

Treasurer's Investment Report as of September 30, 2010

General Fund #101

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
Comerica Bank					
Reserve Accrued Absences	Money Market	0.10	\$ 26,134.68	Liquid	
J P Morgan Chase Bank					
Sweep Checking		0.05	661,166.04	Liquid	
Non Motor Trail Maint.	CD	0.10	\$ 4,010.52	12/2/2010	
Bank of Ann Arbor					
General Fund Regular Operating	CD	0.80	\$ 250,000.00	10/4/2010	
			<u>\$ 941,311.24</u>		

Treasurer's Investment Report as of September 30, 2010

Legal Defend GMP #204

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank Legal Defend GMP	Sweep Checking	0.05	\$ 121,576.62	Liquid
			<u>\$ 121,576.62</u>	

Treasurer's Investment Report as of September 30, 2010

Fire Fund Operating #206

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>
J P Morgan Chase Bank			
Government Operating Checking	Govt. Operating	\$ 795.41	Liquid
Citizens Bank			
Operating Fund	Sweep Checking	\$ 901,887.10	Liquid
Operating Fund	Money Market	\$ 362,123.70	Liquid
		<u>\$ 1,264,806.21</u>	

Treasurer's Investment Report as of September 30, 2010

Fire Reserve Funds #207

Financial Institutions	Type of Account	Interest	Asset/Term
Citizens			
Reserve Checking	Money Market	0.40	\$ 1,443.01 Liquid
Reserve General	Money Market	0.40	\$ 502,538.14 Liquid
Accrued Absence Reserve	Money Market	0.40	\$ 342,003.47 Liquid
Comerica Bank			
Fire Truck Replace Reserve	Money Market	0.25	\$ 413,116.63 Liquid
Fire Truck Replace Reserve	Genesse County Bonds	1.85	\$ 160,000.00 Bonds
J P Morgan Chase Bank			
Fire Bond Payment Reserve	Govt Operating Trust	0.05	\$ 110,198.47 Liquid
Fire Fund Building Const. Rsve	Govt Operating Trust	0.05	\$ 209,940.50 Liquid
			\$ 1,739,240.22

Treasurer's Investment Report as of September 30, 2010

StreetLight Fund #219

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>	<i>Comment</i>
J P Morgan Chase Bank StreetLight Fund	Sweep Checking	0.05	19,932.21	Liquid
			<u>\$ 19,932.21</u>	

Treasurer's Investment Report as of September 30, 2010

Side Street Maintenance #220

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>	<i>Comment</i>
J P Morgan Chase Bank				
Side Street Maintenance Oakbrook & Washington Sq.	Sweep Checking	\$ 11,475.09	Liquid	
		<u>\$ 11,475.09</u>		

Treasurer's Investment Report as of September 30, 2010

Hyundai SAD #224

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>	<i>Comments</i>
<i>Citizens</i>				
Hyundai Road SAD.	Investment Checking	0.30	\$ 25,794.23	Liquid
Hyundai Spec. SAD Debt Retire	CD	0.60	\$ 188,142.07	12/1/2010
			<u>\$ 213,936.30</u>	

Treasurer's Investment Report as of September 30, 2010

Building Fund #249

Financial Institutions	Type of Account	Interest Rate	Asset/Term	Comments
Comerica Bank				
Building Reserve	Money Market	0.25	\$ 333,772.44	Liquid
J P Morgan Chase Bank				
Accrued Absences	CD	0.10	\$ 19,465.13	10/11/10
Operating	Sweep Checking		\$ 49,744.30	Liquid
			<u>\$ 402,981.87</u>	

Treasurer's Investment Report as of September 30, 2010

Law Fund #266

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank	Operating	0.05	\$ 542,820.78	Liquid
	Reserve Fund	0.05	\$ 576,543.54	Liquid
			<u>\$ 1,119,364.32</u>	

Treasurer's Investment Report as of September 30, 2010

Park Fund #508

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
Comerica Bank					
Park Land Bldg Reserve	CD	0.15	\$ 28,629.29	12/6/2011	
Park Land Bldg Restricted	CD	0.15	\$ 7,604.36	12/6/2010	
J P Morgan Chase Bank					
Accured Absences	CD	0.10	\$ 3,418.62	12/13/2010	
Sweep Checking		0.05	\$ 131,760.11		
Fifth Third Bank					
Building Reserve	Treasury Note	2.125	\$ 472,779.04	Liquid	
			<u>\$ 644,191.42</u>		

Treasurer's Investment Report as of September 30, 2010

Trust and Agency Fund # 701

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset /Term</i>	<i>Comment</i>
J P Morgan Chase Bank Escrows Account	Sweep Checking	none int acct	\$ 203,351.13	Liquid

Treasurer's Investment Report as of September 30, 2010

<i>Payroll Account</i>	<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Asset/Term</i>	<i>Comments</i>
Citizen Bank Payroll		Checking	\$ 43,870.06	Liquid

Treasurer's Investment Report as of September 30, 2010

Utility Department

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>	<i>Asset/Term</i>	<i>Comments</i>
Comerica Bank				
Operating & Maintenance	Money Market	0.55		
Operating & Maintenance	Genesee Cty bond	1.85	Liquid	
System Repair	Money Market	0.55		
System Repair	Genesee Cty bond	1.85	Liquid	
Debt Service	FHLB - Cash & Equiv	2.25		
Debt Service	FHLB - Cash & Equiv	2.25		
		\$ 794,566.29		
		\$ 160,000.00		
		\$ 434,038.20		
		\$ 165,000.00		
		\$ 2,287.81		
		\$ 1,304,267.40		
JP Morgan Chase Bank				
Capital Reserve	Checking	0.00	Liquid	
Capital Reserve	Savings	0.45	Liquid	
Operating & Maintenance	Checking	0.05	Liquid	
EECBG Grant	Checking	0.00	Liquid	
		\$ 1,187,712.66		
		\$ 2,003,007.76		
		\$ 144,093.62		
		\$ 37,627.02		
		\$ 6,232,600.76		



UTILITY DEPARTMENT

MEMORANDUM

To: Superior Township Board of Trustees
From: Rick Church, Diana Ravis
Date: December 15, 2010
Re: Tenant/Landlord – Responsibility for Outstanding Water/Sewer Bills

At the November, 2010 Board Meeting, one of the agenda items submitted by the Utility Department for Board approval was an Affidavit of Property Owner that had been written by one of the Township's attorneys (James A. Fink). This affidavit was developed so the Township would be in compliance with a State Law regarding tenant/landlord responsibility for water/sewer bills for rental properties.

As a result of Board member concerns, information regarding the need for an affidavit has been provided by Mr. Fink in the form of a letter which has been presented to the Board as a communication. Mr. Fink's letter also recommends that the cash deposit amount (another rental property related item) be reviewed and increased, if warranted.

The purpose of this memorandum is to request Board approval of a Resolution Establishing an Affidavit of Property Owner and of a Resolution amending the Tenant Security Deposit and Administrative Fee section of the Utility Department Schedule of Rates, Fees and Charges.

Per Section 141.121 of the State of Michigan Revenue Bond Act 94 of 1933, the responsibility of the water bill for a property can be transferred from the landlord/property owner to their tenant, as long as certain criteria are met. In order to insure that the Township complied with State Law, many years ago a section of the Superior Township Utilities Ordinance was written so that it included the same language as the abovementioned State Act. Excerpts from both the State Act and the Township's Utilities Ordinance are attached for the Board's review.

Attached for Board approval is a Resolution Establishing an Affidavit of Property Owner that addresses Section 169-297 (d) of Ordinance 169. Per the Ordinance, homeowners are ultimately responsible for bills for water and sewer services for their property. As required by State Law, this Section of the Ordinance provides a means for homeowners who have leased/rented out their properties to make their tenants responsible for these types of bills. The Affidavit (Attachment A) is part of the requirement for making this change in responsibility.

Also attached for Board approval is a Resolution to change our Schedule of Rates and Fees. The fee changes include raising the residential security deposit fee from \$500.00 to \$1,000.00, creating guidelines for the calculation of commercial security deposit fees and changing the administrative fee from a flat rate of \$75.00 to a percentage of the security deposit fee.

/attachments

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
December 20, 2010

Resolution Establishing an Affidavit of Property Owner Making a Tenant Responsible for Bills
Issued by the Township's Utility Department for Water and Sewer Services

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th of December, 2010, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by _____ and supported by _____.

WHEREAS, both the State of Michigan Revenue Bond Act 94 of 1933 and the Charter Township of Superior Ordinance No. 169 provide a means for Landlords/Homeowners to make their tenants responsible for bills for water and sewer services, and

WHEREAS, this Board finds an Affidavit of Property Owner is necessary to support the procedure for a landlord to make their tenant responsible for bills for water and sewer services;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the Affidavit of Property Owner as shown in Attachment A be established; and

BE IT FURTHER RESOLVED that this Resolution and Attachment A shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website -- www.superior-twp.org -- with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 20, 2010.

David Phillips, Township Clerk

Date Certified

ATTACHMENT A

AFFIDAVIT OF PROPERTY OWNER

_____ (property owner), being sworn, says:

1. My name is _____. I am the owner of the premises known as _____.
2. The premises are leased to _____.
3. The lease requires the tenant to pay the water and sewer charges for the premises and provides that the landlord is not responsible for the water and sewer charges.
4. The lease begins on _____ and ends on _____.
5. I agree to provide the Superior Charter Township with 20 days notice of any cancellation, change in, or termination of the lease.
6. I request that the Superior Charter Township Utilities Department remove my name from the account as the responsible party and suspend water and sewer service to the premises unless the above tenant initiates service in his/her name.
7. I understand that the disconnection of utilities without the tenant's consent or other lawful authority may expose me to civil liability to the tenant pursuant to Michigan Compiled Laws § 600.2918 and, in consideration of Superior Charter Township complying with my instructions to disconnect water service at the above address, I hereby agree to hold harmless and indemnify Superior Charter Township, its departments, employees, agents, contractors, affiliates and attorneys (collectively, "Township Agents") from any and all demands, actions, causes of action or rights, including damages, which may hereafter be asserted by any person or entity with

respect to the disconnection of water service at the above address, including expenses, attorneys' fees, and damages resulting from any such demands, actions, causes of action or rights asserted as a result of any activities by Superior Charter Township or Township Agents in acting in pursuit of this request.

