

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
DECEMBER 19, 2011
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of November 21, 2011

6. CITIZEN PARTICIPATION
 - a. National Heritage Academy, Proposed Charter School at Geddes and Ridge

7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Fire Marshal Report, Hospital False Alarm Report, Ordinance Officer, Park Commission Minutes, Sheriff's Report
 - c. Treasurer's Investment Report as of September 30, 2011

8. COMMUNICATIONS
 - a. Ypsilanti Meals on Wheels Acknowledgement

9. UNFINISHED BUSINESS
 - a. Changes to Non-Union Employees' Personnel Manual

10. NEW BUSINESS
 - a. New Back-Up Device for Utility Department Server
 - b. Resident Request for Reimbursement of the Credit Balance on Their Account
 - c. Amend Utility Department Rate Schedule for Schools
 - d. Letter of Understanding for Superior Township Firefighters
 - e. Resolution #2011-26, Set the Rate of Employee Contribution to the MERS HCSP for Township Union Employees
 - f. Sheriff Contract 2012 through 2015
 - g. Ordinance #174-06, Rezone 37.48 (Honey Creek Villas) from PC to A-1, First Reading
 - h. Ordinance No. 182 an Ordinance to Amend Ordinance No. 105-Burning, First Reading
 - i. MCM Invoice for 2012 Municipal Insurance Package

- j. Washtenaw County Consortium for Solid Waste Management FY 2011
Dues
- k. Delta Dental 2012 Contract
- l. Board Appointments for Terms Ending in 2012
- m. Township 2012 Holiday Closing Schedule
- n. 2012 Township Board and Planning Commission Meeting Schedule
- o. Budget Amendments

11. PAYMENT OF BILLS

12. PLEAS AND PETITIONS

13. ADJOURNMENT

David Phillips, Clerk

3040 N. Prospect, Ypsilanti, MI 48198

734-482-6099

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on November 21, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Green, to adopt the agenda with the addition of item d. Dan Smoke, Leaf Burning, under #8. Communications.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF OCTOBER 17, 2011

It was moved by Caviston, seconded by Green, to approve the minutes of the regular Board meeting of October 17, 2011, as presented.

The motion carried by a voice vote.

B. SPECIAL MEETING OF NOVEMBER 7, 2011

It was moved by McKinney, seconded by Green, to approve the minutes of the special Board meeting of November 7, 2011, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. PUBLIC HEARING, RESOLUTION OF INTENT TO CREATE AND PROVIDE FOR THE OPERATION OF A LOCAL DEVELOPMENT AUTHORITY

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It was moved by McKinney, seconded by Lewis, to open the public hearing.

Mark Torigian, General Counsel, Hyundai Tech Center, explained the proposed expansion of the Hyundai Tech Center, which consists of adding a 128' x 123' environmental climate control building to test vehicles, connecting to the 120KW electric lines and a new electric substation. The estimated cost of the building is \$15 million. The cost of upgrading the electricity to the site is estimated at \$2.5 million. The expansion is expected to create 50 new high-tech jobs. Luke Bonner, Ann Arbor Spark, explained the process for establishing a Local Development Finance Authority (LDFA) and Tax Increment Financing (TIF) in the Planned Manufacturing District in the Township. They are proposing the Township approve a new 50% tax abatement on the new construction, as well as a TIF, which would capture 50% of the remaining taxes (excluding taxes for the Ypsilanti School District) to repay a \$2.5 million loan from the Michigan Economic Development Corporation (MEDC). The loan would provide the funds to pay for improving the electrical service to the entire Hyundai site. If the TIF funds captured do not repay the entire loan amount, the MEDC will forgive the outstanding balance. Mr. Torigian reported that the project will not result in any new taxes to Township residents and that there will be no cost to the Township associated with the establishment and operation of the LDFA and TIF. These costs will be paid for out of the incentive package. Ellen Kurath inquired if Hyundai is sure the new electric line would solve their electricity problems. Mr. Torigian was confident it would. Sandi Lopez inquired if the lines would be underground. Mr. Torigian replied that the line would be brought down from the 120KW lines and then be run underground to the new substation. Robert Bisaro asked about the repayment of the \$2.5 million loan from MEDC. Mr. Bonner replied that the TIF is expected to generate \$500,000 over 20 years. The TIF agreements will be written so that the remaining balance of \$2.0 million will be forgiven by the State.

It was moved by Caviston, seconded by McKinney, to close the public hearing.

B. CITIZEN COMMENTS

Mr. Weimer, of the 8600 block of Cedar Court asked if it was a violation to put barb wire on the fence around his lot. He said kids have damaged his fence so they can cut through his yard, but it stopped when he put barbed wire on the fence. He was cited by the Ordinance Officer. Supervisor McFarlane advised him that the Township's Zoning Ordinance prohibits the use of barbed wire except for agricultural uses in the rural areas and several other special applications, none of which apply to his situation.

Dan Smith, Washtenaw County Commissioner for District 2, which includes all of Superior Township, said that on last Wednesday, the County Board of Commissioners approved a balanced budget for fiscal year 2012-2013. They erased a \$20 million deficit

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by obtaining employee concessions and other cuts. They will begin working on the 2014-2015 budget, which has a projected deficit of \$11.6 million. The road commission installed barricades on certain roads in the Prospect Pointe subdivision. The barricades will stop traffic into roads where people were parking and engaging in various undesirable activities. Supervisor McFarlane thanked Mr. Smith for his efforts to have the barricades installed and for his service on the County Commission.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: Road projects for the year are complete. Paving of Pine Court and Ashley has been completed. UM-Dearborn completed a research survey which concluded that Superior Township was four-star (out of a possible five-stars) community for entrepreneurial growth and economic development. The Fire Department has implemented the automatic mutual aid agreement with Ann Arbor Township for structure fires. The second new firefighter has started and both new firefighters are doing well. Clerk Phillips placed the old fire truck on an auction site, which resulted in a favorable sales price. The other fire truck is scheduled for sale in about two years.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHAL, HOSPITAL FALSE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPT. REPORT, ZONING REPORT

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. FINANCIAL REPORTS, ALL FUNDS, PERIOD ENDING SEPTEMBER 30, 2011

Supervisor McFarlane said that all of the funds are in good shape. Some of the funds do require end of the year budget amendments, but there are no unexpected changes in any of the expenditures or revenues.

It was moved by Green, seconded by Lewis, to accept the Financial Reports for all funds for period ending September 30, 2011.

The motion carried by a voice vote.

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8. COMMUNICATIONS

A. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP

In a letter dated November 17, 2011, Brenda Baker, Committee to Promote Superior Township (C2PST) reported on the various activities they worked on during the past year. These activities included: Expanding their collection of Township tours on the Township website; participated in the Township Green Fair and the Dixboro Fair; contributed articles to each edition of Superior Scenes; maintained displays at the Superior Township branch of the Ypsilanti District Library; organized a presentation on organic and community gardening; provided "Superior Places" binders at the Township Hall and the Superior Township branch of the Ypsilanti District Library; and other activities.

It was moved by McKinney seconded by Caviston, to accept the communication from Brenda Baker of the Committee to Promote Superior Township

The motion was adopted by unanimous voice vote.

B. JAN BERRY, PARKS COMMISSION, TREE PLANTING PROJECT

Jan Berry, Chairperson, Superior Township Parks Commission, provided a letter dated November 21, 2011, which included photos of trees the Parks Commission had planted in the various Township parks. Approximately 44 trees of various varieties were planted in four of the Township's parks at a cost of \$9,300. ITC Holdings donated \$5,000.00, with the remaining \$4,300.00 paid for by the Parks Department.

It was moved by Caviston, seconded by Green, for the Board to accept the letter from Jan Berry, Chairperson of the Superior Township Parks Department.

The motion was adopted by unanimous voice vote.

C. DAVE PHILLIPS, ORDINANCE AMENDMENTS

In a memo dated November 18, 2011, David Phillips, Clerk, explained that there are three zoning ordinance and two general ordinance amendments being processed. The zoning ordinance amendments pertain to Section 14.03 and the requirements for a Development Agreement, and Sections 5.106 and 17.03, which pertain to the keeping and care of dogs and the definitions of dog kennels. The general ordinance amendments pertain to dog control and burning/open fires within the Township. It is expected that all of the proposed

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amendments will be on the December 19, 2011, Board of Trustees' agenda for first reading.

It was moved by McKinney, seconded by Lewis, for the Board to receive the communication from Clerk Phillips.

The motion carried by a voice vote.

D. DAN SMOKE, LEAF BURNING

Mr. Smoke provided emails from fifteen residents of Matthaei Farms, all of whom are in favor of restricting or prohibiting leaf, yard waste and other open burning in the area. Supervisor McFarlane explained that an amendment to Ordinance No. 105, Open Burning, will be prepared and submitted to the Board for first reading at the December 19, 2011 meeting.

It was moved by McKinney, seconded by Lewis, to accept the correspondence from Mr. Dan Smoke regarding leaf burning.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

A. UTILITY DEPARTMENT, TAX ROLL LIST FOR 2011, REVISED

Treasurer McKinney explained that the Utility Department Tax Roll List for 2011 was approved by the Board on October 17, 2011. However, an error was discovered in the list and this corrected list needs to be approved by the Board.

It was moved by McKinney, seconded by Caviston, to approve the corrected Utility Department Tax Roll List for 2011 (Updated October 28, 2011).

The motion carried by a voice vote.

B. DELINQUENT ORDINANCE VIOLATIONS FOR 2011, CORRECTED

Treasurer McKinney explained that the Delinquent Ordinance Violation Report for 2011 was approved by the Board on October 17, 2011. However, some corrections in the report were needed and the corrected list needs to be approved by the Board.

It was moved by McKinney, seconded by Caviston, to approve the corrected Delinquent Ordinance Violation Report for 2011.

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The motion carried by a voice vote.

10. NEW BUSINESS

A. UTILITY DEPARTMENT, REQUEST TO WAIVE RETURNED CHECK FEE

In a letter November 9, 2011, Rick Church, Utility Director, explained that one utility customer made a payment to her account, but the check was returned for non-sufficient funds. The customer has always made regular payments on her Utilities Department account so that she carries a credit balance. In this instance, the customer reported that she had been in and out of the hospital both for her mother and herself. She is requesting that based upon her exemplary record of paying her water and sewer bill in advance, that the NSF charge of \$25.00 be waived. Diana Ravis, Utility Department Assistant, was at the meeting to answer questions. Ms. Ravis said that although the Utility Department deals with numerous NSF checks, it is very rare for a customer to request the NSF fee be waived.

It was moved by McKinney, seconded by Caviston, to approve the Utility Department to waive the non-sufficient fund check charge of \$25.00 for Mrs. Gaenssle.

The motion carried by a voice vote.

B. RESOLUTION 2011-25, UTILITY DEPARTMENT RISK REDUCTION GRANT APPLICATION

The Utility Department is requesting the Board to approve their application for a grant from the Michigan Township Participating Plan to install security cameras at their Administration Building and the LeForge and Clark Roads Booster Station. The total cost of the cameras is \$11,665.00. They are attempting to obtain the maximum grant amount of \$7,500, with the Utility Department paying for the remaining \$4,165.00.

The following Resolution was moved McKinney, seconded by Lewis:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
NOVEMBER 21, 2011**

RESOLUTION 2011-25

**A RESOLUTION APPROVING THE CHARTER TOWNSHIP OF
SUPERIOR TO SUBMIT A PROPOSAL FOR THE MICHIGAN
TOWNSHIP PARTICIPATING PLAN'S RISK REDUCTION GRANT
PROGRAM**

WHEREAS, the Charter Township of Superior Charter Township wants to emphasize the benefits of an effective risk management and loss control program, and;

WHEREAS, the Charter Township of Superior wants to demonstrate that risk management and loss control practices can be applied to governmental operations and facilities, and;

WHEREAS, the Charter Township of Superior wants to implement equipment and methods of service to operate and provide water and sewer service safely and economically, saving utility customers dollars and protecting our customers and employees, and;

WHEREAS, any monies received will be used to install video security equipment in the Utility Department Administration Building and will upgrade the security system at its LeForge and Clark Booster Station, and;

WHEREAS, the total cost of labor and materials for the Township's proposed project at the Utility Department Administration Building and the LeForge and Clark Booster station are estimated to be \$11,665.00, and;

WHEREAS, the maximum grant award available to the Utility Department is set at \$7,500.00, leaving an outstanding project balance of \$4,165.00, which the Utility Department would be responsible to pay, and;

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees approves the Superior Township Utility Department to submit a proposal to the Michigan Township Participating Plan for funding to install video security at the Utility Department Administration Building and the LeForge and Clark Booster Station, and;

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NOW, THEREFORE BE IT FURTHER RESOLVED that the Charter Township of Superior Board of Trustees approves the Utility Department staff and the Township Supervisor to engage in all actions necessary to facilitate and submit the Video Security Proposal and the completion of all grant-related security projects. These actions include but are not limited to: the submission of the grant application; and the authorization for the expenditure of funds for activities not covered by the grant in an amount not to exceed \$4,165.00.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

C. SECURITY SERVICES AGREEMENT BETWEEN ST. JOE'S MERCY HOSPITAL AND SUPERIOR TOWNSHIP

Supervisor McFarlane explained that a large portion of the St. Joseph Mercy Hospital is tax- exempt. Due to the large number of employees and visitors to the campus, as well as emergency room requests, the Sheriff's Department makes a considerable number of runs to the hospital. Supervisor McFarlane was able to negotiate an agreement for the Hospital to pay for 9/12's of the annual cost of one Sheriff's Deputy, with the Township paying for the remaining 3/12's. This Deputy will be primarily assigned to the Hospital, but will patrol and respond to runs in other parts of the Township.

It was moved by Phillips, seconded by McKinney, to approve the following agreement and to approve the Supervisor to sign the agreement:

SECURITY SERVICES AGREEMENT
BETWEEN
ST JOSEPH MERCY HOSPITAL
AND
SUPERIOR CHARTER TOWNSHIP

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WHEREAS Superior Charter Township, 3040 N. Prospect, Ypsilanti, Michigan 48198 ("the Township") has contracted with St. Joseph Mercy Hospital, 5301 Huron River Drive, Ann Arbor, Michigan 48107 ("the Hospital" or "SJMHS") to provide enhanced law enforcement services ("Services") to the St. Joseph Mercy Hospital campus ("the Property") as described in this Security Services Agreement (the "Agreement"); and

WHEREAS the Township's ability to provide dedicated special law enforcement to SJMHS over and above the law enforcement services SJMHS, its employees and tenants are already entitled to under Townships' general arrangements with the Washtenaw County Sheriffs Office ('WCSO') is limited by the terms of the Township's contract with WCSO and limited by the funding and availability of police manpower assigned to the Township at large, and.

WHEREAS the purpose of this Security Agreement is to enable the Township to contract for and to provide the additional law enforcement services contemplated herein that otherwise would be financially unfeasible for WCSO or the Township.

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, it is mutually agreed as follows:

1. Scheduled Deputy. The Township will supply to SJMHS one Scheduled Deputy, who will be assigned to the Property generally under the terms and conditions set forth in this Agreement.
 - a. SJMHS reserves the right to request replacement of the selected Scheduled Deputy if SJMHS reasonably determines that the selected Scheduled Deputy is unsuitable for SJMHS's business environment.
 - b. The Township will cause WCSO to assure that deputies providing Services under this Agreement meet all necessary requirements to work in the United States.

Duties and responsibilities of the Scheduled Deputy to SJMHS include, but are not limited to:

- a. Special enforcement operations at SJMHS by Scheduled Deputy or additional WCSO Deputies and other law enforcement personnel to be determined by the Washtenaw County Sheriff. The Township Scheduled Deputy will receive direction by Township Sergeant to investigate suspicious activity, eject or arrest trespassers, ticket automobile law offenders and other crime prevention activities in and around the SJMHS campus. SJMHS may request, via Township assigned Sergeant, specific requests for service.

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b. Community relations activities initiated by WCSO personnel and or Township Neighborhood Watch Officials on an informal basis, which may be during normal business hours with tenants and employees of SJMH, using facilities provided by the Township or SJMH as appropriate.

2. Reporting and Coordination. The following procedures will be used to ensure effective communications and coordination among WCSO staff, SJMH and the Township and to assist in evaluating the benefits of the Scheduled Deputy and any Special Operations programs:

- a. The Scheduled Deputy will generally make daily visits during the work shift to SJMH's security office and emergency room unless other mutually agreed arrangements are made. SJMH and Township assigned Sergeant will coordinate a mutually agreed upon visitation schedule.
- b. The Township will cause WCSO to prepare and submit to SJMH monthly narrative written activity reports with copies to the Township describing the activities of the Scheduled Deputy and accounting for the nature and scope of any Special assignments that occurred the preceding month and reporting on any noteworthy security incidents encountered on the property during the preceding month. Specific incident details will be provided in narrative format during office visits as well as results of additional contracted special operational assignments.
- c. Meetings may be convened at the request of SJMH management, the Township, or Sheriff supervisory personnel to discuss and review the status and progress of the Scheduled Deputy and or Special requested investigation and to coordinate and exchange ideas on improving the programs' effectiveness.

3. Scheduling. SJMH may provide input into the planning of the Scheduled Deputy's patrols and the timing of special investigative operations to meet the needs of SJMH. Such schedules shall be established in consultation with WCSO and the Township at the request of SJMH, WCSO and/or the Township. For example, SJMH may prefer to utilize a significant portion of the Scheduled Deputy's hours during evenings and or on weekends. All parties understand and agree that the scheduled deputy will generally be concentrated more heavily during the summer months and or at times likely to produce the best results.

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4. Costs. SJMH will pay the Township 75% of the cost to the Township for a deputy sheriff. Township will invoice SJMH a total of \$112,945.50 per year to be paid as follows: One lump sum payment of \$75,296.98 no later than August 1st and monthly installments thereafter of \$9,412.13 to be paid within 30 days of the invoices. The cost to SJMH shall be adjusted to reflect any change in the cost per deputy charged to the Township by Washtenaw County, provided that such adjustment does not exceed 75% of the cost to the Township for a deputy sheriff. Township will notify SJMH in writing as soon as possible but no later than 15 days after the Township is aware of any change in cost to SJMH. Except for special operations or patrols agreed upon in advance, overtime in excess of that provided in the base contract price shall be paid by the Township, with no additional expense to SJMH.

5. Independent Contractor Status. The parties agree that the Scheduled Deputy and deputies functioning as the Scheduled Deputy are not employees of SJMH and SJMH has no authority to direct or supervise the Deputy except as set forth in this Agreement. Nothing in this Agreement is intended to create a partnership, joint venture or employer/employee relationship between the parties or between individuals providing services on behalf of the parties. WCSO is responsible for all tax payments, withholdings, and other obligations of an employer in connection with the provision of Services provided under this Agreement.

6. Employee Inducement. During the term of this Agreement, SJMH will not directly hire or contract with the WCSO employees providing services under this Agreement to perform any law enforcement or security services without the express written consent of the Township and WCSO.

7. Insurance. The Township shall cause WCSO to obtain and maintain during the term of the Agreement at WCSO's sole cost and expense, the following insurance or self insurance coverage for all WCSO employees providing Services under this Agreement:

- a. Comprehensive General Liability Insurance. The limits of liability shall be not less than \$1,000,000 per occurrence and \$3,000,000
- b. Automobile Liability Insurance in a minimum of \$1,000,000 per claim and in the annual aggregate
- c. Worker's Compensation Insurance in amounts required by applicable law.

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The Township shall cause WCSO to provide reasonable satisfactory evidence of such insurance upon request of SJMH.

8. Responses. Priority decisions to "911" service and all criminal investigations, any responses to emergency calls and any responses calls will be made by WCSO in accordance with usual law enforcement guidelines.

9. Term of Agreement. This agreement and the services provided for herein will be for an initial term of one year, starting January 1, 2012 and ending December 31, 2012. This agreement will renew automatically for recurring one year terms to a maximum of five years unless either party notifies the other party of an intent not to renew at least six months prior to the end of the current term.

10. Termination of Agreement. This agreement may terminate sooner under the following conditions:

- a. Upon mutual agreement of the parties.
- b. By either party without cause upon 90 days written notice.
- c. Upon non-cure of a material breach by either party, provided that the non-breaching party notifies the breaching party in writing of the material breach and the breaching party is given an opportunity to cure such breach within thirty days of notification.

11. Compliance with Laws, Accreditation, and Other Requirements. Township warrants that all Services conform to applicable federal, state and local laws, rules, regulations and standards, including any applicable standards for Medicare and Medicaid Services and the Joint Commission.

8. This Agreement represents the entire agreement among the parties and supersedes any and all prior agreements and understandings, provided, all terms and conditions of the Agreement covering, but not limited to, such matters as insurance, individual liabilities and other covenants will continue to apply. These agreements may only be amended by written instruments executed by the parties hereto.

IN WITNESS WHEREOF, the Township and SJMH have executed this agreement to be effective as of January 1, 2012

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Saint Joseph Mercy Health System

_____ Date _____
By: Robert F. Casalou
Its: President and CEO

Charter Township of Superior

_____ Date _____
By William McFarlane, Supervisor

Roll call vote:

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

D. EMPLOYEES HEALTH INSURANCE OPT-OUT FOR 2012

Supervisor McFarlane explained that Public Act 152 of 2011 was signed into law in September 2011. PA 152 restricts public employers from paying more than the mandated hard cap for health insurance. However the Act allows for two options for municipalities: 1.) The governing body may agree to use a 20% employee copay. 2.) Townships, cities, counties and villages have the authority to opt- out of the employer caps on health care costs. Local governments that fail to implement any of the above can be penalized by withholding 10% of their Economic Vitality Incentive Program funds from the State. Superior Township has not received this form of revenue sharing for many years. Supervisor McFarlane is recommending that the Township opt-out of the employer caps on health care costs. He said that the Board has already approved the health insurance provider contract for 2012, the money has been budgeted and he feels the employees

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deserve this fringe benefit. He said the Board is required to review and make a decision on opting-out every year.

It was moved by McKinney, seconded by Williams, for the Board to approve the Township to opt-out of the employer caps on health care costs for 2012.

Roll call vote:

Ayes: Phillips, Caviston, Green, Lewis, Williams, McFarlane, McKinney

Nays: None

Absent: None

The motion carried.

E. MERS HEALTH CARE SAVINGS PLAN CHANGES

In a memo dated November 11, 2011, Susan Mumm, Human Resources Administrator, explained that due to various IRS rulings, there have been several changes to the MERS Health Care Savings Plan (HCSP). Employees hired on and after November 1, 2011, will not have the option to select the percentage of pay they want to contribute to the HCSP, or if they want to have various benefit time credited to their HCSP. In order to comply with the new changes, Ms. Mumm has suggested the following changes to the Non-Union Employee Personnel Manual. Changes for the union employees require a letter of agreement from union representatives.

Page 13 Section 2.16

A. Beginning ~~5/4/05~~ 11/1/11, full-time employees will be enrolled in the Michigan Municipal Retirement System (MERS) Health Care Savings Plan the first day of the month following month of hire. A Mandatory pre-tax deduction of 2% of the employee's gross regular pay is deducted from each paycheck. When employees are enrolled in the HCSP program, they will be required to fill out, and file with the Human Resources Department, a Benefit Time Pay-Off Election Form.

B. ~~Employees may opt to have a larger percentage of their pay, have the HCSP deduction apply to overtime and bonuses as well, and have a portion (or all) of their benefit time payoff upon separation from service contributed to the Health Care Savings Plan. Employees make an initial designation as to what percentage of their pay (and what types of pay they would like their deduction to apply to) by filling out a Health Care~~

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~~Savings Plan Option Form. This designation is binding and employees shall only be permitted to change the percentage of their deduction, or the types of pay this deduction shall apply to, during the Health Care Savings Plan "open enrollment period" which shall be November 1-15th each year.~~

B. All employees' vacation and sick day that they have specified (in their Benefit Time Pay-Off Election Form) that they want to be paid for in cash shall be cashed out the day before termination of employment with Superior Township. Upon termination of employment (the following day), any sick or vacation time in employees' vacation or sick day banks shall be deposited in employees' Health Care Savings Plan Account.

~~C. In order to meet IRS guidelines for tax exemption on HCSP contributed money, the participation agreements for employees choosing the option of donating benefit time have to be written such that, if no election is made by a departing employee, 100% of their benefit time will be automatically contributed to the MERS Health Care Savings Plan. Therefore, instances could happen such that an employees could terminate their employment with Superior Township unexpectedly (i.e. death, severe injury, etc) without filling out an election form designating what percent of their benefit time they wished to be paid in cash. This could inadvertently cause an employee's benefit time payoff to automatically be put into their MERS Health Care Savings Account when the employee would prefer to be paid in cash.~~

C. All employees already enrolled in the MERS HealthCare Savings Plan as of 11/1/11, shall have Mandatory Pre-tax deductions from their bi-monthly paychecks as outlined in their individual MERS HCSP Participation Agreements which can be amended once per year between November 1st-November 15th in that employees may choose between Option #1, Option #2, and Option #3 as outlined on the MERS Health Care Savings Plan Option Form for Non-Union Employees.

D. All employee deductions are placed in the employee's MERS HealthCare Savings Plan account. This account becomes assessable to the employee for IRS approved health care expenses for him/herself, spouse, and IRS dependents upon separation from service from Superior Township. It is also available during a medical leave of absence but only for the employee (not family members). There is no age requirement to use this money.

E. There is also a monthly employer contribution. This amount is set by the Board of Trustees. It is reviewed annual and can be raised or lowered as the board sees fit. This employer money is placed in employee's accounts on a monthly basis but is subject to a vesting schedule. The vesting schedule is as follows: 25% after six years of employment, 50% after nine years of employment, 75% after 12 years of employment, and 100% after fifteen years of employment. The employer contribution can be reduced or increased by a decision of the Township Board of Trustees.

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Section 2.17 Benefit Day Payoffs

A. An employee who resigns or retires with at least 14 calendar days notice to the Township, who has at least eight (8) years of full time service will be paid:

Twenty-five percent (25%) of unused Personal Time.

Twenty-five (25%) of unused Sick Time.

One Hundred percent (100%) of unused Compensatory or Management Time.

One Hundred percent (100%) of unused Vacation Time.

Benefit time will be cashed out as designated in the employee's Benefit Time Pay-Off Election Form on the day before termination of employment. In the event an employee's employment is terminated due to sudden death or mental/physical incapacitation, whatever amount is designated on his/ her Benefit Time Pay-Off Election Form on record with the Human Resources Department shall be used to cash out unused benefit time before any benefit time is deposited into the employee's MERS Health Care Savings Plan account. Employees may amend their Benefit Time Pay-Off Election Form, at any time up until 3:30 p.m. the day before termination of employment. Amended forms are to be turned into the HR Administrator, in his/her absence the Township Clerk, in his/her absence the Township Supervisor.

B. If the employee has less than eight (8) years of service, or fails to give fourteen (14) calendar days written notice to his/her Department Head, he/she shall not receive any Sick or Personal Time payoff, but shall receive any unused Vacation, Comp, or Management Time.

It was moved by McKinney, seconded by Caviston, to approve the changes to the Non-Union Employee Personnel Manual proposed by Ms. Mumm.

The motion carried by unanimous voice vote.

F. SALARY INCREASE FOR NICOLE SUMPTER

Treasurer McKinney provided a memo dated November 22, 2011 and explained that Deputy Treasurer Nicole Sumpter came to the Township with extensive experience. When she was hired, she was advised that after 60 days, if she met expectations, she

**SUPERIOR CHARTER TOWNSHIP BOARD
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would receive a \$0.50 per hour raise. Treasurer McKinney reported that Ms. Sumpter has been an excellent employee and has met and exceeded expectations. She recommends that Ms. Sumpter be given a raise of \$0.50 per hour raise.

It was moved by Caviston, seconded by Green, for the Board to approve a raise of \$0.50 per hour to Deputy Treasurer Nicole Sumpter, effective immediately.

The motion carried by unanimous voice vote.

G. POLLING PLACE AGREEMENT WITH DIXBORO UNITED METHODIST CHURCH

Clerk David Phillips explained that moving voting Precinct 1 from the Township Hall to the Dixboro United Church has been a goal for many years. This would allow residents of the Dixboro area to vote in their neighborhood and reduce the crowding at the Township Hall during busy elections. The law was recently changed to require all school elections with the even year general elections. This would result in more crowding at the Township Hall if Precinct 1 was not moved to the Dixboro United Church. The Superior Township Election Commission has approved moving Precinct 1 to the church. The Dixboro United Methodist Church Board of Trustees has given their preliminary approval locating Precinct 1 in their church. They are reviewing the agreement.

**Polling Place Agreement between
The Charter Township of Superior and the Dixboro United Methodist
Church**

THIS AGREEMENT (Agreement) is between the Charter Township of Superior, a Michigan municipal corporation ("Township") and the Dixboro United Methodist Church ("Church") for the purpose of fixing the rights and obligations of the parties in connection with establishment of a polling location in a portion of the Church property located at 5221 Church Street within the Charter Township of Superior, Michigan.

General Recitals

The State of Michigan requires that the Township establishes in writing, an agreement between the Township and any organization that allows the Township to use its facilities as polling locations for qualified elections.

It is in the parties' mutual interest for the Charter Township of Superior to establish polling locations for the benefit of the Township. Accordingly, the

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Dixboro United Methodist Church is willing to allow the Township to establish a polling location in accordance with the terms and conditions of this Agreement.

Therefore, in consideration of the mutual promises and covenants in this Agreement which is acknowledged by the parties as sufficient, the parties agree as follows:

Terms and Conditions

1. The Dixboro United Methodist Church hereby agrees to provide to the Charter Township of Superior, at cost a cost of _____ per election, the use of the following location for election purposes to serve as a polling place for all Primary, General, Special, Local or School Elections during the term of this Agreement:
 - Precinct 1 – Dixboro United Methodist Church, 5221 Church Street, Fellowship Hall
 - 1.1 Upon mutual agreement by the Township and the Dixboro United Methodist Church, an acceptable room assignment may be determined each election depending on anticipated voter turnout and room availability, provided that the alternative room assignment shall be within the same building as originally designated.
 - 1.2 Dixboro United Methodist Church will allow access to the location one day prior to each election for the purposes of delivering equipment and supplies necessary for the conduct of elections by the Township, or its designated contractor; and will provide for secure overnight storage of equipment.
 - 1.3 Dixboro United Methodist Church will allow Poll Workers access to the polling location no later than 6:00 a.m. on Election Day, with public access scheduled from 7:00 a.m. until the close of polls.
 - 1.4 Dixboro United Methodist Church will provide parking accommodations, at no cost to the Township, for Poll Workers on the day of the Election.
 - 1.5 Dixboro United Methodist Church will allow access to the location for the collection of all supplies and equipment by the City, or its designated contractor, beginning at 8:30 a.m. the day after the Election until all equipment has been removed.
2. Dixboro United Methodist Church agrees to comply with State of Michigan laws concerning the rights of campaigners at the polls. Individuals shall be allowed to campaign, circulate petitions, solicit contributions and carry out similar types of sanctioned activities outside of the polls on Election Day

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provided that they remain 100 feet from the doorway being used by voters to enter the building in which the polling location is located.

