent to inform customers of options they have in selecting digital equipment. Each Digital Starter customer gets up to 3 pieces of free digital equipment: one with the package and up to two additional digital adapters with our digital network enhancement initiative. For all additional outlets, a Digital Starter customer can now choose between a fully function 2-way digital receiver (cable box) at \$7.95 a month, or a one-way digital adapter at \$1.99 a month.

Digital adapter equipment, known as DTAs, are small one-way devices that will allow customers to not only continue viewing the channels they subscribed to prior to our digital network enhancement, but also to view the additional channels made possible by the change to the Digital Starter package. Because the DTA is one-way, customers will not be able to access OnDemand programming or the interactive guide.

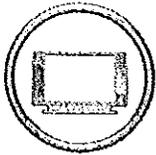
Attached are the customer notifications that have been customized to address the channel additions, package name change and digital equipment options.

Please don't hesitate to contact me at 734-254-1888 or at Fred_Eaton@cable.comcast.com with any questions you might have.

Sincerely,

Frederick G. Eaton
Senior Government Affairs Manager
Comcast, Michigan Region

Encls



IMPORTANT INFORMATION ABOUT YOUR VIDEO SERVICE!

FYI!

[Customer Name]
[123 Street Name]
[City, State 12345]

For service at address:
[123 Street Name]
[City, State 12345]

December 14, 2010

Dear Valued Customer:

We have a great change coming that will give you more channels at no extra cost with your current video subscription. Our records indicate that you currently subscribe to the Standard Basic package and have Comcast equipment on one or more of your TVs. **Effective February 1, 2011, this package will no longer be available and you will begin to receive our Digital Starter package.**

The monthly price for the Digital Starter package is the same price you currently pay for the Standard Basic package and includes a digital receiver and remote or CableCARD for the primary TV. In addition, you'll begin to receive new channels including favorites like:



C-SPAN3



If you would like to view all of the programming within the Digital Starter package or other Comcast video packages, please visit us online at www.comcast.com/michigan.

If you have additional TVs with digital equipment, those TVs will also receive the new channels referenced above. If you do not already have digital adapters on your additional TVs, you can receive up to two digital adapters at no additional monthly service cost. Additional adapters beyond the first two are available at the monthly price of \$1.99 each. The digital adapter will provide access to Digital Starter programming, but will not provide access to two-way services such as the on-screen program guide and On Demand. Additional digital receivers start at the monthly price of \$7.95 each.

While no action is required of you, if you have questions or would like to make changes to your service, please contact us at 1-800-COMCAST (1-800-266-2278) – our Customer Account Executives are available 24 hours a day, 7 days a week. Or, you can visit www.comcast.com/paymentcenter for a service center location closest to you.

Thank you for choosing Comcast, and we hope you will continue to enjoy the quality programming that we offer.

Sincerely,
Comcast

Click:

comcast.com/paymentcenter

Call:

1-800-COMCAST (1-800-266-2278)

Service not available in all areas. Limited to residential customers. QAM tuner TVs will continue to receive Limited Basic Service channels without a digital device. Digital receiver required to receive On Demand, the Interactive Program Guide, music channels and pay-per-view. HD channels require HD-capable equipment. A subscription to the HD Technology Fee is required to receive HD channels above the Limited Basic Service level. Pricing subject to change. Applicable equipment, installation, taxes and franchise fees extra. ©2010 Comcast. All rights reserved.