8. A copy of the Lease is attached to this affidavit.

Signature

Date

Print Name

Address

Telephone #

STATE OF _____

COUNTY OF _____

Signed and sworn to before me in _____ County, _____, on

_____.

Notary public, State of _____, County of _____.

Acting in the County of _____.

My commission expires _____.

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
December 20, 2010

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 20th of December, 2010, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by _____ and seconded by _____.

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, it has been determined that the existing Tenant Security Deposit and Administrative Fees were not sufficient to cover the costs the Township and the community might incur if there was a problem with a rental property, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, this Board finds that the amended proposed schedule of security deposit and administrative fees are reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township, and

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the paragraph titled "Tenant Security Deposit and Administrative Fee" contained in Section 9, Special Rates/Fees, of Schedule A, which was adopted on February 27, 1996 and as amended through August 16, 2010, shall be removed in entirety and replaced with the following amended "Tenant Security Deposit and Administrative Fee" per the attached Schedule A. The remainder of the document remains unchanged, and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 20, 2010.

David Phillips, Township Clerk

Date Certified

SCHEDULE A

**SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH DECEMBER 20, 2010, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

9. Special Rates/Fees:

Tenant Security Deposit and Administrative Fee

In the event that a tenant is to be responsible for the payment of water and sewer charges as specified in the Superior Charter Township Ordinance No. 169, Utilities Ordinance, the required security deposit and administrative fee will be paid to the Superior Township Utility Department as follows:

Residential Accounts- The security deposit required for a residential account is \$1,000.00.

All Other Uses (includes Commercial, Manufacturing and Medical uses) – The Security deposit required will be one and one half times the average monthly water bill (based on the previous twelve months usage) of either that facility or of a like facility, at the Township's discretion.

The administrative fee for all accounts will be based on 15% of the deposit
Minimum \$75.00)

EXCERPT FROM ORDINANCE 169 – THE UTILITIES ORDINANCE

- (b) All other customers (commercial, industrial, etc.) will be billed monthly. All bills must be paid within 24 days from the date of the bill, and ten percent will be added to the amount of the bill if not paid within 24 days.

Section 169-297. Enforcement.

- (a) The charges for water and/or sewer service which are, under the provisions of Act 94, Public Acts of Michigan, 1933, as amended (MCL 141.101 et seq., MSA 5.2731 et seq.), made a lien on the premises served thereby, are hereby recognized to constitute such a lien. If any such charges against any piece of property shall be delinquent for six months, the Township officials in charge of the collection of such shall certify, on July 1 of each year, to the Treasurer of the Township, the amount of such delinquency, whereupon such charges shall be entered upon the next tax roll as a charge against such premises and shall be collected and the lien enforced in the same manner as general Township taxes against such premises.
- (b) Turnoff policy; Right to Hearing; Disconnection of Service. In addition to any other lawful enforcement methods, the payment of charges for water and sewer service to any premises may be enforced by discontinuing either the water service or the sewer service to the premises, or both. Bills for sewer and water are due on the 24th day following the date of billing, and may be paid until that date without late fees. Fourteen days after the due date of a bill for water and sewer service, as provided in Section 169-296 of the code of Ordinances, the Department may mail a two-week disconnect notice with the date specified for service shut-off. The written notice shall apprise the user that, upon request, the Township Supervisor or his or her designee will afford an administrative hearing within 15 calendar days to consider any complaint of erroneous or incorrect billing and to review any disputed bill and to rectify any error. If such customer either fails to seek such an administrative hearing within 15 calendar days after receiving notice or fails to pay any sum determined to be properly due as a result of such administrative procedures within ten days after the hearing, a red tag giving 48 hours notice may be attached to the premises. After the lapse of 48 hours following the tagging of such premises, service may be disconnected until such time as the bill is paid in full, plus a turn-on fee in an amount determined by the Township Board.
- (c) Hearing; failure to seek; disconnection. The written notice provided to the customer shall apprise such customer that, upon request, the Township Supervisor or his designee will afford an administrative hearing within 15 calendar days to consider any complaint of erroneous or incorrect billing and to review any disputed bill and to rectify any error. If such customer either fails to seek such an administrative hearing within 15 calendar days after receiving notice or fails to pay any sum determined to be properly due as a result of such administrative procedures within ten days after the hearing, a red tag giving 48 hours' notice may be attached to the house property. After those 48 hours, the water service may be disconnected until such time that the bill is paid in full, plus a turn-on fee.
- (d) When a tenant is responsible for the payment of the charges and the Township is so notified in writing, the notice is to include a completed affidavit supplied by the Township and a true copy of the lease of the affected premises, and then the charges shall not become a lien against the premises after the date of the notice. In the event of filing of the notice, the Township shall render no further service to

EXCERPT FROM ORDINANCE 169 – THE UTILITIES ORDINANCE

the premises until a cash deposit in the sum specified by the resolution of the Township Board is made as security for the payment of the charges. The security deposit shall be subject to a 15% administrative fee to cover the additional costs of maintaining records of the security deposit and for turning the water off and on at the premises. The Turn-off Policy as described in above Section 169-297 (b) does not apply when a security deposit has been paid. If a security deposit has been paid, the tenant and landlord shall be notified when the security deposit or a portion of the deposit has been applied to an account and be subject to a 48 hour turn-off notice, unless the security deposit is reinstated to the full amount initially charged.

Section 169-298. Conflicts; Severability.

All ordinances, resolutions and orders or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed, and each Section of this Ordinance and each subdivision of any Section hereof is hereby declared to be independent, and the finding or holding of any Section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other Section or subdivision of this Ordinance.

Section 169-299. Repeal of Existing Utilities Ordinance No. 13 as amended

The existing Utilities Ordinance of Superior Charter Township, being Ordinance 169, effective August 20, 2007, is hereby repealed. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

Section 169-300. Publication.

This Ordinance shall be published pursuant to Section 8 of the Charter Township Act, being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township, qualified under state law to publish legal notices, and the same shall be recorded in the Ordinance Book of the Township, and such recording authenticated by the signatures of the Supervisor and Clerk.

Section 169-301. Effective Date.

This Ordinance shall be in full force and effect from and after the date of publication, December 2, 2010.

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted for final reading at a regular meeting of the Superior Charter Township Board held on November 15, 2010.

David Phillips, Clerk

William McFarlane, Supervisor

Diana Rivis

From: Kay Williams [kwilliams@superior-twp.org]
Sent: Thursday, March 08, 2007 1:47 PM
To: dianarivis@superior-twp.org; rchurch@superior-twp.org
Subject: Emalling: Michigan Legislature Section 3



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Section 141.121

THE REVENUE BOND ACT OF 1933 (EXCERPT) Act 94 of 1933

141.121 Rates for services; sufficiency; fixing and revising; pledge for payment of bonds; charges for services as lien on premises; certification of delinquent charges; notice of tenants' responsibility for payment of charges; cash deposit; discontinuance of service to enforce payment of charges; validation of enforcement methods included in ordinance.

Sec. 21.

(1) Rates for services furnished by a public improvement shall be fixed before the issuance of the bonds. The rates shall be sufficient to provide for all the following:

(a) The payment of the expenses of administration and operation and the expenses for the maintenance of the public improvement as may be necessary to preserve the public improvement in good repair and working order.

(b) The payment of the interest on and the principal of bonds payable from the public improvements when the bonds become due and payable.

(c) The creation of any reserve for the bonds as required in the ordinance.

(d) Other expenditures and funds for the public improvement as the ordinance may require.

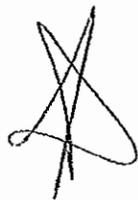
(2) The rates shall be fixed and revised by the governing body of the

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borrower so as to produce the amount described in subsection (1). The borrower shall covenant and agree in the ordinance authorizing the issuance of the bonds and on the face of each bond to maintain at all times the rates for services furnished by the public improvement sufficient to provide for the amount described in subsection (1). Rates pledged for the payment of bonds that are fixed and established pursuant to a contract or lease shall not be subject to revision or change, except in the manner provided in the lease or contract.

(3) Charges for services furnished to a premises may be a lien on the premises, and those charges delinquent for 6 months or more may be certified annually to the proper tax assessing officer or agency who shall enter the lien on the next tax roll against the premises to which the services shall have been rendered, and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and the enforcement of the lien for the taxes. The time and manner of certification and other details in respect to the collection of the charges and the enforcement of the lien shall be prescribed by the ordinance adopted by the governing body of the public corporation. However, in a case when a tenant is responsible for the payment of the charges and the governing body is so notified in writing, the notice to include a copy of the lease of the affected premises, if there is one, then the charges shall not become a lien against the premises after the date of the notice. In the event of filing of the notice, the public corporation shall render no further service to the premises until a cash deposit in a sum fixed in the ordinance authorizing the issuance of bonds under this act is made as security for the payment of the charges. In addition to any other lawful enforcement methods, the payment of charges for water service to any premises may be enforced by discontinuing the water service to the premises and the payment of charges for sewage disposal service or storm water disposal service to a premises may be enforced by discontinuing the water service, the sewage disposal service, or the storm water disposal service to the premises, or any combination of the services. The inclusion of these methods of enforcing the payment of charges in an ordinance adopted before February 26, 1974, is validated.

History: 1933, Act 94, Imd. Eff. May 26, 1933 ;-- Am. 1941, Act 210, Imd. Eff. June 16, 1941 ;-- Am. 1946, 1st Ex. Sess., Act 23, Eff. June 7, 1946 ;-- Am. 1947, Act 204, Imd. Eff. June 13, 1947 ;-- CL 1948, 141.121 ;-- Am. 1974, Act 27, Imd. Eff. Feb. 26, 1974 ;-- Am. 1978, Act 216, Imd. Eff. June 5, 1978 ;-- Am. 1992, Act 305, Imd. Eff. Dec. 21, 1992

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MEMORANDUM

To: Superior Township Board
From: Rick Church
Date: December 20, 2010
Re: Service Truck Snow Plow Purchase

The Utility Department requests approval to purchase a Boss Power-V Snowplow at a total cost of \$5,120.00 which includes installation. This plow will replace the exact make and model currently mounted on our Dodge service vehicle.

The plow it will be replacing is 12 years old; it is worn and requires a lot of maintenance. It will be sold with the service truck that it is mounted on. This truck replacement is scheduled to take place during our 2011 budget year.