3. The Township agrees that it enters the Facility "as is," "where is" and Dixboro United Methodist Church makes no representations whatsoever as to the suitability of the Facility for the election activities anticipated by this Agreement.

- 3.1 The Township agrees that it has been provided complete, unfettered opportunity to examine each of the polling locations identified in Article 1 above and the means to access the polling locations and all other aspects of the Facility that is relevant or may be used for the election activities and any other related activity under this Agreement. The Township has satisfied itself that the Facility is acceptable to the Township "as is" "where is" for the anticipated election activities and any other related activity under this Agreement so long as the Facility is maintained in the same safe condition.

4. The following individuals will be primarily responsible for coordination of the election activities under this Agreement:

For the Charter Township of Superior
David Phillips, Clerk
3040 N. Prospect Road
Ypsilanti, MI 48189

For the Dixboro United Methodist Church

5. During the term of this Agreement, each party will procure and maintain such insurance policies as will protect itself from all claims for bodily injuries, death or property damage which may arise in connection with their respective use of the Property under the terms of this Agreement, including but not limited to property, general liability and worker's compensation. The respective parties shall be responsible to each other or the insurance companies insuring the respective parties for all costs resulting from both financially unsound insurance companies selected and their inadequate insurance coverage. If requested, a party shall furnish the requesting party with satisfactory certificates of self-insurance/insurance or a certified copy of the policy. Either party may terminate this Agreement on the thirtieth day following written notice that the other is in material breach of its obligations as set forth in this Article if evidence of cure of the defect is not received.
Any personal property kept on or at the Facility by party, its officers, employees or contractors shall be at their own risk.

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6. This Agreement shall have an indefinite term beginning January 1, 2012. The Agreement may be terminated by either party by mailing first-class postage pre-paid or personal delivery, at least 180 days in advance written notice of termination to the official identified at the address in Article 4.
7. This Agreement is entered into solely for the benefit of the parties named in it and not for the benefit of any other persons or entities. No other persons or entities may enforce it for their benefit nor shall they have any claim or remedy for its breach.

**For the Township
Methodist Church**

For Dixboro United

By _____
William McFarlane, Supervisor

By _____
Its:

It was moved by McKinney, seconded by Caviston, to approve the Polling Place Agreement between The Charter Township of Superior and the Dixboro United Methodist Church, with the cost per election not to exceed \$400.00.

The motion carried by unanimous voice vote.

H. WATER RESOURCES COMMISSION SPECIAL ASSESSMENT INVOICE FOR 2011

The Washtenaw County Water Resources Commissioner submitted their Special Assessment Invoice for 2011 in the amount of \$10,524.07

It was moved by Caviston, seconded by Lewis, to approve payment of the Washtenaw County Water Resources Commissioner Special Assessment Invoice for 2011 in the amount of \$10,524.07.

The motion carried by unanimous voice vote.

I. YPSILANTI MEALS ON WHEELS INVOICE FOR FY2011

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The Ypsilanti Meals on Wheels submitted their invoice for FY2011 in the amount of \$2,150.00

It was moved by McKinney, seconded by Caviston, to approve the Ypsilanti Meals on Wheels invoice for FY2011 in the amount of \$2,150.00

The motion carried by unanimous voice vote.

J. APPOINTMENT TO THE DIXBORO DESIGN REVIEW BOARD

Supervisor McFarlane recommended Lance Pierce for the open position on the Dixboro Design Review Board. Mr. Pierce has been a resident of the Dixboro community for approximately 30 years.

It was moved by McKinney, seconded by Caviston, to approve the appointment of Mr. Lance Pierce to the Dixboro Design Review Board to a term ending on November 11, 2013.

The motion carried by a unanimous voice vote.

K. BUDGET AMENDMENTS

It was moved by Caviston, seconded by McKinney to approve the following Budget Amendments:

| ACGENERAL FUND BUDGET AMENDMENTS | | | |
|----------------------------------|---|--------------|--------------|
| | NOVEMBER 21, 2011 | | |
| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT |
| 101-000-695-075 | GRANT WASH CO FOR NON-MOTOR TRAIL | INCREASE | \$ 34,458.87 |
| 101-000-695-075 | GRANT WASH PARKS & REC NON-MOTOR TRAILS | INCREASE | \$ 60,000.00 |
| 101-266-947-015 | CONSTRUCTION COSTS HARRIS NON-MOTOR TRAIL | \$ 56,577.00 | INCREASE |

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| | | | |
|-----------------|--------------------------------------|--------------|--------------|
| 101-266-947-013 | GEDDES NON-MOTOR TRAIL | \$ 37,881.87 | INCREASE |
| | (ESTIMATE OF OUR COSTS AFTER GRANTS) | | |
| 101-000-403-050 | PRIOR YEAR DELQ PERS PROP TAXES | INCREASE | \$ 1,811.00 |
| 101-000-451-000 | ELECTION REIMBURSEMENTS | INCREASE | \$ 1,602.00 |
| 101-000-452-001 | AT&T CABLE FRANCHISE FEES | INCREASE | \$ 20,000.00 |
| 101-000-607-030 | PLAN DEPT PLANS & PERMITS | \$ 3,000.00 | DECREASE |
| 101-000-607-033 | ENG REVIEW FEES | \$ 3,000.00 | DECREASE |
| 101-000-607-075 | CHARGES ABOVE BASE PLAN FEES | \$ 4,000.00 | DECREASE |
| 101-101-702-000 | BOARD OF TRUSTEES SALARY | DECREASE | \$ 1,500.00 |
| 101-101-716-050 | HEALTH INSUR RECEPTIONIST | DECREASE | \$ 2,400.00 |
| 101-101-850-000 | TELECOMMUNICATIONS | DECREASE | \$ 1,200.00 |
| 101-101-851-000 | INSURANCE & BONDS | DECREASE | \$ 10,000.00 |
| 101-101-900-000 | PRINTING & PUBLISHING | \$ 1,200.00 | INCREASE |
| 101-101-980-050 | EQUIP UNDER \$5,000 | DECREASE | \$ 7,200.00 |
| 101-201-740-000 | ACCOUNTING DEPT SUPPLIES | \$ 250.00 | INCREASE |

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| | | | |
|-----------------|-------------------------------|-------------|-------------|
| 101-201-716-000 | ACCOUNTANT HEALTH INSUR | \$ 562.00 | INCREASE |
| 101-209-702-075 | SALARY FIELD APPRASIER SALARY | \$ 1,600.00 | INCREASE |
| 101-209-717-000 | TAXB BENE SENIOR ASSESSOR | \$ 1,200.00 | INCREASE |
| 101-209-716-000 | SENIOR ASESSOR HEALTH INSUR | \$ 510.00 | INCREASE |
| 101-210-801-000 | ATTORNEYS REGULAR | DECREASE | \$ 6,000.00 |
| 101-210-801-050 | ATTORNEYS OTHER | DECREASE | \$ 4,000.00 |
| 101-215-702-050 | CLERK ADMIN ASSIST SALARY | \$ 600.00 | INCREASE |
| 101-253-702-050 | DEPUTY TREASURER SALARY | \$ 3,500.00 | INCREASE |
| 101-253-702-055 | TREASURER ASSIST SALARY | \$ 600.00 | INCREASE |
| 101-253-716-050 | DEPUTY TREASURER HEALTH INSUR | \$ 1,100.00 | INCREASE |
| 101-258-740-000 | SMALL EQUIP COMPUTER DEPT | DECREASE | \$ 1,500.00 |
| 101-258-801-000 | PROF SERVICES COMPUTER DEPT | \$ 4,500.00 | INCREASE |
| 101-265-920-000 | UTILITIES | DECREASE | \$ 4,300.00 |
| 101-265-920-050 | STREETLIGHTS | \$ 1,600.00 | INCREASE |

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| | | | |
|------------------|--|--------------|--------------|
| 101-265-976-000 | BLDG IMPROVEMENTS | \$ 500.00 | INCREASE |
| | | | |
| 101-266-947.003 | SIDEWALK IMPROVEMENT | DECREASE | \$ 5,000.00 |
| | | | |
| 101-278-703-000 | ORD ENFORCEMENT CONTRACT LABOR | \$ 3,000.00 | INCREASE |
| | | | |
| 101-410-702-000 | PLAN COMMISSION SALARIES | DECREASE | \$ 3,900.00 |
| | | | |
| 101-410-801-010 | STAGE 1 PLANNING COSTS | DECREASE | \$ 3,000.00 |
| | | | |
| 101-410-801-012 | ENG REVIEW PLANNING COSTS | DECREASE | \$ 3,000.00 |
| | | | |
| 101-410-801-011 | NON PROJECT ENGINEERING | DECREASE | \$ 1,700.00 |
| | | | |
| 101-413-801-000 | PROF SERV WETLAND BOARD | DECREASE | \$ 1,000.00 |
| | | | |
| 101-000-695-077 | URBAN COUNTY ROAD GRANT | INCREASE | \$ 25,000.00 |
| | | | |
| 101-446-867-000 | NON-MOTOR TRAIL MAIT | DECREASE | \$ 10,000.00 |
| | | | |
| 101-965-965-051 | NON-MOTOR TRAIL RESERV FOR FUTURE MAIT | \$ 10,000.00 | INCREASE |
| | | | |
| 101-528--824-000 | RECYCLING/HAZARDOUS WASTE | \$ 2,600.00 | INCREASE |
| | | | |
| 101-890-985-000 | TAX CHARGEBACKS | \$ 5,000.00 | INCREASE |
| | | | |
| 101-446-866-000 | ROAD MAIT & REPAIR | \$ 25,000.00 | INCREASE |
| | | | |
| 101-965-965- | TRANS TO RESERVE FUND | \$ 31,241.00 | INCREASE |

**SUPERIOR CHARTER TOWNSHIP BOARD
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| | | | |
|-----------------|--------------------------------|----------------------|----------------------|
| 000 | | | |
| 101-890-895-000 | BAD DEBT | \$ 9,550.00 | INCREASE |
| | | | |
| | | | |
| | | | |
| | | | |
| | TOTAL OF DEBITS/CREDITS | \$ 208,571.87 | \$ 208,571.87 |

| FIRE FUND BUDGET AMENDMENTS | | NOVEMBER 21, 2011 | |
|-----------------------------|---------------------------------|-------------------|-------------|
| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT |
| 206-336-702-001 | OVERTIME FULL TIME FIREFIGHTERS | \$ 60,000.00 | INCREASE |
| 206-336-702-007 | ADDITIONAL HOURS CHIEF | \$ 1,850.00 | INCREASE |
| 206-336-702-009 | ADDITIONAL HOUSRS FIRE MARSHALL | \$ 450.00 | INCREASE |
| 206-000-664-00 | INTEREST | INCREASE | \$ 1,350.00 |
| 206-336-707-000 | ON-CALL STAFF | \$ 7,500.00 | INCREASE |
| 206-336-715-075 | SOC SEC ON-CALL STAFF | \$ 1,200.00 | INCREASE |
| 206-336-716-000 | HEALTH INSURANCE | \$ 13,500.00 | INCREASE |
| 206-336-717-000 | TAXABLE BENEFITS | \$ 17,000.00 | INCREASE |
| 206-336-717-033 | BENEFIT DAY CASH OUTS | \$ 2,000.00 | INCREASE |

**SUPERIOR CHARTER TOWNSHIP BOARD
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| | | | |
|-----------------|--------------------------------|----------------------|----------------------|
| 206-336-740-000 | OPERATING SUPPLIES | DECREASE | \$ 5,000.00 |
| 206-336-801-050 | LEGAL FEES | \$ 2,000.00 | INCREASE |
| 206-336-851-000 | INSURANCE & BONDS | DECREASE | \$ 22,000.00 |
| 206-336-860-000 | TRANSPORTATION | DECREASE | \$ 2,000.00 |
| 206-336-958-000 | MEMBERSHIP & DUES | \$ 4,200.00 | INCREASE |
| 206-336-920-000 | UTILITIES | DECREASE | \$ 4,500.00 |
| 206-336-980-050 | EQUIP UNDER \$5,000 | \$ 5,499.00 | INCREASE |
| 206-890-890-000 | CONTINGENCIES | DECREASE | \$ 10,000.00 |
| 206-890-985-000 | TAX CHARGBACKS | \$ 25,000.00 | INCREASE |
| 206-965-965-015 | TRANS TO TRUCK RESERVE | DECREASE | \$ 85,250.00 |
| 206-965-965-000 | TRANS TO GENL RESERVE | DECREASE | \$ 10,099.00 |
| | TOTAL OF DEBITS/CREDITS | \$ 140,199.00 | \$ 140,199.00 |

| | | | |
|--|--|--|--|
| BUILDING FUND BUDGET AMENDMENTS | | | |
| NOVEMBER 21, 2011 | | | |

**SUPERIOR CHARTER TOWNSHIP BOARD
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| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT |
|----------------------|----------------------------------|---------------------|---------------------|
| 249-000-671-050 | HEALTH CARE SAVINGS PLAN REFUNDS | INCREASE | \$ 5,000.00 |
| 249-000-610-000 | CHARGES FOR SERVICES | INCREASE | \$ 5,000.00 |
| 249-000-607-085 | REIM FOR OUR LABOR COSTS | INCREASE | \$ 1,720.00 |
| 249-371-258-000 | COMPUTER SUPPORT | \$ 1,500.00 | INCREASE |
| 249-371-930-000 | BLDG MAIT & REPAIR | DECREASE | \$ 2,500.00 |
| 249-371-716-000 | BUILD OFFICAIL HEALTH INSUR | \$ 600.00 | INCREASE |
| 249-371-716-050 | BUILD SECRETARY HEALTH INSUR | DECREASE | \$ 2,300.00 |
| 249-371-719-000 | PRIOR YEAR MESC COSTS | \$ 4,815.00 | INCREASE |
| 249-371-801-000 | PROFESSIONAL SERVICES | \$ 1,600.00 | INCREASE |
| 249-371-860-000 | TRANSPORTATION | \$ 1,550.00 | INCREASE |
| 249-371-930-000 | REPAIR & MAIT OTHER | DECREASE | \$ 1,700.00 |
| 249-371-957-000 | BOOKS & PERIODICALS | \$ 500.00 | INCREASE |
| 249-371-958-000 | DUES & MEMBERSHIPS | \$ 300.00 | INCREASE |
| 249-371-980-050 | EQUIP UNDER \$5,000 | \$ 1,500.00 | INCREASE |
| 249-371-717-000 | BUILD OFFICIAL TAXABLE BENEFITS | \$ 500.00 | INCREASE |
| 249-000-699-025 | APPROP FROM RESERVES | \$ 5,355.00 | DECREASE |
| | TOTAL OF DEBITS/CREDITS | \$ 18,220.00 | \$ 18,220.00 |

**SUPERIOR CHARTER TOWNSHIP BOARD
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| PARK FUND BUDGET AMENDMENTS | | | |
|-----------------------------|-------------------------|-------------|-------------|
| November 21, 2011 | | | |
| | | | |
| | | | |
| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT |
| 508-000-664-050 | INTEREST ON RESERVES | \$ 8,300.00 | DECREASE |
| 508-000-671-100 | DISPOSITION OF ASSETS | INCREASE | \$ 3,291.00 |
| 508-000-695-050 | DONATIONS | INCREASE | \$ 5,000.00 |
| 508-751-716-000 | HEALTH INSURANCE | \$ 100.00 | INCREASE |
| 508-751-801-000 | PROF SERVICES | DECREASE | \$ 810.00 |
| 508-751-850-000 | TELECOMMUNICATIONS | DECREASE | \$ 3,283.00 |
| 508-751-851-000 | INSUR & BONDS | DECREASE | \$ 2,300.00 |
| 508-751-900-000 | PRINTING & PUBLISHING | DECREASE | \$ 2,500.00 |
| 508-751-930-000 | REPAIR & MAIT | DECREASE | \$ 1,000.00 |
| 508-751-977-000 | EQUIPMENT | DECREASE | \$ 1,000.00 |
| 508-754-704-000 | SEASONAL STAFF REC DEPT | \$ 1,496.00 | INCREASE |
| 508-754-715-075 | SOC SEC OTHER STAFF REC | \$ 360.00 | INCREASE |

**SUPERIOR CHARTER TOWNSHIP BOARD
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| | | | |
|-----------------|--------------------------|--------------|-------------|
| 508-754-740-000 | OPER SUPPLIES REC DEPT | \$ 450.00 | INCREASE |
| 508-754-930-000 | REPAIR & MAIT REC DEPT | DECREASE | \$ 541.00 |
| 508-755-704-000 | SEASONAL STAFF MAIT DEPT | \$ 2,000.00 | INCREASE |
| 508-755-717-000 | TAXB BENE PARK RANGER | DECREASE | \$ 558.00 |
| 508-755-717-050 | TAXB BENE PERM PART TIME | \$ 231.00 | INCREASE |
| 508-755-718-075 | PENSION PERM PART TIME | \$ 2,366.00 | INCREASE |
| 508-755-740-001 | OPER SUPPLIES MAIT DEPT | DECREASE | \$ 3,000.00 |
| 508-755-742-000 | FUEL MAIT DEPT | \$ 2,500.00 | INCREASE |
| 508-755-867-000 | NON-MOTOR TRAIL MAIT | DECREASE | \$ 600.00 |
| 508-755-930-000 | REPAIR & MAIT MAIT DEPT | DECREASE | \$ 2,500.00 |
| 508-755-930-001 | CONTROLLED BURNS | DECREASE | \$ 3,500.00 |
| 508-755-974-000 | SMALL TOOLS | \$ 520.00 | INCREASE |
| 508-755-977-000 | EQUIPMENT MAIT DEPT | \$ 20,000.00 | INCREASE |
| 508-755-975-000 | SIGNAGE | DECREASE | \$ 752.00 |

**SUPERIOR CHARTER TOWNSHIP BOARD
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| | | | |
|-----------------|--------------------------------|---------------------|---------------------|
| 508-756-740-000 | OPER SUPPLIES PARK DEVELOPMENT | DECREASE | \$ 2,000.00 |
| 508-756-951-000 | BEAUTIFICATION PROJECT | DECREASE | \$ 5,000.00 |
| 508-965-965-010 | TRANS TO RESERVE FOR INTEREST | DECREASE | \$ 8,300.00 |
| 508-965-965-000 | TRANS TO GENERAL RESERVE | \$ 7,612.00 | INCREASE |
| | | | |
| | | | |
| | | | |
| | TOTAL OF DEBITS/CREDITS | \$ 45,935.00 | \$ 45,935.00 |

Roll call vote:

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by McKinney, that the bills be paid as submitted in the following amounts: General - \$12,674.07; Law Fund - \$10,227.42707.92; for a total of \$22,901.49. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

**SUPERIOR CHARTER TOWNSHIP BOARD
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There were none.

13. ADJOURNMENT

It was moved by McKinney, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:10 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor

SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
NOVEMBER 7, 2011
PROPOSED MINUTES
PAGE 1

1. CALL TO ORDER

The special meeting of the Superior Charter Township Board was called to order by the Supervisor at 4:00 p.m. on November 7, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green and Lisa Lewis. Trustee Alex Williams was absent.

4. ADOPTION OF AGENDA

It was moved by Caviston, seconded by Green, to adopt the agenda as presented

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

No minutes were approved.

6. CITIZEN PARTICIPATION

A. NON-AGENDA ITEMS

There were none.

7. REPORTS

A. SUPERVISOR

The Supervisor did not provide a report.

B. DEPARTMENT REPORTS:

There were none.

SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
NOVEMBER 7, 2011
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PAGE 2

8. COMMUNICATIONS

There were none.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. HIRE FIREFIGHTER

Supervisor McFarlane provided a memo and explained to the Board that a firefighter resigned effective November 4, 2011, which necessitated the hiring of a new firefighter. The Township hired a new firefighter about three months ago. The Township completed an extensive application, interviewing and testing process for the previous hiring. Mr. Wiggins did very well in the previous interviewing and testing process. Mr. Wiggins and two other applicants were interviewed for this current position. The Township Administrative staff recommended hiring Mr. Christopher Wiggins with a starting date of November 9, 2011.

It was moved by McKinney, seconded by Lewis, for the Superior Township Board to concur with the Township's Administrative staff and to approve the hiring of Christopher Wiggins as a Superior Township Firefighter with a start date of November 9, 2011

The motion carried by a unanimous voice vote.

11. PAYMENT OF BILLS

There were no bills for payment.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by Caviston, supported by Lewis, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 4:20 p.m.

**SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
NOVEMBER 7, 2011
PROPOSED MINUTES
PAGE 3**

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor



December 12, 2011

Superior Township Board of Trustees
3040 North Prospect Road
Ypsilanti, MI 48198

Dear Trustees,

On behalf of a founding group of area citizens partnering with National Heritage Academies (NHA), I am pleased to provide you with a proposed site plan for South Pointe Charter Academy, a new tuition free Kindergarten through Eighth grade (K-8) Charter Public School anticipated to open in Superior Township next fall, 2012. Our goal is to provide a high quality education option for area families in a constructed building at the southeast corner of Geddes and Ridge Roads. NHA is an experienced educational management company that partners with community groups to build and operate public charter schools. Founded in 1995, NHA partners with 71 K-8 schools in nine states, serving more than 44,000 students, most of whom are below the poverty line. NHA-partner schools are designed to eliminate achievement gaps and provide school choice to families so children are prepared for success in high school, college and beyond.

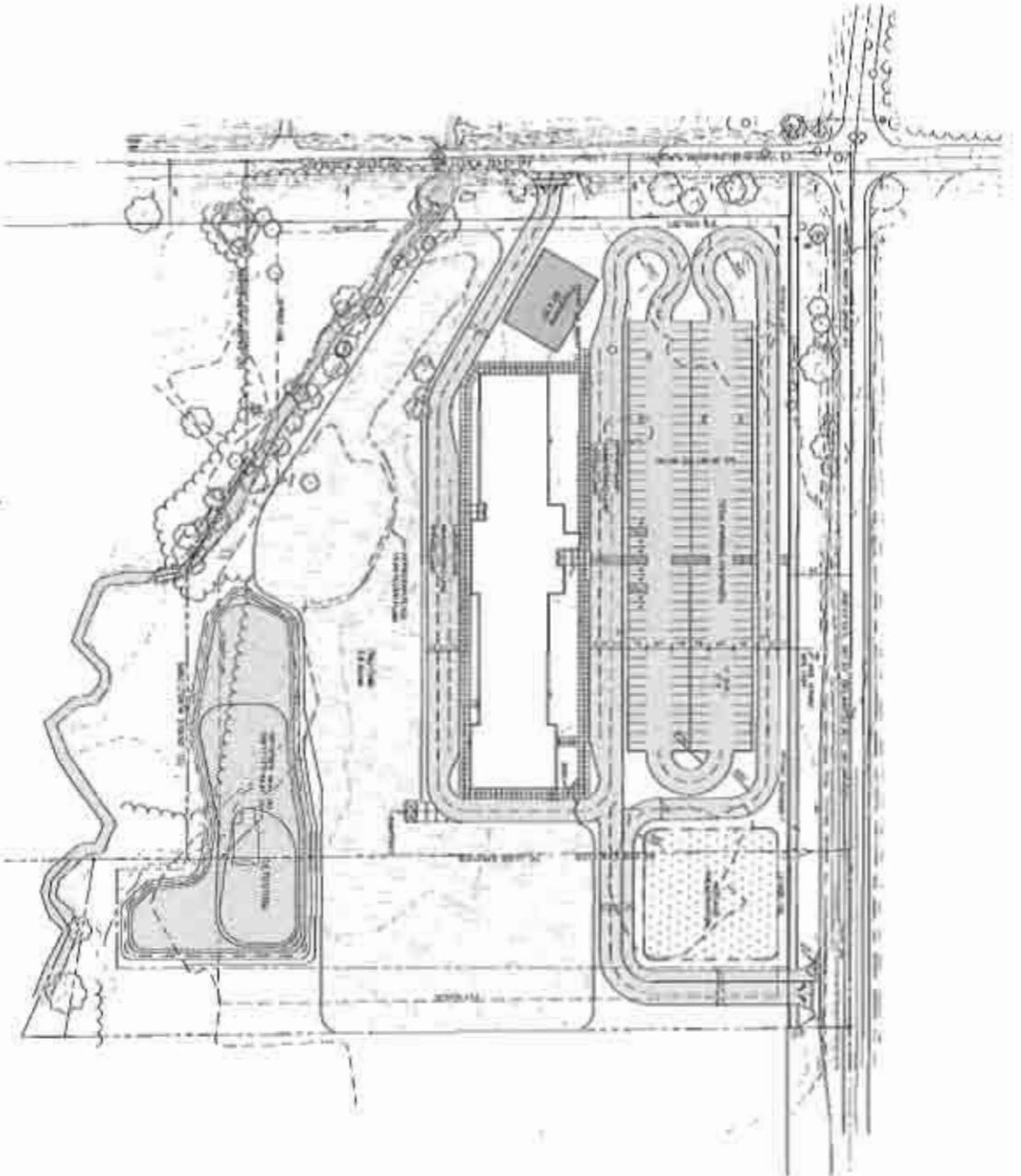
Michigan law requires public schools to obtain their site plan reviews, building permits, inspections, and certificates of occupancy from the State Department of Education. However, the statute also requires a copy of the plan to be presented to the local governing authority for comment. We are looking forward to attending the December 19, 2011 Board of Trustees Meeting to hear comments and answer questions from you and the community. In addition to the development team that is already actively involved in this effort, we will be joined by a founding member of the proposed school's board and other NHA representatives that will be able to answer questions about the Charter authorization process, NHA, school operations, and curriculum. We are grateful for the opportunity to present the proposed school to the larger community and to incorporate constructive comments into the plan that will ultimately be reviewed by the State.

The attached site plan proposes to construct a two story, approximately 47,000 square foot school building on a 12.4 acre parcel of land at the southeast corner of Geddes and Ridge Roads. The school will accommodate up to 750 students in 28 classrooms and will also include a gymnasium, playfield, and playground. The primary entrance and exit will be on Geddes Rd., but a secondary exit has also been proposed for Ridge Rd. We appreciate the time and effort already expended by the Township in providing feedback on this plan as we work to bring a high quality educational choice to Superior Township.

The local project representative is William Davis. If you have any questions or need any additional information, please call him at 734-657-3437.

Sincerely,

Matt Cawood
Director of Partner Services
National Heritage Academies



SITE LAYOUT PLAN

PROJECT NUMBER:
DATE:
SCALE:
DRAWN BY:
CHECKED BY:
APPROVED BY:

NOTES

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
 MONTH-END REPORT
 NOVEMBER 2011**

| Category | Estimated Cost | Permit Fee | Number of Permits |
|-------------------------------|-----------------------|-------------------|-------------------|
| ADDITIONS | \$91,532.00 | \$500.00 | 3 |
| DETACHED ACCESSORY STRUCTURES | \$74,880.00 | \$337.00 | 1 |
| ELECTRIC PERMITS | \$0.00 | \$1,052.00 | 11 |
| HOSPITAL | \$170,000.00 | \$865.00 | 1 |
| MECHANICAL PERMIT | \$0.00 | \$1,530.00 | 16 |
| MOBILE HOMES | \$0.00 | \$100.00 | 1 |
| PLUMBING PERMITS | \$0.00 | \$490.00 | 7 |
| REMODEL/REPAIRS | \$16,514.00 | \$480.00 | 5 |
| SINGLE FAMILY DWELLINGS | \$726,215.00 | \$3,268.00 | 1 |
| Totals | \$1,079,141.00 | \$8,622.00 | 46 |

INSPECTIONS

REIMBURSEMENTS

RICHARD MAYERNIK

85

RICHARD MAYERNIK
 (106 INSPECTIONS)

110

ELECTRICAL INSPECTOR
 (CONTRACTOR)

16 @ \$30.00

\$480.00

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT**

2011

| Category | Estimated Cost | Permit Fee | Number of Permits |
|--------------------------------------|----------------|-------------|-------------------|
| ADDITIONS | \$992,738.00 | \$7,680.00 | 40 |
| BUSINESS/COMMERCIAL | \$219,432.00 | \$1,538.00 | 2 |
| DEMOLITIONS | \$34,000.00 | \$453.00 | 4 |
| DETACHED ACCESSORY STRUCTURES | \$421,894.00 | \$1,934.00 | 8 |
| ELECTRIC PERMITS | \$0.00 | \$14,799.00 | 107 |
| HOSPITAL | \$2,058,607.00 | \$10,962.00 | 9 |
| MECHANICAL PERMIT | \$0.00 | \$20,014.75 | 178 |
| MOBILE HOMES | \$0.00 | \$200.00 | 2 |
| OTHER | \$177,000.00 | \$1,593.00 | 9 |
| PLUMBING PERMITS | \$0.00 | \$8,449.00 | 75 |
| REMODEL/REPAIRS | \$360,260.00 | \$11,863.00 | 110 |
| SINGLE FAMILY DWELLINGS | \$3,880,851.00 | \$19,996.00 | 7 |

Totals

\$8,144,782.00

\$99,481.75

551

INSPECTIONS

REIMBURSEMENTS

RICHARD MAYERNIK
(BUILDING OFFICIAL)

1,325

ELECTRICAL INSPECTOR
(CONTRACTOR)

189 @ \$30.00

\$5,670.00

BUILDING INSPECTOR
(CONTRACTOR)

22 @ \$30.00

\$ 660.00

MECH & PLU INSPECTOR
(CONTRACTOR)

12 @ \$30.00

\$ 360.00

SUPERIOR TOWNSHIP
Permit by Category with Details

SINGLE FAMILY DWELLINGS

| Permit No. | Owner | Const. Value | Work Description | Contractor |
|-------------------------|--|------------------|---|-------------------------|
| PB11-0181 11/09/2011 | KRIS AALDERINK, MONICA MONT 3121 WESTLOCH CIR | \$726,215 | 2 Story - 5 Bedroom - 6 Bath - Single Family Dwelling With Attached 3 Car Garage And Partially Finished Basement - Swimming Pool/Spa Not Included In This Permit. | Riemco Development, Inc |
| Totals | | \$726,215 | Total Permit Fees | Total Permits |
| | | | \$3,268.00 | 1 |

2011 Fire Department Responses

November

Structure Fires: 1

1. Location: 8483 Berkshire Blvd.
Property Value: \$125,000.00
Property Loss: \$1,500.00
Content Value: \$50,000.00
Content Loss: \$1,500.00
Cause: Candle too close to Combustible

Vehicle Fires: 0

Brush Fires: 1

Trash Fires: 1

Medical Emergencies: 44

Personal Injury Accidents: 4

1. 11-5-11 IFO 5766 Geddes
2. 11-15-11 Cherry Hill/Prospect
3. 11-25-11 Ford/Plymouth (Stuck In)
4. 11-30-11 Geddes west of Harris

Property Damage Accidents: 6

Residential Fire Alarm: 6

Commercial Fire Alarm: 3

St. Joseph Mercy Hospital Alarms: 5

Utility Emergency: 4

Public Service Request: 0

Good Intent: 7

Carbon Monoxide Alarms: 4

Mutual Aid: 1

11-30-11 US-23/Geddes

All Other Incidents: 1

Total Alarms: 88

Burn Permits: 13

Charter Township of Superior

Fire Department

7999 Ford Road. Ypsilanti, Michigan 48198

To: William McFarlane, Supervisor

Date: December 1, 2011

Ref: Fire Marshal Report for November 2011

11/1/11

Emailed inspection report to Huron Gastro
Did fire marshal report for October 2011
Attended Metro Detroit Fire Inspector Meeting

11/2/11

Entered inspection and pre-plan information for Fairfax Manor 1 & 2 into lap top computer
Had meeting with Rafael from American Red Cross about fire safety tips program
Talked with Mrs. Harris from Washtenaw County Adult protection service about house on Napier Ct.