CITY OF ANN ARBOR, MICHIGAN

100 North Fifth Avenue, P.O. Box 8647, Ann Arbor, Michigan 48107-8647
www.a2gov.org

FYI

Administration	(734)794-6210
Community Development Services	(734) 622-9025
Parks & Recreation Services	(734) 794-6230
Planning & Development Services - Building	(734) 794-6267
Planning & Development Services - Planning	(734) 794-6265

December 20, 2010

NOTICE OF PUBLIC HEARING

TO: Citizens Interested in Planning Issues
FROM: Planning and Development Services

The Ann Arbor City Planning Commission will hold a public hearing in the Board of Commissioners Public Conference Room, County Building, 220 N. Main Street, Ann Arbor, Michigan on Tuesday, January 4, 2011. The meeting begins at 7:00 p.m. and the following will be one of the items on the agenda:

FY 2012-2017 Capital Improvements Plan (CIP) – The FY2012-2017 CIP is comprised of updated financial data for FY2012 contained in the approved FY2011-2016 CIP. Upon adoption by the City Planning Commission, the CIP becomes a supporting document for the City's master plan. The CIP is also used as the source document for the City's capital budget planning.

At this hearing, the City Planning Commission will consider all comments from persons wishing to provide them before recommending adoption of the plan. The City Council also will hold a public hearing at a later date and make the final decision on adoption of the plan. If you want to know the schedule for City actions after the Planning Commission public hearing, please call us at Planning and Development Services.

Planning and Development Services and other City staff are now reviewing the proposed plan and will provide the City Planning Commission with a staff report prior to the public hearing. Our staff report will be available to you at Planning and Development Services after 3:00 p.m. on the Friday prior to the public hearing.

Please email Cresson Slotten at cslotten@a2gov.org with questions. View the CIP at http://www.a2gov.org/government/publicservices/systems_planning/capitalimprovements/Pages/CapitalImprovementsPlan.aspx. Comments on the plan are welcomed, either at the public hearing or in writing in advance. Comments may be emailed to planning@a2gov.org; faxed to (734) 994-8312; or mailed to the Planning and Development Services at P. O. Box 8647, Ann Arbor, MI 48107.

Notice Mailed to:

All Registered Residential and Commercial Neighborhood Groups
Others Interested in Planning Issues List



FYI

December 30, 2010

Superior Charter Township
Attn: Susan Mumm, Accountant
3040 North Prospect Road
Ypsilanti, MI 48198

RE: ESTIMATED BREAKDOWN OF 2011-2012 "MUNICIPAK" PREMIUM

Dear Susan:

Following is the estimated breakdown by fund of the Township's "MUNICIPAK" renewal premium for the 2011-2012 policy year.

<u>FUND</u>	<u>AMOUNT</u>
Fire Fund	\$22,551.00
General Fund	11,699.00
Parks & Recreation Fund	2,541.00
Utility Fund	<u>17,864.00</u>
TOTAL PREMIUM:	\$54,655.00

I hope this information proves helpful. Should you have any questions regarding this or any other matter, please do not hesitate to contact our office.

Respectfully,

Linda L. Wright
Senior Account Executive

MCM Group, Inc.

10528 Shaver Road
Portage, Michigan 49024-6747

Insurance and Related Services

(888) 626-0077
(800) 678-4100

Local: (269) 327-2700
Fax: (269) 327-8578





February 10, 2010

Superior Charter Township
Attn: Susan Mumm, Accountant
3040 North Prospect Road
Ypsilanti, MI 48198

RE: REVISED ESTIMATED BREAKDOWN OF 2010-2011 "MUNICIPAK" PREMIUM

Dear Susan:

Following is the revised estimated breakdown by fund of the Township's "MUNICIPAK" renewal premium for the 2010-2011 policy year.

<u>FUND</u>	<u>AMOUNT</u>
Fire Fund	\$30,098.00
General Fund	15,614.00
Utility Fund	<u>23,843.00</u>
TOTAL PREMIUM:	\$69,555.00

= 2508.17 / month

429 \$ 23,414

= 1301.17 / month

I hope this information proves helpful. Should you have any questions regarding this or any other matter, please do not hesitate to call our office toll-free at (888) 626-0077.

Respectfully,

Linda L. Wright
Senior Account Executive

MCM Group, Inc.