Requests for bids were sent to three suppliers and two bids were received (copies attached) as follows:

Thesier Equipment Co.	\$5120.00
Commercial Lawnmower	\$5275.00

We recommend proceeding with the purchase and installation of the Boss Power-V XT 8'2" plow from Thesier Equipment Co. at a cost of \$5120.00. Funds are available in our Capital Reserve account for the purchase.

/attachments

INVOICE



32098 Plymouth Rd. • Livonia, MI 48150
 Fax: (734) 525-3010
PHONE: (734) 525-0980
 www.commlawn.com

CUSTOMER I.D.	DATE	NUMBER
TW / +SUPERUTI	12/03/2010	508555 QU

+SUPERIOR CHARTER TWP
 UTILITY DEPT
 575 E. CLARK RD.
 YPSILANTI MI 48198
 734-480-5500

NO REFUND, EXCHANGE, OR
 WARRANTY WORK/PARTS WITHOUT
 INVOICE. THANK YOU FOR YOUR
 PATRONAGE. We're now on
 Facebook! or www.commlawn.com

QTY	B/O	ITEM	DESCRIPTION	LIST	EACH	AMOUNT
1.00	0	MSC10182B	MSC10182B 8.2VXT BLADE	0.00	5000.00	5000.00
1.00	0	MSC1565	DEFLECTOR KIT BOSS BOSS OEM SNOW DEFLECTOR INCLUDES ALL INSTALLATION	0.00	275.00	275.00
SUB TOTAL:						5275.00
INVOICE TOTAL:						5275.00

Quotation Only

CP
 12-15-10
 2:35PM

IMPORTANT NOTICE

I agree as part of the consideration for this sale that the price shown hereon for the goods shall be paid within 30 days of the date hereof. Any portion of the sale price not paid within said time period shall thereafter bear interest at the HIGHEST PREVAILING RATE claims and returned goods MUST be accompanied by this invoice. There will be no refund or exchange on electrical parts. The factory warranty constitutes all of the warranted with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

100E-8150
 077-001
 100E-8150



28342 Pontiac Trail • South Lyon, MI 48178
 Phone (248) 437-2091 • Toll Free (800) 870-9791 • FAX (248) 437-2140
 HOURS: Monday – Friday 8:00 am – 6:00 pm
 Thursday 8:00 am – 7:00 pm • Saturday 9:00



QUOTE TO:

**SUPERIOR TOWNSHIP
 UTILITY DEPARTMENT
 575 EAST CLARK RD
 YPSILANTI, MI 48198**

P.O. Number
 Quotation Date **12/2/2010**
 Customer Phone **734-480-5500**
 Customer Fax **734-484-4883**
 TERMS
 SALES REP. **BILL THESIER**
 SHIPPED VIA
 F.O.B.

FOR DELIVERY TO: (if different from above)

ATTENTION: ROB BLANTON

QTY.	CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1	NEW	BID ON SNOWPLOW BOSS STEEL POWER V XT 8'2" PLOW WITH SMART LOCK CYLINDERS <u>INCLUDES:</u> MSC15005B PLOW BOX W/ LOCKING CYLINDERS MSC10182B BLADE CRATE 8'2 XT V MSC15100 HAND HELD CONTROLLER LTA9060B UNDERCARRIAGE MSC09993 LIGHT ADAPTER SNOW DEFLECTOR ALL ABOVE INSTALLED ON 2008 F250 4X4 DIESEL		\$ 5,120.00
<i>Prices above include incoming freight, assembly, delivery, and all factory warranties, as well as training at time of delivery.</i> Terms: As Specified Above Prices Good For 30 Days			SUBTOTAL	\$ 5,120.00
			6% Sales Tax	\$ -
			Trade Allowance	\$ 0.00
			PAY THIS AMOUNT	\$ 5,120.00

Questions concerning this quotation?

Call: **BILL THESIER**
248-437-2091

THANK YOU FOR GIVING US THE OPPORTUNITY TO EARN YOUR BUSINESS!

JP
 12-15-10
 2:35 PM



Memorandum

To: Superior Township Board of Trustees
From: Rick Church, Diana Ravis
Date: December 17, 2010
Re: Postage Machine for the Utility Department

The Utility Department requests Board approval to lease a new Pitney Bowes postage machine and for the Township Supervisor to sign the new lease. The new machine would be an updated version of our existing model, for which our four-year lease is about to expire.

Due to the removal of an unused feature option and the fact that Michigan is now eligible for NASPO pricing, there will be a decrease in the in the monthly lease payments for the new machine, as follows:

	<u>Model</u>	<u>Cost/ Month</u>
Current Lease	DM-400	\$202.00 per month
Proposed New 48-Month Lease	DM-400	\$150.32 per month*

A copy of the Pitney Bowes pricing proposal is attached for your review. Please note that, per a telephone call from the sales representative on December 17th, the lease amount may be further reduced.

/attachment

*Maximum Price

Diana Rivis

From: Suzanne Wallisa [suzanne.wallisa@pb.com]
Sent: Tuesday, October 19, 2010 10:34 AM
To: Diana Rivis
Subject: Suzanne from Pitney Bowes re: SUPERIOR TOWNSHIP UTILITY DEPT Postage Meter Lease and equipment update
Attachments: 18489733867 SUPERIOR TWNSHP NASPO CONTRACT120.pdf



Engineering the flow of communication™

October 19, 2010

DIANA RIVIS
SUPERIOR TOWNSHIP UTILITY DEPT
575 E CLARK RD
YPSILANTI MI 48198-3602
18489733867

Dear Diana,

Thank you for speaking with me today regarding the lease on the postage meter for Superior Township Utility Dept.

I have attached a new lease agreement for a new postage meter. Michigan is part of a region that is now eligible for NASPO pricing. This will give you the lowest rate. The newer DM400 with a 10# scale, sealer for the envelopes and 50 accounting codes and Postage by Phone PLUS so you can fill the meter when you need to without transaction fees is \$150.32 monthly vs. your current \$202. monthly rate. That reflects a savings of \$51.68 a month or \$620 a year.

An installer will come out to set up the new meter, take away the old one, transfer postage and show you how to use it if you have any questions.

I realize you need to address this at your monthly meeting, I will be in touch after that.

In order to move ahead with ordering the meter I would need the following documents:

1. Please print 2 copies of the contract
 2. **FEDERAL TAX ID # PLEASE!**
 3. NASPO/OFF22 Confirmation Form – Please fill in the Purchase Order # and Fiscal Year on page 1 and complete Eligible Entity information on page 2.
 4. Please fax the signed documents to: **203-617-3119**
 5. Please sign, date and mail the original signature of the enclosed document to:
Pitney Bowes Inc.
27 Waterview Dr.
Shelton, CT 06484
MSC 27-3B
Attention: Shannon Bergin
3. Please keep one set of originals for your files

If you have any questions regarding the attached, please feel free to give me a call at your earliest convenience toll-free at 1-800-203-2581 ext 6603.

Sincerely,
Suzanne Wallisa
Pitney Bowes Account Manager
800-203-2581 ext 6603
suzanne.wallisa@pb.com

10/19/2010



Engineering the flow of communication

NASPO MASTER AGREEMENT OFF22

ATTACHMENT A

State Contract Number []

Purchase Order Number []

Equipment Model Number	Equipment/ Accessory Description (E.G. Digital Postage Equipment)	Qty	Purchase Price Or Monthly Lease Or Rental	Number Of Lease Or Rental Months	Trade-in Value	Net Total Lease, Purchase Or Rental Equipment Costs	Service Plan Selected With Applicable Net Rate Per Unit/Each	Net Total Cost For Service
SBTA	DM400C Digital Meter System	1	\$52.22	48	\$0.00	\$2,506.56	\$36.64	\$36.64
G900	IntelliLink Interface / PSD for DM300C/	1	\$42.00	48	\$0.00	\$2,016.00	\$0.00	\$0.00
IFAE	Accounting (50 Dept) Software	1	\$0.00	48	\$0.00	\$0.00	\$0.00	\$0.00
IGW9	10 lb Integrated Weighing	1	\$24.37	48	\$0.00	\$1,169.76	\$0.00	\$0.00
1E90050	NASPO Warranty Label	1	\$0.00	48	\$0.00	\$0.00	\$0.00	\$0.00
MP9G	Integrated Weighing Platform	1	\$0.00	48	\$0.00	\$0.00	\$5.67	\$5.67
G9SS	IntelliLink Subscription	1	\$0.00	48	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS :			\$118.59		\$0.00	\$150.32	\$31.73	\$31.73

GRAND TOTAL:

TO: Board of Trustee's

FM: William McFarlane

RE: Longevity for Township Employee's

Date: December 3, 2010

The Administrative Staff is recommending eliminating or reducing longevity for all non-union employees. The following outline explains the rational. Susan Mumm prepared An overview of possible saving if implemented.

Treasurer McKinney has indicated interest revenue will continue to produce little to no income. Much of the reserve dollars off sets checking and processing cost from the banks for all funds. The Assessor has indicated we will likely loose another 15 million in taxable value for 2011 which equates to approximately \$13,000.00 for the general fund. This will also affect the Fire and Law funds. The Building fund will likely have no more then 10 new homes for 2010. There were no new homes in the sewer district. The building fund has had staff reduction but still relies on the building fund reserve to sustain expenditures. The utility fund pays for all maintenance out of revenue from water and sewer sales. Because of the BOLT decision there also needs to be money set aside for capitol improvements. Because there is no time table for new homes which help for capitol improvements and additional water/sewer sales the budget will continue to be a concern.

Superior Township is not in the near future looking at budget deficient. The reason is we have been proactive in addressing issues. Washtenaw County has to decrease nearly 20 million for the 2011 budget. The news paper suggests the State is in similar financial crisis. The years of 2013-2016 are the likely edge of the cliff for Superior Township. We can slow the speed to the cliff now by taking some proactive measures. If we wait until we are 6 inches it will be too late. When longevity was made available to employee's the Township was on an uphill revenue ride. The need to retain employees was crucial. The employees we retained have provided valuable service.

The likely revenue climb will take years to recover. The taxable value will only increase with new construction and the CPI. The building fund and utility funds need new homes To be successful this results revenue after several years.