11/3/11

Entered inspection and pre-plan information into lap computer for Fairfax 3 & 4
Emailed building department with information about house on Napier Ct.

11/7/11

Attended fire investigation meeting at Saline Fire Department
Pickup Oxygen bottles at Ann Arbor welding
Had meeting with Leoson Construction Company

11/8/11

Took a vacation day

11/9/11

Did office paper work
Started reviewing NFPA 921 Chapters 4 & 5

11/10/11

Reviewed NFPA 921
Did office paper work

11/14/11

Inspected private driveway for clearance
Worked on smoke detector hand out program

11/15/11

Had meeting with building department

Reviewed NFPA 70

Started reviewing sprinkler plans for service room at St Joe Hospital

11/16/11

Reviewed fire alarm inspection and testing reports from Fire Pro Inc. for Washtenaw County Head Start

Reviewed fire systems report from Gallagher Fire Equipment Co. for Hickory Creek Golf Course

11/17/11

Reviewed NFPA 921 Fire and Explosion Investigation guide

11/21/11

Talked with Lucas Nursery about Public Education demo for December 3, 2011

Did office paper work

Reviewed National Electrical Code for school

11/22/11

Had meeting with Rick from John Green about sprinkler project at St Joe Hospital

Reviewed National Electrical Code for school

11/23/11

Did final inspection for server room at St. Joe Hospital

11/24/11

Closed Holiday

11/28/11

Reviewed reports from Michigan Fire Service

Responded on two EMS calls

11/29/11

Reviewed reports from Michigan IAAI

Trained with New Firefighter Chris Wiggins at St Joe Hospital

Responded on EMS call

11/30/11

Responded on two MVA

Worked on Public Education program for up and coming demo

Total Inspections to date: 18

Total Fire Investigations to date: 10

Structure Fire Investigations: 6

Grass Fire Investigations: 1

Vehicle Fire investigations: 3

Total Hours for November 2011. 89 hrs.
Total Hour to Date: 1112 hrs.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Wayne Dickinson".

Wayne Dickinson, Fire Marshal
Superior Township Fire Department

Cc. Dave Phillips, Clerk

INTEROFFICE MEMORANDUM

TO: BILL MCFARLANE SUPERVISOR
FROM: RONALD SMITH CAPTAIN
SUBJECT: HOSPITAL ALARMS
DATE: 12-5-11

SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO SAINT JOSEPH HOSPITAL
FOR NOVEMBER 2011

TOTAL FALSE ALARMS: 5
1ST ALARM: NO CHARGE
2ND ALARM \$50.00
3RD - 5TH \$200.00
TOTAL: \$650.00

ALARM LOCATIONS:

5205 MCAULEY (1)
5341 MCAULEY (1)
5305 ELLIOTT (1)
EAST TOWER (2)

Superior Township Ordinance Report

November to December 2011

Landscape Debris-Blight

Ordinance 165

- Clark at Macarthur Boxes stacked by DTE subcontractors. Removed
At Township request.
- 1794 Hamlet stagnant water in pool, junk around yard, ripped liner
Court order obtained to remedy; Contractor drained pool,
fence not complete, pending
- 8653 Nottingham Ripped fence facing Macarthur. no response
Citation filed, await court
- 1701 Dover abandoned house with structural defects including separation/
openings at roof line and basement. Citation issued, await court
- 1039 Stamford boxes and furniture at curb, removed at Township request
- 1759 Sheffield Large branch that fell onto shed from Lakeview property.
Removed at Township request
- 1592 Harvest branches dumped on Parks property. Owner responded that
contractors who trimmed his trees did not remove the branches
and instead dumped them onto Parks' property. pending
- 8468 Barrington Pile of household items in front of house, Republic contacted,
removed
- 8600 Cedar Ct. Barbed wire installed on fence, resident removed wire at
Township request

Noise Complaints

- 1653 Ridge report of daily noise from tow trucks and vehicle repair.
No response, pending

Animals

Vehicles

9296 Panama boat in driveway over 72 hrs., violation issued

9745 Ravenshire boat in driveway over 72 hrs., 2nd notice, no response violation issued, boat moved, back again

1808 Sheffield Vehicle across sidewalk, Referred to WCSO

1693 Prospect Unlicensed vehicles on property, citation filed

8752 Nottingham Inoperable vehicle in drive; citation filed

9159 Ascot work trailer in the street Referred to WCSO

8650 Cedar Ct. Inoperable vehicle in drive; citation filed

1995 Wexford Inoperable vehicle in drive; citation filed

1171 Stamford vehicle parked into street. Referred to WCSO

8940 Nottingham car with missing windows across the sidewalk Referred to WCSO

9060 Ascot van on blocks and a jack. Violation issued; resident paid fine and moved vehicle

Miles: 269

Time: 39.5

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD



PARKS & RECREATION
SUPERIOR CHARTER TOWNSHIP PARK COMMISSION
Regular Meeting – October 24, 2011
Utility Department Administration Building Conference Room
7:30 p.m.
ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at the Utility Department Administration Building's Conference Room by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

PRESENT: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

ABSENT: NONE

STAFF: Keith Lockie, Parks Administrator, and Alex Williams, Township Liaison, were also in attendance.

3) FLAG SALUTE

The flag salute was led by Berry.

4) APPROVAL OF AGENDA

It was moved by Wilbanks supported by Lopez that the agenda be approved. The motion carried.

5) APPROVAL OF MINUTES OF

It was moved by Wilbanks, supported by Lansing, that the minutes of the regular meeting of September 26, 2011 be accepted as corrected. The minutes were corrected and accepted.

6) CITIZEN PARTICIPATION

NONE

7) TOWNSHIP LIAISON

Williams said that the last Board Meeting was longer than usual. He reported that Ann Arbor SPARK wants to install an electric substation for Hyundai so the business can expand. He also said that the budgets were reviewed. Williams continued that a resident from Gale Road wants the elimination of the outdoor burning of leaves. Williams said that the Township is still considering the purchase of 8.8 acres adjacent to Fairfax Manor and Pine Court may get repaved.

8) REPORTS

A. Chairperson:

Berry reported that the Pumpkin Carving event was well attended. They ran out of pumpkins and had to purchase some additional ones. Berry said that lots of parents and children attended and that Pat was very helpful at the event. Berry also stated that the Eagle Scout project at Cherry Hill Nature Preserve is complete.

B. Administrator:

Attached

C. Board Meeting Attendees:

Lopez attended the last meeting and said that Williams covered the contents of the meeting in his remarks.

D. Park Steward:

NONE

E. Safety:

Lockie reported that there have been no injuries or safety issues in the last month.

Kern-Boprie moved, supported by Lopez, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Attached

Lansing moved, supported by Wilbanks, to accept the Communications. The motion carried.

10) OLD BUSINESS

A. **Trees and Shrubs Planting Project** - Morris said that Margolis Nursery had begun planting in Fireman's Park and Community Park. They are waiting to begin the planting at Oakbrook and Harvest Moon Parks because they are too wet. Morris said that the plantings project should be done by late November at the latest.

B. **Community Park Light** – Lockie said that the light for Community Park has been ordered and it will be installed as soon as it arrives. There was a picture included in minutes of the light.

11) NEW BUSINESS

A. **Nomination of Officers** – Berry nominated Kern-Boprie for Secretary, Allen nominated Wilbanks for Vice-Chair, and Wilbanks nominated Berry for Chair. Since the officer nominations were uncontested, there was a unanimous confirmation of the nominees.

12) BILLS FOR PAYMENT

Morris moved, supported by Kern-Boprie, to pay the bills totaling \$ 4,040.44 (four thousand forty dollars and forty-four cents). The motion carried unanimously.

13) FINANCIAL STATEMENTS

Allen moved, supported by Wilbanks, to accept the September, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS

Allen formally thanked Lopez for attending the last Board meeting for him and Kern-Boprie for taking minutes during the last meeting. Allen said a family illness kept him from attending these two activities. Morris said that she felt that we spent too much money on the pumpkins for the last event. She also thought we ordered them too early and that they should be ordered in the future from a farmer in the township.

15) ADJOURNMENT

It was moved by Wilbanks supported by Lansing that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Dan Allen, Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@washtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

December 8th, 2011

Supervisor William McFarlane
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. McFarlane,

The following data summarizes the law enforcement activities in Superior Township during the month of November 2011. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, and a Summary of Citations issued in Superior Township.

Attached please find the Superior Township Alarm breakdown for the month of November which has already been forwarded to your billing department.

We are pleased that Superior Township and St. Joseph Mercy Health System have concluded the development process for contracting an additional Sheriff's deputy to elevate service to Superior Township. The selection process has been initiated and we anticipate being able to advise on the selection that will include your input.

Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Sergeant P. Cook
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 971-9248 • EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE NOVEMBER 2011

ASSAULT & BATTERY /DOMESTIC / FA

8600 BLOCK OF KINGSTON CT
9500 BLOCK OF GLENHILL DR
MACARTHUR BLVD & STAMFORD RD
5300 BLOCK OF E HURON RIVER DR
9400 BLOCK OF MACARTHUR BLVD
MACARTHUR BLVD & HARRIS RD
8700 BLOCK OF MACARTHUR BLVD
1300 BLOCK OF STAMFORD RD
1800 BLOCK OF HAMLET DR
9100 BLOCK OF MACARTHUR BLVD

BURGLARY

8900 BLOCK OF BRISTOL CT
8900 BLOCK OF BRISTOL CT
8900 BLOCK OF NOTTINGHAM DR
9000 BLOCK OF MACARTHUR BLVD
1400 BLOCK OF STAMFORD RD
9400 BLOCK OF MACARTHUR BLVD
9000 BLOCK OF MACARTHUR BLVD
9400 BLOCK OF MACARTHUR BLVD
1400 BLOCK OF STAMFORD RD
9000 BLOCK OF MACARTHUR BLVD
1900 BLOCK OF SAVANNAH LN
8300 BLOCK OF N. WARWICK CT

LARCENY

8900 BLOK OF NOTTINGHAM DR
8200 BLOCK OF S. WARWICK CT
5300 BLOCK OF E. HURON RIVER DR
8900 BLOCK OF BRISTOL CT
5300 BLOCK OF ELLIOT DR
1800 BLOCK OF EVERGREEN LN
5300 BLOCK OF MCAULEY

UDAA

None

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOF 3

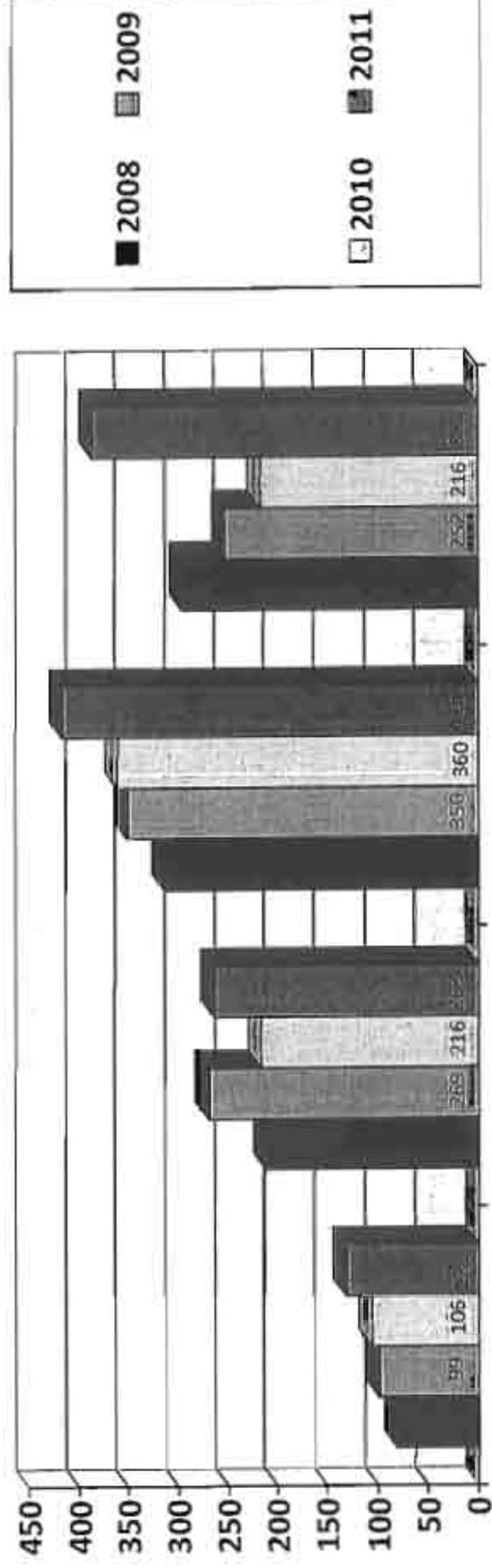
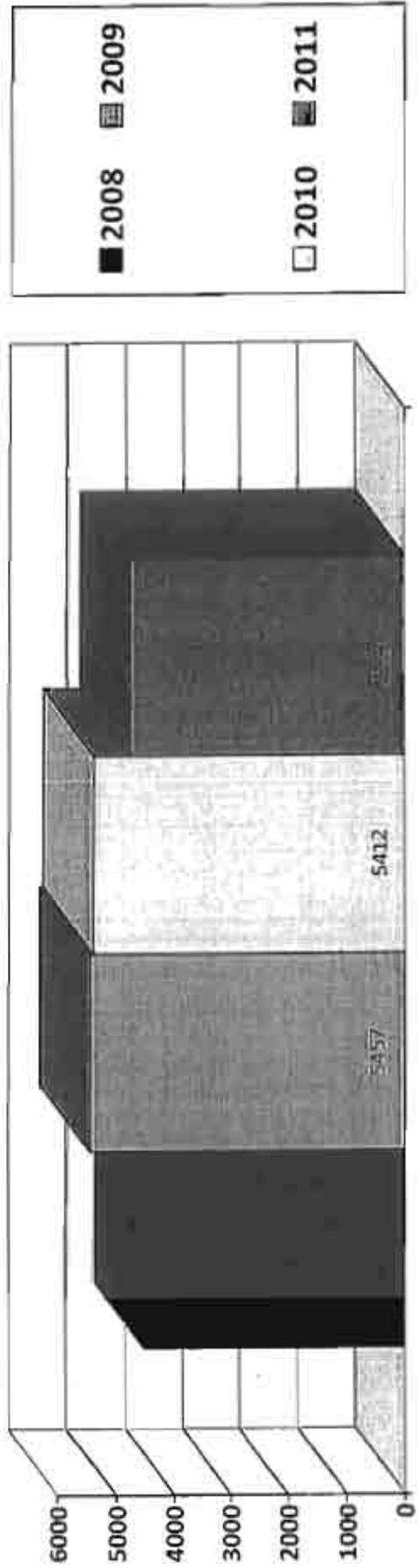
FAMILY TROUBLE 24

DISORDERLY 1

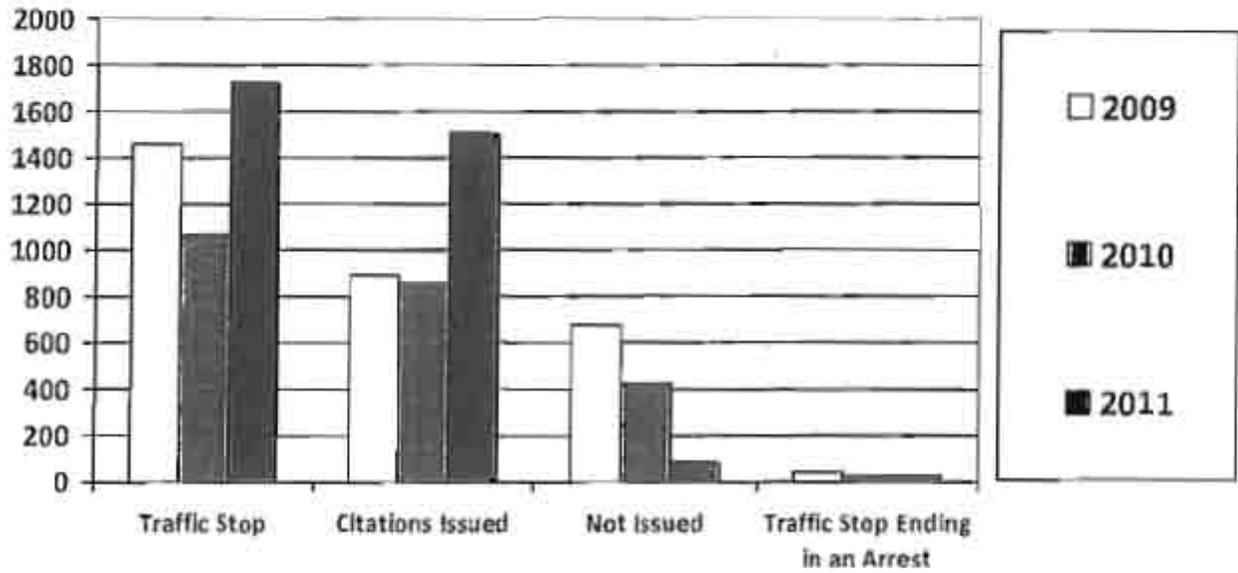
SUSPICIOUS INCIDENTS 76

TRAFFIC CRASH 33

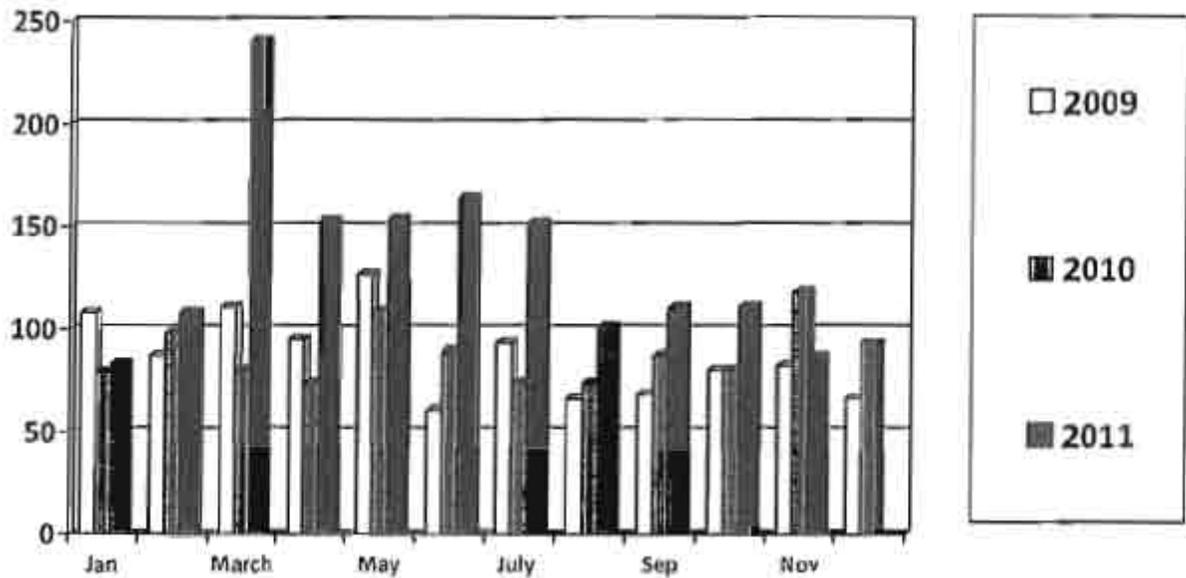
Superior Township Four Year Activity Report



Superior Twp



Citations by Month





Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

12/6/2011
10:22:50

Assistance into Area: Superior Twp/Ann Arbor Twp
11/1/2011 - 11/30/2011

| Log # | Deputy ID / Name | Date/Time | Minutes | Assisted Into |
|--|--------------------------|----------------|---------|--|
| 295729 | 1123 WALLACE, SAMUEL D | 11/1/11 0:00 | 30 | Superior Twp. |
| Type: Service Requests Location: 8217 BERKSHIRE DR | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Dispo: Case #11-52968 | | | | |
| 296714 | 1810 CARTER, ANDREW N | 11/1/11 3:15 | 15 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9130 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: DISP: BACK-UP 1B9 / 1B4 / PER 427 - SMALL GROUP ORDERLY AT THE MOMENT | | | | |
| 296714 | 1810 CARTER, ANDREW N | 11/1/11 4:20 | 65 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9228 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: DISP: BACK-UP YPD / 427 / 1A22 / 1A21 / 1B9 / 1B85 - SECURE 3 IN CUSTODY | | | | |
| 296712 | 1749 CRATSENBURG, JOHN A | 11/1/11 4:30 | 210 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9228 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: WARRANT PICK UP PER SGT HOY | | | | |
| 296693 | 131 MESKO, MARK DOUGLAS | 11/1/11 4:35 | 70 | Superior Twp. |
| Type: Service Request Assist Location: 9228 MACARTHUR BLVD | | | | Assignment Area: Ypsilanti Twp |
| Comments: Assist ref: felony warrant p/u, two in custody, follow one subject, who was tased, to St. Joe's, TOT A-22 and 427, 10-24. | | | | |
| 296848 | 1654 GUYNES, THOMAS V | 11/1/11 17:55 | 15 | Superior Twp. |
| Type: Service Request Assist Location: 1253 STAMFORD | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASST B-43 | | | | |
| 297129 | 346 DONNELLY, PAULA LYNN | 11/3/11 5:25 | 10 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9020 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: Disp: Cancelled by A9- HI in progress/glass breaking homeowner is hearing foot steps. | | | | |
| 297135 | 1695 ARTS, JOSHUA A | 11/3/11 5:25 | 10 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9020 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASSIST A9 WITH MDOOP/POSSIBLE HI | | | | |
| 297510 | 1137 RISHA, MATTHEW | 11/5/11 1:40 | 15 | Superior Twp. |
| Type: Traffic Stop Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Stopped for defective brakelght and issued ticket for same | | | | |
| 298320 | 545 WAGNER, GERALD WADE | 11/9/11 19:20 | 10 | Superior Twp. |
| Type: Service Requests Location: 3100 CHERRY HILL | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Per 426 re-assigned to Superior back B-6 on a fight in progress | | | | |
| 298320 | 545 WAGNER, GERALD WADE | 11/9/11 19:30 | 50 | Ann Arbor Twp. |
| Type: Service Requests Location: HOGBACK/CLARK | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Enroute, investigate, write report, put flares out for tree and move farther off road | | | | |
| 298320 | 545 WAGNER, GERALD WADE | 11/9/11 23:30 | 30 | Ann Arbor Twp. |
| Type: Other Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Enroute back to Station to gas and review messages | | | | |
| 298714 | 1140 SAYDAK, SHARON ANN | 11/12/11 6:50 | 35 | Superior Twp. |
| Type: Service Requests Location: 5301 E. HRD | | | | Assignment Area: Ypsilanti Twp |
| Comments: Assist B8 on shooting | | | | |
| 298721 | 131 MESKO, MARK DOUGLAS | 11/12/11 8:40 | 10 | Ann Arbor Twp. |
| Type: Self-Initiated Activity Location: BARTON HILLS POOL | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: 202 vehicle; 5CDV77 MI, 2009 Honda CR-V, maroon, clear LEIN, un-occupied, 10-24 | | | | |
| 298721 | 131 MESKO, MARK DOUGLAS | 11/12/11 9:35 | 15 | Ann Arbor Twp. |
| Type: Traffic Stop Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Speed 69/45, fail to change address, no valid proof of ins, Cited: Impede Traffic. | | | | |
| 298721 | 131 MESKO, MARK DOUGLAS | 11/12/11 10:20 | 15 | Ann Arbor Twp. |
| Type: Service Requests Location: 4631 ERIN CT | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Check the well-being, per his father. Gary Mangrum, his 27yr old son left last night, he doesn't know where he is, and doesn't appear that conce | | | | |
| 298721 | 131 MESKO, MARK DOUGLAS | 11/12/11 12:25 | 5 | Ann Arbor Twp. |
| Type: Self-Initiated Activity Location: DIXBORO / WOODRIDGE | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: Pedestrian running with traffic, advised, V.W. | | | | |
| 299096 | 1755 HOLT, ANDREW M | 11/14/11 18:05 | 15 | MacArthur Blvd Ct |
| Type: Service Requests Location: 9446 MAC BLVD | | | | Assignment Area: Ypsilanti Twp |
| Comments: cancelled on scene. dispatched 426 approval | | | | |
| 299113 | 1654 GUYNES, THOMAS V | 11/14/11 18:10 | 20 | Superior Twp. |
| Type: Service Request Assist Location: 9446 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASST B4 | | | | |

| Log # | Deputy ID / Name | Date/Time | Minutes | Assisted Into: |
|---|-----------------------------|----------------|---------|--|
| 299025 | 342 COGGINS, WILLIAM THOMAS | 11/14/11 18:15 | 15 | MacArthur Blvd Ct |
| Type: Service Requests Location: 9446 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: assist b-4 ref subj trying to kick in door. she is out with subject | | | | |
| 299106 | 1125 ELZINGA, MARK G | 11/14/11 19:50 | 40 | Superior Twp. |
| Type: Service Request Assist Location: 1900 PROSPECT | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASSISTED 3B4 WEDP ISSUES PER 426 / SECURE TOT HVA | | | | |
| 299160 | 1810 CARTER, ANDREW N | 11/15/11 4:20 | 25 | Superior Twp. |
| Type: Service Request Assist Location: 1833 PARKLAWN | | | | Assignment Area: Ypsilanti Twp |
| Comments: DISP: BACK-UP 1B4 / SECURE PARTIES SEPARATED | | | | |
| 299169 | 754 CAREK, JEFFREY D | 11/15/11 4:25 | 25 | Superior Twp. |
| Type: Service Request Assist Location: 1833 PARKLAWN | | | | Assignment Area: Ypsilanti Twp |
| Comments: Back up Dep. Morrison/ secure | | | | |
| 299469 | 1690 MORRISON, HEATHER M | 11/16/11 21:10 | 50 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9384 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: DISP ASSIST B8 PER 419 | | | | |
| 299432 | 1790 SHARROCK II, MARVIN G | 11/16/11 21:15 | 20 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9384 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: 9384 MacArthur Home Invasion | | | | |
| 299439 | 1654 GUYNES, THOMAS V | 11/16/11 21:15 | 45 | Superior Twp. |
| Type: Service Request Assist Location: 9384 MACARTHUR | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASST B8 WHI W/121 FIRED | | | | |
| 300001 | 1693 WILLIAMS, SCOTT W | 11/20/11 4:15 | 15 | MacArthur Blvd Ct |
| Type: Service Request Assist Location: 9224 MAC | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASSIST B-9 | | | | |
| 300354 | 1125 ELZINGA, MARK G | 11/21/11 20:35 | 10 | Superior Twp. |
| Type: Service Request Assist Location: 1566 DAWN | | | | Assignment Area: Ypsilanti Twp |
| Comments: ASSISTED SUT UNITS WHI IN PROGRESS / UNFOUNDED / S1 GOA | | | | |
| 300642 | 342 COGGINS, WILLIAM THOMAS | 11/23/11 11:00 | 205 | Ann Arbor Twp. |
| Type: Service Requests Location: WHITMORE LAKE/STEIN | | | | Assignment Area: Ypsilanti Twp |
| Comments: 1 car pl, subj taken to u of m hospital | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 9:10 | 20 | Ann Arbor Twp. |
| Type: Training Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: begin mandatory training | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 10:30 | 20 | Ann Arbor Twp. |
| Type: Property Check Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: village green | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 10:50 | 20 | Ann Arbor Twp. |
| Type: Traffic Stop Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: verbal warning | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 11:10 | 20 | Ann Arbor Twp. |
| Type: Property Check Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: laurel gardens | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 12:10 | 105 | Superior Twp. |
| Type: Service Requests Location: 9096 MACARTHUR | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: back 6 | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 13:55 | 35 | Ann Arbor Twp. |
| Type: Training Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: finish test due 11/28 | | | | |
| 300810 | 267 STANTON, ROBERT DAVID | 11/24/11 15:00 | 45 | Ann Arbor Twp. |
| Type: Training Location: | | | | Assignment Area: Dexter/Dexter Twp/Webster Twp |
| Comments: online training | | | | |
| 301172 | 930 BALLARD, JOSEPH C | 11/27/11 12:05 | 20 | Ann Arbor Twp. |
| Type: Service Request Assist Location: 3490 N. MAPLE | | | | Assignment Area: Scio |
| Comments: Cancelled turned out to be a Pittsfield address | | | | |
| 301643 | 1810 CARTER, ANDREW N | 11/30/11 4:45 | 20 | Superior Twp. |
| Type: Service Request Assist Location: 855 E CLARK | | | | Assignment Area: Ypsilanti Twp |
| Comments: DISP: BACK-UP 1B9 / SECURE | | | | |

Total Minutes: 1,400 (Hours Equivalent: 23.33)

| | | | | |
|--------------------------------|----|----------------|-----|---------|
| Dexter/Dexter Twp/Webster Twp: | 16 | trips totaling | 445 | minutes |
| Scio Twp.: | 1 | trips totaling | 20 | minutes |
| Ypsilanti Twp.: | 21 | trips totaling | 935 | minutes |



Washtenaw County Sheriff's Activity Log

12/6/2011

Out of Area Report (Sorted by Date/Time, then Log ID)

10:30:09

Assignment Area: Superior Twp/Ann Arbor Twp
11/1/2011 - 11/30/2011

| Log # | Deputy ID / Name | Date/Time | Minutes |
|--------|--|--|---------|
| 297064 | 131 MESKO, MARK DOUGLAS Type: Service Requests Location: ST. # 1 Comments: Vehicle release, 10-25 (Ypsi Twp car is already in the area, and will handle), 10-24 | 11/2/11 17:55 Area: Pittsfield Twp. | 5 |
| 297064 | 131 MESKO, MARK DOUGLAS Type: Traffic Stop Location: GOLFSIDE / WASHTENAW Comments: Avoid traffic signal thru private property, Cited impede traffic, subject was not honest. | 11/2/11 19:15 Area: Pittsfield Twp. | 10 |
| 297461 | 1803 MONTGOMERY, JOSEPH J Type: Service Request Assist Location: 8595 SEVEN MILE RD Comments: ASSIST TO STATE PD PER 426 | 11/4/11 18:25 Area: Salem Twp. | 50 |
| 297742 | 1094 BALLOU, DOUGLAS R Type: Service Requests Location: 5301 E HRD Comments: OCCURED IN YPSILANTI TWP | 11/6/11 17:05 Area: Ypsilanti Twp. | 50 |
| 298472 | 991 CAMPBELL, JOHN WILLIAM Type: Service Requests Location: CLARK/ PROSPECT Comments: ALL SECURE | 11/10/11 14:20 Area: Ypsilanti Twp. | 20 |
| 298496 | 1805 TEETS, CHAD M Type: Service Requests Location: Comments: 10-24 ASSIST 415 | 11/10/11 21:25 Area: Ypsilanti Twp. | 30 |
| 299306 | 1185 HUNT, CHARLES ALAN Type: Service Request Assist Location: STA. # 1 Comments: Sta. # 1 - J3 drop off from previous shift | 11/15/11 20:00 Area: Ypsilanti Twp. | 45 |
| 299796 | 1805 TEETS, CHAD M Type: Service Request Assist Location: 1105 N PASADENA Comments: 10-24 ASSIST WITH YPSI TWP DEPS WITH DV 10-11 | 11/18/11 17:15 Area: Ypsilanti Twp. | 15 |
| 299821 | 1803 MONTGOMERY, JOSEPH J Type: Service Request Assist Location: 1105 N PASADENA ST Comments: ASSIST TO YPSI/419 | 11/18/11 17:25 Area: Ypsilanti Twp. | 20 |
| 299963 | 1803 MONTGOMERY, JOSEPH J Type: Service Request Assist Location: 450 VILLA DR Comments: ASSIST TO YPSI/426 | 11/19/11 23:25 Area: Ypsilanti Twp. | 35 |
| 300892 | 1805 TEETS, CHAD M Type: Service Request Assist Location: 2740 INTERNATIONAL Comments: 10-24 LOCATED SUICIDAL, TOT YPSI TWP DEPS | 11/25/11 1:50 Area: Ypsilanti Twp. | 10 |
| 301077 | 991 CAMPBELL, JOHN WILLIAM Type: Service Requests Location: 1120 CLARK Comments: TOT HVA | 11/26/11 16:00 Area: Ypsilanti Twp. | 10 |
| 301077 | 991 CAMPBELL, JOHN WILLIAM Type: Property Check Location: Comments: PATROL CLARK/ RIDGE/ MICHIGAN | 11/26/11 16:10 Area: Ypsilanti Twp. | 20 |
| 301077 | 991 CAMPBELL, JOHN WILLIAM Type: Service Request Assist Location: 1987 OUTER Comments: ASSIST WITH LATENT PRINTS/NAIGHBORHOOD CANVASS | 11/26/11 16:55 Area: Ypsilanti Twp. | 50 |
| 301077 | 991 CAMPBELL, JOHN WILLIAM Type: Service Requests Location: 35 DEVONSHIRE Comments: SUBJECT WAS RETURNING PROPERTY PER CALLER | 11/26/11 17:45 Area: Ypsilanti Twp. | 25 |
| 301401 | 746 MERCURE, THOMAS DELAND Type: Service Requests Location: 3519 PINE VIEW EAST Comments: BACK B66- DISPATCHED---NO OTHER DEPS AVAILABLE | 11/28/11 17:55 Area: Scio Twp. | 45 |

Log # Deputy ID / Name
301623 131 MESKO, MARK DOUGLAS Date/Time: 11/29/11 21:40 Minutes: 10
Type: Traffic Stop Location: HEWITT / ELLSWORTH Area: Ypsilanti Twp.
Comments: Red light violation, Advised, V.W.