Insurance and Related Services



10528 Shaver Road
Portage, Michigan 49024-6747

(888) 626-0077
(800) 678-4100

Local: (269) 327-2700
Fax: (269) 327-8578

MCM
"MUNICIPAL"
SUMMARY OF COVERAGES
FOR
"SUPERIOR CHARTER TOWNSHIP"

As of January 1, 2011

Kevin C. Decker
Regional Risk Manager

I) COMPREHENSIVE MUNICIPAL LIABILITY COVERAGE/MUNICIPAL BROAD FORM ENDORSEMENT

"OCCURRENCE FORM LIABILITY LIMIT" \$ 5,000,000
POLICY PERIOD MAXIMUM LIMIT UNLIMITED
SECTION I DEDUCTIBLE \$ 1,000

- A) Bodily Injury Included
- B) Personal Injury Included
- C) Property Damage Included
- D) Sewer Backup Coverage Included.
\$100,000 per Occurrence / \$100,000 Policy Period Maximum

II) PUBLIC OFFICIALS WRONGFUL ACTS LIABILITY COVERAGE
(Errors & Omissions Form)

"OCCURRENCE FORM LIABILITY LIMIT" \$ 5,000,000
POLICY PERIOD MAXIMUM LIMIT UNLIMITED
SECTION II DEDUCTIBLE \$ -0-
"REGULATORY TAKING OF PRIVATE PROPERTY" \$ 500,000*
* \$10,000 Deductible Applies
NON-MONETARY DEFENSE COVERAGE INCLUDED*
*\$50,000 per Suit / \$100,000 Policy Period Maximum

III) FLEET LIABILITY COVERAGE

"OCCURRENCE FORM LIABILITY"

<u>COVERAGE</u>	<u>LIMIT</u>
A) Bodily Injury & Property Damage Liability	\$ 5,000,000*
B) Personal Injury Protection Coverage	UNLIMITED
C) Property Protection Coverage	INCLUDED
D) Non-Owned & Hired Auto Liability	INCLUDED
E) Uninsured Motorists	\$ 100,000*
F) Underinsured Motorist	\$ 100,000*
G) Mini-Tort Liability	\$ 500*

*Per Occurrence/Unlimited Policy Period Maximum

IV) FLEET PHYSICAL DAMAGE COVERAGE

ADDITIONALLY INCLUDED:

- A) Comprehensive - Replacement Amount Value/Fire & Rescue Vehicles Only, All other Vehicles are Actual Cash Value less a \$500 Deductible per Claim.
- B) Collision - Replacement Amount Value/Fire & Rescue Vehicles Only, All other Vehicles are Actual Cash Value less a \$500 Deductible per Claim.
- C) Collective Total Limit for Fire & Rescue Vehicles Replacement Value is: \$1,678,589.

V) BUILDINGS & CONTENTS COVERAGE

COLLECTIVE TOTAL LIMIT (Building Valuation Included)	\$12,828,191
SECTION V DEDUCTIBLE	\$ 500

VI) SCHEDULED & UNSCHEDULED PROPERTY COVERAGE

COLLECTIVE TOTAL LIMIT	\$ 978,873
SECTION VI DEDUCTIBLE	\$ 500

VII) ELECTRONIC & DATA PROCESSING EQUIPMENT COVERAGE

A) Broad Form Hardware & Software Limit	\$ 100,000
B) Extra Expense Limit	\$ 10,000
C) Power Surge Limit	\$ 10,000
D) Newly Acquired Limit	\$ 50,000
E) Section VII Deductible	\$ 500