This is not an easy decision to essentially cut the pay. Many employees consider longevity as part of their pay. No one likes their pay cut. It is suggested we give employees one year notification. That would mean this would start in 2012 unless the economy turns around quickly. There can be no promise to restore this benefit unless you can predict the future.

Option #1 would eliminate longevity in 2012 with a promise of 2% COLA and 1% phase out adjustment for 2012 only.

Option #2 would reduce longevity. 2-5 years 1% ⁶⁻¹⁵ 5-15 2% and over 15 years 3%.
No promise of COLA or phase out adjustment

Current longevity

Year 2-3 1% of base pay	year 8-9 4% of base pay
Year 4-5 2% of base pay	year 10-19 5% of base pay
Year 6-7 3% of base pay	year 20 - 6% of base pay

Section 2.11 Benefit Day Payoffs

A. An employee who resigns or retires with at least 14 calendar days notice to the Township, who has at least eight (8) years of full time service will be paid:

- Twenty-five percent (25%) of unused Personal Time.
- Twenty-five (25%) of unused Sick Time.
- One Hundred percent (100%) of unused Compensatory or Management Time.
- One Hundred percent (100%) of unused Vacation Time.

B. If the employee has less than eight (8) years of service, or fails to give fourteen (14) calendar days written notice to his/her Department Head, he/she shall not receive any Sick or Personal Time payoff, but shall receive any unused Vacation, Comp, or Management Time.

Section 2.12 Exceptions Regarding Benefit Day Pay-Offs

The Township may pay benefit days for employees leaving employment with less than eight years of service as part of a case-by-case severance package, at its discretion.

Section 2.13 Annual Raises

Annual raises, if awarded, take effect the first pay period of the fiscal year which begins January 1st. The amount is decided by the Township Board.

Section 2.14 Other Raises

The Township may award parity raises or raises for increased responsibilities. The Township does not offer merit raises. Recommendations for parity or raises due to increased responsibility, are submitted to the Township Administrative Staff (Supervisor, Clerk & Treasurer) by the Department Head. If the Administrative Staff are in support of the raise, they submit it to the Township Board for approval.

Section 2.15 Longevity Bonuses

The Township pays full and part-time employees a longevity bonus on the anniversary hire date as follows:

Year 2-3:	1% of base pay	Year 8-9:	4% of base pay
Year 4-5:	2% of base pay	Year 10-19:	5% of base pay
Year 6-7 :	3% of base pay	Year 20 or above:	6% ob base pay

Section 2.16 Education/Certification Bonuses

The Township pays an annual education bonus for full-time employees with a Bachelor's degree from an accredited university. An official transcript must be provided to the Human Resources Administrator. The amount is 3% of base pay, paid on the anniversary date of hire. Various departments have separate pay bonuses for certifications.

Section 2.17 If the due date for an employee's longevity/education pay falls during the time he/she is on unpaid leave, the longevity /education pay shall be prorated based on actual time worked plus paid service hours (Service hours are defined as days you used paid benefit time for)

SAVINGS FROM: 1% PHASE OUT ADJUSTMENT FOR EMPLOYEES W/ LONGEVITY
 2% COLA
 DISCONTINUE LONGEVITY AS OF 2012

CORRECTED COPY

	2012	2013	2014	2015	2016
BILL					
BRENDA					
DAVE					
KAREN	\$ 6.56	\$ 347.92	\$ 702.93	\$ 716.99	\$ 1,093.45
LINDA	\$ 1,543.69	\$ 1,574.56	\$ 1,606.06	\$ 1,638.18	\$ 1,670.94
DIANE AHO	\$ 2,422.93	\$ 2,471.39	\$ 2,520.82	\$ 2,571.23	\$ 2,622.66
PAULA	\$ 1,551.22	\$ 1,582.25	\$ 2,017.36	\$ 2,057.71	\$ 2,098.86
CARMEN BLDG FUND	\$ 515.77	\$ 526.08	\$ 536.60	\$ 547.33	\$ 558.28
DEB	\$ 1,903.34	\$ 1,941.41	\$ 1,980.24	\$ 2,019.84	\$ 2,060.24
SUSAN	\$ 2,048.93	\$ 2,089.91	\$ 2,121.71	\$ 2,174.35	\$ 2,217.83
SUB-TOTALS	\$ 9,992.44	\$ 10,533.52	\$ 11,485.72	\$ 11,725.63	\$ 12,322.26
CARMEN GENL FUND	\$ 515.77	\$ 526.08	\$ 536.60	\$ 547.33	\$ 558.28
RICK MAYERNIK	\$ 3,670.65	\$ 3,744.06	\$ 3,818.94	\$ 3,895.32	\$ 3,973.23
FUND SUB-TOTALS	\$ 4,186.42	\$ 4,270.14	\$ 4,355.54	\$ 4,442.65	\$ 4,531.51
RICK CHURCH	\$ 4,036.86	\$ 4,117.60	\$ 4,199.95	\$ 4,283.95	\$ 4,369.63
ROB	\$ 2,492.93	\$ 2,542.79	\$ 2,593.64	\$ 2,645.52	\$ 2,698.43
KERRY	\$ 1,864.07	\$ 1,901.35	\$ 1,939.37	\$ 1,978.16	\$ 2,017.72
RICKEY HARDING	\$ 1,319.76	\$ 1,792.03	\$ 1,827.87	\$ 1,864.43	\$ 1,901.72
GARY	\$ 1,319.96	\$ 1,792.24	\$ 1,828.08	\$ 1,864.64	\$ 1,901.94
DAN	\$ 376.64	\$ 384.17	\$ 776.17	\$ 791.69	\$ 1,207.37
DIANA RIVIS	\$ 2,050.08	\$ 2,091.08	\$ 2,132.91	\$ 2,175.56	\$ 2,219.07
PAT	\$ 693.58	\$ 1,057.75	\$ 1,078.90	\$ 1,464.92	\$ 1,494.22
KEITH UTIL FUND	\$ 1,285.57	\$ 1,311.28	\$ 1,337.51	\$ 1,363.76	\$ 1,391.15
FUND SUB-TOTALS	\$ 15,439.45	\$ 16,990.29	\$ 17,714.40	\$ 18,432.63	\$ 19,201.25
KEITH PARK FUND	\$ 1,285.57	\$ 1,311.28	\$ 1,337.51	\$ 1,363.76	\$ 1,391.55
GREG	\$ 405.43	\$ 413.54	\$ 835.51	\$ 852.22	\$ 1,299.68
FUND SUB-TOTALS	\$ 1,691.00	\$ 1,724.82	\$ 2,173.02	\$ 2,215.98	\$ 2,691.23
GRAND TOTAL SAVINGS ALL FUNDS	\$ 31,309.31	\$ 33,518.77	\$ 35,728.68	\$ 36,816.89	\$ 38,746.25

SAVINGS FROM:
NEW LONGEVITY FORMULA

CORRECTED COPY 12/6/10

2% COLA 2012

	2012	2013	2014	2015	2016
BILL					
BRENDA					
DAVE					
KAREN	\$ 334.64		\$ 348.05	\$ 355.02	\$ 724.23
LINDA	\$ 1,152.12	\$ 1,175.16	\$ 1,198.67	\$ 1,222.64	\$ 831.39
DIANE AHO	\$ 1,816.17	\$ 1,235.00	\$ 1,259.70	\$ 1,284.89	\$ 1,310.59
PAULA	\$ 768.08	\$ 783.44	\$ 1,198.67	\$ 1,222.64	\$ 1,247.09
CARMEN GENL FUND	\$ 509.11	\$ 519.29	\$ 529.68	\$ 540.27	\$ 551.08
DEB	\$ 1,420.54	\$ 1,448.95	\$ 1,477.93	\$ 1,507.49	\$ 1,537.64
SUSAN	\$ 1,019.47	\$ 1,039.86	\$ 1,060.66	\$ 1,081.87	\$ 1,655.26
CARL	\$ 421.99	\$ 430.43	\$ 439.03	\$ 447.82	\$ 304.51
SUB-TOTAL	\$ 7,442.02	\$ 6,632.13	\$ 7,512.39	\$ 7,662.64	\$ 8,161.79
CARMEN BLDG FUND	\$ 509.11	\$ 519.29	\$ 529.68	\$ 540.27	\$ 551.08
RICK MAYERNIK	\$ 2,739.56	\$ 2,794.35	\$ 2,850.23	\$ 1,938.16	\$ 1,976.92
SUB-TOTAL	\$ 3,248.67	\$ 3,313.64	\$ 3,379.91	\$ 2,478.43	\$ 2,528.00
RICK CHURCH	\$ 2,412.66	\$ 2,460.91	\$ 2,510.13	\$ 2,560.33	\$ 2,611.54
ROB	\$ 1,489.91	\$ 1,519.71	\$ 1,550.11	\$ 1,581.11	\$ 1,612.73
KERRY	\$ 927.49	\$ 946.04	\$ 964.96	\$ 984.26	\$ 1,003.94
RICKEY HARDING	\$ 874.26	\$ 1,337.62	\$ 1,364.37	\$ 1,391.66	\$ 1,419.49
GARY	\$ 874.26	\$ 1,337.62	\$ 1,364.37	\$ 1,391.66	\$ 1,419.49
DAN	\$ 369.40	\$ 376.78	\$ 384.32	\$ 392.01	\$ 799.70
DIANA RIVIS	\$ 1,530.06	\$ 1,560.66	\$ 1,591.88	\$ 1,623.71	\$ 1,656.19
PAT	\$ 343.42	\$ 700.58	\$ 714.60	\$ 1,093.33	\$ 1,115.20
KEITH UTIL FUND	\$ 959.48	\$ 978.67	\$ 665.50	\$ 678.81	\$ 692.38
SUB-TOTALS	\$ 9,780.94	\$ 11,218.59	\$ 11,110.24	\$ 11,696.88	\$ 12,330.66
KEITH PARK FUND	\$ 959.48	\$ 978.67	\$ 665.50	\$ 678.81	\$ 692.38
GREG	\$ 363.55	\$ 370.82	\$ 378.24	\$ 385.80	\$ 787.03
DAVE B.	\$ (151.58)			\$ 160.86	\$ 164.08
SUB-TOTALS	\$ 1,323.03	\$ 1,349.49	\$ 1,043.74	\$ 1,064.61	\$ 1,479.41
GRAND TOTAL SAVINGS	\$ 21,794.66	\$ 22,513.85	\$ 23,046.26	\$ 22,902.55	\$ 24,499.85