Total Minutes: 450 (7 hours 30 minutes)

| | | | | |
|------------------|----|----------------|-----|---------|
| Pittsfield Twp.: | 2 | trips totaling | 16 | minutes |
| Salem Twp.: | 1 | trips totaling | 60 | minutes |
| Scio Twp.: | 1 | trips totaling | 45 | minutes |
| Ypsilanti Twp.: | 13 | trips totaling | 340 | minutes |



Washtenaw County Sheriff's Activity Log

Individual Deputy Statistical Report

Assignment Area: Superior Twp/Ann Arbor Twp
 Date Range: 11/12/2011 - 11/30/2011

12/06/2011 10:48:21AM

| | Stops | Service Requests | Traffic Stops | Reports Written | ED-103 | Site & 35 Findings | Site Arrest (SD) | Make Arrest (SD) | Self Initiated Arrest (SD) | Warrant Arrest | Warrant Arrest / Fel (SD) | Miscellaneous | Civil Infractions | Purchasing Citations | OTEL Arrests |
|-------------------------------|-------|------------------|---------------|-----------------|--------|--------------------|------------------|------------------|----------------------------|----------------|---------------------------|---------------|-------------------|----------------------|--------------|
| 1695 ARTS, JOSHUA A | 3 | 7 | 3 | 3 | | | | | 1 | | | | | | 2 |
| 1094 BALLOU, DOUGLAS R | 14 | 32 | 8 | 18 | | | | | | | | 1 | | | 6 |
| 792 BOURDEAU, KATRINA ANNE | 1 | 5 | | 1 | | | | | | | | | | | |
| 991 CAMPBELL, JOHN WILLIAM | 16 | 40 | | 4 | | | | | | | | | | | |
| 754 CAREK, JEFFREY D | 14 | 39 | 2 | 12 | 1 | | | | | | | | | | 2 |
| 338 CARRIER, JACK WILLIAM LEE | 1 | 1 | | | | | | | | | | | | | |
| 342 COGGINS, WILLIAM THOMAS | 1 | 1 | | | | | | | | | | | | | |
| 351 CROVA, JOSEPH MARIO | 1 | 1 | | 1 | | | | | | | | | | | |
| 1125 ELZINGA, MARK G | 1 | 2 | | | | | | | | | | | | | |
| 1775 FARMER, HOLLY C | 24 | 67 | 1 | 7 | | | | | | | | | | | |
| 1763 GEBAUER, JOEL J | 14 | 31 | 5 | 7 | 4 | | | | | | | | | | 6 |
| 1185 HUNT, CHARLES ALAN | 8 | 22 | 9 | 3 | 1 | | | | 1 | | | 1 | | | 7 |
| 746 MERCURE, THOMAS DELAND | 11 | 40 | 7 | 9 | 5 | | | | | | | | | | 8 |
| 131 MESKO, MARK DOUGLAS | 4 | 7 | 4 | | | | | | | | | | | | 2 |
| 1803 MONTGOMERY, JOSEPH J | 18 | 59 | 23 | 11 | | | | | | | | 1 | | | 9 |
| 1890 MORRISON, HEATHER M | 2 | 3 | | | | | | | | | | | | | |
| 952 REX, BRIAN ANDREWS | 15 | 14 | 11 | 4 | 1 | | | | 1 | | | 3 | | | 8 |
| 1137 RISHA, MATTHEW | 1 | 2 | | | | | | | | | | | | | |
| 1050 ROSS, JEREMY DAVID | 2 | 6 | | | | | | | | | | | | | |
| 267 STANTON, ROBERT DAVID | 17 | 42 | 35 | 11 | 4 | | | | | | | 1 | | | 35 |
| 570 STUCK, RYAN JOSEPH | 1 | 1 | | 1 | | | | | | | | | | | |
| 1805 TEETS, CHAD M | 10 | 18 | 12 | 8 | | | | | | | | 3 | | | 5 |

Treasurer's Investment Report as of September 30, 2011

| General Fund #101 | | | | | | |
|--------------------------------|-----------------|----------|------------------------|------------|----------|--|
| Financial Institutions | Type of Account | Interest | | Asset/Term | Comments | |
| Comerica Bank | | | | | | |
| Reserve Accrued Absences | Money Market | 0.10 | \$ 26,185.84 | Liquid | | |
| J P Morgan Chase Bank | | | | | | |
| Daily Oper Checking | Comm Checking | 0.05 | 893,472.58 | Liquid | | |
| Non Motor Trail Maint. | CD | 0.10 | \$ 7,014.86 | 5/31/2011 | | |
| Bank of Ann Arbor | | | | | | |
| General Fund Regular Operating | CD | 0.45 | \$ 251,887.48 | 10/7/2011 | | |
| | | | <u>\$ 1,178,560.76</u> | | | |

Treasurer's Investment Report as of September 30, 2011

| <i>Legal Defend GMP #204</i> | <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>Asset Term</i> | <i>Comments</i> |
|------------------------------|-------------------------------|------------------------|-----------------|-------------------|-------------------|
| | <i>J P Morgan Chase Bank</i> | | | | |
| | Legal Defend GMP | Comm Checking | 0.05 | | |
| | | | | \$ | 118,717.97 |
| | | | | \$ | <u>118,717.97</u> |
| | | | | | Liquid |

Treasurer's Investment Report as of September 30, 2011

Fire Fund Operating #206

| Financial Institutions | Type of Account | Interest | Asset/Term |
|-------------------------------|------------------|--------------|-----------------------------|
| <i>J P Morgan Chase Bank</i> | | | |
| Government Operating Checking | Govt. Operating | non interest | \$ - Liquid |
| <i>Citizens Bank</i> | | | |
| Operating Fund | Comm Checking | non interest | \$ 608,058.01 Liquid |
| Operating Fund | Money Market | 0.25 | \$ 363,088.22 Liquid |
| <i>Comeria Bank</i> | | | |
| Operating Fund | Genesee Co. Bond | 1.75% | \$ 202,202.58 Liquid Weekly |
| | | | <u>\$ 1,173,348.81</u> |

Treasurer's Investment Report as of September 30, 2011

| <i>StreetLight Fund #219</i> | <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>AssetTerm</i> | <i>Comment</i> |
|------------------------------|-------------------------------|------------------------|-----------------|---------------------|----------------|
| | J P Morgan Chase Bank | | | | |
| | Streetlight Fund | Comm Checking | 0.05 | \$ 25,059.24 | Liquid |
| | | | | <u>\$ 25,059.24</u> | |

Treasurer's Investment Report as of September 30, 2011

Side Street Maintenance #220

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>Asset/Term</i> | <i>Comment</i> |
|-------------------------------|------------------------|-----------------|-------------------|----------------|
| J P Morgan Chase Bank | | | | |
| Side Street Maintenance | Comm Checking | \$ 13,419.17 | 0.05 | Liquid |
| Oakbrook & Washington Sq. | | | | |
| | | \$ 13,419.17 | | |

Treasurer's Investment Report as of September 30, 2011

| Hyundai SAD #224 | | | | | | |
|-------------------------------|---------------------|----------|----------------------|------------|----------|--|
| Financial Institutions | Type of Account | Interest | | Asset/Term | Comments | |
| <i>Citizens</i> | | | | | | |
| Hyundai Road SAD. | Investment Checking | 0.15 | \$ 43,969.00 | Liquid | | |
| Hyundai Spec. SAD Debt Retire | CD | 0.25 | \$ 189,095.10 | 11/28/2011 | | |
| | | | <u>\$ 233,064.10</u> | | | |

Treasurer's Investment Report as of September 2011

| Law Fund 266 | | | | | | |
|------------------------------|------------------|----------|----|-------------------|---------------|--|
| Financial Institutions | Type of Account | Interest | | Asset/Term | Comments | |
| Commercia Bank | | | | | | |
| Reserve | Genesse Co. bond | 1.74 | \$ | 330,548.91 | Liquid Weekly | |
| J P Morgan Chase Bank | | | | | | |
| Comm Checking | Comm Checking | 0.05 | \$ | 355,277.26 | Liquid | |
| Reserve Funds | Money Market | 0.05 | \$ | 251,379.98 | Liquid | |
| | | | \$ | <u>937,206.15</u> | | |

Treasurer's Investment Report as of September 30, 2011

Park Fund #508

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------------|------------------------|-----------------|----|-------------------|-----------------|
| <i>Comerica Bank</i> | | | | | |
| Park Land Bldg Reserve | CD | 0.12 | \$ | 28,661.75 | 12/9/2011 |
| Park Land Bldg Restricted | CD | 0.12 | \$ | 7,612.98 | 12/9/2011 |
| <i>J P Morgan Chase Bank</i> | | | | | |
| Accured Absences | CD | 0.10 | \$ | 3,421.16 | 12/8/2011 |
| Comm Checking | Checking | 0.05 | \$ | 145,891.53 | 10/31/2011 |
| <i>Comerica</i> | | | | | |
| Building Resticted Reserve | Money Market | 0.25 | \$ | 480,402.95 | 10/31/2011 |
| | | | \$ | <u>665,990.37</u> | Liquid |

Treasurer's Investment Report as of September 30, 2011

Trust and Agency Fund # 701

| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | <i>Asset /Term</i> | <i>Comment</i> |
|---|------------------------|-----------------|--------------------|----------------|
| J P Morgan Chase Bank Escrows Account | Comm Checking | non interest | \$ 171,092.89 | Liquid |

Treasurer's Investment Report as of September 30, 2011

| <i>Tax Checking</i> | | | | |
|-------------------------------|------------------------|-----------------|--|-------------------------------|
| <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Interest</i> | | |
| <i>J P Morgan Chase Bank</i> | | | | |
| 2011 Tax Collection | Comm Checking | 0.05 | | <u><u>\$ 2,646,591.00</u></u> |

Treasurer's Investment Report as of September 30, 2011

| <i>Payroll Account</i> | <i>Financial Institutions</i> | <i>Type of Account</i> | <i>Asset/Term</i> | <i>Comments</i> |
|-------------------------|-------------------------------|------------------------|-------------------|-----------------|
| Citizen Bank Payroll | | Checking | \$ 29,560.37 | Liquid |



November 28, 2011

Charter Township of Superior Board
Brenda McKinney, Treasurer
3040 N. Prospect Rd.
Ypsilanti, MI 48198

Ann Harris
Executive Director

Victoria Mayes
Office Assistant

Dear Brenda McKinney,

Board of Directors

Morell Boone
President

Debbie Locke-Daniel
Vice President

Veda Jenkins
Treasurer

K.J. Miller
Secretary

Mary Comazzi

Larry Doe

Gregory Jenkins

Paul Kuwik

Nancie Loppnow

Cathie McClure

Jill Morey

Winifred Parker

Vicki Reaume

Robert Taylor

Robert Teehan

Thank you so much for your generous donation to Ypsilanti Meals on Wheels. Your gift will help us "deliver more than a meal" to those who really need it.

With generous support from friends like you, we continue to meet the needs of the homebound elderly and other disabled persons in the community. Our program provides hot nutritious meals delivered right to each recipient's door every Monday through Saturday. Meals on Wheels also offers important personal contact to those who might not otherwise see anyone all day. We appreciate your contribution as it will help to subsidize the ongoing costs of this program.

On behalf of our Board of Directors, staff and recipients, thanks again.

Sincerely yours,

Ann Harris
Executive Director



GIFT ACKNOWLEDGEMENT

Organization: Charter Township of Superior Board

Name: Brenda McKinney, Treasurer

Address: 3040 N. Prospect Rd.
Ypsilanti, MI 48198

We gratefully acknowledge your generous support of Ypsilanti Meals on Wheels on 11/22/11.

Ann Harris
Executive Director

Receipt/Record #: 11379

Victoria Mayes
Office Assistant

Payment Type: Check # 33104

Gift Amount: \$2,150.00

* Tax Deductible Amount: \$2,150.00

Board of Directors

Morell Boone
President

Debbie Locke-Daniel
Vice President

Veda Jenkins
Treasurer

K.J. Miller
Secretary

Mary Comazzi

Larry Doe

Gregory Jenkins

Paul Kuwik

Nancie Loppnow

Cathie McClure

Jill Morey

Winifred Parker

Vicki Reaume

Robert Taylor

Robert Teehan

Questions regarding this receipt should be directed to:
Ypsilanti Meals on Wheels
1110 West Cross
Ypsilanti, MI 48197
(734) 487-9669

*If equal to the gift amount Ypsilanti Meals on Wheels did not provide any goods or services, in whole or in part for this contribution.

Ypsilanti Meals on Wheels is a non-for-profit 501(c)(3) organization whose primary mission is the delivery of meals to homebound elderly, ill and disabled individuals.

In grateful recognition of the private support it receives, Ypsilanti Meals on Wheels may list the names of donors in its publications. If you do not wish your name to appear as a donor and have not already done so, please notify us of your wish for anonymity.

TO: SUPERIOR TOWNSHIP BOARD OF TRUSTEES
FROM: SUSAN MUMM, HR ADMINISTRATOR
DATE: 12/19/11
RE: ONE ADDITIONAL LANGUAGE CHANGES REGARDING MERS HEALTHCARE SAVINGS PLAN POLICY

I have discovered two more minor problems in the MERS Health Care Savings Plan language that need to be corrected. A resolution is therefore needed to amend page 13 Section 2.16 paragraph B of the non-union personnel manual as follows:

Page 13 Section 2.16

B. All employees' vacation, sick **and personal** time that they have specified (in their Benefit Time Pay-Off Election Form) that they want to be paid for in cash , **[that is eligible for pay-off as defined in the Superior Township Employee Manual]** shall be cashed out the day before termination of employment with Superior Township. Upon termination of employment (the following day), any sick, vacation, **or personal** time in employees' vacation or sick day banks **[that is eligible for pay-out as defined in the Superior Township Employee Manual]** shall be deposited in employees' Health Care Savings Plan Account.

The words "personal time" were unintentionally lost during the revision process.

The other sentences are needed because otherwise it sounds like employees will be paid for 100% of their time when actually we only pay 25% of time for non-union employees if they have eight or more years of service.



UTILITY DEPARTMENT

Memorandum

To: Superior Township Board of Trustees
From: Diana Ravis, Rick Church
Date: December 15, 2011
Re: Utility Department - New Back-up Device for Server

The Utility Department requests approval from the Board to purchase a new back-up device for our server at a cost not to exceed \$2,790.00 (\$2,340.00 for the equipment and \$450.00 for the installation). The new equipment, to be purchased from and installed through Parhelion Technologies, Inc., would be a replacement for our current tape back-up system, which is failing.

Parhelion priced the equipment from three manufacturers (LeCie, Rosewill and Cavalry). The pricing from all three came in within just a few dollars of each other. Due to a current shortage of hard drives, the pricing for this type of equipment is changing daily. Because of this, Parhelion submitted their pricing to us in a "not to exceed" format (pricing attached).

We do tape back-ups of our data on a daily basis. The previous day's tape is then taken offsite until the next day. With our current back-up equipment, we are only able to get successful back-ups approximately 50 percent of the time. The equipment Parhelion is recommending is more reliable and holds five full back-ups of the complete server that would be taken off-site once per week.

Funds are available in our O&M Account for this purchase.

/attachment



Parhelion Technologies, Inc.

5148 Saddle Ridge
Plymouth, MI 48170

| | |
|------------|--|
| Date | |
| 12/15/2011 | |

| |
|--|
| Bill To |
| Diana Ravis Superior Township Utilities 575 E. Clark Road Ypsilanti, MI 48198 |

| |
|--|
| Shlp To |
| Diana Ravis Superior Township Utilities 575 E. Clark Road Ypsilanti, MI 48198 |

| P.O. Number | Terms | Rep | Shlp | Via | F.O.B. | Project |
|-------------|-----------|--|------|-----|--------------|------------|
| | | | | | | |
| Quantity | Item Code | Description | | | Price Each | Amount |
| 1 | HARDWARE | Raid Backup system (4 External Units) ESATA/USB and controller [PRICE IS NOT TO EXCEED] - Currently drive prices are going up daily. We will charge Superior Utilities what the current price is | | | 2,340.00 | 2,340.00 |
| 1 | Labor | Flat rate to install and test backup system | | | 450.00 | 450.00 |
| | | Depending on the pricing the following manufacture maybe used (LaCie, Rosewill, Cavalry) | | | | |
| | | | | | Total | \$2,790.00 |



UTILITY DEPARTMENT

Memorandum

To: Superior Township Board of Trustees
From: Diana Ravis, Rick Church
Date: December 15, 2011
Re: 8405 Barrington Drive – Request for Reimbursement for Credit Balance

Please see the attached request from Ms. Michelle G. Brown of 8405 Barrington Drive. Ms. Brown currently has a \$464.85 credit balance on her account. She would like to be reimbursed for the full amount, which would bring her account balance to zero.



December 13th, 2011

8405 Barrington Drive
Ypsilanti, MI 48198

Dear Superior Township Board:

Due to an oversight with our bank's autopay setup, a significant credit balance has resulted towards our STUD account of nearly \$465. Would you please consider releasing a credit refund of this credit balance?

Thank you for your consideration in this matter.

Sincerely,

Michelle G. Brown
Acct. #BARR-008405-0000-03



Memorandum

To: Superior Township Board of Trustees
From: Rick Church, Director
Date: December 15, 2011
Re: Trunk and Transmission Fee Unit Use Factor Amendment

It was requested that the Utility Department evaluate the Township's Ordinance for utility connection charges related to schools as compared to other agencies and municipalities. Attached is a memorandum from the Township Engineers with a summary of this evaluation.

It appears that a number of agencies use a system similar to Superior Township, based on the number of classrooms. Many other agencies, however, use an alternate method, based on the number of students.

If the Board agrees, I would recommend that the Board consider adjusting our fee schedule calculations for schools to a per student basis. By taking into account student capacity, this method may more accurately project a school's water and sewer use than the current method as student capacity varies depending on the size of the classrooms.

/attachment

Memorandum



Date: December 15, 2011

To: Rick Church

CC:

From: Rhett Gronewelt, P.E., Township Engineer
Jacob Rushlow, P.E.

Re: Unit Use Factor Comparison

As requested, we have evaluated Superior Township Utility Department's fee schedule unit use factors for schools in comparison to other water and sewer agencies. It appears that a number of other agencies and municipalities use calculations that are very similar to Superior Township's, however many others use a different method. For your consideration, we have provided a breakdown of the current unit use factor for schools, which is based on a per classroom calculation, and an alternate unit use factor based on a per student calculation. These per student use factors were derived from studies done by the Oakland County Department of Public Works and are currently in use by the Oakland County Water Resources Commissioner's Office and referenced by many other agencies and municipalities in Oakland County.

Current Superior Township Unit Use Factor

| | |
|------------------------------------|-------------------------|
| Schools without shower and/or pool | 1.00 unit per classroom |
| Schools (shower and/or pool) | 1.50 unit per classroom |

Alternate Unit Use Factor

| | |
|------------------------------------|----------------------------------|
| Schools (Elementary) | 0.012 unit per student |
| Schools (Middle/Junior High) | 0.020 unit per student |
| Schools (Senior High) | 0.038 unit per student |
| Schools (Bus Maintenance Facility) | 0.165 unit per 1,000 square feet |

Should you have any questions please call me at (734) 466-4582 or Jacob Rushlow at (734) 466-4517.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

December 19, 2011
Resolution No. 2011-27

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of the Charter Township of Superior, Washtenaw County, Michigan held at the Township Hall of said Township on the 19th of December, 2011, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by _____ and supported by _____.

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by the Township's sewer and water systems; and

WHEREAS, this Board finds that the Unit Use Factor for calculating Trunk and Transmission Fees for schools needs to be amended as it does not correctly reflect their demand on the Township's sewer and water system,

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board does hereby determine that the Trunk and Transmission Unit Use Factor for schools shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 19, 2011.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

**SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD - YPSILANTI, MI 48198
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH DECEMBER 19, 2011, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

TYPE OF USE

UNIT USE FACTORS

| | |
|---|---|
| Grocery Stores - Supermarkets | 0.80 unit per thousand square feet |
| Hospitals | 1.00 unit + 0.50 unit per bed |
| Hotels and Motels | 1.00 unit + 0.25 unit per bedroom plus restaurant, bar, swimming pool areas, etc. at their respective unit factors |
| Laundry | 0.50 unit per washer |
| Mobile Home Parks | Base unit rate per mobile space occupied or unoccupied |
| Multiple Family Residences | 1.00 unit per unit |
| Office building | 0.75 unit per thousand square feet |
| Public Institutes other than hospitals | 0.75 unit per thousand square feet |
| Research Facility | 0.75 unit per thousand square feet (Industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon petition to the Township for such assignment. |
| Restaurants or Bars (dinner and/or drinks) | 4.00 unit per thousand square feet |
| Schools | |
| a. Elementary | .012 per student |
| b. Junior or Middle High | .020 per student |
| c. Senior High | .38 per student |
| d. Bus Maintenance Facility | .165 per 1,000 square feet |
| Service Station | 1.00 unit + 0.15 unit per pump |
| Snack Bars, Drive-ins, etc. | 4.00 unit per thousand square feet |
| Stores (other than specifically listed) | 0.35 unit per thousand square feet |
| Swimming pool (net area of pool- see Country clubs) | 2.00 unit per thousand square feet |
| Theaters | 1.00 unit + 0.01 unit per seat |
| Theaters - Drive In | 1.00 unit + 0.20 unit per car |
| Warehouses | 0.15 unit per thousand square feet |

The fee per unit means one (1) unit factor times the base unit rate, other than single family residential. If only water is connected, the unit factor is one (1) times the unit factor for water systems charge. If only sewer is connected, the unit factor is one (1) times the unit factor for sewage systems charge.

In the case of a single family dwelling or any other single building, the trunk and transmission fees shall be paid prior to the application for a building permit.

An additional Trunk and Transmission fee will be collected when a commercial site requests a building addition permit, based on size and use.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

November 28, 2011

Superior Charter Township Board of Trustees
Superior Township
Washtenaw County, Michigan

RE: STPC#11-05 Rezoning from PC (Planned Community) to A-1 (Agriculture)

Dear Members of the Board of Trustees:

At their regular meeting of November 16, 2011 the Superior Township Planning Commission held a public hearing to consider a request from Gerard and Rose Matuszak to rezone 37.48 acres at the northeast intersection of Warren and Vorhies Roads. from PC (Planned Community – Villas at Honey Creek) to A-1 (Agriculture). After the hearing, the Planning Commission voted to **recommend approval** of the request with the following motion:

A motion was made by Phillips and supported by Copley that the Superior Township Planning Commission recommends approval to the Superior Township Board of STPC#11-05, the request from Gerard and Rose Matuszak, 4820 Vorhies Rd., to rezone 37.48 acres at the northeast intersection of Warren and Vorhies Roads from PC (Planned Community) to A-1 (Agriculture) finding that it complies with and satisfies the Findings of Fact required in Section 18.06 of the Zoning Ordinance.

The motion carried with the following vote:

Yes: Anderson, Baker, Copley, Gardner, McGill and Phillips

No: None

Absent: Guenther

Abstain: None

A copy of Don Pennington's report and the minutes of the Planning Commission meeting are included for your information.

Sincerely,



Deborah L. Kuehn

Planning Administrator

Enclosure

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
ORDINANCE # 174-06**

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof, are hereby amended by rezoning the following described property in Superior Township, Washtenaw County, Michigan from the present zoning of PC (Planned Community – Villas at Honey Creek) to A-1 (Agriculture):

Commencing at the Southwest $\frac{1}{4}$ corner of Section 5, T2S, R7E, Superior Township, Washtenaw County, Michigan; thence N00°13'34" E 871.72 feet along the West Line of said Section and the centerline of Vorhies Road to the POINT OF BEGINNING; thence continuing along said West line and said centerline N00°13'34" E 464.88 feet; thence N89°24'34"E 1599.60 feet along the North line of the South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of said Section; thence S00°17'22" W 1334.70 feet along the East Line of the West 8 acres of the Southwest $\frac{1}{4}$ of said Section as surveyed by Donald W. Ross (project #88-2198 dated 5/24/88) to a point on the South line of said Section and the centerline of Warren Road that bears S89°20'26"W 1065.80 feet from the South $\frac{1}{4}$ corner of said Section; thence along said South line and said centerline S89°20'26"W 1021.46 feet; thence N00° 13'06"E 871.72 feet; thence S89 ° 20'26" W 576.58 feet to the Point of Beginning. Being a part of the South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 5, T2S, R7E, Superior Township, Washtenaw County, Michigan and containing 37.48 acres of land, more or less. Being subject to the rights of the public over the Easterly 33 feet of Vorhies Road and the Northerly 33 feet of Warren Road. Also being subject to easements and restrictions of record, if any.

SECTION II

The zoning district of the above-described parcel is hereby changed from PC (Planned Community) to A-1 (Agriculture.)

SECTION III

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

CERTIFICATION

I, David Phillips, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on December 19, 2011, and for final reading on January 17, 2012. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

William McFarlane, Supervisor

David Phillips, Clerk



Donald N. Pennington *Land Use Planning And Consulting*
5427 Pine View Drive Ypsilanti, Michigan 48197 734/485-1445 pennington@ameritech.net

REZONING PETITION REPORT

Superior Township Planning Commission

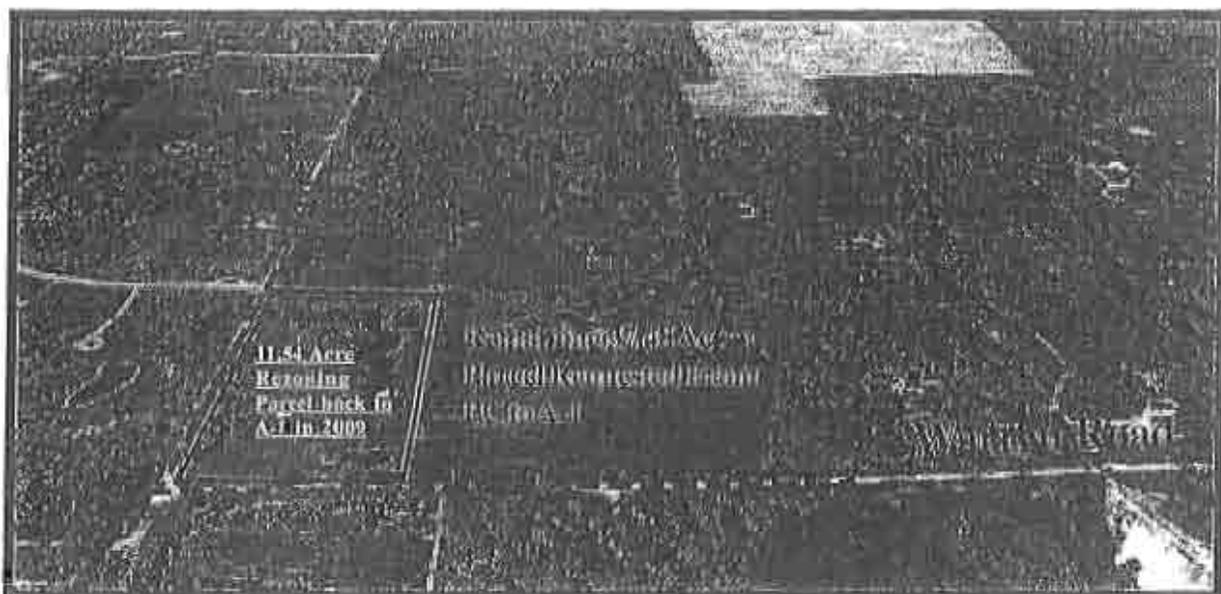
Villas at Honey Creek – Gerard J. Matuszak

Previous Reports - November 5, 2005, February 13, 2006 & January 12, 2009

Current Report – November 8, 2011

1. Description of Petition

- 1.01 Action Requested** - Petition to rezone 37.48 acres of land from PC (Planned Community) to the A-1 (Essential Agriculture) district. The rezoning petition is considered an amendment to the previously rezoned 49.09 acre parcel.
- 1.02 Location** – Northeast parcel at the intersection of Warren and Vorhies Roads; SW 1/4, Section 5.
- 1.03 Petitioner** – Gerard J. Matuszak and Rose M. Matuszak
4820 Vorhies Road
Ann Arbor, MI. 48105



1.04 History of Villas at Honey Creek Rezoning

A. Original Submittal

The entire 49.09 acre parcel was previously submitted for rezoning from A-1 to PC. The Planning Commission recommended approval of this rezoning petition at their February 22, 2006 meeting.