VIII) BOILER & MACHINERY COVERAGE / EQUIPMENT BREAKDOWN

"OCCURRENCE FORM LIABILITY LIMIT"	\$ 1,000,000
POLICY PERIOD MAXIMUM LIMIT	\$ 1,000,000
SECTION VIII DEDUCTIBLE	\$ 250

IX) VALUABLE PAPERS & RECORDS COVERAGE

PER LOSS MAXIMUM LIMIT	\$ 100,000
SECTION IX DEDUCTIBLE	\$ - 0 -

X) BROAD FORM CRIME COVERAGE

YEAR ROUND MAXIMUM LIMIT	\$ 25,000
SECTION X DEDUCTIBLE	\$ - 0 -

XI) PUBLIC OFFICIAL AND EMPLOYEE BOND COVERAGE

<u>POSITION</u>	<u>LIMIT</u>
Treasurer	\$ 25,000
Deputy Treasurer	15,000
Treasurer's Assistant	5,000
Clerk	10,000
Deputy Clerk	10,000
Supervisor	5,000
Utility Director	5,000
Utility Manager	10,000
Utility Clerk	5,000
Utility Billing Clerk	5,000
Zoning Administrator	5,000
Blanket Employee	50,000

XII) ACCIDENTAL DEATH, DISMEMBERMENT & DISABILITY COVERAGE

Death Benefits:

Accidental Death-Injury Only	\$ 175,000
Dependent Child Benefit- Injury Only	10,000
Safety Belt Benefit	43,750

Impairment Benefits:

Dismemberment or Vision Impairment Benefits	175,000
Cosmetic Disfigurement from Burns Benefit	175,000
Permanent Physical Impairment-Injury Only	175,000

Income Protection Benefits:

Maximum Weekly Total Disability Benefit	150
Minimum Weekly Total Disability Benefit	\$ 50
Earned Income Replacement Benefit	\$100*
Partial Disability Benefit	Up to 150*

24-Hour Group Benefits:

Accidental Death & Dismemberment Benefit	\$ 50,000
Safety Belt Benefit	5,000

*Benefits are Excess of Workers Compensation

XIII) FIREFIGHTERS ACCIDENTAL DEATH, DISMEMBERMENT & DISABILITY COVERAGE

Death Benefits:

Accidental Death Benefit - Injury or Illness	\$	50,000
HIV Positive Benefit		50,000
Bereavement Benefit - Injury or Illness		5,000
Dependent Child Benefit – Injury or Illness		10,000
Safety Belt Benefit		12,500

Impairment Benefits:

Dismemberment or Vision Impairment Benefit		50,000
Cosmetic Disfigurement from Burns Benefit		50,000
Permanent Physical Impairment Benefit – Injury or Illness		50,000
Felonious Assault Benefit		12,500
Impairment Modification Benefit		15,000*

Income Protection Benefits:

Maximum Weekly Total Disability Benefit		150
Minimum Weekly Total Disability Benefit	\$ 50	
Earned Income Replacement Benefit	\$100*	
Partial Disability Benefit	Up to	150*
Cost of Living Adjustment	Up to	450
Transition Benefit	Up to	150
Retraining Benefit	Up to	20,000*

Medical Expenses Benefits:

Medical Expense Benefit – Injury or Illness		10,000*
Plastic Surgery Benefit		10,000*

Family Assistance Benefits:

Weekly Hospital Confinement Benefit		420
Critical Care Benefit		840
Family Expense Benefit		5,000
Rehabilitation Benefit		1,000*
Mental Stress Management Benefit per person, per incident		5,000
Traumatic Incident Benefit per Covered Activity		1,000
Health Insurance Premium Benefit		10,000