REVISED
LONGEVITY
FORMULA

2-5 YRS = 1%

6-15 YRS = 2%
OVER 15 YRS = 3%

WITH
2%
ANNUAL COLA

REVENUE TOTALS

FISCAL YEARS 2005--2010

GENERAL FUND

	2005	2006	2007	2008	2009	2010
INTEREST	\$ 63,491.00	\$ 103,508.00	\$ 120,341.00	\$ 61,926.00	\$ 7,775.00	\$ 7,500.00
PLANNING DEPT INCOME	\$ 45,936.00	\$ 47,125.00	\$ 23,291.00	\$ 19,897.00	\$ 6,866.00	\$ 1,500.00
STATE SHARED REVENUE	\$ 779,482.00	\$ 773,057.00	\$ 763,256.00	\$ 652,702.00	\$ 667,532.00	\$ 583,000.00
PROPERTY TAXES	\$ 379,475.00	\$ 420,956.00	\$ 458,525.00	\$ 416,831.00	\$ 492,796.00	\$ 487,000.00
TOTALS	\$ 1,268,384.00	\$ 1,344,646.00	\$ 1,365,413.00	\$ 1,151,356.00	\$ 1,174,969.00	\$ 1,079,000.00

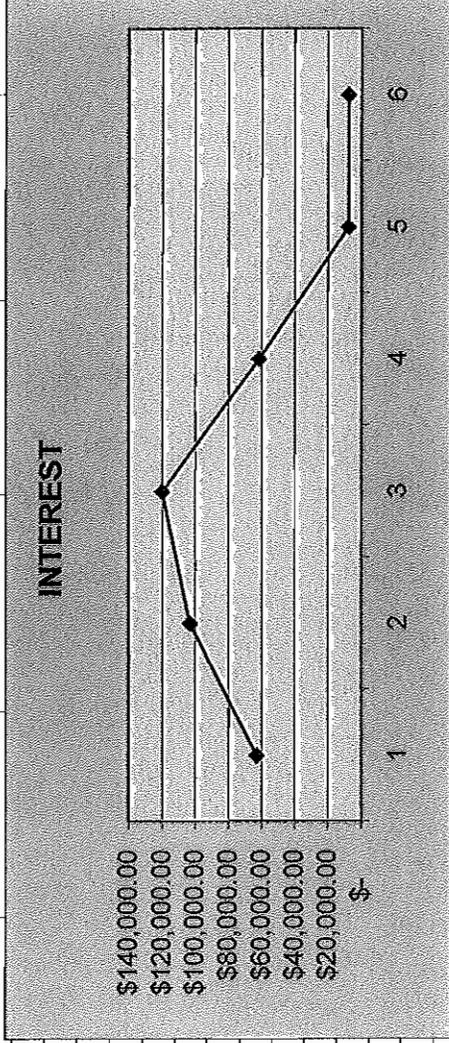
UTILITY FUND

	2005	2006	2007	2008	2009	2010
INTEREST	\$ 360,241.00	\$ 472,548.00	\$ 453,285.00	\$ 194,517.00	\$ 8,492.00	\$ 31,382.00
CONNECTION FEES	\$ 1,721,693.00	\$ 210,000.00	\$ 672,000.00	\$ 597,562.00	\$ 42,000.00	ZERO
TOTALS	\$ 2,081,934.00	\$ 682,548.00	\$ 1,125,285.00	\$ 792,079.00	\$ 50,492.00	\$ 31,382.00

BUILDING FUND

	2005	2006	2007	2008	2009	2010
BOTTOM LINE	\$ 81,491.00	\$ (48,046.00)	\$ (112,587.00)	\$ 38,050.00	\$ (209,003.00)	\$ (85,000.00)

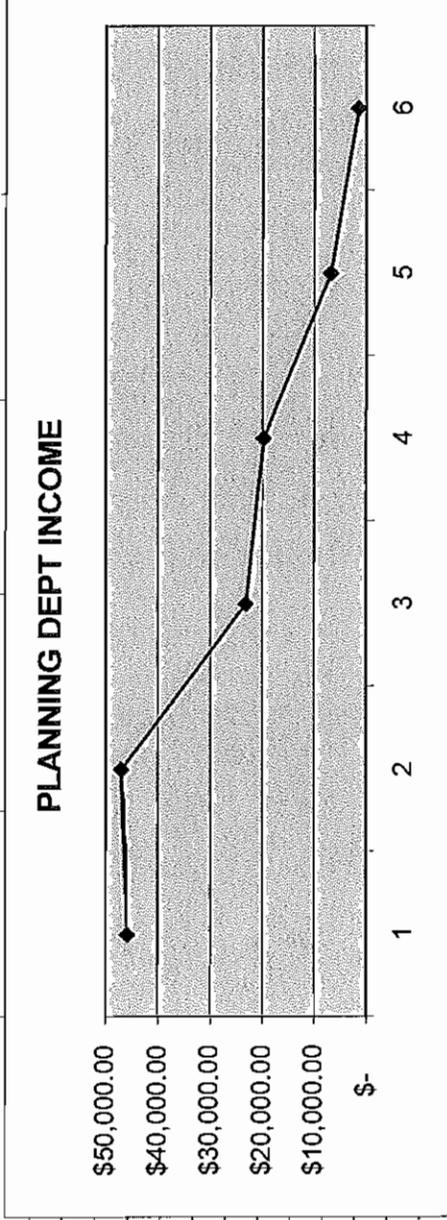
GENERAL FUND



INTEREST

2005	2006	2007	2008	2009	2010
\$ 63,491.00	\$ 103,508.00	\$ 120,341.00	\$ 61,926.00	\$ 7,775.00	\$ 7,500.00
					PROJECTED

GENERAL FUND



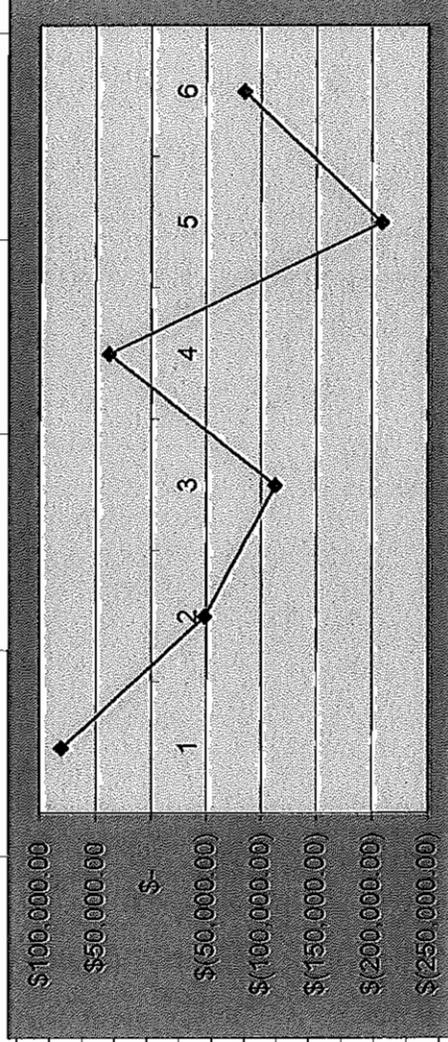
	2005	2006	2007	2008	2009	2010
PLANNING DEPT INCOME	\$ 45,936.00	\$ 47,125.00	\$ 23,291.00	\$ 19,897.00	\$ 6,866.00	PROJECTED \$ 1,500.00

BUILDING FUND

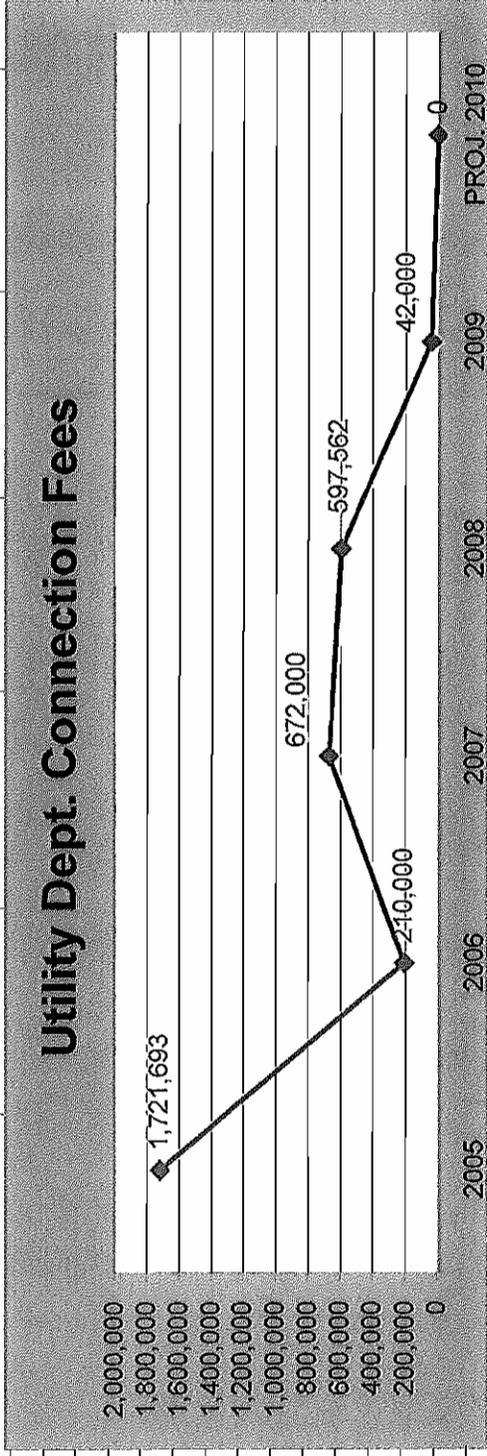
BOTTOM LINE PROFIT/LOSS

FISCAL YEARS 2005--2010

	2005	2006	2007	2008	2009	2010 PROJECTED
\$	81,491.00	(48,046.00)	(112,587.00)	38,050.00	(209,003.00)	(85,000.00)