B. Previous Amendment

In 2008 a petition was submitted to rezone 11.54 acres of the 49.09 parcel from the PC designation to the original A-1 zoning classification. This portion of the site contained an existing single family residence. The Planning Commission recommended that this rezoning take place in January 2009.

2. Factors to Consider

- 2.01 The original intent and purpose of rezoning the 49 acre parcel into the PC zoning district was to recognize and preserve significant natural resources including topographical relief, woodlands, pond, intermittent stream, and possible adjacent wetlands while allowing residential parcels that would not negatively impact these resources. It was determined that these potential residential uses would be compatible with surrounding residential land uses that have been taking place for a number of years.
- 2.02 Rezoning of the 11.54 acre parcel in 2009 from PC to A-1 removed 4 potential residential parcels from the overall 49 acre PC parcel. When this parcel was recommended for rezoning back to the A-1 district, it was implied that future residential dwellings would not be the preferred use for this parcel.
- 2.03 The current property owner of the remaining 37.48 acres of the PC zoned property states that, *"We have no desire to develop this property and wish to restore it to its original agricultural zoning so as to be in conformity with the adjacent parcels"*.
- 2.04 The A-1 zoning district is designed for long term agricultural uses. The remaining 37.48 acres in the subject rezoning petition are not currently of agricultural use or character. It is observed that large lot single family residential dwellings have taken place on lands in the vicinity of the subject parcel. Much of these lands are of natural resource character and similar to the subject 37.48 acre PC parcel. Over a period of time, parcels within this general region have typically been divided into large lot single family residential meeting and exceeding the 5 acre lot size requirement of the A-1 zoning district.
- 2.05 Rezoning the subject 37.48 acre parcel into the A-1 district would imply that any future residential would be developed as metes and bounds parcels based upon yard and setback requirements of the A-1 zoning district.
- 2.06 Rezoning of the subject 37.48 acre parcel would be compatible with surrounding A-1 zoning.

4.0 Conclusion

There is no intent by the current property owner to develop the subject PC property as originally proposed. It is the stated intent of the petitioner to rezone the subject property back into the A-1 zoning district and be compatible with A-1 zoning of surrounding areas. This appears reasonable, even though long term agricultural activities are not likely to take place on the subject site or surrounding properties.

Donald N. Pennington
Land Use Planning Consultant

**SUPERIOR CHARTER TOWNSHIP
PLANNING COMMISSION
NOVEMBER 16, 2011
PROPOSED MINUTES**

Page 2 of 5

11-8 PUBLIC HEARINGS, DELIBERATIONS AND ACTIONS

- A. STPC #11-05 Request from Gerard and Rose Matuszak, 4820 Vorhies Rd., to rezone 37.48 acres near NE Vorhies/Warren Roads from PC (Planned Community) to A-1 (Agriculture)

A motion was made by Copley and supported by to recommend approval of STPC#11-05 Rezoning of 37.48 acres near the northeast corner of Warren Rd. and Vorhies Rd. from PC (Planned Community) to A-1 (Agriculture)

A motion was made Copley and supported by Anderson to open the public hearing. The motion carried.

Gerard Matuszak, 4820 Vorhies Rd., the applicant, explained the reason for the request. He said he is proposing to return the parcel to A-1 zoning. He said the parcel was a part of the Honey Creek Area Plan proposed by the previous owner.

Pennington explained the reason the parcel was originally zoned PC. He said the previous owner wanted to develop the parcel with large-lot residences and that it was suggested that she use the PC process to protect the significant natural features on the site. He said A-1 is used for long-term agriculture and that the parcel is not used for agriculture but the A-1 zoning is compatible with the surrounding zoning. He said if it were to be developed under the A-1 zoning, there would be a minimum of 5 acre lots.

Fred Hunter, 4315 Vorhies, said he supported the A-1 zoning.

Brad Tomtishen, 6640 Plymouth Rd., said he also supported the rezoning.

Lou Ferris, 4000 Vorhies Rd., said he uses his land for agricultural purposes. He said he agreed that the A-1 zoning is compatible. He said the Township should be proud of the open space that is still available in the area.

There were no additional comments.

A motion was made by Anderson and supported by Copley to close the public hearing. The motion carried.

2. Deliberation

**SUPERIOR CHARTER TOWNSHIP
PLANNING COMMISSION
NOVEMBER 16, 2011
PROPOSED MINUTES
Page 3 of 5**

Phillips said the previous owner wanted to split the land so she worked to preserve natural features with the PC zoning. He said Mr. Matuszak has no desire to develop under the PC zoning.

Gardner asked how many splits were possible under the A-1 zoning. Pennington and Mayernik agreed that it depended on unknown factors such as the size and location of private roads.

3. Action

A motion was made by Phillips and supported by Copley that the Superior Township Planning Commission recommends approval to the Superior Township Board of STPC#11-05, the request from Gerard and Rose Matuszak, 4820 Vorhies Rd., to rezone 37.48 acres at the northeast intersection of Warren and Vorhies Roads from PC (Planned Community) to A-1 (Agriculture) finding that it complies with and satisfies the Findings of Fact required in Section 18.06 of the Zoning Ordinance.

The motion carried with the following vote:

Yes: Anderson, Baker, Copley, Gardner, McGill and Phillips
No: None
Absent: Guenther
Abstain: None

11-9 REPORTS

A. Ordinance Officer

A motion was made by Copley and supported by Anderson to receive the report. The motion carried.

B. Building Inspector

A motion was made by Copley and supported by Anderson to receive the report. The motion carried.

C. Zoning Administrator

A motion was made by Anderson and supported by Copley to receive the report. The motion carried.

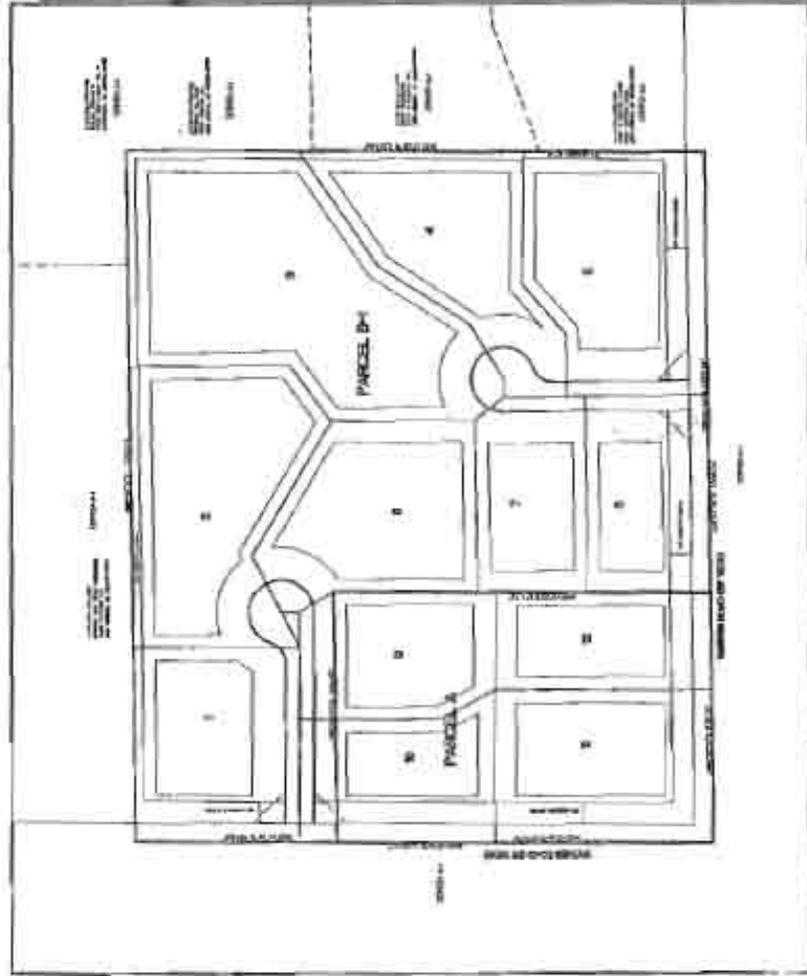
VILLAS AT HONEY CREEK

Single Family Land Division
 Superior Charter Township, Washtenaw County, Michigan
 Rezoning and Area Plan Submittal

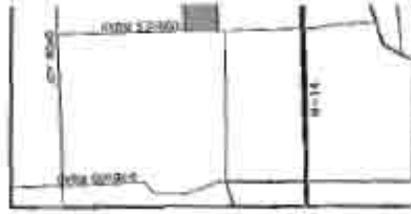
Parcel B-1
 Theisten Investment Co.
 P.O. Box 8601
 Ann Arbor, Michigan 48106
 Phone: 941-358-9860
 Fax: 941-358-6553

vevor

: 100
 16



Site Map
 SCALE: 1"=50'



Vicinity
 1/4" = 100'

Site Data

Block Map No.
 LOTS 10000, 10001, 10002, 10003, 10004, 10005, 10006, 10007, 10008, 10009, 10010, 10011, 10012, 10013, 10014, 10015, 10016, 10017, 10018, 10019, 10020, 10021, 10022, 10023, 10024, 10025, 10026, 10027, 10028, 10029, 10030, 10031, 10032, 10033, 10034, 10035, 10036, 10037, 10038, 10039, 10040, 10041, 10042, 10043, 10044, 10045, 10046, 10047, 10048, 10049, 10050, 10051, 10052, 10053, 10054, 10055, 10056, 10057, 10058, 10059, 10060, 10061, 10062, 10063, 10064, 10065, 10066, 10067, 10068, 10069, 10070, 10071, 10072, 10073, 10074, 10075, 10076, 10077, 10078, 10079, 10080, 10081, 10082, 10083, 10084, 10085, 10086, 10087, 10088, 10089, 10090, 10091, 10092, 10093, 10094, 10095, 10096, 10097, 10098, 10099, 10100

Existing Zoning
 Proposed Zoning
 Total Lot Area
 Gross Density (Units/Acre)
 Net Density (Units/Acre)

Proposed Maximum Lot Size
 Proposed Lot Size
 Maximum Floor Area Ratio
 Proposed Maximum Lot Coverage

Sublots:
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Development Summary

- Proposed study area to be rezoned.
- The development is proposed as a rezoning and land use with a private road network.
- Residential zoning changes, including rezoning to the site, are proposed to be presented.

PC &
 Area Plan
 Approved by Board
 4-17-06



LETTER OF UNDERSTANDING

Between

Superior Charter Township

And

Fire Fighters Union Local 3292
International Association of Fire Fighters

For Period November 1, 2011 through December 31, 2012

The Township has been informed by the Municipal Employees Retirement System (MERS) that the Internal Revenue Service has become increasingly restrictive in respect to elective contribution features in programs like the Health Care Savings Program.

As a result of this legal counsel, MERS has discontinued acceptance of new employee HCSP Participation Agreements with provisions such as Superior Township currently has in place for Firefighters Union Local 3292.

Therefore, Superior Charter Township wishes to change the participation agreements for the MERS Health Care Savings Plan Program for all firefighters hired on or after 11/1/11. This would then supersede the language in the current contract between Superior Charter Township and Fire Fighters Local 3292 Article A-IV sections 2: (a) and (b).

All firefighters hired before 11/1/11 currently enrolled in the MERS HCSP would continue to be governed by the provisions of the current contract as outlined in Article A-IV Sections 2: (a) through (d). All firefighters hired after 1/1/11 would be governed by paragraphs (1) through (5) below:

MERS HEALTH CARE SAVINGS PROGRAM

(1) All newly hired full-time firefighters hired on or after 11/1/11 shall be enrolled in the MERS Health Care Savings Program on the first day of the month following month of hire and be subject to the provisions of the participant agreement in effect for that group at that time. The provisions as of 11/1/11 are 2% of Mandatory Salary Reduction from Regular Pay Only with Leave Conversion as defined in Section (3) below.

(2) Between November 1st and November 15th each year, the employees in this group [all firefighters hired after 11/1/11] shall discuss among themselves what they would like their mandatory contribution to the HCSP Program to be, [it must be at least 2% on regular pay] including the % of salary reduction, and whether the deduction shall be made from Reg Pay only, or Reg and Overtime Pay. The group shall then inform the Township Board, in writing, of their decision. If there is dissenting opinion among the group members, this shall be included in the letter. The Township Board will take into

consideration the requests of the employee group, but shall have final determination as to the mandatory salary reduction percentage, and types of pay the reduction shall be applied to.

(3) The HCSP Participation Agreements for all firefighters hired after 11/1/11 shall also have the following Leave Conversion provision: As of date of termination, 100% of employees' Sick and Vacation Benefit Day monies shall be contributed to the HCSP program. [Any sick or vacation leave employees wish to be paid for in cash shall be cashed out the day before the date of termination. All employees shall have a Benefit Time Pay-off Election Form on file with the Human Resources Office that outlines his/her wishes regarding benefit day cash out in the event of death or if he/she is mentally incapacitated.]

(4) The employer portion of the employee's MERS Health Care Savings Program shall be \$120.00 for 2011 and 2012. The employer contribution shall be reviewed by the Board of Trustees during future Union Firefighter contract negotiations. The board may (but shall not be obligated) to propose to increase the Township's annual contribution to compensate for inflation or increases in health care costs. The board shall also maintain the right to propose decreasing the Township's contribution, or freezing any increases, based on the financial position of the Township, or in light of expanded health care coverage by the federal or state government.

(5) The employer portion of employees' HCSP accounts shall be subject to the following vesting schedule: After six completed years of employment as a firefighter, twenty-five percent (25%), after nine years of such employment fifty percent (50%), after twelve years of such employment seventy-five percent (75%), after fifteen years of such employment one hundred percent (100%).

This signed Letter of Understanding shall serve as evidence that both parties agree to these changes.

Signature: _____
Firefighters Union Local 3292 Representative

Date: _____

Print Name: _____

Signature: _____
Superior Township Supervisor

Date: _____

Print Name: _____

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
December 19, 2011**

RESOLUTION 2011-26

A RESOLUTION TO SET THE RATE OF EMPLOYEE CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR TOWNSHIP UNION EMPLOYEES

WHEREAS, on March 21, 2005, the Charter Township of Superior adopted a Resolution to participate in the MERS Health Care Savings Program for the benefit of the union and non-union employees of the Township; and

WHEREAS in a meeting held in November 2011, the Michigan Employees Retirement System (MERS) informed the Township that the Internal Revenue Service has become increasingly restrictive in respect to elective contribution features in programs like the Health Care Savings Program (HCSP) and

WHEREAS, as a result of this, MERS legal counsel has recommended that the HCSP participation agreements for new employees hired after November 1, 2011, no longer include elective provisions like the HCSP participation agreements currently in effect for Superior Township union firefighters,

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board does hereby establish that the contribution for all union firefighters hired after November 1, 2011 shall be set at 2% mandatory salary reduction from regular pay only with leave conversions as follows: As of date of termination, 100% of employee's eligible sick and vacation benefit day monies shall be contributed to the HCSP program. All employees hired after November 1, 2011 shall have a benefit time cash pay off election form on file with the Human Resources office that outlines his/her wishes regarding benefit day cash out in the event of death or if he/she is mentally incapacitated.

BE IT FURTHER RESOLVED, the employer's contribution for union employees shall remain at \$120.00 per month per employee.



JERRY L. CLAYTON
SHERIFF

WASHTENAW COUNTY OFFICE OF THE SHERIFF

2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4824 • EMAIL: sheriff@washtenaw.org



MARK A. PTASZEK
UNDERSHERIFF

Date: December 9, 2011

To: William McFarlane, Supervisor
Superior Township

From: Jerry L. Clayton, Sheriff
Washtenaw County Sheriff's Office

Re: Police Services Contracts for 2012 - 2015

Dear Supervisor McFarlane:

Please find included in this packet your revised Police Services contract for 2012 – 2015 based upon discussions of the Police Services Steering Committee (PSSC).

The revisions are as follows:

Original – (Page 2, Article II – Compensation and Overtime, second paragraph)

The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; and (4) \$155,157.00 per PSU for 2015.

Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained in the Direct Cost categories. The County and Sheriff shall give each Contracting Partner sixty (60) days written notice of any such increase.

Revised:

The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; and (4) \$155,157.00 per PSU for 2015.

Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained in the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance, Fleet). The County and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase.

Original - (Page 5, Article XIII – Termination of Contract, second paragraph)

Notwithstanding the paragraph above, the Township, upon giving the County and the Sheriff at least six (6) months written notice, may terminate the contract effective December 31st of the year such notice is given.

Revised:

Notwithstanding the paragraph above, the Township, upon giving the County and the Sheriff at least six (6) months written notice, may terminate the contract effective December 31st of the year such notice is given. In addition, the township may reduce the contracted PSU level in the event of significant unforeseen budgetary changes upon six (6) months written notice.

If there are any questions related to your 2012 - 2015 Police Services contract, please contact Police Services Commander Dieter Heren (Office 734-973-4949, Cell 734-260-7317 or email herend@ewashtenaw.org).

Sincerely,

Jerry L. Clayton, Sheriff

WASHTENAW COUNTY POLICE SERVICES CONTRACT

AGREEMENT is made this 1st day of **January, 2012**, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, 48107("County"), the WASHTENAW COUNTY SHERIFF, a Michigan Constitutional Officer ("Sheriff") and SUPERIOR TOWNSHIP, a Michigan municipal corporation located at 3040 N. Prospect Road, Ypsilanti, Michigan 48198 ("Township").

RECITALS

WHEREAS, for the past nine years, the County and County Sheriff have provided police road patrol services to participating local governmental units pursuant to a contract between the County, County Sheriff and the local governmental entity; and

WHEREAS, the Board of Commissioners has taken the position that to receive the benefit of police services, local jurisdictions must share paying the responsibility for the service; and

WHEREAS, the County and participating local governmental entities have executed police service contracts and amendments effective through December 31, 2011 providing that the County Sheriff would provide road patrol services pursuant to the terms of the amended contracts; and

WHEREAS, it is now necessary to execute new contracts effective January 1, 2012 through December 31, 2015, to insure the seamless continuation of police services for those communities.

NOW THEREFORE, the parties agree as follows:

ARTICLE I - SCOPE OF SERVICES

A. The parties agree that the Township shall contract for **ten (10)** Police Service Units ("PSU") from the Sheriff to provide road patrol and other law enforcement services to the Township. A "PSU" is defined as, "the services of one Sheriff's deputy plus all necessary support to keep that deputy on the road." The parties agree that a deputy service hour constitutes all time spent by sheriff's personnel responding to a call for service that originates from the contracting jurisdiction as well as any time spent within the boundaries of the jurisdiction. The parties further agree that a deputy hour includes all court time spent on Township cases. The parties also agree that any time spent in any jurisdiction by a deputy under this Contract who is responding to a condition red alert as defined by the Department of Homeland Security shall also be counted towards the annual contracted hours for the Township.

B. Specific deployment issues are attached as Exhibit A. The County, Sheriff and Township agree that the terms of Exhibit A, pertaining to deployment issues, may only be amended by mutual written consent of the Sheriff and Township.

ARTICLE II – COMPENSATION AND OVERTIME

The price to the Township for the contractual police services is based upon the methodology adopted by the County's Board of Commissioners on December 1, 2010 and July 6, 2011.

The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; and (4) \$155,157.00 per PSU for 2015. Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained in the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance, Fleet). The County and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase.

In addition to the compensation stated above, the Township shall also be responsible to pay for all overtime incurred by its contracted PSU's while working on Township related matters, including, but not limited to, testifying on court cases involving Township cases.

ARTICLE III – FAILURE TO PAY

The County shall bill the Township monthly for all standard monthly and overtime costs incurred during that month. The Township must pay this bill within thirty (30) days after the date of the invoice. Failure by the Township to pay the total monthly charges shall be a material breach of this Contract and entitle the County to immediately seek remedies including, but not limited to, the following:

- Limitation of future police services to the Township to offset the amount owed;
- Complete stoppage of all contract services to the Township until the amount owed is completely paid;
- Pursuit of a court order compelling the Township to pay the amount owed.

The parties understand and agree that the above remedies are not exclusive and do not constitute progressive enforcement steps. Thus, the County may choose any of these remedies, or any other remedy to which it is legally entitled, at any time after the Township has breached its duty to pay its monthly costs. Moreover, the parties understand and agree that these remedies are in addition to those stated in Article XIV.

ARTICLE IV – DISPUTE RESOLUTION

The parties agree that the Township may dispute any County invoice by taking the following actions within 30 days of receiving the invoice: (1) the Township must pay the disputed amount to the County; and (2) the Township must send written notice to the County Administrator that it disputes the invoice. The Township is encouraged to attach any written documentation supporting its claim to its request to County Administration for dispute resolution.

Within 30 days of receiving the Township's notice disputing the invoice, County Administration will investigate the claim. If the investigation supports the Township's claim, the disputed money will be refunded back to the Township, along with interest at an annual rate of 2 per cent pro rated to equal the length of the arbitration process. If, however, as a result of the investigation, County Administration disagrees with the Township's claim, the County and the Township shall jointly pick a mutually acceptable arbitrator to hear the positions of the Township and County. The County and the Township shall also have the right to jointly compile a list of acceptable arbitrators which, if compiled, shall be an attachment to this Contract. The arbitrator's decision on the claim shall be binding. If the arbitrator ultimately decides in favor of the Township, the County agrees to refund the money paid by the Township, along with an annual 2 per cent interest payment pro rated to equal the length of the arbitration. The cost to retain the arbitrator shall be paid by the losing party.

ARTICLE V - TERM

The term of this contract shall be for forty-eight months with an effective date of January 1, 2012 and ending on December 31, 2015.

ARTICLE VI - INSURANCE

The County agrees to maintain at its own expense during the term of this contract the following insurance:

1. Workers' compensation insurance with Michigan statutory limits and Employers Liability Insurance with a minimum of one hundred thousand (\$100,000.00) dollars each accident for any employee.
2. Public entity liability coverage, which includes general liability, law enforcement liability, auto liability and public official's liability coverage. The County's insurer will add Superior Township as an additional insured under this public entity liability coverage. The County will be responsible for all expenses and loss payments within its SIR/Deductible.

The County shall submit a certificate of insurance that evidences such coverage to the Township Clerk prior to beginning services under this Contract.

ARTICLE VII – RESPONSIBILITY FOR EMPLOYEES AND AGENTS

The parties agree that the County is responsible for the acts and/or omissions of its PSU's and related police service personnel in providing services under this Contract.

ARTICLE VIII-CONFERENCES

The County and Township agree that either party may request a conference to discuss issues relating to interpretation of this Contract. Such notice shall be in writing and specify the issues to be discussed at the conference. In addition, as stated more

fully in Exhibit A, the Sheriff and the Township may convene to discuss specific deployment issues.

ARTICLE - IX - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to, all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE X - EQUAL EMPLOYMENT OPPORTUNITY

All parties to this Contract agree that they will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

All parties to this Contract agree that they will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicants and the treatment of employees. Affirmative action will include, but not be limited to: employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

All parties to this Contract agree to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XI - EQUAL ACCESS

The Sheriff shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XII - ASSIGNS AND SUCCESSORS

This contract is binding on the County, Sheriff and the Township, their successors and assigns. None of the parties to this Contract will assign or transfer its interest in this contract without the written consent of the other parties.

ARTICLE XIII - TERMINATION OF CONTRACT

If a party breaches any provision of this Contract, the non-breaching party may serve upon the breaching party written notice of its intent to terminate this Contract. If the breaching party fails to cure such breach within thirty (30) days after having received written notice of the breach, the non-breaching party may terminate this Contract,

provided, however, that if the cure for the breach takes more than thirty (30) days to cure, the breaching party shall be given a reasonable amount of time beyond the thirty (30) day period to prosecute the cure to the breach to completion.

Notwithstanding the paragraph above, the Township, upon giving the County and the Sheriff at least six (6) months written notice, may terminate the contract effective December 31st of the year such notice is given. In addition, the township may reduce the contracted PSU level in the event of significant unforeseen budgetary changes upon six (6) months written notice.

ARTICLE XIV – CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County, Sheriff and Township will be incorporated into this Contract by written amendment signed by all parties.

ARTICLE XV - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XVI - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

SUPERIOR TOWNSHIP

WASHTENAW COUNTY

By: _____
William McFarlane (DATE)
Township Supervisor

By: _____
Verna J. McDaniel (DATE)
County Administrator

WASHTENAW COUNTY SHERIFF

By: _____
Jerry Clayton, Sheriff (DATE)

APPROVED AS TO FORM:

ATTESTED TO:

BY: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

BY: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

EXHIBIT A

The Washtenaw County Sheriff ("Sheriff") and Superior Township ("Township") agree on the following specific deployment issues.

Assignment of Supervision. The Sheriff will provide supervision over PSU's assigned to the Township. It is the Sheriff's intent that any sergeants assigned to the Township be physically present in the Township; however, the Sheriff retains the discretion to determine the assignment of sergeants or any other supervisory personnel.

Overtime Protocol The parties agree that the Township shall have the right to discuss overtime and staffing issues with the Sheriff and to provide input on when overtime shall be incurred under this Contract, provided, however, that the Sheriff shall ultimately determine when overtime is justified under this Contract.

Animal Control. The parties agree that this Contract does not address animal control services.

Reporting. The Sheriff will make available to the Township a daily duty assignment roster that lists the PSU's assigned to work in the Township and the shift assignments of those PSU's. The Sheriff will also make available to the Township a monthly summary listing the PSU's assigned to the Township during the preceding month, the number of regular and overtime hours worked by each assigned PSU, plus fill-in hours worked and time spent outside the Township by PSU's responding to requests for service from other jurisdictions. If the Township collaborates with some other Township where patrol districts are created, that report shall identify the time spent by Superior Township deputies in Superior Township or such other Townships by shift. These reports shall be made available to the Township by the Tuesday preceding the third Monday of each month.

Selection of Sheriff's Personnel to Fulfill Contract. The parties agree that the Township shall be permitted to provide input in the selection of Sheriff's Office personnel who will be assigned in the Township, who shall fulfill the terms of this contract. To that extent, the Township shall meet with administration staff from the Sheriff's Office to work out a process whereby appropriate Township personnel may be involved in the selection process of those individuals proposed by the Sheriff to work in that Township. The amount of assigned deputies will be determined by the labor agreement between the County, Union and Sheriff. The Sheriff agrees to take any input from the Township personnel in making his final decision on personnel who will work within that Township. The Township may also request assignment of personnel to specific shifts, provided, however, the Sheriff retains the power to make final decisions regarding shift assignments.

Removal of Sheriff's Personnel Assigned to the Township. The parties agree that if, in the Township's opinion, any individual assigned by the Sheriff to the Township is not acceptable to that Township, the Township and the Sheriff shall meet to discuss the situation and to work on addressing the problems between the Township and the individual in question. The reassignment of any Sheriff's Department personnel within a Township, however, shall remain the exclusive power of the Sheriff. The Sheriff agrees to notify the Township if any particular deputy is reassigned from the Township for any reason.

Ordinance Enforcement. The parties understand that general ordinance enforcement is not part of the services provided by the Sheriff to the Township pursuant to this contract. The Sheriff will, however, enforce local traffic ordinances. In addition, the Sheriff will assist the Township's local ordinance enforcement officer when such assistance is necessary.

Substations. The Sheriff agrees to consult with the Township to determine where any substation may be located to assist Sheriff's Department personnel in fulfilling its responsibilities under this contract. The parties agree that the Township shall provide and maintain any such substation. The parties agree that the County shall equip and maintain the necessary furniture and equipment for the PSUs' use in the substations. The County agrees to provide a "call box" emergency phone on the exterior of the substation for use of the public to call for assistance.

Freeway and Out of Township Service. The parties agree that assigned PSU's will not be a primary responder to non-life threatening calls from a freeway. Such calls shall be referred to the Michigan State Police. In addition, assigned PSU's shall not respond to life threatening freeway calls if the Michigan State Police are readily available to respond to such calls, provided, however, the Sheriff agrees to send on duty PSU's to calls for assistance from Township fire officials. Further, PSU's under this Contract shall be assigned as support or back-up, not as primary complaint responders to areas outside of the Township. The Sheriff reserves the right to allocate resources to address critical circumstances on the freeway.

Notification. The Sheriff agrees to use good faith efforts to notify in a timely fashion the Township Supervisor or his/her designee of any major newsworthy events that occur within the Township. To that end, a command officer will inform the Township as soon as practicable of the following matters: (a) homicides; (b) traffic fatalities occurring with the Township; (c) major criminal events; (d) major citizen complaints regarding performance of PSU's within the Township; (e) discharge of a firearm by Sheriff's personnel within the Township excluding incidents with animals, or of a Township PSU acting outside the Township; (f) requests for news media interviews regarding operations with the Township; (g) motor vehicle accidents involving Township PSU's while on duty in which there is personal injury; and (h) any significant change in the Sheriff's operations within the Township.

The Township recognizes that, due to the confidential nature of certain criminal and internal investigations, immediate notification may not be appropriate. The Sheriff will make reasonable attempts to notify the Township before such cases are made public.

Attendance at Township Board Meetings. The Sheriff agrees that a command officer shall attend Township board meetings regularly to report to the Township Board on any relevant contract issues and/or to answer questions from the Board.

Periodic Meetings. The Sheriff agrees to send command staff responsible to meet with Township officials on an agreed upon periodic schedule to discuss issues relevant to this contract. The Sheriff agrees that such issues shall include, but not be limited to, advice by the Township as to use of the services contracted for under the Agreement. These meetings may include Sheriff's administration staff including the Undersheriff and/or the Sheriff if necessary.