*Benefits are Excess of Workers Compensation

**Auxiliary Persons, Junior Firefighters and/or Community Volunteers Coverage Included

SUPERIOR CHARTER TOWNSHIP
PROPERTY SCHEDULE AS OF 01-01-11

<u>OCCUPANCY</u>	<u>ADDRESS</u>	<u>CONST.</u>	<u>BUILDING</u>	<u>LIMITS</u>	<u>CONTENTS</u>
<u>FIRE DEPARTMENT</u>					
Fire Station	8975 McArthur Road	Masonry	674,220		4,815
Firehall	7999 Ford Road	Non-Comb	3,210,960		30,090
<u>UTILITY DEPARTMENT</u>					
Pump Station	8200 Geddes Road	Masonry	496,068		----
Utility Bldg.	575 East Clark Road	Masonry	353,940		26,964
Storage Bldg.	McArthur & Harris	Pole	82,620		----
Lift Station	250 Clark Road	Non-Comb.	102,000		----
Lift Station	1756 Ridge Road	Non-Comb.	153,000		----
Lift Station	1799 Prospect Road	Non-Comb	153,000		----
Pump Station	810 Clark Road	Non-Comb	1,593,185		----
Garage	9699 McArthur Road	Frame	2,288,880		5,100
Sewer Meter Station	Wiard Road	Non-Comb	51,000		----
<u>PARKS & REC.</u>					
Storage Bldg.	R3040 N. Prospect Road	Pole	86,700		----
Garage	8815 Cherry Hill Road	Frame	27,540		----
Parks & Rec.	Norfolk Park Pavilion	Frame	18,360		----
Parks & Rec.	Harvest Moon Park Pavilion	Frame	8,670		----
<u>GENERAL</u>					
Town Hall/Fire Hall	3040 N. Prospect Road	Masonry	\$ 3,175,260	\$	93,090
Old Twp. Hall	R3040 N. Prospect Road	Frame	186,660		867

**SUPERIOR CHARTER TOWNSHIP
VEHICLE SCHEDULE AS OF 01-01-11**

<u>YEAR</u>	<u>MAKE</u>	<u>VIN#</u>	<u>ACV</u>	<u>REPLACEMENT</u>
<u>FIRE DEPARTMENT</u>				
1990	FMC Spartan Fire Truck	3040	---	347,100
1990	FMC Spartan Fire Truck	3041	---	337,900
1999	LaFrance Ladder Truck	6401	---	523,415
2006	Ford F350 1 Ton Grass Rig	7215	---	55,000
2006	LaFrance Tanker Pumper	4682	---	414,174
2003	Interstate Cargo Trailer	2321		LIABILITY ONLY
<u>UTILITY DEPARTMENT</u>				
1999	GMC Dump Truck	2261	Yes	----
2003	GMC Service Utility Pickup	5429	Yes	----
2005	F350 Service Truck	9297	Yes	----
2001	Dodge 2500 4 x 4 Utility Pick Up	9498	Yes	----
2007	Vactor Sewer Vacuum	6285	Yes	----
2008	Ford F250 Utility	7345	Yes	----
2007	D&R Landscape Trailer	0632		LIABILITY ONLY
2009	USA Equipment Trailer	7661		LIABILITY ONLY
2006	Trailer Mounted Diesel Generator			LIABILITY ONLY
<u>PARKS & REC.</u>				
1995	Ford F350 4x4 Utility Pickup	2980	Yes	----
1995	Ford Econoline Van	4509	Yes	----
2000	Wells Cargo Enclosed	1111		LIABILITY ONLY
2001	Dodge Ram Pick Up	8092	Yes	----
2001	Bronco Dump Trailer	0590	Yes	----
2002	Equipment Trailer / Single Axle	4212	Yes	----
2001	Equipment Trailer	4122	Yes	----
2011	Ford F250 Supercab	5647	Yes	----
<u>BUILDING DEPARTMENT</u>				
2002	Ford Explorer	7931	Yes	----
2003	Ford Explorer XLS	7943	Yes	----

SUPERIOR CHARTER TOWNSHIP
INLAND MARINE SCHEDULE AS OF 01-01-11

UTILITY DEPARTMENT

John Deere 310SE Loader/Backhoe 1997	\$ 80,000
Mobile VXU Unit with Attachments	48,150
Sewer Jet Seca 747-FR-2000	37,450
Trailer Mounted Diesel Generator	100,000

PARKS & REC

John Deere TLB-110 Tractor/ Loader 2006	40,660
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BUILDING DEPARTMENT

Miscellaneous Township Equipment	354,920
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FIRE DEPARTMENT

Ancillary Equipment	317,693
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SUPERIOR CHARTER TOWNSHIP
ELECTRONIC & DATA PROCESSING EQUIPMENT SCHEDULE AS OF 01-01-11

E & DP Equipment	\$ 100,000
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