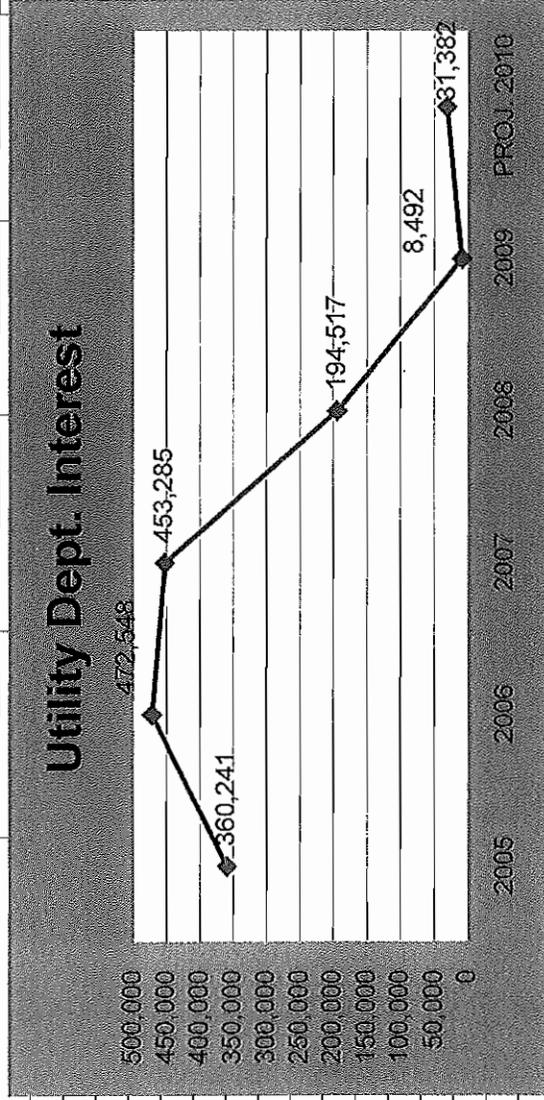


UTILITY FUND



	2005	2006	2007	2008	2009	PROJ. 2010
Utility Dept. Connection Fees Income	\$ 1,721,693.00	\$ 210,000.00	\$ 672,000.00	\$ 597,562.00	\$ 42,000.00	\$ -

UTILITY FUND



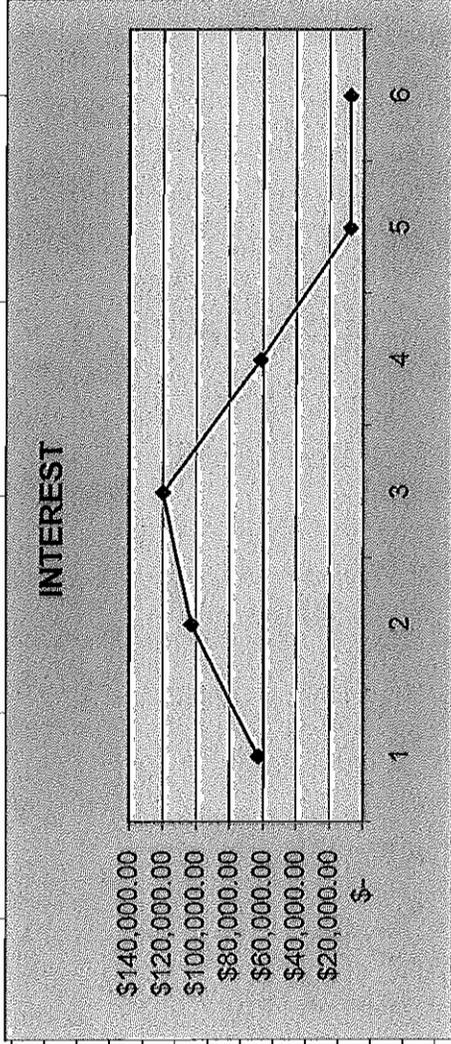
	2005	2006	2007	2008	2009	PROJECTED 2,010
Utility Dept. Interest on Bank Accounts	\$ 360,241.00	\$ 472,548.00	\$ 453,285.00	\$ 194,517.00	\$ 8,492.00	\$ 31,382.40

REVENUE DECREASES

FISCAL YEARS 2005--2010

	2005	2006	2007	2008	2009	2010
						PROJECTED
GENERAL FUND						
INTEREST	\$ 63,491.00	\$ 103,508.00	\$ 120,341.00	\$ 61,926.00	\$ 7,775.00	\$ 7,500.00
PLANNING DEPT INCOME	\$ 45,936.00	\$ 47,125.00	\$ 23,291.00	\$ 19,897.00	\$ 6,866.00	\$ 1,500.00
STATE SHARED REVENUE	\$ 779,482.00	\$ 773,057.00	\$ 763,256.00	\$ 652,702.00	\$ 667,532.00	\$ 583,000.00
PROPERTY TAXES	\$ 379,475.00	\$ 420,956.00	\$ 458,525.00	\$ 416,831.00	\$ 492,796.00	\$ 487,000.00
UTILITY FUND						
INTEREST						
CONNECTION FEES						
BUILDING FUND						
BOTTOM LINE						

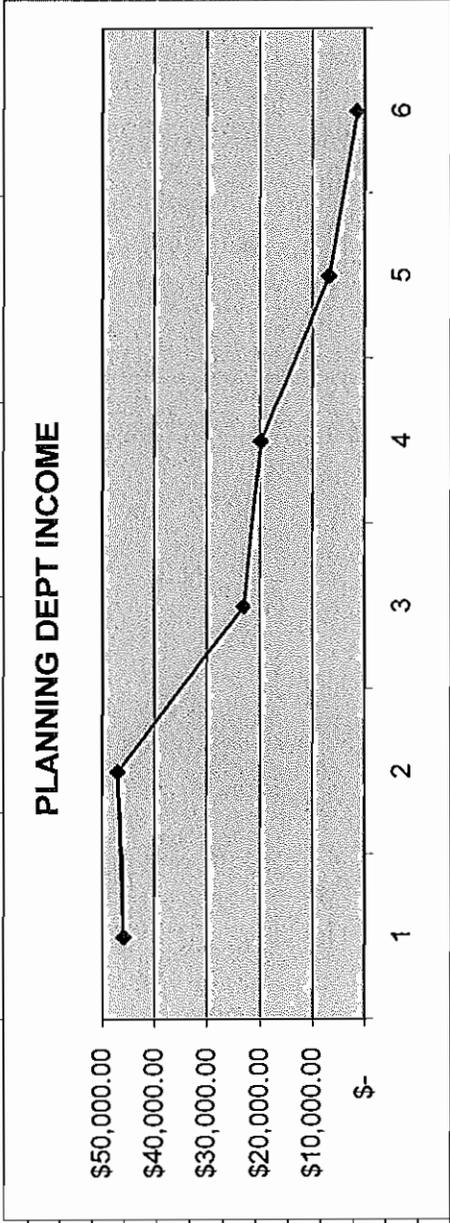
GENERAL FUND



INTEREST

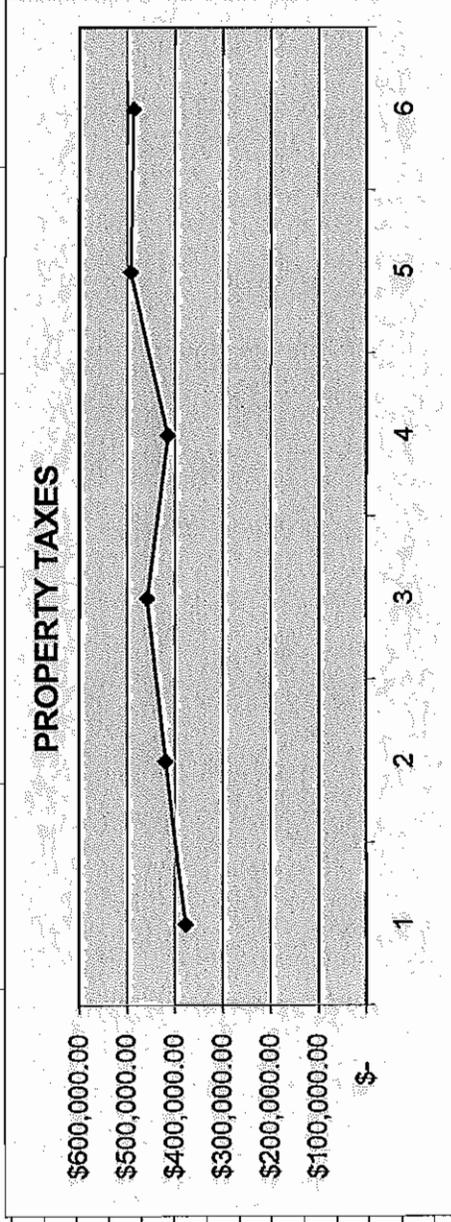
2005	2006	2007	2008	2009	2010
\$ 63,491.00	\$ 103,508.00	\$ 120,341.00	\$ 61,926.00	\$ 7,775.00	\$ 7,500.00
					PROJECTED

GENERAL FUND



	2005	2006	2007	2008	2009	2010
PLANNING DEPT INCOME	\$ 45,936.00	\$ 47,125.00	\$ 23,291.00	\$ 19,897.00	\$ 6,866.00	PROJECTED \$ 1,500.00