Community Service Officers/Community Work Program The parties understand that community service officers do not come within the scope of this Contract. Should such officers become available at a later date, the Sheriff agrees to permit the Township to acquire such service at the established rate. The Sheriff agrees to provide community work program services when available.

Other Contracts The Sheriff acknowledges that the Township may execute contracts with private entities that relate to police services. The parties agree that the Sheriff is not bound by the terms of such contracts. The Sheriff will, however, use good faith efforts within the scope of this Contract, to assist the Township in meeting its obligations under such other contracts.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE No. 182
AN ORDINANCE TO AMEND ORDINANCE 105-BURNING ORDINANCE,**

THE CHARTER TOWNSHIP OF SUPERIOR ORDAINS:

Section 182.01, amend Section 105.03(1) as follows:

Remove “section IV” and replace it with “Section 105.04”

Section 182.02, amend Section 105.04 Regulations as follows:

Section 105.04 (7), shall read:

“7. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in Sections 33, 34 or 35 of the Township.”

Section 182.03, amend Section 105.04 Regulations as follows:

Section 105.04 (8), shall be added as follows:

“8. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in Sections 19 or 36 of the Township, except for burning of agricultural or beekeeping wastes as permitted by rules promulgated by the MDEQ or by State law; or burning for the control of crop disease provided the County agricultural agent has issued a permit for such burning.”

Section 182.03 Numbering. The numbering of sections in Ordinance 105 in the Book of Compiled Ordinances of Superior Charter Township shall reflect these changes.

Section 182.04 Severability.

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 182.05 Publication.

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within 30 days following the final adoption thereof. This Ordinance shall become effective immediately upon said publication and the same shall be recorded in the Ordinance Book of the

Township, and such recording authenticated by the signatures of the Supervisor and Clerk.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of Ordinance 183 adopted for final reading at a regular meeting of the Superior Charter Township Board held on _____, 2011.

David Phillips, Superior Charter Township Clerk

William McFarlane, Superior Charter Township Supervisor

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

ORDINANCE #105, AS AMENDED
~~as amended by Ordinance #176 on November 3, 2008~~
Amended by Ordinance #182 on

BURNING ORDINANCE

THE TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, STATE OF
MICHIGAN, ORDAINS:

Section 105.01. Purpose

The purpose of this ordinance is to provide for the protection of the health, safety, and welfare of Township residents; to protect property from exposure to the dangers of fire; to minimize unnecessary runs by the Township Fire Department; to provide for the enforcement of this ordinance; and to fix penal fines for violations of the provisions of this ordinance. Recycling is encouraged.

Section 105.02. Definitions

The words defined in this section shall have the meanings ascribed to them in this section:

"Brush" means loose branches and twigs generated by trimming or storms on the property.

"Garbage" means rejected food wastes including waste accumulations of animal, fruit, or vegetable matter used or intended for food; or wastes that attend the preparation, use, cooking, dealing in, or storing of meat, fowl, fish, fruit, or vegetable matter.

"Open burning" or "open fire" means an outdoor fire on open ground.

Section 105.03. Permissible Fires

A person shall not ignite, cause or permit to be ignited, allow or maintain an outdoor fire except as provided in this section.

1. The following types permitted if they are conducted in accordance with the conditions specified in ~~section IV~~ Section 105.04 of this ordinance:

A. Burning of brush, logs, stumps, trees, untreated lumber, or other plant material.

B. Burning of agricultural or beekeeping wastes as permitted by rules promulgated by the MDEQ or by State law; or burning for the control of crop disease provided the County agricultural agent has issued a permit for such burning.

2. The following types of fires are permitted if they are placed more than twenty feet from any building:

A. A fire set for recreational cooking or non-commercial cooking of food.

B. A fire set in a salamander or other device used for heating by construction or other workers whose work is primarily outdoors.

C. Burning of small amounts of household dry waste paper in an enclosed incinerator which complies with the Air Pollution control Commission rules and regulations.

3. A fire may be set in performance of an official duty by any fire department officer if the fire is necessary for one or more of the following reasons or purposes:

A. For the prevention of a fire hazard that cannot be abated by other means.

B. For the instruction of public firefighters or industrial or commercial employees under proper supervision of a qualified instructor. Such a program shall be outlined in writing and submitted to the Fire Chief for his review and approval at least 48 hours prior to the instruction program. The program outline shall clearly state the purpose and parameters of the program.

Section 105.04. Regulations

OPEN BURNING of brush, logs, stumps, untreated lumber, and other waste plant material, and the burning of agricultural and beekeeping waste is subject to the following regulations:

1. No open burning shall be done without a valid burning permit. On the day of the intended burning, and application for a burning permit shall be made to the Superior Township Fire Chief or his representative by the applicant **in person** by calling 484-1996. The applicant shall give his name, address, and phone number, a description of the materials to be burned, and the time of the intended burning. If the Fire Chief **or** his representative denies the application for a permit, the reason for the denial must be given. If the application is granted, the permit number will be given over the telephone to the applicant, and the permit will be valid only for the day the request is made. Any subsequent burning will require additional permits on a day-to-day basis. The Fire Chief or his representative may issue special permits for open fires in agricultural areas that will last more than one day.

2. No material may be brought onto a site for the express purpose of burning it.

3. The burning of garbage, tires and rubber products, is strictly prohibited.

4. Burning is permitted only during daylight hours except when a special permit has

been issued permitting a fire that will last more than one day.

5. Adult supervision of open fires is required.

6. Open fires must be twenty feet or more from any building and twenty feet or more inside the permit holder's property line.

7. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in Sections 33, 34 or 35 of the Township, ~~also portions of Section 36, with density (R-4) with four or more homes per acre.~~

8. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in Sections 19 or 36 of the Township, except for burning of agricultural or beekeeping wastes as permitted by rules promulgated by the MDEQ or by State law, or burning for the control of crop disease provided the County agricultural agent has issued a permit for such burning.

Section 105.05. Appeals

Whenever the Chief of the Fire Department or his representative shall refuse to grant a permit applied for, or when it is claimed that the provisions of the ordinance do not apply or that the true intent and meaning of the ordinance has been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Chief of the Fire Department or his representative to the Superior Charter Township Board.

Such an appeal shall be in writing, citing the nature of the original request, the reason such request was denied a permit, and the remedy sought through the appeal. The appeal shall be made within seven (7) days of the denial, and the Board shall receive and respond to the appeal at their next regularly scheduled Board meeting.

Section 105.06. Penalty for Violation

Any person, corporation, or other legal entity, including an officer, director, or employee, who violates any provision of this Ordinance, or who shall fail to do what is required by the terms of the Ordinance, is responsible for a municipal civil infraction and shall pay a civil fine of not less than one hundred dollars (\$100.00) and not more than five hundred dollars (\$500.00) plus costs and attorney fees, and is subject to other sanctions as provided for under Chapter 87 of the Revised Judicature Act, P.A. 236 of 1961, being MCL §600.8701 et. seq., as amended.

Section 105.07. Enforcement

This ordinance shall be deemed an exercise of the police powers of Superior Charter Township for the preservation and protection of the public health, safety, and welfare. It shall be the duty of the Zoning/Ordinance Officer to enforce the provisions of this ordinance. Citizen complaints and reports of violations shall be directed to the Zoning/Ordinance Officer and/or the Fire Department.

Section 105.08. Effective Date; Publication

~~This Ordinance shall be published in the *Ypsilanti Press*, a newspaper having general circulation in said Township and shall become effective upon publication on August 31, 1989 and amended by Ordinance 176, effective November 3, 2008, published pursuant to Section 8 of the Charter Township Act, being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website—www.superior-twp.org—with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township, qualified under state law to publish legal notices, and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.~~

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within 30 days following the final adoption thereof. This Ordinance shall become effective immediately upon said publication and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of Ordinance 183 adopted for final reading at a regular meeting of the Superior Charter Township Board held on _____, 2011.

David Phillips, Superior Charter Township Clerk

William McFarlane, Superior Charter Township Supervisor

NOTICE OF PUBLICATION BY POSTING
SUPERIOR CHARTER TOWNSHIP
ORDINANCE NO. 182
AN ORDINANCE TO AMEND ORDINANCE NO. 105-BURNING ORDINANCE

Please take notice that the first reading of Ordinance No. 182 –An Ordinance to Amend Ordinance No. 105-Burning Ordinance was made at the regular meeting of the Superior Charter Township Board of Trustees on December 19, 2011 at the Superior Charter Township Hall located at 3040 N. Prospect Road, Ypsilanti, MI 48198. The Ordinance will be considered for second reading and adoption at the regular meeting of the Superior Charter Township Board meeting of January 17, 2012.

Ordinance No. 182 amends Ordinance No. 105 as follows:

Amend Section 105.03(1), Permissible Fires, by removing “section IV” and replacing it with “Section 105.04”.

Amend Section 105.04(7), Regulations, so that it reads, “7. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in Sections 33, 34 or 35 of the Township.”

Amend Section 105.04, Regulations, by adding Section 105.04 (8), as follows: “8. Due to the density and the danger of fires spreading and smoke and fumes creating a nuisance, no permits shall be issued for any location in Sections 19 or 36 of the Township, except for burning of agricultural or beekeeping wastes as permitted by rules promulgated by the MDEQ or by State law; or burning for the control of crop disease provided the County agricultural agent has issued a permit for such burning.”

Publication of the Ordinance was made by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b).

David M. Phillips, Clerk
Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099



Invoice

NAME OF CLIENT

Superior Charter Township
David Phillips, Clerk
3040 North Prospect Road
Ypsilanti, MI 48198

| DATE | INVOICE # | DUE DATE |
|------------|-----------|------------|
| 11/30/2011 | 28223 | 12/30/2011 |

| SERVICE REP | COUNTY |
|--------------|-----------|
| Kevin Decker | Washtenaw |

| EFFECTIVE | EXPIRATION | DESCRIPTION | AMOUNT |
|-----------|------------|---|------------|
| 01/01/12 | 01/01/13 | "Michigan Municipal Insurance Package" including: Hartford, Assurant, Metropolitan & Mid-America, Property/Vehicle Valuation, Provident, Travel Accident, Firefighters Accidental Death And Disability, Law Enforcement Accident, Michigan Township Participating Plan (M.T.P.P.), Scheduled and Unscheduled Property, Liability, Terrorism, Crime, Public Official Bonds, Vehicles, Law Enforcement Liability. (any or all of the above as applicable) M.T.P.P. #1089 PLEASE COMPLETE THE ATTACHED TERRORISM FORM AND RETURN WITH YOUR PAYMENT REMITTANCE. THANK YOU. | \$4,908.00 |

Make check payable to MCM Group, Inc.
For proper credit of your account, include remittance copy.

Amount Due \$54,908.00

PLEASE ALLOW SUFFICIENT POSTAL TIME SO YOUR PAYMENT IS RECEIVED PRIOR TO THE EFFECTIVE DATE

*WHITE=CLIENT COPY * PINK=REMITTANCE COPY * YELLOW=COMPANY COPY*

MCM Group, Inc.

Insurance and Related Services

3100 Covington Road, Suite D
Kalamazoo, Michigan 49001-0846

(888) 626-0077
(800) 678-4100

Local: (269) 327-2700
Fax: (269) 327-8578



POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury-in concurrence with the Secretary of State, and the Attorney General of the United States-to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carrier or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. However, the actual coverage provided by your Policy for acts of terrorism, as is true for all coverages, is limited by terms, conditions, exclusions, limits, other provisions of your policy, any endorsements to the policy and generally applicable rules of law.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

ACCEPTANCE OR REJECTION OF TERRORISM INSURANCE COVERAGE

LISTED BELOW IS THE ADDITIONAL PREMIUM TO PURCHASE TERRORISM COVERAGE, WHICH IS IN ADDITION TO THE PREMIUM WE HAVE QUOTED OTHERWISE. AT THE TIME OF BINDING YOUR NEW OR RENEWAL COVERAGE, THE FOLLOWING STATEMENT MUST BE COMPLETED AND SIGNED BY THE POLICYHOLDER.

ACCEPTANCE of Terrorism Coverage

| | |
|-------|---|
| _____ | I hereby elect to purchase Casualty Terrorism Coverage for a prospective premium of \$109. (Please check the box to the left and initial if this is your election) |
| _____ | I hereby elect to purchase Property Terrorism Coverage for a prospective premium of \$267. (Please check the box to the left and initial if this is your election) |

REJECTION of Terrorism Coverage

| | |
|-------|---|
| _____ | I hereby decline to purchase Casualty terrorism coverage for certified acts of Terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism. (Please check the box to the left and initial if this is your election) |
| _____ | I hereby decline to purchase Property terrorism coverage for certified acts of Terrorism. I understand that I will have no coverage for any losses resulting from certified acts of terrorism. (Please check the box to the left and initial if this is your election) |

| | |
|------------------------------------|--|
| Policyholder/Applicant's Signature | U.S. Specialty Insurance Company Insurance Company HMTP-271089 01/01/2012 - 01/01/2013 |
| Print Name | Policy Number SUPERIOR CHARTER TWP - WASHTENAW |
| Date | Insured Name |



MEMBERSHIP BENEFITS

- **Risk Reduction Grant Program *New***
- Educational Resources
- Program Board of Directors Elected by Policy Holders
- Risk Control Department & Services at No Extra Cost
- **Group Experience Dividend Program *New***
- Scholarship Opportunities
- Michigan Based Claims Administrative Services
- Experienced Defense Attorneys Specializing in Municipal Law

COVERAGE HIGHLIGHTS & ENHANCEMENTS

- **Increased Liability Limits**
 - Excess Liability (Umbrella) Available
 - No Policy Aggregates
 - Separate Limits Per Line of Coverage
- **Non-Monetary / Injunctive Relief Cov. *New***
- Valuable Papers and Records Limit ↑ \$250K
- Electronic Data Processing Equipment Blanket Limit \$100,000
- Crime Limit All Locations ↑ \$100K with No Deductible
- **Coverage for Earthquake \$1M and Flood \$100K *New***
- All Risk Property Coverage Form
- **Back Wages Coverage \$25K *New***
- Employee Dishonesty Blanket Bond ↑ \$100K with No Deductible / Excess Over Position Bonds
- Premises Medical Payments Coverage All Township Properties
- Cemetery Professional Liability
- True Blanket Building and Contents All Township Properties - No Margin Clause
- Total Building Loss – Rebuild at any Location
- **Equipment Breakdown / Boiler & Machinery Coverage *New***



2010

Invoice

| |
|---|
| NAME OF CLIENT |
| Superior Charter Township David Phillips, Clerk 3040 North Prospect Road Ypsilanti, MI 48198 |

| DATE | INVOICE # | DUE DATE |
|------------|-----------|----------|
| 12/15/2010 | 27809 | 1/1/2011 |

| SERVICE REP | COUNTY |
|--------------|-----------|
| Kevin Decker | Washtenaw |

| EFFECTIVE | EXPIRATION | DESCRIPTION | AMOUNT |
|-----------|------------|---|-----------|
| 01/01/11 | 01/01/12 | "Michigan Municipal Insurance Package" Including: Hartford, Assurant, Metropolitan & Mid-America, Property/Vehicle Valuation, Provident, Travel Accident, Firefighters Accidental Death And Disability, Law Enforcement Accident, Michigan Township Participating Plan (M.T.P.P.), Scheduled and Unscheduled Property, Liability, Crime, Public Official Bonds, Vehicles, Law Enforcement Liability. (any or all of the above as applicable) M.T.P.P. #1089 | 53,806.00 |
| 01/01/11 | 01/01/12 | Provident Life and Accident Insurance Company Policy Firefighter's Policy #ESO-5590546 | 849.00 |

*14 JP
12-29-10*

Make check payable to MCM Group, Inc.
For proper credit of your account, include remittance copy.

Amount Due \$54,655.00

PLEASE ALLOW SUFFICIENT POSTAL TIME SO YOUR PAYMENT IS RECEIVED PRIOR TO THE EFFECTIVE DATE

*WHITE=CLIENT COPY * PINK=REMITTANCE COPY * YELLOW=COMPANY COPY*

MCM Group, Inc.

Insurance and Related Services



10528 Shaver Road
Portage, Michigan 49024-8747

(888) 626-0077
(800) 678-4100

Local: (269) 327-2700
Fax: (269) 327-8578

Program Overview

MICHIGAN MUNICIPAL TOWNSHIP
PACKAGE THROUGH MCM GROUP, INC.

The Michigan Township Participating Plan

The Par Plan is a unique and proven, member-driven program for the provision of affordable, tailored insurance coverages to small and medium sized Michigan public entities. Members of the Par Plan share common goals and needs specific to public entities. Through participation in the Plan, they create a team approach to meeting those goals and needs.

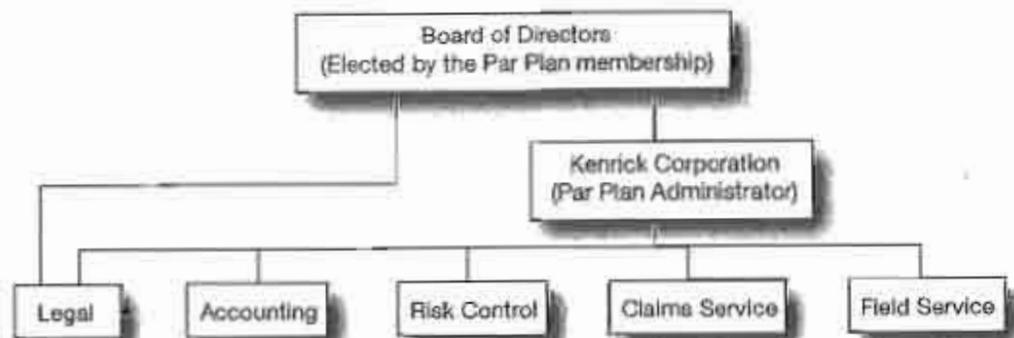
The Par Plan was formed in April of 1985 under the enabling legislation known as Public Act 138. It was formed to provide a stable Risk Management Program for governmental entities that, up to then, were paying exorbitant prices for limited coverage, or in some cases, were being forced to go without coverage in key areas. Traditional insurance providers were reluctant to underwrite public entities for many reasons, including the diversity of operations (compared to private industry), the question of government immunity at the state and federal level, and the lack of risk control procedures in place to help prevent and reduce losses.

The Par Plan is unique because it is designed for Michigan public entities, run by Michigan public officials. These officials make up the board of directors and meet four times a year to review the plan's operation. Board members are elected by the Plan membership and are responsible for developing and maintaining the Plan's bylaws.

The Par Plan responds to its members through the following:

- The application of uniform underwriting criteria addressing the members exposure to loss.
- The use of professional municipal risk control personnel trained to meet the members specific needs.
- The application of meaningful risk control techniques designed for governmental units to prevent and reduce losses.
- The use of adjusters and defense attorneys skilled in handling and defending governmental claims.
- The prompt payment of meritorious claims.

The Par Plan is administered by Kenrick Corporation, an organization offering many years of experience working primarily with public entities. Kenrick, through its regional administrative offices and working in concert with a carefully selected group of local representatives, serves over 1,400 public entities in the Great Lakes region.



Benefits to members of the Par Plan include:

- Stable pricing
- Fixed costs
- Non-assessable protection
- Fully reinsured
- Availability of liability coverage
- High limits of liability coverage
- Expanded coverages
- Over 1,400 Michigan public entity members
- Newsletters with Par Plan updates and articles of interest written by and for Par plan members
- Risk Control and Claims Services





December 12, 2011

RE: Fiscal Year 2011 Dues for the Washtenaw County Consortium for Solid Waste Management

Dear Washtenaw County Solid Waste Consortium Member,

As required by the Inter-local Agreement establishing the Washtenaw County Consortium for Solid Waste Management (WCCSWM), notice is hereby given for dues payment for Fiscal Year 2011 (January 1 through December 31, 2011).

FY 2011 Dues Payment

\$ 75.00

Payments should be made by check to the Washtenaw County Consortium for Solid Waste Management by **December 31, 2011**. Please mail to: Washtenaw County Dept. of Public Works, Attn: Jeff Krcmarik, 705 N. Zeeb Rd. P.O. Box 8645, Ann Arbor, MI 48107

Many of our member communities have elected new public officials that may not be fully aware of the purpose and value of the Consortium. For your convenience, I am enclosing the following materials for your review:

- Overview of the Consortium
- Articles of Agreement

I hope you find this information useful. If you have never attended a Consortium meeting, come join us and see what we're about! We have some exciting changes in store, and need your input for our efforts to have the greatest impact.

If you would like any additional information on the Consortium, or need to make a change to the membership list for your community, please contact Dan Moody at (734) 222-3827.

Sincerely,

Jeffery Krcmarik, Treasurer
Washtenaw County Consortium for Solid Waste Management

– Cities of Ann Arbor, Chelsea, Milan, Saline, and Ypsilanti –

– Townships of Ann Arbor, Augusta, Bridgewater, Dexter, Freedom, Lima, Lodi, Lyndon, Manchester, Northfield, Pittsfield, Salem, Saline, Scio, Sharon, Superior, Sylvan, Webster, York, and Ypsilanti –

– Villages of Barton Hills, Dexter, and Manchester –

– Federal Correctional Facility, Milan, St. Joseph Mercy Hospital, Washtenaw County, Western Washtenaw Recycling Authority – University of Michigan, Eastern Michigan University

Overview of the Consortium

December 2011

Purpose

The Washtenaw County Consortium for Solid Waste Management ("Consortium") was established in 1990 as a vehicle to foster communication and collaboration between local governments and public agencies on recycling and solid waste issues.

Membership

Membership in the Consortium is voluntary, but is limited to municipalities and public organizations located within the County. Each member appoints a representative and an alternate to the group; typically a Township supervisor, local elected official, public works employee, municipal recycling coordinator, or interested citizen.

What are the goals of the Consortium?

The goals of the Consortium include cooperative efforts on solid waste, recycling and utilization of recycled products as follows:

1. To serve as mutual forum to identify, discuss, study and focus upon County and local challenges and opportunities.
2. To foster, develop, and review policies, plans and priorities.
3. To provide continuing organizational machinery to ensure effective communication and coordination among governments, agencies, and public institutions.
4. To facilitate agreements and cooperative action proposals among member governments and public institutions for specific projects or other related needs including Feasibility Studies and Service Programs.
5. To serve as a vehicle for the collection and exchange of information of interest to members.
6. To maintain a liaison with member governments, other governmental units and agencies, public institutions, and to serve as spokespeople for member county and local governments and public institutions.
7. To furnish general and technical aid to members to promote and accomplish Consortium approved agreements, policies and plans, when approved by participating members.
8. To review and coordinate federal, state and local programs of importance.
9. To recommend regional policies, studies, plans, or other appropriate matters.
10. To render advice and technical assistance on the request of members in regard to local problems having County impact.
11. To provide an opportunity for the regional, state, and federal governments and other agencies which have interests in Consortium activities to participate.

What has the Consortium accomplished in the past?

Throughout the years the Consortium has developed numerous task forces with the intent of addressing the current of solid waste and recycling needs of the communities. Through these task forces the Consortium has established a key role in programs throughout the County. Some of the successful accomplishments / programs are as follows:

Meetings

Meetings are held the fourth Thursday each month. Locations rotate throughout the County to make attendance and participation more convenient for members. Meetings alternate between administrative committee work one month and special topic presentations or field trips the next month.

Why should YOU get Involved?

- Provides an opportunity to network with other community representatives and exchange ideas and information about recycling and solid waste issues.
- Find out what works and what doesn't
- Learn new cutting edge technologies
- Receive technical assistance on tough issues facing your community
- Learn about upcoming training opportunities, workshops, etc.
- Take field trips and experience a "behind the scenes" look at how recycling works

Future Plans

In the future, the consortium has many new and exciting projects to tackle. The Consortium plans to work with the public, businesses, educational institutions, and governmental institutions to increase awareness of composting, waste reduction and the purchase of recycled products. The consortium would like to maintain the sense of importance about recycling and waste management throughout our communities.

Washtenaw County Consortium for Solid Waste Management
Interlocal Agreement

ARTICLES OF AGREEMENT

I. Preamble

We the representatives of Washtenaw County, its local governments and public institutions hereby join together in a voluntary organization to be known as the Washtenaw County Consortium for Solid Waste Management (the Consortium), for the purpose of meeting at regular intervals to discuss and study solid waste, recycling and utilization of recycled products. Furthermore, we will meet to develop policy and programs for ratification and implementation by member representatives of the County and, local governments and public institutions.

II. Nature, Purpose and Goals of the Agreement

The need for a Consortium exists due to finite space within landfills, increased disposal costs and the importance of recycling throughout the County. The purpose of the Consortium is to maintain a voluntary organization to foster a cooperative effort in resolving problems and forming policies and plans in the areas of solid waste and recycling. The Goals of the Consortium include cooperative efforts on solid waste, recycling and utilization of recycled products as follows:

1. To serve as a mutual forum to identify, discuss, study and focus upon County and local challenges and opportunities.
2. To foster, develop, and review policies, plans and priorities.
3. To provide continuing organizational machinery to ensure effective communication and coordination among governments, agencies, and public institutions.
4. To facilitate agreements and cooperative action proposals among member governments and public institutions for specific projects or other related needs including Feasibility Studies and Service Programs.
5. To serve as a vehicle for the collection and exchange of information of interest to members.
6. To maintain a liaison with member governments, other governmental units and agencies, public institutions, and to serve as spokespeople for member county and local governments and public institutions.
7. To furnish general and technical aid to members to promote and accomplish Consortium approved agreements, policies and plans, when approved by participating members.
8. To review and coordinate federal, state and local programs of importance.
9. To recommend regional policies, studies, plans, or other appropriate matters.

1. General Membership.

- a. General Policy Body: The General Membership shall consist of all Members and shall be the policy body of the Consortium.
- b. Voting: Each member shall have one vote in the General Membership.
- c. Quorum: A quorum of the General Membership shall consist of one-third of the total membership.
- d. Meetings: The General Membership shall meet monthly when practical, but at least 4 times per year. The annual meeting shall be held in March and shall be the election meeting. Other meetings shall be held in accord with the determination of the General Membership or upon call of its Chair, or by petition of any three (3) Members of the General Membership. Written notification of such meeting shall be given to each Designated Representative at least 10 days in advance of a particular meeting.
- e. Spending Authority: The General Membership may authorize expenditures from the funds available to the Consortium. The General Membership may recommend additional expenditures however representatives from members may not commit finances to the Consortium without approval of the governing body or the appropriate budgetary authority.
- f. Responsibilities: The responsibilities of the General Membership are:
 1. To adopt the Consortium's budget and membership dues schedules.
 2. To authorize expenditures from the Consortium's treasury upon a majority vote of members present at a meeting of the Consortium.
 3. To adopt and amend by-laws.
 4. To review action of the Executive Committee.
 5. To initiate, advise, and aid in the establishment of cooperative arrangements, including interlocal agreements, among its Members.
 6. To resolve membership questions.
 7. To make recommendations to any local governments or other appropriate agencies, public institutions or entities.
 8. To elect all officers at the annual meeting of all even-numbered years. Officers will serve two-year terms.

2. Executive Committee:

TO: SUPERIOR TOWNSHIP BOARD OF TRUSTEES
FROM: SUSAN MUMM
DATE: 12/13/11
RE: DELTA DENTAL RENEWAL

We have received our 2012 rate quote from Delta Dental for dental insurance. They are as follows:

| | 2012 Rates | 2011 Rates | % Increase |
|---------|------------|------------|------------|
| Single: | \$43.08 | \$41.74 | 3.2% |
| Couple: | \$80.15 | \$77.66 | 3.2% |
| Family: | \$139.74 | \$135.41 | 3.2% |

I recommend we renew our contract.

TO: Board of Trustee's

FM: William McFarlane

RE: Board Appointments

Date December 19, 2011

I recommend the following appointments be considered. I either spoke with or left a message to contact me if they no longer wished to participate in their respective assignments.

Planning commission

Brenda Baker 2/28/12 to 2/28/15

ZBA

Douglas Dail 12/31/11 to 12/31/14

Sonny Parm 12/31/11 to 12/31/14

Wetlands Board

John Langs 4/07/12 to 4/07/15

David Zelisse 4/07/12 to 4/07/15

CHARTER TOWNSHIP OF SUPERIOR 2012 HOLIDAY CLOSINGS SCHEDULE

| | |
|-----------------------------|-----------------------------|
| Monday, January 2, 2012 | New Year's Day |
| Monday, January 16, 2012 | Martin Luther King, Jr. Day |
| Monday, February 20, 2012 | President's Day |
| Friday, April 6, 2012* | Good Friday (1/2 day) |
| Monday, May 28, 2012 | Memorial Day |
| Wednesday, July 4, 2012 | Independence Day |
| Monday, September 3, 2012 | Labor Day |
| Monday, October 8, 2012 | Columbus Day |
| Monday, November 12, 2012 | Veteran's Day |
| Thursday, November 22, 2012 | Thanksgiving Day |
| Friday, November 23, 2012 | Day after Thanksgiving |
| Monday, December 24, 2012 | Christmas Eve |
| Tuesday, December 25, 2012 | Christmas |
| Monday, December 31, 2012 | New Year's Eve |

- denotes ½ day, offices close at 12:00 noon.