GENERAL FUND



2005 2006 2007 2008 2009 2010
PROJECTED

PROPERTY TAXES \$ 379,475.00 \$ 420,956.00 \$ 458,525.00 \$ 416,831.00 \$ 492,796.00 \$ 487,000.00

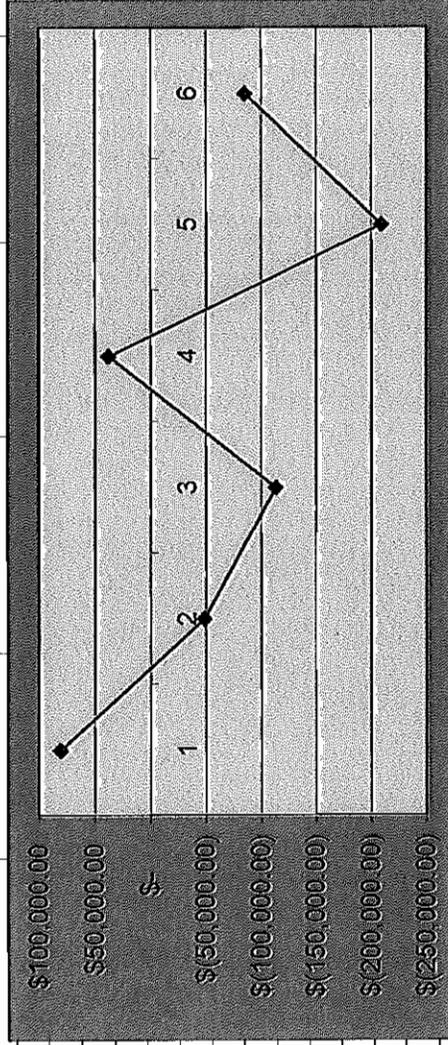
BUILDING FUND

FISCAL YEARS 2005--2010

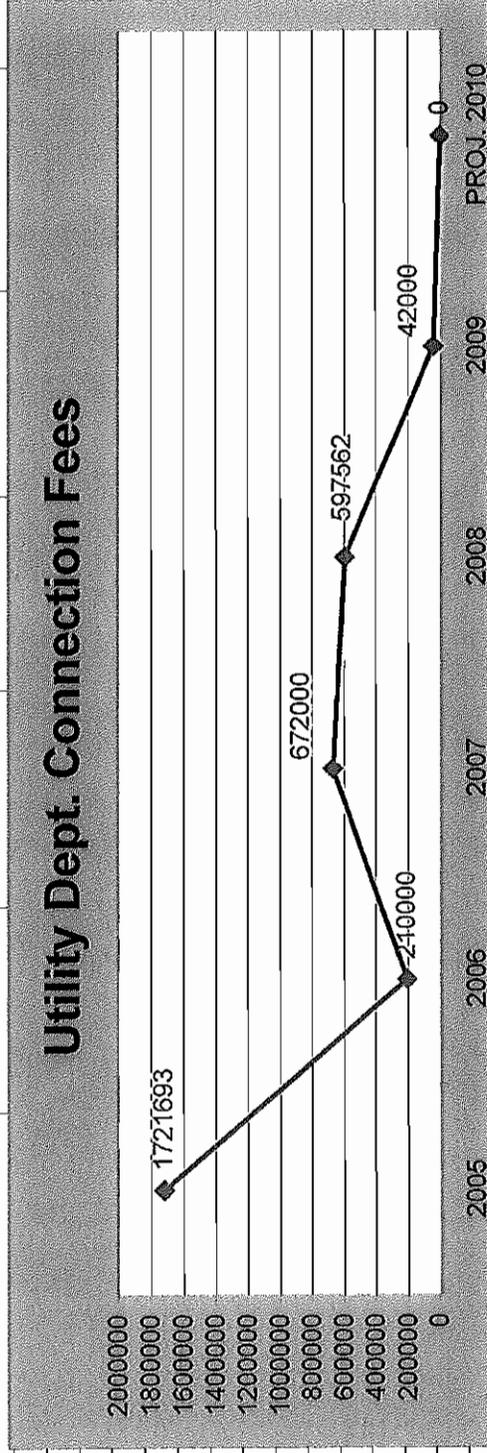
BOTTOM LINE PROFIT/LOSS

2005 2006 2007 2008 2009 2010
PROJECTED

\$ 81,491.00 \$ (48,046.00) \$ (112,587.00) \$ 38,050.00 \$ (209,003.00) \$ (85,000.00)



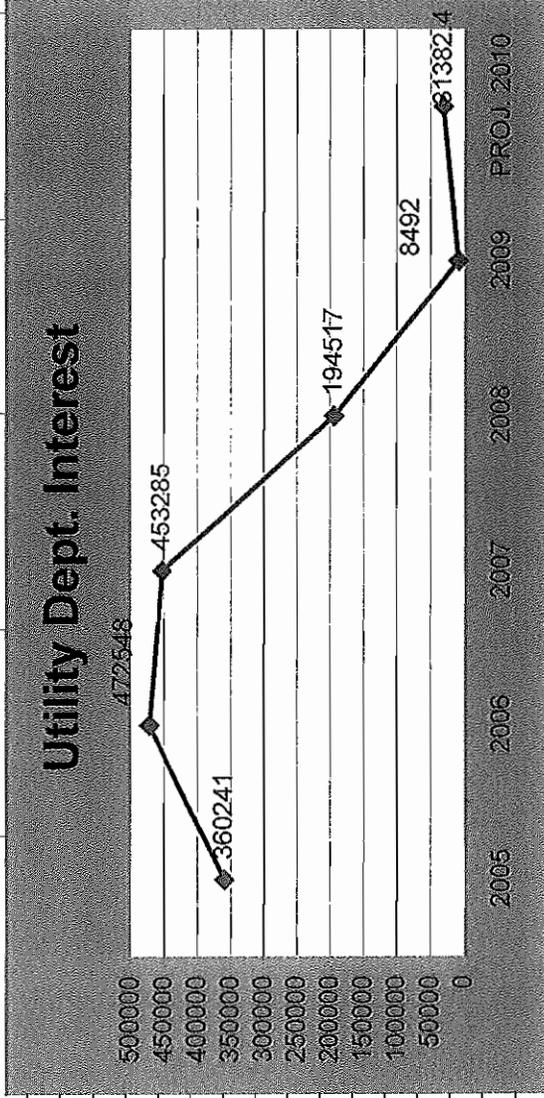
UTILITY FUND



**PROJECTED
2010**

Utility Dept. Connection Fees Income	\$ 1,721,693.00	\$ 210,000.00	\$ 672,000.00	\$ 597,562.00	\$ 42,000.00	\$ -
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UTILITY FUND



**PROJECTED
2,010**

2009

2008

2007

2006

2005

Utility Dept. Interest on Bank Accounts \$ 360,241.00 \$ 472,548.00 \$ 453,285.00 \$ 194,517.00 \$ 8,492.00 \$ 31,382.40

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A Resolution to Amend The Recorded Plat and Change Bethany Court to Myrtle Court
and Heather Lee Court to Camille Court in Prospect Pointe Subdivision No. 2
December 20, 2010**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the twentieth day of December 2010, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by and seconded by _____ :

WHEREAS, the Prospect Pointe Subdivision No. 2 Plat Map includes roads named Bethany Court and Heather Lee Court; and

WHEREAS, the Washtenaw County Road Commission has requested the Board approve a resolution amending the Prospect Pointe Subdivision No. 2 recorded plat to change the road named Bethany Court to Myrtle Court and Heather Lee Court to Camille Court.

NOW THEREFORE BE RESOLVED, that the Prospect Pointe Subdivision No. 2 recorded plat is amended to change the road named Bethany Court to Myrtle Court and Heather Lee Court to Camille Court.

BE IT FURTHER RESOLVED, that the Township Clerk shall record a certified copy of this resolution with the Washtenaw County Register of Deeds and send a copy to the State Treasurer as required by law.

Roll call vote:

Ayes:

Nays:

Absent:

Abstain:

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a special meeting of the Superior Charter Township Board held on March 31, 2009.
David Phillips, Superior Charter Township Clerk

COMMISSIONERS
DAVID E. RUTLEDGE
CHAIR
DOUGLAS E. FULLER
VICE CHAIR
FRED J. VEIGEL
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
www.wcroads.org

STEVEN M. PUURI, P.E.
MANAGING DIRECTOR
ROY D. TOWNSEND, P.E.
DIRECTOR OF ENGINEERING/
COUNTY HIGHWAY ENGINEER
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS
TELEPHONE (734) 761-1500
FAX: (734) 761-3239

Prospect Pointe Subdivision No. 2 Revised Punch List

August 27, 2010

1. The review of the video inspection resulted in an e-mail response on 8-27-10 identifying missing runs of storm video inspection and a list of repairs to be accomplished.
2. Remove all private signs from right-of-way, street signs can remain until the Road Commission installs the permanent signing.
3. Remove all erosion fabric from storm inlets and silt fence from right-of-way.
4. Mailboxes must conform to WCRC standards (max. of two per post).
5. All building Materials, equipment, trash containers, etc. must be removed from the right-of way.
6. All right-of-way / survey monuments must be installed. **CERTIFICATION**
7. After reviewing the storm video inspection, it was discovered that two roads names have been changed from the recorded Plat. The recorded Prospect Pointe Subdivision No. 2 plat must be amended to reflect the road name changes; Bethany Court revised to Myrtle Court and Heather Lee Court revised to Camille Court. **AMEND PLAT.**
8. All administration items must be complete in accordance with Section 7 Acceptance of Roads of the WCRC Procedures and Regulations for Developing Public Roads. This can be found on our website at <http://www.wcroads.org/services/subdivisions/procedures/section7.htm>
Contact **Matt MacDonell** at 734-327-6688 with any questions or comments.

KEITH LAMBSON @ STATE
(577) 241-6321

David Phillips

From: Justin Cecil <jcecil@atwell-group.com>
Sent: Wednesday, November 17, 2010 11:45 AM
To: David Phillips
Subject: Prospect Pointe No. 2 - Street Name Changes
Attachments: SKMBT_75010111712060.pdf

Mr. Phillips,

Thanks for talking with me this morning. As we discussed, we need to amend the recorded Plat for Prospect Pointe Subdivision No. 2 to reflect the changes to road names. Bethany Court is now known as Myrtle Court and Heather Lee Court is now known as Camille Court.

I spoke with Keith Lambert, PS, with the State of Michigan – per the Land Division Act, Sec. 560.256, we need to send a resolution from the Clerk to amend the plat. I've attached a copy of the portion of the Act that applies. I've also attached a copy of the punch list from the Road Commission.

Thanks for your help – please let me know if any questions.

Justin

Justin R. Cecil

Project Manager - Field Services

ATWELL

248.447.2000 Tel

248.447.2001 Fax

jcecil@atwell-group.com

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LAND DIVISION ACT (EXCERPT)
Act 288 of 1967

560.256 Opening, vacating, extending, widening, or changing name of street or alley; recording certified copy of ordinance or resolution; copy to director of energy, labor, and economic growth.

Sec. 256. Subject to the restrictions prescribed in section 255a, when the governing body of a municipality by resolution or ordinance opens or vacates a street or alley or a portion of a street or alley, or extends, widens, or changes the name of an existing street or alley, the clerk of the municipality within 30 days shall record a certified copy with the register of deeds, giving the name of the plat or plats affected, and shall send a copy to the director of the department of energy, labor, and economic growth. Until recorded, the ordinance or resolution shall not have force or effect.

History: 1967, Act 288, Eff. Jan. 1, 1968;—Am. 1978, Act 556, Imd. Eff. Dec. 22, 1978;—Am. 2010, Act 63, Imd. Eff. May 6, 2010

Popular name: Plat Act

Popular name: Subdivision Control

PROSPECT POINTS NO. 2

BETHANN COURT → MYRTLE COURT
HEATHER LEE COURT → CAMILLE COURT

TWP. CLERK: DAVID PHILLIPS
(734) 482-6099

Linda.

David Phillips a superior-twp.
clg.

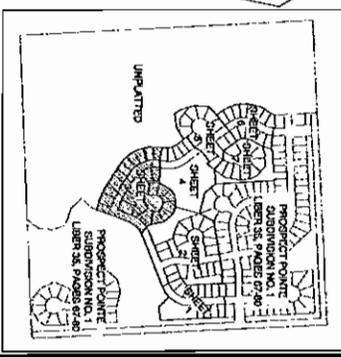
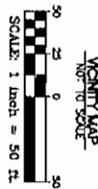
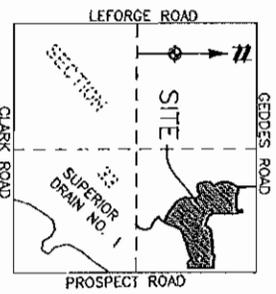
2005

CURVE LENGTH	RADIUS	CHORD (ORD.)	BEARING	DELTA
36	180.00	8.22	S81.25°W	072.33°
36	180.00	8.22	S81.25°W	072.33°
60	300.00	13.85	S81.25°W	120.55°
60	300.00	13.85	S81.25°W	120.55°
90	450.00	20.78	S81.25°W	180.82°
90	450.00	20.78	S81.25°W	180.82°
120	600.00	27.71	S81.25°W	241.10°
120	600.00	27.71	S81.25°W	241.10°
150	750.00	34.64	S81.25°W	301.37°
150	750.00	34.64	S81.25°W	301.37°
180	900.00	41.57	S81.25°W	361.64°
180	900.00	41.57	S81.25°W	361.64°
210	1050.00	48.50	S81.25°W	421.91°
210	1050.00	48.50	S81.25°W	421.91°
240	1200.00	55.43	S81.25°W	482.18°
240	1200.00	55.43	S81.25°W	482.18°
270	1350.00	62.36	S81.25°W	542.45°
270	1350.00	62.36	S81.25°W	542.45°
300	1500.00	69.29	S81.25°W	602.72°
300	1500.00	69.29	S81.25°W	602.72°
330	1650.00	76.22	S81.25°W	662.99°
330	1650.00	76.22	S81.25°W	662.99°
360	1800.00	83.15	S81.25°W	723.26°
360	1800.00	83.15	S81.25°W	723.26°

"PROSPECT POINTE SUBDIVISION NO. 2"

PART OF THE NE 1/4 OF SECTION 33, T.2S., R.7E., SUPERIOR TOWNSHIP, WASHTEWIC COUNTY, MICHIGAN

LEADER PAGE



KEY MAP
NO SCALE

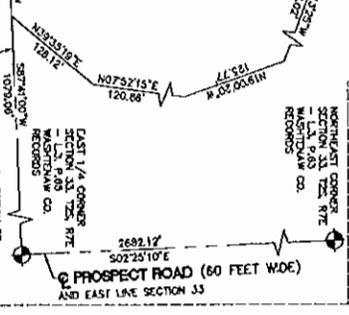
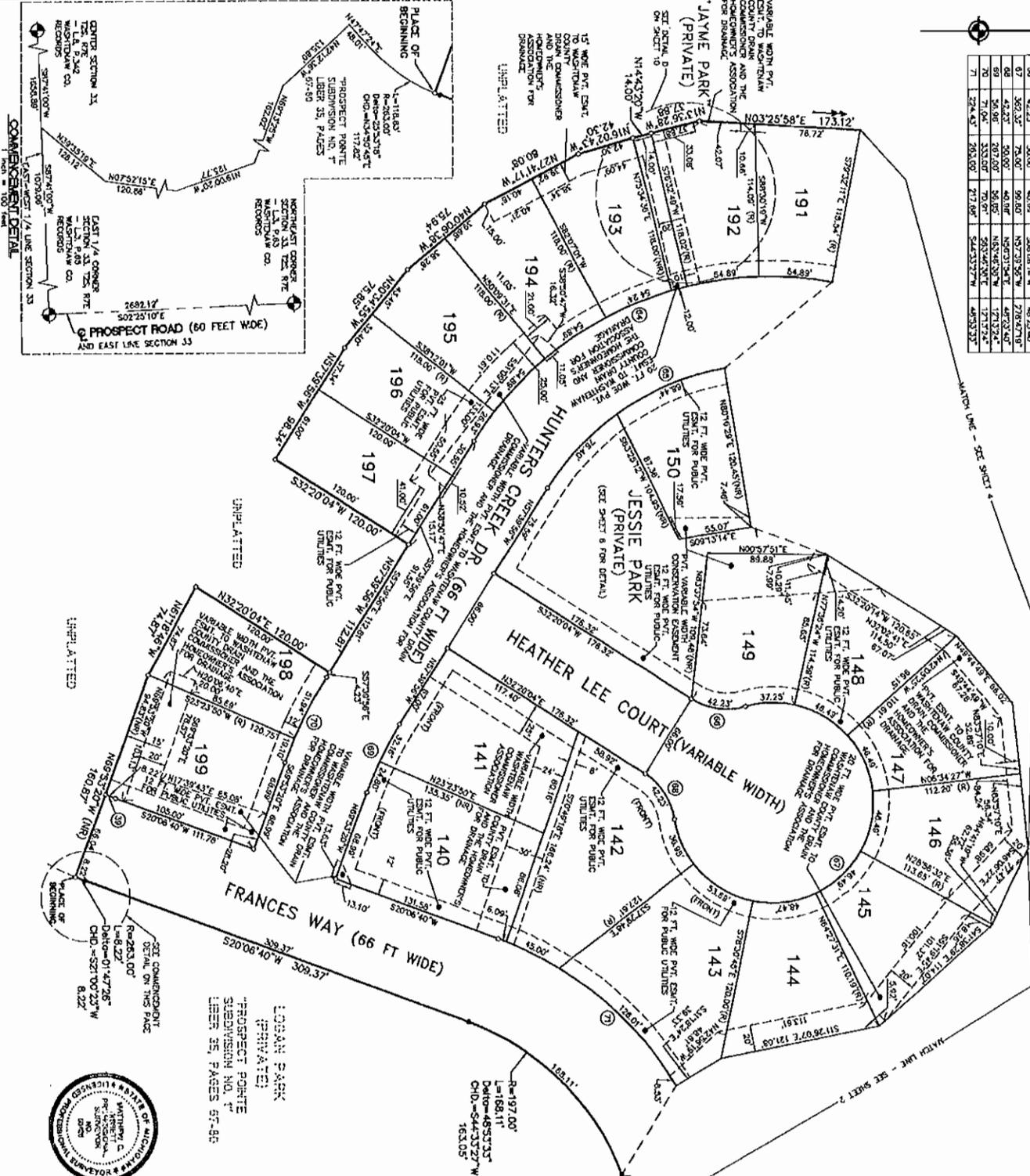
LEGEND

1. ALL DIMENSIONS ARE IN FEET.
2. ALL DIMENSIONS ARE GIVEN TO THE CENTER OF THE LINE UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS ARE TO BE RECORDED IN BOOK 35 OF PLATS.
4. ALL DIMENSIONS ARE TO BE RECORDED IN BOOK 35 OF PLATS.
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12. ALL DIMENSIONS ARE TO BE RECORDED IN BOOK 35 OF PLATS.



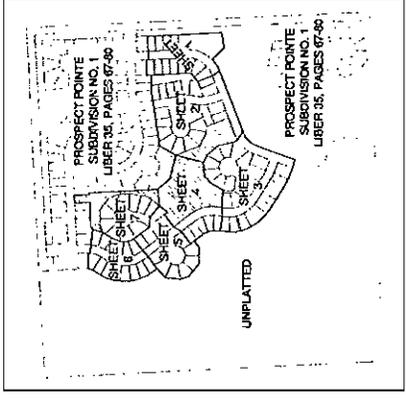
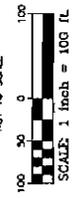
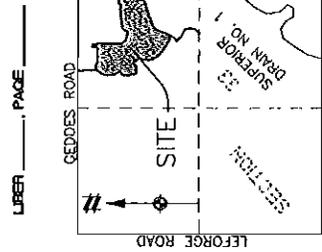
Matthew C. Bessert
Registered Professional Surveyor
No. 20428
State of Michigan

67924



COMMENT DETAIL
FROM 100 FEET

"PROSPECT POINTE SUBDIVISION NO. 2"
 PART OF THE NE 1/4 OF SECTION 33, T.2S., R.7E.,
 SUPERIOR TOWNSHIP, WASHTENAW COUNTY, MICHIGAN
PARK DETAIL SHEET



KEY MAP
NO SCALE

LEGEND:

1. ALL DIMENSIONS ARE IN FEET.
2. ALL DIMENSIONS ON CURVES ARE ARC LENGTHS.
3. ALL DIMENSIONS ON STRAIGHT LINES ARE CHORDS.
4. 3/4" DIAMETER x 18" STEEL PIPE SET AT ALL LOT CORNERS.
5. 1/2" x 30" STEEL GAS DIAPHRAGM x 4" DIAMETER CONCRETE MOUNTING SET AT ALL POINTS MARKED "A".
6. 1/2" x 30" STEEL GAS DIAPHRAGM x 4" DIAMETER CONCRETE MOUNTING FOUND AT ALL POINTS MARKED "B".
7. (R) RADII OF CURVES.
8. (D) DIAMETERS OF CURVES.
9. (C) CHORDS OF CURVES.
10. (L) LENGTHS OF STRAIGHT LINES.
11. (A) - INDICATES CONTINUATION ONTO ADJOINING SHEET.



Matthew C. Bissett
 MATTHEW C. BISSETT
 PROFESSIONAL ENGINEER NO. 30428

67924