David Phillips, Clerk
Charter Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT, YPSILANTI, MICHIGAN 48198
734-482-6099

2012 MEETING SCHEDULE

TOWNSHIP BOARD

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 17, 2012 (following Martin Luther King Day)
Tuesday, February 21, 2012 (following Presidents' Day)
Monday, March 19, 2012
Monday, April 16, 2012
Monday, May 21, 2012
Monday, June 18, 2012
Monday, July 16, 2012
Monday, August 20, 2012
Monday, September 17, 2012
Monday, October 15, 2012
Monday, November 19, 2012
Monday, December 17, 2012

PLANNING COMMISSION

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the fourth Wednesday of each month, except for the November meeting which will be held on the third Wednesday of the month and the December meeting which will be held on the second Wednesday of the month.

| | |
|------------------------------|-------------------------------|
| Wednesday, January 25, 2012 | Wednesday, July 25, 2012 |
| Wednesday, February 22, 2012 | Wednesday, August 22, 2012 |
| Wednesday, March 28, 2012 | Wednesday, September 26, 2012 |
| Wednesday, April 25, 2012 | Wednesday, October 24, 2012 |
| Wednesday, May 23, 2012 | Wednesday, November 14, 2012 |
| Wednesday, June 27, 2012 | Wednesday, December 19, 2012 |

David Phillips, Clerk
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

GENERAL FUND PROPOSED BUDGET AMENDMENTS

12/19/2011

| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT | COMMENTS |
|-----------------|---------------------------------|----------------------|----------|------------------------------------|
| 101-101-702-050 | SALARY BOARD SECRETARY | \$ 1,629.00 | INCREASE | |
| 101-101-715-007 | SOC SEC SENIOR ASSISTANT | \$ 79.00 | INCREASE | |
| 101-101-716-007 | HEALTH INSUR SENIOR ASSISTANT | \$ 110.00 | INCREASE | |
| 101-101-719-000 | MESC BENEFITS | \$ 57.00 | INCREASE | |
| 101-101-727-050 | POSTAGE | \$ 4,000.00 | INCREASE | THIS YEAR OVERAGE AND REFILL METER |
| 101-101-801-00 | PROF SERVICES BOARD/ ADMIN DEPT | \$ 800.00 | INCREASE | |
| 101-101-900-000 | PRINTING & PUBLISHING | \$ 600.00 | INCREASE | |
| 101-101-930-000 | REPAIR AND MAINT ADMIN DEPT | \$ 500.00 | INCREASE | |
| 101-101-957-000 | BOOKS & PERIODICALS | \$ 350.00 | INCREASE | |
| 101-101-958-000 | MEMBERSHIPS & DUES | \$ 2,000.00 | INCREASE | |
| 101-171-717-000 | SUPERVISOR TAXB BENE | \$ 216.00 | INCREASE | |
| 101-171-718-000 | SUPERVISOR PENSION | DECREASE \$ 600.00 | | |
| 101-209-702-050 | ASST ASSESSOR SALARY | \$ 100.00 | INCREASE | |
| 101-209-703-000 | CONTRACT SERV ASSESSING DEPT | DECREASE \$ 1,000.00 | | |
| 101-209-715-075 | FIELD APPRASIER SOC SEC | \$ 100.00 | INCREASE | |
| 101-209-716-050 | ASST ASSESSOR HEALTH INSUR | \$ 205.00 | INCREASE | |
| 101-209-716-055 | FIELD APPRASIER HEALTH INSUR | \$ 310.00 | INCREASE | |
| 101-209-717-055 | FIELD APPRASIER TAXB BENE | \$ 175.00 | INCREASE | |
| 101-209-710-000 | TRAINING ASSESSING DEPT | DECREASE \$ 770.00 | | |

| BUILDING FUND PROPOSED BUDGET AMENDMENTS | | 12/19/2011 | | |
|--|------------------------------|--------------------|--------------------|---|
| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT | COMMENTS |
| 249-371-930-000 | REPAIR & MAIT | \$ 2,500.00 | INCREASE | DATA ENTRY ERROR FROM EARLIER THIS YEAR |
| 249-371-963-000 | BANK FEES & CHARGES | \$ 150.00 | INCREASE | |
| 249-371-851-000 | INSUR & BONDS | DECREASE | \$ 1,700.00 | EXTRA MONEY HERE |
| 249-371-703-000 | CONTRACT SERVICES | \$ 1,600.00 | INCREASE | RUNNING OVER BUDGET |
| 249-371-801-025 | LEGAL FEES | DECREASE | \$ 500.00 | EXTRA MONEY HERE |
| 249-000-610-000 | CHARGES FOR SERVICES | \$ 3,000.00 | DECREASE | RUNNING A LITTLE UNDER BUDGET |
| 249-000-699-025 | APPROP FROM RESERVES | INCREASE | \$ 5,050.00 | WE LOWERED THIS EARLIER IN THE YEAR SO IT IS STILL LESS THAN OUR ORIGINAL ESTIMATE. |
| | TOTAL OUTSTANDING A/P | \$ 7,250.00 | \$ 7,250.00 | |

LAW FUND PROPOSED BUDGET AMENDMENTS

12/19/2011

| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT | COMMENTS |
|-----------------|------------------------------|--------------------|--------------------|----------|
| 266-310-930-000 | REPAIR & MAINT | \$ 100.00 | INCREASE | |
| 266-890-985-000 | TAX CHARGEBACKS | \$ 9,000.00 | INCREASE | |
| 266-000-403-050 | PRIOR YEAR DELQ PERS PROP | INCREASE | \$ 639.00 | |
| 266-000-695-000 | FALSE ALARM CHARGES | INCREASE | \$ 600.00 | |
| 266-000-664-050 | INTEREST ON RESERVES | INCREASE | \$ 761.00 | |
| 266-000-699-000 | APPROP FROM FUND BALANCE | INCREASE | \$ 7,000.00 | |
| | TOTAL OUTSTANDING A/P | \$ 9,000.00 | \$ 9,000.00 | |

FIRE FUND PROPOSED BUDGET AMENDMENTS

10

12/19/2011

| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT | COMMENTS |
|-----------------|--------------------------------|---------------------|---------------------|---|
| 206-000-607-085 | REIM FOR OUR LABOR COSTS | INCREASE \$ | 1,095.00 | |
| 206-000-699-028 | TRANS IN FROM FIRE RESERVE | INCREASE \$ | 5,116.00 | TO COVER BENEFIT PAY OFFS |
| 206-336-702-009 | FIRE MARSHALL ADDITIONAL HOURS | \$ 2,200.00 | INCREASE | |
| 206-336-715-000 | SOC SEC FULL-TIME STAFF | \$ 1,500.00 | INCREASE | |
| 206-336-715-005 | SOC SEC CHIEF | \$ 300.00 | INCREASE | |
| 206-336-702-001 | OVERTIME FULL TIME STAFF | DECREASE \$ | 1,000.00 | |
| 206-336-717-000 | TAXB BENE FULL TIME STAFF | \$ 3,000.00 | INCREASE | |
| 206-336-717-006 | TAXB BENE FIRE MMARSHALL | \$ 700.00 | INCREASE | |
| 206-336-717-033 | BENEFIT DAY CASH OUTS | \$ 800.00 | INCREASE | |
| 206-336-740-00 | OPERATING SUPPLIES | \$ 3,000.00 | INCREASE | |
| 206-336-801-000 | PROF SERVICES | \$ 7,000.00 | INCREASE | COMPUTER ENG SERVICE HIGHER THAN EXPECTED |
| 206-336-801-001 | LEGAL SERV | \$ 200.00 | INCREASE | |
| 206-336-851-000 | INSURANCE | DECREASE \$ | 4,000.00 | |
| 206-336-880-000 | FIRE PREVENTION SUPPLIES | DECREASE \$ | 2,850.00 | |
| 206-336-930-000 | REPAIR & MAINT | DECREASE \$ | 6,200.00 | |
| 206-336-710-000 | TRAINING | DECREASE \$ | 5,500.00 | |
| 206-336-957-000 | BOOKS & PERIODICALS | \$ 850.00 | INCREASE | |
| | TOTAL OF DEBITS/CREDITS | \$ 19,550.00 | \$ 19,550.00 | |

| PARK FUND PROPOSED BUDGET AMENDMENTS | | 12/19/2011 | | |
|--------------------------------------|----------------------------------|---------------------|---------------------|----------|
| BUDGET LINE # | DESCRIPTION | DEBIT | CREDIT | COMMENTS |
| 508-751-850-000 | TELECOMMUNICATIONS ADMIN DEPT | \$ 1,500.00 | INCREASE | |
| 508-751-900 | PRINTING & PUBLISHING ADMIN DEPT | \$ 250.00 | INCREASE | |
| 508-751-965-965-050 | TRANS TO ACRUED ABSENCES RESERVE | \$ 10,000.00 | INCREASE | |
| 508-755-977-000 | EQUIPMENT | DECREASE | \$ 13,000.00 | |
| 508-755-860-000 | TRANSPORTATION | \$ 350.00 | INCREASE | |
| 508-755-920-000 | UTILITIES MAINT DEPT | \$ 300.00 | INCREASE | |
| 508-751-801-000 | PROF SERVICES ADMIN DEPT | \$ 250.00 | INCREASE | |
| 508-751-727-000 | OFIC DSUPPLIES ADMINDEPT | \$ 250.00 | INCREASE | |
| 508-755-715-075 | SOC SECSEASONAL STAFF | \$ 100.00 | INCREASE | |
| | | | | |
| | TOTAL OUTSTANDING A/P | \$ 13,000.00 | \$ 13,000.00 | |



To: Superior Township Board of Trustees
 From: Utility Department
 Date: December 19, 2011
 Re: 2011 Budget Amendment

| Acct. # | Account Name | Increase | Decrease | Approved | REQUESTED | Explanation |
|-----------------|------------------------------|-------------------|-------------------|-----------|-----------------|--|
| O&M: | | | | | | |
| 404 | Water Sales | 10,000 | | 1,593,966 | \$1,603,966 | Increased Usage |
| 405 | Sewer Sales | 58,000 | | 870,742 | 928,742 | Increased Usage & Price Increase |
| 408 | Penalty Income | 5,000 | | 51,000 | \$56,000 | |
| 410 | Meter Sales | 6,100 | | 0 | \$6,100 | |
| 421 | Fees | 2,000 | | 5,000 | \$7,000 | New Customer Fees |
| 424 | Lift Station Income | | 6,954 | 6,954 | \$0 | No Longer Billed to Fairfax |
| 441 | Interest on Bank Accts. | 1,100 | | 5,000 | \$6,100 | Higher Interest Rates |
| | Total Revenue | \$82,200 | \$6,954 | | | |
| 555 | Water Purchased | 59,000 | | 872,761 | \$951,761 | Increased Usage |
| 560 | Sewer Purchased | 27,700 | | 596,758 | \$624,458 | Increased Usage |
| 603 | Taxable Benefits | 1,000 | | 27,414 | \$28,414 | Paid Vacations |
| 607 | Employee Insurance | 3,100 | | 97,663 | \$100,763 | Higher Ins. Rates |
| 620-AB | Rep. & Maint. - Adm. Bldg. | | 3,000 | 5,000 | \$2,000 | Bldg. Reno. - Less R&M |
| 665-AB | Utilities - Adm. Bldg. | | 3,000 | 9,000 | \$6,000 | Bldg. More Energy Efficient |
| 677-AB | Leased Equip. - Adm. Bldg. | | 700 | 4,600 | \$3,900 | |
| 620-MF | Rep. & Maint. - Maint. | 2,000 | | 7,000 | \$9,000 | Door Repairs |
| 643-MF | Computer Serv. - Maint. | 1,600 | | 4,000 | \$5,600 | |
| 645-MF | Oper. Supplies - Maint. | | 8,000 | 15,000 | \$7,000 | |
| 665-MF | Utilities - Maint. | | 2,000 | 20,000 | \$18,000 | Lower Usage |
| 668-MF | Telecomm. - Maint. Fac. | | 500 | 5,000 | \$4,500 | |
| 665-LB | Utilities - Lift & Booster | 3,600 | | 17,000 | \$20,600 | Prospect Pte. Lift Station |
| 620 | Rep. & Maint. - System | | 10,000 | 25,000 | \$15,000 | |
| 625 | Rep. & Maint. - Root Foam | | 10,000 | 10,000 | \$0 | Will Not Be Done This Year |
| 631 | Prof. Serv. - Engineers | | 17,000 | 30,000 | \$13,000 | Not Required |
| 635 | Prof. Serv. - Attorneys | | 1,000 | 2,000 | \$1,000 | Not Required |
| 636 | Prof. Serv. - Other | | 500 | 500 | \$0 | Not Required |
| 671 | Meters & Supplies | 5,000 | | 10,000 | \$15,000 | New Meters Purchased |
| 672 | Fuel | 5,500 | | 7,000 | \$12,500 | Higher Rates |
| 673 | Insurance & Bonds | | 5,500 | 32,000 | \$26,500 | |
| 676 | Postage | | 1,200 | 5,000 | \$3,800 | |
| 709 | Printing & Publishing | | 2,000 | 5,000 | \$3,000 | |
| 712 | Miscellaneous Expense | | 1,500 | 1,500 | \$0 | Not Required |
| | Total Expenses | \$108,500 | \$65,900 | | | |
| | Total Rev. & Exp. | (\$26,300) | (\$58,946) | | \$32,646 | |
| 856 | Transfers to Cap. Res. | 32,646 | | 153,445 | \$186,091 | Increased Transfer to Capital Reserves |

| Acct. # | Account Name | Increase | Decrease | Approved | REQUESTED | Explanation |
|--------------------------|------------------------------|-----------------|------------|-----------------|-----------|-----------------------------|
| Capital Reserves: | | | | | | |
| 413 | Availability Fee Income | 17,950 | | \$0 | \$17,950 | New Connections |
| 415 | Tap Fees Income | 13,000 | | \$0 | \$13,000 | New Connections |
| 416 | T&T Income | 21,500 | | \$0 | \$21,500 | New Connections |
| 441 | Interest on Bank Accts. | 3,200 | | \$8,000 | \$11,200 | Higher Interest Rates |
| | Total Revenue | \$55,650 | \$0 | | | |
| 620 | R&M - System | 9,665 | | 0 | \$9,665 | New Customer Connection |
| 675 | Depreciation | 2,800 | | 725,000 | \$727,800 | |
| | Total Expenses | \$12,465 | \$0 | | | |
| | Total Rev. & Exp. | \$43,185 | \$0 | \$43,185 | | |
| 809 | Transfers from O&M | 32,646 | | 153,445 | \$186,091 | Increased Transfer from O&M |

| | | | | | | |
|----------------------|------------------------------|-----------------|--------------------|------------------|-----------|-----------------------|
| Debt Service: | | | | | | |
| 441 | Interest on Bank Accts. | \$11,000 | | \$3,000 | \$14,000 | Higher Interest Rates |
| | Total Revenue | \$11,000 | \$0 | | | |
| 689 | Bond Interest Expense | | 126,654 | 257,803 | \$131,149 | Refunded YCUA Bond |
| | Total Expenses | \$0 | \$126,654 | | | |
| | Total Rev. & Exp. | \$11,000 | (\$126,654) | \$157,654 | | |

| | | | | | | |
|-------------------------------|------------------------------|----------------|------------|----------------|---------|-----------------------|
| System Repair Reserve: | | | | | | |
| 441 | Interest on Bank Accts. | \$1,700 | | \$2,100 | \$3,800 | Higher Interest Rates |
| | Total Revenue | \$1,700 | \$0 | | | |
| | Total Rev. & Exp. | \$1,700 | \$0 | \$1,700 | | |

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT

DATE: December 19, 2011

TOTAL AMOUNTS TO BE RELEASED FROM EACH FUND

| | | |
|---------------|----|----------------|
| GENERAL | | |
| LEGAL DEFENSE | | NONE TO SUBMIT |
| FIRE | | NONE TO SUBMIT |
| LAW | \$ | 6,705.58 |
| PARK | | NONE TO SUBMIT |
| BUILDING | | NONE TO SUBMIT |
| UTILITIES | | NONE TO SUBMIT |
| GRAND TOTAL | \$ | 6,705.58 |

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

BILLS FOR PAYMENT

DATE: DECEMBER 19, 2011

GENERAL FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|---------|-------------|
|--------|---------|-------------|

| | | |
|------|-------|--|
| \$ - | TOTAL | |
|------|-------|--|

LEGAL DEFENSE FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|---------|-------------|
|--------|---------|-------------|

| | | |
|--|----------------|--|
| | NONE TO SUBMIT | |
|--|----------------|--|

| | | |
|--|-------|--|
| | TOTAL | |
|--|-------|--|

FIRE FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|---------|-------------|
|--------|---------|-------------|

| | | |
|--|----------------|--|
| | NONE TO SUBMIT | |
|--|----------------|--|

| | | |
|--|-------|--|
| | TOTAL | |
|--|-------|--|

LAW FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|---------|-------------|
|--------|---------|-------------|

| | | |
|-------------|-------------------|--------------|
| \$ 6,705.58 | WASH CO TREASURER | NOV OVERTIME |
|-------------|-------------------|--------------|

| | | |
|-------------|-------|--|
| \$ 6,705.58 | TOTAL | |
|-------------|-------|--|

PARK FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|---------|-------------|
|--------|---------|-------------|

| | | |
|--|----------------|--|
| | NONE TO SUBMIT | |
|--|----------------|--|

| | | |
|--|-------|--|
| | TOTAL | |
|--|-------|--|

BUILDING FUND

| AMOUNT | TO WHOM | DESCRIPTION |
|--------|---------|-------------|
|--------|---------|-------------|

| | | |
|--|----------------|--|
| | NONE TO SUBMIT | |
|--|----------------|--|

Record of Disbursements

Date: 12/19/2011

*Contains all checks written since last report was submitted for the following funds:

General
Fire
Law
Park
Building
Water & Sewer

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$1,000.00

SUBMITTED BY: SUSAN MUMM, ACCOUNTANT

GENERAL FUND CHECK REGISTER

08:50 am

CHECK DATE FROM 11/17/2011 - 12/15/2011

| Check Date | Bank/Check # | Name | Description | Amount | Voided? |
|------------|--------------|--------------------------------------|--------------------------------|-----------|---------|
| 11/17/2011 | GENL 33084 | BYRON THOMAS | DUMP TICKET REIMBURSEMENT | 46.00 | |
| 11/17/2011 | GENL 33085 | GREGORY BERG | DUMP TICKET REIMBURSEMENT | 11.50 | |
| 11/17/2011 | GENL 33086 | PAETEC | OCTOBER TELEPHONES | 346.89 | |
| 11/17/2011 | GENL 33087 | TERMINIX PROCESSING CENTER | PEST CONTROL | 69.00 | |
| 11/17/2011 | GENL 33088 | JOHN HUDSON | ELECTION WORK 11/10 | 144.00 | |
| 11/18/2011 | GENL 33089 | AUTOMATED RESOURCE MANAGEMENT | OCT PAYROLL PREP | 174.90 | |
| 11/18/2011 | GENL 33090 | MICH DEPT OF ENVIRONMENTAL QUALITY | WELL TESTING | 100.49 | |
| 11/18/2011 | GENL 33091 | MICHIGAN ELECTION RESOURCES | VOTER SUPPLIES | 120.64 | |
| 11/18/2011 | GENL 33092 | ORCHARD, HILTZ & MCCLIMENT | BROMLEY PARK PLANS | 150.00 | |
| 11/18/2011 | GENL 33093 | AMERICAN UNITED LIFE INSURANCE CO. | DEC LIFE INSUR | 153.22 | |
| 11/18/2011 | GENL 33094 | DELTA DENTAL | DEC DENTAL INSUR | 691.63 | |
| 11/18/2011 | GENL 33095 | PRIORITY HEALTH | DEC HEALTH INSUR | 4,813.82 | |
| 11/18/2011 | GENL 33096 | VISION SERVICE PLAN | DEC VISION INSUR | 170.03 | |
| 11/21/2011 | GENL 33097 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 11/23 PAYROLL | 22,980.42 | |
| 11/22/2011 | GENL 33098 | JOHN HUDSON | MILEAGE HUDSON 11/7-11/18 | 64.90 | |
| 11/22/2011 | GENL 33099 | TRACI BIBINS | TAX BILL ENVELOPE STUFFING | 225.00 | |
| 11/22/2011 | GENL 33100 | SUPERIOR TOWNSHIP BUILDING FUND | RICK COST SPLIT NOV | 599.66 | |
| 11/22/2011 | GENL 33101 | EDDIE MILLER | REIM FOR DUMP USAGE | 19.00 | |
| 11/22/2011 | GENL 33102 | WASH CO WATER RESOURCES COMMISSIONEF | 2011 DRAIN MAIT & REPAIR | 10,524.07 | |
| 11/22/2011 | GENL 33103 | AL WALTERS HEATING | ANNUAL INSPECTION FURNACE | 270.85 | |
| 11/22/2011 | GENL 33104 | YPSILANTI MEALS ON WHEELS | 2011 MEALS ON WHEELS | 2,150.00 | |
| 11/22/2011 | GENL 33105 | PITNEY BOWES INC | NOV POSTAGE METER RENTAL | 272.00 | |
| 11/29/2011 | GENL 33106 | SUPERIOR TWP FIRE FUND | WORKERS COMP REFUND | 3,298.27 | |
| 11/29/2011 | GENL 33107 | PETTY CASH/ BRENDA MCKINNEY | REIM PETTY CASH | 95.81 | |
| 11/29/2011 | GENL 33108 | POSTMASTER | BULK POSTAGE FOR DEC TAX BILLS | 1,149.72 | V |
| 12/1/2011 | GENL 33109 | GBS INC. | MINUTE BOOK | 85.68 | |
| 12/1/2011 | GENL 33110 | MICHIGAN TOWNSHIP'S ASSOCIATION | MTA CONFERENCE JAN 2012 DAVE | 270.00 | |
| 12/1/2011 | GENL 33111 | MICHIGAN TOWNSHIP'S ASSOCIATION | MTA CONFERENCE JAN 12 BILL | 250.00 | |
| 12/1/2011 | GENL 33112 | MICHIGAN TOWNSHIP'S ASSOCIATION | MTA CONFERENCE JAN 12 BRENDA | 250.00 | |
| 12/1/2011 | GENL 33113 | PITNEY BOWES INC. | NOV POSTAGE METER RENTAL | 272.00 | V |
| 12/1/2011 | GENL 33114 | SUPERIOR TOWNSHIP BUILDING FUND | WORKERS COMP DIVIDEND | 2,246.12 | |

| | | | | |
|------------|------------|---------------------------------|---|-----------|
| 12/1/2011 | GENL 33115 | SUPERIOR TWP FIRE FUND | WORKERS COMP DIVIDEND | 34,253.33 |
| 12/1/2011 | GENL 33116 | SUPERIOR TWP PARK FUND | WORKERS COMP DIVIDEND | 2,807.65 |
| 12/1/2011 | GENL 33117 | SUPERIOR TWP PAYROLL FUND | JOHN HANCOCK NOV | 1,125.73 |
| 12/1/2011 | GENL 33118 | SUPERIOR TWP PAYROLL FUND | MERS #2 NOV | 2,655.15 |
| 12/1/2011 | GENL 33119 | SUPERIOR TWP PAYROLL FUND | JOHN HANCOCK PENSION NOV | 1,125.73 |
| 12/1/2011 | GENL 33120 | SUPERIOR TWP PAYROLL FUND | NOV MERS #2 PENSION | 2,655.15 |
| 12/1/2011 | GENL 33121 | SUPERIOR TWP PAYROLL FUND | HCSP DEC | 1,200.00 |
| 12/1/2011 | GENL 33122 | SUPERIOR TWP UTILITY DEPARTMENT | WORKERS COMP DIVIDEND | 12,353.66 |
| 12/1/2011 | GENL 33123 | ALICIA MCCOLLUM | DUMP TICKET REIMBURSEMENT | 46.00 |
| 12/1/2011 | GENL 33124 | AVAYA, INC. | 11/26/11-12/25/11 TELEPHONE MAINTENANCE | 102.01 |
| 12/1/2011 | GENL 33125 | DAISY MCCOLLUM | DUMP TICKET REIMBURSEMENT | 46.00 |
| 12/1/2011 | GENL 33126 | DEIDRE FULLER | DUMP TICKET REIMBURSEMENT | 19.25 |
| 12/1/2011 | GENL 33127 | JOHNNIE TIGNER | DUMP TICKET REIMBURSEMENT | 44.00 |
| 12/1/2011 | GENL 33128 | PERCY CARTER | DUMP TICKET REIMBURSEMENT | 17.25 |
| 12/1/2011 | GENL 33129 | U.S. POSTAL SERVICE | POSTAGE FOR METER | 2,000.00 |
| 12/1/2011 | GENL 33130 | SUPERIOR TWP PAYROLL FUND | UNDERPAYMENT OCT MERS #2 | 26.20 |
| 12/1/2011 | GENL 33131 | SUPERIOR TWP PARK FUND | DEC PARK TRANSFER | 18,621.75 |
| 12/5/2011 | GENL 33132 | SUSAN MUMM | MILEAGE SUSAN 10/31--12/1 | 43.29 |
| 12/5/2011 | GENL 33133 | JOHN HUDSON | MILEAGE HUDSON 11/21--12/2 | 79.20 |
| 12/6/2011 | GENL 33134 | DAROLD NAGEL | DUMP TICKET REIMBURSEMENT | 15.00 |
| 12/6/2011 | GENL 33135 | DTE GAS | NOVEMBER GAS/HEATING BILL | 49.37 |
| 12/6/2011 | GENL 33136 | DTE GAS | NOVEMBER GAS/HEATING BILL | 185.16 |
| 12/6/2011 | GENL 33137 | FLEET SERVICES | NOVEMBER GASOLINE | 30.88 |
| 12/6/2011 | GENL 33138 | JASON WRIGHT | DUMP TICKET REIMBURSEMENT | 22.25 |
| 12/6/2011 | GENL 33139 | MARTIN THOMPSON | DUMP TICKET REIMBURSEMENT | 33.00 |
| 12/6/2011 | GENL 33140 | MICHAEL ASMAN | DUMP TICKET REIMBURSEMENT | 50.00 |
| 12/6/2011 | GENL 33141 | PITNEY BOWES INC. | SEALER FOR POSTAGE MACHINE | 46.98 |
| 12/6/2011 | GENL 33142 | STAPLES ADVANTAGE | SUPPLIES | 48.06 |
| 12/6/2011 | GENL 33143 | DTE ELECTRIC | NOVEMBER ELECTRICITY | 460.91 |
| 12/6/2011 | GENL 33144 | DTE GAS | NOVEMBER GAS/HEATING BILL | 103.03 |
| 12/6/2011 | GENL 33145 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 12/8 PAYROLL | 22,284.35 |
| 12/7/2011 | GENL 33146 | ANN ARBOR CLEANING SUPPLY | SUPPLIES | 208.58 |
| 12/7/2011 | GENL 33147 | DAVID PHILLIPS | MILEAGE REIMBURSEMENT | 72.15 |
| 12/8/2011 | GENL 33148 | BRENDA MCKINNEY | MILEAGE REIMBURSEMENT | 117.11 |
| 12/9/2011 | GENL 33149 | MI LABOR LAW POSTER SERVICE | NEW 2012 LABOR LAW POSTERS | 52.50 |
| 12/13/2011 | GENL 33150 | COMERICA BANK | 2011 TRANS TO GENERAL RESERVE | 97,387.00 |
| 12/13/2011 | GENL 33151 | SUPERIOR TOWNSHIP BUILDING FUND | 1/2 COST OF BAY HEATERS | 1,487.50 |

| | | | | |
|------------|------------|----------------------------|------------------------|--------|
| 12/14/2011 | GENL 33152 | PAETEC | NOVEMBER TELEPHONES | 357.03 |
| 12/14/2011 | GENL 33153 | STAPLES ADVANTAGE | SUPPLIES | 376.75 |
| 12/14/2011 | GENL 33154 | TERMINIX PROCESSING CENTER | PEST CONTROL | 69.00 |
| 12/14/2011 | GENL 33155 | SHARED SERVICES, LLC | PUBLIC NOTICE 12/1 | 12.80 |
| 12/14/2011 | GENL 33156 | SHARED SERVICES, LLC | 2 PUBLIC NOTICES 11/3 | 115.20 |
| 12/15/2011 | GENL 33157 | DONALD DUGAS | BOARD OF REVIEW | 20.00 |
| 12/15/2011 | GENL 33158 | RHONDA MCGILL | DEC 11 BOARD OF REVIEW | 20.00 |
| 12/15/2011 | GENL 33159 | JOHN MACNICOL | DEC BOARD OF REVIEW | 20.00 |
| 12/15/2011 | GENL 33160 | JAMES SWITALA | DEC BOARD OF REVIEW | 20.00 |

TOTAL OF 73 Checks: 249,698.98

TOTAL OF 4 Void Checks: 5,202.60

TOTAL - 77 Checks: 254,901.58

FIRE FUND CHECK REGISTER

08:52 am

CHECK DATE FROM 11/17/2011 - 12/15/2011

| Check Date | Bank/Check # | Name | Description | Amount | Voided? |
|------------|--------------|------------------------------------|---------------------------------------|-----------|---------|
| 11/18/2011 | FIRE 20043 | C.R. & ASSOCIATES | BACKGROUND CHECK WIGGINS | 500.00 | |
| 11/18/2011 | FIRE 20044 | AMERICAN AQUA, INC. | WATER SOFTENER SALT | 78.75 | |
| 11/18/2011 | FIRE 20045 | ANN ARBOR CLEANING SUPPLY | SUPPLIES | 308.18 | |
| 11/18/2011 | FIRE 20046 | ANN ARBOR WELDING SUPPLY | MEDICAL OXYGEN | 64.79 | |
| 11/18/2011 | FIRE 20047 | ANNARBOR.COM | 3 MONTH SUBSCRIPTION | 32.85 | |
| 11/18/2011 | FIRE 20048 | BATTERIES PLUS - 389 | BATTERIES | 64.56 | |
| 11/18/2011 | FIRE 20049 | CORRIGAN OIL COMPANY | 226.6 & 258.7 GALLONS OF DIESEL FUEL | 1,678.77 | |
| 11/18/2011 | FIRE 20050 | EMERGENCY MEDICAL PRODUCTS, INC. | MEDICAL SUPPLIES | 574.69 | |
| 11/18/2011 | FIRE 20051 | SUPERIOR TWP PAYROLL FUND | MERS #1 OCT | 6,421.64 | V |
| 11/18/2011 | FIRE 20052 | SUPERIOR TWP PAYROLL FUND | MERS #1 OCT CORRECTION | 666.35 | |
| 11/18/2011 | FIRE 20053 | HURON VALLEY AMBULANCE | NOVEMBER DISPATCH SERVICES | 1,477.49 | |
| 11/18/2011 | FIRE 20054 | HURON VALLEY AMBULANCE | OCTOBER PAGER SERVICES | 71.40 | |
| 11/18/2011 | FIRE 20055 | PAETEC | NOVEMBER TELEPHONES | 80.84 | |
| 11/18/2011 | FIRE 20056 | RICOH AMERICAS CORP | 07/01/11-09/30/11 COPIES | 219.07 | |
| 11/18/2011 | FIRE 20057 | TERMINIX PROCESSING CENTER | PEST CONTROL FOR STATION #2 | 55.00 | |
| 11/18/2011 | FIRE 20058 | TERMINIX PROCESSING CENTER | PEST CONTROL FOR STATION #1 | 129.00 | |
| 11/18/2011 | FIRE 20059 | WEST SHORE SERVICES, INC. | TURNOUT BOOTS FOR WIGGINS | 274.94 | |
| 11/18/2011 | FIRE 20060 | AMERICAN UNITED LIFE INSURANCE CO. | DEC LIFE INSUR | 102.15 | |
| 11/18/2011 | FIRE 20061 | DELTA DENTAL | DEC DENTAL INSUR | 858.10 | |
| 11/18/2011 | FIRE 20062 | DELTA DENTAL | DEC DENTAL INSUR RETIREES | 119.40 | |
| 11/18/2011 | FIRE 20063 | PRIORITY HEALTH | DEC HEALTH INSUR | 8,687.66 | |
| 11/18/2011 | FIRE 20064 | PRIORITY HEALTH | DEC HEALTHINSUR RETIREES | 1,597.73 | |
| 11/18/2011 | FIRE 20065 | VISION SERVICE PLAN | DEC VISION INSUR | 205.39 | V |
| 11/18/2011 | FIRE 20066 | VISION SERVICE PLAN | DEC VISION INSUR RETIREES | 35.08 | |
| 11/21/2011 | FIRE 20067 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 11/23 PAYROLL | 36,703.88 | |
| 11/22/2011 | FIRE 20068 | VISION SERVICE PLAN | DEC VISION INSUR | 229.72 | |
| 11/29/2011 | FIRE 20069 | DTE GAS | ELECTRIC OCT AND NOV STATION #1 | 1,346.02 | |
| 11/29/2011 | FIRE 20070 | DTE GAS | GAS AND ELECTIC NO STATION #2 | 653.53 | |
| 11/29/2011 | FIRE 20071 | HOME DEPOT CREDIT SERVICES | MISC SUPPLIES | 453.36 | |
| 11/30/2011 | FIRE 20072 | SUPERIOR TOWNSHIP BUILDING FUND | BLDG FUND RECEIPTS FROM 11/16 MISTAKE | 982.28 | V |
| 12/1/2011 | FIRE 20073 | SUPERIOR TOWNSHIP BUILDING FUND | BLDG FUND RECEIPTS FROM 11/16 MISTAKE | 982.28 | |
| 12/1/2011 | FIRE 20074 | SUPERIOR TWP PAYROLL FUND | MERS #1 NOV | 5,990.95 | |

| | | | | | |
|------------|------------|----------------------------------|---------------------------------------|-----------|---|
| 12/1/2011 | FIRE 20075 | SUPERIOR TWP PAYROLL FUND | JOHN HANCOCK NOV | 704.70 | |
| 12/1/2011 | FIRE 20076 | GENPOWER PRODUCTS, INC. | GENERATOR REPAIR & ANNULA MAIT | 478.68 | |
| 12/1/2011 | FIRE 20077 | SUPERIOR TWP PAYROLL FUND | NOV MERS #1 PENSION | 5,990.95 | V |
| 12/1/2011 | FIRE 20078 | SUPERIOR TWP PAYROLL FUND | NOV JOHN HANCOCK | 704.70 | |
| 12/1/2011 | FIRE 20079 | SUPERIOR TWP PAYROLL FUND | NOV HCSP | 1,080.00 | V |
| 12/1/2011 | FIRE 20080 | SUPERIOR TWP GENERAL FUND | DEC ACCOUNTANT'S FEE | 833.33 | |
| 12/2/2011 | FIRE 20081 | A & N ELECTRIC, INC. | BALLAST & LIGHT REPAIRS | 1,115.36 | |
| 12/2/2011 | FIRE 20082 | BATTERIES PLUS - 389 | BATTERIES | 237.92 | |
| 12/2/2011 | FIRE 20083 | COMCAST | DECEMBER INTERNET & CABLE SERVICES | 176.75 | |
| 12/2/2011 | FIRE 20084 | RICOH AMERICAS CORPORATION | DECEMBER COPIER LEASE PAYMENT | 245.57 | |
| 12/2/2011 | FIRE 20085 | SAXTONS GARDEN CENTER, INC. | GENERATOR REPAIRS | 1,406.84 | |
| 12/5/2011 | FIRE 20086 | PAETEC | OCTOBER & NOVEMBER TELEPHONES | 244.17 | |
| 12/6/2011 | FIRE 20087 | C.R. & ASSOCIATES | BACKGROUND CHECKFIREFIGHTER CANDIDATE | 250.00 | |
| 12/6/2011 | FIRE 20088 | COMCAST | DECEMBER INTERNET SERVICES FOR ST. #1 | 63.95 | |
| 12/6/2011 | FIRE 20089 | FIRST DUE FIRE SUPPLY | TURNOUT PANTS AND COAT FOR GONZALES | 1,999.44 | |
| 12/6/2011 | FIRE 20090 | HURON VALLEY AMBULANCE | NOVEMBER PAGER RENTAL | 71.40 | |
| 12/6/2011 | FIRE 20091 | HURON VALLEY AMBULANCE | DECEMBER FIRE DISPATCHING | 1,477.49 | |
| 12/6/2011 | FIRE 20092 | NEXTEL | NOVEMBER CELL PHONES | 259.65 | |
| 12/6/2011 | FIRE 20093 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 12/8 PARYOLL | 32,859.61 | |
| 12/14/2011 | FIRE 20094 | APOLLO FIRE APPARATUS REPAIR | TWO TURN-OUT GEAR HELMETS | 467.70 | |
| 12/14/2011 | FIRE 20095 | CORRIGAN OIL COMPANY | 485.4 GALLONS OF DIESEL FUEL | 1,563.31 | |
| 12/14/2011 | FIRE 20096 | WITMER PUBLIC SAFETY GROUP, INC. | HELMET SHIELDS | 85.99 | |

TOTAL OF 49 Checks:

TOTAL OF 5 Void Checks:

TOTAL - 54 Checks:

109,658.40
 14,304.96

 123,963.36

BUILDING FUND CHECK REGISTER

08:53 am CHECK DATE FROM 11/17/2011 - 12/15/2011

| Check Date | Bank/Check # | Name | Description | Amount | Voided? |
|-------------------------|--------------|------------------------------------|------------------------------|-----------|---------|
| 11/18/2011 | BUILD 7905 | AMERICAN UNITED LIFE INSURANCE CO. | DEC LIFE INSUR | 17.03 | |
| 11/18/2011 | BUILD 7906 | DELTA DENTAL | DEC DENTAL INSUR | 98.53 | |
| 11/18/2011 | BUILD 7907 | PRIORITY HEALTH | DEC HEALTH INSUR | 1,348.09 | |
| 11/18/2011 | BUILD 7908 | VISION SERVICE PLAN | DEC VISION INSUR | 29.70 | |
| 11/21/2011 | BUILD 7909 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 11/23 PARYOLL | 3,712.31 | |
| 11/22/2011 | BUILD 7910 | SUPERIOR TWP GENERAL FUND | CARMEN COST SPLIT NOV | 1,653.57 | |
| 12/1/2011 | BUILD 7911 | SUPERIOR TWP PAYROLL FUND | NOV JOHN HANCOCK | 688.68 | |
| 12/1/2011 | BUILD 7912 | SUPERIOR TWP PAYROLL FUND | NOV JOHN HANCOCK | 688.68 | V |
| 12/1/2011 | BUILD 7913 | SUPERIOR TWP PAYROLL FUND | HCSP NOV | 120.00 | |
| 12/1/2011 | BUILD 7914 | FLEET SERVICES | NOVEMBER GASOLINE | 93.16 | |
| 12/6/2011 | BUILD 7915 | EDWIN MANIER | NOV ELECTRICAL INSPECTIONS | 480.00 | |
| 12/6/2011 | BUILD 7916 | STAPLES ADVANTAGE | SUPPLIES | 19.99 | |
| 12/6/2011 | BUILD 7917 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 12/8 PAYROLL | 3,712.32 | |
| 12/7/2011 | BUILD 7918 | MICHIGAN STATE UNIVERSITY | SIGN WORKSHOP FOR MAYERNIK | 45.00 | |
| 12/12/2011 | BUILD 7919 | SUPERIOR TWP GENERAL FUND | % OF OVERHEAD OCT | 1,674.53 | |
| TOTAL OF 14 Checks: | | | | 13,692.91 | |
| TOTAL OF 1 Void Checks: | | | | 688.68 | |
| TOTAL - 15 Checks: | | | | 14,381.59 | |

LAW FUND CHECK REGISTER

08:58 am

CHECK DATE FROM 11/17/2011 - 12/15/2011

| Check Date | Bank/Check # | Name | Description | Amount Voided? |
|------------|--------------|----------------------------|---------------------------------|----------------|
| 11/23/2011 | LAW 2779 | WASHTENAW COUNTY TREASURER | SHERIFF'S OVERTIME SEPT | 5,872.77 |
| 11/23/2011 | LAW 2780 | WASHTENAW COUNTY TREASURER | OCT SHERIFF'S OVERTIME | 4,354.65 |
| 11/30/2011 | LAW 2781 | SUPERIOR TWP FIRE FUND | SEPT ST JOE ALARMS MISDEPOSITED | 50.00 |
| 12/1/2011 | LAW 2782 | SUPERIOR TWP GENERAL FUND | DEC ACCOUNTANT'S FEE | 100.00 |
| 12/6/2011 | LAW 2783 | WASHTENAW COUNTY TREASURER | REG SHERIFF'S CONTRACT DEC | 112,946.25 |
| 12/6/2011 | LAW 2784 | STEFANI CARTER J.D. P.C. | NOV LEGAL SERVICES | 673.75 |
| 12/6/2011 | LAW 2785 | DTE ELECTRIC | NOVEMBER ELECTRICITY | 414.10 |
| 12/6/2011 | LAW 2786 | DTE GAS | NOVEMBER GAS/HEATING BILL | 103.02 |
| 12/6/2011 | LAW 2787 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 12/8 PAYROLL | 158.84 |

TOTAL OF 9 Checks:

124,673.38

PARK FUND CHECK REGISTER

08:58 am

CHECK DATE FROM 11/17/2011 - 12/15/2011

| Check Date | Bank/Check # | Name | Description | Amount | Voided? |
|---------------------|--------------|------------------------------------|--|-----------|---------|
| 11/17/2011 | PARK 11114 | SUPERIOR TWP UTILITY DEPARTMENT | REIMBURSEMENT FOR NOVEMBER TELEPHONES | 71.46 | |
| 11/18/2011 | PARK 11115 | AMERICAN UNITED LIFE INSURANCE CO. | DEC LIFE INSUR | 5.68 | |
| 11/18/2011 | PARK 11116 | DELTA DENTAL | DEC DENTAL INSUR | 20.87 | |
| 11/18/2011 | PARK 11117 | PRIORITY HEALTH | DEC HEALTH INSUR | 249.65 | |
| 11/18/2011 | PARK 11118 | VISION SERVICE PLAN | DEC VISION INSUR | 5.38 | |
| 11/21/2011 | PARK 11119 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 11/23 PAYROLL | 3,163.38 | |
| 11/22/2011 | PARK 11120 | SUPERIOR TWP UTILITY DEPARTMENT | KEITH COST SPLIT NOV | 2,596.52 | |
| 12/1/2011 | PARK 11121 | SUPERIOR TWP PAYROLL FUND | MERS #2 NOV | 203.33 | |
| 12/1/2011 | PARK 11122 | SUPERIOR TWP PAYROLL FUND | JOHN HANCOCK NOV | 582.88 | |
| 12/1/2011 | PARK 11123 | SUPERIOR TWP PAYROLL FUND | HCSP NOV | 60.00 | |
| 12/1/2011 | PARK 11124 | DAVID PHILLIPS | STUMP REMOVAL | 617.50 | |
| 12/1/2011 | PARK 11125 | FLEET SERVICES | NOVEMBER GASOLINE | 512.46 | |
| 12/1/2011 | PARK 11126 | GREGORY SECORD | REIMBURSEMENT FOR TRAILER REPAIRS | 50.00 | |
| 12/1/2011 | PARK 11127 | HOME DEPOT CREDIT SERVICES | SUPPLIES | 360.71 | |
| 12/1/2011 | PARK 11128 | VERIZON WIRELESS | NOVEMBER CELL PHONES | 138.65 | |
| 12/1/2011 | PARK 11129 | SUPERIOR TWP GENERAL FUND | DEC ACCOUNTANT'S FEE | 500.00 | |
| 12/6/2011 | PARK 11130 | DTE ELECTRIC | NOVEMBER ELECTRICITY - BARN | 43.69 | |
| 12/6/2011 | PARK 11131 | ROCK SHOPPE | MULCH AND LIMESTONE | 1,779.50 | |
| 12/6/2011 | PARK 11132 | ROCK SHOPPE | LIMESTONE | 1,500.00 | |
| 12/6/2011 | PARK 11133 | STAPLES CREDIT PLAN | SUPPLIES | 143.18 | |
| 12/6/2011 | PARK 11134 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFERS 12/8 PAYROLL | 3,529.52 | |
| 12/9/2011 | PARK 11135 | MI LABOR LAW POSTER SERVICE | 2012 NEW LABOR LAW POSTERS | 59.50 | |
| 12/13/2011 | PARK 11136 | COMERICA BANK | 2011 TRANS - INTEREST BLDG/ LAND RESERVE | 3,650.00 | |
| 12/14/2011 | PARK 11137 | DAVID PHILLIPS | NORFOLK PARK STUMP REMOVAL | 120.00 | |
| 12/14/2011 | PARK 11138 | HIGHLAND PRODUCTS GROUP LLC. | SUPPLIES | 189.66 | |
| TOTAL OF 25 Checks: | | | | 20,153.52 | |

8:52 AM
 12/13/11
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 NOVEMBER 22 THROUGH DECEMBER 19, 2011

| DATE | NUM | NAME | MEMO | AMOUNT |
|----------------------------|------|-------------------------------------|--|--------------|
| 100 - CASH - O&M | | | | |
| 101 - O&M CHECKING - CHASE | | | | |
| 12/12/11 | EFT | MAGIC-WRIGHTER | MONTHLY FEE - 11/11 | (32.67) |
| 12/6/11 | EFT | SUPERIOR TWP. PAYROLL FUND | PAYROLL - 12/08/11 | (18,896.18) |
| 11/30/11 | EFT | MAGIC-WRIGHTER | CREDIT CARD FEES - 11/11 | (93.00) |
| 11/30/11 | 7010 | SUPERIOR TWP. PAYROLL FUND | MERS PENSION - 11/11 | (2,393.22) |
| 11/30/11 | 7011 | SUPERIOR TWP. PAYROLL FUND | JOHN HANCOCK PENSION - 11/11 | (384.64) |
| 11/30/11 | 7012 | ABB INC. | TROUBLESHOOT & REPAIR FLOW METER - CLARK RD. | (1,454.10) |
| 11/30/11 | 7013 | AL'S CLEANING SERVICE | ADM. BLDG. CLEANING - 11/11 (5 WEEKS) | (200.00) |
| 11/30/11 | 7014 | AT&T | BOOSTER STA. PHONE - 11/11 | (43.51) |
| 11/30/11 | 7015 | COMCAST | INTERNET - MAINT. FAC. - 11/11 | (79.95) |
| 11/30/11 | 7016 | CRAWFORD DOOR SALES | REPAIR OF SHOP DOOR | (425.00) |
| 11/30/11 | 7017 | DTE | MULTIPLE GAS & ELECT. - 11/11 | (1,554.40) |
| 11/30/11 | 7018 | FLEET SERVICES | FUEL CHARGES - 11/11 | (474.66) |
| 11/30/11 | 7019 | FTL CONSTRUCTION INC. | REPAIR TO WATER MAIN - NOTC & SAND | (2,855.55) |
| 11/30/11 | 7020 | HEIKK'S DECORATED APPAREL STUDIO | LOGOS APPLIED TO UNIFORMS | (110.00) |
| 11/30/11 | 7021 | MISS DIG SYSTEM, INC. | ANNUAL DUES - 2012 | (392.28) |
| 11/30/11 | 7022 | NEXTEL COMMUNICATIONS | CELL PHONES - 11/11 | (237.98) |
| 11/30/11 | 7023 | STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | (813.69) |
| 11/30/11 | 7024 | YPSILANTI COMM. UTILITIES AUTHORITY | W/S PURCH. - 10/11 | (115,630.16) |
| 11/30/11 | 7025 | DANIEL ALLEN | REIMBURSE FOR WORK COAT PURCH. @ SEARS | (63.60) |
| 12/2/11 | 7026 | SUPERIOR TWP. GENERAL FUND | ACCOUNTANT - 12/11 | (166.67) |
| 12/2/11 | 7027 | DTE | GAS & ELECT. @ 1799 N. PROSPECT - 11/11 | (223.78) |
| 12/2/11 | 7028 | EAST JORDAN IRON WORKS | BOX RISERS | (213.76) |
| 12/2/11 | 7029 | HEIKK'S DECORATED APPAREL STUDIO | LOGOS FOR WORK CLOTHES | (156.00) |
| 12/2/11 | 7030 | MCI WORLDCOM | OFFICE FAX LONG DIST. - 11/11 | (54.06) |
| 12/2/11 | 7031 | WORK 'N GEAR | BELT & SAFETY GLASSES | (40.50) |
| 12/13/11 | 7032 | ANSWERING SERVICE, INC. | ANSWERING SERVICE - 12/11 | (94.00) |
| 12/13/11 | 7033 | AUTO-WARES GROUP (AUTO VALUE) | ANTI-FREEZE, GLUE | (128.33) |
| 12/13/11 | 7034 | BATTERIES PLUS | DRILL BATTERY | (38.99) |
| 12/13/11 | 7035 | BEAVER RESEARCH COMPANY | SHOP SUPPLIES | (467.14) |
| 12/13/11 | 7036 | COMCAST | INTERNET - ADM. BLDG. - 11/11 | (63.95) |
| 12/13/11 | 7037 | CONGDON'S ACE HARDWARE | BATTERIES | (14.99) |
| 12/13/11 | 7038 | CRAWFORD DOOR SALES | REPAIR OF SHOP DOOR | (110.00) |
| 12/13/11 | 7039 | DISCOUNT TIRE | NEW TIRES | (1,391.99) |
| 12/13/11 | 7040 | DTE | GAS & ELECT. @ MAINT. FAC. - 11/11 | (1,271.97) |
| 12/13/11 | 7041 | GEMPLER'S | WORK COATS | (347.72) |
| 12/13/11 | 7042 | LARRY'S SHOES AND BOOTS | WORK SHOES | (120.00) |
| 12/13/11 | 7043 | ORBIT TECH | NEW PHONE & CHARGER - CHURCH | (54.98) |
| 12/13/11 | 7044 | PAETEC | PHONES - MAINT. FAC. - 12/11 | (219.66) |
| 12/13/11 | 7045 | PURCHASE POWER | POSTAGE METER REFILLS | (250.00) |

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
NOVEMBER 22 THROUGH DECEMBER 19, 2011

8:52 AM
12/13/11
ACCRUAL BASIS

| DATE | NUM | NAME | MEMO | AMOUNT |
|------------------------------------|------|----------------------------|------------------------------------|--------------|
| 12/13/11 | 7046 | RICK E. CHURCH | MILEAGE - 09/27/11-12/02/11 | (68.82) |
| 12/13/11 | 7047 | STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | (182.40) |
| 12/13/11 | 7048 | WORK 'N GEAR | SHIRT, SAFETY GLASSES | (40.50) |
| TOTAL 101 - O&M CHECKING - CHASE | | | | (151,854.80) |
| TOTAL 100 - CASH - O&M | | | | (151,854.80) |
| 120 - CASH - CAPITAL RESERVE | | | | |
| 125 - CR CHECKING - CHASE | | | | |
| 12/13/11 | 388 | OHM ENGINEERING ADVISORS | VOID: PROSPECT RD. SEWER - MAYNARD | 0.00 |
| TOTAL 125 - CR CHECKING - CHASE | | | | 0.00 |
| TOTAL 120 - CASH - CAPITAL RESERVE | | | | 0.00 |
| TOTAL | | | | (151,854.80) |



PARKS & RECREATION
INTEROFFICE MEMO

DATE: November 29, 2011
TO: Dave Phillips
CC:
FROM: Keith Lockie
RE: 2012 Park Commission Meeting Schedule

As decided at the November 28, 2011 Park Commission meeting, the following is the 2012 meeting schedule. All meetings will be on the fourth Monday of the month and will start at 7:30 p.m., unless noted.

- January 23
- February 27
- March 26
- April 23
- May 21 (3rd Monday @ 6:30 p.m.)
- June 25
- July 23
- August 27
- September 24
- October 22
- November 26
- December 17 (3rd Monday @ 6:30 p.m.)



STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRMAN

RICK SNYDER
GOVERNOR

FYI
STEVEN H. HILFINGER
DIRECTOR

December 12, 2011

FYI

Superior Township Board
Attn: Clerk
3040 N. Prospect St
Ypsilanti, Michigan 48198-9426

Dear Clerk

This correspondence is in regard to the 2010 federal decennial census counts for Michigan, Cities, Villages and Townships conducted on April 1, 2010 for determination of the population.

Pursuant to the official census counts for Michigan received from the Census Bureau our records have been amended to reflect the population of Superior Twp., Washtenaw County is 13,058; and the quota based upon said population is nine.

This adjustment has therefore created two additional opening for a new full year on-premises license under the quota provision. Please mark your records accordingly.

If you Honorable Body intends to approve the issuance of the additional license(s) in your governmental unit, please forward you decision in the form of a resolution certified by the Clerk as the official proceedings of a regular or special meeting, with date of the meeting indicated. The resolution should specify which applicant you recommend "above all others" for the two available license(s). The applicant name (must be the correct, complete name "legal" name of the entity which is applying for the license), type of license being applied for and the complete address of the proposed location.

Enclosed is a resolution form for your convenience. If you have any questions, please call the Licensing Division at (517) 322-1400.

Very Truly Yours,

MICHIGAN LIQUOR CONTROL COMMISSION

Sharon Martin, Director
Licensing Division

Is
Enclosure

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION

RESOLUTION

At a _____ meeting of the _____
(Regular or Special) (Township Board, City or Village Council)

called to order by _____ on _____ at _____ P.M.

The following resolution was offered:

Moved by _____ and supported by _____

That the request from:

be considered for _____ "above all others"
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this legislative body that the application be:

_____ for issuance
(Recommended or not Recommended)

State of Michigan _____)

County of _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
(Township Board, City or Village Council) (Regular or Special)

meeting held on _____
(Date)

SEAL

(Signed) _____
(Township, City or Village Clerk)

(Mailing address of Township, City or Village)



| | | | | | |
|----------------------|---------------------------------|----------------------------------|--------------------------------------|------------------------------|----------------------------|
| Home | Why Countywide? | Going Countywide | News & Resources | Get Involved | Contact Us |
|----------------------|---------------------------------|----------------------------------|--------------------------------------|------------------------------|----------------------------|

[Community Meetings](#) | [Financial Task Force](#) | [u196 Board](#)

resources & background

u196 Board Resources

[December u196 Board Meeting Agenda](#)

[AAIA's Perspective on Governor's Regional Transit Initiative](#)

[Overview of Commuter Rail](#)

[Setting up a Countywide Framework: 4-Party Agreement](#)

[History and Development of Governance Map](#)

[UM Commuters by Residential Zipcode](#)

u196 Board Background

In preparation for creating a new countywide transit organization, the county has been divided into eight transit districts represented by 15 delegates. This group of individuals makes up what is referred to as the Unincorporated Act 196 (u196) Board of Directors.

The u196 board will establish recommended bylaws, transit services and locations for transit facilities, funding needs and policies on how and when to provide service outside the countywide organization's boundaries.

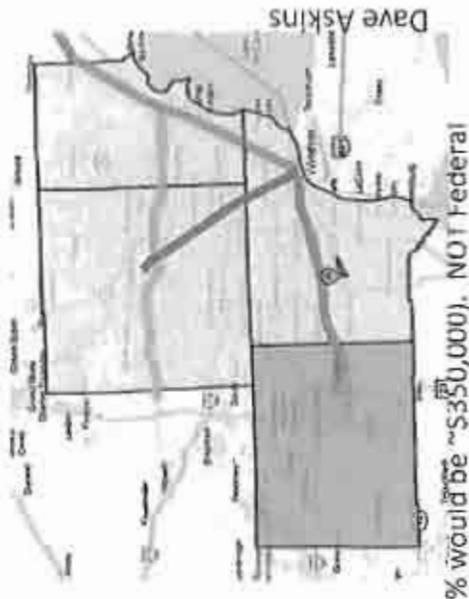
After developing the recommended services, facility locations, funding needs, policies and bylaws, each community will have the opportunity to review the recommendations and decide whether they would like to continue to be a part of the new countywide transit network. Once the new Act 196 organization is officially incorporated, it will include

u196 board of directors

| Name | District |
|---|---|
| Mandy Growal <i>Supervisor, Pittsfield Twp.</i> | Pittsfield District Representative |
| David Phillips <i>Clerk, Superior Twp.</i> | Northeast District Representative |
| David Read <i>Trustee, Scio Twp.</i> | North Central District Representative |
| Karen Lovejoy Roe <i>Clerk, Ypsilanti Twp.</i> | Southeast District Representative (1) |
| John McGehee <i>Director of HR, Lincoln Consolidated Schools</i> | Southeast District Representative (2) |
| Bob Mester <i>Trustee, Lyndon Twp.</i> | West District Representative |
| Paul Schreiber <i>Meyor, City of Ypsilanti</i> | Ypsilanti District Representative |
| Bill Lavery <i>Resident, York Twp.</i> | South Central District Representative |
| Jim Carson <i>Councilmember, Village of Dexter</i> | North Central District Alternate Representative |
| Ann Feeney <i>Councilmember, City of Chelsea</i> | West District Alternate Representative |
| Peter Murdock <i>Councilmember, City of Ypsilanti</i> | Ypsilanti District Alternate Representative |

AATA's understanding of the Governor's Regional Transit Initiative

- **Concept**
 - Create a Regional Transit Authority to develop and operate regional Rolling Rapid Transit **corridor** services (RRT)
 - Eighth of the cost of a light rail system
 - Funding from a regional vehicle registration fee of up to \$40
- **How this affects AATA and countywide efforts**
 - RTA would run Regional RRT Connections
 - Local and In-County transportation up to local authorities
 - Local Authorities will remain independent and maintain own funding
 - BUT, there will be a mandate to coordinate bus services to meet the RRT
 - Enforcement: a small percentage of State Operating dollars could be withheld (5% would be ^{for} ~\$350,000). NOT Federal Funding
 - Rail operation requires unanimous board vote, but rail subsidiary of RTA can be formed
- **Timeline (~3 year process)**
 - Bill package must go through State Legislature (to be introduced in Dec. 2011)
 - Then, counties must set up governing board, by-laws, and hire a director.
 - Director would hire staff and develops implementation and funding plan
 - RTA would request funding from voters
 - Then, RTA could develop regional corridors and start service
- **AATA staff's take**
 - We need regional connections and a way to manage them. This would solve several connection issues without taking over local authorities and getting AATA combined into SMART and DDOT. We are optimistic, but will be encouraging incorporating regional rail and ensuring that local and in-county transit is sustained. A connected Washtenaw County helps secure these regional connections.



FYI



City of Ann Arbor
PLANNING & DEVELOPMENT SERVICES — PLANNING DIVISION

301 East Huron Street | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
p. 734.794.6265 | f. 734.994.8312 | planning@a2gov.org

November 21, 2011

NOTICE OF PUBLIC HEARING

TO: Citizens Interested in Planning Issues

FROM: Planning and Development Services

The Ann Arbor City Planning Commission will hold a public hearing in the Council Chamber, Second Floor, Guy C. Larcom, Jr. Municipal Building (City Hall), 301 E. Huron Street, Ann Arbor, Michigan on Tuesday, December 6, 2011. The meeting begins at 7:00 p.m. and the following will be items on the agenda:

Technical Amendments to Chapter 59 (Off-Street Parking)

Amendments are proposed to 1) revise the exceptions for the front open space parking limitation applied to sites with more than one front lot line; 2) add standards for driveways that serve drive-through windows; and 3) replace the option of providing a contribution in lieu of parking with the option of executing a contract for parking permits in the City public parking system for sites with the special parking district.

Technical Amendments to Chapter 62 (Landscape and Screening)

Amendments are proposed to 1) revise the interior landscape island requirements to apply only to site plan extensions or projects that require City Planning Commission or City Council approval, and 2) revise the conflicting land use buffer standards to apply to the R3, R4A, R4B, R4C, R4D, and R4E zoning districts and exclude the R4C district.

At this hearing, the City Planning Commission will consider all comments before making its advisory recommendation on the proposed amendments to the City Council. The City Council will hold its public hearing at a later date and make the final decision on these amendments. If you want to know the schedule for City actions after the Planning Commission public hearing, please contact us at Planning and Development Services.

City staff are reviewing the proposed amendments and will provide the City Planning Commission with a staff report prior to the public hearing. After 3:00 p.m. on the Friday prior to the public hearing, the staff report will be available at the Planning and Development Services office or you can view the electronic staff report at <http://a2gov.legistar.com/Calendar.aspx>.

The full text of the ordinance amendments may be found on the City's website, www.a2gov.org/planning. If you would like additional information, or would like to provide comments or suggestions to the staff, please call 734-794-6265, email planning@a2gov.org, prior to noon of the day of the public hearing, or visit our office on the first floor of the Guy C. Larcom, Jr. Municipal Building (8-5 weekdays). This is the only direct mail notice you will receive regarding Planning Commission consideration of these proposed amendments.

/mg



FYI

November 18, 2011

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of changes to the channel lineup effective January 22, 2012. Customers will be notified of these changes via bill message.

The following channels will be added to the Digital Starter HD: Bloomberg HD Ch. 988*, Sprout HD Ch. 993*. The following Digital Preferred channels will be added: BBC World News Ch. 387, BYUtv Ch. 390, Oxygen HD Ch. 980*.

The following channels will be removed from Premium service: HBO Family HD Ch. 269 and MoreMax HD Ch. 273.

BBC America Ch. 114 will move from Digital Preferred to Standard Basic.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

* The HD Technology Fee and a HD converter or CableCARD-equipped HD device required to view these channels.



FYI

November 30, 2011

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some changes to our prices effective February 1, 2012. Customers are being notified of these changes via bill message.

| | <u>Current</u> | <u>New</u> |
|--|----------------|------------|
| Convenience Fee – Agent | \$5.00 | \$5.99 |
| Upgrade/Downgrade of service (no visit required) | \$3.99 | \$5.00 |
| Field Collection Charge | \$20.00 | \$25.00 |
| Additional Outlet (New) * | \$20.00 | \$30.00 |
| Additional Outlet (Prewired) * | \$10.00 | \$15.00 |
| Self Install Kit (Single and Multi-Product) | \$0.00 | \$10.00 |

*A Technician Visit Charge of \$30.00 will be added to any installation activity that requires a home visit.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



December 7, 2011

Mr. McFarlane
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198-9426

RE: BES-10-065/ Energy Efficiency and Conservation Block Grant (EECBG) – ARRA PROGRAM

Dear Mr. McFarlane:

Congratulations on successfully completing your Energy Efficiency & Conservation Block Grant (EECBG) project! The Michigan Energy Office (MEO) staff has appreciated your participation and commitment.

Through your efforts, you have succeeded in lowering emissions, conserving energy, cutting operational expenses and creating or retaining local jobs. We hope that the EECBG Program has been an effective tool for you to build community support for your energy efficiency goals.

With the metrics that you reported from your project, as well as the evidence of project success, the Michigan Energy Office can demonstrate the positive impact that this program has had on Michigan communities. It is our goal to highlight the many benefits achieved so that Michigan will continue to be seen as a leader in energy innovation and efficiency.

We thank you for making your EECBG-funded project a success. Please accept the enclosed certificate of achievement as a token of our appreciation and display it proudly for your community.

Sincerely,

Jan Patrick
EECBG Program Manager
Michigan Energy Office

Enclosure